

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

September 18, 2002

BOARD OF PUBLIC WORKS
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September 18, 2002

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, SEPTEMBER 18, 2002

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, September 18, 2002.

Board Members present:

The Honorable Kathleen Kennedy Townsend, Lt. Governor
The Honorable William Donald Schaefer, Comptroller
The Honorable Nancy K. Kopp, Treasurer

Also present:

Steve Cassard, Deputy Secretary, Department of General Services
Thomas K. Lee, Deputy Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Loan of 1970	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1992
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1992 - POS
General Construction Loan of 1984	Maryland Consolidated Capital Bond Loan of 1993
General Construction Loan of 1985	Maryland Consolidated Capital Bond Loan of 1994
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1995
General Construction Loan of 1988	Maryland Consolidated Capital Bond Loan of 1996
General Construction Project	Maryland Consolidated Capital Bond Loan of 1997
Contingency Fund of 1988	Maryland Consolidated Capital Bond Loan of 1998
General Construction Loan of 1989	Maryland Consolidated Capital Bond Loan of 1999
Maryland Consolidated Capital Bond Loan of 1990	Maryland Consolidated Capital Bond Loan of 2000
	Maryland Consolidated Capital Bond Loan of 2001

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation are as adopted by the Department of Natural Resources.



PARRIS N. GLENDENING
GOVERNOR

ANNAPOLIS OFFICE
STATE HOUSE
100 STATE CIRCLE
ANNAPOLIS, MARYLAND 21401
(410) 974-3901
(TOLL FREE) 1-800-811-8336

September 17, 2002

WASHINGTON OFFICE
SUITE 311
444 NORTH CAPITOL STREET, N.W.
WASHINGTON, D.C. 20001
(202) 624-1430

TDD (410) 333-3098

The Honorable Kathleen Kennedy Townsend
Lieutenant Governor of Maryland
State House
Annapolis, MD 21401

Dear Lieutenant Governor Townsend:

Due to a conflict in my schedule which precludes my attendance at the September 18, 2002 meeting of the Board of Public Works, I hereby delegate to you, pursuant to Article II, Section 1A of the Constitution of Maryland, the duty of attending that meeting in my stead. I specifically authorize you to preside over the September 18, 2002 meeting in my absence and, subject to my prior direction, vote on all matters then presented to the Board for its consideration.

Sincerely yours,

A handwritten signature in cursive script that reads "Parris N. Glendening".

Parris N. Glendening
Governor



DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

MILITARY DEPARTMENT

Salisbury Armory Organizational
Maintenance Shop
Wicomico County, Salisbury, MD

CONTRACT NO. AND TITLE

Project No. M-561-020-004
Adpics No. 001B3900224
Construction of Organizational
Maintenance Shop (OMS)

DESCRIPTION - This contract provides for the design and construction of an Organizational Maintenance Shop (OMS). The 11,830 sq. ft. facility will be located adjacent to the Salisbury Armory on Maryland Route 50. The facility includes four workbays, shops, storage and offices.

PROCUREMENT METHOD

Multi-Step Sealed Bidding
(Single Bid Received)

BIDS AND PROPOSALS

	<u>Base Bid</u>	<u>Alts. 1,3 & 4</u>	<u>TOTAL</u> <u>(Base Bid + Alts 1,3,4)</u>
Nason Construction, Inc.; Salisbury, MD	\$2,715,000	\$126,500	\$2,841,500

AWARD

Nason Construction, Inc.

AMOUNT

\$2,841,500 (Base Bid + Alts. 1, 3 & 4)

FUND SOURCE

see attached file

~~\$2,512,000 - Federal Funds~~
~~\$ 329,500 - Item 118, MCCBL 2002~~

REMARKS

The Government estimate for this project is \$2,763,000 not including alternates.

The Board of Public Works approved the use of the Design Build construction contracting method for this project. Federal funding has been appropriated for this project; however, a mandate has been imposed which requires the construction contract to be awarded prior to September 30, 2002.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

REMARKS

The project was advertised in the Maryland Contract Weekly on July 23, 2002 and fourteen (14) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Thirteen (13) of the prospective bidders are firms located in Maryland, one (1) is located out-of-State. One (1) responsive and responsible bid was received.

The Minority Business Enterprise goal for this project is 25%.

The Office of the State Comptroller has verified, under Control Number 02-1810-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

N:\bpwbook918.wpd

Parris N. Glendening
Governor

Queen Kennedy Townsend
Governor



OK SMD

Peta N. Richkus
Secretary

R. Stevens Cassard, Jr.
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

September 27, 2002

Ms. Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

Re: Changes to the December 19, 2001, April 24, 2002,
May 8, 2002, June 5, 2002, September 18, 2002
Board of Public Works Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda items previously approved by the Board of Public Works.

BPW December 19, 2001 FROM:\$ 690,630.00 - PCA 15 240 Law Enforcement
Item 2-AE-MOD
Page 4 TO:\$ 536,630.00 - PCA 15 240 Law Enforcement
Design and Construct 154,000.00 - PCA 72173 MCCBL 2002 (GCL 2173)
on Academic & Administrative
Training Center
Public Safety Training Center

Reason: To utilize previously unavailable funds.

BPW April 24, 2002 FROM:\$ 1,000,000.00 - Item 014, CA 2002
Item 17-CGL 16,752,521.00 - National Federation of the Blind
Page 34
Construct New Addition TO:\$ 1,000,000.00 - Item 014, CA 2002
to Headquarters 16,752,521.00 - National Federation of the Blind
National Federation Of 2,000,000.00 - MCCBL 2002, Chapter 290
The Blind

Reason: To utilize previously unavailable funds.



Ms. Sheila McDonald, Esq.
Page 2

BPW May 8, 2002 FROM:\$ 400,000.00 - Item 140, MCCBL 2001
Item 4-M 389,461.00 - Item 052, MCCBL 2000
Pages 9-10
Renovate Five (5) TO:\$ 368,500.00 - Item 140, MCCBL 2001
Elevators at Tawes Building 389,461.00 - Item 052, MCCBL 2000
Annapolis, Maryland 31,500.00 - H00.03.33151.0812

Reason: To utilize operating funds for the maintenance portion of the contract.

BPW June 5, 2002 FROM: 140MCCBL2001 = \$ 299,995.00
Item 2-M 052MCCBL2000 = \$ 200,000.00
Pages
Modernization of Three TO: 140MCCBL2001 = \$ 281,095.00
(3) Elevators 052MCCBL2000 = \$ 200,000.00
Court of Appeals Building H00.03.33151.0812 = \$ 18,900.00

Reason: To utilize operating funds for the maintenance portion of the contract.

BPW September 18, 2002 FROM:\$ 2,512,000.00 - Federal Funds
Item 1-C 329,500.00 - Item 118, MCCBL 2002
Pages 1-2
Construction of TO:\$ 2,440,965.00 - Federal Funds
Organizational 400,535.00 - Item 118, MCCBL 2002
Maintenance Shop (OMS)
Salisbury Armory Organizational
Maintenance Shop
Salisbury, Maryland

Reason: Clerical error.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus
Secretary

cc: The Honorable Parris N. Glendening
The Honorable William Donald Schaefer
The Honorable Nancy K. Kopp
Mr. Roy Kienitz

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 2-C-MOD

DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES
(Police and Correctional Training Commissions)

Public Safety Training Center
Sykesville, Maryland

ORIGINAL CONTRACT NO. & TITLE

Project No: TA-000-961-010
Adpics No: CO683602
Construct Academic and Administrative
Complex

ORIGINAL CONTRACT APPROVED

BPW June 19, 2002; Item 1-C

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

Roy Kirby and Sons, Inc.
Baltimore, Maryland

MODIFICATION

Change Order No. 1 is a reimbursement to the contractor for the relocation
of electric equipment performed by BGE.

MODIFICATION AMOUNT

\$ 123,841.00

ORIGINAL CONTRACT AMOUNT

\$20,194,000.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 0.00

REVISED CONTRACT AMOUNT

\$20,317,841.00

PERCENTAGE INCREASE

0.61% (Individually)
0.61% (Cumulatively)

FUND SOURCE

Q00 00 15210 03 1410 15000

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion
pstc A & A complex.pt

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 4-L

DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES Baltimore City
(Parole and Probation & Drinking Driver Monitor Programs)

Landlord/Owner Komar Properties Limited Partnership
3300 Clipper Mill Road
Baltimore, Maryland 21211

Property Location 428 East Preston Street
Baltimore, Maryland 21202

<u>Space Type</u>	Office/Laboratory	<u>Lease Type</u>	Option Renewal	<u>Square Feet</u>	15,912
<u>Duration</u>	5 Years	<u>Effective</u>	October 1, 2002		
<u>Annual Rent</u>	\$ 201,286.80	<u>Square Foot Rate</u>		\$12.65	
		<u>Previous Square Foot Rate</u>		\$12.65	

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Fund Source 35.03.02 PCA 32110 AOBJ 1310 75%
35.03.02 PCA 32210 AOBJ 1310 25%

Special Conditions

1. The lease contains escalation/de-escalation for utilities, cleaning services, and real estate taxes.
2. The lease contains one (1) option for renewal for five (5) years.
3. The lease incorporates 80 use-in-common parking spaces free of charge.

Remarks

1. This space is used as an administrative office and client contact for the Division of Parole and Probation's Criminal Supervision Division and the Drinking Driver Monitor Program.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 4-L

Remarks

- 2. The lease contains a termination for convenience clause.
- 3. This lease is within the municipal city limits of Baltimore in compliance with Smart Growth initiatives.
- 4. The lease will conform to the Governors Executive Order for water conservation.
- 5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 6. In accordance with the State Finance Procurement Article, Annotated Code of Maryland, this space was handled as an option renewal without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DGS File #: #3477

0918pres.ecp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 5-L

MARYLAND INSURANCE ADMINISTRATION

Baltimore City

Landlord Carlyle Calvert Partners
201 East Baltimore Street
Beltsville, Maryland 21201

Property Location One Calvert Plaza
201 East Baltimore Street
Baltimore, Maryland 21202

<u>Space Type</u>	Office	<u>Lease Type</u>	Additional	<u>Square Feet</u>	935
<u>Duration</u>	2 Years 6 Months 18 Days	<u>Effective</u>	October 1, 2002		
<u>Annual Rent</u>	\$14,258.75	<u>Square Foot Rate</u>	\$15.25		

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Fund Source D810201

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes, utilities and custodial.

Remarks

1. The additional space is to be used as office space for the Maryland Health Insurance Program (MHIP) which was created under House Bill 1228. This program provides funding for medically uninsurable individuals and for the senior prescription drug program for those medicare beneficiaries whose household income is at or below the federal poverty level guidelines.
2. The Agency currently occupies 6,800 nuf at this location. The additional space will run concurrent and at the same rate as the base lease and both will terminate on April 19, 2005.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 5-L

Remarks

- 3. The lease contains a termination for convenience clause.
- 4. This lease is within the municipal city limits, central business district and revitalization zone of Baltimore in compliance with Smart Growth initiatives.
- 5. The lease will conform to the Governors Executive Order for water conservation.
- 6. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 7. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was handled by supplementing an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 3724

0918east.gs

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 6-L

MARYLAND STATE DEPARTMENT OF EDUCATION
(Division of Rehabilitative Services)

Dundalk
Baltimore County

Landlord/Owner Eastpoint Office Park Company
 c/o Hill Management Services, Inc.
 9640 Deereco Road
 Timonium, Maryland 21093

Property Location 1005 North Point Boulevard, 2nd Floor
 Dundalk, Maryland 21224

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	2,520
<u>Duration</u>	5 Years	<u>Effective</u>	October 1, 2002		
<u>Annual Rent</u>	\$42,310.80 Average	<u>Square Foot Rate</u>		\$16.79 Average	
		<u>Effective Square Foot Rate</u>		\$18.03	
		<u>Previous Square Foot Rate</u>		\$14.62	
		<u>Previous Effective Square Foot Rate</u>		\$15.92	

Utilities Responsibility Landlord

Custodial Responsibility Tenant

Fund Source U7202 Object Code 0299 75% Federal 25% State

Special Conditions

1. The lease contains escalations for real estate taxes.
2. The lease incorporates ten (10) use-in-common parking spaces at no cost to the State.
3. The lease contains one (1) option to renew for five (5) years.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 6-L

Remarks

1. This space is to be used as a client contact office to provide services to individuals with disabilities. Services include interviewing, testing, counseling and coordination of activities to facilitate their return to gainful employment.
2. The initial rental rate is \$15.81 per net usable square foot with a 3% increase annually resulting in an average rental rate of \$16.79 per net usable square foot over the term of the lease.
3. Through negotiations, the Department of General Services secured a concession from the landlord resulting in a rental cost avoidance of \$2,142 over the term of the lease.
4. The lease contains a termination for convenience clause.
5. This lease is inside I-695 Baltimore Beltway, in a County Certified Priority Funding Area, and in a designated Neighborhood-Revitalization Area in compliance with Smart Growth initiatives.
6. The lease will conform to the Governors Executive Order for water conservation.
7. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
8. In accordance with the State Finance Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No: #3310

0918nort.ecp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

NON PROFIT LEASE

ITEM 7-L

DEPARTMENT OF NATURAL RESOURCES

North East
Cecil County

Tenant Erickson Foundation, Inc.
701 Maiden Choice Lane
Baltimore, Maryland 21228

Property Location Elk Neck State Park

<u>Space Type</u>	Unimproved Land	<u>Lease Type</u>	Land	<u>Acreage</u>	97+ Acres
<u>Duration</u>	60 Years	<u>Effective</u>	September 20, 2002		
<u>Annual Rent</u>	\$1.00				

Utilities Responsibility Tenant

Custodial Responsibility Tenant

Special Conditions

1. Tenant has an unilateral right to cancel the lease anytime in the first three (3) years of the term of the lease. During this "Option" period, Tenant is not obligated to develop, construct, operate, or insure the camp, but is required to indemnify DNR, and its use of the land is restricted to only due diligence tests and analyses.
2. Improvements to be constructed by the Tenant shall revert to State ownership upon expiration of the term. A construction due diligence clause requires construction of improvements to be completed two (2) years after commencement, subject to a reasonable extension, 24 months if necessary. Tenant, licensee, permittee and assigns shall comply with Federal and State law in its design, development, improvement, and use of the land. The Tenant shall comply with local building and life safety codes in its design and construction.
3. Assignment or subordination is not permitted, except by approval of this item the Board of Public Works pre-approves the assignment or sublet to any non-profit, non-denominational entity affiliated with the landlord and who is registered with the Maryland State Department of Assessments and Taxation. The Board of Public Works also pre-approves a mortgage of leasehold estate as distinguished from fee estate.
4. The lease contains an option to renew for two (2) additional terms of ten (10) years each.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

NON PROFIT LEASE

ITEM 7-L

Remarks

1. The use of the land is to develop, construct and operate a year round recreational/educational youth camp serving approximately 350-500 young people, representing a wide cross section of the population. In addition to recreational activity, the camp will provide experience and training in various activities, including but not limited to, environmental awareness, natural resources conservation, team and confidence building, leadership training, and outdoor experiences and sports.

2. Tenant shall be able to permit or license the land to any and all groups that are engaged in educating, training, assisting, or otherwise catering to the needs or development of children. These groups will consist of, including but not limited to, public and private schools, denominational and non-denominational groups, economically disadvantaged youth programs, and athletic associations.

3. Tenant may contract with an operator to run the camp.

4. The lease is to be executed by the Board of Public Works.

5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File #

0918elkpark.lm

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 8-L

DEPARTMENT OF MARYLAND STATE POLICE
(Chestertown Detachment)

Chestertown
Kent County

Landlord/Owner KRM Development Corporation
800 High Street
Chestertown, Maryland 21620

Property Location 101 Dixon Drive
Chestertown, Maryland 21620

<u>Space Type</u> Office	<u>Lease Type</u> Option Renewal	<u>Square Feet</u> 550
<u>Duration</u> 5 Years	<u>Effective</u> November 1, 2002	
<u>Annual Rent</u> \$3,575	<u>Square Foot Rate</u> \$6.50	
	<u>Effective Square Foot Rate</u> \$8.45	
	<u>Previous Square Foot Rate</u> \$5.70	
	<u>Previous Effective Square Foot Rate</u> \$7.65	

Utilities Responsibility Tenant
Custodial Responsibility Tenant

Fund Source General 100% W00A0102 2117.13.1301

Special Conditions

1. The lease incorporates four (4) parking spaces at no cost to the State.

Remarks

1. The space is used by the Maryland State Police to provide work space for 10 law enforcement employees assigned to work in Kent County. This space is also used to process prisoners, write reports and store supplies for these personnel.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 8-L

Remarks

- 2. This lease contains a termination for convenience clause.
- 3. This lease is an incorporated municipality and a designated neighborhood in Kent County in compliance with Smart Growth initiatives.
- 4. This lease conforms with the Governor’s Executive Order on water conservation.
- 5. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 6. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as the renewal of existing space without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:3173

0918dixo.jr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 9-CGL

This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for certification of matching funds in the following amounts by the following organizations:

- A. Board of Trustees of the National Federation of the Blind -
MARYLAND CONSOLIDATED CAPITAL BOND LOAN -
NATIONAL RESEARCH AND TRAINING INSTITUTE FOR
THE BLIND LOAN OF 2002, CHAPTER 290, ACTS OF 2002
- \$2,000,000 - The Board of Trustees has presented evidence in the form of cancelled checks totaling \$2,060,383.96 in eligible expenditures to meet their matching fund requirement. “. . . to assist in the construction of an addition to the existing headquarters of the National Federation of the Blind to serve as the National Research and Training Institute for the Blind.”

- B. Board of Directors of the National Capital Historical Museum of Transportation, Inc. - **MONTGOMERY COUNTY -**
NATIONAL CAPITAL TROLLEY MUSEUM LOAN OF
2001, CHAPTER 644, ACTS OF 2001 - \$100,000 - The Board of Directors has presented evidence that is has received \$100,000 from Montgomery County for this project. “. . . for the repair, renovation, rehabilitation, expansion, and capital equipping of a building at the site of the National Capital Trolley Museum at 1313 Bonifant Road in Montgomery County and for the laying of track to serve the building.”

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee’s matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 9-CGL

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

GA091802.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 10-CGL

BOARD OF DIRECTORS OF
MARYLAND CENTER FOR
VETERANS EDUCATION
AND TRAINING, INC.

301 North High Street
Baltimore City

PROJECT NO. AND TITLE

SL-062-981-038
Renovate the Facility at 301 North High Street
Baltimore City

DESCRIPTION

In accordance with the provisions of the Baltimore City - Maryland Center for Veterans Education and Training Loan of 1998, Chapter 256, Acts of 1998, which provided a matching grant of \$136,000 to the Board of Directors of Maryland Center for Veterans Education and Training, Inc. for the planning, design, repair, renovation, and capital equipping and furnishing of the Maryland Center for Veteran's Education and Training, a facility that provides comprehensive services, including residential and educational programs for homeless veterans, Board of Public Works approval is requested for capital expenditures toward the following contract and contract modifications to reflect actual contract costs for the renovations of the Maryland Center for Veteran's Education and Training facility located at 301 North High Street in Baltimore City.

A. Modification to reflect credits due to budget restraints or changes to contract.

<u>CONTRACTOR - Modification</u>	<u>CONTRACT</u>	<u>MOD. AMOUNT</u>
1. SLP Roofing, Inc. Dallastown, PA.	Roof Contract	(\$ 617.00) - Credit
2. Phil Check Services Corp. Baltimore, MD.	Intercom/Paging Contract	(\$7,418.00) - Credit
3. The American Asphalt Paving Co., Inc. Baltimore, MD.	Paving Contract	(\$13,750.00) - Credit
<u>TOTAL CONTRACTS</u>		(\$21,785.00) - Credit

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 10-CGL

<u>FUND SOURCE</u>	(\$10,892.50) - Credit - Baltimore City - Maryland Center for Veterans Education and Training Loan of 1998
	(\$10,892.50) - Credit - Maryland Center for Veterans Education and Training, Inc.

B. Modifications to various contracts due to changes or code requirements.

<u>CONTRACTOR - Modification</u>	<u>CONTRACT</u>	<u>MOD. AMOUNT</u>
1. Southway Builders, Inc. Baltimore, MD.	Elevator Contract	\$ 189.78
2. Nico International Construction Organization, Inc. - Reisterstown, MD.	Ceilings/Walls Contract	\$5,396.31
<u>TOTAL MODIFICATIONS</u>	\$5,586.09	

C. Contract to repair and re-pave parking lot.

<u>PROCUREMENT METHOD</u>	Small Procurement
<u>AWARD</u>	Asphalt Works, Inc. New Oxford, PA.
<u>AMOUNT</u>	\$14,600
<u>TOTAL CONTRACTS</u>	\$20,186.09

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 10-CGL

FUND SOURCE

\$10,093.04 - Baltimore City - Maryland
Center for Veterans Education and
Training Loan of 1998

\$10,093.05 - Maryland Center for Veterans
Education and Training, Inc.

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

veted&

t.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

BOARD OF DIRECTORS OF
BALTIMORE CLAYWORKS,
INC.

5706 Smith Avenue
Baltimore City

PROJECT NO. AND TITLE

SL-030-991-038
Renovate Facility at 5706 Smith Avenue
Baltimore City

DESCRIPTION

In accordance with the provisions of the Baltimore City - Baltimore Clayworks, Inc. Loan of 1999, Chapter 552, Acts of 1999, which provided a matching grant of \$500,000 to the Board of Directors of Baltimore Clayworks, Inc. for the acquisition, planning, design, repair, renovation, construction, reconstruction, and capital equipping of a building to house the Baltimore Clayworks, Inc., Board of Public Works approval is requested for capital expenditures toward the following A/E contract procured and approved by Baltimore Clayworks, Inc. to design and prepare construction documents for the interior renovation and a two story plus basement (approximately 7,000 square feet addition) to the former Enoch Pratt Library building at 5706 Smith Avenue.

PROCUREMENT METHOD

Qualification Based Selection

AWARD

RTKL Associates, Inc.
Baltimore, MD.

AMOUNT

\$147,750.00

FUND SOURCE

\$100,248.58 - Baltimore City - Baltimore
Clayworks, Inc. Loan of 1999

\$ 47,501.42 - Baltimore Clayworks, Inc.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

REMARKS

Proposals were received from four firms: Ziger Snead; Marks, Thomas and Associates; Chambers Interior Design; and RTKL. RTKL was selected based upon the completeness of their proposal, personnel, and work on other similar projects.

Grantee utilized value of property as matching funds.

The grantee shall grant and convey to the Maryland Historical Trust a perpetual preservation easement to the extent of its interest.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

clayworkspg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

DEPARTMENT OF JUVENILE
JUSTICE

Good Shepherd Center
4100 Maple Avenue
Baltimore County

PROJECT NO. AND TITLE

SL-038-981-038
Renovate Good Shepherd Center

DESCRIPTION

The Board of Public Works approved a grant on October 13, 1999 to the Good Shepherd Center in the amount of \$750,000 to assist the Good Shepherd Center in the conversion of two residential units to secure units for DJJ youth. The Center is a private non-profit residential treatment center and school for girls aged 13 to 18. The Center has served 181 youth of which 100 were DJJ youth. Board of Public Works approval is requested for capital expenditures toward the following contracts procured and approved by the Good Shepherd Center .

A. Install a new fire alarm system in the Center. The new system is an addressable type, voice evacuation system with speakers and strobe devices, heat detectors, smoke detectors, pull stations, new cables, and annunciator panels.

PROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSALS

Ark Systems, Inc. - Columbia, MD.
Aztec Systems, Inc. - Gambrills, MD.
Urban Francis, LLC - Baltimore, MD.

AMOUNT

\$164,463
\$164,597
\$450,760

AWARD

Aztec Systems, Inc.

AMOUNT

\$164,597

REMARKS

The Good Shepherd Center selected Aztec Systems because they could begin the work immediately and accommodate the Center's schedule by working during the school's holidays when the students would not be attending.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

B. Modification to contract to install new fire alarm system to include one emergency paging fire alarm voice station in the school wing, a new fire alarm annunciator panel in the maintenance office, and provide separate alarm reporting capabilities.

CONTRACTOR - Modification
Aztec Systems, Inc. - Gambrills, MD.

MOD. AMOUNT
\$14,193

TOTAL CONTRACTS AND MODIFICATIONS

\$178,790.00

FUND SOURCE

\$154,634.63 - Item 030, MCCBL 1998

\$ 24,155.37 - Good Shepherd Center

REMARKS

The State's right of recovery has been filed.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

goodsheppg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

COUNTY EXECUTIVE AND
COUNTY COUNCIL OF
HOWARD COUNTY

3430 Courthouse Drive
Ellicott City, Maryland 21043

PROJECT NO. AND TITLE

SL-004-020-038
Construction of a Howard County Head Start
Center 6750 Cradlerock Way, Columbia, MD.

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Howard County Head Start Center Loan of 2002, DGS Item 166, Chapter 290, Acts of 2002, which provided a grant of \$500,000 to the County Executive and County Council of Howard County for the construction of a Head Start Center to be located at the Dasher Green Elementary School site in the Village of Owen Brown in Columbia, Board of Public Works approval is requested for capital expenditures toward the following contract procured and approved by Howard County for the construction of a new 9,000 sq. ft. Head Start Center at the Dasher Green Elementary School located in the Village of Owen Brown in Columbia. The center will contain six (6) classrooms, administrative office space, conference space for meetings with parents and kitchen facilities.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS

AMOUNT

William F. Klingensmith, Inc. - College Park, MD.	\$1,445,400
Bob Porter Co., Inc. - Woodbine, MD.	\$1,449,787
Stoehr Co. - Sykesville, MD.	\$1,501,250
Jack H. Kidd Associates - Baltimore, MD.	\$1,509,000
Jerry DeBar Construction - Reisterstown, MD.	\$1,572,900
Century Construction - Timonium, MD.	\$1,621,000
Towson Mechanical, Inc. - Cockeysville, MD.	\$1,655,997
Progressive Contracting, Inc. - Owings Mills, MD.	\$1,733,144
System 42, Inc. - Beltsville, MD.	\$1,735,356

AWARD

William F. Klingensmith, Inc.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

AMOUNT \$1,445,400

FUND SOURCE \$ 500,000 - DGS Item 166, MCCBL 2002

 \$ 945,400 - Howard County

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

headstart.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

BOARD OF DIRECTORS OF
ECHO HILL OUTDOOR
SCHOOL, INC.

13655 Bloomingneck Road
Worton, Kent County

PROJECT NO. AND TITLE

SL-029-010-038
Renovation of Staff Housing and
Construction of an Addition

DESCRIPTION

In accordance with the provisions of the Kent County - Echo Hill Outdoor School Improvements Loan of 2001, Chapter 243, Acts of 2001, which provided a grant of \$300,000 with a matching fund requirement of \$161,000 to the Board of Directors of Echo Hill Outdoor School, Inc. for the construction of an addition to Harris Hall, construction and capital equipping of an agricultural demonstration area including a barn, renovation of staff housing facilities, and renovation of nature preserve facilities, Board of Public Works approval is requested for capital expenditures toward the following contracts procured and approved by Echo Hill Outdoor School, Inc.

A. Install new roof on the Green House. This is a five bedroom facility which houses six staff members.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS

AMOUNT

J & L Construction Co. - Dover, DE.

\$4,775

Chesapeake Design & Building - Chester, MD.

\$4,920

AWARD

J & L Construction Co.

AMOUNT

\$4,775

B. Re-grade area around Chesapeake Landing residence to provide positive drainage of site.

PROCUREMENT METHOD

Competitive Sealed Bidding

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

E. Modification to roofing contract at Green House to include 16 sheets of roof sheathing.

CONTRACTOR - Modification

J & L Construction Co. - Dover, DE.

MOD. AMOUNT

\$480

TOTAL CONTRACTS

\$16,490

FUND SOURCE

\$16,490 - Kent County - Echo Hill Outdoor School
Improvements Loan of 2001

REMARKS

Grantee utilized value of property as matching funds.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

echohillpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

BOARD OF DIRECTORS OF 711 Pershing Drive
THE CHELSEA SCHOOL, INC. Silver Spring, MD. 20910

PROJECT NO. AND TITLE SL-052-971-038
Renovation of the Chelsea School

DESCRIPTION

In accordance with the provisions of The Chelsea School Loan of 1997, Chapter 378, Acts of 1997, which provided a matching grant of \$400,000 to The Chelsea School for the acquisition, planning, design, repair, renovation, reconstruction, and construction of, and for the provision of capital equipment for, a classroom building and gymnasium, and for the demolition of, and lead abatement work on the annex, Board of Public Works approval is requested for capital expenditures for the following contracts approved and procured by The Chelsea School.

A. Purchase of desks, chairs, file cabinets, bookcase and tables.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDDERS</u>	<u>AMOUNT</u>
Innovative Business Interiors, Inc. - Silver Spring, MD.	\$75,809.54
American Office - Rockville, MD.	\$80,603.61

AWARD Innovative Business Interiors, Inc.

AMOUNT \$75,809.54

B. Provide structural engineering services for the storm water management tank.

PROCUREMENT METHOD Small Procurement

AWARD Tadjer-Cohen-Edelson Associates, Inc.
Silver Spring, MD.

AMOUNT \$ 5,000.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

MARYLAND-NATIONAL
CAPITAL PARK AND
PLANNING COMMISSION

8787 Georgia Avenue
Silver Spring, Montgomery County

PROJECT NO. AND TITLE

SL-049-971-038
Restoration of Barn at Waters Complex
12353 Milestone Manor Lane
Germantown, Montgomery County

DESCRIPTION

In accordance with the provisions of the Montgomery County - Waters Property Historical Site Loan of 1997, Chapter 187, Acts of 1997, which provided a matching grant of \$100,000 to the Maryland-National Capital Park and Planning Commission for the repair, restoration, and rehabilitation of, and for the provision of capital equipment for, the barn at the Waters Complex at Milestone in Germantown, and for the design, fabrication, and mounting of a permanent exhibit on the history of Montgomery County for the barn, Board of Public Work approval is requested for capital expenditures toward the following contracts procured and approved by the Maryland-National Capital Park and Planning Commission.

A. Purchase of corrugated metal roofing

PROCUREMENT METHOD

Small Procurement

BIDDERS

AMOUNT

Cavetown Planning Mill Co. - Cavetown, MD.	\$3,558.78
Faranz International, Inc. - Hampstead, MD.	\$5,878.50
Pinnix Design, Inc. - Reston, VA.	\$8,263.50

AWARD

Cavetown Planning Mill Co.

AMOUNT

\$3,558.78

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

B. Purchase of barn siding

PROCUREMENT METHOD Small Procurement

AWARD Cavetown Planning Mill Co. (Single bid received)
Cavetown, MD.

AMOUNT \$14,414.50

C. Upper level framing materials consisting of rough cut oak

PROCUREMENT METHOD Small Procurement

<u>BIDDERS</u>	<u>AMOUNT</u>
Cavetown Planning Mill Co. - Cavetown, MD.	\$ 9,155.47
Faranz International, Inc. - Hampstead, MD.	\$14,714.55

AWARD Cavetown Planning Mill Co.

AMOUNT \$9,155.47

D. Lower level framing and flooring material consisting of pine, yellow pine, and oak

PROCUREMENT METHOD Small Procurement

AWARD Cavetown Planning Mill Co. (Single bid received)
Cavetown, MD.

AMOUNT \$11,484.80

E. Purchase of poplar door and window casing and miscellaneous lumber

PROCUREMENT METHOD Small Procurement

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

G. Labor costs for restoration of Water's Barn

<u>PROCUREMENT METHOD</u>	Intergovernmental Agreement
<u>AWARD</u>	M-NCPPC Trades Construction Division Silver Spring, MD.
<u>AMOUNT</u>	\$99,629.93
<u>TOTAL CONTRACTS</u>	\$150,562.91
<u>FUND SOURCE</u>	\$100,000.00 - Montgomery County - Waters Property Historical Site Loan of 1997
	\$ 50,562.91 - Maryland-National Capital Park and Planning Commission

REMARKS

The grantee shall grant and convey to the Maryland Historical Trust a perpetual preservation easement to the extent of its interest.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

watersbarnpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

BOARD OF DIRECTORS OF THE 5601 Old Branch Avenue
KAIROS DEVELOPMENT Camp Springs, MD. 20748
CORPORATION, INC.

PROJECT NO. AND TITLE SL-030-010-038
Acquisition of Properties

DESCRIPTION

In accordance with the provisions of the Prince George's County - Kairos Senior Citizens' Homes Loan of 2001, Chapter 706, Acts of 2001, which provided a matching grant of \$150,000 to the Board of Directors of the Kairos Development Corporation, Inc. for the acquisition, repair, renovation, reconstruction, and capital equipping of two adjacent homes in Camp Springs, Maryland for use as a senior citizens' home for men and a senior citizens' home for women, Board of Public Works approval is requested for the following:

A. Board of Public Works (BPW) Capital Project Grant Application, BPW Grant Agreement, and Certification of Matching Funds. The Board of Directors has presented evidence that they have received a loan of \$150,000 for this project.

B. Capital expenditures toward the following contracts procured and approved by the Kairos Development Corporation, Inc.

1. Purchase of 5614 Middletown Lane, Camp Springs, Maryland. Two story, four bedroom home on 1.09 acre lot.

PROCUREMENT METHOD Negotiated

AWARD Estate of Marilyn Lee
Camp Springs, MD.

AMOUNT \$245,000

2. Purchase of 5618 Middletown Lane, Camp Springs, Maryland. One story, two bedroom home on a 19,427 square foot lot.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

PROCUREMENT METHOD Negotiated

AWARD Estate of Marilyn Lee
Camp Springs, MD.

AMOUNT \$103,000

TOTAL CONTRACTS \$348,000

FUND SOURCE \$150,000 - Prince George's - Kairos Senior
Citizens' Homes Loan of 2001

\$198,000 - Kairos Development
Corporation, Inc.

REMARKS

The Department of General Services has reviewed James Woodring's appraisals dated March 15, 2002 for both properties and accepted values of \$245,000 and \$103,000, respectively, for the properties.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

kairospg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

COUNTY EXECUTIVE AND
COUNTY COUNCIL OF
PRINCE GEORGE'S COUNTY

14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

PROJECT NO. AND TITLE

SL-032-001-038
Acquisition of Properties
Suitland Manor Revitalization

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Suitland Manor Revitalization Loan of 2002, DGS Item 169, Chapter 290, Acts of 2002, which provided a grant of \$3,000,000 to the County Executive and County Council of Prince George's County for the acquisition of properties located at the Suitland Manor residential complex, across from the Suitland Road and Silver Hill Road, Board of Public Works approval is requested for the following:

- A. Board of Public Works (BPW) Capital Project Grant Application and BPW Grant Agreement.
- B. Capital expenditures procured and approved by Prince George's County for the acquisition of 22 four unit brick apartment buildings in Suitland.

PROCUREMENT METHOD

Negotiated

AWARD

Cerrito Management, LLC
Suitland, MD.

AMOUNT

\$2,167,727.30

REMARKS

The Department of General Services has reviewed Melville E. Peters' appraisal dated December 17, 2001 and has accepted the appraised value of \$2,534,400.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

COUNTY EXECUTIVE AND
COUNTY COUNCIL OF
PRINCE GEORGE’S COUNTY

14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

PROJECT NO. AND TITLE

SL-003-020-038
Acquisition of Properties
Gateway Arts District

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Gateway Arts District Loan of 2002, DGS Item 168, Chapter 290, Acts of 2002, which provided a grant of \$650,000 to the County Executive and County Council of Prince George’s County for the acquisition of twelve properties along the Route One corridor in the gateway communities of Mount Rainier, Brentwood, North Brentwood, and Hyattsville to be part of the Prince George’s Gateway Art District featuring live/work spaces for lower income artists, an African-American History Museum/Performance Center, and commercial and community space, Board of Public Works approval is requested for the following:

- A. Board of Public Works (BPW) Capital Project Grant Application and BPW Grant Agreement.
- B. Capital expenditures procured and approved by Prince George’s County for the acquisition of 3333-3335 Rhode Island Avenue and 3718-3720 34th Street in Mount Rainier.

PROCUREMENT METHOD

Negotiated

AWARD

Jose Jorge, Viviana A. & Remy Vasquez
Upper Marlboro, MD.

AMOUNT

\$390,000

REMARKS

The Department of General Services has reviewed Mr. Lipmann’s appraisal dated February 1, 2001 and has accepted the appraised value of \$390,000.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

BOARD OF TRUSTEES OF THE
SOTTERLEY PLANTATION

P. O. Box 67
Hollywood, St. Mary's County

PROJECT NO. AND TITLE

SL-036-931-038
Renovation of Sotterley Plantation

DESCRIPTION

In accordance with the provisions of the St. Mary's County - The Sotterley Plantation Loan of 1997, Chapter 207, Acts of 1997 as amended by Chapter 041, Acts of 2001, which provided a matching grant of \$400,000 to the Board of Trustees of the Sotterley Plantation for the design, repair, renovation, and restoration of Plantation structures, Board of Public Works approval is requested for capital expenditures toward the following contracts procured and approved by Sotterley Plantation and contract modifications.

A. Contract to connect a water line in the basement, re-pipe sump pumps, and replace external water line.

PROCUREMENT METHOD

Small Procurement

AWARD

C & C Plumbing & Septic, Inc.
Hollywood, MD.

AMOUNT

\$4,450

B. Modifications to various contracts

CONTRACTOR - Modification

MOD. AMOUNT

1. Modification to electrical contract for electrical connections in gift shop, new generator, and various additional electrical work

Elec Con Corp. - White Plains, MD.

\$5,693.46

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

CONTRACTOR - Modification

MOD. AMOUNT

- 2. Modification to HVAC contract to include heater in basement mechanical room, drain pit lines, and exhaust fan

Winters Sheet Metal, Inc. - Leonardtown, MD.	\$1,250.00
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- 3. Modification to underground utility contract to provide water service to fire hydrants and install new drain line

Cable & Conduit Construction, Inc. - Waldorf, MD.	\$5,065.00
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- C. Cost of materials for finish grading of site and miscellaneous material

PROCUREMENT METHOD

Small Procurement

AWARD

AMOUNT

- 1. Purchase of gravel, pea gravel, and sand

Howlin Concrete, Inc. - Dunkirk, MD.	\$1,700.10
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- 2. Purchase of top soil

R. L. Earnshaw - Mechanicsville, MD.	\$ 365.00
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- 3. Purchase of metal screws

McMaster-Carr Supply Co. - Chicago, IL.	\$ 96.89
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- 4. Purchase of shingle stain

Sherwin-Williams - Lexington Park, MD.	\$ 504.60
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Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

TOTAL CONTRACTS AND
MODIFICATIONS

\$19,125.05

FUND SOURCE

\$19,125.05 - St. Mary's County - The Sotterley
Plantation Loan of 1997 as amended

REMARKS

Grantee utilized value of property as matching funds.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

sotterleypg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Allegany College of Maryland
Cumberland, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-10-MC02-343
Physical Education Building
Renovation/Expansion - Phase I
A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State allocation in the amount of \$82,600 to Allegany College of Maryland for the design of the Physical Education Building Renovation and Expansion project at its Cumberland campus.

The existing 26,515 NASF Physical Education building was constructed in 1968. Phase I of this project involves the replacement of the HVAC and plumbing systems and complete roof replacement. The roof replacement system will be designed to be consistent with the current Department of General Services roofing policy which requires a 20 year No Dollar Limit (NDL) warranty and a minimum 1/4" per foot slope.

Also, the College seeks approval to expend funds for a design award to Bushey Feight Architects, Inc. of Hagerstown, Maryland.

PROCUREMENT METHOD

Maryland Architectural and Engineering
Services Act

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

PROPOSALS

Score

Bushey Feight Morin Architects, Inc. - Hagerstown, MD	184
Whitney Bailey Cox & Magnani - Baltimore, MD	168
Marshall Craft Associates - Baltimore, MD	150
Chaney Architects/Rubeling Associates - Cumberland, MD	120

AWARD

Bushey Feight Morin Architects, Inc.
Hagerstown, Maryland

AMOUNT

\$118,000

FUND SOURCE

\$35,400 (30%) - Local Share
\$82,600 (70%) - State Share
Item 123 Maryland Consolidated Capital
Bond Loan of 2002. Cost sharing is in
accordance with Section 11-105(i) of the
Education Article.

REMARKS

Requests for proposals for Phase I and II were advertised in the *Cumberland Times-News*, the Building Congress and Exchange of Baltimore and the American Institute of Architects.

Proposals were received from fifteen (15) firms. The College's evaluation committee developed a short list of the top four (4) firms. The four firms were interviewed and evaluated based on related experience with similar projects at educational facilities, recommendations and references, experience of design team, geothermal experience, location of offices and field supervision.

The Maryland Department of Budget and Management has reviewed the Facilities Program for this project and recommends approval. The Maryland Department of General Services has also reviewed the Facilities Program and recommends approval as well as contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Allegany College of Maryland and signed by local authorities.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

REMARKS

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Hagerstown Community College
Hagerstown, Maryland

AUTHORITY

Procedures and Guidelines adopted
by MHEC 06/02/92 and approved by
BPW 06/17/92

PROJECT NO. AND TITLE

CC-02-MC02-361
Roof Replacement for
Upper Careers Building
Construction Award

DESCRIPTION

Board of Public Works approval is requested for a State construction allocation in the amount of \$107,487 to Hagerstown Community College for the roof replacement project for the Upper Careers Building at its Hagerstown campus. The State share of the total construction allowance of \$180,650 is 59.5%. Also, the College seeks approval to expend funds for a construction contract award to Kline Associated Roofing Contractors, Inc. of Hagerstown, Maryland.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

	<u>Base Bid</u>
Kline Associated Roofing Contractors, Inc. - Hagerstown, MD	\$180,650
Carson Roofing - Hagerstown, MD	\$197,093
Potteiger-Raintree - Glen Rock, PA	\$199,600
Hite Roofers - Hagerstown, MD	\$254,900

AWARD

Kline Associated Roofing
Contractors, Inc.
Hagerstown, MD

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Hagerstown Community College
Hagerstown, Maryland

AUTHORITY

Procedures and Guidelines adopted
by MHEC 06/02/92 and approved by
BPW 06/17/92

PROJECT NO. AND TITLE

CC-02-MC97/00/02-294
Roof Replacement
Amendment to Library Conversion to
Student Center Construction
Contract

DESCRIPTION

Board of Public Works approval is requested for a State construction allocation in the amount of \$49,166 to Hagerstown Community College for a modification to the Library Conversion to Student Center project for an emergency roof replacement. The State share of the total construction allowance of \$78,166 is 62.9%.

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

AWARD

Callas Contractors, Inc.
Hagerstown, MD

AMOUNT

\$78,166

FUND SOURCE

\$29,000 (37.1%) - Local Share
\$49,166 (62.9%) - State Share
Item 123, Maryland Consolidated
Capital Bond Loan of 2002. Cost
sharing is in accordance with Section
11-105(i) of the Education Article.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

REMARKS

The proposed project modification involves the replacement of the existing coal tar bitumen roof which was installed on the Old Library building in 1989 (10,100 gsf) and is failing, with new 4 ply built-up roof with tapered insulation. The replacement system will be designed to be consistent with the Department of General Services roofing policy which requires a minimum twenty-year no dollar limit (NDL) manufacturer's warranty and a minimum 1/4" per foot slope.

The Maryland Department of Budget and Management has reviewed the College's request for financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by the Hagerstown Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

294roofcon_bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Howard Community College
Columbia, Maryland

AUTHORITY

Procedures and Guidelines adopted
by MHEC 06/02/92 and approved by
BPW 06/17/92

PROJECT NO. AND TITLE

CC-14-MC99/00/02-328
Instructional Laboratory Building
Furniture and Equipment

DESCRIPTION

Board of Public Works approval is requested for a State allocation in the amount of \$730,000 to Howard Community College for purchasing furniture and equipment for its Instructional Laboratory Building project at its Columbia, Maryland campus. The State allocation represents a 50% share of the total budgeted allowance of \$1,460,000.

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through State Use Industries (SUI) eligible desks, desk chairs, conference tables, lounge furniture and file cabinets. SUI has waived this provision for those items procured through the Baltimore Metro Contract or competitively bid as described below.

Board of Public Works approval is also requested to expend funds for the following furniture and equipment contracts.

- A. Conference tables, desk chairs, file cabinets, lounge furniture

PROCUREMENT METHOD

Preference
State Use Industries
\$1,185,697.05

AWARD

AMOUNT

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

B. Chairs, tables and trash receptacles

PROCUREMENT METHOD

Intergovernment Cooperative Purchasing
American Office (Baltimore Metro Contract)
\$162,187.68

AWARD

AMOUNT

C. Lounge chairs and tables, storage cabinets, bookcases, carousel tables

PROCUREMENT METHOD

Intergovernment Cooperative Purchasing
US Business Interiors, Inc. (Baltimore Metro
Contract)

AWARD

AMOUNT

\$110,574.50

D. Classroom and lab lecturns

PROCUREMENT METHOD

Intergovernment Cooperative Purchasing
Rudoph's Office and Computer Supply
(Baltimore Metro Contract)

AWARD

AMOUNT

\$2,817.48

TOTAL AMOUNT

\$1,461,276.71

FUND SOURCE

\$731,276.71 (50.1 %) - Local Share
\$730,000.00 (49.9%) - State Share
Item 123, Maryland Consolidated Capital
Bond Loan of 2002. Cost sharing is in
accordance with Section 11-105(i) of the
Education Article.

REMARKS

This project provides a 95,000 GSF Instructional/Laboratory Center which will house laboratory facilities, department and faculty space for the Math, Computer Science, student study and multipurpose room. This request is to insure that the facility is properly furnished and equipped.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

REMARKS

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract awards. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Howard Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

328F&E_BPW

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

I. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 2000, (Fund Source Control Number 55106):

Agreement #	Recipient	County	Amount \$
AT-2002-2629	FRANCES L. THOMAS	Dorchester	2,600
AT-2002-2630	FRANCES L. THOMAS	Dorchester	1,700
AT-2002-3090	LINDA H. LEIGH	Kent	4,500
AT-2002-3138	TIMOTHY J. KRUTHAAPT	Garrett	2,600
AT-2002-3145	BILLY W. SAVAGE	Garrett	1,200
AT-2003-0158	JAY W. MC ROBERTS	Montgomery	2,000
AT-2003-0159	JAY W. MC ROBERTS	Montgomery	8,600
AT-2003-0555	FREDERICK T. LOHR	Kent	1,500
AT-2003-0556	FREDERICK T. LOHR	Kent	600
CH-2003-0085	BRICK HOUSE FARM, INC.	Kent	5,500
CR-2003-0680	ROY G. BROOKS, SR	Talbot	8,400
LS-2002-3063	DANIEL T. MAGNESS	Harford	4,000
LS-2003-0030-R	MARY A. PERDUE	Harford	9,800
LS-2003-0100-R	JAMES B. REEVES, SR	Harford	9,000
MP-2002-2576	MOSER FARMS, INC.	Frederick	12,200
MP-2002-2577	MOSER FARMS, INC.	Frederick	15,500
MP-2002-2578	MOSER FARMS, INC.	Frederick	5,700
MP-2002-2581	MOSER FARMS, INC.	Frederick	11,600
MP-2002-2704	MOSER FARMS, INC.	Frederick	1,300
MP-2002-2705	MOSER FARMS, INC.	Frederick	5,800
MP-2003-0026	MARSHA L. ARNESON	Frederick	7,500
MP-2003-0027	LOUISE S. EDIGER	Frederick	700
MP-2003-0231	J. RICHARD VALENTINE	Frederick	6,300
MP-2003-0268-R	STEVEN CHAFITZ	Frederick	4,500
MP-2003-0269	MOSER FARMS, INC.	Frederick	2,900
MP-2003-0271-R	MARSHA L. ARNESON	Frederick	1,200
MP-2003-0716	MARLIN K. HOFF	Carroll	5,700
MP-2003-0751	JEANNETTE L. FISHER	Carroll	2,800
MP-2003-0752	JOHN B. MILLION	Carroll	6,200
MP-2003-0765	PAUL G. HUGHES	Carroll	1,600
MP-2003-0766	PAUL G. HUGHES	Carroll	400

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

1. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS
(Continued)

Agreement #	Recipient	County	Amount \$
MP-2003-0803	JOHN B. MILLION	Carroll	2,700
PB-2003-0081	BOWLING GREEN FARM, INC.	Howard	3,800
RS-2002-3088	CLEAR MEADOW FARM PARTNERSHIP	Harford	75,000
RS-2002-3089	CLEAR MEADOW FARM PARTNERSHIP	Harford	17,300
RS-2003-0560	CARL W. NASH, SR	Baltimore	6,500
RS-2003-0695-R	DELL BROTHERS, INC.	Carroll	2,000
RS-2003-0714	DONNA M. CAPLE	Carroll	2,600
RS-2003-0715	DONNA M. CAPLE	Carroll	7,300
RS-2003-0717	HOWARD TOY	Carroll	500
RS-2003-0802	DONNA M. CAPLE	Carroll	5,100
UP-2003-0699	DAVID L. HERBST	Washington	8,600
UP-2003-0700	ROTH MEADOWBROOK FARM, INC.	Washington	6,700

Total Submission Amount: 292,000

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted H.B. 120, "Conservation Grants Capital Appropriation for Fiscal Year 2000," to provide a source of funds for the cost-share program. Under this appropriation "4.8 million dollars (\$4,800,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:

Approved Disapproved
With Discussion

The above referenced item was:

Deferred Withdrawn
Without Discussion

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

2. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM ADDITIONAL FUNDING REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 1999, (Fund Source Control Number 55106):

Additional Funding

Agreement #	Recipient	County	Amount \$
AT-2000-2317	CHARLES A. SASSCER, JR	St. Mary's	457.90
AT-2001-1786	DONALD F. JOHNSON	Allegany	2,769.23
PR-2002-1676	THOMAS F. FOWLER, JR	Worcester	861.69
UP-2002-1532	JOHN L. SCNEBLY	Washington	717.52
Total Additional Funding Amount:			4,806.34

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 150, "Conservation Grants Capital Appropriation for Fiscal Year 1999," to provide a source of funds for the cost-share program. Under this appropriation "5.9 million dollars (\$5,900,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:

Approved Disapproved
With Discussion

The above referenced item was:

Deferred Withdrawn
Without Discussion

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Conservation Grants Capital Appropriation for Fiscal Year 2002, (Fund Source Control Number 55116):

Agreement #	Recipient	County	Amount \$
AT-2000-1950	RONALD J ANDERSON	Queen Anne's	1,698.75
AT-2001-0814	ROSS E SMITH	Harford	18,740.07
AT-2001-1787	DONALD F JOHNSON	Allegany	553.60
AT-2002-1241	ROBERT M GUY	St. Mary's	52.07
AT-2002-1309	J. BERNARD TROSSBACH	St. Mary's	265.37
AT-2002-1310	J. BERNARD TROSSBACH	St. Mary's	1,430.91
AT-2002-1401	ALICE M MASON	Kent	18,041.76
AT-2002-1414	GLENN A CAPACCHIONE	Allegany	1,773.87
AT-2002-1415	GLENN A CAPACCHIONE	Allegany	225.00
AT-2002-1457	DONALD R JONES	Worcester	6,445.66
AT-2002-1590	GLEN E RUSSELL	St. Mary's	28,166.67
AT-2002-1649	JANE A FISCUS	Allegany	472.60
AT-2002-1714	CHARLES P MILLS	Kent	3,217.27
AT-2002-1717	TILDEN D CORNELIUS	Queen Anne's	70.00
AT-2002-1753	BRIAN K RUSSELL	St. Mary's	861.22
AT-2002-1823	GERALD R SIZEMORE	Cecil	207.37
AT-2002-1908	WILLIAM R HAINES	Cecil	4,940.82
AT-2002-1913	CAROLYN A SCARBOROUGH	Harford	1,700.00
AT-2002-1938	CLARENCE B LLOYD	Charles	1,400.00
AT-2002-2039	OLIVER H DOVE	Charles	1,400.00
AT-2002-2124	GARY BREEDING	Worcester	1,399.37
AT-2002-2126	ALFRED S MATTINGLY	St. Mary's	524.56
AT-2002-2163	CAROLYN A SCARBOROUGH	Harford	1,100.00
AT-2002-2188	EDWARD J POUSKA	Harford	509.00
AT-2002-2189	SUSAN L PEVERLEY	Harford	791.25
AT-2002-2190	SUSAN L PEVERLEY	Harford	1,304.00
AT-2002-2219	JANE C MILLIKEN	Queen Anne's	378.75
AT-2002-2228	DALE F LEAGER	Queen Anne's	13.75
AT-2002-2229	DALE F LEAGER	Queen Anne's	50.62
AT-2002-2236	JOHN A PEOPLES	Cecil	1,296.00

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS
(Continued)

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount \$</u>
AT-2002-2238	PHILIP H HURRY	St. Mary's	6,045.22
AT-2002-2239	PHILIP H HURRY	St. Mary's	1,993.90
AT-2002-2272	JAY W MC ROBERTS	Montgomery	3,127.82
AT-2002-2293	EDWARD J POUSKA	Harford	488.50
AT-2002-2342	NORMAN H TARR	Worcester	714.51
AT-2002-2349	JOSEPH B SIMPSON	Charles	1,401.95
AT-2002-2376	JOHN W LOLLER	Cecil	202.73
AT-2002-2377	JOHN W LOLLER	Cecil	405.17
AT-2002-2378	JOHN W LOLLER	Cecil	190.16
AT-2002-2379	JOHN W LOLLER	Cecil	189.75
AT-2002-2484	LELA J CLENDANIEL	Cecil	961.35
AT-2002-2523	WILLIAM F KELLERMEYER	Allegany	168.75
AT-2002-2534	JAMES K RALEY	St. Mary's	1,078.75
AT-2002-2539	MICHAEL J BEELER	Allegany	499.29
AT-2002-2645	CLARK B BOWLING	Charles	800.00
AT-2002-2681	HERSCHELL B CLAGGETT	Kent	367.94
AT-2002-2722	MICHAEL K GARDINER	St. Mary's	196.24
AT-2002-2759	JOSEPH B HIGDON	Charles	5,300.00
AT-2002-2787	LAWRENCE O HAYDEN	St. Mary's	1,057.37
AT-2002-2812	WAYNE A ANDERSON	Garrett	1,687.66
AT-2002-2820	HERSCHELL B CLAGGETT	Kent	186.59
AT-2002-2879	DAVID A GRAY	Dorchester	56.25
CH-2002-1096	MICHAEL BANDSTRA	Kent	15,701.78
CH-2002-1264	DONALD W PROUD	Queen Anne's	900.00
CH-2002-2010	GARY D ANDERSON	Queen Anne's	58.75
CH-2002-2258	CARROLL C WAGNER	Kent	7,415.84
CH-2002-2326	J. PARKER CALLAHAN	Talbot	485.25
CH-2002-2327	J. PARKER CALLAHAN	Talbot	329.87
CH-2002-2425	FRANKLIN D SIMPKINS	Kent	1,216.17
CH-2002-2451	JANE C BAILEY	Queen Anne's	672.51
CH-2002-2635	T. WILLARD DODD	Queen Anne's	73.75
CH-2002-2647	T. WILLARD DODD	Queen Anne's	57.50
CR-2001-2266	ELVA G WARREN	Queen Anne's	303.75
CR-2001-2267	ELVA G WARREN	Queen Anne's	58.75

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS
(Continued)

Agreement #	Recipient	County	Amount \$
CR-2001-2270	ALBERT D WARREN	Queen Anne's	82.50
CR-2002-1219	FRANCES C GAREY-WOOD	Caroline	104.90
CR-2002-1220	FRANCES C GAREY-WOOD	Caroline	157.10
CR-2002-1222	FRANCES C GAREY-WOOD	Caroline	115.24
CR-2002-1230	FRANCES C GAREY-WOOD	Caroline	76.89
CR-2002-1367	ROSEMARY E BLUNCK	Queen Anne's	114.32
CR-2002-1440	PHILIP H BEAVEN	Talbot	656.62
CR-2002-1441	DOROTHY A METCALF	Talbot	2,934.44
CR-2002-1486	TANIS M SCHWANINGER	Talbot	60.00
CR-2002-1639	ROBERT F MAGROGAN	Caroline	3,700.00
CR-2002-1696	JOEL T MC GINNES	Queen Anne's	150.00
CR-2002-1749	G. MILTON GODFREY	Caroline	2,300.00
CR-2002-1751	FRANCES C GAREY-WOOD	Caroline	1,584.50
CR-2002-1785	CALVERT C MERRIKEN	Caroline	1,276.53
CR-2002-1822	JAMES M WEER	Caroline	842.29
CR-2002-1918	N. EDWARD LORD	Queen Anne's	1,437.60
CR-2002-2032	ROBERT D SINGER	Caroline	1,000.00
CR-2002-2033	ROBERT D SINGER	Caroline	600.00
CR-2002-2034	ROBERT D SINGER	Caroline	1,400.00
CR-2002-2097	RICHARD K PORTER	Caroline	483.80
CR-2002-2098	PATRICIA WEER	Caroline	412.17
CR-2002-2132	BRUCE A RIDDLEBERGER	Caroline	60.00
CR-2002-2183	CARL E ZLOCK	Caroline	1,500.00
CR-2002-2184	CHARLES A THOMAS	Caroline	400.00
CR-2002-2211	CALVIN C JONES	Caroline	2,600.00
CR-2002-2214	FRANCES L NEWHOUSE	Dorchester	2,232.96
CR-2002-2265	DAVID A EWING	Caroline	139.00
CR-2002-2266	DAVID A EWING	Caroline	139.00
CR-2002-2337-R	L. DAVID KIBLER	Caroline	133.68
CR-2002-2346	RICHARD C KINNAMON	Caroline	699.03
CR-2002-2353	JACK K SUN	Talbot	408.75
LS-2002-1585	ANDREW W HOLLOWAY	Harford	291.25
LS-2002-1586	ANDREW W HOLLOWAY	Harford	566.62
LS-2002-1595	E. DORSEY CROCKER	Harford	505.50

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS
 (Continued)

Agreement #	Recipient	County	Amount \$
LS-2002-1686	W. GENE UMBARGER	Harford	2,349.25
LS-2002-1806	LAURENCE M JOHNSON	Harford	1,762.43
LS-2002-1808	LAURENCE M JOHNSON	Harford	472.25
LS-2002-2254	RICHARD L UMBARGER	Harford	184.75
LS-2002-2321	WILLIAM T MOORE	Harford	126.75
LS-2002-2469	DANIEL F VAUGHAN	Harford	3,468.00
LS-2002-2522	DANIEL F VAUGHAN	Harford	1,941.25
LS-2002-2880	GEORGE W SHUPPERT	Harford	2,232.81
MP-2002-1645	C. ELLIS HOOD	Frederick	201.00
MP-2002-1647	O. CLAYTON SMITH	Frederick	562.50
MP-2002-1671	CHRISTINE DEMAS	Frederick	681.10
MP-2002-1689	ROBERT E KEILHOLTZ	Frederick	231.39
MP-2002-1842	IRWIN J WANUCK	Frederick	1,587.50
MP-2002-1844	CHARLES H ZIMMERMAN	Frederick	359.87
MP-2002-1845	CHARLES H ZIMMERMAN	Frederick	8,395.95
MP-2002-1846	C. ELLIS HOOD	Frederick	6,903.94
MP-2002-1860	EDWARD P HATTEN	Carroll	900.00
MP-2002-1861	EDWARD P HATTEN	Carroll	600.00
MP-2002-1890	GLENN E HOOD	Frederick	3,897.81
MP-2002-1892	MICHAEL T VANNOY	Frederick	9,301.44
MP-2002-1906	JOSEPH A SCHWARTZBECK	Carroll	6,200.00
MP-2002-1946	PHILIP H SNADER	Carroll	301.66
MP-2002-1947	PHILIP H SNADER	Carroll	286.30
MP-2002-1948	PHILIP H SNADER	Carroll	8.23
MP-2002-1974	C. WILLIAM KRANTZ	Frederick	5,300.00
MP-2002-1990	C. WILLIAM KRANTZ	Frederick	10,900.00
MP-2002-1991	C. WILLIAM KRANTZ	Frederick	20,000.00
MP-2002-1992	H. DUDLEY IVES	Frederick	1,828.44
MP-2002-2036	BERNARD C SCHISLER	Carroll	2,838.19
MP-2002-2158	THADDEUS G BITTNER	Frederick	2,027.54
MP-2002-2159	ROSCOE T HARBAUGH	Frederick	4,858.87
MP-2002-2160	ROSCOE T HARBAUGH	Frederick	5,331.37
MP-2002-2176	RAYMOND S FEESER	Carroll	326.25
MP-2002-2224	LOUISE S EDIGER	Frederick	183.15

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS
(Continued)

Agreement #	Recipient	County	Amount \$
MP-2002-2246	SCOTT A BAUGHER	Carroll	106.25
MP-2002-2247	THOMAS W EDWARDS	Carroll	152.37
MP-2002-2248	THOMAS W EDWARDS	Carroll	140.62
MP-2002-2252	LOUISE S EDIGER	Frederick	4,757.70
MP-2002-2333	LINDA S NEAL	Carroll	1,923.31
MP-2002-2335	LINDA S NEAL	Carroll	2,095.75
MP-2002-2348	SCOTT A BAUGHER	Carroll	218.15
MP-2002-2380	MICHAEL W HYDE	Carroll	401.12
MP-2002-2462	ROBERT T GROSSNICKLE	Frederick	1,955.49
MP-2002-2473	RONALD R KROM	Frederick	1,208.39
MP-2002-2526	DAVID W MURPHY	Frederick	2,038.00
MP-2002-2530	IRWIN J WANUCK	Frederick	3,490.26
MP-2002-2566	DEAN E CONSIDINE	Frederick	439.98
MP-2002-2567	DEAN E CONSIDINE	Frederick	744.41
MP-2002-2631-R	CHARLES F STOUTER	Frederick	7,459.99
MP-2002-2632-R	CHARLES F STOUTER	Frederick	500.00
MP-2002-2691	DONALD E LIPPY	Carroll	415.00
MP-2002-2692	DONALD E LIPPY	Carroll	100.00
MP-2002-2769	ROGER J MYERS	Carroll	131.40
MP-2002-2771-R	LONNIE B WHITLOW	Carroll	1,005.62
MP-2002-2773	ANNA M SMITH	Frederick	5,400.00
MP-2002-2867	SCOTT A GARDINER	Carroll	211.25
MP-2002-2891	BRADLEY D RILL	Carroll	258.75
MP-2002-2892	BRADLEY D RILL	Carroll	700.00
MP-2002-2930-R	JAMES A STONESIFER	Carroll	217.37
MP-2002-2932-R	JAMES A STONESIFER	Carroll	72.19
MP-2002-2935	GARETH W HARSHMAN	Frederick	6,986.69
MP-2002-2959	GEORGE P BUCKEY	Carroll	462.14
NW-2002-1335	JOSEPH H LAYTON	Dorchester	792.69
NW-2002-1561	DAVID A TAYLOR	Wicomico	417.24
NW-2002-1827	MICHAEL L MALICK	Caroline	363.34
NW-2002-1985	SCOTT L SPEAKE	Dorchester	193.75
NW-2002-1987	JOHN M SPEAKE	Dorchester	1,136.60
NW-2002-1988	JOHN M SPEAKE	Dorchester	59.22

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS
(Continued)

Agreement #	Recipient	County	Amount \$
NW-2002-2012	RENUS M BANKERT	Wicomico	395.07
NW-2002-2249	LINDA H HUBBARD	Dorchester	754.94
NW-2002-2250	LINDA H HUBBARD	Dorchester	1,680.51
NW-2002-2268	BALVIN B BRINSFIELD	Dorchester	137.37
NW-2002-2271	HARRY E REID	Dorchester	273.00
NW-2002-2282	BARBARA S HURLEY	Dorchester	1,141.02
NW-2002-2283	BARBARA S HURLEY	Dorchester	416.15
NW-2002-2291	JOHN W CAUSEY	Wicomico	1,634.82
NW-2002-2328	NARBIK A KARAMIAN	Wicomico	800.06
PA-2002-0767	MARY L ZOETER	Prince George's	33.41
PA-2002-0769	MARY L ZOETER	Prince George's	527.35
PA-2002-1941	CHARLES W TENNYSON	St. Mary's	902.12
PA-2002-2255	ARLIE B SIEBERT	St. Mary's	534.56
PB-2002-2101	DAVID G GARRATT	Howard	123.75
PB-2002-2166	B. DAVID PATRICK	Howard	700.00
PR-2002-1659	FRED T BISHOP	Worcester	4,334.92
PR-2002-1718	JAMES N EBERHART	Somerset	362.50
PR-2002-1719	JAMES N EBERHART	Somerset	2,062.50
PR-2002-1722	RICHARD G HOLLAND	Worcester	1,847.47
PR-2002-1723	RICHARD G HOLLAND	Worcester	194.25
PR-2002-1847	CONNIE L ADKINS	Wicomico	1,503.59
PR-2002-2071	JAMES O CANDY	Wicomico	181.44
PR-2002-2102	CLAYTON J BRITTINGHAM	Wicomico	723.75
PR-2002-2103	JOHN W AYDELOTTE	Wicomico	3,940.87
PR-2002-2338	KENNETH H CRAWN	Wicomico	700.27
PR-2002-2345	ROGER L RICHARDSON	Worcester	10,989.30
PR-2002-2365	PHILIP S PERDUE	Wicomico	1,156.65
PR-2002-2366	PHILIP S PERDUE	Wicomico	1,797.37
PR-2002-2367	PHILIP S PERDUE	Wicomico	3,815.24
PR-2002-2368	PHILIP S PERDUE	Wicomico	1,791.07
RS-2002-1062	MICHAEL A GRODIN	Howard	900.00
RS-2002-1063	MICHAEL A GRODIN	Howard	800.00
RS-2002-1094	MARC D HERETH	Howard	1,778.03
RS-2002-1333	GEORGE L TRACEY	Carroll	6,328.32

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS
 (Continued)

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount \$</u>
RS-2002-1334	GEORGE L TRACEY	Carroll	4,651.47
RS-2002-1712-R	H. VERNON MARTIN	Carroll	65.89
RS-2002-1762	RICHARD H GRIFFITTS	Carroll	865.42
RS-2002-1820	MICHAEL A GRODIN	Howard	6,697.71
RS-2002-1859	JEAN A YEAKEL	Carroll	670.92
RS-2002-2037	MICHAEL A TRACEY	Carroll	284.41
RS-2002-2065	SAMUEL G ELSEROAD	Baltimore	10,518.77
RS-2002-2114	CAROLYN B KROME	Carroll	160.00
RS-2002-2279	THOMAS E WALSH	Carroll	1,078.91
RS-2002-2280	THOMAS E WALSH	Carroll	450.94
RS-2002-2281	THOMAS E WALSH	Carroll	296.38
RS-2002-2315	WILLIAM YOHN	Carroll	225.44
RS-2002-2355	MYRON R FROCK	Carroll	468.75
RS-2002-2356	MYRON R FROCK	Carroll	229.23
RS-2002-2550	STANLEY D COX	Carroll	1,260.22
SA-2002-1028	J. HOWARD KRASTEL	Kent	336.96
SA-2002-1086	JOHN E SHORTALL	Kent	1,325.46
SA-2002-2605	JAMES F HURTT	Kent	251.80
SA-2002-2606	JAMES F HURTT	Kent	491.32
UP-2002-1699	JEANNE DIETZ-BAND	Washington	331.37
UP-2002-1732	DAVID L HERBST	Washington	68.75
UP-2002-1733	DAVID L HERBST	Washington	259.75
UP-2002-1734	DAVID L HERBST	Washington	460.89
UP-2002-1735	DAVID L HERBST	Washington	503.02
UP-2002-1764	JULIA E UMBERGER	Washington	1,239.11
UP-2002-2187	ROBIN A CREEK	Washington	390.00
UP-2002-2294	VIVIAN S MICHAEL	Washington	1,716.41
WM-2001-2376-G	RILLA M SPELLMAN	Montgomery	2,879.06

Total Reversion Amount: 429,133.88

Board of Public Works Action:

Approved Disapproved
 With Discussion

The above referenced item was:

Deferred Withdrawn
Without Discussion

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Robert C. Brennan 410-767-3213
Kimberly Mullaney 410-767-6365

4. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT:

Submission of a request from the Secretary of Business and Economic Development that the Board of Public Works approve a Grant Agreement between the State of Maryland and the Maryland Technology Development Corporation. The Secretary requests also that the Board approve disbursement of the Grant as set forth in the Agreement. The grant is authorized by the following budget appropriation:

The Maryland Technology Development Corporation (TEDCO) –
Capital Appropriations (Fiscal Year 2003) – TEDCO – Technology Development Investment Fund, Chapter 439, Acts of 2002 - \$3,000,000 – To fund TEDCO's Technology Development Investment Fund, for the purpose of continuing to engage in technology transfer and technology-based economic development, which includes the construction of new, and expansion of existing, business incubators.

Board of Public Works Action: The above referenced item was –

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: George Harman 410/537-3856

5. MARYLAND DEPARTMENT OF THE ENVIRONMENT:

Submission of a request by the Maryland Department of the Environment for approval of capital construction grants for the following project, to be funded from proceeds of various general obligation bonds proceeds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(A) Allegany County Commissioners	Feagles Acquisition Flood Mitigation Project Comprehensive Flood Management Grant Program (CFM 02.08) New Grant Legislative district: 01C MCCBL of 2001-01196	Allegany	\$10,200
(B) Allegany County Commissioners	Georges Creek Flood Mitigation Phase II Comprehensive Flood Management Grant Program (CFM 99.05) Grant Increase Legislative district: 1A MCCBL of 2001-01196	Allegany	\$263.62

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment. (Copy enclosed)

The MDE has determined these projects to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

Approved **Disapproved**
 With Discussion ✓

The above referenced item was:

Deferred **Withdrawn**
 Without Discussion

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

Contact - Len Casanova (410) 260-8522

**6. DEPARTMENT OF NATURAL RESOURCES
-- SHORE EROSION CONTROL**

In accordance with the "Policy and Procedure for Shore Erosion Control Capital and Loan Projects," approval of the Board of Public Works is requested to issue and execute a loan agreement and to disburse State special funds in support of the following shore erosion control project:

Loan Recipient	CALVERT COUNTY
Project Name/No.:	Holiday Beach SECD /SEC 01-03
Location:	Chesapeake Bay – Holiday Beach
Length/Type:	360 feet - stone revetment
Loan Amount:	\$188,750.00

A loan in support of the design and construction of the aforementioned project will be provided to Calvert County in accordance with Section 8-1005 of the Natural Resources Article of the Annotated Code of Maryland. The loan will be interest-free for a term of 25 years and will be derived from State Special Funds available in the Shore Erosion Control Revolving Loan Fund. The fund source for the loan is 03.30.01.05.08.

Calvert County will pledge its full faith and credit for the repayment of the loan. An executed loan agreement will be duly recorded in the land records of Calvert County.

A future action by the Board of Public Works will be necessary to levy the benefit charge for the repayment of this loan after construction of the project is completed. The Department will be responsible for the collection of the yearly loan installments. Loan repayments will be deposited in the Shore Erosion Control Revolving Loan Fund.

The Department recommends that this request be approved.

Board of Public Works Action: The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact - Len Casanova (410) 260-8522

**7. DEPARTMENT OF NATURAL RESOURCES
- SHORE EROSION CONTROL**

Approval by the Board of Public Works is requested to issue and execute a Release in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" on each of the following Shore Erosion Control Projects. The contractual agreements between the Department of Natural Resources and the property owners have been satisfied.

The Department recommends approval to issue and execute the following Release(s):

<u>PROJECT</u> <u>AMOUNT</u> <u>NO.</u>	<u>PROJECT NAME</u>	<u>PROJECT</u> <u>DESCRIPTION</u>	<u>COUNTY</u>	
SEC 32-75	Cardwell, et al (Maskell, KT/JE) Maskell, Kenneth T., surviving Tenant	Construction of 74.0 L.F. of timber bulkhead	Baltimore	\$ 9,430
SEC 23-76	Horn Point (Garrity now Franyo) Franyo, Richad L. & Susan S.	Construction of 43 L.F. of timber bulkhead	Anne Arundel	\$ 4,040
SEC 36-76	Wierum, C/FC Wierum, Frances C., surviving Tenant	Construction of 43 L.F. of timber bulkhead	Talbot	\$18,400

Board of Public Works Action: The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Board of Public Works

September 18, 2002

Secretary's Agenda

Contact: Warren K. Wright (410)260-7718

**8. BOARD OF PUBLIC WORKS:
State Procurement Regulations:
COMAR 21.06.07 Bid and Contract Security/Bonds**

Recommendation: That the Board of Public Works take final action to adopt amendments to State Procurement Regulations .01, .02 and .03 under COMAR 21.06.07 Bid and Contract Security/Bonds.

At the June 19, 2002 meeting of the Board of Public Works, the Board approved proposing the amendments. The proposed amendments were published in the *Maryland Register* on July 26, 2002. A response was received during the public comment period and as a consequence it is recommended that the Board of Public Works adopt the amendments with the non-substantive changes shown in the attached text.

Background: These amendments address concerns arising when State agencies reject apparent low bids because of certain deficiencies in bid bonds, by providing a model bid bond form, and by providing time and opportunity for certain omissions in a bond form to be cured. The non-substantive changes provide for agency head approval of any additional period of time granted by a procurement officer beyond the initial bid acceptance period, in order to allow submittal by the bidder and its surety of a "Consent of Surety" to an extension of the validity period of a bid bond.

The non-substantive change to the initially proposed regulations satisfies the concerns of those who submitted written comments and final action on the proposed regulations is recommended by the Procurement Advisory Council.

(copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Warren K. Wright 410-260-7718

9. **BOARD OF PUBLIC WORKS - PAAR:**

Submission of the Procurement Agency Activity Reports by:

- A. Department of Public Safety and Correctional Services, July 2002
- B. Department of Budget and Management, June and July 2002

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

August 15, 2002

Appendix

Secretary's Agenda

Contact: Ulysses Rose 410-339-5013

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT: Department of Public Safety and Correctional Services,

CONTRACT TYPE: Maintenance

CONTRACT NO. & TITLE: Q00P3202413, DPDS Rental of a 200-Ton Chiller

DESCRIPTION: Provide cooling system for the Women's Detention Center .

BIDS OR PROPOSALS:

:

<u>Names of Firms Responding</u>	<u>Price</u>	<u>Time of Performance</u>
Baltimore Trane Sales & Service Timonium, MD	\$74,248.53	8/15/02 –11/15/02
York International Corporation Columbia, MD	Non Responsive	

AWARD: Baltimore Trane Sales & Service, Timonium, MD

AMOUNT: \$74,248.53 (Estimated)

CONTRACT TERM: 8/15/02 – 11/15/02

BOARD OF PUBLIC WORKS

August 15, 2002

Appendix

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT**ITEM:** Appendix 1**DEPARTMENT:** Department of Public Safety and Correctional Services,**FUND SOURCE:** 100% General**APPROPRIATION CODE:** Q09 (Division of Pretrial Detention and Services)
Sub Program: 5340 (Plant Operation & Maint.)
Sub Object: 8080 (Equipment Rental)**REMARKS:**

On August 15, 2002, the Department declared an emergency and sought to rent a 200-ton chiller to provide a cooling system to avoid serious damage to the health and welfare of the inmate population and the staff of the Women's Detention Center (WDC). Temperatures inside WDC have ranged from 90 degrees to over 100 degrees; the existing ventilation system is inadequate. The Division has been under heavy pressure by the courts to release several of the inmates due to the heat conditions. The courts have cited the Division with contempt for not immediately complying.

The Division received bids from two vendors, Baltimore Trane Sales & Service and York International Corporation for the rental of a 200-ton chiller. However, York International Corporation did not comply with the specifications and was declared non responsive.

Board of Public Works action:

Reported accepted with discussion without discussion

Report remanded to Dept./Agency

Remarks:

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

APPENDIX

Contact: Peta Richkus 410-767-4960

REPORT OF EMERGENCY PROCUREMENT

ITEM Appendix 2

MILITARY DEPARTMENT

Camp Fretterd Military Reservation
Baltimore County, Maryland

CONTRACT NO. AND TITLE

Project No. - M-000-030-003
Adpics No. - 001B3900225
Install Ornamental Fence and Gates

DESCRIPTION - This project consists of furnishing materials, labor and equipment necessary to construct 3,340 linear ft. of 8ft high metal fencing at the Route 30 entrance to the Camp Fretterd Military Reservation. Also included are two (2) swing gates and two (2) wide crash resistant gates with card reader, remote operating switches and hydraulic operators.

PROCUREMENT METHOD

Emergency

BIDS OR PROPOSALS

AMOUNT

Long Fence Co., Inc.; Crofton, MD
Fence Connection Inc.; Millersville, MD

\$242,995.00
\$244,772.00

AWARD

Long Fence Co., Inc.

AMOUNT

\$242,995.00

FUND SOURCE

D50 03 32055 144J 131G75.FQ

REMARKS

The Government estimate for this project is \$300,000.00.

This project will provide improved security and protection to Camp Fretterd personnel including the State Emergency Operations Center and Maryland Emergency Management.

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

APPENDIX

REPORT OF EMERGENCY PROCUREMENT

ITEM Appendix 2 (cont'd)

REMARKS

The Office of the State Comptroller has verified , under Control Number 02-1841-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-05 Revised.

Board of Public Works action:

Report Accepted ✓

With Discussion ✓

Without Discussion

Report remanded to Dept./Agency

fretterdemer.mt

BOARD OF PUBLIC WORKS

September 18, 2002

Appendix

Secretary's Agenda

Contact: Nancy Grasmick 410-767-0462

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

DEPARTMENT: Education (MSDE)

PROGRAM: State Test Assessment Program

The MSDE State Test Assessment Program administers, monitors and maintains the Maryland Functional Testing Program (MFTP); the Maryland Criterion and Norm Reference Testing Program ; and the Maryland High School Assessment (MHSA) Program. The State Test Assessment Program is also MSDE's point of contact for national and international testing initiatives conducted by external agencies.

CONTRACT TYPE: Service Supply Maintenance Construction
 Emergency modification:

CONTRACT TITLE MD Criterion and Norm Referenced Tests (MD CRT/NRT)

ADPICS DOCUMENT ID NUMBERS: R00B3200014: Harcourt
R00B3200015 CTB
R00B3200016 Achieve Inc.

DESCRIPTION: Multiple award of emergency contracts for the development of new assessment tests to meet the requirements of the federal No Child Left Behind Act of 2001. To comply with the federal NCLB requirement, the MD CRT/NRT tests in Reading and Mathematics must be ready for administration in March, 2002 and scores reported by August 22, 2003 to students in grades 1 through 8 and 10 in Maryland schools. Failure to meet federal testing requirements would jeopardize approximately \$270 million annual federal aid to State and local school systems and \$160 million under the Individuals with Disability Education Act.

PROCUREMENT METHOD: **Emergency Procurements**

BOARD OF PUBLIC WORKS
September 18, 2002
Appendix
Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

DEPARTMENT: Education (MSDE)

BIDS OR PROPOSALS:

	<u>Reading, Grades 1 - 8</u>	<u>Reading, Grade 10 Math Grades 3-8</u>	<u>Alignment Study</u>
<u>Test Development & Administration</u>			
CTB/McGraw-Hill, Monterey, CA		\$29,185,434	
Harcourt Educ.- Measurement San Antonio, TX	\$23,679,334		

Alignment Study

Achieve Inc., Washington, DC			\$157,100
Council for Basic Educ. Washington, DC			\$195,749

AWARDS:

CTB/McGRAW-HILL
Monterey, CA

HARCOURT ED. MEAS'MT
San Antonio, TX

ACHIEVE, INC.
Washington, DC

AMOUNT:

\$29,185,434 (4 Test Editions)
\$23,679,334 (4 Test Editions)
\$157,100.00 (2 months, 2 days)
\$53,021,868.00 Total

BOARD OF PUBLIC WORKS

September 18, 2002

Appendix

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

DEPARTMENT: Education (MSDE)

TERMS: 9/18/2002-8/31/2006 W/1 test year renewal option (CTB/McGraw-Hill)
9/18/2002-8/31/2006 W/1 test year renewal option (Harcourt Ed. Meas.)
6/7/2002- 8/5/2002 (Achieve Inc.)

FUND SOURCE: **Federal:** 68% Elementary and Secondary Education Act
8% Title I Reading First Grant
General: 24% General

APPROP. CODE: R00A0104

REQUESTING AGENCY REMARKS:

The Federal No Child Left Behind Act of 2001 (Act) signed by President Bush made sweeping changes in the federal administration of the Elementary and Secondary Education Act (ESEA), including significant changes in the accountability and testing requirement that must be complied with by states participating in the program.

Consequences for Failing to Issue a Contract Immediately

Failure to meet the federal testing requirements would jeopardize approximately \$400 million annually of federal aid that is provided to the State of Maryland and local school systems under the Elementary and Secondary Education Act. In addition, the State may risk losing a portion of the \$160 million that it receives annually under the Individuals with Disabilities Education Act.

Demonstration of Competitive Procurement

The Act requires every State to administer and report scores by 2003 school year (8/22/02 in Maryland) a Criterion Referenced Test (CRT) that produces individual students test result and is aligned with state contents standards. As a result, Maryland could not purchase an off-the-shelf, Norm Referenced Test (NRT). Due to time constraints, MSDE elected to develop a CRT test by augmenting a commercially available NRT product. In addition to expediency, this configuration reduces test costs because fewer test items must be developed specifically for Maryland.

BOARD OF PUBLIC WORKS

September 18, 2002

Appendix

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

DEPARTMENT: Education (MSDE)

Demonstration of Competitive Procurement (cont'd)

MSDE invited every national vendor that produces commercially available NRT exams to submit their products for review. Approximately 100 school superintendents, principals, teachers, education experts, college professors, union officials, parents, and education advocates participated in an initial review of the available products for the purpose of assessing the tests' alignment with Maryland's content standards. Based on this review, MSDE selected two vendors and pursued competitive bids from both vendors for all tests for each subject and grade level.

Through a competitive bid process and direct solicitations, MSDE signed an emergency contract with Achieve, Inc. to conduct an alignment study of the commercially available NRT products. This study was necessary to identify the specific augmentation requirements for each test. Based on this study, the Department revised its scope and specifications. CTB/McGraw Hill was asked to submit a best and final offer to produce math tests in grades 3 to 8 and reading in grade 10. Harcourt was invited to submit a best and final offer for reading tests in grades 1 to 8.

Demonstration that the Length of the Contract is Limited to the "Emergency"

MSDE entered into a four-year emergency contract with two testing vendors because the tests must be administered over multiple years to produce comparable results. The No Child Left Behind Act requires every school to demonstrate "Adequate Yearly Progress" in student achievement and reach proficiency on state assessments by 2014.

In order to comply with federal testing and reporting requirements, the testing companies must begin to develop test items immediately. Test items must be produced and test forms must be printed in January; test books must be delivered to local school systems in mid-February; and assessments must be administered in March. A USDE peer review panel must evaluate the tests in June or July. MSDE must deliver the test results to local school systems before August 22, 2003. In order to meet this ambitious schedule, the State Superintendent of Schools signed three emergency contracts.

Board of Public Works Action:

Report Accepted: **With discussion**

Without Discussion

Report remanded to Dept./Agency

Remarks:

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**BOARD OF PUBLIC WORKS****September 18, 2002****Secretary's Agenda**Contact: James W. Price
(410) 260-8426

ITEM 1A

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced projects.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

Ref. Doc. #	Project #	Project Name	County	Fund Source	Amount
PZ 220047 010	4099-3-365	Northwest Reg. Park - Martin Addition	BA	027	\$2,565.07
605 P7005078	2884-15-371	Long Branch Local Park - Improvements	MO	539	\$50,752.37
605 P7005078	2885-15-372	Norbeck Meadows Local Park	MO	539	\$159,000.00
605 P7005055	2887-15-374	Sligo Creek Parkway - Bikeway Shoulder	MO	415	\$183,750.00
605 P7005055	2888-15-375	Sligo Creek SVP - Hiker/Biker Trail	MO	415	\$152,250.00
PZ 220037 019	3959-16-564	Dodge Park Neighborhood Park - Dunreath Dodge Attn	PG	140	\$31,215.00
PZ 220029 025	3947-18-87	Leonardtwn Wharf Project	SM	942	\$4,478.47
605 P7005047	2852-3-295	Jacksonville ES Rec. Site	BA	403	\$56,637.24
PZ 220013 005	3918-3-353	Chapel Hill ES Rec. Ctr. Bldg. Addition	BA	127	\$43,695.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 1A (Cont'd)

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1992: 89.12.04

Ref. Doc. #	Project #	Project Name	County	Fund Source	Amount
PZ 220029 021	3939-16-556	Chesapeake Railroad ROW - Fletcher	PG	316	\$2,075.59

Baltimore, Montgomery, Prince George=s, and St. Mary=s Counties have completed these projects and requested that these funds be reverted to their county's unencumbered POS and Rural Legacy accounts for future projects.

RURAL LEGACY PROGRAM: MCCBL – 1999: 89.19.20

Ref. Doc. #	Project #	Project Name	County	Fund Source	Amount
PZ 200083 012	026-001	Upper Patuxent RLA	HO	093 99	\$1,500,000.00

Board of Public Works Action: The above referenced item was:

Approved ✓
 Disapproved
 Deferred
 Withdrawn
 With Discussion ✓
 Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 2A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$35,000.00 for the following projects located in Allegany County, from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

1. Frostburg Rifle Range Development #2 - POS #4199-1-162

\$10,000.00 - MD20020802-0960

Safety improvements to the rifle range will include site work, the installation of a bullet catcher, firing range repairs and design and engineering.

2. Barton Playground Development - POS #4204-1-163

\$25,000.00 - MD20020802-0958

Placement and landscaping of a modular playground at the Barton School Memorial Park.

FUND SOURCE: Program 81.20.04 Item 125 \$35,000.00

Board of Public Works Action: The above referenced item was:

<input checked="" type="radio"/> Approved ✓	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn
<input checked="" type="radio"/> With Discussion ✓	<input type="radio"/> Without Discussion		

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 3A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$1,273,727.74 for the following project located in Baltimore County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request in the amount of \$1,264,943.35 was approved by the Board of Public Works on the Secretary's January 23, 2002 Agenda, Item 2A.

Eastern Regional Park - Park Development - POS #4045-3-362

\$1,273,727.74 - MD20011114-1168

Second and final request for funding to develop 52 acres of this 84.5± acre regional park.

<u>FUND SOURCE:</u>	Program 81.20.04	Item 303	\$1,173,395.50
	Program 81.20.04	Item 127	\$ 43,695.00
	Program 81.20.04	Item 403	\$ 56,637.24

Board of Public Works Action: The above referenced item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$31,971.00 for the following project located in the Town of New Windsor, Carroll County, from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

Sulphur Springs Skate Park - POS #4200-6-220 - \$31,971.00 - MD20020802-0957

To convert an old and deteriorated tennis court, into a skate park facility. The skate park will include jumps and ramps. In addition, a tree buffer will be planted around the park.

FUND SOURCE: Program 81.20.04 Item 030 \$ 5,990.59
 Program 81.20.04 Item 130 \$25,980.41

Board of Public Works Action: The above referenced item was:

<input checked="" type="radio"/> Approved	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn
<input checked="" type="radio"/> With Discussion		<input type="radio"/> Without Discussion	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 5A

PROGRAM OPEN SPACE LOCAL SHARE:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993:

Approval is requested to commit \$399,600.00 for the following project located in Dorchester County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

Dorchester Arts Center - POS #4202-9-92 - \$399,600.00 - MD20020808-1019

Acquisition of 1+ acres of improved property in the Town of Cambridge that will be utilized as a cultural center for art classes, exhibitions, performing arts classes and recitals.

Appraised Value: Jeff Williamson Appraisal Services - \$375,000.00
Susan Frosch Appraisal Services - \$400,000.00

Property Cost: \$387,500.00

Incidental Costs: \$ 12,100.00

<u>FUND SOURCE:</u>	Program 89.13.04	Item 409	\$	9,445.50
	Program 81.20.04	Item 733	\$	24,605.09
	Program 81.20.04	Item 833	\$	52,912.50
	Program 81.20.04	Item 933	\$	66,052.00
	Program 81.20.04	Item 033	\$	76,168.00
	Program 81.20.04	Item 133	\$	170,416.91

Board of Public Works Action: The above referenced item was:

Approved ✓
 Disapproved
 Deferred
 Withdrawn
 With Discussion ✓
 Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 6A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$17,000.00 for the following project located in the Town of Brookeville, Montgomery County, from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

Brookeville Schoolhouse - Phase I - POS #4183-15-522 - \$17,000.00 - MD20020805-0963
Preserve and restore the late 19th century one-room Brookeville Schoolhouse as a community educational, cultural, and recreational resource. Phase I of the project will repair and/or replace, as appropriate, structural parts of the building, including foundations, sill plates, roof, windows, doors, walls, ceiling, siding, joists, flooring, chimney, soffits and fascia, and includes painting, electrical and minor site work.

FUND SOURCE: Program 81.20.04 Item 139 \$17,000.00

Board of Public Works Action: The above referenced item was:

Approved ✓ Disapproved Deferred Withdrawn
With Discussion ✓ Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 7A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$328,250.00 for the following projects located in Prince George's County, from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**1. Gunpowder Golf Course (Youth Golf Training Facility) - POS #4160-16-582
\$137,000.00 - MD20020715-0817**

Construction of a First Teen Youth Golf Training facility at Gunpowder Golf Course which will consist of a driving range, putting green, short game practice area, and a parking area. This project will provide an affordable and accessible golf facility as well as a life skills program for the youth of Prince George's County.

2. Avondale Neighborhood Park - POS #4164-16-586 - \$101,250.00 - MD20020805-0964

Renovation of an older and heavily used neighborhood park. The replacements include fencing for tennis courts, replacement of the playground equipment, and resurfacing the trail to the tennis courts.

3. Chesapeake Beach Railroad Trail - POS #4188-16-595 - \$90,000.00 - MD20020805-0965

Construction of a steel bridge connecting two existing sections of the Chesapeake Beach Railroad Trail. This pedestrian/bicycle bridge will span a tributary of Western Branch and provide trail access to the residents of the Kings Grant Community.

FUND SOURCE: Program 81.20.04 Item 040 \$137,000.00
 Program 81.20.04 Item 140 \$125,379.05(FY01)
 Program 81.20.04 Item 140 \$ 65,870.95(FY02)

Board of Public Works Action: The above referenced item was:

<u>Approved</u> ✓	Disapproved	Deferred	Withdrawn
<u>With Discussion</u> ✓		Without Discussion	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 8A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$271,955.74 for the following projects located in Talbot County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

1. Easton Point - Miles Property - POS #4146-20-80

\$71,000.00 - MD20020802-0959

To purchase 0.21 acres adjacent to the existing Easton Point Boat-Ramp, which will provide additional space for parking and picnic facilities.

Appraised Value: Mid-Shore Appraisal Services - \$58,000.00
MD - Delaware Appraisals, Inc. - \$78,000.00

Property Cost: \$68,000.00

Incidental Costs: \$ 3,000.00

2. Easton Point Park (Miles Property #2) - POS #4159-20-82

\$115,000.00 - MD20020808-1010

To purchase 0.11 acres adjacent to the existing Easton Point Boat-Ramp, which will provide additional space for parking and picnic facilities.

Appraised Value: Mid-Shore Appraisal Services - \$100,000.00
MD - Delaware Appraisals, Inc. - \$124,000.00

Property Cost: \$112,000.00

Incidental Costs: \$ 3,000.00

3. St. Michaels Carpenter Alley Park - POS #4180-20-84

\$85,955.74 - MD20020806-0985

Acquisition of 0.17 acres adjacent to the town library to be utilized as a reading garden and passive park for the town residents and visitors.

Appraised Value: Cadell & Associates - \$175,000.00

Property Cost: \$177,500.00

Incidental Costs: \$ 2,180.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

ITEM 8A(Con't)

Contact: James W. Price
(410) 260-8426

FUND SOURCE: Program 81.20.04 Item 144 \$204,873.24
 Program 81.20.04 Item 320 \$ 67,082.50

Board of Public Works Action: The above referenced item was:

Approved ✓ Disapproved Deferred Withdrawn
With Discussion ✓ Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary=s Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 9A

RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to Washington County \$90,030.97 for the following project from the Rural Legacy Funds.

PROJECT NAME: Mid-Maryland Washington County Rural Legacy Area

REFERENCE: Previous authorization from the Board of Public Works for Item 6A on the August 1, 2001 agenda.

PROJECT DESCRIPTION:

Bowes - \$90,030.97

Acquisition of a conservation easement on 40.00 acres in Washington County near Antietam Battlefield. The easement will protect agricultural and forested land.

FUND SOURCE: Program 81.20.04 Item 149 \$90,030.97

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$750,000.00 for FY 2002 Grant for easement acquisitions in Washington County.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 10A

RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to Worcester County \$580,306.51 for the following project from the Rural Legacy Funds.

PROJECT NAME: Coastal Bays Rural Legacy Area

REFERENCE: Previous authorization from the Board of Public Works for Item 4A on the November 10, 1999 agenda.

PROJECT DESCRIPTION:

1. Donna Richardson West Trust - \$106,663.76

Acquisition of a conservation easement on a 104.636 acre property in Worcester County will protect significant agricultural and forested land and contains CREP acres.

2. Timmons Family Farms, Inc. - \$337,891.15

Acquisition of a conservation easement on a 347.618 acre property in Worcester County will protect significant agricultural and forested land and contains CREP acres.

3. Ingersoll - \$135,751.60

Acquisition of a conservation easement on a 266.98 acre property in Worcester County will protect significant agricultural and forested land and contains CREP acres.

FUND SOURCE: Program 81.20.04 Item 219 \$580,306.51

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$2,000,000.00 for FY 2000 Grant for easement acquisitions in Worcester County.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary=s Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 11A

RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to The Gunpowder Valley Conservancy of Baltimore County \$237,459.72 for the following project from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Gunpowder Rural Legacy Area

REFERENCE: Previous authorization from the Board of Public Works for Item 10A on the September 20, 2000 agenda.

PROJECT DESCRIPTION:

Jolle/Grewe - \$237,459.72

Acquisition of this 73.9700 acre conservation easement will protect agricultural and forested land and will be cost shared with Baltimore County.

FUND SOURCE: Program 81.20.04 Item 222 \$237,459.72

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$900,000.00 for FY 2001 Grant for easement acquisitions in Baltimore County.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 12A

RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to Anne Arundel County \$963,581.99 for the following project from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Anne Arundel County Rural Legacy Area

BACKGROUND: Previous authorization from the Board of Public Works for Item 10A on the September 20, 2000 agenda.

PROJECT DESCRIPTION:

Weston Associates - \$963,581.99

Acquisition of a conservation easement on a 270.331-acre property in the Anne Arundel County Rural Legacy Area will protect agricultural and forested lands, and provide protection to several tributaries of the Patuxent River. This property is contiguous to previously protected lands.

FUND SOURCE: Program 81.20.04 Item 222 \$963,581.99

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$2,000,000 for FY 2001 Grant for easement acquisitions in Anne Arundel County.

Board of Public Works Action: the above referenced item was:

<input checked="" type="radio"/> Approved	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn
<input checked="" type="radio"/> With Discussion	<input type="radio"/> Without Discussion		

PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 13A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2000:

Approval is requested to grant to Dorchester County, Eastern Shore Land Conservancy, Inc. \$200,157.45 for the following project from Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Agricultural Security Corridor – Marshyhope, Sassafras, and Tuckahoe Rural Legacy Focus Areas

BACKGROUND: Previous authorization from the Board of Public Works for Item 10A on the September 20, 2000 agenda.

PROJECT DESCRIPTIONS:

Tull - \$200,157.45

Acquisition of this 167.12 acre conservation easement located in Dorchester County of the Marshyhope Rural Legacy Focus Area will protect valuable agricultural and forest land, require a forested buffer along Wrights Millpond Branch and add to a block of preserved land.

<u>FUND SOURCE:</u>	*Program 89.20.10	Item 100	\$187,308.09
	Program 81.20.04	Item 222	\$12,849.36

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$4,000,000 for FY 2001 Grant for easement acquisitions in Caroline, Cecil, Dorchester, Kent, and Talbot Counties of the Agricultural Security Corridor Rural Legacy Area.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 14A

RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to Wicomico County \$691,976.27 for the following project from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Quantico Creek Rural Legacy Area

BACKGROUND: Previous authorization from the Board of Public Works for Item 10A on the September 20, 2000 agenda.

PROJECT DESCRIPTION:

Woodyard Limited Partnership - \$691,976.27

Acquisition of a conservation easement on a 687.218-acre property in the Quantico Creek Rural Legacy Area will protect agricultural and forested lands, and provide protection to headwaters to Quantico Creek.

FUND SOURCE: Program 81.20.04 Item 222 \$691,976.27

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$750,000 for FY 2001 Grant for easement acquisitions in Wicomico County.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE – SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 15A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2000:

Approval is requested to grant to Carroll County \$232,645.50 for the following project from Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Little Pipe Creek Rural Legacy Area

REFERENCE: Previous authorization from the Board of Public Works for Item 10A on the September 20, 2000 agenda and for Item 6A on the August 1, 2001 agenda.

PROJECT DESCRIPTION:

Marlin D. and Martha R. Hege - \$232,645.50

Acquisition of a conservation easement on a 93.013 acre property in Carroll County will protect significant agricultural land and will require a Total Resource Conservation Plan on 75.8 acres. This acquisition will add to a large block of existing protected land.

<u>FUND SOURCE:</u>	***Program 89.20.01	Item 100	\$211,147.03
	Program 81.20.04	Item 222	\$21,498.47

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$1,500,000.00 for FY 2001 Grant and \$1,000,000.00 for FY 2002 Grant for easement acquisitions in Carroll County.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

100

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 16A

RURAL LEGACY PROGRAM GRANTS:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2002:

Board of Public Works (Board) approval is requested to approve 4 Rural Legacy Grants totaling \$7,550,000 in Fiscal Year 2003 funds, subject to later submission of individual contracts to the Board for the purchase of conservation easements or fee simple interests in real property. The Rural Legacy Program (Program), authorized under Subtitle 9A - Rural Legacy Program, Natural Resources Article, Annotated Code of Maryland, is designed to preserve large blocks of contiguous open space that are among the State's most valuable because of the existence of a multiple of agricultural, forestry, natural and cultural resources. In order to protect these resources, the Program, acting through local government or private land trust Sponsors, will purchase conservation easements or fee simple interests in real property from willing property owners, based on Rural Legacy Plans that have been submitted to and approved by the Rural Legacy Board. The Rural Legacy Board recommends the award of the following Rural Legacy Grants, in order to carry out the Grant Agreements between the Sponsors and the Board.

PROJECT NAME: Rural Legacy Program Grants - Fiscal Year 2003

PROJECT NUMBERS AND DESCRIPTIONS:

007-005 & 003-002 - Mid-Maryland and Upper Patuxent Rural Legacy Areas, Montgomery County

Approval of a grant for the acquisition of easements and fee simple interests on 1,044 acres in the County's agricultural district to protect farmland, open space and natural resources. The Board approved the designation of the Mid-Maryland Montgomery and Upper Patuxent Rural Legacy Areas in 1998.

<u>FUND SOURCE:</u>	**89.22.15	Item	215	FY 02	\$1,890,250.00
	**89.19.20	Item	093	FY 99	\$1,500,000.00
	81.20.04	Item	149	FY 02	\$ 125,346.91
	81.20.04	Item	149	FY 03	\$ 34,403.09

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

Secretary's Agenda

Contact: Michael J. Nelson
(410) 260-8446

ITEM 16A (Cont'd.)

010-005 - Piney Run Rural Legacy Area, Baltimore County

Approval of a grant for the acquisition of easements and fee simple interests on 559 acres within the Piney Run Rural Legacy Area to protect farmland, forests, natural areas and historic properties within and near National Register Historic Districts. The Board approved the designation of the Piney Run Rural Legacy Area in 1998.

<u>FUND SOURCE:</u>	**89.22.15	Item	215	FY 02	\$1,900,000
	81.20.04	Item	149	FY 03	\$ 100,000

022-004 - Lower Deer Creek Rural Legacy Area, Harford County

Approval of a grant to acquire easements and fee simple interests on 299 acres within the watershed of Deer Creek State Deer Creek Scenic River and adjacent to Rocks-Susquehanna State Park to protect historic farmland, forests, natural and cultural areas. The Board approved the designation of the Lower Deer Creek Rural Legacy Area in 1999.

<u>FUND SOURCE:</u>	**89.22.15	Item	215	FY 02	\$955,000
	81.20.04	Item	149	FY 03	\$ 45,000

030-003 - Manor Rural Legacy Area, Baltimore and Harford Counties

Approval of a grant to acquire easements and fee simple interests to protect 224 acres of farmland, woodlands and significant natural and cultural resources in My Lady's Manor National Historic District and along the Little Gunpowder Falls, a Class Three Trout Stream. The Board approved the designation of the Manor Rural Legacy Area in 2000.

<u>FUND SOURCE:</u>	**89.22.15	Item	215	FY 02	\$955,000
	81.20.04	Item	149	FY 03	\$ 45,000

Board of Public Works Action: The above referenced item was:

<input checked="" type="radio"/> Approved	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn
<input checked="" type="radio"/> With Discussion		<input type="radio"/> Without Discussion	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

September 18, 2002

SECRETARY'S AGENDA

Contact: Jack Perdue (410) 260-8505

ITEM 17A
SALE OF FOREST PRODUCTS

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sale pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Chesapeake Forest - Somerset County

SALES DESIGNATION: CF-01-03

AREA DESCRIPTION: 133.7 acres / Tract # 4871, 5410

DESCRIPTION: This sale consists of a 133 acre second thinning of a pine plantation. This operation will retain 70-80 square feet of basal area per acre of vertical structure. Healthy dominant and co-dominant pine and hardwood trees will be retained as seed trees, to benefit wildlife and aesthetic values. Oaks, hickories, and other mast producing trees will be retained. This sale is a per unit sale.

PROCUREMENT METHOD: Competitive Sealed Bid

PROPOSALS RECEIVED: 2

Pulpwood Sawtimber

Longridge, LLC (MD)..... \$2.45/ton & \$25.50/ton

Smurfit-Stone Container (MD) \$2.75/ton & \$19.18/ton

AWARD: Longridge, LLC

AMOUNT: \$2.45/ton & \$25.50/ton

ESTIMATED VALUE: \$2.40/ton for pulpwood & \$20.00/ton for sawtimber

Board of Public Works Action: The above referenced item was:

Approved ✓ Disapproved Deferred Withdrawn
With Discussion ✓ Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Mary Ann Mayne (410) 767-5600

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

CONTRACT NO'S. & TITLES: See Attachment

DESCRIPTION: **Retroactive contracts to 2 vendors to provide necessary services to a total of 23 developmentally disabled citizens of Maryland, including, but not limited to, Individual Support Services (ISS). The cost per individual per year is listed on the attachment.**

TERM: 7/1/2002 - 6/30/2005

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARDS: See Attachment

INCUMBENTS: See Attachment

FUND SOURCE: See Attachment

APPROP. CODES: M00M0102

AMOUNTS: **\$381,148** Grand Total (3 Years; see Attachment for details by contractor)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

PERFORMANCE BONDS: None

REQUESTING AGENCY REMARKS: These 2 contracts will ensure continuation of services. A change in provider of services would have a detrimental impact on the 23 individuals to be served.

Due to the FY 2002 conversion of the Supported Employment program into the Fee Payment System (COMAR 10.22.17), some providers were not expected to renew their contracts for the next three years, starting in FY 2003. Some of these providers only had Supported Employment programs. During the conversion process, it was discovered that there were some consumers that could not be converted into the Fee Payment System because they were not eligible, i.e., they did not receive the minimum of 4 hours of support per day as required by COMAR 10.22.17.

These individuals needed to be served in another capacity. Therefore, providers established another program (the subject of this Agenda Item request) and implemented new contracts for these consumers who will remain with them and are not part of the Supported Employment Fee Payment System.

DDA only has one more program to process as a Fee Payment System conversion (see DBM Agenda Item 6-S-MOD). Not being able to convert all of the consumers in the Supported Employment program was unforeseen during this process. This was the first time that this problem occurred during a conversion process.

The Office of the State Comptroller has verified, under the Control Numbers in the Attachment, that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 1-S (Cont)

ATTACHMENT

4B
BPW 9/18/2002

WESTERN MARYLAND REGION

<u>PROGRAM</u>	<u>AMOUNT</u>	<u># OF CLIENTS</u>	<u>ANNUAL \$ PER CLIENT</u>	<u>FED REIMB%</u>	<u>FED REIMBS</u>	<u>COMPTR. CONTROL#</u>
DHHM OCPMP #03-7783 ADPICS# M00B3200114 HORIZON GOODWILL INDUSTRIES, INC. Hagerstown, MD Term: 7/1/02-6/30/2005						
Indiv. Sup. Svcs.	\$ 223,519	14	\$ 5,322	0	\$ 0	02-1587-1110
Total:	\$ 223,519	14			\$ 0	
	(3 years)					
DHHM OCPMP #03-7789 ADPICS# M00B3200116 JEANNE BUSSARD CENTER, INC Frederick, MD Term: 7/1/02-6/30/2005						
Indiv. Sup. Svcs.	\$ 157,629	9	\$ 5,838	0	\$ 0	02-1695-1110
Total:	\$ 157,629	9			\$ 0	
	(3 years)					
Grand Total:	\$ 381,148	23				

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Donna Gugel (410) 767-6728

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Family Health Administration, (FHA)
Center for Cancer Surveillance and Control,
Breast and Cervical Cancer Program (BCCP)

DHMH's BCCP Program provides breast and cervical cancer screening to Maryland women. Cancer screening services include Pap tests, clinical breast exams, mammograms, diagnostic mammograms, breast sonograms, surgical consultations and cervical cancer related screening tests.

CONTRACT NO & TITLE: DHMH/OCPMP 03-7775;
Calvert County Breast and Cervical Cancer
Screening Project

ADPICS DOCUMENT ID NUMBER: M00B3200080

DESCRIPTION: **Contract to provide breast and cervical cancer screening services with education and follow-up of abnormal test results. This service is for women residing in Calvert County who are of low income (under 250% of the Federal poverty level), uninsured, or underinsured, and aged 40-64. Up to 250 women per year will be screened during the base period of this contract.**

TERM: 10/1/2002 - 9/30/2005 (W/2 one-year
renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one proposal received
(see Requesting Agency Remarks below)

AWARD: **Calvert Memorial Hospital**
Prince Frederick, MD

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

INCUMBENT: Calvert County Health Department (through a grant award since 1992; The last payment was for \$128,307 for FY 2002; see Requesting Agency Remarks below)

FUND SOURCE: 40.5% Gen.; 59.5% Fed. (Health and Human Services/Centers for Disease Control and Prevention)

APPROP. CODE: M00F0306

AMOUNT: **\$548,868** (3 Years)
(\$222,303 Gen.; \$326,565 Fed.)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were sent to 9 prospective vendors, all of which were Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

There is no MBE goal established for this contract. A list of prospective MBEs was received from the Maryland Department of Transportation. There were no MBEs that appeared to perform similar services.

One potential vendor attended the pre-proposal conference held on May 23, 2002. All potential offerors received a copy of the minutes from the pre-proposal conference and all follow-up questions and answers. A total of 3 potential offerors returned the State of Maryland Notice to Vendors/Contractors form. All stated: "*Other commitments preclude our participation at this time;*" and one also stated: "*The scope of work is beyond our present capacity.*"

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

Only one offer was received for this contract. The technical proposal has been determined to be acceptable and the price has been deemed fair and reasonable. The increase in cost under this contract from the prior grant program is due primarily to: 1) increases in nurses salaries due to shortages of nursing personnel; and 2) increases in the costs of related medical and hospital services. Note: These two factors would have caused a similar increase in cost under the previous grant program (see below).

All 24 local health departments have been providing these services for the past nine years and have received funds from DHMH through a grant process rather than the procurement process. Presently, the Calvert County Health Department (CCHD) is providing the services that will be provided through this contract. However, CCHD does not have adequate internal resources to provide the needed services directly and has therefore been subcontracting with the recommended contractor for the provision of these services.

This situation has proven to be cumbersome and has made it difficult for DHMH to maintain the necessary oversight of program administration, objectives and expenditure of funds. Therefore, CCHD will no longer receive funding from DHMH's Center for Cancer Surveillance and Control to provide breast and cervical cancer screenings. In order to provide these services to eligible Calvert County women, it was necessary to issue an RFP and obtain the services through a contractor.

A similar contract for these services in Baltimore City was approved by the Board on 5/22/2002 (see DBM BPW Agenda 5-S). It is expected that the remaining 22 local health departments shall continue to provide these services under the DHMH grants. It is not anticipated that there shall be a need to transfer any more of these services to additional private contractors in the other 22 jurisdictions.

This contract will provide breast and cervical cancer screening services to women who live in Calvert County who are of low income (under 250% of the Federal poverty level), uninsured, or underinsured, and aged 40-64. Women provided services under this contract will receive a Pap test, clinical breast exam, mammogram and, if needed, colposcopy, diagnostic mammogram, breast sonogram, and surgical consultations. Women with abnormal test results will receive education and follow-up services for proper treatment.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

The Office of the State Comptroller has verified, under Control Number 02-1630-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Debi Chronister (410) 767-2211

DEPARTMENT: Business and Economic Development (DBED)

PROGRAM: Division of Business Development

DBED's Division of Business Development provides site selection assistance to foreign and domestic firms, produces market data and economic studies and promotes international trade opportunities to Maryland firms.

CONTRACT NO. & TITLE: T00R2202193;
Economic Development Direct Marketing
Services Contract

ADPICS DOCUMENT ID NUMBER: T00B3200002

DESCRIPTION: Contract to provide for economic development sales and marketing consulting services. These services will include management of: (1) a website chat room and a call center that will provide expert, professional responses to web based and call center inquiries; (2) marketing campaigns to contact 20,000 people in targeted industries to identify key relocation/expansion decision maker individuals; (3) guest lists for 12 marketing events to be held during the three-year base period of the contract; and (4) various telemarketing research projects.

TERM: 10/1/2002 - 9/30/2005 (W/2 one-year
renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

AWARD: 310 Marketing, LTD
Richmond, VA
(Local office in Columbia, MD;
(MDOT Certified MBE)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

INCUMBENT: None

FUND SOURCE: 100% Gen. **APPROP. CODE:** T00E001

AMOUNT: \$443,100 (3 Years)

PERFORMANCE BOND: \$30,000

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 46 prospective vendors, 36 of which were Maryland firms, and included 6 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

There is a 25% MBE goal established for this contract, with sub-goals of 10% of the total contract dollar amount to be allocated to women-owned businesses and 7% of the total contract dollar amount to be allocated to African-American owned businesses.

Five offers were received in response to the solicitation. All five offers were deemed reasonably susceptible of being selected for award as indicated in the Attachment.

The purpose of this contract is to provide for economic development, sales and marketing consulting services to DBED in order to increase business opportunities in Maryland. A major component of the contract is directed at targeted industries to identify key relocation or expansion decision maker individuals capable of increasing business opportunities in Maryland.

Companies in the biotech, financial, IT, manufacturing, foreign investment and transportation/distribution industries are currently being targeted by DBED for potential relocation or expansion in Maryland. Through telecommunications campaigns (via both web-site and phone-center) and direct marketing efforts, this contract will provide support in building an awareness of Maryland's assets and competitive strengths for such companies. Also, this contract will provide an effective means of reaching specific individuals within potential relocating or expanding companies, thus allowing the Department to make direct contact with key decision makers and those who influence them.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

The deliverables under this contract include:

- Management of a website chat room and a call center that will provide expert, professional responses to web based and call center inquiries;
- Marketing campaigns to contact 20,000 people in targeted industries to identify key relocation or expansion individuals;
- The management of guest lists for 12 marketing events to be held during the three-year base period of the contract; and
- Various telemarketing research projects.

This pro-active approach will be used to coordinate effective direct-marketing campaigns, improve customer service and provide high-quality client relations as well as to track client contacts and their potential for future business opportunities in Maryland and for future strategic planning initiatives.

The Office of the State Comptroller has verified, under Control Number 02-1576-0001, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 3-S (Cont)

ATTACHMENT

12B
BPW 9/18/2002

BIDS OR PROPOSALS (Cont):

<u>Offeror</u>	<u>Tech. Rank</u>	<u>Financial Cost (Rank)</u>	<u>Overall Rank</u>
310 Marketing, LTD Richmond, VA (Local office in Columbia, MD) (MDOT Certified MBE)	1	\$ 443,100 (1)	1
DCG Corplan Consulting, LLC West Orange, NJ	2	\$ 488,419 (2)	2
Potomac, Inc. Bethesda, MD	3	\$ 812,951 (3)	3
C.R. Dynamics & Assoc., Inc. Ellicott City, MD (MDOT Certified MBE)	5	\$ 911,924 (4)	4
The Cammay Group, LLC Lanham, MD (MDOT Certified MBE)	4	\$1,694,093 (5)	5

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT

ITEM: 4-IT **Agency Contact:** Greg Pecoraro (410) 865-1125

DEPARTMENT: Transportation (MDOT)

PROGRAM: Office of Motor Carrier Policy (OMCP)

MDOT's OMCP serves as the Secretary of Transportation's representative to the motor carrier and motor coach industries. The Office represents the Secretary to appropriate Federal government agencies, the Maryland General Assembly and to national, regional and State industry and trade organizations. The Office is responsible for coordinating the development and implementation of motor carrier/motor coach initiatives.

CONTRACT NO. & TITLE: MDOT-OPGA-02-01;
Technical/Engineering Services for MDOT
Motor Carrier Program

ADPICS DOCUMENT ID NUMBER: J01B3200001

DESCRIPTION: **Contract to provide essential technical and engineering services to complete the Statewide deployment of the Commercial Vehicle Information Systems and Network (CVISN), including related transportation research, development, management, testing, training and evaluation activities.**

TERM: 9/18/2002 - 9/17/2005 (W/2 one year
renewal options)

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: **Johns Hopkins University Applied
Physics Laboratory
(JHU/APL)
Laurel, MD**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-IT (Cont)

INCUMBENT: Same;
(see Requesting Agency Remarks below)

FUND SOURCE: 100 % Fed. (Federal Motor Carrier Safety
Administration -FMCSA grant)

APPROP. CODE: J01A0103

AMOUNT: \$4,500,000 (3 Years)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: Approval is requested to continue a study awarded under and funded by a designated Federal grant. The Federal Motor Carrier Safety Administration (FMCSA) has set an ambitious nationwide goal to reduce the number of fatalities and injuries resulting from commercial vehicle-related crashes by 50% by 2010.

MDOT began work on this program in Maryland in 1996, and engaged JHU/APL as the system architect and engineer under the authority of a FMCSA grant. As one of only two Commercial Vehicle Information Systems and Network (CVISN) prototypes, Maryland has successfully implemented operational capabilities in three key CVISN areas: (1) safety information exchange; (2) credentials administration; and (3) electronic screening.

Effective, October 1, 2001, the FMCSA discontinued direct contract control of JHU/APL's support to the Maryland CVISN Program. Since the deployment of the program will not be completed for another several years, MDOT requires the continued technical support of JHU/APL to complete CVISN deployment in Maryland.

The contractor warrants these IT products/services as century compliant.

The Office of the State Comptroller has verified, under Control Number 02-0261-1110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-IT (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Note: This Item appeared as Item 3-IT on the 2/27/2002 DBM Agenda and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 5-S-MOD **Agency Contact:** Mary Ann Mayne (410) 767-5600

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO's & TITLES: See Attachment

ADPICS DOCUMENT ID NUMBERS: See Attachment

ORIGINAL CONTRACTS APPROVED: See Attachment

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTORS: See Attachment

DESCRIPTION OF ORIGINAL CONTRACTS: Provide necessary services to developmentally disabled citizens of Maryland through Residential and Day Staff Augmentation contracts.

DESCRIPTION OF MODIFICATION: **Contract modification to provide salary and fringe increases to staff employed by a total of 9 community services contract providers for Residential and Day Augmentation services.**

TERMS OF ORIGINAL CONTRACTS: 7/1/2000 - 6/30/2005

TERM OF MODIFICATION: 9/20/2002 - 6/30/2003

FUND SOURCE: 52% Gen; 48% Fed. (Medicaid Reimb.)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S-MOD (Cont)

APPROP. CODE: M00M0102

ORIGINAL CONTRACT AMOUNTS: \$66,177,418 Grand Total (See Attachment)

MODIFICATIONS/OPTIONS TO DATE
(AMOUNTS/PURPOSE): \$2,701,420 Grand Total (See Attachment)

PERFORMANCE BOND: None

AMOUNTS OF THESE MODIFICATIONS: **\$804,880** Grand Total (9.3 Months; See Attachment for details by contractor) (\$418,537 Gen.; \$386,343 Fed.)

REVISED TOTAL CONTRACTS AMOUNT: \$69,683,718 Grand Total

PERCENTAGE INCREASE/DECREASE
OF RATES: See Requesting Agency Remarks below

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACTS
(THESE MODIFICATIONS): 1.1 %

REQUESTING AGENCY REMARKS: A salary escalation provision for providers' employees has been in DDA contracts dating back to 1990. This is allowed without a change to the deliverables per *Contract Provision 5b* of each provider's contract. Contract modifications to implement salary increases have occurred since then.

During the 2001 Regular Session, the General Assembly enacted (and the Governor signed) Senate Bill 432 which required DHMH to calculate the difference in wages and benefits between contract providers' community direct care staff employees and State developmental disabilities employees in State residential centers and to increase the rate of reimbursement paid to community service contract providers beginning July 1, 2002. This was known as the Wage Initiative. This Wage Initiative to increase compensation for contract providers' direct care workers in community settings enters its first year in FY 2003. The Department's FY 2003 budget contains \$16 million for this purpose.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S-MOD (Cont)

These funds were allocated to each of the services funded by DDA based on the level of direct care staffing involved in each service type. The majority of this funding (approximately \$13 million) was integrated into the Fee Payment and Community Supported Living Arrangements rate systems. The remaining amount was allocated to those services covered by contracts.

These contract modifications are for Residential and Day Augmentation Programs only. For the Residential Augmentation Program approximately 57% of the increase is for wages and 43% is for fringe benefits. For the Day Augmentation Program approximately 52% of the increase is for wages and 48% is for fringe benefits.

The salary increase for Residential and Day Augmentation contract providers' employees described in this Agenda Item exceeds \$50,000 for each affected contract. Hence, BPW approval is needed for the salary increase for only these Residential and Day Augmentation contracts. Both of these services will be converted into the Fee Payment System by June 30, 2003, making funding under these contracts beyond that end-date unnecessary.

The Office of the State Comptroller has verified, under the Control Numbers in the Attachment, that the recommended contractors have no known deficiencies in the payments of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above reference Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 5-S-MOD (Cont)**ATTACHMENT****CENTRAL MARYLAND REGION**

DHMH OCPMP# 02-7191
 COMPTROLLERS# 02-1604-0110
 ADPICS DOCUMENT ID # CO677198
CENTER FOR SOCIAL CHANGE, INC.
 Randallstown, MD

TERM OF ORIGINAL CONTRACT: 7/1/01 – 6/30/04
 TERM OF CHANGE: 9/20/02 – 6/30/03
 FUNDING SOURCE: 58% Gen. \$38,736
 42% Fed. \$28,050

APPROPRIATION CODE: M00M0102
 ORIGINAL CONTRACT AMOUNT: \$3,633,708
 NUMBER OF CHANGES TO DATE: 5
 AMOUNT OF CHANGES TO DATE: (\$255,716)
 AMOUNT OF THIS CHANGE: **\$66,786**
 REVISED TOTAL CONTRACT AMOUNT: \$3,444,778
RESIDENTIAL AUGMENTATION \$66,786

DHMH OCPMP# 03-7582
 COMPTROLLERS# 02-1607-1110
 ADPICS DOCUMENT ID # CO677211

ARC OF HOWARD COUNTY
 Ellicott City, MD

TERM OF ORIGINAL CONTRACT: 7/1/02 – 6/30/05
 TERM OF CHANGE: 9/20/02 – 6/30/03
 FUNDING SOURCE: 58% Gen. \$68,470
 42% Fed. \$49,581

APPROPRIATION CODE: M00M0102
 ORIGINAL CONTRACT AMOUNT: \$8,704,135
 NUMBER OF CHANGES TO DATE: 0
 AMOUNT OF CHANGES TO DATE: 0
 AMOUNT OF THIS CHANGE: **\$118,051**
 REVISED TOTAL CONTRACT AMOUNT: \$8,822,186
RESIDENTIAL AUGMENTATION \$118,051

DHMH OCPMP# 01-6678
 COMPTROLLERS# 02-1608-0110
 ADPICS DOCUMENT ID # CO679646
NCIA/CBAI, INC.
 Baltimore, MD

TERM OF ORIGINAL CONTRACT: 7/1/00 – 6/30/03
 TERM OF CHANGE: 9/20/02 – 6/30/03
 FUNDING SOURCE: 58% Gen. \$78,474
 42% Fed. \$56,826

APPROPRIATION CODE: M00M0102
 ORIGINAL CONTRACT AMOUNT: \$6,493,733
 NUMBER OF CHANGES TO DATE: 15
 AMOUNT OF CHANGES TO DATE: \$480,617
 AMOUNT OF THIS CHANGE: **\$135,300**
 REVISED TOTAL CONTRACT AMOUNT: \$7,109,650
RESIDENTIAL AUGMENTATION \$135,300

CENTRAL MARYLAND REGION (Cont)

DHMH OCPMP#	01-6667
COMPROLLERS#	02-1605-0110
ADPICS DOCUMENT ID #	CO677241
THE CHIMES, INC.	
Baltimore, MD	

TERM OF ORIGINAL CONTRACT:	7/1/00 – 6/30/03
TERM OF CHANGE:	9/20/02 – 6/30/03
FUNDING SOURCE:	58% Gen. \$69,688
	42% Fed. \$50,463

APPROPRIATION CODE:	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$12,144,941
NUMBER OF CHANGES TO DATE:	31
AMOUNT OF CHANGES TO DATE:	(\$423,028)
AMOUNT OF THIS CHANGE:	\$120,151
REVISED TOTAL CONTRACT AMOUNT:	\$11,842,064
RESIDENTIAL AUGMENTATION	\$120,151

DHMH OCPMP#	01-6652
COMPROLLERS#	02-1606-0100
ADPICS DOCUMENT ID #	CO677820
MID-ATLANTIC HUMAN SVC.	
Baltimore, MD	

TERM OF ORIGINAL CONTRACT:	7/1/00 – 6/30/03
TERM OF CHANGE:	9/20/02 – 6/30/03
FUNDING SOURCE:	58% Gen. \$49,374
	42% Fed. \$35,753

APPROPRIATION CODE:	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$2,591,996
NUMBER OF CHANGES TO DATE:	9
AMOUNT OF CHANGES TO DATE:	\$1,536,738
AMOUNT OF THIS CHANGE:	\$85,127
REVISED TOTAL CONTRACT AMOUNT:	\$4,213,861
RESIDENTIAL AUGMENTATION	\$85,127

EASTERN MARYLAND REGION

DHMH OCPMP#	02-7119
COMPROLLERS#	02-1601-1110
ADPICS DOCUMENT ID #	CO677251
CAROLINE CENTER, INC.	
Ridgely, MD	

TERM OF ORIGINAL CONTRACT:	7/1/01 – 6/30/04
TERM OF CHANGE:	9/20/02 – 6/30/03
FUNDING SOURCE:	58% Gen. \$53,375
	42% Fed. \$38,650

APPROPRIATION CODE:	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$6,439,879
NUMBER OF CHANGES TO DATE:	8
AMOUNT OF CHANGES TO DATE:	(\$18,471)
AMOUNT OF THIS CHANGE:	\$92,025
REVISED TOTAL CONTRACT AMOUNT:	\$6,513,433
RESIDENTIAL AUGMENTATION	\$92,025

SOUTHERN MARYLAND REGION

DHMH OCPMP#	02-7125
COMPROLLERS#	02-1609-0110
ADPICS DOCUMENT ID #	CO677848
COMMUNITY SUPPORT SERVICES, INC.	
Rockville, MD	
TERM OF ORIGINAL CONTRACT:	7/1/01 – 6/30/04
TERM OF CHANGE:	9/20/02 – 6/30/03
FUNDING SOURCE:	58% Gen. \$34,488
	42% Fed. \$24,974
APPROPRIATION CODE:	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$5,893,167
NUMBER OF CHANGES TO DATE:	12
AMOUNT OF CHANGES TO DATE:	\$1,670,836
AMOUNT OF THIS CHANGE:	\$59,462
REVISED TOTAL CONTRACT AMOUNT:	\$7,623,465
RESIDENTIAL AUGMENTATION	\$59,462

DHMH OCPMP#	01-6644
COMPROLLERS#	02-1608-0110
ADPICS DOCUMENT ID #	CO677255
ARC OF PRINCE GEORGES COUNTY	
Largo, MD	
TERM OF ORIGINAL CONTRACT:	7/1/00 – 6/30/03
TERM OF CHANGE:	9/20/02 – 6/30/03
FUNDING SOURCE:	58% Gen. \$32,022
	42% Fed. \$23,189
APPROPRIATION CODE:	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$8,456,445
NUMBER OF CHANGES TO DATE:	38
AMOUNT OF CHANGES TO DATE:	(\$217,076)
AMOUNT OF THIS CHANGE:	\$55,211
REVISED TOTAL CONTRACT AMOUNT:	\$8,294,580
RESIDENTIAL AUGMENTATION	\$15,396
DAY AUGMENTATION	<u>\$39,815</u>
	\$55,211 Total

WESTERN MARYLAND REGION

DHMH OCPMP#	01-6575
COMPTROLLERS#	02-1603-1110
ADPICS DOCUMENT ID #	CO677800
ARC OF WASHINGTON COUNTY Hagerstown, MD	
TERM OF ORIGINAL CONTRACT:	7/1/00 – 6/30/03
TERM OF CHANGE:	9/20/02 – 6/30/03
FUNDING SOURCE:	58% Gen. \$42,205 42% Fed. \$30,562
APPROPRIATION CODE:	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$11,819,414
NUMBER OF CHANGES TO DATE:	89
AMOUNT OF CHANGES TO DATE:	(\$72,480)
AMOUNT OF THIS CHANGE:	\$72,767
REVISED TOTAL CONTRACT AMOUNT:	\$11,819,701
RESIDENTIAL AUGMENTATION	\$72,767
 GRAND TOTALS:	
ORIGINAL CONTRACT AMOUNTS:	\$66,177,418
AMOUNT OF CHANGES TO DATE:	\$ 2,701,420
AMOUNTS OF THIS CHANGE:	\$ 804,880
REVISED TOTAL CONTRACT AMOUNTS:	\$69,683,718

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Mary Ann Mayne (410) 767-5600

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO. & TITLE: DHMH OCPMP 03-7541;
Residential Augmentation & Individual
Support Services

ADPICS DOCUMENT ID NUMBER: CO680759

ORIGINAL CONTRACT APPROVED: 5/8/2002 DBM BPW Agenda Item 1-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: **Friends Aware, Inc.**
Cumberland, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Residential and Day Augmentation; Family Support Services (FSS); Individual Support Services (ISS); Individual Family Care (IFC); Purchase of Care (POC); and Behavior Support Services (BSS).

DESCRIPTION OF MODIFICATION: **Retroactive request to provide additional Individual Support Services (ISS) to 6 new individuals with developmental disabilities and increase services for 3 existing individuals with developmental disabilities.**

TERM OF ORIGINAL CONTRACT: 7/1/2002 - 6/30/2005

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S-MOD (Cont)

TERM OF MODIFICATION: 7/1/2002 - 6/30/2005

FUND SOURCE: 100% Gen.

APPROP. CODE: M00M0102

ORIGINAL CONTRACT AMOUNT: \$1,223,143

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):

Mod. #1 (\$16,317) Reduced by 1 individual from the ISS program for the period 7/1/2002 - 6/30/2005.

PERFORMANCE BOND: None

AMOUNT OF THIS MODIFICATION: \$314,601 (3 Years)

REQUESTING AGENCY REMARKS: Due to the FY 2002 conversion of the Supported Employment program into the Fee Payment System (COMAR 10.22.17), some providers were not expected to renew their contracts for the next three years, starting in FY 2003. Some of these providers only had Supported Employment programs. During the conversion process, it was discovered that there were some consumers that could not be converted into the Fee Payment System because they were not eligible, i.e., they did not receive the minimum of 4 hours of support per day as required by COMAR 10.22.17.

A total of 9 of these individuals needed to be served in another capacity. In order to serve them a total of 6 new individuals needed to be added to this existing ISS contract. In addition, a total of 3 existing individuals on this contract needed additional ISS services.

The Office of the State Comptroller has verified, under Control Number 02-1654-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S-MOD (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Laverne Naesea (410) 764-4755

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: State Board of Pharmacy

The State Board of Pharmacy ("Pharmacy Board") operates under the provisions of Title 12 of the Health Occupations Article of the Maryland Annotated Code and protects the public from uncontrolled access to drugs. The Pharmacy Board is the licensing authority for pharmacists in the State of Maryland. It has the authority to make rules and regulations and to take disciplinary action as may be necessary to carry out the provisions of the law. After inspections and approvals, it also issues permits to pharmacies and pharmaceutical distributors in the State. Prescription drugs may be sold, distributed and dispensed only under a permit issued by the Pharmacy Board.

ORIGINAL CONTRACT NO. & TITLE: DHMH-DCT99-6010;
Pharmacist Rehabilitation & Educational
Services

ADPICS DOCUMENT ID NUMBER: M00B2200701

ORIGINAL CONTRACT APPROVED: 4/1/99 (Not subject to BPW approval)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: **Pharmacist Education and Assistance
Committee**
Pylesville, MD

DESCRIPTION OF ORIGINAL CONTRACT: To provide evaluations of and assistance to Maryland pharmacists in need of treatment and rehabilitation from alcoholism, drug abuse, chemical dependency or other physical, emotional or mental conditions.

DESCRIPTION OF OPTION: **Retroactive request to continue existing
services by exercising the third and final one-year renewal option on the contract.**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont)

TERM OF ORIGINAL CONTRACT: 4/1/99 - 3/31/2000 (W/3 one-year renewal options)

TERM OF OPTION: 4/1/2002 - 3/31/2003

FUND SOURCE: 100% Spec. (Fees from licenses)

APPROP. CODE: M00A0104

ORIGINAL CONTRACT AMOUNT: \$24,919

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):

Opt. #1	\$29,290	Renewed contract for the period 4/1/2000 - 3/31/2001.
Mod. #1	\$ 4,000	Added funding for a Continuing Education Program Conference, effective 10/19/2000.
Opt. #2	\$29,790	Renewed contract for the period 4/1/2001 - 3/31/2002.
Mod #2	\$ 5,000	Added funding for a Continuing Education Program Conference, effective 7/31/2001.
	<u> </u>	
	\$68,080	Total

AMOUNT OF THIS OPTION: \$30,312 (1 Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$123,311

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE INCREASE/DECREASE OVERALL: 36.1%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont)

REQUESTING AGENCY REMARKS: The purpose of this option is to continue to provide evaluations of and assistance to pharmacists in need of treatment and rehabilitation from alcoholism, drug abuse, chemical dependency or other physical, emotional or mental conditions. This includes monitoring consent orders (otherwise known as compliance with probationary conditions), imposed by the Board against individual pharmacists or owners of pharmacies.

The monitoring function involves acquiring information about pharmacists relating to identified problems. The monitoring function also obtains treatment reports, maintains confidential client files and prepares reports on client compliance with probationary conditions set forth in consent agreements to the Pharmacy Board.

The Office of the State Comptroller has verified, under Control Number 02-1534-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Joan Stine (410) 767-1365

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Family Health Administration (FHA)
Center for Health Promotion, Education and
Tobacco Use Prevention and Cessation

The Tobacco Use Prevention and Cessation Program (Program) is funded by Maryland's Cigarette Restitution Fund (CRF). The CRF is a special fund established by the Maryland General Assembly as the repository of all monies paid to Maryland as a result of its settlement with the tobacco industry. The Program is wholly funded by the CRF and is legislatively mandated to implement an aggressive comprehensive tobacco use prevention and cessation program. The Program consists of five distinct components. The Surveillance and Evaluation Component is legislatively mandated to conduct annual surveys of tobacco use across the State and in each of Maryland's twenty-four major political subdivisions. The primary surveys used are the Maryland Youth Tobacco Survey (MYTS) and the Maryland Adult Tobacco Survey (MATS).

ORIGINAL CONTRACT NO. & TITLE: DHMH/DOC 01-6863;
Maryland Baseline Tobacco Study

ADPICS DOCUMENT ID NUMBER: CO680130

ORIGINAL CONTRACT APPROVED: 8/30/2000 DBM BPW Item 25-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Macro International, Inc.**
Calverton, MD

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

DESCRIPTION OF ORIGINAL CONTRACT: Contract to conduct a Maryland Baseline Tobacco Study (MBTS). The contractor, through MBTS, will determine, at a minimum, the number and percentage of individuals in Maryland who smoke or otherwise use tobacco products, Statewide and within each county and Baltimore City. This contract will also provide for data collection from 2 surveys - the Maryland Youth Tobacco Survey (MYTS) and the Maryland Adult Tobacco Survey (MATS). The Contractor will produce a Key Indicators Report that summarizes the results of MYTS and MATS to monitor progress and measure and evaluate the effectiveness of tobacco use prevention activities.

DESCRIPTION OF MODIFICATION: As part of the 2nd Annual Maryland Tobacco Study, this modification request: (1) increases the number of Maryland youth who are surveyed for tobacco use by 30,000; (2) increases the number of Maryland adults who are surveyed for tobacco use by 10,000; and (3) increases the reporting of data collected from the Tobacco Study to interested parties/stakeholders.

TERM OF ORIGINAL CONTRACT: 9/1/2000 - 6/30/2001 (W/4 one year renewal options)

TERM OF MODIFICATION: 10/1/2002 - 6/30/2003

FUND SOURCE: 100% Spec. (Cigarette Restitution Fund-CRF)

APPROP. CODE: M00F0306

ORIGINAL CONTRACT AMOUNT: \$1,026,384

MODIFICATIONS/OPTIONS TO DATE
(AMOUNTS/PURPOSE): \$1,932,265 (See Attachment)

AMOUNT OF THIS MODIFICATION: \$577,394 (9 Months)

PERFORMANCE BOND: N/A

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

REVISED TOTAL CONTRACT AMOUNT: \$3,536,043

PERCENTAGE INCREASE/DECREASE
OF RATES: N/A

PERCENTAGE INCREASE/DECREASE
FORM ORIGINAL CONTRACT
(THIS MODIFICATION): 56.3%

PERCENTAGE INCREASE/DECREASE
(OVERALL): 78.2%

REQUESTING AGENCY REMARKS: This modification pertains to data collection for Fiscal Year 2003 and the statutorily mandated 2nd Annual Maryland Tobacco Study. As part of the 2nd Annual Maryland Tobacco Study it increases the number of Maryland youth who are surveyed; increases the number of Maryland adults who are surveyed and it increases the reporting of data collected to interested parties and stakeholders.

This requested modification is also for the purpose of increasing the precision of estimates of tobacco use in Maryland. With respect to estimates made from the Maryland Youth Tobacco Survey, the modification will increase the precision of estimates of tobacco use at each grade level for all local jurisdictions. With respect to estimates made from the Maryland Adult Tobacco Survey, the modification will increase the precision of estimates of tobacco use for individual racial and ethnic populations in local jurisdictions. Both of these increases in the precision of estimates will facilitate Program development and evaluation.

The Office of the State Comptroller has verified, under Control Number 02-1680-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 8-S-MOD (Cont)**ATTACHMENT****MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. #1	\$	0	No cost extension for the period 7/1/2001 - 8/31/2001.
Mod. #2	\$	0	No cost extension for the period 9/1/2001 - 10/31/2001.
Mod. #3	\$	0	No cost extension for the period 11/1/2001 - 12/31/2001.
Opt. #1	\$	551,360	Renewed the contract for the 6 month period 1/1/2002 - 6/30/2002.
Mod. #4	\$	176,151	Increased the number of surveyed individuals belonging to minority populations and included certain youth populations not included within the original baseline tobacco study for the period 1/1/2002 - 6/30/2002.
Opt. #2	\$	1,154,754	Renewed contract for the period 7/1/2002 through 6/30/2003. This covered the 2 nd Annual Maryland Tobacco Study to replicate the Baseline Tobacco Study.
Mod. # 5	\$	50,000	Enhancements to the 1 st Annual Maryland Tobacco Study for the period 7/1/2002 - 9/30/2002. Enhancements include changes to the MATS sample size; a survey of private middle and high schools and public alternative schools; and the provision of additional analysis of the baseline data.
		<hr/>	
		\$1,932,265	Total

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Enrique Martinez-Vidal (410) 764-3482

DEPARTMENT: Health & Mental Hygiene (DHMH)

PROGRAM: Maryland Health Care Commission (MHCC)

MHCC is responsible for carrying out the health care reform provisions contained in the Health General Article, Section 19-135(c). The statute directs MHCC to establish and implement a system to compare and evaluate the quality of care, outcomes and performance measures of Health Maintenance Organizations (HMOs). The purposes of the system are to: (1) assist HMOs in improving quality of care by establishing a common set of performance measures; and (2) disseminate the findings of the performance measures to HMOs and other interested parties, including consumers of these services.

ORIGINAL CONTRACT NO. & TITLE: MHCC 02-001;
Health Plan Employer Data and Information Set ("HEDIS") Audit and Outside Verification of Commercial HMOs

ADPICS DOCUMENT ID NUMBER: M00B3200109

ORIGINAL CONTRACT APPROVED: 10/3/2001 DBM BPW Agenda Item 1-S

PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **HealthcareData.com, LLC**
Mechanicsburg, PA

DISCRIPTION OF ORIGINAL CONTRACT: Contract to provide auditing services for Health Plan Employer Data and Information Set (HEDIS) performance measures collected by Maryland HMOs.

DESCRIPTION OF MODIFICATION: **Continue existing services by exercising the first and only two-year renewal option on the contract.**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S-MOD (Cont)

TERM OF ORIGINAL CONTRACT: 10/3/2001 - 9/30/2002 (W/1 two-year
renewal option)

TERM OF OPTION: 10/1/2002 - 9/30/2004

FUND SOURCE: 100% Spec. (User Fees) **APPROP. CODE:** M00R0101

ORIGINAL CONTRACT AMOUNT: \$243,690

AMOUNT OF OPTION: \$513,210 (2 Years)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$756,900

PERCENTAGE INCREASE/DECREASE:
OF RATES: N/A

REQUESTING AGENCY REMARKS: This contract is a purchase of services from a National Committee for Quality Assurance (NCQA) licensed auditing firm to audit methods used by health plans in performance reporting and to verify Health Plan Employer Data and Information Set (HEDIS) rates, reasonableness of MHCC-specific data required to be reported by plans and to verify member enrollment files to be used by the survey vendor in selecting samples from each HMO. These data are collected annually and are critical components of the HMO Report Card that assists Maryland consumers in making informed decisions about their health care insurance coverage.

The information used in the Report Card is obtained from commercial HMOs that collect at least \$1 million in Maryland premiums. A summary of the findings assists consumers, employers, HMOs, and providers in assessing the quality of care being provided, and helps identify areas that require improvement. These reports are used by government officials to monitor and evaluate performance and efforts of HMOs and to meet certain public health goals set in Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S-MOD (Cont)

The recommended contractor HealthcareData.com (HDC) has fulfilled all terms of its first year contract and has provided all specified deliverables, including providing MHCC with rates and audit designations for measures reported by health plans in CY 2002. This option will continue to provide the Commission with audit services in CY 2003 and CY 2004.

MHCC Commissioners and others, such as the Task Force to Develop Performance Quality Measures for Managed Behavioral Health Care Organizations, have developed new performance measures to be included in HMO publications. The use of standardized data is a high priority. The role of an auditor is to ensure that each plan uses the same methods to collect data and calculate rates. In CY 2002, MHCC relied heavily upon HCD to review new measures, work with each plan in determining how data would be collected, and to verify that results from plans were reasonable and compliant with criteria for each measure.

In CY 2003, MHCC intends to perform an in-depth review of how plans provide services after hours. This is not an area covered by any HEDIS measure, so the Commission must develop its own requirements for reporting. HCD's help will be needed in creating specifications for data and identifying for plans sources where data should originate. The auditor is expected to play a key role in developing MHCC-specific data collection tools.

In order to participate in the original procurement for this contract vendors had to be licensed by NCQA to conduct HEDIS Compliance Audits. Prior to this contract being awarded in 2001, MHCC obtained a listing of the 13 qualified vendors for this service from the NCQA website (effective 6/28/2001). Because of this requirement, MHCC received only two proposals for this contract and both vendors were out-of-State. A review of why there were no other offers included potential contractors citing that they did not possess the level of expertise, nor the certification to conduct the survey.

Because of the above mentioned factors, it is in the best interest of the State to exercise this option.

The Office of the State Comptroller has verified, under Control Number 02-1725-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-S-MOD (Cont)

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 10-S-MOD **Agency Contact:** Jane Bailey (410) 767-7567

DEPARTMENT: Human Resources (DHR)

PROGRAM: Community Services Administration (CSA)
Maryland Office for New Americans (MONA)

DHR's MONA administers Federally funded programs for refugees in the State, providing cash and medical assistance, employment and training programs for employable refugees to ensure their economic self-sufficiency shortly after their arrival in the United States.

ORIGINAL CONTRACT NO. & TITLE: CSA/ONA-01-239;
Employment Services for New Americans
in the Baltimore area.

ORIGINAL CONTRACT APPROVED: 7/19/2000 DBM BPW Agenda Item 4-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Lutheran Social Services of the National
Capital Area**
Washington, DC
(Local Offices in Baltimore City,
Montgomery and Prince George's Counties,
MD)

DESCRIPTION OF ORIGINAL CONTRACT: Three contract awards to the same vendor to provide intake and assessment, employment counseling, job development, and job placement and retention services to legal refugees living in: (1) Montgomery County; (2) Prince George's County; and (3) the Baltimore area.

ADPICS DOCUMENT ID NUMBER: N00B3200163

DESCRIPTION OF OPTION: **Continue existing services in the
Baltimore area by exercising the first of two one-year renewal options on the contract.**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S-MOD (Cont)

TERM OF ORIGINAL CONTACT 8/1/2000 - 9/30/2002 (W/2 one-year
renewal options)

TERM OF OPTION: 10/1/2002 - 9/30/2003

FUND SOURCE: 100% Fed. (Catalogue Federal Domestic
Assistance Grant - CFDA)

APPROP. CODE: N00C0103

ORIGINAL CONTRACT AMOUNT: \$855,779

MODIFICATIONS/OPTIONS TO DATE (AMOUNT/PURPOSE):

Mod. # 1 (\$411,151) Reduced contract for the period 11/1/2000 - 9/30/2002 due to a
reduction in refugee arrivals.

AMOUNT OF THIS OPTION: \$205,177 (1 Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$649,805

**PERCENTAGE INCREASE/DECREASE
OF RATES:** N/A

REQUESTING AGENCY REMARKS: The Department is requesting approval to
exercise the first renewal option in this Baltimore area contract with the recommended
contractor (Lutheran Social Services - LSS). The Prince George's and Montgomery County
contracts renewals with LSS are not subject to Board approval. All three contract options to
renew are based upon the same terms and conditions as the original contracts and the
demonstrated ability of LSS to meet the contract deliverables as required.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10-S-MOD (Cont)

To accommodate a reduction in refugee arrivals after September 11, 2001, MONA has reduced the Baltimore area original contract amount by 48%. The option cost in this Agenda Item represents a good value for the State.

As of June 30, 2002, a total of 321 refugees have been placed by LSS in the Baltimore area in jobs with an average hourly wage of \$7.88. This represents 75.5% of the 26-month goal, which was \$7.30 per hour. Full-time jobs accounted for 95.3% of placements. Job placements offering health benefits were 86.5% of full-time placements. Based on these measures, the contractor is on target to meet performance goals by the end of the contract period (September 30, 2002).

Early employment is the goal of MONA employment services. This helps to ensure that arrived refugees do not become dependent on Refugee Cash Assistance or other forms of public assistance. LSS was the only vendor that submitted a proposal for the Baltimore area. LSS staff speaks more than 15 languages and is made up largely of former refugees. Because of these factors it is in the best interest of the State to renew this contract for one more year.

The Office of the State Comptroller has verified, under Control Number 02-1697-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 11-S-MOD **Agency Contact:** Norma Scalf (410) 554-9285

DEPARTMENT: Education (MSDE)

PROGRAM: Division of Rehabilitation Services (DORS)
Disability Determination Services (DDS)
Vocational Rehabilitation Program

DORS administers the Vocational Rehabilitation Program in Maryland in accordance with the Rehabilitation Act of 1973, as amended. DORS is a State/Federal program that provides services to eligible persons with disabilities in order to assist them in becoming employed, or remain independent in their living situations. DORS also administers DDS which is a 100% Federally funded program. DDS determines eligibility of individuals who file claims for Social Security Disability (SSD) and Supplemental Security Income (SSI) benefits.

ORIGINAL CONTRACT NO. & TITLE: R00B0200011;
Tele recording and Transcription Services
Contract

ADPICS DOCUMENT ID NUMBER: R00B3200003

ORIGINAL CONTRACT APPROVED: 9/15/99 DBM BPW Agenda Item 12-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Medical Transcription Specialists, Inc.**
Richmond, VA

DESCRIPTION OF ORIGINAL CONTRACT: Contract to provide tele recording and transcription services for the Disability Determination Services (DDS) Division. This contract allows medical personnel performing evaluations of persons with disabilities who are applying for Social Security benefits to telephone the contractor and dictate the confidential information and medical records as a result of the examinations. The contractor then transcribes the recorded information and provides it to DDS in a printed format.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S-MOD (Cont)

DESCRIPTION OF OPTION: Continue existing services by exercising the first of two one-year renewal options on the contract.

TERM OF ORIGINAL CONTRACT: 11/1/99 - 10/31/2002 (W/2 one-year renewal options)

TERM OF OPTION: 11/1/2002 - 10/31/2003

FUND SOURCE: 100% Fed. (Social Security Administration Disability Determination Services)

APPROP. CODE: R00A0123

ORIGINAL CONTRACT AMOUNT: \$774,000

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE): None

AMOUNT OF THIS OPTION: \$248,400 (1 Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$1,022,400

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

REQUESTING AGENCY REMARKS: In support of claims for Federal Social Security Disability (SSD) and Supplemental Security Income (SSI) benefits, Disability Determination Services (DDS) obtains and evaluates medical evidence and applies specific criteria, established by Social Security Administration law and regulation to determine if the impairment prevents employment. Medical evidence (medical and psychological consultations) is obtained from approximately 600 consulting physicians and psychologists and other private treating physicians via a tele-recording service by the recommended contractor.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S-MOD (Cont)

This tele-recording service is available to these physicians and psychologists to facilitate the timely receipt of medical evidence. During Federal FY 2001, with the help of this contract, DDS adjudicated 57,456 disability claims.

DDS is extremely satisfied with the contractor's performance over the past three years. This service transcribes medical records and reports as needed to expeditiously process claims through coordination with the Social Security Administration. The contractor has complied with all established RFP specifications for DDS, as well as Social Security Administration requirements to maintain confidentiality and security of the transmission of this information.

Because of the above factors it is in the best interest of the State to renew this contract for one more year.

The Office of the State Comptroller has verified, under Control Number 02-1652-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 12-S-MOD **Agency Contact:** Skipp Sanders (410) 767-0462

DEPARTMENT: Education (MSDE)

PROGRAM: State Test Assessment Program

MSDE's State Test Assessment Program administers, monitors and maintains the Maryland Functional Testing Program (MFTP); the Norm Reference Testing Program; the High School Assessment Program; and is MSDE's point of contact for national and international testing initiatives conducted by external agencies.

ORIGINAL CONTRACT NO. & TITLE: R00R9000004;
Scoring of the Maryland Writing Test
(MWT)

ADPICS DOCUMENT ID NUMBER: R00B2200008

ORIGINAL CONTRACT APPROVED: 8/26/98 DBM BPW Agenda Item 5-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Measurement, Inc.**
Durham, NC
(Local office in Catonsville, MD)

DESCRIPTION OF ORIGINAL CONTRACT: Contract for scoring administration of the Maryland Writing Test (MWT) which will be given to approximately 703,000 Maryland public school students over the five year contract term, starting from grades 6 through 12 until a student successful passes. The contractor is also responsible for daily electronic capture and transfer of data to the printing and processing center.

DESCRIPTION OF OPTION: **Continue existing services by exercising the second and final renewal option on the contract.**

TERM OF ORIGINAL CONTRACT: 9/23/98 - 12/31/2001 (W/2 one-year renewal options)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S-MOD (Cont)

TERM OF OPTION: 9/23/2002 - 9/22/2003

FUND SOURCE: 100% Gen. **APPROP. CODE:** R00A0101

ORIGINAL CONTRACT AMOUNT: \$1,476,630

MODIFICATIONS/OPTIONS TO DATE(AMOUNTS/PURPOSE):

Opt. #1 \$510,157 Renewed contract for the period 9/23/2001 - 9/22/2002.

AMOUNT OF THIS OPTION: \$533,472 (1 Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$2,520,259

PERCENTAGE INCREASE/DECREASE
OF RATES: N/A

REQUESTING AGENCY REMARKS: The Maryland Writing Test (MWT) is used to measure student performance in narrative and exploratory writing. The MWT is administered each December. Students must pass the MWT to graduate from high school.

The vendor has performed well on this contract. Because of this it is in the best interest of the State to renew this contract for one more year.

The Office of the State Comptroller has verified, under Control Number 02-1795-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S-MOD (Cont)

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 13-GM **Agency Contact:** Tom Lee (410) 260-7042

DEPARTMENT: Department of Budget and Management (DBM)

PROGRAMS: Department of General Services (DGS)
Department of Health & Mental Hygiene (DHMH)

APPROP. CODES: M00R0102 (For DHMH HSCRC within the
Rule of 500; see Backup for Public
Health Service Administration
Appropriation Codes from outside the
Rule of 500)
H00C0101 (DGS)

AMOUNT OF REQUEST: N/A

DESCRIPTION: Request to create positions in two Executive Branch agencies (DGS and DHMH), pursuant to §7-236, State Finance and Procurement Article, and Section 20 of Senate Bill 175 (the Budget Bill for FY 2003). This provision enables the Board of Public Works to authorize the creation of up to 500 positions ("the Rule of 500") within the Executive Branch. It also enables the Board of Public Works to authorize the creation of non-State funded positions outside of the 500 new position limitation, in non-emergency situations, with the condition that the positions must be abolished when the outside funding is no longer available. **DBM requests that the Board create a total of 8 positions within the Rule of 500 and a total of 67.5 positions that are exempt from the Rule of 500.**

REQUESTING AGENCY REMARKS: The requested new position justifications and descriptions are contained in Attachment 1 for positions within the Rule of 500 (a total of 8 positions) and in the Backup for the positions that are exempt from the Rule of 500 (a total of 67.5 positions). If the Board approves this request, a total of 216 positions will be approved from within the Rule of 500, allowing **284** additional positions to be approved during the rest of FY 2003.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 13-GM (Cont)

Attachment 2 contains a summary by Agency of all FY 2003 new positions previously approved or requested for approval within the Rule of 500 in this Agenda Item. Attachment 2 also contains a summary of all positions previously approved or requested for approval in this Agenda Item that are exempt from the Rule of 500. If approved in this Agenda Item a total of 1,020.5 positions will have been created that are exempt from the Rule of 500.

DBM REMARKS: The Secretary of DBM and the two agencies' appointing authorities have certified that funds are available from non-State sources for each 67.5 positions established that are exempt from the Rule of 500. Both DGS and DHMH appointing authorities have certified that funds are available for the 8 positions that are within the Rule of 500.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

) **ITEM:** 13-GM (Cont)**ATTACHMENT 1**

BPW 9/18/2002

Department of General Services

Approval Request for Seven Positions From General Funds

Justification

The Department continues to take a proactive approach to providing security in the Annapolis Legislative and Office Complexes and the Baltimore Office Complexes. Not establishing these positions will cause under staffing of security posts, which would place the public, public officials, State employees and, in particular, existing security staff, in jeopardy.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salary & Wages</u>
7	Building Guard I	5/base@ \$18,424 ea.	\$128,968

Department of Health & Mental Hygiene

Health Services Cost Review Commission (HSCRC)

Approval Request for One Position From Special Funds

Justification

HSCRC is requesting this position to assist the Commission in the lengthy process of the periodic complete review of the financial operations of the hospitals under the jurisdiction of the Commission. The position will interpret and explain technical issues pertaining to rate reviews and will assist in the writing of the final official opinions on all matters under consideration.

<u>Qty.</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salary & Wages</u>
1	Health Services Rate Analyst Advanced	18/base	\$42,453

ITEM: 13-GM (Cont)**ATTACHMENT 2**

BPW 9/18/2002

Fiscal Year 2003 Summary of New Positions Approved/To Be Approved by the BPW

<u>Agency & Approval Date</u>	<u>Within the Rule of 500</u>	<u>Exempt From the Rule of 500</u>
<i>Approved 6/19/2002</i>		
<i>DBM Agenda</i>		
<i>Item 29-GM</i>		
Health & Mental Hygiene	0	39
<i>Approved 7/3/2002</i>		
<i>DBM Agenda</i>		
<i>Item 2-GM</i>		
Maryland Insurance Administration	0	6
Public Safety and Correctional Services	98	0
Education	12	104
Military Department	0	19
<i>Approved</i>		
<i>7/24/2002 DBM</i>		
<i>Agenda Item 26-GM</i>		
Various USM Institutions	50	0
<i>Approved</i>		
<i>7/24/2002 Morgan</i>		
<i>Agenda Items 2-GM</i>		
<i>& 3-GM</i>		
Morgan State University	0	23
<i>Approved</i>		
<i>7/24/2002 USM</i>		
<i>Agenda Item 6-GM</i>		
Various USM Institutions	0	725

Fiscal Year 2003 Summary of New Positions Approved/To Be Approved by the BPW (Cont)

ITEM: 13-GM (Cont)**ATTACHMENT 2**

<u>Agency & Approval Date</u>	<u>Within the Rule of 500</u>	<u>Exempt From the Rule of 500</u>
<i>Approved</i>		
<i>8/7/2002 DBM</i>		
<i>Agenda Item 18-GM</i>		
Maryland Institute for Emergency Medical Services Systems (MIEMSS)	1	0
<i>Approved</i>		
<i>9/4/2002 DBM</i>		
<i>Agenda Item 17-GM</i>		
Department of Human Resources	0	19
Department of State Police	47	18
<i>Requested Approval</i>		
<i>9/18/2002 DBM</i>		
<i>Agenda Item 13-GM</i>		
Department of General Services	7	0
Department of Health & Mental Hygiene	<u>1</u>	<u>67.5</u>
	216 Total	1,020.5 Total

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 14-GM **Agency Contact:** Anne Donahue (410) 576-7644

DEPARTMENT: University of Maryland, College Park

FUND SOURCE: State Insurance Trust Fund

APPROP. CODE: E20B02

AMOUNT OF REQUEST: N/A

DESCRIPTION: Request to change the manner in which the settlement check, previously approved by the Board on 7/24/2002 in DBM Agenda Item 24-GM, is issued in the case of *Jeanne Hartig v. University of Maryland, College Park, et al.*, Circuit Court for Prince George's County, Case No. CAL99-30679. This change reflects the payee's request to receive the previously approved payment of \$485,000.00 in two installments, rather than in one lump sum, as previously approved.

REQUESTING AGENCY REMARKS: The University of Maryland, College Park and the Office of the Attorney General request this change to finalize the settlement and as a courtesy to the payee.

If approved, a check in the amount of \$276,219.81 should be made payable to Jeanne Hartig and mailed as soon as possible to Anne L. Donahue, Assistant Attorney General, 200 St. Paul Place, 17th Floor, Baltimore, Maryland 21202-2021 for disbursement. In January of 2003, a second check in the amount of \$208,780.19 should be made payable to Jeanne Hartig and mailed to Anne Donahue, as described above.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

53B
20B
BPW 9/4/2002
9/18/2002

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 48 15-~~0000~~S **Agency Contract:** Norma Scalf (410) 554-9285

DEPARTMENT: Education (MSDE)

PROGRAM: Division of Rehabilitation Services
Business Support Services
Workforce & Technology Center (WTC)

DORS' WTC is a comprehensive, vocational rehabilitation center. The mission of the WTC is to provide leadership and support in promoting the employment, economic self-sufficiency and independence of individuals with disabilities. WTC provides certain medical and training services for disabled clients, including a 14 bed licensed assisted living unit; a 200 bed college-style dormitory; and a 17 bed community living skills training unit.

CONTRACT & TITLE: R00B3200005;
WTC Food Services Contract

ADPICS DOCUMENT ID NUMBER: R00B3200005

DESCRIPTION: **Contract to provide food services to the Workforce & Technology Center through the operation of the Center's cafeteria, food cart, special events and provision of evening snacks to the Center's dormitory clients needing nourishment due to medical conditions.**

TERM: 10/1/2002 - 9/30/2005 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one offer received

AWARD: **SAQ Associates, Inc**
Finksburg, MD

54B
21B
BPW 9/4/2002
18

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-8 (Cont)
15-5

INCUMBENT: Morrison Health Care Food Services, Inc.
Smyrna, GA
(Local Office in Linthicum, MD)
(8/1/99 - 9/30/2002; \$2,739,009)

FUND SOURCE: 100% Fed. (Federal Basic 110 Funds)

APPROP. CODE: R00A0120

AMOUNT: \$930,472 (3 Years)

PERFORMANCE BOND: \$100,000

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 26 prospective vendors, 18 of which were Maryland firms, and included 5 MBEs. A copy was also sent to the Governor's Office of Minority Affairs. There is a 25% MBE goal established for this contract. The MBE is Hood's Institutional Foods, Washington, DC.

Only one offer was received for this RFP. The technical proposal was acceptable and the offeror's price has been deemed to be fair and reasonable. All of the 26 vendors who received the notice of the availability of the RFP were contacted to determine reasons for their non-response to the RFP. Sixteen (16) vendors responded as follows: two (2) could not earn enough money from contract; eight (8) do not provide this type of service; one (1) felt the requirements of the RFP were too restrictive/risky and five (5) did not have enough manpower to handle the contract.

The Office of the State Comptroller has verified, under Control Number 02-1539-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

18

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)
15-S

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

This item was previously submitted as Item 4-S on September 4, 2002.

Board of Public Works Action - The above referenced Item was:

APPROVED *

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

158

* - Approved 2-0-1. Lt. Governor Townsend abstained.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

Contact Person: James Salt 301-445-1987
 USM Rep: David Tarantino

SERVICE CONTRACT: A/E Services

ITEM: 1-A/E

DEPARTMENT: University of Maryland, Baltimore for the University of Baltimore

CONTRACT NO. & TITLE: University of Baltimore Student Center #02-984-AE

DESCRIPTION: Architect/Engineer (A/E) to provide full architectural/engineering services for the preparation of complete plans and specifications for the construction of a new Student Center at the University of Baltimore. The project will include a career center, food service area, bookstore, study lounges, student lockers, campus information center, as well as a variety of student resource offices.

PROCUREMENT METHOD: USM Policies and Procedures for Architect/ Engineer Procurements

<u>PROPOSALS:</u> Score	Ranking	Technical
Murphy & Dittenhafer, Inc. Baltimore, MD	1	90
Cho Benn Holback & Assoc. Baltimore, MD	2	88
Design Collective, Inc. Baltimore, MD	3	87
Cochran, Stephenson, & Donkervoet, Inc. Baltimore, MD	4	83
GWWO/Perry Dean Rogers Architects, JV Baltimore, MD	5	82
Richter Cornbrooks Gribble Baltimore, MD	6	81

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****September 18, 2002****SERVICE CONTRACT:** A/E Services**ITEM:** 1-A/E (continued)**DEPARTMENT:** University of Maryland, Baltimore for the University of Baltimore**CONTRACT NO. & TITLE:** University of Baltimore Student Center #02-984-AE**AWARD:** Murphy & Dittenhafer, Inc.
800 N. Charles Street
Baltimore, MD 21201**AMOUNT:** \$913,013.00**FUND SOURCE:** USMaryland Academic/Auxiliary Facility Revenue Bonds

REMARKS: The source of funds for this contract is University System of Maryland Academic/Auxiliary Facility Revenue Bonds. Eighteen firms responded to the University's A/E Solicitation. After review, the Qualification Committee recommended six firms as potentially eligible to provide the required services based upon the firm's qualifications. Oral presentations were conducted with these six firms. The Qualification Committee recommended the firm of Murphy & Dittenhafer, Inc. as the most qualified firm. Negotiations were conducted with the recommended firm. The price derived was the result of a negotiated agreement with the University's Negotiation Committee. The A/E selection process inclusive of the fee negotiations were reviewed and approved by the University's Executive Review Group that includes a public member outside of the University. The initial contract will be issued for the design phase and subsequently amended for the construction phase.

The Office of the State Comptroller has verified under Control #02-1764-0111 the recommended firm has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the recommended firm is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The A/E firm IS a resident business under the guidelines of BPW Advisory P-003-95 revised. The A/E's work will be managed by the University of Maryland, Baltimore.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

SERVICE CONTRACT: A/E Services**ITEM:** 1-A/E (continued)**DEPARTMENT:** University of Maryland, Baltimore for the University of Baltimore**CONTRACT NO. & TITLE:** University of Baltimore Student Center #02-984-AE**REMARKS:** (continued) The A/E firm IS a resident business under the guidelines of BPW Advisory P-003-95 revised. The A/E's work will be managed by the University of Maryland, Baltimore.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED **WITHDRAWN**

WITHOUT DISCUSSION

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****September 18, 2002**

Contact Person: James Salt 301 445-1987
 USM Rep: David A. Tarantino

SERVICE CONTRACT**ITEM:** 2-S**DEPARTMENT:** University of Maryland, College Park**CONTRACT NO. & TITLE:** RFP No. 81611G, Provide Training Facilities and Accommodations for the Maryland Police Corps Cadets.

DESCRIPTION: In 1997 the State of Maryland Governor's Office on Crime Control and Prevention (GOCCP) was awarded a grant by the U.S. Department of Justice for a pilot project titled the "State of Maryland's Police Corp". This was a national initiative designed to recruit college graduates to become community police officers. Baltimore was selected as the first city in the nation to pilot this program. The selection was based on the city's critical needs and its leadership in developing the proposal and grant application. The University of Maryland, Baltimore County managed this program from its inception until it was transferred in 2000 to the Public Safety Training and Technical Assistance Program (PSTTAP), a division of the University of Maryland, College Park College of Behavioral and Social Science. There have been at least two 6-month training sessions conducted each year for upwards of 30 cadets and their instructors each year. Training has taken place at the Maritime Institute of Technology, Linthicum MD. Accommodations provided include room and board, office space, a fitness area, classrooms, training facilities and space to set up an obstacle course.

The University's requirement was to select a contractor that could provide the same or similar accommodations. As the majority of the training takes place in an urban setting or the City of Baltimore, it was critical to have the contractor's facilities within close proximity of Baltimore or Washington, D.C.

PROCUREMENT METHOD: Competitive Sealed Proposals (single proposal received)**PROPOSALS:****Price**

MM&P MATES Program at the
 Maritime Institute of Technology
 Linthicum MD

\$3,614,734

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

SERVICE CONTRACT**ITEM:** 2-S (continued)**DEPARTMENT:** University of Maryland, College Park**CONTRACT NO. & TITLE:** RFP No. 81611G, Provide Training Facilities and Accommodations for the Maryland Police Corps Cadets.**AWARD:** MM&P MATES Program
Maritime Institute of Technology
5700 Hammonds Ferry Road
Linthicum MD 21090**AMOUNT:** \$3,614,734**PERFORMANCE BOND:** None**FUND SOURCE:** The source of funds for this procurement is current restricted funds, from the State of Maryland Governor's Office on Crime Control and Prevention.**TERM OF CONTRACT:** The term of the contract is for three years with a unilateral option to renew the contract for two additional one-year terms.**REMARKS:** The source of funds for this procurement is current restricted funds, from the State of Maryland Governor's Office on Crime Control and Prevention.

Several responses were received from other potential proposers as to why they were unable to submit a proposal. It was learned that the requirements under the RFP were greater than the facilities these proposers could offer. There were too few meeting spaces and not enough guest suites, conference rooms, or dining facilities to meet the requirements. In some cases not all of the specified dates were available to accommodate conferences that are booked years in advance.

The Office of the State Comptroller has verified under Control Number # 02-1396-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State of Maryland to the extent required by the laws of Maryland.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

SERVICE CONTRACT

ITEM: 2-S (continued)

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: RFP No. 81611G, Provide Training Facilities and Accommodations for the Maryland Police Corps Cadets.

REMARKS: (continued) The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 (revised). The contract contains a 15% MBE subcontracting goal. The contractor has committed to achieving this 15% by subcontracting the cleaning services to an MDOT Certified MBE (My Cleaning Service, Inc. Certification No. 02-162).

A notice of the availability of the Request for Proposal (RFP) was advertised in the *Maryland Contract Weekly* and on "e-MD Marketplace". Copies of the solicitation were mailed directly to 18 prospective contractors. The Maritime Institute of Technology was the only contractor to respond.

The Public Safety Training and Technical Assistance Program at the University of Maryland College Park will manage the contractor's services with procurement support from the University's Department of Procurement and Supply.

BOARD OF PUBLIC WORKS

APPROVED ~~DISAPPROVED~~

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERED WITHDRAWN

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

Contact Person: James Salt 301-445-1987

USM Rep: David Tarantino

CONSTRUCTION CONTRACT**ITEM:** 3-C**DEPARTMENT:** University of Maryland, Baltimore for the University of Baltimore**CONTRACT NO. & TITLE:** Construction Manager for the University of Baltimore Student Center
Project - RFP 02-984 RA**DESCRIPTION:** Construction Manager (CM) to provide construction management services for both pre-construction and construction phases inclusive of constructing the project. The award amount includes all construction costs as well as CM fees. The project consists of the construction of a new Student Center at the University of Baltimore including a career center, food service area, bookstore, study lounges, student lockers, campus information center, as well as a variety of student resource offices.**PROCUREMENT METHOD:** Competitive Sealed Proposals

<u>BIDS OR PROPOSALS:</u>	Technical Score	Price Score	Total Score	Price
Barton Malow Linthicum, MD	54.5	40.0	94.5	\$10,018,000
Barclay White, Skanska Rockville, MD	56.6	37.0	93.6	\$10,137,078
Whiting-Turner Contracting Baltimore, MD	60.0	33.6	93.6	\$10,305,271
Forrester Construction Rockville, MD	59.9	31.0	90.9	\$10,452,105
Streuver Brothers Eccles & Rouse Baltimore, MD	54.2	34.4	88.6	\$10,263,021
Henry H. Lewis Owings Mills, MD	53.3	33.8	87.1	\$10,291,671

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

CONSTRUCTION CONTRACTITEM: 3-C (continued)DEPARTMENT: University of Maryland, Baltimore for the University of BaltimoreAWARD: Barton Malow
971 Corporate Blvd., Suite 400
Linthicum, MD 21090AMOUNT: \$10,018,000TERM OF CONTRACT: Twenty-Five (25) months from the issuance of
the Notice to Proceed.PERFORMANCE BOND: A 100% performance bond is required.FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bonds
Subobject Code X99

REMARKS: The source of funds for this contract is University System of Maryland Academic/Auxiliary Facility Revenue Bonds. Fifteen proposals were received and evaluated by an evaluation committee established by the University. Six proposals achieved the required, minimum technical score. Award is recommended to the highest combined total points as well as the lowest cost proposal. The initial contract will be issued for pre-construction services and subsequently amended for construction. The resulting contract has a MBE goal of 25%.

The Office of the State Comptroller has verified under Control #02-1766-1111 that the Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM IS:

APPROVED DISAPPROVED

DEFERRED **WITHDRAWN** ✓

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****September 18, 2002**

Contact Person: James Salt 301-445-1987
 USM Rep: David A. Tarantino

CONSTRUCTION CONTRACT**ITEM:** 4- C**DEPARTMENT:** University of Maryland, College Park**CONTRACT NO. & TITLE:** RFP No. 80578-B, Project No. D-00041, Contract No. F-102685-K, Health Center Addition and Renovation, University of Maryland, University College, Park.**DESCRIPTION:** Contractor shall provide professional construction management and construction services for the Health Center Addition and Renovation during the design and construction phase of the project inclusive of the responsibility for constructing the project, which consists of the renovation of 25,000 GSF of existing space and the addition of 25,500 GSF of new space. The new facility will provide an efficient Primary Care Clinic including well patient care and separate sick patient care areas, exam space, offices, labs, and support space.**PROCUREMENT METHOD:** Competitive Sealed Proposals

<u>PROPOSALS:</u>	<u>Points</u>			<u>Price</u>
	<u>Tech</u>	<u>Price</u>	<u>Total</u>	
Forrester Construction Rockville, MD 20742	60	40	100	\$11,003,595
Smoot Construction Falls Church, VA 22041	50	38.2	88.2	\$11,041,831

AWARDEE: Forrester Construction Company
12231 Parklawn Drive
Rockville, MD 20852-1723**AMOUNT:** \$11,003,595**PERFORMANCE BOND:** The contract will be secured with a performance bond equal to the contract amount.**FUND SOURCE:** USM Academic/Auxiliary Facility Revenue Bonds

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

CONSTRUCTION CONTRACT**ITEM:** 4-C (Continued)**DEPARTMENT:** University of Maryland, College Park**TERM OF CONTRACT:** Twenty-three (23) months from date of contract award.**REMARKS:** The source of funds for this project is University System of Maryland Academic/Auxiliary Facility Revenue Bonds.

Award amount includes fees for pre-construction and construction phase services to be performed by the construction manager, as well as all construction costs included in the guaranteed maximum price.

The Office of the State Comptroller has verified under Control Number 02-1458-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Office of the State Comptroller, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95. The Contractor has committed to twenty-five percent (25%) minority business participation.

This project was advertised in the Maryland Contract Weekly, Dodge Reports, Blue Reports and Construction Market Data. Four (4) proposals were received and two (2) proposals were determined to be technically acceptable.

Facilities Management/Department of Architecture, Engineering & Construction at the University of Maryland College Park will manage the Contractor's work. The Department of Procurement and Supply at the University of Maryland College Park will provide procurement support.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****September 18, 2002**

Contact Person: James Salt 301-445-1987
 USM Rep: David A. Tarantino

CONSTRUCTION CONTRACT:**ITEM:** 5-C**DEPARTMENT:** University of Maryland, College Park**CONTRACT NO. & TITLE:** Proposal No. 80659-K, Project No. D-10007, Health and Human Performance (HHP) Building No. 255, SCUB Connection at UMCP

DESCRIPTION: Contractor shall furnish all labor, equipment, materials, and supervision which consists of the connection of the Health & Human Performance to the Satellite Central Utilities Building (SCUB) located in the Campus Recreation Center. The work includes the demolition of the existing absorption chiller including pumps, piping, controls, wiring and supports and the demolition and replacement of the following: concrete equipment foundations and reinforced concrete slabs; domestic hot water system; plumbing systems; air-handling units; fans; plenums; louvers; ductwork; and insulation. The scope of work also includes: framing; finishes such as painting; sealants; and metal fabrications; steam and condensate system; automatic temperature control system serving heating and chilled water production; new air-handling systems; electrical work including motor control center; lighting; devices; raceways; wiring; and associated accessories.

PROCUREMENT METHOD: Competitive Sealed Proposals**BIDS OR PROPOSALS:**

	Technical	<u>POINTS</u>		Price
		Price	Final	
Shapiro & Duncan, Inc. Rockville, Maryland	70	30	100	\$1,028,000.
Welch & Rushe, Inc. Capitol Heights, Maryland	62.3	26.5	88.8	\$1,165,000.
American Combustion Brentwood, Maryland	69.8	23.2	93	\$1,329,000.

AWARD:

Shapiro & Duncan, Inc.
 14620 Rothgeb Drive
 Rockville, MD 20850

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

CONSTRUCTION CONTRACT:**ITEM:** 5-C (continued)**DEPARTMENT:** University of Maryland, College Park**AMOUNT:** \$1,028,000.**PERFORMANCE BOND:** The contract is secured with a performance bond equal to the contract amount.**FUND SOURCE:** Plant Funds
Sub-object X99**TERM OF CONTRACT:** One Hundred Fifty Eight (158) calendar days from date of contract award.**REMARKS:** The source of funds for this project is the University of Maryland, College Park Plant Fund account.

The Office of the State Comptroller has verified under Control Number 02-1819-1111, that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 (revised). The Contractor has committed to achieving twenty-five percent (25 %) minority business participation, including sub-goals of ten percent (10%) for woman owned businesses and seven percent (7%) for African-American owned businesses.

This project was advertised in the Maryland Contract Weekly, eMarylandMarketPlace, Dodge reports, Blue Reports and Construction Market Data. Nine (9) contractors expressed an interest in this solicitation. Three (3) proposals were received and evaluated.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

CONSTRUCTION CONTRACT:

ITEM: 5-C (continued)

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: Proposal No. 80659-K, Project No. D-10007

REMARKS: (continued) Facilities Management/Department of Architecture, Engineering & Construction at the University of Maryland College Park will manage the contractor's work with procurement support from the University's Department of Procurement and Supply.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

Contact Person: James Salt 301 445-1987
USM Rep: David Tarantino

CONTRACT MODIFICATION: Construction

ITEM: 6-C MOD

DEPARTMENT: University of Maryland, College Park for the University of Maryland Eastern Shore, Princess Anne, MD

ORIGINAL CONTRACT NO. & TITLE: RFP No.80568-E, Project No.D-980155, Contract No.W-101552-K, Construction Management Services for the Social Science, Education and Health Science Building UMES

ORIGINAL CONTRACT APPROVED: BPW meeting of 9/20/00, Item 4-C

CONTRACTOR: Bovis Lend Lease

DESCRIPTION OF ORIGINAL CONTRACT: The Construction Management (CM) firm will provide professional construction management services for both pre-construction/design and construction phases inclusive of constructing the project. The award amount includes all construction costs as well as CM fees. The project consists of the construction of the new 113,000 square, three story building to provide instructional, research and administrative space for the Departments of Social Science, Criminal Justice, Education, Physical Therapy, Natural Sciences and the Rehabilitation Services Programs at the University of Maryland Eastern Shore.

DESCRIPTION OF MODIFICATION: Following completion of design of the facility, the guaranteed maximum price (GMP) proposal, based upon competitive bidding of trade subcontracts, exceeded the original construction estimate by \$2,669,929. The increase on this project has been attributed to higher than expected trade subcontract bids for the construction phase of the project.

TERM OF ORIGINAL CONTRACT: Thirty three months (33) months from BPW approval

TERM OF MODIFICATION: No change

FUND SOURCE: MCCBL 2002, Item 203

ORIGINAL CONTRACT AMOUNT: \$23,245,000

MODIFICATIONS TO DATE: \$71,235

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

CONTRACT MODIFICATION: Construction**ITEM:** 6-C MOD (continued)**DEPARTMENT:** University of Maryland, College Park for the University of Maryland Eastern Shore, Princess Anne, MD**ORIGINAL CONTRACT NO. & TITLE:** RFP No.80568-E, Project No.D-980155, Contract No.W-101552-K, Construction Management Services for the Social Science, Education and Health Science Building UMES**AMOUNT OF THIS MODIFICATION:** \$2,669,929**PERCENTAGE INCREASE/DECREASE:** 11.8%**REVISED TOTAL CONTRACT VALUE:** \$25,986,164**PERCENTAGE INCREASE/DECREASE:** 12%**REMARKS:** The source of funds for this project is Maryland Consolidated Capitol Bond Loan (MCCBL) 2000, item 094.

The Office of the State Comptroller has verified under Control Number 02-2782-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Office of the State Comptroller, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95. The Contractor has committed to achieving no less than twenty percent (20%) minority participation. Facilities Management/Department of Architecture, Engineering & Construction of the University of Maryland College Park will manage the Contractor's work. The Department of Procurement and Supply at the University of Maryland College Park will provide procurement support.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

September 18, 2002

Contact Person: James Salt 301-445-1987
USM Rep: David Tarantino

GENERAL MISCELLANEOUS

ITEM: 7-GM

DEPARTMENT: Frostburg State University

DESCRIPTION: First Amendment to the Ground Lease and Agreement for Privatized Student Housing at Frostburg State University

BACKGROUND: The Board of Public Works approved at its meeting of April 10, 2002 USM agenda Item 1-GM. This item provided for a Ground Lease and Agreement between the State of Maryland for the use of the University of Maryland System on behalf of its constituent institution Frostburg State University, the Maryland Economic Development Corporation ("MEDCO"), and Belt/AP/Davis, LLC ("Developer"), (collectively, the "Parties"). The project is financed with the proceeds from tax-exempt bonds issued by MEDCO.

REMARKS: The proposed amendment to the ground lease is to assure that both the State as the Lessor under the Ground Lease and owner of the Land, and MEDCO, as the Lessee, maintain continuous, comprehensive, general liability insurance coverage protecting the Parties' respective interests and certain other matters. The relevant sections of the ground lease affected by this amendment (Section 7.1.1(c); Section 7.1.6; and Section 7.1.7) have been revised accordingly. A new Section 7.1.13 has been inserted into the ground lease.

The ground lease is also amended to remove all references to Ambac insured bonds as-well-as to change the date of substantial completion of the project from August 1, 2003 to August 15, 2003.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C

ST. MARY'S COLLEGE OF MARYLAND

September 18, 2002

Contact Person: Jim Haley 240 895-4306
 SMCM Rep: Laurie Stickelmaier 240 895-4413

REAL PROPERTY CONVEYANCE**ITEM:** 8-RP**DEPARTMENT:** St. Mary's College of Maryland

REFERENCE: Board of Public Works approval is requested to allow St. Mary's College of Maryland to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland for use by St. Mary's College of Maryland. This property will become part of the College campus. Title and transfer agreements will be subject to legal review by the Office of the Attorney General for the State of Maryland.

GRANTOR: Joyce Stone
 P.O. Box 85
 St. Mary's City, MD 20686

GRANTEE: State of Maryland to become part of St. Mary's College of Maryland Campus.

PROPERTY: 43.6 acres of unimproved property located adjacent to the College campus.

PRICE: \$500,000

<u>APPRAISED VALUE * :</u>	Gatewood Company, Inc.	\$309,647
	James B. Hooper, P.A.	\$209,324
	O'Brien Realty (developer's estimate)	\$510,400

FUND SOURCE: R14D00 - Plant Funds (a debt of the College and not the State)

REMARKS: This land is directly adjacent to St. Mary's College of Maryland and Historic St. Mary's City property and will provide the space the College needs to rebuild the athletic practice fields that currently occupy the site for the new residence halls. The College has been negotiating for purchase of this land for ten years as part of our planning for future growth and to prevent it from being purchased by developers for residential use

SUPPLEMENT C

ST. MARY'S COLLEGE OF MARYLAND

September 18, 2002

REAL PROPERTY CONVEYANCEITEM: 8-RP (continued)DEPARTMENT: St. Mary's College of Maryland

REMARKS: (Continued): The negotiated price, though higher than the appraisals, is considered an excellent value for the College based on the College's need for this additional space. Knowing the potential for development, the College requested a written estimate from a local developer, O'Brien Realty. The attached letter from the developer estimates the owner could receive more than \$500,000 if the land was developed for residential use.

* Original appraisals were for 35.2 acres. It was discovered that there was another parcel of land not included in the original acreage. Total acreage is 43.6 more or less. Gatewood Company, Inc.'s per acre price is \$7,102 and 43.6 acres totals \$309,647. James B. Hooper, P.A.'s per acre price is \$4,801 and 43.6 acres totals \$209,324.

BOARD OF PUBLIC WORKS ACTION

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Greg Pecoraro (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION: World Trade Center Baltimore

CONTRACT NO. & TITLE: 502906
Building Security Systems Improvements
ADPICS NO. P502906

DESCRIPTION: The work to be performed under this contract consists of the installation of an Access Control System (ACS) with distributed intelligent field panels, proximity type card readers, magnetic locks, monitoring / input workstations, PC host, PC operators workstation and a badging workstation. Installation of a Closed Circuit Television System with combination video servers / digital recorders, matrix switch, LAN switch, monitoring PC workstations, fixed and pan-tilt-zoom color cameras.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: NetVersant Solutions - Chesapeake, Inc.
Baltimore, MD

- This Solicitation was Advertised in the Maryland Contract Weekly, the Daily Record and the MPA Web Page.
- Five (5) Minority Associations were sent Notices and information on the contract. Twenty-one (21) contractors were solicited with Notice To Contractors.
- Forty-five (45) bid packages were distributed, thirty-nine (39) were Maryland Firms.
- 25% of the work will be performed by MDOT Certified MBE firms with a sub-goal of 7% African-American owned firms and a sub-goal of 10% Women owned firms.

CONTINUED

ITEM: 1-C
Continued

BPW - 09/18/02

AMOUNT: \$1,320,000.00

A Performance and Payment Bond, for 100% of the award exists for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MPA

Appropriation Code: J03-D0002
Object/Subobject: 14 / 32
Title of Program: Port Facilities & Capital Equipment

BIDS: On March 12, 2002 bids were opened on the above-captioned contract. Of the ten (10) bids received for the project, eight (8) were considered non-responsible because of their lack of experience for the contract work or not having the licensing required for the project. The remaining two (2) bids were considered responsive and responsible.

NetVersant Solutions \$1,320,000.00
Baltimore, MD

Johnson Controls, Inc. \$1,447,474.00
Sparks, MD

REMARKS: The Engineer's Estimate for this work was \$1,716,480.00. Contract duration is 240 Work Days from Written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 02-1213-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland"

The contractor is a resident business under guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND PORT ADMINISTRATION: Seagirt Marine Terminal

CONTRACT NO. & TITLE: 502917
InBound Building Stair Enclosure
ADPICS NO. P502917

DESCRIPTION: The work to be performed under this contract consists of the furnishing of all labor, equipment, and materials necessary for the modification and enclosure of the existing exterior stair at the 3rd and 4th floors of the existing Inbound Building, located at the Seagirt Marine Terminal, Baltimore, Maryland. The work shall include, but not be limited to, selective removal of existing exterior steel wall panels and the installation of new matching panels; cutting and patching for the installation of new work; construction of new enclosure stud and masonry walls and a new enclosure roof system; repair and replacement of existing 2nd floor roofing, and all related work at the Inbound Building Stair Enclosure.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Warwick Supply & Equipment Co.
Baltimore, MD

- This Solicitation was advertised in the Maryland Contract Weekly, the Daily Record and the MPA Web Page.
- Five (5) Minority Associations were sent Notices and information on the contract. Ten (10) Maryland contractors were solicited with Notice To Contractors.
- Six (6) bid packages were distributed, all were Maryland Firms.
- 25% of the work will be performed by MDOT Certified MBE firms with a sub-goal of 5% African American-owned firms and 7% by Women-owned firms.

CONTINUED

ITEM: 2-C
Continued

BPW - 09/18/02

AMOUNT: \$320,000.00

A Performance and Payment Bond, for 100% of the award amount exists for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MPA

Appropriation Code: J03-D0002
Object/Subobject: 14 / 32
Title of Program: Port Facilities & Capital Equipment

BIDS:

Warwick Supply & Equipment Co. \$320,000.00
Baltimore, MD

Costello Construction of Maryland, Inc. \$436,500.00
Columbia, MD

REMARKS: The Engineer's Estimate for this work was \$217,008.00. Contract duration is 160 Work Days from Written Notice to Proceed.

Warwick Supply & Equipment Co. is an MDOT Certified MBE Firm.

"The Office of the State Comptroller has verified under Control No. 02-1492-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-referenced Item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion Received
180

Greg Pecoraro (410) 865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE:

T-1009
Ancillary Repairs, Maintenance and Minor
Construction – Statewide Parking Lots (B)
ADPICS NO. T1009

DESCRIPTION:

The work to be performed under this contract includes the furnishing of services necessary for repairs, maintenance and minor construction for the Maryland Transit Administration parking lots. The parking lots are located along the Baltimore Metro, Central Light Rail Line (CLRL), and the Maryland Rail Commuter (MARC) Lines located within the State of Maryland.

PROCUREMENT METHOD:

Competitive Sealed Bidding

AWARD:

M. Luis Construction Company, Inc.
Clinton, MD

- This Solicitation was advertised in the Maryland Contract Weekly, Construction Market Data, F.W. Dodge Reports, Maryland Highway Contractors Association, and Maryland Metropolitan Association & Minority Contractors.
- Thirteen (13) firms were sent bid packages, thirteen (13) were Maryland Firms, seven (7) bids were received, seven (7) were Maryland firms.
- 25% of the work will be performed by an MDOT Certified DBE Firm.

CONTINUED

ITEM: 3-C
Continued

BPW - 09/18/02

AMOUNT: \$1,867,150.00

A Performance Bond, for 100% of the award amount, exists for this contract.

FUND SOURCE: 80% Federal Funds
20% Special Funds Budgeted to MTA.

Appropriation Code: J05H0105
Object/Subobject: 1480
Title of Program: Facilities & Capital Equipment

BIDS:

M. Luis Construction Company, Inc. Clinton, MD	\$1,867,150.00
General Paving & Contracting, Inc. Baltimore, MD	\$1,870,350.00
L.F. Mahoney, Inc. Baltimore, MD	\$1,887,700.00
Melvin Benhoff Sons, Inc. Baltimore, MD	\$2,010,900.00
Priceless Industries, Inc. Baltimore, MD	\$2,017,425.00
American Asphalt Paving Company, Inc. Baltimore, MD	\$2,062,975.00
Machado Construction Company, Inc. Baltimore, MD	\$2,133,825.00

REMARKS: The Engineer's Estimate for this contract was \$1,990,575.00. Contract duration is three (3) years from Notice to Proceed.

CONTINUED

ITEM: 3-C
Continued

BPW - 09/18/02

"The Office of the State Comptroller has verified under Control No. 02-1556-0111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent by the laws of Maryland."

The contractor is a resident business under guidelines of BPW Advisory P-003-95 **Revised**.

The Board's approval of the award of this contract also constitutes the Board's designation of the contract as an eligible contract for hiring agreements as set forth in Section 13-224 State Finance and Procurement Article.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	Received

Greg Pecoraro (410) 865-1125

BPW—09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT NO. & TITLE: KH 380-000-002
Renovations of Restrooms at Maryland House and
Chesapeake House – John F. Kennedy Memorial
Highway

DESCRIPTION: This project consist of the general renovations of the bathrooms by replacing water closet fixtures, lavatories, partitions, and floor and ceiling finishes. Also included in this project will be the construction of seven (7) family bathrooms, designed to accommodate our patrons with young children. These facilities were last renovated in 1988.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: King Construction, Inc.
Baltimore, MD

- This Solicitation was advertised in the Maryland Contract Weekly, The Daily Record, the Baltimore Sun, the Afro-American, and the Baltimore Times.
- The Notice to Contractors was sent to five (5) minority organizations.
- Fourteen (14) contractors, all of which were Maryland firms, purchased plans and specifications.
- 25.81 % of the work on this contract will be performed by a MDOT certified MBE firms, with a sub-goal of 3.35 % African American-owned firms and a sub-goal of 6.66 % Woman-owned firms.

CONTINUED

ITEM: 4-C
Continued

BPW—09/18/02

AMOUNT: \$715,800.00

A Performance and Payment Bond, for 100% of the award amount, exist for this contract.

FUND SOURCE: 100% Toll Revenues

Appropriation Code: 29.10.02.01
Object/Subobject: 14 x 99
Title of Program: MdTA M&O Account

BIDS:

King Construction, Inc. Baltimore, MD	\$715,800.00
Jack Kidd Associates, Inc. Baltimore, MD	\$721,000.00
North Point Builders Baltimore, MD	\$737,700.00
Plano Coudon Baltimore, MD	\$741,900.00
Bensky Construction Co. Baltimore, MD	\$748,000.00
Certified Maintenance Company Huntingtown, MD	\$816,000.00
Bob Porter Company Woodbine, MD	\$819,466.00
Power Construction Ser. Woodbine, MD	\$900,000.00
BGE Commercial Building Baltimore, MD	\$903,700.00
Denver Elek, Inc. Baltimore, MD	\$915,000.00

CONTINUED

ITEM: 4-C
Continued

BPW - 09/18/02

REMARKS: The Contract duration for this project is 270 Calendar days. The Engineer's estimate for this project is \$767,183.00.

"The Office of the State Comptroller has verified under Control Number 02-1420-0111 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	Received

Greg Pecoraro (410) 865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 5-C

MOTOR VEHICLE ADMINISTRATION

CONTRACT NO. & TITLE: V-WAL-02030-C
Waldorf Branch Interior Modification and
Site Work
ADPICS NO. VWAL02030C

DESCRIPTION: This contract provides for the miscellaneous renovations and maintenance repairs to the MVA Waldorf Branch Office, to include the renovation of the public and employee restrooms and exterior site work to include improvement to the site drainage, additional storm drains, curbing and repaving the parking area.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Pioneer Builders, Inc.
Tuxedo, MD

- The MVA advertised in the Maryland Contract Weekly, eMaryland, Dodge Report, Construction Market Data and Construction Data Corporation. It was also posted on the Administration's Bid board and MVA's 24 hour Bid Hot Line.
- The Notice to Contractors was sent to seventy-nine (79) organizations, of which fifteen (15) were Minority Business Enterprises or organizations.
- Nineteen (19) contractors purchased plans and specifications, of which seventeen (17) were Maryland firms.
- 22% of the work will be performed by MDOT Certified MBE firms, with a sub-goal of 12% African-American owned firms and .7% Women owned firms.

CONTINUED

ITEM: 5-C

BPW - 09/18/02

ContinuedAMOUNT:

\$719,000.00

A Performance Bond of 100% of the award amount exists for this Contract.

FUND SOURCE:

100% Special Funds Budgeted to MVA

Appropriation Code: J04E0003

Object/Subobject: 1415

Title of Program: MVA Facilities and
Capital EquipmentBIDS:

Pioneer Builders, Inc.
Tuxedo, MD

\$719,000.00

The Santos Corporation
Capitol Heights, MD

\$733,917.00

Jerry DeBar Construction Inc.
Reisterstown, MD

\$778,600.00

Metro-Co. Enterprises, Inc.
St. Leonard, MD

\$788,000.00

R.J. Crowley, Inc.
Laurel, MD

\$1,038,519.00

Capitol Technology Services, Inc.
Washington, DC

\$1,054,000.00

REMARKS: The Engineer's estimate for this project was \$779,000.00. Contract duration for this project is 200 calendar days from written Notice to Proceed.

“The Office of the State Comptroller has verified, under Control No.02-0681-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

CONTINUED

ITEM: 5-C
Continued

BPW - 09/18/02

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, Revised.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONTRACT MODIFICATION: (Construction)ITEM: 6-C-MODMARYLAND PORT ADMINISTRATIONCONTRACT NO. & TITLE: 501908
Comprehensive Paving
ADPICS NO. P501908ORIGINAL CONTRACT APPROVED: Item 03-C, DOT Agenda 07/11/01CONTRACTOR: P. Flanigan & Sons, Inc.
Baltimore, MDMODIFICATION: This contract provides for ongoing paving repairs and existing/future tenant paving improvements for a two-year period. Due to unusually high-unanticipated demands this past year, from both existing and new customers, funds in this contract have been exhausted sooner than expected.AMOUNT: \$ 521,500.00FUND SOURCE: 100% Special Funds Budgeted to MPAAppropriation Code: J03-D0002
Object/Subobject: 14 / 32
Title of Program: Port Facilities & Capital
EquipmentORIGINAL CONTRACT AMOUNT: \$ 6,368,200.00REVISED CONTRACT AMOUNT: \$ 6,889,700.00

CONTINUED

190

ITEM: 6-C-MOD
Continued

BPW - 09/18/02

PERCENTAGE INCREASE: 8.2 %

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received

Greg Pecararo – (410) 865-1125

BPW--09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) & Martin State (MTN) Airports

CONTRACT NO. & TITLE: MAA-AE-02-003
Comprehensive Environmental Services at
BWI & MTN Airports
ADPICS NO. MAAAE02003

DESCRIPTION: This Contract provides for comprehensive, task-order environmental services related to the comprehensive assessment and maintenance/management plans, facility planning and development, natural resources management, environmental documents, and regulatory compliance. These services will be performed for a two-year period.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Selection Act**; recommendation approved by Transportation Professional Services Selection Board (TPSSB) on September 5, 2002

AWARD: Weston Solutions, Inc.
Rockville, MD

- This Contract was advertised in the Daily Record, Aviation Daily, The Maryland Contract Weekly and the SHA web page.
- A total of six (6) consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 35% of the work will be performed by MDOT Certified MBE Firms, of which 30% will be by a Woman-owned firm, and 5% will be by an African-American owned firm.

CONTINUED

ITEM: 7-AE
Continued

BPW - 09/18/02

AMOUNT: \$2,000,264.00

FUND SOURCE: 100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.03

Object/Subobject: 14.51

Title of Program: Airport Facilities &
Capital Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Weston Solutions, Inc. Rockville, MD	1085	1	\$2,000,264.00
URS Corporation Linthicum, MD	1046	2	N/A
EA Engineering, Science, and Technology, Inc. Sparks, MD	1015	3	N/A
ENSR International Baltimore, MD	1011	4	N/A
Gannett Fleming, Inc. Columbia, MD	971	5	N/A
Tetra Tech EM, Inc. Baltimore, MD	949	6	N/A

REMARKS: The candidate tasks identified for this contract are technical support for the National Pollution Discharge Elimination System (NPDES) permit process, and preparation/revision of the Spill Prevention, Control and Countermeasures Plans and Storm Water Pollution Prevention Plan (SPCCP). Additional services may include the development of measures for, and the implementation of, the removal and/or remediation of hazardous wastes; presentation of environmental

CONTINUED

ITEM: 7-AE
Continued

BPW - 09/18/02

information in internal and regulatory coordination and public meetings; and the development of environmental and impact/benefit analyses and documentation in accordance with Federal Aviation Advisory Circulars and/or other federal, state and airport regulations. A portion of the costs may be eligible for recovery from future federal grants, and charges to the airlines.

“The Office of the State Comptroller has verified under Control No.02-1737-1111 that the recommended consultant has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the consultant is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The Prime Consultant is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>		Received

Greg Pecoraro (410) 865-1125

BPW--09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 8-AEMARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0929A&B
Track Engineering Design Services
ADPICS NOS. TMTA0929A & TMTA0929B

DESCRIPTION: These are two (2) identical open-end contracts that provide track engineering design services for various transit projects. Each contract will be for an amount not to exceed \$2,000,000.00 for a period of five (5) years.

The Consultants will perform various services which may include, but not be limited to: Assessment of track performance, design of modifications, alterations, improvements and rehabilitation, evaluation of maintenance practices, preparation of reports and recommendations for repairs, preparation of contract bid documents, preparation of construction cost estimates, reviewing of designs and schedules, research, analysis and recommendations on new track components, project management services, field inspection services including survey work, drafting assistance, laboratory testing, track maintenance forecasting and other services as required.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

AWARD: DMJM+HARRIS, Inc. Contract A
Baltimore, MD (15% MBE Participation)

Parsons Brinckerhoff Quade &
Douglas, Inc./Gannett Fleming, Inc., J.V. Contract B
Baltimore, MD (15% MBE Participation)

CONTINUED

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ITEM: 8-AE
Continued

BPW---09/18/02

- The Contract was advertised in The Daily Record, the Maryland Contract Weekly, and the SHA Web Page.
- A total of four (4) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$2,000,000.00 each

FUND SOURCE: 80% Federal
20% Special Funds Budgeted to MTA

Appropriation Codes: J05 H0105
Object/Subobject: 14/45 and 14/55
Title of Program: Facilities and Capital Equipment

PROPOSALS:

	<u>Technical Proposal Rating (Max = 1,400)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
DMJM+HARRIS, Inc. Baltimore, MD	1239	1	\$2,000,000.00
Parsons Brinckerhoff Quade & Douglas, Inc./Gannett Fleming, Inc. - Joint Venture Baltimore, MD	1140	2	\$2,000,000.00
Jacobs Civil, Inc. Baltimore, Maryland	1103	3	N/A
Parsons Transportation Group Baltimore, MD	976	4	N/A

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State, to the extent required by the Laws of Maryland."

CONTINUED

ITEM: 8-AE
Continued

BPW--09/18/02

	<u>Control Numbers</u>
DMJM+HARRIS, Inc.	02-1524-0001
Parsons Brinckerhoff Quade & Douglas, Inc./Gannett Fleming, Inc, J.V.	02-1525-1111

The Prime Consultant is a resident business under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 9-AEMARYLAND TRANSPORTATION AUTHORITY

CONTRACT NO. & TITLE: MA 334-000-002/6
 MA 335-000-002/6
 MA 336-000-002/6
 MA 337-000-002/6
 Comprehensive Project Planning and Traffic
 Engineering Services

DESCRIPTION: These are four identical open end contracts to provide project planning, environmental services, traffic engineering, revenue and expense forecasting, and miscellaneous consulting services as directed by the Authority.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

<u>AWARD:</u>	URS Corporation Hunt Valley, MD	MA 334-000-002/6
	Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	MA 335-000-002/6
	Rummel, Klepper & Kahl, LLP Baltimore, MD	MA- 336-000-002/6
	Whitman, Requardt & Associates, LLP / McCormick Taylor & Associates, Inc. Baltimore, MD	MA 337-000-002/6

CONTINUED

ITEM: 9-AE
Continued

BPW – 09/18/02

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and the SHA web page.
- A total of ten (10) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- For each contract, 25% of the work will be performed by an MDOT Certified MBE firm, with a sub-goal of 10% African-American owned firms and 7% Women owned firms.

AMOUNT: \$3,000,000.00 (each)

FUND SOURCE: 100% Toll Revenue

Appropriation Code: 29.10.02.01

Object/Subobject: 14 x 99

Title of Program: MdTA CIP / M&O
Accounts

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
URS Corporation Hunt Valley, MD	1106	1	\$3,000,000.00
Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	1102	2	\$3,000,000.00
Rummel, Klepper & Kahl, LLP Baltimore, MD	1092	3	\$3,000,000.00
Whitman, Requardt & Associates, LLP / McCormick Taylor & Associates, Inc. Baltimore, MD	1072	4	\$3,000,000.00
Parsons, Brinkerhoff, Quade & Douglass, Inc. / Gannett Fleming, Inc. Baltimore, MD	1048	5	N/A

CONTINUED

ITEM: 9-AE

BPW - 09/18/02

Continued

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Jacobs Civil, Inc. Baltimore, MD	1047	6	N/A
Parsons Transportation Group / KCI Technologies, Inc. Baltimore, MD	1036	7	N/A
Greenhorne & O'Mara, Inc. / Wilbur Smith Associates, Inc. Baltimore, MD	1006	8	N/A
DMJM+HARRIS / Whitney, Bailey, Cox & Magnani, Inc. Baltimore, MD	948	9	N/A
Century Engineering, Inc./ Wallace, Montgomery & Associates, LLP Towson, MD	922	10	N/A

REMARKS: "The Office of the State Comptroller has verified under the Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

	<u>Control Numbers</u>
URS Corporation	02-1747-1111
Johnson, Mirmiran & Thompson, Inc.	02-1749-1111
Rummel, Klepper & Kahl, LLP	02-1746-1111
Whitman, Requardt & Associates, LLP / McCormick Taylor & Associates, Inc.	02-1748-1111

CONTINUED

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ITEM: 9-AE
Continued

BPW - 09/18/02

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion		Received

Greg Pecoraro 410-865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 10-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2001-13
HAZMAT and Ground Water Services
ADPICS NO. SBCS0113

DESCRIPTION: This is a single open-end contract for HAZMAT and ground water services which will include an undetermined number of individual project assignments on an as-needed basis for a period of three (3) years.

The Consultant shall provide HAZMAT and ground water services which may include, but not necessarily be limited to: Phase I and Phase II site assessments to determine the presence of hazardous materials or contaminants on properties owned or to be acquired by SHA; assist SHA in determining the responsibility for alleged contamination or loss of surface and ground water due to the construction or operations of Administration facilities located on or near active highways, construction sites or developed and undeveloped lands where highway projects are proposed, statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

AWARD: KCI Technologies, Inc.
Hunt Valley, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of three (3) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 22% of the work is being performed by MDOT Certified DBE firms.

ITEM: 10-AE
Continued

BPW - 09/18/02

AMOUNT: \$500,000.00

FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101
Object/Subobject: 1430
Title of Program: State Systems Construction and Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
KCI Technologies, Inc. Hunt Valley, MD	366	1	\$500,000.00
URS Corporation Hunt Valley, MD	357	2	N/A
Schnabel Engineering Associates, Inc. Baltimore, MD	321	3	N/A

REMARKS: "The Office of the State Comptroller has verified under Control No. 02-1785-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓	Without Discussion		Received

Greg Pecoraro 410-865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 11-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2001-23 G&H
 Highway and/or Hydrographic Survey Services
 Various Regions of the State
 ADPICS NOS. SBCS0123G; SBCS0123H

DESCRIPTION: These are the last two (2) of ten (10) identical open-end contracts to provide highway and/or hydrographic survey services, in various regions of the State. The series includes seven (7) contracts (A-G) at \$750,000.00 each and three (3) contracts (H-J) at \$500,000.00 each. Each contract is for a four (4) year duration.

The Consultant shall perform all types of field survey operations including data collection, which includes the CADD design map relative to highway and hydrographic engineering requirements, as necessary.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

<u>AWARD:</u>	Whitman Requardt and Associates, LLP Baltimore, MD	Contract G (15% DBE Participation)
	URS Corporation Hunt Valley, MD	Contract H (15% DBE Participation)

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA Web Page.
- A total of fourteen (14) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

CONTINUED

ITEM: 11-AE

BPW - 09/18/02

Continued

AMOUNT:

\$ 750,000.00 (Contract G)

\$ 500,000.00 (Contract H)

FUND SOURCE:

Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101

Object/Subobject: 1430

Title of Program: State Systems Construction
and EquipmentPROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Contracts A through G, seven (7) at \$750,000.00 each			
Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	333	1	Contract A BPW Approval 7/24/02
STV, Inc. Baltimore, MD	328	2	Contract B BPW Approval 7/24/02
A. Morton Thomas & Associates, Inc. Rockville, MD	324	3	Contract C BPW Approval 7/24/02
EBA Engineering, Inc./ O'Connell & Lawrence, Inc. Baltimore, MD	317	4	Contract D BPW Approval 8/7/02
Century Engineering, Inc. Towson, MD	317	5	Contract E BPW Approval 7/24/02
Dewberry & Davis LLC Baltimore, MD	313	6	Contract F BPW Approval 8/7/02
Whitman, Requardt and Associates, LLP Baltimore, MD	312	7	Contract G CONTINUED

ITEM: 11-AE

BPW – 09/18/02

Continued

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Contracts H through J, three (3) at \$500,000.00			
URS Corporation Hunt Valley, MD	311	8	Contract H
Greenman-Pedersen, Inc Laurel, MD	306	9	Contract I BPW Approval 8/7/02
KCI Technologies, Inc. Hunt Valley, MD	298	10	Contract J BPW Approval 8/7/02
Sheladia Associates, Inc. Rockville, MD	295	11	N/A
Hurst-Rosche Engineers, Inc. Cockeysville, MD	294	12	N/A
Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	286	13	N/A
Daft-McCune-Walker, Inc. Baltimore, MD	264	14	N/A

REMARKS: “The Office of the State Comptroller has verified under Control Numbers listed below that the recommended Contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

	<u>Control Numbers</u>
Whitman Requardt and Associates, LLP	02-1731-1111
URS Corporation	02-1729-1111

CONTINUED

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ITEM: 11-AE
Continued

BPW - 09/18/02

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	Received

Greg Pecoraro 410-865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 12-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2002-03
Landscape, Environmental and Geographical
Positioning System (GPS) Services, Statewide
ADPICS NO. SBCS0203

DESCRIPTION: This is a single open-end contract to perform GPS data collection surveys and analysis of various invasive species, reforestation, wildflower, wetland and landscape sites, statewide, for a five (5) year period.

The Consultant will provide GPS inventory of invasive species, reforestation, wildflower, wetland mitigation and landscape sites, which may include but are not necessarily limited to: data collection, data analysis, site layout, mapping, site analysis, plant costs, graphic presentations and report preparation.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

AWARD: George W. Stephens, Jr. and Associates, Inc.
Towson, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of three (3) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 15% of the work is being performed by an MDOT Certified DBE firm.

CONTINUED

ITEM: 12-AE
Continued

BPW - 09/18/02

AMOUNT: \$1,000,000.00

FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101
Object/Subobject: 1430
Title of Program: State Systems Construction and Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
George W. Stephens, Jr. and Associates, Inc. Towson, MD	419	1	\$1,000,000.00
Rummel, Klepper & Kahl, LLP Baltimore, MD	366	2	N/A
Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	365	3	N/A

REMARKS: "The Office of the State Comptroller has verified under Control No. 02-1595-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received

Greg Pecoraro 410-865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 13-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2002-05 C
Project Planning Services for NEPA/MEPA
Requirements, Statewide
ADPICS NO. SBCS0205C

DESCRIPTION: This is one (1) of eight (8) open-end contracts for project planning services related to environmental analysis and National Environmental Policy Act (NEPA) and Maryland Environmental Policy Act (MEPA) document preparation services, statewide, for a five (5) year period.

The Consultant will provide technical environmental analyses services, prepare environmental documentation and perform studies to satisfy NEPA and MEPA requirements for highway construction projects and provide engineering support for project planning activities.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

AWARD: Johnson, Mirmiran & Thompson, Inc.
Baltimore, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of thirteen (13) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 21% of the work is being performed by MDOT Certified DBE firms.

CONTINUED

ITEM: 13-AE
Continued

BPW – 09/18/02

AMOUNT: \$3,000,000.00

FUND SOURCE: Federal and Special Funds Budgeted to
SHA

Appropriation Code: B0101
Object/Subobject: 1430
Title of Program: State Systems
Construction and
Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
KCI Technologies, Inc. Hunt Valley, MD	232	1	Contract A BPW Approval 7/24/02
The Wilson T. Ballard Company Owings Mills, MD	224	2	Contract B BPW Approval 7/24/02
Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	222	3	\$3,000,000.00
Parsons Brinckerhoff Quade & Douglas, Inc./ Rummel, Klepper & Kahl, LLP Baltimore, MD	218	4	Contract D BPW Approval 7/24/02
URS Corporation Hunt Valley, MD	215	5	Contract E
McCormick, Taylor & Associates, Inc. Baltimore, MD	214	6	Contract F BPW Approval 7/24/02
Jacobs Civil Inc. Baltimore, MD	213	7	Contract G BPW Approval 8/7/02

ITEM: 13-AE
Continued

BPW - 09/18/02

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Greenhorne & O'Mara, Inc./ STV Incorporated Baltimore, MD	210	8	Contract H BPW Approval 8/7/02
Century Engineering, Inc. Towson, MD	205	9	N/A
Gannett Fleming, Inc. Baltimore, MD	204	10	N/A
Whitman, Requardt and Associates, LLP Baltimore, MD	199	11	N/A
DMJM+HARRIS, Inc./ Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	176	12	N/A
Michael Baker Jr., Inc. Glen Burnie, MD	157	13	N/A

REMARKS: "The Office of the State Comptroller has verified under Control No.02-1598-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>		Received

Greg Pecoraro 410-865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 14-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2002-08 B
Traffic Design Standards and Research
Development Services
ADPICS NO: SBCS0208B

DESCRIPTION: This is the last of two (2) open-end contracts for traffic design standards and research development services which will include an undetermined number of individual project assignments on an as-needed basis for a period of three (3) years.

The Consultant shall perform services which may include, but not be limited to: the research of traffic engineering practices in other States' highway agencies, review and critique of various new traffic engineering concepts that the Traffic Engineering Design Division can use to increase efficiency and productivity; development, standardization and automation of traffic engineering standard operating procedures and design processes, special provisions and standards; development and/or improvement of design manuals, (both electronic and hard copy) for signal, lighting, signing, pavement markings and Intelligent Transportation Systems projects.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

AWARD: Parsons Brinckerhoff Quade & Douglas, Inc.
Baltimore, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA Web Page.

CONTINUED

ITEM: 14-AE

BPW – 09/18/02

Continued

- A total of six (6) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 19% of the work is being performed by an MDOT Certified MBE firm.

AMOUNT: \$750,000.00FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101

Object/Subobject: 1430

Title of Program: State Systems Construction
and EquipmentPROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Sabra, Wang & Associates, Inc. Baltimore, MD	554	1	Contract A BPW Approval 8/7/02
Parsons Brinckerhoff Quade & Douglas Baltimore, MD	488	2	\$750,000.00
Whitney, Bailey, Cox & Magnani, LLC/ HNTB Corporation Baltimore, MD	395	3	N/A
Rummel, Klepper & Kahl, LLP/ Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	394	4	N/A
KCI Technologies, Inc. Hunt Valley, MD	379	5	N/A
Gannett Fleming, Inc. Baltimore, MD	372	6	N/A

CONTINUED

ITEM: 14-AE
Continued

BPW - 09/18/02

REMARKS: "The Office of the State Comptroller has verified under Control No. 02-1736-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro 410-865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 15-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2002-10 A & B
Wetland Mitigation Design Services, Statewide
ADPICS NOS. SBCS0210A and SBCS0210B

DESCRIPTION: These are two (2) open-end contracts to perform the necessary services for designing mitigation for impacts to non-tidal and tidal wetlands as well as jurisdictional waters of the United States, statewide, each for a three (3) year period.

The Consultant will provide wetland mitigation services, which may include but are not necessarily limited to: design, permitting, agency coordination, technical report preparation, site analysis, grading and planting design, hydrologic engineering analysis, bioengineering, construction inspection and remedial design for wetland mitigation and stream restoration.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on September 5, 2002.

AWARD:

McCormick, Taylor & Associates, Inc. Baltimore, MD	Contract A (21 % DBE Participation)
Rummel, Klepper & Kahl, LLP Baltimore, MD	Contract B (34 % DBE Participation)

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of eight (8) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

ITEM: 15-AE
Continued

BPW - 09/18/02

AMOUNT: \$1,000,000.00 (each)

FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101
Object/Subobject: 1430
Title of Program: State Systems Construction
and Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
McCormick, Taylor & Associates, Inc. Baltimore, MD	453	1	\$1,000,000.00
Rummel, Klepper & Kahl, LLP Baltimore, MD	449	2	\$1,000,000.00
KCI Technologies, Inc. Hunt Valley, MD	436	3	N/A
Gannett Fleming, Inc./ Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	419	4	N/A
STV Incorporated Baltimore, MD	400	5	N/A
Biohabitats, Inc. Timonium, MD	382	6	N/A
Greenhorne & O'Mara, Inc. Baltimore, MD	360	7	N/A
Skelly and Loy, Inc. Hagerstown, MD	350	8	N/A

CONTINUED

ITEM: 15-AE
Continued

BPW - 09/18/02

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below that the recommended Contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

	<u>Control Numbers</u>
McCormick, Taylor & Associates, Inc.	02-1597-0111
Rummel, Klepper & Kahl, LLP	02-1596-1111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received
			218

Greg Pecoraro (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 16-E

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-0492-1340
Light Rail Double Track Project – Signals,
Signal Power and Communications
ADPICS NO. T04921340

DESCRIPTION: MTA is procuring a new Automatic Train Protection (ATP) signal system, Light Rail Vehicle (LRV) modifications, cable transmission systems, communication systems and signal power.

PROCUREMENT METHOD: **Competitive Sealed Proposals**

AWARD: GE Transportation Systems Global Signaling, LLC
Blue Springs, MO

- This Solicitation was advertised in the Maryland Contract Weekly, Construction Market Data, F.W. Dodge Reports, Maryland Highway Contractors Association, Maryland Minority Contractors Association, and Maryland Metropolitan Association & Minority Contractors.
- Twenty-nine (29) firms were sent proposal packages, eight (8) were Maryland Firms, two (2) proposals were received.
- 10% of the work will be performed by MDOT Certified DBE Firms.

AMOUNT: \$62,514,143.00

A Performance Bond, 100% of the award amount, exists for this contract.

CONTINUED

ITEM: 16-E
Continued

BPW - 09/18/02

FUND SOURCE:

80% Federal Funds
20% Special Funds Budgeted to MTA

Appropriation Code: J05H0105
Object/Subobject: 1435/1436
Title of Program: Facilities & Capital Equipment

PROPOSALS:

	Technical Score Rating (Max. 400 pts)	Price Score Rating (Max. 600 pts)	Total Score	Price
GE Transportation Systems Global Signaling, LLC Blue Spring, MO	351	600	951	\$62,514,143.00
Union Switch & Signal, Inc. Pittsburgh, PA	334	587	921	\$63,948,000.00

REMARKS: "The Office of the State Comptroller has verified under Control No. 02-1684-1010 that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent by the laws of Maryland."

The contractor is a resident business under guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
<u>With Discussion</u> ✓	Without Discussion		Received

Greg Pecoraro (410) 865-1125

BPW—09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY ACQUISITION:ITEM: 17-RPMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International
Airport (BWI)REFERENCE: Approval is requested for an option contract to acquire a perpetual tree topping and height restriction easement to initiate tree-topping on the property identified below. These types of easements allow the MAA to clear obstructions from the approach surface of Runway 15L/33R at BWI and be in compliance with FAA requirements.

<u>SPECIAL CONDITIONS:</u>	None
<u>OWNERS:</u>	Jeannette C. George and Henry C. George
<u>PROPERTY:</u>	Lot 17 of Homeland Park White Farm Subdivision 846 White Avenue, Linthicum, MD
<u>ACREAGE:</u>	0.92 acre
<u>OPTION DATE:</u>	July 18, 2002
<u>OPTION PERIOD:</u>	Twelve (12) months
<u>PRICE:</u>	\$11,175.00
<u>APPRAISED VALUED:</u>	Two (2) independent appraisals were prepared having values of \$11,175.00 and \$16,625.00. MAA's Review Appraiser selected \$11,175.00 as more representative of the value of the easement.

CONTINUED

ITEM: 17-RP
Continued

BPW - 09/18/02

FUND SOURCE:

100% Special Funds Budgeted to MAA and recovered through airline landing fees

Appropriated Code: 29.09.00.03

Object/Subobject: 1410

Title of Program: Airport Facilities & Capital Equipment

REMARKS: The perpetual tree-topping easement is to be acquired under the MAA's Safety Acquisition Program.

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received

Greg Pecoraro (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY ACQUISITIONITEM: 18-RPMARYLAND AVIATION ADMINISTRATION: Martin State Airport (MTN)REFERENCE: Approval is requested for the purchase of a Leasehold Interest of Hangar #501, at MTN.LESSEE: Ward Equipment Company, Inc.PROPERTY: 701 Wilson Point Rd.
Hanger #501
Martin State Airport, MDSIZE: 24,200 sq. ft. parcel including
10,142 sq. ft. HangarAGREEMENT: August 20, 2002PRICE: \$475,000.00APPRAISED VALUE: Two (2) independent appraisals were performed as follows:

<u>Appraiser</u>	<u>Amount</u>
Walter A. Reiter, Jr.	\$440,000.00
Harold C. Powell	\$500,000.00

MAA's review appraiser reviewed both appraisals and selected Mr. Reiter's appraisal as the basis for MAA's offer. The Lessee's Attorney countered the MAA's offer with a demand of \$600,000.00.

After further negotiations, the parties agreed on a proposed settlement amount of \$475,000.00. The value is consistent with other Leasehold acquisitions in the area and the settlement figure is below one of MAA's appraisals

CONTINUED

ITEM: 18-RP
Continued

BPW - 09/18/02

FUND SOURCE:

100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.03

Object/Subobject: 14.10

Title of Program: Acquisition

REMARKS:

Purchase of subject hangar will complement existing hangar usage and maximize utilization and financial benefits of the leaseable hangar space at MTN.

Board of Public Works Action. The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓		Without Discussion	Received
			224

Greg Pecoraro (410) 865-1125

BPW -- 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 19-RPSTATE HIGHWAY ADMINISTRATION: Road Transfer to the Board of County Commissioners of Frederick County, MarylandMD 351 (Ballanger Creek Pike) – From Corporate Drive southward to the north end of Ballanger Creek Bridge (#10057), a total Distance of \pm 0.75 milesREFERENCE: Board of Public Works approval is requested for a Deed Conveyance of the subject State roadway to the Board of County Commissioners of Frederick County, MarylandSPECIAL CONDITIONS: NoneGRANTOR: State of Maryland, State Highway AdministrationGRANTEE: Board of County Commissioners of Frederick County, MarylandCONSIDERATION: \$1.00REMARKS: The SHA has agreed to transfer to the County this section of road and the County has agreed to accept it as an integral part of the County highway system. Conveyance is being made to comply with the conditions of an Agreement dated April 18, 2001 between the SHA and Frederick County, Maryland.Ballanger Creek Pike is being conveyed to the County in stages. The first section to be conveyed consists of the area of Ballanger Creek Pike, extending from Corporate Drive southward to the south end of Ballanger Creek Bridge (#10057), a total distance of \pm 0.75 miles.

CONTINUED

ITEM: 19-RP
Continued

BPW - 09/18/02

The legal authority for road conveyance is found in Transportation Article Section 8-304.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	Received

Greg Pecoraro (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 20-RP

STATE HIGHWAY ADMINISTRATION: Located on the east side of MD 194 and including an abandoned section of MD 194 roadbed between Brown Road and Angel Road, 2 miles north of Taneytown, Carroll County, Maryland

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of two parcels totaling 2.1 acres and is being conveyed at the fair market value to the lone adjoining owner.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Jimalee Dakin

CONSIDERATION: \$9,970.00

APPRAISED VALUE: \$9,970.00, Jack McDonough, fee appraiser
Reviewed and approved by Paul Mazelis,
review appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8 309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

Neither the Modal Administrations nor the Carroll County government has expressed any interest in the property.

CONTINUED

ITEM: 20-RP
Continued

BPW - 09/18/02

The subject property is not capable of an independent use because of its narrow configuration. The grantee, the only adjoining owner, submitted a bid of \$9,970.00 that is commensurate with the appraised value.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

228

Greg Pecoraro (410) 865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 21-RPSTATE HIGHWAY ADMINISTRATION: Located between the Nanticoke River and Old Bradley Road, 0.5 mile east of Vienna, Wicomico County, MarylandEXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of ± 9.75 acres, and encompasses both the old US 50 roadbed and adjacent right of way. The property is being conveyed at a nominal cost.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Delmarva Power and Light Company, a body corporate of the State of Delaware and the Commonwealth of Virginia

CONSIDERATION: \$1.00

APPRAISED VALUE: N/A below for details

REMARKS: Approval of conveyance is requested in accordance with Section 8 309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

SHA is requesting to convey both the roadbed of old US 50 and the adjacent right of way that had been acquired between 1949 and 1952.

CONTINUED
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ITEM: 21-RP
Continued

BPW - 09/18/02

The previous bridge was demolished upon completion of the US 50 relocated project around Vienna, Maryland. The old road was barricaded at the Nanticoke River, however, SHA has been maintaining the road and three bridge structures because the road provides the only means of access to the Delmarva Power and Light property.

Conveying the roadbed and bridge structures will save the SHA an estimated \$40,000.00 per year in maintenance costs.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	Received

Greg Pecoraro (410)-865-1125

BPW – 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 22-RPSTATE HIGHWAY ADMINISTRATION: Northeast of the intersection of US 1 (Conowingo Road) and MD 543 (Fountain Green Road), Hickory, Harford CountyEXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the SHA.

The property to be conveyed consists of ± 2.5 acres and is being done at the request of the grantee, the only adjoining owner.

SPECIAL CONDITIONS: Reverter ClauseGRANTOR: State of Maryland, State Highway AdministrationGRANTEE: Harford County, Maryland, a body corporate and politic of the State of MarylandCONSIDERATION: \$38,000.00 (Acquisition cost + interest & administrative cost)APPRAISED VALUE: \$331,000.00 – Stephen H, Muller, fee appraiser reviewed and approved by Donald Wakefield, Chief, Appraisal Review DivisionREMARKS: Approval of conveyance is requested in accordance with Section 8 309(g)(1)(2)(ii) of the Transportation Article, Annotated Code of Maryland.

Permission to dispose of this parcel is being requested concurrent with this deed submission to accommodate the grantee.

CONTINUED

ITEM: 22-RP
Continued

BPW - 09/18/02

The SHA was contacted by the grantee, Harford County, who expressed an interest in acquiring the subject parcel, which is bordered on both sides by a Harford County maintenance facility. The access drive for this facility is also on the property.

In accordance with Transportation Article of the Annotated Code of Maryland, an agreement was reached to sell the parcel to the County for \$38,000.00, which represents the SHA 1973 acquisition cost, plus interest and administrative cost.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 23-RP

STATE HIGHWAY ADMINISTRATION: Southeast quadrant of the intersection of MD 140 (Westminster Pike) and I-795 (Northwest Expressway), west of Main Street, Reisterstown, Baltimore County

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the SHA.

The property to be conveyed consists of ± 0.41 acres and is being done at the request of the grantee, the only adjoining owner.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: John J. Schuster, Jr. Companies Profit Sharing Plan

CONSIDERATION: \$52,200.00

APPRAISED VALUE: \$52,200.00, John McDonough, fee appraiser reviewed and approved by Joe Miklochik, review appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

The property was acquired in 1984 for the MD 140 Relocated (Northwest Expressway) project.

CONTINUED

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ITEM: 23-RP
Continued

BPW - 09/18/02

Permission to dispose of this parcel is being requested concurrent with this deed submission to accommodate the grantee.

The SHA was contacted by the grantee, the only adjoining owner, who expressed an interest in acquiring the subject parcel. An agreement was reached to sell the parcel for the appraised value of \$52,200.00.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	Received
			234

Greg Pecoraro (410) 865-1125

BPW - 09/018/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 24-RPSTATE HIGHWAY ADMINISTRATION:

Road Transfer Deed - SHA to Washington County, Maryland

Former MD 843B - From south of Wright Road at CSX Railroad., northerly to road end at MD 63 south of I-70

Former MD 843C (Huyett Lane) - From 0.15 mile south of US 40 to road end, north of MD 843 I

Former MD 843F (French Lane) - From MD 63, easterly to road end, north of I-70

Former MD.881 (Kendle Road) - From MD 68 to road end near the Conrail Railroad

Former MD 907 (county road 966) - From US 40, southerly under I-70, then northwesterly to the railroad crossing near Licking Creek

REFERENCE:

Board of Public Works approval is requested for a Deed of Conveyance of these state highways segments to Washington County, Maryland

SPECIAL CONDITIONS:

None

GRANTOR:State of Maryland
State Highway Administration

CONTINUED

Greg Pecoraro (410) 865-1125

BPW—09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MISCELLANEOUS

ITEM: 25-GM

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International
Airport (BWI)

NATURE OF REQUEST: Approval of a month-to-month extension of the existing contract
with Airport Taxi Management Inc.

CONTRACTOR: Airport Taxi Management, L.L.C.
BWI Airport, MD

REVENUE: Contractor will pay the greater of (A) a fixed minimum monthly
guarantee of \$104,166.66 per month for the first three months of the
contract extension, and a fixed minimum monthly guarantee of
\$100,000.00 per month for any extension period beyond the first three
months, or (B) \$1.10 per outbound taxicab trip. Contractor will also pay
an annual rental rate of \$11.29 per square foot (\$21,010.69) for office
space.

DURATION: This extension continues the existing contract on a month-to-month
basis, commencing October 1, 2002 and ending either when a new
Contract to operate and manage the taxicab concession commences, or
September 30,2003, which ever is earlier.

REMARKS: Specific issues were raised during the bidding process for a new taxicab
contract concerning owner/operator responsibilities. To properly consider
these issues, the MAA is requesting to extend the existing contract to allow
sufficient time to conclude the ongoing procurement, which is estimated to
be in early 2003.

The operational terms and conditions of the extension are consistent with
existing terms. The financial terms of the Supplement reflect an average of
the previous two years monthly payments of the Contract.

CONTINUED

ITEM: 25-GM
Continued

BPW—09/18/02

“The Office of the State Comptroller has verified, under Control Number 02-1800-0111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro - (410) 865-1125

BPW - 09/18/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA APPENDIX

EXPEDITED PROCUREMENT REQUEST

ITEM: 26-EX

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport (BWI)

CONTRACT NO. & TITLE: MAA-CO-03-013
Sanitary Sewage System Upgrade at BWI
ADPICS NO. MAACO03013

DESCRIPTION: This contract provides all work associated with the upgrade of the main sanitary sewer line at BWI. The work includes excavation, installation of sanitary pipes, manholes, lift stations, aggregate stabilization, security fencing and landscaping.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

REASON FOR REQUEST: The existing system is approximately 50 years old, having been part of the original construction of the Airport. Replacement of portions and cleaning/grouting of the remaining system had been identified as a capital project to be undertaken later this fiscal year. However, after a recent break in the sewer line, and identification of other potentially eminent problems, the MAA desires to accelerate the previously planned capital project to address the immediate problems and upgrade the system

AMOUNT: \$1,900,000.00 (estimated)

FUND SOURCE: 100% Special Funds Budgeted to MAA

CONTINUED

ITEM: 26-EX
Continued

BPW - 09/18/02

Appropriation Code: 29.09.00.03
Object/Subobject: 1455
Title of Program: Airport
Facilities
Capital Equipment

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	Received

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sheila McDonald". The signature is written in a cursive style with a large, looped initial "S".

Sheila C. McDonald, Esq.
Executive Secretary

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