

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS

JULY 11, 2001



PARRIS N. GLENDENING  
GOVERNOR

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STATE HOUSE  
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June 28, 2001

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The Honorable Kathleen Kennedy Townsend  
Lieutenant Governor of Maryland  
State House  
Annapolis MD 21401

Dear Lieutenant Governor Townsend:

Due to a conflict in my schedule which precludes my attendance at the July 11, 2001 meeting of the Board of Public Works ("BPW"), I hereby delegate to you, pursuant to Article II, Section 1A, of the Constitution of Maryland, the duty of attending that meeting in my stead. I specifically authorize you to preside over the July 11 meeting in my absence and, subject to my prior direction, vote on all matters then presented to the Board for its consideration.

Sincerely,

A handwritten signature in cursive script that reads "Parris N. Glendening".

Parris N. Glendening  
Governor

# MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JULY 11, 2001

The Board of Public Works met in the Assembly Room, Goldstein State Treasury Building, 80 Calvert Street, Annapolis, Maryland, on Wednesday, July 11, 2001.

Board Members present:

The Honorable Kathleen Kennedy Townsend, Lieutenant Governor  
The Honorable William Donald Schaefer, Comptroller  
The Honorable Richard N. Dixon, Treasurer

Also attending the meeting:

Peta Richkus, Secretary, Department of General Services  
Tom Lee, Deputy Secretary, Department of Budget and Management

## CONSTRUCTION:

Outdoor Recreation Land Loan of 1969	Maryland Consolidated Capital Bond Loan of 1990
General Construction Loan of 1970	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1974	Maryland Consolidated Capital Bond Loan of 1991- POS
General Construction Loan of 1975	Maryland Consolidated Capital Bond Loan of 1992
General Construction Loan of 1976	Maryland Consolidated Capital Bond Loan of 1992 - POS
General Construction Loan of 1981	Maryland Consolidated Capital Bond Loan of 1993
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1993 - POS
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1994
General Construction Loan of 1984	Maryland Consolidated Capital Bond Loan of 1995
General Construction Loan of 1985	Maryland Consolidated Capital Bond Loan of 1996
General Construction Loan of 1986	Maryland Consolidated Capital Bond Loan of 1997
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1998
General Construction Loan of 1988	Maryland Consolidated Capital Bond Loan of 1999
General Construction Project	Maryland Consolidated Capital Bond Loan of 2000
Contingency Fund of 1988	
General Construction Loan of 1989	

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation as adopted by the Department of Natural Resources.

**BOARD OF PUBLIC WORKS  
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July 11, 2001**

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**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**DEPARTMENT OF GENERAL SERVICES**      Peoples' Resource Center  
100 Community Drive  
Crownsville, MD

**CONTRACT NO & TITLE**                      Project No. BA-000-002-001  
Adpics No. 001B1901083  
Construction of Maintenance/  
Storage Facility

**DESCRIPTION** - The Base Bid of this contract provides for the construction of a one story 5,200 sq. ft. concrete block building to be used for automotive and grounds equipment maintenance and for storage of grounds equipment. The scope of work includes one bay automobile work area with vertical lift and a paint shop with a spray booth.

**Alternate #1:** - Installation of a steel framed mezzanine in the general storage area to increase supply capacity.

**PROCUREMENT METHOD**                      Competitive Sealed Bidding

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>Base Bid</u></b>	<b><u>Alt. #1</u></b>	<b><u>TOTAL</u></b> <b><u>(Base Bid +</u></b> <b><u>Alternate #1)</u></b>
John L. Mattingly Construction Co., Inc. - White Plains, MD	\$ 913,600.00	\$31,400.00	\$ 945,000.00
King Construction, Inc.- Baltimore, MD	\$ 923,900.00	\$23,597.00	\$ 947,497.00
Metro-Con Enterprises, Inc. - St. Leonards, MD	\$ 925,000.00	\$25,000.00	\$ 950,000.00
The J.G. Garcete Co., Inc. - Hyattsville, MD	\$ 960,000.00	\$27,000.00	\$ 987,000.00
H & H Contractors, Inc. - Silver Spring, MD	\$ 959,500.00	\$29,000.00	\$ 988,500.00

Continued



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

REMARKS

The project was advertised in the Maryland Contract Weekly on January 30, 2001 and twenty (20) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Eighteen (18) of the prospective bidders include firms located in Maryland, with two (2) located out-of-state. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. Ten (10) responsive and responsible bids were received.

Minority Business Enterprise participation for this project is 20%.

The Board's approval of the award of this contract also constitutes the Board's designation of the contract as an eligible contract for hiring agreements as set forth in Section 13-224 State Finance and Procurement Article.

The Office of the State Comptroller has verified, under Control Number 01-0749-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Peoples' Res Ctr.CB

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C

**DEPARTMENT OF HEALTH AND**  
**MENTAL HYGIENE**

Clifton T. Perkins Hospital Center  
Jessup, Howard County

**ORIGINAL CONTRACT NO & TITLE**

Project No: MS-531-992-001  
Adpics No: 001B1900988  
Renovation of Rehabilitation Services Wing

**DESCRIPTION** - The Base Bid of this contract provides for interior and exterior renovations to the existing 20,917 gsf Clifton T. Perkins Hospital Center building and the addition of a new 2,011 gsf sally port. The renovations consist of replacing the heating ventilating and air conditioning system, electrical system, lighting, water supply lines with bathroom fixtures, windows, doors, elevator, floor and ceiling tiles, security system, telecommunication system and installation of sound proof tiles over the walls in the music therapy room.

- Alternate #1:** Replace existing 9,680 sq. ft. built-up roof with a new roof.
- Alternate #2:** Provide and install a 150 lb dumbwaiter.
- Alternate #3:** Provide proprietary manufacturer (Square D) electrical components.
- Alternate #4:** Provide and install 140 linear ft of 8 ft high chain link fence.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>Base Bid</u></b>	<b><u>Total (Alternates 1-4)</u></b>	<b><u>Total (Base Bid + Alternates 1-4)</u></b>
Nastos Construction Co. Inc. - Washington, D.C.	\$2,700,00	\$255,000	\$2,955,000
Shade Construction Company, Inc. - Baltimore, MD	\$3,116,000	\$111,940	\$3,227,940
TGMI Contractors, Inc. - Cockeysville, MD	\$3,255,841	\$114,914	\$3,370,755
TECH. Construction Co., Inc. - Baltimore, MD	\$3,364,000	\$163,200	\$3,527,200

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**        2-C

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>Base Bid</u></b>	<b><u>Total</u></b> <b><u>(Alternates 1-4)</u></b>	<b><u>Total</u></b> <b><u>(Base Bid + Alternates 1-4)</u></b>
H & H Contractors - College Park, MD	\$3,400,000	\$153,000	\$3,553,000
Maryland Construction, Inc. - Bowie, MD	\$3,499,000	\$146,000	\$3,645,000
Atec Industries LTD. - Jessup, MD	\$3,560,000	\$174,230	\$3,734,230
System "42" Inc. Beltsville, MD	\$3,696,000	\$112,298	\$3,808,298
Coakley & Williams Construction- Gaithersburg, MD	\$3,806,000	\$131,980	\$3,937,980
Glen Arm Building Co., Inc. Towson, MD	\$3,887,000	\$152,000	\$4,039,000

**AWARD**

Nastos Construction Co., Inc.

**AMOUNT**

\$2,957,250

**PERFORMANCE BOND**

100% of Full Contract Amount

**FUND SOURCE**

~~\$2,755,475.36 - Item 60 MCCBL 2000~~  
~~\$ 201,774.64 - Item 032, CA 2002~~

*See attached letter*

**REMARKS**

The Government estimate for this project is \$2,398,000.

The Rehabilitation Services Wing is a two-story masonry structure, constructed in 1975, which is attached to the hospital's maximum security unit at the end of the main corridor.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**        2-C

**REMARKS**

The project was advertised in the Maryland Contract Weekly on February 13, 2001 and seventeen (17) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. All of the prospective bidders were firms located in Maryland. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. Ten (10) responsive and responsible bids were received.

The Minority Business Enterprise goal for this project is 14%. Nastos Construction, Inc. is a certified minority firm under MDOT No. 95-236.

The Office of the State Comptroller has verified, under Control Number 01-0551-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

<b>Approved</b>	Disapproved	Deferred	Withdrawn
With Discussion		<b>Without Discussion</b>	

Clif.T.Per.Hosp.KR

Parris N. Glendening  
Governor

Steven Kennedy Townsend  
Governor

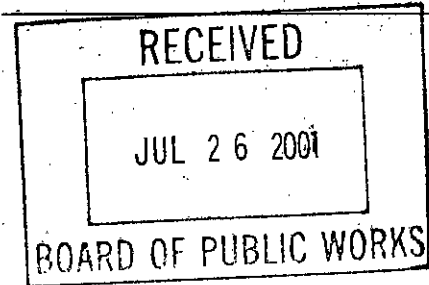


Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

July 26, 2001



Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the July 11, 2001 Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works:

BPW July 11, 2001

Item 2-C

Pages 4-6

Renovation of Rehabilitation  
Services Wing  
Clifton T. Perkins Hospital  
Center  
Jessup, Md.

FROM:\$ 2,755,475.36 - Item 60 MCCBL 2000  
201,774.64 - Item 032, CA 2002

TO:\$ 2,755,064.76 - Item 60 MCCBL 2000  
199,935.24 - Item 032, CA 2002

Reason: Amount of contract award incorrect.

BPW July 11, 2001

Item 5-AE

Pages 12-14

Support Services/State Use  
Industries Buildings  
Maryland Correctional  
Institution for Women (MCI-W)

FROM:\$ 497,000.00 - Item 079 MCCBL 2000  
753,000.00 - FY2002 CA Funds  
DPS&CS Capital Funds

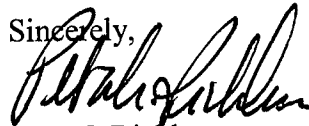
TO:\$ 497,000.00 - Item 079 MCCBL 2000  
753,000.00 - Item 165, MCCBL 2001  
DPS&CS Capital Funds

Reason: To correctly identify fund source.

Ms. Sheila McDonald, Esq.  
Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Richard N. Dixon  
Mr. Roy Kienitz



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Construction)**

**ITEM**            3-C-MOD

**FUND SOURCE**

*see attached letter*

Item 007, CA 00

**REMARKS**

The Engineers estimate for this modification is \$265,756.00.

The contract time will be unchanged.

The personal duress alarm system provides a personal transmitter that will be carried by employees in areas where youth and adults will be transported for hearings and all other activities. These transmitters will send an ultra-sonic signal to receivers that are hard wired to the central control station. These alarms will alert security officers who will respond to "man-down" situations.

The level three secure corridor is the corridor that will be used by judges, masters, sheriffs, youth and adult defendants, and correctional officers in gaining access to the court rooms, hearing rooms, and holding areas on the court room floor of the facility. Because of the length of the corridors, column enclosures and other holding area entrances, DJJ decided to add security cameras for additional life safety measures.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW BCJCC.CF

TO:\$ 3,000,000.00 - Item 028, MCCBL 1997  
116,000.00 - MCCBL 1988, Chapter 542 as  
amended by Chapter 131, Acts of 1995  
1,680,000.00 - Item 028, MCCBL 1998  
8,000,000.00 - Item 058, MCCBL 1999  
11,000,000.00 - Item 068, MCCBL 2000  
12,000,000.00 - Item 157, MCCBL 2001  
7,489,359.71 - Item 125, MCCBL 2002  
40,214,640.29 - University of Maryland Medical  
System

Reason: To utilize funds not previously available.

BPW May 5, 1999 FROM:\$ 41,089,319.00 - Item 031, MCCBL 1998  
Item 2-C  
Pages 4-9 TO:\$ 40,940,372.24 - Item 031, MCCBL 1998  
Baltimore City Juvenile 148,946.76 - V00D0203-912C1-14  
Justice Center

Reason: To utilize previously unavailable federal funds.

BPW October 18, 2000 FROM:\$ 6,517,500.00 - CA 2001 - Item 101  
Item 1-C 348,000.00 - General Construction Contingency  
Pages 1-2 Fund 1988  
Western Maryland 24-Bed  
Detention Center TO:\$ 6,357,045.00 - CA 2001 - Item 101  
Hagerstown, Md. 160,455.00 - V00D0203-912C2-14  
348,000.00 - General Construction Contingency  
Fund 1988

Reason: To utilize previously unavailable federal funds.

BPW July 11, 2001 FROM:\$ 290,109.00 - Item 007, CA 00  
Item 3-C-Mod  
Pages 7-8 TO:\$ 89,055.76 - Item 007, CA 00  
Construct Juvenile Justice 201,053.24 - V00D0203-912C1-14  
Center in Baltimore City  
Baltimore City Juvenile  
Justice Center

Reason: To utilize previously unavailable federal funds.

Ms. Sheila McDonald  
Page 3

BPW August 7, 2002

FROM:\$ 259,507.00 - H00.03.3033.14X99

Item 8-M

Pages 13-14

TO:\$ 85,015.85 - H00.FY03.30033.14X99

Replace Passenger

174,491.15 - H00.FY02.30033.14X99

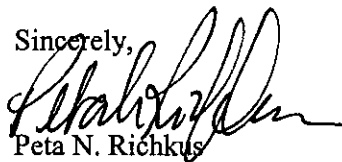
Elevator

Woodstock Job Corps Center

Reason: To correctly identify funding year.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus

Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Nancy K. Kopp  
Mr. Ronald Kreitner

Parris N. Glendening  
Governor

Heleen Kennedy Townsend  
Governor

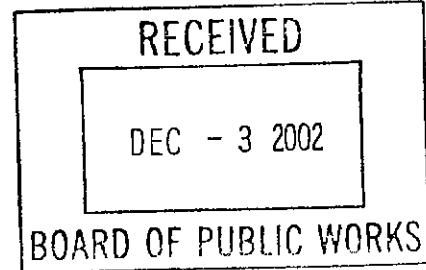


OK

Peta N. Richkus  
Secretary  
Richard F. Pecora  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

November 27, 2002



Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the May 21, 1997, October 22, 1997,  
May 5, 1999, October 18, 2000, July 11, 2001,  
August 7, 2002 Board of Public Works Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

<u>BPW May 21, 1997</u>	FROM:\$ 1,250,000.00 - Item 031, MCCBL 1996
Item 26-CGL	3,606,360.87 - Item 028, MCCBL 1997
Page 45	3,000,000.00 - Item 028, MCCBL 1998
Design and Construction	1,037,639.13 - Item 058, MCCBL 1999
of New Facility	
University of Maryland	TO:\$ 739,359.71 - Item 031, MCCBL 1996
Medical System	3,606,360.87 - Item 026, MCCBL 1997
	3,000,000.00 - Item 028, MCCBL 1998
	1,037,639.13 - Item 058, MCCBL 1999
	510,640.29 - Item 125, MCCBL 2002

Reason: To utilize previously unavailable funds.

<u>BPW October 22, 1997</u>	FROM:\$ 3,000,000.00 - Item 028, MCCBL 1997
Item 22-CGL	116,000.00 - MCCBL 1988, Chapter 542 as
Page 41	amended by Chapter 131, Acts of 1995
Design and Construction	1,680,000.00 - Item 028, MCCBL 1998
of New Facility	8,000,000.00 - Item 058, MCCBL 1999
University of Maryland	11,000,000.00 - Item 068, MCCBL 2000
Medical System	12,000,000.00 - Item 157, MCCBL 2001
	47,704,000.00 - University of Maryland Medical
	System





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**ENERGY PERFORMANCE CONTRACT**

**ITEM**           4-EP

**AMOUNT**

Should SMMD choose to implement the complete program, it shall pay CE for the capital portion of Phase I and II upon completion of the Phase II construction, and the maintenance costs on an annual basis. The capital cost of Phase I and Phase II will be financed through the Energy Performance Contract Master Lease Purchase Agreement, and all costs will be 100% funded through energy and energy-related savings.

**FUND SOURCE**

The funding for this project shall be 100% paid from guaranteed savings as a result of implementing the energy efficiency program.

**REMARKS**

The goal of this contract is to identify and implement a program that results in reduced energy consumption, improved building comfort, replacement of needed HVAC, lighting, and controls; and necessary equipment maintenance at the SMMD facilities within the 15 or less years of payback period, as established by the State Procurement regulations.

In Phase I of the project, CE will conduct a detailed engineering feasibility study from which a program of implementation will be developed. Upon approval of the final Phase I study and Phase II proposal by SMMD and DGS, Phase II of the project will be submitted to the Board of Public Works for approval. Phase II will include the detailed design, construction, training, start-up, commissioning, and yearly maintenance of the installed equipment. As part of Phase II, CE will guarantee the energy savings and monitor the savings throughout the life of the project. Documentation providing for compensation to CE for the implementation of the program will be submitted to the Board of Public Works for approval prior to the start of Phase II.

As in the case with all energy performance projects, no up-front State funding is required for the Phase I fee. Assuming the project proceeds to Phase II, the fee for Phase I will be included in the financed cost of the project. If the results of the engineering feasibility study do not meet the objectives as defined in the original RFP, then CE will absorb the cost of Phase I.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**ENERGY PERFORMANCE CONTRACT**

**ITEM**        4-EP

**REMARKS**

CE was selected from a list of five pre-qualified Indefinite Delivery Contract (IDC) energy service firms, approved by the Board of Public Works on August 4, 1999. These IDC firms are being assigned energy performance Phase I projects on a rotating basis. On July 17, 2000, CE was requested to submit a Phase I proposal for the SMMD projects, and a fee was subsequently negotiated with DGS.

The overall MBE commitment is a minimum of 25% for the entire project.

The Maryland Energy Administration supports the recommendation of award to CE.

The Office of the State Comptroller has verified, under Control Number 01-1271-1111, that the recommended ESCO has no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that CE is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

CE IS a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

ceph1bpwitem

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            5-AE

**DEPARTMENT OF PUBLIC SAFETY**  
**AND CORRECTIONAL SERVICES**  
(Division of Corrections)

Anne Arundel County

**CONTRACT NO. AND TITLE**

Project No. KW-000-001-D01  
Support Services/State Use Industries  
Buildings, Maryland Correctional  
Institution for Women (MCI-W)

**DESCRIPTION**

This project includes the preparation of detailed plans and specifications for the construction of a Support Services Building and a State Use Industries Building at the Maryland Correctional Institution for Women. The Support Services Building will house the Security Administration Services, Allied Health Services, and the Intake/Discharge Units. The State Use Industries Building will house sewing, telemarketing and data entry operations for both production and training of the inmates. This project also includes related site work and utilities.

**PROCUREMENT METHOD**

Maryland Architectural and  
Engineering Services Act

**BIDS OR PROPOSALS**

**QUALIFICATION AND  
TECHNICAL SCORES**

Hayes, Seay, Mattern & Mattern, Inc. - Washington, DC	185.2
Daniel, Mann, Johnson & Mendenhall - Baltimore, MD	172.5
Amos, Bailey, Arnold & Associates, Inc. - Baltimore, MD w/Phillips Swager Associates, Inc. - Peoria, IL (JV)	157.7
Architectural Technologies, Inc. - Baltimore, MD w/Crabtree, Rohrbaugh & Associates, Inc. - Harrisburg, PA (JV)	152.0
George Vaeth Associates, Inc - Columbia, MD. w/L. Robert Kimball & Associates - Edensburg, PA (JV)	150.2

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            5-AE

**AWARD**

Hayes, Seay, Mattern & Mattern, Inc

**AMOUNT**

\$1,250,000.00

**FUND SOURCE**

*See attached letter*

\$497,000 - Item 079 MCCBL 2000  
\$753,000 - FY2002 CA Funds  
DPS&CS Capital Funds

**REMARKS**

The estimated total construction cost is \$14,400,000.

At the April 3, 2001 public meeting, the General Professional Services Selection Board approved the Second Phase Review Panel's recommendation of the ranking of the six firms which submitted technical proposals. The Board approved the recommendation and authorized negotiations with the #1 ranked firm of Hayes, Seay, Mattern & Mattern, Inc.

At the June 12, 2001 meeting of the General Board, the chairman of the Negotiation Committee certified that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee, that the price proposal was based upon the scope of services outlined in the project program and the Department of General Services' procedures for providing architectural/engineering services, and that the negotiated price proposal was fair, competitive, and reasonable.

The negotiated price proposal and the scope of services represented by the price proposal were reviewed by the General Board and approved as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

Approval is requested for all six phases. Of the total fee amount, 39% will go to the firms located in the State of Maryland. Minority Business Enterprise participation is 37%.

Continued

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM        5-AE

REMARKS

The Office of the State Comptroller has verified, under Control Number 01-0720-0011, that the recommended firm **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

kw000001D01.bpw

Parris N. Glendening  
Governor

Steven Kennedy Townsend  
Governor

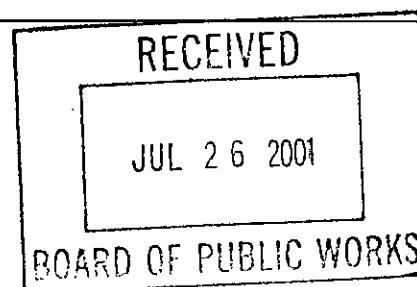


Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

July 26, 2001



Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the July 11, 2001 Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

BPW July 11, 2001

Item 2-C

Pages 4-6

Renovation of Rehabilitation

Services Wing

Clifton T. Perkins Hospital

Center

Jessup, Md.

FROM:\$ 2,755,475.36 - Item 60 MCCBL 2000

201,774.64 - Item 032, CA 2002

TO:\$ 2,755,064.76 - Item 60 MCCBL 2000

199,935.24 - Item 032, CA 2002

Reason: Amount of contract award incorrect.

BPW July 11, 2001

Item 5-AE

Pages 12-14

Support Services/State Use

Industries Buildings

Maryland Correctional

Institution for Women (MCI-W)

FROM:\$ 497,000.00 - Item 079 MCCBL 2000

753,000.00 - FY2002 CA Funds

DPS&CS Capital Funds

TO:\$ 497,000.00 - Item 079 MCCBL 2000

753,000.00 - Item 165, MCCBL 2001

DPS&CS Capital Funds

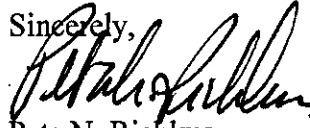
Reason: To correctly identify fund source.



Ms. Sheila McDonald, Esq.  
Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Richard N. Dixon  
Mr. Roy Kienitz

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**           6-M

**DEPARTMENT OF HEALTH**  
**& MENTAL HYGIENE**

Rosewood Hospital Center  
Owings Mills, Maryland

**CONTRACT NO. AND TITLE**

Project No: R-000-002-003  
Adpics No: 001B1901064  
Replacement of Mixing Valves & Related  
Hot Water Temperature Alarm System

**DESCRIPTION** - This project provides for the removal and replacement of the mixing valves and hot water alarm systems at the following ten buildings at Rosewood Hospital Center: Jackson, Preston, Medairy, Goodwin, Roberts, Woodside, Jones, Tuerk, Turner and Mclure.

Work also includes the rebuilding of the existing Sentry Alarm System and mixing valve located on the ground floor of the Clinical Services Building and installation of new piping complete with 1" thick fiberglass insulation. The alarm systems will consist of stainless steel module with alarm memory, buzzer, red alarm light, green power light, test button, reset and buzzer silence button and necessary relays and transformer.

**PROCUREMENT METHOD**

Competitive Sealed Bidding  
(Single Bid Received)

**BIDS OR PROPOSALS**

Emjay Engineering & Construction Co., Inc.  
Baltimore, MD

**AMOUNT**

\$84,450.00

**AWARD**

Emjay Engineering & Construction Co., Inc.

**AMOUNT**

\$84,450.00

**FUND SOURCE**

H00.01.77051.1498

**REMARKS**

The government estimate for this project is \$79,000.00.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**        6-M

**REMARKS**

The existing mixing valves are approximately 20 years old and are in need of major repair/replacement. The alarm system is necessary for immediate response to any fluctuation in water that may occur by notifying the staff and automatically shutting the hot water off.

The project was advertised in the Maryland Contract Weekly on April 3, 2001 and thirteen (13) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. All thirteen of the prospective bidders were firms located in Maryland. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. One (1) responsive and responsible bid was received.

Minority Business Enterprise participation for this project is 14.21%.

The Office of the State Comptroller has verified, under Control Number 01-0891-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

ROSEWOOD.JS

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            7-M

**DEPARTMENT OF HOUSING AND**  
**COMMUNITY DEVELOPMENT**

Jefferson Patterson Park  
and Museum (JPPM)  
St. Leonard, Maryland

**CONTRACT NO. AND TITLE**

Project No: HT-000-972-001  
Adpics No: 001B1901065  
Renovation of Breckenridge  
Educational Center

**DESCRIPTION** - This contract provides for the conversion of the Old Barn into teaching and laboratory space on the first floor and administrative offices on the second floor of the Jefferson Patterson Park and Museum. Work also includes: providing handicap accessibility, mechanical upgrades, and electrical upgrades to comply with building codes and applicable use standards.

The Tenant House is to be converted into an office for the museum's educational staff and provide handicap accessibility, mechanical upgrades, and electrical upgrades to comply with building codes and applicable use standards.

The Smoke House and the Tobacco Barn are to be provided with one new electrical circuit load center; single phase, 208 volt. The Chicken House is to be provided with electrical power load center; single phase, 208 volt and lighting.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

	<b><u>AMOUNT</u></b>
Certified Maintenance Co. - Huntingtown, Maryland	\$339,000.00
John L. Mattingly Constr., Co., Inc. - Waldorf, Maryland	\$339,200.00
Metro-Con Enterprises, Inc. - St. Leonard, Maryland	\$343,000.00
Dennis Anderson Constr., Co., Inc. - Waldorf, Maryland	\$383,000.00
Mid Atlantic Gen. Contractors, Inc. - Rockville, Maryland	\$398,000.00
Maxwelton, Inc. - Hughesville, Maryland	\$445,000.00
Harajon Constr. Group - Kensington, Maryland	\$446,000.00

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            8-M

**DEPARTMENT OF GENERAL SERVICES**

**CONTRACT NO. AND TITLE**

Project No: DGS-01-301-IDC  
Adpic Nos: 001B1901117; 001B1901160;  
001B1901163; 001B1901161;  
001B1901159; 001B1901180  
Heating, Ventilation, Air Conditioning  
Repairs/Replacement and Related Services  
Statewide

**DESCRIPTION** - This "Indefinite Quantity Contract" will provide statewide heating, ventilation and air conditioning (HVAC) repair/replacement and related services for various State agencies contracted through the Department of General Services on an as needed basis. This proposed agreement will be effective for three (3) years from the date of this approval. Individual project assignments awarded under this agreement may not exceed \$200,000.00; however, the firms may be awarded more than one project assignment.

**PROCUREMENT METHOD**

Competitive Sealed Proposals

<b><u>OFFERORS</u></b>	<b><u>Technical Ranking</u></b>	<b><u>Price Ranking</u></b>	<b><u>Composite Score</u></b>
<b><u>Central Region</u></b>			
Emjay - Balto., MD	52.72	40.00	92.72
Denver-Elek - Balto., MD	57.25	33.48	90.73
Applied Systems - Balto., MD	60.00	28.36	88.36
Temp Air - Balto., MD	55.79	32.44	88.23
Power & Combustion - Balto., MD	58.54	28.36	86.90
Dynastics - Balto., MD	59.84	26.00	85.84
JCM Control - Balto., MD	57.60	24.52	82.12
Johnson Controls - Sparks, MD	57.41	21.20	78.61
Honeywell - Hunt Valley, MD	57.25	21.60	78.85

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            8-M

<b><u>OFFERORS</u></b>	<b><u>Technical Ranking</u></b>	<b><u>Price Ranking</u></b>	<b><u>Composite Score</u></b>
<b><u>Eastern/Southern Region</u></b>			
Emjay	52.72	40.00	92.72
Applied Systems	60.00	28.36	88.36
Temp Air	55.79	32.44	88.23
Denver-Elek	57.25	29.92	87.17
Power & Combustion	58.54	28.36	86.90
Dynastics	59.84	25.92	85.76
Honeywell	57.25	21.60	78.85
Johnson Controls	57.41	20.92	78.33
JCM Control	57.60	12.24	69.84
<b><u>Western Region</u></b>			
Emjay	52.72	40.00	92.72
Denver-Elek	57.25	32.28	89.53
Temp Air	55.79	32.44	88.23
Power & Combustion	58.54	28.36	86.90
Dynastics	59.84	26.16	86.00
Honeywell	57.25	21.60	78.85
Johnson Controls	57.41	20.92	78.33
JCM Control	57.60	12.24	69.84
Applied Systems	60.00	No Bid	N/A

**AWARD**

Central Region            Emjay, Denver-Elek, Power & Combustion, Applied Systems, Temp Air

Eastern/Southern Region    Emjay, Applied Systems, Temp Air, Denver-Elek, Power & Combustion

Western Region            Emjay, Denver-Elek, Temp Air, Power & Combustion, Dynastics

**AMOUNT**

\$2,500,000 - Central Region  
 \$1,500,000 - Eastern/Southern Region  
 \$1,000,000 - Western Region

Continued



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM        8-M

REMARKS

The Office of the State Comptroller has verified, under Control Numbers 01-0902-1111 Emjay Engineering; 01-0904-1111 Denver-Elek, Inc.; 03476705 Applied Systems; 01-0903-1111 Temp Air; 01-0916-1111 Power & Combustion and 01-0901-0111 Dynastics, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

These contractors are resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion ✓		Without Discussion	
Heating Vent. CD			

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT**

**ITEM**            9-E

**MARYLAND PUBLIC TELEVISION**

Owings Mills, Maryland  
Annapolis, Maryland

**CONTRACT NO. & TITLE**

001P1900883  
Digital and Analog Antennas and  
Transmission Lines

**DESCRIPTION** - This contract provides for Dielectric broadcast antennas and transmission lines for Maryland Public Television's (MPT) Annapolis and Owings Mills broadcast stations.

**PROCUREMENT METHOD**

Sole Source

**BIDS OR PROPOSALS**

**AMOUNT**

Dielectric Corporation - Raymond, ME

\$566,286.00

**AWARD**

Dielectric Corporation

**AMOUNT**

\$566,286.00

**FUND SOURCE**

\$327,330.00 - Item 067, MCCBL 2000  
Provide a portion of the funds to  
Purchase and Install Advanced Television  
Equipment for the Transmitter for WMPB in  
Owings Mills (Baltimore County).

\$238,956.00 - Item 057, MCCBL 1999  
Provide a portion of the funds to replace the  
television tower and purchase and install  
advanced television equipment for WMPT in  
Annapolis (Anne Arundel Co)

*see attached  
letter*

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT**

**ITEM**        9-E

**REMARKS**

This equipment contract is necessary for MPT to meet the schedule of conversion to digital television as mandated by the FCC.

Board of Public Works approval is requested for a sole source contract to Dielectric Corporation for the following reasons: (1) MPT's minimum needs require a non-pressurized radome and only Dielectric Corporation manufactures a radome of this type with a proven record of satisfactory performance. (2) MPT's minimum needs require Dielectric antennas in order to maintain compatibility between various components of MPT's system, compatibility of parts, and continuity of responsibility and liability, under warranties and contract obligations, among all components of the broadcasting equipment.

The Office of the State Comptroller has verified, under Control Number 01-1348-0001, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by laws of Maryland.

The contractor **IS NOT** a resident business under the guidelines of BPW Advisory Revised.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Approved

Disapproved

With Discussion ✓

Without Discussion

dielectric.jj

Ms. Sheila McDonald, Esq.  
Page 3

BPW March 21, 2001  
Item 8-CGL  
Pages 14-15  
Acquire and Renovate a  
Facility at 8230 Georgia Ave.  
Board of Directors of  
Pyramid Atlantic, Inc.  
Silver Spring, Md.

FROM:\$ 250,000.00 - Item 023, CA 2000  
1,350,000.00 - Pyramid Atlantic, Inc.

TO:\$ 250,000.00 - Item 023, CA 2000  
200,000.00 - Montgomery County Site for  
Electronic Media, Art & Technology,  
Loan of 2001  
1,150,000.00 - Pyramid Atlantic, Inc.

Reason: To utilize funds not previously available.

BPW April 18, 2001  
Item 7-E (Revised)  
Pages 5-6  
UHF DTV Transmitters  
Regional Areas  
Maryland Public  
Broadcasting Commission

FROM:\$ 725,286.00 - Item 067, MCCBL 2000  
2,820,016.00 - Item 102, Capital Appropriation 2002

TO:\$ 543,963.50 - Item 067, MCCBL 2000  
181,322.50 - MPT Operating Funds  
2,820,016.00 - Item 102, Capital Appropriation 2002

Reason: To utilize available operating funds to cover Federal Fund portion of project.

BPW July 11, 2001  
Item 9-E  
Page 23  
Digital and Analog  
Antennas and  
Transmission Lines

FROM:\$ 327,330.00 - Item 067, MCCBL 2000  
238,956.00 - Item 057, MCCBL 1999

TO:\$ 212,751.02 - Item 067, MCCBL 2000  
238,956.00 - Item 057, MCCBL 1999  
114,578.98 - MPT Operating Funds

Reason: To utilize available operating funds to cover Federal Fund portion of project.

BPW August 1, 2001  
Item 31-CGL (Supplemental)  
Page 57  
Renovate Old Waldorf  
School  
Waldorf, Md.

FROM:\$ 100,000.00 - Historic Old Waldorf School -  
Preservation Loan of 1995 as  
amended  
404,600.00 - Friends of Old Waldorf School  
Foundation, Inc.  
200,000.00 - Charles Co. - Old Waldorf School  
Community Center & Head Start  
Facility Loan of 2001

TO:\$ 100,000.00 - Historic Old Waldorf School -  
Preservation Loan of 1995 as  
amended  
439,600.00 - Friends of Old Waldorf School  
Foundation, Inc.  
165,000.00 - Charles Co. - Old Waldorf School  
Community Center & Head Start  
Facility Loan of 2001

Reason: To utilize previously unavailable funds.

BPW August 29, 2001  
Item 34-CGL  
Page 66  
Construct Fairgrounds  
Multipurpose Building  
Board of County  
Commissioners of  
Allegany County

FROM:\$ 400,000.00 - Allegany County Expo and Fairgrounds  
Loan of 1998 as amended  
450,000.00 - Allegany County Expo and Fairgrounds  
Loan of 1999  
1,158,350.00 - Allegany County  
TO:\$ 400,000.00 - Allegany County Expo and Fairgrounds  
Loan of 1998 as amended  
450,000.00 - Allegany County Expo and Fairgrounds  
Loan of 1999  
235,064.94 - Item 015 CA 2002  
923,285.06 - Allegany County

Reason: To utilize previously unavailable funds.

BPW January 23, 2002  
Item 37-CGL  
Pages 80-82  
Lanham Hall Roof  
Replacement Construction  
Award  
Prince George's Community  
College

FROM:\$ 183,300 (56.4%) - State Share  
Item 044, Maryland Consolidated Capital Bond  
Loan of 1997. Also, the State share of 5%  
contingency (\$9,165) and 4.6% CITS (\$8,432) is  
from MCCBL 1997. Thus, the total State share is  
\$200,897.  
TO:\$ 183,300 (56.4%) - State Share  
Maryland Consolidated Capital Bond Loan of 1990.  
Also, the State share of 5% contingency (\$9,165)  
and 4.6% CITS (\$8,432) is from MCCBL 1990.  
Thus, the total State share is \$200,897.

Reason: Insufficient funds in 1997 Bond Loan.

Ms. Sheila McDonald, Esq.  
Page 5

BPW January 23, 2002

Item 28-CGL

Pages 56-58

Construct Bowie Civic

Facility for the Performing  
Arts

Bowie Regional Arts

Vision Association, Inc.

FROM:\$ 625,836.94 - Item 086, CA 2001  
60,671.83 - Bowie Regional Arts Vision  
Association.

TO:\$ 625,836.94 - Item 086, CA 2001  
60,671.83 - Item 049, CA 2002

Reason: To utilize previously unavailable funds.

May, 2001

PAAR Item 17-C-Mod

Page 6

Construction of the

new Senate Office Bldg.

& underground garage

FROM:\$ 29,386.00 - Item 039, MCCBL 1999

TO:\$ 8,800.00 - Item 039, MCCBL 1999

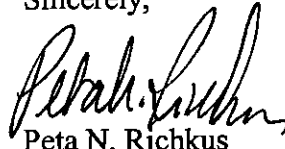
7,220.00 - B75.99.11000.0899

13,366.00 - Item 003, CA 2001

Reason: To utilize available capital security funds and agency funds.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Nancy K. Kopp  
Mr. Roy Kienitz

Parris N. Glendening  
Governor

Steven Kennedy Townsend  
Governor



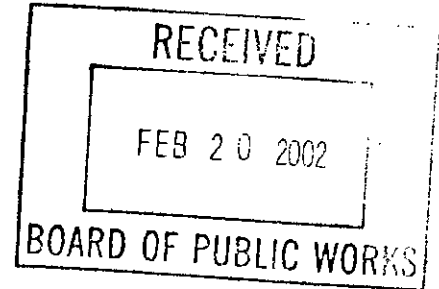
MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

OK 8/11/90

Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

February 19, 2002



Ms. Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the June 10, 1998, March 10, 1999,  
October 4, 2000, December 20, 2000, January 5, 2001,  
March 21, 2001, April 18, 2001, July 11, 2001,  
August 1, 2001, August 29, 2001, January 23, 2002  
Board of Public Works Agendas and May 2001 PAAR

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works or reported to the Board on the Department's Procurement Activity Report.

<u>BPW June 10, 1998</u> Item 23-CGL Pages 50-51 Construct Work Release Addition Worcester County Correctional Facility Snow Hill, Md.	FROM:\$	297, 078.00 - Worcester County Correctional Facility Loan of 1989 as amended 446,210.00 - MCCBL - Worcester County Jail Loan of 1997 890,000.00 - Worcester County
	TO:\$	297,078.00 - Worcester County Correctional Facility Loan of 1989 as amended 582,210.00 - MCCBL - Worcester County Jail Loan of 1997 754,000.00 - Worcester County

Reason: To increase State's share of project.

<u>BPW March 10, 1999</u> Item 39-CGL Pages 77-78 Repair and Restore Theater Facilities Board of Directors of The Olney Theater Center for the Arts, Inc.	FROM:\$	66,906.76 - Olney Theater Loan of 1996 312,998.24 - Olney Theater Center for the Arts, Inc.
	TO:\$	39,856.62 - Olney Theater Loan of 1996 150,095.88 - Olney Theater Loan of 1998, Chapter 546 189,952.50 - Olney Theater Center for the Arts, Inc.

Reason: To utilize previously unavailable funds.



Ms. Sheila McDonald, Esq.  
Page 2

BPW October 4, 2000 FROM:\$ 100,000.00 - Item 004, CA 2000  
Item 4-M 79,500.00 - Item 052, MCCBL 2000  
Page 9  
Upgrade Lighting & TO:\$ 100,000.00 - Item 020, CA 2002  
Ceiling in Joint Hearing 79,500.00 - Item 052, MCCBL 2000  
Room at the Legislative  
Services Building

Reason: An allowance, for repair of the lighting and ceiling in the Legislative Services Building, was included in the budget authorization for the alterations to the James Senate Office Building.

BPW December 20, 2000 FROM:\$ 26,450.00 - CA00, Item 004  
Item 6-GM TO:\$ 26,450.00 - CA02, Item 020  
Page 11  
Construction Inspection  
expenditures related to the  
respective Capital  
Improvement Projects

Reason: To utilize funds available for the construction inspection services for the alterations to the James Senate Office Building.

BPW January 5, 2001 FROM:\$ 608,046.50 - Item 025, CA 2000  
Item 15-CGL 1,000,000.00 - Item 059, CA 2001  
Pages 26-29 374,163.06 - Item 086, CA 2001  
Construction Bowie 3,147,082.44 - Bowie Regional Arts Vision  
Civic Facility for the Association  
Performing Arts  
Bowie, Prince Georges TO:\$ 598,703.75 - Item 025, CA 2000  
County 1,000,000.00 - Item 059, CA 2001  
374,163.06 - Item 056, CA 2001  
236,718.73 - Item 049, CA 2002  
2,919,706.46 - Bowie Regional Arts Vision  
Association

Reason: To utilize funds not previously available.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**        10-GM

**DESCRIPTION**

In accordance with provisions of the State Finance and Procurement Article, Section 8-127, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the respective capital improvement projects identified below:

<b><u>Project(s) Description</u></b>	<b><u>Amount</u></b>	<b><u>Fund Source</u></b>
VH-781-002-001 Replace Cooling Towers-Main Bldg. Charlotte Hall Veterans Home	\$1,465.00	MCCBL00,052
VH-781-941-201 Supplemental Modifications to Phase IV Addition Charlotte Hall Veterans Home	\$5,324.00	MCCBL95,008 - \$1,996.50 Federal Funds - \$3,327.50
VH-781-941-101 Modifications to Fire Alarm Annunciator Charlotte Hall Veterans Home	\$1,598.00	MCCBL95,008 - \$599.25 Federal Funds - \$998.75
<b>TOTAL</b>	<u>\$8,387.00</u>	

**REMARKS**

This Agenda Item approves construction inspection expenditures for the above capital improvement projects. This is an anticipated amount subject to necessary extensions in the event the construction takes longer than expected. These services are required to ensure contractor compliance with the requirements of the contract.

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Board of Public Works Action - The above referenced Item was:

Approved

With Discussion

in071101\_1.bpw

Disapproved

Deferred

Without Discussion

Withdrawn



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 12-GM

REFERENCE

BSU 2001-10 & 11D-10129  
Asbestos Abatement - McKeldin Gym &  
Martin Luther King Bldg. - Mechanical Room  
Bowie State University  
University System of Maryland  
Asbestos Specialists, Inc. (Linthicum Heights, MD)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer \$8,500 to University System of Maryland to support the above referenced project. Contractor invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

This funds transfer provides for additional abatement work on the stage area of the McKeldin Gym and the mechanical room of the Martin Luther King Building.

AMOUNT \$8,500.00

FUND SOURCE Item 054, MCCBL 2000

REMARKS

The contract award was approved under authority granted to the University System of Maryland by the Legislation exempting them from the State Finance & Procurement law.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion  
gmbpw711jj

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM** 13-GM

**REFERENCE**

FY2001 Entrepreneurial Projects  
Department of Natural Resources

**DESCRIPTION**

Board of Public Works approval is requested to reimburse the Department of Natural Resources \$47,674.97 to support the above referenced project. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

This reimbursement covers the construction of DNR's FY2001 Entrepreneurial Projects.

**AMOUNT** \$47,674.97

**FUND SOURCE** Item 319, POS FY 2001  
"Park Improvement Incentive Fund"

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
DNR.711

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE SERVICES**

**ITEM**            14-RP

**DEPARTMENT OF GENERAL SERVICES**

**REFERENCE**

Board of Public Works approval is requested to award contracts for a period commencing upon Board of Public Works approval and terminating on June 30, 2004, for title and settlement services in connection with State acquisitions of residential, commercial, agricultural and unimproved properties. Contracts will be awarded to the offerors listed below in the jurisdictions of Dorchester, Somerset, Wicomico and Worcester Counties.

Proposals were solicited under Project No. RSC 2-02 by advertisements in the following publications: Maryland Contract Weekly, The Daily Record, The Afro-American Newspaper, The Star Democrat, and The Somerset Herald. In addition, direct mailings were made to one hundred fifteen (115) known companies, agencies and individuals from the Maryland State Insurance Commission's listing of Certified and Qualified parties to perform title services.

Each offeror was evaluated on transactional history, depth, abstractor's experience and insurance information (70% of the score) and experience and qualifications of the offeror's team (30% of the score).

The cost of title insurance is fixed by rates approved by The Maryland State Insurance Commissioner. The predetermined settlement fee of \$550.00 represents the offeror's fee for title and settlement services for a single transaction (this covers all services normally associated with the property acquisition transaction, such as settlement charges, document preparation, travel expenses, notary fees, return of deeds, reports after recording and photocopies). The predetermined cancellation fee of \$275.00 represents the offeror's fee for title services provided in a single transaction which is canceled prior to settlement.

**PROCUREMENT METHOD**

Competitive Sealed Proposals

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE SERVICES**

**ITEM**            14-RP

**PROPOSAL COMPANIES**

**COVERED JURISDICTIONS**

- |    |  |   |
|----|--|---|
| 1. | <u>Jones &amp; Bruce, P.A.</u><br>11739 Somerset Avenue<br>P.O. Box 567<br>Princess Anne, Maryland 21853-0567        | Somerset County                                       |
| 2. | <u>Lawyers Advantage Title Group:</u><br>St. John's Station<br>3355 St. John's Lane<br>Ellicott City, Maryland 21042 | Dorchester, Somerset, Wicomico,<br>Worcester Counties |
| 3. | <u>Maryland Commercial:</u><br>22 Light Street, Ste. 450<br>Baltimore, Maryland 21202                                | Dorchester, Somerset, Wicomico,<br>Worcester Counties |

**TERM**            Commencing upon Board of Public Works approval through June 30, 2004

**REMARKS**

1. The Contract contains strict time limits and per diem penalties for delays.
2. The State reserves the right to terminate any contract in whole or part for convenience or default.
3. The estimated value of the contracts will depend on the number and contract price of the properties acquired during the term of the contract. The contract value is estimated to be over \$25,000.00
4. The Department of General Services recommends approval of this item.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

titlecompanybpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            15-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land Preservation  
Foundation - Agricultural Preservation  
Easements (Various Properties)

**REFERENCE** Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of agricultural preservation easements on each of the following properties:

**SPECIAL CONDITIONS** Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use, subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

**Baltimore County**

	<b><u>Grantor</u></b>	<b><u>Property</u></b>	<b><u>Price</u></b>
1.	Owen P. Bricker & Anne H. Bricker Baltimore County 03-07-99-13	222.83 Ac. less (1) acre per dwelling = 221.83 Ac.	\$842,954.00 \$ 3,800.00/Acre

**Calvert County**

2.	Amelia M. Grady, Jacqueline M. Holland, Sallie M. Wilton Calvert County 04-02-87-02	147.091 Ac.	\$956,091.50 \$ 6,500.00/Acre
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Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**      15-RP

**Caroline County**

	<b><u>Grantor</u></b>	<b><u>Property</u></b>	<b><u>Price</u></b>
3.	Alfred B. Saathoff, William M. Saathoff, John D. Saathoff, Daniel W. Saathoff & Chesapeake Farm Credit Caroline County 05-06-00-01	282.94 Ac. less (1) acre per dwelling = 281.94 Ac.	\$281,940.00 \$ 1,000.00/Acre
4.	G. Thomas Wheatley, Jr. Catherine C. Wheatley Mid Atlantic Farm Credit Caroline County 05-03-92-08	163.5771 Ac. less (1) acre per dwelling = 161.5771 Ac.	\$ 84,025.07 \$ 520.03/Acre

**Carroll County**

5.	J. M. Johnston & Emily G. Johnston Carroll County 06-06-00-01	104.5014 Ac. less (1) acre per dwelling = 103.5014 Ac.	\$207,002.80 \$ 2,000.00/Acre
6.	Geroge Hamilton Mowbray & Phyllis W. Mowbray Carroll County 06-03-80-27ARpt	98.74 Ac. less (1) acre per dwelling = 97.74 Ac.	\$156,384.00 \$ 1,600.00/Acre

**Charles County**

7.	Winifred G. Bowling, John P. Bowling & Woodrow B. Bowling Charles County 08-04-00-01c	165.071 Ac.	\$412,677.50 \$ 2,500.00/Acre
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Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            15-RP

	<b><u>Grantor</u></b>	<b><u>Property</u></b>	<b><u>Price</u></b>
8.	Richard C. Stickel Charles County 08-03-00-05	148.586 Ac.	\$219,166.20 \$ 1,475.01/Acre
9.	William H. Stickel Charles County 08-03-00-06	138.9462 Ac.	\$198,215.81 \$ 1,426.57/Acre
10.	Thomas A. Stickel Charles County 08-03-00-04	136.3906 Ac. less (1) acre per dwelling = 135.3906 Ac.	\$172,554.51 \$ 1,274.49/Acre
11.	Joseph Beuchert, III, Colonial Farm Credit, PCA, Colonial Farm Credit, FLCA Charles County 08-04-00-12	160.2061 Ac.	\$133,390.64 \$ 832.62/Acre

**Dorchester County**

12.	Lawrence G. Bohlen & Nancy I. Bohlen Dorchester County 09-16-00-01	110.0 Ac. less (1) acre per dwelling = 109.0 Ac.	\$ 81,750.00 \$ 750.00/Acre
13.	William F. Outten, Jr., Deborah Lynn Outten, William F. Outten, III, Mid Atlantic Farm Credit Dorchester County 09-03-98-03	127.30 Ac.	\$ 89,110.00 \$ 700.00/Acre

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        15-RP

**Frederick County**

	<b><u>Grantor</u></b>	<b><u>Property</u></b>	<b><u>Price</u></b>
14.	Paul L. Beale & Lucille K. Beale Frederick County 10-05-90-13	122.90 Ac. less (1) acre per dwelling = 121.90 Ac.	\$146,280.00 \$ 1,200.00/Acre
15.	Paul D. Baumgardner, Mid Atlantic Farm Credit Frederick County 10-05-97-05	139.0 Ac. less (1) acre per dwelling = 138.0 Ac.	\$220,800.00 \$ 1,600.00/Acre

**Garrett County**

16.	Leo P. Custer & Janet L. Custer West Virginia Farm Credit Garrett County 11-01-00-02	276.0 Ac. less (1) acre per dwelling = 275.0 Ac.	\$274,936.67 \$ 999.77/Acre
17.	James T. Gower &, Ida V. Gower Garrett County 11-07-00-03	198.90 Ac. less (1) acre per dwelling = 197.90 Ac.	\$243,760.21 \$ 1,231.73/Acre

**Queen Anne's County**

	<b><u>Grantor</u></b>	<b><u>Property</u></b>	<b><u>Price</u></b>
18.	J. Bradford Moore & Margaret H. Moore Queen Anne's County 17-06-95-02	100.0 Ac.	\$100,000.00 \$ 1,000.00/Acre
19.	Norman Jean Dean Queen Anne's County 17-06-00-14	148.47 Ac. less (1) acre per dwelling = 147.47 Ac.	\$132,723.00 \$ 900.00/Acre

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            15-RP

	<b><u>Grantor</u></b>	<b><u>Property</u></b>	<b><u>Price</u></b>
20.	John B. Kimbles & Teresa J. Kimbles Mid Atlantic Farm Credit Queen Anne's County 17-06-99-01	158.74 Ac. less (1) acre per dwelling = 157.74 Ac.	\$106,474.50 \$ 675.00/Acre
21.	John W. Clark & Evelyn C. Clark Queen Anne's County 17-01-94-01	169.453 Ac. less (1) acre per dwelling = 168.453 Ac.	\$117,917.10 \$ 700.00/Acre
<b><u>Somerset County</u></b>			
22.	Roger C. Merrill & Thelma M. Merrill Somerset County 19-06-00-01	192.8 Ac. less (1) acre per dwelling = 191.8 Ac.	\$146,005.33 \$ 761.24/Acre
<b><u>Talbot County</u></b>			
23.	Paul E. Swann, Charles P. Swann & Norman F. Swann Talbot County 20-04-91-08c	100.0 Ac. less (1) acre per dwelling = 99.0 Ac.	\$148,500.00 \$ 1,500.00/Acre
24.	David A. Altvater, Beverly L. Altvater Mid Atlantic Farm Credit Talbot County 20-03-81-04A	244.0 Ac. less (1) acre per dwelling = 243.0 Ac.	\$362,378.42 \$ 1,491.27/Acre

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        16-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 08-05-94-09A  
Charles County, Maryland  
N/S Steinhauser Road. Newburg

**REFERENCE**

Reference is made to Board of Public Works Item 16-RP of August 2, 2000, at which time approval was given to the Maryland Agricultural Land Preservation Foundation to acquire an agricultural preservation easement on 58.681 acres of unimproved property for \$82,153.40 from Mariette Hiu Newcomb at \$1,400.00 per acre. A subsequent survey revealed an actual acreage of 72.08 acres, for an increase of 13.399 acres. Accordingly, Board of Public Works approval is requested to increase the purchase price by \$18,758.60 reflecting the difference between \$82,153.40 and the amended price of \$100,912.00.

**FUND SOURCE**     L0010460 1481

**REMARKS**

1.     The Maryland Agricultural Land Preservation Foundation recommends approval of this item.
2.     Payment is based on 72.08 acres. There are no dwellings on the property.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

newcomb.bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        17-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 10-05-97-09  
Frederick County, Maryland

**REFERENCE**

Reference is made to Item 16-RP of the Board of Public Works Agenda of August 2, 2000, at which time approval was given to the Maryland Agricultural Land Preservation Foundation to acquire an agricultural preservation easement on 130 acres of improved property for \$203,200.00 (representing \$1,600.00 per acre) from Curtis A. Baughman, et al. The purchase price of \$203,200.00 was erroneously based on the existence of 3 dwellings. The State compensates the property owners for all property except one acre surrounding each existing dwelling. Since there are only two existing dwellings, the initial purchase price incorrectly represented a three acre reduction, rather than two. Accordingly, the Board of Public Works is requested to compensate the owner for an additional acre and increase the purchase price by \$1,600.00 reflecting the difference between \$203,200.00 and the amended price of \$204,800.00.

**FUND SOURCE**        L0010460 1481

**REMARKS**

1.        The Maryland Agricultural Land Preservation Foundation recommends approval of this item.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

Baughman, BPW

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        18-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 10-19-90-18  
Frederick County, Maryland

**REFERENCE**

Reference is made to Item 16-RP of the Board of Public Works Agenda of August 2, 2000, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation to acquire an agricultural preservation easement on 104.7903 acres of improved property for \$165,081.22 (representing \$1,606.00 per acre) from Wayne and Lucinda Rhoderick. The purchase price of \$165,081.22 was erroneously based on the existence of 2 dwellings. The State compensates the property owners for all property except one acre surrounding each existing dwelling. Since there is only one existing dwelling, the initial purchase price incorrectly represented a two acre reduction, rather than one. Accordingly, Board of Public Works approval is requested to compensate the owner for an additional acre and increase the purchase price by \$1,606.00 reflecting the difference between \$165,081.22 and the amended price of \$166,687.22.

**FUND SOURCE**        L0010460 1481

**REMARKS**

1.        The Maryland Agricultural Land Preservation Foundation recommends approval of this item.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

Rhoderick, BPW

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            19-RP

**DEPARTMENT OF NATURAL**  
**RESOURCES**

Chapel Point State Park  
Corporation of Roman Catholic Clergyman  
(CRCC)  
Charles County  
File# 7-0001

**REFERENCE** - Board of Public Works approval is requested by the Department of Natural Resources to convey 6.616 acres of Chapel Point State Park (Charles County) to The Corporation of Roman Catholic Clergymen (“CRCC”) in exchange for a Deed of Conservation Easement on 26.16 acres of land owned by CRCC, located adjacent to the State Park and being also the site of St. Ignatius Church, St. Thomas Hall and the Church Cemetery, all of historical significance. The State land being conveyed is necessary to honor a 1971 contract of sale of the land comprising Chapel Point State Park by CRCC to the State which provided that CRCC would retain sufficient acreage for the Church and cemetery for the expansion of the St Ignatius Church Cemetery. This transaction is a settlement of a claim which could result in potential litigation. The Department of Natural Resources is satisfied that the Conservation Easement being given on CRCC’s real property extinguishes development rights on CRCC’s land valued in excess of the State Land being conveyed as well as reducing development pressure in the Port Tobacco River Watershed.

**GRANTOR**

State of Maryland, to the use of the  
Department of Natural Resources

**GRANTEE**

Corporation of Roman Catholic Clergyman  
(CRCC)

**PROPERTY**

6.616 acres - unimproved (fee simple)

**GRANTOR**

Corporation of Roman Catholic Clergyman  
(CRCC)

**GRANTEE**

State of Maryland, to the use of the  
Department of Natural Resources

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            20-RP

**DEPARTMENT OF NATURAL RESOURCES**

Claire Tayman Parker  
Mattingly State Park  
Charles County, Maryland  
File # 3791

**REFERENCE**

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the Town of Indian Head, Maryland for public recreation. The property consist of .52 acres of unimproved land adjacent to Mattingly Community Park and Slavins Dock Public Boat Ramp located within a residential area of Indian Head. The subject property will be developed for parking to serve both the park and boat ramp areas providing access the Mattawoman Creek and the Potomac River. This project will assist the Department of Natural Resources by providing additional nature tourism venues and additional water access (and emergency exit access) to the Potomac River region for motorized and non motorized vessels (canoes/kayaks). This acquisition will complement the established water trail system within Charles County to include access to Mattawoman Natural Environmental Area and the Chicamuxen Wildlife Area. Title and transfer documents are subject to legal review.

**GRANTOR**

Claire Tayman Parker

**GRANTEE**

The Town of Indian Head

**PROPERTY**

.52 +/- acres - unimproved

**PRICE**

\$45,000.00 - \$86,538 P/A

**APPRAISED VALUE**

\$47,000.00 - \$90,384 P/A  
Gatewood - 11/26/00  
\$45,000.00 - \$86,538 P/A  
Hooper - 11/24/00

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        20-RP

**FUND SOURCE**

POS 85 - 81.20.03-  
Item 263 - \$45,000.00

**REMARKS**

- 1.        The Department of Natural Resources recommends approval of this acquisition.

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Board of Public Works - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

claire parker bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            21-RP

**STATE MILITARY DEPARTMENT**

City of Frederick  
Frederick County  
File # 8239

**REFERENCE**

Board of Public Works approval is requested for an Agreement by and between the State of Maryland, acting by and through the State Military Department, to the City of Frederick, for the transfer of property containing .5316 +/- acres known as the "Old Frederick Armory". The City of Frederick has been using the property as the William R. Talley Recreation Center under a 99 year lease for the consideration of \$1.00 per year which expires in the year 2076. The transfer is subject to a standard preservation easement to the Maryland Historical Trust being placed on the Armory before it is transferred out of State control. Transfer documents subject to legal review.

**GRANTOR**

State of Maryland, to the use of the State Military Department

**GRANTEE**

City of Frederick

**PROPERTY**

.5316 +/- acres- improved by former Armory facility containing approx. 22,665 sq. ft.

**CONSIDERATION**

None

**REMARKS**

1. The State Military Department recommends approval of this transfer.
2. The Maryland Office of Planning Clearinghouse has conducted an intergovernmental review of this project under MD20001020-0972 and has recommended to declare the real property surplus and offer the property and improvements to the City of Frederick. The following affected State and regional agencies and local jurisdictions were provided notice of the project: The Maryland Departments of Natural Resources, Transportation, Environment, Budget and Management, General Services, Office of Planning; Maryland Historical Trust; and Frederick County. None of the reviewing agencies expressed an interest in acquiring the property.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        21-RP

**REMARKS**

The Maryland Historical Trust determined that the proposed action will have no adverse effect on historic properties provided that a standard preservation easement is placed on the Armory before it is transferred out of State control.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

8239bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            22-RP

**DEPARTMENT OF NATURAL RESOURCES**

Blain Frantz Inc, et al  
Youghiogheny Wild and Scenic River  
Garrett County  
File 82-0053 A-H  
Files 00-8156, 8127, 8128

**REFERENCE**

Reference is made to Handcarried Item 43-RP on this Department's Agenda of the December 15, 1999 meeting, and Item 10-RP on this Department's Agenda of the March 8, 2000 meeting of the Board of Public Works wherein approval was given to the Department of Natural Resources to acquire 783 +/- acres from Blain Frantz, et al. for consideration of \$3,500 per acre, and where a subsequent survey revealed an additional 206.544 acres, in which 128.494 acres of the additional acreage was in dispute. The Department of Natural Resources has resolved the dispute, and a court of competent jurisdiction has issued a final, non-appealable order stating that Blain Frantz Inc., et al is the owner in fee simple of such property. Legal documents subject to review.

**GRANTOR**

Blain Frantz Inc., et al.

**GRANTEE**

State of Maryland, to the use of the  
Department of Natural Resources

**PROPERTY**

128.494 acres - unimproved

**PRICE**

\$126,260.00

**FUND SOURCE**

POS 85 81.20.03  
Item 305 - \$126,260

**REMARKS**

1. The Department of Natural Resources recommends approval of this settlement.  
Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved  
With Discussion

Deferred    Withdrawn  
**Without Discussion**

frantz4.bpw





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            24-RP

**UNIVERSITY SYSTEM OF MARYLAND**

City of Crisfield  
8.95 acres  
File # 2705

**REFERENCE**

Reference is made to Item 11-RP of the September 10, 1997, Board of Public Works meeting at which time the Board approved the termination of restrictions requiring MEDCO to market and develop the subject property with proceeds to be paid to the State. In the place of the prior restrictions, covenants were recorded providing that the property should be restricted to public and community use, benefit, economic development and purposes consistent with the City's governmental and proprietary functions with such proposed use requiring approval by the Board of Public Works which would execute the conveyance instrument. Subsequently, the City of Crisfield advertised the property requesting a proposed use. Five proposals were received and reviewed by the City's evaluation committee. The City requests approval of the recommendation to sell the property to John Andrews and Robert Messick, developers, for the amount of \$225,000. They propose to construct 60 condominium units and a marina on the site. This will provide economic development for Crisfield and will place the property on the tax rolls. The transfer documents will contain legally enforceable language providing that if significant progress toward development (such as acquisition of permits and financing) does not occur within eighteen months of the transfer, the City of Crisfield shall repurchase the property for the purchase price above. Under those circumstances, the property shall again be subject to the restrictions and requirements regarding Board of Public Works approval.

**GRANTOR**                            City of Crisfield & State of Maryland, Board of Public Works

**GRANTEE**                             John Andrews and Robert Messick

**PROPERTY**                          8.95 Acres

**PRICE**                                \$225,000.00

**APPRAISED VALUE**                \$248,000.00-6/01/01-P. Blynn Bratten & William G. Rayfield

**REMARKS**

1. The Department of General Services recommends approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved                            Disapproved                            Deferred                            Withdrawn

With Discussion

Without Discussion

crisfieldbpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            25-RP

**DEPARTMENT OF LABOR, LICENSING**  
**& REGULATION**

128 Baltimore Street  
Cumberland  
Allegany County  
File #3744

**REFERENCE**

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Labor, Licensing & Regulation. This property will be utilized as the Western Maryland Regional Telephone Claims Center, one of five of the Department's regional telephone call centers throughout the State implementing technology to deliver services.

The Board of Public Works, on August 2, 2000, approved as Item 21-L of the Department of General Services Action Agenda, a lease agreement for this property. Terms of the lease required the Lessor to restore and renovate the historic circa 1900 building as closely as possible to its original style in accordance with the Department of the Interior Standards for Rehabilitation while also conforming to State standard build out requirements. The lease also granted the State an option to purchase the property subject to the two appraisal method of the vacant, unrestored property plus the cost of construction, financing and legal expenses born by the Lessor.

**GRANTOR**

Paul E. Green

**GRANTEE**

State of Maryland, to the use of  
the Department of Labor, Licensing &  
Regulation

**PROPERTY**

20,000 sq. ft., 4 story historic improvement  
6,880 square feet (.15 acre) of land

**PRICE**

\$2,446,000.00

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            25-RP

**APPRAISED VALUE**

Unimproved Building  
\$145,000 - White - 9/27/00

Market Approach  
\$140,000 - Turlington - 9/27/00

Restored/Renovated Building  
Cost Approach (supported by DGS Project  
Cost Center)  
\$2,446,000 construction cost

**FUND SOURCE**

PCA 79900 - Capital

**REMARKS**

1. The Department of Labor, Licensing & Regulation recommends approval of this acquisition.
2. The following title company will be employed to complete title and settlement work for this case: Anderson, Rudd & Donahue.
3. This property is located on the downtown Cumberland pedestrian mall in compliance with Smart Growth initiatives.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

green.bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**            26-L

**MARYLAND INSTITUTE FOR EMERGENCY**  
**MEDICAL SERVICES SYSTEMS (MIEMSS)**

Pasadena  
Anne Arundel County

**Lessor/Owner**        Anne Arundel County  
2660 Riva Road, 3<sup>rd</sup> Floor  
Annapolis, Maryland 21401

**Property Location**   Solley Road & Fort Smallwood Road

**Space Type**            Tower Space  
**Duration**                8 Years  
**Annual Rent**            \$1.00

**Lease Type**        New  
**Effective**            July 16, 2001

**Utilities Responsibility**                            Lessor  
**Custodial Responsibility**                        Lessor

**Fund Source**                                        Special D53-19003

**Special Conditions**

1.     The Lessee has option to renew lease for 5 years under the same terms and conditions.
2.     The Lessor and Lessee have termination rights under the lease.
3.     The Lessee is responsible for maintenance and repair of the antennas.
4.     The Lessee shall keep in force a minimum of \$1,000,000 bodily injury and \$500,000 property damage insurance, as provided in the Treasurer's office in the blanket coverage policy.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**      26-L

**Remarks**

- 1) Anne Arundel County constructed and owns the tower.
- 2) MIEMSS shall install, maintain, and operate radio equipment as part of the MIEMSS emergency communication system serving Anne Arundel County. Two antennae will be placed on the tower, one at 125 feet, and the second at 150 feet.
- 3) Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 3828

0620so  
ll.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM** 27-L

**MARYLAND AFRICAN AMERICAN MUSEUM CORPORATION** Baltimore City

**Lessor/Owner** 242 Burnside Ltd Partnership  
121 Spear Street, Suite 250  
San Francisco, California 94105-2906

**Property Location** 19 East Fayette Street  
Baltimore, Maryland 21202

**Space Type** Office **Lease Type** New **Square Feet** 2,306  
**Duration** 3 Years **Effective** August 1, 2001  
**Annual Rent** \$33,260.21 Average **Square Foot Rate** \$14.42 Average

**Utilities Responsibility** Lessor  
**Custodial Responsibility** Lessor

**Fund Sources** General 550 B01 - 75%  
Grants, Contributions - 25%

**Special Conditions**

1. The initial square foot rate is \$14.00 and increases by 3% annually.
2. The lease contains 1 option renewal for a term of 2 years.

**Remarks**

1. This space is to be used as temporary headquarters for the African American Museum Corporation during the construction of its new headquarters on President Street in Baltimore City. Construction is expected to be completed in 2004.
2. The lease contains a termination for convenience clause.
3. This lease is within the incorporated municipality and DHCD State Revitalization area of the City of Baltimore in compliance with Smart Growth initiatives.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**      27-L

**Remarks**

- 4. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly, The Baltimore Sun, and the Afro-American newspapers with no response. In person solicitation resulted in the above site which accommodates the agency's needs. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No: 3814

0711east.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM** 28-L

**DEPARTMENT OF TRANSPORTATION**  
(State Highway Administration)

Baltimore City

**Lessor/Owner** Mayor & City Council of Baltimore  
200 North Holiday Street  
Baltimore, Maryland 21202

**Property Location** Right-Of-Way Under Interstate 83  
Bounded by Guilford Avenue, Madison Street and the Fallsway  
Baltimore, Maryland 21202

<b><u>Space Type</u></b>	Parking	<b><u>Lease Type</u></b>	Renewal	<b><u>No. of Parking Spaces</u></b>	477
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	July 15, 2001		
<b><u>Annual Rent</u></b>	\$230,000	<b><u>Rate Per Space Per Month</u></b>		\$40.18	
<b><u>Previous Annual Rent</u></b>	\$191,984	<b><u>Prev Rate Per Space Per Month</u></b>		\$44.94 (356 Spaces)	

**Utilities Responsibility** Lessee  
**Custodial Responsibility** Lessee

**Fund Source** Special - J02B0101  
J02B0102

**Remarks**

- 1) The agency has utilized these parking spaces since January, 1990. Reconfiguration of the two lots and stack parking has resulted in an increase in the number of parking spaces from 356 to 477.
- 2) These parking spaces are adjacent to State Highway Administration offices at 707 N. Calvert Street.
- 3) The number of parking spaces conforms to the 1 to 3 ratio.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**      28-L

**Remarks**

- 4) This lease is within the incorporated municipality and DHCD State Revitalization area of Baltimore City in conformance with Smart Growth initiatives.
- 5) Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No: 1280

0711righ.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        28-L

**DEPARTMENT OF HEALTH & MENTAL HYGIENE**

Capitol Heights  
Prince Georges County

**Lessee**        CHI Centers, Inc.  
10501 New Hampshire Avenue  
Silver Spring, Maryland 20910

**Property Location**    1511 Brooke Road  
Capitol Heights, Maryland 20715

**Space Type**    Group Home  
**Duration**        5 Years  
**Annual Rent**    \$1.00

**Lease Type**        Renewal  
**Effective**        July 16, 2001

**Utilities Responsibility**                      Lessee  
**Custodial Responsibility**                    Lessee

**Special Conditions**

1.     The Lessee shall maintain liability insurance at a minimum coverage of \$1,000,000 combined single limit per occurrence.
2.     The lease contains a hold harmless clause, protecting the State against loss or liability in connection with bodily injury, death, or property damage.
3.     The assignment or subletting without the written consent of the State and approval of the Board of Public Works is not permitted.
4.     The lease may be terminated by the State, in whole or in part, whenever the State determines that such termination is in the best interest of the State.
5.     The lease contains 2 options, 5 years each, to renew with 6 months prior written notice by Lessee.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**      28-L

**Remarks**

- 4) The Lessee has occupied and used the Premises as a Group Home for developmentally disabled individuals since 1998.
- 5) The lease is to be executed by the Board of Public Works.
- 3) Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 3610

0711 broo.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**            30-L

**DEPARTMENT OF MARYLAND STATE POLICE**  
(Aviation Division)

Landover  
Prince George's County

**Lessor/Owner**        United States Air Force  
                             Andrews Air Force Base  
                             89<sup>th</sup> Civil Engineering Squadron  
                             3465 North Carolina Avenue  
                             Andrews AFB, Maryland 20762

**Property Location**    Andrews Air Force Base  
                             Andrews AFB, Maryland 20762

<b><u>Space Type</u></b>	Land	<b><u>Lease Type</u></b>	New	<b><u>Acres</u></b>	1.06
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	July 15, 2001		
<b><u>Annual Rent</u></b>	\$1				
<b><u>Utilities Responsibility</u></b>	Lessee				
<b><u>Custodial Responsibility</u></b>	Lessee				
<b><u>Fund Source</u></b>	100% General - 31.60				

**Remarks**

1. This land is used for the purpose of providing a hangar and related office/quarters space for a MEDEVAC helicopter unit to serve the Washington area for the State Police Aviation Division.
2. The site consists of a joint access road, a 6,400 square foot hangar and a 3,200 square foot building with offices, classrooms and sleeping quarters for MEDEVAC personnel.
3. The lease requires the lessee to restore the land to its original condition upon expiration of the lease.
4. The lease contains a termination for convenience clause.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**      30-L

**Remarks**

- 5.      This lease is within the Priority Funding Area of Prince George's County in compliance with Smart Growth initiatives.
- 6.      Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

File No: 0000

0711andrjr

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        31-L

**DEPARTMENT OF EDUCATION**  
(Division of Rehabilitative Services)

Lanham  
Prince George's County

**Lessor/Owner**        Hanson-Palmer II, Limited Partnership  
4601 Presidents Drive  
Lanham, Maryland 20706

**Property Location**    Metro Business Center - Building B  
4451 Parliament Place  
Lanham, Maryland 20706

<b><u>Space Type</u></b>	Office & Training Center	<b><u>Lease Type</u></b>	New	<b><u>Square Feet:</u></b> 4,950
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	August 1, 2001	
<b><u>Annual Rent</u></b>	\$95,960.70 Average	<b><u>Square Foot Rate:</u></b>	\$19.39 Average	

<b><u>Utilities Responsibility:</u></b>	Lessor
<b><u>Custodial Responsibility:</u></b>	Lessor

**Fund Sources:**        General U6301.1301

**Special Conditions**

1. The initial square foot rate is \$17.90 and increases 4% annually for an average of \$19.39 over the term of the lease.
2. The lease incorporates 26 parking spaces at no cost to Lessee.
3. The lease contains 1 option renewal term for 5 years
4. The Lessor shall fit up space to State standards.
5. The lease contains an occupancy clause.

**Remarks**

- 1) This space is to be used for a field office for the rehabilitation of disabled persons and to assist in finding employment.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**      31-L

**Remarks**

- 2) The lease contains a termination for convenience clause.
- 3) This lease is within the county certified priority funding area of Lanham in compliance with Smart Growth initiatives.
- 4) Lease to be certified as approved by the Board of Public Works by the Office of Real Estate, Department of General Services.
- 5) In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly and the Prince George's County Times. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

File No: 3565

0711pa  
rl.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        32-L

**DEPARTMENT OF HUMAN RESOURCES**  
(Child Support Enforcement Agency)

Upper Marlboro  
Prince George's County

**Lessor/Owner**        Chesapeake Holdings Belmont, LLC  
25 S. Charles Street  
Baltimore, Maryland 21202

**Property Location**    9402 Marlboro Pike  
Upper Marlboro, Maryland 20772

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	16,800
<b><u>Duration</u></b>	6 Months	<b><u>Effective</u></b>	August 1, 2001		
<b><u>Monthly Rent</u></b>	\$22,400	<b><u>Square Foot Rate</u></b>	\$16		
<b><u>Utilities Responsibility</u></b>			Lessor		
<b><u>Custodial Responsibility</u></b>			Lessor		

<b><u>Fund Source</u></b>	<b><u>General .01 (34%)</u></b>	<b><u>Federal .05 (66%)</u></b>	<b><u>Total</u></b>
E2040 - 33.05.01.02.0202.04.13.51	\$91,392	\$177,408	\$268,800

**Special Conditions**

1. The lease contains an occupancy clause.
2. The Lessor will fit-up the space.
3. The lease provides for 100 parking spaces at no cost.
4. The lease provides for 30 day lease extensions for a total of 6 months beyond the initial term, if required, to allow for completion of the co-location space with Social Services.

**Remarks**

1. This space will be utilized as a temporary location for the Prince George's County Child Support Enforcement Agency (CSEA). Responsibility for CSEA has been transferred from Prince George's County to the Department of Human Resources, effective July 1, 2001.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        32-L

**Remarks**

2.     CSEA will co-locate with the new Prince George's County Department of Social Services office, which competitive procurement is currently being evaluated. This temporary space is needed until the competitive procurement is completed.
3.     The lease contains a termination for convenience clause.
4.     This lease is within the county certified priority funding area of Prince George's County in compliance with Smart Growth initiatives.
5.     Board of Public works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
6.     A need for temporary space was created due to the short notice period provided to vacate the space currently occupied by CSEA, logistical matters during the transfer of responsibility from the County to the State and the pending competitive procurement. Therefore, in accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the Sole Source method was utilized. An electronic and in-field search was conducted. This was the only site of appropriate size available. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

File No:

0711marl.jr

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        33-CGL

This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for the Board of Public Works Capital Project Grant Application and Agreement for the non-matching fund grant obtained by the following organizations:

- A.     Board of Directors of the Great Blacks in Wax Museum, Inc. - **CAPITAL APPROPRIATIONS (FISCAL YEAR 2001) - GREAT BLACKS IN WAX MUSEUM LOAN OF 2000, DGS ITEM 021, CHAPTER 204, ACTS OF 2000** - \$750,000 - "... for the acquisition, demolition, renovation, expansion, and capital equipping of the Great Blacks in Wax Museum."
  
- B.     Mayor and Council of the Town of North Beach - **CAPITAL APPROPRIATIONS (FISCAL YEAR 2001) - NORTH BEACH EROSION CONTROL AND BEACH REPLENISHMENT LOAN OF 2000, DGS ITEM 036, CHAPTER 204, ACTS OF 2000** - \$400,000 - "... to construct stone jetties and breakwaters, and replenish their public beach."
  
- C.     Board of Trustees of The Living Classrooms Foundation, Inc. - **CAPITAL APPROPRIATIONS (FISCAL YEAR 2001) - FREDERICK DOUGLASS-ISAAC MYERS MARITIME PARK LOAN OF 2000, DGS ITEM 020, CHAPTER 204, ACTS OF 2000** - \$1,500,000 - "... for the construction, development, renovation, restoration, and improvement of the property located at Chase's Wharf."

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

Continued

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM        33-CGL

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

CA071101.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        34-CGL

This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for the Board of Public Works Capital Project Grant Application and Agreement for the non-matching fund grant obtained by the following organizations:

- A.     Southern Maryland Higher Education Center - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - SOUTHERN MARYLAND HIGHER EDUCATION CENTER LOAN OF 2000, CHAPTER 508, ACTS OF 2000** - \$5,177,000 - "... to complete design, construct and equip a second classroom building."
  
- B.     Commissioners of Charles County - **CHARLES COUNTY - WESTERN CHARLES COUNTY BUSINESS/INDUSTRIAL PARK LOAN OF 2000, CHAPTER 643, ACTS OF 2000** - \$150,000 - "... for the construction and installation of water and sewer lines, and for the improvement of roads on a parcel of property that is part of a larger tract of land formerly known as Chapman's Landing in Charles County, for use as an industrial and business park."

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

NM071101.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        35-CGL

This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for certification of matching funds in the following amounts by the following organization:

Board of Directors of the Anne Arundel County Economic Opportunity Committee, Inc. - **ANNE ARUNDEL COUNTY - LULA G. SCOTT COMMUNITY CENTER RENOVATION PROJECT LOAN OF 2000, CHAPTER 364, ACTS OF 2000** - \$200,000 - The Board of Directors has presented evidence that Federal Community Development Block Grant funds totaling \$410,000 have been appropriated for this project. “. . . for the repair, renovation, construction, reconstruction, and capital equipping of the Lula G. Scott Community Center . . . low income families.”

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        35-CGL

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

GA071101.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            36-CGL

**BOARD OF DIRECTORS OF THE**  
**COMMUNITY HEALTH CENTER**  
**OF PAROLE, INC.**

1950 Drew Street  
Annapolis

**PROJECT NO. AND TITLE**

SL-038-991-038  
Renovation of Facility at  
1950 Drew Street

**DESCRIPTION**

In accordance with the provisions of the Anne Arundel County - Community Health Center of Parole Loan of 1999, Chapter 174, Acts of 1999, which provided a matching grant of \$250,000 to the Board of Directors of the Community Health Center of Parole, Inc. for the design, repair, renovation, reconstruction, expansion, and capital equipping of the facility that houses the Community Health Center of Parole, Board of Public Works approval is requested for capital expenditures toward the following contract to renovate the interior and exterior of the existing facility including lead based paint and asbestos abatement, handicapped accessibility, upgrade of electrical, plumbing, and mechanical systems, miscellaneous site improvements, and construction of a two story addition of approximately 1,960 square feet.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

**AMOUNT**

Hunter Allied, Inc. - Gambrills, MD.	\$462,564
MD Construction, Inc. - Bowie, MD.	\$498,500
The J. G. Garcette Co., Inc. - Hyattsville, MD.	\$515,445
Helix Construction Services - Severna Park, MD.	\$522,865
4-S Construction, Inc. - Forestville, MD.	\$536,876
System "42", Inc. - Beltsville, MD.	\$558,645
William F. Klingensmith, Inc. - College Park, MD.	\$563,700
Boyd Contracting, Inc. - Mount Airy, MD.	\$634,000
R.J. Crowley - Laurel, MD.	\$636,000
Consolidated Construction & Engineering, Inc. - Westminster, MD.	\$664,440

**AWARD**

Hunter Allied, Inc.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            37-CGL

**MARYLAND ACADEMY OF SCIENCES**

601 Light Street  
Baltimore City

**PROJECT NO. AND TITLE**

SL-023-991-038  
Renovate and Expand the  
Maryland Science Center

**DESCRIPTION**

In accordance with the provisions of the Capital Appropriations (Fiscal Year 2001) - Maryland Science Center Loan of 2000, DGS Item 090, Chapter 204, Acts of 2000, which provided a matching grant of \$4,000,000 to the Maryland Academy of Sciences for the renovation and expansion of the Maryland Science Center, Board of Public Works approval is requested for capital expenditures toward the following contracts.

A. A/E contract to design and prepare construction documents for an approximately 60,796 square feet addition to the existing facility, facade enhancements to the existing facility, and renovations to the existing facility to interface with the new addition.

**PROCUREMENT METHOD**

Competitive

**AWARD**

Design Collective, Incorporated  
Baltimore, MD.

**AMOUNT**

\$1,648,040

**REMARKS**

The Maryland Academy of Sciences invited eight Maryland architectural firms to prepare proposals and make presentations to the building committee. The firm of Design Collective was determined to be most qualified because of their overall design concept and past performance on master planning in the Inner Harbor.

B. Contract to assist in the design of the Dinosaur Hall.

**PROCUREMENT METHOD**

Small Procurement

Continued



7-25-02

Ms. Sheila McDonald, Esq.  
Page 2

<u>BPW April 18, 2001</u> Item 7-E (Revised) Pages 16-17 UHF DTV Transmitters Regional Areas Maryland Public Broadcasting Commission	FROM:\$ 543,963.50 - Item 067, MCCBL 2000 181,322.50 - MPT Operating Funds 2,820,016.00 - Item 102, Capital Appropriation 2002
	TO:\$ 398,906.30 - Item 067, MCCBL 2000 326,379.70 - MPT Operating Funds 2,820,016.00 - Item 102, Capital Appropriation 2002

Reason: To utilize available operating funds to cover Federal Fund portion of project.

<u>BPW July 11, 2001</u> Item 37-CGL Pages 73-74 Renovate and Expand the Maryland Science Center	FROM:\$ 250,000.00 - Md. Academy of Sciences Loan of 1990, Chapter 564 577,170.00 - Item 090, CA 2001 827,170.00 - Maryland Academy of Sciences
	TO:\$ 250,000.00 - Md. Academy of Sciences Loan of 1990, Chapter 564 577,170.00 - Item 260, MCCBL 2002 827,170.00 - Maryland Academy of Sciences

Reason: Change of funding from Capital Appropriation to MCCBL 2002 per the Budget Reconciliation and Financing Act of 2002.

<u>BPW April 24, 2002</u> Item 7-RP Pages 13-14 Rockville District Court	FROM:\$ 4,600,000.00 - MCCBL 2002
	TO:\$ 4,600,000.00 - Item 117, MCCBL 2002

Reason: To identify item number not available at the time of BPW approval.

<u>BPW July 3, 2002</u> Item 32-CGL Pages 74-75 Jewish Foundation for Group Homes, Inc. Berlinsky Home Silver Spring, MD.	FROM:\$ 64,130 (25%) - Applicant's Share Cash Reserves
	TO:\$ 65,290 (25%) - Applicant's Share Cash Reserves

Reason: Calculation of applicant's share incorrect.

Ms. Sheila McDonald, Esq.  
Page 3

BPW July 3, 2002

FROM:\$ 833,475.69 - FY 2000, Item 050

Item 33-E (Supplemental)

Pages 76-77

TO:\$ 833,475.69 - Item 112, MCCBL 2002

Office Furniture

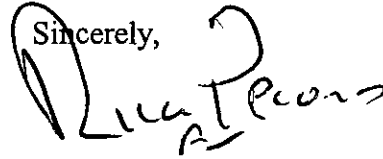
James Senate Building

Annapolis, Maryland

Reason: Fund source incorrect.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,

A handwritten signature in black ink, appearing to read "Peta N. Richkus". The signature is fluid and cursive, with a large initial "P" and "R".

Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Nancy K. Kopp  
Mr. Roy Kienitz

Parris N. Glendening  
Governor

Steven Kennedy Townsend  
Governor



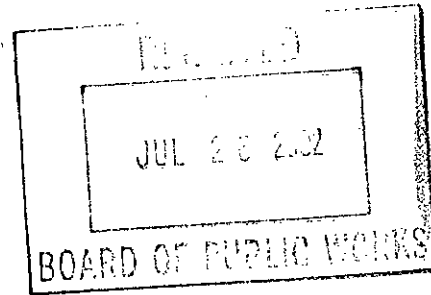
MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

ok file

Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

July 25, 2002



Ms. Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the August 2, 2000, September 20, 2000,  
April 18, 2001, July 11, 2001, April 24, 2002,  
July 3, 2002 Board of Public Works Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

<u>BPW August 2, 2000</u> Item 26-CGL Page 56 Contract to furnish and install IMAX 3D GT Projection System	FROM:\$ 500,000.00 - Baltimore City - Maryland Science Center Loan of 1999 326,661.55 - Item 090, CA 2001 826,661.54 - Maryland Academy of Science
	TO:\$ 500,000.00 - Baltimore City - Maryland Science Center Loan of 1999 326,661.55 - Item 260, MCCBL 2002 826,661.54 - Maryland Academy of Science

Reason: Change of funding from Capital Appropriation to MCCBL 2002 per the Budget Reconciliation and Financing Act of 2002.

<u>BPW September 20, 2000</u> Item 24-CGL Page 47 Maryland Science Center Baltimore City	FROM:\$ 4,000,000.00 - Capital Appropriations (Fiscal Year 2001) Maryland Science Center, DGS Item 090, Chapter 204, Acts of 2000
	TO:\$ 4,000,000.00 - Item 260, MCCBL 2002

Reason: Change of funding from Capital Appropriation to MCCBL 2002 per the Budget Reconciliation and Financing Act of 2002.



11-16-01

Ms. Sheila McDonald, Esq.  
Page 2

BPW July 11, 2001

Item 37-CGL

Pages 73-74

Renovate and Expand  
the Maryland  
Science Center

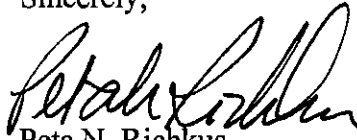
FROM:\$ 827,170.00 - Item 090, CA 2001  
827,170.00 - Maryland Academy of Sciences

TO:\$ 250,000.00 - Maryland Academy of Sciences Loan  
of 1990, Chapter 564  
577,170.00 - Item 090, CA 2001  
827,170.00 - Maryland Academy of Sciences

Reason: To utilize previous grant funds.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Richard N. Dixon  
Mr. Roy Kienitz

Parris N. Glendening  
Governor

Steven Kennedy Townsend  
Governor

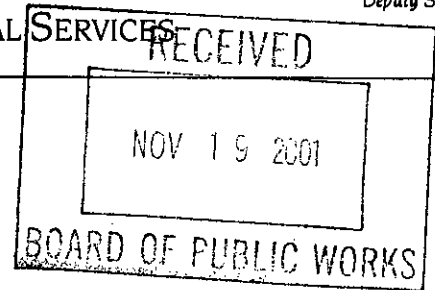


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Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY



November 16, 2001

Ms. Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the August 2, 2000, May 7, 2001,  
July 11, 2001 Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

BPW August 2, 2000 FROM:\$ 500,000.00 - Baltimore City - Maryland Science  
Item 26-CGL Center Loan of 1999  
Page 56 1,153,323.09 - Maryland Academy of Science  
Contract to furnish and TO:\$ 500,000.00 - Baltimore City - Maryland Science  
install IMAX 3D GT Center Loan of 1999  
Projection System and 326,661.55 - Item 090, CA 2001  
install Lightspeed 3D Laser 826,661.54 - Maryland Academy of Science  
light equipment  
Boyd Theater

Reason: To utilize funds not previously available.

BPW May 9, 2001 FROM:\$ 100,000.00 - Item 171 POS 1996  
Item 1C 184,720.00 - Item 276 POS 2000  
Pages 1-2 1,138,880.00 - Federal funding authorization bill for  
Western Maryland Rail 1998 Transportation Equity Act for  
Trail Phase II 21<sup>st</sup> Century (TEA-21)  
Washington County TO:\$ 100,000.00 - Item 171 POS 1996  
584,720.00 - Item 276 POS 2000  
738,880.00 - Federal funding authorization bill  
for 1998 Transportation Equity Act  
for the 21<sup>st</sup> Century (TEA-21)

Reason: To utilize available Program open space funds.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            38-CGL

**BOARD OF DIRECTORS OF**  
**CALVERT MEMORIAL HOSPITAL,**  
**INC.**

100 Hospital Road  
Prince Frederick, Calvert County

**PROJECT NO. AND TITLE**

SL-017-991-038  
Design and Construct Medical Center in  
North Beach/Chesapeake Beach Area

**DESCRIPTION**

In accordance with the provisions of the Calvert County - Calvert Memorial Hospital Loan of 1999, Chapter 149, Acts of 1999, which provided a matching grant of \$100,000 to the Board of Directors of Calvert Memorial Hospital, Inc. for the acquisition, design, renovation, construction, and capital equipping of a free/low cost primary care and preventive services medical center, Board of Public Works approval is requested for capital expenditures toward the following contract to construct a one story medical center of approximately 3,150 square feet at 8924 Chesapeake Avenue in the Town of North Beach. The facility will contain offices, examination rooms, lobby, storage, small lab, and conference room.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

Dickerson Construction, Inc. - LaPlata, MD.  
Hopkins & Wayson, Inc. - Owings, MD.  
J. A. Scheibel, Inc. - Huntington, MD.

**AMOUNT**

\$412,000  
\$487,000  
\$493,000

**AWARD**

Dickerson Construction, Inc.

**AMOUNT**

\$366,700\*

**FUND SOURCE**

\$ 88,750 - Calvert County - Calvert  
Memorial Hospital Loan of 1999  
~~\$277,950 - Calvert Memorial Hospital, Inc.~~

*see attached letter*

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      38-CGL

**REMARKS**

\*All three bids exceeded the construction budget for this project. The low bidder, the architect, and the owner valued engineered the design to lower the cost to within budget.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

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Parris N. Glendening  
Governor

leen Kennedy Townsend  
Governor



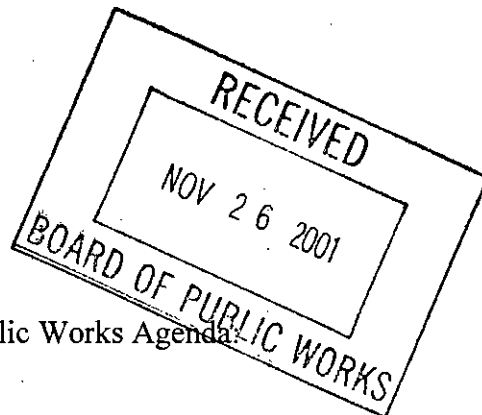
Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

November 21, 2001

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991



Re: Changes to the Board of Public Works Agenda  
July 11, 2001

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' and Secretary's Agenda item previously approved by the Board of Public Works.

<u>BPW July 11, 2001</u>	FROM:\$	88,750.00 - Calvert County - Calvert Memorial Hospital Loan of 1999
Item 38-CGL		
Pages 75-76		277,950.00 - Calvert Memorial Hospital, Inc.
Design and Construct		
Medical Center in North	TO:\$	88,750.00 - Calvert County - Calvert Memorial Hospital Loan of 1999
Beach/Chesapeake Beach Area		
Prince Frederick, Calvert County		150,000.00 - Calvert County - Twin Beach Community Health Center Loan of 2001
		97,950.00 - Calvert Memorial Hospital, Inc.
		30,000.00 - Town of North Beach

11/14/01 CGL

Reason: To utilize funds not previously available.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,

Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Richard N. Dixon  
Mr. Roy Kienitz



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            39-CGL

**MAYOR AND COUNCIL OF THE**  
**TOWN OF NORTH BEACH**

P. O. Box 99  
8916 Chesapeake Avenue  
North Beach, Calvert County

**PROJECT NO. AND TITLE**

SL-031-001-038  
Beach Restoration

**DESCRIPTION**

In accordance with the provisions of the Capital Appropriations (Fiscal Year 2001) - North Beach Erosion Control and Beach Replenishment Loan of 2000, DGS Item 036, Chapter 204, Acts of 2000, which provided a grant of \$400,000 to the Mayor and Council of the Town of North Beach to construct stone jetties and breakwaters, and replenish their public beach, Board of Public Works approval is requested for capital expenditures toward the following contract to construct six stone breakwaters, remove existing timber groins and pilings, and place sand on existing beach.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

**AMOUNT**

Edwin A. and John O. Crandell, Inc. - West River, MD.  
Martin G. Imbach, Inc. - Baltimore, MD.

\$406,912  
\$519,133

**AWARD**

Edwin A. and John O. Crandell, Inc.

**AMOUNT**

\$406,912

**FUND SOURCE**

\$400,000 - Item 036, CA 2001

\$ 6,912 - Town of North Beach

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        39-CGL

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

nbeachpg.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            40-CGL

**BOARD OF DIRECTORS OF THE**  
**CENTRAL MARYLAND HERITAGE**  
**LEAGUE, INC.**

P. O. Box 721  
Middletown, Frederick County

**PROJECT NO. AND TITLE**

SL-039-991-038  
Acquire and Renovate Dr. Lamar's Sanitarium 200  
West Main Street, Middletown

**DESCRIPTION**

In accordance with the provisions of the Frederick County - Lamar Sanitarium Historic Museum Loan of 1999, Chapter 225, as amended by Chapter 093, Acts of 2001, which provided a matching grant of \$100,000 to the Board of Directors of the Central Maryland Heritage League, Inc. for the acquisition, repair, and renovation of a historic building known as Dr. Lamar's Sanitarium, a facility formerly used for the medical and surgical treatment of patients, . . . the facility to be used as a historical museum with associated offices, Board of Public Works approval is requested for capital expenditures toward the following contracts.

A. Acquisition of the property at 200 West Main Street, Middletown.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Louise C. Young  
Middletown, MD.

**AMOUNT**

\$183,000

B. Miscellaneous items for renovation of the facility.

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

**AMOUNT**

1. Structural inspection

Pecora Engineering, Inc. - Frederick, MD.

\$ 375.00

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            41-CGL

**BOARD OF DIRECTORS OF**  
**PYRAMID ATLANTIC, INC.**

6001 66th Avenue  
Suite 103  
Riverdale, Prince George's County

**PROJECT NO. AND TITLE**

SL-010-001-038  
Renovate a facility at  
8230 Georgia Avenue  
Silver Spring, Montgomery County

**DESCRIPTION**

In accordance with the provisions of the Capital Appropriations (Fiscal Year 2001), DGS Item 052, Chapter 204, Acts of 2000, which provided a grant of \$250,000 to the Board of Directors of Pyramid Atlantic, Inc. to renovate a building to house the Site for Electronic Media, Art, and Applied Arts, Board of Public Works approval is requested for capital expenditures toward the following contract to provide architectural/engineering services to design the interior and exterior renovations of the facilities at 8230 Georgia Avenue and 1007 Ripley Street, Silver Spring, including a new gallery connections between the two facilities.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Wiebenson & Dorman Architects, PC  
Washington, DC.

**AMOUNT**

\$171,967

**FUND SOURCE**

\$ 71,967 - Item 052, CA 2001  
"To renovate . . . Applied Arts"  
\$100,000 - Pyramid Atlantic, Inc.

*Reviewed  
letter*

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        41-CGL

**REMARKS**

The A/E firm was originally selected in 1998 based on their extensive community based background as well as their experience in re-adapting industrial space for other uses. They provided planning services as well as assistance in evaluating and preparing conceptual designs for the properties on Georgia Avenue and Ripley Street. This contract is for schematic design through construction administration phases.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

pyramidpg.fv

Robert L. Ehrlich, Jr.  
Governor

Michael S. Steele  
Governor

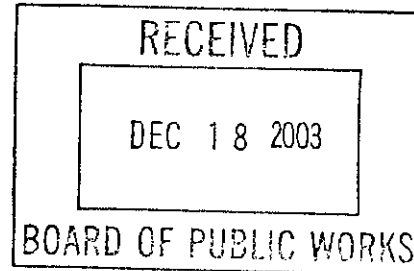


Boyd K. Rutherford  
Secretary

Steve Cassard  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

December 17, 2003



Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Dear Ms. McDonald:

SUBJECT: Changes to the July 11, 2001 and February 5, 2003 Board of Public Works  
Agenda

This is to advise you of the following changes to the Department of General Services' Agenda  
item previously approved by the Board of Public Works.

<u>BPW July 11, 2001</u> Item 41-CGL Page 81 Renovate a facility at 8230 Georgia Ave. Silver Spring, Md.	FROM:\$	71,967.00 – Item 052, CA 2001 100,000.00 – Pyramid Atlantic, Inc.
	TO:\$	65,823.00 – Item 052, CA 2001 106,144.00 – Pyramid Atlantic, Inc.

Reason: Grantee increased share of contract.

<u>BPW February 5, 2003</u> Item 10-CGL Pages 15-16 Renovate Facility at 8320 Georgia Ave. Silver Spring, Md.	FROM:\$	174,608.00 – Item 052, CA (FY 2001) 100,000.00 – Item 044, CA (FY 2002) 11,500.00 – Montgomery County – Site for Electronic Media, Art and Technology Loan of 2001 291,868.00 - Pyramid Atlantic, Inc.
	TO:\$	180,752.00 - Item 052, CA 2001 100,000.00 - Item 044, CA 2002 11,500.00 - Montgomery County – Site for Electronic Media, Art and Technology Loan of 2001 285,724.00 – Pyramid Atlantic, Inc.

Reason: To utilize remaining funds for subsequent contract.



Ms. Sheila McDonald

Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely yours,



Boyd K. Rutherford  
Secretary

cc: The Honorable Robert L. Ehrlich, Jr.  
The Honorable William Donald Schaefer  
The Honorable Nancy K. Kopp

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           42-CGL

**COUNTY EXECUTIVE AND**  
**COUNTY COUNCIL OF**  
**PRINCE GEORGE'S COUNTY**

14741 Governor Oden Bowie Drive  
Upper Marlboro

**PROJECT NO. AND TITLE**

SL-032-001-038  
Acquisition and Demolition of Properties  
in Suitland Manor

**DESCRIPTION**

In accordance with the provisions of the Capital Appropriations (Fiscal Year 2001) - Suitland Revitalization Project Loan of 2000, DGS Item 073, Chapter 204, Acts of 2000, which provided a grant of \$3,000,000 to the County Executive and County Council of Prince George's County to acquire and demolish properties located in Suitland Manor for redevelopment of the area, Board of Public Works approval is requested for capital expenditures toward the following contract to purchase thirty-two (32), four unit apartment buildings located on Homer Avenue in Suitland Manor.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Westminster Limited Partnership  
Denver, CO.

**AMOUNT**

\$4,100,000

**FUND SOURCE**

\$3,000,000 - Item 073, CA 2001

\$1,100,000 - Prince George's County

**REMARKS**

The Department of General Services reviewed and accepted the appraised value of \$4,130,000 for the property.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      42-CGL

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

suitlandmpg.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            43-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Southern Maryland Tri-County Community  
Action Committee, Inc.  
Post Office Box 280  
Hughesville, Maryland 20637

**PROJECT NO. AND TITLE**

ADC- 713 Carroll Victoria Community Center

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$370,000 to assist Southern Maryland Tri-County Community Action Committee, Inc. (SMTCCAC), a nonprofit organization, in the cost of acquiring and renovating a building which it has been leasing since 1995. Constructed on a three-acre site, this 10,575 square-foot two-story building is located at 3720 Solomons Island Road, Huntington, MD. This building houses SMTCCAC's 45-slot Friendly Health Services Adult Day Care Center. The contract price for the building is \$565,000 in fee simple. Two appraisals were obtained for this property, both of which have been reviewed and approved by the Department of General Services. The appraisals are as follows:

James Hooper - \$640,000  
Lou Anne Cline - \$635,000

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$640,000 fee simple.

Board approval is also requested for the expenditure of capital funds for the following:

- (1) Remove and install new heating and air conditioning system.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            43-CGL

**BIDDERS**

**BIDS**

Total Comfort, Inc. - Owings, MD	\$32,391
Tri-County Aire, Inc. - Mechanicsville, MD	\$34,400
Tri-Co Housing Corporation - Hughesville, MD	\$50,780

**SELECTED CONTRACTOR**

Total Comfort, Inc.

**AMOUNT**

\$32,391

(2) Installation of commercial well and sealing of old well.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

**BIDS**

Arundel Well and Pump Service - Riva, MD	\$5,350
1000 Millennium Group - Prince Frederick, MD	\$5,700
Calvert Well Drilling Co. - Prince Frederick, MD	\$6,800

**SELECTED CONTRACTOR**

Arundel Well and Pump Service

**AMOUNT**

\$5,350

(3) Installation of 2000 gallon septic tank with a pumping pit and lift pump and drain field.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

**BIDS**

James R. Wilson, Jr. Septic and Backhoe Service - Huntington, MD	\$22,650
Pride Works - Huntington, MD	\$29,742
Greg's Backhoe Services - Randallstown, MD	\$32,500

**SELECTED CONTRACTOR**

James R. Wilson Septic and Backhoe  
Service

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      43-CGL

**REMARKS**

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold and monies are available.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

smtccac.wpd

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            44-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**            Alliance, Inc.  
7701 Wise Avenue  
Baltimore, MD 21222

**PROJECT NO. AND TITLE**                    MH-305 Alliance, Inc.  
Acquisition/Renovation of 234 S. Broadway  
Baltimore City

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$423,698 to assist Alliance, Inc., (a non-profit organization) in the cost of renovating its building at 234 S. Broadway, Baltimore, MD 21231. Approval of this grant award, in combination with the grants of \$28,477 and \$423,825 the Board approved at its meetings of September 15, 1999 and December 15, 1999 respectively, makes a total grant award of \$876,000 approved for this project.

Board approval is also requested for the expenditure of capital funds for the renovation of this 6,000 square foot building. Major renovations will include new walls, floors, ceilings, and doors; modifications to the HVAC and electrical systems; fire alarm system; and installation of an elevator and additional bathrooms.

**PROCUREMENT METHOD**                    Competitive Sealed Bidding

<b><u>BIDDERS</u></b>	<b><u>BIDS</u></b>
Sigma Engineering and Construction, Inc. Baltimore MD	\$501,005
ARC Construction White Marsh MD	\$748,000
John E. Day Associates Hunt Valley MD	\$818,695
Lyons Construction Hampstead MD	\$873,010

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        44-CGL

**REMARKS**

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

allibroa

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            45-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Treatment Resources for Youth, Inc. (TRY)  
2517 N. Charles Street,  
Baltimore, Maryland

**PROJECT NO. AND TITLE**

ADAA-605  
TRY- Charles Street Acquisition and  
Renovation

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$15,834 to assist Treatment Resources for Youth, Inc. (TRY), a nonprofit corporation, in the cost of renovating a three-story brick townhouse at 2517 North Charles Street, Baltimore City, Maryland. Approval of this grant, in combination with the \$84,041 approved by the Board at its meeting on December 13, 2000, makes a total grant award of \$99,875 for this project.

Board approval is also requested for the expenditure of capital funds for the following:

- A. Replace and install 30 double-hung windows.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS**

**AMOUNT**

Thermo Sash, Inc. - Baltimore, MD	\$10,875
Brooklyn Aluminium Products - Baltimore, MD	\$11,340
Maryland Contractors - Baltimore, MD	\$11,450
Welsh Construction Remodeling Co. - Baltimore, MD	\$11,973
Advanced Installations - Baltimore, MD	\$14,588

**AWARD**

Thermo Sash, Inc.

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      45-CGL

**REMARKS**

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           46-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Supported Housing Developers, Inc.  
302 S. Crain Highway  
Glen Burnie, Maryland 21060

**AUTHORITY**

Policy and Procedures for Community Mental Health Centers and Comprehensive Mental Retardation Centers Construction Grants adopted by BPW on 11/29/71.

**PROJECT NO. AND TITLE**

MH-510 Supported Housing Developers - Acquisition of one condo unit in Anne Arundel County

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$62,287 to assist Supported Housing Developers, Inc. (SHD), a nonprofit organization, in the cost of acquiring a residential property at 110 Water Fountain Way, Unit 101, Glen Burnie, MD 21061. SHD has a contract of sale to purchase this three-story two-bedroom garden-style condominium for \$82,400 in fee. This unit will provide housing for two (2) chronically mentally ill adults.

**AMOUNT**

\$83,050 (includes appraisal fees)

**FUND SOURCE**

\$20,763 (25%) - Applicant's Share  
Mortgage

\$62,287 (75%) - State's Share  
\$48,102 - Maryland Consolidated Capital Bond Loan 1999, Community Mental Health Funds  
\$14,185 - Maryland Consolidated Capital Bond Loan 2000 - Community Mental Health Funds

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      46-CGL

**REMARKS**

Supported Housing Developers, Inc. (SHD) provides housing to individuals with serious mental illness. The individuals who will reside in this condominium will receive support services to ensure that they remain in the community and not in State institutions.

Two appraisals were obtained for this property; both have been reviewed and approved by the Department of General Services. The appraisals are as follows:

- Melville Peters - \$82,500
- Michael Wheatley - \$82,400

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$82,500.

Eligible project costs total \$83,050 and consist of acquisition (\$82,400) and appraisal fees (\$650).

Ineligible closing costs estimated to be \$1,250 will be assumed by the applicant.

In accordance with Subtitle 6 of the Health General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

suphou12

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            47-CGL - Revised

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**            ReVisions, Inc.  
20 Winters Lane  
Catonsville, MD 21228

**PROJECT NO. AND TITLE**                    ADC-CB07503 Renovation of Bloomsbury Ave.  
Adult Day Care Center

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$260,000 to assist ReVisions, Inc., a non-profit corporation, in the cost of renovating a building at 7 Bloomsbury Avenue, Catonsville, MD 21228. This 9,400-square-foot two-story building, which ReVisions recently purchased, will be used to provide adult medical day care services to adults with psychiatric disabilities.

Board approval is also requested for the expenditure of capital funds for the following construction contracts:

**PROCUREMENT METHOD**                    Competitive Sealed Bidding

<b><u>AWARD</u></b>	<b><u>AMOUNT</u></b>
1. Concrete interior and exterior GLB Concrete Construction, Inc. - Reisterstown, MD	\$51,688
2. Masonry Carson & Gray, Inc. - Baltimore, MD	\$39,953
3. Steel Capitol Welding, Inc. - Waldorf, MD	\$ 9,930
4. Wood, Plastics, and Millwork Glacubeno Custom Cabinets - Baltimore, MD	\$30,702
5. Carpentry Rambow Builders - Baltimore, MD	\$36,465

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            47-CGL

**AWARD** (Cont'd.)

**AMOUNT**

6. Doors		
Atlantic Builders Hardware, Corp. - Laurel, MD		\$ 21,689
7. Drywall		
Centerline, Inc. - Baltimore, MD		\$ 98,124
8. Ceramic Tile		
Ace Tile - Baltimore, MD		\$ 15,962
9. Exterior and Interior Painting		
Color by Design - Baltimore, MD		\$ 18,870
10. Flooring		
Carpet Land - Baltimore, MD		\$ 21,245
11. Specialties		
Frank M. Waters, Inc. - Randallstown, MD		\$ 5,978
12. Mechanical		
Fidelity Engineering Corp. - Sparks, MD		\$122,502
13. Electrical		
GPI Electric - Finksburg, MD		\$ 74,460
14. Demolition		
Rainbow Builders - Baltimore, MD		\$ 23,237
15. Windows		
Caplan Brothers, Inc. - Baltimore, MD		<u>\$ 32,742</u>
	Total Awards	\$603,547

**FUND SOURCE**

\$343,547 (56.92%) - Applicant's Share  
Mortgage  
\$260,000 (43.08%) - State's Share  
Maryland Consolidated Capital Bond  
Loan 2000, Adult Day Care Funds

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      47-CGL

**REMARKS**

This project will permit ReVisions to relocate its current adult medical day care operation. The current space used for the adult day care center is in a leased building at 22 Bloomsbury Road. After the project is completed, the medical adult day care program will have a capacity of 60 slots, which is an increase of 14 slots over the current capacity of 46.

In accordance with Subtitle 7 of the Health General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Baltimore County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

revisblo

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            48-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Health Care for the Homeless  
111 Park Ave  
Baltimore, MD 21201

**PROJECT NO. AND TITLE**

MHCB12001 - Health Care for the Homeless -  
Renovation

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$3,300 to assist Health Care for the Homeless, Inc., a non-profit organization, in the cost of designing renovations to its existing 20,000-square-foot building at 111 Park Avenue, Baltimore City. Accordingly, Board approval is requested for the applicant to contract with Heath Design Group, Inc. as architect on this project for a not-to-exceed fee of \$4,400. The estimated cost for the renovations is \$400,000.

**PROCUREMENT METHOD**

Small Procurement

**AMOUNT**

\$4,400

**FUND SOURCE**

\$1,100 (25%) - Applicant's Share  
Cash Reserves

\$3,300 (75%) - State's Share  
Maryland Consolidated Capital Bond  
Loan 1999, Community Mental Health  
Project Funds

*See  
attached  
letter*

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        48-CGL

**REMARKS**

Health Care for the Homeless, Inc. is a Federally Qualified Community Health Clinic in downtown Baltimore which provides comprehensive mental-health, substance-abuse, and primary-care services to homeless persons. Renovations will include demolition, reconfiguration, and reconstruction of various offices and waiting-room space, replacement of the 50-year-old air-conditioning system, replacement of floor coverings in renovated areas, and installation of new locks and an alarm system as appropriate on all four floors of the building.

A request for Board of Public Works approval of an additional State grant to assist in the cost of renovation will be submitted to the Board at a future date.

In accordance with Subtitle 6 of the Health General Article of the Annotated Code of Maryland, the Board's approval for \$3,300 to assist in the design of this project is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Baltimore City.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

hch

Ms. Sheila McDonald, Esq.  
Page 2

BPW May 30, 2001 FROM:\$ 44,868.37 - Item 008, MCCBL 1995  
Item 1-C 74,780.63 - Federal Funds, Veterans Administration  
Page 1 D55-97-821-VH-1414  
Modifications to Fire  
Alarm, Nurse Call and TO:\$ 51,576.75 - Item 008, MCCBL 1995  
Public Address System 85,961.25 - Federal Funds, Veterans Administration  
Charlotte Hall Veterans Home D55-97-821-HV-1414

Reason: To reflect 37.5% State/62.5% Federal share of revised contract amount.

BPW May 30, 2001 FROM:\$ 578,797.00 - State's Share  
Item 37-CGL Maryland Consolidated Capital Bond  
Pages 72-73 Loan 1999, Community Mental Health  
Stewartown Road Acquisition Project Funds  
and Renovation  
Department of Health and TO:\$ 578,797.00 - State's Share  
Mental Hygiene  
504,375.00 - Maryland Consolidated Capital Bond  
Loan 1999, Community Mental Health  
Project Funds  
245.00 - Maryland Consolidated Capital Bond  
Loan 1996, Community Mental Health  
Project Funds  
74,177.00 - Maryland Consolidated Capital Bond  
Loan 2000, Community Mental Health  
Project Funds

Reason: Not enough funds remaining in 1999 bond fund to cover encumbrance.

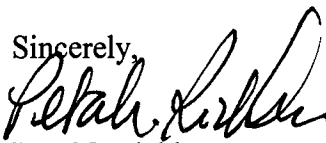
BPW July 11, 2001 FROM:\$ 3,300.00 (75%) - State's Share  
Item 48-CGL Maryland Consolidated Capital Bond  
Pages 101-102 Loan 1999, Community Mental Health  
Health Care for Project Funds  
the Homeless  
TO:\$ 3,300.00 (75%) - State's Share  
Maryland Consolidated Capital Bond  
Loan 2000, Community Mental Health  
Project Funds

Reason: Not enough funds remaining in 1999 bond fund to cover encumbrance.

Ms. Sheila McDonald, Esq.  
Page 3

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Richard N. Dixon  
Mr. Roy Kienitz

Parris N. Glendening  
Governor

Steven Kennedy Townsend  
Governor

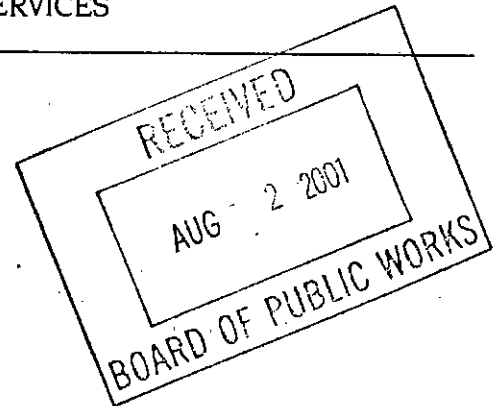


Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

July 31, 2001



Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the October 18, 2000, May 2, 2001,  
May 30, 2001, July 11, 2001 Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

BPW October 18, 2000 FROM: \$ 6,865,500.00 - CA 2001 - Item 101  
Item 1-C  
Pages 1-2 TO: \$ 6,517,500.00 - CA 2001 - Item 101  
Western Maryland 24-Bed 348,000.00 - General Construction Contingency  
Detention Center Fund 1988  
Hagerstown, Md.

Reason: Utilize available construction contingency funds.

BPW May 2, 2001 FROM: \$ 100,000.00 - Montgomery County - The Boys and  
Item 30-CGL Girls Clubs of Greater Washington,  
Pages 57-58 Inc. Loan of 1999  
Construction of a Boys 1,600,000.00 - The Boys and Girls Clubs of Greater  
and Girls Club Washington, Inc.  
Frederick Road  
Germantown, Md. TO: \$ 100,000.00 - Montgomery County - The Boys and  
Girls Clubs of Greater Washington,  
Inc. Loan of 1999  
500,000.00 - CA (FY 2001), Item 043  
1,100,000.00 - The Boys and Girls Clubs of Greater  
Washington, Inc.

Reason: To utilize previously unavailable funds.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           49-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Way Station, Inc.  
230 West Patrick Street  
Frederick MD 21701

**PROJECT NO. AND TITLE**

MHA-CB09802 Way Station  
Camp Journey Respite Program  
Acquisition and Renovation

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$165,000 to assist Way Station Inc., a nonprofit corporation, in the cost of acquiring a single-family residential property at 10304 Putnam Road, Frederick, MD 21701. Built on a .76-acre lot, this 4,500-square-foot building with partial basement has been leased by Way Station since June 1999. This eight-bedroom group home accommodates eight emotionally disturbed children and adolescents. The contract price for the building is \$220,000. Two appraisals were obtained for this property; both have been reviewed and approved by the Department of General Services. The appraisals are as follows:

Hutzell's Appraisal/Consultants Services - \$220,000  
Six & Associates - \$220,000

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$220,000.

**AMOUNT**

\$220,000

**FUND SOURCE**

\$55,000 (25%) - Applicant's Share  
Cash Reserves  
\$165,000 (75%) - State's Share  
Maryland Consolidated Capital Bond Loan 2000,  
Community Mental Health Project Funds

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      49-CGL

**REMARKS**

Way Station, Inc. is a 21-year-old organization that provides mental health, housing, and vocational services to adults with serious and persistent mental illness, and to children with serious emotional disturbance. The residential program offered at this facility is called "Camp Journey," and it provides respite care for families with children who have serious emotional disturbance.

In accordance with Subtitle 6 of the Health General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Frederick County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

way

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            50-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**      Community College of Baltimore County  
Catonsville Campus

**AUTHORITY**                              Procedures and Guidelines adopted by MHEC  
06/02/92 and approved by BPW 06/17/92

**PROJECT NO. AND TITLE**              CC-04-MC93/97-288  
Underground Storage Tank Replacement  
Project Closeout/Reversion

**DESCRIPTION**

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Maryland Consolidated Capital Bond Loan of 1997. Board of Public Works approval is now requested to revert the unexpended balance from this loan year. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source to be reverted</u>	<u>Amount</u>
BPW 07/14/99, Item 50-CGL - Construction	MCCBL97	\$17,357

**REMARKS**

The State has paid to the Community College of Baltimore County an amount less than the State share of the total approved BPW allocation. Accordingly, the Maryland Higher Education Commission and the Department of General Services request this unspent balance be reverted to the fund year as indicated.

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

288clos\_bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            51-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Prince George's Community College  
Largo, Maryland

**AUTHORITY**

Procedures and Guidelines adopted  
by MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-8-88-MC96-244  
New Science Building  
Project Closeout/Reversion

**DESCRIPTION**

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Maryland Consolidated Capital Bond Loan of 1996. Board of Public Works approval is now requested to revert the unexpended balance from this loan year. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source to be reverted</u>	<u>Amount</u>
BPW 06/11/97, Item 36-CGL - Construction	MCCBL96	\$83,588

**REMARKS**

The State has paid to Prince George's Community College an amount less than the State share of the total approved BPW allocation. Accordingly, the Maryland Higher Education Commission and the Department of General Services request this unspent balance be reverted to the fund year as indicated.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

244clos\_bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        52-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Howard Community College  
Columbia, Maryland

**AUTHORITY**

Procedures and Guidelines adopted  
by MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-14-MC99/00-328  
Instructional/Laboratory Center  
Amendment to A/E Design Award  
Phase II

**DESCRIPTION**

Board of Public Works approval is requested for a State design allocation in the amount of \$115,850 to Howard Community College for Phase II of the design of the Instructional/Laboratory Center project. This request amends the scope of the design work of the Instructional/Laboratory Center which was previously approved by the Board of Public Works at its October 18, 2000 meeting.

Phase II of the proposed project involves the design of the site development including a quadrangle, relocated parking lot, entry road and utilities and related landscaping.

**ORIGINAL PROCUREMENT METHOD**

Maryland Architectural and  
Engineering Services Act

**AWARD**

Design Collective, Inc.  
Baltimore, Maryland

**AMOUNT**

\$231,700

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            52-CGL

**FUND SOURCE**

\$115,850 (50%) - Local Share  
\$115,850 (50%) - State Share  
Item 062 Maryland Consolidated  
Capital Bond Loan of 2000. Cost  
sharing is in accordance with Section  
11-105(i) of the Education Article.

**REMARKS**

At its October 18, 2000 meeting, the Board of Public Works approved a State design allocation of \$404,000 (total allowance \$1,280,000) for Phase I design. At its May 30, 2001 meeting, the Board of Public Works approved a State construction allocation of \$9,368,000 (total allowance \$18,735,000). This request is for Phase II design for site development.

The Maryland Department of Budget and Management has reviewed the Facilities Program for this project and recommends approval. The Maryland Department of General Services has also reviewed the Facilities Program and recommends approval as well as contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Howard Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

328AEph2\_bpw

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            53-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Prince George's Community College  
Largo, Maryland

**AUTHORITY**

Procedures and Guidelines adopted  
by MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-08-MC97-329  
Renovation Bladen Hall Student  
Services  
A/E Design Award

**DESCRIPTION**

Board of Public Works approval is requested for a State design allocation in the amount of \$199,459 to Prince George's Community College for architectural design services necessary for the design of the Renovation of Bladen Hall Student Services project at its Largo campus. Also, the College seeks BPW approval to expend funds for a design contract award to Gant Hart Brunett of Baltimore, Maryland.

The proposed project involves the design of approximately 23,000 s.f of renovated space and a 6,600 s.f. addition. This new design will support a more efficient usage of space consolidating the college student services functions into a central location.

**PROCUREMENT METHOD**

Competitive Sealed Proposals

**PROPOSALS**

	<b><u>Price</u></b>	<b><u>Technical Score</u></b>	<b><u>Overall Ranking</u></b>
Gant Hart Brunett - Baltimore, MD	\$335,225	98.0	1
Lukmire Grant - Arlington, VA	\$411,889	94.8	2
Whitney, Bailey, Cox & Magnani LLC Baltimore, MD	\$428,000	98.5	3

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      53-CGL

**REMARKS**

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

329ae\_bpw

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Lewis E. Logan (260-7920)

**1. BONDS;**

Submission of a recommendation by the State Treasurer for the adoption of the attached resolutions concerning the sale of State of Maryland General Obligation Bonds, to be known as the State and Local Facilities Loan of 2001, Second Series, dated as of July 15, 2001, in the amount of \$200,000,000 (the "Bonds").

- Ratifying and approving:
  - (i) The Preliminary Official Statement dated June 28, 2001.
  - (ii) The Notice of Sale published in the Bond Buyer on June 29, 2001.
  - (iii) The resolutions authorizing the Bond Sale adopted on May 30, 2001.
- Accepting electronically transmitted bids for the purchase of the Bonds.
- Consolidating and combining various loans and installments (list attached) for the purposes of the Bond Sale.
- Determining the successful bidder and awarding sale of the Bonds to the winning syndicate.
- Ordering the sale of the Bonds at the rates set forth in the successful bid.
- Authorizing and approving the issuance of the final Official Statement.

**Board of Public Works Action:**

**The above referenced item was:**

**Approved** ✓ **Disapproved**

**Deferred** **Withdrawn**

**With Discussion** ✓

**Without Discussion**

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda**

Contact: Doldon Moore 410-260-7791

**2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:**

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

**ANNE ARUNDEL COUNTY**

00-0931 ANNE ARUNDEL COUNTY DEPARTMENT OF PUBLIC WORKS - to mechanically maintenance dredge a main channel and one branch channel, to provide for periodic maintenance dredging for a six-year period, Forked Creek

**HARFORD COUNTY**

01-1233 HAVRE DE GRACE MARINA - mechanically maintenance dredge marina basin, Susquehanna River

**KENT COUNTY**

01-0842 DENNIS T. MONTEIRO - emplace two stone breakwaters, Sassafras River

**WICOMICO COUNTY**

01-1180 CHESAPEAKE BAY FOUNDATION - to construct a one-acre oyster reef with oyster shell and marine limestone, Nanticoke River

This license was issued under the authority of the emergency provisions of the Tidal Wetlands Law.

**WORCESTER COUNTY**

01-1425 JOHN OTTO - to emplace a stone revetment and breakwaters, plant marsh vegetation, install mooring piles, Newport Bay

**Board of Public Works Action:**

**The above referenced item was:**

**Approved** Disapproved

Deferred **Withdrawn**

With Discussion

**Without Discussion**

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda**

Contact: Doldon Moore 410-260-7791

**3. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:**

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE RECOMMENDATION THAT COMPENSATION BE ASSESSED.

THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of Environment.

**BALTIMORE CITY**

01-1601 BALTIMORE GAS AND ELECTRIC COMPANY - install four power lines by directional drilling methods under Patapsco River.

Application received April 13, 2001. Public comment period ended June 1, 2001. MDE Report and Recommendation received June 22, 2001.

In accordance with COMAR 23.02.04.15D, the licensee shall pay compensation to the State of Maryland for the four cables to be placed under Patapsco River. The amount of compensation being a \$500.00 non-recurring fee and annual assessments of \$0.45 per linear foot of four cables with adjustments of the annual fee at five (5) year intervals based on the Consumer Price Index (CPI).

As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its elected, officers and employees from and against any and all liability, suits, claims and actions of whatsoever kind, caused by or arising from the installment of the four cables under the bottom of Patapsco River pursuant to this wetlands license.

Board of Public Works Action:

**Approved**

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

**Without Discussion**

118

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda**

Contact: Bill Parrish 410/631-4164

**4. MARYLAND DEPARTMENT OF THE ENVIRONMENT:**

A. Submission of a request by the Maryland Department of the Environment for approval of capital construction grants for the following projects, to be funded from proceeds of general obligation bonds proceeds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
1) Town of Oakland	Liberty Street Acquisition Comprehensive Flood Management Grant Program (CFM 99.03) Grant Increase MCCBL of 2001 (01196)	Garrett	\$1,483

B. Submission of a request by the Maryland Department of the Environment for REVERSION of capital construction grants for the following project, funded from proceeds of general obligation bonds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount</u>
1) Carroll County Commissioners	Detour Acquisition Comprehensive Flood Management Grant Program (CFM 99.09) MCCBL of 1998 - 98007	Carroll	\$301.64

C. This action is to TRANSFER a balance of \$118.24 from the original fund source to a new fund source.

<u>Grantee</u>	<u>Original Fund Source</u>	<u>New Fund Source</u>	<u>Amount of Transfer</u>
1) Allegany County George's Creek Mitigation Phase II Comprehensive Flood Management Grant Program CFM 99.09	MCCBL - 98 (98007)	MCCBL - 2001 (01196)	\$118.24

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

**4. MARYLAND DEPARTMENT OF THE ENVIRONMENT: (cont'd)**

This statement is to certify that the actions being taken will neither change the response to a project questionnaire or create a "change in use" or increase the amount of "bad money" for this project and is in compliance with the tax-exempt bond provisions of the Internal Revenue Code.

Comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The MDE has determined these projects to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

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**Board of Public Works Action:**

**Approved**

**Disapproved**

**With Discussion ✓**

**The above referenced item was:**

**Deferred**

**Withdrawn**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Stephen W. Lafferty, 410-209-5814

**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

Submission of a request by the Secretary, Department of Housing and Community Development that the Board of Public Works approve a Grant Agreement between the State of Maryland, the Maryland Department of Housing and Community Development, and the Mayor and City Council of Baltimore in connection with a grant authorized by the following:

Maryland Department of Housing and Community Development (City of Baltimore) – **CAPITAL APPROPRIATIONS (FISCAL YEAR 2001) – BALTIMORE CITY DEMOLITION PROJECTS (BALTIMORE CITY), ITEM 16, SECOND SUPPLEMENTAL BUDGET, CHAPTER 204, ACTS OF 2000** – \$2,000,000 – For the making of grants to Baltimore City for the acquisition and demolition of properties, and relocation expenses in designated communities.

This item appeared as Secretary's Item 9 on the June 13, 2001 Board of Public Works meeting and was DEFERRED.

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**Board of Public Works Action – The above referenced item was:**

<b>Approved *</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b>	<b>Without Discussion</b>		

\* - Approved 2-1, Comptroller Schaefer voted "NO".

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda**

Contacts: Peter Engel    410-514-7481  
Stu Wechsler    410-514-7457

**6.    DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**NAME OF BORROWER:**    Howard County Housing Commission

**AUTHORITY:**    Article 83B, Section 2-1101 through 2-1110  
COMAR 05.05.05.01 through .27

**Statutory Requirements:**

- The Partnership Rental Housing Program shall provide financing for rental housing that will be occupied by individuals with incomes of 50% of the Statewide median or less.
- Local governments shall:
  1. have an ownership interest in the projects;
  2. donate the site plus any necessary off-site improvements;
  3. contribute additional capital funds for project development costs; and
  4. have direct or indirect management responsibilities for the housing.

Residents must contribute services to enhance or maintain the project or the community in which the project is located. Repayment of principal or interest may not be required unless the project is sold or fails to serve the low-income tenants for whom it is intended. Developments must be financially self-sufficient so that they do not require further State assistance for long term occupancy.

**PROJECT TITLE:**    Selborne House at Dorsey Hall Phase II

**AMOUNT:**    Partnership Rental Housing Program Loan: \$3,566,000

**TERMS:**    By statute, repayment of principal or interest may only be required if the project is sold or fails to serve the low-income tenants for whom it is intended.

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**COLLATERAL:** Deed of trust on the developed site and improvements.

**DESCRIPTION:** The project involves the construction of 48 one-bedroom units for the elderly. The project is the second phase of an existing 72-unit project, which was constructed in 1999 and is fully occupied with a waiting list. Rents will average \$380 per unit. Total development cost is \$4,367,000. The County is donating the site with a value of \$640,000, \$161,000 in cash, and is providing a PILOT for the project.

**FUNDS SOURCE:** The proposed loan of \$3,566,000 will be funded by State General Obligation Bonds and will be used for eligible project costs.

**REMARKS:** As required by statute, the projects have been reviewed by the Maryland Office of Planning and have been found to be consistent with the State Growth policy.

---

**Board of Public Works Action: The above-referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda**

Contacts: Peter Engel 410-514-7481  
 Stu Wechsler 410-514-7457

**7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT****NAME OF BORROWER:** Queen Anne's County Housing Authority**AUTHORITY:** Article 83B, Section 2-1101 through 2-1110  
COMAR 05.05.05.01 through .27**Statutory Requirements:**

- The Partnership Rental Housing Program shall provide financing for rental housing that will be occupied by individuals with incomes of 50% of the Statewide median or less.
- Local governments shall:
  5. have an ownership interest in the projects;
  6. donate the site plus any necessary off-site improvements;
  7. contribute additional capital funds for project development costs; and
  8. have direct or indirect management responsibilities for the housing.

Residents must contribute services to enhance or maintain the project or the community in which the project is located. Repayment of principal or interest may not be required unless the project is sold or fails to serve the low-income tenants for whom it is intended. Developments must be financially self-sufficient so that they do not require further State assistance for long term occupancy.

**PROJECT TITLE:** Terrapin Grove**AMOUNT:** Partnership Rental Housing Program Loan: \$6,375,000**TERMS:** By statute, repayment of principal or interest may only be required if the project is sold or fails to serve the low-income tenants for whom it is intended.**COLLATERAL:** Deed of trust on the developed site and improvements.

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

**7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)**

**DESCRIPTION:**

The project involves the construction of a three-story building containing 73 one-bedroom units and 12 two-bedroom units for the elderly on Kent Island in Queen Anne's County. The project will be adjacent to and utilize the services of the existing Kent Island Senior Center. The total development cost for the project is \$7,152,500. The county is donating the site, assessed at \$347,000; \$410,000 in cash and a PILOT. Rents will average \$340 for the one-bedroom units and \$425 for the two-bedroom units.

**FUNDS SOURCE:**

The proposed loan of \$6,375,000 will be funded by State General Obligation Bonds and will be used for eligible project costs.

**REMARKS:**

As required by statute, the projects have been reviewed by the Maryland Office of Planning and have been found to be consistent with the State Growth policy.

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**Board of Public Works Action: The above-referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Kim I. McCalla - (410) 333-1560

**8. MARYLAND STADIUM AUTHORITY:  
Towson University**

**CONTRACT NO. & TITLE:** TU-022, Cast-In-Place Concrete

**DESCRIPTION:** Furnish and install all cast-in-place concrete for Phase 3 of the Towson Sports Complex project.

**PROCUREMENT METHOD:** Competitive Sealed Bids  
(Pre-Qualified Bidders)

**BIDS:**

Dance Brothers, Inc.  
825C Hammonds Ferry Road  
Linthicum, MD 21090  
\$4,349,000

Facchina Construction Company, Inc.  
508 McCormick Drive  
Glenn Burnie, MD 21061  
\$4,647,000

**AWARD:** Dance Brothers, Inc.

**AMOUNT:** \$4,349,000

**FUND SOURCE:** Towson University

**REMARKS:** We recommend Dance Brothers, Inc., for the following reasons: they were the low bidder out of the two bids received; and they have agreed to meet their MBE goal. Their lump sum bid for the package was above the budget for this work, the cost difference was be made up by adjusting the contingency.

The Office of the State Comptroller has verified, under Control Number 01-1280-1111 , that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda****8. MARYLAND STADIUM AUTHORITY:  
Towson University****REMARKS** (Continued).

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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**Board of Public Works Action: The above referenced item was:**

**Approved****Disapproved****Deferred****Withdrawn****With Discussion** ✓**Without Discussion**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Kim I. McCalla - (410) 333-1560

**9. MARYLAND STADIUM AUTHORITY:  
Towson University**

**CONTRACT NO. & TITLE:** TU-027, Carpentry

**DESCRIPTION:** Furnish and install all carpentry work for Phase 3 of the Towson Sports Complex project.

**PROCUREMENT METHOD:** Competitive Sealed Bids  
(Pre-Qualified Bidders)

**BIDS:** Homewood General Contractor's, Inc.  
9710 Monroe Street  
Cockeysville, MD 21030  
\$578,000.00

**AWARD:** Homewood General Contractor's, Inc.

**AMOUNT:** \$559,999.00

**FUND SOURCE:** Towson University

**REMARKS:** We recommend Homewood General Contractor's Inc., for the following reasons: they were the only contractor to submit a bid out of the two firms that were pre-qualified for this work; their lump sum bid for the package is below the budget for this work; and they have agreed to meet their MBE goal. The award price is lower than the bid price due to value engineering items that were proposed and accepted.

The Office of the State Comptroller has verified, under Control Number 01-1281-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Kim I. McCalla - (410) 333-1560

**9. MARYLAND STADIUM AUTHORITY:  
Towson University**

**REMARKS: (cont'd)**

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

**Board of Public Works Action: The above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion ✓**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Kim I. McCalla - (410) 333-1560

**10. MARYLAND STADIUM AUTHORITY:  
Towson University**

**CONTRACT NO. & TITLE:** TU-032 Seating

**DESCRIPTION:** Furnish and install all seating for Phase 3 of the Towson Sports Complex project.

**PROCUREMENT METHOD:** Competitive Sealed Bids  
(Pre-Qualified Bidders)

**BIDS:**

Modern Door & Equipment Sales, Inc.  
4301 Charles Crossing Drive  
White Plains, MD 20695  
\$205,900.00

T.J. Distributors, Inc.  
2220 Commerce Road, Unit 5  
Forest Hill, MD 21050  
\$216,500.00

Steel Products, Inc.  
670 Lofstrand Lane  
Rockville, MD 20850  
\$238,800.00

**AWARD:** Modern Door & Equipment Sales, Inc.

**AMOUNT:** \$205,900.00

**FUND SOURCE:** Towson University

**REMARKS:** We recommend Modern Door & Equipment Sales, Inc., for the following reasons: they were the low bidder out of the three firms that submitted bids for this work; and their lump sum bid for the package is below the budget for this work. No MBE goal was required for this work.

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda**

**10. MARYLAND STADIUM AUTHORITY:  
Towson University**

**REMARKS:** (cont'd)

The Office of the State Comptroller has verified, under Control Number 01-1285-1111 , that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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**Board of Public Works Action: The above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Joel McCrea 410-767-6377

**11. BOARD OF PUBLIC WORKS:  
*Maryland State Firemen's Association*  
*Low Interest Revolving Loan Account***

Submission of a request by the Maryland State Firemen's Association that the Board approve the following loans in accordance with Sections 46E-46G, Article 38A, Maryland Code.

<u>Requestor</u>	<u>Purpose</u>	<u>Reason</u>	<u>Amount of Loan</u>
Water Witch Fire Company, Inc. (Cecil County)	Fire Engine	Replace 23 year old engine	\$205,450.00

Approval of this item will allow disbursement of Low Interest Revolving Loan Account funds in accordance with the procedures approved by the Board of Public Works at its meeting of March 21, 2001.

**ACCOUNT:**

Current Balance (FY 2001).....	\$256,250.00
Requested in this item.....	<u>205,450.00</u>
New Balance .....	\$ 50,800.00

**Board of Public Works:      The above referenced item was:**

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b>		<b>Without Discussion</b>	

**BOARD OF PUBLIC WORKS**

July 11, 2001

**Secretary's Agenda**

Contact: Warren K. Wright 410-260-7718

**12. BOARD OF PUBLIC WORKS - PAAR:**

Submission of the Procurement Agency Activity Reports by:

- A. Department of Transportation, May 2001
- B. Department of General Services, May 2001
- C. Department of Public Safety & Correctional Services, May 2001
- D. Maryland Environmental Service, May 2001

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

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**Board of Public Works Action: The above referenced item was:**
**Approved****Disapproved****Deferred****Withdrawn****With Discussion****Without Discussion**

**BOARD OF PUBLIC WORKS**

July 11, 2001

**SECRETARY'S AGENDA**

Contact - Len Casanova (410) 260-8522

**13. DEPARTMENT OF NATURAL RESOURCES**  
**SHORE EROSION CONTROL**

Approval by the Board of Public Works is requested to issue and execute a Release in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" on each of the following Shore Erosion Control Projects. The contractual agreement between the Department of Natural Resources and the property owners herein stated has been satisfied.

The Department recommends approval to issue and execute the following Release(s):

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>PROJECT DESCRIPTION</u>	<u>COUNTY</u>
SEC 33-87	Ream, CE	Construction of 170.86 LF of stone revetment	Queen Anne's

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**Board of Public Works Action: The above-referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact Person: Marian Honeczy  
410/260-8511

**14. DEPARTMENT OF NATURAL RESOURCES**

The Department of Natural Resources requests Board of Public Works approval to accept a permanent forest conservation easement from the Salisbury State University. The effect of the easement will be to provide long-term protection of 0.33 acres of forest area located on the University campus in Wicomico County, Maryland.

Salisbury State University is donating the easement in accordance with the Forest Conservation Plan it has prepared in connection with certain development on its campus. The Forest Conservation Plan #E00-30 complies with the Forest Conservation Act, Sections 5-1601-5-1613 of the Natural Resources Article, Maryland Code. This easement is consistent with DNR forest conservation practices.

**GRANTOR:** State of Maryland to the use of the University System of Maryland, on behalf of its constituent institution, Salisbury State University.

**GRANTEE:** State of Maryland to the use of the Department of Natural Resources.

**PROPERTY:** 0.33 acres on the Salisbury State University campus.

**PRICE:** \$0

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**Board of Public Works Action: This above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**BOARD OF PUBLIC WORKS****July 11, 2001****Secretary's Agenda**

Contact Person: Marian Honecny  
410/260-8511

**15. DEPARTMENT OF NATURAL RESOURCES**

The Department of Natural Resources requests the Board to approve releasing a forest conservation easement the State holds on 0.7 acres on lands known as Hagerstown Commerce Center. Further, the Department requests Board approval to accept a substitute conservation easement on 0.7 acres of forest at 1935 Dual Highway LLC, Hagerstown, Washington County

Hagerstown Commerce Center, Inc. is donating the substitute easement in accordance with the Forest Conservation Plan it has prepared in connection with certain development on its property. The Forest Conservation Plan #W99-06 complies with the Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code. This easement is consistent with DNR forest conservation practices.

**RELEASEE/GRANTOR:** Hagerstown Commerce Center, Inc.

**RELEASOR/GRANTEE:** State of Maryland to the use of the Department of Natural Resources.

**PROPERTY:** 0.7 acres on 1935 Dual Highway LLC property

**PRICE:** \$0

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**Board of Public Works Action: This above referenced item was:**

**Approved****Disapproved****Deferred****Withdrawn****With Discussion****Without Discussion**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

**APPENDIX**

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

## BOARD OF PUBLIC WORKS

July 11, 2001

## SECRETARY AGENDA

## APPENDIX

**REPORT OF EMERGENCY PROCUREMENT:****ITEM:** Appendix 1**DEPARTMENT:** Public Safety and Correctional Services (DPSCS)  
Information Technology and Communications Division (IT&CD)**PROGRAM:**

The Information Technology and Communications Division of the Department of Public Safety and Correctional Services is responsible for the operations of the Criminal Justice Information System (CJIS) and the CJIS Central Repository. The major responsibilities of the program are to provide computerized information processing services to DPSCS and accurate and timely criminal justice information to all Maryland criminal justice agencies.

**CONTACT NO. & TITLE:** DPSCS IT&CD 2001-10  
Case Management System**ADPICS DOCUMENT ID NUMBER:** Q00B1200160**DESCRIPTION:** Provide a standard automated Case Management System for the Division of Parole and Probation. This will replace the current system where agent's case notes are kept in handwritten case books.**TERM:** May 21, 2001-May 20, 2002 w/(2) one year renewal options**PROCUREMENT METHOD:** Emergency**BIDS OR PROPOSALS:** Two**AWARD:** Keane, Inc./Columbia, MD**AMOUNT:** \$2,258,596.00**INCUMBENT:** N/A

## BOARD OF PUBLIC WORKS

July 11, 2001

## SECRETARY AGENDA

## APPENDIX

**REPORT OF EMERGENCY PROCUREMENT****ITEM:** Appendix 1 (continued)**FUND SOURCE:** 100% GEN**APPROP. CODE:** 35.01.01.02 Q00A0102**PERFORMANCE BOND:** N/A**REMARKS:**

This emergency procurement was to provide the State with an Automated Case Management System that will allow at least 900 Parole and Probation Agents to enter their Case Management Information into a system that has been customized to meet the needs of DPSCS. Without this system it will become increasingly difficult for DPP agents to efficiently supervise the 100,000+ offenders under their charge.

The contractor warrants these Information Technology products/services are century compliant.

The Office of the State Comptroller verified, under the Control Number 01-1075-1011, that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The vendor is a resident business under the guidelines of the BPW Advisory P-003-95 Revised.

**Board of Public Works Action:****Report Accepted:****With Discussion****Without Discussion****Report remanded to Dept./Agency****Remarks:**

EmergencyBPW2001-10

## BOARD OF PUBLIC WORKS

July 11, 2001

## Appendix

## Secretary's Agenda

Contact: Ulysses Rose 410-339-5013

**REPORT OF EMERGENCY PROCUREMENT****Item:** Appendix 2**Department/Procurement Agency:** Department of Public Safety and Correctional Services, Patuxent Institution**Contract Type:**  Service  Supply  Maintenance  
 Construction  Other:  
 Emergency Modification:**Contract No. & Title:** Q00P1213091, Patuxent Institution Remove and Replace A/C Chiller Unit

**Description:** Provide all labor and materials necessary to remove one 120 ton Chiller Unit and replace with one 120 ton chiller unit with 20-60 ton circuits. Install two new water valves, temperature gauges and pressure gauges. Also, remove existing pipe if needed, if not piping will be guaranteed as new, weld pipe in place and dispose of all equipment removed (at Agency discretion). Also re tie in and adjust existing controls, re tie in of refrigeration circuits (as is) with leak test and associated clean up and evacuation of refrigerant systems. Add new refrigerant 22 and start up. In addition, start-up and check-out the operation of the unit and note any deficiencies.

**Bids or Proposals:**

<b><u>Names of Firms Responding</u></b>	<b><u>Price</u></b>	<b><u>Time of Performance</u></b>
Arundel Cooling & Heating Co., Inc., Linthicum, MD	\$25,958.00	6/18/01 - 8/3/01
Chill Craft Company Hanover, MD	\$38,500.00	N/A
Catons Plumbing, Heating & Cooling, Baltimore, MD	\$46,959.00	N/A

**Award:** Arundel Cooling & Heating Company, Inc., Linthicum, MD**Amount:** \$25,958.00

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Appendix**

**Secretary's Agenda**

**REPORT OF EMERGENCY PROCUREMENT**

**Item:** Appendix 2 (cont'd)

**Department/Procurement Agency:** Department of Public Safety and Correctional Services, Patuxent Institution

**Contract Term:** 6/18/01 – 8/3/01

**Fund Source:** 100% General  
 Approp. Code:  
     Sub-Program: 4140 (Plant Operational & Maintenance)  
     Sub Object: 8120 (R & M: Building Interior)

**Remarks:**

The unit that provides air conditioning for the Diagnostic Center Building was malfunctioning and needed to be replaced. The Diagnostic Center Building houses the Director, Warden, Assistant Warden, Custody Staff, Master Control Center, Hospital and other departments of the Institution. In addition, there are numerous computers and other sensitive equipment in this building. In order to avoid a serious public health hazard for the Institution's staff, emergency procurement was declared to replace the chiller unit.

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**Board of Public Works action:**

**Reported accepted:**  With Discussion  Without Discussion

**Reported remanded to Dept./ Agency:**

**Remarks:**

## PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

## BOARD OF PUBLIC WORKS

July 11, 2001

## Secretary's Agenda

Contact: Michael J. Nelson (410) 260-8446

## ITEM 1A

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Rural Legacy Program funds not expended by the county for the referenced project.

**MARYLAND CONSOLIDATED CONSTRUCTION BOND LOAN OF 1997: 89.17.30**

Ref. Doc. #	Project Name	County	Fund Source	FY	Amount
Mid Maryland Montgomery RLA	Bachelor's Purchase	MO	054	97	\$1,306.22
Mid Maryland Montgomery RLA	O'Connell Farm	MO	054	97	\$2,922.12

**MARYLAND CONSOLIDATED CONSTRUCTION BOND LOAN OF 1999: 89.19.20**

Ref. Doc. #	Project Name	County	Fund Source	FY	Amount
Calvert County RLA	Gray/Lee Property	Calvert	093	99	\$225.00

Calvert and Montgomery Counties have completed these projects and requested that these funds be reverted to their county's unencumbered Rural Legacy account for future projects.

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Board of Public Works Action: The above referenced item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 2A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$89,500.00 for the following project located in Caroline County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**Wheeler Park Expansion (Coccaro Estate Acquisition) - POS #3898-5-114 - \$89,500.00**  
**MD20010518-0502**

Acquisition of 1.42 acres of waterfront property on the Choptank River adjacent to the existing 3.5 acre park.

FUND SOURCE:      Program 81.20.04    Item 729    \$62,351.54  
                                 Program 81.20.04    Item 929    \$10,976.78  
                                 Program 81.20.04    Item 029    \$16,171.68

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Board of Public Works Action: The above referenced item was:

Approved                      Disapproved                      Deferred                      Withdrawn  
With Discussion ✓                      Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A  
BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 4A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$22,500.00 for the following project located in Kent County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**Edesville Park Development - POS #3901-14-51 - MD20010518-0500 - \$22,500.00**

Construction of an entrance road, parking lot, and a baseball/softball field. In addition, improvements will be made to the recreation building by providing utilities to the structure.

FUND SOURCE: Program 81.20.04 Item 138 \$22,500.00

---

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A  
BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 5A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$102,400.00 for the following project located in Montgomery County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

Fairland Recreation Park (Newcomb) - POS #3831-15-492 - \$102,400.00  
MD20001219-1080

Acquisition of 2.4 additional acres for the existing 361 acre park.

FUND SOURCE: Program 81.20.04 Item 139 \$102,400.00

---

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred Withdrawn
<u>With Discussion ✓</u>		Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 6A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit 20,000.00 for the following project located in Queen Anne's County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

Skipjack "Anna McGarvey" - POS #3869-17-110 - \$20,000.00 - MD20010221-0131

Restoration of a skipjack that will be utilized in environmental education programs at the County's Kent Narrows Exploration Center.

FUND SOURCE: Program 81.20.04 Item 041 \$20,000.00

---

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 7A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$43,200.00 for the following project located in Wicomico County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**Pemberton Historical Park Improvement Project - POS #3906-22-136**  
**\$43,200.00 - MD20010518-0501**

Improve the Park's entry road, install safety lighting, fencing, build a reception area for visitor tours, and a replica well sweep to enhance the environmental and historical interpretation programs.

FUND SOURCE: Program 81.20.04 Item 146 \$43,200.00

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Board of Public Works Action: The above referenced item was:

**Approved**      Disapproved      Deferred      Withdrawn  
With Discussion      **Without Discussion**

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 11, 2001

Secretary's Agenda

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 8A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CONSTRUCTION BOND LOAN OF 2000 :

Approval is requested to grant to the Land Preservation Trust \$498,174.02 for the following project from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Piney Run Rural Legacy Area

BACKGROUND: On September 20, 2000 the Board of Public Works encumbered \$2,000,000 for the Piney Run Rural Legacy Area.

PROJECT DESCRIPTIONS:

Ruby - \$498,174.02

Acquisition of a conservation easement on a 135 acre property in Baltimore County. The easement will protect farmland and woodland and benefit water quality for the Baltimore Metropolitan Water Supply.

FUND SOURCE: \*\* Program 89.20.10 Item 100 \$498,174.02

ADVANCE TO LOAN

FUND ACCOUNT:

\*\* In accordance with the Board of Public Works Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$498,174.02 to be paid from Item 100, 2000 MCCBL - Rural Legacy Program, to permit these grants.

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 11, 2001

Secretary's Agenda

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 8A Cont'd

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the option of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

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Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 11, 2001

Secretary's Agenda

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 9A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CONSTRUCTION BOND LOAN OF 1999 :

Approval is requested to grant to Washington County \$213,651.51 for the following project from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Washington County Rural Legacy Area

BACKGROUND: On November 10, 1999 the Board of Public Works encumbered \$1,300,000 for the Washington County Rural Legacy Area.

PROJECT DESCRIPTIONS:

Dreich - \$213,651.51

Acquisition of a conservation easement on a 91 acre property near Antietam Battlefield. The easement would protect farmland, wooded land, and other environmental and historic features.

FUND SOURCE: \*\* Program 89.19.20 Item 093 \$213,651.51

ADVANCE TO LOAN

FUND ACCOUNT:

\*\* In accordance with the Board of Public Works - Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$213,651.51 to be paid from Item 093, 1999 MCCBL - Rural Legacy Program, to permit these grants.

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

July 11, 2002

Secretary's Agenda

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 9A Cont'd

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the option of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

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Board of Public Works Action: the above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion			<u>Without Discussion</u>

**PROGRAM OPEN SPACE - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 10A

RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to the Gunpowder Valley Conservancy, Inc., \$426,394.48 for the following projects from Rural Legacy Funds.

PROJECT NAME: Gunpowder River Rural Legacy Area

BACKGROUND: On November 10, 1999, the Board of Public Works encumbered \$750,000.00 for the Gunpowder River Rural Legacy Area.

PROJECT DESCRIPTION:

1. Dorothy W. Miller -- \$211,204.00

Acquisition of a conservation easement on a 46.37 acre property in Monkton (Baltimore County) that will protect agricultural and forest lands, provide protection to the historic village of Monkton, My Lady's Manor National Register Historic District, and significant habitat for plants.

2. Merlene G. Wilkerson -- \$215,190.48

Acquisition of this 32.8 acre property in Sparks, Maryland, will preserve forested land, protect significant habitat for plants, provide a one hundred foot buffer along the Gunpowder River, and protect the scenic viewshed from the NCRR Trail.

FUND SOURCE: Program 81.20.04 Item 222 \$426,394.48

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Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 11A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CONSTRUCTION BOND LOAN OF 2000 :

Approval is requested to grant to the Commissioners of Charles County, \$164,065.00 for the following project from the Rural Legacy Funds.

PROJECT NAME: Zekiah Swamp Run Rural Legacy Area

BACKGROUND: On November 10, 1999 the Board of Public Works encumbered \$500,000 to the Commissioners of Charles County, Maryland, for the Zekiah Swamp Run Rural Legacy Area.

PROJECT DESCRIPTIONS:

**Bryantown Sports Complex, Southstar Limited Partnership – \$164,065.00**

Acquisition of this 72.4035 acre fee simple property in Waldorf, Maryland, will permanently protect agricultural and forested lands. By providing a buffer to the western side of the main stem of the Zekiah Swamp Run, natural resource habitat will be protected.

FUND SOURCE: \*\* Program 89.19.20 Item 093 \$164,065.00

ADVANCE TO LOAN

FUND ACCOUNT:

\*\* In accordance with the Board of Public Works Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$164,065.00 to be paid from Item 093, 2000 MCCBL – Rural Legacy Program, to permit these grants.

**PROGRAM OPEN SPACE – SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

ITEM 11A (Con't)

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the option of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

---

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE – SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 12A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CONSTRUCTION BOND LOAN OF 2000 and 2001:

Approval is requested to grant to Carroll County \$864,244.00 for the following projects from Rural Legacy Funds.

PROJECT NAME: Little Pipe Creek Rural Legacy Area

BACKGROUND: On June 24, 1998, the Board of Public Works encumbered \$1,500,000 for the Little Pipe Creek Rural Legacy Area; on November 10, 1999, \$750,000; on September 20, 2000, an additional \$1,500,000.

PROJECT DESCRIPTION:

1. Joel T. Nupp and Maura Jo Nupp -- \$63,061.50

Acquisition of this 26.975 conservation easement in New Windsor, Maryland, will protect Agricultural and wooded lands and require a Total Resource Conservation Plan, including stream buffers.

2. Jan N. Roop Stambaugh -- \$328,537.50

Acquisition of this 151.067 acre conservation easement on the northeast side of Sam's Creek Road and McKinstry's Mill Road in Carroll County will protect agricultural and wooded lands, require a Total Resource Conservation Plan, including stream buffers, and become part of a contiguous block of 711 acres of Rural Legacy, MALPF, and MET easements in Carroll County.

**PROGRAM OPEN SPACE – SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

ITEM 12A (Cont'd)

**3. Rauland H. Roop, Talitha A. Roop, and Samuel K. Roop -- \$393,036.00**

Acquisition of this 168.2481 acre property in New Windsor, Maryland, will protect agricultural and wood lands, require a Total Resource Conservation Plan, including stream buffers, and become part of a contiguous block of 711 acres of Rural Legacy, MALPF, and MET easements in Carroll County.

**4. M. Howard Devilbiss and Olivia H. Devilbiss -- \$79,609.00**

Acquisition of this 32.575 acre conservation easement in New Windsor, Maryland, will permanently protect agricultural land, provide a scenic "gateway" to the Rural Legacy Area from Route 31, and require a Total Resource Conservation Plan.

FUND SOURCE:

Program 81.20.04	Item 221	\$ 33,750.00
** Program 89.19.20	Item 093	\$362,960.18
** Program 89.20.10	Item 100	\$467,533.82

ADVANCE TO LOAN FUND ACCOUNT:

\*\* In accordance with the Board of Public Works Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$362,960.18 to be paid from Item 093, 2000 MCCBL, and \$467,533.82 from Item 100, 2001 MCCBL - Rural Legacy Program, to permit these grants.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the option of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action: the above referenced item was:

<b>Approved</b>	Disapproved	Deferred	Withdrawn
With Discussion			Without Discussion

**PROGRAM OPEN SPACE - SUPPLEMENTAL A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 13A

CONSERVATION RESERVE ENHANCEMENT PROGRAM:  
PROGRAM OPEN SPACE FUNDS:

Board of Public Works approval is requested to grant to Chesapeake Wildlife Heritage \$66,090.17 in Program Open Space funds to purchase a 58.121-acre Conservation Reserve Enhancement Program (CREP) easement on a property in Kent County.

PROJECT NAME: Spencer Farms LLC Easement

DESCRIPTION: Chesapeake Wildlife Heritage is purchasing an easement to preserve in perpetuity 58.121 acres of wetlands, forested and vegetative riparian buffer on the Spencer Farm property in Kent County. Preservation of these wetlands, forested riparian buffer via easement acquisition will benefit the water quality of the Herringtown Creek. In addition to the purchase of the 58.121-acre CREP easement, Spencer Farms LLC is voluntarily donating the development rights to the Maryland Environmental Trust on the remainder of the farm (131.69 ac), effectively protecting the entire parcel (189.811 ac) from development. This easement will be co-held by the Chesapeake Wildlife Heritage and the Department of Natural Resources, and the Maryland Environmental Trust.

VALUE OF EASEMENT: \$59,690.27

ADMINISTRATIVE COSTS: \$ 1,790.70

INCIDENTAL COSTS: \$ 4,609.20

AMOUNT REQUESTED: \$66,090.17

FUND SOURCE: Program 81.20.03 Item 230 \$66,090.17

**PROGRAM OPEN SPACE - SUPPLEMENTAL A**

**BOARD OF PUBLIC WORKS**

**July 11, 2001**

**Secretary's Agenda**

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 13A (Cont'd.)

BACKGROUND: On March 24, 1999, the Board of Public Works approved the Conservation Reserve Enhancement Easement Acquisition Program (POS Agenda Item 2A).

By virtue of its approval at the March 24 meeting, the Board of Public Works established a streamlined easement acquisition process that included an exemption from the procedural requirements set forth in Title 4, Subtitle 4 of State Finance and Procurement Article. The Board specifically allowed DNR to act as the agent for acquiring land and easements with the assistance of private land trusts and authorized DNR to utilize alternative methods for valuing these easement purchases. To this end the Board adopted the specific CREP Bonus Rate payment schedule.

The CREP Program is an important component of a Memorandum of Understanding (MOU) between the State of Maryland and the United States Department of Agriculture, which was signed October 20, 1997. The purpose of the MOU is to undertake certain activities to reduce sediments and nutrient runoff in the Chesapeake Bay. Acquiring perpetual conservation easements on areas, which are eligible for federal Conservation Reserve Enhancement Program rental contracts, is a key provision set forth in the MOU. Eligible areas include riparian buffers, steep slopes, and wetlands.

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Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 1-S **Agency Contact:** Marvin Malcotti (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**CONTRACT NO. & TITLE:** DHMH DOC 02-7241;  
Community Based Services

**ADPICS DOCUMENT ID NUMBER:** M00B1200801

**DESCRIPTION:** Provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Individual Support Services (ISS) and Family Support Services (FSS). The total cost per individual per year is listed in the Attachment.

**TERM:** 7/15/2001- 6/30/2004

**PROCUREMENT METHOD:** Sole Source (Continuity of Care)

**BIDS OR PROPOSALS:** N/A

**AWARD:** Athelas Institute, Inc.  
Columbia, MD

**INCUMBENT:** Same;  
(7/1/98 - 6/30/2001; \$6,067,965)

**FUND SOURCE:** 100% Gen.

**APPROP. CODE:** M00M0102

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-S (Cont)

**AMOUNT:** \$331,325 (2 Years, 11.5 Months)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** This contract will ensure continuation of services. A change in provider of services will have a detrimental impact on the 16 individuals to be served. The Attachment provides details of the costs of the services to be provided.

The Office of the State Comptroller has verified, under Control Number 01-0410-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM:** 1-S (Cont)

**ATTACHMENT**

3B  
BPW 7/11/2001

**CENTRAL MARYLAND REGION**

<u>CONTRACT#</u>	<u>AMOUNT</u>	<u># OF CLIENTS</u>	<u>ANNUAL \$ PER CLIENT</u>	<u>FED REIMB %</u>
DHMH DCT #02-7241 ADPICS# M00B1200801 <b>Athelas Institute, Inc.</b> Columbia, MD Term: 7/15/2001- 6/30/2004				
Family Sup. Svcs.	\$ 6,348	1	\$2,146	0
Indiv. Sup. Svcs.	<u>\$324,977</u>	<u>15</u>	\$7,323	0
Total:	<b>\$331,325</b>	16		

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 2-S **Agency Contact:** Dennis Kokoskie (410) 572-6263

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Holly Center

The Holly Center is a State residential center located on the outskirts of Salisbury, Maryland. The Center provides comprehensive health and training services to developmentally disabled individuals from the nine Eastern Shore counties. The Center's client population averages about 150.

**CONTRACT NO. & TITLE:** DHMH-DOC 01-7213;  
Speech Pathologist

**ADPICS DOCUMENT ID NUMBER:** M00B1200753

**DESCRIPTION:** **Contract to provide full time Speech Pathologist Services to developmentally disabled residents of the Holly Center.**

**TERM:** 8/1/2001 - 7/31/2002 (W/2 one year renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS OR PROPOSALS:** Only one bid received

**AWARD:** **Columbus Organization, Inc.**  
King of Prussia, PA

**INCUMBENT:** N/A

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** M00M0501

**AMOUNT:** **\$108,160 (1 Year)**

**PERFORMANCE BOND:** None

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 2-S (Cont)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation for Bids (IFB) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 22 prospective vendors, 18 of which were Maryland firms, and included no MBE's. A copy was also sent to the Governor's Office of Minority Affairs. There is no MBE goal established for this contract because there are no MDOT listed MBEs for these services.

Only one bid was received. The single bid has been determined to be technically acceptable and the price is deemed fair and reasonable. An analysis of the no-bids from the other 21 vendors revealed: 3 vendors who returned the Notice to Vendors/Contractors stated: "The scope of the work is beyond our present capacity " and "other commitments preclude our participation at this time". The Center received "a no response" from the other 18 vendors.

Over the past three years, the Federal Justice Department's Civil Rights Division and independent consultant specialists in the areas of medical, physical therapy, speech pathology and psychology services have visited Holly Center and made various recommendations for improvements related to the provision of state-of-the-art physical management services including the use of augmentative/alternative communication systems for the clients living at the Holly Center.

Augmentative/alternative communication systems attempt to compensate and facilitate temporarily or permanently, for the impairment and disability patterns of individuals with severe expressive and/or language comprehensive disorders. These individuals might demonstrate impairments in gestural, spoken and/or written modalities.

During the past three years the current full time speech pathologist at the Holly Center has been intensely involved with the overall management of certain swallowing/eating disorders among the residents and with the need for improved augmentative/alternative communication services. Although the Holly Center has been successful in hiring a full time occupational therapist to assist with the management of the eating disorders, the breadth and depth of augmentative/alternative communication services is an area outside the scope of duties of the single full time speech pathologist.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 2-S (Cont)

Although active recruitment has been in process for a year to hire another speech pathologist, the center has been unsuccessful. Recruitment efforts have included active advertising in the local *Salisbury Daily Times, the Baltimore Sun and the Washington Post* newspapers over the past year. In addition, the current speech pathologist attended the national American Speech and Hearing Association (ASHA) convention and set up a booth for applicants and interviews.

Publication of the position was included in the ASHA bulletin during this convention. There were four responses from graduates who since have accepted positions elsewhere. The nature of the Center's population, its rural location and the salary of the position are deterrents to successful recruitment, hence the need for this contract to fill the augmentative/alternative communication services gap.

This contract will provide a speech language pathologist with experience in augmentative/alternative communications. The pathologist will be used to conduct assessments; develop programs; provide for staff training; and monitor the implementation of programs. The provision of this contract is in concert with recommendations from the Justice Department's Civil Rights Division.

The Office of the State Comptroller has verified, under Control Number 01-1140-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 3-S Agency Contact: Enrique Martinez-Vidal (410) 764-3482

**DEPARTMENT:** Health & Mental Hygiene (DHMH)

**PROGRAM:** Maryland Health Care Commission (MHCC)

The Maryland Health Care Commission is a thirteen-member independent Commission functioning administratively within the Department of Health and Mental Hygiene. One of the Commission's statutory responsibilities is to develop and monitor the Comprehensive Standard Health Benefit Plan (CSHBP) which participating carriers are required to offer in the Small Group Market.

**CONTRACT NO. & TITLE:** MHCC 01-008;  
Actuarial Consulting Services  
Calendar Years 2001 & 2002

**ADPICS DOCUMENT ID NUMBER:** M00B1200797

**DESCRIPTION:** Contract for actuarial consulting services.

**TERM:** 7/12/2001 - 6/30/2003 (W/1 one-year  
renewal option)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** Only one offer received

**AWARD:** William M. Mercer, Inc.  
Baltimore, MD

**INCUMBENT:** Same;  
(10/21/98 - 6/30/2001; \$340,016)

**FUND SOURCE:** 100% Spec. (User Fee Assessments)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S (Cont)

**APPROP. CODE:** M00R0101

**AMOUNT:** \$328,122 (2 Years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly* and posted on MHCC's website. Copies of the solicitation notice were mailed directly to 16 prospective vendors, 8 of which were Maryland firms, and 6 were MBE's. A copy was also sent to the Governor's Office of Minority Affairs. There is no MBE goal established for this contract because it does not contain opportunities for subcontracting.

MHCC received only one response to this solicitation. No comments were received from any of the vendors who received a notice of the availability of the RFP and did not submit an offer. The evaluation committee met and reviewed the single offer and deemed William M. Mercer Inc. as qualified to fulfill the technical requirements of the RFP. Its price was also deemed to be fair and reasonable.

This contract is for actuarial consulting services for calendar years 2001 and 2002 with an option for calendar year 2003. Services include the actuarial review of the Comprehensive Standard Health Benefit Plan which participating carriers are required to offer in the Small Group Insurance market, and the assessment of the social, medical, and financial impact of proposed mandated health services.

The price for this new contract is higher than the price for the old contract. This is due to additional scope of work being added, most significantly, the mandated health insurance services evaluation which includes assessing the proposed mandates and determining the cost of mandated health insurance services in the State, as a percentage of Maryland's average annual wage, and as a percentage of health services premiums. In addition, auditing of the information related to the actuarial analysis of the Small Group Insurance Market for four major insurance carriers was added in the new contract.

The Office of the State Comptroller has verified, under Control Number 01-1195-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Kevin Anderson (410) 767-7072

**DEPARTMENT:** Human Resources (DHR)

**PROGRAM:** Child Care Administration (CCA)

DHR's CCA is responsible for licensing childcare centers and registering family childcare homes in Maryland. The primary mission of the CCA is to ensure safe childcare is available to all Maryland families. The CCA fosters quality childcare, protects children in out-of-home childcare settings, and supports the efforts of Maryland families to obtain regulated childcare while family members participate in the work force. Ongoing efforts to improve the quality of care are made through the provision of technical assistance to child care providers in such areas as child development; program development, implementation and evaluation; equipment and staffing; and through the administration of programs funded through the Child Care and Development Fund, to increase the availability, affordability, and quality of child care in Maryland.

**CONTRACT NUMBER & TITLE:** CCA/SPAN/01-002;  
Institute for Family Development

**ADPICS DOCUMENT ID NUMBER:** N00B1200526

**DESCRIPTION:** Contract to provide outreach, training and support to Spanish-speaking childcare providers in Montgomery County.

**TERM:** 7/15/2001 - 7/14/2003 (W/1 one-year renewal option)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** Only one acceptable offer received

**AWARD:** Institute for Family Development  
Gaithersburg, MD

**INCUMBENT:** None

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 4-S (Cont)

**FUND SOURCE:** 100% Fed. (Child Care and Development Fund)

**APPROP. CODE:** N00D0101

**AMOUNT:** \$215,320 (2 Years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 33 prospective vendors, all of which were Maryland firms, and included 7 MBE's. A copy was also sent to the Governor's Office of Minority Affairs. There is a 15% MBE goal established for this contract. The vendor has agreed to meet this goal by using MBE subcontractor Staffing Unlimited, Inc. of Forestville, MD.

The RFP provided for multiple awards to three Jurisdictions: Baltimore City, Montgomery County and Prince George's County. Vendors were allowed to bid on all jurisdictions or any combination of jurisdictions. Five proposals were received from a total of three offerors in response to this RFP.

One offeror proposed to serve all three jurisdictions, however it was deemed not reasonably susceptible of being selected for award. Of the remaining two offerors, one proposed to serve Montgomery County and the second proposed to serve Prince George's County. The offer for Prince George's County was below \$200,000 and is not subject to Board Approval. The offer for Montgomery County is recommended for award in this Agenda Item. The Department is now re-bidding the Baltimore City services.

The scope of the RFP was to improve the quality of childcare in Maryland by providing training and support services to Spanish speaking childcare providers in bilingual centers or family homes. The Department is recommending funding for this project in Montgomery County which will provide opportunities to learn more about health, safety, child development, child care vouchers and English as a Second Language.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 4-S (Cont)

The project recommended for contract award promotes compatibility and familiarity with American culture and community resources, and also provides opportunities for bilingual outreach and support that include training, presentations, informal meetings, articles in community Spanish-language newsletters, visits to homes and centers and technical assistance that provide incentives for participation.

The Office of the State Comptroller has verified, under Control Number 01-0938-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** Ulysses Rose (410) 339-5013  
**DEPARTMENT:** Public Safety and Correctional Services (DPSCS)  
**PROGRAM:** The Office of the Secretary

The DPSCS Office of the Secretary is required, under Federal court consent decree Carter vs. Kama, 515 F. Supp. 825 (D. Md. 1980), to provide the means for inmates housed in its prisons to have access to courts pertaining to their criminal convictions, Federal habeas corpus petitions and civil rights actions for the vindication of fundamental civil rights.

**CONTRACT NO. & TITLE:** Q0002002;  
Federally Ordered Civil Litigation  
Assistance for FY 2002

**ADPICS DOCUMENT ID NUMBER:** Q00B1200174

**DESCRIPTION:** Contract to provide certain civil court  
ordered attorney services, at a fixed total price, to sentenced inmates incarcerated in  
various prisons in the State.

**TERM:** 8/1/2001 - 7/31/2004

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** Only one offer received

**AWARD:** Prisoner Rights Information System of  
Maryland, Inc.  
Chestertown, MD

**INCUMBENT:** Same;  
(7/1/98 - 6/30/2001; \$1,872,960)

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** Q001001

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 5-S (Cont)

**AMOUNT:** \$2,013,090 (3 Years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly* and the *Baltimore Sun*. Copies of the solicitation notice were mailed directly to 44 prospective vendors, 42 of which were Maryland firms, and included 26 MBE's. A copy was also sent to the Governor's Office of Minority Affairs and the Department's Minority Business Enterprise Office. There is no MBE subcontracting goal established for this contract. The confidential nature of the services precludes subcontracting opportunities.

Only one offer was received for these services. It was from the incumbent contractor. The services provided by the offeror were very satisfactory during the prior contract. In addition, the offeror's technical proposal was acceptable and its price is deemed fair and reasonable.

There would be little benefit to resoliciting this contract because little competition is available and because the contract's requirements are such that a significant amount of organization capability, capacity and ethical detachment is needed. Most law offices are not prepared to invest the time, money and effort needed to develop such an organization and to forego the potential civil litigation business that could occur from privately representing the State's inmates on various matters.

The additional organizational and ethical requirements are as follows:

Organizational capabilities and capacities are needed in order to: process 7,000 annual inquires for service; provide legal assistant to 2,000 inmates throughout the State; and, refer 2,100 other inmates to other resources.

Ethical detachment is needed because, although the Contractor's abilities in civil legal matters is potentially known to the over 23,000 inmates in the State's prisons (because of the services provided through this contract), the Contractor cannot take advantage of this free advertising.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 5-S (Cont)

The contract states:

“The Contractor agrees that it will not perform any civil legal work beyond that permitted in this contract for any inmate including inmates in local jails and detention centers and regardless of whether the work is to be done Pro- bono or to be paid for by a source of funds other than those available through this contract”.

Consequently, the Contractor is unable to accept any of the potential work arising from the inquires that the Contractor must refer to other sources annually.

The Office of the State Comptroller has verified, under Control Number 01-1127-0101, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 6-S Agency Contact: Jay Tucker (410) 767-0352

**DEPARTMENT:** Education (MSDE)

**PROGRAM:** Division of Instruction & Staff Development

The MSDE Division of Instruction and Staff Development ("Division") is responsible for Statewide leadership and assistance for achieving effective instruction. The Division develops and recommends policies, guidelines, programs, and services for the education of public school students in the early, middle, and high school learning years. Included in the Division's responsibilities are the designing, development, field-testing, dissemination, and implementation of programs for effective instruction in fine arts.

**CONTRACT NO. & TITLE:** R00R1200323/R00R1201866;  
Comprehensive Assessment of Fine Arts  
Education

**ADPICS DOCUMENT ID NUMBER:** R00B1200071

**DESCRIPTION:** Contract to provide a comprehensive assessment program for fine arts education in dance, music, theatre, and the visual arts. The assessment program will be used to determine students' achievement levels in fine arts education in public elementary, middle and high schools in Maryland.

**TERM:** 7/20/2001 - 7/19/2004 (W/2 one-year  
renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**AWARD:** Westat Inc.  
Rockville, MD

**INCUMBENT:** None

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** R00A0101

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 6-S (Cont)

**AMOUNT:** \$1,733,264 (3 Years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 56 prospective vendors, 24 of which were Maryland firms, and included 5 MBE's. A copy was also sent to the Governor's Office of Minority Affairs.

There is a 14% MBE goal established for this contract. This goal will be met by the contractor using the following MBE firms: Haynes Associates of Silver Spring, MD (4%); Gail Goldberg of Baltimore, MD (8%); and Sharp and Company of Rockville, MD (2%).

There were 8 representatives from 6 firms who attended the pre-proposal conference. Three offers were received in response to this solicitation effort. A survey of non-responding vendors disclosed the following reasons for their non-response to this solicitation: commitment to other projects, and lacking expertise in the specialized areas as required in the RFP.

The overall goal of MSDE's Comprehensive Fine Arts Assessment Program is to have a Program that combines traditional assessments (multiple choice, short answer, etc.), performance based tasks, and portfolio-like criteria that will, as a whole, determine student level achievement in four outcome categories: 1) Perceiving and Responding; 2) Historical, Cultural, and Social Context; 3) Creating and Performing; and 4) Aesthetic Criticism.

This contract will support MSDE's Comprehensive Fine Arts Assessment Program for education in dance, music, theatre, and the visual arts. The assessment program will be used to determine students' achievement levels in fine arts education in public elementary, middle and high schools in Maryland.

Services under the contract include: examination of the current state-of-the art in fine arts assessment; review and analysis of other large-scale arts assessments occurring nationally and in other states; and recommendations of assessment options for Maryland to measure achievement of Essential Learner Outcomes, which describe the approved curriculum for arts education.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 6-S (Cont)

The recommended contractor has proposed acceptable work and technical plans. It also has demonstrated, in its technical proposal, a recommended approach with the experience and references to support its capability to successfully deliver the requested services. Although the recommended contractor was not the highest technically ranked offeror, it had the most advantageous offer, considering its technical rank and lowest bid price.

The Office of the State Comptroller has verified, under Control Number 01-1075-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**ITEM:** 6-S (Cont)

**ATTACHMENT**

19B  
BPW 7/11/2001

**BIDS OR PROPOSALS (Cont):**

<u>Offeror</u>	<u>Tech.* Rank</u>	<u>Cost (Rank)</u>	<u>Overall Rank</u>
<b>Westat Inc.</b> Rockville, MD	2	\$1,733,264 (1)	1
<b>NCS Pearson-ETS</b> Iowa City, IA	1	\$3,797,922 (3)	2
<b>CTB McGraw-Hill</b> Monterey, CA	3	\$2,395,638 (2)	3

**\*Note:** Technical factors had greater weight than financial factors in the overall award determination.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 7-S **Agency Contact:** Rolf Grafwallner (410) 767-0342

**DEPARTMENT:** Maryland State Department of Education (MSDE)

**PROGRAM:** Division of Instruction - Early Learning Section

The Division of Instruction - Early Learning Section is responsible for assisting, providing technical assistance and monitoring programs in areas of primary education, readiness assessments, parent involvement, home/school cooperation, early identification and intervention, school-age child care, and other programs and projects in collaboration with agencies serving children ages 0-9.

**CONTRACT NO. & TITLE:** R00R1200950/R00R1201876;  
Evaluation of Early Learning &  
Enhancement Programs

**ADPICS DOCUMENT ID NUMBER:** R00B1200068

**DESCRIPTION:** **Contract for the comprehensive  
evaluation of the effectiveness and the impact of the Judith P. Hoyer Early Child Care and  
Education Enhancement Program in Maryland.**

**TERM:** 7/20/2001 - 4/30/2004 (W/2 one-year  
renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** Only one offer received

**AWARD:** **MGT of America, Inc.**  
Tallahassee, FL

**INCUMBENT:** None

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** R00A0101

**AMOUNT:** **\$478,655 (2 Years, 9.3 Months)**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 7-S (Cont)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 105 prospective vendors, 42 of which were Maryland firms, and included 3 MBE's. A copy was also sent to the Governor's Office of Minority Affairs. There is a 14% MBE participation goal established for this contract. The recommended contractor has exceeded the MBE participation goal by sub-contracting 33% to REDA International of Wheaton, MD.

There were 4 representatives from 3 firms who attended the pre-proposal conference. Only one offer was received in response to the solicitation effort. A survey of non-responding vendors disclosed: lack of expertise in this specialized service and commitment to other engagements as reasons for their non-response to this solicitation. The single offeror's technical proposal was acceptable and the price was determined to be fair, reasonable and within MSDE's budget.

The Judith P. Hoyer Early Child Care and Education Enhancement Program ("Program") was passed by the Maryland General Assembly during its Year 2000 Session. The Program provides comprehensive early childhood educational services for children, birth through age 6, and their families. The Program's statute also requires a formal evaluation to determine the effectiveness and impact of the Program, which is what the requested contract seeks to provide.

Individual Projects implemented and administered under the Program to be evaluated include:

- The Judith P Hoyer Early Child Care and Education Enhancement Centers;
- An enhancement grant for private providers of early child care and education services as subcontractors to local school systems;
- An enhancement grant for early childcare and education programs which initiate and complete national or state programs accreditation or for professional development activities leading to increased competency and appropriate credentialing that is related to early child care and education services;
- The Maryland Model for School Readiness as the State's early childhood education assessment system in all 24 local jurisdictions.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 7-S (Cont)

The Office of the State Comptroller has verified, under Control Number 01-1081-0001, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 8-S Agency Contact: Joan Marshall (410) 767-3225

**DEPARTMENT:** Maryland Prepaid College Trust (MPCT)

**PROGRAM:** Maryland College Investment Plan

The Maryland College Investment Plan Program ("Program") within the Maryland Prepaid College Trust was established to provide the citizens of Maryland with a savings mechanism for higher education. The purpose of this Program is to provide a way for individuals to make contributions to an investment account, which is intended to fund future qualified expenses for higher education. This Program is intended to offer Maryland and District of Columbia citizens a complementary savings option to the existing Maryland Prepaid College Trust options. By furnishing this savings option, the State hopes to help families avoid incurring a large amount of debt, as well as to promote an educated work force for the future.

**CONTRACT NO. & TITLE:** 00-06;  
Savings Plan Administrator

**ADPICS DOCUMENT ID NUMBER:** R60B1200014

**DESCRIPTION:** Contract to provide investment management, account administration and customer service to the Maryland College Investment Plan's contributors. Contract includes the utilization of a software license owned by the Maryland Higher Education Investment Board ("Board").

**TERM:** 7/11/2001 - 7/10/2006 (W/2 two-year renewal options)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A (see Requesting Agency Remarks below)

**AWARD:** T. Rowe Price Associates, Inc.  
Baltimore, MD

**INCUMBENT:** None

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 8-S (Cont)

**FUND SOURCE:** 100% Non Budgeted (from individual asset yields)

**APPROP. CODE:** R60H0041

**AMOUNT:** \$3,000,000 Est. NTE (5 Years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** This contract originated as a Request For Proposals (RFP). A notice of the availability of the RFP was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 39 prospective vendors, 12 of which were Maryland firms, and included 4 MBEs. A copy was also sent to the Governor's Office of Minority Affairs. There was a 5% MBE goal established for this contract and the vendor has agreed to meet the goal.

A pre-proposal conference was held and attended by five firms. Only one offer was received as a result of the original solicitation. Two firms sent letters indicating that they decided not to submit offers. One of those firms stated that it did not provide all of the services requested in the RFP. The other firm chose not to submit an offer based upon the Board's decision to charge an application fee. A third firm called to say that they chose not to make an offer because they already had several contracts to manage savings plans for other states and they were not seeking additional business in this area at this time.

The RFP was widely distributed and significant interest was shown at the pre-proposal conference and through the submission of written questions. However, several industry participants have already entered the market by contracting with other states and are less interested in additional partnerships. A number of financial services firms that are not currently managing savings plans in other states seemed to seriously consider this Savings Plan RFP.

However, they chose not to bid for a variety of reasons, including those reasons outlined above, and also because this Savings Plan RFP contained a higher level of complexity in its requirements due to the fact that Maryland already operates the Maryland Prepaid College Trust. Certain coordinating functions in account administration and marketing are either necessary or are desired by the Board which adds to this complexity when Maryland is compared with other states that only have one form of college savings plan.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**       8-S (Cont)

In September 2000, the Board decided to purchase a license to use Banner 2000 software from Systems & Computer Technology Corp. This software is used for the records administration of the Maryland Prepaid College Trust. Significant customization has been made to this software for programs, which are intended to comply with Section 529 of the Internal Revenue Code; therefore, the Board decided to request that firms responding to the Savings Plan RFP utilize this software.

As part of the agreement the selected vendor will be required to pay for one-half of the license fee in addition to any customizations required for the record administration of the new savings plan. This funding will be provided to the State and deposited into a separate program code. At the time payment is made for the license fee or any other customizations, payments will be made from this program code.

As noted above, as a result of the original solicitation, only one offer was received, which was from T. Rowe Price Associates, Inc. ("TRP"). During the procurement process, the Program accepted TRP's technical proposal and financial proposal. However, when TRP was ready to sign the contract it discovered that it had omitted two cost items in its financial proposal. It has been clearly and convincingly demonstrated that a mistake was made. However, there was no evidence on the face of the financial proposal of what the intended price should have been.

Pursuant to COMAR 21.05.03.03, upon discovery of its mistake, the only recourse available to the Program and TRP was to allow TRP to withdraw its offer as of May 25, 2001. Under normal circumstances, with the withdrawal of the recommended offeror, the State would reevaluate the next most advantageous offer. However, since there were no other offerors, the withdrawal of the single offer has resulted in a failed procurement.

Under this circumstance the Program would normally have undertaken another procurement. However, time is of the essence, resulting in insufficient time to complete another competitive sealed proposals process. Moreover, the fact that there was only one offeror indicates that the marketplace has dictated that this is the only offeror that can provide this service. Therefore, the Program proceeded to complete negotiations with TRP on a sole source basis and is requesting approval of this sole source contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 8-S (Cont)

The Office of the State Comptroller has verified, under Control Number 01-1065-1101, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

**Note: This Item appeared as DBM Item 6-S of the 6/13/2001 BPW Agenda and was withdrawn.**

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT**

**ITEM:** 9-IT Agency Contact: Kevin Anderson (410) 767-7072

**DEPARTMENT:** Human Resources (DHR)

**PROGRAM:** Social Services Administration (SSA)

DHR's SSA supervises, directs and monitors the social services programs conducted by the local social service jurisdictions. The SSA program includes responsibilities such as Social Services/Child Welfare policy development, resource allocation, training and staff development, monitoring and evaluation of local department programs, research and management information, data collection and reporting, legislation and grant development, systems development and all aspects of program management. Included in SSA's responsibilities is the establishment of a Statewide foster care and adoption payment issuance and reconciliation system.

**CONTRACT NO. AND TITLE:** SSA/SAC-01-001;  
Systems Development and Implementation Services  
for the Maryland Children's Electronic Social  
Services Information Exchange IT Project

**ADPICS DOCUMENT ID NUMBR:** N00B1200513

**DESCRIPTION:** Contract to provide systems development and implementation services to include, but not be limited to: design, developing, testing, converting, training, implementing, documenting, maintaining, and enhancing services for the Statewide Maryland Children's Electronic Social Services Information Exchange (MD CHESSIE) Project.

**TERM:** 7/12/2001 - 6/30/2003 (W/2 one-year renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**AWARD:** Deloitte Consulting, LP  
Pittsburgh, PA

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 9-IT (Cont)

**INCUMBENT:** None

**FUND SOURCE:** 50% Gen.; 50% Fed. (Title IV-E)

**APPROP. CODE:** N00B0004

**AMOUNT:** \$17,933,462 (23.6 Months; see Requesting Agency Remarks below)  
(\$8,966,731 Gen; \$8,966,731 Fed.)

**PERFORMANCE BOND:** \$15,000,000

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed to 214 vendors, of which 195 were Maryland firms, and 178 were MBEs. Four proposals were received, all of which were deemed reasonably susceptible of being selected for award. The recommended contractor's proposal (Deloitte Consulting, LP) to provide system development and implementation services for the MD CHESSIE Project, is deemed to be the most advantageous offer to the State.

An MBE goal of 15% was established for this contract. The recommended contractor will be using the following subcontractors to meet the MBE goal: Automated Systems and Programming, Inc., Bethesda MD; Integrated Network Engineering, Inc.; Laurel MD, Haynes and Associates, Inc.; Silver Spring MD; and KRA Corporation, Silver Spring MD.

The MD CHESSIE Project will establish a statewide foster care and adoption payment issuance and reconciliation system and will:

- Provide full fiscal accountability, monitoring, control, update, mass change, and reporting Capabilities;
- Provide line workers, supervisors, and administrators with a robust tool to assist them in meeting case management objectives and improving services to the children and families they serve;
- Establish an automated link between program and fiscal staff to efficiently identify Federal participation programs;

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 9-IT (Cont)

- Assist in meeting DHR's revenue enhancement objectives, including accurate tracking of Division expenditures;
- Promote integration of Division functional areas and increase overall staff morale and job satisfaction levels by providing workers with reliable, current information upon which to base professional decisions and deliver timely, essential services;
- Reduce Division costs through streamlined, automated procedures; and
- Provide Maryland the ability to collect and electronically report required data to avoid Federal penalties.

In addition, the MD CHESSIE System, when fully developed, will comply with all of the requirements for the Federally mandated Adoption and Foster Care Analysis and Reporting System (AFCARS). This will virtually avoid Federal-assessed penalties for non-compliance.

The award amount is different from the offer amount as indicated in the Attachment. The offer amount includes the costs of the base 23.6 month period of the contract plus the cost of the 2 one-year option periods. The award amount is for the base period of the contract only.

The Office of the State Controller has verified, under Control Number 01-0830-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Controller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 9-IT (Cont)

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT**

**ITEM:** 10-IT **Agency Contact:** Alexius O. Bishop (410) 585-3101

**DEPARTMENT:** Public Safety & Correctional Services (DPSCS)

**PROGRAM:** Information Technology & Communications  
Division (IT&CD)

The DPSCS IT & CD Program is responsible for accessing, implementing and maintaining Criminal Justice Information Systems (CJIS) and communication technologies throughout the State of Maryland. The major responsibilities of the Program are to provide computerized information processing services to DPSCS and the Maryland State Police for accurate and timely information to all Maryland criminal justice agencies. IT&CD also provides services within the DPSCS including the Division of Corrections (DOC), Division of Parole and Probation (DPP), Parole Commission, the CJIS Central Repository and a large number of local law enforcement agencies.

**CONTRACT NO. & TITLE:** DPSCS IT&CD 2001-11;  
NCIC 2000 Enhancement Services

**ADPICS DOCUMENT ID NUMBER:** Q00B1200180

**DESCRIPTION:** Contract to provide hardware, software and installation services to replace an existing 30 year old message switching system with a state-of-the-art capability that is compliant with all of the requirements mandated by the National Crime Information Center, a branch of the FBI.

**TERM:** 7/11/2001 - 7/10/2004 (W/2 one-year  
renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** Only one offer received

**AWARD:** Datamaxx Applied Technologies, Inc.  
Tallahassee, FL

**INCUMBENT:** None

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 10-IT (Cont)

**FUND SOURCE:** 75% Gen.; 25% Fed (Grant # 2000-RH-CX-K037; see Requesting Agency Remarks below)

**APPROP. CODE:** Q00A0102

**AMOUNT:** \$3,620,234 (3 Years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 16 prospective vendors, 7 of which were Maryland firms, and included 3 MBE's. A copy was also sent to the Governor's Office of Minority Affairs. There is a 14% MBE goal established for this contract. The recommended contractor, Datamaxx Applied Technologies, Inc. ("Datamaxx") has agreed to meet this goal by using MBE sub-contractor King Technology Group, Belair, MD.

Only one offer was received. Other vendors indicated that they did not respond due to other commitments or they were not able to meet the time lines. Datamaxx currently serves law enforcement users in 35 states and in certain Canadian provinces. Two of the states are statewide contracts and there are 14 Federal agencies using the technology provided by this vendor.

The National Crime Information Center (NCIC) requires all State and Federal agencies to be fully compliant with its NCIC 2000 standards by July 11, 2002. To be NCIC compliant it is necessary for the contractor to provide hardware, software and installation services to replace an existing 30 year old message switching system with a state-of-the-art capability using imaging, text and file transfer capabilities on a browser-based file server.

To meet the July 11, 2002 time frame DPSCS set an aggressive schedule to issue a competitive solicitation, select a recommended vendor and begin the project by July 11, 2001. This schedule is necessary to provide the vendor approximately one year for the design, delivery and installation of the enhanced NCIC capabilities.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 10-IT (Cont)

As indicated under Fund Source above, 75% of the funds for this project will come from general funds. The remaining 25% will come from Federal Grant 2000-RH-CX-K037 titled: "The Maryland National Criminal History Improvement Program".

The contractor warrants that the Information Technology products/services are century compliant.

The Office of the State Comptroller has verified, under Control Number 01-1204-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 11-S-MOD **Agency Contact:** Marvin Malcotti (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH-DOC-02-7117;  
Multi-Services

**ADPICS DOCUMENT ID NUMBER:** CO566290

**ORIGINAL CONTRACT APPROVED:** 5/9/2001 DBM BPW Agenda Item 3-S

**CONTRACTOR:** **The Benedictine School for Exceptional  
Children**  
Ridgely, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Family Support Services (FSS), Individual Support Services (ISS), Individual Family Care (IFC), Support Employment (SE), Purchase of Care (POC), Behavioral Support Services (BSS), and Staff Augmentation. The cost per individual per year is listed on the attachment.

**DESCRIPTION OF MODIFICATION:** **A new Family Support Service program is being added to the existing contract for one individual. The average cost per year for this individual is \$26,794.**

**ORIGINAL CONTRACT:** 7/1/2001 - 6/30/2004

**TERM OF MODIFICATION:** 7/15/2001 - 6/30/2004

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** M00M0102

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont)

**ORIGINAL CONTRACT AMOUNT:** \$1,743,320

**MODIFICATIONS/OPTIONS TO DATE**  
**(AMOUNTS/PURPOSE):** None

**AMOUNT OF THIS MODIFICATION:** \$80,381 (35.5 Months)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$1,823,701

**REQUESTING AGENCY REMARKS:** This individual is a 12 year old autistic male functioning in the severe to profound range of mental retardation. He formerly received special educational services in Worcester County. He is now a student at The Benedictine School in an intense non-public special education facility.

The Family Support Services to be provided in this modification request include assisting the family so that this child with a disability can be adequately cared for at home, have respite care, advocacy, recreational activities, parent support groups, and transportation assistance. It is in his best interest to remain with this provider, where this child has become familiar with the staff and his surroundings.

The Office of the State Comptroller has verified, under Control Number 01-0409-1110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont)

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 12-S-MOD **Agency Contact:** Marvin Malcotti (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH-DOC-01-6652  
Multi-Services

**ADPICS DOCUMENT ID NUMBER:** CO561621

**ORIGINAL CONTRACT APPROVED:** 6/7/2000 DBM BPW Agenda Item 3-S

**CONTRACTOR:** Mid-Atlantic Human Services Corp.  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Residential, Day, Individual Support Services (ISS), Individual Family Care (IFC), Support Employment (SE), Purchase of Care (POC), Behavioral Support Services (BSS), Family Support Services (FSS), Day Augmentation, Residential Augmentation and Community Supported Living Arrangements (CSLA).

**DESCRIPTION OF OPTION:** Provide services for additional support services to sixteen individuals already receiving services, under the agency's current Staff Augmentation-Residential program. The average cost for each individual per year is \$14,447.

**TERM OF ORIGINAL CONTRACT:** 7/1/2000 - 6/30/2003

**TERM OF OPTION:** 7/15/2001 - 6/30/2003

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

**FUND SOURCE:** 58% Gen.; 42% Fed.  
(Medicaid Reimb.)

**APPRO. CODE:** M00M0102

**ORIGINAL CONTRACT AMOUNT:** \$2,591,996

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Opt. #1	\$199,026	Added 1 to Residential Augmentation for the period 7/1/2000 - 6/30/2003.
Opt. #2	143,031	Added 1 to Residential Augmentation for the period 11/15/2000- 6/30/2003.
Opt. #3	945,383	Added 13 to Residential Augmentation for the period 1/1/2001- 6/30/2003.
Opt. #4	154,796	Added 2 to Residential Augmentation for the period 1/15/2001- 6/30/2003.
	<u>\$1,442,236</u>	

**AMOUNT OF THIS OPTION:** \$462,297 (23.5 Months)  
(\$268,132 Gen.; \$194,165 Fed.)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$4,496,529

**REQUESTING AGENCY REMARKS:** Individuals #1 and #3 are diagnosed with mental retardation. Individual #2 is profoundly mentally retarded and individuals #8, 9, 10, 11, 12, 13, 14, 15 and 16 are severely mentally retarded.

Individuals #1, 2 and 3 need to be lifted by two persons for all moves and repositions. Individuals #2 and #3 have fibrocystic disease. Individuals #8, 9, 10, 11, 12, 13, 14, 15 and 16 each have a seizure disorder. Individuals # 11, 12, 13, 14, 15 & 16 can not sit up on their own.

Individuals #8, 9, 10, 11, 12, 13, 14, 15, and 16 are non-verbal and individuals #8, 9, 10, 11, 12, 13, 14, 15 and 16 are non-ambulatory. Individuals #7, 8, 9, & 10 have a tracheotomy and individuals #8, 9, 10, 14, 15 and 16 are G-tube dependent.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

The following lists additional individuals' disabilities:

- Individual #1 is a 36 year-old woman with hormonal imbalance, spastic quadriplegia and organic personality disorder.
- Individual #2 is a 50 year-old woman with blindness, high blood pressure and a hearing deficit.
- Individual #3 is a 55 year-old woman with osteoporosis, gastritis, spastic quadriplegia, and Rhodes Syndrome.
- Individual #7 is a 24 year-old man with severe spinal cord injury, quadriplegia, and is ventilator dependent. He cannot attend a day program due to his medical complexities. He requires assistance for all movement, lifting, turning, and bathing.
- Individual #8 is a 26 year-old man with cerebral palsy.
- Individual #9 is a 24 year-old man with cerebral palsy.
- Individual #10 is a 20 year-old male with cerebral palsy and temperature instability.
- Individual #11 is a 25 year-old man with cerebral palsy and dysfunctional swallowing.
- Individual #12 is a 12 year-old female with Rhetts Syndrome, cerebral palsy, and dysfunctional swallowing.
- Individual #13 is a 15 year-old male with cerebral palsy and exhibits self-injurious behavior.
- Individual #14 is an 18 year-old male with cerebral palsy, allergic rhinitis and asthma.
- Individual #15 is a 19 year-old male with cerebral palsy and temperature instability.
- Individual #16 is a 17 year-old male with cerebral palsy and fragile bone disease.

These individuals are already a part of Mid-Atlantic Human Service Corp.'s residential program. Since they are only in need of additional staff services and supervision at this time, it is in their best interests that they remain with this provider, where they are familiar with the staff and their surrounding.

The Office of the State Comptroller has verified, under Control Number 01-0820-0010, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 13-S-MOD **Agency Contact:** Marvin Malcotti (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**ORIGINAL CONTRACT NO. & TITLE:** DOC - 02-7090;  
Community Based Services

**ADPICS DOCUMENT ID NUMBER:** CO571044

**ORIGINAL CONTRACT APPROVED:** 4/6/2001 (Not subject to Board approval)

**ORIGINAL PROCUREMENT METHOD:** Sole Source

**CONTRACTOR:** Charles County Association for  
Handicapped and Retarded Citizen's  
(HARC)  
Frederick, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to provide additional service for training, consultation and support, temporary augmentation of staff, behavioral respite and crisis intervention as needed to help individuals with challenging behaviors and/or developmental disabilities.

**DESCRIPTION OF MODIFICATION:** Add a Residential Augmentation Services Program for 14 individuals with developmental disabilities. The average cost for these individuals per year is \$4,891.

**TERM OF ORIGINAL CONTRACT:** 7/1/2001 - 6/30/2004

**TERM OF MODIFICATION:** 7/15/2001 - 6/30/2004

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 13-S-MOD (Cont)

**FUND SOURCE:** 58% Gen. 42% Fed.  
(Medicaid Reimb.)

**APPROP. CODE:** M00M0102

**ORIGINAL CONTRACT AMOUNT:** \$96,457

**MODIFICATIONS/OPTIONS TO DATE**  
**(AMOUNTS/PURPOSE):** None

**AMOUNT OF THIS MODIFICATION:** **\$202,561** (35.5 Months)  
(\$117,485 Gen.; \$85,076 Fed.)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$299,018

**REQUESTING AGENCY REMARKS:** These 14 individuals to receive Residential Augmentation Services have a myriad of diagnoses including Seizure Disorders, Cerebral Palsy, and Severe and Profound mental retardation.

The following summarizes each individual's disabilities:

- Individual #1 is a 50 year-old male with Quadriplegia.
- Individual #2 is a 43 year-old male with severe mental retardation and a circulatory condition.
- Individual #3 is a 36 year-old male, is a carrier of Hepatitis B and has Quadriplegia.
- Individual #4 is a 43 year-old female with severe mental retardation, Osteoporosis and has a heart condition.
- Individual #5 is a 33 year-old male who is blind and uses a G-tube.
- Individual #6 is a 37 year-old male with Scoliosis and is visually impaired.
- Individual #7 is a 44 year-old male with Kyphosis.
- Individual #8 is a 46 year-old male with bilateral hearing impairment.
- Individual #9 is a 40 year-old female with severe mental retardation.
- Individual #10 is a 42 year-old male with chronic otitis and a perforated ear drum.
- Individual #11 is a 61 year-old male with severe mental retardation.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 13-S-MOD (Cont)

- Individual #12 is a 34 year-old male with Flexion contractures.
- Individual #13 is a 20 year-old male with Downe's Syndrome
- Individual #14 is a 34 year-old female with a circulatory disorder.

These individuals are a part of this provider's residential program under the Fee Payment System. They are only in need of additional staff support and supervision at this time. It is in their best interests that they remain with this provider where they are familiar with the staff and their surroundings.

The Office of the State Comptroller has verified, under Control Number 01-0501-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 14-S-MOD **Agency Contact:** Kevin Anderson (410) 767-7567

**DEPARTMENT:** Human Resources (DHR)

**PROGRAM:** Child Support Enforcement Administration (CSEA)

DHR's CSEA was established under Title IV-D of the Federal Social Security Act to provide child support services to Temporary Cash Assistance (TCA) recipients, Foster Care (FC) recipients and Non-Public Assistance Medical Assistance (NPA-MA) recipients. In addition, CSEA must provide child support services to persons not receiving assistance (Non-TCA), who apply and pay the required application fee.

**ORIGINAL CONTRACT NO. & TITLE:** CSEA/GT-00-001;  
Statewide Genetic Testing Services

**ADPICS DOCUMENT ID NUMBER:** CO563532

**ORIGINAL CONTRACT APPROVED:** 6/23/99 DBM BPW Agenda Item 30-S

**ORIGINAL PROCUREMENT METHOD:** Multi-Step Sealed Bidding

**CONTRACTOR:** GeneScreen, Inc.  
Dallas, TX

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to provide genetic testing services in contested child support cases for the purpose of establishing a paternity relationship. Services are to be provided in Baltimore, Caroline, Cecil, Dorchester, Garrett, Kent, Montgomery, Washington, Wicomico and Worcester Counties. There is no State Agency to provide these services.

**DESCRIPTION OF MODIFICATION:** Add Prince George's County Office of Child Support Enforcement (PGOCSE) to the list of jurisdictions receiving genetic testing services, add certain new requirements and extend the contract by 3 months to 9/30/2002.

**TERM OF ORIGINAL CONTRACT:** 7/1/99 - 6/30/2002 (W/2 one-year renewal options)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont)

**TERM OF MODIFICATION:** 7/12/2001 - 9/30/2002

**FUND SOURCE:** 10% Gen.; 90% Fed. (Title IV-D)

**APPROP. CODE:** N00G0006

**ORIGINAL CONTRACT AMOUNT:** \$706,386

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. #1 \$65,415 Added Howard County's Child Support Unit to list of testing recipients.

**AMOUNT OF THIS MODIFICATION:** \$186,900 (Take over of PGCSE)  
\$ 13,350 (Testing phase down for period 7/1 - 9/30/2002)  
**\$200,250** Total (14.8 Months; see Requesting Agency Remarks below)  
(\$20,025 Gen.; \$180,225 Fed.)

**PERFORMANCE BOND:** N/A

**REVISED TOTAL CONTRACT AMOUNT:** \$972,051

**PERCENTAGE INCREASE /DECREASE OF RATES:** N/A

**PERCENTAGE INCREASE/DECREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION):** 28.3%

**PERCENTAGE INCREASE/DECREASE (OVERALL):** 37.6%

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont)

**REQUESTING AGENCY REMARKS:** The Prince George's County Government has requested that DHR's CSEA take over operation of PGOCSCE, effective 7/12/2001. As part of the take-over, CSEA must assume the responsibility of procuring genetic testing services for the establishment of paternity identifications in contested child support cases for PGOSCE. There is no State Agency that can provide this service.

This contract modification request includes PGOCSCE in the list of jurisdictions receiving genetic testing services and adds certain new requirements described below. It will provide for the continuation of genetic testing services at a lower cost than if CSEA were to bid this service under a separate agreement.

Approximately 1,400 paternity cases are expected to be tested under this modification. Each case requires a separate test for the potential father, the mother and the child at a cost of \$44.50 for each test or \$186,900 ( $\$44.50 \times 3 \times 1,400 = \$186,900$ ). Tests are scheduled over separate time periods, which may be months apart, leading to partial specimens being processed by the contractor for each case.

All partial specimens remaining with the PGOCSCE paternity testing contractor at contract expiration of 9/30/2001 will be transferred to the current vendor for completion of testing.

Specific deliverables under this modification request include the following three new requirements:

1. Effective 10/1/2001, the contractor shall accept and complete testing, at a cost \$13,350, of partial specimens transferred from PGOCSCE's former paternity testing contractor (this cost is included in the modification request shown above);
2. Effective 7/1/2002, the contractor must initiate a phase down by performing tests on remaining cases from all jurisdictions, including Prince George's County. It also must transfer, after 9/30/2002, all partial specimens to the Department's next paternity testing contractor, in the event the current contractor does not receive the award of the next competitively bid contract for this service.
3. The contract is extended to 9/30/2002 to provide for the phase down for the period 7/1/2002 - 9/30/2002.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont)

The Department intends to re-bid this contract with a new contractor expected to be in place by 7/1/2002. After 7/1/2002 all new testing will be under the new contract while the phase down occurs under the old contract.

The Office of the State Comptroller has verified, under Control Number 01-0911-1000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY MODIFICATION**

**ITEM:** 15-IT-MOD **Agency Contact:** Preston Dillard (410) 260-7226

**DEPARTMENT:** Budget and Management (DBM)

**PROGRAM:** Office of Information Technology (OIT)

DBM's OIT is responsible for overseeing the management and integration of Information Technology (IT) throughout the Executive Branch of State Government. It makes budgetary and priority recommendations to the DBM Secretary and to the Governor and plans the effective, comprehensive and coordinated use of IT to further State objectives. OIT also keeps abreast of industry IT trends and issues, advises State agencies on IT strategic planning issues, and reviews and monitors major IT projects.

**ORIGINAL CONTRACT NO. & TITLE:** DBM-OIT-99-082;  
IT Planning/Advisory Services

**ADPICS DOCUMENT ID NUMBER:** 050B1800098

**ORIGINAL CONTRACT APPROVED:** 8/4/99 DBM BPW Agenda Item 3-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTORS:** **Gartner Group, Inc.**  
Stamford, CT.

**Giga Information Group**  
Newburyport, MA.

**International Data Corporation**  
Fairfax, VA.

**DESCRIPTION OF ORIGINAL CONTRACT:** Multiple award contract to provide IT technical advice on strategic planning issues for computing, telecommunications equipment and software currently being used and planned to be used by the State. The contract will also be made available to all State agencies, as well as county, local governments and the education community throughout Maryland.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-IT-MOD (Cont)

**DESCRIPTION OF OPTION:** Continue existing services by exercising the second of two one-year renewal options on the contract.

**TERM OF ORIGINAL CONTRACT:** 8/4/99 - 8/3/2000 (W/2 one-year renewal options)

**TERM OF OPTION:** 8/4/2001 - 8/3/2002

**FUND SOURCE:** Various agencies

**APPROP. CODE:** Various agencies

**ORIGINAL CONTRACT AMOUNT:** \$333,000 Est.

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. #1	\$1,000,000 Est.	Increased the estimated spending amount to the end of the original one-year term.
Opt. #1	\$1,000,000 Est.	Exercised the first of two renewal options for the period 8/4/2000 - 8/3/2001.
	<u>\$2,000,000 Est.</u>	Total

**AMOUNT OF THIS OPTION:** \$1,000,000 Est. (1 Year)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$3,333,000

**PERCENTAGE INCREASE/DECREASE OF RATES:** None

**PERCENTAGE INCREASE/DECREASE (OVERALL):** 300.3%

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-IT-MOD (Cont)

**REQUESTING AGENCY REMARKS:** As indicated in the original approval request for this contract, the State has a sizable and growing investment in IT. This contract provides for immediate access to existing IT research and reports, and to IT experts in a broad range of research services such as applications strategies, end-user computing, enterprise networking, Internet/Extranet strategies, local area networking and data management strategies. Agencies obtain this access via an annual subscription with one or more of the vendors.

The contract also provides for customized IT research services. As such the Department and various State agencies have had to use this contract to meet customized critical IT planning needs. Because of these factors it is in the best interest of the State to renew the contract for one more year.

All billings under this contract are directed to the agencies using the services. Because of this structure it is impossible to determine ahead of time how much each vendor will receive in contract awards during the term of the renewal option. However, based upon the first year's contract usage, it is estimated that State agencies will use \$1,000,000 worth of services.

The Office of the State Comptroller has verified, under Control Numbers 01-1154-1111 (Gartner Group, Inc.); 01-1155-0110 (Giga Information Group); and 01-1156-0011 (International Data Corporation); that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are not** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY MODIFICATION**

**ITEM:** 16-IT-MOD **Agency Contact:** Peter Vaughan (410) 625-5600

**DEPARTMENT:** State Retirement Agency (SRA)

**PROGRAM:** The State Retirement and Pension System of Maryland (SRPSM)

SRPSM is an agent, multiple-employer, public employee retirement system and provides death, disability and retirement allowances to State employees, teachers, police, judges, legislators, and employees of participating subdivisions. The mission of SRPSM is to efficiently and effectively administer the benefits provided by law to participants, while keeping employer costs as affordable as possible, though excellence in execution of its fiduciary responsibilities. Included in SRPSM's activities is the development of a new, integrated defined pension administration and electronic document management system, known as "The Strategic System".

**ORIGINAL CONTRACT NO. & TITLE:** 97-02;  
Strategic System Development Program

**ADPICS DOCUMENT ID NUMBER:** CO571869

**ORIGINAL CONTRACT APPROVED:** 5/13/98 DBM BPW Agenda Item 1-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** SYSCOM, Inc.  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract to provide the hardware, software, and professional services required to design and implement a new integrated defined pension administration system and electronic document management system. The contractor will provide all hardware and commercially available microcomputer software required for the proposed solution. The new system will significantly improve the level of service to SRA participants and participating employers. The contractor will automate and redesign the pension administration and benefit processing systems of the Agency, while incorporating current technology in the proposed solution.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 16-IT-MOD (Cont)

**DESCRIPTION OF MODIFICATION:** Modification request to provide for a decrease in cost related to changes in certain printers and printing requirements.

**TERM OF ORIGINAL CONTRACT:** 6/1/98 - 5/31/2003

**TERM OF MODIFICATION:** 7/11/2001 - 10/31/2001

**FUND SOURCE:** 100% Spec. (Pension Trust Fund)

**APPROP. CODE:** G20J0101

**ORIGINAL CONTRACT AMOUNT:** \$32,648,649

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSES):**

Mod. # 1	\$2,288,361	Implemented a programming labor reduction; provided for the addition of certain pension calculations; implemented Legislative changes; and provided for additional systems conversion capabilities, for the period 1/1/2000 - 10/31/2001.
Mod. #2	\$2,471,649	Continued a programming labor reduction; provided for the redesign and integration of a new correspondence subsystem; provided for the analysis and implementation of 2000 Legislative changes; and provided for the modification of payroll design inconsistencies for the period 4/18/2001 - 10/31/2001.
	<u>\$4,760,010</u>	Total

**AMOUNT OF THIS MODIFICATION:** (\$ 95,534) 3.6 Months

**PERFORMANCE BOND:** \$8,162,162

**REVISED TOTAL CONTRACT AMOUNT:** \$37,313,125

**PERCENTAGE INCREASE/DECREASE OF RATES:** N/A

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 16-IT-MOD (Cont)

**PERCENTAGE INCREASE/DECREASE**  
**FROM ORIGINAL CONTRACT**  
**(THIS MODIFICATION):**

0.3% Decrease

**PERCENTAGE INCREASE/DECREASE**  
**(OVERALL):**

14.3% Increase

**REQUESTING AGENCY REMARKS:**

This modification request provides for a reduction in cost by \$95,534 because of changes in certain printer and printing requirements (a change in the printer model and a reduction in the number of printers required). The original contract required that the Strategic System support the printing of Personal Statement of Benefits (PSBs), IRS Form 1099s and benefit checks, in-house at SRA.

However, the SRA does not currently print these items in-house and does not plan to do so in the near future. The SRA will continue to outsource these items. The revised contract reflects that the vendor will now supply an interface file to the State Treasurer's Office for check printing and the required interfaces to outside entities for the printing of 1099s and PSBs.

The Office of the State Comptroller has verified, under Control Number 01-1211-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 17-GM **Agency Contact:** Stephanie Lane-Weber (410) 576-6340

**DEPARTMENT:** Public Safety & Correctional Services (DPSCS)

**FUND SOURCE:** State Insurance Trust Fund

**APPROP. CODE:** E20B02020

**AMOUNT OF REQUEST:** \$127,500

**DESCRIPTION:** Approval requested to pay settlement of civil rights cases concerning environmental tobacco smoke (ETS) in State prisons involving 11 plaintiffs and attorney's fees. This settles damages, attorneys' fees and costs.

**REQUESTING AGENCY REMARKS:** The Attorney General has determined that the State employees acted lawfully within their employment and without gross negligence or malice and this settlement is on favorable terms to the State. If approved by the BPW, make a check payable to Andrew Freeman, Esq., and send it to Assistant Attorney General Stephanie Lane-Weber at 200 St. Paul Pace, Baltimore, MD 21202.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 18-GM **Agency Contact:** Alan D. Eason (410) 585-3071

**DEPARTMENT:** Public Safety and Correctional Services (DPSCS)

**AMOUNT OF REQUEST:** \$500,000.00

**DESCRIPTION:** Approval request to settle certain contract claims of the PHP Healthcare Corporation, pending before the Maryland State Board of Contract Appeals in Docket Nos. 2076, 2080, 2130 and 2173.

**REQUESTING AGENCY REMARKS:** The Attorney General has determined that it is in the best interests of the State to settle disputed claims of approximately \$4.27 million for a total of \$500,000.

If approved by the Board of Public Works, funds will not have to be paid to PHP. Instead the amount of the settlement will be applied to reduce the Department's claim for damages resulting from PHP's breach of the contract by its refusal to perform under a one-year option term covering the period July 1, 1998 through June 30, 1999.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 19-GM **Agency Contact:** Linda Stahr (410) 767 6525

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Community and Public Health Administration  
(CPHA)

**APPROP. CODE:** M00F0201

**AMOUNT OF REQUEST:** N/A

**DESCRIPTION:** **Approval request to create two positions pursuant to §7-236, State Finance and Procurement Article and Section 21 of House Bill 150 (the Budget Bill for FY 2002). This provision enables the Board of Public Works to authorize the creation of up to 50 positions within the Executive Branch.**

**REQUESTING AGENCY REMARKS:** The Community and Public Health Administration of DHMH is reorganizing into two administrations: the Family Health Administration and the Community Health Administration. This restructuring is necessary to provide more focused administrative infrastructure support for a broad array of public health programs, as well as to better meet the needs of local health departments.

The Family Health Administration will focus on meeting the health needs of individuals and families, especially those who are vulnerable and at risk for poor health outcomes. The Community Health Administration will focus on protecting the health of communities and the population at large.

Positions are needed for the administrative infrastructure of the new administrations as well as a newly-created unit focusing on local health issues. DHMH has already reallocated three positions internally to support infrastructure development within the reorganization. The two positions requested here will be used to provide (1) procurement support (Procurement Supervisor) for the newly established Family Health Administration, and (2) the key liaison position (Physician Program Manager I) for the newly established Office of Local Health within the Community Health Administration. DHMH has made a commitment to identify funds from its existing budget to support the new positions.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 19-GM (Cont)

Positions are as follows:

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
1	Procurement Supervisor	17/Base	\$ 38,236
<u>1</u>	Physician Program Manager I	0036/Base	<u>\$102,290</u>
2	Total		\$140,526 Total

**DBM REMARKS:**

Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

July 11, 2001

Contact Person: James Salt - 301-445-1987  
USM Rep: Margaret O'Connell

REAL PROPERTY: Acquisition by Purchase

ITEM: 1-RP

DEPARTMENT: Towson University

DESCRIPTION: The Board of Public Works is requested to approve an agreement of purchase and sale under which State of Maryland for the use of the University System of Maryland, on behalf of its constituent institution, Towson University, will purchase from John G. Ford and Berthe H. Ford, 3903 Greenway, Baltimore, Maryland.

SELLER: John G. Ford and Berthe H. Ford

APPRAISED VALUES: 1,100,000 JEM-4-17-01  
1,150,000 Muller-Cascella 4-18-01  
Assessment Value - 595,600

PROPERTY: 3903 Greenway  
5,805 sq.ft. Brick residence

PRICE: \$850,000

FUND SOURCE: 36.02.04 (Current Unrestricted Funds)  
Subcode X99

REMARKS:

1. The source of funds for this acquisition is the University System of Maryland Loan Program.
2. The University System of Maryland and the Board of Regents recommend approval of this acquisition.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

July 11, 2001

REAL PROPERTY: Acquisition by PurchaseITEM: 1-RP (continued)DEPARTMENT: Towson UniversityREMARKS: (continued)

3. The Guilford location near the university and in the city is in keeping with the designation of Towson University as a regional university with strong ties to both Baltimore City and Baltimore County. This will be the official university residence for the president.
4. It is the intention of the university to use this facility not only as a residence, but also as an important asset for institutional outreach, development and fundraising. The house will be able to accommodate dinner gatherings of up to 30 people and up to 75 for receptions.
5. The university with its realtor, O'Connor, Piper and Flynn-ERA, have done an extensive search in the greater Towson area. Over 75 residences have been visited and/or walked through. This experience has shown that houses in this price range that are in reasonable condition are usually sold within days if not hours of the initial listing. Also, one residence in Guilford was listed at \$575,000 however, it was in very poor condition with an estimated \$200,000-250,000 in renovation costs, including central air conditioning. The residence at 3903 Greenway is in excellent condition.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## SUPPLEMENT D

## PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 11, 2001

Contact: Charles E. Chandler (410) 585-3026

**CONSTRUCTION CONTRACT****ITEM 1-C****Division of Correction**Maryland Correctional Training Center  
(MCTC) Hagerstown,  
Washington County Maryland**CONTRACT NO. & TITLE**KA-000-001-C01  
Perimeter Security Improvements**ADPICS NUMBER**

603B1200005

**DESCRIPTION**

**BASE BID** Demolition of existing guard towers and existing fences and site grading. The new construction includes central control tower, main sallyport, perimeter fences with fence approach detection systems and zone fences, perimeter lighting system, underground utilities, new road/parking lot, relocation of existing underground fuel tank with associated gas pump, and other incidental items.

**ALTERNATE NO. 1** Provide the Interior Zone Fences including removal of the existing deteriorated zone fences and associated foundations.

**ALTERNATE NO. 2** Provide an Emergency Sallyport with related site work to create a new emergency entrance from the Roxbury Road.

**ALTERNATE NO. 3** Provide interior service roads for access to various buildings.

**ALTERNATE NO. 4** Provide bituminous overlay on the existing patrol road.

## SUPPLEMENT D

## PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 11, 2001

**CONSTRUCTION CONTRACT**

## ITEM 1-C (Cont'd)

**PROCUREMENT METHOD**

Competitive Sealed Bidding

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>BASE BID</u></b>	<b><u>ALT. #1</u></b>	<b><u>ALT. #2</u></b>	<b><u>ALT.#3</u></b>
Excel Contractors, Inc. Hagerstown, MD	\$5,280,000	\$245,000	\$260,000	\$52,000
Callas Contractors, Inc. Hagerstown, MD	\$5,365,000	\$258,500	\$244,000	\$51,500
Perini Construction Inc. Hagerstown, MD	\$5,387,000	\$240,000	\$190,000	\$68,000
Crowley Company, Inc. Minneapolis, MN	\$5,545,000	\$340,000	\$240,000	\$60,000
Trademark Contracting Corp. Williamsport, MD	\$5,629,000	\$270,000	\$252,000	\$28,000
Waynesboro Construction Co.,Inc. Frederick, MD	\$5,738,000	\$347,400	\$268,000	\$53,700
L.C. Whitford Co., Inc. Wellsville, NY	\$5,888,887	\$520,000	\$425,000	\$75,000
Baltimore Contractors, LCC Baltimore, MD	\$5,999,000	\$235,000	\$280,000	\$60,000
Keystone Plus Construction Alexandria, VA	\$6,090,000	\$348,000	\$259,000	\$79,000

## SUPPLEMENT D

## PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 11, 2001

**CONSTRUCTION CONTRACT**

## ITEM 1-C (Cont'd)

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>ALT.#4</u></b>	<b><u>BASE BID, ALT #3 and ALT#4</u></b>
Excel Contractors, Inc. Hagerstown, MD	\$18,000	\$5,350,000
Callas Contractors, Inc. Hagerstown, MD	\$26,000	\$5,442,500
Perini Construction Inc. Hagerstown, MD	\$30,000	\$5,485,000
Crowley Company, Inc. Minneapolis, MN	\$20,000	\$5,625,000
Trademark Contracting Corp. Williamsport, MD	\$34,000	\$5,691,000
Waynesboro Construction Co., Inc. Frederick, MD	\$18,700	\$5,810,400
L.C. Whitford Co. Inc. Wellsville, NY	\$40,000	\$6,003,887
Baltimore Contractors, LLC Baltimore, MD	\$30,000	\$6,089,000
Keystone Plus Construction Alexandria, VA	\$45,000	\$6,214,000
<b><u>AWARD</u></b>	Excel Contractors, Inc. Hagerstown, MD	
<b><u>AMOUNT</u></b>	\$5,350,000 (Base Bid plus Alternates #3 & #4)	
<b><u>PERFORMANCE BOND</u></b>	100% of full Contract Amount	

SUPPLEMENT D

PUBLIC SAFETY AND CORRECTIONAL SERVICES

July 11, 2001

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd)

FUND SOURCE

\$4,006,417.26 MCCBL 1999 Item 070  
(Perimeter Security Improvement MCTC)

\$1,343,582.74 Capital Appropriation FY 2001

ESTIMATE

\$5,461,960 (Basebid plus Alt. #3 & #4)

PERFORMANCE PERIOD:

335 calendar days (Base Bid plus Alternates 3&4)

REMARKS:

The solicitation was announced in the Maryland Contract Weekly dated February 5, 2001 online and the paper issue on February 23, 2001. It was also published in the Baltimore Sun on February 28, 2001 and in the Afro-American Newspapers on March 10, 2001. The Pre bid meeting was held on March 6, 2001, and bids were received on March 29, 2001.

The Minority Business Enterprise participation goal for this project is 14%.

The Office of the State Comptroller has verified, under Control Number 01-1275-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

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Board of Public Works Action – The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## SUPPLEMENT D

## DEPARTMENT OF PUBLIC SAFETY &amp; CORRECTIONAL SERVICES

July 11, 2001

Contact: Charles E. Chandler (410) 585-3026

**SERVICE CONTRACT (Construction Inspection & Testing Services)****ITEM 2-S****Division of Correction**Maryland Correctional Training Center  
(MCTC) Hagerstown,  
Washington County, MD**CONTRACT NO. & TITLE**KA-000-001-I01  
Construction Inspection & Testing Services (CITS)  
for Perimeter Security Improvements Project**ADPICS NUMBER**

603B1200006

**DESCRIPTION**This contract is for the Construction Inspection  
and Testing Services (CITS) required for  
Quality Assurance during construction.**PROCUREMENT METHOD**Multi-step sealed bidding  
(COMAR 21.05.02.17)**PROPOSALS**Sidhu Associates, Inc.  
Hunt Valley, MD.**AMOUNT**

\$126,450

Development Facilitators, Inc. (DFI)  
Severna Park, MD.

127,266

Sheladia Associates, Inc.  
Rockville, MD.

184,404

Law Engineering and Environmental  
Services, Inc.  
Sterling, Va.

312,540

**AWARD**

Sidhu Associates, Hunt Valley, MD

**AMOUNT**

\$126,450 NTE

**PERFORMANCE BOND**

Not required for this contract

## SUPPLEMENT D

## DEPARTMENT OF PUBLIC SAFETY &amp; CORRECTIONAL SERVICES

July 11, 2001

**SERVICE CONTRACT** (Construction Inspection & Testing Services)**ITEM 2-S** (Cont'd.)

**FUND SOURCE** MCCBL 1999 Item 070  
(Perimeter Security Improvements MCTC)

**ESTIMATE** \$153,000

**PERFORMANCE PERIOD:** 400 calendar days

**REMARKS:**

The solicitation was announced in the Maryland Contract Weekly dated February 5, 2001 online in and the paper issue on February 20, 2001. It was also published in the Baltimore Sun on February 28, 2001 and March 4, 2001, and in the Afro-American Newspapers on February 23, 2001, and March 4, 2001.

The proposals were received on March 29, 2001.

The request for proposal set forth the criteria of achieving a minimum score of 80% on the technical proposal for a firm to be considered qualified. The award is then based on the lowest price proposal received from the qualified firms.

Proposals were received from four (4) firms that were all determined to be qualified in accordance with the criteria set forth in the RFP. Their price proposals were opened and Sidhu Associates' proposal was the lowest responsive proposal.

Sidhu Associates is a Minority Business Enterprise Firm.

The Office of the State Comptroller has verified, under Control Number 01-1276-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

**SUPPLEMENT D**

**DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES**

**July 11, 2001**

**SERVICE CONTRACT (Construction Inspection & Testing Services)**

**ITEM 2-S**

**Division of Correction**

Maryland Correctional Training Center  
(MCTC) Hagerstown,  
Washington County, MD

**REMARKS: (Cont'd)**

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

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**Board of Public Works:      The above referenced item was:**

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b>		<b>Without Discussion</b>	

Brenda Hughes (410) 385-4457

BPW -- 07/11/01

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal

CONTRACT NO. & TITLE: 501002  
Broening Highway Perimeter Alarm System  
ADPICS NO. P501002

DESCRIPTION: The work to be performed under this contract consists of the installation of 8,760 linear feet of a fiber optic cable sensor security system; 1,750 six inch concrete filled pipe bollards; 45,000 square feet of black privacy slats and other security improvements for the Dundalk Marine Terminal property line at Broening Highway.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: PrimeNet, Inc.  
Glen Burnie, MD

- This Contract was Advertised in the Maryland Contract Weekly on 03/13/01 and on the MDOT/MPA Web Site.
- Five (5) Minority Associations were sent Notices and information on the Contract. Ten (10) Maryland contractors were solicited with Notice To Contractors.
- Seven (7) bid packages were distributed, six (6) were Maryland Firms.
- 18% of the work is being done by MDOT Certified MBE firms.

AMOUNT: \$650,636.00

A Performance and Payment Bond of 100% of the Award amount has been requested for this Contract.

CONTINUED  
227

ITEM: 1-C  
Continued

BPW -- 07/11/01

FUND SOURCE: 100% Special Funds Budgeted to MPA  
Appropriation Code: J03-D0002  
Object/Subobject: 1432  
Title of Program: Port Facilities & Capital Equipment

BIDS:

PrimeNet, Inc. Glen Burnie, MD	\$650,636.00
Blumenthal-Kahn Electric Limited Partnership Owings Mills, MD	\$821,030.00

REMARKS: The Engineer's Estimate for this work was \$658,214.00. Contract duration is 90 Work Days from Written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 01-1076-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland"

The Contractor is a resident business under guidelines of BPW Advisory P-003-95, Revised.

---

Board of Public Works Action - The above-referenced Item was:

<b>Approved</b>	Disapproved	Deferred	Withdrawn
With Discussion	<b>Without Discussion</b>		Received

Brenda Hughes (410) 385-4457

BPW -- 07/11/01

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal

CONTRACT NO. & TITLE: 501019  
New Roofs, Sheds 11 & 12  
ADPICS NO. P501019

DESCRIPTION: The work to be performed under this Contract consists of work relating to Sheds 5, 8, 11 and 12. The work includes the removal of built-up roofing, rigid insulation, flashings, gutters, metal fascias, rakes, downspouts, wood blockings, ventilators and base mountings, and strap hangers.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Brothers Construction Company, Inc.  
Lorton, VA

- This Contract was Advertised in the Maryland Contract Weekly on 05/01/01 and also in the MDOT/MPA Web Site
- Five (5) Minority Associations were sent Notices and information on the Contract. Sixteen (16) Maryland contractors were solicited with Notice To Contractors
- Twenty-One (21) bid packages were distributed, Fifteen (15) were Maryland Firms.
- 18% of the work will be performed by MDOT Certified MBE firms.

AMOUNT: \$1,313,100.00

A Performance and Payment Bond of 100% of the Award amount has been requested for this Contract.

CONTINUED

ITEM: 2-C  
Continued

BPW -- 07/11/01

FUND SOURCE:

100% Special Funds Budgeted to MPA

Appropriation Code: J03-D0002

Object/Subobject: 1432

Title of Program: Port Facilities & Capital  
Equipment

BIDS:

Brothers Construction Co., Inc. Lorton, VA	\$1,313,100.00
Dolco Construction, Inc. Annandale, VA.	\$1,399,500.00
Alliance Roofing & Sheet Metal, Inc. Baltimore, MD	\$1,607,000.00
The Whiting-Turner Contracting Company Baltimore, MD	\$1,694,540.00
Interstate Corp. Rockville, MD	\$1,701,500.00
National Roofing Co., Inc. Baltimore, MD	\$1,692,000.00
Roofers, Inc. Baltimore, MD	\$2,238,920.00

REMARKS: The Engineer's Estimate for this work was \$1,617,000.00. Contract duration is 75 Work Days from Written Notice to Proceed. Contract work also includes installation of 191,250 square feet of standing seam metal roofing, wood blocking, sub-purlin 'Z' sections, 3,200 square feet of built-up roofing, gutters with continuous bird screening, drains, fascias, flashings, snow guards, new power roof ventilators, electric motor dampers, new motor branch circuits, starters, disconnects and a new operator's station for manual control of fans and dampers. Mechanically cleaning and power washing interior gutters and downspouts and the installation of exterior screening over existing interior gutters.

CONTINUED

ITEM: 2-C  
Continued

BPW -- 07/11/01

“The Office of the State Comptroller has verified under Control No. 01-1146-0011, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland”

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Board of Public Works Action - The above-referenced Item was:

<b>Approved</b>	Disapproved	Deferred	Withdrawn
With Discussion	<b>Without Discussion</b>		Received

Brenda Hughes (410 385-4457)

BPW -- 07/11/01

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND PORT ADMINISTRATION

CONTRACT NO. & TITLE: 501908  
Comprehensive Paving  
ADPICS NO. P501908

DESCRIPTION: The work to be performed under this Contract consists of comprehensive paving throughout the Maryland Port Administration Terminal locations.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: P. Flanigan & Sons, Inc.  
Baltimore, MD

- This Contract was Advertised in the Maryland Contract Weekly on 04/17/01 and also in the MDOT/MPA Web Site.
- Five (5) Minority Associations were sent Notices and information on the Contract. Fifteen (15 ) Maryland contractors were solicited with Notice To Contractors.
- Nine (9) bid packages were distributed, Eight (8) were Maryland Firms.
- 20% of the work be performed by MDOT Certified MBE firms.

AMOUNT: \$6,368,200.00

A Performance and Payment Bond, for 100% of the award amount, exists for this Contract.

CONTINUED

ITEM: 3-C  
Continued

BPW -- 07/11/01

FUND SOURCE: 100% Special Funds Budgeted to MPA  
Appropriation Code: J03-D0002  
Object/Subobject: 1432  
Title of Program: Port Facilities & Capital Equipment

BIDS:

P. Flanigan & Sons Baltimore, MD	\$6,368,200.00
Reliable Contracting Co. Baltimore, MD	\$6,548,500.00
Potts & Callahan Contracting Baltimore, MD	\$9,977,000.00

REMARKS: The Engineer's Estimate for this work was \$6,495,106.50. Contract duration is 730 Calendar Days from Written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 01-1001-0111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland"

The Contractor is a resident business under guidelines of BPW Advisory P-003-95, Revised.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received

Edward Smith (410) 767-3808

BPW -- 07/11/01

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0370-0140  
Metro Yard Turnout Rehabilitation  
ADPICS NO. T03700140

DESCRIPTION: This Contract is for the rehabilitation of four turnouts and adjacent trackwork for the Baltimore Metro at the north end of the Metro Yard along the Northwest Line.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD Delta Railroad Construction Company  
Ashtabula, OH

- This Contract was advertised in the Maryland Contract Weekly.
- Eighteen (18) firms were sent bid packages, eight (8) were Maryland firms. Six (6) bids were received.
- 15% of the work is subcontracted to Maryland Minority Business Enterprise Firms.

AMOUNT: \$357,465.00

A Performance Bond, for 100% of the award amount, exists for this Contract.

CONTINUED

ITEM: 4-C  
Continued

BPW -- 07/11/01

FUND SOURCE:

80% Federal Funds  
20% Special Funds Budgeted to MTA

Appropriation Code: J05H0105  
Object/Subobject: 1455  
Title of Program: Facilities & Capital  
Equipment

BIDS:

Delta Railroad Construction Company Astabula, OH	\$357,465.00
Bullock Construction Company Easton, MD	\$374,530.00
Armond-Cassil Company Warren, MI	\$409,214.00
Atlas Railroad Construction Company Eighty-Four, PA	\$449,210.00
Marta Track Eighty-Four, PA	\$470,818.00
Amtrac Railroad Contractors of Maryland Hagerstown, MD	\$515,457.55

REMARKS: The engineer's estimate for this contract was \$395,100.00. Contract duration is 180 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 01-0882-1111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED  
235

ITEM: 4-C  
Continued

BPW -- 07/11/01

The Contractor is not a resident business under the guidelines of BPW Advisory P-003-95, Revised.

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Board of Public Works Action - The above-referenced Item was:

Approved  
With Discussion

Disapproved

Without Discussion

Deferred

Withdrawn

Received

Edward Smith (410) 767-3808

BPW -- 07/11/01

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 5-C

MASS TRANSIT ADMINISTRATION:

CONTRACT NO. & TITLE:

T-0950

Ancillary Repairs, Maintenance & Minor  
Construction at MTA Parking Lots in Baltimore  
City, & Anne Arundel, Baltimore, Cecil, Harford  
& Howard Counties, MD - Facilities Engineering  
ADPICS NO. T0950

DESCRIPTION:

The work to be performed under this Contract includes the furnishing of services for repairs, maintenance and minor construction for the Mass Transit Administration Parking Lots. The parking lots are located along the Baltimore Metro, Central Light Rail Line, and the Maryland Commuter Rail (MARC) Lines.

PROCUREMENT METHOD:

**Competitive Sealed Bidding**

AWARD:

General Paving & Contracting, Inc.  
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Twenty-three (23) firms were sent bid packages, twenty (20) were Maryland firms. Five (5) bids were received.
- 15% of the work will be performed by an MDOT Certified MBE Firm.

CONTINUED

237

ITEM: 5-C  
Continued

BPW -- 07/11/01

AMOUNT: \$888,874.50

A Performance Bond, for 100% of the award amount, exists for this Contract.

FUND SOURCE:

80% Federal Funds  
20% Special Funds Budgeted to MTA

Appropriation Code: J05 H0105

Object/Subobject:

Title of Program: Facilities & Capital  
Equipment

BIDS:

General Paving & Contracting, Inc. Baltimore, MD	\$888,874.50
L. F. Mahoney, Inc. Baltimore, MD	\$1,016,568.00
Priceless Industries, Inc. Baltimore, MD	\$1,047,237.15
The American Asphalt & Paving Co., Inc. Baltimore, MD	\$1,162,263.00
Murphy, Bird & Phillips, Inc. Phoenix, MD	\$1,821,243.00

REMARKS: The engineer's estimate for this contract was \$950,780.00. Contract duration is five (5) years from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 01-0764-1111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

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ITEM: 5-C  
Continued

BPW -- 07/11/01

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

The Board's approval of the award of this contract also constitutes the Board's designation of the contract as an eligible contract for hiring agreements as set forth in Section 13-224 State Finance and Procurement Article.

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Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Keith A. Duerling (410) 288-8470

BPW - 07/11/01

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 6-AEMARYLAND TRANSPORTATION AUTHORITY

CONTRACT NO. & TITLE: MA 241-000-002/6  
 MA 242-000-002/6  
 Miscellaneous Structural Engineering Services

DESCRIPTION: These are two (2) open-end Contracts to provide miscellaneous structural design services in connection with major highway structures. Structural design may include but is not limited to, replacement and rehabilitation of bridges and other structures such as buildings and toll plazas.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on July 5, 2001.

AWARD: Whitney, Bailey, Cox and Magnani, LLP /  
 Wilbur Smith Associates, Joint Venture  
 Baltimore, MD (MA 241-000-002/6) (15% MBE Participation)

Wallace, Montgomery & Associates  
 Towson, MD (MA 242-000-002/6) (15% MBE Participation)

- The Contract was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of seven (7) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$1,000,000.00 (each)

CONTINUED

240

ITEM: 6-AE

BPW -- 07/11/01

Continued

FUND SOURCE:

100 % Toll Revenue

Appropriation Code: 29.10.02.01

Object/Subobject: 1499

Title of Program: MdTA CIP/M&amp;O Accounts

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Whitney, Bailey, Cox & Magnani, LLP / Wilbur Smith Associates - Joint Venture Baltimore, MD	1116	1	\$1,000,000.00
Wallace Montgomery Associates Towson, MD	1111	2	\$1,000,000.00
Whitman, Requardt & Associates Baltimore, MD	1092	3	N/A
KCI Technologies, Inc. Hunt Valley, MD	1088	4	N/A
URS Corporation Hunt Valley, MD	1068	5	N/A
Gannet Fleming, Inc. / PBQD, Inc. - JV Baltimore, MD	1055	6	N/A
Rummel, Klepper & Kahl, LLP Baltimore, MD	997	7	N/A

REMARKS: "The Office of the State Comptroller has verified under the Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 6-AE  
Continued

BPW -- 07/11/01

Whitney, Bailey, Cox and Magnani, LLP/  
Wilbur Smith Associates, Joint Venture           01-1024-1111  
Wallace, Montgomery & Associates               01-1025-1111

The Prime Consultants are resident businesses under the guidelines of BPW  
Advisory P 003-95, Revised.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Edward Smith (410) 767-3808

BPW--07/11/01

DEPARTMENT OF TRANSPORTATIONACTION AGENDAEQUIPMENT CONTRACTITEM: 7-EMASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T8000-0070 (A)  
Purchase of Five (5) Small Buses for Mobility  
Services  
ADPICS NO. T80000070A

DESCRIPTION: This Contract is to purchase five (5) small buses for the MTA's Mobility Fleet that provides transportation for persons with disabilities.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: World Bus and Equipment  
Eldersburg, MD

- This solicitation was advertised in the Maryland Contract Weekly.
- Twenty-Two (22) firms received the Bid Documents, eight (8) were Maryland firms.
- Three (3) No Bid Notice were received. Two (2) bids were received.

AMOUNT: \$336,120.00

FUND SOURCE: 20% Special Funds Budgeted to the MTA  
80% Federal Funds

Appropriation Code: J05 H0105  
Object/Subobject: 0723  
Title of Program: Bus Facilities &  
Capital Equipment

CONTINUED

ITEM: 7-E  
Continued

BPW—7/11/01

BIDS:

World Bus and Equipment                      \$336,120.00  
Eldersburg, MD

Colonial Equipment Company                      \$364,380.00  
Frederick, MD

REMARKS: "The Office of the State Comptroller has verified, under Control No. 01-1133-0000, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification had also been obtained from the Comptroller's Office, or payment of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The manufacturer has certified their compliance with Title 49 of the Code of Federal Regulations, Disadvantaged Business Enterprise (DBE) requirement.

The Contractor is a resident business vendor under the guidelines of BPW Advisory P-003-95, **Revised**.

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Board of Public Works Action - The above-referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

Received

244

Edward Smith (410) 767-3808

BPW -- 7/11/01

DEPARTMENT OF TRANSPORTATIONACTION AGENDAEQUIPMENT CONTRACTITEM: 8-EMASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-8000-0073  
 Procurement of Twelve (12), Thirty (30) Foot  
 Low Floor Transit Coaches  
 ADPICS No. T80000073

DESCRIPTION: This Contract provides for furnishing and delivery of twelve (12) thirty  
 (30) foot low floor transit coaches.

PROCUREMENT METHOD: **Intergovernmental Cooperative Purchasing**  
 (Prince George's County)

AWARD: American Bus Sales & Services  
 Annapolis, MD

AMOUNT: \$3,283,152.00

FUND SOURCE: 100% State

Appropriation Code: J05 H0105  
 Object/Subobject: 0723  
 Title of Program: Facilities & Capital  
 Equipment

REMARKS: This is to purchase twelve (12) low floor coaches, thirty (30) foot in length to  
 be used for the "Neighborhood Shuttle" service. These transit coaches will be  
 utilized on the "Mondawmin," "Owings Mills/Randallstown" and "Digital  
 Harbor" routes.

This is an expansion of the service which began in December, 2000 in the  
 Hampden area of Baltimore City.

CONTINUED

ITEM: 8-E  
Continued

BPW -- 07/11/01

"The Office of the State Comptroller has verified that under Control No. 01-1304-1111, the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or payment of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

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Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓	Without Discussion		Received

Edward Smith (410) 767-3695

BPW - 07/11/01

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 9-LMASS TRANSIT ADMINISTRATION: Metro OperationsLESSOR: 6000 Metro LLCLESSEE: Mass Transit Administration (MTA)PROPERTY LOCATION: 6000 Metro Drive  
Seton Business Park  
Baltimore, MDSPACE TYPE: Office/IndustrialLEASE TYPE: NewSQUARE FEET: 11,232TERM: Three (3) years with the option to Renew for an additional three (3) years.EFFECTIVE DATE: July 11, 2001ANNUAL RENT: \$129,168.00 (First Year)  
Rent is based on \$11.50 per square feet.  
Commencing with the beginning of the second (2<sup>nd</sup>) lease year and upon each lease year thereafter throughout the lease term, Lessee shall pay a fixed annual increase of three percent (3%) of the previous year's adjusted Base Rental.UTILITIES/CUSTODIAL RESPONSIBILITY: MTA

CONTINUED

ITEM: 9-L

BPW -- 07/11/01

FUND SOURCE: 100% Special Funds Budgeted to MTA

Appropriation Code: J05H0104

Object/Subobject: 1361

Title of Program: Rail Operations

SPECIAL CONDITIONS: MTA shall pay as additional rent its proportionate share of building operating expenses.REMARKS: On September 18, 1996, as Item 22-L, the Board of Public Works approved a Sublease Agreement between MTA and VNA Management Services, LLC, for leasing of space for MTA's fare collection maintenance group. MTA negotiated extensions to the Sublease Agreement and has continually occupied the space since September 1996.

The Sublease will expire in July 2001 and a direct lease has been negotiated with the new owner, 6000 Metro LLC.

The Lease Agreement has been forwarded to the Executive Secretary, Board of Public Works for execution.

Board of Public Works' approval is requested to the proposed Lease Agreement.

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Board of Public Works Action - The above-referenced Item was:Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

248

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, reading "Sheila C. McDonald". The signature is written in a cursive style with a long, sweeping tail on the "d".

Sheila C. McDonald, Esq.  
Executive Secretary

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