

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS

OCTOBER 14, 1998

BOARD OF PUBLIC WORKS  
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October 14, 1998

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# MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, OCTOBER 14, 1998

The Board of Public Works met in the Governor's Office, State House, Annapolis, Maryland, on Wednesday, October 14, 1998.

Board Members present:

The Honorable Parris N. Glendening, Governor  
The Honorable Robert L. Swann, Comptroller  
The Honorable Richard N. Dixon, Treasurer

Also attending the meeting:

Eloise T. Foster, Deputy Secretary, Department of Budget & Management  
Gene Lynch, Secretary, Department of General Services

## CONSTRUCTION:

General Construction Loan of 1979	Maryland Consolidated Capital Bond Loan of 1990
General Construction Loan of 1981	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1991-POS
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1992
General Construction Loan of 1984	Maryland Consolidated Capital Bond Loan of 1992-POS
General Construction Loan of 1985	Maryland Consolidated Capital Bond Loan of 1993
General Construction Loan of 1986	Maryland Consolidated Capital Bond Loan of 1993-POS
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1994
General Construction Loan of 1988	Maryland Consolidated Capital Bond Loan of 1995
General Construction Project	Maryland Consolidated Capital Bond Loan of 1996
Contingency Fund of 1988	Maryland Consolidated Capital Bond Loan of 1997
General Construction Loan of 1989	Maryland Consolidated Capital Bond Loan of 1998

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources.

## BOARD OF PUBLIC WORKS

October 14, 1998

Secretary's Agenda

Contact: Yale Stenzler 767-0610

1. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

Submission of a report prepared by the Public School Construction Program on the maintenance survey of selected public schools in the State of Maryland. During Fiscal Year 1998 a total of 101 public schools were inspected throughout the State. The inspections were performed by the Department of General Services for the Interagency Committee on School Construction. This is the eighteenth year that inspections have been performed. The Maintenance Survey Report for Public School Buildings (September 1998) describes the rationale for the surveys, the methods used, summarizes the ratings from prior surveys, and presents the results of the survey for Fiscal Year 1998.

There were a total of 101 schools inspected in the 24 school systems. Fifty-three (53) were rated "superior" or "very good." Forty-five (45) schools were rated "good," three (3) schools were rated "fair," and no schools received a "poor" rating this year.

The schools that received a rating of "superior" will receive a Governor's Citation. They are identified below:

Calvert County	- Calvert Country Elementary School
Cecil County	- Kenmore Elementary School
Howard County	- Northfield Elementary School
Montgomery County	- Viers Mill Elementary School
St. Mary's County	- Dynard Elementary School

(Report will be submitted separately to the members of the Board prior to the meeting.)

Board of Public Works Action

Approved ☒ DisapprovedWith Discussion ☒

The above-referenced item was:

Deferred ☐ Withdrawn ☐Without Discussion ☐



## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

Contact: Harold Cassell 410-260-7335

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

98-1990 CHARLES LANGLEY - to emplace a 300 feet long stone revetment within a maximum of 16 feet channelward of the mean high water line - Combs Creek off of Rosebank Road near Leonardtown in St. Mary's County.

Application received June 17, 1998. Public comment period ended September 1, 1998. MDE Report and Recommendation approving works as above described received October 1, 1998.

98-2050 CHESAPEAKE YACHT CLUB, INC. - to mechanically maintenance dredge a 250 feet long by 50 feet wide area to 6 feet depth at mean low water and a 60 feet long by 20 feet wide area to 5 feet depth at mean low water; to transport approximately 110 cubic yards of dredgate to the approved Annapolis Sand and Gravel Company disposal facility; and to construct a 30 feet long by 15 feet wide floating dock, a 12 feet long by 4 feet wide ramp and a 96 feet long timber wave break within a maximum of 43 feet channelward of the mean high water line - South Creek off of Hine Drive at Shady Side in Anne Arundel County.

This marina has pumpout and waste reception facilities.

Application received June 24, 1998. Public comment period ended September 1, 1998. MDE Report and Recommendation approving works as above described received September 21, 1998.

## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

- 99-0217 STATE HIGHWAY ADMINISTRATION - to replace the existing 1,352 feet long by 50 feet wide bridge approach spans with pre-stressed concrete spans and remove the old approach piers and piles; and to construct new bridge piers and piles and rehabilitate the existing bascule piers and span - Bear Creek at the Peninsula Expressway Bridge #147 near Dundalk in Baltimore County.

Application received August 4, 1998. Public comment period ended September 15, 1998 MDE Report and Recommendation approving works as above described received October 2, 1998.

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Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion



BOARD OF PUBLIC WORKS  
October 14, 1998  
SECRETARY'S AGENDA

JAMES P WALLACE (410) 841-5855

3.

MARYLAND DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 1999, (Fund Source Control Number 55106):

Agreement #	Recipient	County	Amount \$
AT-99-0067	DAVID M. KEYES	Harford	4,000
AT-99-0068	LINA R. WARFIELD	Harford	3,100
AT-99-0069	MICHAEL G. MARTINO	Harford	1,600
AT-99-0070	LINA R. WARFIELD	Harford	5,600
AT-99-0510	EUGENE V. SNYDER	Cecil	3,100
AT-99-0523	KENNETH W MARSHALL	Cecil	4,700
AT-99-0532	ALBRECK FARMS, INC	Cecil	16,000
AT-99-0613	PORTER E. LLEWELLYN	Allegany	1,800
AT-99-0719	JACQUELINE H. LUDWIG	Harford	4,800
AT-99-0723	JAMES C. MC KINNEY	Cecil	700
AT-99-0724-R	MARGARET JEAN LACEY	St. Mary's	5,200
AT-99-0725-R	MARGARET JEAN LACEY	St. Mary's	3,100
AT-99-0758	CLARENCE TEMPLE RHODES, JR	Queen Anne's	7,900
AT-99-0759	CHARLES E. BOWLING	Charles	1,900
AT-99-0792	DANIEL B. ECKARD	Allegany	700
AT-99-0804	GROVER C COOPER	Dorchester	1,400
AT-99-0805	GROVER C COOPER	Dorchester	900
CH-98-3509	DAVID C. WALLS	Queen Anne's	600
CH-98-3558	OWINGS & SONS, INC.	Kent	50,000
CH-99-0024	HARRY M. THRON, JR	Queen Anne's	600
CR-98-3352	BARRY L. MACPHERSON	Talbot	9,600
CR-98-3559	DAVID A. ALTVATER	Talbot	13,000
CR-98-3560	DAVID A. ALTVATER	Talbot	4,300
CR-99-0008	NICHOLAS F. BRADY	Talbot	1,800
CR-99-0009	NICHOLAS F. BRADY	Talbot	500
CR-99-0505	ETHEL BRYAN	Talbot	600
CR-99-0717	PAUL W. TOWERS, SR	Caroline	39,000
CR-99-0757	MARK A. ECK	Queen Anne's	8,200
LS-98-3283-P	W. STEVEN ARCHER	Harford	9,700
LS-98-3474	W. STEVEN ARCHER	Harford	6,000
MP-98-3266	STERLING Y. CLABAUGH	Frederick	4,500
MP-98-3316	ZENE S. WOLF	Frederick	4,700
MP-98-3547	JEFFREY P. WIVELL	Frederick	7,500
MP-98-3549	WILLIAM H. POFFENBARGER	Frederick	4,400
MP-98-3555	WILLIAM H. POFFENBARGER	Frederick	9,500
MP-99-0037	JOHN W. STULTZ, JR	Carroll	6,600

BOARD OF PUBLIC WORKS  
October 14, 1998  
SECRETARY'S AGENDA

3.

JAMES P WALLACE (410)841-5855

MARYLAND DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

MP-99-0038	JOHN W. STULTZ, JR	Carroll	6,500
MP-99-0533	DAVID K. DOTTERER	Frederick	800
MP-99-0536	NOLA B. RAMSBURG	Frederick	700
MP-99-0537	NOLA B. RAMSBURG	Frederick	400
MP-99-0568	JAMES A STONESIFER	Carroll	8,300
MP-99-0669	BERNARD J. SWEENEY	Frederick	3,200
MP-99-0670	MAYNARD E. GAVER	Frederick	10,000
MP-99-0676	PHILIP V. ERRICO	Frederick	3,200
MP-99-0677-R	PHILIP V. ERRICO	Frederick	2,000
MP-99-0678	DONALD L WILCOM	Frederick	3,000
MP-99-0712	DAVID E. BYERS, III	Carroll	6,500
MP-99-0830	DAVID E. BYERS, III	Carroll	3,600
MP-99-0840	DAVID E. BYERS, III	Carroll	2,600
NW-98-3424	WILLIAM A. LARMORE, III	Dorchester	6,100
NW-99-0010	EDWARD KOUBEK	Caroline	1,600
NW-99-0060	ROBERT TAYLOR	Dorchester	29,800
NW-99-0061	ROBERT TAYLOR	Dorchester	42,000
NW-99-0062	ROBERT TAYLOR	Dorchester	36,500
NW-99-0063	ROBERT TAYLOR	Dorchester	34,400
NW-99-0064	ROBERT TAYLOR	Dorchester	36,500
NW-99-0608	DAVID F. LAYFIELD	Somerset	15,500
NW-99-0609	DAVID F. LAYFIELD	Somerset	18,500
NW-99-0629	MARK K. MONATH	Caroline	31,000
PA-98-3561	F. MICHAEL HELLER	Prince George's	10,000
PA-99-0025	CLINTON S. HOLLAND	Prince George's	10,000
PA-99-0042	JAMES CLARK JR.	Howard	10,000
PR-98-3289	LINWOOD F. WILKINS, JR	Wicomico	13,000
PR-99-0046	CHARLES H. GORDY, JR	Worcester	500
PR-99-0072	CHARLES H. GORDY SR.	Worcester	800
PR-99-0073	CHARLES H. GORDY SR.	Worcester	400
PR-99-0711	JAMES M. LONG	Somerset	31,000
RS-98-3470	ARTHUR S. TRACEY	Baltimore Co.	4,200
RS-98-3471	ARTHUR S. TRACEY	Baltimore Co.	6,300
RS-99-0006	HICKORY HILL FARM, INC.	Baltimore Co.	50,000
RS-99-0508	RICHARD C. HALL	Baltimore Co.	6,000
RS-99-0527	GEORGE RILL BROOKS	Carroll	8,100
RS-99-0529	GEORGE RILL BROOKS	Carroll	4,400
RS-99-0530	GEORGE RILL BROOKS	Carroll	5,200
RS-99-0801-R	ALTON L. GRAF	Carroll	800
RS-99-0802-R	ALTON L. GRAF	Carroll	1,700
UP-99-0793	SAMUEL J. WINTERS, JR	Washington Co.	9,000
WM-99-0718	BENONI D ALLNUTT, JR.	Montgomery	5,900



BOARD OF PUBLIC WORKS  
October 14, 1998  
SECRETARY'S AGENDA

3. JAMES P WALLACE (410)841-5855  
MARYLAND DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

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TOTAL	\$727,600
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Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations ( 15.01.05 ) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 125, "Conservation Grants Capital Appropriation for Fiscal Year 1999", to provide a source of funds for the cost-share program. Under this appropriation "5.9 million dollars (\$5,900,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

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Board of Public Works Action:  
☒ Approved      ☐ Disapproved  
    ☐ With Discussion

The above referenced item was  
☐ Deferred      ☐ Withdrawn  
☒ Without Discussion

BOARD OF PUBLIC WORKS

October 14, 1998

SECRETARY'S AGENDA

JAMES P. WALLACE (410) 841-5855

4.

MARYLAND DEPARTMENT OF AGRICULTURE  
(MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS)

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan Act of 1990 (Fund Source Control Number 77708):

Agreement # -----	Recipient -----	County -----	Amount \$ -----
Funding Increase Request:			
AT-97-0642	D Patrick Wallizer, Jr	Allegany	268.89
LS-98-2638	Michael S Birch	Harford	5,400.00
MP-98-2875	Allen M Garst	Frederick	663.29
PA-98-0197	Jennifer L Reilly	Anne Arundel	409.76
RS-98-3025	Wayne L Armacost	Baltimore	372.06
TOTAL AMOUNT:			\$7,114.00

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point source of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were Promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 376, "Maryland Consolidated Capital Bond Loan of 1990", to provide a source of funds for the cost-share program. Under this appropriation " 3 million dollars (\$3,000,000) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (this is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy enclosed).

Board of Public Works Action: The above referenced item was:

☒ Approved
 ☐ Disapproved
 ☐ Deferred
 ☐ Withdrawn  
☐ With Discussion
 ☒ Without Discussion



## BOARD of PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

5.

James P. Wallace (410) 841-5885

MARYLAND DEPARTMENT of AGRICULTURE  
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1993. (Fund Source Control Number: 91320)

<u>Agreement</u> <u>Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of</u> <u>Reversion</u>
AT-98-3088	HUDSON, A. RANDOLPH	Worcester	\$13,900.00

Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

## BOARD of PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

6.

James P. Wallace (410) 841-5855

MARYLAND DEPARTMENT of AGRICULTURE  
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1991 (MCCBL - 1991, Fund Source Control Number 85421).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-98-2675	HARKINS, W. HERBERT	Harford	\$569.56
CR-98-3105	ANDREW, HERBERT L	Talbot	\$186.04
CR-98-3452	SPEDDEN, SEWELL L	Dorchester	\$724.95
CR-98-3453	SPEDDEN, SEWELL L	Dorchester	\$386.84
LS-98-2639	BIRCH, MICHAEL S	Harford	\$1,159.31
MP-98-2599	BROWN, JULIANA C	Frederick	\$1,390.31
P-98-2654	LEWIS, MARK A	Frederick	\$51.67
P-98-3164	WARNER, KEITH E	Carroll	\$3,966.97
MP-98-3165	WARNER, KEITH E	Carroll	\$4,200.33
NW-98-2845	CALLOWAY, WILLIAM T	Wicomico	\$62.50
RS-98-3195	HILTON, CHARLES F	Montgomery	\$814.20
UP-98-3100	STRITE, HARRY	Washington	\$355.96
	<b>Total Reversion Amount:</b>		<b>\$13,868.64</b>

Board of Public Works Action:

☒ APPROVED    ☐ DISAPPROVED

☐ WITH DISCUSSION

The above referenced item was:

☐ DEFERRED    ☐ WITHDRAWN

☒ WITHOUT DISCUSSION

## BOARD of PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

7.

James P. Wallace (410) 841-5885

MARYLAND DEPARTMENT of AGRICULTURE  
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1994, (Fund Source Control Number 91416).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-96-0937	LEVAY, NELL	St. Mary's	\$196.50
AT-98-2939	ECKARD, DANIEL B	Allegany	\$1,036.45
AT-98-3109	MALKUS, WILLIAM C	Dorchester	\$157.66
AT-98-3214	WRIGHT, AMELIA	Dorchester	\$1,094.84
AT-98-3244	SCANLON, JOHN W	Dorchester	\$745.00
CH-96-0731	BENNETTA, ALBERT A	Kent	\$610.04
CR-98-3211-P	MILLER, DONALD L	Caroline	\$768.94
7-98-3282	HARKINS, W. HERBERT	Harford	\$169.01
..P-98-2884	RIGGS, C. LARRY	Frederick	\$542.81
MP-98-2885	RIGGS, C. LARRY	Frederick	\$2,665.69
MP-98-3169	KETO, GEORGE J	Frederick	\$1,197.02
NW-98-3107	MALKUS, WILLIAM C	Dorchester	\$162.82
NW-98-3218	BOOG, VERNON G	Dorchester	\$747.92
NW-98-3219	BOOG, VERNON G	Dorchester	\$654.07
NW-98-3220	BOOG, VERNON G	Dorchester	\$319.24
PR-98-2879	HUDSON, CHARLES L	Wicomico	\$280.02
RS-98-3024	ARMACOST, WAYNE L	Baltimore	\$5,640.75
RS-98-3026	ARMACOST, WAYNE L	Baltimore	\$2,801.31
RS-98-3027	ARMACOST, WAYNE L	Baltimore	\$2,901.31
RS-98-3028	ARMACOST, WAYNE L	Baltimore	\$3,001.31
UP-98-3385	KUEFFNER, ERNEST W	Washington	\$423.30
<b>Total Reversion Amount:</b>			<b>\$26,116.01</b>

Board of Public Works Action:

The above referenced item was:

☒ APPROVED☐ DISAPPROVED☐ WITH DISCUSSION☐ DEFERRED☐ WITHDRAWN☒ WITHOUT DISCUSSION



## BOARD of PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

8.

James P. Wallace (410) 841-5885

MARYLAND DEPARTMENT of AGRICULTURE  
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1995. (Fund Source Control Number: 91504)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-97-0423	WILSON, LEONARD E	Cecil	\$3,590.71
AT-97-0424	WILSON, LEONARD E	Cecil	\$1,685.86
AT-97-0451	PEIPER, STEPHEN T	Harford	\$2588.61
AT-97-0554	RIEPE, GEORGE M.S.	Baltimore	\$298.44
AT-97-0643	WALLIZER, D. PATRICK	Allegany	\$647.44
CH-98-2912	COLEN, ALYSE G	Kent	\$299.97
CH-98-3229	RIGDON, JOHN A	Kent	\$1,226.72
CH-98-3230	RIGDON, JOHN A	Kent	\$1,266.41
CH-98-3231	RIGDON, JOHN A	Kent	\$313.62
CH-98-3232	RIGDON, JOHN A	Kent	\$1,796.99
MP-97-0586	MILLER, LEE E	Frederick	\$876.37
MP-97-0587	MILLER, LEE E	Frederick	\$75.00
MP-98-2876	RUBY, M. LOUISE	Frederick	\$2,774.22
MP-98-3236	BAILE, MELVIN E	Carroll	\$75.25
MP-98-3480	VANWINGERDEN, ROBERT J	Carroll	\$112.50
PB-97-0241	BRIGANTE, JOHN P	Howard	\$220.25
RS-97-0503	KEIL, LANCE P	Carroll	\$8,000.00
RS-97-0504	KEIL, LANCE P	Carroll	\$10,000.00
RS-98-2848	STEWART, MARIE L.F.	Baltimore	\$266.25
WM-97-0306	KARN, ROBERT J	Montgomery	\$134.75
WM-97-0307	KARN, ROBERT J	Montgomery	\$143.07
<b>Total Reversion Amount:</b>			<b>\$36,392.43</b>

Board of Public Works Action:

The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



## BOARD of PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

9.

James P. Wallace (410) 841-5885

MARYLAND DEPARTMENT of AGRICULTURE  
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1996. (Fund Source Control Number: 91611)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-98-0002	MEZICK, THOMAS L	Queen Anne's	\$575.74
AT-98-0004	MEZICK, THOMAS L	Queen Anne's	\$1,752.48
AT-98-0005	MEZICK, THOMAS L	Queen Anne's	\$293.65
AT-98-0043-P	STEPHENS, MARVIN L	Worcester	\$3,363.45
AT-98-0081	BEAVAN, JAMES B	St. Mary's	\$44.00
AT-98-0082	BEAVAN, JAMES B	St. Mary's	\$953.31
AT-98-0112	POWELL, ROYDEN N	Queen Anne's	\$385.64
T-98-0144	WEBSTER, ROLAND W	Dorchester	\$3,679.76
AT-98-2555	KELLY SMITH, JOSEPHINE H	St. Mary's	\$1,546.14
AT-98-2915	STOUFFER, ROBERT M	Worcester	\$276.75
CR-98-0127	SHIREY, DAVID C	Queen Anne's	\$10,000.00
CR-98-0192	ECK, MARK A	Queen Anne's	\$430.21
NW-98-2536	TODD, ROLAND H	Dorchester	\$3,724.00
RS-98-0188	HALLE, EDWARD A	Baltimore	\$183.86
RS-98-2514	RICHTER, LEO M	Carroll	\$788.56
RS-98-2600	RICHTER, LEO M	Carroll	\$395.29
UP-98-3035	TRASKA, ALEXANDER W	Washington	\$964.38
<b>Total Reversion Amount:</b>			<b>\$29,357.22</b>

Board of Public Works Action:

The above referenced item was:

☒ APPROVED☐ DISAPPROVED☐ DEFERRED☐ WITHDRAWN☐ WITH DISCUSSION☒ WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS****October 14, 1998****Secretary's Agenda**

**Contacts: Robert Brennan    410-767-3213**  
**James Henry                410-767-6353**

10.    **DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT**

**NAME OF BORROWER:**    Jensen Press, Inc.

**AUTHORITY:**                Article 83A Section 5.801 thru 5.807  
COMAR 05.01.11.01 et seq.

**PROJECT TITLE:**            Relocation of Jensen Press, Inc. from Manassas, Virginia to  
Prince Frederick, Calvert County, Maryland.

**AMOUNT:**                    \$ 250,000 Conditional Loan

**TERMS:**                      The term of the Loan shall not exceed 5 years with principal and interest payments made on a quarterly basis. The interest rate may vary based on the Borrower's employment levels at different times during the Loan. From disbursement until March 31, 1999 (the "Employee Hiring Date") interest will be 0%. So long as Jensen Press, Inc. is employing 22 permanent full time employees as of the Hiring Date and each annual review date thereafter through March 31, 2001, the interest rate on the Loan will continue at 0%. If at the Employee Hiring Date or at an annual review date Jensen Press, Inc. is employing less than 22 permanent full time employees, the interest on the Loan will be 4.84% throughout the term.

**COLLATERAL:**                \$ 250,000 Letter of Credit for the Department from a bank acceptable to the Department.

**GUARANTY:**                  Calvert County will guaranty 40% of the Loan.



# BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

Contacts: Robert Brennan 410-767-3213  
James Henry 410-767-6353

### 10. DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT (cont'd)

#### DESCRIPTION:

Proceeds of the Conditional Loan will be used for leasehold improvements, equipment relocation from Manassas Park, Virginia to Prince Frederick, Calvert County, Maryland, and installation expense. This is in addition to an already closed \$ 100,000 interest free loan from the Calvert County Economic Development Authority.

#### FUNDS SOURCE:

\$ 250,000	MICRF	Relocation & leasehold property
100,000	Calvert County	Other eligible project costs
<u>60,000</u>	Jensen Press	Other eligible project costs
\$ 410,000		

#### REMARKS:

The proposed activity constitutes eligible project costs consistent under Article 83A Section 5.801 thru 5.807

The request was reviewed by the Department's Division of Financing and the Office of the Attorney General.

State Clearinghouse #MD980430-0412.

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Board of Public Works Action: The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

## BOARD OF PUBLIC WORKS

October 14, 1998

Contact Person:  
Teresa Ernest  
410-631-3243

## Secretary's Agenda

11.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
MARYLAND WATER QUALITY FINANCING ADMINISTRATION  
MARYLAND CLEAN WATER REVOLVING LOAN FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$5,700,000.00 from the Maryland Clean Water Revolving Loan Fund for the following project:

BORROWER: City of Taneytown  
COUNTY: Carroll County  
LEGISLATIVE DISTRICT: 4

The proceeds of the loan will be used to finance the Taneytown WWTP BNR and Expansion Project.

TOTAL LOAN AMOUNT:	not to exceed	\$5,700,000.00
FUNDING SOURCE		
CLEAN WATER STATE REVOLVING FUND		<u>\$5,700,000.00</u>
TOTAL FUNDS AVAILABLE		\$5,700,000.00

The proposed project (Taneytown WWTP BNR and Expansion Project) involves the construction of the new Taneytown Wastewater Treatment Plant (WWTP), including the construction of Biological Nutrient Removal (BNR) facilities to achieve nitrogen removal to a yearly average of 8 mg/1 and the WWTP expansion from 0.7 million gallons a day (mgd) to 1.1 mgd.



## BOARD OF PUBLIC WORKS

October 14, 1998

Contact Person:  
Teresa Ernest  
410-631-3243

## Secretary's Agenda

11.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
MARYLAND WATER QUALITY FINANCING ADMINISTRATION  
MARYLAND CLEAN WATER REVOLVING LOAN FUND  
(cont'd)

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$5,700,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 45% of the Average of the Bond Buyer Revenue Bond Index for the month preceding when the loan is closed. The City will deliver its bond, along with a full faith and credit endorsement of the City to the Maryland Water Quality Financing Administration to secure this debt.

The Maryland Department of the Environment has determined the project is consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD 980107-0012, which is the Taneytown WWTP BNR and Expansion Project have been reviewed by the Maryland Department of the Environment (copy enclosed).

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## BOARD OF PUBLIC WORKS

October 14, 1998

Contact Person:  
Teresa Ernest  
410-631-3243

## Secretary's Agenda

12.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
MARYLAND WATER QUALITY FINANCING ADMINISTRATION  
MARYLAND DRINKING WATER REVOLVING LOAN FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$100,000.00 from the Maryland Drinking Water Revolving Loan Fund for the following project:

BORROWER:           Dorchester County Sanitary District  
COUNTY:           Dorchester County  
LEGISLATIVE DISTRICT: 37

The proceeds of the loan will be used to finance the Lodgecliff Subdivision Water System Improvements Project.

TOTAL LOAN AMOUNT:	not to exceed	\$100,000.00
FUNDING SOURCE		
DRINKING WATER STATE REVOLVING FUND		<u>\$100,000.00</u>
TOTAL FUNDS AVAILABLE		\$100,000.00

The proposed project (Lodgecliff Subdivision Water System Improvements Project) consists of Installing a new water distribution system for about 103 homes to replace the inadequate and deteriorating existing system. The new system will have bigger water mains, water meters and fire hydrants to provide adequate water supply, fire protection and metering capability for the existing demand.

## BOARD OF PUBLIC WORKS

October 14, 1998

Contact Person:  
Teresa T. Ernest  
410-631-3243

## Secretary's Agenda

12.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
MARYLAND WATER QUALITY FINANCING ADMINISTRATION  
MARYLAND DRINKING WATER REVOLVING LOAN FUND  
(cont'd)

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$100,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 60% of the Average of the Bond Buyer Revenue Bond Index for the month preceding when the loan is closed. The Dorchester County Sanitary District will deliver its bond, along with a full faith and credit endorsement of the County Commissioners of Dorchester County to the Maryland Water Quality Financing Administration to secure this debt.

The Maryland Department of the Environment has determined the project is consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD 961127-1093, which is the Lodgecliff Subdivision Water System Improvements Project have been reviewed by the Maryland Department of the Environment (copy enclosed).

Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



BOARD OF PUBLIC WORKS  
October 14, 1998  
Secretary's Agenda

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Contact Person:  
Richard Collins  
410-631-3305

13. MARYLAND DEPARTMENT OF THE ENVIRONMENT  
WASTE MANAGEMENT ADMINISTRATION  
UNDERGROUND STORAGE TANK UPGRADE AND REPLACEMENT FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$50,000 from the Underground Storage Tank Upgrade and Replacement Fund for the following project:

LOAN NUMBER:	UST 98-022
BORROWER:	Ray Sears and Son, Inc.
COUNTY:	Anne Arundel County
LEGISLATIVE DISTRICT:	33

The proceeds of the loan will be used to remove and replace existing underground storage tanks at a business located at 2387 Rutland Road, Davidsonville, Anne Arundel County, Maryland.

TOTAL ESTIMATED PROJECT COSTS:	\$50,000.00
FUNDING SOURCES:	
MDE UST LOAN:	\$50,000.00
INELIGIBLE COST FUNDED BY BORROWER:	0.00
TOTAL FUNDS AVAILABLE:	\$50,000.00

Pursuant to Section 4-603 of the Environment Article, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$50,000 to be repaid in a term not to exceed 8 years at the interest rate provided in the regulations for this program, which is calculated based on the yield of the State's most recent sale of General Obligation Bonds.

AGENCY REMARKS: Ray Sears and Son, Inc. is a general contractor that has been in business since 1973 and is the registered owner of the underground storage tanks at the above location in Anne Arundel County. The project scope includes the removal of two existing underground storage tanks and replacing them with two 5,000-gallon aboveground storage tanks with necessary appurtenances to meet federal and State requirements. The creditworthiness of the Borrower has been reviewed and it has been determined that there is sufficient net income to repay the loan. The loan will be evidenced by a Promissory Note and secured by a Security Agreement, the Corporate Guaranty of Ray Sears and Son, Inc. and the personal guaranties of Raymond R. and Jeannie D. Sears, the principals of the corporation.

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Board of Public Works Action:

☒ Approved

☐ Disapproved

☐ With Discussion

This above referenced item was:

☐ Deferred

☐ Withdrawn

☒ Without Discussion

BOARD OF PUBLIC WORKS  
October 14, 1998  
Secretary's Agenda

Contact Person:  
Richard Collins  
410-631-3305

14.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
WASTE MANAGEMENT ADMINISTRATION  
UNDERGROUND STORAGE TANK UPGRADE AND REPLACEMENT FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$50,000 from the Underground Storage Tank Upgrade and Replacement Fund for the following project:

LOAN NUMBER:	UST 98-026
BORROWER:	Eager Street Enterprises, Inc.
COUNTY:	Baltimore City
LEGISLATIVE DISTRICT:	39

The proceeds of the loan will be used to remove and replace existing underground storage tanks at a business located at 923 Cathedral Street, Baltimore City, Maryland.

TOTAL ESTIMATED PROJECT COSTS:	\$50,000.00
FUNDING SOURCES:	
MDE UST LOAN:	\$50,000.00
INELIGIBLE COST FUNDED BY BORROWER:	0.00
TOTAL FUNDS AVAILABLE:	\$50,000.00

Pursuant to Section 4-603 of the Environment Article, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$50,000 to be repaid in a term not to exceed 8 years at the interest rate provided in the regulations for this program, which is calculated based on the yield of the State's most recent sale of General Obligation Bonds.

AGENCY REMARKS: Eager Street Enterprises, Inc. was formed in 1986 for the purpose of owning and leasing real estate and is the registered owner of the underground storage tanks at the above location in Baltimore City. Eager Street Enterprises, Inc. leases to Comprehensive Car Care, Inc. to operate the site as a full service motor fuel and vehicle repair facility. Both corporations have the same ownership and principals. The project scope includes the removal of four existing underground storage tanks and replacing with one 1,000 gallon UST with the necessary appurtenances to meet the 1998 federal and State requirements. The loan will be evidenced by a Promissory Note and secured by a Security Agreement, the Corporate Guaranties of Eager Street Enterprises, Inc. and Comprehensive Car Care, Inc. and the personal guaranties of Patricia L. and Compton E. Ward, the principals of the corporations.

Board of Public Works Action:

Approved

Disapproved

With Discussion

This above referenced item was:

Deferred

Withdrawn

Without Discussion



BOARD OF PUBLIC WORKS  
October 14, 1998  
Secretary's Agenda

Contact Person:  
Richard Collins  
410-631-3305

15.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
WASTE MANAGEMENT ADMINISTRATION  
UNDERGROUND STORAGE TANK UPGRADE AND REPLACEMENT FUND

AGENCY REMARKS: Loan number UST 96-030 to Toni and Brothers, Inc. (the "Borrower") was reviewed and approved by the Board of Public Works on June 24, 1998. The proceeds of the loan will be used to remove underground storage tanks located in Baltimore County, Maryland that are owned by the Borrower. Removal of the tanks will help to prevent the possible contamination of groundwater and permit the Borrower's business to continue at this location. Since the date of the approval, however, the Borrower's attorney has indicated to the Office of the Attorney General that preliminary reports indicate that there is a mortgage of record against the collateral property at 12144 Jerusalem Road, Kingsville, Baltimore County, Maryland. The Borrower and the Department have mutually agreed to revise the loan structure by securing the real property collateral by a subordinate lien if necessary. The creditworthiness of the Borrower has been reviewed and it has been determined that there is sufficient cash flow in the business to repay the loan. The other loan conditions as approved previously by the Board remain unchanged. Specifically, the loan will be evidenced by a Promissory Note and secured by (i) a Security Agreement pursuant to which the Borrower will grant to MDE a security interest in all of the Borrower's personal property, with the exception of any underground or aboveground storage tanks owned by the Borrower, and (ii) the personal guaranties of Antoni and Bozena Horodowicz.

Pursuant to Section 4-603 of the Environment Article, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$50,000 to be repaid in a term not to exceed 15 years at the interest rate provided in the regulations for this program, which is calculated based on the yield of the State's most recent sale of General Obligation Bonds.

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Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



BOARD OF PUBLIC WORKS  
October 14, 1998  
Secretary's Agenda

Contact Person:  
Richard Collins  
410-631-3305

16.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
WASTE MANAGEMENT ADMINISTRATION  
UNDERGROUND STORAGE TANK UPGRADE AND REPLACEMENT FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$50,000 from the Underground Storage Tank Upgrade and Replacement Fund for the following project:

LOAN NUMBER:	UST 98-032
BORROWER:	Preston O'Dale Martin
COUNTY:	Frederick
LEGISLATIVE DISTRICT:	3

The proceeds of the loan will be used to remove and replace existing underground storage tanks at a business located at 11204 Hessong Bridge Road, Thurmont, Frederick County, Maryland.

TOTAL ESTIMATED PROJECT COSTS:	\$50,000.00
FUNDING SOURCES:	
MDE UST LOAN:	\$50,000.00
INELIGIBLE COST FUNDED BY BORROWER:	0.00
TOTAL FUNDS AVAILABLE:	\$50,000.00

Pursuant to Section 4-603 of the Environment Article, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$50,000 to be repaid in a term not to exceed 15 years at the interest rate provided in the regulations for this program, which is calculated based on the yield of the State's most recent sale of General Obligation Bonds.

AGENCY REMARKS: Mr. and Mrs. Martin are the proprietors of Martin's Grocery that they have owned and operated as a convenience store with retail gas sales for the past 25 years. The project scope includes the removal of four existing underground storage tanks, the upgrading of one existing UST and replacing with two new USTs with necessary appurtenances in order to meet the 1998 federal and State requirements. The creditworthiness of the Borrower has been reviewed and it has been determined that there is sufficient net income to repay the loan. The loan will be evidenced by a Promissory Note and secured by a Security Agreement and the personal guaranties of Preston O'Dale and Connie J. Martin. The loan will be further secured by certain real property with improvements located at 7196 Brown's Lane, Thurmont, Frederick County, Maryland.

Board of Public Works Action:

Approved

Disapproved

With Discussion

This above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

October 14, 1998  
Secretary's Agenda

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Contact Person:  
Richard Collins  
410-631-3305

17.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
WASTE MANAGEMENT ADMINISTRATION  
UNDERGROUND STORAGE TANK UPGRADE AND REPLACEMENT FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$25,000 from the Underground Storage Tank Upgrade and Replacement Fund for the following project:

LOAN NUMBER: UST 98-017  
BORROWER: MCQ Auto Servicenter Inc.  
COUNTY: Prince George's County  
LEGISLATIVE DISTRICT: 27

The proceeds of the loan will be used to remove existing underground storage tanks at a business located at 15717 Livingston Road, Accokeek, Prince George's County, Maryland.

TOTAL ESTIMATED PROJECT COSTS:	\$25,000.00
FUNDING SOURCES:	
MDE UST LOAN:	\$25,000.00
INELIGIBLE COST FUNDED BY BORROWER:	0.00
TOTAL FUNDS AVAILABLE:	\$25,000.00

Pursuant to Section 4-603 of the Environment Article, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$25,000 to be repaid in a term not to exceed 15 years at the interest rate provided in the regulations for this program, which is calculated based on the yield of the State's most recent sale of General Obligation Bonds.

AGENCY REMARKS: MCQ Auto Servicenter, Inc. leases a car repair facility and is the registered owner of the underground storage tanks at the above location in Prince George's County. The corporation was created in 1991 for the purpose of the principals to own and operate a service station. Within three years, the principals leased the building to others and have since discontinued the retail sale of motor fuels. The project scope includes the removal of five existing underground storage tanks in order to meet the 1998 federal and State requirements. The creditworthiness of the Borrower has been reviewed and it has been determined that there is sufficient cash flow to repay the loan. The loan will be evidenced by a Promissory Note and secured by a Security Agreement and the personal guaranties of Jose and Ruth Mararac, Alfredo Cacanindin and Darlito G. Quimen. The loan will be further secured by certain real property located at 15721 Livingston Road, Accokeek, Prince George's County, Maryland

Board of Public Works Action:

Approved

Disapproved

With Discussion

This above referenced item was:

Deferred

Withdrawn

Without Discussion



## BOARD OF PUBLIC WORKS

October 14, 1998  
Secretary's AgendaContact Person:  
Richard Collins  
410-631-3305

18.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
WASTE MANAGEMENT ADMINISTRATION  
UNDERGROUND STORAGE TANK UPGRADE AND REPLACEMENT FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$50,000 from the Underground Storage Tank Upgrade and Replacement Fund for the following project:

LOAN NUMBER:	UST 98-018
BORROWER:	J.M.J., Inc.
COUNTY:	Washington
LEGISLATIVE DISTRICT:	2B

The proceeds of the loan will be used to remove and replace existing underground storage tanks at a business located at 101 East Sunset Avenue, Williamsport, Washington County, Maryland.

TOTAL ESTIMATED PROJECT COSTS:	\$50,000.00
FUNDING SOURCES:	
MDE UST LOAN:	\$50,000.00
INELIGIBLE COST FUNDED BY BORROWER:	0.00
TOTAL FUNDS AVAILABLE:	\$50,000.00

Pursuant to Section 4-603 of the Environment Article, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$50,000 to be repaid in a term not to exceed 8 years at the interest rate provided in the regulations for this program, which is calculated based on the yield of the State's most recent sale of General Obligation Bonds.

AGENCY REMARKS: J.M.J., Inc. was incorporated in 1997 and is the registered owner of the underground storage tanks at the above location in Washington County. J.M.J., Inc. operates a convenience store at this site with retail fuel sales and a tire sales and service center. The project scope includes the removal of five existing underground storage tanks and replacing them with one 12,000-gallon compartmented underground storage tank with necessary appurtenances to meet federal and State requirements. The creditworthiness of the Borrower has been reviewed and it has been determined that there is sufficient net income to repay the loan. The loan will be evidenced by a Promissory Note and secured by a Security Agreement, the Corporate Guaranty of J.M.J., Inc. and the personal guaranty of Michelle Pinieski, the principal of the corporation.

Board of Public Works Action:

This above referenced item was:

☒ Approved☐ Disapproved☐ Deferred☐ Withdrawn☐ With Discussion☒ Without Discussion

BOARD OF PUBLIC WORKS  
October 14, 1998  
Secretary's Agenda

Contact Person:  
Richard Collins  
410-631-3305

19.

MARYLAND DEPARTMENT OF THE ENVIRONMENT  
WASTE MANAGEMENT ADMINISTRATION  
UNDERGROUND STORAGE TANK UPGRADE AND REPLACEMENT FUND

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$50,000 from the Underground Storage Tank Upgrade and Replacement Fund for the following project:

LOAN NUMBER:	UST 98-020
BORROWER:	Sally L. Shawley
COUNTY:	Washington County
LEGISLATIVE DISTRICT:	2B

The proceeds of the loan will be used to remove and replace existing underground storage tanks at a business located at 17637 Lappans Road, St. James, Washington County, Maryland.

TOTAL ESTIMATED PROJECT COSTS:	\$51,974.00
FUNDING SOURCES:	
MDE UST LOAN:	\$50,000.00
INELIGIBLE COST FUNDED BY BORROWER:	<u>1,974.00</u>
TOTAL FUNDS AVAILABLE:	\$51,974.00

Pursuant to Section 4-603 of the Environment Article, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$50,000 to be repaid in a term not to exceed 5 years at the interest rate provided in the regulations for this program, which is calculated based on the yield of the State's most recent sale of General Obligation Bonds plus ½ % based on Borrower's net worth.

AGENCY REMARKS: Sally L. Shawley owns the project site and is the registered owner of the underground storage tanks. The project site is one of several businesses owned by the Shawley family that has been in the general store and oil delivery service for approximately the past 20 years. The project scope includes the removal of the existing underground storage tanks and replacing with one 15,000-gallon compartmented UST with the necessary appurtenances in order to meet the 1998 federal and State requirements. The creditworthiness of the Borrower has been reviewed and it has been determined that there is sufficient net income to repay the loan. The loan will be evidenced by a Promissory note and secured by the personal guaranty of Sally L. Shawley.

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Board of Public Works Action:

This above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

20.

DEPARTMENT OF NATURAL RESOURCES:  
Maryland Environmental TrustContact:  
John Bernstein 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust and the South County Conservation Trust by Nancy and J. Kent McNew on their 10.63 acre property in Anne Arundel County.

Location of  
Property:

Anne Arundel County, SPM 51, Parcel 374. Election District No. 2. On Wallace Manor Lane, west of Solomons Island Road. See map detail.

Land Use:

10.63 acres: all woodland. There are no existing structures. (Staff Field Visit, May 5, 1998).

County Planning  
and Zoning:

The property is zoned Residential Low Density (R-1). There is no existing or planned water and sewer service. The property is located in the Chesapeake Bay Critical Area. The easement is consistent with the County Master Plan.

Conservation  
Features:

- (1) Protection of woodland
- (2) Protection of wildlife habitat
- (3) Scenic Value from Wallace Manor Lane
- (4) The site is within the Chesapeake Bay Critical Area

Deed Format:

Standard MET format.

Reserved Rights:

No residences or other structures are permitted on the property. Tree cutting is prohibited, except 1) to remove fallen, dead or diseased trees; 2) to thin woods in accordance with a woodlot management plan of selective cutting. Subdivision is prohibited without the approval of Grantee.

## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

20.

DEPARTMENT OF NATURAL RESOURCES:  
Maryland Environmental TrustLegal Form and  
Sufficiency:

The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation:

The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

21. DEPARTMENT OF NATURAL RESOURCES: Maryland Environmental Trust Contact:  
John Bernstein  
410-514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc. by Page W. Smith on his 311-acre property in Talbot County.

Location of Property: Talbot County, State Property Map 49, Parcel 4. The property is located south of the intersection of Cliff House Lane and Boston Cliff Road, adjacent to the Choptank River and the 1108-acre Henderson easement. (See attached map detail)

Land Use: Approximately 311 acres: There are three residences on the property (a principal residence, guest house and a tenant house). Most of the farm is actively tilled agricultural land. However, there is a patch of mixed hardwood/pine forest along the Henderson property line and a thin fringe of hardwood stream-side buffers. Structures include a historic 19th-century main dwelling with adjacent guest house, associated barn/kennel, various storage sheds, animal pens and sheds, an office building, five-bay machine shed with shop, two-bay pole shed, kennel with attached building, tenant house with associated sheds. (Source: MET/ESLC site visit October 22, 1997).

County Planning: Information from the Talbot County Planning and Zoning Office indicates that approximately 111 acres of the property is within the Critical Area and is designated "Rural Conservation". At an allowable density of 1 dwelling unit per 20 acres, 5 dwellings could be located in the Critical Area. The area located outside the Critical Area is approximately 200 acres and is designated "Rural Agricultural Conservation". If a standard subdivision was proposed outside the Critical Area, a total of 13 dwellings would be permitted. A cluster subdivision would allow for 23 dwelling units outside or the Critical Area. The maximum build-out for the property is 28 lots. No sewer or water is existing or planned for the area. A donated easement would be consistent with the Talbot County Comprehensive Plan (Source: letter dated November 3, 1997 from Daniel Cowee, Planning Officer, Talbot County Planning Office).

## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

21.

DEPARTMENT OF NATURAL RESOURCES:  
Maryland Environmental TrustConservation Values:

- (1) Furthers general goals of Talbot County Comprehensive Plan
- (2) Scenic value from the Choptank River (2500 feet of shoreline) and Boston Cliff Road (1000 feet of road frontage)
- (3) Water quality protection through the 50-foot vegetative buffer strip requirement
- (4) Chesapeake Bay Critical Area protection
- (5) Historic 19th-century homesite and two archaeological sites along the Choptank River
- (6) Productive farmland
- (7) Possible bald eagle nest on the site

Deed Format:

Standard MET/ESLC format.

Reserved Rights:

Three reserved residential rights permitting subdivision on 5-acre lots of either the three reserved principal residences or the existing main principal residence and two reserved principal residences.

Legal Form and Sufficiency:

The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation:

The Board of Trustees of the Maryland Environmental has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdraw

With Discussion

Without Discussion



## BOARD OF PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

Contact - Len Casanova 410-260-8531

22.

DEPARTMENT OF NATURAL RESOURCESSHORE EROSION CONTROL

(SEC 53-71 Schmincke Chas O &amp; Eliz L now Kubit, JF)

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

<u>PROJECT NUMBER:</u>	SEC 53-71
<u>PROJECT NAME:</u>	Schmincke Chas O & Eliz L now Kubit, JF
<u>LOCATION:</u>	Ridout Creek just before Whitehall Creek, Anne Arundel County, Maryland
<u>DESCRIPTION:</u>	Construction of 138 L.F. of timber bulkhead
<u>PRIOR BOARD APPROVAL:</u>	August 28, 1973, Secretary's Agenda, Levy of Benefit Charge
<u>LOAN AGREEMENT DATED:</u>	January 18, 1972
<u>LIEN RECORDED:</u>	Liber MSH 2492; Folio 264; Anne Arundel County, Maryland
<u>ORIGINAL LOAN AMOUNT:</u>	\$10,999.00
<u>TOTAL PAYMENTS:</u>	\$10,559.04
<u>BALANCE PAID IN FULL:</u>	\$ 439.96 (Final Payment)
<u>DOCUMENT TO BE ISSUED:</u>	Release [copy enclosed]

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

With Discussion

Deferred

Withdrawn

Without Discussion

## BOARD OF PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

Contact - Len Casanova 410-260-8531

23.        DEPARTMENT OF NATURAL RESOURCES  
              SHORE EROSION CONTROL  
              (SEC 68-73 Worthington, RG/EM)

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

<u>PROJECT NUMBER:</u>	SEC 68-73
<u>PROJECT NAME:</u>	Worthington, RG/EM
<u>LOCATION:</u>	Saunders Point, on the Chesapeake Bay, Anne Arundel County, Maryland
<u>DESCRIPTION:</u>	Construction of 76 L.F. of timber bulkhead
<u>PRIOR BOARD APPROVAL:</u>	November 5, 1973, Secretary's Agenda, Levy of Benefit Charge
<u>LOAN AGREEMENT DATED:</u>	May 7, 1973
<u>LIEN RECORDED:</u>	Liber WGL 2587; Folio 761; Anne Arundel County, Maryland
<u>ORIGINAL LOAN AMOUNT:</u>	\$10,825.00
<u>TOTAL PAYMENTS:</u>	\$10,392.00
<u>BALANCE PAID IN FULL:</u>	\$ 433.00 (Final Payment)
<u>DOCUMENT TO BE ISSUED:</u>	Release [copy enclosed]

Board of Public Works Action:

The above-referenced item was:

☒ Approved

☐ Disapproved

☐ Deferred

☐ Withdrawn

☐ With Discussion

☒ Without Discussion



BOARD OF PUBLIC WORKS

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October 14, 1998

SECRETARY'S AGENDA

Contact - Len Casanova 410-260-8531

24. DEPARTMENT OF NATURAL RESOURCES  
SHORE EROSION CONTROL  
(SEC 26-73 Binetti, RA/SS)

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

PROJECT NUMBER: SEC 26-73

PROJECT NAME: Binetti, RA/SS

LOCATION: At Swan Point, on Back River,  
Baltimore County, Maryland

DESCRIPTION: Construction of 180 L.F. of aluminum bulkhead

PRIOR BOARD APPROVAL: June 12, 1974, Secretary's Agenda  
Levy of Benefit Charge

LOAN AGREEMENT DATED: February 14, 1974

LIEN RECORDED: Liber EHK 5431; Folio 524;  
Baltimore County, Maryland

ORIGINAL LOAN AMOUNT: \$12,250.00

TOTAL PAYMENTS: \$11,760.00

BALANCE PAID IN FULL: \$ 490.00 (Final Payment)

DOCUMENT TO BE ISSUED: Release [copy enclosed]

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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## BOARD OF PUBLIC WORKS

October 14, 1998

## SECRETARY'S AGENDA

Contact - Len Casanova 410-260-8531

25.

DEPARTMENT OF NATURAL RESOURCESSHORE EROSION CONTROL

(SEC 10-82 Houser, Hurt, &amp; Leonard (Leonard, RS&amp;JT))

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

<u>PROJECT NUMBER:</u>	SEC 10-82
<u>PROJECT NAME:</u>	Houser, Hurt, & Leonard (Leonard, RS&JT)
<u>LOCATION:</u>	On Chesapeake Bay & Carter's Point, near Charlestown, Cecil County, Maryland
<u>DESCRIPTION:</u>	Construction of 333 L.F. of stone revetment
<u>PRIOR BOARD APPROVAL:</u>	November 27, 1985, Secretary's Agenda, Item 24 Levy of Benefit Charge
<u>LOAN AGREEMENT DATED:</u>	June 28, 1984
<u>LIEN RECORDED:</u>	Liber NDS 122, Folio 374; Cecil County, Maryland
<u>ORIGINAL LOAN AMOUNT:</u>	\$59,178.53
<u>TOTAL PAYMENTS:</u>	\$28,405.71
<u>BALANCE PAID IN FULL:</u>	\$30,772.82 (Final Payment)
<u>DOCUMENT TO BE ISSUED:</u>	Release [copy enclosed]

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



## BOARD OF PUBLIC WORKS

October 14, 1998

Secretary's Agenda

Contact: Brian McAllister 865-1130

26.

BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of Transportation for the month of July, 1998 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

---

Board of Public Works Action: The above referenced item was:☒ Approved☐ Disapproved☐ Deferred☐ Withdrawn☐ With Discussion☒ Without Discussion

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## BOARD OF PUBLIC WORKS

October 14, 1998

Secretary's Agenda

Contact: Jim Salt 301-445-1987

27. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the University of Maryland System for the months of May and June, 1998 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

---

Board of Public Works Action: The above referenced item was:Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



## BOARD OF PUBLIC WORKS

October 14, 1998

Secretary's Agenda

Contact: Irene Hoffman 974-7293

28.

BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Maryland Environmental Service for the month of August, 1998 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

---

Board of Public Works Action: The above referenced item was:Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

# BOARD OF PUBLIC WORKS

37  
(supplemental)

October 14, 1998

## Secretary's Agenda

Contact: Lewis Logan  
410-260-7920

### 29. State Treasurer:

Submission of a request by the State Treasurer that the Board of Public Works approve the award of an agreement for indexed rate financing of energy performance contract equipment and facility improvements to be purchased by State agencies, in consultation with the Maryland Energy Administration, during the period October 14, 1998, through June 30, 2000.

#### Award: First Municipal Credit Corporation

<u>Term</u>	<u>Basis Points over AAA Municipal Bond Index</u>	<u>Computed Rates</u>
3 years	40	4.3500%
4 years	46	4.5000%
5 years	53	4.6300%
6 years	52	4.7200%
7 years	59	4.8400%
8 years	64	4.9700%
9 years	82	5.2200%
10 years	88	5.3300%
11 years	81	5.3100%
12 years	86	5.4600%
13 years	86	5.5600%
14 years	87	5.6700%
15 years	101	5.8600%

The State Treasurer's Office issued a Notice Inviting Bids for financing, on a consolidated basis, up to \$24 million in energy performance contract equipment and facility improvements under a master lease-purchase arrangement during the period October 14, 1998, through June 30, 2000. All firms known to be active in financing municipal leases were contacted. A total of 38 firms were contacted, 16 of which are Maryland firms and 1 of which is a minority firm. A list of these firms is attached. Bids were received from 6 firms on July 23, 1998. The lowest bidders, Newcourt Financial and Chesapeake Industrial, declined the offer, therefore the lowest bidder is First Municipal Credit Corporation.



## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

29. State Treasurer: (cont'd)

As in the State's previous master lease programs, the financing agreement prohibits the public sale of certificates of participation in the associated lease payments to be made by the State. The arrangement is, in substance, virtually identical to the prior consolidated equipment and facilities financings implemented by the Office and approved by the Board.

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Board of Public Works Action:Approved

Disapproved

With Discussion

The above referenced items were:

Deferred

Withdrawn

Without Discussion

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

**APPENDIX**

**Report of emergency contracts awarded by various agencies in accordance with COMAR 21.05.06 (Title 21 - State Procurement Regulations) and reported in accordance with COMAR 21.02.01.05(A)(3).**

**Individual reports enclosed.**



# BOARD OF PUBLIC WORKS

October 14, 1998  
**SECRETARY AGENDA**  
**APPENDIX**

## REPORT OF EMERGENCY PROCUREMENT

**ITEM** Appendix 1

### DEPARTMENT OF GENERAL SERVICES

Elkton Multi-Service Center  
 Elkton, Maryland

### CONTRACT TYPE

Maintenance

### CONTRACT NO. AND TITLE

BC-730-982-003  
 Repair the Air Conditioning Chiller

### DESCRIPTION

This project provides for the repairs to a 100 ton air conditioning chiller. This unit was installed new with the building in 1981. The repairs consist of new pinion gears, bearings, impeller and low speed bearings.

### BIDS OR PROPOSALS

### AMOUNT

McQuay Service - Upper Marlboro, Maryland

\$28,991.00

### AWARD

McQuay Service

### AMOUNT

\$28,991.00

### FUND SOURCE

H00.99.77051.1498

### REMARKS

The government estimate for this project is \$30,000. The duration is 3 calendar days working around the clock.

The Department of General Services (DGS) made an emergency procurement to repair the air conditioning chiller at the Elkton Multi-Service Center on August 14, 1998. During a breakdown inspection of the chiller, the DGS Building Manager and the mechanic discovered that there was no oil pressure caused by a cracked flare fitting on the oil pump. The high speed bearing had spun off and damaged the impeller and compressor seal.

**BOARD OF PUBLIC WORKS**

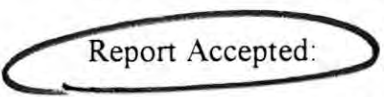
October 14, 1998

**SECRETARY AGENDA****APPENDIX****REPORT OF EMERGENCY PROCUREMENT****ITEM**

Appendix 1

**REMARKS**

At the Elkton Multi-Service Center there are ten (10) tenant agencies, two (2) court rooms and approximately 300 employees. There are two (2) Westinghouse McQuay Chillers at this facility and one (1) is operating over 100% capacity. Because of the cooling load, one chiller cannot cool the building. It was imperative that this chiller be repaired as soon as possible. The Department of General Services' Building Manager obtained proposals for this repair from the manufacturer's service company. The award was fair and reasonable to McQuay Service in the amount of \$28,991. The repairs were completed over the weekend of August 14, 15, and 16, 1998 and the chiller was back on line Monday August 17, 1998. Funds for this procurement are from the DGS Operating Maintenance Budget. A claim has been filed with our insurance company to recover all costs incurred. The replacement cost for a new chiller is approximately \$95,000 with 8 weeks delivery time.

**Board of Public Works Action:**

 Report Accepted:

With Discussion


 Without Discussion

Report remanded to Dept./Agency

Remarks:

ELKTON.CD



# BOARD OF PUBLIC WORKS

October 14, 1998

A3

## APPENDIX SECRETARY'S AGENDA

USM Contact Person: James Salt 301-445-1987

UM Contact: George Shoenberger 410-706-7094

### REPORT OF EMERGENCY PROCUREMENT

**ITEM:** Appendix 2

**DEPARTMENT/PROCUREMENT AGENCY:** Towson University

**CONTRACT TYPE:** ☐ Service ☐ Supply ☒ Maintenance  
☐ Construction ☐ Other \_\_\_\_\_  
☐ Emergency Modification

**CONTRACT NO. & TITLE:** STO#0398R240173  
Chiller Failure-Power Plant

**DESCRIPTION:** Contractor to furnish all necessary labor, equipment, materials, supervision and temporary chiller for the central power plant at Towson University.

**BIDS OR PROPOSALS:** Green Contracting \$36,877.00  
Baltimore, MD 21237

**AWARD:** Green Contracting  
8837 Yellow Brick Road  
Baltimore, MD 21237

**AMOUNT:** \$36,877.00

**CONTRACT TERM:** May 18, 1998 through June 18, 1998

**FUND SOURCE:** State Treasurer's Insurance Fund

**CONTRACT TYPE:** ☒ Service ☐ Supply ☒ Maintenance  
☐ Construction ☐ Other \_\_\_\_\_  
☐ Emergency Modification

**REMARKS:** Source of funds for this project is the State Treasurer's Insurance Fund. The required \$1,000 deductible will be paid by the University's Facilities Management operating budget.

## BOARD OF PUBLIC WORKS

October 14, 1998

## APPENDIX

## Secretary's Agenda

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

REMARKS: (cont'd)

On May 18, 1998, the motor section of the Trane Chiller in the Central Power Plant failed. This failure was the result of the fiberglass tape that was used to wrap the windings being destroyed by the refrigerant resulting in fiberglass strands clogging the return oil and refrigerant lines. The tape utilized was a manufacturer specified material. The motor failure caused the University to take emergency measures to maintain the air conditioning to several dormitory and academic buildings since classes were still in session. This entailed the rental of a temporary chiller and installation of lines necessary to keep the buildings cool. Green Contracting Company was contacted as they had successfully performed two large mechanical contracts at Towson University over the past several years, including replacement of the cooling tower and installation of boilers. Towson University determined the price for this temporary chiller to be fair and reasonable.

The Office of the State Comptroller has verified, under Control Number 98-6405-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor IS a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS ACTION:

Report Accepted:      With Discussion

Without Discussion

Report Remanded to Department/Agency:



## PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

ITEM 1A

Contact: H. Grant Dehart  
(410) 260-8425

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

Ref. Doc. Number	Project Number	Project Name	County	Fund Source	Amount
PZ-000010 005	3218-5-96	Choptank River Park	CO	829	\$1,222.70
605P7005055	2725-15-352	Thomas/Siegler Gardens Development Phase II	MO	415	\$ 557.77
PZ-000037 008	3389-14-43	Rock Hall Civic Ctr.	KE	538	\$ 231.15
605P7005335	3228-19-38	Somerset County Land Preparation & Rec. Plan	SO	643	\$4,100.00

Caroline, Montgomery, Kent, and Somerset Counties have completed these projects and requested that these funds be reverted to the county's unencumbered Program Open Space account for future projects.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

Contact: H. Grant Dehart  
(410) 260-8425

**ITEM 2A**

**PROGRAM OPEN SPACE LOCAL SHARE:**

Approval is requested to commit to Allegany County \$200,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**PROJECT NAME:** Rocky Gap Golf Course Development

**PROJECT NUMBER:** 3209-1-104

**DESCRIPTION:** This is Allegany County's third POS local share grant request for their portion of the cost to develop the public golf course at Rocky Gap State Park. Allegany County will ultimately contribute a total of \$4,500,000 towards the golf course project, including \$2,250,000 from its annual POS local share development funds. This project is consistent with Allegany County's Fiscal Year 1999 Annual Program.

**DEVELOPMENT COSTS:** \$2,250,000.00

**PREVIOUSLY**

**APPROVED:** \$ 449,300.00

**AMOUNT REQUESTED:** \$ 200,000.00

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 2A (Con't)

Contact: H. Grant Dehart  
(410) 260-8425

FUND SOURCE:                      Program 81.20.04    Item 825    \$ 14,931.25  
   Program 81.20.04    Item 925    \$185,068.75

CLEARINGHOUSE  
REVIEW APPROVAL:              MD970228-0154    5/1/97

---

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 3A

Contact: H. Grant Dehart  
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Anne Arundel County \$50,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: 1998 Land Preservation & Recreation Plan

PROJECT NUMBER: 3446-2-166

DESCRIPTION: This project proposes a planning grant to enable the County to update its State mandated "Land Preservation & Recreation Plan." This request is being made in accordance with Section 5-905 of the Annotated Code of Maryland.

AMOUNT REQUESTED: \$50,000.00

FUND SOURCE: Program 81.20.04 Item 726 \$50,000.00

CLEARINGHOUSE:

REVIEW APPROVAL: MD 980817-0862 09/12/98

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 4A

Contact: H. Grant Dehart  
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the City of Brunswick, Frederick County \$15,300.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Greenspace Park

PROJECT NUMBER: 3386-10-146

DESCRIPTION: The city of Brunswick is requesting funds to develop a vacant site as a sitting park. The proposed development included in this application includes a gazebo with bulletin board, paths, a retaining wall, and miscellaneous electric service.

ESTIMATED

DEVELOPMENT COSTS: \$20,400.00

AMOUNT REQUESTED: \$15,300.00

FUND SOURCE: Program 81.20.04 Item 834 \$15,300.00

CLEARINGHOUSE

REVIEW APPROVAL: MD980320-0285 04/17/98

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 5A

Contact: H. Grant Dehart  
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Harford County \$50,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Master Plan Coordinator FY 1999

PROJECT NUMBER: 3438-12-156

DESCRIPTION: This project proposes to retain the services of a coordinator to incorporate the "Land Preservation and Recreation Plan" objectives into the planning of the County's parks, open space, and recreational facilities. This request is being made in accordance with Section 5-905 of the Annotated Code of Maryland.

ESTIMATED  
DEVELOPMENT COSTS: \$50,000.00

AMOUNT REQUESTED: \$50,000.00

FUND SOURCE: Program 81.20.04 Item 636 \$50,000.00

CLEARINGHOUSE  
REVIEW APPROVAL: MD980811-0839 09/07/98

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

Contact: H. Grant Dehart  
(410) 260-8425

ITEM 6A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Harford County \$150,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Reckord Road Park Development

PROJECT NUMBER: 3440-12-157

DESCRIPTION: This project will complete the major facilities proposed for the newly opened Reckord Road Park. Construction will include installation of playground equipment, construction of a 40' x 60' pavilion with a concrete floor, and a restroom/storage/concession building. Presently there are four (4) baseball/softball diamonds, three (3) soccer/lacrosse fields, and a parking lot with security lighting at this site.

ESTIMATED  
DEVELOPMENT COSTS: \$200,000.00

AMOUNT REQUESTED: \$150,000.00

FUND SOURCE: Program 81.20.04 Item 736 \$ 19,995.71  
Program 81.20.04 Item 836 \$130,004.29

CLEARINGHOUSE  
REVIEW APPROVAL: MD980820-0874 09/15/98

---

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 7A

Contact: H. Grant Dehart  
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Harford County \$500,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Creswell Park Phase I Development

PROJECT NUMBER: 3441-12-158

DESCRIPTION: This project proposes to construct four (4) baseball/softball diamonds, three (3) soccer fields, an entrance road, parking for 250 cars, and a restroom/storage/concession building. These facilities will also have lights for evening use. Future phases of development will include a 30' X 60' pavilion, playground equipment, and a 400-meter track with a soccer/lacrosse field.

ESTIMATED  
DEVELOPMENT COSTS: \$670,000.00

AMOUNT REQUESTED: \$500,000.00

FUND SOURCE: Program 81.20.04 Item 836 \$339,387.71  
Program 81.20.04 Item 936 \$160,612.29

CLEARINGHOUSE  
REVIEW APPROVAL: MD980820-0875 09/15/98

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 8A

Contact: H. Grant Dehart  
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Section 3 of the Village of Chevy Chase, Montgomery County \$19,863.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Community Park and Ribbon Gardens

PROJECT NUMBER: 3410-15-440

DESCRIPTION: Section 3 of the Village of Chevy Chase, consisting of 275 homes, has requested the first time use of Program Open Space funding for its community park. This project proposes to improve the community park with a gazebo, special butterfly garden, fern garden, and a herb garden for children.

ESTIMATED  
DEVELOPMENT COSTS: \$26,484.00

AMOUNT REQUESTED: \$19,863.00

FUND SOURCE: Program 81.20.04 Item 839 \$19,863.00

CLEARINGHOUSE  
REVIEW APPROVAL: MD980527-0515 07/06/98

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

Contact: H. Grant Dehart  
(410) 260-8425

ITEM 9A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Hancock, Washington County \$4,095.00 from the local share of Program Open Space that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$19,192.00 was approved by the Board of Public Works on the Secretary's Agenda on October 30, 1996, Item #9A.

PROJECT NAME: Widmeyer Park Development #3

PROJECT NUMBER: 3145-21-101

DESCRIPTION: The Town of Hancock is requesting additional funds to upgrade the existing playground at Widmeyer Park as a part of the project that was approved in October 1996. An on-site inspection of the playground equipment determined that several pieces were unsafe and should be replaced.

ESTIMATED  
DEVELOPMENT COSTS: \$4,550.00

AMOUNT REQUESTED: \$4,095.00

FUND SOURCE: Program 81.20.04 Item 945 \$4,095.00

CLEARINGHOUSE  
REVIEW APPROVAL: MD960912-0851 10\16\96

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 10A

Contact: H. Grant Dehart  
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Hancock, Washington County \$43,200.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Widmeyer Park Swimming Pool Improvements

PROJECT NUMBER: 3385-21-111

DESCRIPTION: The Town of Hancock is proposing to upgrade Widmeyer Park Swimming Pool to remove safety hazards and to bring the pool up to current standards. Proposed work includes the installation of a new sand filtering system, repairs to the drain in the baby pool, installation of a covered water slide to replace a diving board, and the installation of chain link fencing to separate the baby pool from the adult pool.

ESTIMATED  
DEVELOPMENT COSTS: \$48,000.00

AMOUNT REQUESTED: \$43,200.00

FUND SOURCE: Program 81.20.04 Item 945 \$43,200.00

CLEARINGHOUSE  
REVIEW APPROVAL: MD960912-0851 10\16\96

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 11A

Contact: H. Grant Dehart  
(410) 260-8425

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Washington County \$30,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Woodland Way Park Playground Equipment Replacement

PROJECT NUMBER: 3432-21-112

DESCRIPTION: The Washington County Commissioners are requesting \$30,000.00 to upgrade the existing playground equipment at Woodland Way Park. The playground equipment is no longer functional and does not meet current safety standards.

ESTIMATED  
DEVELOPMENT COSTS: \$33,333.00

AMOUNT REQUESTED: \$30,000.00

FUND SOURCE: Program 81.20.04 Item 945 \$30,000.00

CLEARINGHOUSE  
REVIEW APPROVAL: MD980820-0872 09\15\98

---

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

Contact: H. Grant Dehart  
(410) 260-8425

ITEM 12A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Washington County \$30,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Chestnut Grove Park Basketball and Tennis Court Improvements

PROJECT NUMBER: 3433-21-113

DESCRIPTION: Washington County is requesting funds to pave the existing basketball and tennis courts and to install new baskets, nets and fencing.

ESTIMATED

DEVELOPMENT COSTS: \$33,333.00

AMOUNT REQUESTED: \$30,000.00

FUND SOURCE:

Program 81.20.04	Item 745	\$	981.63
Program 81.20.04	Item 845	\$	18,011.20
Program 81.20.04	Item 945	\$	11,007.17

CLEARINGHOUSE

REVIEW APPROVAL: MD980820-0873 09\15\98

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

Contact: H. Grant Dehart  
(410) 260-8425

**ITEM 13A**

**PROGRAM OPEN SPACE LOCAL SHARE:**

Approval is requested to commit to the Town of Funkstown, Washington County \$27,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**PROJECT NAME:** Funkstown Community Park, Development #9

**PROJECT NUMBER:** 3434-21-114

**DESCRIPTION:** The Town of Funkstown is requesting funds to continue the development at its community park. The proposed work will include extending the dug out and widening the steps for the Senior League Field, construction of two dugout buildings and fencing at the Little League Field, and the purchase and installation of one swing set, two bleachers, five grills and four benches.

**ESTIMATED**  
**DEVELOPMENT COSTS:** \$30,000.00

**AMOUNT REQUESTED:** \$27,000.00

**FUND SOURCE:** Program 81.20.04 Item 945 \$27,000.00

**CLEARINGHOUSE**  
**REVIEW APPROVAL:** MD980820-0876 09\15\98

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

Contact: H. Grant Depart  
(410) 260-8425

ITEM 14A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Delmar, Wicomico County \$13,200.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Gordy Park Acquisition (Humphrey Property)

PROJECT NUMBER: 3439-22-121

DESCRIPTION: This project proposes the acquisition of a 0.18 acre parcel of land located on Spruce Street in Delmar for the development of a parking area to serve Gordy Park. This acquisition is contiguous to the park and will help alleviate the hazardous conditions when pedestrians cross very busy streets to get to the ball field, tennis courts, and playground.

APPRAISED VALUE:

L. Bendler Appraisals, Inc. \$12,000.00  
Hynes & Associates \$12,300.00

PROPERTY COST: \$11,817.50

INCIDENTAL COSTS: \$ 1,382.50

AMOUNT REQUESTED: \$13,200.00

FUND SOURCE:

Program 81.20.04	Item 546	\$2,188.23
Program 81.20.04	Item 646	\$8,346.66
Program 81.20.04	Item 846	\$2,665.11

CLEARINGHOUSE

REVIEW APPROVAL: MD980820-0871 09/15/98

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion



**PROGRAM OPEN SPACE - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 15A

Contact: H. Grant Dehart  
(410) 260-8425

DEPARTMENT OF NATURAL RESOURCES (DNR)  
MARYLAND ENVIRONMENT TRUST, (MET) AND  
MARYLAND DEPARTMENT OF TRANSPORTATION (MDOT):

Approval is requested for additional funds to reimburse the State Highway Administration (SHA) with \$37,050.00 in Program Open Space (POS) funds for the purchase of conservation easements on an additional 25.27 acres on the Moser Farm in Frederick County, Maryland.

On July 17, 1998, the Board of Public Works authorized POS to reimburse SHA \$399,650.00 in POS funds for half the costs of purchasing on the Moser Farm, then estimated at 264.7 acres. This purchase appeared on the Secretary's Agenda, POS Supplement A as Item 10A. A subsequent survey of the property determined that an additional 25.27 acres was part of the acquisition. Due to the additional acreage, the total conservation easement price was renegotiated at approximately the same per acre values resulting in an increased price of \$55,500. The \$18,600 cost of the survey has been added to the direct costs of the project. One-half of these increased costs, or \$37,050.00, has been added to the direct reimbursable costs of this project.

This request is pursuant to the Memorandum of Understanding between the DNR and MDOT regarding a program to match POS funds with federal funds from Intermodal Surface Transportation Efficiency Act (ISTEA). Approved by the Board of Public Works on September 1, 1993, the purpose of the ISTEA/POS acquisition program is to acquire in fee or conservation easement land with important natural and historic resources in the State's Greenways and Civil War sites.

PROJECT NAME: South Mountain Civil War Battlefield

PROJECT NUMBER: DNR/MDOT MOU Project Addendum No. 40

SELLER: Moser Farms, Inc.

**PROGRAM OPEN SPACE - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 15A (Con't)

Contact: H. Grant Dehart  
(410) 260-8425

PROPERTY:

A 287.977 ± acre historic farm west of Middletown. The property was crossed by General John Gibbon's Iron Brigade in its attack on Turner's Gap, September 14, 1862. The conservation easement will protect much of the remaining private lands that are surrounded on three sides by previously acquired easements. It will allow one reserved residence and will protect an historic house and historic agricultural outbuildings.

REVISED

OPTION DATE:

September 14, 1998

REVISED

OPTION DEADLINE

March 13, 1999

REVISED

OPTION PRICE:

\$847,700.00 (Original option price = \$792,200; Price increase for additional acreage = \$55,500)

REVISED

DIRECT COSTS:

\$25,700.00 (Original direct costs = \$7,100; Survey cost increase = \$18,600)

AMOUNT REQUESTED

\$37,050.00 Program Open Space total (50% of total increase in project costs)

FUND SOURCE:

\*\* \$ 27,750.00 Item 049, 89.12.04, MCBL 1992,  
Advance Option and Purchase Fund  
(50% of increased acquisition cost only)

\$ 9,300.00 Item 255, 81.20.03, Advance Option Purchase

Fund.

(50% of increased direct costs)



PROGRAM OPEN SPACE - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 14, 1998

Secretary's Agenda

ITEM 15A (Con't)

Contact: H. Grant Dehart  
(410) 260-8425

\$ 37,050.00 CFDA 20.205  
Federal Highway Admin. (50%)

REMARKS:

1. Overhead expenses will not be billed on this transaction.
2. MDOT will acquire a conservation easement in the name of Maryland Environmental Trust (MET) restricting its future use to agriculture, subject to the terms of the attached conservation easement.
3. The MET Board of Trustees has approved the acceptance of this conservation easement, and recommends ratification by the Board. The easement has been reviewed by an Assistant Attorney General for legal form and sufficiency.
4. Payment of \$847,700.00 will be made by the Treasurer in accordance with Option Contract No. AW 584-301-025, Items 8537 and 85329, made to Moser Farms, Inc., in care of Michael M. Poffenberger, 2222 Old National Pike, Middletown, MD. 21769.
5. Any State transportation funds advanced on this acquisition are to be fully reimbursed.

ADVANCE TO LOAN  
FUND ACCOUNT:

\*\*In accordance with the Board of Public Works' Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$27,750.00, MCCBL 1992, to be paid from Item 049, 89.12.04.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the option of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



## PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

## BOARD OF PUBLIC WORKS

October 14, 1998

## Secretary's Agenda

ITEM 16A

Contact: H. Grant Dehart  
(410) 260-8425WATERWAY IMPROVEMENT FUND PROJECT :

Approval is requested to commit to Baltimore County \$500,000.00 from the Waterway Improvement Fund administered by Program Open Space. During the 1996 legislative session, the Department's budget was increased by \$500,000.00 to fund the construction of critically needed waterway improvement projects in eastern Baltimore County.

PROJECT NAME: Middle River Dredging, Baltimore County

PROJECT NUMBER: 98-285

DESCRIPTION: The project scope includes the dredging of the main navigation channels in Sue Creek #6, Norman Creek and Hopkins Creek, all creeks within the Middle River Watershed. This project consist of removing approximately 14,200 cubic yards of material to enhance access for the general boating public. The dredge material will be deposited at Hart Miller Island. All permits have been secured for this project.

<u>DEVELOPMENT COSTS:</u>	Sue Creek #6	\$100,455.00
	Norman Creek	\$318,686.00
	Hopkins Creek	<u>\$ 80,859.00</u>
	<b>TOTAL</b>	<b>\$500,000.00</b>

AMOUNT REQUESTED: \$500,000.00

FUND SOURCE:      \*\* Program 89.16.10 Item 000 \$500,000.00  
MCCBL FY'96 Waterway Improvement

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 14, 1998

Secretary's Agenda

ITEM 16A (Con't)

Contact: H. Grant Dehart  
(410) 260-8425

ADVANCE TO LOAN  
FUND ACCOUNT:

\*\* In accordance with the Board of Public Works' Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$500,000.00 to be paid from Item 000, 1996 MCCBL - Program Open Space, to permit completion of these projects.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

66

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 17A

Contact: H. Grant Dehart  
(410) 260-8425

**CHESAPEAKE BAY ACCESS FUNDS - STATE SHARE**

Approval is requested to commit to Queen Anne's County \$2,000,000.00 from the Stateside Chesapeake Bay Access Fund that is administered by Program Open Space.

**PROJECT NAME:** Conquest Farm - Corsica River Farm Acquisition

**PROJECT NUMBER:** 3469-5-107

**BACKGROUND:** On June 24, 1998, the Board of Public Works approved the Conquest Farm acquisition as the first phase of the larger Lands End Rural Legacy Area, one of the first twelve rural legacy areas designated by the Board. The Board also encumbered a \$400,000.00 Lands End Rural Legacy Grant.

**DESCRIPTION:** The Conquest Farm project represents a cooperative transaction involving the State of Maryland, Queen Anne's County, The Conservation Fund, U.S. Fish and Wildlife Service (USF&WS), Chesapeake Bay Foundation, and Ducks Unlimited.

Board of Public Works approval is requested to issue a stateside Program Open Space grant of \$2,000,000.00 to assist Queen Anne's County in acquiring the "Corsica River Farm" for a contract price of \$2,440,000.00. This transaction includes the acquisition of 305 acres in fee and the donation of a conservation easement on 71 acres that will be retained by the owner. The 376 acre "Corsica River Farm" is one of two adjacent tracts of land, the other being the 370 acre "Chester River Farm", that comprise the Conquest Farm project.

The Conservation Fund, through a combination of \$2,000,000.00 in grants from the USF&WS North American Wetlands Conservation Council and funding from Queen Anne's County, is acquiring the "Chester River Farm."



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 14, 1998**

**Secretary's Agenda**

ITEM 17A (Cont')

Contact: H. Grant Dehart  
(410) 260-8425

The entire 746 acre Conquest Farm shall be protected in perpetuity with a conservation easement held by The Conservation Fund and will be titled in the name of and managed by the Queen Anne's County Department of Parks and Recreation. Management will include waterfowl habitat protection and enhancement, wetland restoration, Bay buffer enhancement, and agriculture use. Public recreation access to the Chester and Corsica Rivers in the Chesapeake Bay Watershed will be provided.

APPRAISED VALUE:

Caddell & Associates \$2,895,000.00 - 3/27/98  
Tidewater Properties, Inc \$2,625,000.00 - 4/17/98

PROPERTY COST: \$2,440,000.00

AMOUNT REQUESTED: \$2,000,000.00

FUND SOURCE:

Program 81.20.03	POS85	Item 020	\$	2,906.50
Program 81.20.03	POS85	Item 122	\$	225,948.23
Program 81.20.03	POS85	Item 162	\$	1,030,052.65
Program 81.20.03	POS85	Item 194	\$	741,092.62

Board of Public Works Action: The above referenced item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 1-S Agency Contact: Carol Cordial (410) 767-8383

**DEPARTMENT:** Budget and Management (DBM)

**PROGRAM:** Office of Information Technology  
Telecommunications Division

The DBM Office of Information Technology oversees the management and integration of Information Technology. This includes Data Processing and Telecommunications, throughout the executive branch of State government. The Office of Information Technology has direct responsibility for the State's planning, policy formation, procurement, implementation and administration of all statewide Data Processing and Telecommunications contracts including Toll Free and Call Center services within the State.

**CONTRACT NO. & TITLE:** DBM-9804-TOLL FREE/CCS  
Statewide Toll Free and Call Center Services

**ADPICS DOCUMENT ID NUMBERS:** 050B9000015 (AT&T)  
050B9000016 (MCI)  
050B9000108 (Biospherics)

**DESCRIPTION:** Multiple award contract to provide dedicated and switched Toll Free (800/888) and Call Center services to enhance citizen access to Maryland State government. These services support the State's intention of allowing citizens to access all types of information through use of voice communications services. State agencies will utilize these services in support of their various applications and business needs. This contract is intended to meet present and future toll free access communication needs in the most cost-effective manner.

**TERM:** 10/14/98 – 10/13/2000 (W/ 3 one-year renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        1-S (Cont)

**BIDS OR PROPOSALS:**

<b>Toll Free Ranking Category</b>			
	<u>Technical</u>	<u>Financial</u>	<u>Total</u>
<b>AT&amp;T</b> Linthicum, MD	1	1	1
<b>MCI Telecommunications, Inc.</b> Towson, MD	1	2	2

<b>Call Center Ranking Category</b>			
	<u>Technical</u>	<u>Financial</u>	<u>Total</u>
<b>Biospherics, Inc.</b> Silver Spring, MD	1	2	1
<b>AT&amp;T/Biospherics</b> Linthicum, MD	2	2	2
<b>MCI Telecommunications, Inc.</b> Towson, MD	3	1	3

NOTE: The technical ranking had greater weight than the financial ranking in the overall award determinations.

<b><u>AWARDS:</u></b>	<b><u>SERVICE TYPE</u></b>	<b><u>AMOUNT</u></b>
<b>AT&amp;T</b> Linthicum, MD	Toll Free	\$2,500,000 Est.
<b>MCI</b> Towson, MD	Toll Free	\$2,500,000 Est.
<b>Biospherics, Inc</b> Silver Spring, MD	Call Center	<u>\$2,500,000</u> Est. \$7,500,000 Est. Total (2 Years)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-S (Cont)

**INCUMBENTS:** Toll Free Services - MCI Telecommunications, Inc.  
(Estimated \$2.0 million annually)  
Call Center Services - None

**FUND SOURCES:** Various Agencies

**APPROP. CODES:** Various

**PERFORMANCE BOND:** \$250,000 (Each Contractor)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the solicitation were mailed directly to 14 prospective vendors, 11 of which were Maryland firms, as well as to the Governor's Office of Minority Affairs. A 14% MBE goal has been established for this contract.

Four offers were received in response to the solicitation. Of the four offers received, one was found to be not reasonably susceptible of being selected for award. All selected contractors have agreed to commit to the 14% minority business enterprise requirement of the solicitation. Vendors who did not submit bids indicated that the scope of work was beyond their capacity or they were only interested in sub-contracting opportunities.

These are blanket purchase order contracts that allow State and local government agencies to purchase Toll Free and Call Center services on an as needed basis.

Maryland law requires all State agencies to have toll free access to their agencies and officials. By providing 800/888 services, the caller is not assessed long distance charges for dialing any State agency or official. Thus, citizens are assured telephone access to State government at no cost. Since both recommended toll free services contractors are providing inter-state and intra-state, inter-LATA toll free services to the State, the resulting contracts are controlled by federally filed tariffs.

Due to a recent Supreme Court decision related to federally filed tariffs under the Telecommunications Act of 1996, all contracts entered into with any telecommunications carrier subject to the tariffs are controlled by the terms of the tariff. Such tariffs are filed with the Federal Communications Commission (FCC) and/or the Maryland Public Service Commission (PSC), and the tariff controls any rates and/or all state claims made under or in conjunction with those contracts.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-S (Cont)

The use of multiple providers in this circumstance gives the State a greater variety of service offerings. Selecting two Toll Free service providers will protect the State in the event either toll free service provider substantially alters its tariff in the form of services or cost of services available to the State under the tariff and this contract. The contract allows the State to terminate with either or both vendors if existing tariffs are altered in a manner which is not in the best interest of the State.

The Call Center category of services will allow agencies to further enhance services to Maryland citizens. By dialing a toll free number provided by one of the above contractors, citizens will reach an answering point located in Bethesda, Maryland that will be staffed and operated twenty-four hours per day and 365 days a year. Citizens will have quick and easy access via one toll free number to any agency utilizing the service. The result will be a timely and more uniform response to any citizen inquiry.

It is anticipated that in addition to answering citizen calls promptly and courteously, the provision of a database feature will enhance the ability to provide pertinent information to the caller on demand. The database will contain information agencies deem essential to provide to their customers. All of this will improve customer satisfaction.

The Office of the State Comptroller has verified, under Control Numbers 98-6022-1111 (AT&T), 98-6437-0011 (MCI), and 98-6038-0111 (Biospherics), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 2-S **Agency Contact:** Gladys Gaskins (410) 767-4710

**DEPARTMENT:** Budget & Management (DBM)

**PROGRAM:** Employee Benefits Division

The Employee Benefits Division is responsible for administering health care and other related benefit programs for State employees and retirees, satellite agencies, Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation coverage participants, and contractual employees.

**CONTRACT NO. & TITLE:** DBM-EBD-97-002; Integrated Interactive Voice Response (IVR) and Benefits Administration System (BAS) for State of MD Health Benefits Enrollment

**ADPICS DOCUMENT ID NUMBER:** 050B9000144

**DESCRIPTION:** The integrated IVR/BAS enrollment and administration system will maintain access to employee and retiree health benefits plan eligibility and participation records through a single comprehensive administrative system. It will also provide telephone enrollment for participating members. The IVR/BAS system will streamline administration, maximize accuracy of data, and enhance customer service.

**TERM:** 10/14/98 - 12/31/2001

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** See Attachment

**AWARD:** MS Technologies Corporation  
Montgomery Village, MD

**INCUMBENTS:** None

**FUND SOURCE:** 100% Reimbursable



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 2-S (Cont)

**APPROPRIATION CODE:** F10A0202

**AMOUNT:** \$683,086 (3.2 years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** The solicitation notice was advertised in the Maryland Contract Weekly. In addition, over 200 copies of the Request for Proposals (RFP) were mailed to various public and private entities, including Maryland certified Minority Business Enterprise (MBE) contractors. Five proposals were received. One proposal was deemed not reasonably susceptible of being selected for award. Of the four remaining technically acceptable proposals, MS Technologies Corporation was determined to have the most advantageous offer and is recommended for the award of this contract.

Although MS Technologies' price was much lower than the other acceptable offerors (see Attachment), it has considerable experience in the area of the contract and is judged to be capable of providing the required services at the offered price. MS Technologies is also a Maryland certified MBE contractor.

There are approximately 260,000 covered lives (individuals) in the State's health benefits programs. This number includes approximately 70,000 employees, 27,000 retirees, 2,000 Satellite employees, 1,500 Direct Pay members, and their covered dependents. Approximately 30% or 30,000 of the employees and retirees make enrollment changes during open enrollment. Outside the open enrollment period approximately 2,000 new enrollments and non-open enrollment transactions are processed each month.

The current administration of benefits is a very labor-intensive, antiquated process that lacks both efficiency and integrity. At this time, enrollment and eligibility information for the approximately 260,000 covered lives described above, is housed in 13 fragmented old legacy databases on a combination of mainframe and personal computer platforms.

The Interactive Voice Response (IVR) and the Benefits Administration System (BAS) will facilitate health benefits enrollment both during the open enrollment period and for all other benefit transactions throughout the year. The systems will consolidate existing enrollment and eligibility data onto one database (BAS) while allowing data input by telephone and other electronic media by eligible members.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        2-S (Cont)

The use of these systems will facilitate the correction of current operational difficulties created by the existing 13 fragmented legacy databases and help maximize customer service. The BAS will consolidate all enrollment and eligibility information into one database, streamlining operations and making access and dissemination of the information much more efficient.

This will allow current data processing staff to be better utilized as customer service representatives, increasing the number of staff who can speak directly to members to assist with enrollment questions. Data consolidation onto BAS will also maximize the efficiency and accuracy of data transferred to our health plan vendors, and allow vendors to perform their internal systems updates more timely.

The IVR system will supplement, but not entirely replace, the current use of scannable forms for gathering enrollment data. The IVR will be a much more convenient medium for members, allowing them to enroll at a time most convenient to them, as well as providing a means to confirm enrollment and benefit selections by telephone. Confirmation of benefits may be faxed or a confirmation letter will be mailed to a member the same day that the member's request is received.

The Office of the State Comptroller has verified, under Control Number 98-6427-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**        Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

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Board of Public Works action - The above-referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**ITEM:** 2-S (Cont.)

**ATTACHMENT**

<b><u>PROPOSALS:</u></b>	<b><u>AMOUNT</u></b>	<b><u>TECH. SCORE &amp; RANK (60 pts. Max)</u></b>	<b><u>FINANCIAL SCORE &amp; RANK (40 pts. Max)</u></b>	<b><u>FINAL SCORE &amp; RANK</u></b>
<b>MS TECHNOLOGIES</b> Montgomery Village, MD	\$683,086	35.1 (2)	40.0 (1)	75.1(1)
<b>NETWORK MANAGEMENT SERVICES</b> Minneapolis, MN	\$3,800,687	52.5 (1)	7.2 (3)	59.7(2)
<b>EPITOME, INC.</b> Lancaster, PA	\$2,855,000	28.2 (4)	9.5 (2)	37.7(3)
<b>ASF SYSTEMS, INC.</b> Baltimore, MD	\$5,556,704	32.4 (3)	4.9 (4)	37.3(4)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 3-S **Agency Contact:** Linda Tanton (410) 767-1556

**DEPARTMENT:** Comptroller of the Treasury (COT)

**PROGRAM:** Compliance Division

The COT Compliance Division is responsible for the enforcement of all tax laws administered by the Comptroller. Primary functions include all auditing, collection, investigating, testing, inspection, and compliance activities necessary for enforcement. In conjunction with these activities, the division handles the levying of assessments, tax appeals, and legal enforcement.

**CONTRACT NO. & TITLE:** OC-99001; Auditing, Reporting, and Processing Services

**ADPICS DOCUMENT ID NUMBER:** E00B9000022

**DESCRIPTION:** Multiple award, revenue generating contracts to audit potential holders of unclaimed property, particularly those located outside the state of Maryland. The vendors will conduct audits, identify unclaimed property belonging to persons with last known addresses in Maryland, and serve as compliance consultants to report and remit this property.

**TERM:** 11/29/98 – 11/28/99 (W/2 one-year renewal options)

**PROCUREMENT METHOD:** Multi-step Sealed Bidding

**BIDS OR PROPOSALS:** One-Year  
Commission Amount Based  
Upon Estimated Gross Receipts

1. State Street Bank and Trust, Boston, MA \$500,000 (12.5% of \$4,000,000)
2. National Abandoned Property Processing Corporation, (NAPPCO) New York, NY \$120,000 (12.0% of \$1,000,000)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S (Cont)

**AWARDS:** State Street Bank and Trust, Boston, MA  
  
National Abandoned Property Processing  
Corporation, New York, NY

**INCUMBENTS:** Same  
(State Street: 11/29/95 - 11/28/98; \$1,590,000)  
(NAPPCO: 11/29/95 - 11/28/98; \$490,000)

**FUND SOURCE:** 100% Spec. (Revenue Generating)

**APPROP. CODE:** E00A0501

**AMOUNT:** \$500,000 Est. State Street Bank and Trust (estimated 12.5% of  
\$4,000,000 expected revenue to be collected and  
returned to the State)  
\$120,000 Est. NAPPCO (estimated 12% of \$1,000,000 expected  
revenue to be collected and  
returned to the State)  
\$620,000 Est. Total (1 Year)

**PERFORMANCE BOND:** \$300,000 Each

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation For Bids (IFB) was advertised in the Maryland Contact Weekly and posted on the Comptroller's Bid Board. Initially copies of the solicitation were sent directly to eight vendors, three of which were certified MBE's. Subsequent to the initial mailing, eleven additional solicitations were mailed. Of the 19 total solicitations distributed, 11 were Maryland vendors. The solicitation was also listed in the Comptroller of the Treasury's contract brochure that has been distributed throughout the year at various MBE Outreach fairs.

There were two phases of the bid, technical offer and financial bid. The technical phase determined which bidders were capable of performing this service. Two technical offers were received, both of which met the minimum technical qualifications. Two vendors that declined to submit bids indicated that they were inexperienced in the work/commodities required and the minimum specifications required for the solicitation, and stated that the bonding/insurance requirements were too costly. Another reason for a low response rate to this solicitation is because contractors must be able to provide national coverage and have a minimum of three state-vendor experience.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S (Cont)

It is beneficial to Maryland to have as many qualified contractors as possible providing this service. Different vendors have different specialties, different databases, and different geographic focus. Hence, multiple contractors offer greater combined revenue potential for Maryland than any single vendor could afford. Accordingly, since both vendors which submitted offers are technically acceptable, both are recommended for award. In fact, the Division would have preferred for even more technically qualified vendors to have responded and received awards.

However, having multiple contractors introduces the potential for duplication of effort. To avoid this, the Compliance Division requires each contractor to provide advance notice of each intended recovery initiative. The Division will not approve an initiative another contractor has already started. It will also not approve an initiative in a state that performs its own recoveries, since such states notify Maryland of any recoveries and will share the revenue from those recoveries with Maryland without the involvement of a contractor.

The RFP under which these contracts are being awarded had a MBE subcontract participation goal of 14%. This is the first time an MBE subcontracting goal had been established for this type of service. However, both vendors requested, and were granted, waivers from this goal. Both contractors are located outside of Maryland and do virtually all of their revenue efforts outside of Maryland. No Maryland certified MBEs operate in the revenue recovery field outside of Maryland, hence there are no subcontracting opportunities which could satisfy the goal.

Nevertheless, both contractors have provided documentation that they contract with non- Maryland certified minority businesses in their home states. Both have also committed to using Maryland certified MBE subcontractors if they should perform work in Maryland.

Reciprocal preference was reviewed but was not applied under the recommended awards because no Maryland based vendors submitted proposals. Moreover, New York and Massachusetts, the home states of the successful offerors, do not apply a residency preference for resident vendors of services covered by this contract.

The Office of the State Comptroller has verified, under Control Numbers 98-6227-0000 and 98-6213-1000, that the recommended contractors, NAPPCO and State Street Bank & Trust, respectively, have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are not** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S (Cont)

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action – The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 4-S

**Agency Contact:** John T. Kuo (410) 768-7320

**DEPARTMENT:**

Transportation (MDOT)  
Motor Vehicle Administration (MVA)  
Operations Program

**PROGRAM:**

The Operations Program supports the MVA Statewide customer service infrastructure to ensure quality customer services across a full range of service delivery mechanisms (telephone, mail, in person, electronic networks, etc.). Additionally, Operations is responsible for providing timely, efficient, and effective customer service to those customers who choose to receive services in person at an MVA office.

**CONTRACT NO. & TITLE:**

V-HQ-99041-S  
Management Consulting Services

**ADPICS DOCUMENT ID NUMBER:**

J00B9000025

**DESCRIPTION:**

Management consulting services contract to assist the MVA in analyzing and making recommendations for improvements in various areas of the Administration's operations.

**TERM:**

10/14/98 - 10/13/99

**PROCUREMENT METHOD:**

Competitive Sealed Proposals

**BIDS OR PROPOSALS:**

Only one proposal received

**AWARD:**

Applied Management Concepts, Inc.  
Silver Spring, MD

**INCUMBENT:**

None

**FUND SOURCE:** 100% Special

**APPROP. CODE:** J040001

**AMOUNT:**

\$50,000 NTE (1 Year)

**PERFORMANCE BOND:**

None

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 4-S (Cont)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly, on the MVA's bid hotline (dial-in, fax-on-demand) system and on the MVA's bid board. The availability notice was also sent to the Governor's Office of Minority Affairs. Nine organizations, seven of which were Maryland firms, were directly sent a copy of the RFP. There was no MBE goal established for this contract.

Only one proposal was received. This proposal was determined to be technically acceptable with a fair and reasonable price. A survey of vendors who did not submit a proposal revealed that they did not respond because they did not possess the necessary experience, or that other commitments precluded their participation at this time.

The purpose of this contract is to provide management consulting services to assist the MVA in analyzing and making recommendations for improvements in various areas of the Administration's operations. These areas include: the organizational structure; current MVA policies, procedures and programs; branch offices service responsiveness; and resource management. Additionally, at the request of the MVA, the contractor may assist in designing, implementing and monitoring studies of special interest to the MVA Administrator.

The Office of the State Comptroller has verified, under Control Number 98-6406-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

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Board of Public Works Action - the above-referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** Marvin Malcotti, (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**CONTRACT NO. & TITLE:** DHMH DOC 99-5684 Multi Services Contract

**ADPICS DOCUMENT ID NUMBER:** M00B9000291

**DESCRIPTION:** Provide staff support services to thirty four individuals with developmental disabilities, under the Residential Augmentation (Res Augm) program and two individuals under the Day Augmentation (Day Augm) program. The average cost per individual per year for residential augmentation program is \$7,916 and for day augmentation program is \$5,616.

**TERM:** 10/16/98 - 6/30/99

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**AWARD:** Intervals, Inc.  
Baltimore, MD

**INCUMBENTS:** None

**FUND SOURCE:** Res Augm 58% General 42% Federal  
Day Augm 83% General 17% Federal  
(Medicaid reimbursable-see Attachment)

**APPROP. CODE:** M00M0102

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 5-S (Cont)

**AMOUNT:** **\$198,584** (8.5 months)  
(\$117,167 Gen; \$81,417 Fed)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** Although services are described as being provided to 36 individuals, 2 individuals will receive both day and residential services. Hence only 34 separate individuals are covered by this contract. Of these 34 individuals, 2 are diagnosed with mild mental retardation, 2 individuals with moderate mental retardation, 3 individuals with severe mental retardation and 27 individuals function within the profound range of mental retardation.

All 34 individuals need awake overnight staff coverage, 1 individual needs direct nursing services, 2 individuals need sign language interpreter services and 4 individuals need 20 hour per week additional staff support. Twenty four of these individuals are non-ambulatory and incontinent. Individuals #1 and #4 will receive both residential and day augmentation services. The following describes each individual's disability:

Individual #1, is a 34 year old male who is diabetic and deaf.

Individual #2, is a 22 year old male who is deaf and has behavioral problems.

Individual #3, is a 43 year old male who is frequently awake at night which results in behavioral problems. If not closely supervised at night, he frequently injures himself.

Individual #4, is a 27 year old male who is diagnosed with Cerebral Palsy with extreme spasticity.

Individual #5, is a 51 year old male who has limited control over his body movements due to severe spasticity and an active seizure disorder.

Individual #6, is a 56 year old female who is a double amputee with chronic ulcers on stumps; she is unable to sit unsupported.

Individual #7, is a 39 year old female who is totally dependent on others for all of her needs.

Individual #8, is a 26 year old female who has seizure disorders, is unable to take anything by mouth and is fed throughout the night through a gastrostomy tube.

Individual #9, is a 25 year old female who is unable to maintain body positions without support.

Individual #10, is a 48 year old female who is unable to maintain a sitting position without support and is totally dependent for all her needs.

Individual #11, is a 47 year old female who is blind and will engage in severe self abuse, if not closely and consistently monitored and worked with.

Individual #12, is a 30 year old female who is dependent on others for all of her needs.

Individual #13, is a 40 year old female who is blind and is medicated for an active seizure disorder.

Individual #14, is a 35 year old female who is dependent on others for all self help skills.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        5-S (Cont)

- Individual #15, is a 34 year old female who is dependent on others for all of her personal care needs.
- Individual #16, is a 27 year old male who is blind and is medicated for an active seizure disorder.
- Individual #17, is a 25 year old male who has continual leakage of urine and skin problems.
- Individual #18, is a 39 year old female who is dependent on others for all of her personal care activities. She is also very resistant to being touched, which complicates the ability to care for her.
- Individual #19, is a 35 year old female who must be very closely supervised because she has no sense of danger.
- Individual #20, is a 39 year old female who requires assistance in all areas of self care.
- Individual #21, is a 34 year old female who is medicated for an active seizure disorder.
- Individual #22, is a 56 year old male who is dependent on others for personal care activities.
- Individual #23, is a 31 year old male who is medicated for an active seizure disorder.
- Individual #24, is a 41 year old male who exhibits autistic symptoms of avoiding eye contact, is reluctant to interact with others, and is medicated for an active seizure disorder.
- Individual #25, is a 23 year old male who has a tongue thrust, which increases the difficulties in feeding him, and a seizure disorder.
- Individual #26, is a 36 year old male who has verified kidney damage and suffers from gastric reflux disease.
- Individual #27, is a 46 year old female who is unable to meet her personal care needs without the assistance of others.
- Individual #28, is a 44 year old female who is dependent on others for all of her personal care needs.
- Individual #29, is a 51 year old male who is totally dependent on others for all personal care activities.
- Individual #30, is a 22 year old male who is unable to take anything by mouth and has an active seizure disorder.
- Individual #31, is a 22 year old male who has a genetic defect which is characterized by malformation of the upper extremities (arms are about 8-9 inches) and growth retardation. He also has severe visual and hearing impairment.
- Individual #32, is a 23 year old male who has a diagnosis of cerebral palsy which is characterized by paralysis on the left side.
- Individual #33, is a 42 year old male who was diagnosed at birth with Down's Syndrome.
- Individual #34, is a 33 year old male who is unable to complete any self-help skills without total assistance.



The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

**DBM REMARKS:** Approval recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

~~WITHDRAWN~~

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        5-S (Cont)                    ATTACHMENT

**CENTRAL MARYLAND REGION**

**APPROP. CODE: M00M0102**

<b><u>PROGRAM</u></b>	<b><u>AMOUNT</u></b>	<b><u># OF CLIENTS</u></b>	<b><u>ANNUAL \$ PER CLIENT</u></b>	<b><u>FED REIMB%</u></b>	<b><u>FED REIMBS</u></b>	<b><u>COMPTR. CONTROL#</u></b>	<b><u>RSTARSAGENCY#</u></b>
DHMH DCT #99-5684 Intervals, Inc. Baltimore, MD Term: 10/16/98-6/30/99						98-611-0110	
Res. Augm.	\$190,628	34	\$7,916	42	\$80,064		PCA P201G 0896
Day Augm.	7,956	2	5,616	17	1,353		PCA P202G 0896
	<hr/>	<hr/>			<hr/>		
Total:	\$198,584 (8.5 months)	36			81,417		

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 6-S **Agency Contact:** Kevin Anderson (410) 767-7567  
**DEPARTMENT:** Human Resources (DHR)  
Baltimore City Department of Social Services (BCDSS)  
**PROGRAM:** Eligibility - Local Income Maintenance Administration

The Local Income Maintenance Administration program provides the staff responsible for determining eligibility for applicants for public assistance, medical assistance, and food stamps by Local Social Services Departments and the Emergency Services Center in Baltimore City. Public Assistance Food Stamps (PA-FS) and Public Assistance Medical Assistance (PA-MA) are an integral part of the Local Public Assistance work activity. Additionally, local eligibility staff are responsible for determining eligibility for Refugee Programs and Public Assistance to Adults (PAA). The program is financed from state, local and federal funds.

**CONTRACT NO. & TITLE:** BCDSS/IMA-99/003; Adult-At-Risk Shelter Svcs

**ADPICS DOCUMENT ID NUMBER:** N00B9000196

**DESCRIPTION:** Provision of temporary, emergency accommodations, support, and services (including meals and linens) to homeless adults. The majority of the clientele to be served are adults with chronic mental health and physical illnesses including substance abuse and HIV/AIDS. Services include full support and supervision, active case management, attention to the person's chemical dependency, mental health and medical needs. A psycho-social work treatment approach will be provided to clients while in residence by a professionally trained staff. Crisis intervention casework and task centered services will also be provided.

**TERM:** 10/15/98 - 10/14/2001

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** Only one proposal received

**AWARD:** PROJECT PLASE, Inc.  
Baltimore, MD

**INCUMBENT:** Same (See Requesting Agency Remarks)  
(12/1/94 - 11/30/97 - \$512,065)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 6-S (Cont)

**FUND SOURCE:** 50% Gen; 50%Special

**APPROP. CODE:** N00G0002

**AMOUNT:**

**\$532,783** (3 years)  
(\$266,391 Gen; \$266,392 Special)

**PERFORMANCE BOND:**

None

**REQUESTING AGENCY REMARKS:**

A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed directly to five vendors, three of which were MBE's and all of which were Maryland firms. An MBE subcontracting goal was not established for this solicitation.

Only one proposal was received. This single proposal was determined to be technically acceptable with a fair and reasonable price. A survey of vendors who did not submit a proposal revealed the following primary reasons for not responding: that the scope of the work was beyond their current capacity; the subject of the RFP was not something normally provided; or that other commitments precluded their participation at this time.

There was a period of 10 1/2 months (from 12/1/97 - 10/15/98) when this service was not being provided.

The Office of the State Comptroller has verified, under Control Number 98-5886-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW advisory P-003-95 Revised.

**DBM REMARKS:**

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**      **DISAPPROVED**  
**WITH DISCUSSION**

**DEFERRED**      **WITHDRAWN**  
**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 7-S **Agency Contact:** Harry Loleas (410) 230-6220  
**DEPARTMENT:** Labor, Licensing and Regulation (DLLR)  
**PROGRAM:** Maryland Home Improvement Commission (MHIC)  
Maryland Real Estate Commission (MREC)

The Maryland Home Improvement Commission examines and licenses individuals seeking to operate as home improvement contractors pursuant to Title 8 of the Business Regulations Article, Annotated Code of Maryland. The Maryland Real Estate Commission examines and licenses individuals seeking to provide real estate brokerage services pursuant to Title 17 of the Business Occupations and Professions Article, Annotated Code of Maryland.

**CONTRACT NO. & TITLE:** DLLR/HPC 07/97/001; Credit Reports  
**ADPICS DOCUMENT ID NUMBER:** P00B9000015  
**DESCRIPTION:** Contract to provide credit reports for new and renewal applicants for Home Improvement and Real Estate licenses.  
**TERM:** 10/14/98 - 10/13/2001 (w/2 one-year renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS OR PROPOSALS:**

**Trans Union Corporation** \$162,000 @ \$ 4.50 per Applicant\*  
Hanover, MD  
**Bowden Enterprises** \$576,000 @ \$16.00 per Applicant\*  
Philadelphia, PA

\* For an estimated 36,000 applicants over the 3 year contract term

**AWARD:** **Trans Union Corporation**  
Hanover, MD



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 7-S (Cont)

**INCUMBENT:** None

**FUND SOURCE:** 100% Non-Budgeted **APPROP. CODE:** P00F0101  
(Paid by Applicants)

**AMOUNT:** \$162,000 NTE (3 years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Invitation For Bids (IFB) was advertised in the Maryland Contract Weekly. A copy of the solicitation notice was sent directly to five vendors, three of which were Maryland firms. DLLR contacted the MD Department of Transportation's Minority Business Enterprise Office (MDOT-MBE) in an attempt to locate certified MBEs to which this solicitation could be mailed. MDOT-MBE reported that currently there are no Maryland certified MBEs providing credit reporting services. Therefore, no MBE subcontract participation goal was established for this IFB.

The MHIC requires new applicants for contractor's licenses to use a credit report to demonstrate solvency as required by Business Regulation Article, Section 8-303 (c)(1), Annotated Code of Maryland. Similarly, the Maryland Real Estate Commission (MREC) requires new applicants for real estate brokers' licenses to submit a credit report to establish financial solvency.

These new applicants (to either the MHIC or the MREC) are required to include a valid credit report with their application. In the past, new applicants have been faced with a wide range of charges and service response times for essentially identical credit reporting services. It is anticipated that using the services of Trans Union Corporation, an approved credit reporting agency, will allow DLLR to increase the efficiency of these Commissions' licensing procedures, minimize cost to applicants, and guarantee the validity of credit reports.

Under the proposed contract new applicants will deal directly with Trans Union. The applicants will also pay Trans Union directly. Trans Union will electronically transmit to DLLR the results of the credit review. Paper credit reports will be issued only in instances where the new applicant's credit history contains an adverse disclosure according to the criteria described below.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:**        7-S (Cont)

Both Commissions also use credit reports for the same purposes in the license renewal process. Over 12,000 contractors and about 4,500 brokers are currently licensed by the MHIC and the MREC, respectively. For renewals, the Commissions will provide Trans Union with a roster of all licensees. Trans Union will report the results of its credit checks on renewing licenses to DLLR in the same manner as that for new applicants. DLLR will pay Trans Union directly for all reports for renewal licensees and will recoup this cost through a special license renewal charge.

The contractor will provide standard credit information including a check of the public record for any liens or judgments. If the credit report shows a MHIC applicant has been the subject of any of the actions/activities described below, the contractor will also notify the applicant that the MHIC must be contacted before its application can be processed: tax lien; bankruptcy; action to collect bad debts; write-off of bad debts; or, a chronically late payment history.

For real estate broker license applicants, the contractor shall notify the applicant that its application cannot proceed until the MREC has been contacted if its credit report shows a Federal or State tax lien or outstanding Federal or State taxes since January 1, 1996.

The Office of the State Comptroller has verified, under Control Number 98-6035-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**                      Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

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Board of Public Works Action-The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 8-S                      **Agency Contact:** Gary Franklin (410) 462-8445

**DEPARTMENT:**                      Baltimore City Community College

**PROGRAM:**                      Plant and Operations

This program includes physical plant administration, building maintenance, custodial services, utilities, landscape and grounds maintenance, security and major repairs, deferred maintenance, and renovations.

**CONTRACT NO. & TITLE:**                      BCCC 1417-98; Real Estate Advisor Services

**ADPICS DOCUMENT ID NUMBER:**                      R95B9000021

**DESCRIPTION:**                      **Contract to provide advice concerning the development of the Baltimore City Community College's Lockwood site located at the 600 block of East Pratt Street in Baltimore.**

**TERM:**                      10/14/98 – 10/13/2000

**PROCUREMENT METHOD:**                      Competitive Sealed Proposals

<b><u>BIDS OR PROPOSALS:</u></b>	<b><u>Price*</u></b>	<b><u>Technical Rank</u></b>	<b><u>Financial Rank</u></b>	<b><u>Final Rank**</u></b>
<b>Metroventures/USA, Inc.</b> Columbia, MD	\$198,000 @\$110/hour	1	2	1
<b>Hentschel Real Estate Services</b> Abingdon, MD	\$189,000 @\$105/hour	2	1	2

\*The contract price is a not-to-exceed amount based upon an estimated 75 hours per month of consulting services at the fixed hourly rate listed above, for the 2 year duration of the contract.

\*\*Under the terms of the solicitation, technical merit was given greater weight than cost in the final ranking.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 8-S (Cont)

**AWARD:** Metroventures/USA, INC  
Columbia, MD

**INCUMBENT:** Same  
(\$95,000; 2/4/97 - 6/11/98)  
(See Requesting Agency Remarks below)

**FUND SOURCE:** 100% Unrestricted

**APPROP. CODE:** R95C00

**AMOUNT:** \$198,000 NTE (2 years)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. RFPs were mailed to 70 prospective offerors, of which 64 were Maryland firms. The original proposal due date was extended by 3 weeks to allow more time for offerors to respond. Nevertheless, only 2 proposals were received in response to the RFP. Both proposals were deemed technically qualified under the criteria of the RFP. However, Metroventures/USA, Inc. was determined to be the most advantageous offeror.

An MBE subcontract participation goal of 14% was established for this contract. The winning offeror, Metroventures/ USA, Inc. is a Maryland certified MBE; it thus satisfies this MBE goal.

In connection with a procurement that was approved by the Board of Public Works on January 7, 1998 (see DBM BPW Item 11-S-Mod), the College indicated that it would be issuing a Real Estate Offering for development of the Lockwood Site and would therefore need to return to the Board to request approval for hiring a development advisor to provide assistance in evaluating the feasibility study.

The Real Estate Offering was issued in June, 1998 and the College recently received the feasibility study of Lockwood Associates. The College is now requesting the Board's approval of a contract for a real estate advisor to serve on a team that includes staff and a special real estate attorney who will assist the trustees in reviewing the feasibility study.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 8-S (Cont)

Due to various circumstances, as described in the 1/7/98 DBM Agenda Item, Metroventures had been performing similar but not identical real estate advisor services to the College for a period of approximately 16 months.

The Office of the State Comptroller has verified, under Control Number 98-6331-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN 

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 9-S-MOD **Agency Contact:** Eugene Pometto (410) 767-4243

**DEPARTMENT:** Budget and Management (DBM)

**PROGRAM:** Employee Development and Training Institute (EDTI)  
Procurement Training Program

Formal procurement training under the auspices of EDTI was initiated by the Board of Public Works and DBM in December 1997. The program's initial phase provided training in the basic principals and methods employed in public procurement, with a focus on Maryland unique issues. The program also anticipates advance level training and professional certification of buyers and procurement officers.

**ORIGINAL CONTRACT NO. & TITLE:** Procurement Training, Certification Review  
and Contract Certification Exams 12/2/97

**ADPICS DOCUMENT ID NUMBER:** CO325894

**ORIGINAL CONTRACT APPROVED:** 1/22/98 (not subject to BPW approval)

**ORIGINAL PROCUREMENT METHOD:** Sole Source

**CONTRACTOR:** National Institute of Governmental  
Purchasing, Inc.  
Reston, VA

**DESCRIPTION OF ORIGINAL CONTRACT:** Provide training and certification to State  
procurement personnel.

**DESCRIPTION OF MODIFICATION:** Increase ceiling amount during initial  
contract term to accommodate additional classes, and exercise the State's option to renew  
the contract for one additional year.

**TERM OF ORIGINAL CONTRACT:** 1/1/98 - 12/31/98

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 9-S-MOD (Cont)

**TERM OF MODIFICATION:** 9/28/98 - 12/31/99 (See Requesting Agency Remarks)

**FUND SOURCE:** Various Agencies **APPROP. CODE:** Various (see Requesting Agency Remarks below)

**ORIGINAL CONTRACT AMOUNT:** \$75,000

**MODIFICATIONS TO DATE**  
**(AMOUNTS/PURPOSE):** None

**AMOUNT OF MODIFICATION:** \$75,000 For modification of contract  
\$75,000 For 1st renewal option  
\$150,000 Total (1.25 Years)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$225,000

**PERCENTAGE INCREASE**  
**(DECREASE) OF RATES:** - None for training fees  
- As set by international certifying body for certification fee

**PERCENTAGE INCREASE (DECREASE)**  
**FROM ORIGINAL CONTACT**  
**(THIS MODIFICATION):** 100.0%

**REQUESTING AGENCY REMARKS:** The Board of Public Works initially provided an allotment of \$68,000 from the FY 1998 Contingent Fund (see DBM Agenda Item 15-GM of 1/22/98) to partially offset the cost of this training. Due to the overwhelming acceptance of this program by State procurement personnel, these funds have now been exhausted. Continued training costs will be funded by the using agencies on a per capita basis, at a fixed unit price. The requested additional funding under the current contract is needed for additional training sessions which began 9/28/98. The renewal option is effective 1/1/99.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 9-S-MOD (Cont)

The initial estimate of the number of personnel expected to go through the training was 130. Over 200 employees will actually receive the training under the contract during the initial contract period. The exercise of the contract option and modification will provide for continued base level training, and the start of advance level training. Of the initial group of trainees, approximately 20 have already applied for professional certification.

The contract with NIGP also provides for conducting Certification Review courses. This training initiative is the result of a recommendation from the Governor's Commission on Efficiency and Economy in Government (the Butta Commission), the General Assembly's Joint Task Force on Procurement Law, and the Governor's Task Force on Procurement.

The Office of the State Comptroller has verified, under Control Number 98-6451-0010, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(b) State Finance & Procurement Article.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 10-S-MOD **Agency Contact:** Luci A. Sager (410) 468-2374

**DEPARTMENT:** Maryland Insurance Administration (MIA)

**PROGRAM:** Examination and Auditing (E & A)

The Maryland Insurance Administration operates under the authority of the Insurance Article of the Annotated Code of Maryland. The Examination and Auditing program is responsible for the examination and auditing of insurance companies. One section of the program performs duties related to office functions. A second section conducts field examinations of insurance companies to determine financial condition and compliance with statutes and Administration regulations. The costs of any services performed are directly paid by the insurance company being examined.

**ORIGINAL CONTRACT NO. & TITLE:** 97-004;  
Financial Examination Services Staff  
Assistance

**ADPICS DOCUMENT ID NUMBER:** D80B9000017

**ORIGINAL CONTRACT APPROVED:** 9/5/97 (Not subject to BPW approval)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** Walpert, Smullin & Blumenthal, P.A.  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Provides for field examinations of insurance companies to determine financial condition and compliance with statutes and Administration regulations.

**DESCRIPTION OF OPTION:** Exercise the first of two renewal options and increase the contract amount.

**TERM OF ORIGINAL CONTRACT:** 9/19/97 - 9/18/98

**TERM OF MODIFICATION:** 9/19/98 - 9/18/99

**FUND SOURCE:** 100% Non-budgeted **APPROP. CODE:** D80Z0102

**ORIGINAL CONTRACT AMOUNT:** \$90,000



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 10-S-MOD (Cont)

**MODIFICATIONS TO DATE**  
**(AMOUNTS/PURPOSE):**

None

**AMOUNT OF THIS MODIFICATION:**

\$90,000 for renewal option  
\$110,000 for modification  
\$200,000 Total (1 Year)

**REVISED TOTAL CONTRACT AMOUNT:**

\$290,000

**PERCENTAGE INCREASE(DECREASE)**  
**FROM ORIGINAL CONTRACT**  
**(THIS MODIFICATION):**

122.2%

**REQUESTING AGENCY REMARKS:**

This renewal and modification will provide for the additional administrative support that has become necessary due to lack of staff and the additional need to perform limited scope examinations of all Managed Care Organizations (MCOs). A limited scope examination will permit the agency to examine only certain, select and critical financial aspects of a company's operation.

Concerns have been raised about how managed care organizations are expending Medicaid funds received from the State. As a result of these concerns, the Commissioner has directed the E & A unit to accelerate examinations of MCOs and conduct limited scope exams of all MCOs during FY 1999.

The Office of the State Controller has verified, under Control Number 98-6420-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Retroactive approval is requested pursuant to 11-204(b) State Finance and Procurement Article.

Board of Public Works Action - the above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 11-S-MOD

**Agency Contact:** John T. Salmon (410) 974-3634

**DEPARTMENT:**

Comptroller of the Treasury (COT)

**PROGRAM:**

Data Processing Division

The Division includes the Annapolis Data Center which operates as a service bureau, the operational costs of which are fully reimbursed by the using agencies. The agencies are charged for work performed on a time basis through a schedule of rates sufficient to accomplish this purpose.

**ORIGINAL CONTRACT NO. & TITLE:** 2322; Enterprise License Agreement

**ADPICS DOCUMENT ID NUMBER:** CO322964

**ORIGINAL CONTRACT APPROVED:** 5/21/97 DBM BPW Item 2-S

**ORIGINAL PROCUREMENT METHOD:** Sole Source

**CONTRACTOR:** Compuware Corporation  
Farmington Hills, MI

**DESCRIPTION OF ORIGINAL CONTRACT:** Agreement for a "MIPS" (Millions of Instructions Per Second) based licensing agreement including the Annapolis Data Center's one-time Central Processing Unit (CPU) software upgrade fees (from an IBM 9021-952 to an IBM 9021-972). It also includes the Data Center's licenses for five new mainframe software products and three years of cost protected maintenance services for the Data Center's nine currently installed mainframe software products as well as the five new software products.

**DESCRIPTION OF MODIFICATION:** Modify the Enterprise License Agreement to reflect the Annapolis Data Center's upgrade of its central processing unit (CPU) from an IBM ES9021 Model 972 to an IBM ES9021 Model 9X2. This upgrade fee is a one-time charge.

**TERM OF ORIGINAL CONTRACT:** 5/31/97 - 5/30/2000

**TERM OF MODIFICATION:** 11/1/98 - 5/30/2000

**FUND SOURCE:** 100% Reimbursable  
(User Agencies)

**APPROP. CODE:** E00A1001

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont)

**ORIGINAL CONTRACT AMOUNT:** \$661,848

**MODIFICATIONS TO DATE**  
**(AMOUNT/PURPOSE):** None

**AMOUNT OF THIS MODIFICATION:** \$559,447 (1 Year, 7 Months)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$1,221,295

**PERCENTAGE INCREASE (DECREASE)**  
**OF RATES:** N/A

**PERCENTAGE INCREASE (DECREASE) FROM**  
**ORIGINAL CONTRACT (THIS MODIFICATION):** 84.5%

**REQUESTING AGENCY REMARKS:** The Data Processing Division's Annapolis Data Center functions as a data processing service bureau for the various State departments and agencies. In this regard various and numerous hardware and software products are required to support the many Data Center operations and customer agency application systems. The upgrade fee for which this request is being made will enable the Data Center to maintain the operational readiness of its mainframe computer system in order to provide continued service and support to the customer agencies.

The contractor warrants that these IT products/services are century compliant.

The Office of the State Comptroller has verified, under Control Number 98-6226-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont)

**DBM REMARKS:** The Department of Budget and Management has reviewed this request;  
the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 12-S-MOD                      **Agency Contact:** Kevin Anderson (410) 767-7567

**DEPARTMENT:**                      Human Resources (DHR)

**PROGRAM:**                      Community Services Administration (CSA)  
Maryland Office for New Americans (MONA)

The Maryland Office for New Americans administers Federally funded programs for refugees in the State, providing cash and medical assistance, employment and training programs, and support services for employable refugees to ensure their employment and economic self-sufficiency shortly after arrival in the United States.

**ORIGINAL CONTRACT NO. & TITLE:**                      CSA/ONA-98-213;  
Employment Services for Refugees in  
Baltimore

**ADPICS DOCUMENT ID NUMBER:**                      N00B9000118

**ORIGINAL CONTRACT APPROVED:**                      11/5/97 DBM BPW Item 7-S

**ORIGINAL PROCUREMENT METHOD:**                      Competitive Sealed Proposals

**CONTRACTOR:**                      **Human Development Institute, Inc. (HDI)**  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Provide intake and assessment, employment counseling, job development, job placement and retention services to a minimum of 211 refugees living in the Baltimore area who are recipients of Refugee Cash Assistance or who are marginally employed or unemployed and have lived in the U.S. for less than 5 years.

**DESCRIPTION OF OPTION:**                      **Exercise the single one-year contract renewal option to continue providing intake and assessment, employment counseling, job development, job placement and retention services to any refugees living in the Baltimore area.**

**TERM OF ORIGINAL CONTRACT:**                      11/10/97 - 9/30/98 (W/1 one-year  
renewal option)

**TERM OF OPTION:**                      10/1/98 - 9/30/99

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

**FUND SOURCE:** 100% Fed. (CFDA Catalogue  
Federal Domestic Assistance)

**APPROP. CODE:** N00C0103

**ORIGINAL CONTRACT AMOUNT:** \$160,010

**MODIFICATIONS/OPTIONS TO DATE**  
**(AMOUNTS/PURPOSE):** None

**AMOUNT OF OPTION:** \$160,010 (1 year)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$320,020

**PERCENTAGE INCREASE (DECREASE)**  
**OF RATES:** N/A

**REQUESTING AGENCY REMARKS:** During the first nine months of the contract, HDI met program expectations by placing 119 refugees in jobs. At this rate 160 refugees will be employed by the end of the first contract year. This is 95% of the projected placement number of 169 for this contract period. Further, 88% of the total full-time job placements provided health benefits, exceeding the contract requirements of 80%. The average hourly wage at employment entry was \$6.81, well above the minimum wage of \$5.15. Overall, HDI has demonstrated a very successful employment service.

Based on HDI's performance, MONA requests approval to exercise its unilateral option to renew this contract for an additional year in the amount not to exceed \$160,010. This amount includes \$5,000 for MONA conferences. By exercising its option to renew this contract, MONA will be able to obtain FY 1999 services at the current price.

The Office of the State Comptroller has verified, under Control Number 98-6166-0010, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Retroactive approval is requested pursuant to State and Finance and Procurement Article 11-204(b). Approval is also recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 13-S-MOD

**Agency Contact:** Mark Pemberton (410)  
767-3354

**DEPARTMENT:**

Transportation (MDOT)

**PROGRAM:**

Mass Transit Administration (MTA)  
Planning Division  
Office of Planning and Programming

The Planning Division of the Office of Planning and Programming is responsible for identifying transit needs and solutions and providing financial, technical and operating support to Maryland's locally operated transit systems. Specific responsibilities include Statewide planning, coordination, service planning, data collection and analysis, program management, strategic/policy planning and public-governmental coordination.

**ORIGINAL CONTRACT NO. & TITLE:**

MTA-0669: Planning Consulting  
Services for the Development of a  
Maryland Comprehensive Transit  
Plan

**ORIGINAL CONTRACT APPROVED:**

10/30/96 DBM BPW Item 4-S

**ORIGINAL PROCUREMENT METHOD:**

Competitive Sealed Proposals

**CONTRACTOR:**

**Parsons, Brinckerhoff, Quade &  
Douglas, Inc.**  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** The Consultant will provide the planning and technical services required for completion of a Comprehensive Transit Plan for Maryland including but not limited to: development and assessment of the current transit environment and issues; development of goals and objectives leading to a vision statement(s); development of a plan of policies, projects and service recommendations to support the vision and the goals and objectives; provision of technical assistance for a Policy Advisory Committee selected to lead the plan development effort; assistance to the MTA in conducting public information meetings and workshops throughout the State; provision of technical assistance to Task Forces selected to develop the recommended implementation actions; and facilitation services for all Policy Advisory Committee and Task Force meetings.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 13-S-MOD (Cont)

**DESCRIPTION OF MODIFICATION:** Extend the contract term fourteen months and increase the level of funding required to support two efforts underway by the Department to address major transportation needs of the State. Specifically, it is to support the work of the Transportation Solutions Group and the development of Maryland's Comprehensive Transit Plan.

**TERM OF ORIGINAL CONTRACT:** 11/1/96 - 10/31/98

**TERM OF MODIFICATION:** 11/1/98 - 12/31/99

**FUND SOURCE:** 100% Special **APPROP CODE:** J00H0101

**ORIGINAL CONTRACT AMOUNT:** \$1,542,259

**MODIFICATIONS TO DATE**  
**(AMOUNT/PURPOSE):** None

**AMOUNT OF THIS MODIFICATION:** \$2,050,000 (14 Months)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$3,592,259

**PERCENTAGE INCREASE (DECREASE)**  
**OF RATES:** N/A

**PERCENTAGE INCREASE (DECREASE)**  
**FROM ORIGINAL CONTRACT**  
**(THIS MODIFICATION):** 132.9%

**REQUESTING AGENCY REMARKS:** The Transportation Solutions Group, a panel consisting of national and local transportation and land use experts, is taking a fresh look at alternatives for improving travel in the Washington suburban area of Montgomery and Prince George's Counties.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 13-S-MOD (Cont)

Specific tasks under this contract modification include:

- Working with businesses, community groups, elected officials, environmental interests and the general public in gaining a better understanding of the problems;
- reviewing and analyzing a range of potential solutions; and
- developing a recommended package of solutions

In the development of the Maryland Comprehensive Transit Plan, additional funds are needed to also address the following:

- The public outreach program has been significantly expanded to increase the level of input from citizens, businesses, elected officials and government agencies. This outreach has grown as a result of input from elected officials and leaders throughout the State who have encouraged maximizing public input.
- The Transit Advisory Panel of twenty-eight elected officials, and business, agency, and institutional leaders has evolved into a working partner with the MTA, as opposed to simply acting as an advisory group. This partnership, which requires a much larger level of effort and support by the consultant team, will lead to a higher quality plan for transit for Maryland.
- As the Plan is evolving it is apparent that there are some early action, low cost strategies which could be implemented to improve transit service quality and benefit the citizens of Maryland. The MTA believes implementation at the earliest possible time will yield significant benefits for transit customers. The implementation of short-term strategies will be expedited with the additional funds requested under this contract modification.

The Office of the State Comptroller has verified, under Control Number 98-6287-0001, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 13-S-MOD (Cont)

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 14-S-MOD **Agency Contact:** Michael Morgan (410) 767-6872

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Alcohol and Drug Abuse Administration (ADAA)

ADAA develops, certifies, supports, and monitors unified programs for the treatment, rehabilitation, training, prevention, research and control of alcoholism and drug abuse in cooperation with other Federal, State, local, and private agencies.

**CONTRACT NO. & TITLE:** DHMH 95-2193; Statewide Therapeutic Community Residential Substance Abuse Services

**ADPICS DOCUMENT ID NUMBER:** CO321223

**ORIGINAL CONTRACT APPROVED:** 12/21/94 BPW Item 4-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** **Second Genesis, Inc.**  
Bethesda, MD

**DESCRIPTION-ORIGINAL CONTRACT:** Approval is requested to award a 3 ½ year contract to Second Genesis, Inc. to provide for 90 residential beds in a Therapeutic Community (TC) setting available statewide for the treatment and rehabilitation of substance abusers.

**DESCRIPTION OF MODIFICATION:** **Request for a four month extension of the existing contract while a procurement is conducted for Therapeutic Community Residential Treatment Services.**

**TERM OF ORIGINAL CONTRACT:** 1/1/95 through 6/30/98

**TERM OF MODIFICATION:** 10/1/98 through 1/31/99

**FUND SOURCE:** 100% Gen

**APPROPRIATION CODE:** M00K0202,K202G.0896

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont)

**ORIGINAL CONTRACT AMOUNT:** \$3,414,930

**MODIFICATIONS TO DATE:**

Mod # 1      \$251,328      Extend contract from 7/1/98 to 9/30/98 to  
allow time for a re-solicitation of this service.

**AMOUNT OF THIS MODIFICATION:** \$335,104 (4 months)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$4,001,362

**PERCENTAGE INCREASE**  
**(DECREASE) OF RATES:** N/A

**PERCENTAGE INCREASE**  
**FROM ORIGINAL CONTRACT**  
**(THIS MODIFICATION):** 9.9%

**PERCENTAGE INCREASE OVERALL:** 17.2%

**REQUESTING AGENCY REMARKS:** This contract provides for 90 residential beds in a Therapeutic Community setting available statewide for the treatment and rehabilitation of substance abusers. The program is fully utilized. ADAA is processing a Request for Proposals (RFP) for the provision of these services. The proposed modification will allow time to process the RFP and conduct the resultant procurement, while maintaining the current level of access to treatment for clients in need.

The Office of the State Comptroller has verified, under Control Number 98-6257-0110, that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 14-S-MOD (Cont)

**DBM REMARKS:**

Retroactive approval is requested pursuant to State Finance and Procurement Article 11-204(b). Approval is also recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

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Board of Public Works Action - The above references item was :

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 15-S-MOD **Agency Contact:** Gene Nadolny (410) 767-5249  
**DEPARTMENT:** Health and Mental Hygiene (DHMH)  
**PROGRAM:** Community and Public Health Administration, Office  
of the Maryland WIC Program

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) makes authorized health and nutrition services, including supplemental foods such as infant formula, available to eligible individuals. Under this Federally funded program, authorized health professionals, in approved local agencies, prescribe nutritious, supplemental food to "high risk" pregnant, post-partum and breast-feeding women, infants up to one year of age, and children up to their fifth birthday.

**ORIGINAL CONTRACT NO. & TITLE:** DCT 96-003378; Standard Local Agency  
Service Contract - Community Clinic, Inc.  
**ADPICS DOCUMENT ID NUMBER:** CO315335  
**ORIGINAL CONTRACT APPROVED:** 1/2/96 (Previous Transactions Exempt; see  
Requesting Agency Remarks below)  
**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding  
**CONTRACTOR:** **Community Clinic Inc. (CCI)**  
Rockville, MD  
**DESCRIPTION OF ORIGINAL CONTRACT:** Provide WIC supplemental foods and nutrition  
education to the Montgomery County area.  
**DESCRIPTION OF MODIFICATION:** **Increase caseload and funding to comply  
with amended State regulations that became effective 7/1/98 and expand an existing clinic site.**  
**TERM OF ORIGINAL CONTRACT:** 1/2/96 - 12/31/99  
**TERM OF MODIFICATION:** 7/1/98 - 12/31/99  
**FUND SOURCE:** 100 % Fed. **APPROP. CODE:** M00F0202

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont)

**ORIGINAL CONTRACT AMOUNT:** \$6,512,850

**MODIFICATIONS TO DATE(AMOUNTS/PURPOSE):**

Mod #1	\$280,088	07/01/97 - 12/31/99	Modification to comply with regulations
Mod #2	\$ 49,069	09/24/96 - 12/31/99	Relocation of Wheaton WIC clinic site
Mod #3	\$324,878	07/01/97 - 12/31/99	Modification to comply with regulations
	\$654,035	Total	

**AMOUNT OF THIS MODIFICATION:** \$356,031 (1.5 Years)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$7,468,583

**PERCENTAGE INCREASE(DECREASE)**  
**OF RATES:** See Requesting Agency  
Remarks below

**PERCENTAGE INCREASE(DECREASE) FROM**  
**ORIGINAL CONTRACT (THIS MODIFICATION):** 5.5%

**PERCENTAGE INCREASE(DECREASE)**  
**OVERALL:** 15.5%

**REQUESTING AGENCY REMARKS:** The purposes of this  
Modification are to:

1. Increase the number of clients being served by 2,500 (From 11,000 to 13,500).
2. Adjust payment rates to conform with changes to COMAR 10.54.02.18 that became effective 7/1/98.
3. Add USDA discretionary funds to expand the current WIC space within the Langley/Takoma Park clinic.

The number of WIC clients in Montgomery County continues to increase. CCI is the local WIC agency for Montgomery County. The existing contract with CCI must be modified to allow services to be provided to this increased caseload.



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont)

The per client payment rate for WIC recipients is set by Federal regulations. The Federally approved rate in turn is codified in COMAR Title 10 (10.54.02.18). The existing contract with CCI expressly permits the per client payment rate under the contract to be changed whenever rates are changed in COMAR 10.54.02.18. Effective 7/1/98 the annual per client rate increased by 4.7%, from \$86 to \$90. Federal and COMAR regulations also specify a base caseload funding amount which is not tied to the actual number of clients being served.

As of 7/1/98 this base amount increased from \$90,000 per year to \$100,000, an increase of 11.1%. \$54,333 is also being added to expand the Langley/Takoma Park clinic. The increases in these funding rates are partially offset by a decrease in the number of non-English speaking participants being served with a corresponding decrease in specialized funding for this purpose of \$77,868 for FY 99.

The Federal government provides virtually 100% of all WIC funding. This service was first put out for competitive procurement in the fall of 1995. At that time Federal regulations specified both the per client payment rate, as described above, that would be paid to the winning vendor and the type of vendor which had to be awarded the contract. Accordingly, it was interpreted at that time that these Federal requirements prevailed over typical State procurement provisions, which rendered this procurement exempt from normal State approvals, including that of the Board.

Since that time, the Federal regulations pertaining to the selection of a contractor have been relaxed. The previous rigid hierarchy is now only a mild preference. Therefore, if this contract were re-competed currently, it would no longer be considered exempt. Because of this, it is deemed appropriate to submit the described modification for Board approval, rather than continue to treat this as an exempt item.

Because of the former exempt status, the WIC Program did not anticipate obtaining Board approval before implementing the above described modifications. For this reason it did not submit this item for approval prior to 7/1/98.

The office of the State Comptroller has verified, under Control Number 98-5970-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 15-S-MOD (Cont)

**DBM REMARKS:** Retroactive approval is requested pursuant to State Finance and Procurement Article 11- 204(b).

Approval is also recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 16-S-MOD **Agency Contact:** Michael Morgan (410) 767-6872

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Alcohol and Drug Abuse Administration (ADAA)

ADAA develops, certifies, supports, and monitors unified programs for the treatment, rehabilitation, training, prevention, research and control of alcoholism and drug abuse in cooperation with other Federal, State, local, and private agencies.

**CONTRACT NO.& TITLE:** DHMH 98-5140; Potomac Healthcare Foundation, Ltd

**ADPICS DOCUMENT ID NUMBER:** CO321306

**ORIGINAL CONTRACT APPROVED:** 11/24/93 DBM BPW Item 4-S

**ORIGINAL PROCUREMENT METHOD:** Sole Source

**CONTRACTOR:** **Potomac Healthcare Foundation, Ltd..**  
Baltimore, MD

**DESCRIPTION-ORIGINAL CONTRACT:** Statewide residential treatment for pregnant and post-partum women who are addicted to alcohol and/or other drugs.

**DESCRIPTION OF MODIFICATION:** Six month extension of the existing contract while a procurement is conducted for residential substance abuse treatment services for pregnant/post partum women and their children. The extension will ensure continuing access to treatment for this unique population.

**TERM OF ORIGINAL CONTRACT:** 12/1/93 - 9/29/98

**TERM OF MODIFICATION:** 9/30/98 - 3/31/99

**FUND SOURCE:** 100% Fed (Substance Abuse Prevention  
And Treatment Block Grant)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 16-S-MOD (Cont)

**APPROPRIATION CODES:** M00K0202,K2037.0896

**ORIGINAL CONTRACT AMOUNT:** \$5,069,679

**MODIFICATIONS TO DATE(AMOUNTS/PURPOSE):**

Mod # 1: \$413,982 Increase the number of clients being served.

**AMOUNT OF THIS MODIFICATION:** \$475,000 (6 months)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$5,958,661

**PERCENTAGE INCREASE  
(DECREASE) OF RATES:** N/A

**PERCENTAGE INCREASE  
FROM ORIGINAL CONTRACT  
(THIS MODIFICATION):** 9.4%

**PERCENTAGE INCREASE OVERALL:** 17.5%

**REQUESTING AGENCY REMARKS:** This contract modification continues residential treatment for substance abusing women and their children. The ability for the young children of these clients to remain with them during treatment allows these clients to overcome separation trauma which is one of the major barriers to treatment for this population. The proposed modification will ensure the continuation of the same level of access to treatment for the target population, while a procurement is conducted for the continuing provision of these services.

The Office of the State Comptroller has verified, under Control Number 98-6256-0110, that the contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 16-S-MOD (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Retroactive approval is requested pursuant to State Finance and Procurement Article 11-204(b). Approval is also recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

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Board of Public Works Action - The above references item was :

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 17-S-MOD **Agency Contact:** Marvin Malcotti (410) 902-4509

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH DCT 98-4560 Multi Services

**ADPICS DOCUMENT ID NUMBER:** CO321548

**ORIGINAL CONTRACT APPROVED:** 6/11/97 DBM BPW Item 11S

**CONTRACTOR:** **The Chimes, Inc.**  
Baltimore, MD.

**DESCRIPTION OF ORIGINAL CONTRACT:** Provide necessary services to developmentally disabled citizens of Maryland, including, but not limited to, Residential, Day, Individual Support Services (ISS), Individual Family Care (IFC), Supported Employment (SE), Purchase of Care (POC), Intensive Behavior Management Program (IBMP) and Community Supported Living Arrangement (CSLA)..

**DESCRIPTION OF MODIFICATION:** **Provide additional staff support services to 1 individual under the agency's current Residential Augmentation program. The annual cost for this individual is \$64,090.**

**TERM OF ORIGINAL CONTRACT:** 7/1/97 - 6/30/2000

**TERM OF MODIFICATION:** 10/16/98 - 6/30/2000

**FUND SOURCE:** 58% Gen. 42 % Fed.  
(Medicaid Reimbursable) **APPROP CODE:** M00 M0102

**ORIGINAL CONTRACT AMOUNT:** \$ 7,850,462



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 17-S-MOD (Cont)

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Option #1:	21,537	10/1/97 - 6/30/00	Increase by 1 in Supp. Empl.
Option #2:	95,957	12/16/97 - 6/30/00	Increase by 1 in Res. Augm.
Option #3:	41,141	12/1/97 - 6/30/00	Increase by 1 in ISS
Option #4:	52,812	1/1/98 - 6/30/00	Increase by 1 in Supt. Empl.
Option #5:	66,561	4/1/98 - 6/30/00	Increase by 5 in ISS
Option #6:	55,811	5/1/98 - 6/30/00	Increase by 1 in ISS & by 1 in Supp. Empl.
Option #7:	68,978	6/1/98 - 6/30/00	Increase by 3 in ISS
Mod #1:	432,764	7/1/98 - 6/30/00	Increase by 4 in Res. Augm.
	<b>\$835,561</b>	<b>Total</b>	

**AMOUNT THIS MODIFICATION:** **\$109,486** (20.5 Months)  
(\$63,501 Gen; \$45,985 Fed)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$8,795,509

**REQUESTING AGENCY REMARKS:** This individual is a 22 year old male with mental retardation, Prader Willi Syndrome (a severe eating disorder characterized by compulsive eating), severe mood swings and intermittent explosive behavior. Due to his intermittent explosive behaviors, he becomes violently aggressive and combative towards others.

This individual is a part of The Chimes, Inc. Residential Services Program under the Fee Payment System (FPS). Since he is only in need of additional staff services and supervision at this time, it is in his best interest that he remain with this provider agency, where he is familiar with the staff and his surroundings. This provider has demonstrated an ability to meet the needs of medically fragile persons, such as this, in a cost effective and safe manner.

The Office of the State Comptroller has verified, under Control Number 98-6008-1110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 17-S-MOD (Cont)

**DBM REMARKS:**

Approval recommended with the understanding that in the future, if Federal funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 18-S-MOD **Agency Contact:** Frieda Robinson (410) 543-4083

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Deers Head Center

The Deers Head Center, located in Salisbury, is a licensed and accredited facility for the treatment and rehabilitation of the chronically ill. It currently serves 59 inpatients in a nursing home setting, 11 patients on kidney dialysis and/or with other types of chronic illness, and 2 head injured patients. It also currently serves 4 to 9 outpatients receiving the same types of services.

**CONTRACT NO & TITLE:** DHMH/DCT 99-5668 and 99-5669;  
OT/PT/Speech Therapy Services.

**ADPICS DOCUMENT ID NUMBER:** M00B9000181 (EBS)  
M00B9000182 (TriState)

**DESCRIPTION:** Provide Maryland licensed Occupational/Physical/ and Speech therapist and Certified Occupational Therapy Assistant (COTA) services for planning and administering patient treatment with minimal supervision to chronic hospital patients and residents of the comprehensive care facility.

**TERM:** 10/15/98 - 8/31/2001  
(w/2 six-month renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS OR PROPOSALS:** (See attachment)

**AWARDS:** EBS Healthstaff  
Concordville, PA.

Tri-State Physical Therapy & Fitness,  
Inc./Hagerstown, MD.

**INCUMBENT:** Health Care Today, Inc.  
Manassas, VA.  
(\$758,000 2 years & 3 months)



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 18-S-MOD (Cont)

**FUND SOURCE:** 100% Gen.

**APPROP CODE:** M0032090401

<b><u>AMOUNT:</u></b>	\$331,552	EBS Healthstaff (awardee for occupational therapist, physical therapist, and speech therapist services)
	\$122,387	Tri-State (awardee for certified occupational therapist assistant services)
	<u>\$453,939</u>	Total (2 years & 10 ½ Months)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** Since 1991 the Hospital has gradually lost most of its staff therapists because of pay disparity with the private sector. Beginning in 1993 the Hospital has had to rely on contractual physical and occupational therapists in order to provide basic services required by licensing and accrediting agencies.

The current procurement marks the first time since 1993 that there has been real competition for the provision of these services. Previously, only one or two bidders typically participated and bid prices were very high. Even then, however, the contractors had difficulty hiring staff to fully perform needed services.

The hourly rates under the contracts currently being submitted for approval are lower than the rates under the previous contract. The hourly bid rates under the contracts to be approved are \$38.50 for both occupational and physical therapists, \$46.50 for speech therapists, and \$29.42 for COTA. In comparison, the hourly rate for the incumbent for occupational and physical therapist services (speech therapist and COTA services weren't part of the previous contract) is \$48.50 per hour, \$10 per hour higher than the requested contract rates.

It is projected that under the requested awards, the contractors will provide 35-40 hours per week of each physical therapist, occupational therapist, and certified occupational therapist assistant (COTA) services and about 10 hours a month of speech therapist services.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 18-S-MOD (Cont)

The Office of the State Comptroller has verified, under Control Numbers 98-6215-0100 (EBS Healthstaff) and 98-6203-0001 (Tri-State), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Officer, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Tri State Physical Therapy & Fitness, Inc. is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

EBS Healthstaff is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 18-S MOD (Cont)

**ATTACHMENT**

<u>Name</u>	<u>Address</u>	<u>Bid Amt</u>	<u>MBE?</u>
EBS Healthstaff	Concordville, PA	\$406,172	No
Health Care Today, Inc.	Manassas, VA	\$453,842	No
Total Therapy Works, Inc.	Cambridge, MD	\$457,420	No
Core Medical Group	Salem, NH	\$471,380	No
Pennhurst Medical Group	Exton, PA	\$481,080	No
Progressive Rehabilitation Serv.	Timonium, MD	\$495,400	No
Care Rehab	Baltimore, MD	\$495,963	No
Horizons Health Care	Brookville, MD	\$506,560	No
Therapists Unlimited	Beltsville, MD	\$506,560	No
AmeriCare Services	Malvern, PA	\$558,000	No
Liberty Healthcare Corp	Bala Cynwyd, PA	\$577,564	No
Medical Management & Rehabilitation Services, Inc.	Baltimore, MD	\$676,120	Yes
Tri-State Physical Therapy & Fitness, Inc.	Hagerstown, MD	\$423,286 (no bid-Speech Therapy)	No
Rana Rehab Services, Inc.	Silver Spring, MD	\$170,898 (bid-Physical Therapy only)	No



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 19-S-MOD **Agency Contact:** Kevin Anderson (410) 767-7567

**DEPARTMENT:** Department of Human Resources (DHR)  
Baltimore City Department of Social Services  
(BCDSS)

**PROGRAM:** Local Income Maintenance  
Administration (IMA)

The BCDSS Local Income Maintenance program provides staff to determine eligibility for cash assistance, food stamps, purchase of child day care, public assistance to adults and medical assistance by Local Departments of Social Services.

**ORIGINAL CONTRACT NO. & TITLE:** BCDSS/IMA-98/001  
Emergency Food Distribution

**ADPICS DOCUMENT ID. NUMBER:** CO 324875 (N00B9000223)

**ORIGINAL CONTRACT APPROVED:** 6/18/97 DBM BPW Item 18-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** Center for Poverty Solutions  
(successor to Maryland Food  
Committee)  
Baltimore, MD

**DESCRIPTION OF ORIGINAL CONTRACT:** Contract for the Emergency Food Distribution Program to be handled through designated local food pantries with the Maryland Food Committee as the coordinating agency to provide these pantries and services to eligible Baltimore City Department of Social Services clients.

**DESCRIPTION OF MODIFICATION:** Modification to extend the contract by 8 months in lieu of exercising a one year renewal option to continue to distribute 3 day allotments of non-perishable food to eligible residents.

**TERM OF ORIGINAL CONTRACT:** 7/1/97 - 6/30/98 (W/2 one- year renewal options)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 19-S-MOD (Cont)

**TERM OF MODIFICATION:** 11/1/98 - 6/30/99

**FUND SOURCE:** 100% Gen. **APPROP. CODE:** N00G0002

**ORIGINAL CONTRACT AMOUNT:** \$249,903

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. #1	\$0	Extend contract from 6/30/98 to 8/31/98
Mod. #2	\$20,825	Extend contract from 9/1/98 to 9/30/98 and continue services
Mod. #3	<u>\$20,825</u>	Extend contract from 10/1/98 to 10/31/98 and continue services
	\$41,650 Total	

**AMOUNT OF THIS MODIFICATION:** \$166,602 (8 Months)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$458,155

**PERCENTAGE INCREASE (DECREASE) OF RATES:** N/A

**PERCENTAGE INCREASE (DECREASE) FROM ORIGINAL CONTRACT (THIS MODIFICATION):** 66.7%

**PERCENTAGE INCREASE (DECREASE) (OVERALL):** 83.3%

**REQUESTING AGENCY REMARKS:** The original contract allows for the distribution of 3 day emergency allotments of non-perishable food items to eligible residents of Baltimore City from non-profit neighborhood pantries established by the Maryland Food Committee.

The original contract contained 2 one-year renewal options. Instead of exercising the first one year renewal option, BCDSS performed three modifications to extend the contract by a total of four months. It now wishes to extend the

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

contract by an additional 8 months to coincide with the same

**ITEM:** 19-S-MOD (Cont)

period of time that would have been available under the option.

Action for the Homeless, an organization dedicated to eliminating homelessness in Maryland and the Maryland Food Committee merged effective July 1, 1998. The merged organization is called the Center for Poverty Solutions.

The Office of the State Comptroller has verified, under Control Number 98-6351-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW advisory P-003-95 Revised.

**DBM REMARKS:**

Approval recommended.

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Board of Public Works Action - The above referenced item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 20-S-MOD      **Agency Contact:** Marcus Filson (410) 780-7808 ext 275

**DEPARTMENT:** Juvenile Justice (DJJ)

**PROGRAM:** Division of Program Services

The Division of Program Services is responsible for planning, developing, and providing direction and coordination to residential and non-residential services for youth. The Division maintains a linkage between Juvenile Justice and a full range of community-based service programs, monitors those programs to insure that services are provided and assists case managers in identifying and accessing appropriate services for each youth.

**ORIGINAL CONTRACT NO. & TITLE:** DJJ-0015; The Operation and Management of the Residential Treatment Program for adjudicated males.

**ADPICS DOCUMENT ID NUMBER:** CO320697

**ORIGINAL CONTRACT APPROVED:** 3/27/96 DBM BPW Item 4-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**CONTRACTOR:** North American Family Institute, Inc.,  
Danvers, MA.

**DESCRIPTION OF ORIGINAL CONTRACT:** The contractor will operate a State owned youth center for 38 males between the ages of 13 and 18 at the Thomas J. O'Farrell facility, Henryton MD. Two additional respite care beds are also available. Services to be provided include residential, counseling, educational and vocational. The average length of stay shall be between six and nine months. Aftercare services will also be provided for an additional six to nine months.

**DESCRIPTION OF MODIFICATION:** Add a Transitional Living Continuum component and The Youth Center Pet Therapy Project, Humane Education and Alternate Learning (H.E.A.L) to the original contract.

**TERM OF ORIGINAL CONTRACT:** 4/1/96 - 3/31/2001 (W/1 six-month renewal option)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 20-S-MOD (Cont)

**TERM OF MODIFICATION:** 4/1/99 - 3/31/2001

**FUND SOURCE:** 100% General **APPROP. CODES:** V00A0106,11930.0818

**ORIGINAL CONTRACT AMOUNT:** \$10,732,895

**MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):**

Mod.# 1 \$0 Renewal option was deleted  
Mod # 2 \$0 Capacity increased from 40 to 56 beds. Unused FY98 funds were used to fund the additional slots.

**AMOUNT OF THIS MODIFICATION:** \$722,911 (2 Years; See Requesting Agency Remarks below)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$11,455,806

**PERCENTAGE INCREASE (DECREASE) OF RATES:** See Requesting Agency Remarks below

**PERCENTAGE INCREASE (DECREASE) FROM ORIGINAL CONTRACT (THIS MODIFICATION):** 6.7%

**REQUESTING AGENCY'S REMARKS:** The Request for Proposals (RFP) for this contract allowed for the addition of the Transitional Living Continuum (TLC) programs at a future date. The Transitional Living Continuum will help provide a safe, secure environment for youth to support a successful transition from residential treatment back to the community. The TLC is a four month enhancement of services that would: shorten the length of stay for a projected 24 youths annually in the residential component of the Thomas J. O' Farrell facility; address critical life needs for youths serving in the TLC, which would contribute to their successful return to their communities; increase the number of youths served at O'Farrell; and, decrease the annual residential cost per youth. The TLC program could not be implemented as of the commencement date of this contract because an acceptable location to operate the program had to be found and the program and the physical site housing it had to be licensed. The TLC Program will actually operate from a building on the grounds of the Spring Grove Hospital

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 20-S-MOD (Cont)

Center in Catonsville, Md.

The Youth Center Pet Therapy Project, H.E.A.L offers an alternative to traditional learning for the youths through experimental, hands-on interaction with animals. It provides an educational experience that instills values, respect and responsibility in the youth.

The cost for the period from April 1, 1999 until June 30, 1999 shall be an additional \$722, 911 in Fiscal Year 1999 with an increase of .006 Consumer Price Index (CPI) for the period. The contract permits an additional cost of living adjustment for the final period of the contract, through March 31, 2001, with the cost to be based on the increase of the CPI at that time for the geographic area. The cost of the two additional programs through the remainder of the contract is reasonable and fair since the Department of Juvenile Justice is increasing the capacity of the program.

The Office of the State Comptroller has verified, under control number 98-6298-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN 

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 21-S-MOD                      **Agency Contact:** Marcus Filson (410) 780-7808 x #275

**DEPARTMENT:**                      Juvenile Justice (DJJ)

**PROGRAM:**                      Program and Performance

This program provides program support and quality assurance monitoring of both departmental and contractor operated programs and services across the State. Included in this program are the funds which purchase residential, evaluation, prevention, diversion, employment, vocational, and recreational services for youth Statewide.

**ORIGINAL CONTRACT NO. & TITLE:**                      97-JJ-007/C015157;

**ADPICS DOCUMENT ID NUMBER:**                      CO321283

**ORIGINAL CONTRACT APPROVED:**                      6/8/97 DBM BPW Item 27-S

**ORIGINAL PROCUREMENT METHOD:**                      Competitive Sealed Proposals

**CONTRACTOR:**                      **Youth Services International of Maryland, Inc./Owings Mills, MD**

**DESCRIPTION OF ORIGINAL CONTRACT:**                      Contract for the operation and management of the Victor Cullen Center for delinquent male youths in Sabillasville, Maryland.

**DESCRIPTION OF MODIFICATION:**                      **Modification request to add 25 more youths at the Victor Cullen Center.**

**TERM OF ORIGINAL CONTRACT:**                      7/1/98 - 6/30/2002

**TERM OF MODIFICATION:**                      7/1/98 - 6/30/2000

**FUND SOURCE:**                      100% General                      **APPROP. CODE:** V00A0106, 1935. 0818

**ORIGINAL CONTRACT AMOUNT:**                      \$24,607,648

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 21-S-MOD (Cont)

**MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. 1 \$0 Improve Health Care Practices

Mod. 2 \$0 Increase capacity of residential program (cost covered by surplus FY 98 funds)

**AMOUNT OF MODIFICATION:** \$1,881,083 (2 Years)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$26,488,731

**PERCENTAGE INCREASE (DECREASE) OF RATES:** See Requesting Agency  
Remarks below

**PERCENTAGE INCREASE/(DECREASE) FROM  
ORIGINAL CONTACT (THIS MODIFICATION):** 7.6%

**REQUESTING AGENCY REMARKS:** This modification adds 25 youth to the previous total population. It increases the number of youths in the Residential Program from 184 to 209 male youths while the youths in the Transitional Living Unit will remain at 16. The total number to be served at Victor Cullen will be 225. The per diem rate of \$103.00 per youth in the Residential Program is reduced to \$101.70. Since there was no need to increase the staff and the accompanying costs to accommodate the increase in the youth population, an overall per person rate reduction has resulted.

The Office of the State Comptroller has verified, under Control Number 98-6352-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 21-S-MOD (Cont)

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 22-GM **Agency Contact:** Frank Oslislo (410) 260-8391

**DEPARTMENT:** Natural Resources (DNR)

**PROGRAM:** Fisheries Service

The Fisheries Service's mission is to manage for sustainable fish resources which contribute to a healthy, diverse ecosystem for the benefit of present and future generations. Fish resources are inclusive for finfish, mollusks, crustaceans, amphibians and reptiles.

**FUND SOURCE:** 75% Fed; 25% Spec  
(Sport Fishing Admin/Research & Development)

**AMOUNT OF REQUEST:** \$1,080  
(\$810 Fed; \$270 Spec)

**APPROP. CODE:** K00A17

**DESCRIPTION:** Retroactive travel request approval for Alexei Sharov to present two papers at the annual science conference of The International Council for the Exploration of the Sea to be held in Cascais, Portugal from September 16-19, 1998.

**REQUESTING AGENCY REMARKS:** The presentations will examine user-friendly graphic software for survey design and data visualization of shellfish and finfish resource assessment in the Chesapeake Bay as well as whether a consensus is possible comparing fisheries strategies versus reproductive strategies.

This event presents a unique opportunity to expose Fisheries Service activities in fish stock assessment to the international forum. New methods presented at the forum could be very useful for improvement of fisheries resources management in Maryland in the future.

**DBM REMARKS:** Retroactive approval requested.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 23-GM **Agency Contact:** Malcolm Sarna (410) 841-5960

**DEPARTMENT:** Agriculture (MDA)

**PROGRAM:** Turf and Seed

The Turf and Seed Program performs services to assure the availability of sufficient quantities of certified turf and seed. It directs and conducts certification programs by which turf and seed are produced to meet standards of purity, variety, germination and other quality factors. The program also conducts regulatory activities to insure that seed and sod marketed in the State are labeled in accordance with the Maryland Seed Law and the Maryland Turf Grass Law. The seed testing laboratory supports these functions and provides seed testing services for farmers and seed dealers.

**FUND SOURCE:** 20% Gen; 80% Spec  
(Seed & Sod Testing; Permit Fees; Inspection Fees  
for Certification)

**APPROP.CODE:** L00A1406

**AMOUNT OF REQUEST:** \$1,018  
(\$204 Gen; \$814 Spec)

**DESCRIPTION:** Travel request approval for Mr. Malcolm Sarna to attend the annual meeting of the Atlantic Seedsmen's Association in Tuckertown, Bermuda from 11/14/98 to 11/17/98 for the purpose of participating in a special session on lawn seed labeling.

**REQUESTING AGENCY REMARKS:** Mr. Sarna's attendance is essential to lead a special session during the annual meeting to discuss lawn seed labeling and other issues that affect both western US producers and suppliers and eastern US seedsmen. This session will bring the east and west US seed businesses closer together on some of these issues.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**Item:** 23-GM (Cont)

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 24-GM **Agency Contact:** Eloise Foster (410) 760-7042

**DEPARTMENT:** Budget and Management (DBM)

**PROGRAM:** Executive Pay Plan (EPP) Adjustments and  
Appointments

**AMOUNT OF REQUEST:** See Attachment

**DESCRIPTION:** The Secretary of Budget and Management  
recommends various adjustments to the EPP and certifies that the adjustments are for the  
purpose of retention or recruitment of competent individuals. Attached is a listing of the  
EPP adjustments.

**REQUESTING AGENCY REMARKS:** Detailed documentation concerning the requested  
EPP adjustments have been forwarded to the Department of Legislative Services.

**DBM REMARKS:** Approval recommended. The agencies have  
certified fund availability to effectuate these salary adjustments.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ATTACHMENT**

**ITEM:** 24-GM (Cont. )

**EPP Appointments**

<b>Item No.</b>	<b>Position</b>	<b>Current Salary</b>	<b>Proposed Salary</b>	<b>Requested Action</b>
1	Asst Secretary of Resource Conservation Dept. Of Agriculture	\$67,336 (ES 4/3)	\$72,649 (ES-5/3)	Adjustment
2	Deputy Director, Laboratories Admis. Dept. Health & Mental Hygiene	\$61,945 (GR 21/6)	\$64,620 (ES 3/4)	Adjustment

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA****GENERAL MISCELLANEOUS****ITEM:** 25-GM **Agency Contact:** Beverly Pivec (410) 576-6442**DEPARTMENT:** Office of the Attorney General (OAG)**PROGRAM:** Executive Direction**AMOUNT OF REQUEST:** \$60,500**APPROP. CODE:** C81C00

**DESCRIPTION:** Approval requested for a tentative maximum allocation from the 1999 Contingent Fund and to create one permanent position pursuant to 7-236, State Finance and Procurement Article and Section 20, Chapter 109, Acts of 1998 (the Budget Bill for FY 1999). This provision enables the Board of Public Works to authorize the creation of up to 50 positions within the Executive Branch.

## Appropriation Detail

Budget & Personnel Detail:

.01	Salaries, Wages & Fringe Benefits	
	Division Director (ES 5/4)	\$74,803
	Fringe Benefits @ 29.5%	\$22,066
	Total FY99 Obj. 01 Cost	\$96,869
	Less turnover for FY99	<u>\$(36,369)</u>
	Total FY99 Obj. 01 Cost	<b>\$60,500</b> Total Request

**REQUESTING AGENCY REMARKS:** This new position will serve as the chief legal adviser on State monetary issues, general finance and related tax matters including tax exempt and taxable bonds, State agency equipment finance leases, State insurance trust fund proposed payouts, State fund investment and collateral issues and State insurance matters.



DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA

ITEM: 25-GM (Cont)

DBM REMARKS: Approval recommended.

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA****GENERAL MISCELLANEOUS****ITEM:** 26-GM **Agency Contact:** Beverly Pivec (410) 576-6442**DEPARTMENT:** Office of the Attorney General (OAG)**PROGRAM:** Consumer Protection**AMOUNT OF REQUEST:** N/A**APPROP. CODE:** C81C00

**DESCRIPTION:** Approval requested to create seven permanent positions pursuant to 7-236, State Finance and Procurement Article and Section 20, Chapter 109, Acts of 1998 (the Budget Bill for FY 1999). This provision enables the Board of Public Works to authorize the creation of up to 50 positions within the Executive Branch.

## Appropriation Detail

Budget & Personnel Detail:

.01 Salaries, Wages &amp; Fringe Benefits

<u>Position Title</u>	<u>Grade</u>	<u>Number</u>	<u>Salary &amp; Fringes (Each)</u>
Administrator IV	17	1	\$35,206
Administrative Officer II	14	3	\$73,257
Computer Network Spec II	16	1	\$32,640
Legal Secretary	9	2	\$34,200

DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA

**ITEM:** 26-GM (Cont)

**REQUESTING AGENCY REMARKS:** These seven new positions are required to staff the functions assigned to the Health Education and Advocacy Unit (HEAU) of the OAG's Consumer Protection Division. A Special Fund assessment is established to fund all expenses incurred by the HEAU. The Special Fund is to be administered by the Maryland Insurance Administration and the funds are to be transferred to the HEAU pursuant to a Memorandum of Understanding between the two agencies.

**DBM REMARKS:** Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 27-GM **Agency Contact:** Robert Swann (410) 260-7805

**DEPARTMENT:** Comptroller of the Treasury

**AMOUNT OF REQUEST:** \$20,000 NTE

**APPROP. CODE:** E00A01

**DESCRIPTION:** Approval requested for a tentative maximum allocation from the FY 1999 Contingent Fund.

**REQUESTING AGENCY REMARKS:** It is traditional for the Board to approve a portrait of each Comptroller upon their leaving office. Approval is sought to obtain a portrait of former Comptroller Louis L. Goldstein.

**DBM REMARKS:** Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 28-GM                      **Agency Contact:** Eloise Foster (410) 260-7042

**DEPARTMENT:**                      Budget and Management (DBM)

**PROGRAM:**                          Executive Pay Plan (EPP) Adjustments & Appointments

**AMOUNT OF REQUEST:**              See below

**DESCRIPTION:**                      **The Secretary of Budget and Management recommends the following adjustment to the EPP and certifies that the adjustment is for the retention or recruitment of a competent person.**

Health Services	Current	Proposed
<u>Cost Review Commission (HSCRC)</u>	<u>Salary</u>	<u>Salary</u>
Principal Deputy Director, HSCRC	\$67,100	\$76,200
	(Flat Rate)	(Flat Rate)

**REQUESTING AGENCY REMARKS:**              Detailed documentation concerning the requested EPP adjustment has been forwarded to the Department of Legislative Services.

**DBM REMARKS:**                      Approval recommended.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 301-445-1987  
 USM REP: Carol Moore

CONSTRUCTION CONTRACT:ITEM: 1-CDEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80171-F, Project No. D-950153, Career Center at Hornbake Library, Third Floor Renovations - UMCP.

DESCRIPTION: Contractor shall furnish all labor, equipment, materials and supervision to perform the interior renovations to the third floor of the South Wing of the Career Center, Hornbake Library, consisting of selective demolition of the existing office space, and creation of new reception areas, waiting rooms, interview rooms, conference facilities, and private offices. Work includes new finishes (including upgraded carpet and ceilings), new architectural woodwork, window wall, lighting, and replacement of HVAC equipment.

PROCUREMENT METHOD: Multi-Step Competitive Sealed BidBIDS OR PROPOSALS:AMOUNT

Charles E. Smith Construction Services Baltimore, MD	\$1,090,000
Associated Builders, Inc. Hyattsville, MD	\$1,135,000
BCI Contractors Baltimore, MD	\$1,145,000
Phillips Way, Inc. Owings Mills, MD	\$1,185,000

AWARD: Charles E. Smith Construction Services  
 100 S. Charles St., Suite 1775  
 Baltimore, MD 21202

AMOUNT: \$1,090,000



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONSTRUCTION CONTRACT:ITEM: 1-C (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80171-F, Project No. D-950153, Career Center at Hornbake Library, Third floor Renovations - UMCP.PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.TERM OF CONTRACT: One Hundred Ninety (190) Calendar Days from Notice to ProceedFUND SOURCE: 36.02.22 Current Unrestricted Funds  
(Subobject X99)REMARKS: The source of funds for this project is the Department of Physical Plant operating budget.

In concert with the University's facilities renewal initiative, the project will significantly upgrade the South Wing of Hornbake Library to accommodate the Career Center.

Seven bids were received, of which three did not meet the minimum technical requirements.

The Office of the State Comptroller has verified under Control Number 98-6412-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95. The Contractor has committed to achieving no less than fifteen percent minority participation.

This project was advertised in the Maryland Contract Weekly, Dodge Reports, Blue Reports, and Construction Market Data. Plans and specifications were provided to the Maryland Minority Contractors Association and the Prince George's County Contractors Association.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONSTRUCTION CONTRACT:ITEM: 1-C (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80171-F, Project No. D-950153, Career Center at Hornbake Library, Third floor Renovations - UMCP.REMARKS: (continued) The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION~~DEFERRED~~ ~~WITHDRAWN~~  
WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 301-445-1987  
 USM REP: Carol Moore

CONSTRUCTION CONTRACT:ITEM: 2-CDEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80181-F, Project No. D-980011B, Service Building and Print Shop Renovations - UMCP.

DESCRIPTION: Contractor shall furnish all labor, equipment, materials and supervision to perform HVAC modifications in the Service Building and Old Print Shop. Work includes demolition of existing mechanical and electrical systems, installation of a new air-cooled chiller, primary chilled water loop with ethylene glycol, flat-plate heat exchanger, secondary clear water chilled water loop, vent piping from the flash tank, condensate tank, and pressure relief vents on the heating water system, and a new variable air volume air distribution system, plus replacement of the existing sprinkler system in the Old Print Shop area and modifications as required in other areas, replacement of existing lighting and fire alarm system, and modifications existing systems as required in other areas.

PROCUREMENT METHOD: Multi-Step Competitive Sealed Bid

<u>BIDS OR PROPOSALS:</u>	<u>AMOUNT</u>
John C. Grimberg Company, Inc. Rockville, MD	\$970,000
Shapiro & Duncan, Inc. Rockville, MD	\$990,000
JCM Control Systems, Inc. Baltimore, MD	\$1,311,000

AWARD: John C. Grimberg Company, Inc.  
 5501 Randolph Road  
 Rockville, MD 20852-2651

AMOUNT: \$970,000



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONSTRUCTION CONTRACT:ITEM: 2-C (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80181-F, Project No. D-980011B, Service Building and Print Shop Renovations - UMCP.PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.TERM OF CONTRACT: One Hundred Thirty Calendar Days from Notice to Proceed. Work is to be performed in two Phases.FUND SOURCE: 36.02.22 Current Unrestricted Funds \$388,000 and USM Academic/Auxiliary Facilities Revenue Bonds \$582,000REMARKS: The source of funds for this project are the Department of Physical Plant operating budget and UMS Academic/Auxiliary Facilities Revenue Bonds.

Six bids were received, of which three did not meet the minimum technical requirements.

In concert with the University facilities renewal initiative, the project will significantly upgrade the Service Building and Old Print Shop mechanical systems to accommodate the Facilities Management operations.

The Office of the State Comptroller has verified under Control Number 98-6266-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95. The Contractor has committed to achieving no less than fourteen percent minority participation.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONSTRUCTION CONTRACT:ITEM: 2-C (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 80181-F, Project No. D-980011B,  
Service Building and Print Shop Renovations - UMCP.

REMARKS: This project was advertise in the Maryland Contract Weekly, Dodge Reports, Blue Reports and Construction Market Data. Plans and specifications were provided to the Maryland Minority Contractors Association and the Prince George's County Contractors Association.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION

153

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol Moore

CONSTRUCTION CONTRACTITEM: 3-CDEPARTMENT: Salisbury State UniversityCONTRACT NO. & TITLE: P059791 1200 Camden Avenue - Parking & Drive

DESCRIPTION: Contractor to furnish all labor, materials, supervision, equipment and all other services necessary for the removal of existing tar & chip roadway, installation of new base, new bituminous paving roadway and parking areas according to specs, excavation for and construction of new concrete light pole bases.

PROCUREMENT METHOD: Competitive Sealed Bids

<u>BIDS OR PROPOSALS:</u>	<u>AMOUNT</u>
IA Construction Corporation 29631 Foskey Lane Delmar, MD	\$32,631.00

AWARD: IA Construction Corporation  
29631 Foskey Lane  
Delmar, MD 21875

AMOUNT: \$32,631.00

PERFORMANCE BOND: A performance bond is not required for this procurement.

TERM OF CONTRACT: Thirty calendar days from notice to proceed.FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bonds

REMARKS: The source of funds for this project is USM Academic/Auxiliary Facility Revenue Bonds. Only one bid was received for this project. The requirement was offered for competitive solicitation, was advertised in the Maryland Contract Weekly and posted on the University's Bid Board. A copy of the notice was sent to Office of Minority Affairs, Eastern Shore Minority Contractors Association, Maryland Minority Contractors Camden Avenue - Parking & Drive



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep:

CONSTRUCTION CONTRACTITEM: 3-C (Continued)DEPARTMENT: Salisbury State UniversityCONTRACT NO. & TITLE: P059791 1200 Camden Avenue - Parking & DriveREMARKS: (continued)

Association, the Blue Reports, Construction Market Data, Dodge Reports and three local Maryland Contractors. Prospective bidders had reasonable opportunity to respond.

The office of the State Controller has verified, under Control Number 98-6356-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's office, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

The Contractor's work will be managed by the Physical Plant Department of Salisbury State University.

BOARD OF PUBLIC WORKS

APPROVE DISAPPROVED  
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol Moore

CONTRACT MODIFICATION: Construction

ITEM: 4-C MOD

DEPARTMENT: University of Maryland, Baltimore

ORIGINAL CONTRACT NO. & TITLE: RFP 82867 Yearly Landscaping and Turf Maintenance

ORIGINAL CONTRACT APPROVED: 9/2/98, Item 12-M

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

CONTRACTOR: Ruppert Landscaping  
Ashton, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: Contract for yearly landscaping, groundskeeping, landscaping enhancements, and turf maintenance inclusive of all labor and materials.

DESCRIPTION OF MODIFICATION: This modification is requested to incorporate additional landscaping enhancement work for the University of Maryland Baltimore County (UMBC) for the contract term.

TERM OF ORIGINAL CONTRACT: 1/1/99 to 12/31/99 with four (4) one year University renewal options.

TERM OF MODIFICATION: No change

FUND SOURCE: 36.02.31 (Current Unrestricted Funds) \$15,000  
Plant Funds \$45,000  
Subobject Code H99

ORIGINAL CONTRACT AMOUNT: \$275,000/year

MODIFICATIONS TO DATE: 0

AMOUNT THIS MODIFICATION: \$ 60,000/year

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 4-C MOD (continued)DEPARTMENT: University of Maryland, BaltimoreORIGINAL CONTRACT NO. & TITLE: RFP 82867 Yearly Landscaping and Turf MaintenancePERCENTAGE INCREASE: 22%REVISED TOTAL CONTRACT AMOUNT: \$ 335,000/yearPERFORMANCE BOND: A 100% performance bond is not required.PERCENTAGE INCREASE: 22%REMARKS: The source of funds for this contract modification will be a combination of Plant Funds and Physical Plant operating budget from the Maintenance Programs at UMBC.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSIONDEFERRED WITHDRAWN  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol Moore

CONTRACT MODIFICATION: Construction

ITEM: 5-C MOD

DEPARTMENT: University of Maryland, Baltimore for the University of Maryland Baltimore County

ORIGINAL CONTRACT NO. & TITLE: BS-94-973 Central Power Plant

ORIGINAL CONTRACT APPROVED: BPW 6/24/98, Item 1-C

ORIGINAL PROCUREMENT METHOD: Multi-Step Bid

CONTRACTOR: W.M. Schlosser Co., Inc.  
Hyattsville, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contractor to provide all labor, material, equipment and supervision to complete the expansion of the Central Power Plant at University of Maryland Baltimore County.

DESCRIPTION OF MODIFICATION: This contract modification is requested to amend the General Contractor's contract to incorporate additional mechanical work related to the tertiary chilled water pumping system, additional roof work, additional work related to building egress and associated finish work.

TERM OF ORIGINAL CONTRACT: Fifteen (15) months from notice to proceed.

TERM OF MODIFICATION: No change in the term of the contract.

PERFORMANCE BOND: A 100% performance bond is required.

FUND SOURCE: 36.02.31 USM Academic/Auxiliary Facility Revenue Bonds

ORIGINAL CONTRACT AMOUNT: \$8,786,000

MODIFICATIONS TO DATE: C/O #1-#2: \$85,741

AMOUNT THIS MODIFICATION: \$755,000

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 5-C MOD (continued)DEPARTMENT: University of Maryland, Baltimore for the University of Maryland Baltimore CountyORIGINAL CONTRACT NO. & TITLE: BS-94-973 Central Power PlantPERCENTAGE INCREASE: 8.6%REVISED TOTAL CONTRACT AMOUNT: \$ 9,626,741TOTAL PERCENTAGE INCREASE: 9.6%REMARKS: The fund source for this contract modification is USM Academic/Auxiliary Facility Revenue Bonds. The Contractor's work will be managed by the University of Maryland, Baltimore.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSIONDEFERRED WITHDRAWN  
WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987

USM Rep: Carol Moore

CONTRACT MODIFICATION: ConstructionITEM: 6-C MODDEPARTMENT: University of Maryland, Baltimore for the University of Maryland Baltimore CountyCONTRACT NO. & TITLE: UMBC Biological Sciences Renovation Project #96-953ORIGINAL CONTRACT APPROVED: 7/9/97, Item 2-CORIGINAL PROCUREMENT METHOD: Request for ProposalCONTRACTOR: Essex Construction  
Oxon Hill, MarylandDESCRIPTION OF ORIGINAL CONTRACT: Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases inclusive of constructing the project.DESCRIPTION OF MODIFICATION: This modification is requested to amend the CM's contract for additional asbestos abatement work due to unforeseen field conditions.TERM OF ORIGINAL CONTRACT: Thirty-one months from the issuance of the Notice to Proceed.TERM OF MODIFICATION: No changeFUND SOURCE: MCCBL 1994, Item 051  
Subobject Code X99ORIGINAL CONTRACT AMOUNT: \$6,413,877MODIFICATIONS TO DATE: 0AMOUNT THIS MODIFICATION: \$177,100PERCENTAGE INCREASE: 3%



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 6-C MOD (continued)DEPARTMENT: University of Maryland, Baltimore for the University of Maryland Baltimore CountyCONTRACT NO. & TITLE: UMBC Biological Sciences Renovation Project #96-953REVISED TOTAL CONTRACT AMOUNT: \$6,590,977TOTAL PERCENTAGE INCREASE: 3%REMARKS: The fund source for this contract modification is Maryland Consolidated Construction Bond Loan of 1994, Item 051 previously transferred to the University System of Maryland.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSIONDEFERRED WITHDRAWN  
WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 301-445-1987  
USM REP: Carol Moore

CONTRACT MODIFICATION: Construction

ITEM: 7-C MOD

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-197252-K, Bid No. 79965-F, Project No. U-000-944-001, Technology Advancement Program Facility - UMCP.

ORIGINAL CONTRACT APPROVED: Item 8-C, 5-07-97, Change Order #3 Item 5-C MOD, 1-21-98

CONTRACTOR: Atlantic Builders Group, Inc.  
23 Fontana Lane  
Baltimore, MD 21237

DESCRIPTION OF ORIGINAL CONTRACT: Contractor shall furnish all labor, equipment, materials, and supervision to construct a three-story laboratory building- approximately 32,900 sq. ft. in area; including wet and dry laboratories, manufacturing, mechanical, and administrative space.

DESCRIPTION OF MODIFICATION: Change Order #6 covers the cost for the Contractor to furnish all labor, equipment, materials, and supervision to replace the existing metal flex duct with acoustical flex duct, sound attenuator for Room #1112, install additional refrigerant piping from air handler unit to condensers, replace shunt trip breaker, remove heat detector, smoke detector from electrical room and install in elevator pit. Electrical feeder changes to air handling unit, fume hoods autoclave, install new security lighting, security keypads, and electrical revisions to rooms 2125 & 3125. Install a new natural gas pressure regulator to accommodate high pressure gas to the emergency generator.

TERM OF ORIGINAL CONTRACT: June 2, 1997 through June 1, 1998, extended to October 30, 1998.

FUND SOURCE: 000-95 Department of Business and Economic Development, Business Resource Technology Advancement Program of 1995

PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 7-C MOD (continued)DEPARTMENT: University of Maryland, College ParkORIGINAL CONTRACT NO. & TITLE: Contract No. F-197252-K, Bid No. 79965-F, Project No. U-000-944-001, Technology Advancement Program Facility - UMCP.ORIGINAL CONTRACT AMOUNT: \$4,895,170MODIFICATIONS TO DATE: \$308,857 C/O's #1 - 5AMOUNT THIS MODIFICATION: \$55,068PERCENTAGE INCREASE/DECREASE: 1.1%REVISED TOTAL CONTRACT AMOUNT: \$5,259,095TOTAL PERCENTAGE INCREASE/DECREASE: 7.4%

REMARKS: The source of funds for this Change Order is the Department of Business and Economic Development, Business Resource Technology Advancement Program of 1995.

The noted changes are University initiated scope changes required to complete the project, and will enhance the overall design and function of the project.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 301-445-1987  
USM REP: Carol Moore

CONTRACT MODIFICATION: Construction

ITEM: 8-C MOD

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-198192-K, Bid No. 80122-F, Project No. D-930127, Renovation of Ellicott Dining Hall at University of Maryland, College Park.

ORIGINAL CONTRACT APPROVED: Item #14-C, 2-18-98, Change Order #1 Item #9-C MOD, 5-13-98.

CONTRACTOR: John C. Grimberg Co., Inc.  
5501 Randolph Road  
Rockville, MD 20852-2651

DESCRIPTION OF ORIGINAL CONTRACT: Contractor shall furnish all labor, equipment, materials, and supervision to renovate Ellicott Dining Hall at the University of Maryland, College Park. Renovation consists of expansion and alteration of existing servery, new finishes in the existing dining room, and minor improvements in the kitchen area. Additions include new dining space, new walk-in refrigerator/freezer facility, and new loading dock.

DESCRIPTION OF MODIFICATION: Change Order #2 covers the cost for the Contractor to furnish all labor, equipment, materials, and supervision to increase the length of the electrical ductbank to reflect actual field conditions, furnish and install kitchen caddy conveyor tray equipment, install additional smoke detectors for Air Handling Units #1-3, relocate the main electrical panel to provide power to basement shops, relocate the 500KVA transformer in accordance with supplemental drawing #108 to meet NEC requirements, furnish and install Stanley Knight kitchen equipment at the tray slide rail, install starters for the chilled and hot water pumps #P1 and #P1A, raise the sprinkler line in Room #107-Servery, extend the loading dock roof, install NEMA boxes for duct detectors, and perform associated work to complete the project.

TERM OF ORIGINAL CONTRACT: Ninety Two (92) weeks from "Notice to Proceed".

FUND SOURCE: 36.02.22 (Current Unrestricted Funds)  
Sub-object X99

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 8-C MOD (continued)DEPARTMENT: University of Maryland, College ParkORIGINAL CONTRACT NO. & TITLE: Contract No. F-198192-K, Bid No. 80122-F, Project No. D-930127, Renovation of Ellicott Dining Hall at University of Maryland, College Park.PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.ORIGINAL CONTRACT AMOUNT: \$5,023,000MODIFICATIONS TO DATE: \$164,039 C/O #1AMOUNT THIS MODIFICATION: \$199,795PERCENTAGE INCREASE/DECREASE: 4.0%REVISED TOTAL CONTRACT AMOUNT: \$5,386,834TOTAL PERCENTAGE INCREASE/DECREASE: 7.2%

REMARKS: The source of funds for this Change Order is the UMCP Dining Services facilities set-aside account. The noted changes are the result of University initiated enhancements to properly complete the project. The changes could not have been anticipated during the actual design and subsequent construction. The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 301-445-1987  
USM REP: Carol Moore

CONTRACT MODIFICATION: Construction

ITEM: 9-C MOD

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-198110-K, RFP No. 78644-F, Project No. U-000-931-009, The Maryland Center for the Performing Arts, Construction Phase II, Part 4 - UMCP.

ORIGINAL CONTRACT APPROVED: Item 2-C, 10-22-97, Change Order #7 approved Item 2-C MOD, 6-24-98, Change Order #8 approved Item 3-C MOD, 9-02-98.

CONTRACTOR: Turner Construction Company  
4601 North Fairfax Drive  
Arlington, VA 22203

DESCRIPTION OF ORIGINAL CONTRACT: Construction Phase II, Part 4. The Construction Manager shall act as the general contractor under a lump-sum, fixed-price contract to furnish all labor, equipment, materials, and supervision to complete the construction of the Performing Arts Center. The Performing Arts Center will be a landmark building designed to serve the educational needs of the University and to enrich the cultural environment of the local and surrounding communities. The 318,000 square foot facility will house approximately 50 classrooms, lecture halls and seminar rooms, 2150 offices and teaching studios, 50 practice and rehearsal rooms, and a performing arts library. Its performance spaces will consist of a 1,200-seat concert hall, a 300-seat recital hall, a 650-seat proscenium theater, a 200-seat dance theater, and a 200-seat studio theater. This facility will serve more than 200 faculty and staff, and 5,000 students each year.

DESCRIPTION OF MODIFICATION: Change Order #9 covers the cost for the contractor to furnish all labor, equipment, materials and supervision to fabricate, furnish and install additional structural torsional connections in area #4 and #7, structural steel framing, additional excavation and backfill, concrete work, and structural steel required to be incorporated into Construction Bulletin #150 detailing elevation changes, added dimensions and revised



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 9-C MOD (continued)DEPARTMENT: University of Maryland, College ParkORIGINAL CONTRACT NO. & TITLE: Contract No. F-198110-K, RFP No. 78644-F, Project No. U-000-931-009, The Maryland Center for the Performing Arts, Construction Phase II, Part 4 - UMCP.

DESCRIPTION OF MODIFICATION: (continued) structural framing requirements, cherry veneer wood doors in lieu of paint grade doors in 551 openings, additional reinforcement dowels, extension of precast plank to support masonry parapet wall, additional storm water piping at the interior of Area #6 and relocation of exterior storm water piping, Best lock cylinders at hoist access keyswitches, and run/stop switches and toggle switches at inspection, fan, light and independent service switches in eight elevators, EPCO MFD-1 cylinders at fire service and emergency power keyswitches in the elevator cabs and hall stations of eight elevators, additional concrete beams in Area #7 along lines 38170 and #7110, additional structural detailing required to revise the balcony handrail framing detail in Area #7, structural tubing #6 on balcony trusses in Area #7 in lieu of MC6 channels, additional select structural fill at undercut areas (including form work under the generator and transformer pads), to revise precast plank direction in Area #4 and add precast support angles, and perform associated work to complete the project.

TERM OF ORIGINAL CONTRACT: 10-22-97 through 4-30-2000FUND SOURCE: 36.02.22 (Current Restricted Funds)  
Sub-object X15PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.ORIGINAL CONTRACT AMOUNT: \$58,131,743MODIFICATIONS TO DATE: \$ 1,313,840 C/O's #1 - #8AMOUNT THIS MODIFICATION: \$396,244

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 9-C MOD (continued)DEPARTMENT: University of Maryland, College ParkORIGINAL CONTRACT NO. & TITLE: Contract No. F-198110-K, RFP No. 78644-F, Project No. U-000-931-009, The Maryland Center for the Performing Arts, Construction Phase II, Part 4 - UMCP.PERCENTAGE INCREASE/DECREASE: 0.7%REVISED TOTAL CONTRACT AMOUNT: \$59,841,827TOTAL PERCENTAGE INCREASE/DECREASE: 2.9%

REMARKS: The source of funds for this change order is UMCP Central Funds account. The noted changes are the result of University initiated enhancements to properly complete the project. The changes could not have been anticipated during the actual design and subsequent construction. The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 301-445-1987  
UMS REP: Carole Moore

CONTRACT MODIFICATION: Construction

ITEM: 10-C MOD

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-198265-K, Bid No. 80121-F-1, Project No. D-970278, Cambridge Community Center Renovation - UMCP.

ORIGINAL CONTRACT APPROVED: Item #15-C, 4-15-98

CONTRACTOR: ACMI  
15881 Commerce Court  
Upper Marlboro, MD 20774-7412

DESCRIPTION OF ORIGINAL CONTRACT: Contractor shall furnish all labor, equipment, materials, and supervision to renovate the South wing of the existing Cambridge Dining Hall to provide new seminar room facilities. The work consists of selective demolition of interior partitions and finishes, mechanical and electrical systems. Installation of gypsum drywall partitions, ceramic and resilient tile, acoustical ceilings, carpeting, new doors and frames, complete mechanical, plumbing, lighting, electrical, telephone, data, and CATV systems.

DESCRIPTION OF MODIFICATION: Change Order #1 covers the cost for the Contractor to furnish all labor, equipment, materials, and supervision to perform asbestos, lead, and hazardous material abatement services.

TERM OF ORIGINAL CONTRACT: April 16, 1998 through October 30, 1998

FUND SOURCE: 36.02.22 (Current Unrestricted Funds) Sub-object X99

PERFORMANCE BOND: The Contract is secured with a performance bond equal to the contract amount.

ORIGINAL CONTRACT AMOUNT: \$1,347,500

MODIFICATIONS TO DATE: 0

AMOUNT THIS MODIFICATION: \$139,442

PERCENTAGE INCREASE/DECREASE: 10.3%



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONTRACT MODIFICATION: ConstructionITEM: 10-C MOD (continued)DEPARTMENT: University of Maryland, College ParkORIGINAL CONTRACT NO. & TITLE: Contract No. F-198265-K, Bid No. 80121-F-1, Project No. D-970278, Cambridge Community Center Renovation - UMCP.REVISED TOTAL CONTRACT AMOUNT: \$1,486,942TOTAL PERCENTAGE INCREASE/DECREASE: 10.3%REMARKS: The source of funds for this Change Order is the Department of Academic and Student Affairs operating budget.

The noted changes are due to latent conditions.

The Contractor's work will be managed by the Department of Architecture, Engineering &amp; Construction of the University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSIONDEFERRED WITHDRAWN  
WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol Moore

SERVICE CONTRACTITEM: 11-SDEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: RFP 82523JM - Heat Energy ServicesDESCRIPTION: Vendor to provide heat energy services to the University of Maryland, BaltimorePROCUREMENT METHOD: Request for Proposal

<u>BIDS OR PROPOSALS:</u>	<u>Total Score</u>	<u>Total Projected Cost</u>
Trigen-Baltimore Energy Corp. Baltimore, MD	100	\$60,420,823
Comfort Link Baltimore, MD	86	\$64,486,802

AWARD:

Trigen-Baltimore Energy Corporation  
One North Charles Street  
Baltimore, MD 21201

AMOUNT: \$42,537,194 (projected for initial 15 year contract)PERFORMANCE BOND: There is no performance bond requirement on this contract.TERM OF CONTRACT: Date of award for fifteen (15) year initial contract term with one (1) five year University renewal option.FUND SOURCE: 36.02.21. (Current Unrestricted Funds)  
Sub-Object Code H-09

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

SERVICE CONTRACTITEM: 11-S (continued)DEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: RFP 82523JM - Heat Energy Services

REMARKS: The fund source is the Operating Budget of the Office of Facilities Management of the University of Maryland, Baltimore. Two technical proposals were received and evaluated by a University Evaluation Committee which consisted of representatives from the University's Offices of Facilities Management and Procurement. Oral presentations were conducted with both firms. Evaluation of each firm's financial proposal was based on the net present value (NPV) of the projected costs of purchasing heat energy over a twenty year period. The NPV for Trigen-Baltimore Energy was calculated at \$31,750,014 and the NPV for Comfort Link was calculated at \$33,797,889. The award is recommended to the firm with the highest technical score, the lowest NPV and the lowest actual projected cost. The award amount is based on the projected cost for the initial fifteen (15) year contract. The Office of the State Comptroller has verified, under Control Number 97-3927-1111, that the recommended vendor has no known deficiencies in the payment of its Maryland tax obligations.

Verification has also been obtained from the Comptroller's Office that the vendor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ☒ DISAPPROVED  
WITH DISCUSSIONDEFERRED ☐ WITHDRAWN ☐  
WITHOUT DISCUSSION

172



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol Moore

SERVICE CONTRACT:ITEM: 12-S

DEPARTMENT: University of Maryland, Eastern Shore, Princess  
Anne, Maryland

CONTRACT NO: & TITLE: Bid No. ES98/99-#020, Feasibility Studies  
for Utility Master Plan 1998-2008.

DESCRIPTION: Contractor shall develop a utility master plan, and  
prepare a program and specifications for the campus utilities  
upgrade. The utilities will include Telephone and  
Telecommunications, Electrical Distribution System, Sewage  
Lines, Steam and Condensate Distribution, Water and Irrigation,  
Storm Water Management, Site Development, Roads, Recreations and  
Amenities.

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:AMOUNT

Myers Engineering  
Phoenix, MD

\$120,000 (one bid received)

AWARD: Myers Engineering  
13820 Jarrettsville Pk.  
Phoenix, MD 21131

AMOUNT: \$120,000.00

PERFORMANCE BOND: The contract does not require a performance  
bond.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

SERVICE CONTRACT:ITEM: 12-S (continued)DEPARTMENT: University of Maryland, Eastern Shore, Princess Anne, MarylandCONTRACT NO: & TITLE: Bid No. ES98/99-#020, Feasibility Studies for Utility Master Plan 1998-2008.TERM OF CONTRACT: Five months after notice to proceedFUND SOURCE: Current Unrestricted funds - State Related ActivityREMARKS: The source of funds for this project is the Department of Physical Plant's Operating budget.

The utilities at UMES campus are of major concerns as the growth trend continues. There are needs to repair, and upgrade the utilities because they have reached or are over their life cycle. Some utilities are undersized and/or at full capacity, aged, and need replacement. The University is anticipating further growth in student enrollment, buildings and facilities and as such is preparing to accommodate this growth. With an organized master plan for facilities and accompanying infrastructure, facility development can take full advantage of present and future opportunities

The Office of the State Comptroller has verified, under Control Number 98-6401-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations.

The Consultant is a resident business under the guidelines of BPW Advisory P-003-95. The Consultant has committed to achieving no less than fourteen percent minority participation.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

SERVICE CONTRACT:ITEM: 12-S (continued)DEPARTMENT: University of Maryland, Eastern Shore, Princess Anne, MarylandCONTRACT NO: & TITLE: Bid No. ES98/99-#020, Feasibility Studies for Utility Master Plan 1998-2008.REMARKS: (continued) Verification has also been obtained from the Comptroller's Office, that the Consultant is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

This project was advertised in the Maryland Contract Weekly. In response to this advertising, fifteen firms, fourteen of which were Maryland firms procured solicitation documents. Only one of the Maryland firms submitted a response. Four out of the other Maryland firms elected not to participate due to time constraints on their part.

The recommended consultant has agreed to enter into a consultant contract with a Maryland based minority consulting firm; LPJ/Qodesh, Inc., Baltimore, Maryland. LPJ will perform and be paid for fifty one percent of the contract fees. The Consultant's work will be managed by the Physical Plant Department of the University of Maryland, Eastern Shore.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSIONDEFERRED WITHDRAWN  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 303-445-1987  
USM Rep: Carol Moore

CONTRACT MODIFICATION: Service

ITEM: 13-S MOD

DEPARTMENT: University of Maryland, College Park

ORIGINAL CONTRACT NO. & TITLE: RFP 79371-F, Energy Engineering Consultant

ORIGINAL CONTRACT APPROVED: Item #3-S, 10-09-96

CONTRACTOR: Sebesta Blomberg and Associates, Inc.  
5075 Wayzata Blvd., Suite 200  
Minneapolis, MN 55416

DESCRIPTION OF ORIGINAL CONTRACT: Consultant shall assist the University of Maryland, College Park in developing and implementing a four-phase infrastructure renewal, energy conservation and guaranteed energy savings program. The consultant shall provide engineering and financial advice, evaluation support, and management services to the University in evaluating overall utility requirements and system conditions. The Consultant will assist the University in identifying the optimal solution for renewing and improving the University's utility infrastructure to provide reliable energy on demand at the lowest life cycle cost.

DESCRIPTION OF MODIFICATION: Increase funding and lengthen term to accommodate the expanded scope of work required for evaluation of proposals submitted in response to the RFP.

TERM OF ORIGINAL CONTRACT: October 10, 1996 to approximately December 31, 1997 (contract previously extended to June 30, 1998)

TERM OF MODIFICATION: January 1, 1997 until all phases are complete.

FUND SOURCE: 36.02.22 (FY99 Current Unrestricted Funds)  
Subobject X99

PERFORMANCE BOND: There is no performance bond requirement for this contract.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONTRACT MODIFICATION: ServiceITEM: 13-S MOD (continued)DEPARTMENT: University of Maryland, College ParkORIGINAL CONTRACT NO. & TITLE: RFP 79371-F, Energy Engineering ConsultantORIGINAL CONTRACT AMOUNT: \$317,785MODIFICATIONS TO DATE: NoneAMOUNT THIS MODIFICATION: \$493,000PERCENTAGE INCREASE/DECREASE: 155%REVISED TOTAL CONTRACT AMOUNT: \$810,785TOTAL PERCENTAGE INCREASE/DECREASE: 155%

REMARKS: The source of funds for this project is the Department of Physical Plant's operating budget, and that department will manage the contract.

The University of Maryland was tasked by the State of Maryland with reducing its energy consumption by at least 25% while maintaining utility services that are responsive to the needs of the campus community. Completion of proposal evaluation activities will support award of a contract that will meet that goal while supporting energy infrastructure renewal and expansion.

Although this item was presented to the Board on 10/9/96 as a fixed-price contract, that was an error; in fact, the RFP was structured to support award of a fixed-rate, indefinite quantity contract for all phases after the first. Phases 1 and 2 were completed within the original authorization; Phase 3 has taken about one-third longer than originally planned. All hours currently anticipated for completion of the engagement are included in this modification request.

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

CONTRACT MODIFICATION: ServiceITEM: 13-S MOD (continued)DEPARTMENT: University of Maryland, College ParkORIGINAL CONTRACT NO. & TITLE: RFP 79371-F, Energy Engineering Consultant

REMARKS: (continued) Note: Effective September 1, 1998, the consultant will employ a local professional/technical staff at its new office in Chevy Chase, MD.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~  
WITH DISCUSSION

~~DEFERRED~~ ~~WITHDRAWN~~  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt (301) 445-1987  
USM Rep: Carol Moore

CONTRACT MODIFICATION: Service

ITEM: 14-S MOD

DEPARTMENT: Bowie State University

CONTRACT NO. & TITLE: RFP #UMS/BSU 94-12, HVAC Total Maintenance Service

PERFORMANCE BOND: None Required

PROCUREMENT METHOD: Renewal Option

AWARD: Johnson Controls, Inc.  
Systems and Services Division  
60 Loveton Circle  
Sparks, Maryland 21152

DESCRIPTION: Contractor to furnish all supplies, materials, labor, supervision, tools, equipment, insurance, and permits necessary to provide total maintenance service on all heating, ventilating and air conditioning systems and their associated electronic, electrical and pneumatic controls located on the Bowie State University campus.

TERM OF CONTRACT: 12/1/98 - 11/30/99 This is the fourth and final option year of this contract. Johnson Controls price is a firm fixed price. Price increases for renewal periods are not permitted. Original contract approved by the BPW on 11/23/94 as Item 6-M.

FUND SOURCE: 36.02.23 (Current Unrestricted Funds)  
Sub-Object X99.

AMOUNT: \$299,845.00

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

## SUPPLEMENT C

CONTRACT MODIFICATION: ServiceITEM: 14-S MOD (continued)DEPARTMENT: Bowie State UniversityCONTRACT NO. AND TITLE: RFP No. USM/BSU 94-12, HVAC Total Maintenance Service

REMARKS: The source of funds for this project is the Physical Plant Operation and Maintenance Budget. Johnson Controls will furnish two (2) HVAC mechanics and one (1) supervisor that will be assigned to the Bowie State University campus on a full time, permanent basis, for the duration of this contract. Johnson Controls will perform preventive, predictive, and repair maintenance on the Bowie State University HVAC System. Work to include the condensed water system, compressed air system, natural gas system, water treatment system, air conditioning system including AC units, HV units and ventilation system automatic temperature controls.

The Office of the State Comptroller has verified under Control Number 98-6079-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland Tax obligations. Verification has also been obtained from the Comptroller's Office, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSIONDEFERRED WITHDRAWN  
WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol Moore

EQUIPMENTITEM: 15-E

DEPARTMENT: University of Maryland, College Park for University of Maryland Center for Environmental Sciences (UMCES)

CONTRACT NO & TITLE: C-202086U, State Use Industries Furniture

DESCRIPTION: Vendor to furnish, deliver and install office furniture in the UMCES Appalachian Laboratory Building, Frostburg, MD

PROCUREMENT METHOD: Preference Purchases

AWARD: State Use Industries  
23 Fontana Lane, Suite 105  
Baltimore, MD 21237

AMOUNT: \$306,366.04

PERFORMANCE BOND: Not applicable

FUND SOURCE: MCCBL 1998, Item 006

REMARKS: The source of funds is Maryland Consolidated Construction Bond Loan of 1998, Item 006. These items are to be purchased under State Finance and Procurement Article of the Annotated Code of Maryland, Section 14-103.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~  
WITH DISCUSSION

~~DEFERRED~~ ~~WITHDRAWN~~  
WITHOUT DISCUSSION



35C  
Revised

## SUPPLEMENT C

## UNIVERSITY OF MARYLAND SYSTEM

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol MooreEQUIPMENTITEM: 16-EDEPARTMENT: University of Maryland Eastern ShoreCONTRACT NO. & TITLE: Bid No. ES97/98-#50 Scientific/Biological Equipment (Capital Equipment)DESCRIPTION: Provide, deliver, assemble and install equipment for the Department of Natural SciencesPROCUREMENT METHOD: Competitive Sealed BiddingBIDS OR PROPOSALS:AmountShimadzu Scientific Instruments \$21,221.36/\$23,290.00  
Columbia, MDPerkin-Elmer \$no bid/\$19,052.00  
Norwalk, CTNicolet Instruments \$no bid/\$20,435.43  
Lanham, MD (did not meet specs.)AWARD: Shimadzu Scientific Instruments  
7102 Riverwood Drive  
Columbia, MD 21046Perkin-Elmer  
761 Main Avenue  
Norwalk, CT 06859AMOUNT: \$21,221.36 and \$19,052.00PERFORMANCE BOND: A performance bond is not required.

36C  
Revised

## SUPPLEMENT C

## UNIVERSITY OF MARYLAND SYSTEM

October 14, 1998

EQUIPMENTITEM: 16-E (continued)DEPARTMENT: University of Maryland Eastern ShoreCONTRACT NO. & TITLE: Bid No. ES97/98-#50 Scientific/Biological Equipment Capital EquipmentTERM OF CONTRACT: Thirty (30) days from "Notice to Proceed"FUND SOURCE: Item 073, GCL 1988 Provide Capital Equipment for former Somerset Junior High School Sand Bird Hall

REMARKS: The source of funds for this project is the General Construction Loan of 1988, Item 073. This equipment was bid in 1990 by the Department of General Services for the Department of Natural Sciences. Through the process of auditing new equipment for this building, it was realized that the department never received the appropriate paperwork the Department of General Services to confirm that this item had been awarded and ordered. After researching this situation and since the item had not been ordered, it was suggested that the University rebid the items. This request was advertised in the Maryland Contract Weekly and a copy of the solicitation was sent to the Governor's Office of Minority Affairs. Three vendors responded to this solicitation. The vendors comply with the Year 2000 requirements.

The Office of the State Comptroller has verified under Control Numbers 98-6396-1111 (Perkin Elmer) and 98-6395-1111 (Shimadzu Scientific Instruments) that the recommended Contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that both Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor (Shimadzu Scientific Instruments) IS a resident business under the guidelines of the BPW Advisory P-003-95

37C  
Revised

## SUPPLEMENT C

## UNIVERSITY OF MARYLAND SYSTEM

October 14, 1998

EQUIPMENTITEM: 16-E (continued)DEPARTMENT: University of Maryland Eastern ShoreCONTRACT NO. & TITLE: Bid No. ES97/98-#50 Scientific/Biological Equipment Capital Equipment

REMARKS: (cont.) Revised. The Contractor (Perkin-Elmer) IS NOT a resident business under the guidelines of the BPW Advisory P-003-95 Revised but regularly conducts business within the State.

This contract will be managed by the Department of Natural Sciences.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~  
WITH DISCUSSION~~DEFERRED~~ ~~WITHDRAWN~~  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY OF MARYLAND SYSTEM

October 14, 1998

Contact Person: James Salt 301-445-1987  
USM Rep: Carol Moore

EQUIPMENTITEM: 17-EDEPARTMENT: University of Maryland Eastern ShoreCONTRACT NO. & TITLE: Bid No. ES97/98-#54 - Underwater Treadmill System Capital EquipmentDESCRIPTION: Provide, deliver, assemble and install Underwater Treadmill System for the UMES Physical/Health Education DepartmentPROCUREMENT METHOD: Competitive Sealed BiddingBIDS OR PROPOSALS:Amount

Ferno Washington  
Wilmington, Ohio

\$48,000 (one bid received)

AWARD: Ferno Washington  
70 West Way  
Wilmington, Ohio 45177

AMOUNT: \$48,000PERFORMANCE BOND: A performance bond is not required for this contract.TERM OF CONTRACT: Sixty (60) days from "Notice to Proceed"FUND SOURCE: Item 047, GCL 1997 Provide Capital Equipment for the UMES Physical/Health Education Building

REMARKS: The source of funds for this project is Item 047, GCL 1997, Capital equipment for the new UMES Physical/Health Education Building. Six vendors were solicited; only one bid was received. The source of funds for this project is Item 047, GCL 1997, "Equipment for the UMES Physical/Health Education Building". This equipment will be housed in the training room of the new facility - Physical/Health Education Building on the UMES campus

## SUPPLEMENT C

## UNIVERSITY OF MARYLAND SYSTEM

October 14, 1998

EQUIPMENTITEM: 17-E (continued)DEPARTMENT: University of Maryland Eastern ShoreCONTRACT NO. & TITLE: Bid No. ES97/98-#54 - Underwater Treadmill System Capital Equipment

REMARKS (Cont.) This request was advertised in the Maryland Contract Weekly. Several vendors who furnish exercise/training equipment were contacted via mail informing them of the upcoming solicitation. Six (6) vendors requested the solicitation and only one vendor responded. A copy of the solicitation was also sent to the Governor's Office of Minority Affairs. Vendors were contacted regarding an explanation as to why they did not submit a bid; it was documented that each vendor responded that their company did not supply an item of this nature.

The Office of the State Comptroller has verified under Control Number 98-6309-1111 that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that this Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is **NOT** a resident business under the guidelines of BPW Advisory P-003-95 Revised. The vendor is not a minority and does not offer potential for MBE subcontracting.

This contract will be managed by the Physical/Health Education Building coordinator.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED  
WITH DISCUSSION

~~DEFERRED~~ ~~WITHDRAWN~~  
WITHOUT DISCUSSION



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt - 301-445-1987  
USM Rep: Carol Moore

EQUIPMENTITEM: 18-EDEPARTMENT: University of Maryland, Baltimore CountyCONTRACT NO. & TITLE: 602351B Office Furniture

DESCRIPTION: Contract for the purchase and installation of office and seminar room furniture for the new UMBC Science I Building (Physics)

PROCUREMENT METHOD: State of Maryland Contract #4169BIDS OR PROPOSALS: N/AAWARD: State Use IndustriesAMOUNT: \$420,751.00

PERFORMANCE BOND: There is not a performance bond required for this contract.

TERM OF CONTRACT: 10 weeks from "Notice to Proceed"

FUND SOURCE: MCCBL 1998 Item 003  
Sub-object K99

REMARKS: The source of funds for this contract is the Item 003, Maryland Consolidated Capital Bond Loan of 1988. Due to the fact that the State of Maryland has a state contract with State Use Industries for office furniture and other accessories, the University did not solicit offers from other vendors. State Use Industries will provide, deliver, assemble and install office furniture and seminar room furniture for the new UMBC Science I Building.

The Office of the State Comptroller has verified, under Control Number 98-6418-0000 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations.



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

SERVICE CONTRACTITEM: 18-E (continued)DEPARTMENT: University of Maryland, Baltimore CountyCONTRACT NO. & TITLE: 602351B Office Furniture

REMARKS: Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

This contractor's work will be managed by the UMBC Office of Capital Projects.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED  
WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN  
WITHOUT DISCUSSION

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

Contact Person: James Salt 301-445-1987  
USM Rep: Carol Moore

GENERAL MISCELLANEOUS

ITEM: 19-GM

DEPARTMENT: Bowie State University

NATURE OF REQUEST: This General Miscellaneous item is provided in reference to University of Maryland Agenda Item 21-S, presented to the Board of Public Works on September 2, 1998.

Bowie State University seeks to have the Board of Public Works reaffirm its September 2, 1998 decision to approve the award of Contract RFP# BSU 98-17, for Food Service Operation, to Sodexho Marriott Services, with the specific understanding that the contract award is in the face of a bid protest. Pursuant to COMAR 21.10.02.11, Awards of Contracts Pending Protests and Appeals, to approve an award in the face of a protest, this Board must find "that the execution without delay is necessary to protect substantial State interests." Bowie State University requests the Board to make this finding explicit with respect to the Sodexho Marriott contract.

On September 28, 1998, the Circuit Court for Prince George's County entered a temporary restraining order, barring Bowie State University from commencing performance under the Sodexho Marriott food service contract because the Circuit Court found that "the Board of Public Works has not made a finding that the execution of the food services contract with Sodexho Marriott Services without delay is necessary to protect substantial State interest, as required by COMAR 21.10.02.11A". Bowie State University, consistent with the Board of Public works decision on September 2, 1998 believes that awarding the contract without delay is necessary to protect substantial State interests for the following reasons:

**1. Advantages of Sodexho Marriott over GSI**

Sodexho Marriott was chosen over all other offerors because their proposal described a wide range of new programs and services which would have an immediate

## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

GENERAL MISCELLANEOUSITEM: 19-GM (cont'd)NATURE OF REQUEST: (cont'd)

impact on the convenience, affordability, and quality of meals for students. There is a substantial interest in Bowie State University's students having immediate access to these programs and services, which expand and improve programs, menu choices, and operating hours, and facilities. These improvements include upgrading the Snack Bar Equivalency Program to give students who are unable to eat during normal board plan hours more dollars to spend on their missed meals, increasing operating hours for student meals, providing expanded menu options, allowing campus departments to pay for catering and special events with the State Purchasing Card to allow significant administrative cost savings.

**2. Planning**

It is important for Bowie State University to perform long range planning of food operations. It is not reasonably possible to plan for an entire academic year with a vendor who is likely to be in place only for a small portion of the year (note that the incumbent was not the second place offeror – Thompson Hospitality Services was second and GSI, the incumbent, was third).

a. Bowie State University cannot move ahead with planning a commuter meal program, which has been in demand and would offer several hundred commuter students a discounted meal program.

b. Bowie State University cannot plan catering and special events that support student programs during the year, planning which is normally done at this time.



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 14, 1998

GENERAL MISCELLANEOUSITEM: 19-GM (cont'd)NATURE OF REQUEST: (cont'd)**3. The State as a Good Business Partner**

When this Board approved the contract with Sodexho Marriott, Marriott moved forward to prepare itself for the transition, which was to take place at midnight on September 30, 1998. Having been awarded this contract, it entered into various contractual arrangements, hired employees, ordered supplies and food, and was present on campus on a daily basis to ensure a smooth transition. The temporary restraining order barred the State from allowing Sodexho Marriott to commence performance only because the finding required by COMAR 21.10.02.11A was not explicitly made. The State has a substantial interest fulfilling the reasonable expectations of its contractors, to ensure that the best companies will bid on the State's contracts.

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 BOARD OF PUBLIC WORKS: The above referenced item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

## SUPPLEMENT D

## DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

October 14, 1998

CONTACT: Charles E. Chandler (410) 764-4367

CONSTRUCTION CONTRACTITEM 1-C

Division of Correction

Maryland Correctional Institution for Women (MCI-W)  
Jessup, Anne Arundel County, MarylandCONTRACT NO. AND TITLEKW-000-961-C01  
448 Bed Replacement Housing

DESCRIPTION -This contract is for the construction of two 224-bed medium security replacement housing units, each will be 2-story, and 35,988 gross square feet. Related site work and utilities are also included.

(Add) Alternate #1 Upgrade windows to security grade hollow metal windows.

(Add) Alternate #2 Provide two (2) security cameras on the perimeter fence posts at the back of Housing Unit Building A.

(Add) Alternate #3 Provide four (4) exterior security cameras mounted on the housing units exterior walls.

(Add) Alternate #4 Provide cable in the conduit for Cell Intercom System in the housing units.

(Add) Option #1 Provide cable in the conduit to the cells in housing units for the Master Antenna TV System.

PROCUREMENT METHOD

Competitive Sealed Bids

PERFORMANCE BOND

100% of Full Contract Amount

Continued

## SUPPLEMENT D

## DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

October 14, 1998

CONSTRUCTION CONTRACTITEM 1-C (Contd)

<u>BIDS OR PROPOSALS</u>	<u>BASE BID</u>	<u>ADD ALT. #1</u>	<u>ADD ALT. #2</u>	<u>ADD ALT. #3</u>
Blake Construction Co., Inc. Washington, DC	\$11,466,000	\$95,000	\$21,000	\$38,000
San Jose Construction Group, Inc. Washington, DC	11,800,000	35,000	17,500	33,700
Pantech Construction Co., Inc. Lanham, MD	12,015,188	10,500	24,200	48,300
James W. Ancel, Inc. Towson, MD	11,735,000	260,000	41,000	31,000
C.E.R., Inc. Baltimore, MD	11,963,000	218,000	18,500	39,000
Cam Construction Co. of MD, Inc. Timonium, MD	12,090,000	95,000	20,000	40,000
BCI Contractors Baltimore, MD	11,590,000	650,000	17,000	35,000
Charles J. Frank, Inc. Hunt Valley, MD	11,929,000	355,000	20,000	40,000
CCI/Orientio Co. Mechanicsburg, PA	12,228,000	35,000	17,600	37,300
TGMI/Contractors, Inc. Cockeysville, MD	12,500,000	75,000	25,500	50,000
C.H. Tompkins Co. Washington, DC	12,589,000	40,000	18,000	37,000
Pavel Enterprises, Inc. Fairfax, VA	12,327,000	300,000	18,000	37,000
R.J. Crowley, Inc. Laurel, MD	12,853,000	35,000	20,000	40,000
Jack H. Kidd Assoc., Inc. Baltimore, MD	13,140,000	259,000	19,000	39,000



## SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
October 14, 1998CONSTRUCTION CONTRACTITEM 1-C (Contd)

<u>BIDS OR PROPOSALS</u>	<u>ADD ALT. #4</u>	<u>ADD OPTION #1</u>	<u>TOTAL BASE BID, ALT'S 1,2, 3 &amp; 4 and OPTION #1</u>
Blake Construction Co., Inc.	\$45,000	\$30,000	\$11,695,000
San Jose Construction Group, Inc.	43,000	24,000	11,953,200
Pantech Construction Co.	61,000	30,000	12,189,188
James W. Ancel, Inc.	160,000	26,000	12,253,000
C.E.R., Inc.	47,250	20,000	12,305,750
Cam Construction Co. of MD, Inc.	45,000	30,000	12,320,000
BCI Contractors	42,000	28,000	12,362,000
Charles J. Frank, Inc.	50,000	30,000	12,424,000
CCI/Orientio Co.	43,200	24,200	12,445,300
TGMI/Contractors, Inc.	60,400	25,000	12,735,900
C.H. Tompkins Co.	44,000	22,000	12,750,000
Pavel Enterprises, Inc.	46,000	26,000	12,754,000
R.J. Crowley, Inc.	45,000	25,000	13,018,000
Jack H. Kidd Assoc., Inc.	46,000	26,000	13,529,000

AWARDBlake Construction Co., Inc.  
Washington, DCAMOUNT\$11,695,000 (Base bid & Alternates 1, 2, 3 & 4 and  
Option #1)PERFORMANCE PERIOD

450 Calendar Days

Continued

## SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
October 14, 1998CONSTRUCTION CONTRACTITEM 1-C (Contd)

<u>FUND SOURCE</u>	\$6,373,471.33	Item 051, MCCBL 1997 (Complete detailed plans and construct... Replacement Housing Unit)
	5,321,528.67	Item 003, MCCBL 1998 (Funds to construct...Replacement Housing Facility)

<u>PERFORMANCE PERIOD</u>	450 calendar days
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<u>ESTIMATE</u>	\$12,800,000
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REMARKS The condition of the existing housing facilities at the MCI-W has deteriorated and has become unsuitable for housing inmates. Maintenance is also excessive. This has limited the institution's ability to house its medium security female offenders effectively. Construction of this 448-Bed Housing Unit will alleviate these problems.

The solicitation for this contract was advertized in the Maryland Contract Weekly dated July 28, 1998, in the Baltimore Sun on August 3, 1998, and in the Afro American on August 3, 1998. Bids were received on September 15, 1998.

The Office of the State Comptroller has verified, under Control Number 98-6365-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95.

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BPW Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

## SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

October 14, 1998

Contact: Charles E. Chandler  
(410) 764-4367

SERVICE CONTRACT (Construction Inspection & Testing Services)ITEM 2-S

Division of Correction

Maryland Correctional Institution for  
Women (MCI-W), Jessup Maryland

CONTRACT NO. & TITLE

KW-000-961-I01  
Construction Inspection and Testing  
Services, 448 Bed Medium Security  
Replacement Housing.

DESCRIPTION This contract is for the Construction Inspection and Testing  
Services (CITS) required for Quality Assurance during the construction of the  
448 Bed Replacement Housing Unit including site and utility work.

PROCUREMENT METHOD

Competitive Sealed Proposals

PROPOSERSAMOUNT OF PROPOSAL

Sidhu Associates, Inc.  
Hunt Valley, Md.

\$135,426.00

Indam Engineers Inc.  
Ellicott City, Md.

\$165,090.00

EBA Engineers, Inc.  
Baltimore, Md.

\$254,202.00

AWARD

Sidhu Associates, Inc.

AMOUNT

\$135,426.00

FUND SOURCE

Item 003, MCCBL 1998  
construct and equip a medium security  
replacement housing facility)

ESTIMATE

\$150,000

PERFORMANCE BOND

Not required for this contract

PERFORMANCE PERIOD

480 calendar days



## SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY & CORRECTIONAL SERVICES

October 14, 1998

SERVICE CONTRACT (Construction Inspection & Testing)ITEM 2-S (Cont'd)REMARKS

The solicitation for this contract was announced in Maryland Contract Weekly dated July 28, 1998.

The procurement method for this contract was by competitive sealed proposals in accordance with COMAR 21.05.03. The award is based on the lowest Price Proposal received from all the firms which received at least 80% of the maximum 100 technical points. All firms which received 80% and above were considered equally technically qualified.

The Office of the State Comptroller has verified, under Control Number 98-6364-0111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extend required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

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BPW Action - The above referenced Item was:

Approved

With Discussion

Disapproved

Deffered

Withdrawn

Without Discussion

SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

October 14, 1998

**Contact: Charles E. Chandler (410) 764-4367**

CONTRACT MODIFICATION (Construction)

ITEM 3-C

Division of Correction  
  
MD

Western Correctional Institution  
Cumberland, Allegany County,

CONTRACT NO. AND TITLE

KN-100-911-C01  
Site Demolition, Asbestos & PCB  
Abatement and Construction of  
Rubble Landfill

ORIGINAL CONTRACT APPROVED

BPW Agenda 01/26/94; Item 2-C

CONTRACTOR

Coastal Energy, Inc.  
Worcester, Massachusetts

DESCRIPTION OF ORIGINAL CONTRACT This contract provided the demolition of the former Celanese Fiber Plant consisting of 18 buildings covering approximately 37 acres of land. The contract included the abatement of asbestos containing materials, abatement of fluorescent light ballasts containing PCB and the construction of a rubble landfill. The rubble landfill is certified for disposal of building rubble and asbestos containing materials. Suitable rubble was recycled for future use in the construction of the Western Correctional Institution.

MODIFICATION Change Order No. 12 covers an additional \$585,029.76 which represents DPSCS and Costal's agreement for a final settlement of a dispute for alleged extra work delays and disruption during the demolition of buildings at the former Celanese Fiber Plant.

MODIFICATION AMOUNT

\$ 585,029.76

ORIGINAL CONTRACT AMOUNT

\$1,432,000.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 569,639.69

REVISED CONTRACT AMOUNT

\$2,586,669.45

PERFORMANCE AND PAYMENT BONDS - each for the contracted amount were required for this contract.



SUPPLEMENT D

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

October 14, 1998

CONTRACT MODIFICATION (Construction)

ITEM 3-C

% OF CO TO ORIGINAL CONTRACT AWARD 40.85%

% OF CUMULATIVE CO'S TO ORIGINAL

CONTRACT AWARD

80.63%

FUND SOURCE

Item  
004, MCCBL 1996 (DGS Funds)  
(Construction Contingency  
Funds)

REMARKS Coastal Energy, Inc. was awarded a contract in January 1994, for demolition of Celanese Plant buildings and debris recycling and for the construction of rubble landfill to receive the debris rubble. The contract was terminated by the State in December 1994 because the work could not be accomplished on schedule.

Coastal claims that it was entitled to \$3,190,067.89 for extra work it performed and expenses it incurred due to delays, inefficiency and disruption of operations caused by DPSCS or its agents. DPSCS and Coastal reached agreement on February 26, 1998 that required the State to release any remaining balance in the contract and pay \$585,029.76 in additional compensation, "reasonably promptly" after execution of the agreement.

Finally, both parties agreed in accordance with settlement agreement dated February 26, 1998 that this is the closeout settlement for all outstanding claims between Coastal Energy, Inc. and the State of Maryland regarding the above contract. This agreement has the Office of the Attorney General's approval.

The State rejects the Contractor's right to reserve future claims for this Change Order. The cost and time indicated by this change order cover any and all costs for this Change Order. Verification of Tax Payment by the Firm was obtained from the Maryland State Comptroller's Office.

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BPW Action – The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



Contact: Ellen Frketic  
(410) 974-7276

1 - C

MES ID# 98-04-09  
Water System Improvements at St. Mary's College

The purpose of this project is to construct improvements to the water distribution system at St. Mary's College in St. Mary's County, Md. The improvements consist of construction of a new well approximately 570 feet deep, construction of a chemical treatment building for the new well, sealing of an existing non-producing well, upgrades to the electrical service to existing well no. 4, and refurbishment of the existing cathodic protection system for the water storage tank on campus.

### Competitive Sealed Bids

Base Bid Amount

JLW Associates, Inc.	Leonardtown, MD	\$ 264,093.97
Schummer, Inc.	Mayo, Md.	\$ 278,207.00
A.C Shultes, Inc.	Edgewater, Md.	\$ 291,070.00
Layne-Atlantic, Inc.	Suffolk, Va.	\$ 310,702.00
R&R International	Hollywood, Md.	\$ 400,200.00

**Fund Source:** 073 MCCBL 94

This project was initiated to meet an anticipated water shortage due to expansion of the St. Mary's College Campus. The new well and chemical treatment building will replace a poorly producing existing well No. 3. Well No. 3 currently produces about 30 gallons per minute, the new well is expected to produce 250 to 400 gallons per minute. The new well will more than sufficiently accommodate St. Mary's current population and any foreseeable expansion. The improvements to the well no. 4 electrical system will reduce

**SUPPLEMENT E**  
**MARYLAND ENVIRONMENTAL SERVICE**  
**October 14, 1998**

**CONSTRUCTION/CONTRACT**

Contact: Ellen Frketic  
(410) 974-7276

**ITEM****1 - C**

the cost of providing electrical service to the well by replacing a 230 volt service with a 480 volt service. The original cathodic protection system is not functioning. The inspection service has determined that the original components are usable with minor refurbishment and reinstallation.

The Office of the State Comptroller has verified, under Control Number 98-6209-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

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Board of Public Works Action - The above referenced Item was:

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

Contact: Ellen Frketic  
(410) 974-7276

<b><u>Contract No. and Title</u></b>	<b>MES ID# 99-04-01 Improvements to the Wastewater Treatment Facility at Maryland Correctional Institution In Hagerstown, Md.</b>
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This Capital Improvement project provides for constructing improvements to the wastewater treatment facility at the Maryland Correctional Institution in Hagerstown, Maryland. The improvements will include: replacing the returned activated sludge (RAS) pumps, the scum pump stations, enclosing the sludge storage building, constructing a new chemical feed system, and upgrading the aerobic digester equipment.

### Bids Received

<u>Bids</u>	<u>Base Bid Amount</u>
Callas Contractors Inc. Hagerstown, MD	\$ 274,000.00
Johnston Construction Inc. Dover, PA	\$ 313,554.00

**Fund Source:** 221 GCL 88

MCI experienced a major expansion to the wastewater treatment plant from 1993 to 1994 . The RAS pumps and the scum pump station were installed as part of the original upgrade but have not performed as anticipated and require replacement. The sludge storage building and aerobic digester improvements were anticipated by the original contract but were deleted due to lack of funding at the time of the expansion. The construction of the chemical feed system is needed due to an MDE mandated change in the discharge permit. For the past several years the permit changes have been satisfied with a temporary arrangement for feeding caustic soda for final pH adjustment of the effluent. The proposed



Contact: Ellen Frketic  
(410) 974-7276

ITEM 2 - C

improvements will provide a safe and reliable method of dispensing the necessary chemicals.

The Office of the State Comptroller has verified, under Control Number 98-6321-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

**Board of Public Works Action - The above referenced Item was:**

**Approved**

**Disapproved**

## Deferred

**Withdrawn**

**With Discussion**

### Without Discussion

Linda Jordan - (410) 638-7519

BPW--10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION: North Locust Point Marine Terminal  
(NLPMT)

CONTRACT NO. & TITLE: 597041  
Lighting Modifications, Shed 5

DESCRIPTION: This Contract consists of the removal of existing lighting fixtures, conduit, wiring and panelboards, installation of new lighting fixtures photocells, conduit, wiring and panelboards and all related work at Shed 5 North Locust Point Marine Terminal.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: A&D Electrical Construction, Inc.  
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Five (5) MBE firms were sent Notices and information on the Contract.
- Twelve (12 ) Maryland contractors were solicited with Notice To Contractors.
- Thirteen (13) bid packages were distributed to Maryland firms.
- 18% of the work is being done by MDOT certified MBE subcontractors.

CONTINUED

ITEM: 1-C  
Continued

BPW—10/14/98

AMOUNT: \$204,295.00

A performance bond, for 100% of the amount, exists for this Contract.

FUND SOURCE: 100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002

Object/Subobject: 14 99

Title of Program: Port Facilities &  
Capital Equipment

BIDS:

A&D Electrical Construction, Inc. Baltimore, MD	\$204,295.00
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Enterprise Electric Company Baltimore, MD	\$251,666.00
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Primo Electric Company Baltimore, MD	\$255,534.00
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P.D. Valle Electric Co., Inc. Baldwin, MD	\$259,893.00
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Calmi Electrical Company Baltimore, MD	\$323,000.00
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Urban Francis, LLC Baltimore, MD	\$356,860.00
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REMARKS: The Engineer's Estimate for this work was \$219,607.00. Contract duration is 90 work days from Written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 98-6200-0111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained

CONTINUED



ITEM: 1-C  
Continued

BPW—10/14/98

from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under guidelines of BPW Advisory P-003-95  
**Revised.**

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Linda Jordan – (410) 638-7519

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)

CONTRACT NO. & TITLE: 597056  
New Mooring Dolphins, Berth 1

DESCRIPTION: The work to be performed under this Contract consists of the construction of two (2) mooring dolphins and replacement of two (2) cleats with bollards at Berth 1, at the DMT. The work includes the furnishing and installation of concrete piles, pile caps, dolphin structures and catwalk foundation, precast concrete catwalks with handrails, fenders, safety curbs, bollards and navigation lights and installing two (2) bollard foundations, installing H piles, backfilling with select borrow and repaving adjacent to the catwalk and bollard foundations, removing and resetting the railroad track and all related work.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Marine Technologies, Inc.  
Baltimore, MD

- This contract was advertised in the Maryland Contract Weekly.
- Five (5) MBE firms were sent Notices and information on the Contract.
- Notice to Contractors were solicited to twelve (12) Maryland contractors.
- Sixteen (16) bid packages were distributed; ten (10) of which were to Maryland Firms.
- 15% of the work is being done by MDOT certified MBE subcontractors.

CONTINUED

ITEM: 2 -C  
Continued

BPW—10/14/98

AMOUNT:

\$787,537.00

A performance bond, for 100% of the amount, exists for this Contract.

FUND SOURCE:

100% Special Funds budgeted to MPA

Appropriation Code: J03-D0002

Object/Subobject: 14 32

Title of Program: Port Facilities &  
Capital Equipment

BIDS:

Marine Technologies, Inc.  
Baltimore, MD

\$787,537.00

McLean Contracting Co.  
Glen Burnie, MD

\$873,000.00

Marine Contracting Corp.  
Virginia Beach, VA

\$906,542.00

Martin G. Imbach, Inc.  
Baltimore, MD

\$991,965.00

REMARKS: The Engineer's Estimate for this work was \$732,020.00. Contract duration is 110 work days from Written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 98-6201-0111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED



ITEM: 2-C  
Continued

BPW—10/14/98

The contractor is a resident business under guidelines of BPW Advisory P-003-95  
**Revised.**

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Linda Jordan - (410) 638-7519

BPW--10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND PORT ADMINISTRATION: Masonville Marine Terminal (MMT)

CONTRACT NO. & TITLE: 598515  
Automobile Processing Facility, Phase I

DESCRIPTION: The work to be performed under this Contract is for the construction of an automobile processing facility consisting of a 97,025 square foot main administrative/processing auto facility building, a 2,500 square foot quality assurance/quality control building, a 1,375 square foot truckers/dispatchers building, a 2,540 square foot car wash building, a security gate house and forty (40) acres of asphalt paving for the storage and processing of import automobiles through the Port of Baltimore. All buildings will have mechanical, electrical, plumbing and finishes performed as specified under this Contract. Utility connections to existing lines installed under previous work will be made and all buildings will be completed for immediate occupancy.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: IA Construction Company  
White Marsh, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Five (5) MBE firms were sent Notices and information on the Contract.
- Thirty-four (34) Maryland contractors were solicited with Notice to Contractors.

CONTINUED

ITEM: 3-C  
Continued

BPW—10/14/98

- Forty-eight (48) bid packages were distributed, forty-five (45) of which were Maryland firms.
- 20% of the work is being done by MDOT certified MBE subcontractors.

AMOUNT: \$16,400,308.00

A performance bond, for 100% of the amount, exists for this Contract.

FUND SOURCE: 100% Maryland Transportation Authority Funds

Appropriation Code: J03-D0002

Object/Subobject: 14 10

Title of Program: Port Facilities &  
Capital Equipment

BIDS:

IA Construction Company Whit Marsh, MD	\$16,400,308.00
The Whiting-Turner Contracting Company Baltimore, MD	\$14,491,209.85 (Bid Withdrawn)
P. Flanigan & Sons, Inc. Baltimore, MD	\$17,160,021.35
James W. Ancel, Inc. Towson, MD	\$17,322,672.00
Cherry Hill Construction, Inc. Jessup, MD	\$17,914,221.55
Pantech Construction Company Lanham, MD	\$18,085,048.67

CONTINUED



ITEM: 3-C  
Continued

BPW—10/14/98

Facchina Construction Company, Inc. LaPlata, MD	\$18,621,703.50
Kinsley Construction, Inc. Timonium, MD	\$19,057,331.06
The Driggs Corporation Capitol Heights, MD	\$19,195,755.00

REMARKS: The Engineer's Estimate for this work was \$17,595,225.00. Contract duration is 255 work days from Written Notice to Proceed.

"The Office of the State Comptroller has verified under Control No. 98-6442-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under guidelines of BPW Advisory P-003-95  
**Revised.**

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

Received

Dianna Rosborough - (410) 767-3944

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MASS TRANSIT ADMINISTRATION:

Central Light Rail Line (CLRL)

CONTRACT NO. & TITLE:

T-0367-0140

Patapsco Avenue Bridge Cleaning, Painting  
& Repairs

DESCRIPTION:

This Contract is for the cleaning and painting of the structural steel, pressure injection of cracks, and concrete repairs to the Baltimore Central Light Rail bridge at Patapsco Avenue in Baltimore City.

PROCUREMENT METHOD:

**Competitive Sealed Bidding**

AWARD:

Orfanos Contractors  
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Eighteen (18) firms were sent bid packages, thirteen (13) of which were Maryland firms. Four (4) bids were received.
- 15% of the work is subcontracted to MDOT certified MBE firms.

AMOUNT:

\$156,000.00

A performance bond, for 100% of the amount, exists for this Contract.

FUND SOURCE:

85% Federal Funds  
15% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.05

Object/Subobject: 1436

Title of Program: Rail Facilities &  
Capital Equipment

CONTINUED

ITEM: 4-C  
Continued

BPW—10/14/98

BIDS:

Orfanos Contractors Baltimore, MD	\$156,000.00
Paint City Contractors, Inc. Baltimore, MD	\$195,260.00
K & K Painting & Construction Co. Baltimore, MD	\$222,500.00
Alpha Painting & Construction Company Baltimore, MD	\$236,675.00

REMARKS: The Engineer's Estimate for this Contract was \$163,825.00. Contract duration is 63 calendar days from Notice to Proceed.

"The Office of the State Comptroller has verified, under Control No. 98-6348-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Dianna Rosborough - (410) 767-3944

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

<u>CONTRACT MODIFICATION:</u>	(Construction)
<u>ITEM:</u> 5-C-MOD	
<u>MASS TRANSIT ADMINISTRATION:</u>	Baltimore Metro
<u>ORIGINAL CONTRACT NO. &amp; TITLE:</u>	MTA-3-65-1 Charles Center Crossover Refurbishment
<u>ORIGINAL CONTRACT APPROVED:</u>	Item 2-C, DOT Agenda 01/31/96
<u>CONTRACTOR:</u>	Atlas Railroad Construction Co., Inc. Eighty-Four, PA
<u>MODIFICATION:</u>	Change Order No. 1 is the final settlement of all changes, claims and bid item quantity adjustments to the Contract.
<u>AMOUNT:</u>	(\$84,801.92) CREDIT
<u>FUND SOURCE:</u>	70% Federal Funds 30% Special Funds budgeted to MTA
	Appropriation Code: 29.08.01.05 Object/Subobject: 1455 Title of Program: Rail Facilities & Capital Equipment
<u>ORIGINAL CONTRACT AMOUNT:</u>	\$1,282,677.00
<u>REVISED CONTRACT AMOUNT:</u>	\$1,197,875.08
<u>PERCENTAGE INCREASE:</u>	-6.61% (C.O. #1)

CONTINUED

ITEM: 5-C-MOD  
Continued

BPW—10/14/98

REMARKS: The estimate bid items in the unit price schedule have been adjusted to reflect actual quantities placed in the field.

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Board of Public Works Action – The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 97-23C

Primary & Final Design Dualization of U.S.  
Route 113, Worchester County, MD

DESCRIPTION:

This is the last of three (3) identical open-end contracts for preliminary and final design services required for the upgrading and dualization of U.S. Route 113, south of Snow Hill to the Delaware State Line, a distance of 23.8 miles in Worchester County, MD, each for approximately \$1.5 million for a period of four (4) years.

The Consultants shall perform preliminary and final design services, including highway and structural design; noise analysis and mitigation; hydrology and hydraulics, stormwater management, sediment and erosion control, environmental permits and stream relocation design; traffic engineering including signing, lighting, signalization and traffic control; utility design, landscape design; wetlands identification and mitigation; support for public involvement and checking of shop and working drawings.

PROCUREMENT METHOD:

**Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on October 1, 1998.

AWARD:

Whitman, Requardt & Associates, LLP/  
Parsons, Brinckerhoff, Quade & Douglas,  
Inc., JV  
Baltimore, MD

- The project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED



ITEM: 6-AE  
Continued

BPW—10/14/98

- A total of nine (9) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 15% of the work is being performed by various MDOT certified MBE firms.

AMOUNT:

\$1,500,000.00 (Contract C)

FUND SOURCE:

Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems Construction  
& Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Wallace, Montgomery & Associates/HNTB Corp. Towson, MD	501	1	Contract A BPW Approval 09/23/98
STV, Inc./Dewberry & Davis Baltimore, MD	487	2	Contract B BPW Approval 09/23/98
Whitman, Requardt & Assoc./ Parsons Brinckerhoff, Quade & Douglas, JV Baltimore, MD	484	3	\$1,500,000.00
The Wilson T. Ballard Company Owings Mills, MD	471	4	N/A
KCI Technologies, Inc. Hunt Valley, MD	469	5	N/A
URS Greiner, Inc. Hunt Valley, MD	461	6	N/A

CONTINUED

ITEM: 6-AE  
Continued

BPW—10/14/98

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Century Engineering, Inc. Towson, MD	446	7	N/A
Wilbur Smith & Assoc. Baltimore, MD	416	8	N/A
Greenhorne & O'Mara, Inc. Greenbelt, MD	396	9	N/A

REMARKS: The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors are is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Whitman, Requardt & Associates, LLP/ Control No. 98-6393-1111  
Parsons, Brinckerhoff, Quade & Douglas, Control No. 98-6382-0001  
Inc., JV

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95 Revised.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 97-27B

Statewide Construction Contract Claims  
Review & Analysis Services

DESCRIPTION:

This is one (1) of three (3) identical open-end contracts for construction contract claims review and analysis services statewide, each for approximately \$500,000.00 and for a period of three (3) years.

The Consultants will perform various services associated with construction claims which may include but not be limited to: claims review, evaluation and analysis; preparation of expert report and visual exhibits; documentation and calculation of construction delays, recoverable damages, loss of productivity and inefficiencies; and provide technical assistance, expertise and expert witness testimony.

PROCUREMENT METHOD:

**Maryland Architectural and Engineering Services Act**; recommendations approved by the Transportation Professional Services Selection Board on October 1, 1998.

AWARD:

Trauner Consulting Services, Inc.  
Philadelphia, PA

- This project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED



ITEM: 7-AE  
Continued

BPW—10/14/98

- A total of nine (9) engineering consultant firms submitted technical proposals for the Project, seven (7) of which were Maryland firms.
- 15% of the work is being performed by an MDOT certified MBE firm.

AMOUNT: \$488,990.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subject: 02

Title of Program: State Systems  
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Johnson, Mirmiran & Thompson Baltimore, MD	593	1	Contract A
Trauner Consulting Services Philadelphia, PA	584	2	\$498,990.00
Barba-Arkhn International Mt. Laurel, NJ	580	3	Contract C
McDonough Bolyard Peck Columbia, MD	575	4	N/A
Hill Int'l/Earth Engineering Sciences Baltimore, MD	574	5	N/A
Alpha Corporation Baltimore, MD	573	6	N/A

CONTINUED

ITEM: 7-AE  
Continued

BPW—10/14/98

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Construction Dynamics/ KCI Technologies, Inc., JV Hunt Valley, MD	544	7	N/A
Rummel, Klepper & Kahl Baltimore, MD	529	8	N/A
O'Connell & Lawrence Olney, MD	500	9	N/A

REMARKS: "The Office of the State Comptroller has verified, under Control No. 98-6439-0000, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is not resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

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Board of Public Works Action – The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 8-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 97-29H  
Traffic Engineering Services, District 5

DESCRIPTION: This is the last of five (5) contracts within SHA's District 5 for traffic engineering services required for various projects, on an as-needed basis, for a period of three (3) years. The Projects will include an undetermined number of individual project assignments anywhere within Anne Arundel, Calvert, Charles and St. Mary's Counties, MD.

The Consultants will perform various traffic engineering studies, traffic engineering design, complete design or provide back-up engineering expertise for specific problems as applicable for each project assignment.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendations approved by the Transportation Professional Services Selection Board on October 1, 1998.

AWARD: Street Traffic Studies, Ltd.  
Linthicum, MD

- These projects were advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED



ITEM: 8-AE  
Continued

BPW—10/14/98

- A total of fourteen (14) engineering consultant firms submitted technical proposals for the Project, all of which were Maryland firms.
- 19.2% of the work is being performed by MDOT certified MBE firms.

AMOUNT: \$499,988.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subject: 02

Title of Program: State Systems  
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Whitney, Bailey, Cox & Magnani Towson, MD	375	1	Contract C BPW Approval 09/02/98
Sverdrup Civil, Inc. Cockeysville, MD	374	2	Contract D BPW Approval 09/02/98
Wilbur Smith Associates Baltimore, MD	373	3	Contract E BPW Approval 09/02/98
Johnson, Mirmiran & Thompson Baltimore, MD	371	4	Contract F BPW Approval 09/02/98
Street Traffic Studies, Ltd. Linthicum, MD	362	5	\$499,988.00

CONTINUED

ITEM: 8-AE

BPW—10/14/98

Continued

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Hurst-Rosche Engrs., Inc./ McCormick, Taylor & Assoc., Inc. Cockeysville, MD	353	6	N/A
Daniel Consultants, Inc./ Phoenix Engineering, Inc. Columbia, MD	351	7	N/A
URS Greiner, Inc. Hunt Valley, MD	349	8	N/A
Development Facilitators, Inc./ Traffic Concepts, Inc. Severna Park, MD	349	9	N/A
Sheladia Associates, Inc. Rockville, MD	349	10	N/A
Gannett-Fleming, Inc. Baltimore, MD	331	11	N/A
Bellomo-McGee, Inc. Silver Spring, MD	330	12	N/A
Wallace, Montgomery & Assoc. Towson, MD	326	13	N/A
Barton-Aschman Assoc, Inc. Baltimore, MD	315	14	N/A

REMARKS: "The Office of the State Comptroller has verified, under Control No. 98-6383-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 8-AE  
Continued

BPW—10/14/98

The contractor is a resident business under the guidelines of BPW  
Advisory P-003-95 **Revised.**

---

Board of Public Works Action – The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Elizabeth Homer - (410) 545-0402

BPW-10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 9-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE:

BCS 98-05C

Environmental Inventories, Analyses &  
Documentation for County and Local  
Governments, Statewide

DESCRIPTION:

This is the last of three (3) identical open-end contracts to provide resources to the Maryland Counties and local jurisdictions to prepare environmental documentation and studies, and identify and evaluate historic/archaeological resources for the Administration's Project Planning Division for a period of four (4) years. Project services will consist of individual assignments on an as-needed basis.

The Consultants will perform environmental documentation including addressing the requirements of Section 4(f) coordination with environmental resources agencies; identification and evaluation of historic structures; and execution of Phase I, II and III terrestrial and/or underwater archaeological investigations and Section 106 coordination activities.

PROCUREMENT METHOD:

**Maryland Architectural and Engineering Services Act**; recommendations approved by the Transportation Professional Services Selection Board on October 1, 1998.

AWARD:

KCI Technologies, Inc.  
Hunt Valley, MD

- This project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of eight (8) engineering consultant firms submitted technical proposals for this project, of which seven (7) are Maryland firms.

CONTINUED

ITEM: 9-AE  
Continued

BPW—10/14/98

- 15% of the work is being performed by two (2) MDOT certified MBE firms.

AMOUNT: \$800,000.00 (Contract C)

FUND SOURCE: Federal and Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems Construction  
& Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
URS Greiner, Inc. Hunt Valley, MD	296	1	Contract A BPW Approval 09/23/98
Rummel, Klepper & Kahl Baltimore, MD	291	2	Contract B BPW Approval 09/23/98
KCI Technologies, Inc. Hunt Valley, MD	276	3	\$800,000.00
The Wilson T. Ballard Co. Owings Mills, MD	269	4	N/A
Johnson, Mirmiran & Thompson Baltimore, MD	257	5	N/A
Century Engineering, Inc. Towson, MD	247	6	N/A
Greenhorne & O'Mara, Inc. Greenbelt, MD	239	7	N/A
RETTEW Associates, Inc. Lancaster, PA	199	8	N/A

CONTINUED

ITEM: 9-AE  
Continued

BPW—10/14/98

REMARKS: "The Office of the State Comptroller has verified under Control No. 98-6388-1111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

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Board of Public Works Action – The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 10-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 98-08C, BCS 98-08D, BCS 98-08F,  
BCS 98-08G & BCS 98-08H  
Field Survey Services in Various Maryland  
Counties

DESCRIPTION: These are the remaining five (5) of eight (8) identical open-end contracts for field survey services with CADD design map preparation, advertised in combination for the SHA's Plats and Surveys Division under one (1) advertisement. This Contract is for a three (3) year duration.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendations approved by the Transportation Professional Services Selection Board on October 1, 1998.

AWARD: Greenman-Pedersen, Inc. (15% MBE Participation)  
Laurel, MD (BCS 98-08C)

URS Greiner, Inc. (15% MBE Participation)  
Hunt Valley, MD (BCS 98-08D)

KCI Technologies, Inc. (15% MBE Participation)  
Rockville, MD (BCS 98-08F)

A. Morton Thomas & Associates (18% MBE Participation)  
Rockville, MD (BCS 98-08G)

EBA Engineering, Inc./ (15% MBE Participation)  
Century Engineering, Inc., JV  
Rockville, MD (BCS 98-98H)

230  
CONTINUED

ITEM: 10-AE  
Continued

BPW—10/14/98  
REVISED

- These projects were advertised in The Daily Record and The Maryland Contract Weekly.
- A total of seventeen (17) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT:

\$299,993.00 (BCS 98-08C)
\$300,000.00 (BCS 98-08D)
\$300,000.00 (BCS 98-08F)
\$300,000.00 (BCS 98-08G)
\$299,760.00 (BCS 98-08H)

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01  
Object/Subject: 02  
Title of Program: State Systems  
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Johnson, Mirmiran & Thompson, PA Sparks, MD	389	1	Contract A BPW Approval 09/23/98
STV, Inc. Baltimore, MD	379	2	Contract B BPW Approval 09/23/98
Greenman-Pedersen, Inc. Laurel, MD	363	3	\$299,993.00
URS Greiner, Inc. Hunt Valley, MD	347	4	\$300,000.00
Bengston, DeBell & Elkin, Ltd. Rockville, MD	338	5	Contract E BPW Approval 09/23/98

CONTINUED  
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ITEM: 10-AE  
Continued

BPW—10/14/98

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
KCI Technologies, Inc. Hunt Valley, MD	332	6	\$300,000.00
A. Morton Thomas & Assoc., Inc. Rockville, MD	325	7	\$300,000.00
EBA Engineering, Inc./ Century Engineering, Inc., JV Baltimore, MD	313	8	\$299,760.00
Hurst-Rosche Engrs., Inc. Cockeysville, MD	311	9	N/A
Associated Engrg. Sciences, Inc. Hagerstown, MD	311	10	N/A
Whitney, Bailey, Cox & Magnani Baltimore, MD	308	11	N/A
McCrone, Inc. Centreville, MD	300	12	N/A
DFI, Inc. Severna Park, MD	291	13	N/A
The Wilson T. Ballard Co. Owings Mills, MD	290	14	N/A
O'Connell & Lawrence, Inc. Olney, MD	270	15	N/A
The RBA Group Columbia, MD	264	16	N/A
Purdum & Jeschke, Inc. Baltimore, MD	260	17	N/A

CONTINUED



ITEM: 10-AE  
Continued

BPW—10/14/98

REMARKS: "The Office of the State Comptroller has verified, under Control Numbers listed below, that the recommended contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

Greenman-Pedersen, Inc.	Control No. 98-6385-0111
URS Greiner, Inc.	Control No. 98-6389-1111
KCI Technologies, Inc.	Control No. 98-6387-1111
A. Morton Thomas & Associates	Control No. 98-6384-1111
EBA Engineering, Inc./	Control No. 98-6386-1111
Century Engineering, Inc., JV	Control No. 98-6419-1111

The Prime Contractors are resident businesses under the guidelines of BPW Advisory P-003-95 **Revised**.

---

Board of Public Works Action – The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 11-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 98-09B, BCS 98-09F & BCS 98-09H  
Environmental Document Preparation &  
Study Services, Statewide

DESCRIPTION: These are three (3) of eight (8) contracts for environmental document preparation and study services, statewide, for the SHA's Project Planning Division, on an as-needed basis for a period of four (4) years. The Project will include an undetermined number of individual project assignments within the State.

The Consultant will perform environmental analyses and prepare environmental documents for proposed highway construction projects. Services may also include, but not be limited to engineering/alternative development with respect to 4(f) resources and historic evaluation of various projects.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendations approved by the Transportation Professional Services Selection Board on October 1, 1998.

<u>AWARD:</u>	URS Greiner, Inc. Hunt Valley, MD (BCS 98-09B)	(15% MBE Participation)
	Rummel, Klepper & Kahl, LLP Baltimore, MD (BCS 98-09F)	(37% MBE Participation)
	Sheladia Associates, Inc. Rockville, MD (BCS 98-08H)	(37% MBE Participation)

CONTINUED

ITEM: 11-AE  
Continued

BPW—10/14/98  
REVISED

- These projects were advertised in The Daily Record and The Maryland Contract Weekly.
- A total of seventeen (17) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$1,250,000.00 (BCS 98-09B)  
\$1,250,000.00 (BCS 98-09F)  
\$1,249,952.00 (BCS 98-09H)

FUND SOURCE: Federal & Special Funds budgeted to SHA  
  
Appropriation Code: 29.02.01.01  
Object/Subject: 02  
Title of Program: State Systems  
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
KCI Technologies, Inc. Hunt Valley, MD	259	1	Contract A
URS Greiner, Inc. Hunt Valley, MD	243	2	\$1,250,000.00
Johnson, Mirmiran & Thompson Baltimore, MD	241	3	Contract C
McCormick, Taylor & Assoc., Inc. Baltimore, MD	240	4	Contract D
Wilson T. Ballard Company Owings Mills, D	239	5	Contract E
Rummel, Klepper & Kahl, LLP Baltimore, MD	236	6	\$1,250,000.00

CONTINUED



ITEM: 11-AE  
Continued

BPW—10/14/98

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Century Engineering, Inc. Towson, MD	222	7	Contract G
Sheladia Associates Rockville, MD	214	8	\$1,249,952.00
Greenhorne & O'Mara, Inc. Greenbelt, MD	207	9	N/A
Environmental Resources Mgmt./ Whitney, Bailey, Cox & Magnani, JV Annapolis, MD	197	10	N/A
Dames & Moore Linthicum, MD	191	11	N/A
Daniel, Mann, Johnson & Mendenhall Baltimore, MD	180	12	N/A
Wilbur Smith Associates Baltimore, MD		Declined to Submit	

REMARKS: "The Office of the State Comptroller has verified, under Control Numbers listed below, that the recommended contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

URS Greiner, Inc.	Control No. 98-6390-1111
Rummel, Klepper & Kahl, LLP	Control No. 98-6391-1111
Sheladia Associates, Inc.	Control No. 98-6398-1111

CONTINUED

ITEM: 11-AE  
Continued

BPW—10/14/98

The Prime Contractors are resident businesses under the guidelines of  
BPW Advisory P-003-95 **Revised**.

---

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 12-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:BCS 98-10C  
Wetland Mitigation Design Services,  
StatewideDESCRIPTION:

This is the last of four (4) identical open-end projects for wetland mitigation design services on an as-needed basis for a period of five (5) years.

PROCUREMENT METHOD:**Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 1, 1998.AWARD:Gannett-Fleming, Inc.  
Baltimore, MD

- This Contract was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of twelve (12) engineering consultant firms submitted technical proposals for these projects, all of which are Maryland firms.
- 25% of the work is being performed by a MDOT certified MBE firm.

AMOUNT:

\$500,000.00

FUND SOURCE:

Federal &amp; Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems

Construction &amp; Equipment

CONTINUED



ITEM: 12-AE  
Continued

BPW—10/14/98

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Biohabitats, Inc. Timonium, MD	323	1	Contract A BPW Approval 07/17/98
KCI Technologies, Inc. Hunt Valley, MD	322	2	Contract B BPW Approval 07/17/98
URS Greiner, Inc. Timonium, MD	316	3	Contract D BPW Approval 06/24/98
Gannett Fleming, Inc. Baltimore, MD	313	4	\$500,000.00
A. Morton Thomas & Assoc. Rockville, MD	306	5	N/A
Johnson, Mirmiran & Thompson Baltimore, MD	304	6	N/A
Geo-Technology Assoc. Bel Air, MD	298	7	N/A
McCormick, Taylor & Assoc. Baltimore, MD	296	8	N/A
Exploration Research, Inc./ Kopeck & Assoc. Ellicott City, MD	294	9	N/A
John E. Harms, Jr. & Assoc. Pasadena, MD	281	10	N/A
Wilson T. Ballard Company Owings Mills, MD	272	11	N/A
Loiederman Assoc., Inc. Rockville, MD	257	12	N/A

CONTINUED

ITEM: 12-AE  
Continued

BPW—10/14/98

REMARKS: The Consultant will perform wetland mitigation design services which will include, but not be limited to, wetland site search, functional assessment, wetland delineation design and construction inspection.

"The Office of the State Comptroller has verified under the Control No. 98-6416-0111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

---

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 13-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 98-17A, BCS 98-17B & BCS 98-17D  
Engineering & Environmental Services,  
Statewide

DESCRIPTION: These are three (3) of eight (8) identical open-end contracts to provide engineering and environmental services appropriate to project planning activities, statewide, for the SHA's Project Planning Division for a period of four (4) years. Project services will consist of individual assignments on an as-needed basis.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendations approved by the Transportation Professional Services Selection Board on October 1, 1998.

AWARD: The Wilson T. Ballard Company (15% MBE Participation)  
Owings Mills, MD (BCS 98-17A)

Rummel, Klepper & Kahl, LLP (20% MBE Participation)  
Baltimore, MD (BCS 98-17B)

Gannett-Fleming, Inc. (15% MBE Participation)  
Baltimore, MD (BCS 98-17D)

- These projects were advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED



ITEM: 13-AE  
Continued

BPW—10/14/98

- A total of thirteen (13) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$1,000,000.00 (each Contract)

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subject: 02

Title of Program: State Systems  
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
The Wilson T. Ballard Company Owings Mills, MD	463	1	\$1,000,000.00
Rummel, Klepper & Kahl, LLP Baltimore, MD	446	2	\$1,000,000.00
Parsons, Brinckerhoff, Quade & Douglas, Inc. Baltimore, MD	408	3	Contract C
Gannett-Fleming, Inc. Baltimore, MD	407	4	\$1,000,000.00
McCormick, Taylor & Associates Baltimore, MD	402	5	Contract E
Sverdrup Civil, Inc./ DeLeuw, Cather & Co., JV Baltimore, MD	399	6	Contract F
Century Engineering, Inc. Towson, MD	394	7	Contract G

CONTINUED

ITEM: 13-AE  
Continued

BPW—10/14/98

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Johnson, Mirmiran & Thompson Baltimore, MD	388	8	Contract H
Greenhorne & O'Mara, Inc. Greenbelt, MD	380	9	N/A
URS Greiner, Inc. Hunt Valley, MD	376	10	N/A
KCI Technologies, Inc./ Hurst-Rosche Engrs., Inc., JV Hunt Valley, MD	374	11	N/A
Whitney, Bailey, Cox & Magnani Baltimore, MD	364	12	N/A
STV, Inc. Baltimore, MD	362	13	N/A

REMARKS: "The Office of the State Comptroller has verified, under Control Numbers listed below, that the recommended contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Wilson T. Ballard Company  
Rummel, Klepper & Kahl, LLP  
Gannett-Fleming, Inc.

Control No. 98-6381-0111  
Control No. 98-6392-1111  
Control No. 98-6417-0111

The Prime Contractors are resident businesses under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action - The above-mentioned Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>		Received

Joseph Nessel - (410) 859-7726

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 14-M

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport  
(BWI)

CONTRACT NO. & TITLE: MAA-MC-99-013  
Ticket Counter Message Displays Repair &  
Maintenance Services at BWI

DESCRIPTION : Contractor shall provide all labor, supervision, equipment, insurance,  
and expertise to perform inspections, adjustments and repairs to the  
electronic Ticket Counter Message Displays at BWI.

PROCUREMENT METHOD: **Competitive Sealed Bidding**  
(One (1) Bid Received)

CONTRACTOR: Counter Technology, Inc.  
Bethesda, MD

- This Contract was advertised in the Contract Weekly, the Daily Record, the Afro-American, the Baltimore Times, the Baltimore Sun, the Capital Regional Report, and the ASIAN Fortune. The Notice to Contractors was sent to the Dodge Reports, Construction Market Data, Construction Data Corporation, four (4) minority business clearinghouses, and six (6) minority business organizations.
- Ten (10) contractors were solicited from the bidders list, six (6) of which were Maryland firms.
- Two (2) sets of specifications were purchased by Maryland firms.
- 100% of the work is being performed by a MDOT certified MBE firm.

CONTINUED



ITEM: 14-M  
Continued

BPW—10/14/98  
REVISED

AMOUNT: \$42,610.00 (3 years)

FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.02

Object/Subject: 0838

Title of Program: Airport Operations

BIDS:

Counter Technology, Inc.  
Bethesda, MD

\$42,610.00

REMARKS: The Contractor shall perform an annual inspection and systems check of all Ticket Counter Message Displays (LED's), to include fixtures, software and all appurtenances. Contractor shall provide a report, which details the performance of the displays, all repairs and adjustments, and necessary changes to software and programming. There are 120 LED ticket counter positions in the Domestic Terminal and fifty-two (52) LED positions in the International Terminal.

Three (3) contractors expressed interest in this Contract. One (1) contractor declined to bid because they could not respond to repairs or emergencies within the four (4) hour response time required by the Contract. A second contractor was out-of-state and the response time requirements would have been too costly. The cost of this Contract is recovered through airport leases.

"The Office of the State Comptroller has verified, under Control No. 98-6241-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under the guidelines of BPW Advisory P 003-95, **Revised**.

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Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Linda Jordan - (410) 385-4440

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 15-M

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)

CONTRACT NO. & TITLE: 198031-M  
Removal of Chrome-Contaminated  
Soil

DESCRIPTION: Contractor shall furnish all expertise, labor, supervision, materials, and equipment required to transport and properly dispose of chrome-contaminated soil classified as hazardous waste by Federal and State of Maryland laws.

AWARD : Elk Transportation, Inc.  
Reading, PA

- The solicitation was mailed to over sixty (60) firms, thirty-five (35) of which were Maryland-based firms.
- The bid was advertised in the Contract Weekly, the Office of Procurement's Bid Board as well as the Office of Procurement's Electronic Bid Line.

BIDS:

Elk Transportation, Inc. Reading, PA	\$1,626,485.00
Bay Associates Environmental Baltimore, MD	\$1,649,214.00
Philip Services Corporation Hatfield, PA	\$1,650,950.00

CONTINUED

ITEM: 15-M  
Continued

BPW—10/14/98

Anderson Columbia Environmental Lake City, FL	\$1,923,644.00
Remtech Group Lewisberry, PA	\$1,963,250.00
Clean Venture Baltimore, MD	\$2,204,550.00

OPTIONS: Option to extend for two (2) additional one-year periods at the same unit prices subject to an inflationary factor not to exceed 5% or the consumer price index (whichever is lower) per extended year.

AMOUNT: \$1,626,485.00

A performance bond, for 100% of the amount, exists for this Contract.

FUND SOURCE: 100% Special Funds budgeted to the MPA

Appropriation Code: J03-D0001  
Object/Subobject: 1499  
Title of Program: Port Facilities &  
Capital Equipment

REMARKS : MPA expects that significant quantities of chrome-contaminated soil will be generated within the next twenty-four (24) months as a result of major construction projects and miscellaneous underground repairs.

The chrome-contaminated soil will be transported using only licensed hazardous material haulers and shall be disposed of at a legally permitted landfill. This facility accepts the material, processes it through a treatment process that renders it legally "non-hazardous" and disposes of it in a landfill in full accordance with Federal, State and Local regulations. This type of treatment and disposal process has been proven effective.

"The Office of the State comptroller has verified, under Control No. 98-6054-0010, that the recommended contractor **has no known deficiencies**

CONTINUED



ITEM: 15-M  
Continued

BPW—10/14/98

in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is not a resident business under the guidelines of BPW Advisory P 003-95, **Revised**.

This item was previously presented and withdrawn under Item 15-M at the September 23, 1998 Board of Public Works meeting.

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BPW Action – The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Joseph C. Nessel - (410) 859-7726

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 16-RPMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International  
Airport (BWI)REFERENCE: Board of Public Works Approval is requested for a Deed of  
Easement to Anne Arundel County (County) for access to a water  
meter vault to be located on the east side of Aviation Boulevard at  
the entrance road to the new BWI Midfield Cargo Complex. The  
easement consists of 840 square feet.SPECIAL CONDITIONS: NoneGRANTOR: State of Maryland  
Maryland Aviation AdministrationGRANTEE: Anne Arundel CountyCONSIDERATION: \$1.00REMARKS: This 20' x 42' easement provides the County access to a water meter  
vault that is to be installed as part of the BWI Midfield Cargo Complex  
Infrastructure contract (Item 1-C, 6/24/98 BPW). Access by the County  
will be required to read the meter and perform any repairs to the meter  
and vault as necessary.

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Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 17-RPSTATE HIGHWAY ADMINISTRATION:

Northwest quadrant of the intersection of U.S. 40 (Pulaski Highway) and 66<sup>th</sup> Street at MD Route 7 (Philadelphia Road), Rosedale, Baltimore County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the SHA.

The property to be conveyed consists of  $\pm$  0.194 acres and is being conveyed at the request of the Grantee, the only adjoining owner.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

Henry Brabham and Myong C. Brabham,  
his wife, as tenants by the entireties.

CONSIDERATION:

\$50,000.00

APPRAISED VALUE:

\$64,750.00 – Walter Ruppert  
Fee Appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

The subject property was acquired in 1934 for the U.S. 40 (Philadelphia Road Relocated) project.

Permission to dispose of this parcel is being requested concurrent with this Deed submission to accommodate the purchaser.

CONTINUED



ITEM: 17-RP  
Continued

BPW--10/14/98

Neither the Modal Administrations nor Baltimore County have expressed an interest in acquiring the property.

The Real Estate Sales Section was approached by Henry Brabham, the only adjoining owner, who expressed an interest in acquiring this parcel. He submitted a written offer of \$50,000.00, which was accepted by the SHA for BPW submission upon the concurrence of the Deputy Administrator, Metropolitan District Engineer, Director, Office of Real Estate and District Right-of-Way Chief. There are several factors justifying the sale of the subject parcel to Mr. Brabham.

The portion of Mr. Brabham's existing building encroaches on the SHA property. The sale would eliminate this situation. Mr. Brabham, a man of modest means and recent purchaser of the adjoining parcel improved with a Restaurant Bar and package goods store, has stated that he can only afford to pay \$50,000.00 for the SHA property. The parcel will sit forever in its present state if this sale does not go forward. Mr. Brabham has also previously leased the subject parcel from SHA.

The Baltimore County Executive's Office has expressed support for this sale as well as the above mentioned persons. With the above facts in mind and since the offer is approximately 77% of the appraised value, acceptance is recommended.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 18-RP

STATE HIGHWAY ADMINISTRATION:

Located on the north side of MD Route 178, General Highway, between Epping Forest Road and Carriage Hills Parkway, two (2) miles west of Annapolis, Anne Arundel County, MD.

EXPLANATION: In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the SHA.

The property to be conveyed consists of  $\pm 0.71$  acres and is being conveyed at the appraised value to the only adjoining owner to submit a bid.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

Chesapeake District of the Wesleyan Church, a MD Corporation

CONSIDERATION:

\$2,800.00

APPRAISED VALUE:

\$2,800.00 – Jack McDonough  
Fee Appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

The property was acquired on March 19, 1964 at an unknown acquisition cost.

CONTINUED

ITEM: 18-RP  
Continued

BPW--10/14/98

The SHA has good title to only 70% of the property. The remaining 30% is a roadbed of Old Route 178 and the SHA has no fee title to the roadbed.

The Grantee was the only one (1) of the two (2) adjoining owners to submit an offer.

Their offer was commensurate with the appraised value. The value is limited because the property is not capable of an independent use due to its size and shape.

SHA requests permission to dispose of the property and execute the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

---

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 19-RPSTATE HIGHWAY ADMINISTRATION:

Located on the north side of U.S. Route 29 (Columbia Pike) between Burnt Mills Avenue and Lockwood Drive (MD Route 895) in Montgomery County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to release vehicular controls, as described, which are excess to the needs of the SHA.

This is a release of access controls to legalize existing access to the Grantee's property.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

Columbia Pike 1, LLC

CONSIDERATION:

N/A

APPRAISED VALUE:

N/A

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

This is a release of Vehicular Controls which is needed to legalize an existing signalized entrance on U.S. Route 29.

The original plat was prepared in 1958 and had a denial of vehicular access at this entrance. This plat was revised in 1984 which removed this access control.

CONTINUED

ITEM: 19-RP  
Continued

BPW--10/14/98

A recent sale of the property served by this entrance brought to light the need to formally legalize the release of this control by document to clear title. Therefore, we recommend acceptance of this Release of Vehicular Controls.

The Release has been forwarded to the Executed Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 20-RPSTATE HIGHWAY ADMINISTRATION:

Located along the south side of Interstate 68, National Freeway, at the Allegany-Garrett County Line, four (4) miles west of Frostburg, Allegany County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the SHA.

The property to be conveyed consists of ±207.28 acres and is being conveyed at acquisition cost, plus interest and administrative cost to the Department of Natural Resources (DNR).

SPECIAL CONDITIONS:

Reverter Clause maintaining public use.

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

State of Maryland to the use of the DNR.

CONSIDERATION:

\$145,219.04

APPRAISED VALUE:

N/A

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

The subject property was acquired on August 17, 1971 for \$47,052.00.

The State Clearinghouse via MD980126-0069 has recommended its conveyance to the DNR.

CONTINUED



ITEM: 20-RP  
Continued

BPW--10/14/98

In accordance with Section 8-309 of the State Transportation Code, State agencies can purchase excess land from other State agencies at the lesser of present day fair market value or acquisition cost combined with interest and administrative cost.

The DNR has agreed to pay the SHA \$145,219.04 which is our acquisition cost, plus interest and administrative cost, which is less than the current fair market value.

The DNR intends to purchase the property using Program Open Space Funding and would like to acquire the property so that they can manage its timber resources.

SHA requests permission to dispose of the property and execute the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 21-RPSTATE HIGHWAY ADMINISTRATION:

Located on the north side of MD Route 176, Dorsey Road and the east side of Old Dorsey Road, west of Coca Cola Drive, 0.5 mile east of Dorsey, Anne Arundel County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the SHA.

The property to be conveyed consists of  $\pm$ .34 acres and is being conveyed below the appraised value per a negotiated agreement to the sole adjoining owner.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

John William Gutmann, Sr. and Mary Louise Gutmann as tenants by the entireties.

CONSIDERATION:

\$37,500.00

APPRAISED VALUE:

\$44,950.00 – Tom Herbert  
Fee Appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

The subject property was acquired on March 1, 1950 at an unknown acquisition cost.

CONTINUED

ITEM: 21-RP  
Continued

BPW--10/14/98

Neither the Modal Administrations nor the Anne Arundel County Government has expressed any interest in the subject property.

The subject property is not amenable of an independent use because of its size.

The Grantee is the only adjoining owner.

Mr. Gutmann submitted a bid of \$30,000.00 which is below the appraised value of \$44,950.00.

After negotiations, Mr. Gutmann agreed to split the difference with the SHA and increased his bid to \$37,500.00. He would not raise his bid beyond this figure.

Acceptance of this offer is recommended since its conveyance will place the property back on the County tax rolls.

SHA requests permission to dispose of the parcel and execute the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 22-RPSTATE HIGHWAY ADMINISTRATION:

Southside of Cub Hill Road, just east of Old Harford Road, west of Harford Road (MD Route 147), Baltimore, County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the SHA.

The property to be conveyed consists of  $\pm 5.076$  acres and is being done at the request of the Grantees, the heirs of the original owner.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

John C. Jenkins, Jr. &amp; Joyce Jenkins Wood

CONSIDERATION:

\$72,825.66 (acquisition cost plus simple interest & administrative cost)

APPRAISED VALUE:

N/A

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

The property was acquired in 1962 for MD Route 41 (Perring Freeway) project, which was formally abandoned (Baltimore County segment only) effective March 15, 1996.

Permission to dispose of this parcel is being requested concurrent with this Deed submission to accommodate the purchaser.

CONTINUED

ITEM: 22-RP  
Continued

BPW--10/14/98

Neither the Modal Administrations nor Baltimore County have expressed an interest in acquiring the property.

The Real Estate Sales Section was approached by the Grantees, the heirs of the original owner, who expressed an interest in re-acquiring this parcel.

Subsequent negotiations resulted in an agreement to sell the property to the grantees for \$72,825.66, which represents the acquisition cost plus simple interest and administrative cost.

Acceptance is recommended.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 23-RPSTATE HIGHWAY ADMINISTRATION:

East side of MD Route 104 (Waterloo Road) at its intersection with MD Route 108 (Old Annapolis Road), just south of MD Route 100, Howard County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to grant the easement, as described, which is excess to the needs of the SHA.

The easement to be granted, existing on land containing  $\pm 0.092$  acres is a perpetual easement for ingress and egress to be shared in common with the SHA, its successors and assigns. This is being done at the request of the Grantee under the terms of an option contract.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

G. Melvin Mills, Jr.

CONSIDERATION:

None (See Remarks)

APPRAISED VALUE:

N/A

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f) 1(ii) of the Transportation Article, Annotated Code of Maryland.

The easement is on part of the property acquired from Rev. Gene C. Bradford, et al. in 1997 for the MD Route 100 project.

CONTINUED



ITEM: 23-RP  
Continued

BPW—10/14/98

The SHA needed to acquire 8,625 sq. ft. of temporary construction easement from the front of Mr. Mill's property for driveway adjustments. The property is the site of an operating radio tower, which must have unrestricted access for maintenance on a 24-hour basis.

The driveway to the property had been subjected to prior periodic flooding and the owner feared that the condition might worsen due to construction of the project. To avoid that possibility, Mr. Mills requested that SHA allow him to share our access easement on the former Bradford property which has been acquired in its entirety. Since granting this request eliminates the need to pay additional damages on this property, it was determined to be in the best interest of SHA to include the subject grant of easement in the option contract.

Acceptance is recommended.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/14/98  
REVISED

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 24-RP

STATE HIGHWAY ADMINISTRATION:

The joint easement to be granted is located on the north side of the future Bypass U.S. Route 50, between Northwood Drive and West Zion Road, one (1) mile north of Salisbury, Wicomico County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as Described, which is excess to the needs of the SHA.

The easement to be granted consists of  $\pm 1.97$  acres, and is being conveyed to the City of Salisbury to allow them to share a stormwater drainage facility with the State of Maryland, SHA.

SPECIAL CONDITIONS:

The City of Salisbury will pay all expenses relating to the establishment and maintenance of all of the connections to the shared facilities which will be constructed by the State. In addition, the City of Salisbury will not construct any structural improvements without the SHA's approval.

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

The City of Salisbury

CONSIDERATION:

N/A (See Remarks)

APPRAISED VALUE:

N/A

CONTINUED

ITEM: 24-RP  
Continued

BPW--10/14/98

REMARKS: The legal authority to grant a joint easement is found in Transportation Article 8-309.

As part of the construction of the Salisbury Bypass (Bypass U.S. Route 50), the SHA needed to acquire a portion of an existing drainage easement utilized by the City of Salisbury.

The SHA will replace the easement by allowing the City of Salisbury to relocate, tie into and participate in the maintenance and utilization of a shared drainage easement with the SHA upon construction of the bypass.

There is no monetary consideration as part of this transaction.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



Elizabeth Homer - (410) 545-0402

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 25-RP

STATE HIGHWAY ADMINISTRATION:

Located on the north side of MD Route 140, Baltimore Boulevard, just east of the intersection with MD Route 97, one (1) mile east of Westminster, Carroll County, MD.

EXPLANATION:

In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of the SHA.

The easement to be released is a revertible slope easement containing  $\pm$ .30 acres to clear title at SHA's administrative cost.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland  
State Highway Administration

GRANTEE:

Weis Markets, Inc., a Pennsylvania Corporation

CONSIDERATION:

\$1,875.00

APPRAISED VALUE:

N/A (See Remarks)

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(F)1(ii) of the Transportation Article, Annotated Code of Maryland.

On January 29, 1998, Weis Markets requested that the SHA release the revertible slope easement which was acquired on August 17, 1950 for \$50.00.

The easement is no longer needed because the contour of the land has changed since it was acquired by the SHA.

CONTINUED

ITEM: 25-RP  
Continued

BPW-10/14/98

After review by the SHA District Engineer and Hydraulics Division, approval to release the revertible slope easement was granted by the Deputy Chief Engineer.

Weis Markets, Inc., which subleases their adjoining property to the Applebee's Restaurant Chain, will pay the SHA its administrative cost figure of \$1,875.00.

Acceptance is recommended.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

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Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph Nessel - (410) 859-7726

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDAGENERAL MISCELLANEOUSITEM: 26-GMMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport (BWI)REFERENCE: Approval is requested to enter into contracts with Bruce H. Washington, Joann Washington, Tracy Lee Phillips and Shirley Lee Phillips to soundproof their homes in the Glen Burnie Park Subdivision at an estimated cost of \$33,749.28 and \$36,473.74, respectively.

FUND SOURCE: 80% Federal Funds  
 20% Special Funds budgeted to MAA and recovered through airline landing fees.

Appropriation Code: 29.09.00.03  
 Object/Subobject : 14.15  
 Title of Program: Airport Facilities & Capital Equipment

REMARKS: On March 3, 1989, via DOT Item 2-GM, the BPW approved the MAA's authority to enter into a soundproofing contract with the homeowners up to a limit of \$30,000.00. For most of the eligible residences this amount is more than adequate; however, there are a few specific situations in which the standard modification package cannot be accomplished within the limit.

These residences exceed the dollar limit primarily because the houses are large and have more finished living area requiring more wall treatment than is typical for homes in the soundproofing program. The added area also results in increased contractor costs for ventilation ductwork, windows and additional doors.

The Federal Grant for this project will cover 80% of all soundproofing improvements, except air-conditioning. All costs not covered by the grant will be paid by the MAA and recovered through the air-carrier fees.

CONTINUED



ITEM: 26-GM  
Continued

BPW—10/14/98

This work is performed by small Maryland contractors.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Dianna Rosborough - (410) 767-3944

BPW—10/14/98

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Miscellaneous)

ITEM: 27-GM-MOD

MASS TRANSIT ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: MTA-0667  
Commuter Bus Line #904  
Calvert County, MD-Washington, DC

ORIGINAL CONTRACT APPROVED: Item 23-GM, DOT Agenda 06/12/96

CONTRACTOR: Keller Transportation, Inc.  
Waldorf, MD

MODIFICATION: Change Order No. 1 provides for the following:

- Additional funding in the amount of \$339,114.00 for the increased operation of Commuter Bus Line #904 Calvert County, MD to Washington DC until the contract expires on June 17, 1999.

AMOUNT: \$339,114.00

FUND SOURCE: 100% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.06

Object/Subobject: 0867

Title of Program: Statewide Programs

ORIGINAL CONTRACT AMOUNT: \$1,431,955.00

REVISED CONTRACT AMOUNT: \$1,771,069.00

PERCENTAGE INCREASE: 23.7%

CONTINUED

ITEM: 27-GM-MOD  
Continued

BPW—10/14/98

REMARKS: The Contract provides weekday express bus trips between Calvert County, MD and Washington, DC. The service is provided via two (2) routes. The original Contract was for three (3) years and contained two (2) one-year renewal options.

This Change Order responds to increased ridership. The average daily ridership has risen 36% since the origin of this Contract. The total number of express trips provided each weekday has increased from 14 in June 1996 to 20. This increased service will require additional funds to ensure continued services through initial Contract term.

"The Office of the State Comptroller has verified, under Control No. 98-6245-0111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

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Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received



John T. Kuo - 410-768-7320

BPW—10/14/98

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONTRACT MODIFICATION:

(General/Miscellaneous)

ITEM: 28-GM-MODMOTOR VEHICLE ADMINISTRATION:

Driver Services

ORIGINAL CONTRACT NO. & TITLE:MVA-93-DLPS  
Driver License Production SystemORIGINAL CONTRACT APPROVED:

Item 16-GM, DOT Agenda 06/16/93

CONTRACTOR:NBS Imaging Systems, Inc.  
Fort Wayne, INMODIFICATION: Exercise the second two (2) year renewal option contained in the original contract and procure certain enhancements.Term of Original Contract

07/01/93 - 12/31/96

01/01/97 - 12/31/98 (Renewal Option #1)

Term of Option

01/01/99 - 12/31/2000 (Renewal Option #2)

ORIGINAL CONTRACT AMOUNT:

\$3,204,540.00

OPTION #2 CONTRACT AMOUNT:

\$3,360,827.00

(\$.89015 per acceptable finished license)  
Estimated 2,705,000 licenses per renewal  
period; \$860,827.00 (enhancements)REVISED CONTRACT AMOUNT:

\$9,631,407.00

CONTINUED

ITEM: 28-GM-MOD  
Continued

BPW—10/14/98

PERCENTAGE INCREASE:

105 % (Renewal Option #2)  
300 % (Overall)

FUND SOURCE:

100 % Special Funds budgeted to MVA

Appropriation Code: JO4E0001  
Object/Subobject: 0899  
Title of Program: Driver Services

REMARKS: Approval is requested for the MVA to proceed to exercise the final two (2) year renewal option contained in the original Contract approved by the Board of Public Works on June 16, 1993 under Item 16-GM, and to procure certain enhancements to the existing system. These enhancements will improve processing time for driver license issuance thereby improving customer service.

The two (2) year renewal does not represent any increased cost to the State above the \$.89015 cost per each driver license issued, which has remained firm since the inception of the Contract. All original terms, conditions and specifications shall remain the same.

"The Office of the State Comptroller has verified, under Control No. 98-6371-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is not a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

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Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph Nessel - (410) 859-7726BPW—10/14/98  
SupplementalDEPARTMENT OF TRANSPORTATIONACTION AGENDAMAINTENANCE CONTRACTITEM: 29-MMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport  
(BWI)CONTRACT NO. & TITLE: MAA-MC-99-002  
Cleaning Services of Outer Support  
Buildings at BWIDESCRIPTION: This Cotract provides for comprehensive cleaning services for eleven (11) outer buildings at BWI. Work to be performed includes cleaning and trash removal at the Airport Parking Garage, Fire/Rescue Station, Cargo Building F, Central Utility Plant, and other MAA support buildings.PROCUREMENT METHOD: Preference Purchase  
(Certified Sheltered Workshop)AWARD: Alliance, Inc.  
Baltimore MD

- Contract amount was certified as a fair market price by the Certified Sheltered Workshop Pricing and Selection Committee on June 16, 1998.

AMOUNT: \$1,769,645.16 (2 years & 9 months)FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.02

Object/Subobject: 0881

Title of Program: Airport Operations

CONTINUED



ITEM: 29-M

Continued

BPW—10/10/98

Supplemental

**REMARKS:** This Contract was initially included on the Board of Public Works (BPW) agenda for July 17, 1998, but was withdrawn because of an unresolved budget issue. Subsequently a 90-day emergency contract for the period, August 1, 1998 to October 30, 1998 was awarded to Alliance Inc., to provide cleaning services to properly maintain the outer support buildings at BWI. (Report of Emergency Procurement Item Appendix-2, 09/23/98 BPW) The emergency procurement was necessitated because of an unresolved budget issue, i.e., obtaining approval of additional funding for the contract in Fiscal Year 1999. The emergency contract was funded for an initial 90-day period and included a clause that would automatically terminate the Contract after the 90 days unless sufficient funds were appropriated for the complete Contract term. The budget amendment which will cover the remainder of the Contract term has now been approved.

Certified Sheltered Workshops have been providing these type services at BWI in excess of ten (10) years. The MAA determined that recent expansion of existing facilities and the construction of new facilities taxes the resources of a single contractor. Therefore, the MAA obtained three (3) separate contracts under the Certified Sheltered Workshop procurement process to address its custodial requirements. The expansion of BWI and the increased passenger traffic, has increased considerably the magnitude of the custodial services required, impacting upon the monies necessary to fund fully each of the three (3) contracts.

"The Office of the State Comptroller has verified, under Control Number 98-5783-0110, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**".

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph Nessel - (410) 859-7726

BPW—10/14/98  
Supplemental

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 30-M

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport  
(BWI)

CONTRACT NO. & TITLE: MAA-MC-99-015  
Carpet and Terrazzo Flooring Cleaning  
Services at BWI

DESCRIPTION: This Contract provides for comprehensive cleaning services of the carpet  
and terrazzo flooring in the domestic and international terminals at BWI.

PROCUREMENT METHOD: Preference Purchase  
(Certified Sheltered Workshop)

AWARD: Alliance, Inc.  
Baltimore MD

- Contract amount was certified as a fair market price by the Certified  
Sheltered Workshop Pricing and Selection Committee on June 16, 1998.

AMOUNT: \$2,080,289.82 (2 years & 9 months)

FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.02

Object/Subobject: 0881

Title of Program: Airport Operations

REMARKS: This Contract was initially included on the Board of Public Works (BPW)  
agenda for July 17, 1998, but was withdrawn because of an unresolved budget  
issue. Subsequently a 90-day emergency contract for the period, August 1,  
1998 to October 30, 1998 was awarded to Alliance, Inc., to provide cleaning

CONTINUED



ITEM: 30-M  
Continued

BPW-10/14/98  
Supplemental

services to properly maintain the BWI terminal's carpet and terrazzo floors. (Report of Emergency Procurement Item Appendix-3, 09/23/98 BPW) The emergency procurement was necessitated because of an unresolved budget issue, i.e., obtaining approval of additional funding for the Contract in Fiscal Year 1999. The emergency contract was funded for an initial 90-day period and included a clause that would automatically terminate the contract after the 90 days unless sufficient funds were appropriated for the complete Contract term. The budget amendment which will cover the remainder of the Contract term has now been approved.

Certified Sheltered Workshops have been providing these type services at BWI in excess of ten (10) years. The MAA determined that recent expansion of existing facilities and the construction of new facilities taxes the resources of a single contractor. Therefore, the MAA obtained three (3) separate contracts under the Certified Sheltered Workshop procurement process to address its custodial requirements. The expansion of BWI and the increased passenger traffic has increased considerably the magnitude of the custodial services required, impacting upon the monies necessary to fund fully each of the three (3) contracts.

"The Office of the State Comptroller has verified, under Control Number 98-5783-0110, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**".

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**DEPARTMENT OF NATURAL RESOURCES**

**CONTRACT NO. AND TITLE**

UT-009-971-001  
001B9900217  
Replace Fuel Storage and Delivery  
Systems at Department of Natural  
Resources Facilities - Group B:  
Gunpowder Falls State Park, Elk  
Neck State Park and Smallwood  
State Park

**DESCRIPTION**

Provide labor, materials and equipment to remove and dispose of three underground motor fuel tanks, fuel distribution systems and associated components. Three vaulted aboveground fuel storage tanks, fuel distribution systems, fuel monitoring systems and associated components will be provided.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

E2CR, Inc. - Rosedale, MD	\$157,315.25
C.W. Over and Sons, Inc. - Aberdeen, MD	\$172,020.00
American Combustion Industries, Inc. - Brentwood, MD	\$178,122.00
Industrial Operations, Inc. - Baltimore, MD	\$179,235.00
All American Environmental, Inc. - Wayne, PA	\$180,096.00
Tri Counties Industries, Inc. - Beltsville, MD	\$180,667.00
Environmental Construction Services, Inc. - Laurel, MD	\$185,787.00
Spectra Services, Inc. - New Cumberland, PA	\$224,154.00
Hallaton, Inc. - Towson, MD	\$224,904.00

**AWARD**

E2CR, Inc.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C (Revised)

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**CONTRACT NO. AND TITLE**

UT-011-971-001

001B9900178

Replace Fuel Storage and Delivery  
Systems at Department of Health and  
Mental Hygiene Facilities: Spring  
Grove Hospital Center, Perkins  
Hospital Center and Potomac Center

**DESCRIPTION**

Provide labor, materials and equipment to remove and dispose of eight underground fuel storage tanks, fuel distribution systems and associated components. Three underground fuel storage tanks, fuel distribution systems, fuel monitoring systems and associated components will be provided. Three vaulted aboveground fuel storage tanks, concrete slab foundations, fuel distribution systems and associated components will be provided.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**AMOUNT**

American Combustion Industries, Inc. - Brentwood, MD

\$146,287.00

JCV, Inc. - Hughesville, MD

\$148,440.00

R.M. Thornton, Inc. - Capital Heights, MD

\$160,351.00

Tri Counties Industries, Inc. - Beltsville, MD

\$181,405.00

**AWARD**

American Combustion Industries, Inc.

**AMOUNT**

\$146,287.00

**PERFORMANCE BOND**

100% of Full Contract Amount

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C

**FUND SOURCE**

\$146,287.00 -MCCBL 97 Item 032  
“Remove, replace or upgrade  
State-owned underground storage  
tanks containing motor fuels.  
(Statewide)”

**REMARKS**

The government estimate for this project is: \$141,000.00

The Office of the State Comptroller has verified, under Control Number 98-6097-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

This project is part of a statewide initiative to eliminate environmental hazards at State-owned facilities. To date, 202 underground storage tanks have been removed or replaced at 109 State-owned facilities.

The apparent low bidder was declared nonresponsible and disqualified from bidding because of poor work performances on other State contracts.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

N:/users/agenda/dhmf22bp.mwb

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            3-C

**DEPARTMENT OF NATURAL RESOURCES**

**CONTRACT NO. AND TITLE**

UT-006-981-001  
001B9900252  
Remove or Replace Fuel Storage and  
Delivery Systems at Department of  
Natural Resources Group 2 Facilities:  
Janes Island State Park, Tuckahoe  
State Park, Somers Cove Marina,  
Wellington WMA, Hillsboro  
Regional Headquarters, Johnson  
Regional Headquarters and  
John S. Ayton Tree Nursery

**DESCRIPTION**

Provide labor, materials and equipment to remove and dispose of 14 underground motor fuel tanks, fuel distribution systems and associated components. Nine vaulted aboveground fuel storage tanks, fuel distribution systems, fuel monitoring systems and associated components will be provided. One underground fuel storage tank, fuel distribution system, fuel monitoring system and associated components will be provided.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**AMOUNT**

American Combustion Industries, Inc. - Brentwood, MD	\$428,418.00
Environmental Construction Services, Inc. - Laurel, MD	\$443,814.00
JCV, Inc. - Hughesville, MD	\$472,632.00
Marcor Remedation, Inc. - Salisbury, MD	\$498,654.00
Ferrick Construction Company, Inc. - Philadelphia, PA	\$533,602.00
Hallaton, Inc. - Towson, MD	\$591,360.00

Continued

# CONSTRUCTION CONTRACT

**AWARD** American Combustion Industries, Inc.

<b>AMOUNT</b>	\$428,418.00
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**PERFORMANCE BOND** 100% of Full Contract Amount

<b><u>FUND SOURCE</u></b>	\$428,418.00 - MCCBL 98 Item 004 “Remove, replace or upgrade State-owned underground storage tanks containing motor fuels. (Statewide)”
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The government estimate for this project is: \$461,400.00

The Office of the State Comptroller has verified, under Control Number 98-6167-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

This project is part of a statewide initiative to eliminate environmental hazards at State-owned facilities. To date, 215 underground storage tanks have been removed or replaced and 1 underground storage tank has been upgraded at 116 state-owned facilities.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

### Without Discussion

N:/users/agenda/dnr2bpw.mwb



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            4-C

**DEPARTMENT OF NATURAL RESOURCES**    Elk Neck State Park  
Shore Erosion Control (SEC)                Cecil County

**CONTRACT NO. AND TITLE**                SEC ENSP FY-96  
001B9900429  
Stone Revetment

**DESCRIPTION**

Construction of 2,674 L.F. of stone revetment as required by plans and specifications; and restoration of all graded and disturbed areas.

**PROCUREMENT METHOD**                      Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**AMOUNT**

Martin G. Imbach, Inc. - Baltimore, MD	\$ 738,024.00
Coastal Design & Construction, Inc. - Gloucester, VA	908,745.00
Beka Industries, Inc. - Baltimore, MD	1,064,000.00
T. C. Simons, Inc. - Fallston, MD	1,405,000.00
Edwin A. & John O. Crandell, Inc. - West River, MD	1,494,766.00

**AWARD**    Martin G. Imbach, Inc

**AMOUNT**    \$738,024.00

**PERFORMANCE BOND**                      100% of Full Contract Amount

**FUND SOURCE**                                \$402,079.40 - Item 027, GCL 1988  
86.53.00; PCA 05396  
\$335,944.60 - Item 000, SECF 1995  
06.89.15.08; PCA 05306  
"Construct Shore Erosion Control  
Measures..Elk Neck State Park"

Continued

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM            4-C

REMARKS

The Government estimate for construction is \$934,740.00.

The current rate of shoreline erosion is between 1 and 2 feet per year. The work in this contract will prevent approximately 21,000 tons of sediment per year from entering the Chesapeake Bay waters.

Approximately 12,677 feet of this DNR property have been protected by previous shore erosion control projects. Proposed funding for work in other areas of the property are included in the Capital Improvement Five-Year plan.

The Office of the State Comptroller has verified, under Control Number 98-6353-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

secelkn.pjf

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            5-C

**BALTIMORE CITY COMMUNITY COLLEGE**

Harbor Campus

**CONTRACT NO. AND TITLE**

CC-623-953-003  
001B9900348  
Computer Information and  
Technology System Relocation

**DESCRIPTION**

Interior renovation of approximately 6,600 sq. ft. space on the 3rd level of the Bard Building to accommodate the Computer Information and Technology System (C.I.T.S.) offices and data processing area. The work will involve renovations to mechanical and electrical systems as well as to architectural details and finishes.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**Amount**

Site Construction Co., Inc. - Lanham, Md.	\$249,800.00
J.A.K. Construction, Inc. - Baltimore, Md.	\$266,000.00
E. Pikounis Construction Co., Inc. - Baltimore, Md.	\$266,664.00
Gladwyne Construction Co. - Baltimore, Md.	\$267,400.00
North Point Builders, Inc. - Baltimore, Md.	\$282,500.00
Leapley Co., Inc. - Baltimore, Md.	\$288,000.00
King Construction, Inc. - Baltimore, Md.	\$293,000.00
Boyd Contracting, Inc. - Mt. Airy, Md.	\$294,000.00
Certified Maintenance Co. - Huntingtown, Md.	\$362,000.00

**AWARD**

Site Construction Co., Inc.

**AMOUNT**

\$249,800.00

**PERFORMANCE BOND**

\$249,800.00

Continued



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM            5-C

FUND SOURCE

FY 1999 Deferred Maintenance  
Funds

REMARKS

The revised government estimate was \$385,000.00.

The original low bidder - NAA, Inc. of McClean, Virginia requested that their bid be withdrawn after discovering that their electrical quotation had omitted the cost of uninterruptible computer room power equipment. The Office of Procurement and Contracting has determined it is in the best interest of the State to approve and accept the NAA, Inc.'s withdrawal.

The second low bidder - Site Construction Co., Inc. has reviewed and verified their bid. They also acknowledged that their bid was below the overall average bid due to their willingness to use a tight overhead and profit margin.

This project will provide for the relocation of the College's computer main data processing area from the Lockwood Building to the Bard Building. This will free up the Lockwood site for development as a hotel and parking facility per the College's recent agreement with a private development corporation.

The Office of the State Comptroller has verified, under Control Number 98-6270-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BCCCHarb.bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Construction)**

**ITEM**           6-C-MOD

**MARYLAND STATE POLICE**

Barrack "S" - Centreville, Barrack  
"Q" - College Park, Barrack "T" -  
Leonardtown, Barrack "J" -  
Annapolis, Barrack "I" - Easton and  
Southern Aviation - California,  
Maryland Statewide.

**ORIGINAL CONTRACT NO. & TITLE**

UT-007-961-001  
CO326453  
Replace Fuel Storage and Delivery  
Systems at Department of Maryland  
State Police Group 2 Facilities.

**ORIGINAL CONTRACT APPROVED**

Item 2-C, BPW July 9, 1997

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Bids

**CONTRACTOR**

Hallaton, Inc.  
Towson, MD.

**MODIFICATION**

Change Order No. 17 overs the cost to furnish and install temporary shoring in order to protect the Service Building foundation, fuel island and paved parking lot area. (pco #44)

**MODIFICATION AMOUNT**

\$ 27,690.00

**ORIGINAL CONTRACT AMOUNT**

\$ 238,400.00

**CHANGE ORDERS PREVIOUSLY APPROVED**

\$ 673,848.50

**REVISED CONTRACT AMOUNT**

\$ 939,938.50

**PERCENTAGE INCREASE**

11.61% (Individually)  
294.37% (Cumulatively)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Construction)**

**ITEM**           6-C-MOD

**FUND SOURCE**

Item 032-MCCBL 1997  
"Remove and replace  
underground storage tanks"

**REMARKS**

Estimate - \$27,690.00  
Field Condition

The contract time will be extended by two (2) calendar days.  
The previous completion date of July 29, 1998 will be revised to July 31, 1998.

The work involved is necessary to give added stability to the ground, parking areas, and Service Building foundation, as well as the existing fuel island located at Barrack "S", Centreville, Maryland. A restricted site and adjacent paved areas do not allow us to slope the sides of the excavation to prevent cave-ins, as would normally be done. Shoring the excavation will allow the sides of the tank hole to be vertical and will minimize the disturbance to the site while insuring the safety of everyone involved at the project site.

The project also involves the removal of one 10,000 gallon unleaded gasoline tank, to be replaced with one 12,000 gallon unleaded gasoline tank. The new gasoline tank will be located in approximately the same location as the existing tank.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bpwspba.16





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Construction)**

**ITEM**        7-C-MOD

**REMARKS**   DGS estimate \$298,000.00. Field Condition. Contract time unchanged.

Change Order No. 3 replaces the failing built up roof on the Annapolis State Center's Central Services Building with a 20 year warrantied, minimum 1/4" per foot sloped roof. The Chilled Water System Replacement project, for which this is a Change Order, has removed seven cooling towers and associated piping from this roof and replaced this equipment with three new cooling towers tied into the new Annapolis Central Plant. Under this construction project, the contractor must patch the roof in the places impacted by their work. Providing a new roof instead saves the State the cost of bidding, contractor mobilization and provides a credit for the roof patching included within this project. The Department of General Services specified the new roof according to current State standards and the contractor received competitive sealed bids from roofing subcontractors and selected the lowest bidder.

Cost Analysis is as Follows:

Cost of New Roof	\$232,595.00
Credit for Roof Patching	\$2,000.00
A/E Fee Savings	<u>\$28,000.00</u>
Net Cost to State	\$202,595.00
Budgeted Amount	<u>\$298,000.00</u>
Net Benefit to State	\$95,405.00

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (ENERGY PERFORMANCE, PHASE II)**

**ITEM**            8-EP-MOD

**DEPARTMENT OF MARYLAND STATE POLICE**

Pikesville Headquarters and  
Various Barracks

**ORIGINAL CONTRACT NO. & TITLE**

EC-008-960-003  
CO326478  
Energy Conservation Project

**ORIGINAL CONTRACT APPROVED**

Item 1-EP, BPW Agenda  
February 19, 1997.

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Proposals

**CONTRACTOR**

Johnson Controls, Inc.  
(Sparks, Md.)

**MODIFICATION**

Change Order #1 requires JCI to repair, replace, or install new equipment not included in scope of work defined under Phase II contract (approved by BPW on 12/17/97). Additional work will improve comfort, reduce energy and maintenance costs, and pay for itself within 10 years.

**MODIFICATION AMOUNT**            (Capital Cost)            \$252,743

**PERFORMANCE BOND**            N/A

**ORIGINAL CONTRACT AMOUNT**            \$4,475,081

**CHANGE ORDERS PREVIOUSLY APPROVED**            \$ 0

**REVISED CONTRACT AMOUNT**            \$4,727,824

**PERCENTAGE INCREASE**            5.6%

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (ENERGY PERFORMANCE, PHASE II)**

**ITEM**            8-EP-MOD

**REMARKS**

8. Installation of new domestic hot water pump and aqua-stat, new pressure switch for the condensor fan at the Leonardtown Barracks.
9. Installation of larger hot water pipes to VAV boxes to meet the heating needs of the space.
10. Conversion of existing emergency generator from LP gas to Natural Gas at the Security and Waterloo sites.
12. Revised pole lighting at both the College Park and Berlin Barracks.
13. Replacement of 200 gallon storage tank at Building D at the Pikesville Complex.
14. Insulation of Feedwater Tank and Condensate piping at Building G at the Pikesville Complex.
15. Lighting revisions at multiple sites.

The work to be accomplished under C.O. #1 will generate an additional \$27,284/yr. in guaranteed energy savings. The project payback will remain unchanged at 10 years.

Under Phase I, Johnson Controls, Inc. (JCI) developed a comprehensive energy efficient and guaranteed savings program to assist the Maryland State Police in achieving reduction in energy consumption through the installation of capital equipment and the implementation of maintenance services. Under Phase II, JCI is furnishing detailed engineering, construction, start-up, training, maintenance services, and a savings guarantee for the approved program.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion  
mspc0#1.bpw

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            9-AE

**DEPARTMENT OF EDUCATION & STATE**  
**LIBRARY RESOURCE CENTER**

(Enoch Pratt Free Library)

Baltimore City

**CONTRACT NO. AND TITLE**

Project No. ED-000-971-028  
001B9900430  
Construct Alterations and Addition to the  
State Library Resource Center ( SLRC),  
Baltimore City

**DESCRIPTION**

This project involves the development of detailed plans and specifications for alterations to the existing 275,000 GSF State Library Resource Center (Enoch Pratt Free Library) and Construction of a new 43,700 GSF addition which will connect the SLRC to the adjacent Library for the Blind and Physically Handicapped. The alterations will include architectural upgrades to the existing SLRC building and renovation of the electrical, mechanical, and telecommunications systems. The estimated construction cost is \$36,478,500.

**PROCUREMENT METHOD**

Maryland Architectural and  
Engineering Services Act

**BIDS OR PROPOSALS**

**QUALIFICATION**  
**EVALUATION SCORES**

Ayers/Saint/Gross, Inc. - Baltimore, MD	126.7
Design Collective, Inc. - Baltimore, MD w/Perry Dean Rogers & Partners: Architects - Boston, MA (JV)	124.0
George Vaeth Associates, Inc. - Columbia, MD w/Shepley Bulfinch Richardson and Abbott - Boston, MA (JV)	114.4
Hayes, Seay, Mattern & Mattern, Inc. - Rockville, MD w/Hardy Holzman Pfeiffer Associates - New York, NY (JV)	107.8

**AWARD**

Ayers/Saint/Gross, Inc.

**AMOUNT**

\$4,275,000



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            9-AE

**PERFORMANCE BOND**

None

**FUND SOURCE**

\$1,550,000-Item 012, MCCBL 1997

“Prepare Preliminary Plans for  
Alterations and an Addition to the  
State Library Resource Center...”

\$1,832,848.91-Item 011, MCCBL 1998

“Prepare Detailed Plans to Construct  
an Addition and Alterations and to  
State Library Resource Center...”

**REMARKS**

At the June 2, 1998 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee recommended the four firms which submitted written qualifications as potentially eligible to provide contractual services based upon their written qualifications. The Qualification Committee informed the Board that all four firms were selected to participate in interviews. Based upon the interviews, the Qualification Committee recommended the firm of Ayers/Saint/Gross, Inc. as the most qualified firm of the four. At the September 1, 1998 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee recommended award of this contract as indicated. The price proposal for the services to be rendered was based upon the scope of services outlined in the project program for the Alterations and Addition to the State Library Resource Center project, subsequent addenda to the project program, a detailed scope of architectural/engineering services specific to the project, and the Department of General Services' procedures for providing architectural/engineering services.

The price proposal derived was the result of a negotiated agreement with the Selection Board's Negotiation Committee (which consists of professional architects and engineers from within the Department of General Services and the Using Agency Representative) and the A/E firm of

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT**

**ITEM**            9-AE

**REMARKS**

Ayers/Saint/Gross, Inc. The chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposal was determined to be fair, competitive, and reasonable.

The price proposal and the scope of services represented by the price proposal were reviewed by the General Professional Services Selection Board. The price proposal was accepted by the General Board as being fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on September 1, 1998 and is recommended to the Board of Public Works for approval.

Approval is requested for all six phases; however, due to limited funding, the initial award will be for the first four phases only. Of the total fee amount, 70% will go to the firm located in the State of Maryland and the remaining 30% will be paid to firms located out of state. Minority Business Enterprise participation is 15%.

The Office of the State Comptroller has verified, under Control Number 98-5938-1111, that the recommended firm **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.  
Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

ED971028.BPW

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION RELATED SERVICE CONTRACT**

**ITEM**            10-S (Revised)

**DEPARTMENT OF GENERAL SERVICES**

**CONTRACT NO. AND TITLE**

BB-000-980-003  
001B9900428  
DGS Master Plan

**DESCRIPTION**

Consultant Services for Master Planning of DGS' managed and leased facilities in Baltimore area.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**Amount**

STV, Inc. - Baltimore, MD	\$146,650.75
D'Aleo Interiors, Inc. - Baltimore, MD	\$248,000.00
Gensler - Washington, DC	\$287,000.00

**AWARD**

STV, Inc.

**AMOUNT**

\$146,650.75

**FUND SOURCE**

H00.77051.0821

**REMARKS**

The Department of General Services selected the consultant that offers the lowest total cost of services and complies with all the requirements prescribed in this Request for Proposal. The Department of General Services was not obligated to accept the lowest price offer. This procurement was conducted in accordance with the provisions of COMAR Competitive Sealed Proposals.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION RELATED SERVICE CONTRACT**

**ITEM**        10-S (Revised)

**REMARKS**

This Project involves documenting the existing facilities within the Baltimore City limits managed or leased by the State of Maryland's Department of General Services and developing a long term plan for the capital improvement needs of those facilities. The facilities are grouped into DGS managed facilities (9) and leased administrative offices (19). The schedule calls for the Master Plan to be submitted in March 1999.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MasterPl.bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            11-M

**DEPARTMENT OF GENERAL SERVICES**

APB&G State Office Complex  
Anne Arundel County

**CONTRACT NO. AND TITLE**

001IT809818  
001B9900381  
Elevator Maintenance

**DESCRIPTION**

The contract will provide elevator maintenance at the Annapolis State Office Complex including Central Services, Courts of Appeal, Legislative Services, Government House, State House, Tawes Building, Income Tax Building, Archives, Senate, Treasury Building, House of Delegates, Attman Glazer, the Data Center and Crownsville People's Resource Center for a period of three years from November 1, 1998 through October 31, 2001.

Add Alternate #1 consists of limited renovations to the four elevators in the House of Delegates Building. The amount is within the agency estimate.

**PROCUREMENT METHOD**

Competitive Sealed Bid

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>BASE BID</u></b>	<b><u>ADD ALT</u></b>	<b><u>TOTAL</u></b>
Millar Elevator Baltimore, MD.	\$278,784.00	\$ 57,500.00	\$336,284.00
General Elevator Linthicum, MD	\$372,600.00	\$194,160.00	\$566,760.00
Elevator Control Services Upper Marlboro, MD	\$427,500.00	\$152,216.00	\$579,716.00
U S Elevator Corporation Atlanta, Georgia	\$460,800.00	\$143,400.00	\$604,200.00

**AWARD**

Millar Elevator

**AMOUNT**

\$336,284.00

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            11-M

**FUND SOURCES**

H00 99 77051 1498 \$ 57,500.00  
H00 99 33151 0809 \$ 61,952.00  
H00 00 33151 0809 \$ 92,928.00  
H00 01 33151 0809 \$ 92,928.00  
H00 02 33151 0809 \$ 30,976.00

**PERFORMANCE BOND**

\$ 112,095.00/per year

**REMARKS**


This solicitation was advertised in the Maryland Contract Weekly, posted on the DGS bid board and issued to eighteen (18) vendors, including three (3) certified MBEs. Four priced bids were received and one (1) no bid. Millar Elevator is the incumbent contractor and has provided confirmation of their bid pursuant to COMAR 21.05.02. The current base bid contract amount is \$271,044.00 for three years.

The Office of the State Comptroller has verified, under Control Number **98-6372-1111**, that the recommended Contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

 Without Discussion

nf818.bpw



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            12-M

**DEPARTMENT OF PUBLIC SAFETY**  
**AND CORRECTIONAL SERVICES**

Jessup Pre-Release Unit  
Jessup, Maryland

**CONTRACT NO. AND TITLE**

KH-000-971-001  
001B9900393  
Upgrade of the Markmanship Range

**DESCRIPTION**

Base Bid provides for the upgrading of the existing markmanship range at the Jessup Pre-Release Unit in Jessup. The work consists of demolition of the range gravel road, parking area, concrete pad and walkways; site regrading and construction of new berm; construction of new gravel road, new steel bullet trap including concrete pad and retaining walls, curbs and gutters, and target support sleeves; construction of new concrete range firing positions and support sleeve; construction of site utilities including water mains and sanitary and storm sewers.

Alternate #1, the cost for a new modular building, including all site work in the vicinity of the new modular building, walks, wooden stairs, electrical, plumbing, sewer and telephone service.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

W.D. Curran & Associates, Inc. - Annapolis, MD  
Pickens & Sons, Inc. - Clarksville, MD

<b><u>BASE BID</u></b>	<b><u>ALT. #1</u></b>	<b><u>TOTAL BID</u></b>
\$690,203	\$159,130	\$849,333
\$828,600	\$159,000	\$987,600

**AWARD**

W.D. Curran & Associates, Inc.

**AMOUNT**

\$849,333

**PERFORMANCE BOND**

100% of Full Contract Amount

**FUND SOURCE**

Item 003 MCCBL 97

Continued

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM            12-M

REMARKS

The government estimate of the construction is \$647,000.

The existing markmanship range is approximately 27-years-old, with inadequate safety features, and excessive maintenance costs associated with the firing range that uses sand to capture lead projectiles.

The Office of the State Comptroller has verified, under Control Number 98-6359-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

JPRU.ER

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**SERVICE CONTRACT**

**ITEM**           13-S

**DEPARTMENT OF GENERAL SERVICES**

**CONTRACT NO. AND TITLE**

BC-000-961-101  
001B9900300  
ADA Hardware Modifications

**DESCRIPTION**

This contract replaces locksets to comply with ADA standards at eleven (11) DGS locations statewide.

**PROCUREMENT METHOD**

Sole Source

**BIDS OR PROPOSALS**

**AMOUNT**

Best Access Systems - Rockville, MD

\$67,003.00

**AWARD**

Best Access Systems

**AMOUNT**

\$67,003.00

**FUND SOURCE**

Item 001, MCCBL 1997

**REMARKS**

The Department of General Services, by letter dated August 12, 1998, notified the Board of Public Works of the need to procure this contract as sole source.

The Department of General Services manages 4.0 million square feet of building space and in doing so has standardized the use of Best locksets to reduce maintenance costs and to facilitate building security. These locksets and other door hardware must be modified to comply with Title III requirements of the Americans with Disabilities Act.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**SERVICE CONTRACT**

**ITEM**            13-S

**REMARKS**

The Department has determined it is in the State's best interest to obtain a sole source bid on this work from Best Access Systems.. The Best Access Systems, located in Rockville, Maryland will provide the necessary components and employs technicians who will install the components and complete the modifications.

This contract will modify the locksets and door hardware at eleven (11) DGS managed facilities statewide. The locations and the tentative installation schedule for the various sites, assuming an October 1, 1998, Notice to Proceed, are as follows:

Centerville, Denton and Tawes Complex	Week of November 2, 1998
Ellicott City, Woodstock Training Center, and 5800 Wabash Ave.	Week of November 16, 1998
2100 Guilford Ave., 201 W. Preston St. and Saratoga State Center	Week of December 7, 1998
Essex/Rosedale Multi-Service Center and the Civic Plaza at 200 Baltimore Street	Week of December 21, 1998

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Board of Public Works Action - The above referenced Item was:

☒ Approved

☐ Disapproved

☐ Deferred

☐ Withdrawn

☐ With Discussion

☒ Without Discussion

DGSADA.BPW

### GENERAL/MISCELLANEOUS

## REFERENCE







**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**            17-GM

**CANAL PLACE PRESERVATION**            Canal Place  
**AND DEVELOPMENT AUTHORITY**       Cumberland, Allegany County

**PROJECT NO. AND TITLE**                CU-000-951-001  
Design and Construct Canal Place Improvements

**DESCRIPTION**

Board of Public Works approval is requested for the following contracts awarded by the Canal Place Preservation and Development Authority.

1. Contract for the complete interior rehabilitation of all four floors of the Western Maryland Railway Station including window replacement on the 3rd and 4th floors, window reconditioning on the 1st and 2nd floors, exterior door replacement and modifications on the 1st floor, mechanical, HVAC, plumbing, electric, and sprinkler system modifications.

**PROCUREMENT METHOD**                Competitive Sealed Bidding

<b><u>BIDS</u></b>	<b><u>AMOUNT</u></b>
Carl Belt, Inc. - Cumberland, MD.	\$1,165,000
WKL Contracting Assoc. - Luke, MD. with E & A Contracting, Inc. - Somerset, PA.	\$1,651,339
Kimmel & Kimmel, Inc. - Cumberland, MD.	\$1,787,400
Gladwynne Construction Co. - Baltimore, MD.	\$2,105,000

**AWARD**                                      Carl Belt, Inc.

**AMOUNT**                                      \$1,165,000

**FUND SOURCE**                              \$ 453,540 - MCCBL 1996  
\$ 459,100 - MCCBL 1997  
\$ 252,360 - MCCBL 1998

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**            17-GM

2. Contract for consultant services to provide developer solicitation, selection, and negotiation services for the reuse of the Footer Dye Works Building.

**PROCUREMENT METHOD**                      Competitive Sealed Proposals

<b><u>PROPOSALS</u></b>	<b><u>AMOUNT</u></b>
Hammer, Siler, George Associates - Silver Spring, MD.	\$13,500
Basile, Baumann, Prost & Associates, Inc. - Annapolis, MD.	\$20,000
Thomas Point Associates, Inc. - Annapolis, MD.	\$25,615
Bolan Smart Associates, Inc. - Washington, DC.	\$27,980
ZHA, Inc. - Annapolis, MD.	\$35,000

**AWARD**    Hammer, Siler, George Associates

**AMOUNT**    \$13,500

**FUND SOURCE**                                      \$13,500 - MCCBL 1995

3. Various contracts for the stabilization and repair of the Footer Dye Works Building.

**PROCUREMENT METHOD**                      Small Procurement

<b><u>AWARD</u></b>	<b><u>AMOUNT</u></b>
a. Contract to provide full load safety test and cleaning of existing elevator. Otis Elevator Co. - Hagerstown, MD.	\$1,995
b. Contract for repair of existing elevator Otis Elevator Co. - Hagerstown, MD.	\$1,900

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**            17-GM

**AWARD**

**AMOUNT**

c. Engineering services for design of scaffolding for roof  
and brick repairs.

Carl Belt, Inc. - Cumberland, MD.

\$1,100

Total small procurement contracts

\$4,995

**FUND SOURCE**

\$4,995 - MCCBL 1994

**REMARKS**

The Canal Place Preservation and Development Authority approved these contracts at their  
September 22, 1998 meeting.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CANALPPG.FV



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            19-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 05-05-96-02A  
Caroline County, Maryland  
S/S Chipmans Lane, Federalsburg

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

James K. Todd, Jr.,  
Dorothy Todd,  
Bank of Maryland  
79.1 Acres  $\pm$   
October 14, 1998  
Six months

**PROPERTY**

**OPTION DATE**

**OPTION PERIOD**

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            20-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File #06-10-98-11  
Carroll County, Maryland  
2775 Keysville Road, Taneytown

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

**PAYMENT SCHEDULE**

Payment at Settlement	\$146,563.70
First Installment	\$ 29,000.00
Second Installment	\$ 29,000.00
Third Installment	\$ 29,000.00
Fourth Installment	\$ 29,000.00
Fifth Installment	\$ 29,000.00

**GRANTOR**  
**PROPERTY**

Mildred S. Stine  
159.602 Acres  $\pm$

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            21-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 07-02-96-02C  
Cecil County, Maryland  
S/S Elk Forest Road,  
Chesapeake City

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Robert F. Dann, Jr.

**PROPERTY**

518.76 Acres  $\pm$

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$1,035,520.00 or \$2,000 per acre \*

**APPRAISED VALUE**

\$1,035,520.00 Owner's offer to sell

\$1,411,908.59 Turner            7/01/97

\$1,360,008.59 McDonough    7/01/97

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            21-RP

**FUND SOURCE**

L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 26, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)		less	Agricultural Value (from agricultural formula)	equals	Easement Value
Turner	\$1,657,000	-	\$245,091.41	=	\$1,411,908.59
McDonough	\$1,605,100	-	\$245,091.41	=	\$1,360,008.59

- 4.\* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 517.76 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

Dann.kr

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            22-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 08-04-88-03  
Charles County, Maryland  
10840 Wallace Bowling Lane,  
LaPlata

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Marion D. Cook, Sr.,  
Victoria N. B. Cook,  
Farm Service Agency  
172.548 Acres  $\pm$   
October 14, 1998  
Six months  
\$208,027.78\*

**PROPERTY**

**OPTION DATE**

**OPTION PERIOD**

**PRICE**

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            22-RP

**APPRAISED VALUE**

\$343,096.00 Owner's offer to sell  
\$319,703.46 Burroughs            7/01/97  
\$260,703.46 Korber                7/01/97  
L0010460 1481

**FUND SOURCE**

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 28, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)		less	Agricultural Value (from agricultural formula)	equals	Easement Value
Burroughs	\$385,000.00	-	\$ 65,296.54	=	\$319,703.46
Korber	\$326,000.00	-	\$ 65,296.54	=	\$260,703.46

- 4.\* The Maryland Agricultural Land Preservation Foundation made an Insufficient Funds offer, which the owners have accepted.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
Cook1.kr

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**           23-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 11-06-97-02  
Garrett County, Maryland  
675 Hoyes - Sang Run Road  
Friendsville

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

George E. Bishoff

**PROPERTY**

104.41 Acres ±

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$144,086.91 or \$1,380.01 per acre

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            23-RP

**APPRAISED VALUE**

\$313,230.00 Owner's offer to sell  
\$157,086.91 Macy    7/01/97  
\$144,086.91 Pugh    7/01/97  
L0010460 1481

**FUND SOURCE**

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 28, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Macy            \$215,000.00	-	\$ 57,913.09	=	\$157,086.91
Pugh            \$202,000.00	-	\$ 57,913.09	=	\$144,086.91

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
Bishoff.kr

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            24-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 12-04-90-30A  
Harford County, Maryland  
NE/S Pocock Road, Fallston

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Vivian E. Rall

**PROPERTY**

48.0 Acres  $\pm$

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$141,000.00 or \$3,000.00 per acre \*

**APPRAISED VALUE**

\$141,000.00 Owner's offer to sell

\$208,302.21 Muller    7/01/97

\$245,902.21 Reiter    7/01/97

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            24-RP

**FUND SOURCE**

L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 28, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Muller            \$235,000.00	-	\$26,697.79	=	\$208,302.21
Reiter            \$272,600.00	-	\$26,697.79	=	\$245,902.21

- 4.\*    The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 47.0 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect One (1) existing dwelling.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
Rall.kr

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            25-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File #12-05-95-01  
Harford County, Maryland  
E/S Deths Ford Road, Darlington

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

**PAYMENT SCHEDULE**

Payment at Settlement	\$29,114.78
First Installment	\$28,400.00
Second Installment	\$28,400.00
Third Installment	\$28,400.00
Fourth Installment	\$28,400.00
Fifth Installment	\$28,400.00
Sixth Installment	\$28,400.00
Seventh Installment	\$28,400.00
Eighth Installment	\$28,400.00
Ninth Installment	\$28,400.00

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            25-RP

**GRANTOR**

Margaret G. Rhodes  
Nations Bank

**PROPERTY**

100.0 Acres ±

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$284,714.78 \*

**APPRAISED VALUE**

\$294,000.00 Owner's offer to sell

\$435,981.96 Muller            7/01/97

\$357,581.96 Reiter            7/01/97

L0010460 1481

**FUND SOURCE**

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 28, 1998
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Muller            \$490,000.00	-	\$54,018.04	=	\$435,981.96
Reiter            \$411,600.00	-	\$54,018.04	=	\$357,581.96

- 4.\* The Maryland Agricultural Land Preservation Foundation made an Insufficient Funds offer, which the owners have accepted.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Rhodes.kr

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            26-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 14-06-97-06  
Kent County, Maryland  
W/S Flatland Road, Chestertown

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

**PAYMENT SCHEDULE**

Payment at Settlement	\$32,085.00
First Installment	\$32,085.00
Second Installment	\$32,085.00
Third Installment	\$32,085.00
Fourth Installment	\$32,085.00
Fifth Installment	\$32,085.00
Sixth Installment	\$32,085.00
Seventh Installment	\$32,085.00
Eighth Installment	\$32,085.00
Ninth Installment	\$32,085.00

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            26-RP

**GRANTOR**

Ruth F. Meeks

**PROPERTY**

214.9 Acres ±

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$320,850.00 or \$1,500 per acre \*

**APPRAISED VALUE**

\$320,850.00 Owner's offer to sell

\$445,515.91 Turner        7/01/97

\$413,515.91 Cadell        7/01/97

L0010460 1481

**FUND SOURCE**

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 26, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)		less	Agricultural Value (from agricultural formula)		equals	Easement Value
Turner	\$652,000.00	-	\$206,484.09		=	\$445,515.91
Cadell	\$620,000.00	-	\$206,484.09		=	\$413,515.91

- 4.\* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 213.9 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

Meeks.kr



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            27-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 14-01-97-02  
Kent County, Maryland  
N/S Sassafra-Coldwell Road, Golts

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Olin S. Davis, Jr.,  
Peoples Bank of Kent County

**PROPERTY**

215.0 Acres  $\pm$

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$295,625.00 or \$1,375.00 per acre

**APPRAISED VALUE**

\$295,625.00 Owner's offer to sell

\$416,454.05 Turner                      7/01/97

\$362,454.05 Cadell                      7/01/97

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            27-RP

**FUND SOURCE**

L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 26, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value		less	Agricultural Value		equals	Easement Value
(from appraisals)			(from agricultural formula)			
Turner	\$624,000.00	-	\$207,545.95		=	\$416,454.05
Cadell	\$570,000.00	-	\$207,545.95		=	\$362,454.05

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Davis.kr

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            28-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 14-02-97-09  
Kent County, Maryland  
Rte. 213 & Rte. 449, Kennedyville

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Eric Jacobsen,  
Chesapeake Farm Credit, ACA

**PROPERTY**

194.43 Acres ±

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$232,116.00 or \$1,200.00 per acre \*

**APPRAISED VALUE**

\$232,116.00 Owner's offer to sell  
\$390,728.58 Turner                      7/01/97  
\$358,728.58 Cadell                      7/01/97

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            28-RP

**FUND SOURCE**

L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 26, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value		less	Agricultural Value		equals	Easement Value
(from appraisals)			(from agricultural formula)			
Turner	\$542,000.00	-	\$151,271.42		=	\$390,728.58
Cadell	\$510,000.00	-	\$151,271.42		=	\$358,728.58

- 4.\* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 193.43 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Jacobsen.kr

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            29-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 17-06-96-02C  
Queen Anne's County, Maryland  
S/S Ell Downes Road, Barclay

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Albert D. Warren, Jr.,  
Chesapeake Farm Credit, ACA

**PROPERTY**

118.0 Acres  $\pm$

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$118,000.00 or \$1,000.00 per acre

**APPRAISED VALUE**

\$118,000.00 Owner's offer to sell  
\$162,458.00 Cadell                      7/01/97  
\$172,458.00 Mason                      7/01/97

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            29-RP

**FUND SOURCE**

L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 26, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value			less	Agricultural Value		equals	Easement Value	
(from appraisals)				(from agricultural formula)				
Cadell	\$265,000.00	-		\$102,542.00		=	\$162,458.00	
Mason	\$275,000.00	-		\$102,542.00		=	\$172,458.00	

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
warren1.kr

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            30-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 17-06-96-03C  
Queen Anne's County, Maryland  
S/S Ell Downes Road, Barclay

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Albert D. Warren, Jr.,  
Chesapeake Farm Credit, ACA

**PROPERTY**

119.0 Acres  $\pm$

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$119,000.00 or \$1,000.00 per acre

**APPRAISED VALUE**

\$119,000.00 Owner's offer to sell

\$166,589.00 Cadell                      7/01/97

\$171,589.00 Mason                      7/01/97

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            30-RP

**FUND SOURCE**

L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 26, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell            \$270,000.00	-	\$103,411.00	=	\$166,589.00
Mason            \$275,000.00	-	\$103,411.00	=	\$171,589.00

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
Warren.kr

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            31-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 17-01-97-09  
Queen Anne's County, Maryland  
B/S Roe Road, Sudlersville

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Edward D. Cronshaw  
Nancy C. Jones

**PROPERTY**

105.0 Acres  $\pm$

**OPTION DATE**

October 14, 1998

**OPTION PERIOD**

Six months

**PRICE**

\$104,000.00 or \$1,000.00 per acre \*

**APPRAISED VALUE**

\$104,000.00 Owner's offer to sell  
\$115,300.01 Cadell                      7/01/97  
\$155,300.01 Mason                      7/01/97



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            31-RP

**FUND SOURCE**

L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 28, 1998.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell            \$200,000.00	-	\$84,699.99	=	\$115,300.01
Mason            \$240,000.00	-	\$84,699.99	=	\$155,300.01

- 4.\*    The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 104.0 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Cronshaw.kr

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            32-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File # 20-04-95-11  
Talbot County, Maryland  
Three Bridges Road at  
Route 309, Cordova

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

**GRANTOR**

Richard H. Sump, Jr.,  
Patsy V. Sump,  
Chesapeake Farm Credit, ACA,  
Doris S. Martin  
146.78 Acres  $\pm$   
October 14, 1998  
Six months

**PROPERTY**

**OPTION DATE**

**OPTION PERIOD**

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            33-RP

**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
Preservation Foundation  
File #21-08-95-04  
Washington County, Maryland  
N of Brownsville Road, Brownsville

**REFERENCE**

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

**SPECIAL CONDITIONS**

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

**PAYMENT SCHEDULE**

Payment at Settlement	\$96,750.00
First Installment	\$96,750.00

**GRANTOR**

Robert A. Taulton,  
Central Maryland Farm Credit, ACA  
130.0 Acres ±

**PROPERTY**

October 14, 1998

**OPTION DATE**

Six months

**OPTION PERIOD**

**PRICE**

\$193,500.00 or \$1,500 per acre \*

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            33-RP

<b><u>APPRAISED VALUE</u></b>	\$193,500.00 Owner's offer to sell
	\$268,332.90 Bowers            7/01/97
	\$279,432.90 Pugh            7/01/97
<b><u>FUND SOURCE</u></b>	L0010460 1481

**REMARKS**

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of April 28, 1998
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Bowers        \$322,500.00	-	\$ 54,167.10	=	\$268,332.90
Pugh           \$333,600.00	-	\$ 54,167.10	=	\$279,432.90

- 4.\*    The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 129.0 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Taulton.kr

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            34-RP

**DEPARTMENT OF PUBLIC SAFETY AND**  
**CORRECTIONAL SERVICES**

Detention Center  
Allegany County  
File # 00-8138

**REFERENCE**

Board of Public Works approval is requested to grant a permanent easement for the construction of a ten inch diameter sewer force main and a thirty foot wide temporary easement across the southern part of the Western Correctional Institution. The .13 acre permanent easement and .40 acre temporary easement will allow Allegany County to construct the sewer line to the county detention center. Transfer documents are subject to legal review.

**GRANTOR**

State of Maryland, to the use of the  
Department of Public Safety and  
Correctional Services.

**GRANTEE**

County Commissioners of Allegany  
County

**PROPERTY**

.13 acre - permanent easement  
.40 acre - Temporary easement

**CONSIDERATION**

\$1.00

**REMARKS**

1. The Department of Public Safety and Correctional Services recommends approval of this acquisition.
2. The Clearinghouse conducted an intergovernmental review of the project under MD971009-0980 and has recommended to grant a utility easement to Allegany County to construct a 10" diameter sewer force main.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
DetenCtr.bpw

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            35-RP (Revised)

**DEPARTMENT OF NATURAL RESOURCES**

Graham Park  
Baltimore County  
File # 00-3624

**REFERENCE**

Board of Public Works approval is requested to approve an Agreement of Sale for the purchase of the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. State acquisition funds, previously obligated to Baltimore County to acquire property consistent with State and County acquisition goals, will assist with this purchase. This 181+/- acre property in Baltimore County will be used for recreational purposes. Title and transfer agreements subject to legal review.

**SPECIAL CONDITIONS**

1. Settlement shall take place the earlier of two years from the date of the Board of Public Works approval of this Agreement or forty-five (45) days after the date of passage and approval by the Mayor of Baltimore City of an ordinance authorizing the sale of the property.
2. The property is subject to three (3) month-to-month leases to include 1) an Agreement with Patricia L. Taormino t/a Godsgrace Equestrian School, 2) an Agreement with the Baltimore Bowmen (an archery club), and 3) a maintenance agreement with Baltimore County. The Buyer agrees to accept the Property subject to these leases.
3. The property shall be used solely for public recreation and/or park purposes which shall not include any of the following uses: 1) golf course, 2) driving range, 3) hardball or softball batting cages, 4) amusement rides, 5) video games or video arcade, 6) mechanical games of skill, 7) ice skating rink, 8) roller skating rink, and 9) any fire arm shooting activity, except for shooting activity to be undertaken by the Grantee or its agents to ensure the protection of the Property or the health, safety and welfare of the citizens of Maryland.

**GRANTOR**

Mayor & City Council of Baltimore

**GRANTEE**

State of Maryland, to the use of the  
Department of Natural Resources

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        35-RP (Revised)

**PROPERTY**

181+/- acres - improved

**PRICE**

\$ 1,500,000.00

**APPRAISAL VALUES**

Treffer - 10/23/97 - \$1,267,000  
Mueller - 10/14/97 -  
\$1,100,000

**FUND SOURCE**

81.20.03 Item 055 - \$764,951.48  
81.20.03 Item 177 - \$150,632.12  
81.20.03 Item 213 - \$300,000.00  
81.20.03 Item 233 - \$284,416.40

**REMARKS**

1. The Department of Natural Resources recommends approval of this acquisition.
2. This Agreement is subject to approval by the Board of Estimates for Baltimore City.
3. Of the above fund sources, \$750,000 represents funds previously obligated to Baltimore County for acquisition of property consistent with State and County acquisition goals.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

grhmpk:bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            36-RP

**DEPARTMENT OF NATURAL RESOURCES**

Pocomoke State Forest  
Worcester County  
File # 8171

**REFERENCE**

Board of Public Works approval is requested to grant an easement agreement between the State of Maryland, to the use of the Department of Natural Resources and the Choptank Electric Cooperative (CEC). This utility easement will be 10 feet wide and 33 feet long to allow an electrical connection be made to a private lot adjacent to the State Forest. The utility lines will traverse an immature forested area and be installed by directional boring which will eliminate surface disturbance. Transfer documents are subject to legal review.

**GRANTOR**

State of Maryland, to the use of the  
Department of Natural Resources

**GRANTEE**

Choptank Electric Cooperative

**PROPERTY**

330sq ft - improved

**CONSIDERATION**

\$1.00

**REMARKS**

1. The Department of Natural Resources recommends approval of this easement
2. The Clearinghouse conducted an intergovernmental review of the project under MD980409-0357 and has recommended to allow the Choptank Electric Cooperative (CEC) a ten foot wide right-of-way across approximately 33 Linear feet of State land at Pocomoke State Forest in Worcester County, Maryland. This right-of-way will serve a private lot adjacent to the State Forest. The land traversed is an immature forested area between an existing (and cleared) CEC right-of-way and old Furnace Road, and the utility lines will be installed by directional boring which eliminates surface disturbance.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

With Discussion  
chopelec.bpw

Disapproved

Deferred

Without Discussion

Withdrawn



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVENUE LEASE**

**ITEM**            37-L

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

Sykesville  
Carroll County

**LESSEE**            North American Family Institute, Inc.  
10 Harbor Street  
Danvers, Massachusetts 01923

**PROPERTY LOCATION**    Cottage 9, Springfield Hospital Center  
Sykesville, Maryland 21784

<b><u>Space Type</u></b>	Residence	<b><u>Lease Type</u></b>	New
<b><u>Duration</u></b>	1 Year	<b><u>Effective</u></b>	October 14, 1998
<b><u>Yearly Rent</u></b>	\$1		
<b><u>Utilities Responsibility</u></b>	Lessee		
<b><u>Custodial Responsibility</u></b>	Lessee		

**Special Conditions**

1.    The lease is in effect for 1 year and may be renewed by mutual agreement for unlimited additional term(s) of 1 year each with at least 3 months written notice by Lessee before the end of the then current term.
2.    The Lessee shall maintain liability insurance with minimum coverage of \$1,000,000.
3.    The Lessee shall maintain the entire premises.
4.    The Lease contains hold harmless clause.
5.    Lessee is responsible for all renovations to the Cottage and all utility expenses.
6.    Lessee in its use and occupancy shall be solely responsible for full and complete compliance with the Maryland Historic Preservation requirement.
7.    Lessee must first obtain written approval from the Lessor and Maryland Historical Trust prior to making any alterations, additions or improvements to Cottage 9.

Continued

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

REVENUE LEASE

ITEM        37-L

Remarks

1. This cottage will be used by the O'Farrell Youth Center for transitional housing for adolescents leaving its program. The youth will stay at Cottage 9 for 6-8 months.
2. State Clearinghouse-The Clearinghouse conducted an intergovernmental review of the project under MD980225-0177.
3. This lease is to be executed by the Board of Public Works.
4. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:

1014sprg.ls

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVENUE LEASE**

**ITEM** 38-L (Revised)

**DEPARTMENT OF EDUCATION**

Baltimore City

**Lessee/Owner** Gage Clothes Inc, a Maryland Corporation  
200-208 W. Baltimore Street  
Baltimore, Maryland 21201

**Property Location** 200-208 W. Baltimore Street  
Baltimore, Maryland 21201

<b><u>Lease Type</u></b>	<b><u>Renewal</u></b>	<b><u>Space Type</u></b>	<b><u>Square Feet</u></b>
<b><u>Duration</u></b>	5 Years	Office	541 x \$5.00 = \$ 2,705.00
<b><u>Annual Rent</u></b>	\$48,674	Retail	4,655 x \$9.25 = 43,058.75
<b><u>Effective</u></b>	January 1, 2000	Storage	4,074 x \$1.25 = 5,092.50
		Total	9,270 \$50,856.25

**Utilities Responsibility** Lessee

**Custodial Responsibility** Lessee

**Special Conditions**

1. The Lessee owns and operates a clothing store on the premises.
2. The Lessee shall obtain and maintain General Comprehensive Liability Insurance with minimum coverage of \$1,000,000 per occurrence. Lessee to provide proof of insurance to Lessor.
3. Lessee to hold the State harmless from any and all claims resulting from this tenancy.

**Remarks**

1. Board of Public Works approval of this Lease will be certified by the Office Real Estate, Department of General Services.
2. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

FILE#1442

1014GAGE.LS



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**            39-L

**DEPARTMENT OF HUMAN RESOURCES**  
(Baltimore County Department of Social Services)

Towson  
Baltimore County

**LESSOR/OWNER**                      Kronos Property Holdings N.V.  
c/o Maritime Realty Corporation  
170 Broadway, Suite #1506  
New York, New York 10038

**PROPERTY LOCATION**              The Investment Building  
1 Investment Place  
Towson, Maryland 21204

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Additional	<b><u>Square Feet</u></b>	4,187
<b><u>Duration</u></b>	7 1/2 Years	<b><u>Effective</u></b>	January 2, 1999		
<b><u>Annual Rent</u></b>	\$55,352.14 (Avg.)	<b><u>Square Foot Rate</u></b>	\$13.22 (Avg.)		
<b><u>Utilities Responsibility</u></b>	Lessor				
<b><u>Custodial Responsibility</u></b>	Lessor				

<b><u>Fund Source</u></b>	<b><u>General .01</u></b>	<b><u>Federal .05</u></b>	<b><u>Total</u></b>
CWS - 33.07.00.03	\$36,188	\$19,165	\$55,353

**Special Conditions**

1. The lease contains escalations/de-escalations for real estate taxes, utilities and cleaning.
2. The lease contains an occupancy clause.
3. The Lessor will fit-up the space to State standards.
4. The additional space shall run concurrent with the base lease at the same rental rate. The rate is \$12.50 thru July 1, 2000 and increase \$1 per square foot every 2 years for an average of \$13.22 for the term of the lease.
5. The termination for convenience clause may not be exercised prior to January 1, 2001.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        39-L

**Remarks**

1.     This space will be used as a Baltimore County Department of Social Services office, administering the Child Advocacy Program.
2.     Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.
3.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was handled as an addition to an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File #1003

1014nvst,jr

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           40-CGL

**MONTGOMERY COUNTY - THE WRITER'S CENTER LOAN OF 1998**  
**CHAPTER 699, ACTS OF 1998**

Submission of a request by the Board of Directors of the Writer's Center, Inc. that the Board of Public Works approve certification by the Board of Directors of the Writer's Center, Inc. that the required matching funds have been raised as required by the Montgomery County - The Writer's Center Loan of 1998, Chapter 699 of the Acts of 1998.

Chapter 699 of the Acts of 1998 authorized the creation of a State debt in the amount of \$150,000 to be used as a grant to the Board of Directors of The Writer's Center, Inc. for the planning, design, construction, capital equipping, expansion, repair, and renovation of, the facilities of The Writer's Center in Bethesda subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Board of Directors of the Writer's Center, Inc. has presented evidence that the Suburban Bank of Maryland in Bethesda has approved a loan of \$110,000 and \$40,000 in a savings account with Suburban Bank of Maryland for a total of \$150,000 to meet their matching fund requirement for this project.

In addition to the evidence of matching funds, the Board of Directors of the Writer's Center, Inc. has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$150,000 to be encumbered but will not authorize the disbursement of any funds.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      40-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

WRITERS.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        41-CGL

**MENTAL HEALTH ASSOCIATION OF MONTGOMERY COUNTY LOAN OF 1998**  
**CHAPTER 160, ACTS OF 1998**

Submission of a request by the Board of Directors of the Mental Health Association of Montgomery County, Inc. that the Board of Public Works approve certification by the Board of Directors of the Mental Health Association of Montgomery County, Inc. that the required matching funds have been raised as required by the Mental Health Association of Montgomery County, Inc. Loan of 1998, Chapter 160 of the Acts of 1998.

Chapter 160 of the Acts of 1998 authorized the creation of a State debt in the amount of \$100,000 to be used as a grant to the Board of Directors of the Mental Health Association of Montgomery Co., Inc. for the repair and renovation, including upgrading the handicapped access of a facility on Twinbrook Parkway in Rockville at which the Association offers its services, subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property or in-kind contributions. The fund may consist of funds expended prior to the effective date of this Act.

The Board of Directors of the Mental Health Association of Montgomery County has presented evidence that for Fiscal Year 1999, the Montgomery County Department of Health and Human Services will provide \$74,000 from a Bond Fund Program as part of their matching fund and has submitted in the form of canceled checks \$26,490 in eligible expenditures for a total of \$100,490 to meet their matching fund requirement of \$100,000.

In addition to the evidence of matching funds, the Board of Directors of the Mental Health Association of Montgomery County has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$100,000 to be encumbered but will not authorize the disbursement of any funds.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      41-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MENTHEAL.FV



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           42-CGL

**MONTGOMERY COUNTY - CENTER FOR CHILDREN**  
**AND FAMILIES LOAN OF 1998**  
**CHAPTER 622, ACTS OF 1998**

Submission of a request by the Reginald S. Lourie Center for Infants and Young Children and the Grafton School that the Board of Public Works approve certification by the Reginald S. Lourie Center for Infants and Young Children and Grafton School that the required matching funds have been raised as required by the Montgomery County - Center for Children and Families Loan of 1998, Chapter 622 of the Acts of 1998.

Chapter 622 of the Acts of 1998 authorized the creation of a State debt in the amount of \$1,000,000 to be used as a grant to the Reginald S. Lourie Center for Infants and Young Children and the Grafton School for the planning, design, repair, renovation, construction, and reconstruction, including the testing for and abatement of hazardous materials, and capital equipping of a facility and related site work in Montgomery County for use as a center for children and families subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property or in-kind contributions. The matching fund may consist of funds expended prior to the effective date of this Act.

The Reginald S. Lourie Center for Infants and Young Children and the Grafton School have presented evidence that Montgomery County has appropriated \$2,000,000 in their 1999 Fiscal Year Capital Improvement Program Budget specifically for this project.

In addition to the evidence of matching funds, the Reginald S. Lourie Center for Infants and Young Children and the Grafton School have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$1,000,000 to be encumbered but will not authorize the disbursement of any funds.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      42-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CHILDFAM.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           43-CGL

**OFFICE ON AGING**

Calvert County Government  
Office On Aging  
Prince Frederick, MD.

**AUTHORITY**

Maryland Consolidated Capital Bond Loan - Senior  
Citizens Activities Centers Loan of 1997  
Chapter 660, Acts of 1997

**PROJECT NO. AND TITLE**

AE-000-972-038  
Calvert County Senior Center Facilities  
Master Plan Study

**DESCRIPTION**

The Office On Aging in accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Senior Citizens Activities Center Loan of 1997, which provides grants for the acquisition, planning, construction, renovation, and equipping of Senior Citizen Activities Centers and the preparation of Senior Center master plans requests Board of Public Works approval of capital expenditures toward a contract to conduct a comprehensive master plan study for the development of senior activity centers throughout Calvert County. This plan will create a framework for the development and utilization of senior centers through the year 2020. The plan is intended as a guide and resource for: 1) the development and geographic distribution of new senior center facilities throughout the County; 2) the choice of programmatic activities within the facilities; and 3) the public policy debate regarding services for senior citizens.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS**

**AMOUNT**

Jean Moreau & Associates - Columbia, MD.	\$13,425
Microeconomic Applications, Inc. - Washington, DC.	\$15,000
Third Age - Exton, PA.	\$23,000
University of Maryland at College Park, College Park, MD.	\$27,685

Continued



## CAPITAL GRANTS AND LOANS

ITEM 43-CGL

**AWARD** Microeconomic Applications, Inc.

<b><u>AMOUNT</u></b>	\$15,000
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**FUND SOURCE** \$ 7,500 - MCCBL - Senior Citizens Activities  
Centers Loan of 1997

\$ 7,500 - Calvert County

## REMARKS

The County advertised the project and sent requests for proposals to ten firms, only four of the firms responded. The lowest bidder, Jean Moreau & Associates was not selected because their bid was vague, inconclusive and otherwise non-responsive. They were notified by letter on August 24, 1998. The County evaluated the second low bidder's cost and the feasibility of their plan, found it to be fair and reasonable and so awarded a contract.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

### Without Discussion

CALVTMP.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           44-CGL

**BOARD OF DIRECTORS OF**  
**PROJECT LIFE, INC.**

1601 St. Paul Street  
Baltimore City

**AUTHORITY**

Baltimore City - U.S.S. Sanctuary Loan of 1996  
Chapter 208, Acts of 1996

**PROJECT NO. AND TITLE**

SL-006-961-038  
Conversion of former Navy Hospital Ship  
U.S.S. Sanctuary

**DESCRIPTION**

In accordance with the provisions of the Baltimore City - U.S.S. Sanctuary Loan of 1996, which provided a matching grant of \$250,000 to the Board of Directors of Project Life, Inc. for the repair, renovation, restoration, and reconstruction of and for the provision of capital equipment for the former hospital ship, the U.S.S. Sanctuary, to be used for residential educational programs for individuals with chemical dependencies, Board of Public Works approval is requested for capital expenditures toward the following modifications.

A. Cancellation of contract to paint interior compartments.

**CONTRACTOR**

Mark McIntee (Perry Hall Painting Co.)  
Baltimore, MD.

**ORIGINAL CONTRACT APPROVAL**

Item 20-CGL, DGS Agenda 6/10/98

**ORIGINAL CONTRACT AMOUNT**  
**THIS MODIFICATION**

\$16,000  
(\$16,000) - Credit

**REVISED CONTRACT AMOUNT**

- 0 -

**FUND SOURCE**

(\$ 8,000) - Credit - Baltimore City - U.S.S.  
Sanctuary Loan of 1996

(\$ 8,000) - Credit - Project Life, Inc.

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        44-CGL


**REMARKS**

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

 Without Discussion

USSSA2PG.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           45-CGL

**COUNTY EXECUTIVE AND**  
**COUNTY COUNCIL OF**  
**HARFORD COUNTY**

220 S. Main Street  
Bel Air, Harford County

**AUTHORITY**

Harford County - Sexual Assault/Spousal Abuse  
Resource Center Loan of 1993  
Chapter 472, Acts of 1993

**PROJECT NO. AND TITLE**

SL-027-931-038  
Renovation of Facility for Sexual Assault/Spousal  
Abuse Resource Center

**DESCRIPTION**

In accordance with the provisions of the Harford County - Sexual Assault/Spousal Abuse Resource Center Loan of 1993, which provided a matching grant of \$600,000 to the County Government of Harford County for the planning, design, conversion, repair, renovation, rehabilitation, reconstruction, construction, and equipping of a building in Harford County for use by the Sexual Assault/Spousal Abuse Resource Center, Inc. as a shelter for victims of sexual assault or spousal abuse, Board of Public Works approval is requested for credit of capital expenditures toward the following contract modifications.

A. Contract modification to reflect actual funds expended to design a resource center.

**ARCHITECT/ENGINEER**

Frederick Ward Associates, Inc.  
Bel Air, MD.

**ORIGINAL CONTRACT APPROVAL**

Item 33-CGL, DGS Agenda 1/31/96

**ORIGINAL CONTRACT AMOUNT**

\$23,000.00

**PREVIOUS MODIFICATIONS**

\$41,900.00

**THIS MODIFICATION**

(\$ 322.60) - Credit

**REVISED CONTRACT AMOUNT**

\$64,577.40

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           45-CGL

B. Contract modification to reflect actual funds expended for the cost of reproducing construction documents.

**ARCHITECT/ENGINEER**                      Bel Air Copy & Print  
Bel Air, MD.

**ORIGINAL CONTRACT APPROVAL**   Item 33-CGL, DGS Agenda 1/31/96

<b><u>ORIGINAL CONTRACT AMOUNT</u></b>	\$ 1,200.00
<b><u>THIS MODIFICATION</u></b>	(\$ 190.20) - Credit
<b><u>REVISED CONTRACT AMOUNT</u></b>	\$ 1,009.80

C. Contract modification to the construction inspection contract to reflect actual funds expended.

**ARCHITECT/ENGINEER**                      Professional Consulting Services, Inc.  
Glen Burnie, MD.

**ORIGINAL CONTRACT APPROVAL**   Item 33-CGL, DGS Agenda 1/31/96

<b><u>ORIGINAL CONTRACT AMOUNT</u></b>	\$ 8,000.00
<b><u>PREVIOUS MODIFICATIONS</u></b>	\$ 3,000.00
<b><u>THIS MODIFICATION</u></b>	(\$ 1,490.00) - Credit
<b><u>REVISED CONTRACT AMOUNT</u></b>	\$ 9,510.00

**TOTAL CREDIT**                               (\$ 2,002.80)

**FUND SOURCE**                               (\$ 2,002.80) - Credit - Harford County - Sexual  
Assault Spousal Abuse Resource  
Center Loan of 1993

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        45-CGL

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

HCSASARC.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           46-CGL

**BOARD OF DIRECTORS OF**  
**MERCY MEDICAL CENTER, INC.**

301 St. Paul Place  
Baltimore, Maryland 21202-2165

**AUTHORITY**

Baltimore City - Mercy Medical Center Loan of  
1997, Chapter 243, Acts of 1997

**PROJECT NO. AND TITLE**

SL-017-971-038  
Behavioral Health Addition at the South Baltimore  
Family Health Center

**DESCRIPTION**

In accordance with the provisions of the Baltimore City - Mercy Medical Center Loan of 1997, which provided a matching grant of \$500,000 to the Board of Directors of Mercy Medical Center, Inc. for the planning, design, and construction of, and for the provision of capital equipment for a behavioral health center, to be located on the campus of the South Baltimore Family Health Center in Cherry Hill in Baltimore, Board of Public Works approval is requested for capital expenditures for the following contracts and modification.

A. Provide design services for a one story, 4,500 square foot addition, Behavioral Health Center, to the west side of the South Baltimore Family Health Center.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Colimore/Clarke Associates, Inc.  
Baltimore, MD.

**AMOUNT**

\$97,426

B. Contracts for various services and equipment in connection with the construction of a behavioral health addition at the South Baltimore Family Health Center.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            46-CGL

<b><u>AWARD</u></b>	<b><u>AMOUNT</u></b>
1. Professional geotechnical engineering and testing services Schnabel Engineering - Baltimore, MD.	\$ 8,500
2. Preconstruction services Atlantic Builders Group, Inc. - Baltimore, MD.	\$ 14,791
3. Equipment management services and the acquisition of furniture and equipment (chairs, tables, desks, lockers, bulletin boards, window treatment and shelving). Medequip International - Plymouth Meeting, PA.	\$ 77,745
4. Surveying services. S. J. Martenet & Co., Inc. - Baltimore, MD.	\$ 1,000
5. Comprehensive cost estimating and budgeting services. Project Cost, Inc.- Alexandria, VA.	\$ 5,100
6. Project management services. MKA Associates, Healthcare Planning - Baltimore, MD.	\$ 25,000
7. Install wiring for telecommunications. Alabama Telecommunications and Power, Inc. - Baltimore, MD.	\$ 6,110
	Subtotal \$138,246

C. Contract modification for additional fencing and cost for gates, excavate and remove existing grass, trash, curb and gutter, install 6" CR6 stone to subgrade, install 2-1/2" bituminous asphalt base, provide additional work at auger cast piles and additional casework, provide additional work for revised plumbing, fencing, custom color, front entrance and repair storm drainage.

**CONSTRUCTION MANAGER**

Marlund Contracting, Inc.  
Bel Air, MD.

**ORIGINAL CONTRACT APPROVAL**

Item 31-CGL, DGS Agenda 3/4/98

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        46-CGL


**REMARKS**

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

---

Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

 Without Discussion

MERCYMD.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           47-CGL

**PRESERVATION SOCIETY OF**           812 South Ann Street  
**FEDERAL HILL AND FELLS POINT**   Baltimore City

**AUTHORITY**                               Baltimore City - Federal Hill and Fells Point  
Maryland Maritime Center Loan of 1996  
Chapter 293, Acts of 1996

**PROJECT NO. AND TITLE**               SL-033-961-038  
Construct Maritime Center in Fells Point

**DESCRIPTION**

In accordance with the provisions of the Baltimore City - Federal Hill and Fells Point - Maryland Maritime Center Loan of 1996, which provided a matching grant of \$600,000 to the Preservation Society of Federal Hill and Fells Point for the acquisition, repair, renovation, restoration, and capital equipping of adjoining properties on the waterfront in historic Fells Point, the site to be used for a museum for the permanent display of the Maryland Historical Society's maritime collection, an outdoor maritime display area, and a historic garden, Board of Public Works approval is requested for capital expenditures toward the following A/E contract to prepare construction documents for the restoration and adoptive reuse of 1732 Thames Street. This building will serve as the primary entrance into the Maryland Maritime Center.

**PROCUREMENT METHOD**               Negotiated

**AWARD**                                   Trostel & Pearre, Architects  
Baltimore, MD.

**AMOUNT**                                 \$22,000

**FUND SOURCE**                         \$11,000 - Baltimore City - Federal Hill and  
Fells Point - Maryland Maritime Center  
Loan of 1996  
\$11,000 - Preservation Society of Federal Hill and  
Fells Point

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        47-CGL

**REMARKS**

The Fisher House, at 1732 Thames Street in Fells Point, is considered the finest surviving early merchant's house on Baltimore's waterfront. The original waterfront shop will serve as the primary entrance to the maritime center while the rest of the facility will serve as a museum.

Prior to the issuance of the bonds, the grantee shall grant and convey to the Maryland Historical Trust a perpetual preservation easement to the extent of its interest:

- (i)        On the land or such portion of the land acceptable to the Trust; and
- (ii)      On the exterior and interior, where appropriate, of the historic structures.

The easement must be in form and substance acceptable to the Trust and the extent of the interest to be encumbered must be acceptable to the Trust.


No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

---

Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

 Without Discussion

MARITCPG.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            48-CGL

**BALTIMORE COUNTY**

301 Washington Avenue  
Towson, Maryland 21204

**AUTHORITY**

Capital Appropriations - Dundee/Salt peter Creeks  
Park Loan of 1998  
Chapter 003, Acts of 1997

**PROJECT NO. AND TITLE**

SL-000-826-038  
Construct a Nature Center at the Dundee/Salt peter  
Creeks Park

**DESCRIPTION**

In accordance with the provisions of the Capital Appropriations - Dundee/Salt peter Creeks Park Loan of 1998, which provided a grant to Baltimore County for development at the Dundee/Salt peter Creeks Park, Board of Public Works approval is requested for capital expenditures toward the following contract to construct a 5,000 square feet Nature Center, a parking lot for 40 cars and 5 buses, 0.5-mile entrance road, utilities, clearing and grubbing, naturalized landscaping, trails, and associated site work. The Nature Center is a slab-on-grade, frame structure with an auditorium, exhibit lobby, staff work area, office, restrooms, and a 2,000 square foot deck.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS**

**AMOUNT**

Orfanos Contractors, Inc. - Baltimore, MD.	\$2,140,800
Homewood General Contractors, Inc.	\$2,158,300
Allied Contractors, Inc. - Baltimore, MD.	\$2,264,000
North Point Builders, Inc. - Baltimore, MD.	\$2,272,500

**AWARD**

Orfanos Contractors, Inc.

**AMOUNT**

\$2,140,800

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        48-CGL

**FUND SOURCE**

\$1,000,000 - CA 1998 - Dundee/Salt peter Creeks  
Park Loan  
\$1,140,800 - Baltimore County

SEE ATTACHED LETTER

**REMARKS**

The construction is scheduled to start in November 1998 and is expected to be completed April 2000.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DUNSALT.FV



Parris N. Glendening  
Governor

leen Kennedy Townsend  
Governor

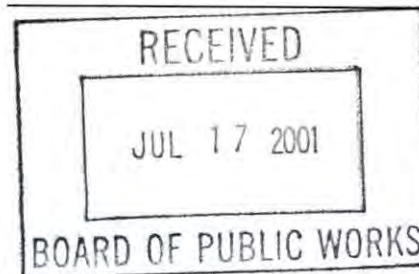


Peta N. Richkus  
Secretary

Richard F. Pecora  
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

July 13, 2001



Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

Re: Changes to the October 14, 1998, September 20, 2000  
April 18, 2001 Agendas

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda item previously approved by the Board of Public Works.

BPW October 14, 1998

Item 48-CGL

Pages 95-96

Construct a Nature Center at  
the Dundee/Salt peter Creeks  
Park

Towson, Maryland

FROM:\$ 1,000,000.00 - CA 1998 - Dundee/Salt peter Creeks  
Park Loan

1,140,800.00 - Baltimore County

TO:\$ 1,000,000.00 - CA 1998 - Dundee/Salt peter Creek  
Park Loan

500,000.00 - Dundee/Salt peter Creeks Loan of  
1985, Chapter 2066 Acts of 1985 as  
amended by Chapter 260 Acts of  
1991

640,800.00 - Baltimore County

Reason: To utilize previously unavailable funds.

BPW September 20, 2000

Item 12-RP

Pages 21-22

Bay Ridge Inn  
Chesapeake Bay

Foundation  
Anne Arundel County

FROM:\$ 1,500,000.00 - POS 85 81.20.03 Item 266 -  
\$250,000

TO:\$ 1,500,000.00 - POS 85 81.20.03 Item 266 -  
\$250,000

POS 85 81.20.03 Item 310 -  
\$500,000

POS 85 81.20.03 Item 337 -  
\$750,000

Reason: Funding to reflect total acquisition cost.



Ms. Sheila McDonald, Esq.  
Page 2

BPW April 18, 2001

Item 2-C (Revised)

Pages 5-6

Barrack X and Garage

Princess Anne, Maryland

Department of Maryland

State Police

FROM:\$ 2,842,114.25 - Item 076, MCCBL 2000  
896,685.75 - Capital Appropriation 2002

TO:\$ 2,842,114.25 - Item 076, MCCBL 2000  
896,685.75 - Item 057, Capital Appropriation  
2002

Reason: Item number and funds not available at time of award.

BPW April 18, 2001

Item 7-E (Revised)

UHF DTV Transmitters

Regional Areas

Maryland Public

Broadcasting Commission

FROM:\$ 725,286.00 - Item 067, MCCBL 2000  
2,820,016.00 - Capital Appropriation 2002

TO:\$ 725,286.00 - Item 067, MCCBL 2000  
2,820,016.00 - Item 102, Capital Appropriation  
2002

Reason: Item number and funds not available at time of award.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely,



Peta N. Richkus  
Secretary

cc: The Honorable Parris N. Glendening  
The Honorable William Donald Schaefer  
The Honorable Richard N. Dixon  
Ms. Harriet Tregoning

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           49-CGL

**BOARD OF DIRECTORS OF THE**  
**UNION BAPTIST CHURCH, INC.**

1219 Druid Hill Avenue  
Baltimore City

**AUTHORITY**

Baltimore City - Union Baptist Church, Inc. -  
Child Care Facility - Head Start Loan of 1996  
Chapter 260, Acts of 1996

**PROJECT NO. AND TITLE**

SL-015-931-038  
Construct Child Care Facility

**DESCRIPTION**

In accordance with the provisions of the Baltimore City - Union Baptist Church, Inc. - Child Care Facility - Head Start Loan of 1996, which provided a matching grant of \$125,000 to the Board of Directors of the Union Baptist Church, Inc., for the capital equipping of a new child care facility to be located at 1201-1217 Druid Hill Avenue in Baltimore City, to be used for the Head Start Program, Board of Public Works approval is requested for capital expenditures toward the following contracts to purchase capital equipment.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

**AMOUNT**

- |    |   |             |
|----|---|-------------|
| 1. | Purchase of walk-in refrigerator unit, oven units,<br>ice-maker, and freezer<br>Restaurant Equipment Liquidators - Baltimore, MD. | \$40,000.00 |
| 2. | Purchase of garment racks<br>Staples Direct - Baltimore, MD.  | \$ 2,099.25 |
| 3. | Furnish and install equipment for play area<br>Bosco Associates, Inc. - Alexandria, VA.   | \$24,467.00 |

Continued





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            50-CGL

**COUNTY EXECUTIVE AND**  
**COUNTY COUNCIL OF**  
**BALTIMORE COUNTY**

Department of Public Works  
111 W. Chesapeake Avenue  
Towson, Baltimore County

**AUTHORITY**

Redhouse Run Stormwater Systems Loan of 1984  
Chapter 389, Acts of 1984 as amended by  
Chapter 138, Acts of 1985

**PROJECT NO. AND TITLE**

SL-004-841-007  
Improvements to the Stormwater Systems along  
Redhouse Run

**DESCRIPTION**

In accordance with the provisions of the Redhouse Run Stormwater Systems Loan of 1984 and as amended by Chapter 138 of the Acts of 1985, which provided a matching grant of \$3,000,000 to the County Executive and County Council of Baltimore County for the reconstruction, rehabilitation, renovation, re-equipping, restoration, and improvement of the stormwater systems along Redhouse Run in Baltimore County, Board of Public Works approval is requested for capital expenditures toward the following contract modification to relocate sanitary sewer house services at 4515 and 4517 Fullerton Avenue that interfered with the new storm drain and inlets being installed along Fullerton Street

**CONTRACTOR**

Bowen Environmental  
Finksburg, MD.

**ORIGINAL CONTRACT APPROVAL**

Item 42-CGL, DGS Agenda 4/1/98

**ORIGINAL CONTRACT AMOUNT**

\$16,569.17

**THIS MODIFICATION**

\$ 884.91

**REVISED CONTRACT AMOUNT**

\$17,454.08

**PERCENTAGE INCREASE**

5.3%





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            51-CGL

**COUNTY EXECUTIVE AND**  
**COUNTY COUNCIL OF**  
**ANNE ARUNDEL COUNTY**

Arundel Center  
Annapolis

**AUTHORITY**

Anne Arundel County -Wiley H. Bates  
High School Loan of 1996  
Chapter 168, Acts of 1996

**PROJECT NO. AND TITLE**

SL-037-961-038  
Design, Repair, and Renovate Historic  
Wiley H. Bates High School in Annapolis

**DESCRIPTION**

In accordance with the provisions of the Anne Arundel County - Wiley H. Bates High School Loan of 1996, which provided a matching grant of \$1,000,000 to the County Executive and County Council of Anne Arundel County for the repair, renovation, rehabilitation, reconstruction, and capital equipping, including asbestos removal and other improvements to the infrastructure of the historic Wiley H. Bates High School, located in Annapolis, for use as a senior center, adult day care center, gymnasium, community center, and site for specific newly formed small businesses from within the community, Board of Public Works approval is requested for capital expenditures toward the following contract to provide services for the redevelopment of Wiley H. Bates High School. Work includes site plan development, investigation of existing utilities, evaluation of hazardous materials, structural evaluation of the building, prepare contract documents for removal of hazardous material, prepare contract documents for roof and structural repairs, and construction administration.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Arundel Community Development Services, Inc.  
Annapolis, MD.

**AMOUNT**

\$408,900



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        51-CGL

**REMARKS**

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

WILBATPG.FV



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            52-CGL

**LOYOLA COLLEGE**

4501 North Charles Street  
Baltimore City

**AUTHORITY**

Loyola College Loan of 1997  
Chapter 671, Acts of 1997

**PROJECT NO. AND TITLE**

SL-019-971-038  
Design and Construct New Academic Building and  
Additions to Jenkins Hall

**DESCRIPTION**

In accordance with the provisions of the Loyola College Loan of 1997, which provided a matching grant of \$3,000,000 to Loyola College for the planning, design, capital equipping and construction of a new academic building and for the planning, design, repair, renovation, restoration, and capital equipping of and for additions to Jenkins Hall, Board of Public Works approval is requested for capital expenditures toward the following contract to construct a new approximately 50,000 square foot academic building adjoining Maryland Hall. The new facility will be five stories and contain classrooms, seminar rooms, conference rooms, offices, an information center and a student lounge for the Sellinger School of Business.

**PROCUREMENT METHOD**

Competitive Sealed Proposals

**PROPOSALS**

**PRICE**

Whiting-Turner Contracting Co. - Baltimore, MD.	\$14,511,138
Clark Construction Group, Inc. - Bethesda, MD.	\$14,621,000
Oak Contracting Corporation - Towson, MD.	\$16,919,528
Henry H. Lewis Construction, Inc. - Owings Mills, MD.	\$17,652,000

**AWARD**

Whiting-Turner Contracting Co.

**AMOUNT**

\$9,573,246\*

**FUND SOURCE**

\$2,595,700 - Loyola College Loan of 1997  
\$6,977,546 - Loyola College

381

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            52-CGL

**REMARKS**

\*The proposal price includes the cost of construction of an addition to the Knott Donnelly Science Center to be used as a Student Recreation Center, which is not eligible under the terms of the Legislation. The award amount reflects the costs associated with the cost of construction of the facility adjoining Maryland Hall which will be used as the Sellinger School of Business.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

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BPW Action – The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            53-CGL

**COUNTY EXECUTIVE AND**  
**COUNTY COUNCIL OF**  
**BALTIMORE COUNTY**

Court House  
Towson, Baltimore County

**AUTHORITY**

Baltimore County - Catonsville Revitalization Loan  
of 1996, Chapter 121, Acts of 1996

**PROJECT NO. AND TITLE**

SL-038-961-038  
Revitalization of Downtown Catonsville

**DESCRIPTION**

In accordance with the provisions of the Baltimore County - Catonsville Revitalization Project Loan of 1996, which provided a matching grant of \$250,000 to the County Executive and County Council of Baltimore County for the revitalization of downtown Catonsville, including streetscaping that entails realignment of intersections, moving of utility poles, and improvement of parking, and other alterations that will make the downtown area of Catonsville easily accessible to pedestrian and vehicular traffic, safe, attractive, and amenable to economic development, Board of Public Works approval is requested for capital expenditures toward the following contract for utility work along the 700 and 800 blocks of Frederick Road. Work includes removing poles and wires, construct a duct bank under Frederick Road, relocate overhead wires to underground conduits, and relocate overhead wires and equipment to the rear of properties.

**PROCUREMENT METHOD**

Sole Source

**AWARD**

Baltimore Gas and Electric Co.  
Baltimore, MD.

**AMOUNT**

\$933,200

**FUND SOURCE**

\$250,000 - Baltimore County - Catonsville  
Revitalization Project Loan of 1996  
\$683,200 - Baltimore County



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        53-CGL

**REMARKS**

Construction underway with an estimated completion date of September 1999.


No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

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Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

 Without Discussion

CATREVP.G.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            54-CGL

**WORLD WAR II MEMORIAL COMMISSION**    Maryland Veterans Commission  
P.O. Box 22615  
Baltimore, Maryland 21203-4615

**PROJECT NO. AND TITLE**                    B-000-960-101  
Maryland World War II Memorial

**ORIGINAL CONTRACT APPROVED**            Item 35-CGL, BPW  
September 24, 1997

**ORIGINAL PROCUREMENT METHOD**            Sole Source

**ARCHITECT/ENGINEER**                    A. Morton Thomas &  
Associates, Inc.  
Rockville, Maryland

**MODIFICATION**                    Additional Architectural and Engineering Construction Phase  
Services beyond the original scope of work as required for the  
implementation of the Memorial project.

**MODIFICATION AMOUNT**                    \$30,960.00

**ORIGINAL CONTRACT AMOUNT**                    \$51,100.00

**MODIFICATIONS PREVIOUSLY APPROVED**            \$     0.00

**REVISED CONTRACT AMOUNT**                    \$82,060.00

**PERCENTAGE INCREASE**                    60.6% (Individually)  
60.6% (Cumulatively)

**FUND SOURCE**                    World War II Memorial Commission  
Loan of 1997.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        54-CGL

**REMARKS**

The firm of A. Morton Thomas & Associates, Inc. (AMT) was originally contracted by the State to create the Design Development Documents which were used as the Request for Proposal (RFP) for the advertisement of this design/build project. Subsequent to the award of the design/build contract to Priceless Industries, Inc. (PII), AMT was awarded a separate contract to provide AE construction phase services to ensure compliance with the original design selected by the Maryland World War II Memorial Commission.

PII's performance, poor management and lack of coordination during the design/build phase of this project necessitated a great deal of additional effort on the part of the State and its consultants to ensure the successful completion of the Memorial. This modification compensates AMT and its consultants for effort expended beyond the original scope of work including multiple reviews of design submissions, shop drawings and change proposals, additional site visits, attendance at progress meetings beyond the original number anticipated, materials research as well as redesign of various aspects of the project.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MVCWWII.BPW



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            55-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Frederick Community College  
Frederick County

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-06-MC94-237  
Campus HVAC System Renewal  
Additional Allocation  
Project Closeout

**DESCRIPTION**

Board of Public Works approval is requested for an additional State allocation in the amount of \$49,688 to Frederick Community College from the Maryland Community College Consolidated Capital Bond Loan Year 1990 to conclude the State's participation in this project's eligible costs.

The following is a summary of the previously approved total construction allowances and State allocations:

<u>BPW Date and Item Number</u>	<u>Total Amount</u>	<u>State Share</u>
BPW 12/14/94, Item 27-CGL Design	\$ 156,856	\$ 95,055
BPW 12/14/94, Item 27-CGL Construction	\$3,131,352	\$1,897,600
TOTAL	<u>\$3,288,208</u>	<u>\$1,992,655</u>

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      55-CGL

**REMARKS**

In addition to the above BPW approved amounts, the College incurred construction expenses associated with various unforeseen existing conditions and fire marshal requirements. The amount of eligible costs is \$317,403 and is based upon the Department of General Services review of the final project expenses submitted by the College. The State share of these expenses is \$185,646. There remains unspent from the contingency allowances from the prior BPW an approved construction amount of \$135,958 from the Maryland Consolidated Capital Bond Loan of 1994 that can be used to defray part of these additional eligible costs.

Accordingly, the Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services support the College's request for an additional allocation of \$49,688 (Loan Year MCCBL 1990) which represents a 2.5% increase over the \$1,992,655 of State funds previously approved for this project as well as the difference between the State's share of the additional eligible expenses (\$185,646) and the unspent balance (\$135,958). The amount requested is within the maximum allowable from the Maryland Higher Education's contingency grant fund.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOOK1014.BPW

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            56-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Frederick Community College  
Frederick County

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-06-MC93-230  
Reroof Five Buildings  
Additional Allocation/  
Project Closeout

**DESCRIPTION**

Board of Public Works approval is requested for an additional State allocation in the amount of \$30,339 to Frederick Community College from the Maryland Community College Consolidated Capital Bond Loan Year 1993 to conclude the State's participation in this project's eligible costs.

The following is a summary of the previously approved total construction allowances and State allocations:

<u>BPW Date and Item Number</u>	<u>Total Amount</u>	<u>State Share</u>
BPW 07/13/94, Item 25-CGL Design	\$ 42,500	\$ 25,883
BPW 07/13/94, Item 25-CGL Construction	\$ 953,850	\$ 580,894
TOTAL	\$ 996,350	\$ 606,777

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        56-CGL

**REMARKS**

In addition to the above BPW approved amounts, the College incurred construction expenses associated with replacement costs of metal deck and other related materials not detectable until the existing roofing materials were removed. The amount of eligible costs is \$222,000 and is based upon the Department of General Services review of the final project expenses submitted by the College. The State share of these expenses is \$135,145. There remains unspent from the contingency allowances from the prior BPW an approved construction amount of \$40,711 from the Maryland Consolidated Capital Bond Loan of 1993 that can be used to defray these additional eligible costs.

Accordingly, the Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services support the College's request for an additional allocation of \$30,339 which reflects the maximum allowable (5%) from the Maryland Higher Education's contingency grant fund.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOOK1014.BPW

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            57-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Essex Community College  
Baltimore County

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-05-MC94/97-241  
Classroom/Academic Support Center  
Construction Award

**DESCRIPTION**

Board of Public Works approval is requested for a State construction allocation in the amount of \$3,131,037 to Essex Community College for the construction of the Classroom/Academic Support Building project at its Rossville Boulevard campus. Also, the College seeks BPW approval of a construction contract award to Costello Construction of Maryland, Inc. of Columbia, Maryland.

The total construction allowance is \$6,262,075 which represents a base bid amount of \$5,656,000 plus Add Alternates No. 1, 3, 4 and 6 totaling \$131,500, \$289,375 for contingencies (5%) and \$185,200 for construction inspection and testing services (3.2%). The State share of the total construction allowance is \$3,131,037 (50%).

The bid package for this project consisted of a base bid and 6 add alternates. The alternates are as follows:

Alternate:

1. Completion of third floor toilet rooms.
2. Curtainwall at exterior walls of stairs #1 and #2.
3. Provide porcelain paver tile at Atrium floors.
4. Provide concrete retaining walls.
5. Concrete paving.
6. Provide polychromatic paint finish.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            57-CGL

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

	<b><u>Base Bid</u></b>	<b><u>Alt. 1 Add</u></b>	<b><u>Alt. 2 Add</u></b>
Costello Construction of Md., Inc. - Columbia, Md.	\$5,656,000	\$51,000	\$10,000
Porter Construction Management, Inc. - Gaithersburg, Md.	\$5,698,800	\$37,900	\$ 6,900
The Mullan Contracting Co., Inc.- Lutherville, Md.	\$5,665,000	\$65,300	\$ 7,100
EnviroServe, Inc. - Sykesville, Md.	\$5,828,295	\$46,323	\$ 7,469
BCI Contractors - Baltimore, Md.	\$5,890,000	\$59,000	\$ 8,400
Jack H. Kidd Associates - Baltimore, Md.	\$5,914,000	\$40,000	\$ 8,000
Cam Construction Co. - Timonium, Md.	\$5,912,000	\$64,000	\$19,000
Charles J. Frank, Inc. - Hunt Valley, Md.	\$6,011,000	\$49,000	\$10,000
O'Brecht-Phoenix Contractors, Inc. - Timonium, Md.	\$5,995,000	\$52,750	\$13,725
Atlantic Builders Group, Inc. - Baltimore, Md.	\$5,954,000	\$60,000	\$ 8,000
James W. Ancel, Inc. - Towson, Md.	\$5,955,000	\$63,000	\$ 8,000
MDC Builders - Largo, Md.	\$6,049,000	\$65,902	\$ 7,832
J.J. Mundth Construction Co.- Bel Air, Md.	\$6,265,000	\$62,300	\$ 8,500

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      57-CGL

	<b><u>Alt. 3</u></b> <b><u>Add</u></b>	<b><u>Alt. 4</u></b> <b><u>Add</u></b>	<b><u>Alt. 5</u></b> <b><u>Add</u></b>
Costello Construction of Md., Inc.	\$36,000	\$35,000	\$15,000
Porter Construction Management, Inc.	\$38,000	\$23,400	\$19,500
The Mullan Contracting Co., Inc.	\$ 9,800	\$64,000	\$ 5,000
EnviroServe, Inc.	\$40,740	\$51,019	\$ 5,254
BCI Contractors	\$35,000	\$29,000	\$ 4,300
Jack H. Kidd Associates	\$33,000	\$47,000	\$10,000
Cam Construction Co.	\$34,000	\$50,000	\$12,000
Charles J. Frank, Inc.	\$40,000	\$ 5,000	\$ 7,500
O'Brecht-Phoenix Contractors, Inc.	\$42,900	\$ 7,500	\$16,955
Atlantic Builders Group, Inc.	\$40,000	\$51,000	\$ 5,000
James W. Ancel, Inc.	\$40,000	\$77,000	\$ 7,000
MDC Builders	\$67,014	-\$17,250	-\$ 3,742
J. J. Mundth Construction Co.	\$36,900	\$75,700	\$19,200

	<b><u>Alt. 6</u></b> <b><u>Add</u></b>	<b><u>Base Bid +</u></b> <b><u>Alt 1, 3, 4, 6</u></b>
Costello Construction of Md., Inc.	\$ 9,500	\$5,787,500
Porter Construction Management, Inc.	\$ 8,800	\$5,806,900
The Mullan Contracting Co., Inc.	\$ 9,200	\$5,813,300
EnviroServe, Inc.	\$ 9,454	\$5,975,831
BCI Contractors	\$ 8,300	\$6,021,300
Jack H. Kidd Associates	\$10,000	\$6,044,000
Cam Construction Co.	\$14,000	\$6,074,000
Charles J. Frank, Inc.	\$ 8,500	\$6,113,500
O'Brecht-Phoenix Contractors, Inc.	\$17,500	\$6,115,650
Atlantic Builders Group, Inc.	\$15,000	\$6,120,000
James W. Ancel, Inc.	\$14,000	\$6,149,000
MDC Builders	\$ 4,491	\$6,169,157
J. J. Mundth Construction Co.	\$ 9,500	\$6,449,400

**AWARD**

Costello Construction of Md., Inc.  
Columbia, Maryland

## CAPITAL GRANTS AND LOANS

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        57-CGL

**REMARKS**

All contracts will be awarded by Essex Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            58-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Catonsville Community College  
Catonsville, Maryland

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by BPW  
06/17/92

**PROJECT NO. AND TITLE**

CC-04-MC93-305  
Roof Replacement for Administration/Faculty  
and Central Services Buildings  
A/E Design Award

**DESCRIPTION**

Board of Public Works approval is requested for a State allocation in the amount of \$4,655 to Catonsville Community College for the Administration/Faculty and Central Services Buildings roof replacement project at its Catonsville campus.

The Administration/Faculty Building was constructed in 1977. The Central Services Building was constructed in 1976. The proposed project involves the replacement of 10,500 square feet on the Administration/Faculty Building and 6,600 square feet on the Central Services Building of the existing built-up membrane roofing systems with a 4-ply built-up roof membrane over tapered insulation and the installation of new overflow roof drains. The replacement system will be designed to be consistent with the current Department of General Services roofing policy which requires a 20 year No Dollar Limit (NDL) warranty and a minimum 1/4" per foot slope.

Also, the College seeks approval of an architectural-engineering contract award to Agans/White Group, Inc. of Sykesville, Maryland.

**AWARD**

Agans/White Group, Inc.  
Sykesville, Maryland

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        58-CGL


**REMARKS**

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

---

Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

 Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            59-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Frederick Community College  
Frederick, Maryland

**AUTHORITY**

Procedures and Guidelines adopted  
by MHEC 06/02/92 and approved  
by BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-06-MC93/94-229  
Building 'A' Alterations  
Project Closeout

**DESCRIPTION**

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Maryland Consolidated Capital Bond Loan of 1994. Board of Public Works approval is now requested to revert the unexpended balance from this loan. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source</u> <u>to be reverted</u>	<u>Amount</u>
BPW12/14/94, Item 26-CGL - Construction	MCCBL 1994	\$55,365.87

**REMARKS**

The State has paid to Frederick Community College an amount less than the State share of the total approved BPW allocation. Accordingly, the Maryland Higher Education Commission and the Department of General Services request this unspent balance be reverted to the fund year as indicated.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

clos\_bpw.229

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            60-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Frederick Community College  
Frederick, Maryland

**AUTHORITY**

Procedures and Guidelines adopted  
by MHEC 06/02/92 and approved  
by BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-06-MC91-214  
Weatherization of Buildings A, B,  
and C  
Project Closeout

**DESCRIPTION**

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Maryland Consolidated Capital Bond Loan of 1991. Board of Public Works approval is now requested to revert the unexpended balance from this loan. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source</u> <u>to be reverted</u>	<u>Amount</u>
BPW 05/12/93, Item 30-CGL - Construction	MCCBL 1991	\$39,031.16

**REMARKS**

In addition to this reversion, the State received a reimbursement from the College of \$16,453.46 for credit change orders for a total reversion to MCCBL 1991 of \$55,484.62. This request by the Maryland Higher Education Commission and the Department of General Services is for the unspent balance of \$39,031.16 to be reverted to the fund year as indicated.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

clos\_bpw.214

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           61-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Flying Colors of Success, Inc.  
700 Corporate Center Court, Suite L  
Westminster, Maryland 21157

**AUTHORITY**

Policy and Procedures for Community Mental Health  
Centers and Comprehensive Mental Retardation  
Centers Construction Grants adopted by BPW on  
11/29/71.

**PROJECT NO. AND TITLE**

DDA-292 Flying Colors - Alternative Living  
Unit - Westminster, Maryland

**DESCRIPTION**

Board of Public Works approval is requested for a \$137,560 State grant to assist Flying Colors of Success, Inc. (a non-profit organization) in the cost of constructing a fully-accessible home for three (3) developmentally disabled adults. This ranch-style home with partial basement will be constructed on a .55 acre lot on Hook Road in Westminster. The home will also contain a small apartment for the live-in staff/care givers.

Board approval is also requested for award of the construction contract to construct a 3,500 square foot three-bedroom ranch style home and related site work.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            61-CGL

<b><u>BIDS</u></b>	<b><u>AMOUNT</u></b>
Patrick Construction, Inc. - Westminster, MD	\$174,679
Brother Builders, Inc. - Westminster, MD	\$215,049
Paulco, Inc. - Westminster, MD	\$221,000
Stuller Construction, Inc. - Taneytown, MD	\$221,500

<b><u>AWARD</u></b>	Patrick Construction, Inc.
<b><u>AMOUNT</u></b>	\$174,679

**REMARKS**

Flying Colors of Success, Inc. provides community-based residential services to individuals with developmental disabilities. The home will serve developmentally disabled individuals who are also mobility impaired. Presently, there is a shortage of homes in Carroll County that are accessible to individuals with disabilities.

Eligible project costs are \$183,414 consisting of construction (\$174,679) and contingency (\$8,735). These costs will be funded as follows:

\$ 45,855 (25%) - Applicant's Share  
Mortgage - Union National Bank

\$137,560 (75%) - State's Share  
Maryland Consolidated Capital Bond Loan  
1997, Community Mental Health Project Funds

As authorized, the Secretary for the Department of Health and Mental Hygiene has determined that this project qualifies for incentive funding under COMAR 10.08.02.

There are no Federal grant funds available for this project.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          61-CGL

**REMARKS**

The Board's approval in the amount of \$137,560 to assist in the construction of this project is further contingent upon the following language being included in the Deed(s) or otherwise recorded in the Land Records of Carroll County.


"If, within 30 years after completion of a project or facility with respect to which funds have been paid under Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland (the "Subtitle"), the Property is sold or transferred to any person, agency or organization that would not qualify as an applicant under said Subtitle, or that is not approved as a transferee by the Board of Public Works, or if, within the same period, the improvements cease to be a "facility" as defined in said Subtitle, then the State shall be entitled to recover from either the owner, transferor, or transferee an amount bearing the same ratio to the then current fair market value of so much of the Property as constituted an approved project, as the amount of the State participation bore to the total eligible cost of the approved project, together with all costs and reasonable attorneys' fees incurred by the State in the recovery proceedings."

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold and monies are available.

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Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

 Without Discussion

flying.bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           62-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Glenwood Life Counseling Center, Inc.  
516 Glenwood Avenue  
Baltimore, Maryland 21212

**AUTHORITY**

Policy and Procedures for Community Mental Health  
Centers and Comprehensive Mental Retardation  
Centers Construction Grants adopted by BPW on  
11/29/71.

**PROJECT NO. AND TITLE**

MHDA-242 Glenwood Life - Renovation  
Baltimore City

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$529,003 to assist Glenwood Life Counseling Center, Inc. (a non-profit organization) in the cost of renovating a two-story building located at 516 Glenwood Avenue, Baltimore City, Maryland. Approval of this grant award, in combination with the \$43,443 State grant approved at the Board meeting of July 26, 1995, for the design of these renovations, will result in a total grant award of \$572,446 approved for this project.

This project will include a complete gut and replacement of all interior work, doors and partitions, mechanical, electrical and plumbing systems. Exterior work will include replacement of the roof, new doors, and windows.

Board approval is also requested for the following previously awarded contracts.

**PROCUREMENT METHOD**

Competitive Bidding

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            62-CGL

<b><u>AWARD</u></b>	<b><u>AMOUNT</u></b>
1. Electrical J.M. Lippa Electrical Contractor, Inc. - Kingsville, MD	\$81,984
2. HVAC A.W.A. Mechanical Inc. - Baltimore, MD	\$94,031
3. Sprinkler System Clearwater Sprinkler Service, Inc. - Baltimore, MD	\$14,938
4. Alarm System Honeywell, Inc. - Hunt Valley, MD	\$8,170
5. Elevator Otis Elevator, Inc. - Baltimore, MD	\$27,625
6. Roofing Cole Roofing Co. - Baltimore, MD	\$29,181
7. Masonry Mirabile Construction Co. - Baltimore, MD	\$26,234
8. Plumbing Rambo, Inc. - Baltimore, MD	\$30,221
9. Drywall, Insulation, Ceiling Tiles Fas Trak Wall and Ceilings, Inc. - Baltimore, MD	\$58,500
10. Partitions Partition Plus, Inc. - Abingdon, MD	\$6,735
11. Security Screens The G-S Co. - Baltimore, MD	\$3,528

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            62-CGL

<b><u>AWARD</u></b>	<b><u>AMOUNT</u></b>
12. Concrete M.L. Greenwalt, Inc. - Randallstown, MD	\$12,700
13. Selective Demolition H. Harris Construction, Inc. - Towson, MD	\$23,000
14. Structural Steel Cox Steel Services, Inc. - Reisterstown, MD	\$41,560
15. Bullet Proof Glass Insulgard Corporation - Hyattsville, MD	\$16,555
16. Carpentry Ernie Lindley - Baltimore, MD	\$9,134
17. Cabinets Ernie Lindley - Baltimore, MD	\$10,098
18. New Water Service Director of Finance Baltimore City - Baltimore, MD	\$8,000
19. New Electric Service Baltimore Gas & Electric - Baltimore, MD	\$8,000
20. Site Grading and earth work Mirabile Construction - Baltimore, MD	\$25,000
21. Select Hauling H & R Construction -	\$15,000
22. Painting Papauasilakis Painting Contractors - Annapolis, MD	\$24,950

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            62-CGL

<b><u>AWARD</u></b>	<b><u>AMOUNT</u></b>
23. Store Front Entrance & Mirrors Designer Glass & Mirror, Inc. - Baltimore, MD	\$3,175
24. Installation of Four Inch Water Line Maryland Septic Tank & Sewer Co. - Baltimore, MD	\$17,895
25. Structural Demolition Mirabile Construction, Inc. - Baltimore, MD	\$13,526
26. Building Superintendent ADM Builders, Inc. - Baltimore, MD	\$25,000
27. Tile Hallmark Tile & Marble Co. - Perry Hall, MD	\$5,200
28. Awnings A. Hoffman Awning Co. - Baltimore, MD	\$2,625
29. Flooring Irvine Access Floors, Inc. - Harmans, MD	\$14,482
30. Windows Wolf Services, Inc. - Ellicott City, MD	\$14,394
31. Doors and Hardware Bunting Door and Hardware Co., Inc. - Baltimore, MD	16,000
32. General Conditions Fayette Development and Contruction, Inc. - Baltimore, MD	\$41,500
Total Contract	\$728,941

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           62-CGL

**FUND SOURCE**

\$199,938 (27.43%) - Applicants Share  
Baltimore City - Community Development  
Grant Funds

\$529,003 (72.57%) - State's Share  
Maryland Consolidated Capital Bond Loan  
1997, Community Mental Health Project  
Funds

**REMARKS**

Fayette Development Corporation was selected by the applicant, on a non-competitive basis, to be the construction manager for this project. The State is only participating in the cost of the various trade groups which were competitively bid and the cost of the general conditions which include temporary facilities such as sanitary, telephone, gas and electric, field office, storage and trash disposal necessary to carry out the work.

The Board of Public Works at its meeting of July 26, 1995 approved Beck, Powell, & Parsons of Baltimore City, Maryland as the architect for this project for a lump sum fee of \$57,925.

The Glenwood Life Counseling Center (GLCC) is a methadone treatment and counseling center for drug users who live throughout the Baltimore metropolitan area. Originally a warehouse, this building was not designed to house the services that GLCC has been providing to the community since 1971. These renovations will allow GLCC to serve its 1,150 clients in a more efficient and effective environment.

Eligible project costs for this project total \$786,866 and consist of construction \$728,941 and architect fees \$57,925. These costs will be funded as follows:

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          62-CGL

**REMARKS**

\$214,420 (27.25%) - Applicant's Share  
\$ 14,482 - Cash Reserves  
\$199,938 - Community Development Block Grant Funds

\$572,446 (72.75%) - State's Share  
\$43,443 - Maryland Consolidated Capital Bond Loan 1994,  
Community Mental Health Project Funds  
(Approved at 7/26/98 BPW meeting)

\$529,003 - Maryland Consolidated Capital Bond Loan 1997,  
Community Mental Health Project Funds

As authorized, the Secretary for the Department of Health and Mental Hygiene has determined that this project qualifies for incentive funding under COMAR 10.08.02.


There are no Federal grant funds available for this project.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold and monies are available.

---

Board of Public Works Action - The above referenced Item was:

 Approved

Disapproved

Deferred

Withdrawn

With Discussion

glenwood.bpw

 Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            63-C

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

Eastern Shore Hospital Center  
Cambridge, Dorchester County

**CONTRACT NO. AND TITLE**

E-000-971-101  
Early Site Package  
80 Bed Psychiatric Hospital - Phase I

**DESCRIPTION**

**Base Bid:**      Site preparation of the building pad for the future 80 Bed Psychiatric Hospital Complex, temporary stabilization of graded and disturbed areas beyond the limits of the building foot print and maintenance of the sediment and erosion control measures during the Contract period specified.

**Add Alt. 1:**    Temporary stabilization of the proposed select fill area for structures with seed, mulch and fertilizer.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	Base Bid Including Three Unit Prices	Add Alt #1	Total Base Bid Plus Alt #1
Mike Davidson Sand & Gravel, L.L.C. Centerville, MD	\$639,000	\$5,200	\$644,200
J. Marion Bryan & Sons Inc. St. Michaels, MD	\$733,700	\$8,500	\$742,200

**AWARD**

Mike Davidson Sand & Gravel, L.L.C.

**AMOUNT**

\$644,200.00

**PERFORMANCE BOND**

100% of Full Contract Amount

Continued



DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 63-C

FUND SOURCE

Item 010, MCCBL 1998  
"Construct a replacement facility  
for the Eastern Shore Hospital  
Center."

REMARKS

Government estimate is \$600,000.

The 22 acre site purchased by Dorchester County and deeded to the State for the new facility is extremely flat and the building pad needs to be raised with approximately three (3) feet of structural fill to establish an elevation that will allow proper drainage of the site. Surcharging of the building pad must be accomplished in the late fall of 1998 so that any residual settlement occurs prior to the construction of the facility commencing in the Spring of 1999. The implementation of this contract is necessary at this time in order to meet the current schedule of completing the facility for occupancy by October 2000.

On September 17, 1998, DGS notified the Budget Committees of its plan to proceed with the above project.

The Office of the State Comptroller has verified, under Control Number 98-6462-0101, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

dhmheshc.bpw

Without Discussion

There being no further business, the meeting was adjourned.

Respectfully submitted,

*Sandra K. Reynold*

Sandra K. Reynold  
Executive Secretary



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