

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS

October 30, 2002

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**October 30, 2002**

**I. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES AGENDA:**

Construction Contracts and Modifications.....	4-7
Maintenance Contracts.....	8-9
Equipment.....	10
General Miscellaneous.....	11-13
Real Property.....	14
Leases.....	15-22
Capital Grants and Loans.....	23-50

**II. ITEMS SUBMITTED ON THE SECRETARY'S AGENDA**

Wetlands.....	51-52
Department of Agriculture	
Agricultural Cost Share Program.....	53-56
Comptroller	
Registers of Wills.....	57-58
Department of the Environment.....	59-61
Department of Natural Resources.....	62
Maryland Environmental Trust.....	63
Shore Erosion Control.....	64
Board of Public Works	
Procurement Agency Activity Reports.....	65
Clerks of the Circuit Court.....	66-67
APPENDIX.....	----
SUPPLEMENT A - Program Open Space.....	68-77
SUPPLEMENT B - Budget & Fiscal Planning.....	78-99
SUPPLEMENT C - University System of Maryland.....	100-103
SUPPLEMENT D - Public Safety & Correctional Services.....	----
SUPPLEMENT E - Maryland Environmental Services.....	104-105
SUPPLEMENT F - Morgan State University.....	----

**III. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION AGENDA:**

A/E Service Contracts.....	106-118
Service Contracts.....	119-120
Maintenance Contracts.....	121-124
Equipment Contracts.....	125-126
Real Property.....	127-138
General/Miscellaneous.....	139-143

<b>INDEX.....</b>	<b>145-146</b>
-------------------	----------------

# MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, OCTOBER 30, 2002

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, October 30, 2002.

Board Members present:

The Honorable Parris N. Glendening, Governor  
The Honorable William Donald Schaefer, Comptroller  
The Honorable Nancy K. Kopp, Treasurer

Also present:

Steve Cassard, Deputy Secretary, Department of General Services  
Thomas K. Lee, Deputy Secretary, Department of Budget & Management

## CONSTRUCTION:

General Construction Loan of 1970	Maryland Consolidated Capital Bond Loan of 1991
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1992
General Construction Loan of 1983	Maryland Consolidated Capital Bond Loan of 1992 - POS
General Construction Loan of 1984	Maryland Consolidated Capital Bond Loan of 1993
General Construction Loan of 1985	Maryland Consolidated Capital Bond Loan of 1994
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1995
General Construction Loan of 1988	Maryland Consolidated Capital Bond Loan of 1996
General Construction Project	Maryland Consolidated Capital Bond Loan of 1997
Contingency Fund of 1988	Maryland Consolidated Capital Bond Loan of 1998
General Construction Loan of 1989	Maryland Consolidated Capital Bond Loan of 1999
Maryland Consolidated Capital Bond Loan of 1990	Maryland Consolidated Capital Bond Loan of 2000
	Maryland Consolidated Capital Bond Loan of 2001

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas as adopted by the Department of Natural Resources.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**DEPARTMENT OF NATURAL RESOURCES**

Seneca Creek State Park  
Montgomery County

**CONTRACT NO. AND TITLE**

Project No: P-019-022-010  
Adpics No: 001B3900270  
Clopper Road Day Use Area  
Boating Center Renovation

**DESCRIPTION** - This contract provides for renovations to the Boating Center building and Contact Station. Work includes new pitched roofs with new roof trusses, new roof decking, shingles and siding, and replacement of the existing deteriorated floating dock system.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

	<b><u>Base Bid</u></b>
Trison Construction - Silver Spring, MD	\$289,000.00
North Point Builders - Baltimore, MD	\$316,000.00
Consolidated Construction & Engineering, Inc. - Laurel, MD	\$356,000.00

**AWARD**

Trison Construction

**AMOUNT**

\$289,000

**PERFORMANCE BOND**

100% of Full Contract Amount

**FUND SOURCE**

\$ 74,637.00 - Park Improvement  
Program, FY 00 & 01  
\$214,363.00 - Water Way  
Improvement, FY 98,99,01, & 03

**REMARKS**

The Government estimate for this project is \$250,000.

This contract will replace leaking flat roofs on the Boat Center and Contact Center and replace deteriorated siding and floating docks.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**        1-C

**REMARKS**

The project was advertised in the Maryland Contract Weekly on August 20, 2002 and ten (10) prospective bidders requested and received copies of the project plans, specifications and Contractor's Pre-Qualification Questionnaire. Nine (9) of the prospective bidders were firms located in Maryland, one (1) was located out-of-State. As part of the Department's outreach efforts to enhance local resident business participation, direct mail advertisements were forwarded to various business and trade organizations in Maryland. Three (3) responsive and responsible bids were received.

The Minority Business Enterprise goal for this project is 25%.

The Office of the State Comptroller has verified, under Control Number 02-1877-1011, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

clopper day use area SCSP.MI

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Construction)**

**ITEM**            2-C-MOD

**BALTIMORE CITY COMMUNITY COLLEGE**

Liberty Campus  
Baltimore, Maryland

**ORIGINAL CONTRACT NO. & TITLE**

Project No: CC-623-981-001  
Adpics No : CO690467  
Main Building Renovation Phase I

**ORIGINAL CONTRACT APPROVED**

BPW October 3, 2001; Item 1-C

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Bidding

**CONTRACTOR**

Roy Kirby and Sons, Inc.  
Baltimore, Maryland

**MODIFICATION**    Change Order No. 33 covers the cost to provide four (4) reinforced masonry shear walls on each of the three floors. (Field Condition - Unilateral Change Order)

**MODIFICATION AMOUNT**

\$ 450,000.00 NTE

**ORIGINAL CONTRACT AMOUNT**

\$12,995,000.00

**CHANGE ORDERS PREVIOUSLY APPROVED**

\$ 968,131.00

**REVISED CONTRACT AMOUNT**

\$14,413,131.00

**PERCENTAGE INCREASE**

3.46% (Individually)  
10.91% (Cumulatively)

**FUND SOURCE**

Item 061, MCCBL 2000

**REMARKS**

The Government estimate for this project is \$450,000.00.

The contract time will be unchanged.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Construction)**

**ITEM**        2-C-MOD

**REMARKS**

By letter dated September 27, 2002, members of the Board of Public Works were notified of this change order to correct a potentially destructive condition in the building's structural system.

During the demolition phase of the project, investigation of two damaged structural columns uncovered the fact that existing columns throughout the building were not constructed properly. The building was erected in 1965 as a City of Baltimore school project. In-depth site investigation and subsequent structural engineering analysis by the structural consultant on the A/E design team revealed the building's structural system was not adequate to support the intended renovation without additional reinforcement. The shear walls being added by this change order provide that additional reinforcement.

A Unilateral Change Order is being issued because of the inability of DGS and the A/E to reach agreement with the contractor on the proposed cost for the remedied work. Actual costs will be recorded on a time and material basis.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

bpwbcc.35man

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            3-M

**ST. MARY’S COLLEGE OF MARYLAND**

St. Mary’s County, MD

**CONTRACT NO. AND TITLE**

Project No: J-641-025-001  
Adpics No: 001B3900294  
Asbestos Abatement-Somerset Hall

**DESCRIPTION** - This contract provides for two phases of asbestos abatement at Somerset Hall. Phase I will require the contractor to remove friable and non-friable asbestos materials from the Somerset Hall building. These materials consist of floor tile and cove base mastic, ceiling plaster, pipe fitting insulation, wall plaster, duct insulation, fire doors, boiler breeching, tank insulation, wall mastic, and various window and door caulking. During Phase II, the contractor will remove asbestos containing materials discovered during building renovations.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Power Components Systems, Inc. - Hanover, Md.  
Retro Environmental, Inc. - Sykesville, Md.  
ARC Const. Services - White Marsh, Md.  
BARCO Enterprises, Inc. - White Marsh, Md.  
Colt Insulation Inc. - Baltimore, Md.  
Delaware Cornerstone Bldrs., - Hyattsville, Md.  
Bristol Environmental - Odenton, Md.

**AMOUNT**

\$235,000  
\$288,000  
\$296,000  
\$325,000  
\$368,000  
\$467,000  
\$554,422

**AWARD**

Power Components Systems, Inc.

**AMOUNT**

\$235,000

**PERFORMANCE BOND**

100% of Full Contract Amount

**FUND SOURCE**

Item 023, GCL 1997

Continued

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM        3-M

REMARKS

The Government estimate for this project is \$300,000.

This project was advertised in the Maryland Contract Weekly and eMaryland Marketplace (eMM). Seven (7) responsive and responsible bids were received through eMM.

The MBE goal for this project is 25%.

The Office of the State Comptroller has verified, under Control Number 02-1958-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bpwstmaryssomerset.bt

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT**

**ITEM**            4-E

**DEPARTMENT OF JUVENILE JUSTICE**            Baltimore City Juvenile Justice Center  
Baltimore, MD

**CONTRACT NO. AND TITLE**                            001P3900093  
Office Furniture

**DESCRIPTION** - This contract provides for the purchase of (647) chairs, (74) desks, (107) bookcases, (44) tables, (1) credenza, (6) files, (17) shelving units and (84) computer workstations.

**PROCUREMENT METHOD**                                Preference Purchase

**BIDS OR PROPOSALS**                                **AMOUNT**  
State Use Industries - Baltimore, MD            \$216,609.40

**AWARD**    State Use Industries

**AMOUNT**     \$216,609.40

**FUND SOURCE**                                         Item 072, MCCBL 2000 - Provide  
Capital Equipment for Baltimore City  
Juvenile Justice Center

**REMARKS**

This furniture will be used for office areas in the new Juvenile Justice Center.

The Office of the State Comptroller has verified, under Control Number 02-1538-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.  
Board of Public Works Action - The above referenced item was:

Approved     Disapproved  
With Discussion  
P3900093BPW

Approved     Disapproved  
Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**            5-GM

**DEPARTMENT OF GENERAL SERVICES**

Bloomsbury Square  
Annapolis, MD

**ORIGINAL CONTRACT NUMBER & TITLE**

B-400-020-002  
Design/Build Construction of  
Townhouses & Community Bldg.  
for the Housing Authority of  
Annapolis

**DESCRIPTION** - Board of Public Works approval is requested for an expenditure of \$797,423 to meet additional costs of the design and construction of the Bloomsbury Square Housing Community located on St. Johns Street in Annapolis.

**FUND SOURCE**

\$797,423 - DHCD Partnership Rental Housing Funds

**REMARKS** - The Housing Authority of Annapolis contracted with A & R Development to construct the Bloomsbury Square Housing Community. In previous actions, the Board of Public Works approved an exchange of property and the assignment of the \$7,639,104 contract to complete the project. Prior to signing a development agreement, the Department of General Services required A & R Development to conduct a detailed review of the project costs. Concurrent with that request, the developer priced the project based on the final architectural and engineering plans and initiated site work to comply with the schedule of the Lowe House Office Building expansion.

As a result of these actions, the developer identified an additional \$1.6 million in project costs. These higher than anticipated costs consist primarily of :

- Site Work/Site Utilities: \$1,017,046
- Higher than anticipated bids from subcontractors: \$323,714
- Costs due to accelerated construction schedule: \$319,282

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**        5-GM

**REMARKS** (Continued)

All parties involved worked to close the budget gap while still upholding the State's commitment to construct a high quality development that reflects the character of historic Annapolis. The parties successfully identified \$863,220 in cost savings, leaving a budget gap of \$797,423. This brings the total project cost to \$8,436,527 or \$165,422 per unit. Accordingly, DGS requests approval to assume the development agreement in this amount, which represents an increase in the Department of Housing & Community Development Partnership Rental Housing Funds from \$4,693,942 to \$5,491,365.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

N:\bpwbook1030.wpd





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM** 8-L

**JUDICIARY OF MARYLAND**  
(District Court)

Annapolis  
Anne Arundel County

**Landlord** Annapolis Commerce Park, L.P.  
c/o The Bernstein Companies  
3299 K Street, N.W., Suite 700  
Washington, D.C. 20002

**Property Location** 901A Commerce Road  
Annapolis, Maryland 21401

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Additional	<b><u>Square Feet</u></b>	1,410
<b><u>Duration</u></b>	1 Year 10 Months	<b><u>Effective</u></b>	November 1, 2002		
<b><u>Annual Rent</u></b>	\$26,085	<b><u>Square Foot Rate</u></b>	\$18.50		
		<b><u>Effective Square Foot Rate</u></b>	\$19.75		

**Utilities Responsibility** Tenant  
**Custodial Responsibility** Tenant

**Fund Sources** General 100%-22.01.00.004.13

**Special Conditions**

1. The lease contains escalations/de-escalations for real estate taxes.
2. The rental rate for the first year of this supplemental is \$18.50 per net usable square foot and increases 3% annually.
3. The lease incorporates use-in-common parking spaces.
4. The lease contains one (1) option renewal term for three (3) years.

**Remarks**

1. The additional space at 911 & 913 Commerce Road is to be used to house the office for the Coordinator of Commissioner Activities, the office of Alternative Dispute Resolution (ADR) and for meeting space.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        8-L

**Remarks**

2.     The District Court currently leases 68,673 net usable square feet of office/warehouse space at this location. The additional leased space will run concurrent with the base lease and shall terminate on September 3, 2004.
3.     The lease contains a termination for convenience clause subject to the Tenant providing to the Lessor one (1) year prior written notice, and subject further to the agency moving to State owned property.
4.     This lease is within an industrial park in a Priority Funding Area of Annapolis in compliance with Smart Growth initiatives.
5.     Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
6.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by supplementing an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

File No: 1505

1030comm.pw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM** 9-L

**DEPARTMENT OF LABOR, LICENSING & REGULATION**  
(Employment & Training)

Chestertown  
Kent County

**Landlord** Elroy G. Boyer and Laura H. Boyer  
P. O. Box 899  
Chestertown, Maryland 21620

**Property Location** 120 Philosopher's Terrace  
Chestertown, Maryland 21620

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renewal	<b><u>Square Feet</u></b>	3,500
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	November 1, 2002		
<b><u>Annual Rent</u></b>	\$28,875	<b><u>Square Foot Rate</u></b>		\$ 8.25	
		<b><u>Previous Square Feet Rate</u></b>		\$ 7.75	
		<b><u>Effective Square Feet Rate</u></b>		\$11.25	
		<b><u>Previous Effective Sq. Ft. Rate</u></b>		\$10.75	

**Utilities Responsibility** Tenant  
**Custodial Responsibility** Tenant

**Fund Source** Special Fund - P0060104

**Special Conditions**

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease incorporates use in common parking spaces.

**Remarks**

1. The Employment and Training Unit conducts job service and Career Net One Stop services to Kent County residents.
2. The lease contains a termination for convenience clause.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**      9-L

**Remarks**

- 3      This lease is within an incorporated municipality and the DHCD State Revitalization area of Chestertown in compliance with Smart Growth initiatives.
- 4.      Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 5.      In accordance with the State Finance Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 1364

1030phil.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM** 10-L

**WORKERS' COMPENSATION COMMISSION**

Calverton  
Prince George's County

**Landlord** Carrollton Enterprises Associates, LLLP  
11785 Beltsville Drive  
Beltsville, Maryland 20705

**Property Location** Calverton Tower Building  
11785 Beltsville Drive  
Beltsville, Maryland 20705

<b><u>Space Type</u></b>	Office & Hearing Rooms	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	5,151
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	December 1, 2002		
<b><u>Annual Rent</u></b>	\$132,720.66 Average	<b><u>Square Foot Rate</u></b>	\$25.76 Average		

**Utilities Responsibility** Landlord  
**Custodial Responsibility** Landlord

**Fund Source** Special 22060001

**Special Conditions**

1. The lease contains escalations/de-escalations for operating expenses.
2. The initial rental rate is \$23.00 per nusf and increases by 2.5% annually for an average rate of \$25.76 per nusf over the term of the lease.
3. The lease incorporates ample parking spaces in common at no cost to the State.
4. The lease contains one (1) option renewal term of five (5) years.
5. The lease contains an occupancy clause.
6. The space will be built out to State standards.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LEASE**

**ITEM**        10-L

**Remarks**

1.     This space is to be used as the permanent hearing location for Workers' Compensation Commission cases in this region.
2.     The lease contains a termination for convenience clause.
3.     This lease is within the county certified priority funding area of Beltsville in compliance with Smart Growth initiatives.
4.     The lease will conform to the Governors Executive Order for Water Conservation.
5.     Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
6.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly and the Prince Georges County Times. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No:

1030belt.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVENUE LEASE**

**ITEM** 11-L

**DEPARTMENT OF NATURAL RESOURCES**

**Tenant** Black Walnut Point Inn, Inc.  
c/o Thomas Ward  
Black Walnut Point  
Tilghman Island, Maryland 21671

**Property Location** Black Walnut Point  
Tilghman Island, Maryland

<b><u>Space Type</u></b>	Conference & Recreation Facility	<b><u>Lease Type</u></b>	New	<b><u>Land</u></b>	6 Acres & Improvements (Main House, 2 guest cottages, Innkeeper's cottage and shed)
<b><u>Effective</u></b>	January 1, 2003				
<b><u>Duration</u></b>	7 Years				
<b><u>Annual Rent</u></b>	\$18,000				
<b><u>Utilities Responsibility</u></b>	Tenant				
<b><u>Custodial Responsibility</u></b>	Tenant				

**Special Conditions**

1. In addition to the annual rent, Tenant shall pay to Landlord 4% of the Tenant's gross receipts until such monies borrowed by Tenant to construct improvements to State property is paid off; thereafter, Tenant shall pay 5% of the gross receipts.
2. The premises is to be leased in "as is" condition.
3. Tenant shall make a minimum of \$200,000 in leasehold improvements prior to the end of the initial term.
4. Tenant is responsible for obtaining all permits, licenses, inspections, and approvals required for its use and occupancy.
5. Tenant will maintain liability insurance of \$1,000,000 per single occurrence, with \$5,000,000 annual aggregate and casualty insurance equal to full replacement cost.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVENUE LEASE**

**ITEM**      11-L

**Special Conditions**

- 6. Tenant has the right and option to renew the lease for 3 additional terms of 7 years each. Any such renewal shall be upon the terms, and subject to the conditions which are set forth in the provisions of this lease.
- 7. The Tenant shall be responsible for, and shall defend, indemnify and hold harmless the Landlord from all liability attributable to Tenants use of the property.
- 8. Tenant, at its sole cost and expense, shall maintain the premises in a neat, orderly, operable and safe condition for the uses contemplated.

**Remarks**

- 1. The Department of Natural Resources issued a Request for Proposals to which a single proposal was received.
- 2. The State Clearinghouse has completed a review and approved this project in accordance with Maryland Intergovernmental Review Process under MD 20020820-1078 and recommends the planned use of the space by the Tenant.
- 3. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 4. The lease is to be executed by the Board of Public Works.
- 5. The long term of this lease was negotiated by the Tenant and agreed to by the Department of Natural Resources to allow the Tenant to amortize the value of the \$200,000 cost of the improvements.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No: 1128

1030 blac.gs

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           12-CGL

This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation. Board of Public Works approval is requested for certification of matching funds in the following amount by the following organization:

Board of Trustees of the College of Notre Dame - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - COLLEGE OF NOTRE DAME OF MARYLAND LOAN OF 2002, CHAPTER 290, ACTS OF 2002** - \$850,000 - The Board of Trustees has submitted evidence that it has \$850,000 in a financial institute to meet their matching fund requirement. "... to assist in the construction of the renovations to Fourier Hall, LeClerc Hall and the Central Plant."

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorizations to be encumbered but will not authorize the disbursement of any funds.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      12-CGL

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

GA103002.FV

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            13-CGL

**BOARD OF DIRECTORS OF THE**            31 Old Solomons Road  
**KUNTA KINTE-ALEX HALEY**            Annapolis, MD.  
**FOUNDATION, INC.**

**PROJECT NO. AND TITLE**            SL-016-001-038  
Design and Construct a Memorial  
City Dock, Annapolis

**DESCRIPTION**

In accordance with the provisions of the Capital Appropriations (Fiscal Year 2001) - Kunta Kinte - Alex Haley Memorial Loan 2000, DGS Item 010, Chapter 204, Acts of 2000, which provided a grant of \$300,000 to the Board of Directors of the Kunta Kinte - Alex Haley Foundation, Inc. to design, construct, and equip the Kunta Kinte - Alex Haley Memorial, Board of Public Works approval is requested for capital expenditures toward the following contract to apply a protective coating over the Compass Rose section of the memorial. Work includes cleaning the granite and applying two coats of a protective seal.

**PROCUREMENT METHOD**            Small Procurement

**AWARD**                                Pagliaro Brothers Stone Co., Inc.  
Upper Marlboro, MD.

**AMOUNT**                              \$1,800

**FUND SOURCE**                      \$1,800 - DGS Item 010, CA 2001

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            14-CGL

**BOARD OF DIRECTORS OF**  
**GOOD SAMARITAN HOSPITAL,**  
**INC.**

5601 Loch Raven Boulevard  
Baltimore City

**PROJECT NO. AND TITLE**

SL-071-001-038  
Construct Renal and Hemodialysis Unit

**DESCRIPTION**

In accordance with the provisions of the Good Samaritan Hospital Loan of 2000, Chapter 298, Acts of 2000, which provided a matching grant of \$300,000 to the Board of Directors of Good Samaritan Hospital, Inc. for the planning, design, construction, renovation, repair, and capital equipping of outpatient renal and hemodialysis units to be located at 5601 Loch Raven Boulevard in Baltimore, Maryland, Board of Public Works approval is requested for capital expenditures toward the following contracts procured and approved by Good Samaritan Hospital, Inc.

A. Architect/Engineer contract to design an approximately 3,690 square foot expansion of the renal center containing 15 new dialysis stations.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**ARCHITECT/ENGINEER**

**AMOUNT**

J. A. Ammon & Associates, Inc. - Baltimore, MD.  
Architecture, Inc. - Reston, Va.

\$51,000  
\$52,300

**AWARD**

J. A. Ammon & Associates, Inc.

**AMOUNT**

\$51,000

B. Contract to expand renal unit by approximately 3,690 square feet by renovating and expanding existing hospital space. Work includes demolition, new mechanical, electrical, and plumbing systems, new walls, floors, ceilings, painting, doors, and site work.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            14-CGL

**BIDDERS**

**AMOUNT**

Jeffrey Brown Contracting, LLC - Towson, MD.	\$545,590.00
Albecon Construction Services - Baltimore, MD.	\$549,089.50
Barclay White Skanska, Inc. - Rockville, MD.	\$573,500.00
Shade Construction Co., Inc. - Baltimore, MD.	\$609,000.00

**AWARD**

Jeffrey Brown Contracting, LLC

**AMOUNT**

\$545,590

**TOTAL CONTRACTS**

\$596,590

**FUND SOURCE**

\$298,295 - Good Samaritan Hospital Loan of 2000  
 \$298,295 - Good Samaritan Hospital, Inc.

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

goodsampg.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            15-CGL

**BOARD OF GOVERNORS OF THE**        P. O. Box 97  
**CALVERT MARINE MUSEUM**                Solomons, Calvert County

**PROJECT NO. AND TITLE**                SL-070-981-038  
Expansion of the Patuxent Small Craft Center

**DESCRIPTION**

In accordance with the provisions of the Calvert County - Calvert Marine Museum Loan of 1998, Chapter 225, Acts of 1998, which provided a matching grant of \$75,000 to the Board of Governors of the Calvert Marine Museum . . . “for the renovation, reconstruction, repair, and expansion of the existing Patuxent Small Craft Center . . . for the preservation of the small craft collection at the Museum,” Board of Public Works approval is requested for capital expenditures toward the following contract procured and approved by the Calvert Marine Museum to fully enclose the existing 1,500 square foot facility, construct a two story approximately 1,060 square foot addition, and re-roof the entire structure with a standing seam metal roof.

**PROCUREMENT METHOD**                Competitive Sealed Bidding

<b><u>BIDDERS</u></b>	<b><u>AMOUNT</u></b>
Hegarty & Associates, Inc. - Huntingtown, MD	\$176,695
Albrecht Construction Corp. - Woodbine, MD	\$228,500
Rainbow Construction Corp. - Waldorf, MD	\$244,445
John L. Mattingly Construction Co. - White Plains, MD	\$251,500
Hollywood Home Improvement - Mechanicsville, MD	\$289,000

**AWARD**                                        Hegarty & Associates, Inc.

**AMOUNT**                                        \$176,695

**FUND SOURCE**                                \$ 70,970 - Calvert County - Calvert Marine  
Museum Loan of 1998  
  
\$105,725 - Calvert Marine Museum

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      15-CGL

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

cmarinempg.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            16-CGL

**MAYOR AND COUNCIL OF THE**  
**TOWN OF CHESTERTOWN**

118 North Cross Street  
Chestertown, Kent County

**PROJECT NO. AND TITLE**

SL-081-981-038  
Construct Visitors Center

**DESCRIPTION**

In accordance with the provisions of the Kent County - Town of Chestertown Visitors' Center Loan of 1998, Chapter 239, Acts of 1998, which provided a matching grant of \$150,000 to the Mayor and Council of the Town of Chestertown for the planning, design, and construction of, and for the provision of capital equipment for a building to be used as an information and visitors center, to be located at the intersection of Route 213 and Cross Street, which shall also provide facilities for the Kent County Chamber of Commerce and public rest rooms, Board of Public Works approval is requested for capital expenditures toward the following contract procured and approved by the Town of Chestertown to construct a two story, approximately 4,740 square foot center containing offices, information area, conference room, toilets, and site work.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

**AMOUNT**

J. J. DeLuca Co., Inc. - Wayne, PA.	\$ 849,000
Emory Hill - New Castle, DE.	\$ 854,000
Dolco Construction, Inc. - Annandale, VA.	\$ 888,000
Willow Construction Co. - Easton, MD.	\$ 912,000
Westwind Construction - Chestertown, MD.	\$ 916,961
Arena & Co. - Newark, DE.	\$ 936,800
Ilex Construction & Development, Inc. - Easton, MD.	\$ 940,000
Grubb Contractors, Inc. - Rising Sun, MD.	\$ 963,000
King Construction, Inc. - Baltimore, MD.	\$ 996,000
Linden Contracting, Inc. - Stevensville, MD.	\$ 998,800
North Point Builders, Inc. - Baltimore, MD.	\$1,007,000

**AWARD**

J. J. DeLuca Co., Inc.

**AMOUNT**

\$849,000



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            17-CGL

**BOARD OF DIRECTORS**  
**OF THE KENT ISLAND**  
**HERITAGE SOCIETY, INC.**

P. O. Box 321  
Stevensville, Queen Anne's County

**PROJECT NO. AND TITLE**

SL-032-010-038  
Restoration of Cray House  
Stevensville, Queen Anne's County

**DESCRIPTION**

In accordance with the provisions of the Queen Anne's County - Cray House Loan of 2001, Chapter 230, Acts of 2001, which provided a grant of \$100,000 with a matching fund requirement of \$25,000 to the Board of Directors of The Kent Island Heritage Society, Inc. for the renovation and reconstruction of the historic Cray House on Cockey's Lane in Stevensville so that it can be preserved and used for museum and educational purposes, Board of Public Works approval is requested for the following:

- A. Board of Public Works (BPW) Capital Project Grant Application, BPW Grant Agreement, and Certification of Matching Funds. The Board of Directors is utilizing the value of property as matching funds. The Department of General Services has reviewed the appraisal prepared by Darryl Andrews dated September 2002 and has accepted the appraised value of \$110,000 for the property.
- B. Capital expenditures procured and approved by The Kent Island Heritage Society, Inc. toward the following contract to restore and renovate the Cray House. Work includes jacking up the existing building and constructing a new foundation wall and footings, new HVAC system, new roof, interior and exterior woodwork painting, and site work.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**AWARD**

Trionfo Builders, Inc.  
Phoenix, MD.

**AMOUNT**

\$174,100 (Guaranteed Maximum Price)



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            18-CGL

**THE BOARD OF DIRECTORS**  
**OF THE PEMBERTON HALL**  
**FOUNDATION, INC.**

313 Lemmon Hill Lane  
Salisbury, Wicomico County

**PROJECT NO. AND TITLE**

SL-049-001-038  
Renovation of Pemberton Hall  
5595 Plantation Lane, Salisbury

**DESCRIPTION**

In accordance with the provisions of the Wicomico County - Pemberton Hall Foundation Loan of 2000, Chapter 610, Acts of 2000, which provided a matching grant of \$200,000 to The Board of Directors of the Pemberton Hall Foundation, Inc. for the repair, renovation, reconstruction, and capital equipping of Pemberton Hall and associated facilities on the surrounding plantation land in Wicomico County, Board of Public Works approval is requested for capital expenditures toward the following contract, procured and approved by the Pemberton Hall Foundation, Inc., for the removal, replicating, and replacement of the cedar shake shingle roof, replacement of the cornice trim, dormer cheeks, and rake trim, and rebuild one exterior stoop on Pemberton Hall.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**AWARD**

Westwind Construction Co.  
Chestertown, MD.

**AMOUNT**

\$73,564

**FUND SOURCE**

\$73,564 - Wicomico County - Pemberton Hall  
Foundation Loan of 2000

**REMARKS**

One other bid was received but was deemed non-responsive. The grantee has utilized the value of property as matching funds.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        18-CGL

**REMARKS**

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

pemberpg.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            19-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Howard Community College  
Columbia, Maryland

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by BPW  
06/17/92

**PROJECT NO. AND TITLE**

CC-14-MC99/00/02-328  
Instructional/Laboratory Center - Phase II  
Site Improvements & Parking Lot  
Amendment to Construction Award

**DESCRIPTION**

Board of Public Works approval is requested for a State allocation in the amount of \$1,983,500 to Howard Community College for construction and construction management services for Phase II of the Instructional/Laboratory Center project. This request amends the construction management services contract approved by the Board of Public Works on May 30, 2001 as DGS Item 35-CGL. Phase II of this project includes construction of a quadrangle, relocated parking lot, entry road, utilities and related landscaping.

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Proposals

**AWARD**

Riparius Construction, Inc.  
Timonium, Maryland

**AMOUNT** (for Phase II)

\$3,967,000

**FUND SOURCE**

\$1,983,500 (50%) - Local Share  
\$1,983,500 (50%) - State Share  
Item 123 Maryland Consolidated Capital  
Bond Loan of 2002. Cost sharing is in  
accordance with Section 11-105(i) of the  
Education Article.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        19-CGL

**REMARKS**

This project award amount includes all construction costs as well as the construction phase of the Construction Management fees. Any additional construction costs over and above the award amount will be paid entirely with local funds.

The Maryland Department of Budget and Management has reviewed the college's request for financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Howard Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

A performance bond **IS** required for the entire contract amount.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

328CM2\_bpw

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Howard Community College  
Columbia, Maryland

**AUTHORITY**

Procedures and Guidelines adopted  
by MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-14-MC02-346  
Arts and Humanities Instructional  
Building  
A/E Design Award

**DESCRIPTION**

Board of Public Works approval is requested for a State allocation in the amount of \$693,129 to Howard Community College for the design of the Arts and Humanities Instructional Building project. Also, the College seeks approval to expend funds for an architectural-engineering contract award to Design Collective, Inc. of Baltimore, Maryland.

The proposed project involves the design of the 78,100 GSF Arts and Humanities Building and will house the performing arts for music, theater and dance as well as visual arts for drawing, ceramics, photography, media arts, and graphic design. Also included in the design is a common area, administrative offices, quad development and a 300 space parking lot.

**PROCUREMENT METHOD**

Maryland Architectural and  
Engineering Services Act

**PROPOSALS**

	<b><u>Score</u></b>
Design Collective, Inc. - Baltimore, MD	35.0
Gaudreau, Inc. - Baltimore, MD	29.0
Einhorn Yaffee Prescott - Washington, DC	29.0
Probst-Mason, Inc. Architects - Baltimore, MD	28.3

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Supported Housing Developers, Inc.  
302 S. Crain Highway  
Glen Burnie, Maryland 21060

**PROJECT NO. AND TITLE**

MHA-CB08802 Supported Housing Developers  
Acquisition of one condo unit in  
Anne Arundel County

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$60,506 to assist Supported Housing Developers, Inc. (SHD), a nonprofit organization, in the cost of acquiring a residential property at 103 Water Fountain Way, Unit 101, Glen Burnie, MD. SHD has a contract of sale to purchase this three-story one-bedroom garden-style condominium for \$80,000. This unit will provide housing for one chronically mentally ill adult. Two appraisals were obtained for this property; both have been reviewed and approved by the Department of General Services. The appraisals are as follows:

Emerson Treffer - \$84,000  
Stephen Muller - \$80,000

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$80,000.

**AMOUNT**

\$80,675 (includes appraisal fees)

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**FUND SOURCE**

\$20,169 (25%) - Applicant's Share  
Maryland Affordable Housing Trust

\$60,506 (75%) - State's Share  
Maryland Consolidated Capital  
Bond Loan 1999, Community Mental  
Health Funds

**REMARKS**

Supported Housing Developers, Inc. (SHD) provides housing to individuals with serious mental illness. The individuals who will reside in this condominium will receive support services to ensure that they remain in the community and not in State institutions.

Eligible project costs total \$80,675 and consist of acquisition (\$80,000) and appraisal fees (\$675).

Ineligible closing costs estimated to be \$1,250 will be assumed by the applicant.

In accordance with Subtitle 6 of the Health General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of Anne Arundel County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

suphou13

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            22-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Sinai Hospital of Baltimore, Inc.  
2401 W. Belvedere Avenue  
Baltimore MD 21215

**PROJECT NO. AND TITLE**

ADA-601 Sinai Hospital Addiction Recovery  
Program - (SHARP) Building

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$1,083,500 to assist Sinai Hospital of Baltimore, Inc., a nonprofit organization, in the cost of constructing a two-story, 22,528-square-foot modular building. Approval of this grant award, in combination with the \$112,500 grant approved by the Board at its meeting on August 30, 2000, makes a total grant award of \$1,196,000 approved for this project. The building will be constructed on the south side of the Sinai Hospital campus along Cylburn Avenue. The first floor will house the Sinai Hospital Addiction Recovery Program (SHARP). This program is an outpatient substance-abuse treatment program. The second floor will house two programs: Adult Outpatient Services, and the adult Partial Hospitalization Program/Intensive Outpatient Program (PHP/IOP). Adult Outpatient Services offers traditional outpatient treatment to patients over the age of 18 with a primary psychiatric diagnosis. PHP/IOP is an intensive ambulatory treatment service providing less than 24-hour daily care for patients exhibiting severe and persistent psychiatric symptoms who do not meet inpatient admission criteria and who have a stable living situation.

Board approval is also requested for the expenditure of capital funds for the following:

- A. Grading, Storm Water, Utilities, and Parking Lot Construction

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

**AMOUNT**

Iacoboni Site Specialists, Inc. - Baltimore, MD  
P. Flanigan & Sons, Inc.- Baltimore, MD  
Potts and Callahan, Inc. - Baltimore, MD

\$344,867  
\$377,672  
\$392,671





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            22-CGL

**REMARKS**

\*In the last two years Sinai Hospital has purchased two other modular buildings from Vanguard Modular Building Systems. As the modular building contractor, Vanguard was responsible for construction, delivery, installation, and assembly of the building modules; all utilities and finishes within the building; and the building foundation. For all divisions of the work associated with the modular building, Vanguard, as construction manager, obtained competitive bids. Sinai has been very pleased with all aspects of construction. Vanguard managed the project well and delivered a professional final product that displayed top-level quality and craftsmanship. For these reasons, Sinai selected Vanguard to coordinate the construction of the modular building to house the SHARP program.

\*\*State participation is limited to only that portion of the building that will be occupied by the SHARP program. Since the SHARP program will be occupying 50 percent of the building, the eligible State cost for construction is \$1,467,825 (50% of \$2,935,651).

Eligible project costs are \$1,617,825, consisting of \$1,467,825 for construction, and \$150,000 for architect fees. These costs will be funded as follows:

\$421,825 (26%) - Applicant's Share  
Cash Reserves

\$1,196,000 (74%) - State's Share  
\$112,500 -Maryland Consolidated Capital Bond Loan 1998,  
Community Mental Health Funds  
(Approved 8/30/2000)

\$393,600 - Maryland Consolidated Capital Bond Loan 2001,  
Community Mental Health Project Funds

\$689,900 - Maryland Consolidated Capital Bond Loan 2002,  
Community Mental Health Project Funds

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        22-CGL

**REMARKS**

The SHARP program currently serves 480 addicts per year, for a total of 70,358 visits per year. SHARP serves an area with one of the highest drug-use rates in Baltimore City. The SHARP program is presently housed in three different facilities on the hospital grounds. In addition to improving program efficiency by combining all the programs into one building, this project will enable the SHARP program to increase the number of treatment slots from 380 to 530, an increase of a 150 slots.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

sinai2

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

CHI Centers, Inc.  
10501 New Hampshire Avenue  
Silver Spring, Maryland 20903

**PROJECT NO. AND TITLE**

DDA-521 CHI-Stewartown Road Acquisition  
and Renovation

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$13,125 to assist CHI Centers, Inc., a nonprofit organization, in the cost of designing renovations to its existing building at 9426 Stewartown Road, Montgomery Village, Maryland. Accordingly, Board approval is requested for the applicant to contract with Zemaitis & Associates of Lanham, Maryland as the architect for this project for a not-to-exceed fee of \$17,500. Approval of this grant award, in combination with prior awards, makes a total grant award of \$591,922 approved for this project. This building will be used to provide services to persons with developmental disabilities. These services include job training and a staging area for clients involved in supported employment.

**PROCUREMENT METHOD**

Negotiated

**SELECTED ARCHITECT**

Zemaitis & Associates

**AMOUNT**

\$17,500

**FUND SOURCE**

\$4,375 (25%) - Applicant's Share  
Cash Reserves

\$13,125 (75%) - State's Share  
Maryland Consolidated Capital Bond  
Loan 2002, Community Mental Health  
Project Funds

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        23-CGL

**REMARKS**

The applicant selected Zemaitis & Associates of Lanham, Maryland because this firm was the architect for the first phase of the renovations to this building. The renovations will include installation of an elevator, sprinkler system, and ramps. In addition, bathrooms have to be reconfigured, and new fixtures must be installed. Exterior improvements will include a new roof, as well as new gutters and down spouts. A request for grant funds to assist in the cost of these renovations will be submitted to the Board at a later date.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold, and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

chistew

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            24-CGL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Walden/Sierra, Inc.  
23130 Moakley Street  
Leonardtwn, MD 20650

**PROJECT NO. AND TITLE**

ADAA-CB086 - Walden/Sierra -  
Charlotte Hall Acquisition

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$1,600,000 to assist Walden/Sierra, Inc., a nonprofit organization, in the cost of acquiring a recently constructed one-story building at 30007 Business Park Drive in Charlotte Hall, Maryland. This 22,160-square-foot masonry and wood-frame building will be used to house Walden/Sierra's 42-bed intermediate care facility for pregnant women and for women with children. The contract price for the building, which is located on a 3.83-acre parcel, is \$3,500,000 in fee. Two appraisals were obtained for this property; both have been reviewed and approved by the Department of General Services. The appraisals are as follows:

James B. Hooper - \$3,500,000 in fee  
Isabelle Gatewood - \$3,585,000 in fee

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$3,585,000.

**AMOUNT**

\$3,500,000

**FUND SOURCE**

\$1,900,000 (54.28%) - Applicant's Share  
Mortgage

\$1,600,000 (45.72%) - State's Share  
Maryland Consolidated Capital Bond  
Loan 2002, Community Mental Health  
Project Funds

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        24-CGL

**REMARKS**

Walden/Sierra, Inc. was established in 1973 to provide comprehensive substance-abuse treatment and prevention services, as well as hotline/crisis intervention and mental health support services. Currently, Walden/Sierra's Anchor Intermediate Care Facility provides acute detoxification and a 20-bed intermediate care (ICF-D) facility. This project will provide a new building for the existing programs and expansion of the ICF-D residential treatment by 22 beds. These beds will be designated for pregnant women and for women with children and will serve an average of 500 individuals annually.

In accordance with Subtitle 6 of the Health General Article of the Annotated Code of Maryland, the Board's approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded among the Land Records of St. Mary's County.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold; and monies are available.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

walden

## BOARD OF PUBLIC WORKS

October 30, 2002

### Secretary's Agenda

Contact: Doldon Moore 410-260-7791

#### 1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated in each of the following cases in accordance with the State Wetlands License procedures set forth in COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

#### ANNE ARUNDEL COUNTY

- 02-1591      DEMETRIOS ATHANS – to emplace a stone revetment, Severn River
- 02-2105      JOHN DREWANZ – to emplace a stone revetment and stone armor protection; to remove and reconstruct a pier and boat house, Little Round Bay
- 02-2106      CHARLES LITTLETON – to emplace a stone revetment, Little Round Bay
- 03-0075      THE YACHT BASIN COMPANY – to construct a replacement bulkhead; to remove and reconstruct a timber deck; to mechanically maintenance dredge two areas in the marina's basin and provide for periodic dredging for a six-year period, Spa Creek
- 03-0164      ANNAPOLIS YACHT CLUB – to construct a replacement timber bulkhead; to remove existing travel lift ramps; to mechanically dredge a channel; to remove and reconstruct piers, Spa Creek

#### DORCHESTER COUNTY

- 02-1425      TIDELAND ENTERPRISES LTD – to construct a replacement bulkhead and two timber groins; to mechanically maintenance dredge a channel, Marshyhope Creek

#### KENT COUNTY

- 02-1169      JOSEPH SZYMANSKI – to emplace a stone revetment, Chesapeake Bay

**BOARD OF PUBLIC WORKS**

October 30, 2002

**Secretary's Agenda**

1. **BOARD OF PUBLIC WORKS - WETLANDS LICENSES:** (continued)

**ST. MARY'S COUNTY**

02-1565      ST. MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS – to repair and replace an existing boat ramp, piers and gangway; to mechanically maintenance the entrance channel, Smith Creek

**TALBOT COUNTY**

02-1492      ROBERT A. PASCAL – to emplace a stone revetment, Harris Creek

02-1838      KENNETH CERVENKA – to construct a timber bulkhead; to fill, grade and plant marsh vegetation; and to emplace a low-profile stone sill, Knapps Narrows

**WICOMICO COUNTY**

02-1979      JERRY MATYIKO – to construct a replacement sheet steel breakwater, Nanticoke River

**WORCESTER COUNTY**

02-0957      SHANTYTOWN VILLAGE LIMITED PARTNERSHIP – to mechanically/hydraulically maintenance dredge a channelward turning basin; to provide for periodic maintenance dredging for a six-year period, Sinepuxent Bay

---

**Board of Public Works Action:**

**Approved**

**Disapproved**

**With Discussion**

**The above referenced item was:**

**Deferred**

**Withdrawn**

**Without Discussion**

## BOARD OF PUBLIC WORKS

October 30, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

2. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2002:

Agreement #	Recipient	County	Amount \$
AT-2003-1044	MICHAEL J. BEELER	Allegany	7,400
AT-2003-1046	MICHAEL J. BEELER	Allegany	3,400
AT-2003-1060-R	CLARENCE A. COX	Harford	9,400
AT-2003-1079	GEORGE B. REEVES, JR	St. Mary's	4,600
AT-2003-1309	MALKUS FARMS	Dorchester	400
AT-2003-1624	THE BIOPHILIA FOUNDATION	Dorchester	14,100
AT-2003-1631	CLYDE C. HALL	Harford	12,100
AT-2003-1632	CLYDE C. HALL	Harford	15,100
AT-2003-1878	DEBRA G. SCHUBERT	Harford	10,500
AT-2003-1901	CHLOMA FARMS, LLC	Garrett	5,200
AT-2003-1941	DAVID P. DAVIS, JR	Cecil	4,800
AT-2003-1972	MARY J. GREENWALT	Worcester	5,500
AT-2003-1990	DARRELL O. BYERLY	Cecil	4,000
AT-2003-1999	MARTIN A. BOSWELL	St. Mary's	2,500
CH-2002-2761	SAMUEL S. OWINGS	Queen Anne's	2,700
CH-2003-0697	STAGWELL LIMITED PARTNERSHIP	Queen Anne's	500
CH-2003-0698	NINA R. HOUGHTON	Queen Anne's	3,900
CH-2003-0754	MARY C. WHITBY	Queen Anne's	2,800
CH-2003-1314	WILLIAM L. SUSEN	Kent	1,200
CH-2003-1995	HERBERT S. FORD, JR	Kent	1,800
CR-2003-0234	MANADIER FARM	Talbot	500
CR-2003-0769	LOHMEYER'S FARM, INC.	Caroline	1,800
CR-2003-0913	ROBERT MORRIS	Queen Anne's	400
CR-2003-0914	ROBERT MORRIS	Queen Anne's	1,200
CR-2003-0918	JOHN R. CHRIST	Talbot	14,000
CR-2003-1473	ALAN F. HOLSINGER	Caroline	2,200
CR-2003-1566	RAYMOND H. HAYMAN	Caroline	500
CR-2003-1660	WAYNE T. HOCKMEYER	Talbot	2,800
CR-2003-1661	WAYNE T. HOCKMEYER	Talbot	1,300
LS-2003-0630-R	ANN H. GREGORY	Harford	2,900
LS-2003-0804-R	HOLLOWAY BROTHERS	Harford	7,500

## BOARD OF PUBLIC WORKS

October 30, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

2. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS  
(Continued)

Agreement #	Recipient	County	Amount \$
LS-2003-1051	JAMES H. RUFF	Harford	9,600
LS-2003-1271	WILLIAM S. ARCHER	Harford	11,600
LS-2003-1281	FAY E. BARROW	Harford	9,500
LS-2003-1415	G. DEREK MC GUIRK	Harford	9,600
LS-2003-1877	ALBERT B. ISENNOCK	Harford	10,900
LS-2003-1921	JAMES H. ARCHER, JR	Harford	10,500
MP-2002-2995	VERNON & HINES, INC.	Frederick	11,600
MP-2003-0718	DWAYNE A. LEATHERMAN	Frederick	12,500
MP-2003-1048	KURT F. VOSLOH	Frederick	5,100
MP-2003-1049	KURT F. VOSLOH	Frederick	7,600
MP-2003-1701	AMIE B. ST. ANGELO	Frederick	5,700
MP-2003-1942	C. DAVID STULTZ	Carroll	400
MP-2003-1943	C. DAVID STULTZ	Carroll	1,000
MP-2003-1953	BRADLEY D. RILL	Frederick	3,800
MP-2003-1954	BRADLEY D. RILL	Frederick	300
MP-2003-1961	MARTIN L. ZIMMERMAN	Carroll	2,100
MP-2003-1966	JOHN T. LONGENECKER	Carroll	4,500
MP-2003-1968	ARENTZ HAY & GRAIN, INC.	Carroll	3,900
MP-2003-1987	LARRY W. CROWL, SR	Carroll	1,600
MP-2003-1988	LARRY W. CROWL, SR	Carroll	500
MP-2003-1989	VERNON C. GILL, JR	Carroll	500
MP-2003-2006	FRANK E. GORSUCH	Carroll	2,100
MP-2003-2007	FRANK E. GORSUCH	Carroll	5,600
MP-2003-2010	CLINTON GUYTON	Carroll	2,800
NW-2003-1969	HOG ISLAND HUNT CLUB, INC.	Dorchester	1,100
NW-2003-2002	CLIFFORD P. COOPER	Wicomico	700
NW-2003-2003	CLIFFORD P. COOPER	Wicomico	1,500
NW-2003-2046	B M G R, INC.	Dorchester	6,000
NW-2003-2047	ELIZABETH A. DICKINSON	Dorchester	700
NW-2003-2051	DICKINSON BROTHERS, INC.	Dorchester	14,900
PA-2002-2799-G	MICHAEL O. DUNN	Prince George's	300
PA-2003-0602	GEORGE S. HOLM	Anne Arundel	6,200
PA-2003-0998	ANNETTE M. EUBANKS	Anne Arundel	6,100
PR-2003-0777	PITTMAN L. CAREY, JR	Somerset	15,400

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**SECRETARY'S AGENDA**

EDWARD A. SANDERS (410) 841-5864

**2. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS  
(Continued)**

Agreement #	Recipient	County	Amount \$
PR-2003-1666	M. WAYNE LAMBERTSON	Worcester	1,200
PR-2003-1960	DIANE B. LAMBERT	Wicomico	3,700
PR-2003-1973	GLADYS S. JOSEPH	Worcester	2,400
PR-2003-2008	JANET H. CHERRIX	Worcester	12,600
PR-2003-2009	PEARSON FARMS, INC.	Worcester	1,100
PR-2003-2027	MARGIE W. PALMER	Wicomico	300
PR-2003-2028	BLAIR C. RANNEBERGER	Wicomico	4,000
PR-2003-2029	ROGER A. HUDSON	Worcester	11,900
PR-2003-2030	M. WAYNE LAMBERTSON	Worcester	1,700
RS-2003-1959	LAWSON BEAVER, LLC	Carroll	3,500
RS-2003-2005	JAMES D. NIGHTINGALE, SR	Carroll	2,600
SA-2002-2823	STARKEY FARMS COMPANY, INC.	Kent	1,900
UP-2003-2000	J. ROBERT GROSH	Washington	3,900

**Total Submission Amount: 384,000**

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 288, "Maryland Consolidated Capital Bond Loan of 2002," to provide a source of funds for the cost-share program. Under this appropriation "5.6 million dollars (\$5,600,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

**Board of Public Works Action:**

**Approved**      Disapproved  
With Discussion

**The above referenced item was:**

Deferred      Withdrawn  
**Without Discussion**

## BOARD OF PUBLIC WORKS

October 30, 2002

## SECRETARY'S AGENDA

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE  
MARYLAND AGRICULTURAL COST-SHARE PROGRAM  
ADDITIONAL FUNDING REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Conservation Grants Capital Appropriation for Fiscal Year 1999, (Fund Source Control Number 55106):

**Additional Funding**

Agreement #	Recipient	County	Amount \$
AT-2002-0959	SANDRA Y. FRAZIER	Worcester	3,901.90
AT-2002-1526	DONALD P. YODER	Allegany	205.10
AT-2002-2269	ROBERT G. KIRKLEY	Dorchester	195.28
AT-2002-2270	ROBERT G. KIRKLEY	Dorchester	186.20
AT-2003-0092	DONALD P. YODER	Allegany	552.06
MP-2002-1313	H. WAYNE BURDETTE	Frederick	3,491.58
SA-2002-1917R	ROYAL SWAN FARM	Kent	237.48

**TOTAL ADDITIONAL FUNDING AMOUNT: 8,769.60**

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 150, "Conservation Grants Capital Appropriation for Fiscal Year 1999," to provide a source of funds for the cost-share program. Under this appropriation "5.9 million dollars (\$5,900,000) may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:

**Approved**      **Disapproved**

**With Discussion**

The above referenced item was:

**Deferred**      **Withdrawn**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: Dean Kenderdine 410-260-7795

**4. COMPTROLLER:  
Registers of Wills:**

**Recommendation:** That the Board of Public Works set, as shown on the attachment, the salaries for the Registers of Wills to become effective at the beginning of their new terms of office. Due to the current condition of the State economy, it is recommended that the salary increase be phased in over a three-year period as shown.

**Background:** By law, the Board of Public Works must determine the annual salary of each Register of Wills for their new terms of office. Section 2-205, Estates and Trusts Article, Maryland Code. The General Assembly raised the maximum salary that may be paid to a Register from \$75,000 to \$85,000. Chapter 294, 2002 Acts.

The law specifies that in determining each register's salary, the Board shall be guided by:

- (1) County population;
- (2) Dollar volume of total fees and taxes collected and excess fees turned over to the State; and
- (3) Other pertinent data which have relation to the reasonableness of the salary in relation to the work done.

---

**Board of Public Works Action: The above referenced item was:**

**Approved**
 **Disapproved**
 **Deferred**
 **Withdrawn**  
 **With Discussion** ✓
 **Without Discussion**

**REGISTER OF WILLS  
SALARY PROPOSAL  
2003 - 2006**

Statistical Data					
Jurisdiction	# of Regular Estates	# of Small Estates	Docket Entries	Revenues Collected	Population
Caroline	75	125	3,245	3,573,312	29,772
Garrett	52	125	4,275	183,743	29,846
Kent	80	66	3,398	829,415	19,197
Somerset	36	116	3,624	336,502	24,747
Allegany	193	422	9,270	1,034,990	74,930
Calvert	128	139	6,362	696,846	74,563
Cecil	170	190	6,015	598,249	85,951
Dorchester	91	138	4,567	963,580	30,674
Queen Anne's	94	96	4,797	525,754	40,563
St. Mary's	116	204	8,011	892,222	86,211
Talbot	156	134	8,247	932,760	33,812
Wicomico	158	251	4,280	770,717	84,644
Worcester	130	183	3,530	807,510	46,543
Carroll	302	362	8,584	3,058,882	150,897
Charles	158	266	11,685	529,531	120,546
Frederick	342	496	12,590	2,530,141	195,277
Harford	350	601	12,077	3,814,065	218,590
Howard	328	367	11,378	2,452,272	247,842
Washington	300	461	11,662	2,883,985	131,923
Anne Arundel	799	1,062	27,219	5,267,763	489,656
Baltimore	1,837	2,466	57,930	15,431,138	754,292
Baltimore City	900	2,431	65,370	8,757,182	651,154
Montgomery	1,642	1,204	66,069	16,591,517	873,341
Prince George's	1,056	1,591	68,030	6,391,513	801,515

Proposed			
Current Salary	Salary 01/01/03	Salary 01/01/04	Salary 01/01/05
65,600	69,950	72,125	74,300
65,600	69,950	72,125	74,300
65,600	69,950	72,125	74,300
65,600	69,950	72,125	74,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
69,100	73,700	76,000	78,300
71,500	76,250	78,625	81,000
71,500	76,250	78,625	81,000
71,500	76,250	78,625	81,000
71,500	76,250	78,625	81,000
71,500	76,250	78,625	81,000
71,500	76,250	78,625	81,000
71,500	76,250	78,625	81,000
75,000	80,000	82,500	85,000
75,000	80,000	82,500	85,000
75,000	80,000	82,500	85,000
75,000	80,000	82,500	85,000
75,000	80,000	82,500	85,000

Secretary's Agenda, Item 4 ATTACHMENT 10/30/02 Page 8

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact Person: George Keller  
(410) 537-3574

**5. MARYLAND DEPARTMENT OF THE ENVIRONMENT:**

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$10,000,000.00 from the Maryland Clean Water Revolving Loan Fund for:

<u>Recipient</u>	<u>Projects</u>	<u>Amount of loan</u>
Baltimore County	Hernwood Landfill Capping	\$10,000,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Water Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$10,000,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 40% of the Average of the Bond Buyer 11-Bond Index for the month preceding when the loan is closed. The County will deliver its bond, along with a full faith and credit endorsement of the County, to the Maryland Water Quality Financing Administration to secure this debt.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

**Board of Public Works Action:**

**This above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact Person: George Keller  
(410) 537-3574

**6. MARYLAND DEPARTMENT OF THE ENVIRONMENT:**

Submission of a request by the Maryland Department of the Environment for a NEW LOAN with PRINCIPAL FORGIVENESS of up to \$942,000.00 from the Maryland Drinking Water Revolving Loan Fund for:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of loan</u>
Maryland Environmental Service	Darlington Water System Upgrade	Harford	\$ 942,000.00

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan with Principal Forgiveness of up to \$942,000.00. The Maryland Environmental Service will receive loan forgiveness for the principal amount of the loan as a Disadvantaged Community under the Federal Safe Drinking Water Act. The Maryland Environmental Service will deliver its bond to the Maryland Water Quality Financing Administration to secure this debt. The above loan terms are enforceable should there be a programmatic default on the Loan Agreement.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

**Board of Public Works Action:**

**Approved**

**Disapproved**

**With Discussion**

**This above referenced item was:**

**Deferred**

**Withdrawn**

**Without Discussion**

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact Person: George Keller  
(410) 537-3574

**7. MARYLAND DEPARTMENT OF THE ENVIRONMENT:**

Submission of a request by the Maryland Department of the Environment for a NEW LOAN of up to \$ 9,000,000.00 from the Maryland Clean Water Revolving Loan Fund for:

<u>Recipient</u>	<u>Projects</u>	<u>Amount of loan</u>
Baltimore County	Back River WWTP Electrical Distribution Improvement	\$2,600,000.00
	Back River Lab HVAC Improvements	\$2,600,000.00
	Patapsco Liquid Oxygen Facility Upgrade	<u>\$3,800,000.00</u>
	Total	<u>\$9,000,000.00</u>

Pursuant to Sections 9-1601 through 9-1622 of the Environment Article of the Annotated Code of Maryland, as amended, known as the Maryland Water Quality Water Financing Administration Act, the Maryland Department of the Environment recommends that the Board approve a loan of up to \$9,000,000.00 to be repaid in a period not to exceed 20 years following project completion, at an interest rate of 40% of the Average of the Bond Buyer 11-Bond Index for the month preceding when the loan is closed. The County will deliver its bond, along with a full faith and credit endorsement of the County, to the Maryland Water Quality Financing Administration to secure this debt.

The comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

**Board of Public Works Action:**

**Approved**

**Disapproved**

**With Discussion**

**This above referenced item was:**

**Deferred**

**Withdrawn**

**Without Discussion**

**BOARD OF PUBLIC WORKS****October 30, 2002****Secretary's Agenda**

Contact: Marian Honeczy 410/260-8511

**8. DEPARTMENT OF NATURAL RESOURCES**

The Department of Natural Resources requests Board of Public Works approval to accept a permanent forest conservation easement from Morgan State University. The effect of the easement will be to provide long-term protection of 2.866 acres of forest area located on the University campus located in Baltimore City, Maryland.

Morgan State University is donating the easement in accordance with the Forest Conservation Plan that has been prepared in connection with certain development on its property. The Forest Conservation Plan #C02-15 complies with the Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code. This easement is consistent with DNR forest conservation practices.

**GRANTOR:** State of Maryland to the use of Morgan State University.

**GRANTEE:** State of Maryland to the use of the Department of Natural Resources.

**PROPERTY:** 2.866 acres on the Morgan State University campus.

**PRICE:** \$0

---

**Board of Public Works Action: This above referenced item was:**

**Approved****Disapproved****Deferred****Withdrawn****With Discussion****Without Discussion**

## SECRETARY'S AGENDA

October 30, 2002

## Secretary's Agenda

Contact: John Bernstein 410-514-7900

9. **DEPARTMENT OF NATURAL RESOURCES:**  
**Maryland Environmental Trust**

The Maryland Environmental Trust requests Board of Public Works approval to ratify the following:

- A. Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Land Preservation Trust by **Cornelius Van Leuven Stewart and Clare Horsley Stewart** on their 7.435 acre property in Baltimore County.
- B. Donation of a perpetual conservation easement to the Maryland Environmental Trust by **Robert Zinkham and Theresa McGeehan** on their 25.77 acre property in Baltimore County.
- C. Donation of a perpetual conservation easement to the Maryland Environmental Trust by **Marc Collins, Jr. and Victoria Collins** on their 14.7973 acre property in Baltimore County.
- D. Donation of a perpetual conservation easement to the Maryland Environmental Trust by **Jennifer Horton** on her 48.411 acre property in Baltimore County.
- E. Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Cecil Land Trust by **Woodlands-Coudon, Inc., and Wilson, George and Timothy Coudon** on their 156.257 acre property in Cecil County.
- F. Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Conservancy for Charles County, Inc. by **Lloyd S. Bowling, Sr.** on his 30.9579 acre property in Charles County.

The Assistant Attorney General has reviewed the above deeds for legal form and sufficiency.

The Board of Trustees of the Maryland Environmental Trust has reviewed these easement donation offers and recommends ratification by the Board of Public Works.  
 (copy enclosed)

---

**Board of Public Works Action: The above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

BOARD OF PUBLIC WORKS

October 30, 2002

Secretary's Agenda

Contact - Len Casanova (410) 260-8522

10. DEPARTMENT OF NATURAL RESOURCES  
SHORE EROSION CONTROL

Approval by the Board of Public Works is requested to issue and execute a Release in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" on each of the following Shore Erosion Control Projects. The contractual agreement between the Department of Natural Resources and the property owners herein stated has been satisfied.

The Department recommends approval to issue and execute the following Release(s):

<u>Project No.</u>	<u>Project Name</u>	<u>Project Description</u>	<u>County</u>	<u>Amount</u>
SEC 06-90	Bannister & Hadley (Bannister) Bannister, Richard A. & Barbara	Construction of 244.8 L.F. of stone revetment	Calvert	\$41,481.13

---

Board of Public Works Action: The above-referenced item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**BOARD OF PUBLIC WORKS**

October 30, 2002

**Secretary's Agenda**

Contact: Warren K. Wright 410-260-7718

**11. BOARD OF PUBLIC WORKS - PAAR:**

Submission of the Procurement Agency Activity Reports by:

- A. State Treasurer's Office, 3<sup>rd</sup> Quarter, CY 02
- B. St. Mary's College of Maryland, September 2002

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

---

**Board of Public Works Action: The above referenced item was:**

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b> ✓		<b>Without Discussion</b>	

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: Frank Broccolina 410-260-1295

**12. CLERKS OF THE CIRCUIT COURT:**

**Recommendation:** By the Chief Judge of the Court of Appeals and the State Court Administrator that the Board of Public Works set the salaries of the Clerks of the twenty-four Circuit Courts, as shown on the attachment, to become effective at the beginning of the new term of office.

**Background:** Courts and Judicial Proceedings Article § 2-504(a) requires the Board of Public Works to establish the salaries of Clerks, on the basis of the relative volume of business and receipts of Clerk's offices. A salary may not be more than \$85,000.

Under § 2-504 (b), each elected Clerk is required to devote full time to the duties of the office.

---

**Board of Public Works Action: The above referenced item was:**

<b>Approved *</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b>	<b>Without Discussion</b>		

\* - *Approved. Item amended to require that salary increase be phased in (see attached chart).*

**Clerks of the Circuit Court**  
**Salary Proposal**  
**2003 - 2006**

Subdivision	Current Salary	Proposed		
		Salary 1/1/03	Salary 1/1/04	Salary 1/1/05
Caroline	69,100	74,100	76,600	79,100
Dorchester	69,100	74,100	76,600	79,100
Garrett	69,100	74,100	76,600	79,100
Kent	69,100	74,100	76,600	79,100
Queen Anne's	69,100	74,100	76,600	79,100
Somerset	69,100	74,100	76,600	79,100
Talbot	69,100	74,100	76,600	79,100
Allegany	72,100	77,100	79,600	82,100
Calvert	72,100	77,100	79,600	82,100
Carroll	72,100	77,100	79,600	82,100
Cecil	72,100	77,100	79,600	82,100
Frederick	72,100	77,100	79,600	82,100
St. Mary's	72,100	77,100	79,600	82,100
Washington	72,100	77,100	79,600	82,100
Wicomico	72,100	77,100	79,600	82,100
Worcester	72,100	77,100	79,600	82,100
Charles	73,250	78,250	80,750	83,250
Harford	73,250	78,250	80,750	83,250
Howard	73,250	78,250	80,750	83,250
Anne Arundel	75,000	80,000	82,500	85,000
Baltimore City	75,000	80,000	82,500	85,000
Baltimore County	75,000	80,000	82,500	85,000
Montgomery	75,000	80,000	82,500	85,000
Prince George's	75,000	80,000	82,500	85,000

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A  
BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 1A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$26,500.00 for the following projects located in Allegany County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

1. **Frostburg Trail Easement (City of Frostburg) - \$13,000.00 - POS #4193-1-161  
MD20020822-1093**

Acquisition of a 3.7 acre permanent easement that will connect a spur trail off of the proposed Allegheny Highland Trail into the City of Frostburg.

Appraised Value: Workmeister Appraisal Services - \$22,200.00  
Goodfellow Appraisal Services - \$20,700.00

Property Cost: \$21,450.00

Incidental Costs: \$ -0-

2. **South Penn School Playground Development - \$13,500.00 - POS #4209-1-164  
MD20020822-1091**

A handicapped accessible, modular playground will be constructed at the school. POS funds will pay for a portion of the construction which includes the site work and paving of accessible paths to the play equipment.

FUND SOURCE: Program 81.20.04 Item 125 \$26,500.00

---

**Board of Public Works Action: The above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A  
BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 2A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$90,000.00 for the following project located in Caroline County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**South County Regional Park and Athletic Complex - \$90,000.00 - POS #4213-5-123  
MD20020821-1083**

Development of a park master plan and preliminary site engineering, design and grading. This will be a new regional park that will serve the communities of Federalsburg and Preston.

FUND SOURCE: Program 81.20.04 Item 129 \$90,000.00

---

**Board of Public Works Action: The above referenced item was:**

**Approved**

**Disapproved**

**Deferred**

**Withdrawn**

**With Discussion**

**Without Discussion**

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A  
BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 3A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$20,250.00 for the following project located in the Town of Rising Sun, Cecil County, from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

**Rising Sun Town Park Pedestrian Bridge - \$20,250.00 - POS #4205-7-179  
MD20020822-1092**

Installation of a pedestrian bridge that will allow safe access to both portions of the park that is now separated by a stream.

FUND SOURCE: Program 81.20.04 Item 307 \$20,250.00

---

**Board of Public Works Action: The above referenced item was:**

**Approved**      **Disapproved**      **Deferred**      **Withdrawn**  
**With Discussion** ✓      **Without Discussion**

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A  
BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: JamesW. Price  
(410) 260-8426

ITEM 4A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$129,000.00 for the following projects located in Charles County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

1. **Bryantown Sports Complex - \$125,000.00 - POS #4185-8-49 - MD20020822-1090**  
Development of six additional sports fields at the sports complex. There are currently six fields at this complex which are inadequate in meeting the needs of the community. An interpretive trail will be constructed along the Zekiah Swamp.
  
2. **Mattingly Park Planning (Town of Indian Head) - \$4,000.00 - POS #4197-8-50 MD20020821-1084**  
This project proposes planning for the 4.83 acre park to include improvements to the boat launch facility, boat trailer parking lot design, rental concession area, a boardwalk system, and improvements to the playground and picnic areas.

FUND SOURCE: Program 81.20.04 Item 132 \$129,000.00

---

**Board of Public Works Action: The above referenced item was:**

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b>		<b>Without Discussion</b>	

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A  
BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: JamesW. Price  
(410) 260-8426

ITEM 5A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$123,653.00 for the following project located in Frederick County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. Funding for this project in the amount of \$255,000.00 was previously approved by the Board of Public Works on the Secretary's June 19, 2002 Agenda.

**Ballenger Creek Park Development IV - \$123,653.00 - POS #4126-10-181  
MD20020418-0337**

Additional funding to assist in the completion of this park development project which includes the construction of several playing fields, picnic shelters, parking areas, and linking pathways, utilities, restrooms, concession building, lighting, bleachers, and site work and landscaping. This project will be amended over a period of several fiscal years as Program Open Space funds are made available.

FUND SOURCE: Program 81.20.04 Item 310 \$123,653.00

---

**Board of Public Works Action: The above referenced item was:**

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b>		<b>Without Discussion</b>	

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: James W. Price  
(410) 260-8426

ITEM 6A  
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$337,800 for the following projects located in Harford County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

1. Bel Air Skate Park - \$45,000.00 - POS #4206-12-198 - MD20020822-1087  
Purchase and installation of skateboard equipment at the Bel Air Youth/Senior Center.
2. Jarrettsville Elementary School Parking Lot Expansion - \$49,500.00  
POS #4207-12-199 - MD20020822-1086  
Expansion of the existing parking lot to accommodate an additional 35 vehicles for a total of 163 parking spaces.
3. Tennis Court Reconstruction - Havre de Grace Middle School - \$52,500.00  
POS #4208-12-200 - MD20020821-1081  
Repair and resurface two 25 year old tennis courts at the middle school.
4. Emma Rockey Park - Tennis Courts Reconstruction - \$45,000.00  
POS #4211-12-202 - MD20020822-1088  
Surface reconstruction of two tennis courts at the park for multipurpose courts to meet the current recreation needs of the community.
5. Hickory Elementary School Multipurpose Court - \$22,500.00  
POS #4291-12-207 - MD20020829-1110  
Reconstruction of an old and deteriorating multipurpose court at the elementary school.
6. Havre de Grace High School Multipurpose Courts - \$45,000.00  
POS #4292-12-208 - MD20020829-1112  
Reconstruction of two existing multipurpose courts located at the high school.
7. Master Plan 2003 - \$78,300.00 - POS #4293-12-209 - MD20020829-1111  
Planning grant to update the Harford County Land Preservation and Recreation Plan in Fiscal Year 2003 in conformance with State law.

FUND SOURCE:

Program 81.20.04	Item 136	\$259,500.00
Program 81.20.04	Item 312	\$ 78,300.00

**Board of Public Works Action: The above referenced item was:**

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred Withdrawn</b>
<b>With Discussion ✓</b>		<b>Without Discussion</b>





**PROGRAM OPEN SPACE - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 9A

RURAL LEGACY PROGRAM FUNDS:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2001:

Approval is requested to grant to The Land Preservation Trust of Baltimore County \$820,629.14 for the following projects from the Rural Legacy Funds.

PROJECT NAME: Piney Run Rural Legacy Area

REFERENCE: Previous authorization from the Board of Public Works for Item 6A on the August 1, 2001 agenda.

PROJECT DESCRIPTION:

1. **Ensor - \$315,203.64**  
Acquisition of this 87.8401 acre conservation easement will protect agricultural and forested land and add to a large (8,000+ acres) block of preserved land.
2. **Martin - \$505,425.50**  
Acquisition of this 135.639 acre conservation easement will protect agricultural and forested land and add to a large (8,000+ acres) block of preserved land.

FUND SOURCE:           \*\*Program 89.20.10 Item 189 \$780,701.00  
                                  Program 81.20.04 Item 149 \$ 39,928.14

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$4,450,000.00 for FY 2002 Grant for easement acquisitions in Baltimore County.

---

**Board of Public Works Action: the above referenced item was:**

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b>		<b>Without Discussion</b>	

**PROGRAM OPEN SPACE - SUPPLEMENTAL A**

**BOARD OF PUBLIC WORKS**

**October 30, 2002**

**Secretary's Agenda**

Contact: Michael J. Nelson  
(410) 260-8446

ITEM 10A

RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to Maryland-National Capital Park and Planning Commission, Prince George's County, \$2,825,001.00 for the following project from the Rural Legacy Funds.

PROJECT NAME: Patuxent Prince George's Rural Legacy Area

BACKGROUND: Previous authorization from the Board of Public Works for Item 10A on the September 20, 2000 agenda and for Item 6A on the August 1, 2001 agenda.

PROJECT DESCRIPTION:

**Sasscer Property - \$2,825,001.00**

Acquisition of this 188.14 acre fee simple property in the Patuxent Prince George's Rural Legacy Area adjoins the Patuxent River Park. This acquisition will provide improved public access to Patuxent River and extend the Patuxent Greenway.

<u>FUND SOURCE:</u>	Program 81.20.04	Item 222	\$1,473,042.16
	Program 81.20.04	Item 149	\$1,351,958.84

REMARKS: Approval for specific projects from previous Board of Public Works authorization of \$2,000,000 for FY 2001 Grant and \$2,000,000 for FY 2002 Grant for acquisitions in Prince George's County.

---

**Board of Public Works Action: the above referenced item was:**

<b>Approved</b> ✓	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
<b>With Discussion</b> ✓	<b>Without Discussion</b>		

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT**

**ITEM:** 1-IT **Agency Contact:** Cindy Lesniewski (410) 514-7192

**DEPARTMENT:** Housing and Community Development (DHCD)

**PROGRAM:** Division of Information Technology (DIT)

DHCD's DIT Program provides centralized Information Technology (IT) services for all of DHCD. DIT is responsible for the development, design, implementation, coordination, and acquisition of IT systems, services and equipment necessary for the fulfillment of the Department's mission. DIT is also responsible for training Departmental staff in the use of IT resources. One of the major objectives of DIT is to provide hardware and software application tools that record and report the Department's financial and programmatic activities.

**CONTRACT NO. & TITLE:** S00R3200002;  
DHCD Multifamily Information System

**ADPICS DOCUMENT ID NUMBER:** S00B3200009

**DESCRIPTION:** **Contract for the design; development; implementation; documentation; testing; conversion of existing data; installation; training; and maintenance of an integrated, relational information management system for data collection, reporting, and automation of 6 business processes for DHCD's multifamily housing program.**

**TERM:** 12/1/2002 - 11/30/2005 (W/2 one-year  
renewal options)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BID OR PROPOSALS:** See Attachment

**AWARD:** **Baton Rouge International, Inc.**  
Baton Rouge, LA

**INCUMBENT:** None

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-IT (Cont)

**FUND SOURCE:** 100% Fed. (Department of Housing and Urban Development - HUD)

**APPROP. CODE:** S00A2505

**AMOUNT:** \$1,266,658 NTE (3 Years; See Requesting Agency Remarks below)

**PERFORMANCE BOND:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly* and posted on DHCD's website. Copies of the solicitation notice were mailed directly to 74 prospective vendors, 35 of which were Maryland firms, and included 28 MBEs. A copy was also sent to the Governor's Office of Minority Affairs. There is a 15% MBE goal established for this contract. This goal will be met by subcontracting with Ross Technologies, Inc., Columbia, MD, an MDOT Certified woman-owned MBE.

Eight proposals were received in response to the RFP. Five of the proposals were determined to be not reasonably susceptible of being selected for award and the offerors were notified of this decision. The reason why these five firms were deemed not reasonably susceptible of being selected for award was because they did not offer an acceptable solution to the requirements detailed in the RFP. The remaining three offerors were determined to be reasonably susceptible of being selected for award and their proposals were fully evaluated.

A review was conducted of firms that did not submit offers. Some of the reasons most often given by firms for not offering proposals were: expertise required in the requested areas were not the focus of the firm; and other commitments precluded participation at this time.

This contract provides for the provision and implementation of a Multifamily Information System (MIS). The contract provides for customization of a software package currently owned by the offeror; the purchase of licenses for all software; all software documentation; conversion of existing data; training of DHCD staff on the use of MIS; and on-going maintenance of MIS.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-IT (Cont)

MIS will incorporate five business process areas associated with DHCD's multifamily housing program. These six areas are:

1. Federal Section 8 contract manager;
2. Bond authority;
3. Lending entity;
4. Insurer and asset manager;
5. Compliance administrator; and
6. Portfolio analysis.

Benefits of MIS to DHCD include:

- Providing efficiencies in electronic information flow between DHCD's various multifamily program units via use of an Integrated Relational Database System (IRDS). The IRDS will eliminate numerous stand-alone databases and spreadsheets currently used by DHCD staff;
- Help in ensuring data integrity, which is essential to the financial strength of the Department;
- The provision of reliable, current information so that staff can make informed decisions and provide timely services to users;
- A reduction in DHCD's administrative costs through streamlining and automation of procedures;
- An increase in operational efficiency through the use of an Electronic Document Management System (EDMS). The EDMS will archive, index, route, and retrieve loan and grant documents.
- Enhancements to customer service by using the Internet to provide services to various DHCD customers, including developers, services, project managers, and the Federal government.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-IT (Cont)

Internet functionality includes web-based:

- Loan applications for multifamily housing projects;
- Submission of individual project's budgets;
- Submission of individual project's audits;
- Submission of inspections of projects;
- Submission of annual tenant income/rent utility allowance data; and
- Reporting to HUD.

The Internet-based components of the MIS design will help the State reach its eGovernment goal of 80% web-enabled services by 2004. The above mentioned Internet components are featured in DHCD's *eGovernment Services Inventory Report* to the Legislature as services scheduled to be completed via the Internet.

The *Award Amount* above and the *Offer Amount* as shown in the Attachment are different. The *Offer Amount* includes the cost of the base period contract plus the costs of the 2 one-year option periods for on-going maintenance.

The contractor warrants these IT products/services are century compliant.

The Office of the State Comptroller has verified, under Control Number 02-2198-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:**

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 1-IT (Cont)

Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**ITEM:** 1-IT (Cont)

**ATTACHMENT**

6B  
BPW 10/30/2002

**BIDS OR PROPOSALS (Cont):**

<u>Offeror</u>	<u>Tech. Rank</u>	<u>Cost* (Rank)</u>	<u>Overall Rank</u>
<b>Baton Rouge International, Inc.</b> Baton Rouge, LA	1	\$1,408,325 (1)	1
<b>Housing Development Software, LLC</b> Weston, FL	2	\$1,723,528 (2)	2
<b>Application Oriented Designs, Inc.</b> Miami, FL	3	\$1,960,080 (3)	3

**\*Note:** Offer amount includes the cost of the base period contract plus the costs of the 2 one-year option periods for ongoing maintenance.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 2-S-MOD **Agency Contact:** Kenneth Smith (410) 260-7807

**DEPARTMENT:** Comptroller of Maryland (COM)

**PROGRAM:** Compliance Division

COM's Compliance Division ("Division") is responsible for the enforcement of all tax laws administered by the Comptroller. Primary functions include all auditing, collection, investigating, testing, inspection, and compliance activities necessary for enforcement of tax laws. In conjunction with these activities, the Division administers the levying of assessments, tax appeals, and legal enforcement, and performs audits of potential holders of unclaimed property.

**ORIGINAL CONTRACT NO. & TITLE:** OC-2000-14;  
Unclaimed Property Audit Services

**ADPICS DOCUMENT ID NUMBER:** E00B3200006

**ORIGINAL CONTRACT APPROVED:** 11/15/2000 DBM BPW Agenda Item 6-S

**ORIGINAL PROCUREMENT METHOD:** Multi-Step Sealed Bidding

**CONTRACTORS:** **ACS Unclaimed Property Clearinghouse**  
(ACS)  
Boston, MA

**National Abandoned Property Processing**  
**Corporation**  
(NAPPCO)  
New York, NY

**Audit Services, U.S., LLC**  
Columbus, OH

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 2-S-MOD (Cont)

**DESCRIPTION OF ORIGINAL CONTRACT:** Multiple award, revenue-generating contract to three vendors to obtain assistance in auditing potential holders of unclaimed property particularly those located outside the state of Maryland. Vendors will conduct audits, identify unclaimed properties belonging to persons with last known addresses in Maryland, and serve as a compliance consultant to report and remit this property.

**DESCRIPTION OF OPTION:** Continue existing revenue-generating contract services by exercising the second and final renewal option on the contract.

**TERM OF ORIGINAL CONTRACT:** 11/29/2000 - 11/30/2001 (W/2 one-year renewal options)

**TERM OF OPTION:** 12/1/2002 - 11/30/2003

**FUND SOURCE:** 100% Spec. (Revenue Generating)

**APPROP. CODE:** E00A0501

**ORIGINAL CONTRACT AMOUNT:** \$760,000 Est. Revenue (@13.0%, 12.0% and 12.0% commission rates)

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSES):**

Opt. #1 \$1,620,000 Est. Revenue Renewed contract for the period 12/1/2001 - 11/30/2002.

**AMOUNT OF THIS OPTION:** \$1,620,000 Est. Revenue (1 Year @ 13.0%, 12.0% and 12.0% commission rates)

**PERFORMANCE BOND:** \$300,000 for each contractor

**REVISED TOTAL CONTRACT AMOUNT:** \$4,000,000 Est. Revenue

**PERCENTAGE INCREASE/DECREASE OF RATES:** N/A



**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**SERVICES MODIFICATION**

**ITEM:** 3-S-MOD **Agency Contact:** James Anzalone, (410) 951-5303

**DEPARTMENT:** Health and Mental Hygiene (DHMH)

**PROGRAM:** Developmental Disabilities Administration (DDA)  
Rosewood Center

The Rosewood Center ("Center") is a State residential facility established in the DDA. The Center's mandate is to provide direct service to individuals with mental retardation admitted to the facility while working to integrate these consumers into less restrictive settings in the community. Services at the Center include around the clock residential care, treatment and support. The Center is required to maintain Federal certification as an Intermediate Care Facility for Individuals with Mental Retardation (ICF-MR) and to comply with all applicable Federal and Maryland laws and regulations.

**ORIGINAL CONTRACT NO. & TITLE:** DHMH DOC 01-6899;  
Agency Nursing Contract for the Rosewood  
Center

**ADPICS DOCUMENT ID NUMBER:** M00B3200210

**ORIGINAL CONTRACT APPROVED:** 10/18/2000 DBM BPW Agenda Item 2-S

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTORS:** **Nursing and Health Services Training  
Consultants, Inc.**  
Owings Mills, MD

**Excel Staffing & Personnel Services, Inc.**  
Pikesville, MD

**Key 1 Nurses, Inc.**  
Pikesville, MD

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S-MOD (Cont)

**DESCRIPTION OF ORIGINAL CONTRACT:** Multiple award contract to provide agency nurses to supplement the current nursing staff at the Rosewood Center.

**DESCRIPTION OF MODIFICATION:** Continue existing services by exercising the second renewal option on the contract.

**TERM OF ORIGINAL CONTRACT:** 11/1/2000 - 10/31/2001 (W/2 one-year renewal options)

**TERM OF MODIFICATION:** 11/1/2002 - 10/31/2003

**FUND SOURCES:** 100% Gen. **APPROP. CODE:** M0032120201

**ORIGINAL CONTRACT AMOUNT:** \$255,000

**MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):**

Mod. #1	\$ 410,184	Added additional nursing hours for the period 4/1/2001 - 10/31/2001.
Opt. #1	\$ 600,000	Renewed contract for the period 11/1/2001 - 10/31/2002.
Mod. #2	\$ 35,000	Added additional nursing hours for the period 10/15/2002 - 10/31/2002.
	<u>\$1,045,184</u>	Total

**AMOUNT OF THIS OPTION:** \$600,000 (1 Year)

**PERFORMANCE BOND:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$1,900,184

**PERCENTAGE INCREASE/DECREASE OF RATES:** N/A

**PERCENTAGE INCREASE/DECREASE (OVERALL):** 174.6%

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 3-S-MOD (Cont)

**REQUESTING AGENCY REMARKS:** It is in the best interests of the State to exercise this option rather than re-solicit at this time. The three vendors under this contract were the three lowest of the six original vendors that submitted firm fixed rate bids in October 2000, for the 3 years of this contract. Since that time the nursing shortage has gotten worse. Rosewood staff anticipates that if this contract were now re-solicited, the hourly costs would increase significantly since the market for nursing agencies has only gotten stronger.

The Office of the State Comptroller has verified, under Control Numbers 02-1981-0111 (Nursing and Health Services Training Consultants, Inc.); 02-1982-0111 (Excel Staffing & Personnel Services, Inc.); and 02-1983-0111 (Key 1 Nurses, Inc.); that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **are all** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

**DBM REMARKS:** Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**INFORMATION TECHNOLOGY MODIFICATION**

**ITEM:** 4-IT-MOD **Agency Contact:** Suzanne Krupa (410) 260-2994

**DEPARTMENT:** Budget and Management (DBM)

**PROGRAM:** Office of Information Technology (OIT)  
Telecommunications Division

DBM's OIT oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation and implementation and administration of all Statewide IT contracts. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide, including Statewide cabling and wiring systems services.

**ORIGINAL CONTRACT NO. & TITLE:** DBM-0101;  
Cabling and Wiring Systems Services

**ADPICS DOCUMENT ID NUMBER:** 050B3800089

**ORIGINAL CONTRACT APPROVED:** 12/13/2000 DBM BPW Agenda Item 4-IT

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** **FiberPlus, Inc.**  
Jessup, MD

**DISCRIPTION OF ORIGINAL CONTRACT:** Indefinite quantity contract with fixed unit prices to provide cabling and wiring services within the State of Maryland.

**DESCRIPTION OF MODIFICATION:** **Continue existing services by exercising the first of three one-year renewal options.**

**TERM OF ORIGINAL CONTRACT:** 12/13/2000 - 12/12/2002 (W/3 one-year renewal options)

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 4-IT-MOD (Cont)

**TERM OF OPTION:** 12/13/2002 - 12/12/2003

**FUND SOURCES:** Various Agencies **APPROP. CODES:** Various

**ORIGINAL CONTRACT AMOUNT:** \$3,000,000 Est.

**MODIFICATIONS/OPTIONS TO DATE**  
**(AMOUNTS/PURPOSES):** None

**AMOUNT OF THIS OPTION:** \$1,500,000 (1 Year)

**PERFORMANCE BOND:** \$100,000

**REVISED TOTAL CONTRACT AMOUNT:** \$4,500,000

**PERCENTAGE INCREASE/DECREASE**  
**OF RATES:** N/A

**REQUESTING AGENCY REMARKS:** The services provided under this contract support the State's requirements for cabling and wiring services Statewide, which include the installation and maintenance of all types of voice, video and data cabling within State buildings. This contract is intended to meet present and future cabling and wiring services needs in a cost effective manner. This contract is also being extended to local government agencies.

The vendor on this contract has performed well. It is in the best interest of the State to renew this contract for one more year.

The Office of the State Comptroller has verified, under Control Number 02-1873-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 4-IT-MOD (Cont)

**DBM REMARKS:** Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 5-GM **Agency Contact:** Tom Lee (410) 260-7042

**DEPARTMENTS:** Natural Resources (DNR)  
Executive Department (EXEC)

**PROGRAMS:** Forest and Parks Service  
Office of the Governor

**FUND SOURCE:** 100% Gen.

**APPROP. CODE:** D05E0102

**AMOUNT OF REQUEST:** \$ 50,000 (DNR)  
\$100,000 (EXEC)  
**\$150,000 Total**

**DESCRIPTION:** **Approval request for a maximum tentative allotment from the FY 2003 Contingent Fund to provide funds to pay for 2 items: 1) expenses incurred by the DNR Forest and Parks Service related to the removal of the fallen Wye Oak tree; and 2) funds for the State's contribution to the reward fund that has been established to encourage information leading to the arrest and indictment of the person or persons responsible for the recent shooting attacks in Montgomery and Prince George's Counties, the District of Columbia and Virginia.**

Appropriation Detail

*DNR Forest and Parks Service*

08 Contractual Services \$ 50,000

*EXEC Office of the Governor*

12 Grants, Subsidies and Contributions \$100,000  
\$150,000 Total

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 5-GM (Cont)

**REQUESTING AGENCY REMARKS:** Approval is requested for a maximum tentative allotment from the FY 2003 Contingent Fund to provide for funds to pay for 2 items, as follows:

- 1) DNR incurred significant costs associated with the removal of the destroyed historic Wye Oak tree from Wye Oak State Park. Outside contractors were hired to assist with the removal of the tree for public safety and other purposes. This activity was not anticipated and was not provided for in DNR's budget.
- 2) The State's contribution of \$100,000 will be part of the reward fund, being coordinated by Montgomery County, that has reached \$500,000 to encourage information leading to the arrest and indictment of the person or persons responsible for the recent shooting attacks in Montgomery and Prince George's Counties, the District of Columbia and Virginia.

**DBM REMARKS:**

Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:**           6-GM                           **Agency Contact:** Shirlene Snowden (410) 462-8040

**DEPARTMENT:**                           Baltimore City Community College (BCCC)

**PROGRAM:**                               Auxiliary Services

**AMOUNT:**                               N/A

**FUND SOURCE:**                       Auxiliary Enterprise Funds (Bookstore Operations)

**APPROP. CODE:**                       R95C00

**DESCRIPTION:**                       **Approval request to create six positions pursuant to §7-236, State Finance and Procurement Article and Section 20 of Senate Bill 175 (the Budget Bill for FY 2003). This provision enables the Board of Public Works to authorize the creation of positions from non-state fund sources that are outside the 500 new positions limitation ("Rule of 500") in non-emergency situations, with the condition that the new positions must be abolished when outside funding is no longer available. DBM requests that the Board create a total of 6 positions outside the Rule of 500 for Baltimore City Community College.**

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries &amp; Wages</u>
1	Bookstore Manager	HES II 12/10	\$ 42,152
1	Bookstore Supervisor	HES II 12/3	\$ 36,695
1	Bookstore Textbook Clerk	Technician 10/16	\$ 33,463
2	Bookstore Cashiers	Technician 10/2	\$ 50,722
<u>1</u>	Bookstore Accounting Clerk	Technician 10/11	<u>\$ 30,308</u>
6	Total		\$193,340 Total

**AGENCY REMARKS:**                       Non-state auxiliary revenue for FY 2003 will increase by \$2.2 million due to the takeover of the Bookstore by BCCC from the previous outside operator. These six positions are requested to support the self-funded Bookstore and are critical to its operation.

**DEPARTMENT OF BUDGET AND MANAGEMENT**  
**ACTION AGENDA**

**ITEM:** 6-GM (Cont'd)

The Attachment contains a summary by Agency of all FY 2003 new positions previously approved within the Rule of 500. The Attachment also contains a summary of all positions previously approved or requested for approval in this Agenda Item that are exempt from the Rule of 500. If approved in this Agenda Item, a total of 1,026.5 positions will have been created that are exempt from the Rule of 500.

**DBM REMARKS:** The Secretary of DBM and the agency's appointing authority have certified that funds are available from non-State sources for each of the 6 positions established that are exempt from the Rule of 500.

Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**ITEM:** 6-GM (Cont)**ATTACHMENT**

BPW 10/30/2002

*Fiscal Year 2003 Summary of New Positions Approved/To Be Approved by the BPW*

<u>Agency &amp; Approval Date</u>	<u>Within the Rule of 500</u>	<u>Exempt From the Rule of 500</u>
<i>Approved 6/19/2002</i>		
<i>DBM Agenda</i>		
<i>Item 29-GM</i>		
Health & Mental Hygiene	0	39
<i>Approved 7/3/2002</i>		
<i>DBM Agenda</i>		
<i>Item 2-GM</i>		
Maryland Insurance Administration	0	6
Public Safety and Correctional Services	98	0
Education	12	104
Military Department	0	19
<i>Approved</i>		
<i>7/24/2002 DBM</i>		
<i>Agenda Item 26-GM</i>		
Various USM Institutions	50	0
<i>Approved</i>		
<i>7/24/2002 Morgan</i>		
<i>Agenda Items 2-GM</i>		
<i>&amp; 3-GM</i>		
Morgan State University	0	23
<i>Approved</i>		
<i>7/24/2002 USM</i>		
<i>Agenda Item 6-GM</i>		
Various USM Institutions	0	725

*Fiscal Year 2003 Summary of New Positions Approved/To Be Approved by the BPW (Cont)*

<u>Agency &amp; Approval Date</u>	<u>Within the Rule of 500</u>	<u>Exempt From the Rule of 500</u>
<i>Approved</i>		
<i>8/7/2002 DBM</i>		
<i>Agenda Item 18-GM</i>		
Maryland Institute for Emergency Medical Services Systems (MIEMSS)	1	0
<i>Approved</i>		
<i>9/4/2002 DBM</i>		
<i>Agenda Item 17-GM</i>		
Department of Human Resources	0	19
Department of State Police	47	18
<i>Approved</i>		
<i>9/18/2002 DBM</i>		
<i>Agenda Item 13-GM</i>		
Department of General Services	7	0
Department of Health & Mental Hygiene	1	67.5
<i>Requested Approval</i>		
<i>10/30/2002 DBM</i>		
<i>Agenda Item D-3</i>		
Baltimore City Community College	<u>0</u>	<u>6</u>
	<b>216 Total</b>	<b>1,026.5 Total</b>



## SUPPLEMENT C

## UNIVERSITY SYSTEM OF MARYLAND

October 30, 2002

Contact Person: James Salt 301-445-1987  
 USM Rep: George Shoenberger

**CONSTRUCTION CONTRACT****ITEM:** 1-C**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** Pine Street Annex Building, Project #00-137 CW

**DESCRIPTION:** Design/Build Contractor (DBC) to provide professional design, management and construction services for the design and construction of the Pine Street Annex Building at the University of Maryland, Baltimore. The award amount comprises all design and construction costs. The project consists of a new 21,000 gross square foot building.

**PROCUREMENT METHOD:** Request for Proposal**PROPOSALS:**

	<u>Technical Points</u>	<u>Price Points</u>	<u>Total Points</u>	<u>Price</u>
Plano Coudon, LLC Baltimore, MD	57	40	97	\$4,048,000
Whiting Turner Towson, MD	60	35	95	\$4,209,013
Forrester Const. Rockville, MD	59	31	90	\$4,338,226
Barton Malow Linthicum, MD	52	33	85	\$4,257,533
Atlantic Builders Baltimore, MD	53	30	83	\$4,382,110

**AWARD:** Plano Coudon, LLC**AMOUNT:** \$4,048,000

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

October 30, 2002

**CONSTRUCTION CONTRACT**

**ITEM:** 1-C (continued)

**DEPARTMENT:** University of Maryland, Baltimore

**CONTRACT NO. & TITLE:** Pine Street Annex Building, Project #00-137 CW

**TERM OF CONTRACT:** Seventeen (17) months from the issuance of the Notice to Proceed.

**PERFORMANCE BOND:** A 100% performance bond is required.

**FUND SOURCE:** USM Academic/Auxiliary Facility Revenue Bonds

**REMARKS:** The fund sources for this project is USM Academic/Auxiliary Facility Revenue Bonds. Nine proposals were received and evaluated by an Evaluation and Selection Committee established by the University. Five proposals achieved the minimum or better technical score. Award is recommended to the firm who has the highest combined score as well as the lowest price. The project will be managed by the University of Maryland, Baltimore. The Office of the State Comptroller has verified under Control Number 02-1965-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 30, 2002

Contact Person: James Salt 301-445-1987  
USM Rep: George Shoenberger

**REAL PROPERTY:** Disposition by Deed

**ITEM:** 2-RP

**DEPARTMENT:** University of Maryland, College Park

**DESCRIPTION:** The Board of Public Works is requested to approve for the University of Maryland, College Park the disposition of Jubilation Farm, located at 20616 Shelburne Glebe Road, Purcellville, Loudon County, Virginia, in which the University asserts a remainder interest.

In his Last Will and Testament dated March 22, 2000, Mr. Daniel P. Boyd willed his entire estate, including Jubilation Farm, to Brenda T. Zimmerman, with the University of Maryland, College Park to have the remainder of the estate at the time of Ms. Zimmerman's death. Mr. Boyd died on May 18, 2002, and Ms. Zimmerman survives him and is in her mid-40s. The University asserts that the will creates a life estate in Ms. Zimmerman and that upon her death, the estate's assets will pass to the remainderman, the University of Maryland, College Park. The asserted interest of UMCP may well have to be litigated, since the will has been interpreted by the administrators as creating no real interest in the Estate on the part of the University.

**APPRAISED VALUES:** Myers Appraisal Service \$2,750,000

**PROPERTY:** 20616 Shelburne Glebe Road  
Purcellville, Virginia 20132

**PRICE:** \$2,750,000

**FUND SOURCE:** N/A

**REMARKS:**

1. The farm property is subject to a mortgage, which is in default. The balance is approximately \$1.7 million. The mortgagee has commenced foreclosure proceedings. The Administrators of the Estate enjoined the foreclosure to allow them to privately sell the property, which they believe will bring a higher price. An interested buyer has offered \$2,750,000 for the property. The University does not oppose this sale, believing that it will best preserve the assets of the Estate.

SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND

OCTOBER 30, 2002

**REAL PROPERTY:** Disposition by Deed

**ITEM:** 2-RP (continued)

**DEPARTMENT:** University System of Maryland

**REMARKS:** (continued)

2. The sale has been approved by the Circuit Court for Loudon County, Virginia, at the request of the administrators of the Estate of Daniel P. Boyd and with the consent of the University. As the University's interest is a future interest -- one of a remainder subject to an existing life estate, there are no available proceeds at this time. The Maryland Attorney General's office, in consultation with the University, has engaged a Virginia law firm to protect the University's remainder interest and monitor developments in the case. The University has been advised that due to the interest it is asserting, the title company handling the sale requires that the University sign the deed. To do so, the University must have the approval of the Board of Public Works.

3. The USM Board of Regents approved this action on October 11, 2002.

---

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

## SUPPLEMENT E

## MARYLAND ENVIRONMENTAL SERVICE

October 30, 2002

Contact: Ellen Frketic (410) 974-7276

CONSTRUCTION/CONTRACTITEM

1-C

CONTRACT NO. AND TITLE

MES Project # 02-04-30  
 Water Distribution and Sanitary Sewer Improvements-  
 Cunningham Falls State Park

DESCRIPTION

The purpose of this Capital Improvement project is for the upgrade of the water distribution and sanitary sewer system. The work includes removal and replacement of 3/4" through 6" diameter water distribution piping and valves, construction of a new water booster pump station, replacement of booster pumps and raw water intake pump, repair and recoating of two water storage tanks, replacement of sanitary manhole chimneys, construction of a sewage flow meter manhole, removal and replacement of sanitary manhole chimneys, construction of a sewage flow meter manhole, removal and replacement of sanitary sewer pipe, pavement resurfacing, handicap accessible path construction and associated water distribution and sanitary sewer Work.

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS

Mid Atlantic Utilities	Boiling Springs, Pennsylvania	\$1,121,721.00
Callas Contractors, Inc.	Hagerstown, Maryland	\$1,258,016.00
W.F. Delauter & Son, Inc	Thurmont, MD	\$1,555,257.05

AWARD

Mid Atlantic Utilities, Inc.

AMOUNT

\$1,121,721.00

FUND SOURCES:

064 MCCBL 97 (PCA# 10502)  
 103 MCCBL 99 (PCA#10613)  
 108 MCCBL 00 (PCA#10804)  
 197 MCCBL 01 (PCA#10855)



Greg Pecoraro 410-865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 1-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2002-05 E  
Project Planning Services for  
NEPA/MEPA Requirements, Statewide  
ADPICS NO. SBCS0205E

DESCRIPTION: This is the last of eight (8) open-end contracts for project planning services related to environmental analysis and National Environmental Policy Act (NEPA) and Maryland Environmental Policy Act (MEPA) document preparation services, statewide, for a five (5) year period.

The Consultant will provide technical environmental analyses services, prepare environmental documentation and perform studies to satisfy NEPA and MEPA requirements for highway construction projects and provide engineering support for project planning activities.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 3, 2002.

AWARD: URS Corporation  
Hunt Valley, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of thirteen (13) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 22% of the work will be performed by two (2) MDOT Certified DBE firms.

CONTINUED

ITEM: 1-AE

BPW - 10/30/02

ContinuedAMOUNT:

\$3,000,000.00

FUND SOURCE:Federal and Special Funds Budgeted to  
SHA

Appropriation Code: B0101

Object/Subobject: 1430

Title of Program: State Systems  
Construction and  
EquipmentPROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
KCI Technologies, Inc. Hunt Valley, MD	232	1	Contract A BPW Approval 7/24/02
The Wilson T. Ballard Company Owings Mills, MD	224	2	Contract B BPW Approval 7/24/02
Johnson, Mirmiran & Thompson, Inc. Baltimore, MD	222	3	Contract C BPW Approval 9/18/02
Parsons Brinckerhoff Quade & Douglas, Inc./ Rummel, Klepper & Kahl, LLP Baltimore, MD	218	4	Contract D BPW Approval 7/24/02
URS Corporation Hunt Valley, MD	215	5	\$3,000,000.00
McCormick, Taylor & Associates, Inc. Baltimore, MD	214	6	Contract F BPW Approval 7/24/02
Jacobs Civil Inc. Baltimore, MD	213	7	Contract G BPW Approval 8/7/02

CONTINUED

ITEM: 1-AE  
Continued

BPW - 10/30/02

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Greenhorne & O'Mara, Inc./ STV Incorporated Baltimore, MD	210	8	Contract H BPW Approval 8/7/02
Century Engineering, Inc. Towson, MD	205	9	N/A
Gannett Fleming, Inc. Baltimore, MD	204	10	N/A
Whitman, Requardt and Associates, LLP Baltimore, MD	199	11	N/A
DMJM+HARRIS, Inc./ Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	176	12	N/A
Michael Baker Jr., Inc. Glen Burnie, MD	157	13	N/A

**REMARKS:** "The Office of the State Comptroller has verified under Control No.02-1759-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

**Approved**  
 With Discussion

Disapproved

**Deferred**  
 Without Discussion

Withdrawn  
 Received

Greg Pecoraro 410-865-1125

BPW – 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2002-07 A & B  
 Survey and Engineering Services District 2  
 (Caroline, Cecil, Kent, Queen Anne's and  
 Talbot Counties)  
 ADPICS NO(s). SBCS0207A &  
 SBCS0207B

DESCRIPTION: These are two (2) open-end contracts to provide various survey and engineering services within District 2 for a period of three (3) years. Project services will consist of individual assignments on an as-needed basis.

The Consultant will perform various survey and engineering services, which may include but are not necessarily limited to: field investigations, land surveys, hydrologic and hydraulic services, drafting, engineering reports, metes and bounds right-of-way plats, final design, preparation of contract plans, documents and specifications and estimates.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 3, 2002.

AWARD:

Hurst-Rosche Engineers, Inc. Cockeysville, MD	Contract A (19% DBE Participation)
Wallace, Montgomery & Associates, LLP Towson, MD	Contract B (19% DBE Participation)

CONTINUED

ITEM: 2-AE  
Continued

BPW – 10/30/02

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of five (5) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$750,000.00 each

FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101  
Object/Subobject: 1430  
Title of Program: State Systems  
Construction and  
Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Hurst-Rosche Engineers, Inc. Cockeysville, MD	433	1	\$750,000.00
Wallace, Montgomery & Associates, LLP Towson, MD	430	2	\$750,000.00
DMJM+HARRIS, Inc. Baltimore, MD	424	3	N/A
McCormick, Taylor & Associates, Inc. Baltimore, MD	419	4	N/A
Phoenix Engineering, Inc. Baltimore, MD	407	5	N/A

CONTINUED

ITEM: 2-AE  
Continued

BPW - 10/30/02

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below that the recommended Contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

	<u>Control Numbers</u>
Hurst-Rosche Engineers, Inc.	02-1790-0111
Wallace, Montgomery & Associates, LLP	02-1862-1111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95 **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion	Received	

Greg Pecoraro (410) 865-1125

BPW – 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2002-20A  
Construction Inspection Services for the  
Bridge Inspection and Remedial  
Engineering Division  
ADPICS NO. SBCS0220A

DESCRIPTION: This is the first of two (2) identical open-end projects for construction inspection for various construction projects, statewide where structural repairs and/or rehabilitation of existing structures are to be performed by construction contractors for the Bridge Inspection and Remedial Engineering Division, for a period of three (3) years. Project services will consist of individual assignments on an as needed basis.

The Consultant shall provide the required construction inspection personnel and perform the required construction inspection services during the repair and/or rehabilitation of designated bridge contracts for SHA.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 3, 2002.

AWARD: Wallace, Montgomery & Associates, LLP  
Towson, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of four (4) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 20.5% of the work will be performed by an MDOT Certified DBE firm.

CONTINUED

ITEM: 3-AE

BPW - 10/30/02

AMOUNT: \$2,000,000.00FUND SOURCE: Federal and Special Funds Budgeted to  
SHAAppropriation Code: B0101  
Object/Subobject: 1430  
Title of Program: State Systems  
Construction and  
EquipmentPROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Wallace, Montgomery & Associates, LLP Towson, MD	369	1	\$2,000,000.00
EBA Engineering, Inc./ URS Corporation Baltimore, MD	346	2	Contract B
Greenman-Pedersen, Inc./ Professional Consulting Services, Inc. Baltimore, MD	319	3	N/A
Greenhorne & O'Mara, Inc./ KCI Technologies, Inc. Baltimore, MD	318	4	N/A

REMARKS: "The Office of the State Comptroller has verified under Control No. 02-1894-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro - (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

SERVICE CONTRACT:

ITEM: 4-S

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI)  
& Martin State (MTN) Airports

CONTRACT NO. & TITLE: MAA-SV-02-009  
Comprehensive Acoustical Services at BWI  
& MTN State Airports  
ADPICS No. MAASV02009

DESCRIPTION: Provide technical support services related to aircraft noise. Conduct, analyze, and develop aircraft noise exposure contours and maps for use in preparation and submission of a Federal Aviation Regulation (FAR) Part 150 Noise Compatibility Program Study and Noise Exposure Maps for BWI. The Contractor will also complete technical studies to update the Airport Noise Zone and Noise Abatement Plan for BWI.

PROCUREMENT METHOD: **Competitive Sealed Proposals**

AWARD: Harris Miller Miller & Hanson Inc.  
Burlington, MA

- This Solicitation was advertised in Maryland Contract Weekly, Aviation Daily, AAAE publications, The Baltimore Sun, and The Afro-American.
- A total of two (2) firms submitted proposals for this project.
- 18% of the work will be performed by MDOT Certified MBE firms, all of which will be performed by woman-owned businesses. A 0% goal has been established for African-American owned businesses.

TERM: 3-years duration  
(w/2, 1-year option renewals)

CONTINUED

ITEM: 4-S  
Continued

BPW - 10/30/02

AMOUNT: \$400,000.00

FUND SOURCE: 100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.03

Object/Sub-object: 14.51

Title of Program: Airport Facilities & Capital Equipment

PROPOSALS:

	<u>Technical Offer/Rank</u>	<u>Financial Offer/Rank</u>	<u>Overall Ranking</u>
Harris Miller Miller & Hanson Inc. Burlington, MA	1	\$399,000.00 (1)	1
Landrum & Brown Cincinnati, OH	2	\$425,000.00 (2)	2

REMARKS:

MAA is required to assess the noise environment, identify impacted land use, and certify noise zones. The noise zone and variance procedures are used to prevent new incompatible land use at BWI and MTN. The Consultant's primary work will be to update the Airport Noise Zones for both BWI and MTN. Financial offers were evaluated based upon a model number of labor hours by job classification as detailed in the RFP, and fixed the hourly rates for those classifications.

"The Office of the State Comptroller has verified under Control No. 02-2071-0000 that the recommended consultant has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the consultant is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is not a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action. The above-referenced Item was:

Approved  
 Disapproved  
 Deferred  
 Withdrawn  
 With Discussion  
 Without Discussion  
 Received

Greg Pecoraro - (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 5-M

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) and Martin State (MTN) Airports

CONTRACT NO. & TITLE: MAA-MC-2003-006  
HVAC Systems, Central Utility Plant, Water Treatment, Temperature and Automation Controls, Energy Management and Fire Alarm Systems Operations, Repair and Maintenance at BWI and MTN  
ADPICS NO. MAAMC03006

DESCRIPTION: This Contract provides for all labor and materials to operate the Heating, Ventilation and Air Conditioning (HVAC) systems, Central Utility Plant, water treatment, temperature and automation controls, energy management and fire alarm systems for the terminal, outer buildings, and other facilities at BWI and MTN. The duration of this contract is 3 (three) years with two (2), two (2) year renewal options.

PROCUREMENT METHOD: **Competitive Sealed Proposals**

AWARD: Consolidated Engineering Services, Inc.  
Arlington, VA

- This Solicitation was advertised in the Contract Weekly, the Daily Record, the Afro-American, the Baltimore Times, the Sunday Sun, the Dodge Reports, Asian Fortune, American Association of Airport Executives (AAAE), Construction Market Data, Construction Data Corporation.
- The Notice to Contractors was sent to six (6) minority business organizations and five (5) minority business clearinghouses.
- Thirteen (13) sets of specifications were purchased by Maryland firms, and four (4) out-of-state firms.

CONTINUED

ITEM: 5-M  
Continued

BPW - 10/30/02

- 17% of the work will be performed by MDOT Certified MBE firms of which 10% of the work will be performed by African American-Owned firms and 3% by Women-Owned firms.

AMOUNT: \$11,182,146.82

A Performance Bond for 100% of the award, exists for this Contract.

FUND SOURCE: 100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.02

Object/Subobject: 0837

Title of Program: Airport Operations

PROPOSALS:

	<u>Technical Rank</u>	<u>Cost Amount &amp; Rank</u>	<u>Overall Rank</u>
Consolidated Engineering Services Arlington, VA	1	\$11,182,146.82 (2)	1
Johnson Controls, Inc. Sparks, MD	2	\$13,104,824.00 (3)	2
Affiliated Building Services Schaumburg, IL	3	\$10,972,471.00 (1)	3

REMARKS: Consolidated Engineering Services' (Consolidated) technical proposal was ranked the highest due to its staffing and scheduling program of personnel, management and subcontractors covering all required systems, and technical qualifications of personnel. Technical factors had a greater weight value than the financial factors in the overall award determination.

"The Office of the State Comptroller has verified, under Control Number 02-1840-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland".

CONTINUED

ITEM:     5-M  
Continued

BPW – 10/30/02

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion	<u>Without Discussion</u>		Received

118

Greg Pecoraro - (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 6-M

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport (BWI)

CONTRACT NO. & TITLE: MAA-MC-2003-024  
Glass Cleaning Services at BWI  
ADPICS NO. MAAMC03024

DESCRIPTION: This Contract provides for all labor, materials, safety and lift equipment, for cleaning of interior and exterior terminal glass and space frame services at BWI. The duration of this contract is three (3) years with one (1) two (2) year renewal option.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: CSCI, LLC  
Annapolis, MD

- This Solicitation was advertised in the Contract Weekly, the Daily Record, the Afro-American, the Baltimore Times, the Sunday Sun, the Dodge Reports, Asian Fortune, Construction Market Data, Construction Data Corporation.
- The Notice to Contractors was sent to six (6) minority business organizations and five (5) minority business clearinghouses.
- Seven (7) sets of specifications were purchased by Maryland firms, and two (2) out-of-state firms.

AMOUNT: \$675,930.00

A Performance Bond for 100% of the award, exists for this Contract.

CONTINUED

ITEM: 6-M  
Continued

BPW - 10/30/02

FUND SOURCE:

100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.02

Object/Subobject: 0881

Title of Program: Airport Operations

PROPOSALS:

CSCI, LLC \$675,930.00  
Annapolis, MD

Jones Industrial Network \$868,560.00  
Baltimore, MD

WWC Window Cleaning \$1,307,770.08  
San Francisco, CA

REMARKS: MD Works reviewed the specifications for this contract and waived the right to submit pricing. A waiver letter is in the procurement file.

"The Office of the State Comptroller has verified, under Control Number 02-1809-1010, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland".

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 7-M

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: SHA-SJCS-2002  
 Janitorial/Custodian & Carpet Care  
 Services at SHA Headquarters in Baltimore  
 City  
 ADPICS NO. SHASJCS02

DESCRIPTION: To provide the SHA with Janitorial/Custodian & Carpet Care Services at the Headquarters complex located at 707 N. Calvert Street and 211 E. Madison Street, Baltimore, MD.

PROCUREMENT METHOD: **Preference Provider**  
 (Maryland Works, Inc.)

AWARD: Alliance, Inc.  
 Baltimore, MD

AMOUNT: \$1,392,353.39 (3 Years)

FUND SOURCE: 100% Special Funds Budgeted to SHA

Appropriation Code: J02B0101/J02B0102  
 Object/Subobject: 08/0813  
 Title of Project: State System  
 Construction and  
 Equipment/State  
 System Maintenance

REMARKS: This Contract is based on a lump sum price not to exceed \$1,392,353.39 as determined by the Pricing and Selection Committee for the Rehabilitation and Employment Program.

CONTINUED

ITEM: 7-M  
Continued

BPW - 10/30/02

“The Office of the State Comptroller has verified, under Control No. 02-1961-0110, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The contractor is a resident business under the guidelines of the BPW Advisory P-003-95 **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Greg Pecoraro - (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Maintenance)

ITEM: 8-M-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International Airport (BWI)

ORIGINAL CONTRACT NO. & TITLE: MAA-MC-99-002  
Cleaning Services of Outer Buildings at BWI  
ADPICS NO. CO140183

ORIGINAL CONTRACT APPROVED: Item 29-M, DOT Agenda 10/14/98

CONTRACTOR: Alliance, Inc.  
Baltimore, MD  
**(Preference Provider)**

DESCRIPTION: This Contract provides for comprehensive cleaning services for eleven (11) outer buildings at BWI, including the Fire/Rescue Station, Central Utility Plant offices, Parking Garage and other MAA support buildings. The contract, began in 1998, is currently in the second renewal option period and expires July 2003.

MODIFICATION: Amendment No. 1 provides for additional custodians, equipment and materials for janitorial services in the new Daily Parking Garage, opening in November 2002, and new office/warehouse space in MAA's Material Acquisition Building.

AMOUNT: \$846,728.40

FUND SOURCE: 100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.02  
Object/Subobject: 0881  
Title of Program: Airport Operations

CONTINUED

ITEM: 8-M-MOD  
Continued

BPW - 10/30/02

ORIGINAL CONTRACT AMOUNT: \$1,922,737.86 (3 Years)

REVISED CONTRACT AMOUNT: \$4,300,424.38

PERCENTAGE INCREASE: 44% (Amendment No. 1)  
124% (Overall)

REMARKS: The rates and charges in Amendment No. 1 are consistent with the original contract, and were approved by the Price and Selection Committee on August 29, 2002. Costs associated with cleaning in leased premises will be reimbursed through tenant rates.

This contract is also being procured under the Certified Sheltered Workshop procurement process, and supplies procured through Blind Industries Services of Maryland (BISM).

"The Office of the State Comptroller has verified, under Control Number 02-1874-0110, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland".

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW – 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

EQUIPMENT CONTRACT

ITEM: 9-E

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)

CONTRACT NO. & TITLE: 220031-H  
Purchase of (1) Rubber Tire Loader and  
Various Attachments  
ADPICS NO. P3300113

DESCRIPTION: Contractor shall provide all labor, materials and equipment required to  
furnish and deliver one Rubber Tire Loader and various attachments.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

CONTRACTOR: Security Equipment Co.  
Baltimore, MD

AMOUNT: \$228,983.00

TERM: Six (6) weeks delivery requirement

FUND SOURCE: 100% Special Funds Budgeted to MPA

Appropriation Code: J03-D00002

Object/Subject: 14/1499

Title of Program: Port Facilities &  
Capital Equipment

BIDS:

Security Equipment Co.  
Baltimore, MD \$228,983.00

McClung Logan Equipment Company  
Baltimore, MD \$240,735.00

Standard Equipment Company  
Baltimore, MD \$244,715.00

CONTINUED

ITEM: 9-E  
Continued

BPW - 10/30/02

Vernon E. Stup Company Frederick, MD	\$260,495.00
Furnival Machinery Company Baltimore, MD	\$265,719.00

REMARKS: The MPA is requesting approval of this procurement in accordance with COMAR 21.02.01.04.F (5), which states that the Maryland Port Commission's delegated authority only extends to the purchase of capital equipment in the amount of \$50,000.00 or less.

In this instance, the MPA is requesting approval to purchase one rubber tire loader and various attachments. This equipment is to be used for general terminal maintenance, emergency repairs, utility repairs, general construction and snow removal.

"The Office of the State Comptroller has verified, under Control No. 02-1941-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

<input checked="" type="radio"/> Approved With Discussion	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn
	<input checked="" type="radio"/> Without Discussion		<input type="radio"/> Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY ACQUISITIONITEM: 10-RPMARYLAND TRANSIT ADMINISTRATION: Central Light Rail ProjectREFERENCE: Approval is requested for the purchase of real property, as identified below, for use in connection with the Central Light Rail Project.SPECIAL CONDITIONS: NoneOWNER: Baltimore Gas & Electric CompanyOWNERSHIP: Since January 27, 1958PROPERTY: Perpetual Slope Easement: 3,994 sq. ft.  
Property Location: 10500 York Road  
Cockeysville, MDOPTION DATE: Not ApplicablePRICE: \$11,000.00APPRAISED VALUE: \$11,000.00 - Frank T. Haas  
\$ 7,500.00 - James R. Turlington  
Reviewed and approved by Donald  
Wakefield, Review AppraiserFUND SOURCE: 100% Special Funds Budgeted to MTAAppropriation Code: J05 H0105  
Object/Subobject: 14:35  
Title of Program: Facilities & Capital  
Equipment

CONTINUED

ITEM: 10-RP  
Continued

BPW - 10/30/02

REMARKS:

Agreement has been reached with the Baltimore Gas & Electric Company on the purchase of a 3,994 sq. ft. perpetual slope easement, for the consideration of \$11,000.00. This consideration is based upon an independent appraisal by Mr. Frank T. Haas which has been reviewed and selected by the State Highway Administration's Office of Appraisal Review. Upon BPW approval of the purchase, the parties will move to settlement of the required property interest.

Approval by the Board of Public Works is requested for the acquisition of the subject fee simple interest, required for the Central Light Rail Project.

---

Board of Public Works Action - The above-referenced Item was:

<input checked="" type="radio"/> Approved	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn
<input checked="" type="radio"/> With Discussion	<input type="radio"/> Without Discussion		<input type="radio"/> Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 11-RP

STATE HIGHWAY ADMINISTRATION: North side of US 1 east of MD 543 Relocated (Fountain Green Road), in Hickory, Harford County, Maryland

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulation, approval is requested to dispose of a parcel of land, as described below, which due to the abandonment of the MD 543 relocated project is excess to the needs of the SHA.

The property to be conveyed consists of ± 1.81 acres and is being conveyed at the request of the former owner's successor in interest.

GRANTOR: State of Maryland  
State Highway Administration

GRANTEE: Fountain Green Venture, LLC, the former owner's successor in interest

CONSIDERATION: \$25,491.87 + \$2,500.00 (Costs per statute)

APPRAISED VALUE: \$287,000.00 (Stephen H. Muller - Fee Appraiser)  
Reviewed and approved by Don Wakefield, Chief, Appraisal Review Division

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(b)(2)(ii) of the Transportation Article, Annotated Code of Maryland, which states that the property be conveyed for the amount equal to lesser of the appraised value of the land, or the consideration SHA originally paid for the land, plus simple interest and administrative costs. .

The property was acquired in 1973 to relocate MD 543, a project that subsequently has been abandoned by MDOT.

CONTINUED

ITEM: 11-RP  
Continued

BPW - 10/30/02

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW – 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 12-RP

STATE HIGHWAY ADMINISTRATION: MD 144 FA Patrick Street (formerly US 40 Old National Pike) – East of US 15 to Jefferson Street

REFERENCE: Board of Public Works approval is requested for a Deed of Conveyance for the subject State roadway to the Mayor and the Board of Aldermen of Frederick City.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland  
State Highway Administration

GRANTEE: The Mayor and The Board of Aldermen of  
Frederick City

CONSIDERATION: \$1.00

REMARKS: The SHA has agreed to transfer to Frederick City the above section of road. The City has agreed to accept the road as an integral part of their Highway System. Conveyance is being made to comply with the conditions of an Agreement dated April 23, 1987 between the SHA and Frederick City.

The Legal authority for Road Conveyance is found in Transportation Article Section 8-304.

Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 13-RP

STATE HIGHWAY ADMINISTRATOR: Grant Break in Vehicular Access Controls on MD 177, Anne Arundel County

EXPLANATION: In accordance with COMAR 14.24.05 approval is requested to grant a break in vehicular controls of access at the intersection with Temple Road and the proposed entrance to the subdivision.

GRANTOR: State of Maryland  
State Highway Administration

GRANTEE: Lakeshore Crossroads, LLP

CONSIDERATION: \$1,875.00

APPRAISED VALUE: No impact to value - Walt Reiter, Fee Appraiser  
Reviewed by Don Wakefield, Review Appraiser

REMARKS: Approval of Break in Control is requested in accordance with the Transportation Article, Annotated Code of Maryland. SHA to relinquish ± 150 feet of existing "Through Highway" controls along MD 177.

The property owner shall grant SHA, at no cost to SHA, "Through Highway" controls along MD 177, extending continuously from the eastern side of the break to the eastern site boundary.

The new site access will alleviate potential operational conflicts in this area from a traffic engineering stand point and the modification in that it would neither conflict with long-term highway needs nor defeat the purpose of the existing controls. The property owner will also donate ± .077 acres for the construction of a right turn lane.

---

Board of Public Works Action - The above-referenced Item was:

<p>Approved</p>	Disapproved	Deferred	Withdrawn
With Discussion		<p>Without Discussion</p>	Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 14-RP

STATE HIGHWAY ADMINISTRATION: North side of US 1 west of MD 543  
(Fountain Green Road), in Hickory, Harford  
County, Maryland

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland  
Regulations, approval is requested to dispose of a parcel of land, as  
described which is excess to the needs of the SHA.

The property to be conveyed consists of  $\pm$  3.22 acres and is being done  
at the request of the grantee under the terms of an option Contract.

SPECIAL CONDITIONS: Special Warranty Deed

GRANTOR: State of Maryland  
State Highway Administration

GRANTEE: Stanley E. Lloyd

CONSIDERATION: \$235,000.00 Cash & Consideration (See remarks)

APPRAISED VALUE: \$235,000.00 (Stephen H. Muller – Fee Appraiser)  
Reviewed and approved by Don Wakefield, Chief,  
Appraisal Review Division

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(1)(i)  
of the Transportation Article, Annotated Code of Maryland.

The property was acquired in 1998 for the US 1 Relocation project in Hickory.

SHA needed to acquire fee simple right of way and easements valued at  
\$54,500.00 from Stanley E. Lloyd. During negotiations, Mr. Lloyd expressed  
a desire to obtain the subject extra land parcel valued at \$235,000.00.

CONTINUED

Item: 14-RP  
Continued

BPW - 10/30/02

An option contract was secured whereby Mr. Lloyd agreed to pay the difference between the value of the extra land and the right of way acquisition in the amount of \$180,500.00. Also, it was agreed that SHA would convey by Special Warranty, contingent upon an approved certificate of title provided by the grantee, which was done.

Permission to dispose of this parcel is being requested concurrent with this deed submission to accommodate the grantee.

The Deed has been forwarded to the Board of Public Works' Secretary for execution.

This Item was previously submitted as Item 16-RP on the 3/28/01.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 15-RPSTATE HIGHWAY ADMINISTRATION: Former MD 378 (Baltimore Ave.) from South 2<sup>nd</sup> Street Northerly to South 1<sup>st</sup> Street, for a distance of ± 0.05 milesREFERENCE: Board of Public Works approval is requested for a Deed Conveyance of this segment of state highway to the Mayor and City Council of Ocean City, MarylandSPECIAL CONDITIONS: NoneGRANTOR: State of Maryland, State Highway AdministrationGRANTEE: The Mayor and City Council of Ocean City, MarylandCONSIDERATION: \$1.00REMARKS: The SHA has agreed to transfer to the City this road section. The City has agreed to accept the road as an integral part of the City Highway System. Conveyance is being made to comply with the conditions of an Agreement dated November 30, 1991 between the SHA and the Mayor and City Council of Ocean City, Maryland

The Legal authority for Road Conveyance is found in Transportation Article Section 8-304.

Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 16-RP

STATE HIGHWAY ADMINISTRATION: Parcel 1, located at the northwest corner of US 1 and Bowie Drive and Parcel 2 located on the south side of MD 198 between northbound and southbound lanes of US 1 in Laurel, Maryland

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a two (2) parcels of land, as described, which is excess to the needs of SHA

The property to be conveyed consists of two parcels of land containing 0.0064 of an acre in parcel 1 and 0.016 of an acre in parcel 2.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland  
State Highway Administration

GRANTEE: Vicgar Limited Partnership

CONSIDERATION: \$12,646.00

APPRAISED VALUE: \$12,646.00 - Melville E. Peters, fee appraiser. Reviewed and approved by Donald Wakefield, Chief, Appraisal Review Division.

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(i) of the Transportation Article, Annotated Code of Maryland.

The BPW approval of this conveyance will settle three condemnation cases by Agreed Inquisition. Permission to dispose of these parcels is being requested concurrent with the Deed submission.

CONTINUED

ITEM: 16-RP  
Continued

BPW - 10/30/02

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

---

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion		Received

Greg Pecoraro (410) 865-1125

BPW – 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 17-RP

STATE HIGHWAY ADMINISTRATION: Located in the southeast quadrant of MD 198 at US 29 in Montgomery County, Maryland.

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of  $\pm$  0.52 of an acre, is landlocked due to right of way for through highway control along MD 198 and is being conveyed to the adjoining owner in accordance with the terms of an Agreement.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland  
State Highway Administration

GRANTEE: Zimmerman and Sons General Partnership

CONSIDERATION: \$215,773.00

APPRAISED VALUE: \$215,773.00, - Walter A. Reiter, Jr., fee appraiser, . Reviewed and approved by Donald Wakefield, Chief, Appraisal Review Division

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(i) of the Transportation Article, Annotated Code of Maryland.

The subject property is part of a larger parcel acquired by the SHA for improvements to US 29 in Burtonsville, Maryland.

CONTINUED

ITEM: 17-RP  
Continued

BPW - 10/30/02

An Agreed Inquisition will be will be signed by the parties and the court upon the BPW approval of this conveyance. Permission to dispose of these parcels is being requested concurrent with the Deed submission.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Greg Pecoraro - 410-865-1125

BPW—10/30/02

DEPARTMENT OF TRANSPORTATIONACTION AGENDAMISCELLANEOUS CONTRACTITEM: 18-GMMARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0996  
 Commuter Bus Services #903  
 Charlotte Hall/Waldorf and Washington,  
 D.C.  
 ADPICS NO. TMTA0996

DESCRIPTION: This contract provides weekly commuter bus service via one (1) route,  
 between Southern Maryland and Washington, D.C.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Keller Transportation, Inc.  
 Waldorf, MD

- This Solicitation was advertised in the Maryland Contract Weekly.
- Fourteen (14) firms were sent bid packages, twelve (12) were Maryland firms.
- Three (3) bids were received. Two (2) no bid notices were received.

AMOUNT: \$2,565,450.00/ three (3) years  
 (with two (2), one (1) year options)

A Performance Bond for 10% of the three  
 (3) year amount, exists for the contract.

FUND SOURCE: 100% Special funds Budgeted to MTA

Appropriation Code: J05 H0106  
 Object/Subobject: 08/67  
 Title of Program: Statewide Operations

CONTINUED

ITEM: 18-GM  
Continued

BPW - 10/30/02

BIDS:

#903 - 3 year avg. price per revenue mile

Keller Transportation, Inc. Waldorf, MD	Own equipment MTA leased equipment	\$6.52 \$5.89
Yellow Transportation, Inc. Baltimore, MD	Own equipment MTA leased equipment	\$6.79 N/A

REMARKS: Service operates via one (1) route, departing from Charlotte Hall/Waldorf, Maryland. This service requires a total of six (6) buses which operate twelve (12) daily trips (6 AM/ 6 PM). All buses operating on this route are fully ADA compliant.

"The Office of the State Comptroller has verified that under Control No. 02-2046-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or payment of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

---

Board of Public Works Action - The above-referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion	Without Discussion		Received

Greg Pecoraro (410) 865-1125

BPW - 10/30/02

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MISCELLANEOUS CONTRACT

ITEM: 19-GM

MARYLAND PORT ADMINISTRATION

CONTRACT NO. & TITLE: 503811  
 Agreement between the Department of the Army  
 and the State of Maryland for the Mid-Chesapeake  
 Bay Island Environmental Restoration Feasibility  
 Study and Integrated EIS  
 ADPICS NO. P503811

AMOUNT: MPA Share - \$3,498,500.00 (work-in-kind)  
 Total Project Costs: \$6,996,979.00  
 (50% funded by U.S. Corps of Engineers)

FUND SOURCE: 100% Special Funds Budgeted to MPA  
 Appropriation Code: 29.04.02  
 Object/Subobject: 14 x 32  
 Title of Program: Port Facilities & Capital  
 Equipment

REMARKS: This is a request for approval of Agreement between the Maryland Port Administration (MPA) and U.S. Army Corps of Engineers for the Mid Chesapeake Bay Island Environmental Restoration Feasibility Study and Integrated EIS. The United States Senate Committee on Environment and Public Works, by a resolution adopted on June 5, 1997, has requested the Secretary of the Army to review the report of the Chief Engineers on the Chesapeake Bay , Maryland and Virginia and other pertinent reports with a view to conducting comprehensive watershed management studies of water resources improvements in the interest of navigation, flood control, hurricane protection, erosion control, environmental restoration, wetlands protection, and other allied purposes in watersheds of the Eastern Shore, Maryland and Delaware.

CONTINUED

ITEM: 19-GM

BPW - 10/30/02

Continued

Because of the Corps of Engineers authority from the above resolution and intent to proceed with the Feasibility level study for the Mid-Bay Island Environmental Restoration, the State would agree to participate as the required local sponsor on this Study through the cost-sharing arrangement with the Corps of Engineers to determine the feasibility of the inclusion of a Mid-Chesapeake Bay Island as a viable selection of this option for the inclusion in the Governor's Strategic Plan for Dredged Material Placement. The Executive Committee of the State Dredged Material Management Program (DMMP) has recommended early initiation of this study process.

The Baltimore District and the MPA are currently cooperating to produce a dredged material management plan for the Port of Baltimore. The plan will develop a long-term strategy for providing viable placement alternatives that meet the dredging needs of the Port of Baltimore while maximizing the beneficial use of the dredged material.

The Mid-Chesapeake Bay Island Environmental Restoration Feasibility Study will focus on restoring hundreds of acres of aquatic and terrestrial habitat for fish, shellfish, reptiles, amphibians, birds, and mammals using dredged material. This will provide direct benefits of improved health, richness, and sustainability to aquatic and wildlife species. In addition it will provide indirect benefits of education, and passive recreation. The conceptual plan for the feasibility study proposes a percentage (to be determined) of wetland and upland habitats. Habitat may include submerged aquatic habitat, mudflat, low marsh, high marsh, islands, ponds, channels and upland areas.

---

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sheila McDonald". The signature is written in a cursive style with a large initial 'S' and a long, sweeping tail.

Sheila C. McDonald, Esq.  
Executive Secretary

**INDEX**  
**October 30, 2002**

Agriculture, Department of	
Agricultural Cost Share Program.....	53
Aviation Administration.....	114-120
Baltimore City Community College.....	6,95
Bloomsbury Square.....	11
Budget & Management, Department of.....	90
Clerks of the Court.....	66
Comptroller of the Treasury.....	84
Registers of Wills.....	57
Crownsville Hospital Center.....	14
Developmental Disabilities Administration.....	87
Environment, Department of.....	59-61
Environmental Trust, Maryland.....	63
Executive Department.....	93
General Services, Department of	
Bloomsbury Square.....	11
Capital Grants and Loans	
College of Notre Dame of Maryland.....	23
Capital Expenditures	
Kunta Kinte-Alex Haley Memorial (Anne Arundel).....	25
Good Samaritan Hospital (Baltimore City).....	26
Calvert Marine Museum (Calvert).....	28
Town of Chestertown Visitors' Center (Kent).....	30
Cray House (Queen Anne's).....	32
Pemberton Hall Foundation.....	34
Health & Mental Hygiene, Department of	
Community Mental Health Centers.....	40,42,47,49
Developmental Disabilities Administration.....	87
Hospital Centers, State	
Crownsville Hospital Center.....	14
Higher Education Commission, Maryland	
Community Colleges	
Baltimore City Community College.....	6,95
Howard Community College.....	36,38
Highway Administration.....	106-113,121,129-139
Housing & Community Development.....	78
Howard Community College.....	36,38
Judiciary	
District Court of Maryland.....	15
Juvenile Justice, Department of.....	10,13
Labor, Licensing & Regulation, Department of.....	17
Maryland Transit Administration.....	127,140
Maryland, University System of	
Maryland, University of	
Baltimore Campus.....	100
College Park Campus.....	102

**INDEX**  
**October 30, 2002**  
**(cont'd)**

Natural Resources, Department of .....	21,62,93
Environmental Trust .....	63
State Forest & Park Service .....	4
Program Open Space .....	68-74
Rural Legacy Program .....	75-77
Shore Erosion Control.....	64
Port Administration .....	125,142
Public Safety & Correctional Services, Department of.....	99
Public Works, Board of	
Procurement Agency Activity Reports .....	65
Wetlands Administration .....	51
Rural Legacy Program.....	75-77
St. Mary's College of Maryland.....	8
Transportation, Department of	
Aviation Administration .....	114-120
Highway Administration.....	106-113,121,129-139
Maryland Transit Administration .....	127,140
Port Administration.....	125,142
Treasurer, State .....	99
Wetlands Administration.....	51
Workers' Compensation Commission.....	19