

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
OCTOBER 13, 1999

**BOARD OF PUBLIC WORKS
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October 13, 1999**

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, OCTOBER 13, 1999

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, October 13, 1999.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable William Donald Schaefer, Comptroller
The Honorable Richard N. Dixon, Treasurer

Also attending the meeting:

Eloise T. Foster, Deputy Secretary, Department of Budget & Management
Peta Richkus, Secretary, Department of General Services

CONSTRUCTION:

General Construction Loan of 1970	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1991- POS
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1992
General Construction Loan of 1984	Maryland Consolidated Capital Bond Loan of 1992 - POS
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General Construction Loan of 1986	Maryland Consolidated Capital Bond Loan of 1993 - POS
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1994
General Construction Loan of 1988	Maryland Consolidated Capital Bond Loan of 1995
General Construction Project	Maryland Consolidated Capital Bond Loan of 1996
Contingency Fund of 1988	Maryland Consolidated Capital Bond Loan of 1997
General Construction Loan of 1989	Maryland Consolidated Capital Bond Loan of 1998
General Construction Loan of 1990	Maryland Consolidated Capital Bond Loan of 1999

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation as adopted by the Department of Natural Resources.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF NATURAL RESOURCES

Greenwell State Park
St. Mary's County

CONTRACT NO. AND TITLE

Project No. P-044-951-042
Adpics No. 001B0900120
Phase I Development at
Greenwell State Park

DESCRIPTION

Base Bid - provides for the construction of a 3,600 gsf, 16 bed residential facility, to accommodate individuals with physical disabilities during overnight stays. Included in the base bid are improvements to the entrance road, signs and landscaping.

Alternate #1 - provides for the renovation of the 800 gsf Francis Knott House. Work will include the replacement of windows, doors and roof; installation of new gutters and downspouts; patch, repair and paint all surfaces.

Alternate #2 - provides for the construction of an ADA bathroom in the Rosedale Stable.

Alternate #4 - provides for the construction of the Day Use Area with a 700 gsf picnic shelter, a 560 gsf comfort station, 2500 lf gravel road, and 1450 sq. yd. parking area.

PROCUREMENT METHOD

Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	<u>BASE BID</u>	<u>ALT.#1</u>	<u>ALT.#2</u>	<u>ALT.#4</u>	<u>Base Bid + Alts. 1, 2, 4</u>
John L. Mattingly Co., Inc. Waldorf, MD.	\$641,240	\$36,350	\$65,900	\$228,100	\$ 971,590
G.F.G. Builders, Inc Adelphi, MD.	711,000	30,000	95,000	367,000	1,203,000
Peter A. Contractor Wheaton, MD.	648,000	162,000	202,500	258,190	1,270,690
Dolco Aluminum Co. Annandale, VA.	802,650	149,732	60,495	299,358	1,312,235
Rainbow Construction Waldorf, MD.	799,117	81,117	142,117	329,117	1,351,468
D,M&S, Inc. Woodstock, MD	1,142,936	87,770	126,624	467,509	1,824,839

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd.)

REMARKS

The Office of the State Comptroller has verified, under Control Number 99-8766-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Grnwlcc.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Clinton T. Perkins Hospital Center
Jessup, Maryland

CONTRACT NO. AND TITLE

Project No. MS-531-992-001
Adpics No. 001B900242
Renovate Rehabilitation Services Wing
Clifton T. Perkins Hospital Center

DESCRIPTION

This project includes the preparation of detailed plans and specifications for the renovation of a two-story, 17,172 gross square foot, 27-year-old building. The renovations will include replacement of plumbing, electrical lighting, HVAC, telecommunications, doors, windows, elevator, flooring, fire protection, acoustics and energy conservation systems.

PROCUREMENT METHOD

Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS

Colimore/Clark Associates - Baltimore, MD
Amos, Bailey & Lee, Ltd. - Baltimore, MD

QUALIFICATION AND
TECHNICAL SCORES

88.6%
85.8%

AWARD

Colimore/Clark Associates

AMOUNT

\$220,500

FUND SOURCE

Item 048, MCCBL1999
"Prepare detailed plans to renovate the
Rehabilitation Services Wing"

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont'd.)

REMARKS

The estimated construction cost is \$2,375,000.

At the July 6, 1999 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee recommended two (2) of ten (10) firms as potentially eligible to provide contractual services for this project based upon the firms' qualifications. Of the two firms, the Qualification Committee recommended the firm of Colimore/Clarke Associates as the most qualified firm. At the September 14, 1999 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee recommended award of this contract as indicated. The price proposal for the services to be rendered was based upon the scope of services outlined in the project program for the Renovate Rehabilitation Services Wing project, a detailed scope of architectural/engineering services specific to the project, and the Department of General Services' procedures for providing architectural/engineering services.

The price proposal derived was the result of a negotiated agreement with the Selection Board's Negotiation Committee (which consists of professional architects and engineers from within the Department of General Services and the Using Agency Representative) and the A/E firm of Colimore/Clarke Associates. The chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposal was determined to be fair, competitive, and reasonable.

The price proposal and the scope of services represented by the price proposal were reviewed by the General Professional Services Selection Board. The price proposal was accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on September 14, 1999 and is recommended to the Board of Public Works for approval.

Approval is requested for all six phases.

Of the total fee amount, 100% will go to the firms located in the State of Maryland.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont 'd.)

REMARKS

Minority Business Enterprise participation is 19%.

The Office of the State Comptroller has verified, under Control Number 99-8851-0111, that the recommended firm **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

MS992001.BPW

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 3-AE

DEPARTMENT OF MARYLAND STATE POLICE

Somerset County, Maryland

CONTRACT NO. AND TITLE

Project No. PX-000-991-001
Adpics No. 001B0900239
Construct New Princess Anne
Barrack X and Garage

DESCRIPTION

This project involves preparation of plans and specifications to construct a single-story barrack housing police operations, administrative, and support functions. The project will include a separate building which will house a motor vehicle repair garage, electronic repair shop and radio transmitter as well as a radio transmission tower.

PROCUREMENT METHOD

Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS

**QUALIFICATION AND
TECHNICAL SCORES**

Colimore/Clarke Associates - Baltimore, MD
Bignell Watkins Hasser Architects, PA - Annapolis, MD
Probst-Mason, Inc. - Baltimore, MD
Century Engineering, Inc. - Towson, MD w/AS Architects,
Inc. - Columbia, MD (JV)

91.1%
89.8%
88.5%
87.7%

AWARD

Colimore/Clarke Associates

AMOUNT

\$194,997.00

FUND SOURCE

\$135,910 - Item 066, MCCBL 1999
"Prepare Detailed Plans To
Construct a New Princess
Anne Barrack and Garage/
Communication Building"

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 3-AE (Cont'd.)

REMARKS

The estimated construction cost is \$2,381,000.

At the July 6, 1999 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee recommended four (4) of nine (9) firms as potentially eligible to provide contractual services for this project based upon the firms' qualifications. Of the four firms, the Qualification Committee recommended the firm of Colimore/Clarke Associates as the most qualified firm.

At the September 14, 1999 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee recommended award of this contract as indicated. The price proposal for the services to be rendered was based upon the scope of services outlined in the project program for the Princess Anne Barrack and Garage project, subsequent addenda to the project program, a detailed scope of architectural/engineering services specific to the project, and the Department of General Services' procedures for providing architectural/engineering services.

The price proposal derived was the result of a negotiated agreement with the Selection Board's Negotiation Committee (which consists of professional architects and engineers from within the Department of General Services and the Using Agency Representative) and the A/E firm of Colimore/Clarke Associates. The chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposal was determined to be fair, competitive, and reasonable.

The price proposal and the scope of services represented by the price proposal were reviewed by the General Professional Services Selection Board. The price proposal was accepted by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 3-AE (Cont'd.)

REMARKS

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on September 14, 1999 and is recommended to the Board of Public Works for approval. By letter dated August 31, 1999 the Joint Budget Committees were advised that current funding is insufficient to award the full six phases and that the remaining funds would be requested in FY2000.

Approval is requested for all six phases; however, due to limited funding, the initial award will be for the first four phases only.

The total fee will go to the firm located in the State of Maryland.

Minority Business Enterprise participation is 27%.

The Office of the State Comptroller has verified, under Control Number 99-8852-0111, that the recommended firm **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

bpwitem.px

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION-RELATED SERVICE CONTRACT

ITEM 4-S

DEPARTMENT OF GENERAL SERVICES

Baltimore, Maryland

CONTRACT NO. AND TITLE

Project No. DGS-99-016-IDC
Adpics No. 001B0900254
Consultant Services for
Constructibility Reviews

DESCRIPTION

This is an Indefinite Delivery Contract Agreement to provide multi-disciplinary consultant teams to perform constructibility reviews of construction documents prepared by architectural/engineering design teams for State capital projects. Individual contracts awarded under this agreement may not exceed \$100,000, however, the selected firms may be awarded more than are contract. The aggregate fee for the total dollar amount of contracts awarded to any firm may not exceed \$250,000. The proposed agreement will be effective for one year with a one-year renewal option.

PROCUREMENT METHOD

Competitive Sealed Proposals

BIDS OR PROPOSALS

**Qualification and
Evaluation Scores**

The ACR Group, Inc. - Arnold, MD
Construction Consultants
Associations, Inc. - Silver Spring, MD
O'Connell & Lawrence, Inc. - Olney, MD

95
89
63

AWARD

The ACR Group, Inc.
Construction Consultants Associations, Inc.

AMOUNT

Not to Exceed \$250,000
Cumulatively to any firm

FUND SOURCE

Various accounts

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION-RELATED SERVICE CONTRACT

ITEM 4-S (Cont'd.)

REMARKS

An Evaluation Committee of the Department of General Services reviewed these Technical Proposals submitted in response to the Request for Technical Proposals. Of the three firms, the Evaluation Committee rated two as most qualified for further consideration. A Request for Price Proposal was sent to each of the qualified firms.

The price proposal submitted by each firm reflected billing rates for each discipline required for this contract. The billing rates were inclusive of direct salaries, fringe benefits, overhead, profit, materials, and all other costs, direct and indirect. The required disciplines are architecture, mechanical engineering, electrical engineerings, civil engineering, and structural engineering.

The fee for each project/task order awarded under the proposed agreeemnt shall be negotiated and the contract will be approved and executed individually. Contracts will be awarded on a rotating basis beginning with the number one ranked firm.

The Office of the State Comptroller has verified, under Control Numbers: 99-9475-0001, The ACR Group, Inc.; and 99-9531-0111, Construction Consultants Associates, Inc., that the recommended firms have no known deficiencies in the payment of their Maryland tax obligations.

Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors ARE resident businesses under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above reference Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

bpwdgs.bg

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 7-GM

CANAL PLACE PRESERVATION Canal Place
AND DEVELOPMENT AUTHORITY Cumberland, Allegany County

PROJECT NO. AND TITLE CU-000-951-001
Design and Construct Canal Place Improvements

DESCRIPTION

Board of Public Works approval is requested for the following contract modifications awarded by the Canal Place Preservation and Development Authority.

A. Modification to the contract to construct the Wills Creek Pedestrian Bridge to include the construction of approximately 200 linear feet of sidewalk and painting of the guardrail and lamp posts to match the bridge.

CONTRACTOR Carl Belt, Inc.
Cumberland, MD.

ORIGINAL CONTRACT APPROVAL DGS Agenda 01/13/99; Item 10-GM

THIS MODIFICATION \$ 11,266
ORIGINAL CONTRACT AMOUNT \$401,199
PREVIOUS MODIFICATION \$ 1,205
REVISED CONTRACT AMOUNT \$413,670

PERCENTAGE INCREASE 2.8% (individually)
3.1% (cumulatively)

FUND SOURCE \$ 11,266 - MCCBL 1998

B. Modification to contract to provide developer solicitation, selection, and negotiation services for the reuse of the Footer Dye Works Building to include additional services to assist the Authority and its legal counsel in securing a final agreement between the Authority and the Developer.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 7-GM (Cont'd.)

CONSULTANT

Hammer, Siler, George Associates
Silver Spring, MD.

ORIGINAL CONTRACT APPROVAL

DGS Agenda 10/14/98; Item 17-GM

THIS MODIFICATION

\$15,000

ORIGINAL CONTRACT AMOUNT

\$13,500

REVISED CONTRACT AMOUNT

\$28,500

PERCENTAGE INCREASE

111%

FUND SOURCE

\$15,000 - MCCBL 1995

REMARKS

The Canal Place Preservation and Development Authority has approved these modifications.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

canalp7.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 8-RP

DEPARTMENT OF NATURAL RESOURCES

Andrew J. Michael &
Edna L. Michael
Washington County, Maryland
File # 18-0007

REFERENCE

Reference is made to Item 18-RP at the January 13, 1999 Board of Public Works meeting in where approval was granted for the Department of Natural Resources (DNR) to purchase the above referenced property from the State Highway Administration for \$15,200. The purpose of this acquisition was to offer the land to the adjacent property owner as additional compensation for the purchase by DNR of a larger 24 acre parcel adjacent to the Fort Frederick State Park approved by the Board of Public Works on March 24, 1999 as Item 13-RP. This \$15,000 was originally funded through a contribution from the Friends of Fort Frederick, via a partnership agreement to reimburse DNR for the cost of the additional 19.1 acres offered to the Michael's. Approval is now requested to reimburse the Friends of Fort Frederick \$15,000.00, and to transfer the subject property from DNR to Mr. and Mrs. Michael. This complete acquisition has provided additional buffer area and eliminated the potential for development near the park's entrance. Title and transfer subject to legal review.

GRANTOR

The State of Maryland, to the use of
the Department of Natural Resources

GRANTEE

Andrew J. Michael & Edna L.
Michael

PROPERTY

19.10 +/- acres - unimproved

PRICE

\$15,000.00

FUND SOURCE

POS 85 Item 286 - \$15,000

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 8-RP (Cont'd.)

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

sha.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 9-RP

DEPARTMENT OF NATURAL RESOURCES

Washington Monument State Park
Weverton-Roxbury Corridor
File # 8201
Washington County

REFERENCE

Reference is made to the Board of Public Works meeting of September 25, 1991, Item 11- RP in which approval was granted for the purchase of 178.43 acres, in conjunction with the "Rails to Trails" program, by quit claim deed from the CSX Transportation, Inc.. Board of Public Works approval is now requested to grant an easement for access across the old railroad corridor currently owned by the Department of Natural Resources. This easement will provide ingress and egress to the private residence of the grantee who is landlocked. Transfer documents are subject to legal review.

SPECIAL CONDITIONS

1. Grantor reserves the right to relocate the easement if necessary.
2. Grantee must receive approval of the grantor before altering the access area.

GRANTOR

State of Maryland, to the use of
The Department of Natural Resources
Janice S. Lescalleet
0.07 acre- permanent easement
\$1.00

GRANTEE
PROPERTY
PRICE

REMARKS

1. The Department of Natural Resources recommends approval of this item.
2. The Office of Planning's State Clearinghouse conducted an intergovernmental review of the project under MD940824-0830 and has recommended pre-approval of permanent access easements for the adjoining property owners to the Weverton-Roxbury abandoned railroad right-of-way owned by the State. The right-of-way extended 18+/- miles between the towns of Roxbury and Weverton.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved Deferred

Withdrawn

With Discussion

Without Discussion

Lescalle.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 10-RP

DEPARTMENT OF NATURAL RESOURCES

Washington Monument State Park
Weverton-Roxbury Corridor
File # 8202
Washington County

REFERENCE

Reference is made to the Board of Public Works meeting of September 25, 1991, Item 11- RP in which approval was granted for the purchase of 178.43 acres, in conjunction with the "Rails to Trails" program, by quit claim deed from the CSX Transportation, Inc.. Board of Public Works approval is now requested to grant an easement for access across the old railroad corridor currently owned by the Department of Natural Resources. This easement will provide ingress and egress to the private residence of the grantee who is landlocked. Transfer documents are subject to legal review.

SPECIAL CONDITIONS

1. Grantor reserves the right to relocate the easement if necessary.
2. Grantee must receive approval of the grantor before altering the access area.

GRANTOR

State of Maryland, to the use of
The Department of Natural Resources
Ruth E. Long and Cheryl Ann Long
0.11 acre- permanent easement
\$1.00

GRANTEE

PROPERTY

PRICE

REMARKS

1. The Department of Natural Resources recommends approval of this item.
2. The Office of Planning's State Clearinghouse conducted an intergovernmental review of the project under MD940824-0830 and has recommended pre-approval of permanent access easements for the adjoining property owners to the Weverton-Roxbury abandoned railroad right-of-way owned by the State. The right-of-way extended 18+/- miles between the towns of Roxbury and Weverton.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved Deferred

Withdrawn

With Discussion

Without Discussion

Lon.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 11-RP

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

Thomas Wilson Hospital Center
Remaining Acreage - 80
Baltimore County

HISTORY

Reference is made to Item 44-RP of the Board of Public Works meeting of June 11, 1984, at which time the Board of Public Works approved the sale of approximately 200 acres comprising the Thomas Wilson Hospital Center to Mt. Wilson Limited Partnership for \$3,620,000.00. The Agreement of Sale dated June 29, 1984, provided that the Property was to be used as a "life care facility", a residential community that offers medical and nursing services in specialized facilities. The Agreement further provided that the deed conveying the property should contain a restrictive covenant stating that the Property should be used "primarily for the operation of a life care facility or for such other uses as may be approved by the Board of Public Works". The restriction was to terminate in 37 years unless the Board terminated, modified, or released the restriction with respect to some or all of the Property. The deed provided for a possibility of reverter if the Property were not developed as a life care facility. The Property was successfully developed as a life care facility with 182 apartments, 37 comprehensive care beds in the health center, and 13 assisted living beds with a total of 235 residents. The Grantee is planning to construct approximately 58 additional apartments, increase the number of comprehensive care beds by 20, and provide 11 more assisted living beds.

REFERENCE

There remains approximately 80 developable acres of land. The Board of Public Works is requested to modify the deed restriction to enable the Grantee to use a portion of the remaining Property for the development of senior housing for people age 55 and older.

GRANTEE North Oaks Partnership and Gwynns Falls Limited Partnership

PROPERTY Portion of 200 acres previously Thomas Wilson Hospital Center

REMARKS

1. The primary use would continue to be a life care facility.
2. The residential development is compatible with the primary use as a life care facility.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

~~Withdrawn~~

Without Discussion

With Discussion

mullan.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 12-RP

DEPARTMENT OF NATURAL RESOURCES

The Nature Conservancy
Goldstein Property
Parker's Creek
Calvert County
File # 129/0005

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the Department of Natural Resources. The property consists of 755.60 +/- acres within the Parkers Creek watershed that is an important environmental resource unique in its geological and biological character. This acquisition will protect the pristine condition and features of an ecosystem that can be biologically viable on its own. It will also provide an unparalleled opportunity for conducting scientific studies, conservation education, and wildlife protection. Title and transfer documents are subject to legal review.

SPECIAL CONDITIONS

1. The deed will contain restrictions limiting the use of the property to a nature preserve for scientific and educational purposes, said property to be kept entirely in its natural state.

GRANTOR

The Nature Conservancy

GRANTEE

State of Maryland, Department of
Natural Resources

PROPERTY

755.60 +/- acres - unimproved

PRICE

\$5,107,900 - \$6,760 P/A
\$ 349,145.00 - Incidental costs

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 12-RP (Cont'd.)

APPRAISED VALUE

\$5,107,900.00 - Peters - ^u
\$6,760 P/A 4/1/99
\$4,200,000.00 - Lewis -
\$5,558.00 P/A - 10/30/95
\$7,500,000.00 - Burroughs-
\$9,926.00 P/A - 4/20/96

FUND SOURCE

POS 85 Item 231 - \$229,024.00
POS 85 Item 285 - \$807,686.00
POS 85 Item 221 - \$293,752.20
POS 85 Item 239 - \$1,423,434.00
POS 85 Item 283 - \$440,748.80
POS 85 Item 266 - \$651,760.00
POS 85 Item 123 - \$36,885.75
POS 85 Item 237 - \$1,573,754.25

REMARKS

1. The Department of Natural Resources recommends approval of this Agreement.
2. There will be no relocation or moving costs associated with this acquisition.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 12-RP (Cont'd.)

3. Approval is requested to reimburse the Nature Conservancy for the following costs related to this acquisition.

Direct Costs:

Appraisal fees:	\$ 17,000.00
Survey Cost:	\$ 600.00
Closing Costs :	\$ 78,160.00
County Taxes:	\$ 536.00
Phase I Assessment:	\$ <u>2,500.00</u>
Total Direct Costs	\$ 98,796.00

Indirect Costs

Overhead:	\$153,237.00
Interest:	\$ <u>97,112.00</u>
Total Indirect Costs	\$250,349.00

Total Direct and Indirect Costs **\$349,145.00**

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion ✓

Without Discussion

goldster.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 13-L (Revised)

BALTIMORE CITY COMMUNITY COLLEGE

Lockwood Site
600 East Pratt Street
Baltimore City

LANDLORD Baltimore City Community College (State)

TENANT Lockwood Associates, LLC (a Maryland limited liability company)

PROPERTY 2.8 acres more or less located at the corner of Market Place and Pratt Street in the Baltimore Inner Harbor area.

SPACE TYPE Land only **LANDLORD OBLIGATIONS** Triple net lease

DURATION Initial Term: 50 years **OPTION TO RENEW** Two renewal terms of 20 years each

ANNUAL RENT

Base Rent: \$1.1 million from commencement of lease term (not later than 60 days after approval). Annual Escalation of Base Rent after the second year by CPI (capped at 3%)

Percentage Rate: 2% of Gross Income generated by space users (not including Hotel component)

Options Terms: Continued Annual Escalation of Base Rent by CPI (capped at 4%). Both Base and Percentage Rent will continue during the Renewal Terms.

REFERENCE

The Board of Public Works approval is requested for a Ground Lease for a 2.8 acre site, known as the Lockwood Site, from the Baltimore City Community College to Lockwood Associates, LLC. The parcel is currently a part of the Harbor Campus and used in part as a parking lot. The site is also the location of the now unused Lockwood Building. BCCC is charged by statute to develop the commercial potential of the site. BCCC selected Lockwood Associates, LLC to develop the site based upon Lockwood Associates' submission to the BCCC Offering Statement issued in April, 1998 and upon the outcome of the negotiation of lease terms.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 13-L (Revised)

ADDITIONAL INFORMATION

The site will be developed in accordance with a concept plan approved by BCCC to provide for a minimum of 100,000 sq. ft of retail space, 700 parking spaces in an above ground garage, 200,000 sq. ft. of office space and 200 hotel rooms (or residential or office equivalent). The Lockwood Building will be demolished not later than 90 days after the commencement of the lease term. Construction of the retail space and the garage will commence within 18 months. Construction of 4 components must be completed within a four-year period. Throughout the term, the site will not be devoted to any other uses without BCCC's consent.

SPECIAL CONDITIONS

1. Kravco Company, Parkway Corporation and A&R Development or their affiliates are participants in Lockwood Associates and are required to remain equity participants through commencement of construction of the office building. Kravco will manage the retail space for the first five years of operation.
2. The project is conditioned upon Lockwood Associates obtaining a Payment in Lieu of Taxes agreement from Baltimore City by April 15, 2000. The PILOT has received BDC endorsement.
3. BCCC will be provided for its students, faculty and staff, 110 monthly parking spaces at a monthly rate equal to \$30.00. In addition, 50 parking spaces at a flat \$3.00 rate will be provided Monday-Thursday evenings. Parking rates are subject to increases proportional to the regular rates.
4. The State's fee interest in the property and its right to rent are unsubordinated.
5. The Ground Lease includes commercially reasonable mortgagee rights for substitution and the right to sublease the entire office component and hotel component. These provisions, however, may require amendment to meet the particular needs of Lockwood Associates' mortgagee or its subtenant.
6. In the event that BCCC desires to sell its fee interest in the property, Lockwood Associates will have a first right to meet the State's terms. If an agreement is not reached, the State will issue a public offering of its interest.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 13-L (Revised)

7. Lockwood Associates will post a security deposit initially in the amount of \$1.1 million in the form of a letter of credit, which will be reduced as construction obligations are met.

REMARKS

1. The Board of Trustees of the Baltimore City Community College recommends approval of the Ground Lease.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred ✓

Withdrawn

With Discussion ✓

Without Discussion

bccc2bpw.wpd

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 14-L

DEPARTMENT OF PUBLIC SAFETY AND
CORRECTIONAL SERVICES

Landover
Prince George's County

Lessor/Owner Ninety-Five Office Park
c/o Ronald D. Paul
8101 Glenbrook Road
Bethesda, Maryland 20814

Property Location 1893-1899 Brightseat Road
Landover, Maryland 20785

<u>Space Type</u>	Office	<u>Lease Type</u>	Additional/Renewal	<u>Square Feet</u>
<u>Duration</u>	5 Years, 1.5 Months	<u>Effective</u>	December 1, 1999	Renewal 3,442
<u>Annual Rent</u>	\$75,158.88 (Avg.)	<u>Square Foot Rate</u>	\$16.37 (avg.)	Additional 1,149
		<u>Effective Square Foot Rate</u>	\$18.63 (avg.)	Total 4,591

Utilities Responsibility Lessee
Custodial Responsibility Lessee

Fund Sources PCA 32580 Sub-Object 1310 Funds 001

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease incorporates use in common parking spaces.
3. The lease does not contain a termination for convenience clause.
4. The lease contains an occupancy clause.
5. The additional space shall be built out to State Standards.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 14-L (Cont'd.)

Remarks

1. The additional space shall be used for an expanded Day Reporting Center which is part of the Break the Cycle Program. It consists of office space and a training area for drug involved offenders who will receive job readiness training, drug treatment group counseling and other educational programming.

2. The State entered into a short term lease for this location effective January 15, 1999 through June 1, 2001, at the average effective rental rate of \$17.50 per nuse, to ensure the continuation of the Break the Cycle Program and to provide ample time for the Department of General Services Office of Real Estate to acquire needed additional space which was unavailable at the time. The additional space has become available and is being acquired and the short term lease extended to a full term lease.

3. This lease is within a County Certified Priority Funding Area and a DHCD State Revitalization area in compliance with Smart Growth initiatives.

4. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.

5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by supplementing and extending an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the Using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for the Board of Public Works Capital Project Grant Application and Agreement for the non-matching fund grant obtained by the following organizations:

- A. University of Maryland Medical System - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - CONSTRUCT DIAGNOSTIC AND TREATMENT FACILITIES AND RELATED IMPROVEMENTS LOAN OF 1999, CHAPTER 212, ACTS OF 1999** - \$10,000,000. For the construction and equipping of diagnostic and treatment facilities and related improvements.

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

nm101399.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL (Cont'd.)

FUND SOURCE \$ 513,751.24 - The Johns Hopkins University
Milton S. Eisenhower Library
Loan of 1995
\$ 513,751.25 - The Johns Hopkins University

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

eislibpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

BOARD OF TRUSTEES OF 4307 Hillen Road
MORGAN CHRISTIAN CENTER Baltimore City
OF BALTIMORE, MARYLAND

PROJECT NO. AND TITLE SL-029-981-038
Renovate the Morgan Christian Center

DESCRIPTION

In accordance with the provisions of the Baltimore City - Morgan Christian Center Loan of 1998, Chapter 312, which provided a matching grant of \$150,000 to the Board of Trustees of Morgan Christian Center of Baltimore, Maryland for the design, renovation, and capital equipping of the Center, Board of Public Works approval is requested for capital expenditures toward the following contracts to design and renovate the interior and exterior of the Center.

<u>CONTRACTOR</u>	<u>AMOUNT</u>
TLBC, Incorporated - Baltimore, MD.	\$ 9,300
Springdale Construction Co., Inc. - Baltimore, MD.	\$300,000

<u>TOTAL CONTRACTS</u>	\$309,300.00
<u>TOTAL ELIGIBLE COSTS</u>	\$205,839.15*

<u>FUND SOURCE</u>	\$102,919.57 - Baltimore City - Morgan Christian Center Loan of 1998
	\$102,919.58 - Morgan Christian Center

REMARKS

*Eligible costs reflects the percentage of the contracts (66.55%) associated with the portion of the building that is used as the counseling center. The remaining is for the design and renovation of the Sanctuary which is ineligible.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL (Cont'd.)

REMARKS

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

BOARD OF DIRECTORS OF THE 3500 Arlington Station
EPSILON OMEGA FOUNDATION, P. O. Box 67003
INC. Baltimore City

PROJECT NO. AND TITLE SL-035-971-038
Renovate 3515 Dolfield Avenue
Baltimore City

DESCRIPTION

In accordance with the provisions of the Baltimore City - Epsilon Omega Foundation, Inc. - Family Support Center Loan of 1997, Chapter 146, which provided a matching grant of \$800,000 to the Board of Directors of the Epsilon Omega Foundation, Inc. for the acquisition, renovation, and capital equipping of the property on Dolfield Avenue, Board of Public Works approval is requested for capital expenditures toward the following contracts to renovate 3515 Dolfield Avenue including the developer's agreement, cost of permits, and an in-kind contribution from the City of Baltimore to install new water service.

<u>CONTRACTOR</u>	<u>AMOUNT</u>
The French Companies - Baltimore, MD.	\$45,500.00
Baltimore City for permits - Baltimore, MD.	\$ 6,589.00
Baltimore City - Baltimore, MD.	\$17,575.53

TOTAL CONTRACTS \$69,664.53

FUND SOURCE \$69,664.53 - Epsilon Omega Foundation, Inc.

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (Cont'd.)

REMARKS

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

epsomepg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

MARYLAND COMMUNITY
RESOURCE CENTER, INC.

101 West Read Street
Baltimore City

PROJECT NO. AND TITLE

SL-021-981-038
Renovate Facility at Falls Road and
Maryland Avenue in Baltimore City

DESCRIPTION

In accordance with the provisions of the Baltimore City - Maryland Community Resource Center, Inc. Loan of 1999, Chapter 263, which provided a matching grant of \$500,000 to the Maryland Community Resource Center, Inc. for the design, renovation, and capital equipping of a building to be used by HERO, Board of Public Works approval is requested for capital expenditures toward a contract to furnish and install capital equipment including desks, chairs, conference tables, and file cabinets.

CONTRACTOR

Currotto Interiors - Baltimore, MD.

AMOUNT

\$45,428

FUND SOURCE

\$22,714 - Baltimore City - Maryland
Community Resource Center, Inc.
\$22,714 - Maryland Community Resource
Center, Inc.

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

BOARD OF DIRECTORS OF THE
BALTIMORE CITY FRATERNAL
ORDER OF POLICE MEMORIAL
FUND, INC.

3920 Buena Vista, Inc.
Baltimore

PROJECT NO. AND TITLE

SL-039-981-038
Design and Construct New Memorial
Baltimore City

DESCRIPTION

In accordance with the provisions of the Baltimore City Fraternal Order of Police - Memorial Loan of 1998, Chapter 368, which provided a matching grant of \$50,000 to the Board of Directors of the Baltimore City Fraternal Order of Police Memorial Fund, Inc. for the design and construction of a memorial to the policemen of the City of Baltimore who died in the line of duty, Board of Public Works approval is requested for capital expenditures for the following A/E services to design a memorial to be located on the western portion of Shot Tower Park fronting N. President Street.

CONTRACTOR

AMOUNT

Davis Buckley, A Professional Corp. - Washington, DC.
Morris & Ritchie Associates, Inc. - Towson, MD.

\$164,257
\$ 8,100

TOTAL CONTRACTS

\$172,357

FUND SOURCE

\$ 50,000 - Baltimore City Fraternal Order of Police
- Memorial Loan of 1998
\$122,357 - Baltimore City Fraternal Order of Police
Memorial Fund, Inc.

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL (Cont'd.)

REMARKS

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

policmpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

DEPARTMENT OF JUVENILE
JUSTICE

Good Shepherd Center
4100 Maple Avenue
Baltimore County

PROJECT NO. AND TITLE

SL-038-981-038
Renovate Good Shepherd Center

DESCRIPTION

Board of Public Works approval is requested for a matching grant of \$750,000 from the Department to Juvenile Justice to assist the Good Shepherd Center with the cost to construct secure residential units and a group home for young women. Good Shepherd Center is a private non-profit residential treatment center and school for girls aged 13-18. The grant will assist the center to expand its capacity from 82 to 105 young women of which 75 will be Department of Juvenile Justice referrals.

The Good Shepherd Center has to date expended a total of \$955,446.92 on A/E costs and construction costs associated with the renovation of three existing residential units into two secure residential units and one into a transitional unit.

Board of Public Works approval is requested to reimburse the Good Shepherd Center \$205,446.92 for those eligible costs that exceeded the \$750,000 matching fund requirement.

FUND SOURCE

\$205,446.92 - Item 30, MCCBL 1998
\$750,000.00 - Good Shepherd Center

REMARKS

In accordance with the Juvenile Justice Facilities Capital Program, the Board's approval of this item is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the Land Records of Baltimore County

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont'd.)

REMARKS

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

goodshpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

BOARD OF DIRECTORS OF 200 Byrn Street
SAILWINDS PARK, INC. Cambridge, MD. 21613

PROJECT NO. SL-003-951-038
TITLE Construct Sailwinds Park

DESCRIPTION

In accordance with the provisions of the Sailwinds Park - Beach and Stage Area Loan of 1994, Chapter 302 and as amended by Chapter 131, Acts of 1995 and further amended by Chapter 609, Acts of 1996, which provided a matching grant of \$240,000 and a grant of \$240,000 for a total of \$480,000 to the Board of Directors of Sailwinds Park, Inc. for the beach and stage area and shore erosion control at the Sailwinds Park, Board of Public Works approval is requested for capital expenditures for a construction contract modification to provide and plant eleven trees.

CONTRACTOR **MODIFICATION**
Edwin A. & John O. Crandell, Inc. \$3,577.50
West River, MD.

FUND SOURCE \$3,577.50 - Sailwinds Park - Beach and Stage
Area Loan of 1994 and as amended

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

sailwd2.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

COUNTY EXECUTIVE AND
COUNTY COUNCIL OF
MONTGOMERY COUNTY

110 North Washington Street
Rockville

PROJECT NO. AND TITLE

CJ-015-881-038
Medical Unit Renovations
Montgomery County Detention Center

DESCRIPTION

In accordance with the provisions of the Montgomery County Detention Center Loan of 1987, Chapter 571 as amended by Chapter 516, Acts of 1990 and the Montgomery County Detention Center Loan of 1988, Chapter 378 as amended by Chapter 549, Acts of 1990, which provided matching grants of \$200,00 and \$250,000, respectively, to the County Executive and County Council of Montgomery County for the design, renovation, and re-equipping of the Detention Center, Board of Public Works approval is requested for capital expenditures toward the following contracts to equip and renovate the medical unit.

CONTRACTOR

AMOUNT

G & H Welding & Fabrication, Inc. - Gaithersburg, MD.	\$ 3,358.00
Centercore, Inc. - Gaithersburg, MD.	\$ 36,099.88
Bodybilt Seating, Inc. - Gaithersburg, MD.	\$ 4,096.17
The Office Work Group - Gaithersburg, MD.	\$ 10,867.67
Clover Carpet Co. - Gaithersburg, MD.	\$ 2,459.60
Rockville Steel & Manufacturing Co. - Gaithersburg, MD.	\$ 937.50
The Darden Group - Rockville, MD.	\$ 718.75
Electric Advantage, Inc. - Silver Spring, MD.	\$ 7,285.50
F. H. Paschen Venture - Rockville, MD.	\$132,186.18
Tito Contractors - Washington, DC.	\$ 17,938.60
Steel Products, Inc. - Rockville, MD.	\$ 967.50
Construx, Inc. - Upper Marlboro, MD.	\$ 8,085.66
Baltimore Air Balance Co. - Baltimore, MD.	\$ 900.00
Ballard Architects - Herndon, VA.	\$ 900.00
Baltimore Stationary Co. - Baltimore, MD.	\$ 18,181.96
Centercore, Inc. - Plainfield, NJ.	\$ 407.03
Quanta Systems Corp. - Gaithersburg, MD.	\$ 11,908.60
FMB Laundry, Inc. - Beltsville, MD.	\$ 3,709.25

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL (Cont'd.)

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Benco Dental Supply Co, - Wilkes-Barre, PA.	\$ 6,840.00
Richards-Wilcox Co. - Aurora, IL.	\$ 7,954.51
Midmark, Inc. - Versailles, OH.	\$ 13,531.28
Douron, Inc. - Owings Mills, MD.	\$ 22,739.26
Roane Barker, Inc. - Greenville, SC.	\$ 7,025.05
ABC Blueprinting, Inc. - Silver Spring, MD.	\$ 993.52
Sir Speedy - Rockville, MD.	\$ 58.30
Advanced Construction Cost Management - McLean, VA.	\$ 750.00
City of Rockville - Rockville, MD.	\$ 4,650.00
Klon O. Row, Inc. - Gaithersburg, MD.	\$ 1,108.00
Advanced Designs, Inc. - Rockville, MD.	\$ 1,817.00
Andrews Office Products - Baltimore, MD.	\$ 218.00

TOTAL CONTRACTS \$328,692.77

FUND SOURCE

\$115,755.88 - Montgomery County Detention Center Loan of 1987 as amended
\$ 48,590.50 - Montgomery County Detention Center Loan of 1988 as amended
\$164,346.39 - Montgomery County

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25 -CGL

BOARD OF DIRECTORS OF THE
SOUTHERN MARYLAND YOUTH
CAMP, INC.

P. O. Box 30
Clinton, Prince George's County

PROJECT NO. AND TITLE

SL-010-951-038
Construct Camp Facilities

DESCRIPTION

In accordance with the provisions of the Prince George's County - Southern Maryland Youth Camp Loan of 1997, Chapter 555, which provided a matching grant of \$200,000 to the Board of Directors of the South Maryland Youth Camp, Inc. to construct camp facilities, Board of Public Works approval is requested for capital expenditures toward the following contract modification which deletes a portion of the contract for site work and contracts for the cost of installing sprinkler lines to five buildings and installing gutters and down spouts.

CONTRACTOR

Wally's Excavating - Hollywood, MD.
Fred Wyrostek Plumbing, Inc. - Owings, MD.
Quality Building Products - Upper Marlboro, MD.

AMOUNT

(\$10,112) - Credit*
\$ 2,400
\$ 1,652

*The grantee utilized other funds for this contract and therefore did not require these funds from the 1997 grant.

FUND SOURCE

(\$10,112) - Credit - Prince George's County -
Southern Maryland Youth Camp Loan
of 1997
\$ 4,052 - Prince George's County - Southern
Maryland Youth Camp Loan of 1997

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL (Cont'd.)

REMARKS

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

somdyth.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Allegany College of Maryland
Cumberland, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-10-MC90/94-304
Continuing Education Building
Roof Replacement
Project Closeout/Reversion

DESCRIPTION

The following amount represents an unexpended balance from a construction allocation previously approved by the Board of Public Works from the Maryland Consolidated Capital Bond Loan of 1994. Board of Public Works approval is now requested to revert the unexpended balance from this loan. This will conclude the State's participation in the eligible costs of this project.

<u>BPW Date and Item Number</u>	<u>Fund Source to be reverted</u>	<u>Amount</u>
BPW04/21/99, Item 39-CGL - Construction	MCCBL 1994	\$6,126.00

REMARKS

The State has paid to Allegany College of Maryland an amount less than the State share of the total approved BPW allocation. Accordingly, the Maryland Higher Education Commission and the Department of General Services request this unspent balance be reverted to the fund year as indicated.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CLOS_BPW.304

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL (Revised)

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Chesapeake College
Wye Mills, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-12-MC97-313
Learning Resource Center
A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State allocation in the amount of \$622,650 to Chesapeake College for the design of the new Learning Resource Center project at its Wye Mills campus.

This project involves the design of a 48,000 gsf Learning Resource Center which will provide the college with stack, reading, computer, storage, study and office space. In addition, a new entrance road, parking and other related sitework will be provided.

Also, the College seeks approval to expend funds for a design award to Cochran, Stephenson and Donkervoet, Inc. of Baltimore, Maryland.

AWARD

Cochran, Stephenson and Donkervoet, Inc.
Baltimore, Maryland

AMOUNT

\$868,536

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL (Revised)

FUND SOURCE

\$245,886 (28.4%) - Local Share
\$622,650 (71.6%) - State Share
Item 044, Maryland Consolidated Capital Bond
Loan of 1997. Cost sharing is in accordance with
Section 11-105(i) of the Education Article.

REMARKS

Of the total negotiated design fee of \$868,536, \$823,536 is eligible for State financial participation at this time and represents a fee for basic services of \$626,963 as well as specialty services fees for library design (\$131,077), telecommunications design (\$49,380), Life Cycle Cost Analysis (\$16,116) and reimbursables (\$45,000). The State share is \$622,650 (71.7% of the total fee, 75% of the eligible fee)

The Maryland Department of Budget and Management has reviewed the Facilities Program for this project and recommends approval. The Maryland Department of General Services has also reviewed the Facilities Program and recommends approval as well as contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Chesapeake College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

AE_BPW.313

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Hagerstown Community College
Hagerstown, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by
BPW 06/17/92

PROJECT NO. AND TITLE

CC-02-89MC94/95/96/97-204
Learning Resource Center
Furniture and Equipment

DESCRIPTION

Board of Public Works approval is requested for a total State allocation in the amount of \$423,734 to Hagerstown Community College for purchasing furniture, equipment an audio/visual system for its new Learning Resource Center project on the Hagerstown campus. The State allocation represents a 64.9% share of the total allowance of \$652,903.22.

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through State Use Industries (SUI) eligible desks, desk chairs, conference tables and chairs, storage cabinets and bookshelves. SUI has waived this provision for those items procured through the Baltimore Metro Contract or competitively bid as described below.

Board of Public Works approval is also requested to award the following contracts.

PROCUREMENT METHOD

Preference

- A. Chairs, workstations, tables, shelving
State Use Industries
Jessup, Maryland

Amount
\$183,096.20

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL (Cont'd.)

PROCUREMENT METHOD

Competitive Bidding

- | | | |
|----|---|--------------|
| B. | <u>Benches, sofas, tables, lecterns</u>
Total Office Interiors
Baltimore, MD (Baltimore Metro Contract) | \$ 29,128.70 |
| C. | <u>Credenzas, computer tables, desks & chairs, bookcases</u>
<u>Vertical and lateral files, lobby seating</u>
Glover Equipment, Inc.
Cockeysville, MD (Baltimore Metro Contract) | \$200,166.41 |
| D. | <u>Vertical microfilm cabinets</u>
F.A. O'Toole Office Systems, Inc.
Hunt Valley, MD (Baltimore Metro Contract) | \$ 12,830.48 |
| E. | <u>Double faced bookshelves</u>
Young & Watson, Inc.
Severna Park, MD (Baltimore Metro Contract) | \$ 11,145.48 |
| F. | <u>Audio/Visual System</u>
Video Marketing Systems, Inc. - Englewood, NJ | \$188,272.95 |
| G. | <u>TV Studio dimmer lighting controls and cyclorama</u>
<u>curtain and track system</u>
Theater Service & Supply Corp. - Baltimore, MD | \$ 28,263.00 |

Continued

53a

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

<u>ITEM</u>	28-CGL (Cont'd.)
<u>TOTAL AMOUNT</u>	\$652,903.22
<u>FUND SOURCE</u>	\$229,169.22(35.1%) - Local Share \$423,734.00(64.9%) - State Share Item 044, Maryland Consolidated Capital Bond Loan of 1997. Cost sharing is in accordance with Section 11-105(i) of the Education Article.

REMARKS

At its meeting of April 29, 1998, the Board of Public Works approved a State allocation of \$5,659,704 (total allowance of \$8,720,654) for the construction of the new Learning Resource Center. This current request is to insure that the facility is properly furnished and equipped. The Learning Resource Center will provide a 37,000 net assignable square foot Learning Resources Media and Testing Center with interactive classrooms and laboratories, lecture halls and offices. Also included are two stormwater control and storage facilities, a culvert system to convey stormwater under the campus roadway and the upgrading of the hot and chilled water piping loop system which connects the remaining buildings to the central chilled water plant.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract awards. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Hagerstown Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL (Cont'd.)

REMARKS

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Montgomery College
Takoma Park Campus

AUTHORITY

Procedures and guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

Takoma Park Expansion
CC-01-MC97-318
Purchase of Real Property

DESCRIPTION

Board of Public Works approval is requested for a total State allocation of \$537,500 to be transferred to Montgomery College for the purchase 7660 and 7676 Fenton Street (.58 acres) in Silver Spring, Maryland. This request is for approval of the State's share or 50% of the total eligible costs of \$1,075,000 for the property acquisition.

PROPERTY

.58 acres - improved

PRICE

\$1,075,000

APPRAISED VALUES

\$1,160,000
Associate Appraisers

\$1,025,000
Lipman, Frizzell & Mitchell

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL (Cont'd.)

FUND SOURCE

\$537,500 (50%) - Local Share
\$537,500 (50%) - State Share
Item 044, Maryland Consolidated
Capital Bond Loan of 1997. Cost
sharing is in accordance with Section
11-105(i) of the Education Article

REMARKS

The Takoma Park Expansion project is a multi-phased project and will involve the design and construction of three new buildings for Health Sciences, Student Services and Cultural Arts as well as a pedestrian bridge over the METRO/CSX tracks and Fenton Street. The sites for the Student Services and Health Sciences buildings require the purchase of nine (9) property parcels along Georgia Avenue and seven (7) property parcels along Fenton Street. This item is for the purchase of two (2) parcels along Fenton Street for the road relocation necessary for preparing a site for the new Student Services Building and is the beginning of a sequencing of property acquisitions, legal and relocation costs.

The Maryland Department of General Services and the Maryland Higher Education Commission recommend approval of this request. The Maryland Department of Budget and Management has reviewed the College's request for financial participation and recommends approval.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL (Cont'd.)

REMARKS

The Grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The Grantee will be advised when the disbursement is made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

acquis1.bpw

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Prince George's Community College
Largo, Maryland

AUTHORITY

Procedures and Guidelines adopted
by MHEC 06/02/92 and approved by
BPW 06/17/92

PROJECT NO. AND TITLE

CC-08-86-275
Bladen Hall Asbestos Abatement
A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State design allocation in the amount of \$6,486 to Prince George's Community College for design services necessary for the Asbestos Abatement in the Bladen Hall Science Wing at its Largo campus. Also, the College seeks BPW approval to expend funds for a design contract award to Boggs Environmental Consultants, Frederick, Maryland.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

Boggs Environmental Consultants - Frederick, MD

BASE BID

\$11,500

*Bid sets were mailed to a total of five (5) firms and only one (1) firm submitted a bid.

AWARD

Boggs Environmental Consultants
Frederick, MD

AMOUNT

\$11,500

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL (Cont'd.)

FUND SOURCE

\$ 5,014 (43.6%) - Local Share
\$ 6,486 (56.4%) - State Share
Public Junior, Community, and Regional
Community College Facilities
Construction Loan of 1986. The State
share is in accordance with the cost
sharing amount as indicated in Section
11-105(i) of the Education Article.

REMARKS

At its meeting of September 24, 1997, the Board of Public Works approved a State design allocation to Prince George's Community College of \$52,547 (total allowance \$202,500) to design the Bladen and Lanham Hall Renovation project. The proposed project involves the design and monitoring for the asbestos abatement of 16,000 SF in the Bladen Hall Science Wing. The asbestos abatement is necessary for the completion of the Bladen/Lanham Hall renovation project.

The Maryland Department of Budget and Management recommends State financial participation. The Maryland Department of General Services also recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Prince George's Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 31-C

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

Holly Center, Salisbury
Wicomico County

CONTRACT NO. AND TITLE

Project No. MR-000-989-001
Adpics No. 001B0900113
Installation of Emergency Generators

DESCRIPTION

Install a 150 KVA generator for the Activities Building including all accessories such as muffler, transformer switch, exerciser, battery with battery charging system, fuel tank, all to be enclosed in a weather proof enclosure.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Bilbrough's Electric Inc. - Denton, MD
Modern Electric - Baltimore, Maryland
Carter's Electrical Service, Inc. - Pittsville, MD

AMOUNT

\$ 138,000
\$ 148,745
\$ 149,276

AWARD

Bilbrough's Electric Inc.

AMOUNT

\$138,000

FUND SOURCE

Item 049, MCCBL 1999
"Detailed Plan, construct, purchase and install emergency..."

REMARKS

The Government Estimate for this project is \$227,000.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 31-C

Holly Center is a State residential facility in Salisbury, Maryland serving individuals with developmental disabilities on Maryland's Eastern Shore. It provides residential care for 200 individuals and is licensed as an Intermediate Care Facility for the mentally retarded.

The project was advertised in the Maryland Contract Weekly on July 6, 1999 and eight (8) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Six (6) of the prospective bidders include firms located in Maryland, with two (2) located out-of-state. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland.

The MBE participation for this project is 26.5%.

The Office of the State Comptroller has verified, under Control Number 99-9001-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

holly2

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SUPPLEMENTAL
BPW -10/13/99

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE**ITEM** 32-L

DEPARTMENT OF NATURAL RESOURCES
(Land and Property Management)

Calvert County

Lessee American Chestnut Land Trust, Inc.
P. O. Box 204
Port Republic, Maryland 20676

Property Location Parker's Creek Watershed

<u>Space Type</u>	Land	<u>Lease Type</u>	New	<u>Acres</u>	223
<u>Duration</u>	10 Years	<u>Effective</u>	October 13, 1999		
<u>Annual Rent</u>	\$1				
<u>Utilities Responsibility</u>	Lessee				
<u>Custodial Responsibility</u>	Lessee				

Special Conditions

1. The Lessee shall manage and maintain the entire premises.
2. The Lessee shall maintain \$1,000,000 in general liability insurance with \$2,000,000 annual aggregate.
3. The lease contains 3 renewal terms of 10 years each.
4. The lease contains a termination for convenience clause.
5. This item is a companion item to Item 12-RP of this action agenda date.

Remarks

1. American Chestnut Land Trust, Inc., (ACLT) a non-profit Maryland corporation, in conjunction with DNR, The Nature Conservancy and Calvert County is negotiating to purchase tracts of land within the Parker's Creek Watershed in Calvert County. Parker's Creek is one of the last undisturbed natural estuary systems in the Chesapeake Region which also includes animal species designated as endangered under federal guidelines, threatened plant and bird species, forested uplands, tidal and non-tidal wetlands, beaches, and fossil bearing cliffs.

Continued
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DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 32-L

2. DNR purchased the Warrior Rest property in 1994 and has continued to work with The Nature Conservancy to obtain other Parker's Creek parcels, including the Goldstein tracts. DNR and ACLT have agreed to enter into this lease agreement to allow ACLT to lease and manage the Warriors Rest tracts. Additionally, ACLT will manage 1,556 additional acres as the property is transferred by the The Nature Conservancy to DNR.
3. This lease agreement shall permit ACLT to manage and maintain the preservation of open space and protection of natural, environmental, cultural, scientific, and agrarian resources to include planning, developing, and maintaining a public outdoor recreation area open to the general public.
4. This lease is to be executed by the Board of Public Works.
5. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Yale Stenzler 767-0610

1. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

Submission of a report prepared by the Public School Construction Program on the maintenance survey of selected public schools in the State of Maryland. The inspections were performed by the Department of General Services for the Interagency Committee on School Construction. This is the nineteenth year that inspections have been executed. The Maintenance Survey Report for Public School Buildings (September 1999) describes the rationale for the surveys, the survey methods used, summarizes the ratings from prior surveys, and presents the results of the survey for Fiscal Year 1999.

There were a total of 103 schools inspected in the twenty-four (24) school systems. Of these, five (5) were rated "Superior"; fortyone (41) were rated "Very Good"; fifty-five (55) were rated "Good"; and two (2) were rated "Fair." No schools were rated poor in this year's survey.

The schools that received a rating of "Superior" will receive a Governor's Citation. They are:

Southern Middle School	Calvert County
Brunswick Middle School	Frederick County
Waverly Elementary School	Howard County
Diamond Elementary School	Montgomery County
Chipman Elementary School	Wicomico County

(The Survey Report will be submitted separately to the members of the Board prior to the meeting.)

Board of Public Works Action

Approved Disapproved

With Discussion

The above-referenced item was:

Deferred Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Yale Stenzler 410-767-0610

2. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:Proposed Amendment to the Rules, Regulation, and Procedures for the Administration of the School Construction Program

Submission of a recommendation by the Interagency Committee on School Construction for acceptance and approval of proposed amendments to the Rules, Regulations, and Procedures for the Administration of the School Construction Program. Under Section 5-301 (e) and (f) of the Education Article of the Annotated Code of Maryland, the Board of Public Works may develop, amend, or repeal the rules, regulations, and procedures for the administration of the Public School Construction Program. Although exempted from the rule and regulation promulgating requirements of the State Government Article, Sections 10-101 through 10-405, the Board of Public Works is required to develop rules, regulations, and procedures in consultation with representatives of the county boards of education and the county governing bodies.

The current Rules, Regulations, and Procedures were accepted and approved by the Board of Public Works, June 10, 1981 and amended September 21, 1982, September 17, 1986, December 30, 1987, October 11, 1989, October 6, 1993, May 7, 1997, May 21, 1997, and May 13, 1998.

The proposed amendments to the Rules, Regulations, and Procedures are to Rules 6 and 7 as presented on the following pages. Approval to revise the eligibility of several items is also proposed.

The Interagency Committee recommends that the Board of Public Works accept and approve the proposed amendments to the Rules, Regulations, and Procedures for the Administration of the School Construction Program, as presented and to become effective on October 13, 1999.

The procedure followed for developing the proposed amendments is consistent with the requirements of Education Article 5-301 (f). The Interagency Committee has also submitted the proposed amendments to the Legislative Policy Committee of the Maryland General Assembly as required under Rule 18 (Rules, Regulations, and Procedures).

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Yale Stenzler 410-767-0610

2. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM: (Continued)RULES, REGULATIONS, AND PROCEDURES FOR THE ADMINISTRATION
OF THE SCHOOL CONSTRUCTION PROGRAM

(Accepted & Approved: June 10, 1981 - Board of Public Works)
 (Amended: September 21, 1982, September 17, 1986, December 30, 1987,
 October 11, 1989, October 6, 1993, May 7, 1997, May 21, 1997,
 [and] May 13, 1998, and **October 13, 1999**)

6. ELIGIBLE EXPENDITURES

(d) A new building or part thereof to replace an existing obsolete school or part thereof in use for 40 years or more. Obsolescence shall be based on educational program requirements and/or structural considerations as determined by the Committee.

(d-1) The board of education has the option to request the Committee to consider, in lieu of replacing a school building over 40 years old, the renovation of such building, providing life cycle and cost benefit studies demonstrate the economic feasibility of modernization over replacement. [*and providing the total renovation construction cost does not exceed the cost of an equivalent new building which does not include the costs of site development, demolition, and air conditioning.*]

(e) The modernization or remodeling of an existing school building, in whole or part, with the following exceptions and limitations:

(e-2-b) For alterations within a building or portion thereof which has been occupied:

[• 41 years or more	-	85 percent
• from 26 to 40 years	-	60 percent
• from 16 to 25 years	-	50 percent
• for 15 years or less	-	0 percent]

0 - 15 years	0 percent
16 - 20 years	50 percent
21 - 25 years	65 percent
26 - 30 years	75 percent
31 - 39 years	85 percent
40 years or more	100 percent

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Yale Stenzler 410-767-0610

2. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM: (Continued)6. ELIGIBLE EXPENDITURES: (Continued)

(e-2-c) **The IAC can recommend that the Maximum State Construction Allocation for a renovation project (as calculated above) be reduced by 15 percent if a school system and local government decide to build a replacement school which is not justified and approved by the Committee.**

(e-3) The maximum State construction allocation for modernization and remodeling shall include *[the costs of demolition site development,]* **5 percent for site redevelopment** and an amount for change orders.

(e-6) **When justified the IAC can recommend adjustments in developing the maximum State construction allocation for renovation projects that exceed the eligible square footage based upon the Space and Capacity Formula, including site development.**

(f) Change orders to approved construction contracts not to exceed *[1-1/2]* **2-1/2** percent of the State participation in the contract.

7. INELIGIBLE EXPENDITURES

(e) Cost of leasing or purchasing of facilities for school use, except where such leasing or purchasing is part of a tax-exempt financing transaction for a *[forward funded]* school construction project approved by the Board of Public Works.

[(k) Cost of owner's liability and builder's risk insurance.]

[(//)k Costs of an individual contract expressly for maintenance and/or repair.

[(m)ll Off-site development costs beyond the property line; except to extend public water and sewage lines or other utilities, consistent with State and local government policies to direct growth to suitable areas and existing population centers, within the State approved maximum allocation.

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Yale Stenzler 410-767-0610

2. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM: (Continued)7. INELIGIBLE EXPENDITURES: (Continued)

[(n)]m All construction costs for work, whether in new construction, alterations, or additions, site development or redevelopment, in excess of the State approved maximum allocation.

[(o)]n Systemic renovations for school buildings that are not properly maintained.

Furthermore, the Committee with the approval of the Board will:

(a) Approve the following built-in furniture as eligible for State funding.

- Built-in: (attached to floor and/or wall)

Bleachers
 Book Cases, Book Stacks, Magazine Racks, Shelving
 Cabinets, Laboratory
 Cabinets, Print, Drafting
 Cabinets, Storage (Teachers Wardrobes)
 Cabinets, Tool
 Cases, Display
 Cases, Laboratory
 Cases, Supply
 Charging Desk
 Language Laboratories
 Lockers
 Math Laboratories
 Music Laboratories
 Score Boards
 Stage Curtains
 Steno / Shorthand Laboratories
 Serving Line Counter, Station - Cashier, Cold Food, Warm Food
 Window Blinds & Shades

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Yale Stenzler 410-767-0610

2. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM: (Continued)

(b) Approve the following items as eligible for State funding

- Allowances
 (testing of materials, hardware, brick, signage, mechanical commissioning)
- Construction signs and plaques (State and local government)
- Spare parts and extra materials.

* * * * *

Notes:

[*Brackets*] indicates material deleted from the existing R,R.&P.

Bold text is material added to the existing R,R.&P.

These amendments would be effective October 13, 1999, if approved by the Board of Public Works.

Board of Public Works Action:

The above-referenced item was:

Approved ✓ Disapproved

Deferred Withdrawn

With Discussion ✓

Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

3. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

ANNE ARUNDEL COUNTY

- 99-2047 NORMAN OVE - bulkhead, stone revetment, Severn River
- 00-0065 LAWRENCE PRITCHEP - stone revetment, pier, and 2 mooring piles, Chesapeake Bay
- 00-0066 CHARLES THORNE - stone revetment, Chesapeake Bay
- 00-0090 HENRY SOBEL - stone revetment, pier, and 6 mooring piles, Chesapeake Bay
- 00-0120 MICHAEL ZURALOW - pier, access ramp, stone sill, 3 mooring piles, Rockhold Creek

CALVERT COUNTY

- 00-0015 DANA WOOD - timber bulkhead, stone armor, Back Creek

PRINCE GEORGE'S COUNTY

- 00-0316 FEDERAL HIGHWAY ADMINISTRATION - hydraulically dredge six test holes for archaeological testing, Potomac River

Board of Public Works Action:

The above referenced item was:

Approved Disapproved

With Discussion

Deferred Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Wiley Finch 410-767-1115

4. DEPARTMENT OF AGING:

Submission of a request by the Secretary of the Department of Aging for a state grant in the amount of \$384,000 for the purpose of financing the conversion of a portion of the Brooklyn Park/Lyndale Middle School - Community Center to a senior center in Anne Arundel County. This request is made in accordance with Chapter 212, Laws of Maryland 1999.

The applicant has provided evidence that all State funds will be matched 100%.

The Department of Aging has determined that the cost includes sufficient amounts for the project to be in conformity with all existing building, fire, handicapped access and all other code requirements and that the project may be reasonably completed with the funds being requested.

Funding Sources:

\$384,000	Senior Citizens Activities Centers Capital Improvement Grant - Chapter 212, Laws of Maryland 1999
\$384,000	Local Matching Share - Anne Arundel County

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Wiley Finch 410-767-1115

5. DEPARTMENT OF AGING:

Submission of a request by the Secretary of the Department of Aging for a state grant in the amount of \$410,000 for the purpose of financing the conversion of the patio area into a multi-purpose room at the Holiday Park Senior Center in Montgomery County. This request is made in accordance with Chapter 212, Laws of Maryland 1999.

The applicant has provided evidence that all State funds will be matched 100%.

The Department of Aging has determined that the cost includes sufficient amounts for the project to be in conformity with all existing building, fire, handicapped access and all other code requirements and that the project may be reasonably completed with the funds being requested.

Funding Sources:

\$365,000	Senior Citizens Activities Centers Capital Improvement Grant - Chapter 115, Laws of Maryland 1994 (Prior Unencumbered Authorization)
\$ 45,000	Senior Citizens Activities Centers Capital Improvement Grant - Chapter 212, Laws of Maryland 1999
\$410,000	Local Matching Share - Montgomery County

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS
October 13, 1999
SECRETARY'S AGENDA

6.

EDWARD A. SANDERS (410)841-5864

DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 2000, (Fund Source Control Number: 55106):

Agreement #	Recipient	County	Amount \$
AT-1999-1712	MARSHALL T. HEAPS	Harford	19,300
AT-1999-1713	MARSHALL T. HEAPS	Harford	4,600
AT-2000-0565	DIRK MEULENBERG	Cecil	20,000
AT-2000-0706	MARY E. MC GUIRK	Harford	2,800
AT-2000-0707	MARY E. MC GUIRK	Harford	1,900
AT-2000-0715	ROBERT A. PASCAL	Dorchester	3,100
AT-2000-0723	JOHN E. HALL	St. Mary's	5,900
AT-2000-0973	RICHARD HAYDEN	St. Mary's	1,800
AT-2000-1010	JOHN E. ZEARFOSS	St. Mary's	4,800
AT-2000-1613	JOHN L. ZEMAN III	Harford	8,000
AT-2000-1681	DR. KENNETH MARGOLIS	Worcester	1,400
CR-2000-0674	DOROTHY B. PHELPS	Talbot	800
CR-2000-1270	PHILIP H. BEAVEN	Talbot	5,500
CR-2000-1791	CHARLES F. ROBINSON, JR	Dorchester	2,600
LS-2000-0393	JOHNS HOPKINS JR. TRUST	Harford	4,300
LS-2000-0394	JOHNS HOPKINS JR. TRUST	Harford	1,900
MP-2000-0699	CHARLES U. SMITH	Frederick	2,700
MP-2000-1156	EARLE G. BOLLER, SR	Frederick	2,900
MP-2000-1165	HARRY E. PRINCE	Frederick	700
MP-2000-1181	HARRY E. PRINCE	Frederick	3,900
MP-2000-1769	LEASE BROTHERS	Carroll	1,600
MP-2000-1788	JOSEPH D. KAVANAUGH	Carroll	9,800
MP-2000-1810	JASON M. MYERS	Carroll	1,100
MP-2000-1812	MELVIN E. BAILE, SR	Carroll	4,500
MP-2000-1813	MELVIN E. BAILE, SR	Carroll	3,100
NW-2000-1229-X	WILLIAM D. MURRAY	Wicomico	7,900
NW-2000-1768	WAYNE R. PETERSON	Dorchester	2,800
RS-2000-0430	JOHN W. MC GINNIS	Baltimore	8,000
RS-2000-0431	JOHN W. MC GINNIS	Baltimore	2,100
RS-2000-1770	ALLAN L. DAVIDSON	Carroll	5,100
RS-2000-1784	RUTH S. PERKINS	Carroll	1,500
RS-2000-1785	RUTH S. PERKINS	Carroll	1,600
RS-2000-1786	RUTH S. PERKINS	Carroll	2,400
RS-2000-1787	RUTH S. PERKINS	Carroll	600
UP-2000-1230	RCS FARM	Washington	3,300
UP-2000-1231	RCS FARM	Washington	8,900

BOARD OF PUBLIC WORKS
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SECRETARY'S AGENDA

6.

EDWARD A. SANDERS (410) 841-5864

DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

Total

\$163,200

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted H.B. 120, "Conservation Grants Capital Appropriation for Fiscal Year 2000", to provide a source of funds for the cost-share program. Under this appropriation "4.8 million dollars (\$4,800,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action - The above item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

BOARD of PUBLIC WORKS

October 13, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

7.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1994, (Fund Source Control Number 91416).

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
CH-1998-3615	JOANNE LIBERSKY	Queen Anne's	\$460.26
CR-1998-2866	DANIEL P BISKACH	Dorchester	\$1,262.50
CR-1998-3110	MARK A ECK	Caroline	\$1,332.06
CR-1998-3111	MARK A ECK	Caroline	\$403.66
CR-1998-3256	WILLIAM H CORKRAN	Talbot	\$228.75
CR-1998-3298	WILLIAM H CORKRAN	Talbot	\$653.00
LS-1998-2688	WILLIAM RHODES	Harford	\$825.00
P-1998-2921	PAUL L BABINGTON	Carroll	\$3,300.00
MP-1998-2922	PAUL L BABINGTON	Carroll	\$4,200.00
MP-1998-3200	WILLIAM H OWENS	Frederick	\$153.69
MP-1998-3337	PHILIP L WATTS	Carroll	\$700.00
MP-1998-3379-R	WILLIAM D HESSON	Carroll	\$3,000.00
MP-1998-3546	BEVERLY PEARSALL	Frederick	\$1,243.37
MP-1998-3565	RANDY D SOWERS	Frederick	\$2,229.93
NW-1998-3354	RONALD T FISHER	Wicomico	\$733.50
NW-1998-3355	RONALD T FISHER	Wicomico	\$557.14
NW-1998-3356	RONALD T FISHER	Wicomico	\$242.46
NW-1998-3357	RONALD T FISHER	Wicomico	\$412.12
NW-1998-3358	RONALD T FISHER	Wicomico	\$247.59
PR-1998-3551	ROBERT W DOYLE	Worcester	\$1,137.96
RS-1998-3393	CLINTON E RICHARDS	Carroll	\$1,134.40
Total Reversion Amount:			\$24,457.39

Board of Public Works Action:

 APPROVED
 DISAPPROVED

 WITH DISCUSSION

The above referenced item was:

 DEFERRED
 WITHDRAWN

 WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

October 13, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

8.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1995. (Fund Source Control Number: 91504)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-1998-3223	GEORGE A STONESTREET	Allegany	\$315.12
LS-1998-3585	RODNEY W BURNS	Baltimore	\$1,704.98
PA-1998-3174	WALTER W BECK	Howard	\$362.40
	Total Reversion Amount:		\$2,382.50

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Board of Public Works Action:

APPROVED DISAPPROVED
 WITH DISCUSSION

The above referenced item was:

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

October 13, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

9.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 1996. (Fund Source Control Number: 91611)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-1998-0067	RICHARD HAYDEN	St. Mary's	\$1,233.90
AT-1998-3534	JOHN D EAST	Worcester	\$2,212.06
AT-1998-3535	JOHN D EAST	Worcester	\$6,856.56
AT-1998-3538	NELSON LYNCH	Worcester	\$3,298.56
MP-1998-2557	FRANKLIN E FEESER	Carroll	\$2,900.00
MP-1998-2558	FRANKLIN E FEESER	Carroll	\$4,900.00
MP-1998-2923	PAUL L BABINGTON	Carroll	\$2,900.00
P-1998-3556	JOHN J HAYES	Carroll	\$3,900.87
NW-1998-2495	ALTON L HOFFMAN	Dorchester	\$75.00
NW-1999-0053	ROBERT K TAYLOR	Dorchester	\$79.09
PR-1998-3048	JOHN W AYDELOTTE	Wicomico	\$62.50
PR-1998-3514	KAREN D TRUITT	Worcester	\$190.47
PR-1998-3536	JOHN D EAST	Worcester	\$2,044.48
PR-1998-3537	JOHN D EAST	Worcester	\$1,345.37
PR-1998-3590	JERRY D LAMBERTSON	Worcester	\$443.56
UP-1998-0006	VIRGINIA CLAGETT	Washington	\$3,761.07
WM-1998-3519	ALAN S KLINE	Montgomery	\$856.06
Total Reversion Amount:			\$37,059.55

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Board of Public Works Action:

APPROVED DISAPPROVED

WITH DISCUSSION

The above referenced item was:

DEFERRED WITHDRAWN

WITHOUT DISCUSSION

BOARD of PUBLIC WORKS

October 13, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

10.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects canceled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Conservation Grants Capital Appropriation for Fiscal Year 1999. (Fund Source Control Number: 55106)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
AT-1999-0035	C. GOTTFRIED BAUMANN	Kent	\$2,852.37
AT-1999-0523	KENNETH W MARSHALL	Cecil	\$1,712.01
AT-1999-0525	KENNETH W MARSHALL	Cecil	\$2,146.62
AT-1999-0935	WILLIAM H GUY	St. Mary's	\$478.00
AT-1999-0964	THOMAS R JAGGARD	Kent	\$227.55
AT-1999-0985	FRANKLIN C GREISE	Allegany	\$405.99
AT-1999-1032	PETER B MOSS	Kent	\$20.00
AT-1999-1033	PETER B MOSS	Kent	\$650.00
AT-1999-1785	GERALD A WHITE	Wicomico	\$4,600.00
AT-1999-1930	JAMES S FARR	St. Mary's	\$689.60
AT-1999-2051	HANADI EL-BAF	Wicomico	\$2,250.00
AT-1999-2056	JAMES S MCKELVEY	Kent	\$547.04
AT-1999-2088-P	LEVI A COOPER	Harford	\$4,580.27
AT-1999-2122	ELIZABETH A WHITTINGTON	Frederick	\$131.62
AT-1999-2124	ROBERT L DAVIS	Kent	\$195.66
AT-1999-2125	ROBERT L DAVIS	Kent	\$1,226.37
AT-1999-2147	F. TYLER JOHNSON	Kent	\$808.04
AT-1999-2148	JAMES W PAUL	Allegany	\$1,430.73
AT-1999-2168	CHRISTIAN HAVEMEYER	Kent	\$407.82
AT-1999-2209	EMIL KFOURY	Kent	\$2,967.75
AT-1999-2216	LYELL H RITCHIE	Kent	\$669.75
AT-1999-2217	WILLIAM L SPRY	Cecil	\$202.36
AT-1999-2252	RANDALL P CARRION	Cecil	\$959.26
AT-1999-2309	KENNETH C LUCAS	Queen Anne's	\$2,300.00
AT-1999-2373	JOHN L ZEMAN	Harford	\$870.92
AT-1999-2438	EMIL KFOURY	Kent	\$334.35
AT-1999-2443	GARY A DUCKWORTH	Allegany	\$476.79
AT-1999-2465	ROSS E SMITH	Harford	\$418.00
CH-1998-3301	J. FRANK LEAVERTON	Kent	\$1,413.77
CH-1999-2091	ROY S MASON	Kent	\$833.62
CH-1999-2255	JOHN D FERNWALT	Kent	\$376.84
CH-1999-2402	LORIN B SELLERS	Kent	\$112.53
AT-1999-0856	EARL H DYSON	Caroline	\$441.33
AT-1999-1055	JAMES T CLARK	Caroline	\$1,015.13

BOARD of PUBLIC WORKS

October 13, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

10.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM
 (cont.)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
CR-1999-1374	RUSSELL E STEVENS	Dorchester	\$210.76
CR-1999-1838	JOANNE H BEERS	Dorchester	\$1,326.65
CR-1999-2025	RICHARD A MOREL	Talbot	\$1,746.00
CR-1999-2158	CHARLES N IRVIN	Dorchester	\$663.02
CR-1999-2294	SEWELL L SPEDDEN	Dorchester	\$1,804.69
CR-1999-2295	SEWELL L SPEDDEN	Dorchester	\$662.64
CR-1999-2300	DAWN P KARBAUM	Queen Anne's	\$1,216.55
CR-1999-2359	LYSBETH COURTNEY	Dorchester	\$2,042.83
CR-1999-2360	LYSBETH COURTNEY	Dorchester	\$767.87
CR-1999-2363	JAMES W LEWIS	Caroline	\$40.00
LS-1999-1732	CHARLES E MAGNESS	Harford	\$4,200.00
LS-1999-1745	MICHAEL S BIRCH	Harford	\$954.91
MP-1999-0531	CHARLES H SCHAEFER	Carroll	\$156.00
P-1999-0649	JAMES A STONESIFER	Carroll	\$5,290.70
MP-1999-0993	STEPHEN F SLAUGHTER	Frederick	\$952.58
MP-1999-0994	STEPHEN F SLAUGHTER	Frederick	\$1,858.15
MP-1999-1031	MARY M LAWLER	Frederick	\$245.63
MP-1999-1718	JOSEPH L HERING	Frederick	\$3,214.82
MP-1999-1722	JOSEPH L HERING	Frederick	\$3,288.73
MP-1999-1723	JOSEPH L HERING	Frederick	\$428.50
MP-1999-1748	C. BASIL GROSSNICKLE	Frederick	\$2,301.12
MP-1999-1997	JOSEPH KERNER	Frederick	\$7,728.12
MP-1999-2069	H. WAYNE SAVAGE	Frederick	\$6,300.00
MP-1999-2071	LARUE A KELBAUGH	Frederick	\$2,137.09
MP-1999-2132	C. DAVID FLICKINGER	Frederick	\$770.94
MP-1999-2277	THOMAS E RIPLEY	Frederick	\$1,098.44
MP-1999-2347	MARLIN K HOFF	Carroll	\$345.18
MP-1999-2439	SCOTT E TREXLER	Frederick	\$0.00
MP-1999-2512	ALAN X DUNCAN	Frederick	\$11,025.99
NW-1999-0940	JOHN W DORSEY	Wicomico	\$172.00
NW-1999-0943	EARL M BEARDSLEY	Wicomico	\$362.50
NW-1999-2034	FREDDIE E WINDSOR	Dorchester	\$520.13
NW-1999-2035	FREDDIE E WINDSOR	Dorchester	\$618.55
NW-1999-2067	REGINALD L SELLERS	Dorchester	\$486.10
NW-1999-2068	REGINALD L SELLERS	Dorchester	\$297.28
NW-1999-2371	RONALD T FISHER	Wicomico	\$419.04
NW-1999-2372	RONALD T FISHER	Wicomico	\$567.21
NW-1999-2468	EDWARD G SENKBEIL	Wicomico	\$526.10
A-1999-0042	JAMES CLARK	Howard	\$5,163.50

BOARD of PUBLIC WORKS

October 13, 1999

SECRETARY'S AGENDA

Edward A. Sanders (410) 841-5864

10.

MARYLAND DEPARTMENT of AGRICULTURE
MARYLAND AGRICULTURAL COST SHARE PROGRAM
 (cont.)

<u>Agreement Number</u>	<u>Grantee</u>	<u>County</u>	<u>Amount of Reversion</u>
PA-1999-0981	JAMES CLARK	Howard	\$2,050.52
PA-1999-1799	JAMES CLARK	Howard	\$789.12
PA-1999-1800	JAMES CLARK	Howard	\$1,098.38
PA-1999-1931	JAMES CLARK	Howard	\$1,250.00
PA-1999-2172	MICHAEL O DUNN	Prince George's	\$132.50
PR-1999-0847	RONALD C THOMAS	Wicomico	\$2,575.00
PR-1999-1787	DALE S ABBOTT	Worcester	\$936.10
PR-1999-1788	WILLIAM E DAVIS	Worcester	\$2,341.61
RS-1998-2522	FRAN D HERSHFIELD	Baltimore	\$259.75
RS-1998-2524	FRAN D HERSHFIELD	Baltimore	\$824.25
RS-1998-2611	NANCY K WALLIS	Baltimore	\$307.25
3-1998-2613	NANCY K WALLIS	Baltimore	\$266.89
RS-1999-1707	GEORGE A MURNAGHAN	Baltimore	\$5,393.03
RS-1999-1708	GEORGE A MURNAGHAN	Baltimore	\$490.69
RS-1999-1872	RICHARD M JACKSON	Baltimore	\$183.06
RS-1999-1885	RICHARD M BERNSTEIN	Baltimore	\$5,579.81
RS-1999-2065	NANCY K WALLIS	Baltimore	\$755.44
RS-1999-2112	WAYNE D FEGELY	Baltimore	\$908.56
RS-1999-2210	DONALD E COLE	Baltimore	\$4,112.87
SA-1999-2374	WILLIAM F D'ALONZO	Kent	\$1,086.91
UP-1999-1163	PEGGY R MORGAN	Washington	\$2,733.94
Total Reversion Amount:			\$144,738.09

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Board of Public Works Action:

APPROVED

DISAPPROVED

WITH DISCUSSION

The above referenced item was:

WITHDRAWN

DEFERRED

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

October 13, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. Submission of a request by the Maryland Department of the Environment for approval of capital construction grants for the following projects, to be funded from proceeds of various general obligation bonds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
City of Crisfield	Crisfield Water Well and Tower Project Water Supply Financial Assistance Program (WSG 01.20) Grant Increase	Somerset	\$ 340,000

B. Request to TRANSFER project fund accounts as part of MDE's effort in working with the Legislative Budget Committees and the Department of Budget and Management:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Transfer</u>
Baltimore County	Bird River Water Quality/Stormwater Pollution Control Cost-Share Program (SW 20.04)	Baltimore	\$120,000
City of Gaithersburg	Victory Farms Pond Stormwater Pollution Control Cost-Share Program (SW 19.17)	Montgomery	\$180,960
City of Gaithersburg	Muddy Branch Project Stormwater Pollution Control Cost-Share Program (SW 18.17)	Montgomery	\$ 90,000

BOARD OF PUBLIC WORKS

October 13, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT
(cont'd)

B. Request to TRANSFER project fund accounts as part of MDE's effort in working with the Legislative Budget Committees and the Department of Budget and Management:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Transfer</u>
Calvert County	Breezy Point Stormwater Pollution Control Cost-Share Program (SW 01.05)	Calvert	\$ 140,000
Montgomery County	Rock Creek Watershed Stormwater Pollution Control Cost-Share Program (SW 13.17)	Montgomery	\$ 63,999
Harford County	Mt. Royal Stormwater Stormwater Pollution Control Cost-Share Program (SW 07.13)	Harford	\$350,000
Baltimore County	Brien Run Watershed Stormwater Pollution Control Cost-Share Program (SW 15.04)	Baltimore	\$ 60,000
City of Hagerstown	Hamilton Run/ Marsh Run Stormwater Pollution Control Cost-Share Program (SW 03.22)	Washington	\$ 14,619

BOARD OF PUBLIC WORKS

October 13, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT
(cont'd)

B. Request to TRANSFER project fund accounts as part of MDE's effort in working with the Legislative Budget Committees and the Department of Budget and Management:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Transfer</u>
Baltimore County	Gunpowder Watershed Stormwater Pollution Control Cost-Share Program (SW 19.04)	Baltimore	\$ 27,342
Carroll County	Longwell Run Headwater Stormwater Pollution Control Cost-Share Program (SW 05.07)	Carroll	\$ 15,000
Anne Arundel	Rippling Estate Flood Plain Small Creeks and Estuaries Pollution Control Cost-Share Program (SCE 16.02)	Anne Arundel	\$150,000
Allegany County	George's Creek Watershed Small Creeks and Estuaries Pollution Control Cost-Share Program (SCE 07.01)	Allegany	\$150,000

This statement is to certify that the actions being taken will neither change the response to a project questionnaire or create a "change in use" or increase the amount of "bad money" for this project and is in compliance with the tax-exempt bond provisions of the Internal Revenue Code.

Comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

BOARD OF PUBLIC WORKS

October 13, 1999

Contact Person:
Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT
(cont'd)

The MDE has determined these projects to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action - The above item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

SECRETARY'S AGENDA

October 13, 1999

Secretary's Agenda

Contact: John Bernstein 410-514-7900

12. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

The Maryland Environmental Trust is requesting Board of Public Works approval to ratify the following:

- a. Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Land Preservation Trust by Martha Sanger on her 31.18 acre property in the Green Spring Valley Historic District in Baltimore County.
- b. Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Eastern Shore Land Conservancy by Walter B. Harris on his 190.533 acre property in Kent County.

The Assistant Attorney General has reviewed the above deeds for legal form and sufficiency.

The Board of Trustees of the Maryland Environmental Trust has accepted the easement donation offers and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

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October 13, 1999

SECRETARY'S AGENDA

Contact - Len Casanova (410) 260-8522

13. DEPARTMENT OF NATURAL RESOURCES
SHORE EROSION CONTROL

Submission of a request by the Department of Natural Resources for approval by the Board of Public Works to issue and execute a Release in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" on each of the following Shore Erosion Control Projects. The contractual agreement between the Department of Natural Resources and the property owners herein stated has been satisfied. The Department recommends approval to issue and execute the following Releases:

PROJECT NO.	PROJECT NAME	PROJECT	COUNTY
SEC 24-74	Crue, et al (GASimpkins Sr)	Construction of aluminum bulkhead; at Long Point	Queen Anne's
SEC 37-85	Dennis Pt. HOA (Cohen, Lot 3)	Chesapeake Bay at Shady Side	Anne Arundel
SEC 24-74	Crue, et al (FH & EB Felton)	Construction of aluminum bulkhead; at Long Point	Queen Anne's
SEC 30-74	Mehrizi, A & B	Stone revetment, at Harris Creek	Talbot
SEC 24-74	Crue, et al (GE & KJ Sutter)	Construction of aluminum bulkhead; at Long Point	Queen Anne's

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Warren K. Wright 410-260-7718

14. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Reports by:

- a. Department of Public Safety and Correctional Services for August, 1999
- b. Maryland Environmental Service for August, 1999

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: Stephen Cordi
410-260-7806

15. COMPTROLLER OF THE TREASURY:

Submission of a recommendation by the Comptroller that the Board of Public works rescind the Resolution adopted May 21, 1997 (Item 28), which required the use of certain specific contract language in all solicitations and in all final vendor contracts with firms doing business with the State of Maryland.

This item was withdrawn from the meeting of September 29, 1999.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with COMAR 21.05.06 (Title 21 - State Procurement Regulations) and reported in accordance with COMAR 21.02.01.05(A)(3).

Individual reports enclosed.

Elizabeth Homer (410) 545-0402

BPW—10/13/99

BOARD OF PUBLIC WORKS

October 13, 1999

Appendix

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENTItem: Appendix- 1Department/Procurement Agency: Transportation
State Highway AdministrationContract Type: MaintenanceContract No. & Title: AW7616D141
Electric Upgrade Easton Maintenance
FacilityDescription: Electric upgrade to assure availability of emergency power during outages caused
by severe weather or Y2K issues and to correct several codes and safety issues.Procurement Method: EmergencyContractor: Electrico Inc.
Baltimore, MDAmount: \$189,700.00A Performance Bond, of 100% of the
award amount, exists for this Contract.Fund Source: 100% Special Funds budgeted to the SHAAppropriation Code: B0102
Object/Subject: 0809
Title of Program: State Systems
MaintenanceCONTINUED
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ITEM: . Appendix- 1
Continued

Bids:

Electrico Inc. Baltimore, MD	\$189,700.00
Modern Electric Baltimore, MD	\$224,000.00
Rommel Electric Cambridge, MD	\$235,798.00
John Tieder, Inc. Cambridge, MD	\$248,500.00
Teco, Inc. Annapolis, MD	\$258,479.00

Remarks: The Engineer's Estimate of \$367,427.00 is 48.4% higher than the low bid. A Procurement Officer's bid analysis determined that the Engineer's Estimate was overly conservative. The Contractor verified and confirmed their bid in writing. Furthermore the Contractor's ability to perform the work was verified.

"The Office of the State Comptroller has verified, under Control Number, 99-9071-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of the BPW Advisory P-003-95, **Revised**.

Board of Public Works Action:

Report Accepted:

With Discussion

Without Discussion

Report remanded to Dept./Agency

Remarks:

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 1A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CAPITAL CONSOLIDATED BOND LOAN OF 1998:

Approval is requested to grant to Carroll County \$304,793.60 from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Little Pipe Creek Rural Legacy Grant - Carroll County Easement Acquisition

PROJECT NUMBER: 018-001-001

BACKGROUND: On June 24, 1998 the Board of Public Works encumbered \$1,500,000.00 for the Little Pipe Creek Rural Legacy Area.

DESCRIPTION: Carroll County is purchasing a conservation easement on a 106.334 acre property in New Windsor, Maryland. The easement is being purchased from Joseph D. Kavanagh, Jr. and Jeanettie Kavanagh. Carroll County and the Maryland Agricultural Preservation Foundation (MALPF) will co-hold the easement. The easement includes a Conservation Reserve Enhancement Program riparian buffer and is part of over 7,000 contiguous acres in easements or MALPF districts. The property has been approved by the Rural Legacy Board for inclusion in the Little Pipe Creek Rural Legacy Area. The County is also requesting, consistent with the Rural Legacy Program statute, reimbursement for administrative and incidental costs.

VALUE OF EASEMENT: \$297,547.60

Established by Easement Valuation System approved by the Rural Legacy Board, consistent with the Rural Legacy Statute and Regulations.

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 1A (Cont'd)

ADMINISTRATIVE COSTS:

\$ 5,951.00

INCIDENTAL COSTS:

\$ 1,295.00

AMOUNT REQUESTED:

\$304,793.60

FUND SOURCE:

** Program 89.18.15 Item 000 \$304,793.60

ADVANCE TO LOAN

FUND ACCOUNT:

** In accordance with the Board of Public Works Policy on Advances to Loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$304,793.60 to be paid from Item 000 1998 MCCBL - Program Open Space, to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned on the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

Withdrawn

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 2A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CAPITAL CONSOLIDATED BOND LOAN OF 1998:

Approval is requested to grant to Carroll County \$253,652.00 from the Rural Legacy Funds that are administered by Program Open Space.

PROJECT NAME: Little Pipe Creek Rural Legacy Grant - Carroll County Easement Acquisition

PROJECT NUMBER: 018-001-002

BACKGROUND: On June 24, 1998 the Board of Public Works encumbered \$1,500,000.00 for the Little Pipe Creek Rural Legacy Area.

DESCRIPTION: Carroll County is purchasing a conservation easement on a 104.88 acre property in New Windsor, Maryland. The easement is being purchased from Ralph L. and Deborah S. Robertson. Carroll County and the Maryland Agricultural Preservation Foundation (MALPF) will co-hold the easement. The property has been approved by the Rural Legacy Board for inclusion in the Little Pipe Creek Rural Legacy Area. The County is also requesting, consistent with the Rural Legacy Program statute, reimbursement for administrative and incidental costs.

VALUE OF EASEMENT: \$247,440.00

Established by Easement Valuation System approved by the Rural Legacy Board, consistent with the Rural Legacy Statute and Regulations.

PROGRAM OPEN SPACE - SUPPLEMENTAL A

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 2A (Cont'd)

ADMINISTRATIVE COSTS: \$ 4,949.00

INCIDENTAL COSTS: \$ 1,263.00

AMOUNT REQUESTED: \$253,652.00

FUND SOURCE: ** Program 89.18.15 Item 000 \$253,652.00

ADVANCE TO LOAN

FUND ACCOUNT: ** In accordance with the Board of Public Works Policy on Advances to L loan Fund Accounts (BPW meeting of November 25, 1992, Item 8, Secretary's Agenda), and subject to the following sentence, the Board hereby approves advance funding in the amount of \$253,652.00 to be paid from Item 000 1998 MCCBL - Program Open Space, to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned on the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action: the above referenced item was:

Approved Disapproved Deferred Withdrawn
Withdrawn Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 3A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Harford County, \$1,500,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Emmorton Community Center AcquisitionPROJECT NUMBER: 3607-12-166

DESCRIPTION: This project proposes the acquisition of a fully developed recreation facility existing of 3.976 acres improved with a 40,000 s.f. Tennis Barn. The total cost for this property will be phased by the County over a five-year period through yearly installments. Existing outdoor facilities consist of six tennis courts, the building includes four tennis courts, three batting cages, two one-half basketball courts, exercise room, locker rooms, saunas, a party/game room and sales/administration office. The County estimates that acquiring this developed facility will be less costly than to construct a similar indoor/outdoor recreation facility.

APPRAISED VALUE:

Holley Appraisals, Inc.	\$2,000,000.00
Everett Benfield, LLC	\$2,300,000.00

PROPERTY COST: \$2,312,000.00INCIDENTAL COSTS: \$ 12,000.00AMOUNT REQUESTED: \$1,500,000.00FUND SOURCE:

Program 81.20.04	Item 636	\$ 25,800.00
Program 81.20.04	Item 836	\$334,789.50
Program 81.20.04	Item 936	\$590,624.50
Program 81.20.04	Item 036	\$548,786.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 13, 1999

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 3A (Con't)

CLEARINGHOUSE
REVIEW APPROVAL: MD990802-0812 08/28/99

Board of Public Works Action: The above referenced item was:

Approved

With Discussion

Disapproved

Deferred

Withdrawn

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
October 13, 1999
SECRETARY'S AGENDA**

Contact: Jack Perdue
(410) 260-8505

ITEM 4A
SALE OF FOREST PRODUCTS

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sale pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Janes Island State Park - Somerset County
SALES DESIGNATION: JI-01-00
AREA DESCRIPTION: 26.0 acres / Compartment #1
DESCRIPTION: This sale is the result of a southern pine bark beetle infestation. The beetle population has expanded to a large area, making this salvage removal necessary. The sale includes immature and mature loblolly pine with some scattered mixed hardwoods. Timely treatment is important to prevent the loss of additional trees and suppress the spread of the beetle to adjacent areas. This sale includes 309,601 board feet of sawtimber.

PROCUREMENT METHOD: Competitive Sealed Bid
PROPOSALS RECEIVED: 2

Paul M. Jones Lumber Co., Inc. (MD)	\$54,100.00
Spicer Lumber Co., Inc. (MD)	\$42,500.00

AWARD: Paul M. Jones Lumber Co., Inc.
AMOUNT: \$54,100.00
ESTIMATED VALUE: \$50,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Stephen Golaner (410) 767-4209

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)
Telecommunications Division

The DBM Office of Information Technology, Telecommunications Division oversees the management and integration of Information Technology (IT) and Telecommunications throughout the executive branch of State government and has direct responsibility for the State's IT and Telecommunications planning, policy formation, procurement, implementation and administration of all statewide IT/Telecommunications contracts including high capacity telecommunication transmission services within the State.

CONTRACT NO. & TITLE: DBM-9911-IHCS (REVISED);
Statewide Inter-LATA High Capacity
Telecommunication Transmission Services

ADPICS DOCUMENT ID NUMBERS: 050B08000021 (MCIWorldCom)
050B08000022 (AT&T)

DESCRIPTION: **Multiple award, fixed unit-price contract to provide high capacity telecommunication transmission services within the State of Maryland. This is a task order based contract and supports the State's requirements for transporting all types of information through voice, video and data and will be utilized by all State agencies in support of their various applications and business needs. Services include, but are not limited to: Frame Relay; Digital Data Services; and Asynchronous Transfer Mode.**

TERM: 10/13/99 - 10/12/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

BIDS OR PROPOSALS:

Frame Relay Services Ranking

	<u>Technical</u>	<u>Financial</u>	<u>Total</u>
AT&T Linthicum, MD	1	1	1
MCIWorldcom Inc. Towson, MD	2	1	2

Digital Data Services Ranking

	<u>Technical</u>	<u>Financial</u>	<u>Total</u>
AT&T Linthicum, MD	1	1	1
MCIWorldcom Inc. Towson, MD	1	2	2

Asynchronous Transfer Mode Ranking

	<u>Technical</u>	<u>Financial</u>	<u>Total</u>
AT&T Linthicum, MD	1	1	1
MCIWorldcom Inc. Towson, MD	2	2	2

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

<u>AWARDS:</u>	<u>SERVICE TYPES:</u>	<u>AMOUNTS:</u>
AT&T Linthicum, MD	Frame Relay Services Digital Data Services Asynchronous Transfer Mode	\$1,000,000 Est. \$2,000,000 Est. <u>\$2,000,000 Est.</u> \$5,000,000 Est. Sub-total
MCIWorldcom Towson, MD	Frame Relay Services Digital Data Services Asynchronous Transfer Mode	\$1,000,000 Est. \$2,000,000 Est. <u>\$2,000,000 Est.</u> \$5,000,000 Est. Sub-total \$10,000,000 Est. Grand Total (3 Years)

INCUMBENT: None

FUND SOURCES: Various Agencies **APPROP. CODES:** Various

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the RFP were mailed directly to 14 prospective bidders, 11 of which were Maryland firms, as well as to the Governor's Office of Minority Affairs. There is a 14% MBE participation goal established for this contract.

Two bids were received in response to the solicitation. Vendors who did not submit bids indicated that the scope of work was beyond their capacity. Of the two bids received in response to the solicitation, both were found to be reasonably susceptible of being selected for award.

The RFP requested offers for inter-LATA (Local Access & Transport Area) services Statewide and provided for multiple awards. Both, AT&T and MCIWorldCom are being recommended for award for the service types indicated above.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

This Inter-LATA High Capacity Services contract is intended to meet present and future communication needs in the most cost effective manner. Services include, but are not limited to: Digital Data Services; Frame Relay and Asynchronous Transfer Mode. The contract is also being extended to local government agencies.

The Office of the State Comptroller has verified, under Control Numbers 99-9057-1001 (AT&T) and 99-9056-1111 (MCIWorldCom), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term communications services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Board of Public Works Action - The above referenced action was

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH APPROVAL

WITHOUT APPROVAL

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** G. Edward Ryan (410) 767-4219

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology
Telecommunications Division

The DBM Office of Information Technology (OIT) oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation, implementation and administration of all Statewide IT contracts. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide, including Statewide Emergency Alert System (EAS) projects.

CONTRACT NO. & TITLE: DBM-9932-EAS;
EAS Equipment and Installation

ADPICS DOCUMENT ID NUMBER: 050B0800027

DESCRIPTION: **Statewide contract for the procurement and installation of 25 self-contained encoder/decoder systems to implement EAS at local emergency management jurisdictions.**

TERM: 10/13/99 - 10/12/2000

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only one bid received

AWARD: **Federal Signal Corporation**
University Park, IL

AMOUNT: **\$169,825** (1 Year)

INCUMBENT: None

FUND SOURCE: 100% Gen. **APPROP. CODE:** F10A04

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

PERFORMANCE BOND: \$100,000

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation For Bids (IFB) was advertised in the Maryland Contract Weekly. Copies of the solicitation were mailed directly to 19 prospective offerors, 8 of which were Maryland firms. An MBE goal of 14% was established for this contract. Only a single bidder responded to the IFB. The technical bid was acceptable and the price was fair and reasonable. United Communications Systems Inc., Annandale, VA is the certified MDOT MBE sub-contractor for this project which will do the installation work.

This solicitation allowed prospective vendors to provide and install 25 self-contained encoder/decoder systems compatible with the Federal Communications Commission (FCC) requirements to implement the EAS. As provided for in the IFB, overall structure, network, and operational regulations are cited in the FCC Rules- Part 11 and are mandatory for this equipment which is used to broadcast services serving the general public.

These units will replace existing emergency broadcast system units at 25 local emergency management jurisdictions (23 counties, Baltimore City and Ocean City). Because the type of technical equipment required under this contract must be compatible with FCC "Report and Order" requirements, there are a limited number of vendors who can supply this type of equipment. A survey of non-responding vendors was held. It was determined that, for two Maryland firms, one indicated that it did not provide this type of equipment and the second firm indicated that it could not comply with the MBE requirements.

This contract will provide an efficient, cost-effective approach to meet the State's needs for EAS equipment and installation services. Award will allow DBM to provide equipment and services required by Maryland's Emergency Management Agency (MEMA) and local emergency operating centers (EOCs) to continue to perform their missions. This equipment sends and receives certain emergency signals for broadcast services serving the general public. These units will allow the State and local EOCs to monitor and initiate EAS traffic on the State's EAS relay system.

The Office of the State Comptroller has verified, under Control Number 99-9202-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contract:** Norma Scalf (410) 554-9285

DEPARTMENT: Education (MSDE)

PROGRAM: Division of Rehabilitation Services (DORS)

DORS administers the Vocational Rehabilitation Program in Maryland in accordance with the Rehabilitation Act of 1973, as amended. DORS is a State/Federal program that provides services to eligible persons with disabilities in order to assist them in becoming employed, or remaining independent in their living situations. DORS operates the Maryland Rehabilitation Center located in Baltimore City. DORS' mission is to provide leadership and support promoting the employment, economic self-sufficiency and independence of individuals with disabilities.

CONTRACT & TITLE: R00B0200016;
RISE (Reach Independence through Self
Employment) Program

ADPICS DOCUMENT ID NUMBER: R00B0200016

DESCRIPTION: **Contract to provide the day to day direction and oversight of the RISE Program. The RISE program assists individuals with disabilities, who are clients of DORS, to: explore self-employment as a vocational option; develop business plans; access financing; and successfully open and operate businesses.**

TERM: 10/13/99 - 6/30/2002 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one offer received

AWARD: **Partnership Development Group**
Columbia, MD

INCUMBENT: Same;
(7/1/96 - 9/30/99, \$349,700)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

FUND SOURCE: 100% Gen. **APPROP. CODE:** R00A03

AMOUNT: \$509,092 (2 Years, 9 Months)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. A copy of the RFP was sent to 19 firms, of which 13 were registered MBE's, 5 were registered SBE's (Small Business Enterprises), and 17 were Maryland firms. No MBE subcontracting goal was established for this RFP since there is no subcontracting opportunities available.

Only one proposal was received. An attempt was made to contact all potential offerors to determine the reasons for not submitting offers. Some responses indicated that it was beyond the scope of their capabilities or that they did not have enough personal resources. The single offer was determined to be technically acceptable and the financial offer was fair and reasonable.

This contract is a continuation of a contract awarded in 1996 to this vendor which developed a pilot self-employment project in three counties in Southern Maryland. The contractor assisted DORS in establishing Project RISE (the "Project"). In 1997 the Project was expanded to the Baltimore metropolitan area. Since July 1, 1998, the RISE Program has been offered Statewide. Compared to the old contract amount the new contract amount reflects the expanded scope of the Project.

Under this new contract, the vendor must establish effective relationships with community partners who can further DORS' mission and provide qualified consultant resources who are well-versed with business development and who are sensitive to the needs of individuals with disabilities. In addition the contractor will provide reporting about meeting Project outcome requirements.

The Office of the State Comptroller has verified, under Control Number 99-9237-0000, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

DBM REMARKS:

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above item was:

Approved *	Disapproved	Deferred	Withdrawn
With Discussion ✓		Without Discussion	

* - Approved 2/0. Comptroller abstained from voting.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Dennis Krysiak (410) 974-2971

DEPARTMENT: Higher Education Commission (MHEC)

PROGRAM: Office of Information Systems

The Office of Information Systems is responsible for the maintenance of all MHEC personal computer systems, network administration as well as the HP 3000 mid-range computer system which is used to maintain operational records concerning the State's Scholarship Programs and policy information concerning Higher Education matters.

CONTRACT NO. & TITLE: MHEC-2000-01;
HP 3000 Series 979 Mid-range Computer System

ADPICS DOCUMENT ID NUMBER: E00B0200002

DESCRIPTION: **Contract to purchase an HP 3000 mid-range computer system and associated software and peripherals to replace an existing non-century compliant mid-range computer system.**

TERM: 10/13/99 - 10/12/2000

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only one bid received

AWARD: **Software Productivity Strategies, Inc.**
Rockville, MD
(MDOT Certified MBE)

INCUMBENT: Hewlett-Packard, Rockville, MD
(6/14/89 - 10/12/99; \$342,250)

FUND SOURCE: 100% Gen.

APPROP. CODE: R62I0001

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont)

AMOUNT: \$199,802 (1 Year)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation For Bids (IFB) was advertised in the Maryland Contract Weekly. Fifteen vendors were sent a copy of the IFB, of which four were Maryland businesses and one was an MBE. Only one bid was received by the deadline stated in the solicitation. Two additional bids were received, however they were both late on the bid due date. The single technical bid was acceptable and the price was deemed to be fair and reasonable.

The purchase of this replacement, century compliant, HP 3000 Series 979 mid-range computer system includes the contractor furnishing and installing the hardware system with operating system software, certain other associated software and various hardware peripherals. The system comes with a one year warranty and related services.

The contractor warrants that these IT products/services are century compliant.

The Office of the State Comptroller has verified, under Control Number 99-9284-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR).

Approval recommended.

Board of Public Works Action – The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Marvin Malcotti (410) 363-2801

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

CONTRACT NOS. & TITLE: DHMH DOC 96-5429, 97-3922, 99-6293, 00-6292; Purchase of Care

ADPICS DOCUMENT ID NO's: M00B8000653 (DOC 96-5429);
M00B9001004 (DOC 97-3922);
M00B0200098 (DOC 99-6293); and
M00B0200099 (DOC 00-6292).

DESCRIPTIONS: **Retroactively provide payment for 9 individuals whose transition back to Maryland was delayed, but who continued to receive residential and day services through the Purchase of Care Program at the Woods School at Langhorne Pennsylvania.**

TERMS: 7/1/95 - 6/30/96 (DOC 96-5429);
8/1/96 - 6/30/98 (DOC 97-3922);
7/1/98 - 6/30/99 (DOC 99-6293);
7/1/99 - 6/30/2000 (DOC 00-6292)

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

AWARD: **The Woods School**
Langhorne, PA

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont)

FUND SOURCE: 100% General

APPRO. CODE: M00M0102

AMOUNTS: \$146,934 (DOC 96-5429)
\$196,022 (DOC 97-3922)
\$ 86,140 (DOC 99-6293)
\$ 90,036 (DOC 00-6292)
\$519,132 Total

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: This is a request for retroactive payment for 9 individuals whose transition from the Woods School (the "School") to community programs in Maryland was delayed. The client counts on the Fiscal Years 96, 97 and 98 Purchase of Care contracts with Woods School were adjusted to reflect the anticipated transition reduction, however the clients remained at the school past their anticipated departure dates and continued to receive services.

In addition, the Woods School continues to provide residential and day services to 1 individual, who is a part of the group of 9 residents. The guardian for this resident appealed DDA's plans to return him to Maryland. An informal administrative hearing, in accordance with COMAR 10.22.04, was held on July 28, 1998 in which the DHMH Secretary's Designee upheld DDA's transition plan, but with numerous stipulations. The guardian subsequently filed for a formal appeal with the Office of Administrative Hearings.

In late 1998, during the Department's preparation for the impending hearing, the DHMH Secretary and the DHMH Deputy Secretary for Public Health (both of whom are medical doctors), reviewed the case from a medical aspect. Their review determined that an attempt to return the client to Maryland would be injurious. In a memo of 12/9/98, the Secretary informed the Governor of this decision.

The contractor is **not** a resident business under the guidelines of BPW Advisory P-003-95 Revised. The Woods School provide residential and day services out-of-state, therefore, the State Comptroller's Control Number is not required.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont)

DBM REMARKS:
11-204(c) State Finance & Procurement Article.

Retroactive approval requested pursuant to

Note: This Item appeared as Item 2-S on the 9/29/99 DBM BPW Agenda and was withdrawn.

Board of Public Works Action - The above-referenced item was:

APPROVED

DISAPPROVED

REFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Preston L. Dillard (410) 260-7226

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)

The OIT Program ("Program") is responsible for overseeing the management and integration of Information Technology (IT) throughout the Executive Branch of State Government. It makes budgetary and priority recommendations to the DBM Secretary and to the Governor and plans the effective, comprehensive and coordinated use of IT to further State objectives. The Program also keeps abreast of industry IT trends and issues, advises State agencies on IT strategic planning issues, and reviews and monitors major IT projects.

ORIGINAL CONTRACT NO. & TITLE: DBM-OIT-99-082
IT Planning/Advisory Services

ADPICS DOCUMENT ID NUMBERS: CO418757

ORIGINAL CONTRACT APPROVED: 8/4/99 DBM BPW Item 3-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTORS:

Gartner Group, Inc.
Stamford, CT

Giga Information Group
Newburyport, MA

International Data Corporation
Fairfax, VA

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S-MOD (Cont)

DESCRIPTION OF ORIGINAL CONTRACT: Multiple award contract to provide IT technical advice to the DBM OIT staff on strategic planning issues for computing, telecommunications equipment and software currently being used and planned to be used by the State. The contract will also be made available to all State agencies, as well as county, local governments and the education community throughout Maryland.

DESCRIPTION OF MODIFICATION: Increase the estimated spending cap amount of the contract by \$1,000,000 (from \$333,000 to \$1,333,000), to the end of the term of the base period of the contract which is 8/3/2000.

TERM OF ORIGINAL CONTRACT: 8/4/99 - 8/3/2000 (W/2 one-year renewal options)

TERM OF MODIFICATION: 10/13/99 - 8/3/2000

FUND SOURCE: Various agencies **APPROP. CODE:** Various agencies

ORIGINAL CONTRACT AMOUNT: \$333,000 Est.

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): None

AMOUNT OF THIS MODIFICATION: \$1,000,000 Est. (9.5 Months)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$1,333,000

PERCENTAGE INCREASE(DECREASE)
OF RATES: None

PERCENTAGE INCREASE(DECREASE)
FROM ORIGINAL CONTRACT
(THIS MODIFICATION): 300.3%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S-MOD (Cont)

REQUESTING AGENCY REMARKS:

As indicated in the original approval request for this contract, the State has a sizable and growing investment in IT research requirements. This contract has provides for immediate access to already existing IT research and reports, and to IT experts in a broad range of research services such as applications strategies, end-user computing, enterprise networking, Internet/Extranet strategies, local area networking, data management and Year 2000 strategies. Agencies obtain this access via an annual subscription with one or more of the vendors.

The Department and various State agencies have had to use this contract to meet critical IT planning needs that were unforeseen at the time the original contract estimate was submitted for Board approval. Consequently it is necessary to increase the estimated spending cap by the requested amount indicated above.

The contractors warrant that the IT products/services provided under this contract are century compliant.

The Office of the State Comptroller has verified, under Control Numbers 99-8163-1111, (Gartner Group, Inc.); 99-8164-0110, (Giga Information Group); and 99-8167-0010, (International Data Corporation), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are not** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Michael Morgan (410) 767-6872

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Alcohol and Drug Abuse Administration (ADAA)

ADAA develops and establishes unified programs for the treatment, rehabilitation, training, prevention, research and control of alcoholism and drug abuse in cooperation with other Federal, State, local and private agencies.

ORIGINAL CONTRACT NUMBER & TITLE: DHMH-DOC-00-6117;
Second Genesis, Inc.

ADPICS DOCUMENT ID NUMBER: CO415279

ORIGINAL CONTRACT APPROVED: 6/23/99 DBM BPW Item 14-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Second Genesis, Inc.**
Bethesda, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contract for statewide therapeutic
community residential substance abuse treatment services.

DESCRIPTION OF MODIFICATION: **Fund 15 additional treatment beds
for substance-abusing clients with a co-occurring mental illness.**

TERM OF ORIGINAL CONTRACT: 7/1/99 - 6/30/2002 (W/2 one-year
options)

TERM OF MODIFICATION: 10/20/99 - 6/30/2002

FUND SOURCE: 100% General

APPROP. CODE: M00K2020896

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont)

ORIGINAL CONTRACT AMOUNT: \$3,866,138

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE: None

AMOUNT OF THIS MODIFICATION: \$1,835,483 (2 Years, 8 Months)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$5,701,621

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE INCREASE (DECREASE)
FROM ORIGINAL CONTRACT
(THIS MODIFICATION): 47.5%

REQUESTING AGENCY REMARKS: Second Genesis, Inc. is the only vendor in the State providing residential therapeutic community services for substance abusing adults. The original contract was obtained through Competitive Sealed Proposals. Second Genesis was the only vendor to respond to the Request for Proposals. The additional fifteen clients will receive therapeutic community services identical to the clients already being served, with additional psychiatric services to address their co-occurring mental illnesses.

The Office of the State Comptroller has verified, under Control Number 99-9234-0010, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Marvin Malcotti (410) 902-4509

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the Developmental Disabilities Administration is to provide leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACTS NO. & TITLES: Various (see Attachment)

ORIGINAL CONTRACTS APPROVED: Various (see Attachment)

CONTRACTORS: See Attachment

DESCRIPTIONS OF ORIGINAL CONTRACTS: Various (see Attachment)

DESCRIPTION OF OPTIONS: **Contract options to provide community based support services to eligible individuals. See Requesting Agency Remarks below.**

TERMS OF ORIGINAL CONTRACTS: Various implementation and ending dates ranging from 7/1/97 to 6/30/2002

TERMS OF OPTIONS: Various ranging from 8/1/98 - 6/30/2002

FUND SOURCES: 73% Gen; 27% Fed.
(Medicaid Reimbursable)

APPRO. CODE: M00M0102

ORIGINAL CONTRACT AMOUNTS: \$71,517,492 Grand Total (See Requesting Agency Remarks Below)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE):

\$13,390,085 Grand Total (see
Attachment for details by
contract)

AMOUNT OF THESE OPTIONS:

\$2,629,855 Grand Total
(\$1,944,909 Gen.; \$684,946 Fed.)
(See Attachment for details by contract)

REVISED TOTAL CONTRACT AMOUNTS:

\$87,537,432 Grand Total (See Requesting
Agency Remarks Below)

PERCENTAGE INCREASE (DECREASE)
OF RATES:

N/A

REQUESTING AGENCY REMARKS:

On June 10, 1998, the Board approved, in DBM Agenda Item 12-S-MOD, \$10,675,000 to provide community based services to approximately 5,900 individuals with developmental disabilities, some which had been on a waiting list for several years. The Developmental Disabilities Administration was mandated to place at least 2,000 services in community programs during the first year (FY 1999) of this funding. Unfortunately, the magnitude of this project, titled the Governor's Waiting List Initiative (GWLI), and the amount of staff it would require to implement was underestimated. Although GWLI placements were pre-approved by the Board, the number of GWLI placements and the fact that they were given priority over non-GWLI placements, caused non-mandated routine actions to be delayed during FY 1999. Adding to this problem was the loss of fiscal personnel in two DDA regional offices, the turnover of two regional director positions and personnel shortages in the DDA Contract Section.

Placement of individuals into service outpaced the processing of options and modifications to the human services agreements made between DDA and the community service agencies it funds. The Department of Health and Mental Hygiene now seeks retroactive approval of those items for which services have already started but for which an approved modification or option was not processed.

The backlog in DDA's regional offices was such that it was unable to complete a comprehensive consolidated Agenda of all retroactive FY 1999 contract modifications and options (see DBM Agenda Item 11-S-MOD of 9/1/99 and 21-S-MOD of 9/15/99). A revised version of the 9/1/99 Agenda Item indicated that several additional Agenda Items would be submitted to resolve FY 1999 and FY 2000 backlogs of contract modifications and options. It is the intention of the DDA to resolve the remaining FY 1999 backlog this Fall.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

In addition, the DDA has a backlog of certain FY 2000 contract modifications and options. This situation has arisen because resources were dedicated to resolving the FY 1999 backlog. This FY 2000 backlog will be submitted for retroactive Board approval in the near future.

DHMH has begun a dialogue with DBM to find a more efficient means of handling DDA services. The DDA believes these measures will resolve the problems of FY 1999 and early in FY 2000, and there will not be a repeat of this situation at the close of FY 2000.

DBM REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

VENDOR NAME:	Athelas Institute	American Foundation for Autistic Children	ARC Anne Arundel Cnty Inc.	Arc of Prince Georges County	Arc of Howard County	Arc of Montgomery County
VENDOR ADDRESS:	9104 Red Branch Rd. Columbia, MD 21045	21575 Zion Road Brookville, MD 20833	931 Spa Road Annapolis, MD 21401	1300 Mercantile Lane Largo, MD 20774	9220 Rumsey Road Columbia, MD 21045	11600 Nebel Street * Rockville, MD 20852
DCT#:	99-5336	99-5385	99-5344	98-4619	00-6119	98-4628
COMPTROLLERS CONTROL #:	99-9217-0110	99-9360-0110	99-9351-0110	99-9216-1110	99-9012-1010	99-9357-0110
TERM OF ORIGINAL CONTRACT:	7/1/98-6/30/01	7/1/98-6/30/01	7/1/98-6/30/01	7/1/97-6/30/00	7/1/99-6/30/02	7/1/97-6/30/00
TERM OF CHANGE:	3/8/99-6/30/01	2/1/99-6/30/01	6/25/99-6/30/01	4/15/99-6/30/00	7/1/99-6/30/02	8/1/98-6/30/00
FUNDING SOURCE:	83% Gen 17% Fed	58% Gen 42% Fed	67% Gen 33% Fed	67% Gen 33% Fed	84% Gen 16% Fed	83% Gen 17% Fed
APPROPRIATION NUMBER:	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$6,067,965	\$2,098,757	\$1,600,457	\$4,827,555	\$11,100,913	\$4,116,817
NUMBER OF CHANGES TO DATE:	12	1	20	32	2	19
AMOUNT OF CHANGES TO DATE:	\$512,522	-\$1,706,562	\$4,969,762	\$1,119,747	\$149,960	\$652,127
AMOUNT OF THIS CHANGE:	\$453,442	\$257,863	\$82,459	\$68,584	\$251,407	\$66,551
REVISED TOTAL CONTRACT AMOUNT:	\$7,033,929	\$650,058	\$6,652,678	\$6,015,886	\$11,502,280	\$4,835,495
PROGRAM INFORMATION:						
NUMBER OF CLIENTS/AMOUNT:						
# & CSLA/RESIDENTIAL			1 / \$82,459			
# & FSS						
# & ISS					1 / \$68,444	
# & RESIDENTIAL AUGMENTATION		8 / \$257,863		3 / \$68,584	1 / \$45,219	
# & DAY AUGMENTATION	9 / \$453,442				1 / \$20,684	3 / \$66,551
# & SUPPORTED EMPLOYMENT					5 / \$117,060	
# & TRANSITIONING YOUTH						
# & TOTAL	9 / \$453,442	8 / \$257,863	1 / \$82,459	3 / \$68,584	8 / \$251,407	3 / \$66,551

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VENDOR NAME:	Ardmore Enterprises	Bay Shore	CALMRA	Chesapeake Center, Inc.	Chesterwye Center, Inc.	Community Living, Inc.
VENDOR ADDRESS:	3010 Lottsford Vista Rd. Mitchellville, MD 20721	614C Eastern Shore Dr. Salisbury, MD 21804	5020 Sunnyside Dr. Beltsville, MD 20750	713 Dover Rd. Easton, MD 21601	110 Chesterwye Lane Grasonville, MD 21638	620 B Research Dr ^ Frederick, MD 21703
DCT#:	99-5383	99-5356	99-5384	99-5355	99-5362	99-5371
COMPTROLLERS CONTROL #:		99-9358-0110	99-9355-0110	99-9349-0110	99-9347-0110	99-9218-0110
TERM OF ORIGINAL CONTRACT:	7/1/98-6/30/01	7/1/98-6/30/01	7/1/98-6/30/01	7/1/98-6/30/01	7/1/98-6/30/01	7/1/98-6/30/01
TERM OF CHANGE:	10/15/98-6/30/01	3/15/99-6/30/01	5/01/99-6/30/01	7/1/99-6/30/01	7/1/99-6/30/01	6/25/99-6/30/01
FUNDING SOURCE:	58% Gen 42% Fed	67% Gen 33% Fed	67% Gen 33% Fed	100% Gen	100% Gen	58% Gen 42% Fed
APPROPRIATION NUMBER:	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$1,410,014	\$1,275,417	\$1,573,244	\$1,073,527	\$1,103,302	\$752,702
NUMBER OF CHANGES TO DATE:	1	23	1	4	4	5
AMOUNT OF CHANGES TO DATE:	-\$23,412	\$835,476	\$79,860	\$117,659	-\$624,382	\$128,956
AMOUNT OF THIS CHANGE:	\$37,030	\$120,868	\$157,642	\$50,190	\$25,735	\$62,055
REVISED TOTAL CONTRACT AMOUNT:	\$1,423,632	\$2,231,761	\$1,810,746	\$1,241,376	\$504,655	\$943,713
PROGRAM INFORMATION:						
NUMBER OF CLIENTS/AMOUNT:						
# & CSLA/RESIDENTIAL		1 / \$120,868	1 / \$157,642			
# & FSS						
# & ISS						
# & RESIDENTIAL AUGMENTATION						1 / \$62,055
# & DAY AUGMENTATION	1 / \$37,030					
# & SUPPORTED EMPLOYMENT				3 / \$50,190	1 / \$25,735	
# & TRANSITIONING YOUTH						
# & TOTAL	1 / \$37,030	1 / \$120,868	1 / \$157,642	3 / \$50,190	1 / \$25,735	1 / \$62,055

VENDOR NAME:	Community Support Services	Deaf & Independent Living Assoc.	Head Injury Rehab & Referral, Inc.	Kent Center, Inc.	Life, Inc.	Lower Shore Enterprises
VENDOR ADDRESS:	204 N. Adams St. Rockville, MD 20850	110 Baptist St. Salisbury, MD 21803	One Church Street Rockville, MD 20850	905 Washington Ave. Chestertown, MD 21620	6630 Baltimore National Pike Suite 207, Balto. MD 21228	P. O. Box 1692 Salisbury, MD 21802
DCT#:	99-5386	00-6098	97-3670	00-6141	00-6118	00-6144
COMPTROLLERS CONTROL #:		99-9221-0110	99-9353-0110	99-9220-1110	99-9032-0110	99-9222-1110
TERM OF ORIGINAL CONTRACT:	7/1/98-6/30/01	7/01/97-6/30/02	7/01/97-6/30/99	7/01/99-6/30/02	7/1/99-6/30/02	7/01/97-6/30/00
TERM OF CHANGE:	3/01/99-6/30/01	5/15/99-6/30/02	6/01/99-6/30/99	7/01/99-6/30/02	7/1/99-6/30/02	6/01/99-6/30/00
FUNDING SOURCE:	82% Gen 18% Fed	58% Gen 42% Fed	65% Gen 35% Fed	100% Gen 0% Fed	58% Gen 42% Fed	100% Gen 0% Fed
APPROPRIATION NUMBER:	MOOM0102	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$2,716,812	\$1,858,646	\$1,290,815	\$707,123	\$782,532	\$1,411,581
NUMBER OF CHANGES TO DATE:	10	1	19	0	1	0
AMOUNT OF CHANGES TO DATE:	\$1,009,263	\$19,588	\$1,020,993	\$0	-\$8,456	\$0
AMOUNT OF THIS CHANGE:	\$97,462	\$14,212	\$6,115	\$26,534	\$96,261	\$120,806
REVISED TOTAL CONTRACT AMOUNT:	\$3,823,537	\$1,892,446	\$2,317,923	\$733,657	\$870,337	\$1,532,387
PROGRAM INFORMATION:						
NUMBER OF CLIENTS/AMOUNT:						
# & CSLA/RESIDENTIAL						
# & FSS						
# & ISS						
# & RESIDENTIAL AUGMENTATION	1 / \$42,471	2 / \$14,212	6 / \$6,155		1 / \$96,261	
# & DAY AUGMENTATION						
# & SUPPORTED EMPLOYMENT				1 / \$26,534		4 / \$120,806
# & TRANSITIONING YOUTH	1 / \$54,991					
# & TOTAL	2 / \$97,462	2 / \$14,212	6 / \$6,115	1 / \$26,534	1 / \$96,261	4 / \$120,806

VENDOR NAME:	Melwood Horticultural Training Center	MedSource Community Services	National Children's Center	Opportunity Builders, Inc.	Rock Creek Foundation	St. Peter's Adult Learning Center
VENDOR ADDRESS:	5606 Dower House Road Upper Marlboro, MD 20772	2090 Old Farm Drive Frederick, MD 21702	6200 Second Street, N.W. Washington, D.C. 20011	7509 Connelly Drive Hanover, MD 21076	700 Roeder Road Silver Spring, MD 20910	13 S. Poppleton St Baltimore, MD 21201
DCT#:	98-4615	98-4626	98-4614	98-4573	98-4611	98-4562
COMPTROLLERS CONTROL #:	99-9354-0110	99-9356-0110		99-9345-0110	99-9219-0010	99-9343-0110
TERM OF ORIGINAL CONTRACT:	7/01/97-6/30/00	7/01/97-6/30/00	7/01/97-6/30/00	7/01/97-6/30/00	7/01/97-6/30/00	7/01/97-6/30/00
TERM OF CHANGE:	05/15/99-6/30/00	8/1/98-6/30/00	2/1/99-6/30/00	7/1/99-6/30/00	6/01/99-6/30/00	6/01/99-6/30/00
FUNDING SOURCE:	85% Gen 15% Fed	6/01/99-6/30/00	58% Gen 42% Fed	85% Gen 15% Fed	58% Gen 42% Fed	85% Gen 15% Fed
APPROPRIATION NUMBER:	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$7,097,002	\$104,532	\$1,237,283	\$1,039,318	\$2,002,928	\$633,642
NUMBER OF CHANGES TO DATE:	31	8	4	15	8	7
AMOUNT OF CHANGES TO DATE:	\$758,424	\$355,571	-\$521,849	\$252,063	\$381,960	\$54,384
AMOUNT OF THIS CHANGE:	\$9,050	\$14,675	\$185,968	\$34,560	\$21,451	\$22,500
REVISED TOTAL CONTRACT AMOUNT:	\$7,864,476	\$474,778	\$901,402	\$1,325,941	\$2,406,339	\$710,526
PROGRAM INFORMATION:						
NUMBER OF CLIENTS/AMOUNT:						
# & CSLA/RESIDENTIAL						
# & FSS						
# & ISS						
# & RESIDENTIAL AUGMENTATION			1 / \$185,968			
# & DAY AUGMENTATION					1 / \$21,451	
# & SUPPORTED EMPLOYMENT	1 / \$9,050	1 / \$14,675		3/ \$34,560		3 / \$22,500
# & TRANSITIONING YOUTH						
# & TOTAL	1 / \$9,050	1 / \$14,675	1 / \$185,968	3/ \$34,560	1 / \$21,451	3 / \$22,500

ATTACHMENT
DDA Consolidated Agenda

VENDOR NAME:	Supported Emplmt Enterprises Corp.	Southern Maryland Vocational Industries	UCP of Southern Maryland, Inc.	Worcester County Development Ctr.	Work!First
VENDOR ADDRESS:	707 Conservation Lane Gaithersburg, MD 20877	7700 Old Branch Ave Clinton, MD 20735	49 Old Solomons Island Rd. Annapolis, MD 21401	P O Box 70 Newark, MD 21841	3501 East Federal St Baltimore, MD 21213
DCT#:	98-4612	98-4617	98-4625	98-4590	00-6123
COMPTROLLERS CONTROL #:	99-9013-0110	99-9359-0110	99-9023-0110	99-9223-1110	
TERM OF ORIGINAL CONTRACT:	7/01/97-6/30/00	7/01/97-6/30/00	7/01/97-6/30/00	7/1/97-6/30/00	7/1/99-6/30/00
TERM OF CHANGE:	5/15/99-6/30/00	1/01/99-6/30/00	3/1/99-6/30/00	4/15/99-6/30/00	4/15/99-6/30/00
FUNDING SOURCE:	67% Gen 33% Fed	58% Gen 42% Fed	85% Gen 15% Fed	58% Gen 42% Fed	85% Gen 15% Fed
APPROPRIATION NUMBER:	M00M0102	M00M0102	M00M0102	M00M0102	M00M0102
ORIGINAL CONTRACT AMOUNT:	\$5,623,391	\$1,987,160	\$4,349,067	\$1,214,288	\$460,702
NUMBER OF CHANGES TO DATE:	30	16	46	7	0
AMOUNT OF CHANGES TO DATE:	\$2,296,795	\$240,064	\$1,523,408	-\$203,836	0
AMOUNT OF THIS CHANGE:	\$100,284	\$92,020	\$76,268	\$16,571	\$61,292
REVISED TOTAL CONTRACT AMOUNT:	\$8,020,470	\$2,319,244	\$5,948,743	\$1,027,023	\$521,994
PROGRAM INFORMATION:					
NUMBER OF CLIENTS/AMOUNT:					
# & CSLA/RESIDENTIAL	1 / \$25,712		1 / \$6,600		
# & FSS					
# & ISS					
# & RESIDENTIAL AUGMENTATION		3 / \$92,020		1 / \$16,571	
# & DAY AUGMENTATION					
# & SUPPORTED EMPLOYMENT	6 / \$74,572		4 / \$69,668		5/ \$61,292
# & TRANSITIONING YOUTH					
# & TOTAL	7 / \$100,284	3 / \$92,020	5 / \$76,268	1 / \$16,571	5/ \$61,292
GRAND TOTAL	\$2,629,855				

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 9-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: **The Secretary of Budget and Management recommends the following appointments to the EPP:**

<u>Department of Public Safety & Correctional Services</u>	<u>Current Salary</u>	<u>Proposed Salary</u>
Warden-Western Correctional Institution	\$72,394 (ES 4/5; Vacant)	\$70,341 (ES 4/4)
Warden-Eastern Correctional Institution	\$68,349 (ES 4/3; Vacant)	\$70,341 (ES 4/4)

REQUESTING AGENCY REMARKS: Detailed documentation concerning these requested EPP appointments has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 10-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: **The Secretary of Budget and Management recommends the following appointment to the EPP:**

<u>Maryland Higher Education Commission</u>	<u>Current Salary</u>	<u>Proposed Salary</u>
Deputy Secretary	\$96,104 (ES 7/7; Vacant)	\$96,104 (ES 7/7)

REQUESTING AGENCY REMARKS: Detailed documentation concerning this requested EPP appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

REVISED

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BPW 10/13/99

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 11-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See below

DESCRIPTION: **The Secretary of Budget and Management recommends the following appointment to the EPP:**

Maryland Department of <u>Transportation</u>	<u>Current</u> <u>Salary</u>	<u>Proposed</u> <u>Salary</u>
Assistant to the Secretary	\$85,948 (ES 6/7)	\$79,401 (ES 6/3)

REQUESTING AGENCY REMARKS: Detailed documentation concerning this requested EPP appointment has been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

DISAPPROVED
WITH DISCUSSION ✓

DEFERRED
WITHOUT DISCUSSION

WITHDRAWN ✓

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 12-GM **Agency Contact:** Eloise Foster (410) 260-7042

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Executive Pay Plan (EPP) Adjustments & Appointments

AMOUNT OF REQUEST: See Attachment

DESCRIPTION: The Secretary of Budget & Management recommends various adjustments to the EPP for the Office of the Attorney General. The adjustments are for the purpose of retention or recruitment of competent individuals. Attached is a listing of the EPP adjustments.

REQUESTING AGENCY REMARKS: Detailed documentation concerning the requested EPP adjustments have been forwarded to the Department of Legislative Services.

DBM REMARKS: Approval recommended. The agencies listed in the Attachment have certified fund availability to effectuate these adjustments.

Note: This Item appeared as Item 18-GM on the DBM BPW Agenda of 9/29/99 and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM:

12-GM (Cont)

ATTACHMENT

BPW 10/13/99

EPP Adjustments

OFFICE OF THE ATTORNEY GENERAL

Item No.	Agency/Current Class/Grade	Proposed Class Grade/Salary
1	Attorney General's Office Principal Counsel ES-4, step 6 (\$74,508)	Division Director, OAG ES-5, step 5 (\$78,032)
2	Treasurer's Office Principal Counsel ES-4, step 6 (\$74,508)	Division Director, OAG ES-5, step 5 (\$78,032)
3	General Services Principal Counsel ES-4, step 4 (\$70,341)	Division Director, OAG ES-5, step 3 (\$73,662)
4	State Board of Education Principal Counsel ES-4, step 7 (\$76,687)	Division Director, OAG ES-5, step 6 (\$80,316)
5	Housing and Community Development Principal Counsel ES-4, step 5 (\$72,394)	Division Director, OAG ES-5, step 4 (\$75,816)
6	Business and Economic Development Principal Counsel ES-4, step 7 (\$76,687)	Division Director, OAG ES-5, step 6 (\$80,316)
7	Environment Principal Counsel ES-4, step 7 (\$76,687)	Division Director, OAG ES-5, step 6 (\$80,316)
8	Retirement Executive III ES-3, step 7 (\$71,147)	Principal Counsel ES-4, step 6 (\$74,508)

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

October 13, 1999

Contact Person: James Salt 301-445-1987
 USM Rep: George Shoenberger

CONSTRUCTION CONTRACTITEM: 1-CDEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: Construction Manager for Health Sciences Facility II Project - RFP 98-353

DESCRIPTION: Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases inclusive of constructing the project. The award amount includes all construction costs as well as CM fees. The project consists of the construction of the new Health Sciences Facility II, a medical research laboratory facility for the University's School of Medicine and School of Pharmacy.

PROCUREMENT METHOD: Request for Proposal

<u>BIDS OR PROPOSALS:</u>	Total Points	Price
Whiting-Turner Contracting Baltimore, MD	100	\$50,846,800
Clark Construction Bethesda, MD	85	\$51,581,616

AWARD: Whiting Turner Contracting
 300 East Joppa Road
 Baltimore, MD 21286

AMOUNT: \$50,846,800

PERFORMANCE BOND: A 100% performance bond is required for the construction phase services.

TERM OF CONTRACT: Forty-two months

FUND SOURCE: 36.02.21 (Current Restricted Funds and CA 1999)
 Subobject Code X99

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

October 13, 1999

CONSTRUCTION CONTRACTITEM: 1-C (continued)DEPARTMENT: University of Maryland, BaltimoreCONTRACT NO. & TITLE: Construction Manager for the Health Sciences Facility II Project - RFP 98-353

REMARKS: The sources of funds for this contract are University Funds and a 1999 Capital Appropriation No.00043. Three proposals were received and evaluated by an Evaluation and Selection Committee that included representatives from the University's Offices of Procurement Services, Facilities Management, the School of Medicine, and the School of Pharmacy. Two proposals achieved the required, minimum technical score. Award is recommended to the firm who has the highest combined score as well as the lowest cost.

The Office of the State Comptroller has verified under Control #99-9368-0111 that the Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The initial contract will be issued for pre-construction services and subsequently amended for construction. The contractor is a resident business under the guidelines of BPW Advisory P-003

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

William Schull – (410) 767-3353

BPW—10/13/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACTITEM: 1-CMASS TRANSIT ADMINISTRATION:

Maryland Rail Commuter (MARC)

CONTRACT NO. & TITLE:T-0200-0140
MARC Service Extension to Frederick,
MDDESCRIPTION:

This Contract is for the construction of the MARC extension from Point of Rocks, MD to Frederick, MD. Work includes building a suburban station, a downtown station and an overnight train storage yard. Construction involves trackwork, platforms, parking lots, station buildings, shelters, crew quarters, fueling and maintenance facilities and access roads.

PROCUREMENT METHOD:**Competitive Sealed Bidding**AWARD:Haverhill Contracting Company, Inc.
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly.
- Thirty-three (33) contractors purchased plans for this project. Five (5) bids were received.
- Nineteen (19) Maryland contractors were directly solicited; five (5) contractors submitted bids.
- 18% of the work is subcontracted to MDOT certified MBE firms.

AMOUNT:

\$18,497,281.59

A Performance Bond, of 100% of the award amount, exists for this Contract.

CONTINUED

ITEM: 1-C
Continued

BPW—10/13/99

FUND SOURCE:

80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 20.08.01.05
Object/Subobject: 1480
Title of Program: Rail Facilities &
Capital Equipment

BIDS:

Haverhill Contracting Company, Inc. Baltimore, MD	\$18,497,281.59
Concrete General, Inc. Gaithersburg, MD	\$19,507,417.35
The Whiting-Turner Contracting Company Baltimore, MD	\$19,574,542.45
Kiewit Construction Company Elkridge, MD	\$19,831,197.75
Richard F. Kline, Inc. Frederick, MD	\$20,078,847.85

REMARKS: The Engineer's Estimate for this Contract was \$22,049,209.00. Contract duration is 670 calendar days from Notice to Proceed.

"The Office of the State Comptroller was verified under Control No. 99-9166-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

Received

William Schull - (410) 767-3353

BPW--10/13/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

MASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE:

MTA-0822
On-Call Mechanical & Electrical
Consultant Services

DESCRIPTION:

This is a single open-end project to provide mechanical/electrical design services, statewide, for approximately \$500,000.00. Project services are to be provided for a three (3) year period and will consist of individual project assignments.

The Consultant shall provide any or all of the following services as needed by the MTA for tasks associated with the type of projects outlined above: inspection and assessment of facility systems, design of facility modifications, evaluation of energy conservation measures, life cycle cost analyses of systems, and construction related services including cost estimating, review of contractor submittals, testing and instrumentation, revisions to contract documents and preparation of as-built drawings.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on October 7, 1999.

AWARD:

Gipe Associates, Inc.
Baltimore, MD

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.

CONTINUED

ITEM: 2-AE
Continued

BPW—10/13/99

- A total of two (2) engineering consultant firms submitted technical proposals for this project, both were Maryland firms.
- 15% of the work is being performed by an MDOT certified MBE firm.

AMOUNT: \$500,000.00

FUND SOURCE: Federal & Special Funds budgeted to MTA
Appropriation Codes: 29.08.01.03 & 29.08.01.05
Object/Subobject: 1444 & 1455
Title of Program: Bus & Rail Facilities & Capital Equipment

PROPOSALS:

	<u>Technical Proposal Rating (Max = 1500)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Gipe Associates, Inc. Baltimore, MD	1,148	1	\$500,000.00
Spears/Votta & Associates, Inc. Baltimore, MD	1,105	2	N/A

REMARKS: “The Office of the State Comptroller has verified, under Control No. 99-8813-0111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The Prime Consultant is a resident business under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - the above-referenced Item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 3-AEMASS TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0823A, MTA-0823B & MTA-0823C
Engineering Services for the Design of Transit
Projects

DESCRIPTION: These are three (3) identical open-end contracts that provide engineering and technical services for the design of various Transit Projects. Each contract will be for an amount not to exceed \$4,000,000.00 each for a period of three (3) years.

The Consultants will perform various services which may include, but not be limited to: civil, trackwork, and structural design and studies, including surveys, geotechnical, utilities, grading, drainage, right-of-way, etc., and associated work, on an as needed basis. Projects may involve any of MTA's transportation modes and may include new projects such as double tracking of the light rail line, rail storage yards and rail and bus maintenance facilities.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 7, 1999.

AWARD: Sverdrup Civil, Inc. (15% MBE Participation)
Baltimore, MD (MTA-0823A)

Frederic R. Harris, Inc./Gannett (16% MBE Participation)
Fleming, Inc., Joint Venture
Baltimore, MD (MTA-0823B)

Johnson, Mirmiran & Thompson/ (15% MBE Participation)
Parsons Transportation Group, Joint Venture
Baltimore, MD (MTA-0823C)

ITEM: 3-AE
Continued

BPW--10/13/99

- The Contract was advertised in The Daily Record and the Maryland Contract Weekly.
- A total of five (5) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$4,000,000.00 (each Contract)

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Codes: 29.08.01.03/
29.08.01.05

Object/Subobjects: 1444 & 1455

Title of Program: Bus & Rail Facilities
& Capital Equipment

PROPOSALS:

	<u>Technical Proposal Rating (Max=1200)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Sverdrup Civil, Inc. Baltimore, MD	990	1	\$4,000,000.00
Frederic R. Harris, Inc./ Gannett Fleming, Inc., JV Baltimore, MD	960	2	\$4,000,000.00
Johnson, Mirmiran & Thompson/ Parsons Transportation Group, JV Baltimore, MD	930	3	\$4,000,000.00
ICF Kaiser Engineers, Inc. Baltimore, MD	910	4	N/A
STV/Whitney Bailey Cox & Magnani, JV Baltimore, MD	810	5	N/A

REMARKS: The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the

CONTINUED
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ITEM: 3-AE

BPW—10/13/99

payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the Laws of Maryland.

Sverdrup Civil, Inc.	Control No. 99-8934-1111
Frederic R. Harris, Inc./ Gannett	Control No. 99-8935-0111
Fleming, Inc. - JV	
Johnson, Mirmiran & Thompson/ Parsons Transportation Group - JV	Control No. 99-8932-1111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - the above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW--10/13/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 99-05E, BCS 99-05F & BCS 00-05G
Survey & Engineering Services District 7
(Carroll, Frederick & Howard Counties)

DESCRIPTION: These are three (3) of five (5) identical open-end contracts to provide various survey and engineering services for District 7, Carroll, Frederick and Howard Counties, Maryland, for a period of three (3) years. Project services will consist of individual assignments on an as-needed basis.

The Consultant will perform survey and engineering services, which will include, but not be limited to; field investigations, land surveys, hydrologic and hydraulic services, drafting, engineering reports, metes and bound right-of-way plats, final design, preparation of contract plans, documents and specifications and estimates.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on October 7, 1999.

AWARDEES: Whitney, Bailey, Cox & Magnani, LLP
Baltimore, MD (BCS 99-05E)

The Wilson T. Ballard Company
Owings Mills, MD (BCS 99-05F)

Hurst-Rosche Engineers, Inc.
Cockeysville, MD (BCS 99-05G)

CONTINUED

ITEM: 4-AE
Continued

BPW—10/13/99

- The project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of fourteen (14) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

15% of the work is being performed by MDOT certified MBE firms.

AMOUNT: \$499,959.00 (BCS 99-05E)
\$500,000.00 (BCS 99-05F)
\$500,000.00 (BCS 99-05G)

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: B0101
Object/Subobject: 1430
Title of Program: State Systems
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Whitney, Bailey, Cox & Magnani, LLP Baltimore, MD	490	1	\$499,959.00
The Wilson T. Ballard Company Owings Mills, MD	459	2	\$500,000.00
Hurst-Rosche Engineers, Inc. Cockeysville, MD	459	3	\$500,000.00
RJM Engineering, Inc./ Sabra, Wang & Associates, Inc. JV Columbia, MD	453	4	Contract H
Nolan Associates, Inc. Ellicott City, MD	443	5	Contract I

CONTINUED

ITEM: 4-AE

BPW—10/13/99

Continued

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Purdum & Jeschke, LLC Baltimore, MD	425	6	N/A
Brudis & Associates, Inc. Columbia, MD	406	7	N/A
Greenman-Pedersen, Inc. Laurel, MD	405	8	N/A
Phoenix Engineering, Inc. Baltimore, MD	392	9	N/A
Sheladia Associates, Inc. Rockville, MD	392	10	N/A
Progressive Engineering Consultants/ EBA Engineering, Inc. JV Columbia, MD	335	11	N/A
Kennedy, Porter & Associates, Inc. Hampstead, MD	313	12	N/A
O'Connell & Lawrence, Inc. Olney, MD	292	13	N/A
Dynamic Engineering Consultants, P.C. Baltimore, MD	210	14	N/A
Harris, Smariga & Associates, Inc. Frederick, MD	Did Not Submit		

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 4-AE
Continued

BPW—10/13/99

Whitney, Bailey, Cox & Magnani, LLP	Control No. 99-9269-1111
The Wilson T. Ballard Company	Control No. 99-9271-0111
Hurst-Rosche Engineers, Inc.	Control No. 99-9270-0111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95, **Revised.**

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 5-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 99-08G, BCS 99-08H & BCS 99-08I
Preliminary & Final Engineering Design
Services - Statewide Highway Design

DESCRIPTION: These are the final three (3) of the eleven (11) open-end projects for preliminary and final engineering design services required for various SHA projects Statewide, each for a duration of four (4) years.

The Consultants shall provide various preliminary and final engineering design services associated with highway projects, including highway, structural (bridge, retaining walls, etc.); noise mitigation, hydraulics and hydrology including stormwater management, sediment and erosion control and stream relocation design; traffic engineering including signing, lighting, signalization, and traffic control; utility design, traffic analysis; urban landscape design; surveying; support for public involvement (including the preparation of correspondence); right-of-way plats and checking of shop and working drawings, as applicable to each project assignment.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 7, 1999.

AWARDEES: Hurst-Rosche Engineers, Inc./
Frederick R. Harris, Inc., JV
Cockeysville, MD (BCS 99-08G)

CONTINUED

ITEM: 5-AE
Continued

BPW—10/13/99

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
The Wilson T. Ballard Company Owings Mills, MD	458	3	Contract C BPW Approval 09/15/99
URS Greiner Woodward Clyde, Inc. Hunt Valley, MD	454	4	Contract D BPW Approval 09/15/99
Sverdrup Civil, Inc. Baltimore, MD	451	5	Contract E BPW Approval 09/15/99
KCI Technologies, Inc. Valley, MD	445	6	Contract F BPW Approval 09/15/99
Hurst-Rosche Engineers Inc./ Frederic R. Harris, JV Cockeysville, MD	445	7	\$2,000,000.00
Contracts H - K, four (4) at \$1,000,000.00 each:			
McCormick, Taylor & Associates/ Gannett Fleming Inc., JV Baltimore, MD	444	8	\$1,000,000.00
Wallace, Montgomery & Associates Contract I Towson, MD	444	9	\$1,000,000.00
Whitman, Requardt & Associates Baltimore, MD	444	10	Contract J BPW Approval 09/15/99
STV Incorporated Baltimore, MD	442	11	Contract K BPW Approval 09/15/99

CONTINUED

ITEM: 5-AE

BPW—10/13/99

Continued

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Greenhorne & O'Mara, Inc./ Parsons Transportation Group, JV Towson, MD	435	12	NA
EBA Engineering/Wilbur Smith/ Purdum & Jeschke, JV Towson, MD	432	13	N/A
Century Engineering Baltimore, MD	429	14	N/A
Parsons, Brinckerhoff, Quade & Douglas/Whitney, Bailey, Cox & Magnani, JV Baltimore, MD	424	15	N/A
Dewberry Davis/A. Morton Thomas & Associates, JV Baltimore, MD	423	16	N/A
Brudis & Associates/Noal Associates, Inc. JV Columbia, MD	422	17	N/A
Sheladia Associates, Inc. Rockville, MD	409	18	N/A
Phoenix Engineering, Inc. Baltimore, MD	388	19	N/A
HNTB Corporation Baltimore, MD	384	20	N/A

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 5 -AE
Continued

BPW—10/13/99

Hurst-Rosche Engineers, Inc./ Frederick R. Harris, Inc. JV	Control No. 99-9305-0111
McCormick, Taylor & Associates, Inc./ Gannett-Fleming, Inc. JV	Control No. 99-9362-0111
Wallace, Montgomery & Associates	Control No. 99-9306-1111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/13/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 99-16B
Traffic Engineering Services,
District 1

DESCRIPTION: This is one (1) of two (2) contracts for traffic engineering services in District 1 for various projects on an as-needed basis for a period of three (3) years. The Project will include an undetermined number of individual project assignments anywhere within Dorchester, Somerset, Wicomico and Worcester Counties, MD.

The Consultant shall perform various traffic engineering studies, traffic engineering design, complete design or provide back-up engineering expertise for specific problems as applicable for each project assignment.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; selection made by the Transportation Professional Services Selection Board on October 7, 1999.

AWARD: Brudis & Associates, Inc.
Columbia, MD

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of five (5) engineering consultant firms submitted technical proposals, all of which are Maryland firms.

CONTINUED

ITEM: 6-AE
Continued

BPW—10/13/99

- 15% of the work is being performed by two (2) MDOT certified MBE firms.

AMOUNT: \$500,000.00

FUND SOURCE: Federal & State Funds budgeted to SHA

Appropriation Code: B0101

Object/Subobject: 1430

Title of Program: State Systems
Construction & Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Wallace, Montgomery & Associates Towson, MD	381	1	Contract A
Brudis & Associates, Inc. Columbia, MD	369	2	\$500,000.00
Bellomo-McGee, Inc. Silver Spring, MD	365	3	N/A
Street Traffic Studies, Ltd. Linthicum Heights, MD	337	4	N/A
Phoenix Engineering, Inc. Baltimore, MD	301	5	N/A

REMARKS: "The Office of the State Comptroller has verified under Control No. 99-9268-0111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 6-AE
Continued

BPW—10/13/99

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95, Revised.

Board of Public Works Action - The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion	Received	

Elizabeth Homer - (410 545-0402)

BPW—10/13/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 7-RPSTATE HIGHWAY ADMINISTRATION:

Located at the southeast corner of the
MD 276–Hopewell Road intersection,
Woodlawn, Cecil County, MD

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the SHA.

The excess property consists of ±.24 acres and is being conveyed to the only bidder among the two (2) adjoining owners.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland
State Highway Administration

GRANTEE:

John Delmar Meck

CONSIDERATION:

\$5,110.00

APPRAISED VALUE:

See Remarks

REMARKS Approval of conveyance is requested in accordance with Section 8-309(F) 1(ii) of the Transportation Article, Annotated Code of Maryland.

Neither the Modal Administrations nor the Cecil County government has expressed any interest in the property.

The majority of the subject property was once known as Kelly Road. Kelly Road was absorbed into the State roads system in 1958 when the SHA commenced construction of the new MD 276.

CONTINUED

ITEM: 7-RP
Continued

BPW—10/13/99

Kelly Road was scarified upon completion of MD 276. There is no record of the State acquiring fee ownership of Kelly Road; as a result, the State of Maryland has questionable title. Since title to the roadbed cannot be substantiated, we offered the parcel to the two (2) adjoining owners at the high bid equal to or above our administrative cost of \$1,875.00.

John Meck submitted the high bid of \$5,110.00, which was accepted by the SHA subject to the Board of Public Works approval.

SHA is concurrently requesting permission to dispose and execute of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410 545-0402

BPW—10/13/99

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 8-RP

STATE HIGHWAY ADMINISTRATION: Located at the southeast corner of the intersection of MD Rte. 235, Three Notch Road and Exploration Drive, Lexington Park, St. Mary's County, MD.

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the SHA.

The excess property consists of ±1.15 acres and is being conveyed at the appraisal value to an adjoining owner in accordance with an option agreement.

SPECIAL CONDITIONS: Being conveyed under terms of an option agreement.

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Wildewood Builders Inc., a Maryland Corporation

CONSIDERATION: \$346,884.00

APPRAISED VALUE: \$346,884.00 - Lou Anne Cline
Fee Appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)1(i) of the Transportation Article, Annotated Code of Maryland.

CONTINUED

ITEM: 8-RP
Continued

BPW—10/13/99

In accordance with an option agreement dated May 21, 1999, SHA agreed to convey to Wildewood Builders, Inc. an adjacent 1.15-acre parcel acquired from Automotive Financial Services, Holly Branch and Robert Shaw at the appraised fair market value of \$346,884.00.

As part of the option agreement Wildewood Builders, Inc. will convey to SHA a 0.16 acre parcel of land required for widening of MD Route 235. The fair market value and cost for this property is \$54,100.00.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW—10/13/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 9-RP

STATE HIGHWAY ADMINISTRATION

Northwest quadrant of the intersection of I-81 (Veterans Memorial Highway) and US Route 40 (National Pike) in the northern suburb of the City of Hagerstown in Washington County, MD.

EXPLANATION: In accordance with COMAR 14. 24. 05 approval is requested to grant a break in right-of-way line of Through Highway Controls along US Route 40 to the parcel described.

The break in controls is being done at the request of the City of Hagerstown for a public street connection.

SPECIAL CONDITIONS: Payment plan as per agreement for the remaining balance (\$500,000.00) of the consideration (\$1,500,000.00). The Developer to pay the first \$1,000,000.00.

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: City of Hagerstown

CONSIDERATION: \$1,500,000.00

APPRAISED VALUE: \$1,500,000.00 - Donald Wakefield

REMARKS: Approval of Break in Controls is requested by the SHA in accordance with the Transportation Article, Annotated Code of Maryland.

CONTINUED

ITEM: 9-RP
Continued

BPW—10/13/99

Access controls were obtained along US 40 as shown on Plat No. 19082 for the National Pike Reconstruction project.

Through a fair market value appraisal process, a fee in the amount of \$ 1,500,000.00 was determined the appropriate consideration for the break in access controls. (The developer has agreed to pay \$1,000,000.00 and the property owner of the remaining lands have agreed to pay \$500,000.00 through the City of Hagerstown.)

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

Received

Terry Niswonger – (410) 288-8415

BPW– 10/13/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MISCELLANEOUS

ITEM: 10-GM

MARYLAND TRANSPORTATION AUTHORITY

CONTRACT NO. & TITLE: 19832039
Leasing of Toll Collection Uniforms

DESCRIPTION: This is a three (3) year Contract with two (2) one (1) year renewal options, to provide uniforms for toll collection personnel.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Textilease Corporation
Beltsville, MD

- This Contract was advertised in Contract Weekly, Afro-American and The Daily Record.
- Twelve (12) contractors were solicited from the bidder list, ten (10) of which were sent to Maryland firms. Six (6) contractors submitted bids.

BIDS:

Textilease Corporation Beltsville, MD	\$175,219.20
ITSI Baltimore, MD	\$236,433.60
Ace Uniform Service Baltimore, MD	\$243,172.80
Coyne Textile Services Baltimore, MD	\$281,923.20

CONTINUED

ITEM: 10-GM
Continued

BPW—10/13/99

Unifirst Corp. \$381,326.40
Baltimore, MD

Lord Baltimore Rental No Bid
Baltimore, MD

AMOUNT: \$175,219.20

FUND SOURCE: 100% Toll Revenues

Appropriation Code: 29.10.02.01
Object/Subobject: 1499
Title of Program: MdTA CIP/M&O
Accounts

REMARKS: Toll Collection Uniforms are necessary because they are considered “Ambassadors” for the State and must have a neat, professional appearance. The uniform was selected by a **total quality team** recommending leasing over purchase of uniforms. To lease a uniform is much more cost-efficient than buying because the burden of repairing and altering the uniform is on the vendor. Also, the present uniforms are custom-made uniforms causing time-delay on delivery; the leased uniform is off the rack. This is a cost saving of \$48,723.31.

“The Office of the State Comptroller has verified under Control No. 52-0882201, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95, **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓	Without Discussion	Received	

Elizabeth Homer - (410) 545-0402

BPW—10/13/99

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MISCELLANEOUS

ITEM: 11-GM

STATE HIGHWAY ADMINISTRATION: MD 355/Montrose Road Park & Ride Lot

SPECIAL CONDITIONS: Montgomery County will assume operational, maintenance and liability responsibilities

CONSIDERATION: \$1.00 per Year

REQUEST: Board of Public Works approval is requested for a Memorandum of Understanding between SHA and Montgomery County Department of Public Works and Transportation for MD 355 and Montrose Road park & ride.

This Memorandum of Understanding provides for SHA to lease for a ten (10) year period, the existing park & ride lot at MD 355 and Montrose Road to Montgomery County Department of Public Works and Transportation for a nominal value in exchange for Montgomery County Department of Public Works and Transportation assuming operation, maintenance and liability responsibilities.

Any fees collected in excess of those required for operation and maintenance will be split equally between SHA and Montgomery County Department of Public Works and Transportation.

Board of Public Works Action – The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

There being no further business, the meeting was adjourned.

Respectfully submitted,

Sheila C McDonald

**Sheila C. McDonald, Esq.
Acting Executive Secretary**

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