

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

AUGUST 4, 1999

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, AUGUST 4, 1999

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, August 4, 1999.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable William Donald Schaefer, Comptroller

Also attending the meeting:

Eloise T. Foster, Deputy Secretary, Department of Budget & Management
Peta Richkus, Secretary, Department of General Services

CONSTRUCTION:

General Construction Loan of 1970	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1991- POS
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1992
General Construction Loan of 1984	Maryland Consolidated Capital Bond Loan of 1992 - POS
General Construction Loan of 1985	Maryland Consolidated Capital Bond Loan of 1993
General Construction Loan of 1986	Maryland Consolidated Capital Bond Loan of 1993 - POS
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1994
General Construction Loan of 1988	Maryland Consolidated Capital Bond Loan of 1995
General Construction Project	Maryland Consolidated Capital Bond Loan of 1996
Contingency Fund of 1988	Maryland Consolidated Capital Bond Loan of 1997
General Construction Loan of 1989	Maryland Consolidated Capital Bond Loan of 1998
General Construction Loan of 1990	Maryland Consolidated Capital Bond Loan of 1999

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation as adopted by the Department of Natural Resources.

BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
August 4, 1999

I. ITEMS SUBMITTED ON THE SECRETARY'S AGENDA:

Board of Public Works	4-10
Wetlands Administration	
Department of Agriculture	11-20
Agricultural Cost Share Program	
Department of Business and Economic Development	21-22
Department of the Environment	23-37
Sanitary/Water Quality Program	
Department of General Services	38
Department of Natural Resources	39-40
Maryland Stadium Authority	41-42
University of Maryland, Baltimore County	
Board of Public Works	43
Procurement Agency Activity Report	
Procurement Advisor	44-45
Department of Business and Economic Development	46
APPENDIX	47-54
SUPPLEMENT A - Program Open Space	55-75
SUPPLEMENT B - Budget & Fiscal Planning	76-152
SUPPLEMENT C - University System of Maryland	153-165
SUPPLEMENT D - Public Safety & Correctional Services	166-173
SUPPLEMENT E - Maryland Environmental Services	----
SUPPLEMENT F - Morgan State University	----

II. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION

AGENDA:

Construction Contracts	174-182
A/E Service Contracts	183-208
Service Contracts	209-210
Maintenance Contracts	211-213
Equipment Contracts	214-217
Leases	218-221
Real Property	222-227
General Miscellaneous	228-232
Expedited Procurement Report	233-234
Construction	235-240

II. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES

AGENDA:

Construction Contracts and Modifications	241-256
Energy Performance Contract	257-259
Maintenance Contracts	260-272
Construction Related Service Contracts	273-275
General Miscellaneous	276-283
Real Property	284-328
Leases	329-339
Capital Grants and Loans	340-381
Construction Contract	382-383

INDEX	385-386
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BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

- 97-0280 ANNE ARUNDEL COUNTY DEPARTMENT OF PUBLIC WORKS - to hydraulically or mechanically maintenance dredge a 1,540 feet long by 30 to 40 feet wide main channel to the 3 to 5 feet depth at mean low water; to transport approximately 3,238 cubic yards of dredged material to the approved Anne Arundel County Disposal Facility located off Edwin Raynor Boulevard - Headwaters of the Magothy River above Magothy Bridge Road near Pasadena in Anne Arundel County.

Application received August 15, 1996. Public comment period ended September 20, 1996. Final revised plans received October, 1998. MDE Report and Recommendation approving works above described received July 7, 1999.

- 97-0281 MAGOTHY PARK BEACH COMMUNITY ASSOCIATION - to hydraulically or mechanically dredge a 140 feet long by 30 feet wide spur channel to the 3 feet depth at mean low water; and to transport approximately 295 cubic yards of dredged material to the approved Anne Arundel County Disposal Facility located off Edwin Raynor Boulevard - Headwaters of the Magothy River off Harlem Avenue near Pasadena in Anne Arundel County.

Application received August 15, 1996. Public comment period ended September 20, 1996. Final revised plans received October, 1998. MDE Report and Recommendation approving works above described received July 9, 1999.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (continued)

- 97-0285 TIMOTHY SCHAFFER - to hydraulically/mechanically dredge a 156 feet long by 25 feet wide spur channel to the 4 feet depth at mean low water; to transport approximately 289 cubic yards of dredged material to the approved Anne Arundel County Disposal Facility located off Edwin Raynor Boulevard; to construct a 112 feet long by 6 feet wide timber pier; and to emplace 2 mooring piles - Headwaters of the Magothy River at Edgewater Road in Anne Arundel County.

Application received August 15, 1996. Public comment period ended September 20, 1996. Final revised plans received October, 1998. MDE Report and Recommendation approving works above described received July 9, 1999.

- 97-0286 MICHAEL CHRISTIANSON - to hydraulically/mechanically dredge a 205 feet long by 12.5 feet wide spur channel to the 5 feet depth at mean low water; to transport approximately 271 cubic yards of dredged material to the approved Anne Arundel County Disposal Facility located off Edwin Raynor Boulevard; to remove an existing L head; and to construct a 42 feet long by 4 feet wide timber pier extension with a 16 feet long by 12 feet wide L head - Magothy River at Edgewater Road in Anne Arundel County.

Application received August 15, 1996. Public comment period ended September 20, 1996. Final revised plans received October, 1998. MDE Report and Recommendation approving works above described received July 9, 1999.

- 97-0287 MICHAEL CHRISTIANSON - to hydraulically/mechanically dredge a 270 feet long by 12.5 to 25 feet wide spur channel to the 5 feet depth at mean low water; to transport approximately 423 cubic yards of dredged material to the approved Anne Arundel County Disposal Facility located off Edwin Raynor Boulevard; and to construct a 127 feet long by 6 feet wide timber pier with a 20 feet long by 10 feet wide L head - Magothy River at Edgewater Road in Anne Arundel County.

Application received August 15, 1996. Public comment period ended September 20, 1996. Final revised plans received October, 1998. MDE Report and Recommendation approving works above described received July 9, 1999.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (continued)

- 97-0292 GERALD HALE - to hydraulically/mechanically dredge a 110 feet long by 25 feet wide spur channel to the 5 feet depth at mean low water; to transport approximately 204 cubic yards of dredged material to the approved Anne Arundel County Disposal Facility located off Edwin Raynor Boulevard; and to construct a 45 feet long by 6 feet wide timber pier extension - Magothy River at Magothy Road in Anne Arundel County.

Application received August 15, 1996. Public comment period ended September 20, 1996. Final revised plans received October, 1998. MDE Report and Recommendation approving works above described received July 9, 1999.

- 97-0294 ERNEST FISCHER - to hydraulically/mechanically dredge a 110 feet long by 25 feet wide spur channel to the 5 feet depth at mean low water; to transport approximately 255 cubic yards of dredged material to the approved Anne Arundel County Disposal Facility located off Edwin Raynor Boulevard; to remove an existing pier; and to construct a 180 feet long by 6 feet wide timber pier - Magothy River at Gene Avenue in Anne Arundel County.

Application received August 15, 1996. Public comment period ended September 20, 1996. Final revised plans received October, 1998. MDE Report and Recommendation approving works above described received July 9, 1999.

- 99-1509 BILL STILES - to emplace 800 feet of stone revetment within a maximum of 10 feet channelward of the mean high water line; to fill, grade, and plant marsh grass along 307 feet of eroding shoreline with 450 cubic yards of sand placed within a maximum of 18 feet channelward of the mean high water line; and to emplace 11 low-profile stone sand containment structures extending 20 feet channelward of the mean high water line; and to fill, grade, and plant marsh grass along 245 feet of eroding shoreline with 359 cubic yards of sand and a low-profile stone sand containment sill placed within a maximum of 27 feet channelward of the mean high water line - St. Jerome Creek near Townley Point Way near Dameron in St. Mary's County.

Application received April 5, 1999. Public comment period ended June 1, 1999. MDE Report and Recommendation approving works above described received July 6, 1999.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (continued)

- 99-1535 PHILIP F. BARBER - to emplace 319 feet of stone revetment within a maximum of 15 feet channelward of the mean high water line; and to construct a 190 feet long by 6 feet wide timber pier with a 20 feet long by 10 feet wide L head, one boat lift and 6 mooring pilings, all extending a maximum of 200 feet channelward of the mean high water line - St. Mary's River on Rosecroft Lane north of Rosecroft Point and south of Chancellor Point near St. Mary's City in St. Mary's County.

Application received April 8, 1999. Public comment period ended June 1, 1999. MDE Report and Recommendation approving works above described received July 6, 1999.

- 99-1623 ALFRED B. MAST - to construct and backfill with 565 cubic yards of clean fill 377 feet of replacement bulkhead within a maximum of 4 feet channelward of a deteriorated bulkhead; to remove all existing groins and gabions and emplace four new 25 feet long by 8 feet wide stone groins and one 25 feet long timber groin within a maximum of 25 feet channelward of the mean high water line - Sassafras River at Belchester Road in Kent County.

Application received April 22, 1999. Public comment period ended June 15, 1999. MDE Report and Recommendation approving works above described received July 14, 1999.

- 99-1624 UDO HECKENBACK - to emplace 2,855 feet of stone revetment within a maximum of 10 feet channelward of the mean high water line; and to emplace 250 feet of low-profile stone edging within a maximum of 2 feet channelward of an eroding marsh - Miles River at Fairplay Point Farm in Talbot County.

Application received April 22, 1999. Public comment period ended June 1, 1999. MDE Report and Recommendation approving works above described received July 15, 1999.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (continued)

99-1640 JOSEPH ZORC - to emplace 60 feet of stone revetment within a maximum of 18 feet channelward of the mean high water line; to remove an existing pier; to construct a 50 feet long by 6 feet wide timber pier with a 25 feet long by 10 feet wide T head, a 10 feet long by 9 feet wide lower deck; and to emplace 6 mooring piles - Chesapeake Bay at Clagett Avenue in Anne Arundel County.

Application received April 26, 1999. Public comment period ended June 15, 1999. MDE Report and Recommendation approving works above described received July 6, 1999.

Board of Public Works Action:☒ Approved☐ Disapproved☐ With Discussion

The above referenced item was:

☐ Deferred☐ Withdrawn☒ Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Approval is requested of the following application for wetlands license for a project involving filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE A PUBLIC HEARING WAS HELD.

THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

99-0296 ANNE LOCKHART SHOWELL/JOHN'S LANDING - to reclaim lost uplands by emplacing and backfilling 500 linear feet of stone revetment within a maximum of 200 feet channelward of the shoreline; to construct and backfill a 550 feet long steel sheet pile bulkhead within a maximum of 35 feet channelward of the shoreline; to emplace 550 linear feet of stone toe scour protection within a maximum of 10 feet channelward of the steel sheet pile bulkhead; and to replace 50 feet of deteriorated bulkhead - Sinepuxent Bay north of MD Route 707 near West Ocean City in Worcester County.

Application received August 13, 1998. Public hearing held October 26, 1998. MDE Report and Recommendation approving works as above described received June 14, 1999.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

3. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Approval is requested of the following application for wetlands license for a project involving dredging in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE A PUBLIC HEARING WAS HELD.

THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

99-1080 OYSTER HARBOR CITIZENS ASSOCIATION - to emplace two 130 feet long by 25 feet wide offshore breakwaters, a 155 feet long stone groin, 3 marker piles, 1,037 cubic yards of clean sand along 350 feet of shoreline as beach nourishment; and to remove and reset 21 piles all within a maximum of 191 feet channelward of the mean high water line - Chesapeake Bay off Shore Drive at the Oyster Harbor Community Beach Area in Anne Arundel County.

Application received January 27, 1999. Public hearing held March 29, 1999. MDE Report and Recommendation approving works as above described received June 4, 1999. MDE Report and Recommendation sent to the interested persons June 8, 1999.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS
August 4, 1999
SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

4.

DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 1999, (Fund Source Control Number 55106):

Agreement #	Recipient	County	Amount \$
AT-1999-2233-P	BLACKWATER FARM INC.	Dorchester	800
AT-1999-2268	W. ALAN JOINER, JR	Kent	2,900
AT-1999-2269	W. ALAN JOINER, JR	Kent	9,900
AT-1999-2389	HOWARD D. WOLFE JR	Baltimore	5,200
AT-1999-2390	HOWARD D. WOLFE JR	Baltimore	5,200
AT-1999-2398	RICHARD A. WOOD	St. Mary's	2,100
AT-1999-2399	RICHARD A. WOOD	St. Mary's	900
AT-1999-2415	MARTIN R. BENDER	Garrett	40,000
AT-1999-2437	GORDON W. EATON	Kent	3,600
AT-1999-2441	WALTER E. RAUM	St. Mary's	3,900
AT-1999-2451	WRIGHT-ALDER BRANCH FARM	Queen Anne's	300
AT-1999-2461	ALISON A. BEAVAN	St. Mary's	3,200
AT-1999-2465	ROSS E. SMITH, JR	Harford	1,300
AT-1999-2483	SIBFOUR CORPORATION	Kent	2,500
AT-1999-2495	JAMES T. TERRY, II	Dorchester	2,500
AT-1999-2496	MARIE L. WAGNER	Dorchester	1,600
AT-1999-2508	MAUREEN M. BYRNE	Kent	6,300
AT-1999-2520	ELDRIDGE R. JOHNSON II	Kent	3,600
AT-1999-2522	MARTIN A. BOSWELL	St. Mary's	4,200
AT-1999-2525	GERALD J STAUTBERG	Baltimore	1,900
AT-1999-2538	BELLEVALE FARMS LTD. PARTNERSH	Baltimore	50,000
AT-1999-2566	JOSEPH B STANTON	Garrett	2,700
CH-1999-2040	CHEVY CHASE LAKE CORPORATION	Talbot	7,200
CH-1999-2090	ROY S. MASON	Kent	20,000
CH-1999-2091	ROY S. MASON	Kent	6,900
CH-1999-2466	J. THOMAS RHODES, SR	Queen Anne's	10,200
CH-1999-2490	CATHERINE BASTIANELLI	Queen Anne's	3,300
CH-1999-2515	ANN WILMER HOON	Kent	9,700
CH-1999-2516	ANN WILMER HOON	Kent	6,300
CH-1999-2517	ANN WILMER HOON	Kent	2,000
CH-1999-2518	JOHN D. FERNWALT, JR	Kent	1,400
CH-1999-2519	JOHN D. FERNWALT, JR	Kent	2,700
CR-1999-0948	ARTHUR DAVID ROGERS	Caroline	4,300
CR-1999-2294	SEWELL L. SPEDDEN, JR	Dorchester	1,900
CR-1999-2295	SEWELL L. SPEDDEN, JR	Dorchester	700
CR-1999-2358	HIGGS BROTHERS DAIRY LLC	Queen Anne's	400
CR-1999-2550	GEORGE THOMAS WHEATLEY JR	Caroline	600
LS-1999-2403	JAMES B. REEVES, SR	Harford	7,400
LS-1999-2429	HENRY WALTERS	Harford	1,000

BOARD OF PUBLIC WORKS
August 4, 1999
SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

4.

DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

LS-1999-2447	JAMES B. REEVES, SR	Harford	7,800
LS-1999-2448	JAMES B. REEVES, SR	Harford	16,900
LS-1999-2449	JAMES B. REEVES, SR	Harford	3,600
MP-1999-0930	WINDSONG ARABIANS	Frederick	1,300
MP-1999-2432	HARRY B. GAMBLE	Frederick	4,100
MP-1999-2440	ARTHUR W. TYERYAR	Frederick	2,500
MP-1999-2503	O. CLAYTON SMITH	Frederick	5,500
MP-1999-2531-R	JASON M. MYERS	Carroll	1,400
MP-1999-2545	LEASE BROTHERS	Carroll	14,600
MP-1999-2555	JERRY L. WATT	Carroll	4,300
MP-2000-0155	EDWARD M. KELLY, JR	Carroll	5,000
MP-2000-0156	EDWARD M. KELLY, JR	Carroll	3,800
NW-1999-2101	HARRY J. WEST III	Wicomico	15,900
NW-1999-2371	RONALD T. FISHER, SR	Wicomico	500
NW-1999-2372	RONALD T. FISHER, SR	Wicomico	700
NW-1999-2468	EDWARD G. SENKBEIL	Wicomico	600
PA-1999-2527	JOSEPH R GOLDSMITH	Prince George's	10,000
PR-1999-2526-X	CHRISTOPHER J LYONS	Somerset	18,800
RS-1999-1929	PLEASANT VALLEY FARMS	Montgomery	9,400
RS-1999-2532	CRESTVIEW FARMS	Carroll	2,100
RS-1999-2533	CRESTVIEW FARMS	Carroll	1,800
RS-1999-2534	CRESTVIEW FARMS	Carroll	4,000
RS-1999-2535	CRESTVIEW FARMS	Carroll	5,000
RS-1999-2536	CRESTVIEW FARMS	Carroll	10,200
RS-1999-2537	CRESTVIEW FARMS	Carroll	3,800
RS-2000-0149	STERLING A. ALBAN	Carroll	6,000
WM-1999-2284-G	ROBERT NORTHROP	Montgomery	13,300

Total	\$413,500
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BOARD OF PUBLIC WORKS
August 4, 1999
SECRETARY'S AGENDA

4.

EDWARD A. SANDERS (410) 841-5864

DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 125, "Conservation Grants Capital Appropriation for Fiscal Year 1999", to provide a source of funds for the cost-share program. Under this appropriation "5.9 million dollars (\$5,900,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:
Approved Disapproved
With Discussion

The above referenced item was
Deferred Withdrawn
Without Discussion

BOARD OF PUBLIC WORKS

AUGUST 4, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

5.

MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan Act of 1994 (Fund Source Control Number 91416):

Agreement #	Recipient	County	Amount \$
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Additional Funding:			
AT-1999-2048	MICHAEL G. MARTINO	HARFORD	\$924.93
AT-1999-2181	MICHAEL G. MARTINO	HARFORD	\$1,082.56
LS-1999-1685	NANCY BUSHOVER	HARFORD	\$3,238.09
MP-1998-3201	DAVID B. KNOTT	FREDERICK	\$160.27
MP-1998-3205	BETTY M. CALIMER	FREDERICK	\$4,888.00
RS-1998-0022	GEORGE R. BROOKS	CARROLL	\$608.14

AMOUNT: \$10,901.99

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point source of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were Promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 231, "Maryland Consolidated Capital Bond Loan of 1994", to provide a source of funds for the cost-share program. Under this appropriation " 4 million six hundred thousand dollars (\$4,600,000) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (this is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy enclosed).

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD of PUBLIC WORKS

August 4, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

6.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Conservation Grants Capital Appropriation for Fiscal Year 1999. (Fund Source Control Number: 55106)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-1999-0050	EUGENE B KISAMORE	Allegany	\$735.86
AT-1999-0065	JOHN H MYERS	Kent	\$863.19
AT-1999-0721	WILLIAM H STEELE	Cecil	\$3,865.16
AT-1999-0869	JIM EL-BAFF	Wicomico	\$1,489.86
AT-1999-0913	JOHN F BAXTER	Kent	\$234.64
AT-1999-0920	LORRAINE C HOWELL	Washington	\$2,897.13
AT-1999-1692	CARL W LOHR	Garrett	\$407.73
-1999-1695	DONALD E O'BRIEN	Garrett	\$56.84
..f-1999-1742	HELEN J HASTINGS	Kent	\$262.87
AT-1999-1850	WARREN D STROHMAIER	Cecil	\$864.40
AT-1999-1915	CHARLES A WILES	Washington	\$3,449.90
AT-1999-1934	ALONZO G DECKER	Cecil	\$227.73
AT-1999-1935	ALONZO G DECKER	Cecil	\$155.69
AT-1999-2061	RICHARD VAN STOLK	Kent	\$734.47
AT-1999-2166	BENJAMIN H AMOSS	Harford	\$599.69
AT-1999-2301	STEPHANIE A BRANHAM	Queen Anne's	\$800.00
AT-1999-2336	MICHAEL G MARTINO	Harford	\$263.72
CH-1998-3291-R	MARJORIE C WICKS	Kent	\$923.53
CH-1998-3542	MORTON G NEFF	Queen Anne's	\$5,400.00
CH-1999-1021	ALAN GIRARD	Talbot	\$595.47
CH-1999-1917	HARRY A ZIEGLER	Talbot	\$287.35
CR-1998-3166	A. ORRELL SAULSBURY	Caroline	\$650.00
CR-1998-3167	A. ORRELL SAULSBURY	Caroline	\$1,780.00
CR-1998-3487	KENNETH W STAVAR	Queen Anne's	\$999.00
CR-1999-0630	ALAN W BAYNARD	Talbot	\$86.25
CR-1999-0631	ALAN W BAYNARD	Talbot	\$286.25
CR-1999-0717	PAUL W TOWERS	Caroline	\$1,060.00
CR-1999-1160	JOHN R TRICE	Caroline	\$362.50
CR-1999-1268	J. BRADFORD MOORE	Queen Anne's	\$700.92
CR-1999-1696	IRVIN C KNAUER	Talbot	\$777.52
CR-1999-2362	JAMES W LEWIS	Caroline	\$65.00
CR-1999-2367	JAMES W LEWIS	Caroline	\$100.00
..-1999-0903	SAMUEL T JONES	Harford	\$1,469.30
..-1999-0999-G	EILEEN M REHRMANN	Harford	\$400.00
LS-1999-1004-G	EILEEN M REHRMANN	Harford	\$1,500.00

BOARD of PUBLIC WORKS

August 4, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

6.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM
 (cont.)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
LS-1999-1684	NANCY BUSHOVER	Harford	\$813.19
LS-1999-1887	JOHN A RIGDON	Harford	\$2,212.69
LS-1999-2075	ELISABETH B RIGDON	Harford	\$265.59
LS-1999-2297	MARY G MILLER	Harford	\$2,101.81
MP-1998-2652	HAROLD W BURRIER	Frederick	\$4,800.00
MP-1998-2671	CHARLES R HARLOW	Carroll	\$2,582.64
MP-1999-0650	JAMES A STONESIFER	Carroll	\$344.74
MP-1999-0998-R	CHARLOTTE B BOWERS	Frederick	\$2,749.18
MP-1999-1119	GEORGE L GRILLON	Carroll	\$704.19
MP-1999-1189	CAROLYN M MORGAN	Montgomery	\$2,787.72
MP-1999-1890	T. FRANKLIN GRABILL	Frederick	\$3,069.11
MP-1999-2010	THOMAS G HARTSOCK	Montgomery	\$1,303.92
MP-1999-2017	BARRY K SALISBURY	Frederick	\$5,840.38
-1999-2064	CAROL A AHLUM	Frederick	\$1,723.65
MP-1999-2133	FRANKLIN S GLADHILL	Frederick	\$96.73
MP-1999-2176	PAUL R DOTTERER	Frederick	\$310.41
MP-1999-2193	ARTHUR W BOYCE	Frederick	\$1,327.43
MP-1999-2227	FRANKLIN M WILLIAMS	Frederick	\$471.62
MP-1999-2237	HARRY E FRANKLIN	Carroll	\$880.00
MP-1999-2238	HARRY E FRANKLIN	Carroll	\$581.25
MP-1999-2368	DAVID L DALTON	Carroll	\$227.50
MP-1999-2378	JON M REIFSNIDER	Carroll	\$5,373.12
MP-1999-2388	JON M REIFSNIDER	Carroll	\$486.80
NW-1998-3557	HILDA M WILLIN	Caroline	\$1,452.50
NW-1998-3570	CLAYTON S CALLOWAY	Wicomico	\$1,314.40
NW-1999-0060	ROBERT K TAYLOR	Dorchester	\$1,408.00
NW-1999-0061	ROBERT K TAYLOR	Dorchester	\$2,003.88
NW-1999-0062	ROBERT K TAYLOR	Dorchester	\$2,503.20
NW-1999-0063	ROBERT K TAYLOR	Dorchester	\$2,232.92
NW-1999-0064	ROBERT K TAYLOR	Dorchester	\$1,841.70
NW-1999-1048	D. WHEATLEY NEAL	Caroline	\$530.09
NW-1999-1118	D. WHEATLEY NEAL	Caroline	\$143.36
NW-1999-1678-X	LARRY JOHNSTON	Somerset	\$550.00
NW-1999-1731	STEUART A HARDING	Dorchester	\$2,216.25
NW-1999-1842	AMELIA JENKINS	Wicomico	\$903.75
NW-1999-1843	EARL E WILLIAMS	Wicomico	\$1,044.37
NW-1999-1851	ERIC C WISNER	Wicomico	\$1,049.06
NW-1999-2006-X	REBECCA A CALLOWAY	Wicomico	\$345.54
-1999-1775	MARVIN M CHANEY	Calvert	\$209.50
1999-1897	DOROTHY L MORGAN	St. Mary's	\$779.10
PB-1999-1078	CHARLES A SHARP	Howard	\$649.43

BOARD of PUBLIC WORKS

August 4, 1999

SECRETARY'S AGENDA

6.

Edward A. Sanders (410) 841-5864

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM
 (cont.)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
PR-1998-3414	CHARLES A WEST	Wicomico	\$1,238.50
PR-1998-3523	TIMOTHY L PRUITT	Worcester	\$2,634.16
PR-1999-1028	GEORGE BRENT BOUNDS	Worcester	\$7,468.98
PR-1999-1835	LLOYD B BRITTINGHAM	Wicomico	\$8,766.35
PR-1999-2214	MARTHA N FULTON	Worcester	\$719.20
PR-1999-2215	CHARLES R FULTON	Worcester	\$1,511.22
PR-1999-2254	ARTHUR H LONG	Somerset	\$49.09
RS-1999-0527	GEORGE R BROOKS	Carroll	\$884.00
RS-1999-0950	MARK L ANDERSON	Carroll	\$904.25
RS-1999-1117	HARRY R MORFOOT	Baltimore	\$1,137.75
RS-1999-1652	WILLIAM G EWING	Baltimore	\$279.56
RS-1999-1735	DAVID L BRAUNING	Carroll	\$506.72
RS-1999-1737	DAVID L BRAUNING	Carroll	\$115.09
RS-1999-1784	JAMES E MARTIN	Baltimore	\$483.37
RS-1999-1867	M. STEPHEN TROYER	Baltimore	\$1,236.61
RS-1999-1868	M. STEPHEN TROYER	Baltimore	\$468.42
RS-1999-1869	M. STEPHEN TROYER	Baltimore	\$1,268.99
RS-1999-2072	JAMES R MC DONALD	Baltimore	\$630.14
RS-1999-2174	HARRY L MORFOOT	Baltimore	\$172.85
RS-1999-2231	FRANCIS W BUCHMAN	Carroll	\$3,597.92
SA-1999-0923	WILLIAM B WHEELER	Kent	\$219.80
SA-1999-0924	WILLIAM B WHEELER	Kent	\$85.05
SA-1999-0926	WILLIAM B WHEELER	Kent	\$319.80
SA-1999-0927	WILLIAM B WHEELER	Kent	\$297.05
SA-1999-0928	WILLIAM B WHEELER	Kent	\$122.25
UP-1999-0898	JOHN S PALMER	Washington	\$3,103.21
UP-1999-1279	SUSAN W LAYOS	Washington	\$1,156.85
UP-1999-1880	PATRICIA A SCHOOLEY	Washington	\$4,033.90
UP-1999-1976	JOHN S SHANK	Washington	\$276.78
UP-1999-1995	I. BRUCE BARR	Washington	\$2,366.97
UP-1999-2078	ADELAIDE B HOUGHTON	Washington	\$4,585.19
UP-1999-2079	AMELIE LAVENANT-WINK	Washington	\$2,059.93

Total Reversion Amount:

\$150,282.64

Board of Public Works Action:

The above referenced item was:

APPROVED

DISAPPROVED

WITH DISCUSSION

WITHDRAWN

DEFERRED

WITHOUT DISCUSSION

17

BOARD of PUBLIC WORKS

August 4, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

7.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1995. (Fund Source Control Number: 91504)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-1998-2945	KELLY E GRAVES	Worcester	\$243.69
AT-1999-0005	JAMES I BLANKS	Washington	\$4,905.50
CH-1997-0220	FREDERICK J WICK	Kent	\$804.43
CH-1998-2851	ADELAIDE I WILLOCK	Queen Anne's	\$142.99
MP-1997-0300	THOMAS C HAWTHORNE	Frederick	\$8,100.00
MP-1997-0301	THOMAS C HAWTHORNE	Frederick	\$3,600.00
MP-1997-0334	HENRY BARBERIS	Frederick	\$10,000.00
MP-1997-0335	HENRY BARBERIS	Frederick	\$10,000.00
MP-1997-0402	DYKE C GARVER	Frederick	\$10,000.00
MP-1997-0634	FRED W LEIGH	Frederick	\$6,000.00
MP-1998-2855	ANTHONY L WILCOM	Frederick	\$10,000.00
PR-1998-3238	GERALD F HOLLOWAY	Worcester	\$595.81
Total Reversion Amount:			\$64,392.42

18

Board of Public Works Action:

APPROVED DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

August 4, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

8.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1996. (Fund Source Control Number: 91611)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-1997-0661	MAXWELL H COVINGTON	Anne Arundel	\$1,023.75
AT-1998-0167	JANE A FISCUS	Allegany	\$292.50
AT-1998-2553	BERNARD I JOHNSON	St. Mary's	\$480.00
AT-1998-3574	N. CURTIS CARPENTER	Cecil	\$3,817.16
AT-1998-3627	GERRET VAN S COPELAND	Kent	\$381.00
CR-1997-0074	DALE M HARRISON	Caroline	\$3,212.50
MP-1998-0099	GEORGE J KETO	Frederick	\$2,400.00
-1998-0114	GEORGE J KETO	Frederick	\$4,000.00
MP-1998-0115	GEORGE J KETO	Frederick	\$1,100.00
MP-1998-0116	GEORGE J KETO	Frederick	\$2,900.00
MP-1998-0138	EDWARD E HALLEIN	Frederick	\$10,000.00
MP-1998-0139	EDWARD E HALLEIN	Frederick	\$1,900.00
MP-1998-0179	CHARLES E NEEL	Frederick	\$2,800.00
MP-1998-2948	FRED W LEIGH	Frederick	\$6,200.00
PR-1998-3520	THELMA W GARCIA	Worcester	\$1,152.50
UP-1998-0123	WILLIAM W ZEPP	Washington	\$1,000.00
UP-1998-3093	HANS S GOERL	Washington	\$737.81
Total Reversion Amount:			\$43,397.22

19

Board of Public Works Action:

The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

August 4, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

9.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1994, (Fund Source Control Number 91416).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-1998-3601	WILLIAM H STEELE	Cecil	\$2,577.33
AT-1999-0048	ELIZABETH B NESBIT	Queen Anne's	\$145.29
CH-1998-3359-G	DAVE DAVIS	Queen Anne's	\$97.32
LS-1998-3176	WILLIAM T HARRISON	Harford	\$3,200.00
MP-1998-3202	PATRICIA J KERNS	Frederick	\$956.25
PB-1998-3235-R	LINDA G RHODES	Carroll	\$90.59
Total Reversion Amount:			\$7,066.78

20

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS
August 4, 1999

SECRETARY'S AGENDA

Contact: Robert Brennan - (410) 767-3213
 Beth Woodring - (410) 767-6354

10. **DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT**

NAME OF BORROWER: GA Pipe, Inc., t/a Trenton Pipe Nipple Company (GAP)

AUTHORITY: Article 83A Section 5.801 thru 5.807
 COMAR 05.01.11.01 et seq.

PROJECT TITLE: GAP Project

AMOUNT: \$407,000 MICRF Loan

TERMS: 15 Years at 4.69% fully amortizing over the term.
 Secured by a 1st position lien on real estate.

DESCRIPTION: The Department is requesting approval of a \$407,000 MICRF loan to GA Pipe, Inc., to assist in financing a portion of the GAP project located at 1700 Federalsburg Industrial Park Drive (Federalsburg Industrial Park), Federalsburg, Maryland. GAP is acquiring a 50,000 square foot building situated on 5.5 acres for \$950,000. GAP also anticipates making leasehold improvements to the building totaling \$50,000; purchasing machinery and equipment costing \$20,000; and incurring miscellaneous expenses amounting to \$30,000.

GAP manufacturers fabricated pipe, pipe fittings and valves, specializing in pipe fittings and wholesale plumbing equipment. The company moved its manufacturing operations to Federalsburg in 1987 and has occupied and leased their present building for approximately 12 years. GAP's sales and administrative offices are located in Langhorne, Pennsylvania. The present owners acquired all of the assets of GAP in 1995 including the right to use the trade name Trenton Pipe Nipple Company (TPN). Present owners took over the lease in 1995, and retained all of the employees. This project comes about because GAP is exercising its option to purchase the facility.

BOARD OF PUBLIC WORKS
August 4, 1999

19

SECRETARY'S AGENDA

10. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT(cont'd)

The MICRF loan will have a term of 15 years with an interest rate of 4.69% per annum with quarterly payments of principal and interest. The MICRF Loan will be secured by a first deed of trust. Other participants involved in financing this project will subordinate their interest to the Department. We have received two appraisals on the property for an average of \$1,270,000 (loan to value of 32%). Federalsburg will be providing a 40% full faith and credit guaranty.

Currently GAP employs 20 full-time workers in Federalsburg, Maryland and hopes to hire up to 13 additional workers over the next few years. As a result of GAP owning the property rather than leasing, stronger ties will be established with the Town of Federalsburg and Caroline County. For this reason, DBED considers this project an appropriate use of MICRF funds and endorses approval as presented.

Sources and Uses of Funds

<u>Sources</u>		<u>Uses</u>
SBA 504 Loan	\$ 407,000	Land Acquisition
DBED – MICRF	407,000	" " "
Federalsburg Small Loan Fund	93,000	" " "
SBA Intermediary Relending Fund	93,000	" " " &
		Leasehold Improvements.
Loan from George Gabriel	<u>50,000</u>	Equipment/Miscellaneous
Total Project Cost	\$1,050,000	

Remarks:

The proposed activity constitutes eligible project costs consistent with Article 83A Section 5.801 thru 5.807.

The request was reviewed by the Department's Division of Financing staff and the Office of the Attorney General.

State Clearinghouse #MD990121-0031

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$12,050 from the Maryland Consolidated Capital Bond Loan of 1993 (\$ 5,527) and Maryland Consolidated Capital Bond Loan of 1997 (\$ 6,523) for the following project:

SWQH 20.12
Garrett County
Legislative District 1
Town of Mountain Lake Park
Mary Drive Pumping Station Renovation
Supplemental Assistance Program

The project involves the design and construction of renovations to the Mary Drive Pumping Station located in the Town of Mountain Lake Park. Once renovations are complete, pump failures and sewage back-ups will be eliminated. This project will eliminate potential public health/water quality problems in the area.

Total Project Cost	<u>\$12,800</u>
SWQH 20.12 (This action)	\$12,050
Local Share	\$ 750

Therefore, the Maryland Department of the Environment recommends that \$12,050 be allocated to the Town of Mountain Lake Park as follows:

<u>Amount</u>	<u>Fund Source</u>
\$ 5,527	Maryland Consolidated Capital Bond Loan of 1993; Chapter 73; Acts of 1993 as amended, (89.13.18).
\$ 6,523	Maryland Consolidated Capital Bond Loan of 1997; Chapter 660; Acts of 1997 as amended, (97060).

This statement is to certify that the action being taken will neither change the response to a project questionnaire or create a "change in use" or increase the amount of "bad money" for this project and is in compliance with the tax-exempt bond provisions of the Internal Revenue Code.

BOARD OF PUBLIC WORKS

21

August 4, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997
(cont'd)

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number (MD990507-0433), have been reviewed by the Maryland Department of the Environment. (Copy enclosed)

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

24

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

12.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1994

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$ 198,000 from the Maryland Consolidated Capital Bond Loan of 1994 for the following project:

SW 08.13
Harford County
Legislative District 35A
Harford County Department of Public Works
Harford Center Bioretention Project
Stormwater Pollution Control Cost-Share Program

The project involves design and construction of a bioretention facility and wetland area to treat runoff from the parking of the County owned adult day-care facility. The project is located in the middle of a well-established 15 acre residential community in Earlton. The facility will incorporate wheelchair accessible features and other amenities to make the facility attractive and accessible to the residents.

Total Project Cost	<u>\$ 264,000</u>
SW 08.13 (This action)	\$ 198,000
Local Share	\$ 66,000

Therefore, the Maryland Department of the Environment recommends that \$ 198,000 be allocated to the Harford County as follows:

<u>Amount</u>	<u>Fund Source</u>
\$ 198,000	Maryland Consolidated Capital Bond Loan of 1994; Chapter 115; Act of 1994 as amended (89.14.17).

This statement is to certify that the action being taken will neither change the response to a project questionnaire or create a "change in use" or increase the amount of "bad money" for this project and is in compliance with the tax-exempt bond provisions of the Internal Revenue Code.

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

12.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1994
(cont'd)

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number (MD990517-0465), have been reviewed by the Maryland Department of the Environment. (Copy enclosed)

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

Board of Public Works Action:

☒ Approved

☐ Disapproved

☐ With Discussion

The above referenced item was:

☐ Deferred

☐ Withdrawn

☒ Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Missy Martin
410-631-3980

Secretary's Agenda

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND WATER QUALITY REVOLVING LOAN FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$ 17,000,000.00 from the Maryland Water Quality Revolving Loan Fund for:

BORROWER: Harford County
COUNTY: Harford
LEGISLATIVE DISTRICT: 35A

The proceeds of the loan will be used to refinance the Bush Creek Pump Station Upgrade, Sewage Pumping Stations SCADA System, Bynum Run Sewer Parallel, Winters Run Pump Station, Winters Run Sewer Parallel, Tollgate Landfill Closure and Tollgate Remediation Systems Upgrade.

TOTAL LOAN AMOUNT:	not to exceed	\$ 17,000,000.00
FUNDING SOURCE		
MARYLAND WATER QUALITY		
REVOLVING LOAN FUND		\$ 17,000,000.00
TOTAL FUNDS AVAILABLE		\$ 17,000,000.00

The proposed project entails upgrades to sewerage system facilities in various locations throughout Harford County and the closure and remediation of the Tollgate Landfill.

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$ 17,000,000.00 to be repaid in a period not to exceed 20 years following loan execution, at an interest rate of 45% of the Average of the Bond Buyer Revenue Bond Index for the month preceding when the loan is closed. The County will deliver its bond, along with a full faith and credit endorsement of the County to the Maryland Water Quality Financing Administration to secure this debt.

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Missy Martin
410-631-3980

Secretary's Agenda

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND WATER QUALITY REVOLVING LOAN FUND
(cont'd)

The Maryland Department of the Environment has determined these projects are consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Numbers MD990630-0650(Bush Creek Pump Station Upgrade), MD990630-0654(Sewage Pumping Stations SCADA System), MD990630-0651(Bynum Run Sewer Parallel), MD990630-0652(Winters Run Pump Station), MD990630-0653(Winters Run Sewer Parallel), and MD990625-0637(Tollgate Landfill Closure and Remediation Systems Upgrade), which are the seven projects listed previously, have been reviewed by the Maryland Department of the Environment (copy enclosed).

Board of Public Works Action:

This above referenced item was:

☒ Approved☐ Disapproved☐ Deferred☐ Withdrawn☐ With Discussion☒ Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Missy Martin
410-631-3980

Secretary's Agenda

14.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND DRINKING WATER REVOLVING LOAN FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$ 2,200,000.00 from the Maryland Drinking Water Revolving Loan Fund for:

BORROWER: City of Rockville
COUNTY: Montgomery
LEGISLATIVE DISTRICT: 17

The proceeds of the loan will be used to finance the City of Rockville Rehabilitation of Water Treatment Plant and Transmission Line Phase II Project.

TOTAL LOAN AMOUNT:	not to exceed	\$ 2,200,000.00
FUNDING SOURCE		
MARYLAND DRINKING WATER		
REVOLVING LOAN FUND		\$ 2,200,000.00
TOTAL FUNDS AVAILABLE		\$ 2,200,000.00

The proposed project consists of roadway improvements, clarifiers upgrade, motors and pumps replacement, and other minor improvements to the treatment plant.

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$ 2,200,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 60% of the Average of the Bond Buyer Revenue Bond Index for the month preceding when the loan is closed. The City of Rockville will deliver its bond, along with a full faith and credit endorsement of the City to the Maryland Water Quality Financing Administration to secure this debt.

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Missy Martin
410-631-3980

Secretary's Agenda

14.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND DRINKING WATER REVOLVING LOAN FUND
(cont'd)

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27. and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD971210-1088, which is the City of Rockville Rehabilitation of Water Treatment and Transmissions Systems Project, have been reviewed by the Maryland Department of the Environment (copy enclosed).

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Teresa Ernest
410-631-3243

Secretary's Agenda

15.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND WATER QUALITY REVOLVING LOAN FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$840,000.00 from the Maryland Water Quality Revolving Loan Fund for:

BORROWER: St. Mary's County Metropolitan Commission
COUNTY: St. Mary's
LEGISLATIVE DISTRICT: 29

The proceeds of the loan will be used to finance the St. Mary's County Metropolitan Commission Operations Building Project.

TOTAL LOAN AMOUNT:	not to exceed	\$840,000.00
FUNDING SOURCE		
MARYLAND WATER QUALITY		
REVOLVING LOAN FUND		\$840,000.00
TOTAL FUNDS AVAILABLE		\$840,000.00

The proposed project involves the conversion of an existing industrial park building into an operations and administrative office building for the St. Mary's County Metropolitan Commission. The new building will provide St. Mary's County Metropolitan Commission with a single location to house and consolidate their operations and administrative functions. This will promote more effective use of personnel and equipment, improve management control, and enhance inter-agency communications.

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Teresa Ernest
410-631-3243

Secretary's Agenda

15.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND WATER QUALITY REVOLVING LOAN FUND
(cont'd)

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$840,000.00 to be repaid in a period not to exceed 20 years following loan execution, at an interest rate of 45% of the Average of the Bond Buyer Revenue Bond Index for the month preceding when the loan is closed. The St. Mary's County Metropolitan Commission will deliver its bond, along with a full faith and credit endorsement of the Commissioners of St. Mary's County to the Maryland Water Quality Financing Administration to secure this debt.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD990419-0341 which is the St. Mary's County Metropolitan Commission Operations Building, have been reviewed by the Maryland Department of the Environment (copy enclosed).

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Missy Martin
410-631-3980

Secretary's Agenda

16. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND WATER QUALITY REVOLVING LOAN FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$220,000.00 from the Maryland Water Quality Revolving Loan Fund for:

BORROWER: Town of Clear Spring
COUNTY: Washington
LEGISLATIVE DISTRICT: 2a

The proceeds of the loan will be used to finance the Clear Spring Sewer Collection System Improvements.

TOTAL LOAN AMOUNT:	not to exceed	\$ 220,000.00
FUNDING SOURCE		
MARYLAND WATER QUALITY		
REVOLVING LOAN FUND		\$ 220,000.00
TOTAL FUNDS AVAILABLE		\$ 220,000.00

The proposed project involves rehabilitation of the Town's sewer system serving approximately 200 families and 12 businesses.

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$220,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 45% of the Average of the Bond Buyer Revenue Bond Index for the month preceding when the loan is closed. The Town will deliver its bond, along with a full faith and credit endorsement of the Town to the Maryland Water Quality Financing Administration to secure this debt.

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Missy Martin
410-631-3980

Secretary's Agenda

16.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND WATER QUALITY FINANCING ADMINISTRATION
MARYLAND WATER QUALITY REVOLVING LOAN FUND
(cont'd)

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD981118-1065 which is the Clear Spring Sewer Collection System Improvements Project, have been reviewed by the Maryland Department of the Environment (copy enclosed).

Board of Public Works Action:

This above referenced item was:

☒ Approved☐ Disapproved☐ Deferred☐ Withdrawn☐ With Discussion☒ Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

17. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1999

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$ 300,000 from the Maryland Consolidated Capital Bond Loan of 1999 for the following project:

NR 01.24
Worcester County
Legislative District 38
Town of Snow Hill
Snow Hill WWTP BNR Upgrade
Biological Nutrient Removal Program

The project involves the planning, design and construction of facilities to upgrade the existing 0.5 million gallons per day Snow Hill WWTP to achieve biological nutrient removal (BNR). The project will involve modifications to the existing rotating biological contactor (RBC) system and basins to achieve biological nutrient removal.

Total Project Cost	<u>\$ 1,600,000</u>
NR 01.24 (This action)	\$ 300,000
NR 01.24 (Previous actions)	\$ 500,000
Local Share (By EPA)	\$ 800,000

Therefore, the Maryland Department of the Environment recommends that \$ 300,000 be allocated to the Town of Snow Hill as follows:

<u>Amount</u>	<u>Fund Source</u>
\$ 300,000	Maryland Consolidated Capital Bond Loan of 1999; Chapter 212; Acts of 1999 as amended, (99097).

This statement is to certify that the action being taken will neither change the response to a project questionnaire or create a "change in use" or increase the amount of "bad money" for this project and is in compliance with the tax-exempt bond provisions of the Internal Revenue Code.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD971212-1094, have been reviewed by the Maryland Department of the Environment. (Copy enclosed)

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

17.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1999
(cont'd)

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

☒ Approved

☐ Disapproved

☐ With Discussion

The above referenced item was:

☐ Deferred

☐ Withdrawn

☒ Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

18. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Request to REVERT unneeded funds within the Capital Projects
Program as follows:

<u>PROJECT/NO.</u>	<u>RECIPIENT</u>	<u>ACTIONS</u>	<u>FUND SOURCE</u>
SWQH 03.07 Hancock Sewer Rehabilitation	Town of Hancock	\$ 5,527.00	Maryland Consolidated Capital Bond Loan of 1993; Chapter 73; Acts of 1993 (89.13.18)

Reason: Project completed and closed out.

SWQH 03.07 Hancock Sewer Rehabilitation	Town of Hancock	\$ 9,081.00	Maryland Consolidated Capital Bond Loan of 1997; Chapter 660; Acts of 1997 (97060)
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Reason: Project completed and closed out.

SW 03.07 Carroll County Times	Carroll County	\$ 4,799.00	Maryland Consolidated Capital Bond Loan of 1991; Chapter 471; Acts of 1991 (88.54.17)
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Reason: Project completed and closed out.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

August 4, 1999

Secretary's Agenda

Contact: Peta Richkus
(410) 767-4960

19.

DEPARTMENT OF GENERAL SERVICES:

COMAR 04.03.01.04 Department of General Services – Utilization
by a Local Jurisdiction or Non-Profit Organization

The Department of General Services requests the Board of Public Works to approve the amendment by DGS of COMAR 04.03.01.04 to permit the disposal of excess property upon the approval of the Secretary of General Services or the Secretary's designee at no lower than the Assistant Secretary's level.

Section 4-504 of the State Finance and Procurement Article authorizes the Secretary of DGS to dispose of excess property. Nothing in that section requires Board of Public Works approval for disposal of excess property.

Section 4-506 of the State Finance and Procurement Article requires that the Department shall adopt regulations to implement this subtitle and that any regulation adopted under this subtitle is subject to approval by the Board of Public Works.

Regulation 04.03.01.04, previously approved by the Board, now states: "Excess Property that is no longer needed by the State may be sold without obtaining competitive bids or donated to a local jurisdiction or nonprofit organization upon approval by the Board of Public Works."

The Department of General Services is requesting approval to amend COMAR 04.03.01.04 to read: "Excess Property that is no longer needed by the State may be sold without obtaining competitive bids or donated to a local jurisdiction or nonprofit organization upon approval by the Secretary of General Services or the Secretary's designee at no lower than the Assistant Secretary's level."

The purpose of this proposed amendment is to allow the Department to dispose of excess property without Board approval of every disposal, as permitted by Section 4-504. This change would allow the Department of General Services to process the donations and preferential sales more expediently so that the non-profit organizations and local subdivisions can gain the maximum useful life of the assets.

If the Board approves this item, the Department will submit the proposed change to the AELR and to the Maryland Register in accordance with required procedures.

Board of Public Works Action – The above referenced item was:

Approved *

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

* - Agency is to report back to the Board at the end of six months to see how the program is working.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

20. DEPARTMENT OF NATURAL RESOURCES: Contact:
Maryland Environmental Trust John Bernstein 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by Carlyle N. Montanye, Jr. and Lothar Kurt Miller on their 172.849 acre property near Glyndon in Baltimore County.

Location of
Property:

Baltimore County, SPM 39, Parcels 37, 38 and 202, and SPM 40, Parcel 89. The easement area consists of three lots - 100 acres, 58 acres and 14 acres. Election District No. 4. Off Butler Road, just east of Glyndon Historic District. Close to MET easements. See map detail.

Land Use:

172.849 acres: about 86 acres of cropland and 86 acres of woodland. There are no existing structures. A tributary of Delaware Run crosses one corner of the property. (Source: Staff Field Visit, April 22, 1998).

County Planning
and Zoning:

The property is zoned RC-2, Agriculture. The County has approved a subdivision plat for this property which allows two principal residences in the easement area and four principal residences on a 42-acre parcel excluded from the easement. There is no existing or planned water and sewer service. The property is located in an Agricultural Protection Area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation
Features:

- (1) Productive farmland and woodland.
- (2) Consistent with Baltimore County Master Plan.
- (3) Water Quality Protection- vegetative buffer strip requirement
- (4) Scenic value from Butler Road.
- (5) Close to MET and agricultural preservation easements.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

20. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Deed Format: Standard MET format.

Reserved Rights: Two principal residences and two tenant houses are permitted in the easement area. The total number of residences shall not exceed four. The tenant houses are limited to a maximum size of 1,500 square feet of floor space per house. Further subdivision is prohibited without the approval of Grantee.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

38

Contact: Gary A. McGuigan - (410) 333-1560

ITEM: 21

MARYLAND STADIUM AUTHORITY: University of Maryland, Baltimore County

CONTRACT NO. & TITLE: #1.02: Earthwork - New University Commons

DESCRIPTION: Earthwork

PROCUREMENT METHOD: Competitive Sealed Bidding
(Invited Pre-Qualified Bidders)

BIDS:

Urban Zink Company *	\$39,734
6924 Ebenezer Road	
Chase, Maryland 21027	
P & J Contracting Company	\$43,000
3010 Ridgewood Avenue	
Baltimore, Maryland 21215	
Cotton Construction **	\$50,670
3922 Hickory Avenue	
Baltimore, Maryland 21211	
Facchina Construction	\$259,000
2408 Peppermill Road, G2	
Glen Burnie, Maryland 21061	

* Urban Zink Company was disqualified due to the lack of a \$10,000 allowance which would have increased his bid by that amount.

** Cotton Construction was disqualified due to a non-responsive bid package.

AWARD: P & J Contracting Company

AMOUNT: \$43,000

FUND SOURCE: University of Maryland, Baltimore County Fund

BOARD OF PUBLIC WORKS
August 4, 1999
Secretary's Agenda

39

ITEM: 21

MARYLAND STADIUM AUTHORITY: University of Maryland, Baltimore County

REMARKS: We recommend P & J Contracting Company for the following reasons: their lump sum bid for the package is the lowest bid received after review of all bids; they have agreed to meet the MBE goal; and they were pre-qualified as being experienced in excavation projects.

The Office of the State Comptroller has verified, under Control Number 99-8764-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or

Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion ✓

Without Discussion

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: Peta Richkus 767-4960

22. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of General Services for the month of June, 1999 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Board of Public Works

August 4, 1999

Secretary's Agenda

Contact: **Warren K. Wright**
410.260.7718
Sandra K. Reynold
410.260.7335

23. BOARD OF PUBLIC WORKS:

COMAR Title 21 State Procurement Regulations

Proposed amendments concerning procurement delegations from the BPW to certain procurement departments/control agencies.

Submission of a recommendation by the Procurement Advisory Council that the Board of Public Works approve promulgation of amendments to Regulation .04 under COMAR 21.02.01 Board of Public Works. These amendments will increase the dollar thresholds of the following categories of procurements delegated to procurement departments/control agencies:

<i>Categories</i>	<i>Recommended Delegation Level</i>
Services, Information Technology, capital construction, A/E services, maintenance and construction related services	\$200,000
Sole Source, single bid, contract modifications and capital equipment	\$50,000

The recommended amendments will also implement Chapter 608, Laws of 1999, which expands Morgan State University's commodity procurement authority to include supplies funded by general obligation bond proceeds.

Agency Remarks: Except for commodity, supply and information technology procurements which currently are not reported, departments will report delegated procurements exceeding \$25,000 on their respective procurement agency activity reports (PAARs), thereby assuring the Board and its staff opportunity to scrutinize procurements falling between the old and new delegated threshold levels. There is no change being proposed at this time to the current \$25,000 threshold for reporting emergency procurements to the Board of Public Works.

Board of Public Works
August 4, 1999
Secretary's Agenda

23. BOARD OF PUBLIC WORKS: (continued)

COMAR Title 21 State Procurement Regulations

Proposed amendments concerning procurement delegations from the BPW to certain procurement departments/control agencies.

Since the delegated thresholds were originally set in 1981, there has been an 81.4% increase in the Bureau of Labor Statistics Consumer Price Index.

(copy enclosed)

myfile/agendaitem/99/delegationchangefinal2ndversion

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

43

(handcarried)

AUGUST 4, 1999

SECRETARY'S AGENDA

CONTACT: ROBERT C. BRENNAN
410-767-3213
DANIEL C. HEALEY
410-767-6361

24. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT

Board of Public Works approval is requested by the Department of Business and Economic Development to engage in certain transactions pursuant to § 10-305 of the State Finance and Procurement Article of the Annotated Code of Maryland.

The Board of Public Works may consider this item in closed session, because it is an executive function, and, therefore, this action is not subject to the Open Meetings Act.

Board of Public Works Action – the above-referenced item was:

Approved *

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

* - This item was discussed during the Executive Session.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORK

August 4, 1999

SECRETARY'S AGENDA**APPENDIX****REPORT OF EMERGENCY PROCUREMENT:****ITEM:** Appendix 1**DEPARTMENT:** Public Safety and Correctional Services (DPSCS)**PROGRAM:** Information Technology and Communications Division (IT&CD)

The Information Technology and Communications Division of the Department of Public Safety and Correctional Services is responsible for the operations of the Criminal Justice Information System (CJIS) and the CJIS Central Repository. The major responsibilities of the program are to provide computerized information processing services to DPSCS and accurate and timely criminal justice information to all Maryland criminal justice agencies.

CONTACT NO. & TITLE: DPSCS IT&CD 2000-10;
NCIC Connection Manager System

ADPICS DOCUMENT ID NUMBER: BPO # Q00B0200031

DESCRIPTION: Provide hardware, proprietary software, 24 X 7 telephone support, installation and maintenance. Option years provide for software maintenance and support.

TERM: July 1, 1999 – June 30, 2000
(with 4 one year renewal options)

PROCUREMENT METHOD: Emergency

BIDS OR PROPOSALS: One

AWARD: Datamaxx Technologies, Inc.

INCUMBENT: N/A

FUND SOURCE: 100% General Funds **APPROP. CODE:** Q00A0102

AMOUNT: \$433,500.00 year one \$36,000.00 each of four option years

BOARD OF PUBLIC WORKS

August 4, 1999

SECRETARY'S AGENDA**APPENDIX****REPORT OF EMERGENCY PROCUREMENT****ITEM:** Appendix 1 (cont'd)**PERFORMANCE BOND:** N/A**REMARKS:**

This emergency procurement was to provide the State by July 11, 1999 with the necessary hardware, proprietary software, installation support and maintenance to be able to proceed with the Y2K testing programs which will replicate the entire production environment and meet the FBI's mandatory Y2K connectivity requirements for NCIC 2000 for the statewide MILES system.

The contractor warrants these Information Technology products/services are century compliant.

The Office of the State Comptroller verified, under Control Number 99-8903-0000, that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The vendor is not a resident business under the guidelines of the BPW Advisory P-003-95 Revised.

Board of Public Works Action:**Report Accepted:**

____ With Discussion

____ **Without Discussion**

Report remanded to Dept./Agency ____

Remarks:

RMS/x/2000-10EmPrBPWagenda

BOARD OF PUBLIC WORKS

August 4, 1999

Appendix
Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

Item: Appendix 2

Contact: Ulysses Rose, 410 339-5013

Department/Procurement Agency: Department of Public Safety and Correctional
Services, Division of CorrectionContract Type: ☐ Service ☐ Supply ☒ Maintenance ☐ Construction
☐ Other:
☐ Emergency modification:Contract No. & Title: Q00P9017137, MTC Steam line replacement in #4 yardDescription: Provided all labor, materials and equipment necessary to replace 3"
steam line located in #4 yard at the Metropolitan Transition Center.Bids or proposals:

FIRM	PRICE	TIME OF PERFORMANCE	COMMENTS
K & P Towson, MD	\$34,278.00	5/7/99 – 6/17/99	
CPF, Inc. Prince Frederick, MD	\$65,827.00	N/A	
Maryland Mechanical Systems Baltimore, MD	NON RESPONSIVE		Vendor did not comply with specifications

Award: K & P Equipment Co., Inc., 1530 Providence Road, Towson, MD 21286Amount: \$34,278.00Contract term: 5/7/99 – 6/17/99Fund Source: - 100% GeneralApprop. Code: 35.02.03.01 (Metropolitan Transition Center)

Sub Program: B1140 (Maintenance)

Object: .08 (Contractual Services)

Sub Object: .8125 (R & M Building Exterior)

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

APPENDIX

REPORT OF EMERGENCY PROCUREMENT

Item: Appendix 2 (continued)

Department/Procurement Agency: Department of Public Safety and
Correctional Services

Remarks: Date of procurement and date situation first became known to
agency is different due to the transfer of the Assistant Warden to another agency,
and the paperwork was misplaced during this time.

Board of Public Works action:

Report accepted:

With Discussion

Without Discussion

Report remanded to Department/Agency

Remarks:

BOARD OF PUBLIC WORKS

August 4, 1999

A5

Secretary's Agenda

APPENDIX

Contact: Brian Stallsmith 410-767-6109

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

DEPARTMENT/PROCUREMENT AGENCY: Department of Health and Mental Hygiene
Laboratories Administration

CONTRACT TYPE: Service

CONTRACT NO. & TITLE: IRMA-99-575
Laboratories Administration Billing Software
M00B9001146

DESCRIPTION: Contract provides for InfoCure to provide AS/400 midrange software, training, consulting services, and data migration to Laboratories Billing. The InfoCure Billing System will be upgraded to Ideal Billing system to make Laboratories Billing Software System century compliant.

TERM: 6/25/1999 – 12/25/1999

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: InfoCure/Downingtown, PA.

INCUMBENT: None

FUND SOURCE: 82% Reimb (Y2k PMO), 18% General

APPROP. CODE: M00J0201

AMOUNT: \$187,859.00
(\$33,950 Gen.; \$153,909 Reimb.)

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

A6

APPENDIX

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

DEPARTMENT/PROCUREMENT AGENCY: Department of Health and Mental Hygiene
Laboratories Administration

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS:

Since the beginning of 1997, the Laboratories has been using the InfoCure Billing System to process claims totaling about 2 million dollars a year. The current program is not century compliant and the upgrade path at InfoCure is to the new Ideal Billing System.

The contract provides for the following:

- INFOCURE will provide the programs, licenses and any documentation for the following services: Accounts Receivable, Analysis of Benefit with the Contract File, Business Tools, Company Accounts Billing/Occ Med, Reminder Notes, ExpressBill Electronic Statements Setup, Electronic Claims Clearing House Envoy/NEIC. The above programs will be licensed for 10 users.
- INFOCURE will provide the software for Trailblazer claims.
- INFOCURE will train up to three (3) system operators at an INFOCURE Training Center. INFOCURE will also provide ten (10) days of on-site training.
- INFOCURE will convert Guarantor demographics, patient demographics, patient insurance information, and account balances from the existing billing system to the system to be put in effect under this contract.
- INFOCURE will provide an Asynchronous Modem for claims electronic claims.

The contractor warrants that the IT products/services are century compliant.

This is being submitted as an emergency requisition:

This contractor was chosen because they authored the original InfoCure Billing System. The Ideal Billing System, also authored by this contractor, is the century compliant upgrade for the InfoCure Billing System. This contract took 4 months to modify to satisfy all parties involved. This contract was completed on June 30th and will take 6 months to complete. Because this is a century compliant issue and it will take 6 months to complete we are submitting this requisition as an emergency.

The Comptroller's Office Control Number is 99-8840-0000.

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

A7

APPENDIX

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

DEPARTMENT/PROCUREMENT AGENCY: Department of Health and Mental Hygiene
Laboratories Administration

Cost summary is as follows:

• Accounts Receivable	\$120,000
• Analysis of Benefit with the Contract File	\$ 7,500
• Business Tools	\$ 1,500
• Company Accounts Billing/Occ Med	\$ 12,800
• Reminder Notes	\$ 850
• ExpressBill Electronic Statements Setup	\$ 500
• Electronic Claims Clearing House Envoy/NEIC each	\$ 500
• Asynch Modem	\$ 259
• Trailblazer Software for Claims	\$ 2,000
• Classroom Training – 5 days	\$ 3,750
• On-site Training – 10 days	\$ 10,000
• Consulting – 7 days	\$ 8,400
• Executive Overview and Pre-install Planning – 2 days	\$ 2,000
• Conversion – Guarantor demographics, patient demographics, patient insurance information, and account balances.	\$ 8,000
• Infocure Travel Costs	\$ 9,800
	\$187,859

DBM REMARKS:

Board of Public Works action:

Report accepted:

With Discussion ✓

Without Discussion

Report remanded to Department/Agency

Remarks:

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**BOARD OF PUBLIC WORKS****August 4, 1999****Secretary's Agenda**Contact: H. Grant Dehart
(410) 260-8425

Item 1A

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. This amount represents the balance of Program Open Space funds not expended by the county for the referenced project.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

Ref. Doc Number	Project Number	Project Name	County	Fund Source	Amount
PZ-999037-002	3494-6-191	Rosenberg Property Acq.	CA	630	\$1,897.75

Carroll County has completed this project and requested that these funds be reverted to the county's unencumbered Program Open Space account for future projects.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8403

ITEM 2A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$682.50 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$15,963.00 was approved by the Board of Public Works on the Secretary's February 18, 1998 Agenda.

PROJECT NAME: Georges Creek Greenway Acquisition #9 (Riley Property)

PROJECT NUMBER: 3329-1-117

DESCRIPTION: Allegany County has purchased 11.5 acres of floodplain property located along Georges Creek. These acquisitions were recommended by the Governor's Flood Mitigation Task Force in January of 1997. The county is utilizing the properties as a greenway park along the creek for local residents to enjoy. This request is necessary to complete the Program Open Space funding commitment for the Riley acquisition.

AMOUNT REQUESTED: \$ 682.50

FUND SOURCE: Program 81.20.04 Item 925 \$682.50

**CLEARINGHOUSE
REVIEW APPROVAL:** MD971217-1099 01/12/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8403

ITEM 3A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$756.50 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$21,338.00 was approved by the Board of Public Works on the Secretary's March 18, 1998 Agenda.

PROJECT NAME: Georges Creek Greenway Acquisition #11 (Kroll Property)

PROJECT NUMBER: 3346-1-120

DESCRIPTION: Allegany County has acquired 11.5 acres of land in the floodplain of Georges Creek between the towns of Barton and Midland. These acquisitions were recommended by the Governor's Flood Mitigation Task Force in January of 1997. The county is utilizing these properties as a greenway park along the waterway for residents to enjoy. This request is necessary to complete the Program Open Space funding commitment for the Kroll acquisition.

AMOUNT REQUESTED: \$756.50

FUND SOURCE: Program 81.20.04 Item 925 \$756.50

CLEARINGHOUSE

REVIEW APPROVAL: MD980120-0054 02/17/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 4A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Baltimore County, \$82,866.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Nottingham Middle School Recreation Center Site - Facility Design

PROJECT NUMBER: 3579-3-329

DESCRIPTION: This project entails the design of recreational facilities at the 30 acre Nottingham Middle School Recreation Center Site. Presently this site houses temporary ballfields and parking. The design will impact 19 acres and will include a number of athletic fields and ball diamonds, a paved parking lot, comfort station and stormwater management facility. The proposed facilities will help meet existing recreational needs of the community.

ESTIMATED DEVELOPMENT COSTS: \$ 116,150.00

AMOUNT REQUESTED: \$ 82,866.00

FUND SOURCE: Program 81.20.04 Item 403 \$ 6.54
Program 81.20.04 Item 727 \$82,859.46

CLEARINGHOUSE REVIEW APPROVAL: MD990614-0571 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 5A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Port Deposit, Cecil County, \$61,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Conrad & Dommel LLC Acquisition

PROJECT NUMBER: 3547-7-142

DESCRIPTION: This proposed acquisition consisting of .28 acres will provide parking for tourists to Port Deposit utilizing the Lower Susquehanna Heritage Greenway Trail. In addition the expanded parking will enhance future planned waterfront recreational opportunities for the Town.

APPRAISED VALUE:

Lutz Appraisal Associates	\$62,000.00
Maryland Appraisal Institute, Inc.	\$58,000.00

PROPERTY COST: \$58,000.00

INCIDENTAL COSTS: \$ 3,000.00

AMOUNT REQUESTED: \$61,000.00

FUND SOURCE: Program 81.20.04 Item 931 \$61,000.00

CLEARINGHOUSE

REVIEW APPROVAL: MD990614-0570 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 6A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Perryville, Cecil County, \$2,930.85 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

<u>PROJECT NAME:</u>	Perryville Volleyball Courts
<u>PROJECT NUMBER:</u>	3577-7-144
<u>DESCRIPTION:</u>	This project proposes to construct two volleyball courts that will be approximately 35' X 50' in dimension.
<u>ESTIMATED DEVELOPMENT COSTS:</u>	\$ 3,907.80
<u>AMOUNT REQUESTED:</u>	\$ 2,930.85
<u>FUND SOURCE:</u>	Program 81.20.04 Item 831 \$2,930.85
<u>CLEARINGHOUSE REVIEW APPROVAL:</u>	MD990614-0572 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 7A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Dorchester County, \$5,636.25 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: McCarter Park Dino Slide

PROJECT NUMBER: 3583-9-77

DESCRIPTION: This project proposes the addition of a multi-activity play equipment, which will include a slide, a climbing bar and play panels at the McCarter Park in East Cambridge.

**ESTIMATED
DEVELOPMENT COSTS:** \$ 7,515.00

AMOUNT REQUESTED: \$ 5,636.25

FUND SOURCE: Program 81.20.04 Item 933 \$5,636.25

**CLEARINGHOUSE
REVIEW APPROVAL:** MD990614-0567 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8403

ITEM 8A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Frederick County \$234,875.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$534,667.00 was approved by the Board of Public Works on the Secretary's April 7, 1999 Agenda.

PROJECT NAME: Tuscarora District Park Acquisition

PROJECT NUMBER: 3501-10-152

DESCRIPTION: This is the second and final request for funds to assist with the acquisition of 252 acres of land that will be developed as a new district park just north of Frederick City. The County scheduled this project to receive Program Open Space funds over a period of two fiscal years.

PROPERTY COST: \$750,000.00

INCIDENTAL COSTS: \$ 19,542.00

AMOUNT REQUESTED: \$234,875.00

FUND SOURCE: Program 81.20.04 Item 934 \$150,151.75
Program 81.20.04 Item 034 \$ 84,723.25

CLEARINGHOUSE

REVIEW APPROVAL: MD990129-0044 02/26/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 9A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Prince George's County, \$187,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Fairland Regional Park (Trail, Entry Road, & Parking)

PROJECT NUMBER: 3571-16-515

DESCRIPTION: This project proposes the development of a trail, 2,000 linear feet in length, that will connect with a trail in Montgomery County. Additional development will include the realignment and reconstruction of the entry road and parking areas which are badly deteriorated.

ESTIMATED DEVELOPMENT COSTS: \$ 250,000.00

AMOUNT REQUESTED: \$ 187,500.00

FUND SOURCE: Program 81.20.04 Item 416 \$ 3,363.75
Program 81.20.04 Item 640 184,136.25

CLEARINGHOUSE REVIEW APPROVAL: MD990607-0543 07/07/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 10A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Prince George's County, \$112,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Henson Creek Golf Course (Access Road)
PROJECT NUMBER: 3572-16-516
DESCRIPTION: This proposed project will construct a new entrance road along Tucker Road, creating a safer access route to the golf course.
ESTIMATED DEVELOPMENT COSTS: \$ 250,000.00
AMOUNT REQUESTED: \$ 112,500.00
FUND SOURCE: Program 81.20.04 Item 640 \$112,500.00
CLEARINGHOUSE REVIEW APPROVAL: MD990607-0541 07/07/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 11A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Prince George's County, \$281,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

<u>PROJECT NAME:</u>	Little Washington Neighborhood Park
<u>PROJECT NUMBER:</u>	3573-16-517
<u>DESCRIPTION:</u>	This project proposes the development of recreational facilities in the existing 9.2 acre Little Washington Neighborhood Park. This newly developed park will include a ballfield, play equipment, picnic area, tennis court, basketball court, and parking lot.
<u>ESTIMATED DEVELOPMENT COSTS:</u>	\$ 375,000.00
<u>AMOUNT REQUESTED:</u>	\$ 281,000.00
<u>FUND SOURCE:</u>	Program 81.20.04 Item 640 \$281,000.00
<u>CLEARINGHOUSE REVIEW APPROVAL:</u>	MD990607-0545 07/07/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 12A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Prince George's County, \$345,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Paint Branch SVP Hiker/Biker Trail (Rhode Island Ave.)

PROJECT NUMBER: 3575-16-519

DESCRIPTION: This project proposes the development of approximately 1/4 mile of hiker/biker trail and bridge along the Rhode Island right-of-way of the Paint Branch Stream Valley Park. This segment of the trail will link the Paint Branch Parkway area of College Park with the Lakeland area trail system.

ESTIMATED DEVELOPMENT COSTS: \$ 460,000.00

AMOUNT REQUESTED: \$ 345,000.00

FUND SOURCE: Program 81.20.04 Item 640 \$345,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD990614-0569 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 13A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Maryland-National Capital Park and Planning Commission, Prince George's County, \$75,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Rollingcrest Community Center Playground

PROJECT NUMBER: 3576-16-520

DESCRIPTION: This project proposes the development of an outdoor playground at the 10 acre Rollingcrest Community Center Playground to compliment the indoor splash pool and community center.

ESTIMATED DEVELOPMENT COSTS: \$ 100,000.00

AMOUNT REQUESTED: \$ 75,000.00

FUND SOURCE: Program 81.20.04 Item 640 \$75,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD990607-0542 07/07/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 14A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Cheverly, Prince George's County, \$2,625.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Lawrence Woodworth Park Development Phase II

PROJECT NUMBER: 3580-16-521

DESCRIPTION: This project proposes the construction of a playground tot-lot as the second phase of the Lawrence Woodworth Community Park development.

ESTIMATED DEVELOPMENT COSTS: \$ 3,500.00

AMOUNT REQUESTED: \$ 2,625.00

FUND SOURCE: Program 81.20.04 Item 640 \$2,625.00

CLEARINGHOUSE REVIEW APPROVAL: MD990614-0566 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 15A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Somerset County, \$31,680.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Marion Tennis Court Restoration

PROJECT NUMBER: 3585-19-46

DESCRIPTION: This project proposes the resurfacing of the existing tennis courts at Marion Sarah Peyton Elementary School. The resurfacing will provide a much-needed level playing surface for tennis match play. The courts are over twenty years old and are used continuously by the community.

ESTIMATED DEVELOPMENT COSTS: \$ 35,200.00

AMOUNT REQUESTED: \$ 31,680.00

FUND SOURCE: Program 81.20.04 Item 943 \$ 8,116.50
Program 81.20.04 Item 043 \$23,563.50

CLEARINGHOUSE REVIEW APPROVAL: MD990614-0568 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 16A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Talbot County, \$25,419.75 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

<u>PROJECT NAME:</u>	Cordova Tennis Courts Renovation
<u>PROJECT NUMBER:</u>	3582-20-68
<u>DESCRIPTION:</u>	This project proposes the resurfacing of two existing tennis courts at Cordova Park. The resurfacing will provide a much-needed level playing surface for tennis match play. The courts are over twenty years old and are used continuously by the community.
<u>ESTIMATED DEVELOPMENT COSTS:</u>	\$ 33,893.00
<u>AMOUNT REQUESTED:</u>	\$ 25,419.75
<u>FUND SOURCE:</u>	Program 81.20.04 Item 944 \$25,419.75
<u>CLEARINGHOUSE REVIEW APPROVAL:</u>	MD990614-0573 07/11/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 17A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Washington County, \$35,010.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Martin L. Snook Memorial Park Dev. 12

PROJECT NUMBER: 3562-21-117

DESCRIPTION: Washington County is requesting funding for the further development of the 78 acre Martin Snook Memorial Park. This development consists of the placement of lights at the Senior Little League Field.

ESTIMATED DEVELOPMENT COSTS: \$ 38,900.00

AMOUNT REQUESTED: \$ 35,010.00

FUND SOURCE: Program 81.20.04 Item 945 \$35,010.00

CLEARINGHOUSE REVIEW APPROVAL: MD990510-0435 06/05/99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 18A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CAPITAL CONSOLIDATED BOND LOAN OF 1998:

Approval is requested to grant to Prince George's County \$652,536.00 from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Patuxent River Rural Legacy Grant - Quinn Trust Acquisition

PROJECT NUMBER: 014-001-001

BACKGROUND: On June 24, 1998 the Board of Public Works encumbered \$1,500,000.00 for the Patuxent River Rural Legacy Area.

DESCRIPTION: Prince George's County proposes to acquire in fee simple the 205.2 acre Quinn Trust property. The property will fill a gap between the Merkle Wildlife Sanctuary and Patuxent River Park. It provides a link in a wildlife corridor, protection for Mataponi Creek and allows for expansion of an existing trail system. The property has been approved by the Rural Legacy Board for inclusion in the Patuxent River Rural Legacy Area. The property will be titled in the name of Prince George's County.

APPRAISED VALUE:

Melvin E. Peter, ASA, CRA \$645,600.00

Charles W. White, IFAS \$659,500.00

PROPERTY COST: \$652,536.00

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 18A (Cont'd)

FUND SOURCE: ** 89.18.15 Item 000 \$652,536.00

ADVANCE TO LOAN
FUND ACCOUNT:

** In accordance with the Board of Public Works' Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$652,536.00 to be paid from Item 000 1998 MCCBL - Program Open Space, to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 19A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1998

Approval is requested to grant to Calvert County \$365,750.00 from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Calvert Rural Legacy Grant - Calvert County Easement Acquisition.

PROJECT NUMBER: 019-001-001

BACKGROUND: On June 24, 1998 the Board of Public Works encumbered \$1,500,000.00 for the Calvert Rural Legacy Area.

DESCRIPTION: Calvert County is purchasing a conservation easement on a 111.81 acre property in the Adelina Farm Community. The easement is being purchased from the Calvert Farmland Trust, which is purchasing the property in fee simple. The easement will vacate an existing 35-lot subdivision and will preserve farmland. The property has been approved by the Rural Legacy Board for inclusion in the Calvert Rural Legacy Area. The easement will be held by Calvert County. The County is also requesting, consistent with the Rural Legacy Program statute, reimbursement for administrative and program compliance costs.

VALUE OF EASEMENT: \$350,000.00

ADMINISTRATIVE COSTS: \$10,500.00

PROGRAM OPEN SPACE - SUPPLEMENTAL A
BOARD OF PUBLIC WORKS

August 4, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 19A (Cont'd)

PROGRAM COMPLIANCE

COSTS: \$5,250.00

FUND SOURCE: 81.20.04 Item 221 - \$15,750.00
** 89.18.15 Item 000 - \$350,000.00

ADVANCE TO LOAN

FUND ACCOUNT: ** In accordance with the Board of Public Works' Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$350,000.00 to be paid from Item 000 1998 MCCBL - Program Open Space, to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** John T. Salmon (410) 260-7634

DEPARTMENT: Comptroller of the Treasury (COT)

PROGRAM: Revenue Administration Division

The Revenue Administration Division processes individual, corporation, fiduciary, employer withholding, Maryland estate, tire fee, admission and amusement sales and use, alcohol and tobacco, and motor fuel tax returns. All remittances received with these returns are deposited through a Centralized Remittance Processing Center. In addition, the Division is responsible for taxpayer services, taxpayer accounting for return adjustments, tax processing systems application control, revenue accounting, and the reporting of tax distributions to the subdivisions of Maryland.

CONTRACT NO. AND TITLE: RFP9904;
Remittance Processing System (RPS) Contract
Agreement

ADPICS DOCUMENT ID NUMBER: E00B0200007

DESCRIPTION: **Contract to provide an RPS to process, encode, endorse, image, and prepare for deposit returns and payments that are received by the Division.**

TERM: 8/4/99 - 8/3/2004

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

	<u>Technical</u> <u>Rank*</u>	<u>5 Year</u> <u>Cost</u>	<u>Financial</u> <u>Rank</u>	<u>Overall</u> <u>Rank</u>
BancTec USA, Inc. Irving, TX (Local Office in Silver Spring, MD)	(1)	\$641,963	(1)	(1)
Wausau Financial Systems Mosinee, WI	(2)	\$720,425	(2)	(2)

*Note: Technical ranking had more weight than the financial ranking in the overall award determination.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

AWARD: BancTec USA, Inc
Irving, TX
(Local Office in Silver Spring, MD)

INCUMBENT: None

FUND SOURCE: 100% Gen. **APPROP. CODE:** E00A0401

AMOUNT: \$641,963 (5 Years)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed directly to 25 vendors, 18 of which were Maryland firms and 12 of which were MBE's. There were 4 proposals received, 2 of which were deemed not reasonably susceptible of being selected for award.

A 14% MBE goal was set for this contract. A waiver request of the 14% MBE goal was received from the recommended contractor and accepted by the State after it was determined that it would not be feasible or practical to sub-contract any part of this contract. This is due to the fact that the proposed system to be provided consists of integrated, commercial off-the-shelf (COT) hardware and software.

The requested Remittance Processing System will provide the Revenue Administration Division with a procedure that will receive, endorse and deposit the returns and payments for the following tax types:

- Sales and Use;
- Employer Withholding;
- Individual Estimated;
- Fiduciary Estimated;
- Admissions and Amusement;
- Tire Fees; and
- Bill Payments for Multiple Tax Types.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

The contractor warrants that these IT products/services are century compliant.

The Office of the State Comptroller has verified, under Control Number 99-8802-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Donald W. Lee (410) 767-1126

DEPARTMENT: Assessments and Taxation (SDAT)

PROGRAM: Business Services & Finance Division

The SDAT Business Services and Finance Division is responsible for processing Local Unincorporated Personal Property Tax return applications and Homeowners' and Renters' Tax Credit applications using digital document imaging capabilities.

CONTRACT NO. & TITLE: SDAT-0014;
Document Imaging Services

ADPICS DOCUMENT ID NUMBER: E50B0200006

DESCRIPTION: Contract to provide document imaging services for the Department's Local Unincorporated Personal Property Unit and the Homeowners' and Renters' Tax Credit Units.

TERM: 8/5/99 - 8/4/2002 (W/3 one-year renewal options)

PROCUREMENT METHOD: Preference Purchase

BIDS OR PROPOSALS: N/A

AWARD: Developmental Services Group, Inc.
Columbia, MD

INCUMBENT: None

FUND SOURCE: 100% Gen. **APPROP. CODE:** E50C004

AMOUNT: \$686,710 NTE (3 Years)

PERFORMANCE BOND: None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

REQUESTING AGENCY REMARKS: This is a preference purchase contract consistent with Chapter 735 of the State of Maryland Acts of 1985 (COMAR 21.11.05 and Title 14-101 through 14-108 in the State Finance and Procurement Article of the Annotated Code of Maryland). The Developmental Services Group, Inc., is a Certified Sheltered Workshop engaged in the provision of vocational rehabilitation services. The Department has verified that no other State agency (including Blind Industries and State Use Industries) can perform the services requested.

The Pricing and Selection Committee for the State Rehabilitation and Employment Program has certified the per unit cost of the digital imaging services as the fair market value for the services required by the recommended contractor.

Under this contract, the vendor will be providing scanning, indexing and storage of tax and personal property applications onto CD ROM storage. In addition the vendor will be developing computer applications using supplied commercial-off-the-shelf (COT's) software for retrieving and printing various reports from the CD ROM stored images in support of the department's business applications.

The contractor warrants these IT products/services are century compliant.

The Office of the State Comptroller has verified, under Control Number 99-8725-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Preston Dillard (410) 260-7285

DEPARTMENT: Department of Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)

The OIT Program ("Program") is responsible for overseeing the management and integration of Information Technology (IT) throughout the Executive Branch of State Government. It makes budgetary and priority recommendations to the DBM Secretary and to the Governor and plans the effective, comprehensive and coordinated use of IT to further State objectives. The Program also keeps abreast of industry IT trends and issues, advises State agencies on IT strategic planning issues, and reviews and monitors major IT projects.

CONTRACT NO. & TITLE: DBM OIT-99-082;
IT Planning/Advisory Services

ADPICS DOCUMENT ID NUMBER: 050B9000223

DESCRIPTION: **Multiple award contract to provide IT technical advice to the DBM OIT staff on strategic planning issues for computing, telecommunications equipment and software currently being used and planned to be used by the State. The contract will also be made available to all State agencies, as well as county, local governments and the education community throughout Maryland.**

TERM: 8/4/99 - 8/3/2000 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

AWARDS:

Gartner Group, Inc.
Stamford, CT

Giga Information Group
Newburyport, MA

International Data Corporation
Fairfax, VA

INCUMBENT: Gartner Group, Inc. (7/1/97 - 4/30/99; \$387,027)

FUND SOURCES: Various **APPROP. CODES:** Various Agencies

AMOUNT: \$333,000 Est. (1 Year)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly and on the Internet. A copy of the solicitation was sent directly to 50 vendors, of which 22 were Maryland firms and 5 were MBEs. There were 4 offerors that submitted proposals in response to the RFP. Of the 4 proposals, 3 were fully consistent with the requirements of the RFP. In addition, 1 proposal, from Essentium, Inc., provided an alternate approach for the delivery of services included in the RFP. Since alternate proposals were permitted by the RFP, this 4th proposal was evaluated concurrently with the other 3 proposals.

All 4 offerors were determined to be technically qualified to provide the required services or an acceptable variation thereof. The 3 offerors with proposals which are fully compliant with the RFP are being recommended for award. The alternate proposal is not being recommended for an award because its initial cost to provide the alternate solution was judged to exceed the anticipated benefit. All 3 offerors have agreed to attempt to achieve a 14% MBE sub-contracting participation in this contract.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

Because agencies have different IT research requirements, DBM's OIT, in conjunction with the State's Information Technology Advisory Council, decided that it would be beneficial to all agencies if there were multiple vendors available that could provide expertise in multiple IT planning and research areas that a single vendor may not provide. As a result, the contract provides for multiple awards, thereby giving agencies the opportunity to select the vendor (s) that would provide the best access to existing IT planning and research areas for the agency.

This contract provides for immediate access to already existing IT research and reports, and to IT experts in a broad range of research services such as applications strategies, end-user computing, enterprise networking, Internet/Extranet strategies, local area networking, data management and Year 2000 strategies. Agencies obtain this access via an annual subscription with one or more of the vendors.

The contract is designed for the vendors to provide a secure Internet presence, accessible by State agencies, that will describe the services offered and the corresponding price. Individual agencies will pay directly for all associated costs in using the contract. It will be each agency's responsibility to select the services that best satisfy its requirements. Moreover, agencies can access the same services from more than one vendor to obtain different perspectives on a topic.

All billings under this contract will be directly to the agencies using the services. Because of this structure it is impossible to determine ahead of time how much each vendor will receive in contract awards. Nevertheless, DBM's OIT will monitor the contract to ensure that the total contract cost of \$333,000 for all State agencies' use will not be exceeded during the one-year base period of the contract.

The Office of the State Comptroller has verified, under Control Numbers 99-8163-1111, (Gartner Group, Inc.); 99-8164-0110, (Giga Information Group); and 99-8167-0010, (International Data Corporation), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are not** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

DBM REMARKS:

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Note: This Agenda Item appeared as Item 1-S on the DBM 5/5/99 BPW Agenda and was withdrawn. This item also appeared as Item 1-S on the DBM 7/14/99 BPW Agenda and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (cont) ATTACHMENT

BIDS OR PROPOSALS (Cont):

	Technical <u>Rank*</u>	Financial <u>Rank**</u>
Gartner Group, Inc. Stamford, CT	1	N/A
Giga Information Group Newburyport, MA	1	N/A
International Data Corporation Fairfax, VA	1	N/A
Essentium, Inc. New York, NY (Alternate proposal)	1	N/A

*Note: Due to the unique nature and the variety of the services that can be supplied, all vendors are ranked equally (see Requesting Agency Remarks).

**Note: Due to the unique nature of the services to be provided there was no financial rank provided in the RFP (see Requesting Agency Remarks) .

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Ed Ryan (410) 767-4219

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)
Telecommunications Division

The DBM OIT oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation, implementation and administration of all Statewide IT contracts. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide, including Statewide communications resource sharing projects.

CONTRACT NO. & TITLE: DBM-9712-FIH (3);
Statewide Communications Resource Sharing

ADPICS DOCUMENT ID NUMBER: 050B0800007

DESCRIPTION: This revenue generating contract provides for the construction of certain underground fiber optic cables on State Park properties by the offeror (Williams Communications, Inc.), along existing natural gas pipelines, with easements held by the parent company (The Williams Companies, Inc.).

TERM: 8/4/99 - 8/3/2009 (W/2 ten-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Requesting Agency Remarks below

AWARD: Williams Communications, Inc.
Tulsa, OK

INCUMBENT: None

AMOUNT: \$757,608 Est. Revenue (10 Years)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)

FUND SOURCE: 100% Revenue Generating

APPROP. CODE: N/A (Revenue Generating)

REQUESTING AGENCY REMARKS: This resource sharing initiative is only one part of a Statewide, public-private partnership project to create a State fiber optic communications backbone. This partnership project relies on usage of over 5,000 miles of State highway rights-of-way. The project began in 1994 and the initial network consists of 75 miles of fiber cables installed from Pennsylvania at I-83 to College Park, Maryland and along an I-195 spur to the State Highway Administration's Operations Center at Hanover, Maryland.

A notice of the availability of the latest Request for Proposals (RFP) for this resource sharing project was published in the Maryland Contract Weekly on October 29, 1996. Over 100 copies of the RFP were sent directly to vendors. The RFP provides for offers to be continuously submitted to the State until January, 2000. Until that time, DBM will consider additional proposals from offerors to permit vendors to have non-exclusive use of the State's rights-of-way in exchange for economic and other benefits to the State. The latest vendor to submit a proposal offer to the State is Williams Communications, Inc.

In exchange for the non-exclusive, parallel use of the State's right-of-way, Williams Communications, Inc., has agreed to pay the State \$3.50 per conduit, per foot of easement (\$10.50 per foot, total) in in-kind communications facilities equipment, possibly supplemented by cash compensation.

The vendor will install and maintain underground fiber optics cable at their expense for 10 years along the following routes:

	<u>Linear Feet</u>
• Seneca Creek State Park, Montgomery County.....	190
• Patapsco Valley State Park, Howard County	2,100
• Patapsco Valley State Park, Howard County.....	4,150
• Gunpowder State Park, Baltimore County	<u>4,383</u>
	10,823 Linear feet total

Easements will be held by the parent company (The Williams Companies, Inc.).

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)

Section 3-405(c) of the State Finance and Procurement Article requires Legislative Policy Committee review for any proposal with a value in excess of \$100,000 that involves the exchange of goods and services, resource sharing or a gift, contribution or grant. On July 12, 1999, the Legislative Policy Committee completed its review of this project and recommended that it be submitted for BPW approval.

The Office of the State Comptroller has verified, under Control Number 99-8886-1001, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Ed Ryan (410) 767-4219

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology
Telecommunications Division

The DBM Office of Information Technology (OIT) oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation, implementation and administration of all Statewide IT contracts. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide, including Statewide information sharing resource projects.

CONTRACT NO. & TITLE: DBM-9915-DCES;
Mobile/Wireless Dispatch Communications
Equipment and Services

ADPICS DOCUMENT ID NUMBERS: 050B0800005 (Nextel Communications)
050B0800004 (Cellular One)

DESCRIPTION: Multiple award Statewide contract for mobile/wireless dispatch communications equipment and services. The contract provides for two vendors to supply: 1) integrated mobile communications equipment and services; and 2) dispatch communications equipment and services.

TERM: 8/4/99 - 8/3/2001 (W/3 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:
Cellular One of Baltimore/Washington
Greenbelt, MD

Nextel Communications, Inc.
McLean, VA
(Local office, Towson, MD)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont)

<u>AWARDS:</u>	<u>AMOUNT:</u>	<u>EQUIPMENT/SERVICES:</u>
Cellular One of Baltimore/Washington Greenbelt, MD	\$1,000,000 Est.	Integrated Mobile Communications
Nextel Communications, Inc. McLean, VA (Local office Towson, MD)	\$1,000,000 Est. <hr/> \$2,000,000 Est.	Dispatch Communications (2 Years)

INCUMBENT: None

FUND SOURCE: Various Agencies **APPROP. CODE:** Various

PERFORMANCE BOND: \$100,000 per contractor

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the solicitation were mailed directly to 49 prospective offerors, 32 of which were Maryland firms and 5 of which were MBE's. An MBE participation goal, at either the prime or subcontract level, of 14% was established for this contract.

This solicitation allowed prospective vendors to offer to provide either integrated mobile communications equipment and services or dispatch communications equipment and services. Only two offerors responded to the RFP. Each of these offerors only proposed services for the type of which it is being recommended for award.

The contract includes the following types of equipment:

Integrated Mobile/Wireless Communications Equipment

Integrated Mobile/Wireless communications equipment consists of mobile (vehicle mounted) and portable (hand held) devices which allow one-to-one, one-to-many, or many-to-one voice or data message transmissions over a mobile communications channel.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont)

Approval Recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 6-S **Agency Contact:** Gladys Gaskins (410) 767-4710

DEPARTMENT: Budget and Management (DBM)
Office of Personnel Services and Benefits
Employee Benefits Division

PROGRAM: Maryland State Employees and Retirees Benefits
Program

The Maryland State Employees and Retirees Benefits Program is responsible for administering health care and other related benefit programs for State employees and retirees, satellite agencies, Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation of coverage participants, and contractual employees.

CONTRACT NO. & TITLE: F10R9000123;
Dental Benefits Network Contracts

ADPICS DOCUMENT ID NUMBERS: F10B0200006 (United Concordia)
F10B0200014 (Dental Benefit Providers)

DESCRIPTION: Multiple award contract for a stand-alone dental program for Maryland State employees, retirees and their dependents. In this stand-alone program, dental benefits will be available through 2 plan options: 1) a dental Health Maintenance Organization (DHMO); and 2) a dental Point-of-Service (DPOS).

TERM: 1/1/2000 - 12/31/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont)

BIDS OR PROPOSALS:

See Attachment

AWARDS:

DHMO and DPOS

United Concordia Companies, Inc.
Towson, MD

DHMO

Dental Benefit Providers, Inc.
Bethesda, MD

INCUMBENTS:

DHMO

United Concordia Companies, Inc.
(1/1/97-12/31/99; \$37,062,248)

DPOS

United Concordia Companies, Inc.
(1/1/97-12/31/99; \$54,781,130)

Grand Total of incumbents is \$91,843,378.

FUND SOURCE:

50% Reimbursable; 50% Non-budgeted
Employee/Retiree Contributions
(See Requesting Agency Remarks below)

APPROP. CODE:

F10A02048

AMOUNTS:

DHMO Plans:

\$48,250,908 (3 Years -United Concordia)
\$53,259,868 (3 years - Dental Benefit Providers)

DPOS Plan:

\$79,309,144 (3 Years-United Concordia)

(See Requesting Agency Remarks below)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. A total of 30 copies of the RFP were mailed to vendors, of which 22 were Maryland firms and 5 were MBEs. A total of 6 offers were received for the DHMO dental plan and a total of 3 offers were received for the POS dental plan.

An MBE participation goal, at either a prime or subcontractor level, of 15% of the administrative costs retained by the contractor, was established for this contract. The recommended vendors have agreed to meet this goal by subcontracting with Maryland MBE firms.

The DHMO and DPOS plans are both fully insured with firm, fixed total premium rates. Approximately 90% of the premium cost goes to pay dental providers for the care delivered; approximately 10% of the premium cost is retained by the contractor.

For the past several years the State of Maryland has offered its employees and dependents a dental program as a separate stand-alone dental benefits program. In addition, the State's Point of Service (POS) and Health Maintenance Organization (HMO) medical plans offer dental benefits to plan members and their dependents as part of their covered services. Beginning in CY 2000, dental services will be carved out from all medical plan coverages offered to State members and will be replaced by this stand-alone program only.

This change to the State's medical plan design for POS/HMO health plans will affect approximately 40,000 members currently receiving dental benefits through their POS/HMO medical plans. It is anticipated that enrollment in the stand-alone dental program will see a dramatic increase as a result. Therefore, the Department made a decision to expand the provider networks available to State employees by offering two DHMO plans and one DPOS plan to State employees and their dependents.

In the stand-alone program, dental benefits will be made available through 2 plan options: 1) a dental Health Maintenance Organization (DHMO) and; 2) a dental Point of Service (DPOS). The DHMO is a closed panel of dentists who provide services to enrolled members. No reimbursement and/or discount is available to members who go outside of the plan. The DHMO offers a schedule of benefits for managed care. The DPOS has benefits both for in-network dental care, as well as reduced benefits for out-of-network care.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont)

The source of the reimbursable funds for this contract comes from transfers from agency budgets.

The amounts shown above are estimated costs for a three year total of premiums and employee co-payments for dental services based on a model in the RFP to allow a proper comparison between vendors. Each vendor was asked to provide costs for all enrollees listed in the model. This model was based upon the 32,713 enrollees who currently participate in the non-State funded stand-alone plan. The actual premium and copayment amounts received by any contractor will be a function of the number of participant employees/retirees and dependents who elect coverage with that contractor. For instance each vendor may only receive a portion of the 32,713 current enrollees. However, as described above, 40,000 other enrollees who currently receive dental benefits from the other health plans may elect to enroll in these stand-alone plans.

The contractors will begin offering their plans as of 1/1/2000. However, it is necessary for the selected contractors to participate in the employee/retiree open enrollment activities beginning in October 1999. The contractors must also include a written summary of their plans in an employee/retiree benefits booklet which will be distributed in September 1999, prior to the open enrollment period.

The plans summary for the benefits booklet, all materials to be used at over 100 benefit fairs that will be held around the State during the open enrollment period, and any other advertising materials related to the plans must be approved by DBM's Employee Benefits personnel prior to publishing or implementation. Consequently, the selected vendors must start its contract implementation/outreach efforts in August 1999, in order to meet the various above described time frames.

The Office of the State Comptroller has verified, under Control Numbers 99-8842-0111 (Dental Benefit Providers) and 99-8891-1110 (DHMO United Concordia Companies, Inc.), 99-8892-1110 (POS United Concordia Companies, Inc.), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont)

DBM REMARKS:

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont) ATTACHMENT

BIDS OR PROPOSALS:

DHMO Plans

Vendor	Technical Ranking	Cost*	Financial Ranking	Overall Ranking**
United Concordia Companies, Inc. Towson, MD	1	\$48,250,908	2	1
Dental Benefit Providers, Inc. Bethesda, MD	2	\$53,259,868	4	2
The Dental Network, Inc. Towson, MD	3	\$46,747, 914	1	3
Consumer Dental Health of Maryland, Inc. Calverton, MD	4	\$53,509,035	5	4
CIGNA Dental Health of Maryland, Inc. Bloomfield, CT	5	\$48,641,556	3	5
Aetna US Healthcare Blue Bell, PA	6	\$65,643,161	6	6

* Cost is a three year total of premiums and employee co-payments for dental services based on a model in the RFP. Each vendor was asked to provide costs for all enrollees listed in the model. The State's subsidy for the premium portion of the DHMO Dental Plan is 50%.

** Technical Ranking had more weight than the financial ranking in the overall award determination.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S (Cont) ATTACHMENT (Cont)

BIDS OR PROPOSALS (Cont):

DPOS Plan

Vendor	Technical Ranking	Cost*	Financial Ranking	Overall Ranking**
United Concordia Companies, Inc. Towson, MD	1	\$79,309,144	2	1
Dental Benefit Providers, Inc. Bethesda, MD	2	\$82,087,375	3	2
The Dental Network, Inc. Towson, MD	3	\$78,218,503	1	3

* Cost is a three year total of premiums and employee co-payments based on a model in the RFP. Each vendor was asked to provide costs for all enrollees listed in the model. The State's subsidy for the premium portion of the DPOS Plan is 50%.

** Technical ranking had more weight than the financial ranking in the overall award determination.

Both the DHMO and the DPOS plans' technical rankings were the same. The technical ranking for the top two vendors was extremely close with a significant gap between the top 2 vendors and the remaining (4) vendors for DHMO and remaining (1) vendor for DPOS.

The technical merits of the vendor's proposals were evaluated based on the selection criteria established in the RFP. Significant factors considered included vendor experience and the provider network being offered to State employees. This was done to determine the geographic coverage offered by the vendor's network. The two highest technically ranked vendors each have considerable experience with accounts similar to the State's in terms of size and complexity, i.e., one is the incumbent and the other vendor is the sub-contractor currently administering dental benefits for the State's MAMSI (Optimum Choice HMO and MD-IPA POS), George Washington HMO and Kaiser HMO dental plans for approximately 40,000 State employees. Additionally, it was important that the vendor (s) selected are able to provide sufficient network coverage and access to help absorb the increase to the number of members expected to enroll in the State's stand-alone dental program as a result of the change in the HMO and POS medical plans.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 7-S **Agency Contact:** Gladys Gaskins (410) 767- 4710

DEPARTMENT: Budget and Management (DBM)
Office of Personnel Services and Benefits
Employee Benefits Division

PROGRAM: Maryland State Employees and Retirees
Benefits Program

The Maryland State Employees and Retirees Benefits Program is responsible for administering health care and other related benefit programs for State employees and retirees, satellite agencies, Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation of coverage participants, and contractual employees.

CONTRACT NO. & TITLE: F10R9000121;
Point-of-Service (POS) Health Care Contracts

ADPICS DOCUMENT ID NUMBERS: F10B0200004 (CareFirst of Maryland, Inc.)
F10B0200009 (MAMSI/Optimum Choice)
F10B0200010 (Aetna US Healthcare)

DESCRIPTION: Multiple award contract for 3 POS health care provider plans for State employees and retirees. A POS health plan allows members to choose to receive services from a participating or a non-participating network provider. The POS health care plan provides managed care health insurance coverage for State employees and retirees, while offering a large selection of providers. Costs for vendor administrative fees and capitated fees for Primary Care Providers (PCP's) are a firm fixed price for enrollees in the POS plans.

TERM: 1/1/2000 - 12/31/2002 (W/2 one-year renewal options)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S (Cont)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

Vendor	Technical Ranking	Cost* (3 Years)	Financial Ranking	Overall Ranking**
CareFirst of Maryland, Inc. Owings Mills, MD	1	\$280,060,458	1	1
MAMSI Rockville, MD	2	\$298,317,909	2	2
Aetna US Healthcare Blue Bell, PA (Local Office in Greenbelt, MD)	3	\$342,743,919	3	3

* Cost is a three year total of fixed administrative fees, fixed capitated payments and projected fee-for-service claims based on an enrollment assumption model of 30,474 enrollees. The State's subsidy for POS Plan costs is 85%.

** Technical ranking had more weight than the financial ranking in the overall award determination.

AWARDS:

CareFirst of Maryland, Inc.
Owings Mills, MD
MAMSI
Rockville, MD
Aetna US Healthcare
Blue Bell, PA
(Local Office in Greenbelt, MD)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S (Cont)

INCUMBENTS:

CareFirst of Maryland, Inc.
(1/1/95 - 12/31/99; \$74,837,856);
MAMSI
(1/1/95 - 12/31/99; \$264,698,700); and
NYLCare
(1/1/95 - 12/31/99; \$18,365,921).

Grand Total of all incumbents is \$357,902,477.

FUND SOURCE:

85% Reimbursable; 15% Non-budgeted
Employee/Retiree Contributions
(See Requesting Agency Remarks below)

APPROP. CODE:

F10A0240

AMOUNTS:

\$280,060,458 (3 Years- CareFirst of MD, Inc.)
\$298,317,909 (3 Years - MAMSI)
\$342,743,919 (3 Years - Aetna US Healthcare)

(See Requesting Agency Remarks below)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed to 29 vendors, of which 20 were Maryland firms and 3 were MBEs. Five proposals were received from 4 vendors who responded to the RFP. One vendor submitted an alternate proposal in addition to their regular proposal. However, this proposal was deemed to be a multiple proposal which was not permitted under the RFP. This alternate proposal was thus removed from further consideration for selection of award. Another vendor's offer was deemed not reasonably susceptible of being selected for award.

The State has established an MBE participation goal, at either the prime or sub-contractor level, of 15% of the administrative fees retained by the vendor for this contract. The recommended vendors have agreed to meet this goal by sub-contracting with Maryland MBE firms.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S (Cont)

This is a multiple award contract for POS plans. The POS health care plan provides managed care health insurance coverage for State employees and retirees, while permitting members to receive care from providers not in a managed care network without referral from a primary care physician. The State currently offers 3 POS plans. This procurement maintains the employees/retirees choice of selecting from among 3 vendors. The State is self-insured for fee-for-service claims incurred by POS plan enrollees.

The source of the reimbursable funds for this contract comes from transfers from agency budgets.

The amounts shown above are estimated costs for a three year total of fixed administrative fees, fixed capitated payments and projected fee-for-service claims, based on an enrollment assumption model of 30,474 enrollees in the RFP, which allowed a proper comparison between vendors. Each vendor was asked to provide costs for all enrollees listed in the model. The actual premium amounts to be received by any contractor will be a function of the number of participant employees/retirees and dependents who elect coverage with that contractor. For instance each vendor may only receive a portion of the approximately 30,474 current enrollees.

The contractors will begin offering their plans as of 1/1/2000. However, it is necessary for the selected contractors to participate in the employee/retiree open enrollment activities beginning in October 1999. The contractors must also include a written summary of their plans in an employee/retiree benefits booklet which will be distributed in September 1999, prior to the open enrollment period.

The plans summary for the benefits booklet, all materials to be used at over 100 benefit fairs that will be held around the State during the open enrollment period, and any other advertising materials related to the plans must be approved by DBM's Employee Benefits personnel prior to publishing or implementation. Consequently, the selected vendors must start its contract implementation/outreach efforts in August 1999, in order to meet the various above described time frames.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S (Cont)

The Office of the State Comptroller has verified, under Control Numbers 99-8895-1110 (CareFirst of Maryland, Inc.), 99-8847-0001 (MAMSI/Optimum Choice), and 99-8896-0110 (Aetna US Healthcare), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are** all resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 8-S **Agency Contact:** Gladys Gaskins (410) 767-4710

DEPARTMENT: Budget and Management (DBM)
Office of Personnel Services and Benefits
Employee Benefits Division

PROGRAM: Maryland State Employees' and Retirees Benefits
Program

The Maryland State Employees and Retirees Benefits Program is responsible for administering health care and other related benefit programs for State employees and retirees, satellite agencies, Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation of coverage participants, and contractual employees.

CONTRACT NO. & TITLE: F10R000120;
Preferred Provider Organizations (PPO) Health
Care Contracts

ADPICS DOCUMENT ID NUMBERS: F10B0200003 (CareFirst of Maryland, Inc.)
F10F0200008 (MAMSI)

DESCRIPTION: Multiple award contract to provide PPO health care benefits to State employees, retirees, and their dependents. A PPO is a group of hospitals and physicians that contract on a fee-for-service basis with employers to provide comprehensive medical services. Providers exchange discounted services for increased volume. Participants' out-of-pocket costs are usually lower than under a fee-for-service plan. The PPO health care plan offers the largest selection of health care providers for enrollees with limited management of care.

TERM: 1/1/2000 - 12/31/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S (Cont)

AWARDS:

CareFirst of Maryland, Inc.
Owings Mills, MD

MAMSI
Rockville, MD

INCUMBENTS:

CareFirst of Maryland, Inc.
(1/1/95 - 12/31/99; \$682,781,627); and
MAMSI
(1/1/95 - 12/31/99; \$196,797,945).
Grand Total of all incumbents is \$879,579,572.

FUND SOURCE:

80% Reimbursable; 20% Non-budgeted
Employee/Retiree Contributions
(See Requesting Agency Remarks below)

APPROP. CODE:

F10A0240

AMOUNTS:

\$550,760,204 (3 Years- CareFirst of MD, Inc.)
\$554,066,344 (3 Years- MAMSI)
(See Requesting Agency Remarks below)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed to 29 vendors, of which 20 were Maryland firms and 3 were MBEs. Five vendors responded to this proposal. Two vendors indicated they were unable to submit a competitive proposal for self-insured PPO benefits coverage at this time.

An MBE participation goal, at either the prime or sub-contractor level, of 15% of the total administrative fees has been established for this contract. The recommended vendors have agreed to meet this goal by sub-contracting with Maryland MBE firms.

This is a multiple award contract for PPO plans. The PPO health care plan offers the largest selection of health care providers for State employees, retirees and their dependents with limited management of care. The State currently offers 2 PPO plans. This procurement maintains the employees/retirees choice of selecting from among 2 vendors.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S (Cont)

The source of the reimbursable funds for this contract comes from transfers from agency budgets.

The amounts shown above are estimated costs for a three year total of fixed administrative fees and projected fee-for-service claims, based on an enrollment assumption model of 40,992 enrollees in the RFP, which allowed a proper comparison between vendors. Each vendor was asked to provide costs for all enrollees listed in the model. The actual premium amounts to be received by any contractor will be a function of the number of participant employees/retirees and dependents who elect coverage with that contractor. For instance each vendor may only receive a portion of the approximately 40,992 current enrollees.

The contractors will begin offering their plans as of 1/1/2000. However, it is necessary for the selected contractors to participate in the employee/retiree open enrollment activities beginning in October 1999. The contractors must also include a written summary of their plans in an employee/retiree benefits booklet which will be distributed in September 1999, prior to the open enrollment period.

The plans summary for the benefits booklet, all materials to be used at over 100 benefit fairs that will be held around the State during the open enrollment period, and any other advertising materials related to the plans must be approved by DBM's Employee Benefits personnel prior to publishing or implementation. Consequently, the selected vendors must start its contract implementation/outreach efforts in August 1999, in order to meet the various above described time frames.

The Office of the State Comptroller has verified, under Control Numbers 99-8894-1110 (CareFirst of Maryland, Inc.); and 99-8846-0001 (MAMSI), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are** both resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S (Cont)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S (Cont) ATTACHMENT

BIDS OR PROPOSALS:

Vendor	Technical Ranking	Cost* (3 years)	Financial Ranking	Overall Ranking**
CareFirst of Maryland, Inc. Owings Mills, MD	1	\$550,760,204	1	1
MAMSI Rockville, MD	2	\$554,066,344	2	2
Unicare Springfield, VA	3	\$612,174,200	5	3
United HealthCare Baltimore, MD	4	\$597,426,470	4	4
Aetna US Healthcare Blue Bell, PA (Local office, Greenbelt, MD)	5	\$566,601,942	3	5

* Cost is a three year total of fixed administrative fees and projected fee-for-service claims, based on an enrollment assumption model of 40,992 enrollees. The State's subsidy for the PPO Plan costs is 80%.

** Technical ranking had more weight than the financial ranking in the overall award determination.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 9-S **Agency Contact:** Gladys Gaskins (410) 767-4710

DEPARTMENT: Budget and Management (DBM)
Office of Personnel Services and Benefits
Employee Benefits Division

PROGRAM: Maryland State Employees' and Retirees'
Benefits Program

The Maryland State Employees and Retirees Benefits Program is responsible for administering health care and other related benefit programs for State employees and retirees, satellite agencies, Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation of coverage participants, and contractual employees.

CONTRACT NO. & TITLE: F10R9000122;
Health Maintenance Organizations (HMO) Health
Care Contracts

ADPICS DOCUMENT ID NUMBERS: F10B0200005 (CareFirst of Maryland, Inc.)
F10B0200011 (MAMSI/Optimum Choice)
F10B0200013 (Prudential Health Care Plan)

DESCRIPTION: Multiple award contract for HMO health care provider plans for State employees and retirees. HMO's are pre-paid medical group practice plans that provide a comprehensive, pre-determined medical care benefits package. HMO health insurance plans provide managed care health insurance coverage for State employees and retirees, allowing a large selection of providers. Dental benefits will be carved out of the HMO and POS plans, and will be available through the State's stand-alone dental plan.

TERM: 1/1/2000 - 12/31/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S (Cont)

AWARDS:

CareFirst of Maryland, Inc.
Owings Mills, MD

MAMSI/Optimum Choice
Rockville, MD

Prudential Health Care Plan, Inc.
Baltimore, MD

INCUMBENTS:

CareFirst of Maryland, Inc.
 (1/1/95 - 12/31/99; \$41,809,648);
MAMSI/Optimum Choice
 (1/1/95 - 12/31/99; \$47,357,158);
NYLCare
 (1/1/95 - 12/31/99; \$70,179,754);
George Washington University Health Plan
 (1/1/95 - 12/31/99; \$16,522,704);
Kaiser Foundation Health Plan
 (1/1/95 - 12/31/99; \$47,878,996);
Prudential Health Care Plan, Inc
 (1/1/95 - 12/31/99; \$38,750,138); and
United Health Care
 (1/1/95 - 12/31/99; \$18,168,764).

Grand Total of all incumbents is \$280,667,162

FUND SOURCE:

85% Reimbursable; 15% Non-budgeted
Employee/Retiree Contributions
(See Requesting Agency Remarks below)

APPROP. CODE:

F10A0240

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S (Cont)

AMOUNTS: \$286,311,585 (3 Year- CareFirst of MD, Inc.)
\$259,153,699 (3 Year-MAMSI/Optimum Choice)
\$419,554,854 (3 year- Prudential Health Care Plan)

(See Requesting Agency Remarks below)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. A total of 29 copies of the RFP were mailed to vendors, of which 20 were Maryland firms and 3 were MBEs. A total of 6 proposals were received; however, 2 vendor's offers were deemed not reasonably susceptible of being selected for award. The remaining 4 vendors are recommended for award.

The George Washington University Health Plan, an incumbent vendor, submitted a proposal that was deemed not reasonably susceptible of being selected for award. This vendor has filed a protest which was denied by the Department on July 30, 1999. Approval of the contracts with the four recommended contractors is requested notwithstanding the protest. Approval of the contracts without delay is necessary to protect substantial State interests because it is necessary for the selected contractors to participate in employee/retiree open enrollment activities prior to the open enrollment period which begins in October 1999 (see below remarks).

An MBE participation goal, at either the prime or sub-contractor level, of 15% of the administrative costs retained by the contractor was established for this contract. The recommended vendors have agreed to meet this goal by sub-contracting with Maryland MBE firms.

HMO plans are fully insured with firm, fixed total premium rates. Approximately 90% of the premium cost goes to pay providers for the care delivered; approximately 10% of the premium cost is retained by the contractor. The HMO health insurance plan provides managed care health insurance coverage for State employees and retirees, allowing a wide choice of physicians. Members must choose a Primary Care Physician (PCP). Dental benefits will be carved out of HMO and POS plans and will be available through the State's stand-alone dental program. (See DBM Agenda Item 6-S). The source of the reimbursable funds for this contract comes from transfers from agency budgets.

The amounts shown above are estimated costs for a three year total of premiums for these services, based on an enrollment assumption model of 22,689 enrollees in the RFP, which allowed a proper comparison between vendors. Each vendor was asked to provide costs for all enrollees listed in the model. The actual premium amounts to be received by any contractor will be a function of the number of participant employees/retirees and dependents who elect coverage with that contractor. For instance each vendor may only receive a portion of the approximately 22,689 current enrollees.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S (Cont)

The contractors will begin offering their plans as of 1/1/2000. However, it is necessary for the selected contractors to participate in the employee/retiree open enrollment activities beginning in October 1999. The contractors must also include a written summary of their plans in an employee/retiree benefits booklet which will be distributed in September 1999, prior to the open enrollment period.

The plans summary for the benefits booklet, all materials to be used at over 100 benefit fairs that will be held around the State during the open enrollment period, and any other advertising materials related to the plans must be approved by DBM's Employee Benefits personnel prior to publishing or implementation. Consequently, the selected vendors must start its contract implementation/outreach efforts in August 1999, in order to meet the various above described time frames.

An award to Kaiser Foundation Health Plan of Baltimore, MD for \$249,358,791 for 3 years is not being requested at this time because the vendor has not yet signed the contract. If the contract is signed prior to the BPW meeting of 9/1/99 this vendor will be presented for Board approval at that meeting.

The Office of the State Comptroller has verified, under Control Numbers 99-8893-1110 (CareFirst of Maryland, Inc.); 99-8845-0001 (MAMSI/Optimum Choice); and 99-8900-0000 (Prudential HealthCare Plan, Inc.), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are** all resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

REVISED

40B

BPW 8/4/99

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S (Cont)

DBM REMARKS:

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S (Cont)

ATTACHMENT

BIDS OR PROPOSALS:

Vendor	Technical Ranking	Cost* (3 Years)	Financial Ranking	Overall Ranking***
MAMSI/Optimum Choice Rockville, MD	1	\$259,153,699	2	1
Kaiser Foundation Health Plan Baltimore, MD	2**	\$249,358,791	1	2
CareFirst of Maryland, Inc. Owings Mills, MD	2**	\$286,311,585	3	3
Prudential Health Care Plan, Inc. Baltimore, MD	4	\$419,554,854	4	4

* Cost is a three year total of fixed premium rates based on an enrollment assumption model of 22,689 enrollees. The State's subsidy for the HMO Plan costs is 85%.

** Vendor is tied with another vendor in the ranking of technical proposals.

*** Technical ranking had more weight than the financial ranking in the overall award determination.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 10-S **Agency Contact:** Kevin Anderson (410) 767-7072

DEPARTMENT: Department of Human Resources (DHR)

PROGRAM: Community Services Administration (CSA)
Office of Transitional Services

CSA provides resources and direction to promote high quality, community-based services to assist disadvantaged and vulnerable individuals and families to meet their basic needs, integrate into the community and achieve economic independence. The Office of Transitional Services within CSA is the designated agency responsible for Statewide distribution of general funds for displaced homemaker services.

CONTRACT NO's & TITLES: See Attachment

ADPICS DOCUMENT ID NUMBERS: See Attachment

DESCRIPTION: Multiple award contract to facilitate the entry or re-entry into the workplace of persons who can be identified as displaced homemakers. Provisions are made for individualized personal and career counseling, support groups, training, and employment assistance to enable displaced homemakers to cope with the trauma of separation, widowhood or divorce and to become self-sufficient.

TERM: 8/5/99 - 6/30/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

AWARDS: See Attachment

INCUMBENTS: See Attachment

FUND SOURCE: 100% Gen. **APPROP. CODE:** N00C0111

AMOUNTS: \$1,185,024 Grand Total (3 Years)
(See Attachment for details by contract)

PERFORMANCE BOND: None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S (Cont)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the solicitation were sent directly to 17 public and private entities within the State of Maryland. Additionally, a one page Notice of Funding Availability was sent to 17 other public and private entities within Maryland. No MBE subcontracting goal was established for this solicitation because current vendors are either local government agencies or are the type of private non-profits which can not be certified as MBE's. Economic Benefit to Maryland was used as an evaluation criteria for this procurement.

Seven proposals were received in response to this solicitation. Six offerors are being recommended for award. However, only the four contracts in this Agenda Item are subject to Board approval.

During the contract period, the offerors selected under this contract will provide displaced homemaker services to eligible recipients. Services include career counseling, information and referral, job training opportunities and job placement.

It is projected that utilizing all six contracts recommended for award (including the four being recommended per this agenda item), over 670 individuals will be served per year. Services will be offered in both rural and urban areas in Maryland (Anne Arundel County was not included in this solicitation because they are participating in a pilot project where the local department of social services will act as the contractor with local sub-contractors for these services). In addition, several other jurisdictions not served by these six selected offerors will be served by government entities that provide these types of services. These contracts will insure that all jurisdictions are covered.

The RFP provided for multiple awards by jurisdiction. Single offer were received for every jurisdiction except for Baltimore City and Prince George's County where more than one proposal was received. Funds were available for an additional award. This award went to the vendor with the highest ranked remaining proposal that was not awarded.

The Office of the State Comptroller has verified, under the Attached Control Numbers, that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S (Cont)

The contractors **are all** resident businesses under the guideline of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public works Action – The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 10-S (Cont.)

ATTACHMENT

		<u>AMOUNT</u>	<u>INCUMBENT, TERM & AMOUNT</u>
CONTRACT #	CSA/DH-00-005	\$114,971	SAME: 7/1/94 – 6/30/99
COMPTROLLER #	99-8758-0110		\$216,825
VENDOR:	Open Doors		
LOCATION:	Bel Air, MD		
JURISDICTIONS SERVED:	Harford County		
# OF CLIENTS TO BE SERVED:	45		
ADPICS DOCUMENT ID #:	N00B0200018		
CONTRACT #	CSA/DH-00-010	\$669,026	SAME: 7/1/94 – 6/30/99
COMPTROLLER #	99-8721-0110		\$1,262,788
VENDOR:	Maryland New Directions		
LOCATION:	Baltimore, MD		
JURISDICTIONS SERVED:	Baltimore City		
# OF CLIENTS TO BE SERVED:	280		
ADPICS DOCUMENT ID #:	N00B0200015		
CONTRACT #	CSA/DH-00-011	\$238,616	SAME: 7/1/94 – 6/30/99
COMPTROLLER #	99-8722-0110		\$450,507
VENDOR:	Shore Up		
LOCATION:	Salisbury, MD		
JURISDICTIONS SERVED:	Somerset, Wicomico & Worcester Counties		
# OF CLIENTS TO BE SERVED:	120		
ADPICS DOCUMENT ID #:	N00B0200016		
CONTRACT #	CSA/DH-0-014	\$162,411	SAME: 7/1/94 – 6/30/99
COMPTROLLER #	99-8735-0110		\$433,560
VENDOR:	UCAP		
LOCATION:	Capitol Heights, MD		
JURISDICTIONS SERVED:	Prince George's County		
# OF CLIENTS TO BE SERVED:	100		
ADPICS DOCUMENT ID #:	N00B0200017		
GRAND TOTAL	4 Contracts; 545 Clients Served	\$1,185,024	

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 11-S **Agency Contact:** Kevin Anderson (410) 767-7072

DEPARTMENT: Human Resources (DHR),

PROGRAM: Community Services Administration (CSA)
Office of Transitional Services

CSA provides resources and direction to promote high quality, community-based services to assist disadvantaged and vulnerable individuals and families to meet their basic needs, integrate into the community and achieve economic independence. The Office of Transitional Services within CSA is the designated agency responsible for statewide distribution of both State General Funds and Federal Family Violence Prevention and Services Funds for Domestic Violence.

CONTRACT NO & TITLE: CSA/DV-00-019;
Services for Victims of Domestic Violence

ADPICS DOCUMENT ID NUMBER: N00B0200020

DESCRIPTION: **Contract to provide services to assist victims of domestic violence crimes in Garrett County, Maryland.**

TERM: 8/5/99 - 6/30/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one offer received

AWARD: **Domestic Violence, Sexual Assault Resource Center/Oakland, MD**

INCUMBENT: None

FUND SOURCE: 100% Federal
(Family Violence Prevention & Services Fund)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S (Cont)

APPROP. CODE: N00C0111

AMOUNT: \$178,624 (2 years, 11 months)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals was advertised in the Maryland Contract Weekly. Copies of the solicitation were sent directly to twenty public and private entities within the State of Maryland. Additionally, a one page Notice of Funding Availability was sent to ten other public and private entities within Maryland. There was no MBE sub-contracting goal established for this solicitation because vendors who provide these types of services are normally the type of non-profit organization that can not be certified as MBE's.

Sixteen proposals were received in response to this solicitation. All sixteen offerors have been recommended for award. Fifteen contractors were approved on 6/23/99 by the BPW (see DBM BPW Agenda Item 36-S). This is a continuation of that Agenda Item. As indicated in the Agenda Item of 6/23/99, this one contract, to serve Garrett County, was not ready for submission with the other fifteen contracts. Approval for this contract is now being requested.

During the contract period, the offerors selected under this solicitation will provide refuge and support services for victims of domestic violence and their children in Maryland. Services include 24-hour hotline assistance, safe accommodation and board for victims and their children, counseling for victims and batterers, and information and referral services to other community resources.

It is projected that 115 individuals will be served per year by the selected offeror for Garrett County.

The Office of the State Comptroller has verified, under Control Number 99-8777-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S (Cont)

DBM REMARKS:

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action -The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 12-S **Agency Contact:** Kevin Anderson (410) 767-7072

DEPARTMENT: Human Resources (DHR)
Baltimore City Department of Social Services
(BCDSS)

PROGRAM: Income Maintenance Administration
Emergency and Environmental Services

The Income Maintenance Administration provides the staff and the screening process necessary to determine the eligibility status of Baltimore City applicants who apply for public assistance, medical assistance and food stamps. The Administration is also responsible for determining the eligibility status for Refugee and Public Assistance to Adults (PAA) Programs. Emergency and Environmental Services administers the Emergency Shelter Services For Homeless Families program.

CONTRACT NO. & TITLE: BCDSS/FIA-99/025;
Emergency Shelter Services For Homeless
Families

ADPICS DOCUMENT ID NUMBER: N00B0200035

DESCRIPTION: **Contract to furnish overnight emergency accommodations and provide three meals per day, per individual within a shelter located in Baltimore City. Also, the contractor will provide counseling services, and information/referral services for homeless families during their stay at the shelter.**

TERM: 10/1/99 – 9/30/2002

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one proposal received.

AWARD: **The Salvation Army**
Baltimore, MD

INCUMBENT: Same
(7/1/96 - 9/30/99; \$226,850)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S (Cont)

FUND SOURCE: 50% General; 50% Special (Baltimore City funds)

APPROP. CODE: N00G0002

AMOUNT: **\$262,800** (3 years)
(\$131,400 Gen; \$131,400 Special)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed directly to 10 charitable organizations including the incumbent. Three of these organizations were MBE's and all were Maryland agencies.

A telephone survey of six vendors who did not respond to this RFP indicated the following as primary reasons for not responding: Two could only provide sleeping arrangements in a motel for one week (food or counseling services could not be provided). Three did not have the facilities, licensing requirements, finances or staff that would allow them to provide these services. One was only able to service children's requirements.

The Department has issued this RFP three times in the past nine years (for contract periods: 4/1/90 - 3/31/93; 7/1/93 - 6/30/96; and 7/1/96 - 9/30/99 respectively). Each time, only one response has been received and it has always been from The Salvation Army.

The Baltimore City Department of Social Services has neither the facilities nor the personnel to provide this type of emergency service. The desired result of this contract is to provide safe shelter for homeless families in Baltimore City where their immediate emergency needs can be met until more permanent stabilized housing arrangements can be made for them. Emergency shelter requirements include three meals per day, per individual, counseling services and information and referral services.

The Office of the State Comptroller has verified, under Control Number 99-8660-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S (Cont)

The contractor is a resident business under the guidelines of BPW advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action – The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 13-S **Agent Contact:** Marcus Filson (410) 230-3325

DEPARTMENT: Juvenile Justice (DJJ)

PROGRAM: Division of Program Services

The Division of Program Services is responsible for planning, developing, and providing direction and coordination to residential and non-residential services for youth. The Division maintains a linkage between Juvenile Justice and a full range of community-based service programs; monitors the programs to insure that services are provided and assists case managers in identifying and accessing appropriate services for each youth.

CONTRACT NO. & TITLE: 99-JJ-020;
Home Based, Extended-day Treatment
Program in the Metropolitan Baltimore Area.

ADPICS DOCUMENT ID NUMBER: V00B9000112

DESCRIPTION: Contract to provide a home-based, extended-day treatment program in the Baltimore metropolitan area for male and female youth, ages 8 to 20, who are conduct-disordered, emotionally handicapped and adjudicated delinquents assigned by the Court, while also involving their families in the over-all treatment program. The program will serve an average daily population of 20 youth for an average of 12 months. The annual average cost per youth is \$16,429.

TERM: 8/11/99 - 8/10/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Bidding

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 13-S (Cont)

BIDS OR PROPOSALS:

<u>Bidders</u>	<u>3 Year Bid</u>
The Woodbourne Center	\$707,117
Baltimore, MD	

People Encouraging People	\$722,592
Baltimore, MD	

Justice Resources, Inc.	\$732,825
Baltimore, MD	

Bethesda Family Services	\$752,232
Foundation, Inc.	
West Milton, PA.	

First Home Care Corp.	\$952,225
Portsmouth, VA.	

<u>AWARD:</u>	The Woodbourne Center
	Baltimore, MD

<u>INCUMBENT:</u>	Same;
	(7/1/96 - 6/30/99; \$759,054 @ 15 Youth per year)

<u>FUND SOURCE:</u> 100% Gen.	<u>APPROP. CODE:</u> V00A0106
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<u>AMOUNT:</u>	\$707,117 (3 Years)
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<u>PERFORMANCE BOND:</u>	None
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REQUESTING AGENCY REMARKS: Notices or copies of the solicitation were advertised in the Maryland Contract Weekly, posted on the Internet and sent to 16 organizations, of which 14 are Maryland vendors and 1 is an MBE. Five bids were received. Organizations that declined to submit bids cited previous commitments, and/or the required service was beyond their current capacity, as their reasons for declining.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 13-S (Cont)

A 14% MBE participation goal, at either the prime or sub-contractor level, was established for this procurement. The MBE subcontractors identified for the contract are: Universal Counseling, Baltimore, MD; Penn Pontiac, Baltimore, MD; and Sue Office Supplies, Baltimore, MD.

This service provides home based/extended day treatment of intervention, diagnostic, educational and treatment services which provide appropriate and individualized support and opportunities for adjudicated and non-adjudicated juveniles. Youth served in this program are from Baltimore City and Baltimore County who are conduct-disordered and emotionally handicapped and/or adjudicated male and female youth. A total daily enrollment of 20 male and female youth are served. Youth aged 8 to 20 are eligible to participate in this program. Each youth receives an individualized assessment and an individualized service plan.

Youth who participate in this program are usually court ordered. This program is designed to address the youth's specialized needs and allow the youth to remain at home with their parents or guardians. Without this type of program, these youth would most likely be placed in an out-of-home residential program such as a Residential Treatment Center (RTC). RTC rates are approximately \$200 to \$300 per day.

The Office of the State Comptroller has verified, under Control Number 99-8270-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 14-S-MOD **Agency Contact:** John T. Salmon (410) 260-7634

DEPARTMENT: Comptroller of the Treasury (COT)

PROGRAM: Data Processing Division

The Data Processing Division ("Division") includes the Annapolis Data Center which operates as a service bureau such that operational costs are fully reimbursed by the using agencies. The agencies are charged for work performed on a time basis through a schedule of rates sufficient to accomplish this purpose.

ORIGINAL CONTRACT NO. & TITLE: PT99035;
Strobe Performance Software

ADPICS DOCUMENT ID NUMBER: E00B9000077

ORIGINAL CONTRACT APPROVED: 6/17/92 DBM BPW Agenda Item 19-S
(See Requesting Agency Remarks below)

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: Programart Corporation
Cambridge, MA

DESCRIPTION OF ORIGINAL CONTRACT: Provide License Agreement for the use and maintenance of Strobe Software which is used for the development and implementation of the State of Maryland Tax Administration System (SMART).

DESCRIPTION OF MODIFICATION: **Retroactive approval request to extend the contract for the third and final option year to provide software maintenance support.**

TERM OF ORIGINAL CONTRACT: 7/3/95 - 7/2/96 (W/3 one-year renewal options)

TERM OF MODIFICATION: 7/3/98 - 7/2/99

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S-MOD (Cont)

FUND SOURCE: 100% Reimbursable
(User Agencies)

APPROP. CODE: EA1001

ORIGINAL CONTRACT AMOUNT: \$111,550 (See Requesting Agency Remarks
below)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Opt. #1	\$22,215	Software Maintenance Renewal for period 7/3/96 - 7/2/97
Opt. #2	\$22,215	Software Maintenance Renewal for period 7/3/97 - 7/2/98
	\$44,430	Total

AMOUNT OF THIS MODIFICATION: \$31,692 (1 Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$187,672

PERCENTAGE INCREASE (DECREASE)
OF RATES: N/A

PERCENTAGE INCREASE (DECREASE)
FROM ORIGINAL CONTRACT
(THIS MODIFICATION): 28.4%

REQUESTING AGENCY REMARKS: The Division, through the Annapolis Data Center, functions as a data processing service bureau for the various State departments and agencies. In this regard various and numerous hardware and software products are required to support the many Data Center operations and customer agency application systems. These products also require on-going maintenance services to keep them up-to-date and operationally effective. The retroactive maintenance fee for which this request is being made has enabled the Date Center to maintain operational readiness of its mainframe computer system and has provided continued service and support to the customer agencies.

This software was originally part of a contract with Andersen Consulting for \$13,795,000 for the SMART System. In June, 1995, Andersen, under its contract with the Comptroller, purchased the Strobe Software for \$111,550, from Programart. As part of the SMART System contract, the State became the owner of the software and a license agreement was signed by the State. ..

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S-MOD (Cont)

In order to continue Strobe software maintenance and support, the Division agreed to a sole source contract with Programart to continue the annual software maintenance for \$22,215. The term of this license agreement was perpetual. Maintenance renewal was accomplished for two successive annual payments for the period 7/3/96 through 7/2/98, as indicated above under MODIFICATIONS TO DATE (AMOUNTS/PURPOSE). The third term under the agreement was for \$31,692 (the subject of this Agenda Item). However prior to exercising the third option, DBM advised the Division (after the second option was executed) to re-write the contract to set a fixed contract term (for a maximum of five years rather than "perpetual").

In May 1999, and effective July 1, 1999, and to be in compliance with the Board of Public Works' Procurement Advisory No. P-003-98 (Contract Options), the Division procured a new License Agreement with Programart for the Strobe software product. Following the approval of the agreement, Programart indicated that the invoice was not sent in a timely fashion because of the Division's intent to upgrade its mainframe central processing unit and because a new license agreement was being negotiated. The Division's review of this matter concluded that an invoice had not been received for the maintenance period that is reflected in this request and that a prompt payment is now due Programart for the services already provided.

The contractor warrants these IT services/products are century compliant.

The Office of the State Comptroller has verified, under Control Number 99-8873-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW P-003-95 Revised.

DBM REMARKS:

On 5/19/99, DBM approved (ADPICS Number E00B9000068 for \$58,743) the award of a new sole source contract for the above contractor to continue to provide necessary software maintenance support necessary to the Division. Subsequent to the approval and award of the new contract, the Division submitted this Item to DBM for \$31,692 at which time it was discovered to be for work previously performed by the contractor under a maintenance contract that expired on July 2, 1999.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S-MOD (Cont)

Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Board of Public Works Action - the above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 15-S-MOD **Agency Contact:** Albert Annan (410) 767-0115

DEPARTMENT: Education (MSDE)

PROGRAM: State Test Assessment

The State Test Assessment Program ("Program") administers, monitors, and maintains various functional testing programs including: the Maryland School Performance Assessment Program (MSPAP); the Maryland Functional Testing Program (MFTP); the Maryland Norm Reference Testing Program (MNRTP); and the Maryland High School Assessment Program (MHSAP). The Program is also MSDE's point of contact for national and international testing initiatives conducted by external agencies.

ORIGINAL CONTRACT NO. & TITLE: R00R72003;
Printing, Processing, Distribution & Storage
of the Maryland Functional Tests

ADPICS DOCUMENT NUMBER: R00B9000092

ORIGINAL CONTRACT APPROVED: 9/4/96 DBM BPW Item 7-S

CONTRACTOR: **DDD Company, Inc.**
Landover, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contract for comprehensive processing of the Maryland Functional Tests to include: annual printing of about 521,200 units of both regular and large print edition, secured warehouse storage, and distribution to approximately 250 sites within 24 jurisdictions in Maryland and 70 sites outside Maryland. The test, which is designed to assess students mastery of skills, certify student for high school graduation, and identify students who need assistance in skills improvement, is administered three times a year; in the fall : reading and math; in the winter: citizenship; in the spring and summer: reading, math, and citizenship

DESCRIPTION OF OPTION: **Continue existing services by exercising the first renewal option on the contract to process the Year 2000 test-edition for approximately 120,000 Maryland functional tests.**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont)

TERM OF ORIGINAL CONTRACT: 9/5/96 - 9/4/99 (3 Test-edition years with 2
test-edition year renewal
options).

TERM OF OPTION: 9/5/99 - 9/4/2000

FUNDING SOURCE: 100% Gen. **APPROP. CODE:** R00D4510

ORIGINAL CONTRACT AMOUNT: \$654,487

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Mod. #1	\$ 4,967	Increase to add printing of 10,000 spring math tests.
Mod. #2	\$ 7,270	Printing of additional Fall citizenship tests.
Mod. #3	\$36,383	Print and deliver a second administration of math test and additional labels.
Mod. #4	\$ 8,461	Printing of additional quantities of math tests.
Mod. #5	<u>\$ 8,399</u>	Printing of 10,000 additional math tests.
	\$65,480	Total

AMOUNT OF THIS OPTION: **\$249,168** (1 Test-edition Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$969,135

PERCENTAGE INCREASE (DECREASE)
OF RATES: N/A

REQUESTING AGENCY REMARKS: The Office of the State Comptroller has verified, under Control Number 99-8547-1111, that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptrollers Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont)

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 16-S-MOD **Agency Contact:** Ed Ryan (410) 767-4219

DEPARTMENT: Budget & Management (DBM)

PROGRAM: Office of Information Technology (OIT)
Telecommunications Division

The Office of Information Technology oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation and implementation and administration of all Statewide IT contracts, including wireless communications services. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide.

ORIGINAL CONTRACT NO. & TITLE: DBM-9806-MOBCOM;
Mobile Wireless Communications
Equipment and Services

ADPICS DOCUMENT ID NUMBERS: 050B9000246 (Bell Atlantic Mobile
Systems, Inc)
050B9000247 (Sprint Spectrum)
050B9000248 (PageNet of Washington, Inc)

ORIGINAL CONTRACT APPROVED: BPW 9/2/98 DBM BPW Agenda Item 2-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTORS: **Bell Atlantic Mobile Systems, Inc.**
Annapolis Junction, MD

Sprint Spectrum
Towson, MD

PageNet of Washington, Inc.
Owings Mills, MD

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 16-S-MOD (Cont)

DESCRIPTION OF ORIGINAL CONTRACT: Multiple Statewide award contract for five types of mobile wireless communication equipment and services. The contract provides for three vendors to supply: 1) paging equipment and services, 2) mobile data equipment and services, 3) personal communications (PCS) equipment and services, 4) cellular telephone equipment and services and 5) integrated wireless communications and services. The contract is also available to participating local governments.

DESCRIPTION OF OPTION: Continue existing services by exercising the first of four one-year renewal options on the contract.

TERM OF ORIGINAL CONTRACT: 9/2/98 - 9/1/99 (W/4 one-year renewal options)

TERM OF OPTION: 9/2/99 - 9/1/2000

FUND SOURCE: Various Using Agencies **APPROP. CODE:** Various

ORIGINAL CONTRACT AMOUNTS: \$2,000,000 Est. Bell Atlantic Mobile Systems, Inc.
\$ 500,000 Est. Sprint Spectrum
\$ 300,000 Est. PageNet of Washington, Inc
\$2,800,000 Est. Total

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): None

AMOUNT OF THIS OPTION: \$2,000,000 Est. Bell Atlantic Mobile Systems, Inc.
\$ 500,000 Est. Sprint Spectrum
\$ 300,000 Est. PageNet of Washington
\$2,800,000 Est. Total (1 Year)

PERFORMANCE BOND: \$100,000 per contractor

REVISED

64B

BPW 8/4/99

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 16-S-MOD (Cont)

REVISED TOTAL CONTRACT AMOUNT: \$4,000,000 Est. Bell Atlantic Mobile
Systems, Inc.
\$1,000,000 Est. Sprint Spectrum
\$ 600,000 Est. PageNet of Washington
\$5,600,000 Est. Total

PERCENTAGE INCREASE (DECREASE)
OF RATES:

N/A

REQUESTING AGENCY REMARKS: The exercise of the option for each contractor will allow all State agencies and participating local governments to continue to fulfill their needs for obtaining necessary mobile wireless communications equipment and services in an efficient and cost effective manner.

The Office of the State Comptroller has verified, under Control Numbers 99-8890-0101 (Bell Atlantic Mobile Systems, Inc.), 99-8927-1111 (Sprint Spectrum), and 99-8936-0111 (PageNet of Washington), that the contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 17-S-MOD **Agency Contact:** Preston Dillard (410) 767-4647

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)

The DBM Office of Information Technology oversees the management and integration of Information Technology (IT) throughout the executive branch of State government and has direct responsibility for the State's IT planning, policy formation, procurement, implementation and administration of all statewide IT contracts, including microcomputer hardware contracts.

ORIGINAL CONTRACT NO. & TITLE: DGS-OPC-9701;
Microcomputers and Associated Peripherals

ADPICS DOCUMENT ID NUMBERS: See Attachment

ORIGINAL CONTRACT APPROVED: BPW 8/14/96 DBM Agenda Item 17-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTORS: See Attachment

DESCRIPTION OF ORIGINAL CONTRACT: Procurement of microcomputers and associated peripherals to implement the State's "Technology in Maryland Schools" program. The contract is intended to satisfy the majority of microcomputer needs of the Maryland State Department of Education (MSDE) and includes workstations, file servers, portables, printers, microcomputers intended to be installed in existing and future Local Area Network (LAN) and Wide Area Network (WAN) environments, and units proposed or intended to be connected to present or future agency or Statewide networks. The contract will be offered to other units of State government, local school systems, counties/municipalities, and Maryland higher education institutions.

DESCRIPTION OF OPTION: Continue existing services for one additional year by exercising the third contract renewal option. The contract renewal also provides for an increase in spending for the Technology in Maryland Schools Program by \$837,000 (from \$6,426,000 to \$7,266,000).

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont)

TERM OF ORIGINAL CONTRACT: 9/1/96 - 8/31/97 (W/4 one-year renewal options)

TERM OF OPTION: 9/1/99 - 8/31/2000

FUND SOURCES: Various Agencies **APPROP. CODES:** Various

ORIGINAL CONTRACT AMOUNT: \$3,850,000 MSDE public schools
\$3,850,000 Other State agencies
 \$7,700,000 Total

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Mod. #1	\$3,850,000	Increased spending cap for contract use by other State agencies to \$7.70 million from \$3.85 million.
Mod. #2	\$2,300,000	Increased spending cap for contract use by other State agencies to \$10.0 million from \$7.7 million.
Mod. #3	\$20,100,000	Increased spending cap for contract use by other State agencies to \$12.0 million from \$10.0 million; exercised 1 st renewal option for \$18.1 million for the period 9/1/97 - 8/31/98 (\$6.1 million for MSDE public schools; \$12.0 million for other State agencies).
Mod. #4	\$31,426,000	Increased spending cap for contract use by other State agencies to \$25.0 million from \$12.0 million; exercised 2nd renewal option for \$31.426 million for the period 9/1/98 - 8/31/99 (\$6.426 million for MSDE public schools; \$25.0 million for other State agencies).
	<u>\$57,676,000</u>	Total

AMOUNT OF THIS OPTION: \$ 7,266,000 MSDE public schools
\$20,000,000 Est. other State agencies
\$27,266,000 Est. (1 Year)

PERFORMANCE BOND: None

PERCENTAGE INCREASE(DECREASE) OF RATES: N/A

REVISED TOTAL CONTRACT AMOUNT: \$92,642,000

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont)

REQUESTING AGENCY REMARKS: A total of 12 vendors were originally approved by the Board to participate in this contract. One of the vendors (Zenith Data Systems of Herndon, VA) was not renewed in the first renewal option and subsequent renewal options, as the manufacturer's product that was bid in the original contract is no longer being manufactured. The Attachment lists 10 vendors being requested for approval to be renewed in this third contract renewal option Item. Laptops, Etc., one of the 12 original vendors on this contract, **is not** recommended for renewal at this time. This limited supplier vendor (\$5,665 in total sales to the State out of a total of \$18,782,899 in contract sales volume during the past 12 months) is currently in arrears on a variety of its Maryland tax obligations.

The contract contains a provision that only microcomputers and associated peripheral products that are century compliant can be purchased.

The Office of the State Comptroller has verified, under the Control Numbers in the Attachment, that the recommended contractors have no known deficiencies in the payments of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractors **are and are not** resident businesses under the guidelines of BPW Advisory P-003-95 Revised as indicated in the Attachment.

DBM REMARKS: The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont'd) ATTACHMENT

CONTRACTORS (Cont):

Vendors under the contract requested for this renewal are:

<u>Vendor</u>	<u>Manufacturer</u>	<u>Comptroller's Control #</u>	<u>ADPICS #</u>
Ismart/Jessup, MD	Acer	99-8938-1111	050B0800009
Apple Computers/Reston, VA*	Apple Products	99-8937-1111	050B0800010
Daly Computers/ Gaithersburg, MD (Certified MDOT MBE)	Compaq	99-8910-1111	050B0800013
Data Networks, Inc./Hunt Valley, MD	Dell	99-8911-1111	050B0800012
AVNET/Columbia, MD	Digital	99-8919-1111	050B0800019
AV Networks/Chantilly VA (Certified MDOT MBE) (Local Office in Bethesda, MD)	Hewlett- Packard NEC	99-8913-0001	050B0800015
Halifax Technology Services, Inc. Hanover, MD (Successor to CCI, Inc.)	Unisys	99-8949-1111	050B0800018
Hartford Computer Group Catonsville, MD	IBM	99-8920-1111	050B0800016
Gateway 2000 N. Sioux City, SD (Local Offices in Annapolis and Gaithersburg, MD)	Gateway	99-8912-0000	050B0800014
Pulsar Data Systems/Lanham, MD (Certified MDOT MBE)	AST, Lexmark Xerox	99-8916-0111	050B0800017

* **Note:** Vendor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 18-S-MOD **Agency Contact:** Louis V. LaRicci (410) 767-4202

DEPARTMENT: Budget & Management (DBM)

PROGRAM: Office of Information Technology (OIT)
Telecommunications Division

The Office of Information Technology oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation and implementation and administration of all Statewide IT contracts, including telecommunications hardware, software and services. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide.

ORIGINAL CONTRACT NO. & TITLE: AST-9607-SLIS;
State-wide Language Interpreter Services

ADPICS DOCUMENT ID NUMBER: 050B9000244

ORIGINAL CONTRACT APPROVED: 8/14/96 DGS BPW Agenda Item 1-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Language Learning Enterprises**
Washington, DC
(Certified MDOT MBE)

DESCRIPTION OF ORIGINAL CONTRACT: Provide toll free, language interpreter services from Languages Learning Enterprises ("LLE"). The interpreter services provided under this contract will allow agencies to contact LLE via a toll free number, 24 hours a day, seven days a week, to provide the support necessary to agencies in communicating with the non-English speaking community.

DESCRIPTION OF MODIFICATION: **Retroactively increase the original estimated amount of the contract by \$270,259 (from \$113,221 to \$383,480) and increase the estimated total contract amount by an additional \$132,000 (for a total of \$515,480), by concurrently exercising the first of two one-year renewal options.**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 18-S-MOD (Cont)

TERM OF ORIGINAL CONTRACT: 8/14/96 - 8/13/99 (W/2 one-year renewal options)

TERM OF MODIFICATION: 8/14/99 - 8/13/2000

FUND SOURCE: Various Using Agencies **APPROP. CODE:** Various

ORIGINAL CONTRACT AMOUNT: \$113,221

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): None

AMOUNT OF THIS MODIFICATION: \$270,259 Retroactive Ceiling Cap Adjustment
\$132,000 1st Option Year request
\$402,259 NTE Total

PERFORMANCE BOND: \$100,000

REVISED TOTAL CONTRACT AMOUNT: \$515,480

PERCENTAGE INCREASE (DECREASE)
OF RATES: None

PERCENTAGE INCREASE (DECREASE)
FROM ORIGINAL CONTRACT
(THIS MODIFICATION): 238.7%

REQUESTING AGENCY REMARKS: The exercise of this renewal option will allow LLE to continue to provide language interpretation services to the various state agencies that are currently using and require such services. This service is of great value to these agencies, as evidenced by the growth in the use of the service. During one of the initial months of the contract, i.e., January 1997, only five agencies called a total of 433 times for language interpretation service. As of June 1999, ten agencies called this service for a total of 869 times. With the renewal of this contract, these agencies will be able to retain the same access and procedures for language interpretation services that their staff is accustomed to, for this option year.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 18-S-MOD (Cont)

The Office of the State Comptroller has verified, under Control Number 99-8902-0011, that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Retroactive approval is requested pursuant to 11-204(c) State Finance & Procurement Article for the ceiling cap adjustment.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 19-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Re-employment of Individuals Who Retired Under
Senate Bill 1 (SB1), Chapter 353, Acts of 1996

AMOUNT OF REQUEST: See Attachment

APPROP. CODE: D05E01

DESCRIPTION: The Secretary of Budget and Management
recommends the addition of 1 new contract for an individual who retired under SB1. SB1
limits to 2% (or a maximum of 40 individuals) the number of retirees in the Executive
Branch who may be re-employed subject to the approval of the Board of Public Works.
Attached is a listing of this SB1 contractual re-employment request.

REQUESTING AGENCY REMARKS: The BPW has approved re-employing a total of 21
SB1 retirees to date on a contractual basis. With the addition of this new contract, 22 SB1
retirees will still have been re-employed, leaving a maximum of 18 additional retirees who may
be re-employed.

DBM REMARKS: Approval recommended. The respective agencies
have certified fund availability to effectuate these contractual re-employment requests.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM:

19-GM (Cont)

ATTACHMENT

73B
BPW 8/4/99

SB 1 Re-employments

Department	Name	Position	Effective Date	Hourly Rate/ Maximum	Contract Duration	Comments
Department of Transportation	Regis Dotterweich	Manager of Certification Training Programs for the State Highway Administration	8/4/99 - 8/3/2000	\$22.25 \$19,600	1 year (part-time)	New Contract - Mr. Dotterweich will help SHA comply with a Federal mandate which requires the certification of approximately four thousand technicians prior to June 29, 2000. A dedicated project manager is needed to handle this one-time major project. Mr. Dotterweich has over 30 years of experience in laboratory testing and training and SHA feels that he is eminently qualified to perform the duties of this critical position.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 20-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: The Secretary of Budget and Management recommends the following appointment to the EPP.

<u>Public Defender's Office</u>	<u>Current Salary</u>	<u>Proposed Salary</u>
Chief, Capital Defense Division	\$76,687 (ES 4/7)	\$70,341 (ES 4/4)

REQUESTING AGENCY REMARKS: Detailed documentation concerning this requested EPP appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 21-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: **The Governor recommends the following**
appointment to the EPP.

<u>Office of Children, Youth & Families</u>	<u>Current</u> <u>Salary</u>	<u>Proposed</u> <u>Salary</u>
Special Secretary	\$96,104 (ES 7/7)	\$100,677 (ES 8/6)

REQUESTING AGENCY REMARKS: Detailed documentation concerning this requested EPP appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 22-GM **Agency Contact:** Tina Bjarekull (410) 974-2514
DEPARTMENT: Maryland Higher Education Commission (MHEC)
AMOUNT OF REQUEST: N/A
APPROP. CODE: R62I00

DESCRIPTION: Approval request to create one position pursuant to 7-236, State Finance and Procurement Article and Section 21, Chapter 118, Acts of 1999 (the Budget Bill for FY 2000). This provision enables the Board of Public Works to authorize the creation of up to 50 positions within the Executive Branch.

<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
Staff Specialist III-Higher Education (Finance Policy Analyst)	19/Step 5	\$50,075

REQUESTING AGENCY REMARKS: MHEC is requesting one position to provide support for MHEC's Finance Policy Committee which is charged with calculating funding guidelines for Maryland's four-year public institutions, tracking institutional performance standards, analyzing cost containment efforts by public institutions, and developing guidelines and fiscal projections for the Hope Scholarship Program. Funding for this position will be provided by the Agency.

DBM REMARKS: Approval recommended.

Board of Public Works Action - the above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 23-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: **The Secretary of Budget and Management recommends the following appointment to the EPP.**

Department of Health <u>Mental Hygiene</u>	Current <u>Salary</u>	Proposed <u>Salary</u>
Director, Acute Care Services Medical Assistance Programs	\$18,680 (Gr. 7/Base) (Vacant Fiscal Clerk II)	\$89,127 (ES 6/7)

REQUESTING AGENCY REMARKS: Detailed documentation concerning this requested EPP appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

Contact Person: James Salt - 301-445-1987
USM Rep: George Shoenberger

CONSTRUCTION CONTRACTITEM: 1-CDEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: Contractor for the Davidge Hall Dome Replacement Project - RFP 96-251.02

DESCRIPTION: Contractor to provide all labor, material, equipment, and supervision to replace the existing dome on Davidge Hall, a National Historic Landmark, located on the University of Maryland, Baltimore's campus. The work includes, but is not limited to, the demolition of the existing dome, installation of the new dome including new framing, replacing the skylights, masonry repairs as necessary, and rebuilding of the chimneys.

PROCUREMENT METHOD: Request for Proposal

<u>BIDS OR PROPOSALS:</u>	Total Points	Price
Oak Grove Restoration Laytonsville, MD	97	\$ 852,000
Henry Lewis Contracting Owings Mills, MD	90	\$1,141,530

AWARD: Oak Grove Restoration Company
5815 Riggs Road
Laytonsville, MD 20882

AMOUNT: \$852,000

TERM OF CONTRACT: Ten months from the issuance of the Notice to Proceed

PERFORMANCE BOND: A 100% performance bond is required.

FUND SOURCE: 36.02.21 (Plant Funds)
Subobject Code X99

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

CONSTRUCTION CONTRACTITEM: 1-C (continued)DEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: General Contractor for the Davidge Hall Dome Replacement Project - RFP 96-251.02

REMARKS: The sources of funds for this contract is the Plant Fund Account. Five (5) proposals were received and evaluated by an Evaluation and Selection Committee. Two proposals achieved the required, minimum technical score. Award is recommended to the firm who has the highest total score as well as the lowest price.

The Office of the State Comptroller has verified under Control #99-8888-1001 that the Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

☒ APPROVED ☐ DISAPPROVED☐ DEFERRED ☐ WITHDRAWN☐ WITH DISCUSSION☒ WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

Contact Person: James Salt - 301-445-1987
USM Rep: George Shoenberger

CONSTRUCTION CONTRACTITEM: 2-C

DEPARTMENT: University of Maryland, College Park for the
University of Maryland Eastern Shore

CONTRACT NO. & TITLE: Bid No. 80508-F, Project No. D-990005,
Trigg Hall Renovations at University of Maryland Eastern Shore.

DESCRIPTION: Contractor shall furnish all labor, equipment, materials, and perform architectural and electrical alterations and improvements to an existing 4-story, 28,000 square-foot, classroom/laboratory/office building. The work includes exterior masonry cleaning and repointing, window replacement, exterior doors, membrane roof replacement, ceiling replacement, lighting and electrical work, flooring replacement, painting of all interior wall surfaces including CMU and wallboard, exterior painting, removal and replacement of vinyl floor tile, and installation of gravel border with cedar edging.

PROCUREMENT METHOD: Competitive Sealed Bid

BIDS OR PROPOSALS:

	<u>AMOUNT</u>
C&S Ornamental Iron Co., Inc. Baltimore, MD 21224	\$682,296.00
North American Corporation Gouldsboro, PA 18424	\$885,040.00

AWARD: C&S Ornamental Iron Co., Inc.
157 N. Haven Street
Baltimore, MD 21224

AMOUNT: \$682,296.00

PERFORMANCE BOND: The contract is secured with a performance bond equal to the contract amount.

TERM OF CONTRACT: One Hundred Eighty Nine (189) calendar days
from Notice to Proceed.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

CONSTRUCTION CONTRACTITEM: 2-C (continued)DEPARTMENT: University of Maryland, College Park for the University of Maryland Eastern ShoreCONTRACT NO. & TITLE: Bid No. 80508-F, Project No. D-990005, Trigg Hall Renovations at University of Maryland Eastern Shore.FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bonds

REMARKS: The source of funds for this project is proceeds from USM Academic/Auxiliary Facility Revenue Bonds. One additional bid was received. The contractor requested the bid be withdrawn due to a bid error. Based on the documentation submitted by the Contractor, the University, with approval of the Attorney General's Office allowed the withdrawal without prejudice.

The office of the State Comptroller has verified under Control Number 99-8901-0111, that the recommended Contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C5C
Revised**UNIVERSITY OF MARYLAND SYSTEM****August 4, 1999**

Contact Person: James Salt 301-445-1987
USM Contact: George Shoenberger

CONSTRUCTION CONTRACT**ITEM:** 3-C Revised**DEPARTMENT:** Towson University**CONTRACT NO. & TITLE:** TU Fire & Security 9922 -
Campus Wide Security System

DESCRIPTION: Contractor to provide all labor, materials, supervision and equipment to install a fully operational security system. Contract includes a two (2) year installation warranty, routine maintenance, including testing and calibration of all equipment, and hourly rates for additional services.

PROCUREMENT METHOD: Competitive Sealed Proposals**BIDS OR PROPOSALS:**

	<u>Technical Ranking</u>	<u>Price</u>	<u>Final Ranking</u>
DEI, Inc. 900 North Lehigh Street Baltimore, MD 21205	1	\$1,016,361	1

AWARD: DEI, Inc. (one proposal received)
900 North Lehigh Street
Baltimore, MD 21205

AMOUNT: \$1,016,361.00

PERFORMANCE BOND: A 100% performance bond is required for installation and a separate bond will be required for each year of the maintenance contract.

TERM OF CONTRACT: August 1999 through July 2000

FUND SOURCE: MCCBL 1997, Item 018 - \$724,767;
36.02.24 (Current Unrestricted) - \$291,594

REMARKS: The sources of funds for this project are the Maryland Consolidated Construction Bond Loan of 1997, Item 018, Campus Utilities Upgrade Project (\$724,767) and the Facilities Management Operating budget (\$291,594 for the Maintenance portion).

SUPPLEMENT C

6C
Revised

UNIVERSITY OF MARYLAND SYSTEM

August 4, 1999

Contact Person: James Salt 301-445-1987
USM Contact: George Shoenberger

CONSTRUCTION CONTRACT

ITEM: 3-C Revised (Continued)

DEPARTMENT: Towson University

CONTRACT NO. & TITLE: TU Fire & Security 9922
Campus Wide Security System

REMARKS: (continued) The project was advertised in Maryland Contract Weekly. Fifteen (15) firms, including thirteen (13) Maryland firms, requested a copy of the solicitation. Two (2) proposals from Maryland firms were received and evaluated by the Evaluation and Selection Committee. One (1) firm was found reasonably susceptible for award and was requested to submit a financial proposal. Negotiations were held resulting in an overall reduction in maintenance costs of \$103,404.

The offerer whose proposal was found not reasonably susceptible for award was given several opportunities to clarify their proposal, including an oral presentation. However due to a recent restructuring of their firm, they were unable to provide an acceptable proposal.

The Office of the State Comptroller has verified under Control Number 99-8244-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory 8-003-95. The Contractor has committed to achieving no less than fourteen percent (14%) minority participation.

Towson University's Facilities Management Department will oversee the Contractor's work.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~
WITH DISCUSSION

~~DEFERRED~~ ~~WITHDRAWN~~
WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

Contact Person: James Salt - 301-445-1987

USM Rep: George Shoenberger

SERVICE CONTRACT: ServiceITEM: 4-SDEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: T-176587-C - Programmatic and technical support for the State of Maryland Year 2000 Program Management Office.

DESCRIPTION: Working closely with the University of Maryland, Mitretek Systems will continue to provide overall coordination between the various units of the State and the service providers identified and approved on the August 27, 1997 BPW, DBM agenda #3-S, and USM agenda 4-S 11/19/97. This subcontract provides The University of Maryland with technical services and experts who will continue to assist the Year 2000 Program Management Office with acquiring technical resources, prioritizing needs, allocating funds, and preparing periodic progress reports to monitor progress toward goals.

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: Mitretek Systems, Inc. - \$3,947,948
College Park, MD

AWARD: Mitretek Systems
9658 Baltimore Avenue, Suite 102
College Park, MD 20740

AMOUNT: \$3,947,948PERFORMANCE BOND: There is no performance bond requirement.TERM OF CONTRACT: 8/15/99 - 8/15/2000FUND SOURCE: 36.02.36 (Current Restricted Funds)

REMARKS: The source of funds for this contract is a Sponsored Project Account of the University of Maryland Graduate School; current restricted funds.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

SERVICE CONTRACT: ServiceITEM: 4-S (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: T-176587-C - Programmatic and technical support for the State of Maryland Year 2000 Program Management Office.REMARKS: (continued)

The Year 2000 Program Management Office was established to enable each state agency to properly structure its efforts to remediate software and hardware for century compliance. The Office provides management assistance and technical support to leverage the State's investments in solving the Year 2000 problem, including establishing a "fast track" process for access to technical resources, prioritizing Year 2000 needs on a statewide basis, allocating and monitoring the state's Year 2000 fund, and assisting state agencies in developing funding strategies, and establishing standards, procedures, and time frames for progress reports. The contract will provide managerial, programmatic and technical support for the State of Maryland Year 2000 Program Management Office, pursuant to the agreement between the University of Maryland, College of Business and Management and DBM. *Total contract amount is approximate, with firm, fixed rates and an estimated number of hours.

Mitretek Systems is a not-for-profit, 501(c)(3) federally funded research development center (FFRDC), whose mission is to work in the public interest. It is prohibited by its articles of incorporation from manufacturing products, and from engaging in competitive bidding for services. We recommend a sole source award for the following reasons:

1. The company has no relationship with any vendor of computer hardware or software and can, therefore, objectively evaluate the statewide year 2000 related needs and make unbiased recommendations on funding and priorities.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

SERVICE CONTRACT: ServiceITEM: 4-S (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: T-176587-C - Programmatic and technical support for the State of Maryland Year 2000 Program Management Office.REMARKS: (continued)

2. Mitretek Systems performed expert analysis services for the Maryland Business School in an earlier, unrelated technology improvement project to reorganize the information systems services of the Department of Transportation. The nature and quality of these earlier technical services reinforce for us the fact that they are indeed uniquely qualified in the subject area.

3. Mitretek Systems dedicates approximately \$30 million annually to research and development, evaluating the latest computer hardware and software applications; thus, they are uniquely familiar with Year 2000 issues and necessary remedies.

4. The company works only for federal, state, and local governments or non-profit organizations, and is therefore thoroughly familiar with government information systems.

The Office of the State Comptroller has verified, under Control Number 99-8925-0112, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95(revised).

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVEDDEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

Contact Person: James Salt - 301-445-1987

USM Rep: George Shoenberger

CONSTRUCTION CONTRACTITEM: 5-CDEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: Chiller Replacement for the School of Dentistry BS 96-806

DESCRIPTION: Contractor to provide all labor, material equipment and supervision to complete the replacement of two chillers at the School of Dentistry building. The work includes all demolition, electrical, mechanical, and structural requirements.

PROCUREMENT METHOD: Sealed Competitive BidBIDS OR PROPOSALS:

	<u>PRICE</u>
American Mechanical Laurel, MD	\$1,293,730
Emjay Engineering & Construction Baltimore, MD	\$1,330,462
Green Contracting Baltimore, MD	\$1,475,760
John J. Kirlin Linthicum Heights, MD	\$1,554,260
Denver-Elek Baltimore, MD	\$2,025,125

AWARD: American Mechanical
8039 Laurel Lakes Court
Laurel, MD 20707

AMOUNT: \$1,293,730PERFORMANCE BOND: A 100% performance bond is required.

TERM OF CONTRACT: Contract to be completed within five (5) calendar months of the issuance of the Notice to Proceed. 162

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

August 4, 1999

CONSTRUCTION CONTRACTITEM: 5-C (continued)DEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: Chiller Replacement for the School of Dentistry BS 96-806FUND SOURCE: 36.02.21 (MCCBL Funds)
Subobject Code X99

REMARKS: The source of funds for this project is The Maryland Consolidated Capital Bond Loan of 1999, Item #042. A companion item for the transfer of the funds is on the Department of General Services agenda. Five(5) technical offers were received and evaluated by an Evaluation and Selection Committee which included representatives from the University of Maryland, Baltimore's Procurement Services and Facilities Management. The award is being recommended to the contractor with the lowest price.

The Office of the State Comptroller has verified under control number 99-8383-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED**
WITH DISCUSSION

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

SUPPLEMENT C

ST. MARY'S COLLEGE OF MARYLAND

August 4, 1999

Contact Person: Renee Thomas - 301-862-0305
 SMCM Rep: John D. Underwood

EQUIPMENT:ITEM: 6-EDEPARTMENT: St. Mary's College of MarylandCONTRACT NO. & TITLE: Contract No. 39928: Campus Center Non-Hardwood Furniture

DESCRIPTION: This contract is for the delivery and installation of various furniture items for the Charles Hall Campus Center renovation and expansion project. Component pieces are primarily upholstered furnishings, including chairs and sofas to be installed in lounge spaces, although a few desks, filing cabinets and tables are also included. To promote efficiency in completion of the Campus Center project, all items are to be supplied and installed by one vendor.

PROCUREMENT METHOD: Competitive Sealed BidsBIDS OR PROPOSALS:Amount

American Office Equipment Co., Inc. \$178,514.00
 309 N. Calvert Street
 Baltimore, MD 21202

Atlantic Corporate Interiors \$182,106.09
 4600 Powder Mill Road #300
 Beltsville, MD 20705

Interior Elements \$190,634.57
 9385 Gerwig Lane #K
 Columbia, MD 21046

Arbee Associates \$196,589.86
 15890 Gaither Drive
 Gaithersburg, MD 20877

AWARD: American Office Equipment Co., Inc.
 309 N. Calvert Street
 Baltimore, MD 21202

AMOUNT: \$152,540

SUPPLEMENT C

ST. MARY'S COLLEGE OF MARYLAND

August 4, 1999

EQUIPMENT:ITEM: 6-E (continued)DEPARTMENT: St. Mary's College of MarylandCONTRACT NO. & TITLE: Contract No. 39928: Campus Center Non-Hardwood FurniturePERFORMANCE BOND: A performance bond is not required for this contract. Payment will be made upon satisfactory completion of the entire contract.TERM OF CONTRACT: Delivery and installation to begin on 12/6/99 and be completed within three days.FUND SOURCE: 36.04.00 (Plant Funds)
Subobject K99

REMARKS: The source of funds for this contract is Plant Funds. The College advertised the procurement in the *Maryland Contract Weekly*. Invitation for Bids were distributed to twenty-three vendors. The award evaluation specified that in order to be considered responsive a vendor must provide a bid price for every item. Four responsive bids were received.

The final contract amount with American Office is reduced from the original amount bid due to the clarification of installation details and the removal of certain furniture items.

The Office of the State Comptroller has verified, under Control Number 99-8817-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAW

165

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

CONTACT: Charles E. Chandler (410)585-3026**CONSTRUCTION CONTRACT****ITEM 1-C**

Division of Correction

Maryland Correctional Institution for Women (MCI-W)
Jessup, Anne Arundel County, MD**CONTRACT NO. AND TITLE**

KW-000-991-CO1

ADPICS NO.

Site Improvement for Kitchen Expansion

DESCRIPTION This contract is for the construction of site work, perimeter security fence, security tower and sally port in preparation of the site for the kitchen/dining renovation/expansion project.

PROCUREMENT METHOD

Competitive sealed bids

BIDS OR PROPOSALS**BID AMOUNT**TGMI Contractors
Baltimore, MD

\$2,273,000

Beka Industries
Baltimore, MD

\$2,393,000

Jones & Wood, Inc.
Washington, D.C.

\$2,560,000

AWARDTGMI Contractors
Baltimore, Maryland**AMOUNT**

\$2,273,000

PERFORMANCE BOND

100% Of Full Contract Amount

PERFORMANCE PERIOD

150 Calendar Days

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

CONSTRUCTION CONTRACT**ITEM** 1-C (Cont'd)**FUND SOURCE**

Item 071, MCCBL 1999

(Design, construct, an equip....renovations
and expansion to Kitchen and Dining Hall.)**ESTIMATE**

\$1,379,300

REMARKS The existing kitchen/dining facility at the Maryland Correctional Institution for Women (MCI-W) is inadequate and continues to deteriorate. The kitchen/dining facility will be renovated to comply with Health Department regulations. The site improvement contract will prepare the site to allow the construction of the kitchen/dining service building addition.

The solicitation for the contract was advertised in the Maryland Contract Weekly on May 18, 1999, in the Baltimore Sun on June 3, 1999, and in the Afro American on June 3, 1999. Bids were received on June 22, 1999.

The low bid by TGMI Contractors is 65% over the Architect/Engineer's (A/E) estimate. The favorable market conditions with excessive work opportunities for earthwork contractors was found to be the reason for the low bid being over the A/E estimate. It is in the State's best interest to award this contract to the low bidder, to maintain schedule and conserve funds.

The Office of the State Comptroller has verified, under Control Number 99-8881-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BPW Action- The above referenced Item was:

Approved**Disapproved****Deferred****Withdrawn****With Discussion****Without Discussion**

Y:\DATA\BPW\TGMI\SITE

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

Contact: Charles E. Chandler (410)585-3026

CONSTRUCTION CONTRACTITEM 2-C

Division of Correction

Western Correctional Institution (WCI)
Cumberland, Allegany County, MDCONTRACT NO. AND TITLEKN-000-991-CO1
ADPICS NO.
State Use Industries
Furniture Shop BuildingDESCRIPTION

Base Bid: This contract is for the construction of a 20,100 sq.ft. pre-engineered Furniture Shop building with related site work and utilities for use by the State Use Industries.

Alternate No. 1: Provide and install furniture production equipment

PROCUREMENT METHOD

Competitive sealed bids

<u>BIDS/ PROPOSALS:</u>	<u>BASE BID</u>	<u>ALTERNATE #1</u>	<u>BASE BID + ALT.#1</u>
Baltimore Contractors, LLC Baltimore, MD	\$2,500,000	\$585,000	\$3,085,000
Kimmel & Kimmel Cumberland, MD	2,488,000	605,000	3,093,000
Leonard Fiore, Inc. Altoona, PA	2,527,000	630,000	3,157,000
Carl Belt, Inc. Cumberland, MD	2,580,000	590,000	3,170,000
Ross & Kennedy Corp. Pittsburgh, PA	2,625,700	642,000	3,267,700
Somerset Steel Westernport, MD	2,690,000	640,000	3,330,000

Continued

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

CONSTRUCTION CONTRACT

ITEM 2-C (Cont'd)

AWARDBCI Contractors
Baltimore, MDAMOUNT

\$3,085,000 (Base Bid+Alt. #1)

PERFORMANCE BOND

100% of full contract amount

PERFORMANCE PERIOD

365 calendar days

ESTIMATE

\$3,476,300 (Base Bid and ALT. #1)

FUND SOURCEItem 072, MCCBL 1999
(Construct a State Use Industries Furniture Shop)REMARKS:

The inmate population at the Western Correctional Institution (WCI) presently is 1,680. Upon completion of this furniture shop building project the State Use Industries (SUI) will provide training for 70 inmates in wood furniture making trades.

The solicitation for this contract was advertised in the Maryland Contract Weekly on June 1, 1999, in the Baltimore Sun on June 3, 1999, and in the Afro American on June 3, 1999. Bids were received on July 1, 1999.

The office of the State Comptroller has verified, under Control Number 99-8880-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BPW Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Y:\DATA\BPW\BCIFURN.WPD

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

CONTACT: Charles E. Chandler (410) 585-3026

SERVICE CONTRACT (Construction Inspection & Testing Services)ITEM 3-S

Division of Correction

Maryland Correctional Institution for Women (MCIW),
Jessup, Anne Arundel County, MDCONTRACT NO. AND TITLEKW-000-991-I01
Construction Inspection and Testing
Services for Site Improvements ProjectDESCRIPTION This contract is for the Construction Inspection and Testing Services (CITS)
required for Quality Assurance during the Site Improvements ProjectPROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSALSAMOUNTIndam Engineers, Inc.
Ellicott City, Md.

\$ 60,410.00

Development Facilitator's, Inc.
Severna Park, Md.

71,420.00

AWARDIndam Engineers, Inc..
Ellicott City, MarylandAMOUNT

\$ 60,410.00 (NTE)

PERFORMANCE BOND

Not required for this contract

FUND SOURCEItem 071, MCCBL 1999
(Renovate and expand Kitchen/Dining
Facilities at Maryland Correctional Institution
for Women)

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

SERVICE CONTRACT (Construction Inspection & Testing Services)ITEM 3-S (Contd)PERFORMANCE PERIOD

150 Calendar days

REMARKS

The solicitation was announced in Maryland Contract Weekly dated May 18, 1999. The proposals were received on June 22, 1999.

The procurement method for this contract was by competitive sealed proposals in accordance with COMAR 21.05.03. The request for proposal set criteria of achieving a minimum of an 80% score on the technical proposal to be considered qualified. All firms which received 80% and above were considered equally qualified. The award is based on the lowest price received from the qualified firms.

Fourteen (14) firms picked up the RFP for this contract. Four (4) firms submitted technical and price proposals. Two (2) out of the four were evaluated qualified in accordance with the criteria set forth in the RFP. Their price proposals were evaluated for the selection of the low bidder and contract award.

The Office of the State Comptroller has verified, under Control Number 99-8924-0111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extend required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-C003-95.

BPW Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Y:\DATA\BPW\INDM\MCIW

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

CONTACT: Charles E. Chandler (410) 585-3026

SERVICE CONTRACT (Construction Inspection & Testing Services)**ITEM 4-S**

Division of Correction

Western Correctional Institution (WCI)
Cumberland, Allegany County, MD**CONTRACT NO. AND TITLE**KN-000-991-I01
Construction Inspection and Testing
Services for State Use Industries (SUI)
Furniture Shop**DESCRIPTION** This contract is for the Inspection and Testing Services required for Quality Assurance during the construction of the SUI Furniture Shop**PROCUREMENT METHOD**

Competitive Sealed Proposals.

PROPOSALS**AMOUNT**Sidhu Associates, Inc.
Hunt Valley, Md.

\$118,500.00

Development Facilitators, Inc.
Severna Park, Md.

141,282.00

Indam Engineers, Inc.
Ellicott City, Md.

168,277.00

AWARD

Sidhu Associates, Inc., Hunt Valley, Md.

AMOUNT

\$118,500.00 (NTE)

PERFORMANCE BOND

Not Required for this contract

FUND SOURCEItem 072, MCCBL 1999
(Construct a new SUI Furniture Shop at
Western Correctional Institution)

Continued

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

August 4, 1999

SERVICE CONTRACT (Construction Inspection & Testing Services)**ITEM 4-S** (Contd)**PERFORMANCE PERIOD**

365 Calendar days

REMARKS The solicitation was announced in Maryland Contract Weekly dated June 1, 1999. The proposals were received on July 1, 1999.

The procurement method for this contract was by competitive sealed proposals in accordance with COMAR 21.05.03. The request for proposal set criteria of achieving a minimum of an 80% score on the technical proposal to be considered qualified. All firms which received 80% and above were considered equally qualified. The award is based on the lowest price, received from the qualified firms.

Eleven (11) firms picked up the RFP for this contract. Five (5) firms submitted technical and price proposals. Three (3) out of the five (5) were evaluated qualified as required by the RFP. The three qualified firm's price proposals were evaluated for the selection of the low bidder and contract award.

The Office of the State Comptroller has verified, under Control Number 99-8923-0111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extend required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-C003-95.

BPW Action - The above referenced Item was:

☒ Approved☐ Disapproved☐ Deferred☐ Withdrawn☐ With Discussion☒ Without Discussion

Y:\DATA\BPW\SDH\FURN.

Joseph Nessel (410) 859-7726

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport (BWI)

CONTRACT NO. & TITLE: MAA-CO-00-001
Central Utility Plant Upgrade at BWI

DESCRIPTION: This Contract provides for all work necessary to expand the Central Utility Plant, including the installation of new chillers, new cooling tower cells on structural framing, pumps, piping, controls, electrical connections and site work.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: North America Telecommunications, Inc. (NATI)
College Park, MD

- This Contract was advertised in the Maryland Contract Weekly, The Baltimore Sun, and the Baltimore Times.
- The Notice to Contractors was sent to five (5) minority organizations and to the following area construction industry clearinghouses: Dodge Reports, Construction Market Data, Building Congress, and Blue Reports. Copies were also sent to Environmental Contract Opportunity Report and the Walbrook News.
- Twenty-six (26) contractors, purchased plans and specifications, twenty-three (23) of which were Maryland firms. Copies of the plans and specifications were sent to five (5) MBE organizations.
- 15% of the work will be done by MDOT certified MBE firms.

CONTINUED

ITEM: 1-C
Continued

BPW—08/04/99

AMOUNT: \$1,640,800.00

A Performance Bond, of 100% of the award amount, exists for this Contract.

FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03

Object/Subobject: 1455

Title of Program: Airport Facilities & Capital Equipment

BIDS:

North America Telecommunications, Inc. College Park, MD	\$1,640,800.00
Enviroserve, Inc. Sykesville, MD	\$1,785,779.00
John J. Kirlin, Inc. Linthicum Heights, MD	\$1,799,000.00
C.E.R., Inc. Baltimore, MD	\$1,861,900.00
Green Contracting Company, Inc. Baltimore, MD	\$1,873,800.00
Phillips Way, Inc. Owings Mills, MD	\$1,881,000.00
Jones & Wood, Inc. Washington, DC	\$1,897,000.00
Denver-Elek, Inc. Baltimore, MD	\$1,970,000.00
M. Nelson Barnes & Sons, Inc. Cockeysville, MD	\$2,078,000.00

CONTINUED

ITEM: 1-C
Continued

BPW—08/04/99

Southern Mechanical, Inc. Baltimore, MD	\$2,042,000.00
System "42", Inc. Beltsville, MD	\$2,740,000.00

REMARKS: The Engineer's Estimate for this project is \$1,529,238.00.

"The Office of the State Comptroller has verified, under Control No. 99-8839-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised."

Board of Public Works Action. The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

John T. Kuo - 410 - 768-7320

BPW--08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

MOTOR VEHICLE ADMINISTRATION

CONTRACT NO. & TITLE: V-WES-99204-C
Westminster Full Branch Office

DESCRIPTION: This Contract will provide for the construction of a new MVA Full Service Branch Office in Westminster, MD. Scheduled for completion no later than Spring 2000, this new facility will provide the full range of customer services to the citizens of Carroll County and surrounding areas.

PROCUREMENT METHOD: Competitive Sealed Bidding

AWARD: Jerry DeBar Construction Inc.
Reisterstown, MD

- The Contract was advertised in the Maryland Contract Weekly, Dodge Reports, Construction Market Data, posted on the Administration's bid board and MVA's 24-hour Bid Hot Line.
- The Notice to Contractors was sent to twenty-six (26) organizations, nine (9) being Minority Business Enterprise, and eight (8) from the Carroll and Frederick area.
- Twenty-four (24) contractors purchased plans and specifications, all of which were Maryland firms.
- 15% of the work will be performed by MDOT certified MBE firms.

CONTINUED

ITEM: 2-C
Continued

BPW 08/04/99

AMOUNT: \$1,667,00.00

A Performance Bond, of 100% of the award amount, exists for this Contract.

FUND SOURCE: 100% Special Funds budgeted to MVA

Appropriation Code: J04E0003

Object/Subject: 1412

Title of Program: MVA

BIDS:

Jerry DeBar Construction Inc. Reisterstown, MD	\$1,667,000.00
Baltimore Contractors LLC Baltimore, MD	\$1,670,000.00
Homewood General Contractors, Inc. Cockeysville, MD	\$1,678,700.00
Gladwynne Construction Co. Baltimore, MD	\$1,694,000.00
Madigan Construction Co., Inc. Bel Air, MD	\$1,695,000.00
TGMI/ Contractors Inc. Cockeysville, MD	\$1,713,800.00
Frank M. Sheesley Co., Inc. Crofton, MD	\$1,731,500.00
EnviroServe, Inc. Sykesville, MD	\$1,735,000.00
Frontier CSI College Park, MD	\$1,759,000.00

CONTINUED

ITEM: 2-C
Continued

BPW—08/04/99

CAM Construction Co. of Maryland, Inc. Timonium, MD	\$1,760,000.00
Charles J. Frank, Inc. Hunt Valley, MD	\$1,760,000.00
The Mullan Contracting Co. Lutherville, MD	\$1,760,000.00
H & H Contractors, Inc. Silver Spring, MD	\$1,770,000.00
Craft Construction Inc. Baltimore, MD	\$1,815,000.00
Linden Construction Corporation Stevensville, MD	\$1,859,000.00
Porter Construction Management, Inc. Gaithersburg, MD	\$1,946,800.00

REMARKS: The Engineer's Estimate for this project was \$1,893,362.95. The Contract duration is 250 days.

The new MVA Westminster Branch Office is part of a joint construction project with the Maryland State Police (MSP). This project began with the construction of a new MSP Westminster Barracks; the new MVA Branch Office will be constructed in similar architectural style, next to the new MSP Barracks and on the site of the previous MSP Westminster location.

"The Office of the State Comptroller has verified, under Control No. 98-6930-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 2-C
Continued

BPW—08/04/99

The Contractor is a resident Maryland business under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

William Schull - (410) 767-3353

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 3-C-MOD

MASS TRANSIT ADMINISTRATION: Central Light Rail Line (CLRL)

ORIGINAL CONTRACT NO. & TITLE: MTA-0710
CLRL Cromwell Storage Facility

ORIGINAL CONTRACT APPROVED: Item 14-C, DOT Agenda 07/07/97

CONTRACTOR: Whiting-Turner Contracting Company
Baltimore, MD

MODIFICATION: Change Order No. 38 is a field change to revise the size of the turnouts in order for the track layout to better fit the area and better serve the operation of the CLRL system.

\$145,130.00

Change Order No. 39 is for field changes to lengthen catenary foundations along retaining walls. These field changes were due to differing site conditions.

\$55,918.00

AMOUNT: \$201,048.00

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05
Object/Subobject: 1436
Title of Program: Rail Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$8,258,706.50

REVISED CONTRACT AMOUNT: \$8,872,996.30

CONTINUED

ITEM: 3-C-MOD
Continued

BPW--08/04/99

PERCENTAGE INCREASE:

1.76% (C.O. Nos. 38 & 39)
7.44% (Overall)

REMARKS: None

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 4-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:

BCS 98-01B (MD Route 198) &
 BCS 98-01D (Tech Road)
 Final Engineering Design US 29
 Interchanges, Montgomery County, MD

DESCRIPTION:

These are the last two (2) of four (4) identical open-end contracts to provide final engineering design for improvements to the US 29 Corridor in Montgomery County, consisting of four (4) separate site specific US 29 Interchanges at Randolph Road, MD 198, Briggs Chaney Road and Tech Road. Each interchange project will be for approximately \$1.7M for a period of three (3) years.

The Consultants will perform various services which may include, but not be limited to: engineering and final design, including highway and structural design; noise analysis and mitigation; hydrology and hydraulics including stormwater management, sediment and erosion control, environmental permits and stream relocation design; traffic engineering including signing, lighting, signalization, and traffic control; traffic analysis; utility design; landscape design; wetland identification and mitigation; support for public involvement and checking of shop and working drawings.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD:

Johnson, Mirmiran & Thompson, PA (17% MBE Participation)
 Baltimore, MD. (BCS 98-01B)

Hurst-Rosche Engineers, Inc./
 Whitney, Bailey, Cox & Magnani, LLP (15% MBE Participation)
 Cockeysville, MD (BCS 98-01D)

CONTINUED
 183

ITEM: 4-AE
Continued

BPW—08/04/99

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of nine (9) engineering consultant firms submitted technical proposals for this project, of which all are Maryland firms.

AMOUNT: \$1,700,000.00 (each Contract)

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 1430

Title of Program: State Systems
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Sverdrup Civil, Inc. Baltimore, MD	398	1	Contract A BPW Approval 06/23/99
Johnson, Mirmiran & Thompson Baltimore, MD	384	2	\$1,700,000.00
Wallace, Montgomery & Associates/ McCormick, Taylor & Associates, JV Towson, MD	379	3	Contract C BPW Approval 06/23/99
Hurst-Rosche Engineers, Inc./ Whitney, Bailey, Cox & Magnani Cockeysville, MD	374	4	\$1,700,000.00
Dewberry & Davis/ Nolan Associates, Inc. Baltimore, MD	368	5	N/A
Century Engineering, Inc./ Greenhorne & O'Mara, Inc. Towson, MD	367	6	N/A
Whitman, Requardt & Associates Baltimore, MD	361	7	N/A

CONTINUED

ITEM: 4-AE

BPW—08/04/99

Continued

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
The Wilson T. Ballard Company Owings Mills, MD	359	8	N/A
Sheladia Associates, Inc. Rockville, MD	279	9	N/A

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

Johnson, Mirmiran & Thompson, PA. Control No. 99-8806-1111
Hurst-Rosche Engineers, Inc./ Control No. 99-8804-0111
Whitney, Bailey, Cox & Magnani, LLP

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

185

Elizabeth Homer - (410) 545-0402

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 98-09A

Environmental Document Preparation &
Study Services, Statewide

DESCRIPTION:

This is the last of eight (8) contracts for environmental document preparation and study services, Statewide, for the SHA's Project Planning Division, on an as-needed basis for a period of four (4) years. The Project will include an undetermined number of individual project assignments within the State.

The Consultant will perform environmental analyses and prepare environmental documents for proposed highway construction projects. Services may also include, but not be limited to engineering/alternative development with respect to resources and historic evaluation of various projects.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendations approved by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD:

KCI Technologies, Inc.
Hunt Valley, MD

- These projects were advertised in The Daily Record and The Maryland Contract Weekly.
- A total of twelve (12) engineering consultant firms submitted technical proposals for this project, all of which were Maryland firms.

CONTINUED

ITEM: 5-AE
Continued

BPW—08/04/99

AMOUNT: \$1,250,000.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subject: 1430

Title of Program: State Systems

Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
KCI Technologies, Inc. Hunt Valley, MD	259	1	\$1,250,000.00
URS Greiner, Inc. Hunt Valley, MD	243	2	Contract B BPW Approval 10/14/98
Johnson, Mirmiran & Thompson Baltimore, MD	241	3	Contract C BPW Approval 10/14/98
McCormick, Taylor & Assoc., Inc. Baltimore, MD	240	4	Contract D BPW Approval 11/10/98
Wilson T. Ballard Company Owings Mills, MD	239	5	Contract E BPW Approval 11/10/98
Rummel, Klepper & Kahl, LLP Baltimore, MD	236	6	Contract F BPW Approval 10/14/98
Century Engineering, Inc. Towson, MD	222	7	Contract G BPW Approval 12/16/98

CONTINUED

Elizabeth Homer – (410) 545-0402

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 98-12H

Highway Noise Analysis & Sound Barrier
Design Services, Statewide

DESCRIPTION:

This is the last of eight (8) identical open-end contracts to provide highway noise analysis and sound barrier design services, statewide, each for four (4) years and approximately \$600,000.00. Project services will consist of individual assignments on an as-needed basis.

The Consultants will perform noise analysis, vibration analysis and sound barrier design services, which will include, but not be limited to: noise level monitoring, sound barrier analysis and design, structural engineering analysis and design, soil borings, traffic engineering, utility design, drainage design, erosion and sediment control, landscape architecture design, graphic presentations, report preparation and drafting.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD:

Whitman, Requardt & Associates, LLP
Baltimore, MD

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.
- Thirteen (13) engineering consultant firms submitted technical proposals for this project, of which twelve (12) firms are Maryland firms.

CONTINUED

ITEM: 6-AE
Continued

BPW—08/04/99

- 15% of the work is being performed by two (2) MDOT certified MBE firms.

AMOUNT: \$600,000.00

FUND SOURCE: Federal and Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 1430

Title of Program: State Systems Construction
& Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Rummel, Klepper & Kahl, LLP Baltimore, MD	319	1	Contract A BPW Approval 05/19/99
Wilson T. Ballard Company Owings, Mills, MD	318	2	Contract B BPW Approval 06/23/99
Wallace, Montgomery & Associates/ Skelly & Loy, Inc. (JV) Towson, MD	317	3	Contract C BPW Approval 05/19/99
URS Greiner Woodward Clyde Hunt Valley, MD	315	4	Contract D BPW Approval 05/19/99
McCormick, Taylor & Associates Baltimore, MD	313	5	Contract E BPW Approval 06/23/99

CONTINUED

ITEM: 6-AE
Continued

BPW—08/04/99

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Century Engineering, Inc Towson, MD	312	6	Contract F BPW Approval 06/23/99
Johnson, Mirmiran & Thompson Hunt Valley, MD	311	7	Contract G BPW Approval 06/23/99
Whitman, Requardt & Associates, LLP Baltimore, MD	306	8	\$600,000.00
Brudis & Associates/Schnabel Engineering Associates (JV) Columbia, MD	291	9	N/A
Gannett- Fleming, Inc. Baltimore, MD	284	10	N/A
Whitney, Bailey, Cox & Magnani, LLP/ Geo-Technical Services, Inc. (JV) Baltimore, MD	253	11	N/A
Michael Baker Jr., Inc. Annapolis, MD	248	12	N/A
KM Chng Environmental, Inc. Burlington, MA	226	13	N/A

REMARKS: "The Office of the State Comptroller has verified under Control No. 99-8748-1111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 6-AE
Continued

BPW—08/04/99

The Prime Consultant is a resident business under the guidelines of BPW
Advisory P 003-95 Revised.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Elizabeth Homer – (410) 545-0402

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 98-16B
Traffic Engineering Services for the
Engineering Access Permits Division -
Statewide

DESCRIPTION:

This is the second of two (2) identical open-end contracts for traffic engineering services for the Engineering Access Permits Division, statewide, each for approximately \$300,000.00 and for a period of three (3) years.

The Consultant shall perform reviews and assessments of developer generated traffic impact studies and will also include various traffic engineering studies required to recommend capacity and safety improvements. Public testimony in support of SHA positions, as part of the development process, would also be required.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; selection made by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD:

Johnson, Mirmiran & Thompson/
Frederic R. Harris, Inc.
Baltimore, MD

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of four (4) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

CONTINUED

ITEM: 7-AE
Continued

BPW—08/04/99

- 10% of the work is being performed by an MDOT certified MBE firm.

AMOUNT: \$300,000.00

FUND SOURCE: Federal and Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 1430

Title of Program: State Systems Construction
& Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Whitney, Bailey, Cox & Magnani, LLP Baltimore, MD	392	1	Contract A BPW Approval 03/10/99
Johnson, Mirmiran & Thompson/ Frederic R. Harris, Inc., JV Baltimore, MD	378	2	\$300,000.00
Bellomo-McGee, Inc. Silver Spring, MD	356	3	N/A
The RBA Group Columbia, MD	338	4	N/A

REMARKS: The Office of the State Comptroller has verified under Control No. 99-8827-1111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 7-AE
Continued

BPW—08/04/99

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95, Revised.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer – (410) 545-0402

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 8-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 98-26C
Environmental Construction Inspection
Services, Statewide

DESCRIPTION:

This is the last of three (3) identical open-end contracts to provide environmental construction inspection services, Statewide, each for three (3) years duration and approximately \$400,000.00. Project services will consist of individual assignments on an as-needed basis.

The Consultant will perform the necessary services for inspecting highway projects for compliance with regulatory requirements which will include, but are not limited to: inspection of grading and planting operations; erosion and sediment control measures; compliance checks; agency coordination for wetland and waterway permitting for those construction projects that have MDE and/or Army Corps of Engineers (COE) wetland permits or involvement; and preparation of inspection reports.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD:

Gannett Fleming, Inc./
Environmental Systems Analysis, Inc.
Baltimore, MD

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED

ITEM: 8-AE
Continued

BPW—08/04/99

- Six (6) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 15% of the work is being performed by an MDOT certified MBE firm.

AMOUNT: \$400,000.00

FUND SOURCE: Federal and Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 1430

Title of Program: State Systems Construction
& Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Rummel, Klepper & Kahl, LLP Baltimore, MD	311	1	Contract A BPW Approval 06/23/99
KCI Technologies, Inc. Hunt Valley, MD	304	2	Contract B BPW Approval 05/19/99
Gannett Fleming, Inc./Environmental Systems Analysis, Inc. (JV) Baltimore, MD	295	3	\$400,000.00
Purdum & Jeschke, LLC/ Skelly & Loy, Inc. (JV) Baltimore, MD	283	4	N/A
Whitman, Requardt & Associates, LLP Baltimore, MD	282	5	N/A
Dames & Moore Bethesda, MD	165	6	N/A

CONTINUED

ITEM: 8-AE
Continued

BPW—06/23/99

REMARKS: "The Office of the State Comptroller has verified under Control No. 99-8524-1111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

198

Elizabeth Homer - (410) 545-0402

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 9-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 99-04

Pavement & Asset Management Services,
Statewide

DESCRIPTION:

This is a single open-end project to provide pavement and asset management services, Statewide, for approximately \$500,000.00. Project services are to be provided for a three (3) year period and will consist of individual project assignments.

The Consultant will perform a range of data analysis, routine design analysis and software development associated with pavement and asset management. Services may include, but are not limited to: database programming, data analysis, design of new analysis routines, software programming, training, and formal report development and presentations.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendations approved by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD:

Axiom Decision Systems, Inc./
EBA Engineering, Inc.
Baltimore, MD

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of two (2) engineering consultant firms submitted technical proposals for this project, one (1) of which was a Maryland firm.

CONTINUED

ITEM: 9-AE
Continued

BPW—08/04/99

- 20% of the work is being performed by an MDOT certified MBE firm.

AMOUNT: \$499,905.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subject: 1430

Title of Program: State Systems

Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Axiom Decision Systems, Inc./ EBA Engineering, Inc. Baltimore, MD	354	1	\$499,905.00
Texas Research & Development, Inc. Austin, TX	297	2	N/A

REMARKS: "The Office of the State Comptroller has verified, under Control No. 99-8781-0000, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action – The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 10-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 99-06B, BCS 99-06E, BCS 99-06H &
BCS 99-06I
Bridge Design Services, Statewide

DESCRIPTION: These are the last four (4) of ten (10) identical open-end contracts to provide engineering and design services for State, county or local jurisdiction bridges and incidental structures, which may include, but not be limited to, new or replacement structures, bridge deck replacements, box culverts, retaining walls, bridge widenings, moveable bridges and approach roadways, each for three (3) years and approximately \$750,000.00. Project services will consist of individual assignments on an as-needed basis.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD:

Whitman, Requardt & Associates LLP Baltimore, MD (BCS 99-06B)	(15% MBE Participation)
Johnson, Mirmiran & Thompson, PA Baltimore, MD (BCS 99-06E)	(15% MBE Participation)
STV, Inc./Phoenix Engineering, Inc. Baltimore, MD (BCS 99-06H)	(15% MBE Participation)
KCI Technologies, Inc. Hunt Valley, MD (BCS 99-06I)	(15% MBE Participation)

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED

ITEM: 10-AE
Continued

BPW—08/04/99

- Eighteen (18) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$750,000.00 (BCS 99-06B)
\$750,000.00 (BCS 99-06E)
\$749,993.00 (BCS 99-06H)
\$749,993.00 (BCS 99-06I)

FUND SOURCE: Federal and Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01
Object/Subobject: 1430
Title of Program: State Systems Construction
& Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Wallace, Montgomery & Associates Towson, MD	435	1	Contract A BPW Approval 05/19/99
Whitman, Requardt & Associates, LLP Owings, Mills, MD	423	2	\$750,000.00
Diver Brothers Towson, MD	419	3	Contract C BPW Approval 06/23/99
Rummel, Klepper & Kahl, LLP Baltimore, MD	402	4	Contract D BPW Approval 06/23/99
Johnson, Mirmiran & Thompson Baltimore, MD	401	5	\$750,000.00
Nolan Associates, Inc. Ellicott City, MD	397	6	Contract F BPW Approval 05/19/99
Sverdrup Civil, Inc. Baltimore, MD	396	7	Contract G BPW Approval 06/23/99

CONTINUED

ITEM: 10-AE

BPW—08/04/99

Continued

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
STV, Inc./Phoenix Engineering, Inc. Baltimore, MD	380	8	\$749,993.00
KCI Technologies, Inc. Hunt Valley, MD	378	9	\$749,993.00
Century Engineering, Inc. Towson, MD	377	10	Contract J BPW Approval 05/19/99
Whitney, Bailey, Cox & Magnani, LLP/ Gannett-Fleming, Inc. (JV) Baltimore, MD	372	11	N/A
Hurst-Rosche Engineers, Inc./ Dewberry & Davis (JV) Cockeysville, MD	368	12	N/A
Kennedy, Porter & Associates, Inc. Hampstead, MD	366	13	N/A
Brudis & Associates, Inc. Columbia, MD	362	14	N/A
Sheladia Associates, Inc. Rockville, MD	350	15	N/A
Daniel Consultants, Inc./ Lichtenstein & Associates, Inc. (JV) Columbia, MD	328	16	N/A
HNTB Corporation Baltimore, MD	323	17	N/A
Northeast Engineering, Inc. Baltimore, MD	301	18	N/A

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from

CONTINUED

ITEM: 10-AE
Continued

BPW—08/04/99

the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

Whitman, Requardt & Associates, LLP	Control No. 99-8747-1111
Johnson, Mirmiran & Thompson, PA	Control No. 99-8746-1111
STV, Inc./Phoenix Engineering, Inc.	Control No. 99-8745-0111
KCI Technologies, Inc.	Control No. 99-8744-1111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

204

Elizabeth Homer – (510) 545-0402

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 11-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 99-08 B
Preliminary & Final Engineering Design
Services – Statewide Highway Design

DESCRIPTION: The is the first of eleven (11) identical open-end projects for preliminary and final engineering design services required for various SHA projects Statewide, each for a duration of four (4) years.

The Consultant shall provide various preliminary and final engineering design services associated with highway projects, including highway, structural (bridge, retaining walls, etc.); noise mitigation, hydraulics and hydrology including stormwater management, sediment and erosion control and stream relocation design; traffic engineering including signing, lighting, signalization, and traffic control; utility design, traffic analysis; urban landscape design; surveying; support for public involvement (including the preparation of correspondence); right-of-way plats and checking of shop and working drawings, as applicable to each project assignment.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on July 1, 1999.

AWARD: Johnson, Mirmiran & Thompson, P.A.
Baltimore, MD

- The project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED

ITEM: 11-AE
Continued

BPW—08/04/99

- A total of twenty (20) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 15 % of the work is being performed by MDOT certified MBE firms.

AMOUNT: \$2,000,000.00

FUND SOURCE: Federal and Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 1430

Title of Program: State Systems Construction
& Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Contracts A through G, seven (7) at \$2,000,000.00 each:			
Rummel, Klepper & Kahl Baltimore, MD	465	1	Contract A
Johnson, Mirmiran & Thompson, PA Baltimore, MD	459	2	\$2,000,000.00
The Wilson T. Ballard Company Owings Mills, MD	458	3	Contract C
URS Greiner Woodward Clyde Hunt Valley, MD	454	4	Contract D
Sverdrup Civil, Inc. Baltimore, MD	451	5	Contract E
KCI Technologies, Inc. Valley, MD	445	6	Contract F

CONTINUED

ITEM: 11-AE
Continued

BPW—08/04/99

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Hurst-Rosche Engineers Inc./ Frederic R. Harris Cockeysville, MD	445	7	Contract G
Contracts H - K, four (4) at \$1,000,000.00 each:			
McCormick, Taylor & Associates/ Gannett Fleming Inc. Baltimore, MD	444	8	Contract H
Wallace, Montgomery & Associates Towson, MD	444	9	Contract I
Whitman, Requardt & Associates Baltimore, MD	444	10	Contract J
STV Incorporated Baltimore, MD	442	11	Contract K
Greenhorne & O'Mara, Inc./ Parsons Transportation Group Towson, MD	435	12	N/A
EBA Engineering/Wilbur Smith/ Purdum & Jeschke Baltimore, MD	432	13	N/A
Century Engineering, Inc. Towson, MD	429	14	N/A
Parsons, Brinckerhoff, Quade & Douglas/Whitney, Bailey, Cox & Magnani Baltimore, MD	424	15	N/A

CONTINUED

ITEM: 11-AE
Continued

BPW—08/04/99

	Technical Proposal Rating	Technical Ranking	Negotiated Price
Dewberry Davis/A. Morton Thomas & Associates Baltimore, MD	423	16	N/A
Brudis & Associates/Noal Associates, Inc. Columbia, MD	422	17	N/A
Sheladia Associates, Inc. Rockville, MD	409	18	N/A
Phoenix Engineering, Inc. Baltimore, MD	388	19	N/A
HNTB Corporation Baltimore, MD	384	20	N/A

REMARKS: "The Office of the State Comptroller has verified under Control No. 99-8805-1111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Steve Feller – (410) 385-4415

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONTRACT MODIFICATION:

(Services)

ITEM: 12-S-MODMARYLAND PORT ADMINISTRATIONORIGINAL CONTRACT NO. & TITLE:198013-S
Operation of Various MPA Marine TerminalsORIGINAL CONTRACT APPROVED:

Item 17-S, DOT Agenda 04/15/98

MODIFICATION: MPA requests approval for additional terminal operating services.CONTRACTOR:ITO Corporation of Baltimore
Baltimore, MDAMOUNT:

\$64,000,000.00

A performance bond, in the amount of
\$10,000,000.00t, exists for this Contract.FUND SOURCE:

100% Special Funds budgeted to MPA

Appropriation Code: J03/D0002

ORIGINAL CONTRACT AMOUNT:

\$35,476,197.00

MODIFICATION NO. 1:\$ 5,825,000.00 (Exercise Option for purchase of
Terminal Operating System)MODIFICATION NO. 2:

\$64,000,000.00

REVISED CONTRACT AMOUNT:

\$105,301,197.00

PERCENTAGE INCREASE (Mod. #2):

256%

CONTRACT TERM (Modification Only):

May 1, 1998 – April 30, 2001

CONTINUED
209

ITEM: 12-S-MOD
Continued

BPW—08/04/99

REMARKS: This Modification amends the original Contract to provide for terminal operating services at additional MPA facilities. The Contract was originally intended to provide terminal operating services at Seagirt Marine Terminal (SMT). Subsequently, the Contract was expanded to the Dundalk Marine Terminal (DMT) and the North Locust Point Marine Terminal (NLPMT) at the request of major steamship customers. The total volumes at these additional terminals are expected to be equal to those at SMT. Volume increases are anticipated to double with this additional activity.

Additionally, labor container royalty payments are being passed on to the steamship carriers through the Contract. Royalty payments are handled directly between stevedore companies and the steamship lines. Royalty payments were not contemplated in the original scope of this Contract as they are one charge associated with vessel stevedoring rather than terminal stevedoring, the traditional role of MIT.

These stevedore costs are negotiated in the stevedore and terminal handling charges billed to steamship lines and associated revenues should fully compensate for the additional costs.

The fee schedule is the same as the original contract and is considered fair and reasonable.

“The Office of the State Comptroller has verified, under Control No. 99-8878-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Department of Taxation and Assessments, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The Contractor is a resident business under the guidelines of the BPW Advisory P- 003-95, **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

William Schull – (410) 767-3353

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAMAINTENANCE CONTRACTITEM: 13-MMASS TRANSIT ADMINISTRATIONCONTRACT NO. & TITLE:

T-0857

Bus & Rail Facilities Ancillary Minor
Construction, Repairs & MaintenanceDESCRIPTION:

Contractor will furnish all labor, materials and supervision to perform miscellaneous minor construction, repairs and maintenance for MTA's Bus and Rail facilities located throughout various counties and the City of Baltimore, MD.

PROCUREMENT METHOD:**Competitive Sealed Bidding**AWARD:A & S Associates, Inc.
Capitol Heights, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Thirteen (13) contractors purchased plans for this project; nine (9) bids were received.
- Eleven (11) Maryland contractors were directly solicited, seven (7) submitted bids.
- 100% of the work is being performed by an MDOT certified MBE firm.

AMOUNT:

\$796,750.00 (2 Years)

FUND SOURCE:

100% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.07

Object/Subobject: 1462

Title of Program: Bus & Rail Facilities &
Capital Equipment

CONTINUED

ITEM: 13-M
Continued

BPW—08/04/99

BIDS:

A & S Associates, Inc. Capital Heights, MD	\$796,750.00
Spears Mechanical Contractors Baltimore, MD	\$807,200.00
John W. Brawner Contracting Company Phoenix, MD	\$814,900.00
Robert Clay, Inc. Baltimore, MD	\$818,400.00
Warwick Supply & Equipment Company Baltimore, MD	\$818,900.00
Tito Contractors, Inc. Washington, DC	\$834,250.00
Climate Masters, Inc. Sudlersville, MD	\$846,600.00
Henry Contractors, Inc. Bowie, MD	\$850,750.00
M & M Enterprises, Inc. Cheverly, MD	\$914,600.00

REMARKS: Contract duration is twenty-four (24) months from Notice to Proceed.

"The Office of the State Comptroller was verified under Control No. 99-8473-0101, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 13-M
Continued

BPW—08/04/99

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, Revised.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

William Schull - (410) 767-3353

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAEQUIPMENT CONTRACTITEM: 14-EMASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T8000-0025
Bus Alternator/Regulator Test Stand

DESCRIPTION: This Contract is for the manufacturing and delivery of a Bus Alternator/Regulator Test Stand. The primary function of a test stand is to properly test electrical bus components under variable loads and simulated operating conditions.

PROCUREMENT METHOD: **Competitive Sealed Bidding**
(Single Bid Received)

AWARD: Kirk's Automotive, Inc.
Detroit, MI

- The Contract was advertised in the Maryland Contract Weekly.
- The Department of Labor, Licensing and Regulations completed a statewide search for Maryland firms to supply this equipment, none was found.

AMOUNT: \$64,950.00

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05
Object/Subobject: 1436 & 1455
Title of Program: Rail Facilities &
Capital Equipment

CONTINUED
214

ITEM: 14-E
Continued

BPW—08/04/99

BIDS:

Kirk's Automotive, Inc.
Detroit, MI

64,950.00

REMARKS: "The Office of the State Comptroller has verified that under Control No. 99-8449-0000, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is not resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

215

William Schull – (410) 767-3353

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAEQUIPMENT CONTRACTITEM: 15-EMASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T8000-0027
Bus Block Heater Replacement

DESCRIPTION: This Contract is to replace the diesel-fired engine block heaters on approximately 220 buses and make used heaters operational on 125 buses. Each coach shall be equipped with a Teleflex ProHeat diesel fired block heater/supplemental coach heater system to both preheat the engine block to ensure efficient coach starting as well as to provide supplemental coach heat for customers comfort.

PROCUREMENT METHOD: **Competitive Sealed Bidding**
(Single Bid Received)

AWARD: Teleflex Marine, Inc.
Hagerstown, MD

- The Contract was advertised in the Maryland Contract Weekly.
- Seven (7) firms were directly solicited, three (3) of which were Maryland firms. Two (2) No Bid Notices were received. One (1) bid was received.

AMOUNT: \$457,400.00

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.03
Object/Subobject: 1445
Title of Program: Bus Facilities &
Capital Equipment

CONTINUED

ITEM: 15-E
Continued

BPW—08/04/99

BIDS:

Teleflex Marine, Inc.
Hagerstown, MD

\$457,400.00

REMARKS: "The Office of the State Comptroller has verified that under Control No. 99-8415-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Steven Feller - (410) 385-4415

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 16-LMARYLAND PORT ADMINISTRATIONLESSOR: Maryland Port AdministrationLESSEE: ITO CorporationPROPERTY LOCATION: South Locust Point Marine TerminalTERM: This is a request for a second 90-day extension to Agreement & Lease between the MPA and ITO Corporation beginning August 14, 1999. A 90-day extension from May 16, 1999 through August 13, 1999 is currently in effect.AMOUNT: ITO pays to MPA a monthly rate of \$80,000.00 for use of almost 65 acres. Total revenue during the extension period is anticipated to be \$240,000.00. In addition, ITO guaranties 250,000 gross cargo tons per lease year and will guaranty 75,000 tons during the extension.REMARKS: The extension, at the same terms and conditions as the Lease now in effect, is necessary to allow for continued negotiations on a long-term renewal to continue without unnecessary negotiations on interim rates and terms. MPA is looking at relocation alternatives for customers at other MPA facilities to accommodate growth opportunities. MPA and ITO negotiations have progressed and now include ITO leasing acreage that it had previously returned to the MPA and adding new warehouse space to increase the capacity of this facility. Additional time is needed to negotiate the timing and terms of this expansion.

Board of Public Works Action - The above-mentioned Item was:Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Steve Feller – (410) 385-4415

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

LEASE

ITEM: 17-L

MARYLAND PORT ADMINISTRATION

LESSOR: Maryland Port Administration

LESSEE: Safbank Line Limited

PROPERTY LOCATION: Seagirt Marine Terminal (SMT)

TERM: One (1) year Agreement, effective August 15, 1999

AMOUNT: Safbank agrees to handle a minimum of 4,500 containers during the term of the Lease. Revenue based on the minimum charges will be \$1,035,000.00.

REMARKS: Safbank has been a customer of the Port of Baltimore for many years. They have continued to provide a consistent revenue base over the years.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Nelson Reichert – (410) 767-3904

BPW—08/04/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

LEASE

ITEM: 18-L

MASS TRANSIT ADMINISTRATION

LESSEE: Pierce Hardy Limited Partnership

PROPERTY LOCATION: South side of Timonium Road, adjacent to the Central Light Rail Line (CLRL) in Timonium, Baltimore County, MD.

SPACE TYPE: Industrial Land LEASE TYPE: New SQ.FT.: 102,308

SQ. FT. RATE: \$0.46

TERM: Five (5) Years EFFECTIVE DATE: 08/04/99

ANNUAL RENT: \$47,000.00, which shall be increased annually by 1% of the preceding year's rent.

UTILITIES/CUSTODIAL
RESPONSIBILITY:

Pierce Hardy Limited Partnership

SPECIAL CONDITIONS: This Lease Agreement may be terminated by either party upon 120 days' advance written notice of termination.

Lessee, at its sole cost and expense, is required to purchase and maintain Commercial General Liability Insurance, with a limit of not less than \$5 million for each occurrence, and Railroad Protective Liability Insurance of not less than \$3 million for each occurrence.

REMARKS: In May of 1990, the MTA acquired approximately 14 miles of railroad right of way from Consolidated Rail Corporation in connection with CLRL construction. Included in this purchase and assigned to the MTA were various

CONTINUED

ITEM: 18-L
Continued

BPW—08/04/99

Licenses and Lease Agreements. One of the agreements included in this sale was a twenty-year Lease with 84 Lumber Company (Pierce Hardy Limited Partnership) for the rental of a portion of the railroad right of way for the purpose of constructing and operating an "84 Lumber Company" business. This Lease provided for an annual rental for land only at \$10,350.00 for the first five-years and an increase every five years, for a maximum annual rental of \$17,884.80.

The 20-year Lease Agreement has now expired, and the MTA has negotiated a new five-year Lease Agreement at an increased annual rental of \$47,000.00. The proposed rental is based upon an independent appraisal of the land only as the improvements are owned by 84 Lumber Company.

Board of Public Works' approval and execution is requested to the proposed Lease.

Board of Public Works Action – The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 19-RPSTATE HIGHWAY ADMINISTRATION:Road Conveyance Deed - SHA to
Baltimore County, MDMD 409 (Freeland Road & Harris Mill
Road) - from Railroad Avenue to Preston
Road, a total distance of ± 2.41 milesMD 885 (Old Freeland Road) - From York
Road to road end, a total distance of $0.22 \pm$
mileREFERENCE: Board of Public Works approval is requested for a deed conveying these
segments of State highway to Baltimore County, MD.SPECIAL CONDITIONS: NoneGRANTOR: State of Maryland
State Highway AdministrationGRANTEE: Baltimore CountyCONSIDERATION: \$1.00REMARKS: The SHA has agreed to transfer to the County these sections of road. The
County has agreed to accept them as an integral part of the County Highway
System. Conveyance is being made to comply with the conditions of
Agreements dated March 29, 1979 and February 15, 1989 between SHA and
Baltimore County, MD.The legal authority for these conveyances is found in the Finance and
Procurement Article 10-305.

CONTINUED

ITEM: 19-RP
Continued

BPW—08/04/99

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

Board of Public Works Action – The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW--08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 20-RP

STATE HIGHWAY ADMINISTRATION: Located on the West Side of MD 36 between Lee Street and Waverly Street, Westernport, Allegany County, MD.

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the SHA.

The property to be conveyed consists of ± 0.21 acres and is being conveyed at administrative cost to the former owner.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Harold Lewis Grove

CONSIDERATION: \$875.00

APPRAISED VALUE: (See Remarks)

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

The excess land of the above property was acquired on May 30, 1995. The original acquisition included an improvement that has since been demolished.

CONTINUED

ITEM: 20-RP
Continued

BPW—08/04/99

Neither the Modal Administrations nor Allegany County has expressed any interest in the property. The SHA acquired the subject property from the grantee because of unstable terrain and the fear that Mr. Grove's improvement would slide down the hillside onto MD 36. The former owner built a new house on the adjoining parcel located to the rear of the subject property. The subject property has only a nominal value because of its size and terrain. SHA has agreed to convey the property at the administrative cost figure of \$875.00.

SHA is concurrently requesting permission to dispose of and to execute the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received
225

Elizabeth Homer - (410) 545-0402

BPW--08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 21-RP

STATE HIGHWAY ADMINISTRATION: Located along the south side of MD Route 5 between MD Route 236 and Lockes Hill Road, New Market, St. Mary's County, MD.

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the SHA.

The property to be conveyed is the remnant of an old roadbed consisting of ± 0.56 acres and is to be conveyed to the highest bidder among the two (2) adjoining owners.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Warren Maynard Swope

CONSIDERATION: \$6,000.00

APPRAISED VALUE: (See Remarks)

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

The old roadbed of MD Route 5 was absorbed into the State road system in 1927 and scarified in 1954 after MD Route 5 was relocated to the South.

CONTINUED

ITEM: 21-RP
Continued

BPW—08/04/99

There is no known acquisition cost for the property. Since title to the roadbed cannot be substantiated, we offered the roadbed to the highest bidder among the two (2) adjoining owners whose bid was equal to or above SHA's administrative cost of \$1,875.00.

Mr. Warren Swope was the high bidder between the two (2) adjoining owners. Mr. Swope's \$6,000.00 bid was accepted by the SHA subject to the Board of Public Works' approval.

The SHA is concurrently requesting permission to dispose of and execute the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

227

Joseph Nessel (410) 859-7726

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAMISCELLANEOUSITEM: 22-GMMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International
Airport (BWI)REFERENCE: Approval is requested to enter into a contract with six (6) homeowners to soundproof their houses located in the Allwood subdivision at an estimated cost of \$ 46,509.00 to \$ 67,298.00.FUND SOURCE:80% Federal Funds
20% Special Funds budgeted to MAA and
recovered through air carrier fees.

Appropriation Code: 29.09.00.03

Object/Subject Code: 1415

Title of Program: Airport Facilities &
Capital EquipmentREMARKS: On March 3, 1989, via DOT Item 2-GM, the BPW approved the MAA's authority to enter into soundproofing contracts with the homeowners up to a limit of \$30,000.00. For most of the eligible residences this amount is more than adequate; however, there are specific situations in which the standard modification package cannot be accomplished within the limit.

The six (6) houses are located in the Allwood subdivision in Anne Arundel County immediately east of BWI. Allwood is located in the 1998 BWI Airport Noise Zone. Unlike other subdivisions, which experience high frequency noise caused by airplane overflight, Allwood experience low frequency noise levels from aircraft on the ground during start of take-off roll.

MAA has developed an effective soundproofing treatment plan to attenuate interior low frequency noise levels for each of the six (6) homes. The soundproofing treatment plan is identical to the method used for eleven (11) Allwood homes previously soundproofed for low frequency noise in 1998 (Item

CONTINUED

228

ITEM: 22-GM
Continued

BPW—08/04/99

24-GM, 07/17/98 BPW). The soundproofing treatment plan for low frequency noise requires additional sound insulating materials applied on the walls and in the attic area, and higher rated acoustical windows for certain rooms. The six (6) houses require some additional ductwork to accommodate a modified ventilation system. All these factors increase cost.

<u>Name</u>	<u>Address</u>	<u>Estimated Amount</u>
Miller	245 Allwood Drive	\$ 46,509.00
Henneberry	225 Allwood Drive	\$ 54,588.00
Wilhelm	239 Turnwood Drive	\$ 56,231.00
Blizard	242 Turnwood Drive	\$ 54,074.00
Miller	258 Heartwood Court	\$ 58,235.00
Baker	219 Allwood Drive	\$ 67,298.00

These homeowner agreements are directly related to the construction contract for the improvements (Item 1-C, 07/14/99 BPW).

The federal grant for this project will cover 80% of all soundproofing improvements, except air-conditioning. All costs not covered by the grant will be paid by the MAA and recovered through the air-carrier fees.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

229

Joseph Nessel 410 859-7726

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAMISCELLANEOUSITEM: 23-GMMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport
(BWI)REFERENCE: Approval is requested to enter into a contract with Janice Castranda to soundproof her home in the Glen Burnie Park Subdivision at an estimated cost of \$31,008.45.FUND SOURCE:80% Federal Funds
20% Special Funds budgeted to MAA and recovered through airline landing fees.Appropriation Code: 29.09.00.03
Object/Subject Code: 1415
Title of Program: Airport Facilities
& Capital EquipmentREMARKS: On March 3, 1989, via DOT Item 2-GM, the BPW approved the MAA's authority to enter into soundproofing contracts with homeowners at \$30,000.00. For most of the eligible residences this amount is more than adequate; however, there are specific situations in which the standard modification package cannot be accomplished within the limit.

This residence exceeds the dollar limit primarily because the house is larger and has more finished living area requiring more wall treatment than is typical for homes in the soundproofing program. The added area also results in increased contractor costs for ventilation ductwork, and additional doors.

The federal grant for this project will cover 80% of all soundproofing improvements, except air-conditioning. All costs not covered by the grant will be paid by the MAA and recovered through the air-carrier fees.

Board of Public Works Action - The above-referenced Item was:Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph Nessel (410) 859-7726

BPW---08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAMISCELLANEOUSITEM: 24-GMMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport
(BWI)REFERENCE: Approval is requested for the acquisition of the single-width mobile home of Eleanor K. Grady and her relocation from the Ridgewood Mobile Home Park at a cost not to exceed \$50,000.00.FUND SOURCE:
80% Federal Funds
20% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03
Object/Subobject: 1410
Title of Program: Airport Facilities
& Capital EquipmentREMARKS: On September 23, 1998, via DOT Item 22-GM, the BPW approved the MAA's request to delegate to the MAA authority to enter into contractual agreements regarding the acquisition and relocation of residents of Ridgewood Mobile Home Park (Park). The Park was acquired by MAA (Item 18-RP, 7/17/98 BPW) to remove residents from areas exposed to noise levels incompatible with residential land use. In Item 22-GM the BPW approved delegated authority not to exceed \$30,000.00 for single-width mobile homes and \$50,000.00 for double-width mobile homes.

The subject single-width mobile home exceeds the dollar limit due to the expense of relocating the owner's legal business operation which is located on the property. Consistent with the Federal Uniform Relocation Act, the owner is entitled to a fixed payment of \$20,000.00 as compensation for business moving expenses and business re-establishment costs.

ITEM: 24-GM
Continued

BPW—08/04/99

The Federal Grant for this project will cover 80% of the total costs. The 20% not covered by the grant will be paid by the MAA.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

232

With Discussion ✓

Without Discussion

Received

Joseph Nessel - (410) 859-7726

BPW—08/04/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDA APPENDIXEXPEDITED PROCUREMENT REPORTITEM: 25-EXMARYLAND AVIATION ADMINISTRATION

CONTRACT NO. & TITLE: MAA-CO-99-002
 Pier B Extension at Baltimore/Washington
 International Airport (BWI)

EXPEDITED PROCUREMENT APPROVAL: Item 14-EX, DOT Agenda April 4, 1999

CONTRACT TYPE: Construction

DATE OF AWARD: July 6, 1999

CONTRACTOR'S NAME: Bell BCI Company
 Kensington, MD

AMOUNT: \$27,433,000.00

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Bell BCI Company \$27,433,000.00
 Kensington, MD

Kinsley Construction, Inc. \$29,794,940.85
 Timonium, MD

San Jose Construction Group, Inc. \$30,171,327.00
 Washington, DC

Blake Construction Company, Inc. \$30,270,000.00
 Washington, DC

Aviation Constructors, Inc. \$30,890,000.00
 Atlanta, GA

CONTINUED

ITEM: 25-EX
Continued

BPW—08/04/99

FUND SOURCE:

1 % Federal Funds
99 % Certificate of Participation

Appropriation Code: 29.09.00.03
Object/Subobject: 1455
Title of Program: Airport Facilities
& Capital Equipment

MD REGISTER NOTICE:

April 13, 1999

REMARKS: The Engineer's Estimate for this project, when requesting approval to proceed with the Expedited Procurement, was \$30,000,000. This resulted in an 8.9% difference between the Engineer's Estimate and the low bid. The primary factors contributing to the difference are the lower costs associated with the contractor using its own forces for significant portions of the mechanical and drywall work, and lower overhead/administrative costs than anticipated for the expedited level of work.

This contract provides for a 10-gate extension to Pier B, totaling approximately 115,000 square feet, including new passenger holdrooms, passenger services, and airline operations space. This facility, projected to be open in June 2000, will be used by Southwest Airlines.

The costs of these improvements will be reimbursed through airline and tenant rates and charges.

"The Office of the State Comptroller has verified, under Control No. 99-8834-1011, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised

Board of Public Works Action. The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

William Schull – (410) 767-3353

BPW—08/04/99
Supplemental

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 26-C

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0151-0140
MARC Germantown Station Building Expansion

DESCRIPTION: The work to be done under this contract includes, but is not limited to, the expansion of the existing station building to provide for Agent's office with restroom facilities and associated site improvements, including water and sewer service at the MARC Germantown Station.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD Trans Metro Construction, Inc.
Upper Marlboro, MD

- This Project was advertised in the Maryland Contract Weekly.
- Ten (10) firms were sent bid packages, nine (9) of which were to Maryland firms. Four (4) bids were received from Maryland firms.
- 15% of the work is being performed by MDOT certified MBE firms.

AMOUNT: \$133,288.00

A Performance Bond, of 100% of the award amount, exists for this Contract.

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05
Object/Subobject: 1480
Title of Program: Rail Facilities &
Capital Equipment

CONTINUED

ITEM: 26-C
Continued

BPW—08/04/99
Supplemental

BIDS:

Trans Metro Construction, Inc. Upper Marlboro, MD	\$133,288.00
M & M Enterprises, Inc. Cheverly, MD	\$151,554.00
A & S Associates, Inc. Capital Heights, MD	\$162,975.00
Site Construction, Inc. Lanham, MD	\$220,389.00

REMARKS: The Engineer's Estimate for this Contract was \$135,381.00. Contract duration is 120 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 99-8018-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

The Procurement Officer has reviewed the price and deemed it fair and reasonable and that other prospective bidders had reasonable opportunity to respond.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion		Received
			236

William Schull – (410) 767-3353

BPW—08/04/99
Supplemental

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 27-C

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0469-0140
MARC Laurel Station Building Rehabilitation

DESCRIPTION: The work to be done under this contract includes architectural and structural improvements including a new slate roof to the Laurel MARC station building. This project is located adjacent to the CSXT railroad south of Main Street in Laurel, Prince George's County, MD.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: A & A Restoration, Inc.
Lothian, MD

- This Project was advertised in the Maryland Contract Weekly.
- Fifteen (15) firms were sent bid packages, thirteen (13) of which were to Maryland firms. Three (3) bids were received from Maryland firms.
- 15% of the work is being subcontracted to MDOT certified MBE firms.

AMOUNT: \$133,444.00

A performance bond, of 100% of the award amount, exists for this contract.

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05
Object/Subobject: 1480
Title of Program: Rail Facilities &
Capital Equipment

CONTINUED

ITEM: 27-C
Continued

BPW—08/04/99
Supplemental

BIDS:

A & A Restoration Lothian, MD	\$133,444.00
A & S Associates Capitol Heights, MD	\$158,975.00
Trans Metro Construction Upper Marlboro, MD	\$178,975.00

REMARKS: The Engineer's Estimate for this contract was \$162,635.00. Contract duration is 120 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 99-7983-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

The Procurement Officer has reviewed the price and deemed it fair and reasonable and that other prospective bidders had reasonable opportunity to respond.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>	Received	

William Schull – (410) 767-3353

BPW—08/04/99
Supplemental

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 28-C

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0471-0140
Owings Mills Metro & North Linthicum Light Rail
Station Pavement Repairs

DESCRIPTION: The work to be done under this contract includes, but is not limited to, maintenance of traffic, installation of underdrains, patching existing paving, milling and resurfacing, slurry seal coat and pavement markings at the Owings Mills Metro and the North Linthicum Light Rail stations.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD P. Flanigan & Sons, Inc.
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Thirteen (13) firms were sent bid packages, twelve (12) of which were to Maryland firms. Four (4) bids were received from Maryland firms.
- 15% of the work is being performed by MDOT certified MBE firms.

AMOUNT: \$334,169.10

A performance bond, of 100% of the award, exists for this Contract.

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05
Object/Subobject: 1455
Title of Program: Rail Facilities &
Capital Equipment

CONTINUED

ITEM: 28-C
Continued

BPW—08/04/99
Supplemental

BIDS:

P. Flanigan & Sons, Inc. Baltimore, MD	\$334,189.10
General Paving & Construction, Inc. Baltimore, MD	\$351,624.52
Priceless Industries, Inc. Baltimore, MD	\$377,761.59
American Asphalt Paving Co., Inc. Baltimore, MD	\$446,954.95

REMARKS: The Engineer's Estimate for this contract was \$336,130.39. Contract duration is 60 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 99-8339-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

The Procurement Officer has reviewed the price and deemed it fair and reasonable and that other prospective bidders had reasonable opportunity to respond.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>	Received	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

BALTIMORE CITY COMMUNITY COLLEGE

Liberty Campus

CONTRACT NO. AND TITLE

Project No. CC-623-914-102
Adpics No. 001B9901372
Phase II - Parking &
Roadway Improvements

DESCRIPTION

Base Bid: Add grade improvements and modifications to the campus entryway parking areas to create approximately 155 parking spaces with associated drive-through lanes and vehicular circulation areas. In addition to new paving, this project will provide for sidewalks, curb and gutters, stormwater drainage and landscaping.

Add Alt. No. 1: Provide an additional 1,435 sq. yds. of full depth pavement reconstruction.

Add Alt. No. 2: Provide an additional 475 sq. yds. of full depth pavement reconstruction.

PROCUREMENT METHOD

Competitive Sealed Bidding

<u>BIDS</u>	<u>Base Bid</u>	<u>Alt. No. 1</u>	<u>Alt. No. 2</u>	<u>Total Bid</u>
Melvin Benhoff Sons, Inc. Baltimore, MD	\$149,120.00	\$21,600	\$15,975	\$186,695.00
Potts & Callahan, Inc. Baltimore, MD	186,688.00	33,700	15,300	235,688.00
P. Flanigan & Sons, Inc. Baltimore, MD	194,472.55	22,011	19,824	236,307.55
Priceless Industries, Inc. Baltimore, MD	212,908.00	43,965	31,775	288,648.00
Pickens & Sons, Inc. Clarksville, MD	263,925.00	26,880	19,000	309,805.00

AWARD

Melvin Benhoff Sons, Inc.

AMOUNT

\$186,695.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

PERFORMANCE BOND

100% of Full Contract Amount

FUND SOURCE

Item 044, MCCBL 1997
"Maryland Higher Education Commission
Community College Project Fund"

REMARKS

The Government estimate for this project was \$250,000.

Phase I Parking Improvements, completed in 1997, added 250 needed parking spaces at the southeast corner of the campus adjacent to the Main Building's Fine Arts Wing and to the Gymnasium.

Phase II Improvements will further enhance the campus parking and roadway situation by creating a more efficient and logical circulation pattern for vehicles entering the campus; by optimizing the number of available parking spaces in the proximity of the Nursing Building, Library, and Main Building Student Services Wing; and by repairing areas of broken or spalling pavement. Landscaping improvements will also enhance the visual image of the College's main vehicular and pedestrian entryway.

The project was advertised in the Maryland Contract Weekly on April 27, 1999 and eleven (11) prospective bidders were registered and received copies of the bid package. All eleven of the prospective bidders are located in Maryland. As part of the Department's outreach program to enhance local resident business participation, direct mail advertisements were forwarded to local business and trade organizations in Maryland.

MBE participation for this project is 21.02%

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

REMARKS

The Office of the State Comptroller has verified, under Control Number 99-8475-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

conbcc2.ra

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C

DEPARTMENT OF NATURAL RESOURCES

Shore Erosion Control (SEC)

Point Lookout State Park
(Hammond Day Use Area)
St. Mary's County

CONTRACT NO. AND TITLE

Project No: SEC PLSPHA FY-96
Adpics No: 001B0900061
Stone Breakwaters, Stone
Revetment, Stone Groins &
Beach Replenishment

DESCRIPTION

Construction of seven (7) off-shore breakwaters totaling 611 l.f., 836 l.f. of stone revetment, 3 stone groins totaling 195 l.f., and 860 l.f. of beach sand replacement as required by plans and specifications; and restoration of all graded and disturbed areas. This will protect 2,195 l.f. of shoreline.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Coastal Design & Construction, Inc. - Gloucester, VA
Martin G. Imbach, Inc. - Baltimore, MD
Edwin A. & John O. Crandell, Inc. - West River, MD
Kenster Shoreline Improvements, LLC - Bowie, MD

AMOUNT

\$ 789,700
\$ 834,527
\$ 896,840
\$1,057,034

AWARD

Coastal Design & Construction, Inc.

AMOUNT

\$ 789,700.00

FUND SOURCE

\$564,013 - Item 039, MCCBL 1991
06.88.54.00; PCA 05416
\$225,687 - Item 013, MCCBL 1992
06.89.12.00; PCA 05086
"Construct Shore Erosion
Control Measures..."

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C

REMARKS

The Government estimate for this project is \$943,634.

The current rate of shoreline erosion is between 1.7 and 2.1 feet per year. The work in this contract will prevent approximately 795 tons of sediment per year from entering the Chesapeake Bay.

Approximately 6,853 feet of this DNR property has been protected by previous Shore Erosion Control Projects.

Regarding the solicitations for this project, of the 120+ Invitations to Bidders mailed to local contractors, SEC received seven (7) requests for bid packages of which six (6) were from Maryland contractors and one (1) from out-of-state. Four (4) bids were received for this project of which three (3) were from Maryland contractors. Past performance of Coastal Design & Construction, Inc., on the many jobs it has done for SEC, has always been satisfactory and timely. They have a practice of employing personnel from Maryland on its jobs located within the State.

The MBE participation for this project is 14.2%.

The Office of the State Comptroller has verified, under Control Number 99-8816-0011, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the law of Maryland.

The Contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-003-95.
Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

bpwccdnr.ts

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

DEPARTMENT OF NATURAL RESOURCES

Patuxent Natural Resource
Management Area
Calvert County

CONTRACT NO. AND TITLE

Project No: P-056-972-010
Adpics No: 001B9901439
Phase I Master Plan Improvements at
Kings Landing

DESCRIPTION

The base bid for this contract provides for the renovation of the existing 5,100 gsf Dining Hall and its conversion to a Multi-Purpose Building with offices, restrooms, a warming kitchen, storage room, coat closet and a 2,950 sq. ft. great room. A 2,000 sq. ft. concrete patio will extend out from the South-end of the great room and connect to two (2) 900 sq. ft. concrete observation terraces. The addition of a portico to the East side of the building will define the new main entrance to the building. The service entrance to the new kitchen will be located at its North end and will be secluded from public traffic.

Add Alternate #1 provides for the incorporation of touch-less fixture systems in the restrooms.

PROCUREMENT METHOD

Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	<u>BASE BID</u>	<u>ALT. 1</u>	<u>TOTAL</u> (Base Bid + Alt. 1)
Twigg Corporation Upper Marlboro, Maryland	\$530,000	\$3,000	\$533,000
Metro-Con Enterprises, Inc. St. Leonard, Maryland	556,000	1,850	557,850
John L. Mattingly Constr. Co., Inc. Waldorf, Maryland	586,236	2,900	589,136

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

<u>BIDS OR PROPOSALS</u> (Cont'd)	<u>BASE BID</u>	<u>ALT. 1</u>	<u>TOTAL</u> (Base Bid + Alt. 1)
Trison Construction Co. Silver Spring, Maryland	654,000	4,500	658,500
Rainbow Construction Co. Waldorf, Maryland	669,213	1,500	670,713
Certified Maintenance Co. Huntingtown, Maryland	740,000	6,350	746,350

AWARD

Twigg Corporation

AMOUNT

\$533,000

PERFORMANCE BOND

100 % of Full Contract Amount

FUND SOURCE

POS 98/243
"Renovate Multipurpose Building"

REMARKS

The government estimate for this contract was \$586,500.

This facility is currently leased to the Calvert County Commissioners and managed by the Calvert County Department of Parks and Recreation.

When these renovations are completed, this building will provide an office for the park personnel, a point of reception for the visitors, and a year-round facility to operate the ChesPax program, a Calvert County Board of Education environmental education program, serving annually over 8,000 school children from throughout the region.

The Multi-Purpose building will also be able to accommodate up to 200 people for civic events, family and social gatherings, in addition to the educational programs.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

REMARKS

The kitchen has been designed to accommodate catered events.

Demolition work will include removal of existing site features; substantial removal of interior elements including partitions, floor and wall finishes, various fixtures and kitchen equipment; complete removal of HVAC, plumbing and electrical systems; removal of all existing windows and doors.

The existing timber (log) support columns will be replaced with structural steel columns. A new well will be drilled and a new septic system installed. A complete new HVAC, plumbing and electrical system necessary to support the facility will be installed. The exterior walls will be sided with a cement composite horizontal lap siding and a stucco sill. New energy efficient doors and windows will also be installed.

Completion of this renovation will satisfy the obligation of DNR, (as landlord) to Calvert County (as tenant) as set forth in the Land Lease Agreement under section 5.1, "Master Plan Improvements to Premises", executed and approved by the Board of Public Works on April 4, 1994 and is concurrent with the Kings Landing NRMA -1995 Master Plan Update.

At this time, Calvert County has substantially completed numerous capital improvements to the park, satisfying the County's obligation as set forth in the land lease agreement. These improvements include paving of the entrance road, construction of a new fishing pier, construction of two picnic pavilions, and the construction of a maintenance shop. Renovation of the swimming pool and bathhouse is scheduled to occur this Fall.

This Project was advertised in the Maryland Contract Weekly on May 4, 1999 and twenty-nine (29) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Twenty-six (26) of the prospective bidders include firms located in Maryland, with three (3) located out-of-state.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

REMARKS

As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. Thirteen (13) local contractors also received solicitations by direct mail. Of those thirteen (13), eight (8) purchased bid packages and three (3) submitted bids.

MBE participation for this project is 14%.

The Office of the State Comptroller has verified, under Control Number 99-8632-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

knland.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 4-C-MOD

DEPARTMENT OF MARYLAND STATE POLICE

MSP Aviation - Andrews AFB
Barrack "E" - Salisbury
Barrack "U" - Prince Frederick
Barrack "R" - Golden Ring/Essex
Barrack "H" - Rockville

ORIGINAL CONTRACT NO. & TITLE

Project No: UT-002-981-001
Adpics No: CO402019
Upgrade Fuel Storage and Delivery
Systems

ORIGINAL CONTRACT APPROVED

BPW November 10, 1998; Item 4-C

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

Maxwelton, Inc.
Hughesville, Maryland

MODIFICATION Change Order No. 10 covers the cost to add Frederick and Cumberland sites to the contract due to an oversight by the Using Agency. The work includes four (4) tank upgrades (two (2) -10,000 gallon jet fuel tanks; two (2) -550 gallon waste oil tanks) leak detection, overfill and spill containment, and monitoring equipment.
(PCO #10) Using Agency request for change in scope.

MODIFICATION AMOUNT

\$ 60,725.00

ORIGINAL CONTRACT AMOUNT

\$ 169,750.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 43,669.00

REVISED CONTRACT AMOUNT

\$ 274,144.00

PERCENTAGE INCREASE

35.8% (Individually)
61.50% (Cumulatively)

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 4-C-MOD

FUND SOURCE

Item 007, MCCBL 1997
"Construction Contingency Fund..."

REMARKS

A letter dated April 20, 1999 was forwarded to the Board members informing them of this work prior to the approval of this item.

The contract time will be extended by ninety (90) calendar days. The previous completion date of April 20, 1999 was revised to July 19, 1999.

During the construction phase at Andrews Air Force Base, the Using Agency brought to our attention two additional sites that were not included in the original contract documents, but which are in need of a similar upgrade. Both of these sites serve the Medical Evacuation helicopters and are located in Frederick and Cumberland, Maryland. The facilities must be updated to meet 1998 Maryland Department of the Environment Guidelines.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

bpwmsp.8fc

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 5-C-MOD

DEPARTMENT OF JUVENILE JUSTICE

Charles H. Hickey, Jr., School
Baltimore, Maryland

ORIGINAL CONTRACT NO. & TITLE

Project No: DT-000-933-001
Adpics No: CO403566
Security Screen Replacement

ORIGINAL CONTRACT APPROVED

Item 1-C, BPW March 10, 1999

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

Sun Technical Services
Columbia, Maryland

MODIFICATION

Change Order No. 1 covers the cost to furnish and install an additional 104, Level 9 security window screens, and change 95 Level 7 medium security window screens to maximum security Level 9 window screens at the Charles Hickey School.
(PCO #1) Using Agency request for change in scope.

MODIFICATION AMOUNT

\$134,217.00

ORIGINAL CONTRACT AMOUNT

\$127,000.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 0.00

REVISED CONTRACT AMOUNT

\$261,217.00

PERCENTAGE INCREASE

105.68 % (Individually)
105.68 % (Cumulatively)

FUND SOURCE

V00.2000.11930.01.904

REMARKS

Estimate - N/A.

The contract time will be extended by eighty-four (84) calendar days. The previous completion date of October 3, 1999 will be revised to December 26, 1999.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 5-C-MOD

REMARKS

By letter dated July 22, 1999, the Board members were advised of this modification prior to approval of this item.

In response to several recent escapes through existing security screens at the Charles Hickey School, the Department of Juvenile Justice (DJJ) has requested that ninety-five (95) Level 7 security screens be changed to Level 9 security screens. (The original contract was for 95 Level 7 security screens and 50 Level 9 security screens.) DJJ has also requested that 104 Level 9 screens be added to the project in order to ensure the security of all bedroom windows in the east fenced campus.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

bpwdjj.ch1

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATIONS (Construction)

ITEM 6-C-MOD

DEPARTMENT OF GENERAL SERVICES

Tawes State Office Complex
Annapolis, Maryland

ORIGINAL CONTRACT NO. AND TITLE

Project No. BC-000-972-003
Adpics No. CO404310
Renovation "A Pod", Tawes State Office
Complex, Annapolis

ORIGINAL CONTRACT APPROVED

BPW May 5, 1999; Item 4-C

ORIGINAL PROCUREMENT METHOD

Procurement by Negotiated Award

CONTRACTOR AWARD

The Mullan Contracting Company, Inc.
Lutherville, Maryland

MODIFICATION Revise planned renovation of Tawes A Pod basement for better functionality; renovation of a portion of the basement of the Tawes E Pod to allow for relocation of the Department of Natural Resources Communications and Police Command Center from A to E Pod.

MODIFICATION AMOUNT

\$ 236,400.00

ORIGINAL CONTRACT AMOUNT

\$ 1,576,780.00

MODIFICATIONS PREVIOUSLY APPROVED

\$ 0.00

REVISED CONTRACT AMOUNT

\$ 1,813,180.00

PERCENTAGE INCREASE

14.99% (Individually)

14.99% (Cumulatively)

FUND SOURCE

Department of Natural Resources
Agency 30107, FY 2000,
Program 01, Fund 05,
Object Item 14/12, PCA# G0605

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATIONS (Construction)

ITEM 6-C-MOD

REMARKS

The renovation of the Tawes A Pod allows for the transformation of the existing building into a new, up-to-date building housing the administrative offices of the District Courts of Maryland and the Administrative Office of the Courts. Upon the opening of the nearby Robert F. Sweeney District Court last year, all other agencies vacated the A Pod building with the exception of the Department of Natural Resources Communications Center, located in the Tawes A Pod basement.

The DNR Communications Center is a 24-hour facility which provides two vital functions for the citizens of the State of Maryland. It is the center for all radio communication between DNR ranger and police personnel. More importantly, it serves as the central emergency center for all DNR police communication, search and rescue situations.

In scheduling the renovation work in the basement of A Pod, it quickly became apparent that additional construction methods would be needed to keep the Communications Center in operation and keep their computers and communications equipment cool, clean and safe.

The chosen alternative was to relocate the Center within the Tawes Office Complex to allow for future operations and technology improvements and at the same time relocate the Center closer to the rest of DNR. This is consistent with DNR's ultimate plan to move and upgrade their Communication Center next year. A six week construction period is planned to get DNR into their new space. The new Center's design will continue to provide essential communication services to the citizens of Maryland, even in times of natural disaster.

The approval of this construction contract modification will allow for the renovation for the Courts (A Pod) to proceed unimpeded by the ongoing daily operation of the DNR Communications Center and also allow the Communications Center to move from their cramped three room location in the basement of the Tawes A Pod into renovated offices in the basement of the Tawes E Pod. At the same time, this move makes the A Pod exclusively Judicial and Pods B, C D and E exclusively the Department of Natural Resources.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATIONS (Construction)

ITEM 6-C-MOD

REMARKS

This contract modification is being added to the existing contractor at the Tawes A Pod Renovation project because construction resources are already mobilized and the existing contract includes numerous unit prices for many of the building elements needed to construct the new Communications Center, thereby eliminating additional General Condition costs and large change order costs.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

apodm1.bm

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

ENERGY PERFORMANCE CONTRACT

ITEM 7-EP

DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. & TITLE

Project No. DGS-98-EPC-IDC
Adpics No. 001B0900067
Agreement to Provide Energy Services for
Development and Implementation of Energy
Performance Projects, with Fees for Phase I
(Detailed Engineering Feasibility Study)
\$100,000 or Less.

DESCRIPTION

Indefinite Delivery Contract for Energy Service Companies (ESCOs) to provide energy audit, engineering, construction, financing, and maintenance services to develop and implement comprehensive energy efficiency and guaranteed savings programs at State facilities on an as-needed basis. Individual Phase I projects awarded under the extended contract agreement shall not exceed \$100,000. The selected ESCOs may be awarded more than one project. The aggregate fee for the total of individual projects awarded to any one ESCO may not exceed \$400,000.

The services required may include, but are not limited to, preparation of detailed engineering feasibility studies, schematic design, design development, preparation of construction documents, construction, startup/commissioning, training, maintenance, energy savings monitoring, and reporting.

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Proposals

BIDS OR PROPOSALS

Technical Scores

Custom Energy - Gaithersburg, MD	87.8%
Johnson Controls, Inc. - Baltimore, MD	87.0%
Trigen Energy - Baltimore, MD	83.3%
Constellation Energy Source - Baltimore, MD	82.2%
M&E/Honeywell - Baltimore, MD	80.2%
HEC - Columbia, MD	74.8%
Xenergy - Boston, MA	66.5%
Noresco - Pittsburgh, PA	64.4%

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

ENERGY PERFORMANCE CONTRACT

ITEM 7-EP

AWARD

Custom Energy - Gaithersburg, MD
Johnson Controls, Inc. - Baltimore, MD
Trigen Energy - Baltimore, MD
Constellation Energy - Baltimore, MD
M&E/Honeywell - Baltimore, MD

AMOUNT

Phase I Fees Not-to-Exceed \$400,000
Cumulatively to any one Firm

FUND SOURCE

Energy and Energy Related Savings

REMARKS

This Indefinite Delivery Contract (IDC) is the second Energy Performance IDC created by the Department of General Services (DGS) to reduce the procurement time necessary to select an ESCO for Phase I work from an estimated 18 months to approximately 3 months. The first IDC expired on February 3, 1999. The new IDC short-list can be used by Maryland State Agencies, Counties, or Municipalities. Once a potential project is identified by an Agency, an IDC ESCO will prepare a proposal to complete a Feasibility Study/Development of Guaranteed Savings Program (Phase I). Upon negotiation of the Phase I lump-sum fee (less than \$100,000), the ESCO will perform the detailed engineering feasibility study to identify scope of work, construction cost, yearly maintenance costs, and yearly guaranteed energy savings associated with the project. As in the case with all energy performance projects, no up-front State capital funding is required for the Phase I fee; the fee for Phase I is included in the financed capital cost in Phase II. If the results of the Phase I engineering feasibility study do not meet the objectives as defined in the RFP, the ESCO will absorb the cost of the study. If the Agency decides to proceed to Phase II, the detailed scope of work (including all engineering/construction costs, financing, and yearly maintenance costs) representing a Phase II proposal will be submitted to the Board of Public Works for approval.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

ENERGY PERFORMANCE CONTRACT

ITEM 7-EP

REMARKS

Eight proposals were received in response to the RFP. Technical proposals were initially evaluated in accordance with the technical criteria published in the RFP which included team qualifications, prior work experience in performance contracting, experience on State of Maryland projects, financial responsibility, economic benefit to the State, MBE utilization, project management, technical approach, financial approach, and sample feasibility studies.

Offerors were required to receive a minimum score of 80% in order to be classified as reasonably susceptible for award. Of the eight proposals received, five achieved or exceeded the minimum score. Approval is requested to award a contract to each of these five qualified firms.

This agreement will be effective for a period of 12 months, and renewable for an additional period of 12 months, at the discretion of DGS. If a prequalified ESCO completes Phase I of a project after the contract period has expired, the ESCO may be awarded the Phase II work for that specific project.

The Office of the State Comptroller has verified, under Control Numbers 99-8887-1111, (Custom Energy), 99-8826-1111 (Johnson Controls, Inc.), 99-8904-0001 (Trigen Energy), 99-8877-1111 (Constellation Energy Source), and 99-8825-0001 (M&E/Honeywell), that the recommended ESCOs **have no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the ESCOs are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Energy Service Companies (ESCOs) **ARE** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

epcidc99.bpw

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 8-M

DEPARTMENT OF GENERAL SERVICES Treasury and Revenue Administration Center
Annapolis, Maryland

CONTRACT NO. AND TITLE Project No: BA-522-972-001
Adpics No: 001B9901361
Window Replacement

DESCRIPTION - This project provides for the complete replacement of all existing wood windows with new aluminum clad wood window units, together with all new appurtenances at the Treasury Building and Revenue Administration Center located in Annapolis.
Alternate No. 1 provides for furnishing and installing eighty-eight (88) basement windows located below grade in window wells.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	<u>BASE BID</u>	<u>ALT. #1</u>	<u>TOTAL BID</u>
IBE Construction - Palmyra, PA	\$ 869,669.15	\$ 107,656.19	\$ 977,325.34
Mid Atlantic G.C., Inc. - Rockville, MD	\$ 957,000.00	\$ 100,000.00	\$1,057,000.00
Koch Construction - Louisville, KY	\$ 964,600.00	\$ 131,469.00	\$1,096,069.00
E. Pikounis Construction - Baltimore, MD	\$ 959,300.00	\$ 176,000.00	\$1,135,300.00
Deconstructors, Inc. - Baltimore, MD	\$ 999,998.00	\$ 210,000.00	\$1,209,998.00
Chereco Co., Inc. - Randallstown, MD	\$1,063,000.00	\$ 152,145.00	\$1,215,145.00
Climate Masters, Inc. - Sudlersville, MD	\$1,418,691.00	\$ 125,328.00	\$1,544,019.00
ACMI - Upper Marlboro, MD	\$1,807,329.00	\$ 316,672.00	\$2,124,001.00
Seaway Coatings, Inc. - Baltimore, MD	\$2,100,000.00	\$ 187,000.00	\$2,287,000.00

AWARD IBE Construction

AMOUNT \$977,325.34

PERFORMANCE BOND 100% of Full Contract Amount

FUND SOURCE \$289,030.00- Item 003, MCCBL 97
\$688,295.34- Item 002, MCCBL 98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 8-M

REMARKS

The government estimate for this project is \$1,175,000.00. The construction duration is 215 calendar days. Scheduling and logistics for this project will be coordinated with the Comptroller's and Treasurer's offices.

The existing forty-year old windows are wood, single glazed, double hung, and not energy efficient. They are a source of maintenance problems including peeling lead paint. The new window replacement system will be aluminum clad wood (exterior) double hung, tilt out, insulated glass; R=2.75. The interior finishes will match the existing decor. The replacement window system will maintain the original look of each building.

This project was advertised in the Maryland Contract Weekly on April 27, 1999 and sixteen (16) prospective bidders were registered and received bid packages. Twelve (12) of the registered bidders were from firms located in Maryland and four (4) were from Kentucky, Pennsylvania and Virginia. As part of the Department's outreach efforts to enhance local resident business participation, direct mail and phone solicitations were utilized to contact various local business and trade organizations in Maryland.

MBE participation for this project is 16%.

The Office of the State Comptroller has verified, under Control Number 99-8527-0000, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

treasinc.sw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 9-M

DEPARTMENT OF GENERAL SERVICES

Saratoga State Center
Baltimore, Maryland

CONTRACT NO. AND TITLE

Project No: BB-000-981-001
Adpics No: 001B9901385
Replace Two (2) Passenger Elevators
and Renovate Freight Elevator

DESCRIPTION

This project provides for the complete modernization of two (2) existing electric traction passenger elevators located in the 310 W. Saratoga Street State Office Building. Also, included are limited upgrades to the building freight elevator along with the cost of maintenance during modernization and warranty periods.

Alternate No. 1 provides for modernization of the freight elevator including vertical car gates, hoistway door electric power operators and repairs to elevator hoistway frames, doors and freight car enclosure.

Alternate No. 2 provides for the removal of elevator control assemblies and a new solid state, microprocessor system installed in the passenger elevators.

Alternate No. 3 provides for repairs and modifications to the freight elevator machine room including mechanical ventilation and a new fire rated self closing door.

Alternate No. 4 provides for modifications to the existing material lift including hoistway enclosure, manual swing hoistway gates and new key switch operated fixture.

PROCUREMENT METHOD

Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	<u>BASE BID</u>	<u>ALT. #1</u>	<u>ALT. #2</u>
Millar Elevator Service - Baltimore, MD	\$389,500	\$ 95,000	\$ 0
Delaware Elevator - Salisbury, MD	\$395,850	\$ 90,000	\$ 2,500
General Elevator Co. - Linthicum, MD	\$423,303	\$107,119	\$(10,000)
Elevator Control Services - Upper Malboro, MD	\$478,540	\$171,200	\$(20,000)

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 9-M

REMARKS

The Office of the State Comptroller has verified, under Control Number 99-8424-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

saractr.sw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 10-M

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Holly Center
Salisbury, Maryland

CONTRACT NO. AND TITLE

Project No: MR-000-981-001
Adpics No: 001B9901464
Roof Replacement

DESCRIPTION

The Base Bid of this project provides for the reroofing of Cottages 400, 500 and 800. The work includes the complete removal and replacement of approximately 20,860 square feet of existing roof at the Holly Center Facility, Salisbury, Maryland.

The new 3-Ply built-up modified asphalt roof shall be complete with polyisocyanurate insulation board with finished SBS cap sheet on existing concrete deck. The slope shall be 1/4" per foot towards new drains. The work also includes flashings, fire-retardant wood blocking and insulated roof curb. The new roof system shall have a twenty-year, no dollar limit manufacturer's warranty. Average R value over 19. In addition to the manufacturer's warranty, the contractor is required to provide a five (5) year warranty, starting from the date of substantial completion against defects due to improper or defective materials and faulty workmanship.

Alternate No. 1 provides for reroofing of Cottage 900 (7,400 sq. ft.).

Alternate No. 2 provides for reroofing of Canteen Building (3,940 sq. ft.).

Alternate No. 3 provides for reroofing of Maintenance Building (3,680 sq. ft.).

PROCUREMENT METHOD

Competitive Sealed Bidding

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 10-M

<u>BIDS OR PROPOSALS</u>	<u>BASE BID</u>	<u>ALT. #1</u>	<u>ALT. #2</u>	<u>ALT.#3</u>	<u>TOTAL</u> (Base Bid + Alternates 1,2,3)
Top Construction Co., Inc. College Park, MD	\$151,300.00	51,900.00	26,840.00	24,800.00	254,840.00
Roof Depot, Inc. Fairfax, VA	155,650.00	53,436.00	27,816.00	25,000.00	261,902.00
KI Construction Co., Inc. Glen Burnie, MD	167,100.00	58,760.00	32,000.00	29,780.00	287,640.00
Alliance Roofing Baltimore, MD	181,266.00	57,815.00	36,628.00	25,914.00	301,623.00
National Roofing Co. Baltimore, MD	186,000.00	65,500.00	36,000.00	28,000.00	315,500.00
Cole Roofing Co., Inc. Baltimore, MD	174,940.00	58,919.00	42,731.00	30,428.00	307,018.00
Brothers Construction Lorton, VA	197,844.00	70,349.00	55,921.00	55,885.00	379,999.00
Korb Roofers Inc. Baltimore, MD	216,958.00	69,778.00	48,369.00	38,291.00	373,396.00
Peninsula Roofing Salisbury, MD	258,650.00	85,200.00	58,450.00	47,800.00	450,100.00

AWARD

Top Construction Co., Inc.

AMOUNT

\$254,840.00

PERFORMANCE BOND

100% of Full Contract Amount

FUND SOURCE

Item 002 MCCBL FY 98
"Replace Roof ..."

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 10-M

REMARKS

The government estimate for this project is \$346,000.00.

The existing roofs are approximately 25-years-old and have deteriorated to the point of causing extensive water damage to the interior of the buildings.

This project was advertised in the Maryland Contract Weekly on May 14, 1999. Twelve (12) prospective bidders were registered and received copies of the bid package. Ten (10) of the firms were located in Maryland and two (2) of the firms were from Virginia. As part of the Department's outreach efforts to attract local resident business participation, direct mail advertisements were forwarded to local businesses and trade organizations in Maryland.

MBE participation for this project is 14%.

The Office of the State Comptroller has verified, under Control Number 99-8717-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

holly.rof

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 11-M

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Clifton T. Perkins Hospital Center
Baltimore City, Maryland

CONTRACT NO. AND TITLE

Project No. MS-000-981-001
Adpics No. 001B9901438
Exterior Renovation Hamilton
House Group Home

DESCRIPTION

This project provides for selective demolition, including the removal of formstone, removal and replacement of approximately 590 square feet of existing standing metal seam roofing and approximately 1,900 square feet of built-up bituminous roofing, replacement of metal gutters/downspouts and wood windows; restoration of existing brickwork and wood trim, limestone stoop, and ornamental railings at the Hamilton House on 509 Cathedral Street, Baltimore Maryland .

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

E. Pikounis Construction Co., Inc., Balto., MD
Bellatrix Engineering, Kensington, MD
Mediterranean Construction, Balto., MD
Trison Construction Inc., Silver Springs, MD
Columbia Contracting Services, Temple Hills, MD
Peter A. Contractor, Wheaton, MD
Oak Grove Restoration Co., Laytonsville, MD
Seaway Coatings, Inc. Cliton, MD

BASE BID

\$225,657.00
231,000.00
375,000.00
378,000.00
383,225.00
412,675.00
459,200.00
467,000.00

AWARD

E. Pikounis Construction Co.

AMOUNT

\$225,657.00

PERFORMANCE BOND

100 % of Full Contract Amount

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 11-M

FUND SOURCE

Item 002 MCCBL FY 98
“ State Facilities Renewal
Program...”

REMARKS

The revised government estimate for this project is \$256,000.00.

The existing metal roof in the front of the Hamilton House appears to be the original (built in 1830) and is in poor condition. The metal and flat roofs leak into several top floor rooms. Brick work has been damaged from improper draining and aged roofs, gutters and downspouts. The wood windows are in poor condition and shedding lead paint. The front steps have settled and are pulling away from the building, while the rear decking is at the end of its service life.

The new steep slope standing seam roof system shall be steel faced, insulated roof panels with a full strength 70% Kynar 500 coating, 1.0 mil. DFT. This new roof system shall have a twenty year finish warranty agreeing to repair finish or replace roof panels that show evidence of finish deterioration including color fade, chalking, cracking, peeling, and loss of film integrity. Average R value of 30.

The new built-up asphalt roof shall be complete with polyisocyanurate board insulation on existing deck at 1/4" per foot sloped towards scuppers for drainage, flashings, fire-retardant wood blocking and insulated roof curb. The new roof system shall have a twenty year, no dollar limit manufacturer's warranty. Average R value of 30.

In addition to the manufacturer's warranty, the contractor is required to provide a two (2) year warranty, starting from the date of final acceptance, against defects due to improper or defective materials and faulty workmanship.

This project was advertised in the MD Contract Weekly on May 4, 1999 and twenty three (23) prospective bidders received project plans and specifications. Twenty-one (21) firms are located in Maryland and two (2) are located out-of-state. In addition, effort was made to contact local resident business in which the Department recorded a favorable response.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 11-M

REMARKS

MBE participation for this project is 14.23%.

The Office of the State Comptroller has verified, under Control Number 99-8794-0111 that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion ✓

Without Discussion

perkins.roo

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 12-M

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Baltimore City Detention Center
Baltimore, Maryland

CONTRACT NO. AND TITLE

Project No: AO-023-099-010
Adpics No: 001B9901314
Asbestos Abatement
Jail Industries

DESCRIPTION

This project provides for labor, materials and equipment to remove the asbestos containing floor tile and asbestos contaminated materials in the southern half of the second floor of the Baltimore City Detention Center. All floor tile removed will be replaced with an epoxy flooring.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>AMOUNT</u>
ARC Construction Services, Inc. - White Marsh, MD	\$122,000
NAA, Inc. - McClean, VA	\$166,000
APRO Enterprises, Inc. - Laurel, MD	\$169,600
BARCO Enterprises, Inc. - White Marsh, MD	\$171,300
Retro Environmental, Inc. - Baltimore, MD	\$178,500
Dore & Associates, Contractors - Bay City, MD	\$293,300

AWARD

ARC Construction Services, Inc.

AMOUNT

\$122,000

PERFORMANCE BOND

100% of Full Contract Amount

FUND SOURCE

CA 1999 Item 033
"Asbestos Abatement at State-owned
Facilities..."

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 12-M

REMARKS

This project was approved on the FY 99 listing of Asbestos Abatement Projects as an imminent health hazard under the guidelines of the Asbestos Oversight Committee.

This project was advertised in the Maryland Contract Weekly on February 23, 1999 and twenty-one (21) prospective bidders were registered and received copies of the bid package. Sixteen (16) of the registered bidders were from firms located in Maryland and five (5) of the firms were from Virginia. As part of the Department's efforts to attract local resident business participation, direct mail advertisements were forwarded to local business and trade organizations in Maryland.

Due to the nature of work and limited subcontracting opportunities for an MBE to participate on this project, a MBE partial waiver of 12% was granted for this project.

The Office of the State Comptroller has verified, under Control Number 98-8361-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BCDC.BT

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION - RELATED SERVICE CONTRACT

ITEM 13-S

DEPARTMENT OF NATURAL RESOURCES

Fort Frederick State Park
Washington County, Maryland

CONTRACT NO. AND TITLE

Project No: P-012-975-010
Adpics No: 001B9901387
Archaeological and Historical
Investigation

DESCRIPTION

The consultant will formulate and execute a program of historical and archeological work to provide information for the proposed reconstruction of the wall and bastion interiors, a powder magazine, and the officers' quarters. The consultant will recommend ways to install the reconstructions that cause the least disturbance to unexcavated archeological deposits.

PROCUREMENT METHOD

Multi-Step Sealed Bidding

BIDS OR PROPOSALS

AWARD

Greenhorne & O'Mara, Inc.- Greenbelt, MD
University of Maryland - Anthropology Department
College Park, MD
Hunter Research - Trenton, N.J.

\$159,995
205,928
299,120

AWARD

Greenhorn & O'Mara, Inc.

AMOUNT

\$159,955

FUND SOURCE

Item 222 POS 1998

REMARKS

The Government estimate was \$200,000.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION - RELATED SERVICE CONTRACT

ITEM 13-S

REMARKS

Fort Frederick is a stone-walled fortification built 1756-57 to protect English frontier settlers during the French and Indian Wars. The Fort is unique because of its large size and stone construction, most frontier forts of the period were built of wood and earth. Though never attacked, Fort Frederick served as an important supply base for English campaigns. The Fort was abandoned in 1763, but then converted to a prison camp during the American Revolution. After the Revolution, the Fort was allowed to deteriorate and was sold by the State in 1791. The Fort was briefly occupied by Union Forces during the Civil War, and it was part of a farm when purchased by the State in 1922 for use as a park. Excavation and stabilization were undertaken by the Civilian Conservation Corps (CCC) during the 1930s. Additional historical and archeological investigation and some reconstruction took place during the 1970s.

Historical Research - After reviewing previous research, the consultant will carry out new research utilizing computer searches, indexes, and other aides developed during the quarter century since the last sustained historical research on Fort Frederick. A preliminary written report will be submitted to the Department of General Services.

Archeological Research - The excavation will be designed to sample the archeological remains for maximum information retrieval while minimizing their impact and that of the proposed reconstructions on the archeological resource. A final written report will provide the basis for the design and specifications for the reconstructions and document the archeological and historical findings. The project field work, artifact treatment, and report must conform to "Standards and Guidelines for Archeological Investigations in Maryland".

Public Relations - The Fort will be open and the excavations will be on view during normal park hours. Park visitors will be encouraged to watch the excavation. Volunteers will be encouraged to assist with any task commensurate with their experience and skills.

The procurement was conducted in accordance with the COMAR 21.05.02.17, Multi-Step Sealed Bidding. The Request for Proposals required the submittal of separate sealed technical and price proposals for each Offeror.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION - RELATED SERVICE CONTRACT

ITEM 13-S

REMARKS

The technical proposals were evaluated on six (6) criteria with specific evaluation points:

1. Understanding of the project is technical archeological needs and products, and ability to achieve those goals. (20 points)
2. Detailed work plan. (15 points)
3. Creativity and cost-effectiveness in research design, sampling strategy, and use of volunteer labor. (15 points)
4. Principal investigator and supervisory archeologist meet the U.S. Secretary of the Interior's Professional Qualifications Standards in Archeology. (20 points)
5. Schedule. (10 points)
6. Experience in historical archeology in eastern North America, especially with 18th century fortifications. (20 points)

All Offerors achieving a score of 75 points or greater were entitled to have their bids opened. The responsible and responsive Offeror with the lowest price is recommended to the BPW for the award of the contract.

Four (4) Offerors submitted separate sealed technical and price proposals. Of the four (4) Offerors, three (3) were deemed reasonably susceptible for award.

Board of Public Works approval is requested for a contract award in the amount of \$159,995 to Greenhorne & O'Mara, Inc.

The Office of the State Comptroller has verified, under Control Number 99-8444-1111, that the recommended contractor **has no know deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.
Board of Public Works Action - The above referenced Item was:

Approved *

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bpwff.an

* - Please note, the amount of the award is \$159,955.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL /MISCELLANEOUS

ITEM 14-GM

DEPARTMENT OF THE ENVIRONMENT
(Bureau of Mines)

Vindex Abandoned Mine
GARRETT County

ORIGINAL CONTRACT NO. AND TITLE

(MRFP-60) F-012-881-004
Abandoned Mine Reclamation

ORIGINAL PROCUREMENT METHOD

MD Architectural and Engineering
Services Act

ARCHITECT/ENGINEER

Weir Engineering & Environmental
Consultants (formerly Morgan Mine &
Environmental Consultants)

DESCRIPTION

The Board of Public Works is requested to approve a settlement between the State of Maryland, Department of General Services ("DGS") and Weir Engineering & Environmental Consultants ("Weir") of Lexington, Kentucky. The dispute arose out of a contract to design the Vindex Abandoned Mine project in Garrett County. Under the Agreement, the State would pay \$14,882.60. Funds in the amount of \$1,042.50 are available from remaining contract funds and funds in the amount of \$13,840.10 are available from 39.01FY97.04.05.0899 Abandoned Mined Lands Grants and would not require legislative appropriations.

REMARKS

On March 1, 1990, DGS entered into a contract with Morgan Mining & Environmental Consultants ("Morgan") to design a sediment and erosion control plan for the Vindex Abandoned Mine Project. The amount of the original contract was \$62,244.50. The Bureau of Mines, then under the Maryland Department of Natural Resources, was the Using Agency. Changes in Sediment and Erosion Control requirements resulted in significant changes to the plan as submitted by Morgan. Morgan submitted a request for additional compensation in the amount of \$28,291.82 based upon an increased scope of work. No action was taken at that time.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL /MISCELLANEOUS

ITEM 14-GM

REMARKS

In March, 1992, the Bureau of Mines directed Morgan to proceed with the additional design work. On May 14, 1992, Morgan submitted a completed design.

Once the design work was completed, Morgan again requested additional compensation. In 1995, DGS determined that part of the work was in fact additional work not included in the scope of the original contract. In August 1996, the Bureau of Mines negotiated a settlement of \$14,882.60, which was also acceptable to DGS and Weir (formerly Morgan). Based on an analysis of Weir's claim, DGS, MDE and the Office of the Attorney General all recommend that the Board approve this settlement.

Board of Public Work's approval will settle all outstanding claims and upon finalization of this matter, the State will obtain a release from further liability from Weir.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

genbpw.an

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 17-GM

REFERENCE

#96-806

Dental School Chiller Replacement Project
University of Maryland at Baltimore
American Mechanical (Laurel, Maryland)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to University System of Maryland \$1,293,730 to support the above referenced project. Contractor invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

This funds transfer covers the replacement of two existing chillers and condenser water pumps in the Dental School Building.

AMOUNT

\$1,293,730.00

FUND SOURCE

Item 042, MCCBL 1999
" Replace or modify chiller..."

REMARKS

A related item requesting approval of the construction contract is included as Item 5-C of the University System of Maryland's August 4, 1999 Action Agenda to the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

denscrp.1

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 18-GM

REFERENCE

ADA Cory Hall Access Modifications
Ramp, Doors and Rest Rooms
University of Maryland
Center for Environmental Science
University of Maryland College Park
Grieves, Worrall, Wright & O'Hatnick (Baltimore, Maryland)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to University System of Maryland \$7,165.00 to support the above referenced project. Contractor invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

This funds transfer covers ADA accessibility modifications for the Center for Environmental Science.

AMOUNT

\$7,165.00

FUND SOURCE

Item 001, MCCBL 1997
"Design and Construct
Handicapped Accessibility..."

REMARKS

The contract award was approved under authority delegated to the University System of Maryland by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

adagm.4

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 19-GM

REFERENCE

BC-000-911-301

Department of General Services

Fiber Optic Extension

Annapolis Public Buildings and Grounds

Fiber Plus, Inc. (Jessup, Maryland)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 9-127, Annotated Code of Maryland, Board of Public Works approval is requested for the following capital expenditure related to the procurement of construction for fiber optic cable installation to connect security, energy management, and telecommunication systems from the Annapolis Central Services building to both the new Annapolis District Court Building and the Tawes Complex. This project will be accomplished via an existing Indefinite Delivery Contract with Fiber Plus, Inc. of Jessup, MD.

AMOUNT

\$67,541.67

FUND SOURCE

Item 001, MCCBL 1985

REMARKS

This request will satisfy and complete a data loop through the Tawes Complex, the District Court Building and the DGS Central Services Building started in 1992. The funding is provided from an appropriation of 1985; the Joint Budget Committees (JBC) were written on March 28, 1999 requesting the use of those funds. By letter of April 5, 1999, the JBC approved that use.

The procurement referenced in this item provides for fiber optic network extension, which is available from Fiber Plus, Inc. via Contract No. AST 9612-Cable/Wire "Structured Cabling/Wiring System" originally approved on DBM's agenda at the September 24, 1997 BPW meeting as Item 11-S-MOD.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

gmpbw2.rk

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 21-RP

DEPARTMENT OF NATURAL RESOURCES

George Corbett &
Matthew Crabtree
Green Ridge State Park
Allegany County, Maryland
File # 20-0230

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. Located on the both sides of Dailey Road, this is one of the remaining larger parcels to be acquired on the lower end of the Park. Title and transfer documents are subject to legal review.

GRANTORS

George Corbett &
Matthew Crabtree

GRANTEE

The State of Maryland, to the use of
the Department of Natural Resources

PROPERTY

139.00+/- acres - unimproved

PRICE

\$146,013.00 - \$ 1,050.00 P/A

APPRAISED VALUE

\$137,225- \$1,100- P/A -125 aces
Goodfellow- 2/2/99
\$123,500- \$990- P/A-125 acres
Van Tyne - 1/8/99

FUND SOURCE

81.20.01 -ORL 69- Item 245
\$29,804.78
81.20.01 -ORL 69-Item 286
\$91,782.90
81.20.03 -POS 85- Item 286
\$24,425.32

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 21-RP

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving cost associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

corbett.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22-RP

DEPARTMENT OF NATURAL RESOURCES

Mary L. Hammett
Youghiogheny River
Garrett County, Maryland
File # 82-0055

REFERENCE

Board of Public Works is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. Located along the Youghiogheny River, this parcel will provide additional buffer area for the river. Title and transfer documents are subject to legal review.

GRANTORS

Mary L. Hammett
Howard W. Starkloff
William K. Starkloff

GRANTEE

The State of Maryland, to the use of
Department of Natural Resources

PROPERTY

68.592+- acres -unimproved

PRICE

\$ 171,480. - \$2,500. P/A

APPRAISED VALUES

\$ 171,500 - \$2,500 P/A -
Goodfellow - 3/29/99
\$135,700 - \$2,000 P/A-
Pugh - 10/13/98
\$ 74,830 - \$1,103 P/A
Van Tyne - 10/23/99

FUND SOURCE

89.12.04 POS 92 Item 045
\$45,853.20
81.20.03 POS 85 Item 217
\$125,626.80

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22-RP

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this Acquisition.
3. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization, and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purchase be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Hammett.bpw

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 23-RP

DEPARTMENT OF NATURAL RESOURCES

Walter and Huldah Gosnell
Weverton-Roxbury Corridor
Washington County
File # 8199

REFERENCE

Board of Public Works approval is requested to grant a permanent easement to Walter and Huldah Gosnell which will provide ingress and egress to their private residence from Trego Road and over the undeveloped trail known as the Weverton to Roxbury Corridor. The easement area is approximately 692 feet in length and 10 feet in width. Transfer documents are subject to legal review.

GRANTOR

State of Maryland, to the use of
The Department of Natural
Resources

GRANTEE

Walter and Huldah Gosnell

PROPERTY

0.16 acre

PRICE

\$1.00

REMARKS

1. The Department of Natural Resources recommends approval of this item.
2. The Office of Planning's State Clearinghouse has given blanket approval to private residence easements along the Weverton to Roxbury Corridor under MD940523-0457.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

gosnell.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 24-RP

DEPARTMENT OF MARYLAND STATE POLICE

Ballowe Property
Charles County
File # 3553

REFERENCE

Board of Public Works approval is requested to approve an Agreement of Sale for the purchase of the following property with title vested in the name of the State of Maryland, to the use of the Department of Maryland State Police. The property consists of a 1.1+/- acre and will be used to supplement the acreage that will be deeded into permanent forestry preserve. This acreage will also offset that area disturbed by the construction of the new State Police barracks. The existing design will be modified to expand the clear area surrounding the parking lots, with the new parcel contributing the matching increase in the required forested area. The increased clear zone permits a more shallow and therefore safer approach and takeoff in the event the State Police helicopter needs to use the barrack site for medavac or law enforcement missions. Title and transfer documents subject to legal review.

GRANTOR

Glen H. Ballowe

GRANTEE

State of Maryland, to the use of
the Department of Maryland
State Police

PROPERTY

1.1+/- acres - unimproved

PRICE

\$ 25,000.00 - \$22,727 P/A

APPRAISAL VALUE

\$ 17,603.00 - \$16,003 P/A
Peters 10/15/96
\$ 14,523.00 - \$13,203 P/A
Pugh 9/30/96

FULL CASH VALUE

\$ 44,550.00 - \$40,500 P/A

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 03-05-97-02
Baltimore County, Maryland
4405 Black Rock Road, Upperco

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Wayne D. Fegely, Phyllis M. Fegely,
Farmers and Merchants Bank

PROPERTY

104.22 Acres ±

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$301,549.00 or \$2,950.00 per acre *

APPRAISED VALUE

\$301,549.00 Owner's offer to sell

\$634,084.00 Muller 7/01/98

\$469,084.00 Benfield 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 25, 1999.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Muller \$695,000.00	-	\$ 60,916.00	=	\$634,084.00
Benfield \$530,000.00	-	\$ 60,916.00	=	\$469,084.00

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 102.22 acres, as provided by Agriculture Article 2-511. Two (2) acres have been deducted from the subject acreage to reflect two (2) existing dwellings.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Fegely.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 26-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 03-10-94-05A
Baltimore County, Maryland
15300 Jarrettsville Pike, Monkton

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Thomas A. Graul, Annejeannette W. Graul,
First National Bank of Maryland

PROPERTY

68.78 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$213,696.00 or \$3,200.00 per acre *

APPRAISED VALUE

\$213,696.00 Owner's offer to sell

\$429,642.47 Muller 7/01/98

\$340,642.47 Benfield 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 03-07-97-01
Baltimore County, Maryland
1822 White Hall Road, White Hall

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

PAYMENT SCHEDULE

First Installment	\$41,888.00
Second Installment	\$41,888.00
Third Installment	\$41,888.00
Fourth Installment	\$41,888.00
Fifth Installment	\$41,888.00
Sixth Installment	\$41,888.00
Seventh Installment	\$41,888.00
Eighth Installment	\$41,888.00
Ninth Installment	\$41,888.00
Tenth Installment	\$41,888.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 05-07-97-12
Caroline County, Maryland
W/S Mason Branch Road, Ridgely

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Ernest D. Fuchs, Talbot Bank

PROPERTY

168.0 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$125,250.00 or \$750.00 per acre *

APPRAISED VALUE

\$125,250.00 Owner's offer to sell

\$198,502.61 Cadell 7/01/98

\$178,502.61 Rayfield 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 25, 1999.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell \$350,000.00	-	\$151,497.39	=	\$198,502.61
Rayfield \$330,000.00	-	\$151,497.39	=	\$178,502.61

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 167.0 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

fuchs1.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 29-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 06-01-91-42A
Carroll County, Maryland
4035 Bull Frog Road, Taneytown

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Ralph F. Kelly, Betty L. Kelly

PROPERTY

41.877 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$ 73,578.60 or \$1,800.00 per acre *

APPRAISED VALUE

\$ 73,578.60 Owner's offer to sell

\$117,449.86 McDonough 7/01/98

\$105,549.86 Muller 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 30-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 06-10-98-18A
Carroll County, Maryland
8543 Forest & Stream Club Road,
Keymar

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Paul H. Burrier, Helen J. Burrier

PROPERTY

81.175 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$144,315.00 or \$1,800.00 per acre *

APPRAISED VALUE

\$144,315.00 Owner's offer to sell

\$201,065.50 McDonough 7/01/98

\$176,465.50 Muller 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 31-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 06-10-98-05
Carroll County, Maryland
1470 Naylors Mill Road, Detour

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Kathy Clabaugh, Trustee,
Charles R. Clabaugh, Residuary Trust
161.0 Acres \pm

PROPERTY

August 4, 1999

OPTION DATE

Six months

OPTION PERIOD

PRICE

\$238,500.00 or \$1,500.00 per acre *

APPRAISED VALUE

\$238,500.00 Owner's offer to sell

\$332,689.08 McDonough 7/01/98

\$364,489.08 Muller 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 32-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 06-10-95-01
Carroll County, Maryland
510 Butcher John Road, Keymar

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

James L. Osborne, Sharon L. Osborne, New
Windsor State Bank, Woodsboro Savings
Bank

PROPERTY

179.0652 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$318,717.36 or \$1,800.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 32-RP

APPRAISED VALUE

\$318,717.36 Owner's offer to sell
\$442,440.67 McDonough 7/01/98
\$389,140.67 Muller 7/01/98
\$574,140.67 Haines 7/01/98

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 25, 1999.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
McDonough \$584,300.00	-	\$141,859.33	=	\$442,440.67
Muller \$531,000.00	-	\$141,859.33	=	\$389,140.67
Haines \$716,000.00	-	\$141,859.33	=	\$574,140.67

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 177.0658 acres, as provided by Agriculture Article 2-511. Two (2) acres have been deducted from the subject acreage to reflect two (2) existing dwellings.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Osborne.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 33-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 08-05-98-04
Charles County, Maryland
N/S MD Route 257, Issue

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

James F. Farmer, Helen Farmer

PROPERTY

225.8025 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$316,123.50 or \$1,400.00 per acre *

APPRAISED VALUE

\$316,123.50 Owner's offer to sell

\$377,510.60 Westholm 7/01/98

\$389,510.60 Hooper 7/01/98

\$399,510.60 Korber 7/01/98

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 34-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 09-30-80-01
Dorchester County, Maryland
S/S U.S. Route 50, Vienna

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

G. Steele Phillips, Doris W. Phillips

PROPERTY

340.0 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$232,684.39 or \$686.38 per acre *

APPRAISED VALUE

\$253,911.00 Owner's offer to sell

\$488,322.12 Cadell 7/01/98

\$115,322.12 Peters 7/01/98

\$420,322.12 Andrews 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 35-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 10-19-93-01A
Frederick County, Maryland
S/S Woodville Farm Road, Mt. Airy

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Raymond Mathews, Sr.,
Mary Katherine Mathews,
Central Maryland Farm Credit, ACA

PROPERTY

228.87 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$408,366.00 or \$1,800.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 36-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 11-12-98-01
Garrett County, Maryland
South of Maynardier Ridge Road,
Bittinger

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

David M. Turner, Dorothy M. Turner,
Laura D. Turner, C. Thomas Clise, Jr.,
Elaine K. Clise

PROPERTY

111.29 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 37-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 11-12-98-02A
Garrett County, Maryland
South of Maynarier Ridge Road,
Bittinger

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

David M. Turner, Frank P. Och, Jr.,
Henry M. Stuckey, III

PROPERTY

20.34 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

Continued

REAL PROPERTY CONVEYANCE

ITEM 37-RP

PRICE

\$ 9,824.83 or \$483.03 per acre

APPRAISED VALUE

\$ 26,340.30 Owner's offer to sell

\$ 13,584.79 Van Tyne 7/01/98

\$ 9,824.93 Peters	7/01/98
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FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 25, 1999.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Van Tyne \$22,329.86	-	\$ 8,475.07	=	\$13,854.79
Peters \$18,300.00	-	\$ 8,475.07	=	\$ 9,824.93

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Och.kr

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 38-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 14-06-98-03
Kent County, Maryland
E/S Handy Point Road, Chestertown

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Herschell B. Claggett,
Talbot Bank of Easton
212.3 Acres ±

PROPERTY

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$262,190.50 or \$1,235.00 per acre *

APPRAISED VALUE

\$262,190.50 Owner's offer to sell
\$496,727.74 Cadell 7/01/98
\$539,727.74 Turner 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 39-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 17-03-98-07
Queen Anne's County, Maryland
E/S Burrissville Road, Centreville

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Vernon M. Cannon, Winsie A. Cannon,
Peoples Bank of Kent County

PROPERTY

128.73 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$127,730.00 or \$1,000.00 per acre *

APPRAISED VALUE

\$127,730.00 Owner's offer to sell

\$210,218.50 Cline 7/01/98

\$213,218.50 Mason 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 40-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 18-04-98-01
St. Mary's County, Maryland
NW/S Baptist Church Road

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

William D. Boyd, Carmel O. Boyd,
Community Bank of Tri County
177.134 Acres ±

PROPERTY

August 4, 1999

OPTION DATE

Six months

OPTION PERIOD

PRICE

\$231,542.00 or \$1,314.58 per acre *

APPRAISED VALUE

\$352,268.00 Owner's offer to sell

\$231,542.00 Hooper 7/01/98

\$275,042.00 Martin 7/01/98

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 42-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 20-01-96-02Ac
Talbot County, Maryland
E/S Manadier Road, Easton

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

George N. Ball, Jr., Robin B. Ewing
Timothy W. Ewing, Donald M. Ewing, Sr.,
The Talbot Bank

PROPERTY

59.97 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$59,970.00 or \$1,000.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 42-RP

APPRAISED VALUE

\$ 59,970.00	Owner's offer to sell	
\$133,665.68	Cadell	7/01/98
\$ 62,615.68	Peters	7/01/98
\$110,665.68	Andrews	7/01/98

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 25, 1999.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)		less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell \$185,000.00	-		\$51,334.32	=	\$133,665.68
Peters \$113,950.00	-		\$51,334.32	=	\$ 62,615.68
Andrews \$162,000.00	-		\$51,334.32	=	\$110,665.68

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Ewing2.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 43-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File # 21-06-91-40R
Washington County, Maryland
B/S Boonesboro Pike

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Larry L. Loudenslager, Evelyn L. Kretzer

PROPERTY

145.04 Acres \pm

OPTION DATE

August 4, 1999

OPTION PERIOD

Six months

PRICE

\$309,686.00 or \$2,150.00 per acre *

APPRAISED VALUE

\$309,686.00 Owner's offer to sell

\$436,540.73 Bowers 7/01/98

\$342,140.73 Pugh 7/01/98

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 43-RP

FUND SOURCE

L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 25, 1999.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Bowers \$533,000.00	-	\$ 96,459.27	=	\$436,540.73
Pugh \$438,600.00	-	\$ 96,459.27	=	\$342,140.73

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 144.04 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Loudenslager.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 44-L (Revised)

DEPARTMENT OF MARYLAND STATE POLICE

Columbia
Howard County

LESSOR/OWNER

Gateway 38 LLP
c/o Manekin Corporation
7165 Columbia Gateway Drive
Columbia, Maryland 21046

PROPERTY LOCATION

7155 & 7175 Columbia Gateway Drive
Columbia, Maryland 21046

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	22,393
<u>Duration</u>	10 Years	<u>Effective</u>	August 1, 1999		
<u>Annual Rent</u>	\$342,388.97 (Avg.)	<u>Square Foot Rate</u>	\$15.29 (Avg.)		
<u>Utilities Responsibility</u>	Lessee	<u>Effective Square Foot Rate</u>	\$17.56 (Avg.)		
<u>Custodial Responsibility</u>	Lessee	<u>Previous Square Foot Rate</u>	\$12.05 (Avg.)		
		<u>Previous Effective Square Foot Rate</u>	\$14.32 (Avg.)		

Fund Source General 100% - 35.06.01.192

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease contains a termination for convenience clause only for relocation into State-owned space.
3. The Lessor shall repaint, carpet and make ADA improvements to the demised premises.
4. The lease incorporates 86 parking spaces at no cost.

Remarks

1. This space will be used by various investigative units of the Maryland State Police.
2. This lease is within the planned community of Columbia in compliance with Smart Growth initiatives.
3. The Department of General Services, Office of Real Estate, negotiated the proposed square foot rate of an average of \$16.90 down to \$15.29; a cost avoidance of \$180,263 over the lease term.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 44-L

Remarks

4. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the Using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0804gate.jr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 45-L

DEPARTMENT OF HUMAN RESOURCES

Baltimore City

(Baltimore City Department of Social Services - Orangeville Offices)

LESSOR/OWNER

Merritt Properties, LLC
2066 Lord Baltimore Drive,
Baltimore, Maryland 21207

PROPERTY LOCATION

2913 E. Biddle Street
Baltimore, Maryland 21213

<u>Space Type</u>	Office	<u>Lease Type</u>	Additional	<u>Square Feet</u>	21,900
<u>Duration</u>	3 Years, 4 months	<u>Effective</u>	December 17, 1999		
<u>Annual Rent</u>	\$246,375 (Avg.)	<u>Square Foot Rate</u>	\$11.25 (Avg.)		
<u>Utilities Responsibility</u>	Lessee	<u>Effective Square Foot Rate</u>	\$13.04 (Avg.)		
<u>Custodial Responsibility</u>	Lessee				

<u>Fund Source</u>	<u>General .01</u>	<u>Federal .05</u>	<u>Total</u>
FIP - 33.07.00.02	53%	47%	100%

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease contains an occupancy clause.
3. The lease contains 1 option to renew.
4. The Lessor will fit-up the additional space to State standards.
5. The lease for this additional space shall run concurrent and at the same rate as the existing lease.

Remarks

1. This additional space will be used as a Baltimore City Department of Social Services office, administering the Family Investment Program, and providing more interview rooms, a larger waiting room and needed offices.
2. This unit currently occupies 11,340 net useable square feet within the 2913-3031 E. Biddle Street complex and will be consolidating to 2913 E. Biddle Street.
3. This lease is within the municipal boundaries of Baltimore City in compliance with Smart Growth initiatives.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 45-L

Remarks

4. The lease contains a termination for convenience clause.
5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
6. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by supplementing an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommend the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0804bd11.jr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 46-L

DEPARTMENT OF JUVENILE JUSTICE

Landover
Prince Georges County

REFERENCE

Reference is made to Item 24-L of this Department's Agenda of June 23, 1999, wherein approval was given to the Department of Juvenile Justice to exercise its option to renew its lease of 7,472 square feet of office space located at 9475 Lottsford Road, Landover, Maryland from SKW II, Limited Partnership for an annual rental of \$93,400. It has been recognized that an administrative error was made as to the effective date of the lease. The effective date, according to the Board Item, was July 1, 1999 when in actuality the commencement date of the lease was April 19, 1999. Accordingly, Board of Public Works Approval is requested to acknowledge the error and approve the actual start date of April 19, 1999.

FUND SOURCE

General - 40.01.01.04.410 PCA 1 E 450 Object 130

REMARKS

1. This lease was renewed at well below market rates.
2. The Department of General Services, in conjunction with the Using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0804lots.kk

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 47-L

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
(Eastern Shore Hospital Center)

Cambridge
Dorchester County

Lessor/Owner

Morris and Morris Limited Partnership
P.O. Box 2017
Salisbury, Maryland 21802-2017

Property Location

401B and 401D Dorchester Avenue
Cambridge, Maryland 21613

<u>Space Type</u>	Office/Maint/Storage	<u>Lease Type</u>	New	<u>Square Feet</u>	8,374 nuf
<u>Duration</u>	2 Years	<u>Effective</u>	August 4, 1999		
<u>Annual Rent</u>	\$33,495.96	<u>Square Foot Rate</u>	\$4.00		
		<u>Effective Square Foot Rate</u>		\$6.31	

Utilities Responsibility Lessee
Custodial Responsibility Lessee
Fund Source General 100%-M00.L0701

Special Conditions

1. The lease does not contains an escalation/de-escalation for utilities, and real estate taxes clause.
2. The lease contains an occupancy clause.
3. The lease incorporates parking on site.

Remarks

1. The space will be used by the Eastern Shore Hospital Center as temporary office, maintenance, receiving and storage areas during the construction of the new hospital facility.
2. The building is located within the State Enterprise Zone, Incorporated Municipality, and DHCD State Revitalization area in compliance with Smart Growth initiatives.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 47-L

Remarks

3. The lease contains a termination for convenience clause.
4. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly and The Star-Democrat. The sole responsive bidder was unable to provide the space as awarded. The Using Agency must relocate from the Eastern Shore Hospital Center. There is insufficient time to readvertise and no second proposer with whom to negotiate a lease. DGS Office of Real Estate has searched the area and this is the only suitable site. Therefore, it is in the best interest of the State to acquire this site through the sole source method.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0804dorc.dk

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 48-L

DEPARTMENT OF NATURAL RESOURCES
(Land and Property Management)

Elkton
Cecil County

Lessee Elk Creeks Preservation Society, Inc.
392 Little Elk Creek Road
Elkton, Maryland 21921

Property Location Fair Hill Natural Resources Management Area
Elkton, Maryland 21921

<u>Space Type</u>	Storage	<u>Lease Type</u>	New
<u>Duration</u>	2 Years, 3 Months	<u>Effective</u>	August 4, 1999
<u>Annual Rent</u>	\$1		
<u>Utilities Responsibility</u>	Lessee		
<u>Custodial Responsibility</u>	Lessee		
<u>Special Conditions</u>			

1. The Lessee shall defend at Lessor's request, indemnify and hold harmless the State of Maryland, and the Department of Natural Resources and its members, officers, agents and employees against and from, any and all liability or claim of liability.
2. The Lessee shall be responsible for maintaining adequate insurance on the Lessee's personal property or equipment placed in, on, or about the property or used on the property.
3. The lease contains a termination for convenience clause.

Remarks

1. The Elk Creeks Preservation Society, Inc., works cooperatively in partnership with Fair Hill offering educational historical programs to the general public. This Lease will allow the Lessee to occupy a room located in a bank barn for storage of its equipment and personal property.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 48-L

Remarks

2. The Lessee shall not assign or sublet any or all of the property without obtaining written consent of Lessor, and the approval of the Maryland Board of Public Works.
3. The lease is to be executed by the Board of Public Works.
4. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0804fair.mt

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 49-L

DEPARTMENT OF NATURAL RESOURCES
(Land and Property Management)

Avenue
St. Mary's

Lessee Fresh From the Sea, Inc.
P.O. Box 8, Mattingly
Avenue, Maryland 20609

Property Location Piney Point Aquaculture Facility
St. Mary's County

<u>Space Type</u>	Storage	<u>Lease Type</u>	New
<u>Duration</u>	2 Years, 9 months	<u>Effective</u>	August 4, 1999
<u>Annual Rent</u>	\$1		
<u>Utilities Responsibility</u>	Lessee		
<u>Custodial Responsibility</u>	Lessee		
<u>Special Conditions</u>			

1. The Lessee shall occupy and maintain 2 seafood holding tanks owned and operated by Lessor.
2. The lease contains no options to renew.
3. The lease contains a termination for convenience clause.
4. The Lessee shall not assign or sublet any or all the premises without first obtaining written consent of Lessor.

Remarks

1. Department of Natural Resources acquired Piney Point Aquaculture Facility from Aqua Foods International, Inc. by deed dated April 28, 1997.
2. This lease will allow the Lessee to use 2 seafood holding tanks within a metal hatchery building at the Piney Point Aquaculture Facility.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 49-L

Remarks

3. This use is a cooperative effort between Department of Natural Resources and the Lessee for observation and research of commercial cleaning and harvesting of clams and oysters.
4. The lease is to be executed by the Board of Public Works.
5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

0804ppa.mt

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 50-CGL

WICOMICO COUNTY - SALISBURY ZOOLOGICAL PARK LOAN OF 1997
CHAPTER 298, ACTS OF 1997

Submission of a request by the Mayor and City Council of Salisbury that the Board of Public Works approve certification by the Mayor and City Council of Salisbury that the required matching funds have been raised as required by the Wicomico County - Salisbury Zoological Park Loan of 1997, Chapter 298 of the Acts of 1997.

Chapter 298 of the Acts of 1997 authorized the creation of a State debt in the amount of \$75,000 to be used as a grant to the Mayor and City Council of Salisbury for the planning, design, and construction of, and for the provision of capital equipment for, restrooms that comply with the Americans with Disabilities Act adjacent to the current restrooms and for the repair and renovation of the current restroom facilities to be storage space for the Salisbury Zoological Park subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. The fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Mayor and City Council of Salisbury has presented evidence that it has received \$68,385.38 of in-kind donations of labor and material for restroom renovation plus \$6,614.62 in cash for a total of \$75,000.

In addition to the evidence of matching funds, the Mayor and City Council of Salisbury has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$75,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 50-CGL

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

salzoopg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 51-CGL

CAPITAL APPROPRIATIONS (FISCAL YEAR 1998) - TOWN OF SYKESVILLE
ITEM 003, CHAPTER 109, ACTS OF 1998

Submission of a request by the Town of Sykesville that the Board of Public Works approve a Board of Public Works Capital Project Grant Application in connection with a grant authorized by the Capital Appropriations (Fiscal Year 1998), Chapter 109 of the Acts of 1998.

The Capital Appropriations (Fiscal Year 1998) - Town of Sykesville, Chapter 109 of the Acts of 1998 authorized a grant in the amount of \$30,000 to the Town of Sykesville to develop a master plan for the redevelopment of historic buildings while meeting the Smart Growth Initiative's Guiding Vision.

The Town of Sykesville has also submitted a Board of Public Works Capital Project Grant Agreement.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$30,000 to be encumbered but will not authorize the disbursement of any funds.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

twnsykes.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 52-CGL

CAPITAL APPROPRIATIONS (FISCAL YEAR 2000) -
WESTERN MARYLAND FLOOD MITIGATION, ITEM 001
CHAPTER 118, ACTS OF 1999

Submission of a request by the Board of Commissioners of Allegany County that the Board of Public Works approve a Board of Public Works Capital Project Grant Application in connection with a grant authorized by the Capital Appropriations (Fiscal Year 2000) - Western Maryland Flood Mitigation, Chapter 118 of the Acts of 1999.

The Capital Appropriations (Fiscal Year 2000), Chapter 118 of the Acts of 1999 authorized a grant in the amount of \$2,000,000 to the Board of Commissioners of Allegany County for the planning, design, repair, renovation, and reconstruction of facilities and structures damaged by recent floods.

The Board of Commissioners of Allegany County has also submitted a Board of Public Works Capital Project Grant Agreement.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$2,000,000 to be encumbered but will not authorize the disbursement of any funds.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

westflod.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 53-CGL

BOARD OF COMMISSIONERS
OF ALLEGANY COUNTY

701 Kelly Road, Suite 405
Cumberland, MD. 21502

AUTHORITY

Capital Appropriations (Fiscal Year 2000) -
Western Maryland Flood Mitigation
Chapter 118, Acts of 1999

PROJECT NO. AND TITLE

SL-001-991-038
West Side Drainage Improvements and
LeFevre Road Reconstruction
Cumberland, MD.

DESCRIPTION

In accordance with the provisions of the Capital Appropriations (Fiscal Year 2000) - Western Maryland Flood Mitigation, which provided a grant in the amount of \$2,000,000 to the Board of Commissioners of Allegany County for the planning, design, repair, renovation, and reconstruction of facilities and structures damaged by recent floods, Board of Public Works approval is requested for capital expenditures for the construction of west side drainage improvements and LeFevre Road re-construction from Fayette Street to Calvert Terrace. Work includes paving, curbing, storm drainage inlets, manholes and piping, re-connection of underground house service water and sewer utilities, installation of 12" through 48" HDPE storm drain pipe, 48" RCCP storm drain, cast-in-place culvert inlet, concrete storm inlet installation and reconstruction of a portion of Fayette Street from LeFevre Road to the Dingle intersection due to the storm drainage improvements and tie into existing facilities and sediment and erosion control measures in the City of Cumberland. Of the grant amount of \$2,000,000, \$450,000 has been set aside for this particular project.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

Excavating Associates, Inc. - Ellerslie, MD.
IA Construction Corp. - Cumberland, MD.
Carl Belt, Inc. - Cumberland, MD.

AMOUNT

\$ 730,345.00
\$ 999,719.50
\$1,134,779.40

Continued

Parris-N. Glendening
Governor

Kathleen Kennedy Townsend
Lt. Governor



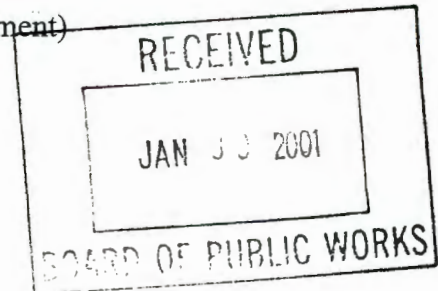
OK
Bancroft

Peta N. Richkus
Secretary

Richard F. Pecora
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

January 11, 2001 (Replacement)



Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Re: Changes to the August 4, 2000, November 29, 2000,
December 20, 2000 Board of Public Works Agendas:

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

BPW August 4, 1999
Item 53-CGL
Pages 104-105
Western Maryland Flood
Mitigation
Cumberland, Md.
Board of Commissioners
of Allegany County

FROM:\$ 450,000.00 - CA (FY 2000), Item 001 - Western
Maryland Flood Mitigation
280,000.00 - Allegany County (City of Cumberland
Funds)
TO:\$ 450,000.00 - CA (FY 2000), Item 001 - Western
Maryland Flood Mitigation
50,000.00 - CA (FY2001), Item 085 - Western
Maryland Flood Mitigation
230,345.00 - Allegany County (City of Cumberland
Funds)

OK

Reason: To utilize previously unavailable funds.

BPW November 29, 2000
Item 34-CGL
Pages 63-66
Renovation of Sotterley
Plantation
Hollywood, St. Mary's County

FROM:\$ 66,900.00 - The Sotterley Plantation Loan of 1993
as amended
18,081.56 - St. Mary's County - The Sotterley
Plantation Loan of 1997
66,900.00 - The Sotterley Foundation, Inc.
TO:\$ 55,078.58 - The Sotterley Plantation Loan of 1993
as amended
41,724.40 - St. Mary's County - The Sotterley
Plantation Loan of 1997
55,078.58 - The Sotterley Foundation, Inc.

OK

Reason: To adjust to reflect available funds.



Ms. Sheila McDonald, Esq.
Page 2

BPW December 20, 2000
Item 50-GM
Page 10
Reversion to the
Construction Contingency
Fund

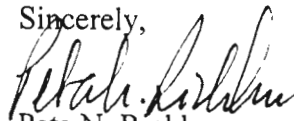
FROM:\$ 1,806,256.79 - Reversion to the Construction
Contingency Fund
(Backup) 339,159.22 - MCCBL 1992
TO:\$ 1,753,965.94 - Reversion to the Construction
Contingency Fund
(Backup) 286,868.37 - MCCBL 1992
Delete item 020 Soldiers Delight NEA \$52,290.85

OK

Reason: Funds needed to complete project in Maryland Consolidated Capital Bond Loan
of 1992

Thank you for your attention to this matter. If you need further information, please call
me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal
Services, at (410) 767-4230.

Sincerely,


Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Richard N. Dixon
Ms. Harriet Tregoning

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 54-CGL

CAPITAL APPROPRIATION 1999, ITEM 006
CHESAPEAKE VILLAGE PROPERTY ACQUISITION
BALTIMORE COUNTY
GRANT OF 1999, CHAPTER 109, ACTS OF 1998

Submission of a request by Baltimore County that the Board of Public Works approve a Board of Public Works Capital Project Grant Application in connection with a grant authorized by the Capital Appropriation - Chesapeake Village Property Acquisition Grant of 1999, Chapter 109 of the Acts of 1998.

The Capital Appropriation - Chesapeake Village Property Acquisition Grant of 1999, Chapter 109 of the Acts of 1998 authorized a grant in the amount of \$1,600,000 to Baltimore County to acquire waterfront property to be used for park land.

Baltimore County has also submitted a Board of Public Works Capital Project Grant Agreement.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$1,600,000 to be encumbered but will not authorize the disbursement of any funds.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

chesvppg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 55-CGL

KENT COUNTY - SCHOONER SULTANA PROJECT LOAN OF 1999
CHAPTER 235, ACTS OF 1999

Submission of a request by the Board of Directors of the Chester River Craft & Art, Inc. that the Board of Public Works approve certification by the Board of Directors of the Chester River Craft & Art, Inc. that the required matching funds have been raised as required by the Kent County - Schooner Sultana Project Loan of 1999 , Chapter 235 of the Acts of 1999.

Chapter 235 of the Acts of 1999 authorized the creation of a State debt in the amount of \$100,000 to be used as a grant to the Board of Directors of the Chester River Craft and Art, Inc. for the planning, design, construction, and capital equipping of a reproduction of the 1767 schooner "Sultana", for the use as a "hands on" classroom for the teaching of colonial history, environmental science, and vocational skills subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of in-kind contributions. The fund may consist of real property or funds expended prior to the effective date of this Act.

The Board of Directors of the Chester River Craft and Art, Inc. has presented evidence that it has on account \$123,592.53 with Fidelity Brokerage Services, Inc. to meet their matching fund requirement.

In addition to the evidence of matching funds, the Board of Directors of the Chester River Craft and Art, Inc. has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$100,000 to be encumbered but will not authorize the disbursement of any funds.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 55-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

sultana.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 56-CGL

BOARD OF DIRECTORS OF THE
CHESTER RIVER CRAFT AND
ART, INC.

P. O. Box 524
Chestertown, Maryland 21620

AUTHORITY

Kent County - Schooner "Sultana" Project Loan
of 1999, Chapter 235, Acts of 1999

PROJECT NO. AND TITLE

SL-000-991-038
Build and Operate a Reproduction of 1767
Schooner "Sultana"

DESCRIPTION

In accordance with the provisions of the Kent County - Schooner "Sultana" Project Loan of 1999, which provided a matching grant of \$100,000 to the Board of Directors of the Chester River Craft and Art, Inc. for the planning, design, construction and capital equipping of a reproduction of the 1767 schooner "Sultana" for use as a "hands on" classroom for the teaching of colonial history, environmental science, and vocational skills, Board of Public Works approval is requested for capital expenditures toward the following contracts.

A. Provide architectural services to ascertain the requirements to design and construct the schooner "Sultana".

PROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSALS

AMOUNT

Benford Design Group - St. Michaels, MD.	\$30,000
International Historical Watercraft Society, Inc. - Annapolis, MD.	\$52,000
Thomas C. Gillmer Naval Architect, Inc. - Annapolis, MD.	\$60,000

AWARD

Benford Design Group

AMOUNT

\$30,000

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 56-CGL

B. Contract for the construction of a reproduction of the schooner "Sultana". The vessel is to be built of wood in the traditional manner and will have an auxiliary engine aboard. Both under construction and under sail, the "Sultana" will be used as a "hands on" classroom for the teaching of environmental science, colonial history and marketable vocational skills.

PROCUREMENT METHOD Negotiated

AWARD Swain Boatbuilders, L.L.C.
also T/A River's Edge Boats
Mullington, MD.

AMOUNT \$374,745

REMARKS

Swain Boatbuilders, L.L.C. has built and restored several ships in Maryland. The company has a fine reputation as a ship builder as well as being cost efficient. The Board of Directors of the Chester River Craft and Art, Inc. is familiar with Swain Boatbuilders' accomplishments. They reviewed his price and felt that it was fair and reasonable.

TOTAL CONTRACT

AWARD \$404,745

FUND SOURCE \$100,000 - Kent County - Schooner "Sultana"
Project Loan of 1999

\$304,745 - Chester River Craft and Art, Inc.

*see attached
letter of
concession*

REMARKS

Design started January 1998. Construction started January 1998 and is expected to be completed June 30, 2001.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 56-CGL

REMARKS

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

sultana2.fv

8/4/99

Parris N. Glendening
Governor

Kathleen Kennedy Townsend
Governor



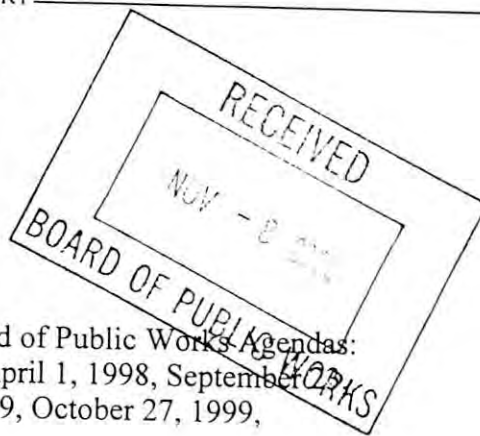
MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

Peta N. Richkus
Secretary

Richard F. Pecora
Deputy Secretary

November 6, 2000

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991



Re: Changes to the Board of Public Works Agendas:
October 27, 1997, April 1, 1998, September 1, 1998,
August 4, 1999, October 27, 1999,
February 23, 2000

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' and Secretary's Agenda items previously approved by the Board of Public Works.

BPW October 27, 1997

Item 22-CGL

Page 41

Design and Construction
of New Facility
University of Maryland
Medical System

FROM:\$ 3,000,000.00 - Item 028, MCCBL 1997
116,000.00 - MCCBL 1988, Chapter 542 as
amended by Chapter 131, Acts of 1995
1,680,000.00 - Item 028, MCCBL 1998
8,000,000.00 - Item 058, MCCBL 1999
70,704,000.00 - University of Maryland Medical System

TO:\$ 3,000,000.00 - Item 028, MCCBL 1997
116,000.00 - MCCBL 1988, Chapter 542 as
amended by Chapter 131, Acts of 1995
1,680,000.00 - Item 028, MCCBL 1998
8,000,000.00 - Item 058, MCCBL 1999
11,000,000.00 - Item 068, MCCBL 2000
59,704,000.00 - University of Maryland Medical System

Reason: To utilize funds not previously available.

BPW April 1, 1998

Item 43-CGL

Page 92

Purchase Lucas Art
Collection
Baltimore Museum
Art

FROM:\$ 850,000.00 - MCCBL - Lucas Art Collection Loan
of 1997
850,000.00 - MCCBL - Lucas Art Collection Loan
of 1998
850,000.00 - MCCBL - Lucas Art Collection Loan
of 1999
5,950,000.00 - The Baltimore Museum of Art



TO:\$ 850,000.00 - MCCBL - Lucas Art Collection Loan
of 1997
850,000.00 - MCCBL - Lucas Art Collection Loan
of 1998
850,000.00 - MCCBL - Lucas Art Collection Loan
of 1999
850,000.00 - MCCBL - Lucas Art Collection Loan
of 2000
5,100,000.00 - The Baltimore Museum of Art

Reason: To utilize funds not previously available.

BPW April 29, 1998
Item 25-CGL
Pages 54-57
Renovate and Convert
the Fishmarket Building
into a Children's Museum,
Inc.

FROM:\$ 941,628.70 - MCCBL 1994 - Baltimore Children's
Museum Loan of 1994 as amended
1,000,000.00 - Baltimore Children's Museum Loan
of 1995
1,000,000.00 - Baltimore Children's Museum Loan
of 1996
1,000,000.00 - MCCBL 1997 - Baltimore Children's
Museum Loan of 1997
1,000,000.00 - MCCBL 1998 - Baltimore Children's
Museum Loan of 1998
1,000,000.00 - MCCBL 1999 - Baltimore Children's
Museum Loan of 1999
732,099.30 - Baltimore Children's Museum

TO:\$ 941,628.70 - MCCBL 1994 - Baltimore Children's
Museum Loan of 1994 as amended
1,000,000.00 - Baltimore Children's Museum Loan
of 1995
1,000,000.00 - Baltimore Children's Museum Loan
of 1996
1,000,000.00 - MCCBL 1997 - Baltimore Children's
Museum Loan of 1997
1,000,000.00 - MCCBL 1998 - Baltimore Children's
Museum Loan of 1998
1,000,000.00 - MCCBL 1999 - Baltimore Children's
Museum Loan of 1999
619,028.05 - MCCBL - Baltimore Children's Museum
Loan of 2000
113,071.25 - Baltimore Children's Museum

Reason: To utilize funds not previously available.

BPW September 23, 1998
Item 48-CGL
Pages 104-105
Design and Construct
New Cancer Research
The Johns Hopkins University

FROM:\$ 242,851.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1996
4,000,000.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1997
4,000,000.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1998
5,000,000.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1999
32,392,149.00 - The Johns Hopkins University

TO:\$ 242,851.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1996
4,000,000.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1997
4,000,000.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1998
5,000,000.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 1999
5,000,000.00 - MCCBL - Johns Hopkins Cancer
Research Center Loan of 2000
27,392,149.00 - The Johns Hopkins University

Reason: To utilize funds not previously available.

BPW August 4, 1999
Item 56-CGL
Pages 109-110
Build and Operate a
Reproduction of 1767
Board of Directors of the
Chester River Craft and
Art, Inc.

FROM:\$ 100,000.00 - Kent County - Schooner "Sultana"
Project Loan of 1999
304,745.00 - Chester River Craft and Art, Inc.

TO:\$ 100,000.00 - Kent County - Schooner "Sultana"
Project Loan of 1999
100,000.00 - Kent County - Schooner "Sultana"
Project Loan of 2000
204,745.00 - Chester River Craft and Art, Inc.

Reason: To utilize funds not previously available.

BPW October 27, 1999
Item 25-CGL
Page 54
Improvements to Museum
Facilities
Baltimore Museum of
Industry

FROM:\$ 336,356.09 - Baltimore Museum of Industry Loan
of 1998
79,789.41 - Baltimore Museum of Industry Loan
of 1999
416,145.50 - Baltimore Museum of Industry

Ms. Sheila McDonald, Esq.
Page 4

TO:\$ 336,356.09 - Baltimore Museum of Industry, Loan
of 1998
159,578.82 - Baltimore Museum of Industry, Loan
of 1999
336,356.09 - Baltimore Museum of Industry

Reason: To utilize funds not previously available.

BPW February 23, 2000

Item 18-CGL
Pages 34-36
Revitalization of Downtown
Silver Spring

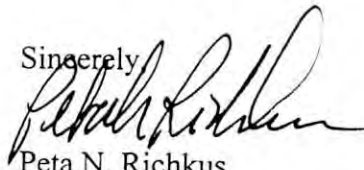
FROM:\$ 309,258.90 - MCCBL 1993
5,332,167.61 - MCCBL 1994
5,000,000.00 - CA 1996
5,000,000.00 - MCCBL 1998
5,000,000.00 - CA 1999
400,000.00 - Silver Theater Loan of 1994
670,000.00 - Montgomery County - Cultural Center
Loan of 1994 as amended
110,267,573.49 - Montgomery County

TO:\$ 309,258.90 - MCCBL 1993
5,332,167.61 - MCCBL 1994
5,000,000.00 - CA 1996
5,000,000.00 - MCCBL 1998
5,000,000.00 - CA 1999
400,000.00 - Silver Theater Loan of 1994
670,000.00 - Montgomery County - Cultural
Center Loan of 1994 as amended
5,000,000.00 - MCCBL - Silver Spring Redevelopment
Loan of 2000
105,267,573.49 - Montgomery County

Reason: To utilize funds not previously available.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely



Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Richard N. Dixon
Ms. Harriet Tregoning

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 57-CGL

GARRETT INFORMATION ENTERPRISE CENTER LOAN OF 1998
CHAPTER 310, ACTS OF 1998

Submission of a request by the County Commissioners of Garrett County that the Board of Public Works approve certification by the County Commissioners of Garrett County that the required matching funds have been raised as required by the Garrett Information Enterprise Center Loan of 1998, Chapter 310 of the Acts of 1998.

Chapter 310 of the Acts of 1998 authorized the creation of a State debt in the amount of \$250,000 to be used as a grant to the County Commissioners of Garrett County for the planning, design, construction, and capital equipping and furnishing of the Garrett Information Enterprise Center on the campus of Garrett Community College to be used as a technical and administrative support facility for businesses that locate in Garrett County subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The County Commissioners of Garrett County have presented evidence that Garrett Community College has received a Financial Assistance Award of \$1,160,000 from the U.S. Department of Commerce for this project of which \$250,000 will be utilized as matching funds.

In addition to the evidence of matching funds, the County Commissioners of Garrett have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$250,000 to be encumbered but will not authorize the disbursement of any funds.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 57-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

gcinfopg.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 58-CGL

COUNTY COMMISSIONERS OF
GARRETT COUNTY

Courthouse
203 South Fourth Street
Oakland, MD. 21550

AUTHORITY

Garrett Information Enterprise Center Loan of 1998
Chapter 310, Acts of 1998

PROJECT NO. AND TITLE

SL-035-981-038
Design and Construct an Information
Enterprise Center
Garrett Community College, McHenry, MD.

DESCRIPTION

In accordance with the provisions of the Garrett Information Enterprise Center Loan of 1998, which provided a matching grant of \$250,000 to the County Commissioners of Garrett County for the planning, design, construction, and capital equipping and furnishing of the Garrett Information Center on the campus of Garrett Community College, to be used as a technical and administrative support facility for businesses that locate in Garrett County, Board of Public Works approval is requested for capital expenditures toward the following contract to provide A/E services to design a single story facility of approximately 20,500 square feet to be the Garrett Information Enterprise Center.

PROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSALS

SCORE

Lorenzi, Dodds & Gunnill, Inc. - Waldorf, MD.	7.70
Burrey Moser Gehr Architects, LLC - Hagerstown, MD.	7.65
Bucher Meyers Polniaszek Silkey & Associates, Inc. - Silver Spring, MD.	7.55
Bushey Feight Architects, Inc. - Hagerstown, MD.	7.35

AWARD

Lorenzi, Dodds & Gunnill, Inc.

AMOUNT

\$79,250

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 59-CGL

MARYLAND CONSOLIDATED CAPITAL BOND LOAN -
JOHNS HOPKINS CANCER RESEARCH CENTER LOAN OF 1999
CHAPTER 212, ACTS OF 1999

Submission of a request by The Johns Hopkins University that the Board of Public Works approve certification by The Johns Hopkins University that the required matching funds have been raised as required by the Maryland Consolidated Capital Bond Loan - Johns Hopkins Cancer Research Center Loan of 1999, Chapter 212 of the Acts of 1999.

Chapter 212 of the Acts of 1999 authorized the creation of a State debt in the amount of \$5,000,000 to be used as a grant to The Johns Hopkins University to assist in the design, construction, and equipping of research and support facilities for the Johns Hopkins Cancer Research Center subject to the requirement that the grantee provide an equal and matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property or in-kind contributions. The matching fund may consist of funds expended prior to the effective date of this Act.

The Johns Hopkins University has presented evidence in the form of a letter signed by the Dean of the Medical Faculty certifying that Johns Hopkins Medicine has committed the necessary funds for this project. The funds will be provided by cash in hand, gifts and pledges.

In addition to the evidence of matching funds, The Johns Hopkins University has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$5,000,000 to be encumbered but will not authorize the disbursement of any funds.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 59-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

jhcancer.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 60-CGL

BALTIMORE CITY - MARYLAND COMMUNITY RESOURCE CENTER, INC.
LOAN OF 1999, CHAPTER 263, ACTS OF 1999

Submission of a request by the Maryland Community Resource Center, Inc. that the Board of Public Works approve certification by the Maryland Community Resource Center, Inc. that the required matching funds have been raised as required by the Baltimore City - Maryland Community Resource Center, Inc. Loan of 1999, Chapter 263 of the Acts of 1999.

Chapter 263 of the Acts of 1999 authorized the creation of a State debt in the amount of \$500,000 to be used as a grant to the Maryland Community Resource Center, Inc. for the planning, design, repair, renovation, construction, reconstruction, and capital equipping of a building located at Falls Road and Maryland Avenue in Baltimore City, the building to be used by HERO to provide comprehensive services for individuals with acquired immune deficiency syndrome (AIDS) and human immunodeficiency virus (HIV) subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Maryland Community Resource Center, Inc. has presented evidence that it has received \$1,450,000 from the City of Baltimore for this project. Of the total amount received, \$500,000 will be used as matching funds for this grant and \$500,000 was previously utilized as matching funds for their 1998 grant.

In addition to the evidence of matching funds, the Maryland Community Resource Center, Inc. has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$500,000 to be encumbered but will not authorize the disbursement of any funds.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 60-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

mdcomrpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 61-CGL

COUNTY EXECUTIVE AND
COUNTY COUNCIL OF
MONTGOMERY COUNTY

101 Monroe Street
Rockville, Montgomery County

AUTHORITY

Montgomery County - Center on Domestic
Violence Loan of 1995, Chapter 214, Acts of 1995
as amended by Chapter 77, Acts of 1997

Montgomery County - Center on Domestic
Violence Loan of 1996, Chapter 287, Acts of 1996

PROJECT NO. AND TITLE

SL-037-951-038
Construct New Facility for Center on
Domestic Violence, Broschart Road
Shady Grove Life Sciences Center

DESCRIPTION

In accordance with the provisions of the Montgomery County - Center on Domestic Violence Loan of 1995 as amended and the Montgomery County - Center on Domestic Violence Loan of 1996, which provided matching grants of \$700,000 and \$600,000, respectively, to the County Executive and County Council of Montgomery County for the acquisition of property for, and for the planning, design, renovation, construction, equipping and furnishing of, a center on domestic violence to be located in Montgomery County, to be used for inpatient and outpatient services for victims of domestic violence and their families, Board of Public Works approval is requested for capital expenditures toward the following contracts.

A. Architectural/Engineering contract to design a one story facility of approximately 17,600 square feet to contain living areas, bedrooms, kitchens, storage, play areas, administrative offices, and dining room.

PROCUREMENT METHOD

Competitive Sealed Proposals

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 61-CGL

PROPOSALS

AMOUNT

DeLizzio Architects & Planners, PC. - Bethesda, MD.	\$153,448.00
Kann & Associates, Inc. - Baltimore, MD.	\$181,571.18
Dewberry & Davis - Gaithersburg, MD.	\$248,127.00

AWARD

DeLizzio Architects & Planners, PC.

AMOUNT

\$188,948*

REMARKS

*The award amount includes up to \$25,000 for other services and \$10,500 for property line and topographical services that the County may require.

A total of nine firms submitted proposals for this project. Through review of the technical proposals and interviews, the three highest scoring firms were then requested to submit their fee proposals. The lowest fee was then selected.

B. Construction contract to construct a one story facility of approximately 17,600 square feet including all site and utility work.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

AMOUNT

Baer Construction Services, Inc. - Gaithersburg, MD.	\$2,300,000
Gardiner and Gardiner General Contractors - Crofton, MD.	\$2,339,615
Associated Builders, Inc. - Hyattsville, MD.	\$2,554,000
Costello Construction - Columbia, MD.	\$2,579,000
Porter Construction Management - Gaithersburg, MD.	\$2,598,000
Henley Construction Co. - Gaithersburg, MD.	\$2,602,000
Wm. F. Klingensmith, Inc. - College Park, MD.	\$2,647,300
Kimmel & Kimmel, Inc. - Gaithersburg, MD.	\$2,653,000
Pantech Construction Co. - Lanham, MD.	\$2,696,001
CM Construction, Inc. - Washington, DC.	\$2,730,084

361

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 61-CGL

REMARKS

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

domviopg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 62-CGL

COUNTY EXECUTIVE AND
COUNTY COUNCIL OF
ANNE ARUNDEL COUNTY

Arundel Center
Annapolis

AUTHORITY

Anne Arundel County - Wiley H. Bates High
School Loan of 1996, Chapter 168, Acts of 1996

Anne Arundel County - Wiley H. Bates High
School Loan of 1997, Chapter 221, Acts of 1997

PROJECT NO. AND TITLE

SL-037-961-038
Design, Repair, and Renovate Historic
Wiley H. Bates High School in Annapolis

DESCRIPTION

In accordance with the provisions of the Anne Arundel County - Wiley H. Bates High School Loans of 1996 and 1997, which provided matching grants of \$1,000,000, respectively, to the County Executive and County Council of Anne Arundel County for the repair, renovation, rehabilitation, reconstruction, and capital equipping, including asbestos removal and other improvements to the infrastructure of the historic Wiley H. Bates High School, located in Annapolis, for use as a senior center, adult day care center, gymnasium, community center, and site for specific newly formed small businesses from within the community, Board of Public Works approval is requested for capital expenditures, toward the following contract for the renovation and stabilization of the Wiley H. Bates High School. Work includes a new roof including steel deck, insulation, and roofing, asbestos and lead paint removal, demolition, construct new floors, cleaning, and installing an alarm system and security lighting.

PROCUREMENT METHOD

Competitive Sealed Bidding

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 62-CGL

BIDS

AMOUNT

Maryland Construction Management, Inc. - Bowie, MD.	\$1,710,000
BCI Contractors - Baltimore, MD.	\$1,983,000
Columbia Construction Co., Inc. - Lanham, MD.	\$2,195,000
Gladwynne Construction Co. - Baltimore, MD.	\$2,224,000
Boulder Construction Co. - Rockville, MD.	\$2,248,907
Pantech Construction Co. - Lanham, MD.	\$2,424,560
Keystone Plus Construction - Alexandria, VA.	\$2,466,000
Warwick Supply & Equipment Co., Inc. - Baltimore, MD.	\$2,910,000
System "42", Inc. - Beltsville, MD.	\$3,121,557
MDC Builders - Largo, MD.	\$3,122,082
Abatement Environmental Resources, Inc. - Springdale, MD.	\$3,195,000
Shaney Construction - Baltimore, MD.	\$3,317,905
Orfanos Contractors, Inc. - Baltimore, MD.	\$3,936,000

AWARD

Maryland Construction Management, Inc.

AMOUNT

\$1,710,000

FUND SOURCE

\$ 795,550 - Anne Arundel County - Wiley H.
Bates High School Loan of 1996

\$ 59,450 - Anne Arundel County - Wiley H.
Bates High School Loan of 1997

\$ 855,000 - Anne Arundel County
\$1,710,000

REMARKS

Construction started July 1999 and is expected to be completed May 2000.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 62-CGL

REMARKS

Prior to the issuance of the bonds, the grantee shall grant and convey to the Maryland Historical Trust a perpetual preservation easement to the extent of its interest:

- (i) On the land or such portion of the land acceptable to the Trust; and
- (ii) On the exterior and interior, where appropriate, of the historic structures.

The easement must be in form and substance acceptable to the Trust and the extent of the interest to be encumbered must be acceptable to the Trust.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

wbatespg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 63-CGL

**BOARD OF DIRECTORS OF
THE BALTIMORE AND OHIO
RAILROAD MUSEUM, INC.**

901 West Pratt Street
Baltimore, MD 21223-2699

AUTHORITY

Baltimore & Ohio Railroad Museum Loan of 1993
Chapter 549, Acts of 1993 and as amended by
Chapter 224, Acts of 1995

PROJECT NO. AND TITLE

SL-043-931-038
Partial Interior & Exterior Rehabilitation -
B & O Car Shops Structure Modifications

DESCRIPTION

In accordance with the provisions of the Baltimore and Ohio Railroad Museum Loan of 1993 and as amended, which provided a matching grant of \$750,000 to the Board of Directors of the Baltimore and Ohio Railroad Museum, Inc. for the repair, renovation, rehabilitation, reconstruction, and construction of certain historic buildings located on property owned by the Board, for archeological digging on the land surrounding the buildings and for the purchase and restoration of historic equipment used in the buildings, Board of Public Works approval is requested for capital expenditures toward the following contracts and contract modifications.

A. Structure modifications to the B & O Car Shops.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

AMOUNT

Worcester Bros. Co., Inc. - Baltimore, MD.	\$320,000
Beta Construction Co., Inc. - Capital Heights, MD.	\$432,806
Allied Contractors, Inc. - Baltimore, MD.	\$493,575
Bensky Construction, Inc. - Baltimore, MD.	\$625,500
Roofers, Inc. - Baltimore, MD.	\$716,319

AWARD

Worcester Bros. Co., Inc.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 63-CGL

AMOUNT \$320,000.00

B. Provide electrical engineering services for the Car Shop electrical upgrade.

PROCUREMENT METHOD Negotiated

AWARD Spears/Votta & Associates, Inc.
Baltimore, MD.

AMOUNT \$16,812.60

C. Electrical renovations to the Car Shop building.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS</u>	<u>AMOUNT</u>
The Crown Electric Company - Timonium, MD.	\$127,000
Herbert Electric Company - Baltimore, MD.	\$167,500
Enterprise Electric Company - Baltimore, MD.	\$178,670

AWARD The Crown Electric Company

AMOUNT \$127,000.00

D. Modification to the electrical renovations of the Car Shop building contract.

CONTRACTOR The Crown Electric Company
Timonium, MD.

MODIFICATION \$ 2,268.62

ORIGINAL CONTRACT AMOUNT \$127,000.00

REVISED CONTRACT AMOUNT \$129,268.62

PERCENTAGE INCREASE 1.79%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 63-CGL

E. Relocate and remove existing gas piping and install additional piping in Car Shop building.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS</u>	<u>AMOUNT</u>
Maryland Mechanical Systems, Inc. - Baltimore, MD.	\$10,800
C.R.W. Mechanical, Inc. - Lanham, MD.	\$15,800

AWARD Maryland Mechanical Systems, Inc.

AMOUNT \$ 10,800.00

F. Modification to the relocation of gas pipes contract to cut out curtain rods for roof trusses.

CONTRACTOR Maryland Mechanical Systems, Inc.
Baltimore, MD.

MODIFICATION \$ 464.00

ORIGINAL CONTRACT AMOUNT \$ 10,800.00

REVISED CONTRACT AMOUNT \$ 11,264.00

PERCENTAGE INCREASE 4.30%

G. Provide Architectural/Engineering services to design the Car Shops structural modifications and the Car Shops partial interior and exterior rehabilitation. Services include construction administration services.

PROCUREMENT METHOD Negotiated

AWARD Kieran, Timberlake & Harris
Philadelphia, PA.

AMOUNT \$ 88,542.76

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 63-CGL

H. Provide additional services material and equipment for the Car Shop Structural Modifications and interior and exterior rehabilitation.

PROCUREMENT METHOD Negotiated

<u>AWARD</u>	<u>AMOUNT</u>
1. <u>Replacement of a 5 ton and 20 ton RTU unit.</u> C.R.W. Mechanical, Inc. - Lanham, MD.	\$39,109.13
2. <u>Provide a generator set, custom fuel tank and custom</u> <u>designed railroad enclosure.</u> Fidelity Engineering Corp. - Hunt Valley, MD.	\$20,804.00
3. <u>Install alarm system.</u> ADT Security Systems, Inc. - Baltimore, MD.	\$ 1,550.00
4. <u>Rental of a Manlift.</u> Sunbelt Rentals, Inc. - Newington, VA.	\$ 911.50
5. <u>Building Permit</u> Director of Finance - Baltimore City, MD.	\$ 6,300.00
6. <u>Reproduction of blue prints.</u> Gardens Reprographics - Baltimore, MD.	\$ 252.54
7. <u>Restoration of doors.</u> Western Building Supply, Inc. - Pikesville, MD.	\$ 2,074.60
8. <u>Repair roofs.</u> Babco Contractors of Maryland - Pasadena, MD.	\$ 1,010.00
9. <u>Repair damaged scaffolding, re-shore the top chord of a</u> <u>fractured roof truss and scaffolding rental.</u> J. Vinton Schafer & Sons, Inc. - White Marsh, MD.	\$14,600.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 63-CGL

<u>AWARD</u>	<u>AMOUNT</u>
10. <u>Supply clear acrylic sheets.</u> Gar-Ron Plastics Corporation - Baltimore, MD.	\$ 102.00
11. <u>Architectural coatings</u> Frank S. Welsh Co. - Bryn Mawr, PA.	\$ 52.00
12. <u>Crane service</u> Phila Tramrail Crane & Hoist Service - Philadelphia, PA.	\$ 1,320.50
13. <u>Nuts and bolts</u> Leonard Jed Company - Baltimore, MD.	\$ 28.00
14. <u>Primer paints</u> Duron Paints & Wallcoverings - Beltsville, MD.	\$ 56.25
15. <u>Rim cylinder & latch</u> Safemasters Co., Inc. - Indianapolis, IN.	\$ 34.75
16. <u>Paint</u> Columbia Paint Corporation - Huntington, WV.	\$ 376.12
17. <u>Handicap ramps & patching</u> Sierra Paving, Inc. - Glen Arm, MD.	\$ 1,690.00
18. <u>Roundhouse lead expense</u> Champion Construction, Inc. - Ellicott City, MD.	\$ 13,742.00
19. <u>Truss</u> Interstate Steel Supply Co. - Baltimore, MD.	\$ 150.00
20. <u>Motor</u> Chromalox - Atlanta, GA.	\$ 360.73

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 64-CGL

**BOARD OF DIRECTORS OF THE
SOUTHERN MARYLAND YOUTH
CAMP, INC.**

P. O. Box 30
Clinton, Prince George's County

AUTHORITY

Prince George's County - Southern Maryland Youth
Camp Loan of 1997, Chapter 555, Acts of 1997

PROJECT NO. AND TITLE

SL-010-951-038
Construct Camp Facilities

DESCRIPTION

In accordance with the provisions of the Prince George's County - Southern Maryland Youth Camp Loan of 1997, which provided a matching grant of \$200,000 to the Board of Directors of the Southern Maryland Youth Camp, Inc. for the planning, design, and construction of and for the provision of capital equipment for, four cabins, for the planning, design, and construction of an access road and a parking lot, for renovations to make the main hall accessible to the handicapped, for site lighting and security devices, and for the stabilization of specific environmental areas at the Southern Maryland Youth Camp, located in Cheltenham, Maryland, Board of Public Works approval is requested for capital expenditures toward the following contract modifications and contracts to construct four cabins and a bath house.

A. Deletion of contract to paint interiors and exteriors of bath house and cabins.

CONTRACTOR

Artistic Flair Painting and Home Improvement
Lusby, MD.

ORIGINAL APPROVAL

Item 38-CGL, DGS Agenda 4/21/99

THIS MODIFICATION

(\$14,400) - Credit

ORIGINAL CONTRACT AMOUNT

\$14,400

REVISED CONTRACT AMOUNT

- 0 -

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 64-CGL

REMARKS

Construction is underway.

The grantee utilized the value of property as matching funds.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

somdycpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 65-CGL

CHARLES VILLAGE FOUNDATION 2633 North Calvert Street
Baltimore City

AUTHORITY Baltimore City - The Village Learning Place
Loan of 1998, Chapter 188, Acts of 1998

PROJECT NO. AND TITLE SL-013-981-038
Restore the former St. Paul Street Library

DESCRIPTION

In accordance with the provisions of the Baltimore City - The Village Learning Place Loan of 1998, which provided a matching grant of \$156,000 to the Charles Village Foundation for the planning, design, repair, renovation, reconstruction, restoration, capital equipping, site improvement, and landscaping of the former St. Paul Street Library in Baltimore to be used as a community library, learning center, and community center with a garden that will be an educational center, the project to be known generally as The Village Learning Place, Board of Public Works approval is requested for capital expenditures toward the following contract for the interior and exterior restoration and repair of the facility. Work will include demolition, install new windows and doors, carpentry, painting, concrete and masonry work, repair plaster walls, new tile, repair garden walls, install new ceiling and flooring, install handicap lift, and install new electrical, plumbing, and HVAC systems.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS</u>	<u>AMOUNT</u>
Warwick Supply & Equipment Co., Inc. - Baltimore, MD.	\$287,000
Harbor View Contractors, Inc. - Baltimore, MD.	\$306,000
The Leapley Company, Inc. - Baltimore, MD.	\$336,022

AWARD Warwick Supply & Equipment Co., Inc.

AMOUNT \$297,776*

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 66-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER Anita Lynne Home, Inc.
13617 Broadfording Church Road
Hagerstown, Maryland 21740

AUTHORITY Policy and Procedures for Community Mental
Health Centers and Comprehensive Mental
Retardation Centers Construction Grants adopted by
BPW on 11/29/71

PROJECT NO. AND TITLE DDA-291 Anita Lynne Single-Story Duplex

DESCRIPTION

Board of Public Works approval is requested for a \$255,656 State grant to assist Anita Lynne Homes, Inc. (a non-profit organization) in the cost of constructing a single-story duplex which will provide housing for six (6) adults with developmental disabilities. Approval of this grant award, in combination with the \$15,000 grant the Board approved at its meeting of July 17, 1998, makes a total grant award of \$270,656.

Board approval is also requested for the expenditure of capital funds for the construction of a single-story 3,600 GSF group home and related site work.

Alternate No. 1 - Provide liquid petroleum gas heat

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS</u>	<u>BASE BID</u>	<u>Alt. #1</u>	<u>Base Bid plus Alt. #1</u>
Excel Construction Company Hagerstown, Maryland	\$324,000	\$3,500	\$327,500
GRC General Contractor, Inc Zullinger, Pennsylvania	\$337,317	\$3,888	\$341,205
A.V. Rauth & Sons, Inc. Hagerstown, Maryland	\$340,220	\$2,310	\$342,530

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 66-CGL

AWARD Excel Construction Company, Inc.

AMOUNT \$327,500

REMARKS

At its meeting of July 17, 1998, the Board approved a grant of \$15,000 to assist the applicant in the cost of designing this home. Accordingly, the Board approved Ben Carr Architect of Annapolis, Maryland as the architect on this project for a NTE fee of \$22,400. Subsequent to the Board's approval, the applicant informed the Department of Health and Mental Hygiene that the design services had been donated. Consequently, the initial grant will be applied toward the construction costs.

The Anita Lynne Home, Inc. currently operates a 33-bed residential program for developmentally disabled adults. The construction of this duplex will allow individuals who are currently living in a dormitory type of building to move into a more home-like and normalizing environment where they will have opportunities to obtain household skills and greater independence than in the present larger group setting. The duplex will be constructed on a 75-acre farm, ten acres of which is devoted to the residential program.

Eligible project costs total \$360,875 and consist of Construction (\$327,500), Contingency (\$16,375), and Utility Hook Up (\$15,000), and Permits and Testing (\$2,000). These costs will be funded as follows:

\$90,219 (25%) - Applicant's Share
Cash Reserves

\$270,656 (75%) - State's Share

\$ 15,000 - Maryland Consolidated Capital Bond Loan 1997, Community
Mental Health Project Funds (Approved 7/17/1998)

\$255,526 - Maryland Consolidated Capital Bond Loan 1997, Community
Mental Health Project Funds

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 66-CGL

REMARKS

As authorized, the Secretary for the Department of Health and Mental Hygiene has determined that this project qualifies for incentive funding under **COMAR 10.08.02**.

There are no Federal grant funds available for this project.

The Board's approval in the amount of \$270,656 to assist in the construction of this project is further contingent upon the following language being included in the Deed(s) or otherwise recorded in the Land Records of Washington County.

"If within 30 years after completion of a project or facility with respect to which funds have been paid under Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland (the "Subtitle"), the Property is sold or transferred to any person, agency or organization that would not qualify as an applicant under said Subtitle, or that is not approved as a transferee by the Board of Public Works, or if, within the same period, the improvements cease to be a "facility" as defined in said Subtitle, then the State shall be entitled to recover from either the owner, transferor, or transferee an amount bearing the same ratio to the then current fair market value of so much of the Property as constituted an approved project, as the amount of the State participation bore to the total eligible cost of the approved project, together with all costs and reasonable attorneys' fees incurred by the State in the recovery proceedings."

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

anita.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 67-C

**MARYLAND STATE RETIREMENT
AND PENSION SYSTEM**

Baltimore City, MD

CONTRACT NO. AND TITLE

B-200-981-003
MD State Retirement and Pension
System - Tenant Space

DESCRIPTION

This project is for the tenant fit out of the 14th, 15th and 16th floor of the Crestar Building located at 120 East Baltimore Street. Work includes partitions, finishes, electrical, HVAC and plumbing and comprises approximately 47,500 GSF.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

Roy Kirby & Sons - Baltimore, MD	\$1,683,000.00
Eikane Construction - Bethesda, MD	\$1,699,697.00
Columbia Contracting - Temple Hill, MD	\$1,750,223.00
Riparius Construction - Timonium, MD	\$1,775,000.00
JAK Construction - Baltimore, MD	\$1,888,000.00
E. Pikounis Construction - Baltimore, MD	\$1,893,000.00
Twigg Corporation - Upper Marlboro, MD	\$1,900,000.00
North Point Builders - Baltimore, MD	\$1,938,000.00
Deko Construction, Inc. - Takoma Park, MD	\$2,150,000.00

AWARD

Roy Kirby & Sons

AMOUNT

\$1,683,000.00

PERFORMANCE BOND

100% of Full Contract Amount

FUND SOURCE

Using Agency Funds

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 67-C

REMARKS

The Government estimate for this work is \$1,744,818.

This work will facilitate the relocation of this Agency from its current offices in the Baltimore State Office Complex to its new location in the Crestar Building. The building is owned by the State Retirement and Pension System and the funds for this work will come from the building's rental income.

The project was advertised in the Maryland Contract Weekly on July 6, 1999 and twenty-five (25) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Twenty-four (24) of the prospective bidders included firms located in Maryland, with one (1) located out-of-state. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland.

The MBE goal for this project is 20%.

The Office of the State Comptroller has verified, under Control Number 99-8973-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

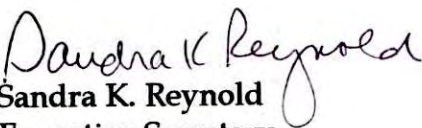
With Discussion

Without Discussion

crest.jj

There being no further business, the meeting was adjourned.

Respectfully submitted,


Sandra K. Reynold
Executive Secretary

INDEX
AUGUST 4, 1999 (cont'd)

Maryland, University of	
Baltimore Campus	153,162,280
Baltimore County Campus	279
College Park Campus	159,281,283
Eastern Shore Campus	155
Salisbury State University	278
Towson State University	157
Mass Transit Administration	181,211-217,220,235-240
Motor Vehicle Administration	177
Natural Resources, Department of	338
Forest and Parks	246,273,284-288336
Program Open space	55-71
Rural Legacy	72-75
Shore Erosion Control	244
Perkins Hospital Center	268
Port Administration	209,218,219
Public Defender, Office of the	149
Public Safety & Correctional Services, Department of	48-51
Corrections, Division of	
Baltimore City Detention Center	271
Correctional Institute for Women (Jessup)	166,170
Western Correctional Institute	168,172
Public Works, Board of	
Procurement Advisor	44
Procurement Agency Activity Reports	43
Wetlands Administration	4-10
Retirement & Pension System	382
Rural Legacy Program	72-75
St. Mary's College of Maryland	164
Schooner Sultana Project Loan	347,349
Salisbury State University	278
Salisbury Zoological Park Loan	340
Sanitary/Water Quality Program	23-38
Shore Erosion Control	244
Social Services Administration	124,331
Southern Maryland Youth Camp Loan	373
Stadium Authority, Maryland	41
State Police, Maryland	250,289,329
Sykesville, Town of	342
Towson State University	157
Transportation, Department of	
Aviation Administration	174,228-234
Highway Administration	183-208,222-227
Mass Transit Administration	181,211-217,220,235-240
Motor Vehicle Administration	177
Port Administration	209,218,219
Village Learning Place Loan	377
Western Correctional Institute	168,172
Western Maryland Flood Mitigation	343,344
Wetlands Administration	44-10

INDEX

AUGUST 4, 1999

Agriculture, Department of	
Agricultural Cost Share Program	11-20
Agricultural Land Preservation Foundation	291-328
Assessments & Taxation	79
Aviation Administration	174,228-234
Bates High School	364
Baltimore City Community College	241
Baltimore & Ohio Railroad Museum	367
Baltimore City Detention Center	271
Budget & Management, Department of	82-116,137-146,147,149
Bureau of Mines	276
Business & Economic Development, Department of	21,46
Chesapeake Village Property Loan	346
Community Service Administration	117,121
Comptroller of the Treasury	76,130
Correctional Institute for Women (Jessup)	166,170
Developmental Disabilities Administration	379
Domestic Violence Center loan	360
Eastern Shore Hospital Center	334
Education, Department of	134
Environment, Department of	
Bureau of Mines	276
Sanitary Water/Quality Program	23-38
Environmental Trust, Maryland	39
Executive Department	
Children, Youth & Families	150
Garrett Information Enterprise Center	352,354
General Services, Department of	38,254-264
Public Buildings & Grounds, Annapolis	282
Health & Mental Hygiene, Department of	52,152
Community Mental Health Centers	379
Developmental Disabilities Administration	
Holly Center	265
Hospital Centers, State	
Eastern Shore Hospital Center	334
Perkins Hospital Center	268
Higher Education Commission, Maryland	151
Community Colleges	
Baltimore City Community College	
Liberty Heights Campus	241
Highway Administration	183-208,222-227
Holly Center	265
Human Resources, Department of	
Community Services Administration	117,121
Social Services Administration	124,331
Johns Hopkins Cancer Center Loan	356
Juvenile Justice, Department of	127,252,333
Maryland Community Resource Center Loan	358