

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

November 12, 2003

BOARD OF PUBLIC WORKS

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November 12, 2003

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 12, 2003

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, November 12, 2003.

Board Members present:

The Honorable Robert L. Ehrlich, Jr., Governor
The Honorable William Donald Schaefer, Comptroller
The Honorable Nancy K. Kopp, Treasurer

Also present:

Boyd K. Rutherford, Secretary, Department of General Services

CONSTRUCTION:

General Construction Loan of 1970	Maryland Consolidated Capital Bond Loan of 1995
General Construction Loan of 1986	Maryland Consolidated Capital Bond Loan of 1996
General Construction Loan of 1987	Maryland Consolidated Capital Bond Loan of 1997
General Construction Project Contingency Fund 1988	Maryland Consolidated Capital Bond Loan of 1998
General Construction Loan of 1989	Maryland Consolidated Capital Bond Loan of 1999
Maryland Consolidated Capital Bond Loan of 1992	Maryland Consolidated Capital Bond Loan of 2000
Maryland Consolidated Capital Bond Loan of 1992-POS	Maryland Consolidated Capital Bond Loan of 2001
Maryland Consolidated Capital Bond Loan of 1994	Maryland Consolidated Capital Bond Loan of 2002
	Maryland Consolidated Capital Bond Loan of 2003

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation as adopted by the Department of Natural Resources.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 1-M

DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES

Eastern Correctional Institution
Somerset County, Maryland

CONTRACT NO. AND TITLE

Project No: KO-000-040-001
Adpics No: 001B4900238
Replacement of 5 KV Electrical Feeders
Phase II

DESCRIPTION - This project provides for materials, equipment and labor necessary to remove and replace the remainder of the deteriorating five kilovolt electrical feeders that were not replaced in the Phase I project. These feeder cables comprise the main electrical power distribution to the various buildings of the Institution.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

	<u>AMOUNT</u>
Electrico, Inc.; Baltimore, MD	\$236,054.89
Pipes and Wires Services, Inc.; Westminster, MD	\$304,715.00
Cynergy Electric Co., Inc.; Millersville, MD	\$413,413.00
The Ryan Co., Inc.; Taunton, MA	\$451,908.00

AWARD

Electrico, Inc.

AMOUNT

\$ 236,054.89

PERFORMANCE BOND

100% of Full Contract Amount

FUND SOURCE

MCCBL 2001, Item 140

REMARKS

The revised government estimate for this project is \$240,000.00.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 1-M

REMARKS

Phase II of this project completes the needed replacement of the original electrical distribution feeder cables. The cables and splices have been prone to failures and consequent power outages, which significantly impacts the security of the institution.

As part of this project, the contractor will install new cable racking components within the various manholes to effect a more secure cable installation that minimizes possibilities for physical damage. Additionally, new grounding rods and connections will be installed in each associated manhole.

Phase I of this project was competitively bid and approved by DGS' Departmental Procurement Review Board in October 2002 for \$163,868.00. At that time, the using agency determined this contract would be done in two phases due to the amount of available funding. Upon award of the first phase, it became evident that the contract was over-estimated and money would be available to complete both phases.

This solicitation was advertised in the Maryland Contract Weekly and on eMaryland Marketplace (eMM). Four (4) responsive and responsible bids were received.

Minority Business Enterprise participation for this project is 25% to a woman-owned company.

The Office of the State Comptroller has verified, under Control Number 03-1912-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.
Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bpwmaintKO000040001

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

DEPARTMENT OF GENERAL SERVICES John R. Hargreaves (Denton) District Court/MSC

CONTRACT NO. AND TITLE Adpics No.'s: 001IT814603; 001B4900266
Unarmed Uniformed Guard Service

DESCRIPTION - Board of Public Works approval is requested to provide unarmed uniformed guard service for the Department of General Services at the John R. Hargreaves District Court/Multi-Service Center for a period of three (3) years beginning February 1, 2004 through January 31, 2007.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDS OR PROPOSALS

BASE BID

Abacus Corporation - Baltimore, MD	\$240,944.64
Bennett Detective and Protective Agency - Dover, DE	\$243,048.96
Unicorn Guard & Security Services - Washington, DC	\$276,192.00
SASI, Inc. T/A Security Patrol Services - Baltimore, MD	\$330,641.28
Commando K-9 Detectives, Inc. - Clinton, MD	\$348,264.96
Evergreen Security, Inc. - Bel Air, MD	\$381,408.00
Amazing Security & Investigations, LLC - Silver Springs, MD	\$410,079.36
The Wackenhut Corporation - Baltimore, MD	\$452,954.88

AWARD Abacus Corporation

AMOUNT \$240,944.64

FUND SOURCE H00 04 33491 0823 \$33,464.53
H00 05 33491 0823 \$80,314.88
H00 06 33491 0823 \$80,314.88
H00 07 33491 0823 \$46,850.35
(DGS Operating Funds)

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 2-M

REMARKS

This solicitation was advertised in the Maryland Contract Weekly, posted on the DGS bid board and solely solicited through eMaryland Marketplace. Eight (8) priced bids were received, including one (1) certified MBE. The recommended contractor, Abacus Corporation is currently providing comparable uniformed guard services at other Multi-Service Centers and DHR Social Service facilities.

The Board's approval of this contract also constitutes the Board's designation of the contract as an eligible contract for hiring agreements as set forth in Section 13-224 State Finance and Procurement Article. This agreement provides appropriate job opportunities to job-ready welfare recipients of at least a six month duration. The job opportunities are to be provided by contractors doing business with the State of Maryland.

The Office of the State Comptroller has verified, under **Control Number 03-1956-1111**, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

bpwbook111203.wpd

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Walter P. Carter Center
Baltimore, MD

CONTRACT NO. AND TITLE

Adpics No.'s: 001IT814476; 001B4900387
Unarmed Uniformed Guard Service

DESCRIPTION

Board of Public Works approval is requested to provide Unarmed Uniformed Guard services for the Walter P. Carter Center for a period of three (3) years beginning January 1, 2004 through December 31, 2006 with two (2), one (1) year renewal options.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

TOTAL BID

Abacus Corporation, Baltimore, MD	\$1,085,004.96
Crown Security System, Inc., Baltimore, MD	\$1,110,370.56
Internal Intelligence Service, New York, NY	\$1,206,422.88
Expert Security Services, Inc., Linthicum, MD	\$1,326,465.75
General Security Systems, Inc., Pikesville, MD	\$1,365,230.88
Elite People Protective Services, Inc., Baltimore MD	\$1,366,716.00
SASI Inc., T/A Security Patrol Services, Baltimore, MD	\$1,432,360.80
The Wackenhut Corporation, Baltimore, MD	\$1,493,160.24

AWARD

Abacus Corporation

AMOUNT

\$ 361,668.32 (1/1/04 - 12/31/04) - Year 1
\$ 361,668.32 (1/1/05 - 12/31/05) - Year 2
\$ 361,668.32 (1/1/06 - 12/31/06) - Year 3
\$ 361,668.32 (1/1/07 - 12/31/07) - 1st year renewal option
\$ 361,668.32 (1/1/08 - 12/31/08) - 2nd year renewal option
\$1,808,341.60 Total 5-year period

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

FUND SOURCE

M00	04	MB34G	0877	\$180,834.16
M00	05	MB34G	0877	\$180,834.16
M00	05	MB34G	0877	\$180,834.16
M00	06	MB34G	0877	\$180,834.16
M00	06	MB34G	0877	\$180,834.16
M00	07	MB24G	0877	\$180,834.16

(DHMH Operating Funds)

see attached letter

PERFORMANCE BOND

100% Annual Contract Value

REMARKS

This project was advertised in the Maryland Contract Weekly, posted on the DGS Bulletin Board and solicited through eMaryland Marketplace. Eight (8) priced bids were received, including two (2) MBE's and one (1) no bid. The recommended contractor, Abacus Corporation is currently providing comparable services at other Multi Service Centers and DHR Social Service facilities.

The Board's approval of this contract also constitutes the Board's designation of the contract as an eligible contract for hiring agreements as set forth in Section 13-224 State Finance and Procurement Article. This agreement provides appropriate job opportunities to job-ready welfare recipients of at least a six month duration. The job opportunities are to be provided by contractors doing business with the State of Maryland.

By approving this contract, the Board grants DGS the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directs that the exercise of each option renewal be reported on a DGS PAAR.

The Office of the State Comptroller has verified, under Control Number **03-1915-1111**, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.
Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

walterpcarter.bpw

Robert L. Ehrlich, Jr.
Governor

Michael S. Steele
Governor



file

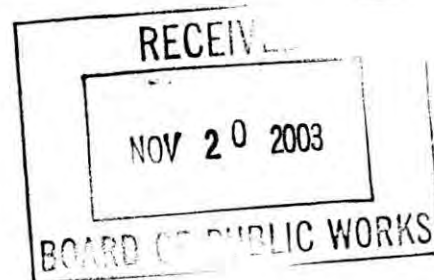
Boyd K. Rutherford
Secretary

Steve Cassard
Deputy Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

November 19, 2003

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991



Dear Ms. McDonald:

SUBJECT: Changes to the October 29, 2003 and November 12, 2003 Board of Public Works Agenda

This is to advise you of the following changes to the Department of General Services' Agenda item previously approved by the Board of Public Works.

BPW October 29, 2003

Item 23-CGL

Pages 52-54

ARC of Baltimore – Homeland
Day Center Renovation

FROM:\$ 698,000.00 – State's Share
Maryland Consolidated Capital
Bond Loan 2001, Adult Day Care
Funds

TO:\$ 698,000.00 – State's Share

138,843.00 – Maryland Consolidated Capital
Bond Loan 2001, Adult Day Care
Funds

559,157.00 – Maryland Consolidated Capital
Bond Loan 2002, Adult Day Care
Funds

Reason: Not enough funds remaining in 2001 bond fund to cover encumbrance.

BPW November 12, 2003

Item 3-M

Pages 5-6

Unarmed Uniformed Guard
Walter P. Carter Center
Baltimore, Md.

FROM:\$ 180,834.16 – M00 07 MB24G 0877

TO:\$ 180,834.16 – M00 07 MB34G 0877

Reason: To correct typographical error.



Ms. Sheila McDonald

Page 2

BPW November 12, 2003

Item 26-CGL

Pages 43-45

Furnish and Install Master Control

Panel and Security Lighting

Courthouse

County Commissioners of

Calvert County

FROM:\$ 175,000.00 – MCCBL – Calvert County
Detention Center Loan of
2002

74,461.11 – MCCBL – Calvert County
Detention Center Loan of
2002

249,461.11 – Calvert County

TO:\$ 175,000.00 – MCCBL – Calvert County
Detention Center Loan of
2002


74,461.11 – MCCBL – Calvert County
Detention Center Loan of
2003

249,461.11 – Calvert County

Reason: To correct typographical error.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Dennis Flynn, Chief of Fiscal Services, at (410) 767-4230.

Sincerely yours,



Boyd K. Rutherford
Secretary

cc: The Honorable Robert L. Ehrlich, Jr.
The Honorable William Donald Schaefer
The Honorable Nancy K. Kopp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

DEPARTMENT OF MARYLAND
STATE POLICE

Weigh and Inspection Facilities
South and North-bound I-270 (Hyattstown,
Montgomery County)
South and North-bound Route 301 (Upper Marlboro,
Prince Georges County)

CONTRACT NO. AND TITLE

Scale System Replacements

<u>Project No.'s:</u>	<u>Adpics No.'s</u>	<u>Facility</u>
PM-000-030-003	001B3901037	South-bound I-270
PM-000-031-003	001B4900038	North-bound I-270
PM-000-032-003	001B4900039	South-bound Rt. 301
PM-000-033-003	001B4900040	North-bound Rt. 301

DESCRIPTION -

South-bound and North-bound I-270: These contracts provide for the replacement of Weigh-in-Motion (WIM) systems and height detectors with new fully functional WIM systems and height detectors at the beginning of the entrance ramps.

South-bound and North-bound Rt. 301: These contracts provide for the removal, disposal, reconstruction and replacement of the existing multi-platform static scales at the weigh and inspection stations.

PROCUREMENT METHOD

Competitive Sealed Bidding

<u>PROJECTS</u>	<u>BIDS OR PROPOSALS</u>	<u>AMOUNTS</u>
South-bound I-270	Mettler Toledo Inc.; Baldwin MD (Single Bid Received)	\$299,972.00
North-bound I-270	Mettler Toledo Inc. (Single Bid Received)	\$291,810.00
South-bound Route 301	Mettler Toledo Inc. (Single Bid Received)	\$136,285.00
North-bound Route 301	Mettler Toledo Inc. (Single Bid Received)	\$136,285.00

AWARD

Mettler Toledo, Inc.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

REMARKS

Minority Business Enterprise (MBE) participation for the I-270 projects (PM-000-030-003 and PM-000-031-003) is 6% for each project. Due to the specialized nature of the work, 19% of the award amount for each was waived. The established 25% MBE goal was waived for the Route 301 projects (PM-000-032-003 and PM-000-033-003) also due to the specialized nature of the work.

The Office of the State Comptroller has verified, under Control Numbers: **03-1838-1111, 03-1447-1111; 03-1363-1111; 03-1370-1111** that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MSPsolesources.mt

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT CONTRACT

ITEM 5-E

DEPARTMENT OF GENERAL SERVICES Department of Juvenile Services
Salisbury, Maryland

CONTRACT NO. & TITLE Furniture - 001P4900085

DESCRIPTION - This contract provides for the purchase of (231) chairs, (64) custody lounge chairs, (39) shelving units, (32) tables, (15) desks, (10) bookcases, (1) credenza, (7) dining tables, (13) stools, (2) benches and (1) security bed.

PROCUREMENT METHOD Preference Purchase

BIDS OR PROPOSALS **AMOUNT**
State Use Industries - Jessup, Maryland \$81,949.48

AWARD State Use Industries

AMOUNT \$81,949.48

FUND SOURCE Item 128, MCCBL 2002 "Provide a portion of the funds to equip Eastern Shore Detention Center (Wicomico County) (DE-524-981-001)"

REMARKS

This contract will provide furniture in office and detention areas in the new Juvenile Services facility in Salisbury which is expected to open November 2003.

The Office of the State Comptroller has verified, under Control Number 03-2020-0000, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.
Board of Public Works Action - The above referenced item was:

Approved	Disapproved	Withdrawn	Deferred
With Discussion		Without Discussion	
BPW0085rs			

BPW - 11/12/03

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 6-RP Revised

DEPARTMENT OF NATURAL RESOURCES

PHH Glatfelter Properties
Charles, St. Mary's, Dorchester Counties

REFERENCE

On December 18, 2002, the Board of Public Works approved Item 33-RP for the acquisition of the Glatfelter properties and deferral of the purchase of 3,437 acres of fee valued at \$6,280,435 to a subsequent date subject to the availability of public funds. Board of Public Works approval is herein requested for this final phase of the Glatfelter acquisition.

The property to be acquired with the final investment of funds includes 1,164.8 acres in fee simple with POS funds and easements on an additional 451.8 acres which will be acquired with Rural Legacy Program (RLP) funds. These RLP funds were encumbered by the Board of Public Works on September 4, 2002 as Item 12-A. The Conservation Fund (TCF) will endeavor to secure federal funds to permanently protect the remaining 1,820.4 acres of Glatfelter timber land. As a result, the total cost to the State will be reduced to \$4,102,905.99.

The contract has been prepared and approved by an Assistant Attorney General. Final title and deeds of conveyance will be approved by an Assistant Attorney General prior to settlement.

Conservation Values And Economic Benefits

This acquisition is important to the Forest Industry, an integral component to the resource-based industries in Maryland. The Forest Industry is a significant factor in Maryland's economy.

These parcels include some areas which are in the top third of overall ecological value. The land includes forest-interior dwelling bird habitat, wetlands, Chesapeake Bay watersheds and streams as well as sensitive species habitat. The RLP easement property is located in the designated Nanticoke Rural Legacy Area, which includes the headwaters of the Chicone Creek.

SPECIAL CONDITIONS

1. Sustainable Conservation, Inc., a subsidiary of The Conservation Fund, shall at settlement convey 451.8 +/- acres in conservation easements on the property to the State of Maryland acting through the Department of Natural Resources. Environmental representations and warranties will be based upon Phase I Environmental Assessments.
2. Representations and warranties in the Agreement of Sale concerning environmental matters are limited to the actual knowledge of the Grantor. An acceptable Phase I Environmental Report has been obtained concerning the environmental condition of the property. Due to the hunting leases on the property, the State will release the Grantor from any liability it may have as a result of entry onto the property by the State.

BPW - 11/12/03

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 6-RP Revised

GRANTOR Sustainable Conservation, Inc., a subsidiary of The Conservation Fund

GRANTEE Department of Natural Resources

PROPERTY 451.8 +/- acres (conservation easement)
1,164.80 +/- acres (fee simple)

PRICE \$ 361,486.40 - \$ 800 per acre (conservation easement)
\$ 3,494,400.00 - \$3,000 per acre (fee simple)

FUND SOURCE

<u>Appropriation</u>	<u>Item</u>	<u>FY</u>	<u>Amount</u>
89.12.04	039	92	\$447,300.00
89.12.04	049	92	938,944.60
89.13.04	053	93	184,800.00
89.13.04	060	93	359,302.48
89.21.19	190	01	29,789.83
81.20.03	090	91	10,159.00
81.20.03	117	94	5,900.00
81.20.03	158	96	57,686.94
81.20.03	163	96	6,512.50
81.20.03	166	96	353,425.62
81.20.03	195	97	61,037.00
81.20.03	232	99	40,247.60
81.20.03	255	99	11,347.50
81.20.03	261	00	3,000.00
81.20.03	265	00	526,152.22
81.20.03	292	01	430.00
81.20.03	297	01	21,509.00
81.20.03	304	01	79.86
81.20.03	312	01	4,485.57
81.20.03	314	01	537,122.28
81.20.03	367	03	<u>128,287.00</u>
	Total POS State Share Funds		\$3,727,519.00
81.20.04	149	02	\$253,835.76
81.20.04	149	03	<u>121,551.23</u>
	Total Rural Legacy Program Funds		\$ 375,386.99

Total Cost to the State \$4,102,905.99

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 6-RP Revised

REMARKS

1. The Department of Natural Resources recommends approval of this agreement.
2. There will be no relocation or moving costs associated with this acquisition.
3. The Department of Natural Resources requests the approval to reimburse The Conservation Fund for the following in accordance with the Guidelines for Land Trusts:

Real Estate Transfer Costs

Administrative Overhead Fee	\$115,676.59
Closing and Title Fee	3,056.00
Interest	<u>128,287.00</u>
Total	\$247,019.59

Board of Public Works Action - The above referenced Item was:

Approved *

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

** Approved, subject to receiving a signed contract from the Conservation Fund.*

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 7-L

OFFICE OF THE PUBLIC DEFENDER

Annapolis
Anne Arundel County

Landlord Annapolis West Limited Partnership
60 West Street, Suite 204
Annapolis, Maryland 21401

Property Location 1700 Margaret Avenue
Annapolis, Maryland 21401

<u>Space Type</u>	Office/Storage	<u>Lease Type</u>	Reassignment	<u>Square Feet</u>	8,414
<u>Duration</u>	5½ Years	<u>Effective</u>	December 1, 2003		
<u>Annual Rent</u>	\$134,539.86	<u>Square Foot Rate</u>	\$15.99		

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Fund Source General 100% 22.02.00.02

Reference

On February 10, 1999, as Item 36-L, the Board of Public Works approved a lease agreement for the Secretary of State, Division of State Documents at the above address. Due to electronic delivery of services and other unit consolidations, State-owned space is now available to accommodate the relocation of the Division of State Documents into the Jeffrey Building which will eliminate the payment of rent by Division of State Documents.

In light of the favorable rental rate and terms for the leased space at 1700 Margaret Avenue, the Department of General Services studied the lease inventory in the Annapolis area and identified the Office of the Public Defender as a backfill tenant for the 1700 Margaret Avenue leased space. This reassignment of space will achieve savings for the State.

Board of Public Works approval is requested for the reassignment of leased space from the Secretary of State, Division of State Documents to the Office of Public Defender for the remainder of the current lease term.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 7-L

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes, utilities and custodial services.
2. The lease contains the right to renew for an additional five (5) years.
3. The State Board of Elections utilizes a portion of the storage space at this location and contributes \$12,000 per year to the rent.
4. The lease incorporates 22 parking spaces.

Remarks

1. This space is to be used for the Public Defender's attorneys to prepare and process the necessary documentation to defend their clients.
2. The reassignment of space will reduce the expenditure of State funds in three areas:
 - A. \$175,820 - this would be the amount due the landlord for unamortized construction costs had the Secretary of State exercised its right to terminate the lease at 1700 Margaret Avenue;
 - B. \$122,539 per year/\$673,964 for the remainder of the term - amount of eliminated rent for the Secretary of State; and
 - C. \$32,895 - savings in the reduction of rental costs to the Office of the Public Defender for the remaining term of the reassigned space. The Public Defender's lease rate at its current location on West Street is \$5.01 per nuf higher than the rate for 1700 Margaret Avenue. It will be necessary to terminate the current Public Defender lease 11 months early to accomplish these savings, however, the Public Defender will not be subject to any unamortized tenant improvement costs or other termination expenses.
3. The lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File: 3707

1112marg.pw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 8-L

MARYLAND DEPARTMENT OF VETERANS AFFAIRS

Baltimore City

Landlord Greenwald & Co., Inc.
t/a Arrow Parking
250 West Pratt Street, Suite 8501
Baltimore, Maryland 21201

Property Location 213 West Fayette Street
Baltimore, Maryland 21201

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Renewal	<u>Spaces</u>	1
<u>Duration</u>	2 Years	<u>Effective</u>	January 1, 2004		
<u>Annual Rent</u>	\$1,260	<u>Rate Per Space Per Month</u>	\$105		

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Fund Source General D55P00010710010705

Remarks

1. This space is used by the Department of Veterans Affairs staff located at 405 West Lombard Street.
2. The number of spaces comply with the 3:1 ratio established for this area.
3. This lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No: 1393

1112wfay.gs

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 9-L

MARYLAND STATE DEPARTMENT OF EDUCATION

Baltimore City

Landlord Greenwald & Co., Inc.
 t/a Arrow Parking
 250 West Pratt Street, Suite 8501
 Baltimore, Maryland 21201

Property Location 213 West Fayette Street
 Baltimore, Maryland 21201

<u>Space Type</u>	Garage Parking	<u>Lease Type</u>	Renewal	<u>Spaces</u>	104
<u>Duration</u>	2 Years	<u>Effective</u>	January 1, 2004		
<u>Annual Rent</u>	\$131,040	<u>Rate Per Space Per Month</u>	\$105		

Utilities Responsibility Landlord
Custodial Responsibility Landlord

Fund Source Federal 0751B5764

Remarks

1. These spaces are to be used by employees at the Department of Education Headquarters at 200 West Baltimore Street.
2. The number of spaces comply with the 3:1 ratio established for this area.
3. This lease contains a termination for convenience clause.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

File No: 1198

1112wfayedu.gs

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REVENUE LEASE

ITEM 10-L

MARYLAND STATE POLICE DEPARTMENT

Pikesville
Baltimore County

Tenant Baltimore County, Maryland
400 Washington Avenue, 1st Floor
Towson, Maryland 21204

Property Location 221 Milford Mill Road
Pikesville, Maryland 21208

<u>Space Type</u>	Land	<u>Lease Type</u>	New	<u>Area</u>	1.88 Acres
<u>Duration</u>	50 Years	<u>Effective</u>	November 15, 2003		
<u>Annual Rent</u>	\$1.00				

Special Conditions

1. The leased land will be used as a Baltimore County Police Station, which will be adjacent to the Maryland State Police forensic laboratory.
2. The Baltimore County Police Station will be operational on a 24 hour per day, 7 day week schedule.
3. Baltimore County shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.
4. Baltimore County shall reimburse the State of Maryland for the cost of preliminary site design work (\$23,717), and the cost of additional site development (estimated \$200,000).
5. Baltimore County shall be responsible for the payment of all costs for water, electricity, gas, trash and garbage disposal, telephone and other utility services furnished to the facility directly to the providers of such services, and utilities will be separately metered.
6. The State and County shall be responsible for site maintenance costs of their own portion of the property to include lawn care, plant, tree maintenance and fertilization; snow and ice removal; and driveway, parking lot and sidewalk maintenance, repair and/or replacement throughout the term of the lease.

Board of Public Works Action - The above referenced Item was:

Approved

File No: 3934

Disapproved
With Discussion

Deferred

Without Discussion

Withdrawn

1112milf.eg

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 11-CGL

Board of Public Works approval is requested for the Board of Public Works Capital Project **Grant Application and Agreement** for the **non-matching fund grant** obtained by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

County Executive and County Council of Baltimore County - **MARYLAND**
CONSOLIDATED CAPITAL BOND LOAN - DUNDALK
REVITALIZATION LOAN OF 2002, DGS ITEM 135, CHAPTER 290,
ACTS OF 2002 - \$1,750,000 - "... for redevelopment."

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Approval of this item will not encumber funds for this project.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

dundalkrevit.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

Board of Public Works approval is requested for **certification of matching funds** in the following amount by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

Anne Arundel County Board of Education - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - MARYLAND HALL FOR THE CREATIVE ARTS LOAN OF 2003, CHAPTER 204, ACTS OF 2003** - \$500,000 - "... to be used exclusively to assist in the design and renovation of the Maryland Hall for the Creative Arts. Maryland Hall for the Creative Arts has provided documentation on behalf of the Anne Arundel County Board of Education that \$451,000 is available in a financial institution and \$67,273 has been expended on eligible expenditures for a total of \$518,273 in matching funds.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Approval of this item will not encumber funds for this project.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

mdhallartspg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

Board of Public Works approval is requested for **certification of matching funds** in the following amount by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

Board of Trustees of the Johns Hopkins University - **MARYLAND**
CONSOLIDATED CAPITAL BOND LOAN OF JOHNS HOPKINS
UNIVERSITY LOAN OF 2003, CHAPTER 204, ACTS OF 2003 - \$2,150,000
- "... to assist in the design and construction of a new chemistry building on the Homewood campus." The Board of Trustees has presented evidence that the University has available funds from gifts, reserves, and university bond issue proceeds to meet the matching fund requirement."

In addition, Board of Public Works approval is requested to include this grant as a fund source towards a previously approved contract. The Board of Public Works approved capital expenditures towards a contract to construct a new chemistry building on July 30, 2003 as DGS Agenda Item 23-CGL. Approval of this item will allow \$2,150,000 to be utilized for capital expenditures towards this previously approved item.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

Board of Public Works approval is requested for **certification of matching funds** in the following amount by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

Board of Directors of Port Tobacco Players, Inc. - **CHARLES COUNTY - PORT TOBACCO PLAYERS THEATER LOAN OF 2000 - CHAPTER 543, ACTS OF 2000 AND AS AMENDED BY CHAPTER 115, ACTS OF 2002** - \$400,000 - Port Tobacco Players, Inc, is utilizing the value of property as part of their matching funds. The appraisal has been reviewed by the Department of General Services and a value of \$307,000 has been accepted. The Charles County government has appropriated \$100,000 for this project. Port Tobacco Players has \$77,427.24 in a financial institution and evidence of \$9,085 in eligible expenditures in the form of invoices and canceled checks for a total of \$493,512.24 to meet their matching fund requirement of \$400,000. “. . . for the acquisition, planning, design, construction, renovation, and capital equipping of the Port Tobacco Players Theater, to be located in LaPlata, Charles County, Maryland.”

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Approval of this item will not encumber funds for this project.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

portobacco.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

Board of Public Works approval is requested for **certification of matching funds and reimbursement** to the grant recipient in the following amount by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

Board of Directors of the Frederick County Chapter of the American Red Cross - **FREDERICK COUNTY - AMERICAN RED CROSS LOAN OF 2001, CHAPTER 696, ACTS OF 2001** - \$150,000 - Frederick County Chapter of the American Red Cross is utilizing the value of property to meet their matching fund requirement. The appraisal has been reviewed by the Department of General Services and a value of \$779,000 has been accepted "... for the acquisition, repair, renovation, reconstruction, and capital equipping of the headquarters of the Frederick County Chapter of the American Red Cross to be located in Walkersville, MD." Board of Public Works approval is also requested to reimburse the Frederick County Chapter of the American Red Cross \$150,000 for those eligible expenditures exceeding the matching fund requirement.

The grantee submitted documentation of their matching fund evidence before June 1, 2003.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

Board of Public Works approval is requested for **certification of matching funds** in the following amount by the following organization. This is a summary of the following item being submitted in accordance with the provisions of the appropriate legislation.

Board of Visitors and Governors of Washington College - **MARYLAND**
CONSOLIDATED CAPITAL BOND LOAN - WASHINGTON COLLEGE
LOAN OF 2002, CHAPTER 290, ACTS OF 2002 - \$2,575,000 - "... to assist in the design, construction, and capital equipping of an addition to the Dunning-Decker Science Complex." The College has presented evidence that it has \$2,575,000 in a financial institution available for this project.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Approval of this item will not encumber funds for this project.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

BOARD OF COUNTY
COMMISSIONERS OF
ALLEGANY COUNTY

701 Kelly Road
Cumberland, Allegany County

PROJECT NO. AND TITLE

SL-009-981-038
Design and Repair Flood Mitigation Facilities

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Western Maryland Flood Mitigation (Allegany County) Loan of 1998, Chapter 138, Acts of 1998, which provided a grant of \$3,252,000 to the Board of Commissioners of Allegany County for the planning, design, repair, renovation, and reconstruction of facilities and structure damaged by recent flooding, Board of Public Works approval is requested for capital expenditures toward the following contract procured and approved by Allegany County to provide stream stabilization in Grahamtown. Work includes stream excavation, rip rap, vegetative stabilization, and relocation of an existing sewer line.

The estimate for the project was \$90,000.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS

Carl Belt, Inc. - Cumberland, MD
Excavating Associates - Ellerslie, MD

AMOUNT

\$ 82,995
\$128,934

AWARD

Carl Belt, Inc.

AMOUNT

\$82,995

FUND SOURCE

\$82,995 - MCCBL - Western Maryland Flood
Mitigation Loan of 1998

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

REMARKS

State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

wmfgraham.pg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

BOARD OF DIRECTORS OF THE
LONDON TOWN FOUNDATION,
INC.

839 Londontown Road
Edgewater, MD 2137-2120

PROJECT NO. AND TITLE

SL-048-961-038
Renovation and Restoration of London Town
Publik House and Gardens

DESCRIPTION

In accordance with the provisions of the Anne Arundel County - London Town Publik House and Gardens Loan of 1996, Chapter 204, Acts of 1996, which provided a matching grant of \$200,000 to the Board of Directors of the London Town Foundation, Inc. for the renovation, repair, and restoration of the London Town Publik House, including the main building, the gardens, the tobacco barn, and the surrounding site, and for the design of the new Visitor Center at the site, Board of Public Works approval is requested for capital expenditures toward the following contracts procured and approved by the London Town Foundation.

A. Provide architectural services for the preservation of the William Brown House, a circa 1760, brick Georgian style structure. Services include preliminary preservation design, design development and construction documents.

PROCUREMENT METHOD

Qualification Based Selection

FIRMS

SCORE

Mesick, Cohen, Wilson, Baker Architects, LLP - Albany, NY	45.0
Shaffer, Wilson, Sarver & Gray, PC. - Reston, VA	42.0
Kann and Associates, Inc. - Baltimore, MD	38.5
Symmetry First Architects, LLC - Columbia, MD	32.0
ATI, Inc. - Columbia, MD	30.5
H. Len Ellis, Architect - Shady Side, MD	17.0

AWARD

Mesick, Cohen, Wilson, Baker Architects, LLP

AMOUNT

\$60,940

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

REMARKS

The grantee advertised for proposals in several newspapers. Firms were evaluated on the following criteria: Understanding Objectives 15%, Approach/Methodology Work Plan 35%, Management 10%, Experience of Firm 15%, and Experience of Personnel 25%. Mesick, Cohen, Wilson, Baker Architects, LLP received the highest score and was selected to provide architectural services.

B. Furnish, install, and complete a new automatic, underground, turf, tree and ornamental irrigation system.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS

AMOUNT

CTI Underground, Inc. - Laytonsville, MD	\$50,836.21
Foundationhead Irrigation - Frederick, MD	\$55,700.00
R.A.R. Landscaping Co. - Baltimore, MD	\$57,800.00
TLC, Inc. - Gambrills, MD	\$58,475.00
Outside Unlimited - Hampstead, MD	\$58,870.00
Atlantic Irrigation Co., Inc. - Gambrills, MD	\$63,000.00
Irrigation Unlimited, Inc. - Frederick, MD	\$68,504.80
R. T. MacKenzie, Inc. - Burtonsville, MD	\$81,000.00

AWARD

CTI Underground, Inc.

AMOUNT

\$50,836.21

C. Well upgrade and treatment to an existing well.

PROCUREMENT METHOD

Negotiated

AWARD

Phelps Water Company
Edgewater, MD

AMOUNT

\$49,729.10

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

UNIVERSITY OF MARYLAND
MEDICAL SYSTEM

22 South Greene Street
Baltimore City

PROJECT NO. AND TITLE

SL-011-961-038
Design and Construction of New Facilities

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Construct Diagnostic and Treatment Facilities and Related Improvements Loan of 2003, DGS Item 040, Chapter 204, Acts of 2003, which provided a grant of \$10,000,000 to the University of Maryland Medical System "to assist in the construction, renovation, and equipping of diagnostic and treatment facilities and related improvements," Board of Public Works approval is requested to include this grant as a fund source towards a previously approved contract.

The Board of Public Works approved capital expenditures towards a contract to construct a new facility on October 22, 1997 as DGS Agenda Item 22-CGL. Approval of this item will allow \$10,000,000 to be utilized for capital expenditures toward the previously approved item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

ummsdiagpg.tv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

PENNSYLVANIA AVENUE
COMMITTEE, INC.

P. O. Box 41113
Baltimore City

PROJECT NO. AND TITLE

SL-055-991-038
Construct Royal Theater Marquee Monument
Corner of W. Lafayette Street and Pennsylvania
Avenue, Baltimore City

DESCRIPTION

In accordance with the provisions of the Baltimore City - Royal Theater Marquee Monument Project Loan of 1999, Chapter 254, Acts of 1999, which provided a matching grant of \$100,000 to the Pennsylvania Avenue Committee, Inc. for any necessary land acquisition, as well as the planning, designing, and construction of the Royal Theater Marquee Monument, a structure that will express the spirit of a unique cultural place, while serving as a gateway to the future of Pennsylvania Avenue, Board of Public Works approval is requested for capital expenditures towards the following contracts procured and approved by the Pennsylvania Avenue Committee, Inc.

A. Contract to provide engineering services including civil, structural, and electrical and provide schematic streetscape design.

PROCUREMENT METHOD

Negotiated

AWARD

Richardson Engineering, LLC
Cockeysville, MD

AMOUNT

\$17,000

B. Contract to provide design services for the monument including design of the marquee.

PROCUREMENT METHOD

Negotiated

AWARD

P. W. Feats, Inc.
Baltimore, MD

AMOUNT

\$40,414

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

REMARKS

Both Richardson Engineering and P. W. Feats provided in-kind services and feasibility studies when the project was in the very early preliminary stages. Because of their very early involvement and knowledge of the project, the grantee selected them for these contracts.

C. Contract to fabricate marquee and canopy including steel supports and steel structure. The canopy will be approximately 14 ft by 16 ft and 5 ft in height with illuminated letters reading "Royal" mounted atop the marquee.

PROCUREMENT METHOD

Negotiated

AWARD

Belsinger Sign Works, Inc.
Baltimore, MD

AMOUNT

\$76,500

REMARKS - The grantee only located two firms which could provide these services. The other firm is located in California.

D. Contract to construct monument including site work, concrete and masonry, installing marquee, electrical, fencing, benching, and landscaping.

PROCUREMENT METHOD

Competitive Sealed Bidding
(Single Bid Received)

AWARD

Doracon Contracting, Inc.
Baltimore, MD

AMOUNT

\$288,178

REMARKS

The project was advertised and a total of five bids were received. Four of the bids were deemed non-responsive as their bids were only for a portion of the work. Doracon was the only firm that submitted a bid for all the required work.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

**UNIVERSITY SPECIALTY
HOSPITAL**

601 South Charles Street
Baltimore, MD 21230

PROJECT NO. AND TITLE

SL-048-010-038
Enhancement Renovations of the Chronic Inpatient
Ventilator Services

DESCRIPTION

In accordance with the provisions of the Baltimore City - Deaton Specialty Hospital and Home Loan of 2001, Chapter 663, Acts of 2001, which provided a matching grant of \$130,000 to the Board of Directors of Deaton Specialty Hospital and Home for the planning, design, repair, renovation, construction, and capital equipping of the chronic inpatient ventilator services at Deaton Specialty Hospital and Home, located at 601 South Charles Street in Baltimore, Maryland, Board of Public Works approval is requested for capital expenditures toward the following contract modification and contracts procured and approved by Deaton Specialty Hospital and Home.

A. Furnish and install emergency oxygen for 2nd and 3rd floor West and Faulkner; furnish and install emergency medical air for 2nd floor West and Faulkner; furnish and install emergency oxygen for 2nd floor North and 2nd floor East.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS

AMOUNT

The Sherman Engineering Company - Doylestown, PA

\$76,450

Wallis Plumbing and Heating Co., Inc. - Baltimore, MD

\$78,500

AWARD

The Sherman Engineering Company

AMOUNT

\$76,450

B. Contract modification to add emergency medical air to 3rd floor Faulkner and West. Work includes piping medical air service valves, new zone valve boxes and check valves.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

CONTRACTOR

The Sherman Engineering Company
Doylestown, PA

MODIFICATION AMOUNT

\$10,650

Original Contract Amount:	\$76,450
Previous Modification:	-0-
This Modification:	\$10,650
Revised Contract Amount:	\$87,100

Percentage Increase: 13.93% (individually and cumulatively)

C. Various services and equipment

PROCUREMENT METHOD

Small Procurement

VENDOR

AMOUNT

- | | |
|---|-------------|
| 1. <u>Medical gas wall insulation</u>
Baldwin Mechanical Contractors, Inc. - Baltimore, MD | \$ 7,350.00 |
| 2. <u>Wiring for medical gas alarm</u>
CAM Electric, Inc. - Glen Arm, MD | \$13,153.00 |
| 3. <u>Brass hose nipples</u>
McMaster-Carr Supply Co. - Chicago, IL | \$ 156.93 |
| 4. <u>Stainless brackets</u>
H. C. Sheetmetal Contractors, Inc. - Baltimore, MD | \$ 748.00 |

TOTAL CONTRACTS AND MODIFICATION \$108,507.93

FUND SOURCE

\$108,507.93 - Baltimore City - Deaton Specialty Hospital
and Home Loan of 2001

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

REMARKS

The grantee utilized eligible expenditures to meet their matching fund requirement.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

deatonshh.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

BOARD OF TRUSTEES OF THE
NATIONAL FEDERATION OF
THE BLIND

1800 Johnson Street
Baltimore City

PROJECT NO. AND TITLE

SL-016-010-038
Construct New Addition to Headquarters

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - National Research and Training Institute for the Blind Loan of 2003, Chapter 204, Acts of 2003, which provided a matching grant of \$1,500,000 to the Board of Trustees of the National Federation of the Blind "to assist in the construction of an addition to the existing headquarters of the National Federation of the Blind to serve as the National Research and Training for the Blind," Board of Public Works approval is requested to include this grant as a fund source towards a previously approved contract.

The Board of Public Works approved capital expenditures towards a contract to construct a new addition to the headquarters on April 24, 2002 as DGS Agenda Item 17-CGL. Approval of this item will allow \$1,500,000 to be utilized for capital expenditures toward the previously approved item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

nfblind2pg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

BOARD OF DIRECTORS OF THE
NATIONAL AQUARIUM IN
BALTIMORE

Pier 3/501 East Pratt Street
Baltimore City

PROJECT NO. AND TITLE

SL-050-971-038
Facility Improvements and Expansion of the
National Aquarium in Baltimore

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - National Aquarium in Baltimore Loan of 2003, Chapter 204, Acts of 2003, which provided a matching grant of \$1,500,000 to the Board of Directors of the National Aquarium in Baltimore "to assist in the design and construction of improvements to the National Aquarium in Baltimore," Board of Public Works approval is requested to include this grant as a fund source towards a previously approved contract.

The Board of Public Works approved capital expenditures towards a contract for the construction of an addition and relocation of underground site utilities on September 19, 2001 as DGS Agenda Item 25-CGL. Approval of this item will allow \$1,500,000 to be utilized for capital expenditures toward the previously approved item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

nataquarpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

DEPARTMENT OF JUVENILE SERVICES

Good Shepherd Center
4100 Maple Avenue
Baltimore, Maryland 21227-4099

PROJECT NO. AND TITLE

SL-038-981-038
Renovate Good Shepherd Center

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Juvenile Justice Facilities Loan of 2002, Chapter 290, Acts of 2002, which provided a matching grant of \$600,000 to the Department of Juvenile Services to assist The Good Shepherd Center with the cost of upgrading its existing facilities. The Good Shepherd Center has been redeveloping its campus in response to the Department of Juvenile Services need for more secure contemporary facilities for young women.

The scope of work involves upgrading the existing fire and security systems, compliance with ADA requirements, upgrading floor coverings to comply with health codes, replacing windows to comply with health and life safety requirements, expansion of exterior security lighting, and conversion of existing space for contemporary offices and additional program space.

Board of Public Works approval is requested for capital expenditures procured and approved by The Good Shepherd Center in the amount of \$1,055,709.42. The Center has expended its matching funds and is also requesting approval of reimbursement of \$525,306 for those eligible costs in excess of their matching fund requirement.

FUND SOURCE

\$ 525,306.00 - Item 126, MCCBL - Juvenile Justice
Facilities Loan of 2002

\$ 530,403.42 - Good Shepherd Center

REMARKS

The Good Shepherd Center is a private non-profit residential treatment center in Baltimore County that provides much needed services to young women under supervision of the Department of Juvenile Services. The Center is located about 15 minutes from downtown Baltimore on a 70 acre wooded campus and provides residential and educational services for up to 104 adolescent girls, ages ranging from 13 to 18 years old.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

REMARKS

In accordance with the Juvenile Justice Facilities Capital Program, BPW's approval is contingent upon notice of the State's Right of Recovery being filed in the land records of Baltimore County for this project.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

goodshepherd.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

**BOARD OF DIRECTORS OF THE
CALVERT COUNTY HISTORICAL
SOCIETY, INC.**

30 Duke Street
Prince Frederick, Calvert County

PROJECT NO. AND TITLE

SL-077-981-038
Restoration of the Linden House

DESCRIPTION

In accordance with the provisions of the Calvert County Historical Society - "Linden" Project Loan of 1998, Chapter 163, Acts of 1998 as amended by Chapter 386, Acts of 1999, which provided a matching grant of \$300,000 to the Board of Directors of the Calvert County Historical Society, Inc. for the rehabilitation, restoration, renovation, expansion, and capital equipping of the historic building known as "Linden" located in Prince Frederick, the building to be used as a research and education center, an historical repository, and for offices for the Calvert County Historical Society and associated parking facilities, Board of Public Works approval is requested for capital expenditures toward the following contract procured and approved by the Calvert County Historical Society, Inc. for interior and exterior renovations including demolition, rough-in of plumbing, lead paint removal, repair existing windows, new roof, new walls and ceiling, repairing plaster, painting, new flooring, new electrical system, and new HVAC system.

The estimate for this project was \$230,000.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS

AMOUNT

Albrecht Construction Corp. - Woodbine, MD	\$207,503
Oak Grove Restoration Co. - Laytonsville, MD	\$503,669

AWARD

Albrecht Construction Corp.

AMOUNT

\$207,503.00

FUND SOURCE

\$ 7,999.99 - Calvert County Historical Society -
"Linden" Project Loan of 1998 as amended

\$199,503.01 - Calvert County Historical Society, Inc.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

linden2pg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

COUNTY COMMISSIONERS OF
CALVERT COUNTY

Courthouse
175 Main Street
Prince Frederick, Calvert County

PROJECT NO. AND TITLE

CJ-002-020-038
Furnish and Install Master Control Panel and
Security Lighting

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Calvert County Detention Center Loan of 2002, Chapter 290, Acts of 2002 and the Maryland Consolidated Capital Bond Loan - Calvert County Detention Center Loan of 2003, Chapter 204, Acts of 2003, which provided matching grants of \$175,000 and \$161,000, respectively, to the County Commissioners of Calvert County to assist in the replacement of the master control panel and security lighting at the Calvert County Detention Center, Board of Public Works approval is requested for the following:

A. Board of Public Works (BPW) Capital Projects Grant Application, BPW Grant Agreement and Certification of Matching Funds for the Maryland Consolidated Capital Bond Loan - Calvert County Detention Center Loan of 2003. Calvert County has presented evidence that it has appropriated \$161,000 for this project.

B. The following contracts procured and approved by Calvert County.

1. Contract to install a new command and control system for the main, middle, and high security control rooms including new camera system; door, light, sprinkler control system; intercom system, and a new command and control console.

PROCUREMENT METHOD

Federal 1122 Program
Federal GSA Schedule #GS-03F-0008K

AWARD

Jullien Enterprises, LTD
Chantilly, VA

AMOUNT

\$489,462.22

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

REMARKS

The Federal 1122 Program is administered by the MD State Police. Under this program, counties are able to piggy back on the Federal GSA schedule for work related to law enforcement. Jullien Enterprises is an approved vendor under this program and uses GSA schedule for all pricing.

2. Contract to install new security lighting including removal of existing fixtures, new fixtures, raceways, and wiring.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDDERS

AMOUNT

APEC, Inc. t/a All Phase Electric Co. - California, MD	\$ 9,200
Interface Electric Co. - Washington, DC	\$11,250
Critical Mission Electric Co. - Upper Marlboro, MD	\$11,500
Hastings Electrical - Chesapeake Beach, MD	\$11,750
RJA Electrical Service - Huntingtown, MD	\$15,030

AWARD

APEC, Inc.

AMOUNT

\$9,200

3. Cost of advertisement for electrical work.

AWARD

AMOUNT

Calvert Independent - Prince Frederick, MD	\$ 80
Calvert County Recorder - Prince Frederick, MD	\$100
The Voice of Southern Maryland - North Beach, MD	\$ 80

TOTAL

\$260

TOTAL ALL CONTRACTS

\$498,922.22

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

FUND SOURCE

\$175,000.00 - MCCBL - Calvert County Detention
Center Loan of 2002

\$ 74,461.11 - MCCBL - Calvert County Detention
Center Loan of 2002

\$249,461.11 - Calvert County

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

calvertcodcpg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

MARYLAND-NATIONAL
CAPITAL PARK AND PLANNING
COMMISSION (MNCPPC)

8787 Georgia Avenue
Silver Spring, MD 20910-3760

PROJECT NO. AND TITLE

SL-085-981-038
Restoration of the Historic Joseph White House

DESCRIPTION

In accordance with the provisions of the Montgomery County - Joseph White House Loan of 1998, Chapter 304, Acts of 1998 and as amended by Chapter 540, Acts of 2000, which provided a matching grant of \$200,000 to the Maryland-National Capital Park and Planning Commission (MNCPPC) for the planning, design, repair, renovation, restoration, and capital equipping of the historic Joseph White House, located in Boyds, Maryland, Board of Public Works approval is requested for capital expenditures procured and approved by MNCPPC for work in conjunction with the assessment of the Joseph White House structural condition, comprehensive development of architectural plans to renovate the structure for residential and/or office uses, implementation of all necessary structural repairs, and roughing in of new mechanical systems, including HVAC, plumbing, and electrical.

The cost estimate for this project was \$290,000.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDDERS</u>	<u>AMOUNT</u>
Oak Grove Restoration Company - Laytonsville, MD	\$282,242
Frederick Contractors, Inc. - Frederick, MD	\$475,000

AWARD Oak Grove Restoration Company

AMOUNT \$282,242

FUND SOURCE \$200,000 - Montgomery County - Joseph White House
Loan of 1998 and as amended

\$ 82,242 - Maryland-National Capital Park and
Planning Commission

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

REMARKS

The grantee notified 27 firms. Only two (2) firms responded.

The grantee utilized value of property to meet their matching fund requirement.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

josephwhite.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL

BOARD OF PUBLIC WORKS

Antietam National Battlefield
Sharpsburg, Washington County

PROJECT NO. AND TITLE

B-000-904-002
Repair and Restore Maryland Monument at
Antietam Battlegrounds

DESCRIPTION

In accordance with the provisions of the Capital Appropriations (Fiscal Year 1990), DGS Item 013, which provided \$50,000 to repair and restore the Maryland Monument at Antietam Battlegrounds, Board of Public Works approval is requested to reimburse the National Park Service for an architectural contract to provide specifications, drawings, cost estimate, and treatment to the monument. This will include design of repairs to the iron and copper elements, design of a passive ventilation system for the dome design of repair to stone, and recommendations for stabilization.

PROCUREMENT METHOD

The National Park Service Indefinite Delivery
Contract (Contract No. 03000000010)

AWARD

Judith Capen
Architrave, P.C., Architects - Washington, DC

AMOUNT

\$35,800

FUND SOURCE

\$35,800 - Item 013, CA 1990

REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been sold to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

antietampg.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER Community Services for Autistic Adults
and Children, Inc. (CSACC)

PROJECT NO. AND TITLE DDA-508 CSAAC Community Resource Center

DESCRIPTION

Board of Public Works approval is requested for a State grant of \$1,439,000 to assist Community Services for Autistic Adults and Children, Inc. (CSAAC), a nonprofit organization, in the cost of constructing an 11,500-square-foot Community Resource Center. Approval of this award, in combination with the \$120,000 approved at the Board's March 8, 2002 meeting, makes a total grant award of \$1,559,000 approved for this project.

The proposed one-story building will be constructed on a 10.6-acre site at 8615 East Village Avenue, Gaithersburg, Maryland. CSAAC, which was founded in 1979, serves over 300 children, adolescents, and adults disabled by autism.

Board approval is also requested for capital expenditures for the construction of an 11,500-square-foot one-story building and related site work.

The construction estimate for this project is \$1,598,500.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDDERS

BIDS

The Williamson Group - Rockville, Maryland	\$1,547,653
The HBW Group - Rockville, Maryland	\$2,116,137
C.M. Parker, Inc. - Gaithersburg, Maryland	\$2,426,712

SELECTED CONTRACTOR The Williamson Group

AMOUNT \$1,547,653

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 04-0125 STATE HIGHWAY ADMINISTRATION/SUSAN RIDENOUR – To replace MD Route 70 (Rowe Blvd.) bridges over Weems and College Creeks, plant marsh vegetation, and emplace a stone splash apron - Weems Creek and College Creek off MD Route 70 (Rowe Boulevard) in Annapolis
- 04-0217 BARBARA NAPJUS – To mechanically maintenance dredge spur channel and slip area – Clements Creek at Kingsridge Court, Annapolis
- 04-0320 LEONARD WHITLOCK – To mechanically maintenance dredge a spur channel and slip area – Clements Creek at Kingsridge Court, Annapolis

CECIL COUNTY

- 03-0456 NORTH EAST YACHT CLUB, INC. – To remove and replace existing piers, mooring piles, and finger piers; to re-configure and expand the existing marina; and to mechanically maintenance dredge an irregularly shaped basin – North East River approximately three miles south of the town of North East

TALBOT COUNTY

- 03-1564 MARK G. HOLOWESKO – To emplace a stone revetment, a low profile stone revetment, and to construct a timber pier with mooring piles and boat lift – Dickinson Bay at 2988 Crosiadore Lane in Talbot County
- 03-1235 DAVID BATES – To emplace a stone revetment – Woodland Creek at 10585 Wyetown Farm Road, Easton

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

ST. MARY'S COUNTY

- 03-1870 GORDON RUSH – To emplace two stone groins – Patuxent River at Fawn Lane, Drum Cliffs
- 03-1936 MARYLAND ROCK INDUSTRIES – To remove and replace a floating barge dock; to emplace one dolphin, and a stone revetment; to mechanically maintenance dredge a birthing area; and to provide for periodic maintenance dredging for a six year period – Breton Bay at Abells Wharf Road, Leonardtown

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: Doldon Moore 410-260-7791

2. **BOARD OF PUBLIC WORKS**
 EXPEDITED WETLANDS LICENSE:

Recommendation: That the Board of Public Works affirm the expedited tidal wetlands license issued by the Wetlands Administrator to all riparian property owners in response to Hurricane Isabel. The Department of the Environment fully concurs with this recommendation.

Authority: Section 16-202(c)(2), Environment Article, Maryland Code
 COMAR 23.02.04.05C

Background: The Wetlands Administrator issued to all riparian property owners on the tidal portions of the Chesapeake Bay, coastal bays, and tributaries an expedited tidal wetlands license to repair and replace structures damaged by Hurricane Isabel. These structures are piers, docks, wharfs, bulkheads, revetments, jetties, groins, breakwaters, boat ramps, and storm drain outfalls that were functional on September 17, 2003.

The authorization allows property owners to restore structures without obtaining prior state approval. Within 30 days of project completion, the property owner must file a registration form with the Maryland Department of Environment, Tidal Wetlands Division.

The expedited license issued on September 20, 2003. The public comment period ended October 31, 2003.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

EDWARD A. SANDERS (410) 841-5864

3. **DEPARTMENT OF AGRICULTURE**
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2003 (Fund Source Control Number 03141):

Agreement #	Recipient	County	Amount \$
AT-2002-3004	JABEZ BROWN & SONS, INC.	Queen Anne's	5,100
AT-2004-0763	FAIRVIEW FARM	Anne Arundel	2,500
AT-2004-0766	CH-LO-MA FARMS, LLC	Garrett	26,800
AT-2004-0799	CLARK ENTERPRISES	Kent	1,400
AT-2004-0831	MOLLY A. O'NEAL	Allegany	4,400
AT-2004-0897	HIGH HOPES FARM PARTNERSHIP	Kent	3,800
AT-2004-0915	MARGARET S. JORDAN	Kent	2,100
AT-2004-0996	C. CLIFFORD ENGLAND	Cecil	300
AT-2004-0997	JOHN A. PEOPLES, JR	Cecil	6,800
CH-2003-3185	PETER G. SHEAFFER	Queen Anne's	6,300
CH-2004-0837	ROBERT A. PFEIFFER	Talbot	2,400
CH-2004-0860	JOANNE LIBERSKY	Queen Anne's	300
CH-2004-0883	CRAIG S. WILLIS	Queen Anne's	5,400
CH-2004-0933	WALTER E. SCHMIDT	Queen Anne's	500
CR-2003-0696	JAMES M. DOWNES	Queen Anne's	5,600
CR-2004-0823	ANDERS BROTHERS	Talbot	500
CR-2004-0824	ANDERS BROTHERS	Talbot	400
CR-2004-0828	ROBERT E. HOFMASTER	Talbot	900
CR-2004-0841	HELEN B. ASMUSSEN	Talbot	1,200
CR-2004-0842	KEITH ASMUSSEN	Talbot	900
CR-2004-0847	ANN P. MARVIN	Caroline	4,300
CR-2004-0848	ANN P. MARVIN	Caroline	3,800
CR-2004-0849	ANN P. MARVIN	Caroline	8,200
CR-2004-0884	J. MELVIN SCHWANINGER, JR	Talbot	1,200
CR-2004-0890	DONALD B. COBER	Talbot	300
CR-2004-0901	WILLIAM V. WOOD	Queen Anne's	5,400
CR-2004-0902	WILLIAM V. WOOD	Queen Anne's	4,000
CR-2004-0903	EDWARD E. RHODES	Talbot	500
LS-2004-0840	EDWARD L. GARONO	Harford	9,900
MP-2004-0754	PATRICK J. STALEY	Frederick	2,800
MP-2004-0825	JOHN A. HORST	Washington	75,000
MP-2004-0830	MICHAEL M. LLOYD	Frederick	5,100

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (Continued)

Agreement #	Recipient	County	Amount \$
MP-2004-0850	RICHARD D. LONG	Frederick	4,000
MP-2004-0895-R	GEORGE A. NICHOLSON, JR	Frederick	1,300
MP-2004-0931-R	EDWARD M. KELLY, JR	Carroll	1,700
MP-2004-0981	ELEDA L. CHANEY	Carroll	3,900
NW-2003-3208	A. N. HARPER & SON, INC.	Dorchester	900
PA-2004-0714	STONEBROOK FARM, INC.	Howard	17,700
PB-2004-0747	MARLENE P. DUKEHART	Howard	3,600
PR-2004-0892	RALPH H. WILLIAMS	Worcester	400
PR-2004-0912	MICHAEL K. MC CREADY	Somerset	29,700
PR-2004-0926	LLOYD B. BRITTINGHAM	Wicomico	14,800
PR-2004-0961	RALPH H. WILLIAMS	Worcester	3,400
PR-2004-0971	WILMER R. BRATTEN	Worcester	1,100
PR-2004-0972	JAMES J. MITCHELL	Worcester	2,300
PR-2004-0995	CARL F. UNKART	Worcester	2,000
RS-2004-0806	ELIZABETH Y. MUSE	Carroll	6,000
RS-2004-0807	ELIZABETH Y. MUSE	Carroll	14,400
RS-2004-0808	ELIZABETH Y. MUSE	Carroll	15,500
RS-2004-0913	THOMAS H. MULLER	Carroll	700
RS-2004-0914	THOMAS H. MULLER	Carroll	800
RS-2004-0946	ROGER H. WRIGHT	Carroll	600
SA-2004-0916	ANNA M. KLUMPP	Kent	2,700
UP-2004-0998	JAMES H. REEDER	Washington	8,500
UP-2004-0999	JAMES H. REEDER	Washington	500
WM-2004-0851	GAIL M. TRANSEAU	Montgomery	400

Total Submission Amount: 335,000

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

EDWARD A. SANDERS (410) 841-5864

3. DEPARTMENT OF AGRICULTURE MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (Continued)

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: H.B. 140, "The Maryland Consolidated Capital Bond Loan of 2003" provides a source of funds for the cost-share program. Under this appropriation "\$5,600,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

Board of Public Works Action:

Approved Disapproved

With Discussion

The above referenced item was:

Deferred Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

EDWARD A. SANDERS (410) 841-5864

4. **DEPARTMENT OF AGRICULTURE**
MARYLAND AGRICULTURAL COST-SHARE PROGRAM
ADDITIONAL FUNDING REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2002 (Fund Source Control Number 92616):

ADDITIONAL FUNDING:

Agreement #	Recipient	County	Amount \$
AT-2003-1917	WARBURTON FARM, LLC	Cecil	3,371.41
AT-2003-2793	LAWRENCE I. GLASS	Allegany	1,121.94
LS-2002-2634	DANIEL F. VAUGHAN	Harford	530.94
MP-2003-1568-R	EDWARD M. BEARD	Carroll	2,139.22
RS-2003-0553	GLORIA L. HALE	Baltimore	2,717.34
SA-2003-2921	H. HURTT DERINGER, JR.	Kent	788.12
Total Additional Funding Amount:			10,668.97

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: S.B. 288, "The Maryland Consolidated Capital Bond Loan of 2002" provides a source of funds for the cost-share program. Under this appropriation "\$5,600,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

Board of Public Works Action:

Approved Disapproved
 With Discussion

The above referenced item was:

Deferred Withdrawn
Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

EDWARD A. SANDERS (410) 841-5864

5. DEPARTMENT OF AGRICULTURE MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval to REVERT the remaining balances of projects cancelled or completed in accordance with the guidelines of the Maryland Agricultural Cost-Share Program as listed below for future use in the program. The fund source for these reversions is the Maryland Consolidated Capital Bond Loan of 2002 (Fund Source Control Number 92616):

Agreement #	Recipient	County	Amount \$
AT-2002-1304	JOHN E HOCKMAN	Garrett	1,291.32
AT-2002-2643	CLARK B BOWLING	Charles	4,989.71
AT-2002-3136	EDWARD S WILDESEN	Garrett	249.55
AT-2003-0032	LINA R WARFIELD	Harford	5,701.48
AT-2003-0273	JAMES E THOMPSON	Queen Anne's	1,296.13
AT-2003-1060-R	CLARENCE A COX	Harford	4,157.88
AT-2003-1624	JOHN E GERBER	Dorchester	438.75
AT-2003-1971	MARVIN V GREENWALT	Worcester	2,580.83
AT-2003-1972	MARY J GREENWALT	Worcester	4,275.87
AT-2003-2038	GARY A HITE	Allegany	4,946.96
AT-2003-2198	ANDREW L MC LEAN	Charles	4,601.36
AT-2003-2199	ANDREW L MC LEAN	Charles	1,800.00
AT-2003-2226	PAMELA J ADAMS	Garrett	2,105.00
AT-2003-2264	MARK A SULTENFUSS	Queen Anne's	275.00
AT-2003-2275	JOAN Q DAWKINS	Queen Anne's	85.22
AT-2003-2276	JOAN Q DAWKINS	Queen Anne's	155.89
AT-2003-2283-G	JOANN BERISFORD	Montgomery	3,813.80
AT-2003-2306	ERIC L TRIBBEY	Garrett	423.91
AT-2003-2308	AL ESPINOZA	Montgomery	18,850.08
AT-2003-2333	JOHN F BAXTER	Kent	297.37
AT-2003-2340	ROBERT L SCHMIDT	St. Mary's	2,397.88
AT-2003-2360	GILBERT N HART	Dorchester	5,350.12
AT-2003-2361	DIANNA L HART	Dorchester	2,261.92
AT-2003-2366	EDGAR K MERKLE	Kent	1,454.53
AT-2003-2367	EDGAR K MERKLE	Kent	113.38
AT-2003-2419	ROBERT E WILSON	Queen Anne's	101.25
AT-2003-2534	ROBERT M GUY	St. Mary's	50.17
AT-2003-2535	ROBERT M GUY	St. Mary's	88.55
AT-2003-2539	DONALD E RILEY	Garrett	157.83
AT-2003-2600	CHARLES L GEARY	Allegany	5,904.22
AT-2003-2604-R	WILLIAM R HAINES	Cecil	128.75

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Secretary's Agenda

EDWARD A. SANDERS (410) 841-5864

5. DEPARTMENT OF AGRICULTURE MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS (Continued)

Agreement #	Recipient	County	Amount \$
AT-2003-2654	JOHN A ZARTLER	Cecil	3,530.00
AT-2003-2657	JOHN A ZARTLER	Cecil	363.75
AT-2003-2718	JOHN A PEOPLES	Cecil	4,497.12
AT-2003-2719	JOHN A PEOPLES	Cecil	74.56
AT-2003-2721-R	JACOB B CARSON	Cecil	666.19
AT-2003-2784	LOUIS M SCHAEFER	Queen Anne's	8,200.00
AT-2003-2786	DEANNA BIAS	Charles	40.31
AT-2003-2787	DEANNA BIAS	Charles	254.56
AT-2003-2794	RONALD Y LOHR	Allegany	1,151.18
AT-2003-2801	HELEN M MALKUS	Dorchester	62.72
AT-2003-2827	WILLIAM J WHEATLEY	Charles	8,000.00
AT-2003-2886	ANNE L HARRIS	Kent	30.00
AT-2003-2896	LEE A BERGEN	Kent	722.35
AT-2003-2897	JAMES T LONG	Kent	3,159.87
AT-2003-2920	PAUL A TERPELUK	Kent	702.23
AT-2003-2934	MADelyn P GRIFFITH	Charles	1,807.67
AT-2003-2935	MADelyn P GRIFFITH	Charles	1,100.00
AT-2003-2941	JOHN K BERGEN	Kent	3,583.75
AT-2003-2945	MICHAEL J BEELER	Allegany	94.46
AT-2003-2985	W. JAMES MILLIKEN	Queen Anne's	5.00
AT-2003-2990	STEPHANIE A BROWN	Worcester	11,943.35
AT-2003-3011	MARLIN R LONGENECKER	Kent	456.33
AT-2003-3066	WILLIAM J GALT	Kent	1,358.85
AT-2003-3067	WILLIAM J GALT	Kent	883.95
AT-2003-3098	SANDRA E JOHNSTON	Kent	1,534.17
AT-2003-3103	HAROLD J KAHL	Garrett	299.29
AT-2003-3175	DORSEY R GUARD	Garrett	76.50
AT-2003-3181	ALISON A BEAVAN	St. Mary's	787.62
CH-2002-2636	T. WILLARD DODD	Queen Anne's	209.14
CH-2003-3087	T. WILLARD DODD	Queen Anne's	86.25
CH-2003-3117	MORTON GIBBONS-NEFF	Queen Anne's	25.00
CH-2003-3118	MORTON GIBBONS-NEFF	Queen Anne's	70.00
CR-2002-2791	CARL W STRAWBERRY	Queen Anne's	331.25
CR-2002-2896	ROBIN J HOLT	Caroline	385.00
CR-2002-3131	H. JAMES WATSON	Dorchester	289.51
CR-2002-3132	H. JAMES WATSON	Dorchester	1,122.43

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EDWARD A. SANDERS (410) 841-5864

5. DEPARTMENT OF AGRICULTURE MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS (Continued)

Agreement #	Recipient	County	Amount \$
CR-2003-0009-X	IRENE K CHAMBERS	Caroline	20,900.00
CR-2003-0010-X	IRENE K CHAMBERS	Caroline	4,300.00
CR-2003-0022	HAROLD L BRANNOCK	Dorchester	680.74
CR-2003-0023	HAROLD L BRANNOCK	Dorchester	1,708.38
CR-2003-2112	CHARLES E LEAGER	Queen Anne's	1,700.00
CR-2003-2163	WILLIAM P GRIFFITH	Dorchester	902.52
CR-2003-2236	MARK F BALL	Talbot	1,200.00
CR-2003-2357	HENRY A SPIES	Caroline	12,662.50
CR-2003-2423	WILLIAM R KIRTLAND	Dorchester	706.80
CR-2003-2424	WILLIAM R KIRTLAND	Dorchester	745.73
CR-2003-2646	JAMES L GALLAGHER	Caroline	274.42
CR-2003-2809	CHARLES T DEAN	Caroline	5,700.00
CR-2003-2868	OTTO A HOMBERG	Dorchester	91.12
CR-2003-2869	OTTO A HOMBERG	Dorchester	50.00
CR-2003-2870	OTTO A HOMBERG	Dorchester	100.00
LS-2003-0675	JOHN M SCARBOROUGH	Harford	7,024.66
LS-2003-2673	M. GERALDINE MILLER	Harford	426.75
MP-2000-2651	WILLIAM H OWENS	Frederick	1,567.00
MP-2003-1701	AMIE B ST. ANGELO	Frederick	471.87
MP-2003-1949	KENNETH L LEBO	Frederick	12,700.00
MP-2003-1950	KENNETH L LEBO	Frederick	8,800.00
MP-2003-2111	REESE W WARNER	Frederick	8,300.00
MP-2003-2256	PAUL O MEYER	Carroll	175.00
MP-2003-2259	KENNETH L LEBO	Frederick	3,100.00
MP-2003-2358	CHARLES U RODKEY	Carroll	2,624.09
MP-2003-2446	J. ROBERT WADDELL	Carroll	2,249.09
MP-2003-2621	ROBERT C COPENHAVER	Frederick	2,459.17
MP-2003-2623	ROBERT C COPENHAVER	Frederick	4,021.22
MP-2003-2765	LARRY W CROWL	Carroll	8,300.00
MP-2003-2771	J. ROBERT WADDELL	Carroll	76.23
MP-2003-2776	WILLIAM D PLEASANTS	Frederick	604.05
MP-2003-2778	WILLIAM D PLEASANTS	Frederick	1,128.36
MP-2003-2779	WILLIAM D PLEASANTS	Frederick	362.46
MP-2003-2816	MARLIN K HOFF	Carroll	393.91
MP-2003-2962-R	ROSCOE T HARBAUGH	Frederick	1,374.99

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EDWARD A. SANDERS (410) 841-5864

5. DEPARTMENT OF AGRICULTURE MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS (Continued)

Agreement #	Recipient	County	Amount \$
MP-2003-2963-R	ROSCOE T HARBAUGH	Frederick	190.32
MP-2003-2964-R	ROSCOE T HARBAUGH	Frederick	488.37
MP-2003-2965-R	ROSCOE T HARBAUGH	Frederick	1,219.02
MP-2003-3071	RONALD E MILLS	Frederick	1,400.00
MP-2004-0710	MARY A BLUM	Carroll	518.60
MP-2004-0711	MARY A BLUM	Carroll	3,327.87
MP-2004-0783	H. TIMOTHY TALBERT	Carroll	908.99
MP-2004-0784	WALTER D DELL	Carroll	1,038.28
MP-2004-0785	WALTER D DELL	Carroll	545.12
NW-2002-1506	RONALD T FISHER	Wicomico	10,288.64
NW-2002-2436	JAMES L GALLAGHER	Dorchester	105.00
NW-2003-0024	PHILANDER A YOUNG	Dorchester	124.40
NW-2003-1025	LOIS W CREIGHTON	Dorchester	2,318.99
NW-2003-1969	DENNIS J PSORAS	Dorchester	847.14
NW-2003-2046	ELIZABETH D HILL	Dorchester	2,908.42
NW-2003-2047	ELIZABETH D HILL	Dorchester	386.01
NW-2003-2048	ELIZABETH D HILL	Dorchester	7,832.63
NW-2003-2050	ELIZABETH D HILL	Dorchester	2,147.67
NW-2003-2051	ELIZABETH D HILL	Dorchester	8,483.66
NW-2003-2253	R. JACK WALDIS	Caroline	1,100.00
NW-2003-2343	JOSEPH CHRISTOPHER	Wicomico	447.26
NW-2003-2523	R. JACK WALDIS	Caroline	300.00
NW-2003-2597	CHARLES SMITH	Wicomico	4,118.43
NW-2003-2725	KEITH ADKINS	Dorchester	4,767.50
NW-2003-2959-R	RICHARD P RENSHAW	Wicomico	434.94
NW-2003-2999	DENNIS A REID	Dorchester	870.14
PA-2002-2599	STEPHEN F HALES	Charles	2,463.16
PA-2003-2176	JAMES H BURROUGHS	St. Mary's	459.86
PA-2003-2177	JAMES H BURROUGHS	St. Mary's	702.80
PA-2003-2572	MARTHA CLARK	Howard	3,538.12
PA-2003-2573	JAMES CLARK	Howard	11,361.46
PA-2003-2762-GR	DONALD HAMMETT	St. Mary's	2,036.25
PA-2003-2763-GR	DONALD HAMMETT	St. Mary's	352.07
PR-2002-0857	WILLIAM P PULLEY	Wicomico	2,494.81
PR-2003-1960	DIANE B LAMBERT	Wicomico	2,897.03

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EDWARD A. SANDERS (410) 841-5864

5. DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM REVERSION REQUESTS
 (Continued)

Agreement #	Recipient	County	Amount \$
PR-2003-2008	JANET H CHERRIX	Worcester	8,346.26
PR-2003-2761	WILLIAM T MARSHALL	Wicomico	3,095.00
PR-2003-2983	JOHN W UNKART	Worcester	3,556.71
PR-2003-3044	J. EVERETT JACKSON	Wicomico	2,777.89
PR-2003-3136	ALBERT F ROBINSON	Worcester	4,182.17
PR-2003-3183	JUDITH C ADKINS	Wicomico	1,461.70
RS-2002-1066	MARC D HERETH	Howard	258.96
RS-2003-0717	HOWARD TOY	Carroll	142.45
RS-2003-2148	PHYLLIS G ENSOR	Baltimore	2,038.73
SA-2003-2822	WILLIAM R TARBUTTON	Kent	5,600.00
SA-2003-2940	CHARLOTTE D STAELIN	Kent	1,092.20
UP-2002-3058	JOHN S PALMER	Washington	257.13
WM-2003-2281-G	JOANN BERISFORD	Montgomery	3,150.59
Total Reversion Amount			375,512.88

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

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Secretary's Agenda

Contact Person:
George Keller
(410) 537-3746

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. Submission of a request by the Maryland Department of the Environment for approval of capital construction grants for the following projects, to be funded from proceeds of various general obligation bonds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(1) Calvert County	Hunting Creek Stream Restoration Project Small Creeks and Estuaries Water Quality Cost-Share Grant (SCE 02.05) Grant Increase MCCBL 1993 MCCBL 1994	Calvert	\$ 23,151
(2) City of Fruitland	Fruitland Wastewater Treatment Plant Biological Nutrient Removal Upgrade Supplemental Assistance Program (SWQH 08.23) Grant Increase MCCBL 2003	Wicomico	\$ 200,000
(3) Washington County	Pen Mar Water Distribution System Water Supply Financial Assistance Program (WSG 06.22) Grant Increase MCCBL 2003	Washington	\$ 580,000
(4) Commissioners of Leonardtown	Leonardtown Wastewater Treatment Plant Biological Nutrient Removal Upgrade Supplemental Assistance Program (SWQH 09.19) Grant Increase MCCBL 2003	St. Mary's	\$ 444,750

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6. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(5) Commissioners of Leonardtown	Leonardtown Wastewater Treatment Plant Biological Nutrient Removal Upgrade Biological Nutrient Removal Cost-Share Program (NR 03.19) Grant Increase MCCBL 2003	St. Mary's	\$ 387,001
(6) Town of Secretary	Secretary Infiltration/Inflow Reduction Supplemental Assistance Program (SWQH 15.10) Grant Increase MCCBL 1992	Dorchester	\$ 30,000

B. Request to REVERT unneeded funds within the Water Quality Infrastructure Program:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Reversion</u>
(1) Montgomery County	Upper Paint Branch Stream Restoration Small Creeks and Estuaries Water Quality Cost-Share Grant (SCE 09.17) MCCBL 1993 MCCBL 1994	Montgomery	\$ 23,151
(2) Town of Rock Hall	Rock Hall Upgrade Supplemental Assistance Program (SWQH 08.15) MCCBL 1992 MCCBL 1998	Kent	\$ 86,513

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Secretary's Agenda

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

Comments of the State Clearinghouse have been reviewed by the Maryland Department of the Environment.

The MDE has determined these projects to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 01.01.1992.27; and Maryland's Smart Growth and Neighborhood Conservation Policy, in accordance with Executive Order 01.01.1998.04.

Board of Public Works Action:

Approved

Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: John Bernstein 410-514-7900

7. DEPARTMENT OF NATURAL RESOURCES: Maryland Environmental Trust

The Maryland Environmental Trust requests Board of Public Works approval to ratify the following:

- A. Donation of a perpetual conservation easement to the Maryland Environmental Trust by the **Dinah A. Cottrell Trust** on its 39.65 acre property in Garrett County.
- B.. Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Eastern Shore Land Conservancy by **Rudolph and Mildred L. Coulbourne** on their 174.628 acre property in Caroline County.

The Assistant Attorney General has reviewed the above deeds for legal form and sufficiency.

The Board of Trustees of the Maryland Environmental Trust has reviewed these easement donation offers and recommends ratification by the Board of Public Works.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact - Len Casanova (410) 260-8522

8. DEPARTMENT OF NATURAL RESOURCES -- SHORE EROSION CONTROL - RELEASES

Approval by the Board of Public Works is requested to issue and execute a Release in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" in conjunction with the following project(s). The terms of the contractual agreement between the Department of Natural Resources and the property owners involved have been satisfied.

The Department recommends approval to issue and execute the following Release(s):

<u>PROJECT NO.</u>	<u>PROJECT NAME</u>	<u>PROJECT DESCRIPTION</u>	<u>COUNTY</u>	<u>AMOUNT</u>
SEC 60-74	Joy, GR/DJ	Stabilization of 199 L. F. of eroding shoreline	Dorchester	\$14,135.00
SEC 32-75	Greenfield, AE/G	Stabilization of 227 L.F. of eroding shoreline	Baltimore	26,105.00
SEC 48-75	Trainer, TW/SB	Stabilization of 260 L.F. of eroding shoreline	Cecil	27,152.00
SEC 15-76	Gorsuch, JT/CT	Stabilization of 82 L.F. of eroding shoreline	Calvert	7,768.00
SEC 26-76	Coufal, FJ/MC	Stabilization of 75 L.F. of eroding shoreline	Queen Anne's	10,237.50
SEC 39-76	Spedden, CR/DL	Stabilization of 267 L.F. of eroding shoreline	Dorchester	26,784.13
SEC 46-76	Oland, CD/GP	Stabilization of 342 L.F. of eroding shoreline	Anne Arundel	37,265.00
SEC 08-77	Tower Creek LLC	Stabilization of 342 L.F. of eroding shoreline	Calvert	45,634.00
SEC 12-77	Lombardo, G.	Stabilization of 123 L.F. of eroding shoreline	Calvert	15,890.00
SEC 19-77	Davis, S.	Stabilization of 594.5 L.F. of eroding shoreline	Anne Arundel	52,396.25

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8. **DEPARTMENT OF NATURAL RESOURCES**
-- SHORE EROSION CONTROL - RELEASES (continued)

SEC 20-77	Bolling, TT/EN	Stabilization of 63 L.F. of eroding shoreline	Baltimore	9,169.74
SEC 20-77	Jordan, RM/SE	Stabilization of 63 L.F. of eroding shoreline	Baltimore	10,864.76
SEC 22-77	Normyle,DG/JCR	Stabilization of 113 L.F. of eroding shoreline	St. Mary's	15,930.00
SEC 38-77	Dilling, LA/DM	Stabilization of 274 L.F. of eroding shoreline	Calvert	39,730.00
SEC 42-77	Rubenstein,LG	Stabilization of 513 L.F. of eroding shoreline	Talbot	51,737.50
SEC 02-78	Jones, JF/MW	Stabilization of 785 L.F. of eroding shoreline	Talbot	46,975.00
SEC 05-78	Donohue, FX/JS	Stabilization of 194 L.F. of eroding shoreline	St. Mary's	24,440.00
SEC 07-79	Motsko, JC/MM	Stabilization of 106.5 L.F. of eroding shoreline	Worcester	64,383.62
SEC 24-85	Corn, M/J	Stabilization of 110.4 L.F. of eroding shoreline	Queen Anne's	47,400.00
SEC 09-88	Anni Roberts Revocable Trust	Stabilization of 207 L.F. of eroding shoreline	Talbot	63,045.00
SEC 09-91	Stanlar, LC/BB	Stabilization of 132 L.F. of eroding shoreline	Anne Arundel	62,950.00
SEC 03-00	Kurtz, RI/PB	Stabilization of 251 L.F. of eroding shoreline	Talbot	20,000.00
SEC 14-00	Harp, DW/BB	Stabilization of 140 L.F. of eroding shoreline	Wicomico	11,888.00

Board of Public Works Action: The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: Joel Leberknight 410-260-7116

9. DEPARTMENT OF STATE POLICE:

Recommendation: That the Board of Public Works delegate authority to the Department of State Police to lease motor vehicles for public safety purposes.

Background: Subject to the Board's authority, the Department of Budget and Management controls procurement of leases of motor vehicles. Leases not made under the Standard State Travel Regulations require Board of Public Works approval. The Department of State Police proposes to lease vehicles for public safety purposes that are not under the Standard State Travel Regulations.

Proposal: The Department of State Police proposes to control its own vehicle lease procurements. The leases would be conducted according to the State Procurement Law but would not be brought to the Board for approval. The State Police and the Department of Budget and Management have entered into a Memorandum of Understanding that sets forth parameters for the State Police implementation of this proposal.

Authority: Sections 12-101(b)(4)-(5), 12-107, and 3-502, State Finance and Procurement Article, Maryland Code.

Approval Reviewed and Recommended: The Secretary of Budget and Management recommends approval of this Item. The Office of the Attorney General has reviewed and approved the recommended action for legal sufficiency.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: David Lever 410-767-0610

10. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

Submission: The Public School Construction Program submits its annual Maintenance Survey Report for Public School Buildings. The Department of General Services performed the inspections for the Interagency Committee on Public School Construction. This is the twenty-third year that inspections have been carried out. The report describes the survey methods used, summarizes the ratings from prior surveys, and presents the survey results for Fiscal Year 2003.

Ratings: A total of 124 schools were inspected in the 24 school systems. In this year's survey:

- 3 schools were rated *Superior*
- 91 were rated *Very Good*
- 30 schools were rated *Good*
- No schools were rated *Fair* or *Poor*

Governor's Citation: The schools that received a *Superior* rating will receive a Governor's Citation. They are:

St. Leonard Elementary School
North East Elementary School
Windsor Knolls Middle School

Calvert County
Cecil County
Frederick County

Board of Public Works Action:

Approve

Disapproved

With Discussion ✓

The above referenced item was:

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS**November 12, 2003****Secretary's Agenda**

Contact: Warren K. Wright 410-260-7718

11. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Reports by:

- A. Department of Transportation, August 2003
- B. Department of General Services, September 2003
- C. Department of Public Safety and Correctional Services, July and August 2003
- D. Morgan State University, August 2003

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

Board of Public Works Action: The above referenced item was:**Approved****Disapproved****Deferred****Withdrawn****With Discussion** ✓**Without Discussion**

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APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

November 12, 2003

Appendix

Secretary's Agenda

Contact: James White (410) 385-4401

REPORT OF EMERGENCY PROCUREMENT**ITEM:** Appendix 1**DEPARTMENT/PROCUREMENT AGENCY:** Maryland Port Administration**CONTRACT TYPE:** Construction**CONTRACT NO. & TITLE:** 505802
Demolition & Removal of Gantry
Crane – Fairfield Marine Terminal**DESCRIPTION:** Demolish and remove the damaged gantry crane located at Fairfield
Marine Terminal.**PROCUREMENT METHOD:** Emergency**AWARD:** Potts & Callahan, Inc., Baltimore**AMOUNT:** \$151,280.00**CONTRACT TERM:** 14 Work days**FUND SOURCE:** 100% Special Funds Budgeted to MPAAppropriation Code: J03-D0002
Object/Subobject: 14/32
Title of Program: Port Facilities
& Capital Equipment

REMARKS: On August 8, 2003, MPA detected an oil sheen around the Seawitch. Fearing a release of hazardous wastes into State waters, MPA contacted the Maryland Department of the Environment and the United States Coast Guard (USCG). The USCG took over the response to the release, using its Oil Spill Liability Trust Fund to address the risks posed by the Seawitch's condition and the potential petroleum products contained within its hold. While conducting a site study, the USCG found that the gantry crane located on the MPA Pier No.1 was listing

BOARD OF PUBLIC WORKS**November 12, 2003****Appendix****Secretary's Agenda****REPORT OF EMERGENCY PROCUREMENT****ITEM:** Appendix 1 (Cont'd)

REMARKS: and presented an unacceptable risk to cleanup personnel, and therefore determined the site unsafe. On September 8, 2003, the USCG suspended its cleanup activities pending MPA removing the crane. In addition to the potential risks posed by the physical condition of the crane, Hurricane Isabel presented a clear and present danger to the crane, and necessitated immediate removal of the crane.

MPA selected Potts and Callahan for the work as removal of the crane had previously been solicited, and Potts and Callahan, the low bidder at that time, agreed to perform the work for the price they had originally bid.

The Office of the State Comptroller has verified under Control No. 03-2091-1111 that the recommended Contractor has no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action – The above referenced Item was:

Report Accepted: With Discussion

Without Discussion

Report remanded to Dept./Agency

BOARD OF PUBLIC WORKS

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Appendix

Secretary's Agenda

Contact: Louis Neumann 410-767-3353

REPORT OF EMERGENCY PROCUREMENT**ITEM:** Appendix 2**MARYLAND TRANSIT ADMINISTRATION:**

CONTRACT NO. & TITLE: T-8000-0114
 Procurement of Small Buses for Mobility Services
 ADPICS NO. T80000114

DESCRIPTION: Procure 20 ADA-compliant buses to be used for MTA's Paratransit Mobility Operations. These buses are equipped in accordance with MTA technical specifications for paratransit operations and will be used to supplement internal and subcontracted mobility services operations.

PROCUREMENT METHOD: Emergency Procurement: COMAR 21.05.06.02

AWARD: Shepard Bros., Inc., Canandaigua, New York

AMOUNT: \$922,697.00

FUND SOURCE: 100% Special Funds budgeted to MTA
 Appropriation Code: J05 H0105
 Object/Subobject: 05410340
 Title of Program: Facilities and Capital Equipment

REMARKS: Both the MTA paratransit bus fleet and the paratransit-service contractor's bus fleet are deteriorating rapidly. The deterioration, including the appearance of cracks in the frames, has created an urgent public safety issue. In addition, the need to effect immediate service improvements in mobility operations will be furthered with this additional equipment. The Procurement Officer has determined that the circumstances constitute an emergency and that an emergency procurement is necessary to avoid or to mitigate serious damage to public health, safety, and welfare. The award was made to Shepard Brothers, Inc. in order to provide improved safety and service to MTA's mobility ridership on an immediate basis.

The Office of the State Comptroller has verified, under Control No. 03-1927-1111, that the contractor has no known deficiencies in the payment of its State tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State, to the extent required by State law. The contractor is not a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action – The above referenced Item was:

Report Accepted: ☒ With Discussion

☐ Without Discussion

Report remanded to Dept./Agency

BOARD OF PUBLIC WORKS
November 12, 2003
Appendix
Secretary's Agenda

Contact: Louis Neumann 410-767-3353

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT NO. & TITLE: T-8000-0115
Procurement of Small Buses for Mobility Services
ADPICS NO. T80000115

DESCRIPTION: Procure 20 small ADA-compliant buses to be used for MTA's Paratransit Mobility Operations. These buses are equipped in accordance with MTA technical specifications for paratransit operations and will be used to supplement internal and subcontracted mobility services operations.

PROCUREMENT METHOD: Emergency Procurement: COMAR 21.05.06.02

AWARD: Atlantic Transportation Equipment, Ltd., Beltsville

AMOUNT: \$878,120.00

FUND SOURCE: 100% Special Funds budgeted to MTA
Appropriation Code: J05 H0105
Object/Subobject: 05410340
Title of Program: Facilities and Capital Equipment

REMARKS: Both the MTA paratransit bus fleet and the paratransit-service contractor's bus fleet are deteriorating rapidly. The deterioration, including the appearance of cracks in the frames, has created an urgent public safety issue. In addition, the need to effect immediate service improvements in mobility operations will be furthered with this additional equipment. The Procurement Officer has determined that the circumstances constitute an emergency and that an emergency procurement is necessary to avoid or to mitigate serious damage to public health, safety, and welfare. The award was made to Shepard Brothers, Inc. in order to provide improved safety and service to MTA's mobility ridership on an immediate basis.

The Office of the State Comptroller has verified, under Control No. 03-1785-0000, that the contractor has no known deficiencies in the payment of its State tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State, to the extent required by State law. The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action – The above referenced Item was:

Report Accepted: With Discussion

Without Discussion

Report remanded to Dept./Agency

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**BOARD OF PUBLIC WORKS****November 12, 2003****Secretary's Agenda**

Contact: James W. Price
(410) 260-8426

ITEM 1A

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

Ref. Doc. #	Project #	Project Name	Co.	Fund Source	FY	Amount
PZ999002001	3400-1-122	Westernport Greenway Park Development Phase I	AL	925	99	\$ 2,006.00
605P7005279	3127-3-310	Benjamin Banneker Historical Park Phase II	BA	925	95	\$ 273,433.19
PZ000013005	3127-3-310	Benjamin Banneker Historical Park Phase II	BA	127	01	\$ 57,530.70
PZ000013006	3127-3-310	Benjamin Banneker Historical Park Phase II	BA	127	02	\$ 131,385.98
PZ220009008	3818-3-349	7 th District Elementary School Recreation Center Parking Lot	BA	127	01	\$ 24,998.00
PZ200087002	3707-3-339	Recreation Site Inventory	BA	927	99	\$ 7,266.38
PZ230029002	4325-3-377	Ruth Property Acquisition	BA	127	02	\$ 9,281.00
PZ220029005	3973-6-214	Eldersburg Elementary School Storage Building and Parking Lot	CL	030	00	\$ 13,418.67
PZ999055012	3542-7-141	Delancy Village Park	CE	831	98	\$ 1,466.21
PZ200011005	3584-7-145	Turnquist Park Playground Development	CE	831	98	\$ 734.55

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**BOARD OF PUBLIC WORKS****November 12, 2003****Secretary's Agenda**

Contact: James W. Price
(410) 260-8426

ITEM 1A (Con't.)

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

PZ200035005	3631-7-147	Fletcherwood Park Phase II Development	CE	831	98	\$ 1,199.04
PZ220031013	4013-7-174	Kenmore Elementary School Playground Equipment	CE	131	02	\$ 710.00
605P8000043	3253-9-70	Land Preservation and Recreation Plan FY98	DO	633	96	\$ 3,060.09
605P8000044	3253-9-70	Land Preservation and Recreation Plan FY98	DO	733	97	\$ 6,655.09
PZ230017013	4202-9-92	Dorchester (Chesapeake) Arts Center	DO	133	01	\$ 110.00
PZ230017014	4202-9-92	Dorchester (Chesapeake) Arts Center	DO	133	02	\$ 27,935.50
PZ200036012	3648-12-170	Churchville Recreation Complex - Parking Lot	HA	036	00	\$ 52,500.00
605P8000034	3259-15-422	DC Trolley Right-of-Way Purchase	MO	839	98	\$ 1.00

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993: 89.13.04

Ref. Doc. #	Project #	Project Name	Co.	Fund Source	FY	Amount
PZ220029029	3966-22-137	Fruitland Park Annex Addition	WI	422	93	\$ 4,376.01

Allegany, Baltimore, Carroll, Cecil, Dorchester, Harford, Montgomery and Wicomico Counties have completed these projects and requested that these funds be reverted to their county's unencumbered POS accounts for future projects.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: JamesW. Price
(410) 260-8426


ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$103,640.00 for the following projects located in Carroll County from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

1. **Union Bridge Community Park Lighting and Parking Improvements - \$23,255.00**
POS #4428-6-235 - MD20030922-1042
Installation of new field lighting, fencing around the tennis courts, and additional parking spaces.
2. **Piney Run Maintenance Building Expansion - \$35,385.00 - POS #4429-6-236 MD20030922-1039**
Construction of a 40' x 50' addition to the existing maintenance building, installation of a chain link security fence with gates, and the paving of a 20' x 80' driveway.
3. **Tot Lots @ (A) Piney Run Park and (B) Landon C. Burns Park - \$45,000.00**
POS #4430-6-237 - MD20030922-1041
Installation of new play structures, safety surface, and drainage systems at the two parks.

FUND SOURCE: Program 81.20.04 Item 130 \$97,649.41
 Program 81.20.04 Item 030 \$ 5,990.59

Board of Public Works Action: The above referenced item was:

 Approved

Disapproved

Deferred Withdrawn

With Discussion

 Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

November 12, 2003

Secretary's Agenda

Contact: James W. Price
(410) 260-8426

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$20,000.00 for the following project located in the Town of Hancock, Washington County, from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

Hancock Town Parks Playground Upgrades - \$20,000.00 - POS #4421-21-158 MD20030922-1040

Installation of new, handicapped accessible playground equipment at Widmeyer and Town Hall Parks. The Town will remove the old and unsafe play structures that are currently in place.

FUND SOURCE: Program 81.20.04 Item 321 \$20,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Magdaline Hamill (410) 767-3355

DEPARTMENT: Transportation (MDOT)

PROGRAM: Maryland Transit Administration (MTA)
Office of Safety and Risk Management
Transit Insurance Group (TIG)

The MTA's TIG is a division of the Office of Safety and Risk Management that processes insurance claims related to accidents on MTA bus, Light Rail and Metro lines. It processes approximately 2,500 claims and authorizes approximately \$4 million in payouts each year.

CONTRACT NO. & TITLE: P5102318;
Temporary Employees for the TIG

DESCRIPTION: Retroactive contract to hire temporary employees that augmented the existing staff of the MTA's Transit Insurance Group (TIG) to assist with larger-than-normal transit related accident claims. The need for an augmented TIG workforce was greatly affected by the recurring loss of wheels on MTA buses.

TERM: 10/18/2000 - 2/29/2004

PROCUREMENT METHOD: See Requesting Agency Remarks below

BIDS OR PROPOSALS: See Requesting Agency Remarks below

AWARD: Free State Adjusters, Inc.
Hunt Valley, MD

INCUMBANT: None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

FUND SOURCE: 100% Spec.

APPROP. CODE: J050102060

PERFORMANCE BOND:

None

AMOUNT:

\$1,764,000 (3 Years, 4.4 Months)

REQUESTING AGENCY REMARKS:

This retroactive approval request is for contractual services that began on October 18, 2000 and are scheduled to end on February 29, 2004. This approval request is for a contract that was used to hire temporary employees that augmented the existing staff of the MTA's Transit Insurance Group (TIG) and assisted with the larger than normal amount of transit related accident claims. This increase to the workload was greatly affected by the recurring loss of wheels on MTA buses.

On or about October 18, 2000, the MTA Purchasing Department entered into a Small Procurement contract via a purchase order with the recommended contractor, Free State Adjusters, Inc. ("Free State") for the purpose of augmenting a depleted MTA TIG Claims Adjuster staff. At that time the MTA staff had twenty-two vacancies and employees of Free State filled eight of these vacancies.

The original intent of the purchase order was for the employee's of Free State to serve on a temporary basis until a solicitation document could be developed and processed for a multi-year contract. The original purchase order was for a one-year period and for an amount, not to exceed \$25,000. It specified that the claims adjusters would receive \$32.00 per hour for all regular-time work and \$48.00 per hour for all overtime work.

In the course of the first year of this purchase order, four modifications were authorized that increased the overall value to \$250,000. Over the course of the next year, several other modifications were processed that resulted in the purchase order term being extended to February 29, 2004 and increased the funding authorization to \$1,764,000. The MTA has begun the process required to develop a solicitation document for a new contract.

Free State has been providing highly qualified employees to the MTA and they have been performing excellently during the entire period. MDOT requests retroactive approval to continue use of these employees until a new contract is in place, but no later than February 29, 2004.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont)

The Office of the State Comptroller has verified, under Control Number 03-2146-0111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Liza Solomon (410) 767-5013

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: AIDS Administration
Center for Prevention Planning, Development and
Evaluation

DHMH's AIDS Administration is dedicated to the mission of working with public and private partners to reduce the transmission of HIV infections and help Marylanders already infected to live longer and healthier lives. This is accomplished by promoting and developing comprehensive, compassionate, and quality services for both prevention and care. This program is administered by the AIDS Administration's Center for Prevention Planning, Development and Evaluation ("Center") . The Center provides funding for programs using both General and Federal funds.

CONTRACT NO'S. & TITLES: *Behavioral HIV Prevention Project for
Injection Drug Users*

- (1) DHMH/OCPMP 04-8263;
Glenwood Life Counseling Center, Inc.
- (2) DHMH/OCPMP 04-8264;
Gaudenzia, Inc.
- (3) DHMH/OCPMP 04-8262;
Second Genesis, Inc;

ADPICS DOCUMENT ID NUMBERS: M00B4200218 (Glenwood Life Counseling
Center, Inc.)
M00B4200216 (Gaudenzia, Inc.)
M00B4200217 (Second Genesis, Inc.)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

DESCRIPTION: Multi-award contract to three vendors to implement a new HIV prevention program providing individual and small group behavioral interventions in two of the three areas hardest hit by the AIDS epidemic in Maryland (Baltimore City and Prince George's County). The goal is to reduce high-risk behaviors related to HIV transmission in the Injection Drug User (IDU) and other substance user population by utilizing multi-session, behavioral curricula.

TERM: 12/15/2003 - 12/14/2006 (W/2 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

Service Area and Offeror

Baltimore City

Glenwood Life Counseling*
Center, Inc.
Baltimore, MD

Prince George's County

Gaudenzia, Inc*
Baltimore, MD

Second Genesis, Inc.*
Silver Spring, MD

***Note:** Each vendor is recommended for award; see Requesting Agency Remarks below.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

AWARDS:

Glenwood Life Counseling Center, Inc.
("Glenwood Life")
Baltimore, MD

Gaudenzia, Inc.
Baltimore, MD

Second Genesis, Inc.
Silver Spring, MD

INCUMBENTS:

N/A

FUND SOURCE:

100% Fed. (Centers for Disease Control and
Prevention Funds)

APPROP. CODE:

M00F0401

AMOUNTS:

\$1,291,605 Est. Grand Total (5 Years; see
Attachment for details by vendor)

PERFORMANCE BOND:

None

REQUESTING AGENCY REMARKS:

A notice of the availability of the Request For Proposals (RFP) was advertised in the Maryland Contract Weekly. Copies of the solicitation notice were sent to 40 prospective vendors, all of which were Maryland firms and none were MBEs. Thirty of these vendors were located in Baltimore City, six were located in Baltimore County and four were located in Prince George's County. A copy was also sent to the Governor's Office of Minority Affairs. Due to the nature of the services to be provided there was no MBE sub-contracting goal established for this contract.

Five proposals were received in response to this solicitation. Two of the proposals were determined to be not reasonably susceptible of being selected for award and the vendors were notified accordingly. One of these vendors requested and has been subsequently debriefed.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

The three remaining proposals were determined to be technically qualified and the offerors were deemed responsible. The financial proposal prices were also determined to be fair and reasonable.

This is a new HIV prevention program. Vendors were asked to propose different and innovative approaches based upon different methods of treatment (see below) for HIV users to ascertain which approach works best to reduce the frequency of HIV infections.

The RFP provided for up to four awards for the top ranked vendors. The technical ranking in the RFP was based upon the potential effectiveness of treatment modalities to be proposed to serve the three jurisdictions hardest hit by HIV infections. These were: Baltimore City, Baltimore County and Prince George's County. After evaluations were concluded there were no vendors that offered to provide services in Baltimore County.

In this RFP, DHMH intended to fund providers of different drug treatment modalities to prevent as many new HIV infections among their existing clients as possible. This goal could be achieved in more than one way. For example, one offeror could reach a relatively large number of clients with a "low dose intervention". Another offeror could reach a smaller number of clients with a "higher dose intervention". Both may ultimately achieve the same behavior change goals. Because of this scenario no financial rankings between the vendors was conducted.

The RFP requested that offerors propose behavioral interventions that could most effectively and efficiently be integrated into their existing services. DHMH intends to evaluate the outcomes of these different approaches to determine future funding priorities to reduce new infections in the State.

The successful vendors will provide a series of individual and small-group, multi-sessions, structured HIV prevention interventions in Baltimore City (Glenwood Life) and in Prince George's County (Second Genesis, Inc. and Gaudenzia, Inc.). The target population is Injecting Drug Users (IDUs) and other substance abusers who are predominantly African American, and who are either in treatment, in after care, or in non treatment settings that provide services to active drug users.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont)

The Office of the State Comptroller has verified, under Control Numbers 03-2003-0110 (Glenwood Life); 03-2004-0110 (Gaudenzia, Inc.); and 03-2014-0111 (Second Genesis, Inc.), that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptrollers Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **are all** resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

By approving this contract, the Board grants DBM the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directs that the exercise of each option renewal be reported on a DBM PAAR.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 2-S (Cont)**ATTACHMENT**

BPW 11/12/2003

AMOUNTS (Cont):*Glenwood Life (for Baltimore City)*

\$144,583 Est. (3 Years)
 \$ 48,910 Est. (1 Year; 1st Renewal Option)
\$ 50,468 Est. (1 Year; 2nd Renewal Option)
 \$243,961 Est. Sub-total (5 Years)

Gaudenzia, Inc. (for Prince George's County)

\$310,600 Est. (3 Years)
 \$110,864 Est. (1 Year; 1st Renewal Option)
\$114,744 Est. (1 Year; 2nd Renewal Option)
 \$536,208 Est. Sub-total (5 Years)

Second Genesis, Inc. (for Prince George's County)

\$297,789 Est. (3 Years)
 \$105,245 Est. (1 Year; 1st Renewal Option)
\$108,402 Est. (1 Year; 2nd Renewal Option)
 \$511,436 Est. Sub-total (5 Years)

\$1,291,605 Est. Grand Total (5 Years)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Keith Goddard (410) 767-2196

DEPARTMENT: Labor, Licensing and Regulation (DLLR)

PROGRAM: Division of Labor and Industry
Maryland Occupational Safety and Health Program
(MOSH)

DLLR's Division of Labor and Industry, ("Division") through the Maryland Occupational Safety and Health Program (MOSH), enhances the safety and health of all employees in the State by providing a safety and hygiene-monitoring program utilizing various field activities. Medical support services are needed to assist MOSH in evaluating medical records and other medical issues related to accidents and illnesses, including those involving fatalities associated with a variety of complex occupational safety and health issues.

CONTRACT NO. & TITLE: P00B4200087;
Medical Support Services

ADPICS DOCUMENT ID NUMBER: P00B4200087

DESCRIPTION: Contract for medical support services in occupational medicine to assist the Maryland Occupational Safety and Health Program (MOSH) with technical issues such as repetitive motion injuries, exposure to lead and other chemicals, heat stress, tuberculosis control, indoor air quality, and blood-borne pathogens.

TERM: 1/1/2004 - 12/31/2005 (W/2 one-year
renewal options)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OF PROPOSALS: Only one bid received

AWARD: Johns Hopkins University
School of Hygiene and Public Health
Baltimore, MD

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

INCUMBENT: Same;
(7/1/99 - 12/31/2003; \$203,391)

FUND SOURCE: 50% Spec. (Workers Compensation Fund
for Safety Programs); 50% Fed.
(Occupational Safety and Health
Administration - OSHA
Compliance)

APPROP. CODE: P00D0108

AMOUNTS: \$ 98,245 (2 Years; Base Contract)
\$ 51,344 (1 Year; 1st Renewal Option)
\$ 52,885 (1 Year; 2nd Renewal Option)
\$ 202,474 Total (4 Years)
(\$101,230 Spec.; \$101,240 Fed.)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 25 prospective vendors, all of which were Maryland firms, and included 19 MBEs. A copy was also sent to the Governor's Office of Minority Affairs. There is a 5% MBE goal established for this contract. This goal will be met by A.J. Stationers for office supplies.

Only one bid was received. The bid was determined to be responsive and the bidder responsible and the price is fair and reasonable. Award is recommended to this bidder. Other prospective bidders had a reasonable opportunity to respond to the solicitation.

One reason for the limited response to the solicitation is there are a limited number of firms that are qualified to perform the required medical support services. This is because physicians assigned to this contract are licensed to practice medicine; have received a masters degree in Public Health; are participating in a residency program in occupational medicine; and are supervised by physicians who are Board certified in occupational medicine.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

INCUMBENT: Same;
(7/1/99 - 12/31/2003; \$203,391)

FUND SOURCE: 50% Spec. (Workers Compensation Fund
for Safety Programs); 50% Fed.
(Occupational Safety and Health
Administration - OSHA
Compliance)

APPROP. CODE: P00D0108

AMOUNTS: \$ 98,245 (2 Years; Base Contract)
\$ 51,344 (1 Year; 1st Renewal Option)
\$ 52,885 (1 Year; 2nd Renewal Option)
\$ 202,474 Total (4 Years)
(\$101,230 Spec.; \$101,240 Fed.)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 25 prospective vendors, all of which were Maryland firms, and included 19 MBEs. A copy was also sent to the Governor's Office of Minority Affairs. There is a 5% MBE goal established for this contract. This goal will be met by A.J. Stationers for office supplies.

Only one bid was received. The bid was determined to be responsive and the bidder responsible and the price is fair and reasonable. Award is recommended to this bidder. Other prospective bidders had a reasonable opportunity to respond to the solicitation.

One reason for the limited response to the solicitation is there are a limited number of firms that are qualified to perform the required medical support services. This is because physicians assigned to this contract are licensed to practice medicine; have received a masters degree in Public Health; are participating in a residency program in occupational medicine; and are supervised by physicians who are Board certified in occupational medicine.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

The physicians must also work for a minimum of 36 hours per week at MOSH's offices at 1100 N. Eutaw Street, Baltimore, MD between the hours of 8:00 am and 5:00 pm Monday through Friday. The work is managed by a MOSH certified industrial hygienist who serves as the project manager.

The Division is seeking technical assistance with various health concerns encountered by employees in the workplace. The MOSH program conducts health inspections of employers when notified of an accident or injury, after receiving a complaint from any employee, or through routine scheduled inspections. The MOSH program also provides free consultation services to employers who request assistance.

Some of the issues raised in MOSH inspections and consultations involve complex health issues such as repetitive motion injuries, lead exposure, tuberculosis control, indoor-air-quality, exposure to chemicals, and blood-borne pathogens. While the MOSH program employs industrial hygienists, additional technical assistance from qualified physicians is often necessary.

Technical support services from these physicians include writing position papers; developing worker training materials; assisting in field inspections and consultations; reviewing and evaluating medical records; providing expert testimony during administrative hearings; and providing technical assistance to senior MOSH industrial hygienists and compliance officers.

The Office of the State Comptroller has verified, under Control Number 03-1955-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

By approving this contract, the Board grants DBM the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directs that the exercise of each option renewal be reported on a DBM PAAR.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont)

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT

ITEM: 4-IT **Agency Contact:** Ellis Kitchen (410) 767-4204

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)
Telecommunications Division

DBM's OIT oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation and implementation and administration of all Statewide IT contracts, including wireless communications services. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide, including installing radio and microwave towers and equipment shelters.

CONTRACT NO. & TITLE: 050R4800017;
Lamb's Knoll Self-Supporting
Radio/Microwave Tower and equipment
Shelter

ADPICS DOCUMENT ID NUMBER: 050B4800024

DESCRIPTION: **Contract to replace an existing, structurally unsound State owned communications/fire tower known as Lamb's Knoll, located on South Mountain in Frederick/Washington County, with a fully functional self supporting wireless communication site.**

TERM: 11/12/2003 - 5/9/2004

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

AWARD: **Sabre Communications Corp.**
Sioux City, IA

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-IT (Cont)

INCUMBENTS: None

FUND SOURCE: 100% Gen. (See Requesting Agency
Remarks below)

APPROP. CODE: D06E0201

AMOUNT: \$248,940 (6 Months)

PERFORMANCE BOND: \$248,940

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised in the *Maryland Contract Weekly*. Copies of the solicitation notice were mailed directly to 117 prospective vendors, 22 of which were Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

There is a 5% MBE goal established for this contract. This goal is low because of the limited opportunity for sub-contracting. The tower and the shelter are purchased by the contractor from the manufacturer. Site preparation is the only area that has MBE sub-contracting opportunities. This goal will be met by CMF Inc., of Chester, MD. CMF will remove the existing fence and install a new one at the site.

The Statewide Public Safety Communications System ("System"), managed by DBM, is in the fourth year of a 10-year Infrastructure Replacement/Installation Program. This Program will provide the foundation for a new and modern, Statewide wireless communications system for State, Federal and local Public Safety agencies.

Existing infrastructure (buildings, radio towers, microwave radio links, fiber optic communications, etc.) will be augmented, repaired, or replaced, through installation of the infrastructure specifically designed to address current and future communications systems requirements of the State and participating local government agencies. This contract will provide an efficient, cost-effective approach to meet State and Counties needs for wireless communications infrastructure.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-IT (Cont)

This contract is designed to replace the existing structurally unsound Maryland Department of Natural Resources communications/fire tower, known as Lambs Knoll, located on South Mountain in Frederick/Washington County. The new structure will consist of a fully functional self supporting wireless communication site.

The Lamb's Knoll tower is a critical part of a Public Safety Communications System Project. It provides two vital functions: (1) a link in the chain connecting Western Maryland Public Safety personnel to the rest of Maryland; and (2) direct communications with Public Safety personnel in Washington and Frederick counties.

Approval of this contract without delay is in the best interest of the State because it is probable that the existing tower (which is 69 years old) will collapse and will render unusable the existing public safety and other local radio systems that are dependent on this tower. In addition, the State is experiencing significant interference (which is legally permitted) from Personal Communications Systems (PCS) companies building out their PCS systems on frequencies adjacent to the State microwave frequencies. If the tower collapses or there is an increase in PCS interference activities, this will prevent ambulance and helicopters transporting trauma victims in Frederick, Washington, Allegany and Garrett counties from providing in-bound patient status to trauma centers.

There are FCC requirements that are presently delaying the start of construction. These issues are expected to be resolved soon. The purpose of submitting this item now is to expedite construction when either the FCC approvals are granted or conditions at the site warrant action.

Sabre Communications Corp. ("Sabre") is the responsible and responsive bidder whose bid meets the requirements set forth in the IFB and has submitted the most favorable bid price, as indicated in the Attachment. Sabre will supply:

- A 180 foot self-supporting tower with an associated concrete foundation;
- A 12x28x10 foot, single-room, equipment shelter with a separate 12x10x10 foot emergency generator shelter and associated concrete foundations;
- Site improvements (including a fence);
- A site grounding system; and
- All appurtenant items and utilities necessary for operating a State and County wireless communications and microwave equipment facility.

REVISED

17B

BPW 11/12/2003

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-IT (Cont)

The source of funds for this contract is part of the Public Safety Communications System project within the Board of Public Works capital appropriation account D06E0201. This project will take approximately six months to complete.

The Office of the State Comptroller has verified, under Control Number 03-2042-0001, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is not** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 4-IT (Cont)

ATTACHMENT

18B
BPW 11/12/2003

BIDS OR PROPOSALS (Cont):

<u>Bidder</u>	<u>Amount</u>
SABRE Communications, Corp. Sioux City, IA	\$248,940
Wolf Contractors Marriottsville, MD	\$264,895
Baran Telcom Cummings, GA	\$309,300
SBA Network Services, Inc. Temple Hills, MD	\$404,270
King Construction, Inc. Baltimore, MD	\$429,218
Shawrose Construction, Inc. Corapolis, PA	\$509,518

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT

ITEM: 5-IT **Agency Contact:** Ellis Kitchen (410) 260-2994

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)
Telecommunications Division

DBM's OIT oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation and implementation and administration of all Statewide IT contracts. The OIT Telecommunications Division is responsible for coordinating and managing telecommunications based activities Statewide, including Commercial Wireless Cellular Services and Equipment.

CONTRACT NO. & TITLE: 050R3800366;
Commercial Wireless Cellular Services and
Equipment

ADPICS DOCUMENT ID NUMBER: 050B4800026

DESCRIPTION: **Contract for Statewide coverage of
Commercial Wireless Cellular Services and Equipment. This contract is also extended to
Maryland County and Municipal Governments and their agencies.**

TERM: 11/12/2003 - 11/30/2005 (W/3 one-year
renewal options; see Requesting Agency
Remarks below)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one acceptable proposal received

AWARD: **Cingular Communications Corp.**
Greenbelt, MD

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-IT (Cont)

INCUMBENTS:

Verizon Communications, Inc.
Annapolis Junction, MD
(9/2/98 - 11/30/2003; \$10,500,000)

Sprint Spectrum
Towson, MD
(9/2/98 - 9/1/2003; \$2,500,000)

Cingular Wireless, Inc.
Greenbelt, MD
(11/10/99 - 11/9/2004; \$3,000,000)

FUND SOURCE:

Various agencies

APPROP. CODE:

Various agencies

AMOUNTS:

\$ 5,000,000 Est. (2 Years, 20 Days; Base Contract)
\$ 2,500,000 Est.(1 Year; 1st Renewal Opt.)
\$ 2,500,000 Est.(1 Year; 2nd Renewal Opt.)
\$ 2,500,000 Est.(1 Year; 3rd Renewal Opt.)
\$12,500,000 Est.(5 Years, 20 Days)

PERFORMANCE BOND:

\$250,000

REQUESTING AGENCY REMARKS:

A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly* and at the *eMaryland Marketplace.Com* web site. Copies of the solicitation notice were mailed directly to 8 prospective vendors, 7 of which were Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Only 8 vendors were directly solicited because of the limited number of vendors capable of providing these services. There is a 5% MBE goal established for this contract because the vast majority of this contract is for the purchase of cellular airtime. The vendor recommended for award has committed to meet this goal by using BPFE International of Hanover, MD, for fire suppression and maintenance at cell sites.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-IT (Cont)

A primary objective stated in the solicitation for this contract was to procure one contractor to provide Statewide coverage. This new contract was also designed to replace multiple award current contracts, which have a multiplicity of calling plans at relatively high rates (see below). Offerors were encouraged to structure their proposals to meet the State's goal of using one contractor for these services. If the single provider Statewide goal proved to be unattainable, multiple regional awards (to three areas of the State: Western, Central and Eastern Shore) would be considered.

Five proposals were received. One was rejected as an alternate proposal (alternate proposals were not allowed in the RFP). The Cingular Communications Corp. ("Cingular") proposal was the only one of the four remaining proposals that offered Statewide coverage, whereas the proposals from the other three offerors could have been considered if no offeror proposed Statewide coverage. Cingular's proposal was determined to be fully compliant with all RFP requirements, its price deemed fair and reasonable and Cingular was deemed a responsible vendor. The other three offerors were classified as not reasonably susceptible of being selected for award because of partial or insufficient Statewide coverage.

The State is expected to realize significant cost reductions on this contract compared to the current contracts. Rates offered under this contract are approximately 60% lower than the current contracts' prices with three different vendors.

Features of the new contract for traditional cellular services include:

Per Minute Rates

The new contract provides service at 7 cents per minute. This rate includes long distance. A recent legislative audit and a University of Maryland Eastern Shore Study ("UMES Study") indicated the State was paying an effective average rate of approximately 16 cents per minute due to the multiplicity of calling plans then in effect during the audit and study period. The 7 cents per minute rate in this new contract is the *maximum* rate and is lower when certain thresholds are met.

No Calling Plans

Calling plans are no longer required. Cell phone users simply pay for the minutes used. If a telephone is not used, there are no calling plans or per minute fees in effect.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-IT (Cont)

Statewide Coverage

The winning offeror has committed to Statewide coverage through acquisitions and partnerships with other companies.

No Roaming Fees

There are no roaming fees in the State of Maryland due to the full State coverage referenced above.

Number Portability Provided

State employees can keep their current telephone numbers when moving to this new service.

Multiple System Interoperability

The cellular telephones provided under the new contract are interoperable between multiple systems and can therefore work on different types of cellular networks. These include Analog, Digital and Personal Communications Service (PCS).

Cost of Cellular Telephones

The new cellular telephones range in price from no-cost to up to a 75% discount from retail prices. The no-cost phones are basic models, with discounts up to 75% on other cellular phones with enhanced features.

Substantial Statewide Cost Savings

The State requested and the vendor agreed to provide bulk pricing. The State forecasted the purchase of one large block of minutes to be shared Statewide by all agencies. The State is not obligated to purchase a minimum number of minutes. This block of usage approach yielded the 7 cents per minute rate. This new contract is estimated to produce annual savings of between \$750,000 and \$1,000,000 for the State, compared to current contracts' usage and rates.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-IT (Cont)

Local Cellular Numbers

Under this contract, cellular numbers can be based in a local area. This eliminates the need to call long distance in order to reach a cellular telephone. For example a person in a local area can be called on a cellular number based in that same local area. Under current arrangements most cellular telephones are based in metropolitan areas and it is a long distance call to reach cellular phones that are physically in the local area.

In addition to traditional cellular services (which includes basic voicemail), this contract provides for two other services:

1. Enhanced Cellular Services

This consists of enhanced voice services, free mobile-to-mobile calling, plus limited data services such as text messaging, Short Message Services (SMS) and basic email and web access; and

2. Cellular Wireless Data Services

This consists of high speed or data only services (Cellular Digital Data Packages - CDDP).

In summary, the award of this contract will allow all State agencies and participating local governments to continue to fulfill their needs for obtaining necessary mobile wireless communications equipment and services in an efficient and cost effective manner. This contract will also permit the State to require the contractor and successor contractors to abide by the wireless number portability rules being implemented by the Federal Communications Commission in November, 2003. As mentioned above, number portability permits the wireless device users to retain existing phone numbers, regardless of the service provider; and

There is an overlap of services between this contract and the current contracts with Verizon Communications, Inc. and Cingular. This is necessary in order to provide a transition to this new contract.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-IT (Cont)

This contract replaces two current contracts, which include various wireless communications services with the three vendors indicated above under *Incumbents*. As also indicated above, a recent legislative audit and UMES Study indicated the State's expenditures had ballooned to an average rate of approximately 16 cents per minute due to the multiplicity of calling plans in effect during the audit and Study periods. This translated into a recent annual expenditure of approximately \$4,500,000 per year. At this ballooned rate, over five years, a new contract would have cost the State \$22,500,000. With the 7 cents per minute rate in this new contract, the expenditure is expected to be approximately \$2,500,000 per year, or \$12,500,000 over five years.

The Office of the State Comptroller has verified, under Control Number 03-2042-0001, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **is** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

By approving this contract, the Board grants DBM the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directs that the exercise of each option renewal be reported on a DBM PAAR.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT

ITEM: 6-IT **Agency Contact:** Russ Doupnik (410) 260-6379

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)

DBM's OIT oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation and implementation and administration of all Statewide IT contracts, including computer software contracts.

CONTRACT NO. & TITLE: 050R4800093;
Microsoft Select Software

ADPICS DOCUMENT ID NUMBER: 050B4800025

DESCRIPTION: **Contract to provide Microsoft software products and Microsoft Authorized Government Large Account Reseller (LAR) related services at a firm-fixed percentage discount from the applicable Estimated Retail Price List established in the current Microsoft Select Agreement with the State of Maryland. This contract may be used by local governments.**

TERM: 12/1/2003 - 10/31/2006

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

AWARD: **Software House International**
Potomac, MD

INCUMBENT: Hewlett Packard Company
Gaithersburg, MD
(10/10/2000 - 11/30/2003; Est. \$14,700,000;
@17.5% discount)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-IT (Cont)

FUND SOURCE: Various agencies

APPROP. CODE: Various

AMOUNT: \$14,000,000 Est. (2 Years, 11 Months)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation For Bids (IFB) was advertised in the *Maryland Contract Weekly* and at the Internet *eMarylandMarketplace.com* web site. Copies of the solicitation notice were mailed directly to 16 prospective vendors (see below), 2 of which were Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs. There is no MBE goal established for this contract because no sub-contracting opportunities exist for these services.

Four bids were received in response to the solicitation and are listed in the Attachment. All bids were responsive and Software House International (SHI) is recommended for award. SHI is the responsible and responsive bidder whose bid meets the requirements and evaluation criteria set forth in the IFB and has the most favorable bid price, which is the highest composite discount for the software, as indicated in the Attachment.

Since May 22, 1997 the State has obtained significant discounted prices on the purchase of Microsoft software products via Microsoft's Select Software Volume Pricing Program through a Microsoft Select Agreement ("Agreement"). Since the Agreement only constituted an accord on the use of Microsoft software and the respective Estimated Retail Price Level based on a projected volume of purchases and was not considered a procurement, it was not presented to the Board of Public Works for its prior approval.

The Agreement required the purchase of Microsoft products by end-users from a Microsoft Authorized Large Account Reseller (LAR). Microsoft has authorized only 16 LARs nationwide to participate in its Select Software Volume Pricing Program.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-IT (Cont)

The current version of the Agreement is Version 5.1, which was implemented on 10/10/2000. It is directly between the State and the Hewlett Packard Company ("HP") that serves as the current LAR. HP was selected by Microsoft to provide "wholesale" software as part of the Agreement. The new Agreement (Version 6.1), which will now be directly between the State and Microsoft, will be effective 11/1/2003 through 10/31/2006. This new Agreement requires the State to select one LAR from among the 16 available LARS, which is the purpose of this procurement. All 16 LARs received a notice of the availability of the IFB for this procurement.

Microsoft's Select Software Volume Pricing Program consists of four price levels, referred to as Microsoft's Estimated Retail Prices, ranging from Level A to Level D, with Level D representing the lowest Estimated Retail Price for any particular software product (highest discount to the State). Per an amendment that was effective 8/15/2003, the State currently receives the lowest Estimated Retail Price, Select Level D, via this Agreement. The amended Agreement will expire on 11/30/2003. Under this new contract the State will continue to receive the Select Level D Estimated Retail Price for all Microsoft products it purchases.

State agencies purchase Microsoft products from vendors on the current Statewide DBM-2020-Desktop contract. This contract, which was approved by the BPW on 2/27/2002 (see Item 1-IT), and effective 3/1/2002, is a multiple award contract to 15 vendors to supply microcomputer products at discount prices in three distinct categories. Category I is for microcomputer hardware and peripherals; Category II is for printers; and Category III is for Commercial-off-the-Shelf (COTS) software.

Of the 15 vendors on this contract, 7 were approved to provide COTS software. State agencies wishing to purchase Microsoft products submit their requests for quote to all 7 vendors and select the vendor with the best discounted price. The selected DBM-2020-Desktop contract COTS vendor then submits a purchase request to the authorized Microsoft LAR (currently the Hewlett Packard Company).

This process will continue for the duration of the DBM-2020-Desktop contract, using SHI as the LAR (beginning 12/1/2003) and ending when the DBM-2020-Desktop contract ends on 2/28/2005. After this date, State agencies may purchase the required Microsoft Select software directly from SHI.

The *Award Amount* above is estimated, and is based upon SHI's discount and the expected use of the contract over its base period term.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-IT (Cont)

The Office of the State Comptroller has verified, under Control Number 03-2124-1110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 6-IT (Cont)

ATTACHMENT

29B
BPW 11/12/2003

BIDS OR PROPOSALS (Cont):

<u>Bidder</u>	<u>Discount % *</u>
Software House International Potomac, MD	18.95%
Hewlett Packard Company Gaithersburg, MD	17.80%
En Pointe Technologies Sales, Inc Segundo, CA	17.80%
GTSI Chantilly, VA	12.55%

***Note:** Discount % is off of the estimated retail price list established in the current Microsoft Select Agreement with the State of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT

ITEM: 7-IT **Agency Contact:** Nancy Grasmick (410) 767-0464

DEPARTMENT: Education (MSDE)

PROGRAM: Certification and Accreditation (C&A) Division

MSDE's C&A Division is responsible for regulating and administering the certification of education professionals in public, nonpublic, independent schools and various other institutions of the State of Maryland. Also included is the approval of college teacher preparation programs and the accreditation of nonpublic schools.

CONTRACT NO. AND TITLE: R00R3201200;
Educator Information System (EIS)

ADPICS DOCUMENT ID NUMBER: R00B4200018

DESCRIPTION: Contract to design, develop, implement and support an Internet-based Educator Information System (EIS) to support the certification processes for approximately 103,534 education professionals in the State's public, nonpublic, independent schools, institutions of the State of Maryland, and individuals seeking Maryland certification. The education professionals include teachers, therapists, specialists, supervisors, and administrators.

TERM: 11/13/2003 - 11/12/2006

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

AWARD: The Alpha Computing Group, Inc.
(t/a "invokesystems")
Baltimore, MD

INCUMBENT: None (see Requesting Agency Remarks below)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-IT (Cont)

FUND SOURCE: 100% Spec.

APPROP. CODE: R00F1003

AMOUNTS: \$1,840,654 (3 Years)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised in the *Maryland Contract Weekly* and at the *eMaryland Marketplace.com* website. Copies of the solicitation notice were mailed directly to 124 prospective vendors, 83 of which were Maryland firms, and included 8 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

There is a 15% MBE goal established for this contract. This goal will be met by the recommended contractor subcontracting with SM Consulting, Inc, Linthicum, MD (9%) and Quality Software SE, Rockville, MD (6%).

There were 52 firms represented at the pre-proposal conference. Eight offers were received in response to the solicitation. Three offers were deemed not reasonably susceptible of being selected for award because they did not meet the technical requirements of the RFP and one offeror requested to be withdrawn from consideration because it could not produce the demonstration of an EIS it claimed to have implemented in Hawaii.

The Attachment summarizes the offers from the four vendors who submitted responses that were deemed to be reasonably susceptible of being selected for award. A survey of the non-responding vendors included the following reasons for not participating: not engaged in this type of work or services beyond vendor's scope of expertise.

Award is recommended to The Alpha Computing Group, Inc. ("Alpha Computing"). Alpha Computing's proposal was determined to be the most advantageous to the State, considering the price and evaluation factors set forth in the RFP. It was ranked number one technically and also had the lowest cost offer.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-IT (Cont)

Alpha Computing not only demonstrated a thorough understanding of the nature and scope of work for this project it also proposed solutions that are closely aligned with MSDE's computing architecture. Furthermore, the company has proven experience in teacher licensure implementation in the State of California.

Education professionals in Maryland public schools and in approved schools operated by State agencies are required to hold the appropriate MSDE certificate. Nonpublic school personnel and prospective education professionals may also be issued an appropriate certificate. As noted above under the *Program Description*, MSDE's C&A Division, which was formed in 1981, is responsible for certifying education professionals in Maryland. This is consistent with the State's goal of properly aligning the current MSDE educator certification process with the goal of providing quality instructional staff to the classroom.

MSDE currently supports the educator certification process on an aging HP3000/960 minicomputer using COBOL programming. Most of the certification information gathering is received through the mail and manually entered into the system by staff personnel. On an average month, MSDE processes 1,600 certification applications, 800 pieces of certification correspondence and 3,000 phone queries. The process is labor intensive, cumbersome and prone to errors. In addition, it is very time consuming to process an application and have the certificate mailed.

The redesigned EIS will be Internet based and will provide the following features:

- Allow the majority of the front end certification application information to be entered in the system by the applicant and significantly decrease the time from application submission to certificate mailing;
- Allow the rapid retrieval and presentation of all relevant information needed to evaluate an application;
- Enable referral of teachers and other education professionals to existing job openings anywhere in the state;
- Provide Local School Systems (LSSs) with an efficient, instantaneous direct access to the certification information they need to make hiring decisions, evaluate teacher quality, assess recruiting and hiring policies, project future needs;
- Allow applicants to inform LSSs of their desire to teach in Maryland;

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-IT (Cont)

- Provide self-service certificate status information to all authorized applicants, certificate holders, and LSS employees;
- Reduce repetitive responses from MSDE staff to common, simple requests for information;
- Allow automated input of teacher test scores or electronic transcripts;
- Store application and other data in a manner that ensures confidentiality and allows easy integration with other teacher data for management information system; and,
- Measure process performance to enable decision making on further improvements to maintain the size and efficiency of the certification process.

The Office of the State Comptroller has verified, under Control Number 03-2012-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 7-IT (Cont)

ATTACHMENT

34B
BPW 11/12/2003

BIDS OR PROPOSALS (Cont):

<u>Offeror</u>	<u>Tech. Rank</u>	<u>Financial Offer (Rank)</u>	<u>Overall Rank</u>
The Alpha Computing Group, Inc. (t/a "invokesystems") Baltimore, MD	1	\$1,840,654 (1)	1
Kyran Research, Inc. Newport, RI	3	\$1,909,503 (2)	2
Go-E-Biz.Com St. Paul, MN	2	\$2,604,200 (3)	3
e.magination Network, Inc. Baltimore, MD	4	\$4,245,724 (4)	4

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Sandy K. Smith (410) 543-4011

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Deer's Head Hospital Center

DHMH's Deer's Head Hospital Center ("Center"), located in Salisbury, MD is a licensed and accredited facility for the treatment and rehabilitation of the chronically ill. It includes 81 inpatients, 70 patients in a nursing home setting and 11 chronically ill patients. The Kidney Dialysis Unit does over 20,000 treatments per year serving an outpatient population of 144 patients. The Center has no-in-house pharmacy and is unable to provide such services as required by regulation to maintain its accreditation status.

ORIGINAL CONTRACT NO. & TITLE: DHMH-OCPMP-00-6570;
Pharmaceutical Services

ADPICS DOCUMENT ID NUMBER: M00B4200171

ORIGINAL CONTRACT APPROVED: 5/10/2000 DBM BPW Agenda Item 5-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: NCS Health Care of Maryland
Salisbury, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contract to provide for a unit-dose drug delivery system, including medications, equipment, and professional services for all the patients at the Deer's Head Center

DESCRIPTION OF MODIFICATION: This modification request provides for:
(1) continuing existing services by exercising the second of two renewal options; and (2) increasing the not-to-exceed dollar amount of the contract option to allow for an increase in the number of prescriptions filled and increases to the Average Wholesale Prices (AWPs) of dispensed drugs.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

TERM OF ORIGINAL CONTRACT: 6/1/2000 - 5/31/2003 (W/2 six-month
renewal options)

TERM OF MODIFICATION: 12/1/2003 - 5/31/2004

FUND SOURCE: 90% Gen.; 10% Spec. (Renal Dialysis)

APPROP. CODE: M00I04

ORIGINAL CONTRACT AMOUNT: \$1,135,344

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):

Mod. #1	\$400,000	Increase the not-to-exceed amount for the period 2/19/2003 - 5/31/2003.
Opt. #1	\$204,920	Renewed contract for the period 6/1/2003 - 11/30/2003.
Mod. #2	\$ 95,080	Increased the not-to-exceed amount for the period 6/1/2003 - 11/30/2003.
Mod. #3	\$ 24,000	Increased the not-to-exceed amount for the period 10/1/2003 - 11/30/2003.
	<u>\$724,000</u>	Total

AMOUNTS OF THIS MODIFICATION: \$204,920 (6 Months; Renewal Option)
\$145,080 (6 Months; Modification; see
Requesting Agency Remarks
below)
\$350,000 (6 Months)
(\$315,000 Gen.; \$35,000 Spec.)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$2,209,344

**PERCENTAGE INCREASE/DECREASE
OF RATES:** N/A

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACT
THIS MODIFICATION:

12.8%

PERCENTAGE INCREASE/DECREASE
(OVERALL):

58.5%

REQUESTING AGENCY REMARKS: As indicated above under the *Program Description*, this contract was initially awarded because the Center has no in-house pharmacy and is unable to provide such services as required by regulation to maintain its accreditation status. This modification request provides for increased pharmaceutical services for the Center that were unanticipated, but are within the scope of the contract. It also renews the contract for an additional six-months, which is the last renewal option available under the contract.

The original award amount of this contract was based upon four factors: (1) an estimate of the number of prescriptions to be filled, which is census driven; (2) the types of medications being prescribed; (3) the Average Wholesale Price (AWP) of drugs; and (4) a fixed dispensing fee. Although there has been no increase in the dispensing fee, there have been unanticipated increases in the number of prescriptions filled and the AWP of drugs dispensed. In addition there have been unforeseen changes made to the types of medications being prescribed to patients.

The renewal option amount is being increased by \$145,080 from the originally scheduled amount provided for in the contract (\$204,920). This will allow for an increase in the number of prescriptions filled and provide for increases to AWP's of dispensed drugs during this renewal period.

This is the last renewal option on the contract. During the renewal period a solicitation for new services will be prepared using the Competitive Sealed Bidding procurement method.

The Office of the State Comptroller has verified, under Control Number 03-1882-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT MODIFICATION

ITEM: 9-IT-MOD **Agency Contact:** Russ Doupnik (410) 260-6379

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Office of Information Technology (OIT)

DBM's Office of Information Technology (OIT) oversees the management and integration of Information Technology (IT) throughout the Executive branch of State government and has direct responsibility for the State's planning, policy formulation and implementation and administration of all Statewide IT contracts, including telecommunications, hardware, software, and services. OIT is responsible for coordinating and managing information technology based activities Statewide, including IT consulting services contracts.

CONTRACT NO. & TITLE: DBM-050R2800066;
Consulting Services Procurement (CSP)

ADPICS DOCUMENT ID NUMBERS: See Attachment 1

ORIGINAL CONTRACTS APPROVED: 7/24/2002 DBM BPW Agenda Item 5-IT
(for Category I and Category III Consulting Services)

8/7/2002 DBM BPW Agenda Item 5-IT
(for Category II Consulting Services)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTORS: See Attachment 1

DESCRIPTION: Multiple award, indefinite quantity, task order-based contract to provide Statewide Information Technology (IT) consulting services in three Categories of services. Category I consists of IT & Telecommunications Financial & Auditing Consulting Services; Category II consists of IT Management and Consulting Services; and Category III consists of Business Processes Consulting Services.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-IT-MOD (Cont)

DESCRIPTION OF MODIFICATION:
value for the base period of the contract.

Request to increase the estimated contract

TERMS OF ORIGINAL CONTRACT:

Category I & III Vendors

7/24/2002 - 7/23/2005 (W/2 one-year
renewal options)

Category II Vendors

8/7/2002 - 7/23/2005 (W/2 one-year renewal
options)

TERM OF MODIFICATION:

11/12/2003 - 7/23/2005

FUND SOURCE: Various

APPROP. CODE: Various

ORIGINAL CONTRACT AMOUNTS:

\$4,000,000 Est. (Categories I & III)
\$2,000,000 Est. (Category II)
\$6,000,000 Est. Total

MODIFICATIONS/OPTIONS TO DATE
(AMOUNTS/PURPOSE):

None

AMOUNT OF THIS MODIFICATION:

\$4,000,000 Est. (20.5 Months)

PERFORMANCE BOND:

None

REVISED TOTAL CONTRACT AMOUNT:

\$10,000,000 Est.

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACT
(THIS MODIFICATION):

66.6%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-IT-MOD (Cont)

PERCENTAGE INCREASE/DECREASE
OF RATES:

N/A

REQUESTING AGENCY REMARKS:

On 7/24/2002, in DBM BPW Agenda Item 5-IT, the Board approved a multiple award contract for two of the three categories of services for IT consulting services which were part of DBM's Consulting Services Procurement (CSP). These categories were: Category I for IT & Telecommunications Financial & Auditing Consulting Services; and Category III for Business Processes Consulting Services. A total of 30 awards to a total of 20 unique IT consulting contractors were made for these two Categories, for an estimated total award of \$4,000,000.

On 8/7/2002, in DBM BPW Agenda Item 5-IT, the Board approved a multiple award contract for the last of the three categories of services for IT consulting services which were a part of the CSP. This category was: Category II for IT Management and Consulting Services. A total of 15 awards to a total of 15 unique IT consulting contractors were made for Category II, for an estimated total award of \$2,000,000.

With the approval of these two Agenda Items, the total authorized CSP contract was \$6,000,000 for all three Categories of services. There are 25 unique IT consulting contractors for the CSP (see Attachment 2).

DBM originally estimated expenditures under the resulting contracts to be \$2 million each for Categories I, II and III respectively during the base period of the contract. Currently, a total of \$1.3 million has been expended in all three Categories. However, due to an increased demand for services, DBM now estimates the original \$2 million will not be adequate to cover the entire term of the base period contract and requests an additional \$4 million in approval authority for all three Categories through this modification request.

The Office of the State Comptroller has verified, under the Control Numbers in Attachment 2, that the recommended contractors have no known deficiencies in the payments of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9-IT-MOD (Cont)

The contractors **are and are not** resident businesses under the guidelines of BPW Advisory P-003-95 Revised as indicated in Attachment 1.

DBM REMARKS:

Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

ITEM: 9-IT-MOD (Cont) **ATTACHMENT 1**

BPW 11/12/2003

IT Telecommunications Financial Auditing Consulting Services

<u>Company Name</u> <u>(MDOT Certified MBE Status)</u>	<u>City/State*</u>	<u>ADPICS Number</u>
Robbins-Gioia LLC*	Alexandria, VA	050B3800008
Kathpal Technologies, Inc. (MDOT Certified MBE)	Hanover, MD	050B3800009
Automated Business Systems & Services, Inc.	Upper Marlboro, MD	050B3800010
Gartner Consulting *	McLean, VA	050B3800011
Titan Systems Corp.	Annapolis Junction, MD	050B3800012
BearingPoint, Inc. (Successor to KPMG Consulting)	Annapolis, MD	050B3800013
Alion Science and Technology Corp. (Successor to IIT Research Institute)	Annapolis, MD	050B3800014
PEC Solutions, Inc.	Baltimore, MD	050B3800015
Artel, Incorporated	Bethesda, MD	050B3000016
Client Network Services, Inc. (MDOT Certified MBE)	Rockville, MD	050B3800017
Maximus, Inc.	Rockville, MD	050B3800018
Syscom, Inc.	Baltimore, MD	050B3800019

Business Process Consulting Services

Robbins-Gioia, LLC *	Alexandria, VA	050B3800036
Kathpal Technologies, Inc. (MDOT Certified MBE)	Hanover, MD	050B3800037
Automated Business Systems & Services, Inc.	Upper Marlboro, MD	050B3800038
Gartner Consulting *	McLean, VA	050B3800039
Titan Systems Corp.	Annapolis Junction, MD	050B3800040
BearingPoint, Inc. (Successor to KPMG Consulting)	Annapolis, MD	050B3800041

* **Note:** Non-resident business

<u>Company Name</u> <u>(MDOT Certified MBE Status)</u>	<u>City/State*</u>	<u>ADPICS Number</u>
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Business Process Consulting Services (Cont)

Alion Science and Technology Corp. (Successor to IIT Research Institute)	Annapolis, MD	050B3800042
PEC Solutions	Baltimore, MD	050B3800043
Canal Bridge Consulting	Bethesda, MD	050B3800044
Client Network Services, Inc. (MDOT Certified MBE)	Rockville, MD	050B3800045
Maximus, Inc.	Rockville, MD	050B3800046
TranTech, Inc. (MDOT Certified MBE)	Baltimore, MD	050B3800047
Aspen Systems Corporation	Rockville, MD	050B3800048
Thompson, Cobb, Bazilio & Assoc. PC	Mitchellville, MD	050B3800049
Ingenium Corporation (MDOT Certified MBE)	Upper Marlboro, MD	050B3800050
Advanced Software Systems, Inc. (MDOT Certified MBE)	Rockville, MD	050B3800051
Cedar Enterprise Solutions, Inc.	Baltimore, MD	050B3800052
CBIZ Trilinc Consulting, Inc.	Columbia, MD	050B3800053

IT Management and Consulting Services

Advanced Software Systems, Inc. (MDOT Certified MBE)	Rockville, MD	050B3800033
Advanced Technology Systems*	McLean, VA	050B3800020
Alion Science and Technology Corp. (Successor to IIT Research Institute)	Annapolis, MD	050B3800026
Aspen Systems Corp.	Rockville, MD	050B3800032

* **Note:** Non-resident business

ITEM: 9-IT-MOD (Cont) **ATTACHMENT 1 (Cont)**

<u>Company Name</u> <u>(MDOT Certified MBE Status)</u>	<u>City/State*</u>	<u>ADPICS Number</u>
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IT Management and Consulting Services (Cont)

Automated Business Systems & Services, Inc.	Upper Marlboro, MD	050B3800022
BearingPoint, Inc. (Successor to KPMG Consulting)	Annapolis, MD	050B3800025
Gartner Consulting *	McLean, VA	050B3800023
Impact Innovations Group	Columbia, MD	050B3800034
Ingenium Corporation (MDOT Certified MBE)	Upper Marlboro, MD	050B3800028
Keane Federal Systems, Inc.	Columbia, MD	050B3800030
Mathtech, Inc. *	Princeton, NJ	050B3800021
PEC Solutions, Inc.	Baltimore, MD	050B3800027
Robbins-Gioia*	Alexandria, VA	050B3800029
TEK Systems	Hanover, MD	050B3800031
Titan Systems Corp.	Annapolis Junction, MD	050B3800024

* **Note:** Non-resident business

ITEM: 9-IT-MOD (Cont) **ATTACHMENT 2**

BPW 11/12/2003

COMPTROLLER'S CONTROL NUMBERS (Cont):

<u>Vendor</u>	<u>Control #</u>
1. Robbins-Gioia, LLC	03-1961-0111
2. Kathpal Technologies, Inc.	03-1973-1111
3. Automated Business Systems & Services, Inc.	03-1988-1111
4. Gartner Consulting	03-1962-1111
5. BearingPoint, Inc.	03-1963-1111
6. Alion Science Technology Corporation	03-1964-0110
7. ARTEL, Inc.	03-2069-1010
8. Client Network Services, Inc.	03-1973-1111
9. Maximus, Inc.	03-1977-1111
10. Ingenium Corporation	03-1965-1111
11. Aspen Systems Corp.	03-1966-1111
12. Advanced Software Systems, Inc.	03-1967-1111
13. Canal Bridge Consulting	03-1990-0111
14. TranTech, Inc.	03-1974-0011
15. Thompson, Cobb, Bazilio & Associates, PC	03-1975-1111
16. Cedar Enterprise Solutions, Inc.	03-2148-1111
17. CBIZ Trilinc Consulting, Inc.	03-1976-0000
18. SYSCOM, Inc.	03-1975-1111
19. Titan Systems Corp.	03-2250-1111
20. Advanced Technology Systems	03-1967-1111
21. Mathtech, Inc.	03-1968-0110
22. Keane Federal Systems, Inc.	03-2109-1111
23. TEK Systems	03-1980-0111
24. PEC Solutions, Inc.	03-1969-1111
25. Impact Innovations Group	03-1970-1111

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 10-GM **Agency Contact:** Robert Fontaine (410) 230-3138

DEPARTMENT: Juvenile Services (DJS)

AMOUNT OF REQUEST: \$550,000.00

FUND SOURCE: State Insurance Trust Fund

APPROP. CODE: E20B020

DESCRIPTION: Approval is requested to pay for a settlement in the case of *Salmeron et al. vs. State of Maryland, et al.* in the circuit court for Baltimore City in civil action number 24-C-03-000302, pursuant to § 12-404 of the State Government Article.

REQUESTING AGENCY REMARKS: The Attorney General, pursuant to § 12-404 of the State Government Article, recommends payment of the amount of \$550,000.00 in full settlement of liability and fees to the survivor of Vanessa Salmeron, a 15-year-old female who committed suicide while in the Thomas J.S. Waxter Children's Center, a facility owned and operated by the Department of Juvenile Services.

If approved by the Board, a check should be made payable jointly to Bode & Grenier, LLP and Hilda Salmeron, individually and as personal representative of the Estate of Vanessa Salmeron, and mailed to Robert Fontaine Assistant Attorney General, 200 St. Paul Place, 17th Floor, Baltimore, MD 21202-2021 for disbursement.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 11-GM **Agency Contact:** James C. DiPaula (410) 260-7041

DEPARTMENT: Budget and Management (DBM)

PROGRAM: Re-employment of Individuals Who Retired Under Senate Bill 1 (SB1), Chapter 353, Acts of 1996

AMOUNT OF REQUEST: See Attachment

APPROP. CODE: D05E01

DESCRIPTION: The Secretary of Budget and Management recommends the renewals of contracts for four individuals who retired under SB1. SB1 limits to 2% (or a maximum of 40 individuals) the number of retirees in the Executive Branch who may be re-employed subject to the approval of the Board of Public Works. Attached is a listing of this SB1 contractual renewal request.

REQUESTING AGENCY REMARKS: The BPW has approved re-employing a total of 28 SB1 retirees to date on a contractual basis. With these renewals, 28 SB1 retirees will still have been re-employed, leaving a maximum of 12 additional retirees who may be re-employed.

DBM REMARKS: Approval recommended. The respective agency has certified fund availability to effectuate this contractual re-employment request.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 11-GM (Cont)

ATTACHMENT

49B
BPW 11/12/2003

Department	Name	Position	Effective Date	Hourly Rate/ Maximum	Contract Duration	Comments
Maryland Judiciary	Betty Wheedleton	Land Records Clerk	11/14/03 – 11/30/04	\$10.75/ \$11,180 Part-Time	1 Year	Extension – Ms. Wheedleton provides accommodation services to disabled individuals so that they will be able to access written land record binders and documents.
Maryland Judiciary	Guy Garheart II	Bailiff	11/14/03 – 11/30/04	\$13.02/ \$27,082	1 Year	Extension – Mr. Garheart provides District Court Bailiff services. This position requires extensive law enforcement experience and police certification.
Maryland Judiciary	Alfred Gwynn	Bailiff	11/14/03 – 11/30/04	\$13.02/ \$27,082	1 Year	Extension – Mr. Gwynn provides District Court Bailiff services. This position requires extensive law enforcement experience and police certification.
Maryland Judiciary	Catherine Starkey	District Court Commissioner	11/14/03 – 11/30/04	\$19.71/ \$20,498 Part-Time	1 Year	Extension – Ms. Starkey serves as a District Court Commissioner in Kent County. Ms. Starkey has extensive District Court experience and will work part time at 50% (the Kent County District Court already has one 50% Commissioner and needs this additional 50% Commissioner to staff its office).

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 12-GM **Agency Contact:** James C. DiPaula (410) 260-7041

DEPARTMENT: Budget and Management (DBM)

APPROP. CODES: See Attachment

DESCRIPTION: Section 41 of the Budget Bill for Fiscal Year 2004 (HB 40) states that the total number of Full-Time Equivalent (FTE) regular employees may not exceed 74,100 in Executive Branch agencies, and the number of FTE contractual employees, as reported in the State Budget Books, may not exceed 8,800 in Executive Branch agencies. The Governor shall submit to the Board of Public Works, not later than November 15, 2003, a schedule for aligning the authorizations to the levels established in Section 41 of the Budget Bill. This Agenda Item meets this requirement.

REQUESTING AGENCY REMARKS: The Attachment to this Item is the Governor's list of position reductions, by Department and by Independent Agency.

The Attachment sets out the total number of regular and contractual positions for each Agency. These reductions will result in the elimination of 718.36 regular positions and 466.19 contractual positions, all of which are vacant. The Attachment also contains supporting details of the reductions by Agency.

This BPW action, in conjunction with the July 30, 2003 BPW action (DBM BPW Agenda Item 14-GM) that reduced 962.09 regular positions, will meet the legislative requirement that caps the number of FTEs for regular positions at 74,100 and caps the number of contractual positions at 8,800.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

FY 2004 Position Reduction Plan Schedule of Minimum Positions for Inclusion in Agency Reduction Plans

Code	AGENCY	Authorized Positions			FY 2004 Net PIN's	FY 2004 Allowance Contractuals	November BPW Actions	FY 2004 Net Contractuals
		FY 2004 Appropriated PIN's	July BPW Actions	November BPW Actions				
C80	OFFICE OF THE PUBLIC DEFENDER	882.50	-	12.00	870.50	108.50	15.00	93.50
C81	OFFICE OF THE ATTORNEY GENERAL	247.50	4.00	4.00	239.50	-	-	-
C82	OFFICE OF THE STATE PROSECUTOR	9.00	-	-	9.00	2.00	1.00	1.00
C85	MARYLAND TAX COURT	9.00	-	-	9.00	0.60	-	0.60
C90	PUBLIC SERVICE COMMISSION	142.00	-	2.00	140.00	4.00	-	4.00
C91	OFFICE OF THE PEOPLE'S COUNSEL	18.00	-	-	18.00	1.00	-	1.00
C94	SUBSEQUENT INJURY FUND	17.60	-	-	17.60	-	-	-
C96	UNINSURED EMPLOYERS' FUND	12.00	-	-	12.00	-	-	-
C98	WORKERS' COMPENSATION COMMISSION	131.50	-	3.00	128.50	13.75	1.00	12.75
D05	BOARD OF PUBLIC WORKS	9.00	-	-	9.00	-	-	-
D10	EXECUTIVE DEPARTMENT - GOVERNOR	84.50	-	-	84.50	3.50	-	3.50
D11	DEAF AND HARD OF HEARING	2.00	-	-	2.00	-	-	-
D12	OFFICE FOR INDIVIDUALS WITH DISABILITIES	14.00	-	-	14.00	2.00	-	2.00
D13	MARYLAND ENERGY ADMINISTRATION	20.00	-	-	20.00	1.00	-	1.00
D14	OFFICE FOR CHILDREN, YOUTH AND FAMILIES	47.00	-	-	47.00	16.90	-	16.90
D15	EXECUTIVE BOARDS, COMM'S AND OFFICES	79.00	3.00	2.00	74.00	20.90	1.00	19.90
D16	SECRETARY OF STATE	34.60	-	-	34.60	2.60	1.00	1.60
D17	HISTORIC ST. MARY'S CITY COMMISSION	39.00	3.00	-	36.00	13.00	-	13.00
D20	OFFICE FOR SMART GROWTH	6.00	1.00	-	5.00	-	-	-
D25	SCHOOL CONSTRUCTION	17.00	-	-	17.00	-	-	-
D26	AGING	56.00	-	-	56.00	7.00	-	7.00
D27	COMMISSION ON HUMAN RELATIONS	50.50	3.00	-	47.50	2.00	-	2.00
D38	STATE BOARD OF ELECTIONS	29.50	-	-	29.50	3.00	-	3.00
D39	BOARD OF CONTRACT APPEALS	5.00	-	-	5.00	-	-	-
D40	PLANNING	124.00	4.00	-	120.00	8.00	-	8.00
D50	MILITARY	333.00	-	2.00	331.00	48.50	-	48.50
D53	EMERGENCY MEDICAL SERVICES SYSTEMS	93.10	-	0.50	92.60	9.10	1.00	8.10
D55	VETERANS AFFAIRS	65.00	-	-	65.00	1.92	-	1.92
D60	STATE ARCHIVES	44.50	-	-	44.50	35.90	-	35.90

FY 2004 Position Reduction Plan Schedule of Minimum Positions for Inclusion in Agency Reduction Plans

Code	AGENCY	Authorized Positions						
		FY 2004	July	November	FY 2004	FY 2004	November	FY 2004
		Appropriated	BPW	BPW	Net	Allowance	BPW	Net
		PIN's	Actions	Actions	PIN's	Contractuals	Actions	Contractuals
D80	MARYLAND INSURANCE ADMINISTRATION	296.00	-	4.00	292.00	8.60	-	8.60
D86	GOV'S WORKFORCE INVESTMENT BOARD	9.00	-	-	9.00	-	-	-
D88	RURAL MARYLAND COUNCIL	3.00	-	-	3.00	-	-	-
D90	CANAL PLACE	4.00	-	-	4.00	-	-	-
D99	OFFICE OF ADMINISTRATIVE HEARINGS	129.00	-	3.00	126.00	-	-	-
E00	COMPTROLLER OF MARYLAND	1,125.70	-	22.50	1,103.20	25.40	1.00	24.40
E20	STATE TREASURER'S OFFICE	53.00	-	1.00	52.00	-	-	-
E50	STATE ASSESSMENTS AND TAXATION	725.50	30.00	-	695.50	3.00	-	3.00
E75	STATE LOTTERY AGENCY	173.00	-	3.00	170.00	5.50	-	5.50
E80	PROPERTY TAX ASSESSMENT APPEALS	9.00	-	-	9.00	-	-	-
F10	BUDGET AND MANAGEMENT	490.80	36.50	-	454.30	24.90	5.50	19.40
G20	RETIREMENT	168.00	-	4.00	164.00	31.50	2.00	29.50
G50	SUPPLEMENTAL RETIREMENT	16.50	-	-	16.50	-	-	-
H00	GENERAL SERVICES	773.50	59.50	-	714.00	33.40	5.63	27.77
J00	TRANSPORTATION	9,318.50	-	223.00	9,095.50	181.85	9.00	172.85
K00	NATURAL RESOURCES	1,490.00	28.00	9.00	1,453.00	475.80	24.00	451.80
L00	AGRICULTURE	439.00	-	11.00	428.00	50.70	6.00	44.70
M00	HEALTH AND MENTAL HYGIENE	7,894.80	-	197.00	7,697.80	517.35	26.00	491.35
N00	HUMAN RESOURCES	7,606.10	225.00	-	7,381.10	148.14	7.00	141.14
P00	LABOR, LICENSING, AND REGULATION	1,549.05	3.00	36.00	1,510.05	174.61	9.00	165.61
Q00	PUBLIC SAFETY AND CORRECTIONAL SERVICES	11,306.00	-	75.00	11,231.00	491.00	25.00	466.00
R00	STATE DEPARTMENT OF EDUCATION	1,354.80	8.00	20.00	1,326.80	118.80	6.00	112.80
R13	MORGAN STATE UNIVERSITY	975.00	23.00	1.00	951.00	501.00	25.00	476.00
R14	ST. MARY'S COLLEGE OF MARYLAND	396.00	9.00	3.00	384.00	23.40	3.06	20.34
R15	PUBLIC BROADCASTING	166.00	-	4.00	162.00	10.65	1.00	9.65
R30	UNIVERSITY SYSTEM OF MARYLAND	19,576.25	473.09	16.01	19,087.15	5,384.31	269.00	5,115.31
R62	MARYLAND HIGHER EDUCATION COMMISSION	77.60	3.00	-	74.60	3.00	-	3.00
R65	HIGHER EDUCATION LABOR RELATIONS	3.00	-	-	3.00	0.40	-	0.40
R95	BALTIMORE CITY COMMUNITY COLLEGE	562.00	13.00	5.00	544.00	261.59	13.00	248.59

ITEM: 12-GM (Cont)

ATTACHMENT

HAND CARRIED

53B

BPW 11/12/2003

FY 2004 Position Reduction Plan Schedule of Minimum Positions for Inclusion in Agency Reduction Plans

Code	AGENCY	Authorized Positions						
		FY 2004	July	November	FY 2004	FY 2004	November	FY 2004
		Appropriated	BPW	BPW	Net	Allowance	BPW	Net
		PIN's	Actions	Actions	PIN's	Contractuals	Actions	Contractuals
R99	MARYLAND SCHOOL FOR THE DEAF	319.50	-	3.00	316.50	62.20	1.00	61.20
S00	HOUSING AND COMMUNITY DEVELOPMENT	406.90	14.00	-	392.90	74.89	4.00	70.89
T00	BUSINESS AND ECONOMIC DEVELOPMENT	309.00	10.00	-	299.00	41.00	2.00	39.00
U00	DEPARTMENT OF THE ENVIRONMENT	975.00	9.00	15.00	951.00	43.10	2.00	41.10
V00	JUVENILE SERVICES	1,961.20	-	23.35	1,937.85	132.90	-	132.90
W00	STATE POLICE	2,493.50	-	14.00	2,479.50	36.38	-	36.38
	TOTAL - Executive Branch	75,777.00	962.09	718.36	74,096.55	9,170.54	466.19	8,704.35

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****November 12, 2003**

Contact Person: James Salt 301-445-1987
USM Rep: Valerie Rolandelli

CONTRACT MODIFICATION: Construction

ITEM: 1-C MOD

DEPARTMENT: University of Maryland, Baltimore

CONTRACT NO. & TITLE: On-Call Abatement Contracting Services for the University of Maryland Institutions in the Baltimore Region RFP #83607

DESCRIPTION: Contractor to provide all labor, material, equipment and supervision for On-Call Abatement Services on a time and material not to exceed basis as specified by authorized personnel of University System of Maryland institutions in the Baltimore metropolitan area.

PROCUREMENT METHOD: Renewal Option

Award:

Asbestos Specialists
P.O. Box 368
Linthicum, MD. 21090

LVI Environmental
8005 Cessna Avenue
Gaithersburg, MD. 20879

Barco Enterprises
11200 Pulaski Highway
White Marsh, MD. 21162

AMOUNT: \$1,000,000 estimated annually. No one project is anticipated to exceed \$150,000.

TERM OF CONTRACT: The original contract was approved on September 20, 2000 by the Board of Public Works as Item 2-C for fifteen months with four (4) one year renewal options. The term of this contract is from January 1, 2004 through December 31, 2004. This is the third renewal options.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

CONTRACT MODIFICATION: Construction**ITEM:** 1-C MOD (continued)**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** On-Call Abatement Contracting Services for the University of Maryland Institutions in the Baltimore Region RFP #83607**PERFORMANCE BOND:** 100% Performance Bonds required for those projects \$100,000 or greater.

FUND SOURCE: Various Institutional Funds

36.02.31	(Current Unrestricted Funds)
36.02.24	(Current Unrestricted Funds)
36.02.28	(Current Unrestricted Funds)
36.02.21	(Current Unrestricted Funds)
36.02.27	(Current Unrestricted Funds)
36.02.35	(Current Unrestricted Funds)
Sub-object X99	

REMARKS: The source of funds for this contract will vary for each System institutions but include Facilities Renewal funds, Departmental Operating funds, and Auxiliary Services funds.

The Office of the State Comptroller has verified under control numbers 03-2024-0111 (Asbestos Specialists); 03-2025-1111 (Barco Enterprises); and 03-2026-0111 (LVI Environmental) that these contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **ARE** resident businesses under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~DEFERRED ~~WITHDRAWN~~

WITH DISCUSSION ✓

WITHOUT DISCUSSION

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****November 12, 2003**

Contact Person: James Salt 301-445-1987

USM Rep: Valerie Rolandelli

CONTRACT MODIFICATION: Construction**ITEM:** 2-C MOD**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** RFP 84296 RA On-Call Construction Management Services for the University of Maryland, Baltimore**DESCRIPTION:** Provide construction management services during pre-construction and construction phases for construction projects on an "on call" basis for the Office of Facilities Management at the University of Maryland, Baltimore. The University will compete each project done under this contract among the on-call construction management firms.**PROCUREMENT METHOD:** Renewal Option**AWARD:**

Plano-Coudon, LLC
733 East Fort Avenue
Baltimore, MD 21230

Forrester Construction
12231 Parklawn Drive
Rockville, MD 20852

J. Vinton Schafer
11150 Pulaski Highway
White Marsh, MD 21162

Henry H. Lewis Contractors, LLC
55 Gwynns Mill Court
Owings Mills, MD 21117

Whiting Turner Contracting
300 East Joppa Road
Baltimore, MD 21286

AMOUNT: \$10,000,000 estimated annually/no single project is anticipated to exceed \$4,000,000**TERM OF CONTRACT:** The original contract was approved by the Board of Public Works on December 18, 2002 for one year with four (4) one-year renewal options (amended on 8/20/03, Item 4-C-Mod.). The term of this contract is December 18, 2003 to December 17, 2004. This is the first of four (4) one-year renewal options.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

CONTRACT MODIFICATION: Construction**ITEM:** 2-C MOD (continued)**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** RFP 84296 RA On-Call Construction Management Services for the University of Maryland, Baltimore**PERFORMANCE BOND:** 100% Performance Bonds required for those projects \$100,000 or greater**FUND SOURCE:** Various Institutional Funds
36.02.22 (Current Unrestricted Funds)
Sub-object X99**REMARKS:** The source of funds for this contract will vary for each project but include Facilities Renewal funds, Departmental Operating funds, and Auxiliary Services funds..

The Office of the State Comptroller has verified under Control No.'s 03-2035-0111 (Plano-Coudon); 03-2036-1111 (J. Vinton Schafer); 03-2038-1111 (Whiting-Turner Contracting Co.); 03-2037-0111 (Forrester Construction); and 03-2111-10101 (Henry H. Lewis Contractors, LLC) that these contractors have no known deficiencies in the payment of their Maryland tax obligations.

Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractors **ARE** resident businesses under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ISAPPROVED

DEFERRED WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

Contact Person: James Salt 301-445-1987

USM Rep: Valerie Rolandelli

CONTRACT MODIFICATION: Construction**ITEM:** 3-C MOD**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** RFP 83599 VR On-Call Design/Build Contracting Services for the University System of Maryland institutions in the Baltimore Region.**DESCRIPTION:** Provide design/build services for construction projects on an "on call" basis for the Physical Plant Departments/Offices of Facilities Management at the University System of Maryland institutions in the Baltimore region. Work is to be performed on a time and material, not to exceed basis.**PROCUREMENT METHOD:** Renewal Option**AWARD:**

Hayes Construction
14307 Jarrettsville Pike
Phoenix, MD

Brawner Contracting
14307 Jarrettsville Pike
Phoenix, MD

Struever Brothers Eccles & Rouse
519 North Charles Street
Baltimore, MD

The Knott Group
15 W. Aylesbury Road
Timonium, MD

Ruskey & Co. Builders
8477 Ft. Smallwood Rd.
Pasadena, MD

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

CONTRACT MODIFICATION: Construction**ITEM:** 3-C MOD (continued)**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** RFP 83599 VR On-Call Design/Build Contracting Services for the University of Maryland System institutions in the Baltimore Region.**AMOUNT:** \$6,000,000 estimated annually; No single project is anticipated to exceed \$500,000.**TERM OF CONTRACT:** The original contract was approved by the Board of Public Works on June 21, 2000 as Item 1-C for one with year four (4) one-year renewal options. The term of this contract is January 1, 2004 to December 31, 2004. This is the third one-year renewal options.**PERFORMANCE BOND:** 100% performance bonds required for those projects \$100,000 or greater.

FUND SOURCE: 36.02.31 (Current Unrestricted Funds)
36.02.24 (Current Unrestricted Funds)
36.02.28 (Current Unrestricted Funds)
36.02.21 (Current Unrestricted Funds)
36.02.27 (Current Unrestricted Funds)
36.02.30 (Current Unrestricted Funds)
36.02.35 (Current Unrestricted Funds)
Subobject Code: X99

REMARKS: The source of funds for this project will vary for each institution but include Facilities Renewal funds, Departmental Operating funds, and Auxiliary Services funds. The Contract will be managed by the University of Maryland, Baltimore. The Office of the State Comptroller has verified under Control Numbers 03-2028-1111 (Hayes), 03-2027-1111 (Brawner), 03-2031-1111 (SBE&R), 03-2029-0111 (Knott), and 03-2030-0111 (Ruskey) that the contractors have no known deficiencies in the payment of its Maryland tax obligations.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

CONTRACT MODIFICATION: Construction**ITEM:** 3-C MOD (continued)**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** RFP 83599 VR On-Call Design/Build Contracting Services for the University of Maryland System institutions in the Baltimore Region.**REMARKS:** (continued) Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractors ARE resident businesses under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

 APPROVED DISAPPROVED

WITH DISCUSSION

DEFERRED WITHDRAWN

 WITHOUT DISCUSSION

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****November 12, 2003**

Contact Person: James Salt 301-445-1987

USM Rep: Valerie Rolandelli

CONTRACT MODIFICATION: Construction**ITEM:** 4-C MOD**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** On-Call Mechanical Contracting Services for the University of Maryland Institutions in the Baltimore Region, RFP #83875 CW**DESCRIPTION:** Contractor to provide all labor, material, equipment and supervision for On-Call Mechanical Contracting Services on a time and material not to exceed basis as specified by authorized personnel of University System of Maryland institutions in the Baltimore metropolitan area.**PROCUREMENT METHOD:** Renewal Option**AWARD:**

1. Emjay Engineering
1706 Whitehead Road
Baltimore, MD 21207
2. G.E. Tignall & Co.
14 McCann Avenue
Cockeysville, MD 21030
3. Maryland Mechanical
300 South Haven St.
Baltimore, MD 21224

AMOUNT: \$5,000,000 estimated annually based on historical data regarding workload. No single project is anticipated to exceed \$500,000.**TERM OF CONTRACT:** The original contract was approved by the Board of Public Works on March 7, 2001 as Item 3-C for ten months with four (4) one-year renewal options. The term of this contract is February 1, 2004 through January 31, 2005. This is the third of four (4) one-year renewals.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

CONTRACT MODIFICATION: Construction**ITEM:** 4-C MOD (continued)**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE :** On-Call Mechanical Contracting Services for the University of Maryland Institutions in the Baltimore Region, RFP #83875 CW**PERFORMANCE BOND:** 100% Performance Bonds required for those projects \$100,000 or greater**FUND SOURCE:** Various Institutional Funds

36.02.32 (Current Unrestricted Funds)
 36.02.25 (Current Unrestricted Funds)
 36.02.29 (Current Unrestricted Funds)
 36.02.23 (Current Unrestricted Funds)
 36.02.27 (Current Unrestricted Funds)
 36.02.35 (Current Unrestricted Funds)
 Sub-object X99

REMARKS: The source of funds for this contract will vary for each campus but include Facilities Renewal funds, Departmental Operating funds, and Auxiliary Services funds.

The Office of the State Comptroller has verified under control numbers 03-2032-1111 (Emjay Engineering); 03-2034-1111 (G.E. Tignall & Co.); and 03-2033-1111 (Maryland Mechanical Systems) that these Contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors **ARE** resident businesses under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:


 APPROVED

DISAPPROVED

WITH DISCUSSION

DEFERRED WITHDRAWN


 WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

Contact Person: James Salt 301-445-1987

USM Rep: Valerie Rolandelli

GENERAL MISCELLANEOUS**ITEM:** 5-GM**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** Ground lease to UMB Health Sciences Research Park Corporation to develop parcel as the UMB Health Sciences Research Park.

DESCRIPTION: Reference is made to Item 4-RP on the October 29, 2003 Agenda in which the Board approved the University of Maryland, Baltimore acquiring from Baltimore City a 4.7 acre tract of vacant land immediately west of the UMB campus. The City, which owned most of the land for over 20 years, originally acquired it as part of urban renewal initiatives. The land will be subject to covenants requiring its development consistent with City-approved urban renewal plans and zoning requirements.

This Item seeks approval of UMB leasing the property to UMB Health Sciences Research Park Corporation (RPC). UMB, with the Board of Regents authorization, has established this nonprofit business entity to lease and develop the research park. This entity will lease the land from UMB and contract with developers to build office and laboratory facilities. UMB will lease the land to RPC, subject to all City covenants to ensure development of the park. RPC will sublease parcels to developers as they are identified. The developer for the first building is in final negotiations with RPC at this time.

AMOUNT: In the first 10 years of the term, RPC will not make payments to UMB in consideration for the lease. Starting in the eleventh year, RPC will divide net income with UMB. However, net income may not be realized that early in the lease term, due to the need for significant investments in park infrastructure, marketing expenses, and other RPC costs.

PERFORMANCE BOND: The lease will require that performance bonds be secured as to all construction on the park property.

TERM OF CONTRACT: 60 year ground lease. RPC, by the terms of the Land Disposition Agreement with the City, will be required to develop at least 50% of the land within twelve years.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 12, 2003

GENERAL MISCELLANEOUS**ITEM:** 5-GM (continued)**DEPARTMENT:** University of Maryland, Baltimore**CONTRACT NO. & TITLE:** Ground lease to UMB Health Sciences Research Park Corporation to develop parcel as the UMB Health Sciences Research Park.

FUND SOURCE: The expenses associated with constructing park improvements will be borne by developers contracting with RPC. RPC and UMB have sought and are seeking grants to defray some expenses, especially expenses associated with a business incubator expected to be located in the first building in the park. Expenses associated with the creation of RPC, the preparation of a Land Disposition Agreement, and the ground lease have been paid from donations to UMB. Actual operating expenses will be borne by the research park tenants and the developer.

REMARKS:

1. The University System of Maryland Board of Regents approved this transaction at its meeting on September 12, 2003.
2. RPC expects to sublease the easternmost section of the land to a developer within a few weeks after the ground lease is signed. The first building should be complete in early 2005. Approximately half of that space will be leased in the commercial market by the building developer. The remainder will be leased to UMB, which will establish a business incubator in the building.
3. Construction of park buildings is entirely the responsibility of RPC and its contractors, and will not require UMB funds or construction management resources.
4. The land is rough, unimproved property. The land is an eyesore in its present condition. Its improvement as a research park will benefit UMB and the City. The City has approved park development plans and the design of the first building in the park.

This item was previously submitted as Item 5-GM on October 29, 2003.

BOARD OF PUBLIC WORKS**THE ABOVE REFERENCED ITEM WAS:****APPROVED ~~DISAPPROVED~~****DEFERRED WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
November 12, 2003

CONSTRUCTION/CONTRACT:

Agency Contact: Ellen Frketic
Phone: (410) 974-7276

ITEM: 1-C-MOD

ORIGINAL CONTRACT APPROVED:

April 3, 2003

ORIGINAL CONTRACT NO. AND TITLE:

MES Project No. 03-04-35
Springfield Hospital Complex Water System
Rehabilitation

CONTRACTOR:

The Matricciani Company
Baltimore, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: The scope of work for this project consists of the replacement of all existing 12" water mains (approximately 18,000 linear feet) with 16" inch water mains, new loops, and installation of new check valves, water meters and fire hydrants. The project also includes the installation of a new valve vault with an altitude valve for the existing water tower and connecting several State buildings on the Hospital Campus as well as providing adequate fire protection to the entire campus.

DESCRIPTION OF MODIFICATION: This modification is for installation of 580 linear feet of new water main, 383 linear feet of new sanitary force main and 173 linear feet of new gravity sewer to provide water supply and wastewater collection services to the new Physical Training Center currently being constructed by the Department of General Services (DGS).

TERM OF ORIGINAL CONTRACT:

270 days

TERM OF MODIFIED CONTRACT:

15 days

FUND SOURCE:

MCCBL 02-02226 (PCA# 10876)

ORIGINAL CONTRACT AMOUNT:

\$ 1,969,031.00

MODIFICATIONS TO DATE:

\$ 0

AMOUNT OF THIS MODIFICATION:

\$ 85,154.10

REVISED TOTAL CONTRACT AMOUNT:

\$ 2,054,185.10

PERCENTAGE INCREASE:

4.3%

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
November 12, 2003

CONSTRUCTION/CONTRACT:

Agency Contact: Ellen Frketic
 Phone: (410) 974-7276

ITEM: 1-C-MOD

REMARKS: The Physical Training Center, which is currently in the initial stages of construction, was still considered to be in design when bids were solicited for this project. Therefore, water and sewer lines to the Center were not reflected on MES project plans for the original scope of work for construction. Due to the fact that the new Physical Training Center was still in the design phase, MES and DGS decided not to include construction for the water and sewer lines until all DGS design documents were completed. This change order is for construction of water and sewer lines to the new Physical Training Center as reflected in the current DGS construction documents.

The contractor has committed to meet the Minority Business Enterprise (MBE) Goal of 21%.

The Office of the State Comptroller has verified, under Control Number 03-0284-1111 that The Matriccianni Co. has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Matriccianni Co. is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

This item was withdrawn when originally submitted as Item 2-C-MOD for the BPW meeting of 9/17/03, and again withdrawn when resubmitted as Item 1-C-MOD for the BPW meeting of 10/1/03.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SUPPLEMENT F

MORGAN STATE UNIVERSITY

November 12, 2003

Churchill B. Worthery (443) 885-3074

SERVICE CONTRACT**ITEM:** 1-S**CONTRACT NO. & TITLE:** 03/PRO-2022S – Campus Wide Cable TV Services**DESCRIPTION:** Provide cable television services University-wide for three years.**PROCUREMENT METHOD:** Competitive Sealed Bids**BIDS:**

<u>Bidders</u>	<u>Total Price</u>
Lamont Digital Systems/Campus TeleVideo	\$219,494.76
Comcast	\$328,122.00

AWARD: Lamont Digital Systems/Campus TeleVideo
35 Mason Street, Greenwich, CT 06830**AMOUNT:** \$219,494.76

This contract does not contain a Performance Bond requirement.

TERM OF CONTRACT: November 13, 2003 through November 12, 2006**FUND SOURCE:** Non-Budgeted (Student Fees)**AGENCY REMARKS:**

This solicitation was advertised in the *Contract Weekly* (June 24, 2003). An Invitation for Bid was sent to five vendors. Two vendors submitted bids and one vendor offered a no-bid response as the scope of work was outside their capabilities.

SUPPLEMENT F

MORGAN STATE UNIVERSITY

November 12, 2003

SERVICE CONTRACTITEM: 1-SAGENCY REMARKS (continued):

Scope of Work includes upgrade of existing equipment (particularly the "Head-End"); the channel line-up; Swank Motion Picture services (first run movies); network programming; and maintenance. The services are primarily for use by the Residence Life Department, however, the broadcast services will be available University-wide.

The Residence Life Department reviewed the bids and has determined the pricing for this procurement to be fair, reasonable, and within budget. The Procurement Officer has also assessed the bids and recommends this award.

The Office of the State Comptroller has verified, under Control Number 03-2147-0011, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law.

The contractor **IS NOT** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action:

Approved

Disapproved

With Discussion ✓

The above referenced item was:

Deferred

Withdrawn

Without Discussion

SUPPLEMENT F

MORGAN STATE UNIVERSITY

November 12, 2003

Churchill B. Wortherly (443-885-3074)

REAL PROPERTY LEASE**ITEM:** 2-L-MOD**DEPARTMENT:** Morgan State University**LESSOR:** Northwood Assoc/Limited Partnership**PROPERTY LOCATION:** Northwood Apartments
4300 Marble Hall Road, Baltimore, 21218**SPACE TYPE:** One- and two-bedroom furnished or unfurnished
apartments**LEASE TYPE:** Renewal and Modification**INITIAL BOARD APPROVAL:** August 5, 1998 (Morgan Item 3-L)**CONTRACT TERM:** **Initial Term:** August 15, 1998 to August 14, 2000
(Board Approval: August 5, 1998 (Morgan Item 3-L))**First Renewal and Modification:**
retroactive Board approval requested for
August 15, 2000 to August 14, 2001**Second Renewal and Modification:**
August 15, 2001 to May 31, 2003
(Board Approval: Sept. 4, 2002 (Morgan Item 1-L Mod))**Third Renewal and Modification:**
retroactive Board approval requested for
June 1, 2003 to May 31, 2004**Fourth Renewal Period:** June 1, 2004 to May 31, 2005**Fifth Renewal Period:** June 1, 2005 to May 31, 2006**FUND SOURCE:** Current Unrestricted**APPROPRIATION CODE:** 36.13.00

SUPPLEMENT F

MORGAN STATE UNIVERSITY

November 12, 2003

REAL PROPERTY LEASEITEM: 2-L-MOD (cont'd)REMARKS:

Retroactive Approval. The University is requesting retroactive approval of two Renewals and Modifications (the First and the Third) to the 1998 lease. In September 2000, the University executed the First Renewal and Modification to the lease - extending the lease through August 14, 2001 - without seeking the requisite Board approval. The Board did give retroactive approval to the Second Renewal and Modification on September 4, 2002 (Morgan Item 1-L Mod) which extended the lease through May 31, 2003. The University is also now requesting retroactive approval of the Third Renewal and Modification that extends the lease through May 31, 2004. The University did not seek Board approval for the Third Renewal when the second renewal expired.

The Third Renewal and Modification provides for housing up to 594 students at an annual cost of \$3,267 per student. The maximum rent expenditure for the Third Renewal and Modification is \$1,940,598. The Third Renewal and Modification Agreement sets forth the specific terms and time for Morgan's exercise of the Fourth and Fifth Renewal Periods.

Approval of Future Lease Renewals. The University is requesting approval of the Fourth and Fifth Renewals to the lease without obtaining further Board of Public Works' approval at the time of the exercise of each option. Renewal for the Fourth and Fifth Renewal Periods are at the sole option of Morgan State University.

Fourth Renewal Period:

June 1, 2004 through May 31, 2005

Up to 594 students x \$3,397.68 x 1yr. = \$2,018,221.90 (maximum annual rent)

Fifth Renewal Period:

June 1, 2005 through May 31, 2006

Up to 594 students x \$3,533.59 x 1yr. = \$2,098,952.40 (maximum rent annual)

The lessor is responsible for utilities and custodial services. There are no special conditions in the lease.

The Office of the State Comptroller has verified, under Control Number 03-1670-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor IS a resident business under the guidelines of BPW Advisory P-003-95-Revised.

Board of Public Works Action:

Approved Disapproved

With Discussion

The above referenced item was:

Deferred

Withdrawn

Without Discussion

153

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONSTRUCTION CONTRACT:

ITEM: 1-C

MARYLAND AVIATION ADMINISTRATION: Martin State Airport (MTN)

CONTRACT NO. & TITLE: MAA-CO-03-006
Electrical Switchgear Replacement at MTN
ADPICS NO. MAACO03006

DESCRIPTION: This contract provides for replacement of two (2) electrical switchgears at MTN. The electrical switchgears at MTN are outdated and must be upgraded to meet electrical requirements and improve reliability. The specific work involves installing new electrical switchgear equipment, conduits and wiring.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Primo Electric Company, Inc.
Baltimore, MD

CONTRACT TERM: The project duration is 364 calendar days.

- This Solicitation was advertised in the Maryland Contract Weekly, and The Afro-American.
- The Notice to Contractors was sent to seven (7) minority organizations and five (5) construction industry clearinghouses.
- Fourteen (14) contractors, thirteen (13) of which were Maryland firms, purchased plans and specifications. Copies of the plans and specifications were sent to five (5) minority organizations.
- 7% of MBE participation has been established for this contract, with 4% of the total contract dollars awarded to African American Owned firms and 1% of the total contract dollars awarded to Women Owned firms.

AMOUNT: \$452,807.00

A Performance Bond, of 100% of the award amount, exists for this Contract.

CONTINUED

FUND SOURCE:

100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.03

Object/Subject: 1455

Title of Program: Airport Facilities
Capital Equipment

BIDS:

Primo Electric, Inc. Glen Burnie, MD	\$452,807.00
Enterprise Electric Company Baltimore, MD	\$477,604.00
Cynergy Electric Company Baltimore, MD	\$492,900.00
Benefield Electric Company Forest Hill, MD	\$566,771.00
Cinco Electric Company Glen Burnie, MD	\$693,908.00
Fitzgerald Electric Company Baltimore, MD	\$758,800.00

REMARKS: The Engineer's estimate for this project is \$483,825.00.

"The Office of the State Comptroller has verified, under Control No.03-0723-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action. The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACT:ITEM: 2-CMARYLAND AVIATION ADMINISTRATION: Martin State Airport (MTN)

CONTRACT NO. & TITLE: MAA-CO-04-015
Baltimore Gas and Electric (BGE) Pole
Relocation at MTN
ADPICS NO. MAACO04015

DESCRIPTION: This contract provides for the relocation of utility light poles affected by the construction of the Electrical Switchgear Replacement at MTN. Work includes setting new poles, replacing cables, hanging equipment and removal of the old poles.

CONTRACT TERM: Approximately twenty-two (22) work days from NTP

PROCUREMENT METHOD: **Sole Source**
(Pursuant to COMAR 21.05.02 A5 Public Utility Services)

AWARD: BGE
Baltimore, MD

AMOUNT: \$70,150.00

FUND SOURCE: 100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55 Airport
Title of Program: Facilities Capital
Equipment

REMARKS: "The Office of the State Comptroller has verified, under Control No. 03-0945-1111, that the recommended contractor has **no known** deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

ITEM: 2-C
Continued

4
BPW - 11/12/03

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 **Revised**.

Board of Public Works Action. The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

157

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 3-C-MOD

MARYLAND TRANSIT ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: T-0003-0840
Johns Hopkins Double Crossover Refurbishment
ADPICS NO. CO155761

ORIGINAL CONTRACT APPROVED: Item 21-C, DOT Agenda 02/09/00

CONTRACTOR: Railroad Constructors, Inc.
Camden, NJ

MODIFICATION: Change Order No. 2 is a final settlement of changes, time extension and final adjustment of bid quantities. The estimated quantities are adjusted to reflect actual quantities used in the contract.

AMOUNT: \$ (138,424.00)

FUND SOURCE: 85% Federal Funds
15% Special Funds Budgeted to MTA

Appropriation Code: J05H0105
Object/Subobject: 1455
Title of Program: Facilities & Capital
Equipment

ORIGINAL CONTRACT AMOUNT: \$591,000.00

REVISED CONTRACT AMOUNT: \$670,892.00

PERCENTAGE DECREASE/INCREASE: -23% (C.O. #2)
14% (Overall)

REMARKS: This is the final change order to be issued under this Contract. This is the Final Settlement of all changes, time extension and bid quantity adjustments.

Board of Public Works Action - The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn	158
With Discussion ✓	Without Discussion	Received		

REVISED

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 4-C-MOD

MARYLAND TRANSIT ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: T-0143-0140
Silver Spring MARC Station Relocation
ADPICS NO. CO155898

ORIGINAL CONTRACT APPROVED: Item 2-C, DOT Agenda 04/18/01

CONTRACTOR: Hess Construction Company, Inc.
Gaithersburg, MD

MODIFICATION: Change Order No. 2 is a final settlement of changes and quantity adjustments. It is also a field change that compensates the contractor for the addition of new bid items to the unit price schedule.

Adjust Bid Item Quantities (\$48,474.39)

Adjust estimated quantities to reflect actual quantities used in the contract.

Additional Electric Duct Bank \$4,337.00

Install transformer pad at location provided by Pepco and increase the number of conduits from two (2) to four (4), per Pepco. The original location of the power supply did not meet Pepco's requirement of 25' clearance from any combustible material.

Pedestrian Bridge Roof Panels \$16,950.00

Provide three piece sectional corrugated metal roof panels in lieu of contract specified one piece panels. The specs required 14'5" g. lengths of the galvanized corrugated metal; however, the machinery used to produce the material can only radius a maximum length of 81-9/16" g. It was necessary to produce pre-punched spliced sections and bolt them together.

CONTINUED

ITEM: 4-C-MOD
Continued

BPW – 11/12/03
REVISED

Additional Mullions

\$25,424.00

Fabricate and install additional mullions in storefronts at Tower 'A' and Tower 'B'. The storefronts at Towers 'A' & 'B' were to be constructed in three vertical sections. The transverse intermediate panels were to be constructed of glass and 5/16" mesh. The three vertical sections were increased to four equal sections because the 5/16" mesh could not be supplied in the span lengths required.

Force Account Work

\$4,099.00

Supply and install items required by the elevator inspector, supply personnel to integrate new installed items into the remote monitoring system and perform preliminary testing, and paint jamb tubes installed at overhead doors.

AMOUNT:

\$2,335.61

FUND SOURCE:

80% Federal Funds
20% Special Funds Budgeted to MTA

Appropriation Code: J05 H0105
Object/Subobject: 1480/1481
Title of Program: Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT:

\$4,119,531.36

REVISED CONTRACT AMOUNT:

\$4,154,421.94

PERCENTAGE INCREASE:

.1% (C.O. #2)
.9% (Overall)

REMARKS: This change order increases the contract duration by two hundred and twenty-eight (228) non-compensable calendar days.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓	Without Discussion	Received	

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 5-C-MOD

MARYLAND TRANSIT ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: T-0248-0140
Central Light Rail Line Bridge
Rehabilitation & Repair
ADPICS No.: CO155862

ORIGINAL CONTRACT APPROVED: Item 4-C, DOT Agenda 09/19/01

CONTRACTOR: Maryland Diving Services, Inc.
Baltimore, MD

MODIFICATION: Change Order No. 3 is a final settlement of changes and bid quantity adjustments. The estimated quantities are adjusted to reflect actual quantities used in the contract.

AMOUNT: \$4,902.78

FUND SOURCE: 100% Special Funds budgeted to MTA
Appropriation Code: J05 H0105
Object/Subobject: 1435
Title of Program: Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$477,633.60

REVISED CONTRACT AMOUNT: \$572,060.34

PERCENTAGE INCREASE: 1% (C.O. #3)
20% (Overall)

REMARKS: This is a final change order to closeout the contract.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 6-AEMARYLAND TRANSIT ADMINISTRATION

CONTRACT NOS. & TITLE: MTA-0973A&B
On-Call Systems Engineering Services
ADPICS NOS. TMTA0973A and TMTA0973B

DESCRIPTION: These are two (2) identical open-end contracts that provide the MTA with engineering and systems technical support services for the Light Rail, Metro, MARC, and Bus Systems. Each contract will be in the amount not-to-exceed \$3,750,000.00 for a period of five (5) years.

The Consultants will perform various services which may include, but are not limited to: systems engineering support and field inspection; follow up design support for traction power, catenary, signaling and corrosion control, communications and Light Rail Control Center for the Double Track Project; follow-up design, inspection and testing support for signaling systems; engineering assistance for various preservation projects; field inspection, technical and administration support for the installation of two (2) megawatt substations on the Light Rail North line; maintenance engineering support including failure analysis; start-up and safety certification support, and other various engineering support as required in the scope of the contract.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2003.

<u>AWARDS:</u>	Parsons Transportation Group Baltimore, MD	Contract A (18% DBE Participation)
	DMJM+HARRIS, Inc. Baltimore, MD	Contract B (18% DBE Participation)

- The Contract was advertised in The Daily Record, the Maryland Contract Weekly, and on the SHA Web Page.

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CONTINUED

ITEM: 6-AE

BPW---11/12/03

Continued

- A total of four (4) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$3,750,000.00 each

FUND SOURCE: Federal and Special Funds

Appropriation Codes: J05 H0105

Object/Subobject: 14/45 and 14/55

Title of Program: Facilities and Capital Equipment

PROPOSALS:

	Technical Proposal Rating (Max=2,000)	Technical Ranking	Negotiated Price
Parsons Transportation Group Baltimore, MD	1,764	1	\$3,750,000.00
DMJM+HARRIS, Inc. Baltimore, MD	1,679	2	\$3,750,000.00
STV, Inc./Earth Tech – J.V. Baltimore, Maryland	1,412	3	N/A
Parsons Brinckerhoff Quade & Douglas Inc. Baltimore, MD	1,371	4	N/A

REMARKS: “The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State, to the extent required by the Laws of Maryland.”

	<u>Control Number</u>
Parsons Transportation Group	03-1657-1111
DMJM+HARRIS, Inc.	03-1658-0111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - the above-referenced Item was:

Approved

Disapproved

Deferred ✓

Withdrawn

With Discussion ✓

Without Discussion

Received

163

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 7-AEMARYLAND TRANSIT ADMINISTRATION

CONTRACT NOS. & TITLE: MTA-0991A&B
 Communications Engineering Services
 ADPICS NOS: TMTA0991A and TMTA0991B

DESCRIPTION: These are two (2) identical open-end contracts that provide communication engineering services for MTA bus, Metro, light rail and commuter rail environment. Each contract will be in the amount not to exceed \$2,000,000.00 for a period of four (4) years.

The Consultants will perform various services which may include, but are not limited to: design, inspection, quality control, development and evaluation studies, communications system integration/interfaces, resident engineering support and other miscellaneous related engineering services as required within the scope of these contracts.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2003.

<u>AWARDS:</u>	GL Communications, Inc. Gaithersburg, MD	Contract A (80% DBE Participation)
	ARINC Incorporated Annapolis, MD	Contract B (20% DBE Participation)

- The Contract was advertised in The Daily Record, the Maryland Contract Weekly, and on the SHA Web Page.
- A total of four (4) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

AMOUNT: \$2,000,000.00 each

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CONTINUED

ITEM: 7-AE
Continued

BPW ---11/12/03

FUND SOURCE:

Federal and Special Funds

Appropriation Codes: J05 H0105

Object/Subobject: 14/45 and 14/55

Title of Program: Facilities and Capital Equipment

PROPOSALS:

	<u>Technical Proposal Rating (Max = 1,000)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
GL Communications, Inc. Gaithersburg, MD	822	1	\$2,000,000.00
ARINC Incorporated Annapolis, MD	760	2	\$2,000,000.00
STV Incorporated/Clifton, Weiss & Associates, Inc. - J.V. Baltimore, MD	715	3	N/A
Parsons Brinckerhoff Quade & Douglas, Inc. Baltimore, MD	602	4	N/A

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State, to the extent required by the Laws of Maryland."

	<u>Control Number</u>
GL Communications, Inc.	03-1872-1111
ARINC Incorporated	03-1871-1111

The Prime Consultants are an resident businesses under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - the above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

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DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 8-AEMARYLAND TRANSIT ADMINISTRATION

CONTRACT NOS. & TITLE: MTA-1013F&G
 On-Call Project Development, Environmental &
 Preliminary Design Services
 ADPICS NOS. TMTA1013F and TMTA1013G

DESCRIPTION: These are the last two (2) of seven (7) identical open-end contracts that provide engineering and technical services for the design of various Transit Projects. Each contract will be in the amount not to exceed \$2,000,000.00 for a period of five (5) years.

The Consultants will perform various services which may include, but are not limited to: site evaluation, site planning and design, conceptual engineering, preliminary engineering, environmental evaluation and documentation, traffic studies, alternatives analysis, major investment studies and feasibility studies, ridership projections, capital and operating cost estimates, public involvement and other services as required within the scope of these contracts.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2003.

AWARDS: Rummel, Klepper & Kahl, LLP Contract F
 Baltimore, MD (18% DBE Participation)

Parsons Brinckerhoff Quade &
 Douglas, Inc. Contract G
 Baltimore, MD (18% DBE Participation)

- The Contract was advertised in The Daily Record, the Maryland Contract Weekly, and on the SHA Web Page.
- A total of fifteen (15) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

CONTINUED

ITEM: 8-AE

BPW ---11/12/03

Continued

AMOUNT: \$2,000,000.00 EachFUND SOURCE: Federal and Special Funds

Appropriation Codes: J05 J0105
 Object/Subobject: 14/45 and 14/55
 Title of Program: Facilities and Capital Equipment

<u>PROPOSALS:</u>	<u>Technical Proposal Rating (Max = 10,000)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
The Wilson T. Ballard Company Owings Mills, MD	8207	1	Contract A BPW Approval 7/30/03
Whitman, Requardt & Associates, LLP Baltimore, MD	8152	2	Contract B BPW Approval 7/30/03
STV, Incorporated Baltimore, MD	8146	3	Contract C BPW Approval 7/30/03
McCormick, Taylor & Associates, Inc. Baltimore, MD	8065	4	Contract D BPW Approval 9/17/03
Jacobs Civil, Inc. Baltimore, MD	7988	5	Contract E BPW Approval 9/17/03
Rummel, Klepper & Kahl, LLP Hunt Valley, MD	7928	6	\$2,000,000.00
Parsons Brinckerhoff Quade & Douglas, Inc. Baltimore, MD	7617	7	\$2,000,000.00
DMJM+Harris/Gannett Fleming – JV Baltimore, MD	6972	8	N/A
Johnson, Mirmiran & Thompson Baltimore, MD	6877	9	N/A
Parsons Transportation Group Baltimore, MD	6784	10	N/A

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ITEM: 8-AE
ContinuedPROPOSALS: (Cont.)

	<u>Technical Proposal Rating (Max=10,000)</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
URS Corporation Hunt Valley, MD	6772	11	N/A
RJM Engineering, Inc./Century Engineering – Joint Venture Columbia, MD	6729	12	N/A
KGP Design Studio/Lee & Associates Joint Venture Washington, D.C.	6514	13	N/A
Whitney, Bailey, Cox & Magnani/ A. Morton Thomas – Joint Venture Baltimore, MD	6483	14	N/A
Earth Tech Baltimore, MD	5501	15	N/A

REMARKS: “The Office of the State Comptroller has verified under Control Numbers listed below, that the recommended Contractors have **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State, to the extent required by the Laws of Maryland.”

	<u>Control Numbers</u>
Rummel, Klepper & Kahl, LLP	03-1067-1111
Parsons Brinckerhoff Quade & Douglas, Inc.	03-1068-1111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - the above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received **168**

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 9-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:

BCS 2002-26 B, C and D
 Bridge Design Services, Statewide
 ADPICS NOS. SBCS0226B, SBCS0226C
 and SBCS0226D

DESCRIPTION:

These are the first of three (3) of ten (10) open-end contracts to provide various engineering and design services for bridges and incidental structures, statewide, each for a period of five (5) years. Project assignments will be for State, County and local jurisdiction bridges.

The Consultant shall perform all facets of engineering and design services as it relates to the design of new bridges and/or modification/rehabilitation of existing bridges and incidental structures; development and review of designs, details and contract documents which may include structures, approach roadway work, traffic control plans, lighting and signalization. The scope of work may include new or replacement structures, deck replacement on bridges, box culverts, retaining walls, moveable bridges and bridge widening.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2003.

AWARD:

Jacobs Civil Inc. Baltimore, MD	Contract B (21 % DBE Participation)
URS Corporation Hunt Valley, MD	Contract C (21 % DBE Participation)
Rummel, Klepper & Kahl, LLP Baltimore, MD	Contract D (21 % DBE Participation)

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.

CONTINUED

ITEM: 9-AE

BPW - 11/12/03

Continued

- A total of twenty four (24) engineering consultant firms submitted technical proposals for this project, of which twenty two (22) are Maryland firms.

AMOUNT: \$3,000,000.00 eachTERM: Five (5) Years (ending December 1, 2008)FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101

Object/Subobject: 1430

Title of Program: State Systems Construction
and EquipmentPROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Whitman, Requardt & Associates, LLP Baltimore, MD	503	1	Contract A
Jacobs Civil Inc. Baltimore, MD	485	2	\$3,000,000.00
URS Corporation Hunt Valley, MD	463	3	\$3,000,000.00
Rummel, Klepper & Kahl, LLP Baltimore, MD	459	4	\$3,000,000.00
The Wilson T. Ballard Company Owings Mills, MD	455	5	Contract E
KCI Technologies, Inc. Hunt Valley, MD	454	6	Contract F
Wallace, Montgomery & Associates, LLP Towson, MD	452	7	Contract G
Century Engineering, Inc. Towson, MD	451	8	Contract H
Brudis & Associates, Inc. Columbia, MD	447	9	Contract I

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ITEM: 9-AE

BPW - 11/12/03

Continued

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Johnson, Mirmiran & Thompson Baltimore, MD	441	10	Contract J
Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	436	11	N/A
Nolan Associates, Inc. Ellicott City, MD	432	12	N/A
Greenhorne & O'Mara, Inc./ Wilbur Smith Associates Baltimore, MD	425	13	N/A
STV Incorporated/ Gannett Fleming, Inc. Baltimore, MD	408	14	N/A
Kennedy, Porter & Associates Baltimore, MD	401	15	N/A
Moffatt & Nichol Engineers Baltimore, MD	399	16	N/A
Parsons Brinckerhoff Quade & Douglas, Inc. Baltimore, MD	393	17	N/A
SITE-Blauvelt Engineers, Inc. Baltimore, MD	386	18	N/A
Phoenix Engineering, Inc. Baltimore, MD	379	19	N/A
Hardesty & Hanover Annapolis, MD	378	20	N/A
T.Y. Lin International/ EBA Engineers, Inc. Alexandria, VA	377	21	N/A

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BPW - 11/12/03

Continued

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Sheladia Associates, Inc. Rockville, MD	368	22	N/A
Lichtenstein Consulting Engineers, Inc. Langhorne, PA	366	23	N/A
Jackson & Tull Baltimore, MD	297	24	N/A
CTE Engineers, Inc. Laurel, MD	Declined to submit		

REMARKS: "The Office of the State Comptroller has verified under Control Numbers listed below that the recommended Contractors have **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

	<u>Control Numbers</u>
Jacobs Civil Inc.	03-2049-1111
URS Corporation	03-2050-1111
Rummel, Klepper & Kahl, LLP	03-2052-1111

The Prime Consultants are resident businesses under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

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DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 10-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2003-02 A
Materials Engineering and Testing Services,
Statewide
ADPICS NO. SBSC0302A

DESCRIPTION: This is the first of two (2) open-end contracts to provide materials engineering and testing services, statewide, for a three (3) year period and will consist of individual project assignments on an as-needed basis.

The Consultant shall provide materials engineering and testing services, which may include but not be limited to: construction materials quality control and quality assurance; materials laboratory testing; highway construction materials manufacturing and fabrication processes; training technicians; evaluating non-traditional materials testing methods; field testing of materials on existing infrastructures through destructive and non-destructive methods and materials engineering to support design and construction efforts.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2003.

AWARD: EBA Engineering, Inc.
Baltimore, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA Web Page.
- A total of five (5) engineering consultant firms submitted technical proposals for this project, of which four (4) are Maryland firms.
- 17% of the work is being performed by an MDOT Certified DBE firm.

CONTINUED

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ITEM: 10-AE
CONTINUED

BPW - 11/12/03

AMOUNT: \$ 500,000.00

TERM: Three (3) years (ending December 1, 2006)

FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101

Object/Subobject: 1430

Title of Program: State Systems Construction
and Equipment

PROPOSALS:

	Technical Proposal Rating	Technical Ranking	Negotiated Price
EBA Engineering, Inc. Baltimore, MD	483	1	\$500,000.00
Hillis-Carnes Engineering Annapolis Junction, MD	471	2	Contract B
Triad Engineering, Inc. Winchester, VA	438	3	N/A
Froehling & Robertson, Inc. Baltimore, MD	366	4	N/A
Engineering Consulting Services Hanover, MD	355	5	N/A
AB Consultants, Inc. Lanham, MD	Declined to Submit		

REMARKS: "The Office of the State Comptroller has verified under Control No. 03-2010-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 11-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2003-05 B
Pavement & Asset Management Services,
Statewide
ADPICS NO. SBCS0305B

DESCRIPTION: This is the last of two (2) open-end contracts to provide pavement and asset management services, statewide, for a three (3) year period and will consist of individual project assignments on an as-needed basis.

The Consultant shall perform a range of analysis, algorithm routine design, and software development associated with pavement and asset management. These services may include: continued enhancement and support of our current pavement management system, implementation of new pavement management tools such as GIS, provide quality control checks for automated distress identification process, providing assistance and engineering expertise to develop SHA's annual pavement funding strategies statewide, design of routines to predict future conditions and to evaluate the benefits of improvement funding strategies, pavement improvement cost modeling, pavement deterioration modeling, development of new guidelines, specifications and procedures, assisting with writing and delivering technical papers, and documenting asset management development efforts at SHA.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 2, 2003.

AWARD: MACTEC Engineering and Consulting, Inc.
Beltsville, MD

- This Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA Web Page.
- A total of three (3) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 11-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2003-05 B
Pavement & Asset Management Services,
Statewide
ADPICS NO. SBCS0305B

DESCRIPTION: This is the last of two (2) open-end contracts to provide pavement and asset management services, statewide, for a three (3) year period and will consist of individual project assignments on an as-needed basis.

The Consultant shall perform a range of analysis, algorithm routine design, and software development associated with pavement and asset management. These services may include: continued enhancement and support of our current pavement management system, implementation of new pavement management tools such as GIS, provide quality control checks for automated distress identification process, providing assistance and engineering expertise to develop SHA's annual pavement funding strategies statewide, design of routines to predict future conditions and to evaluate the benefits of improvement funding strategies, pavement improvement cost modeling, pavement deterioration modeling, development of new guidelines, specifications and procedures, assisting with writing and delivering technical papers, and documenting asset management development efforts at SHA.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 2, 2003.

AWARD: MACTEC Engineering and Consulting, Inc.
Beltsville, MD

- This Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA Web Page.
- A total of three (3) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

CONTINUED

ITEM: 11-AE

BPW - 11/12/03

Continued

- 21 % of the work is being performed by an MDOT Certified DBE firm.

AMOUNT: \$2,000,000.00TERM: Three (3) years (ending November 1, 2006)FUND SOURCE: Federal and Special Funds Budgeted to SHA

Appropriation Code: B0101

Object/Subobject: 1430

Title of Program: State Systems Construction
and EquipmentPROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Axiom Decision Systems, Inc. Columbia, MD	428	1	Contract A BPW Approval 09/17/03
MACTEC Beltsville, MD	419	2	\$2,000,000.00
ERES Consultants Columbia, MD	394	3	N/A
Applied Pavement Technologies, Inc. Champaign, IL	Withdrew		
DMJM+HARRIS, Inc./ Kercher Engineering, Inc. Baltimore, MD	Declined to Submit		

REMARKS: "The Office of the State Comptroller has verified under Control No. 03-1672-1111 that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

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ITEM: 11-AE
Continued

BPW – 11/12/03

The Prime Consultant is a resident business under the guidelines of BPW
Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

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DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 12-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 2003-09 B
 Landscape Inspection/Landscape Architecture
 Design Services, Statewide
 ADPICS NO.: SBCS0309B

DESCRIPTION: This is the second of three (3) open-end contracts to provide landscape architectural design and landscape inspection services, statewide, each for a period of four (4) years. Project services will consist of individual project assignments on an as-needed basis.

The Consultant will provide landscape architectural design and landscape inspection services for specific landscape construction, landscape maintenance and vegetation management projects.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on November 6, 2003.

AWARD: Development Facilitators, Inc.
 Severna Park, MD

- The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page.
- A total of eight (8) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 12% of the work is being performed by an MDOT Certified DBE firm.

AMOUNT: \$1,000,000.00

TERM: Four (4) years (ending December 1, 2007)

FUND SOURCE: Federal and Special Funds Budgeted to SHA

ITEM: 12-AE
Continued

BPW -11/12/03

Appropriation Code: B0101
Object/Subobject: 1430
Title of Program: State Systems Construction
and Equipment

PROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Johnson, Mirmiran & Thompson, Baltimore, MD	459	1	Contract A BPW Approval 10/29/03
Development Facilitators, Inc. Severna Park, MD	445	2	\$1,000,000.00
Earth Engineering and Sciences, Inc./ Daft-McCune-Walker, Inc. Baltimore, MD	415	3	Contract C
Straughan Environmental Services, Inc. Towson, MD	383	4	N/A
Greenhorne & O'Mara, Inc. Greenbelt, MD	358	5	N/A
KCI Technologies, Inc. Hunt Valley, MD	352	6	N/A
Rummel, Klepper & Kahl, LLP Baltimore, MD	350	7	N/A
John E. Harms, Jr. & Associates, Inc. Pasadena, MD	320	8	N/A
Herbert, Rowland & Grubic, Inc./ F.A. Bartlett Tree Expert Company Gettysburg, PA			Declined to Submit

REMARKS: "The Office of the State Comptroller has verified under the Control Number 03-2011-0111, that the recommended Contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED
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ITEM: 12-AE
Continued

BPW - 11/12/03

The Prime Consultant is a resident business under the guidelines of BPW
Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

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DEPARTMENT OF TRANSPORTATIONACTION AGENDASERVICE CONTRACTITEM: 13-S-MODMARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)ORIGINAL CONTRACT NO. & TITLE: 210001-S
Marine & Landside Operation – DMT
ADPICS NO. CO157335ORIGINAL CONTRACT APPROVED: Item 14-S, DOT Agenda 9/19/01CONTRACTOR: P & O Ports Baltimore, Inc.
Baltimore, MDMODIFICATION: Modification No. 1 is to incorporate a breakbulk and roll-on/roll-off (ro-ro) terminal management system known as Dockworks.AMOUNT: \$135,800.00
(7/1/03 - 10/31/06)FUND SOURCE: 100% State Funds Budgeted to MPAORIGINAL CONTRACT AMOUNT: \$79,047,190.00REVISED CONTRACT AMOUNT: \$79,182,990.00PERCENTAGE INCREASE: .17% increaseREMARKS: **Retroactive approval is requested pursuant to §11-204(c), State Finance and Procurement Article.**

In November of 2001, the MPA entered into a contract with P & O Ports Baltimore, Inc. to provide Marine and Landside Terminal Operations at DMT. The contract contemplated a future enhancement to automate all aspects of the receiving and delivery of breakbulk and ro-ro cargo via a customized computer software system, known as Dockworks. This software will allow for receipt and transmission of electronic data interchange (EDI) transaction sets and provide EDI billing capabilities. The MPA will pay a portion of the installation and training costs, and the annual software maintenance. All other costs shall be borne by P & O Ports Baltimore, Inc.

CONTINUED

ITEM: 13-S-MOD
Continued

BPW – 11/12/03
2ND REVISED

“The Office of the State Comptroller has verified, under **Control Number 03-2143-1111**, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller’s Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The Contractor is a resident business under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDASERVICE CONTRACTITEM: 14-S-MODMARYLAND PORT ADMINISTRATION:

Seagirt Marine Terminal (SMT)

ORIGINAL CONTRACT NO. & TITLE:

210002-S

Marine & Landside Operation –SMT

ADPICS NO. CO157338ORIGINAL CONTRACT APPROVED:

Item 15-S, DOT Agenda 9/19/01

CONTRACTOR:P & O Ports Baltimore, Inc.
Baltimore, MDMODIFICATION:

This action agenda item is to incorporate the use of Rubber Tired Gantry (RTG) Cranes in MPA's contract for stevedoring and terminal services (effective 10/1/02). This change was necessitated to increase container storage capacity at SMT. P & O Ports will credit the MPA on a monthly basis for the use of the cranes.

AMOUNT:

(\$1,281,000.00)

\$21,000/month x 61 months

(10/1/02 – 10/31/07)

FUND SOURCE:

No State Funds will be expended

ORIGINAL CONTRACT AMOUNT:

\$174,878,940.00

REVISED CONTRACT AMOUNT:

\$173,597,940.00

PERCENTAGE DECREASE:

.6% (Overall)

REMARKS:

In November of 2001, the MPA entered into a contract with P & O Ports Baltimore, Inc. to provide Marine and Landside Terminal Operations at SMT. This contract was awarded based on a Top Loader operation (equipment used for stacking of containers) with all the equipment owned and maintained by the contractor.

CONTINUED

ITEM: 14-S-MOD

BPW – 11/12/03

Continued

The MPA finds that increasing the storage density of the terminal is now necessary to accommodate additional container volumes and to honor existing contracts. In an effort to adjust to future terminal growth, the MPA purchased six (6) RTG yard cranes (Item 1-C, DOT Agenda 8/1/01) and subsequently exercised two options to purchase six (6) more for a total of twelve (12). The RTGs allow for the stacking of more containers in less terminal area thereby allowing the facility to reach maximum throughput capability.

In order to incorporate the use of the RTG cranes into the current terminal operation, MPA is requesting a modification of the current contract. This modification will allow for the State to be compensated by the Contractor for the use of State equipment. The Contractor will credit the MPA in the amount of \$21,000 on a monthly basis, effectively reducing the State's cost for stevedoring and terminal services. Under this arrangement, MPA will bear the responsibility for the maintenance, repair and service of the cranes.

“The Office of the State Comptroller has verified, under **Control Number 03-2144-1111**, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

The Contractor is a resident business under the guidelines of BPW Advisory P003-95, **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

185

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MAINTENANCE CONTRACT:

ITEM: 15-M

MARYLAND PORT ADMINISTRATION: Seagirt Marine Terminal (SMT)

CONTRACT NO. & TITLE: 240003-M
Snow Removal Services at SMT
ADPICS NO: P040683

DESCRIPTION: This contract provides for snow removal, plowing and piling services for the SMT.

CONTRACT TERM: Two (2) year contract with three (3), one- year options to renew. Contract starts December 1, 2003 through November 30, 2005. The renewal option periods shall begin December 1, 2005 and run for three (3) consecutive 12- month terms ending November 30, 2008.

PROCUREMENT METHOD: **Competitive Sealed Bidding**
(One Bid Received)

AWARD: Bronson Contracting, Inc.
Pasadena, MD

- This Solicitation was advertised in the Contract Weekly, e-Maryland Marketplace, the Baltimore Sun and on the MPA Bid Board.
- The Notice to Contractors was sent to seven (7) minority business organizations and seven (7) minority business clearinghouses.
- Ninety-seven (97) Contractors were solicited from the bidder's list and an additional (5) contractors requested the bid package information.
- 25% of the work will performed by MDOT Certified MBE firms, with 10% participation from woman-owned firms and 7% participation from African-American-owned businesses.

AMOUNT: \$ 500,000.00 (2 Years)
\$1,250,000.00 Estimate (3/one Year
Renewal + Estimated CPI)

ITEM: 15-M
Continued

BPW - 11/12/03

A Performance and Payment Bond for
100% of the award exists for this Contract.

FUND SOURCE:

100% Special Funds Budgeted to MPA

Appropriation Code: J03-D0001

Object/Sub-object: 08/0899

REMARKS: The Procurement Officer has reviewed this bid and has determined the bidder meets the requirements of the specifications, and that the price is fair and reasonable.

The MPA advertised the contract in the Baltimore Sun and on e-Maryland Marketplace to insure competition. The MPA canvassed the firms who did not bid and was given the following reasons for the lack of interest: prior contractual commitments, insufficient personnel, insufficient equipment, and interested in guarantee-pay snow removal projects only.

By approving this contract, the Board grants MDOT the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directs that the exercise of each option renewal be reported on a MDOT PAAR.

"The Office of the State Comptroller has verified, under Control Number 03-2117-0111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland".

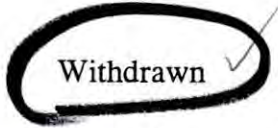
The contractor is a resident business under the guidelines of BPW Advisory P-03-095, **Revised**.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn 

With Discussion

Without Discussion

Received

187

DEPARTMENT OF TRANSPORTATIONACTION AGENDAMAINTENANCE CONTRACTITEM: 16-MMARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-1041
 Metro Railcar Repair/Overhaul of D-4-S
 Air Compressors
 ADPICS NO. MTA1041

DESCRIPTION: This is contract is to provide a vendor for the repair and overhaul
 maintenance of D-4-S Air Compressors on Metro Railcars.

TERM: Four (4) Years, From Notice to Proceed

PROCUREMENT METHOD: **Competitive Sealed Bidding**
 (One Bid Received)

AWARD: Westinghouse Air Brake Company
 (WABCO) Transit Group/Division
 Duncan, SC

- This Solicitation was advertised in the Maryland Contract Weekly.
- Only a single bid was received. There were two (2) “No-Bid” notices received. The vendors who submitted no-bid notices cited a lack of experience as it related to the requirements of the IFB.
- 0% MBE Goal has been established for this contract

AMOUNT: \$290,000.00

FUND SOURCE: 100% Special Funds

Appropriation Code: 90-0076
 Object/Subobject: 127A00/0870
 Title of Program: Railcar
 Maintenance

CONTINUED

ITEM: 16-M

Continued

BPW – 11/12/03

REVISEDREMARKS:

In accordance with Code of Maryland Regulations (COMAR) 21.05.02.20 and 21.05.05.02, the MTA is requesting BPW approval to award a sole-source contract. The justification for this request is due to the fact that only one responsible/responsive bidder submitted a bid price for this solicitation. **The basis for this decision is further explained in the Procurement Officer's Determination, provided as back-up.**

"The Office of the State Comptroller has verified, under Control No. 03-2088-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification had also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State, to the extent required by the laws of Maryland."

The Prime Contractor is not a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

REVISED

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MODIFICATION CONTRACT: (Maintenance)

ITEM: 17-M-MOD

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: T-8000-0085
Miscellaneous Snow Removal-Light Rail Stations
ADPICS NO. T80000085

ORIGINAL CONTRACT DATE: **Delegated Award**

DESCRIPTION: This is a modification to the original contract to remove snow and ice from Light Rail Stations located in the Baltimore Metropolitan area.

TERM: One (1) Year with Two (2) One (1) Year Option Renewals

PROCUREMENT METHOD: **Preferred Provider**

AWARD: The ARC of Baltimore
Baltimore, MD

AMOUNT: \$130,000.00

ORIGINAL AMOUNT: \$89,000.00

REVISED AMOUNT: \$308,000.00

FUND SOURCE: 100% Special Funds

Appropriation Code: 05260
Object/Subobject: 0870
Title of Program: Facilities/Maintenance

PERCENTAGE INCREASE: 146% (Overall, includes Renewal #1 & Modification #1)

REMARKS: During the months of December 2002 through January and February 2003, a record amount of snowfall occurred in the Baltimore Metropolitan area. As a result of these events, the Maryland Transit Administration (MTA) incurred

CONTINUED

Continued

increased cost for snow removal maintenance at its various Light Rail Stations. The MTA is seeking Board of Public Works approval to increase the original dollar amount of this contract, to allow the agency to cover the cost associated with the additional snow removal maintenance required at the various stations.

"The Office of the State Comptroller has verified, under Control No. 03-2087-1110, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification had also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State, to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn 191

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 18-RP

STATE HIGHWAY ADMINISTRATION: Located west of MD 450 at the north approach to the Severn River Bridge, Annapolis, Anne Arundel County, MD

EXPLANATION: In accordance with COMAR 14.24.05 of the Annotated Code of Maryland, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The properties that are being conveyed consists of 2.24 acre parcel being conveyed at no monetary cost to Anne Arundel County as an addition to Jonas Green Park and release of a .25 acre revertible slope easement to DNR, also at no monetary cost.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Anne Arundel County, MD, a body corporate and politic (fee transaction) State of Maryland to the use of the Department of Natural Resources (release of easement)

CONSIDERATION: \$0 – See below for details

APPRAISED VALUE: \$11,000 for 2.24 acres, Thomas Herbert, fee appraiser
Reviewed and approved by Donald Wakefield,
Chief, Appraisal Review Division
N/A for the revertible slope easement

REMARKS Approval of conveyance is requested in accordance with Section 8-309(g)(1)(2)(ii) of the Transportation Article, Annotated Code of Maryland.

The SHA has been negotiating with Anne Arundel County to convey the 2.24 acre parcel which has been in State ownership since August 19, 1938.

The property is being utilized as a public parking lot for visitors to the Jonas Green Park.

The conveyance of this parcel will save the SHA approximately \$14,000 per year in maintenance costs. Since the savings in maintenance costs exceeds the value of the property, SHA subject to BPW approval, has agreed to convey the land at no monetary cost. To clear title, SHA is requesting BPW approval to release the adjoining revertible slope easement to the DNR at no monetary cost. The DNR operates a boat launching ramp adjacent to the slope easement.

As part of the transaction SHA is submitting a bill of sale conveying the northern segment of the Old Severn River Bridge to Anne Arundel County. The old bridge is currently being used as a public fishing pier. This is also being done at no monetary cost since SHA will save approximately \$5,500 per year in bridge maintenance costs.

SHA is concurrently requesting permission to dispose and execution of the conveyance Deed, release of easement and bill of sale.

The Deed, bill of sale and release of easement to DNR have been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 19-RP

STATE HIGHWAY ADMINISTRATION: Located on the south side of MD 731 (former US 50) between Old Bradley Road and the Nanticoke River, 2 miles east of Vienna, Wicomico County

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of \pm 1.89 acres and is being conveyed at fair market value to the lone adjoining owners.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Byron Richardson and Barbara Richardson as tenants by the entireties

CONSIDERATION: \$1,100.00

APPRAISED VALUE: \$1,100.00, Dwayne Kershner, staff appraiser reviewed and approved by Mike Jones, review appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8 309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

The subject property is not capable of an independent use due to its configuration. SHA has agreed to convey the subject property to the lone adjoining owners at the fair market value. As part of this transaction, the SHA is also relinquishing a 0.41 acre revertible slope easement acquired from the former owners in 1949.

MD 731 provides access to several adjoining owners but has otherwise been replaced as a primary highway by the relocation of US 50. 194

CONTINUED

ITEM: 19-RP

BPW – 11/12/03

Continued

SHA is currently requesting permission to dispose and execution of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

195

Ricky Smith 410-545-0402

BPW – 11/12/03

REVISEDDEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 20-RPSTATE HIGHWAY ADMINISTRATION: Located on the southeast quadrant of the MD 4 and US 301 interchange, Upper Marlboro, Prince Georges CountyEXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.The easement to be released consists of ± 0.11 acres and is being released to the adjoining owner.SPECIAL CONDITIONS: NoneGRANTOR: State of Maryland
State Highway AdministrationGRANTEE: GFS Realty, Inc., a Delaware Corporation "GFS"CONSIDERATION: \$2,000.00 (Administrative Cost)APPRAISED VALUE: N/AREMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

SHA has reviewed the grantee's site plan and determined that our perpetual easement is no longer needed for stormwater management.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item wasApproved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

196

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 21-RPSTATE HIGHWAY ADMINISTRATION:

Road Transfer to The Board of County Commissioners of Frederick County, Maryland

MD 144 FG (Old MD 144) - From County road #580 east of 144 FH westerly to road end at Triangle Motor World, a total distance of \pm 0.34 miles

REFERENCE:

Board of Public Works approval is requested for a Deed Conveyance of the subject State roadway to The Board of County Commissioners of Frederick County, Maryland.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland
State Highway Administration

GRANTEE:

The Board of County Commissioners of Frederick County, Maryland

CONSIDERATION:

\$1.00

REMARKS:

SHA has agreed to transfer to the County this section of road. The County has agreed to accept it as an integral part of the County Highway System. Conveyance is being made to comply with the conditions of an Agreement between the SHA and Frederick County, Maryland

The Legal authority for Road Conveyance is found in Transportation Article Section 8-304.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 22-RP

STATE HIGHWAY ADMINISTRATION: Located at the northeast corner of MD 213, Bridge Street and Elkton Boulevard, Elkton, Cecil County, MD

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of \pm .27 acres and is being conveyed at a negotiated price to the only adjoining owner to submit a bid.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Horace Whitney and Lenore Kimball Trust

CONSIDERATION: \$20,000.00

APPRAISED VALUE: \$26,250, Jack McDonough, fee appraiser reviewed and approved by Don Wakefield, Chief, Appraisal Review Division

REMARKS: Approval of conveyance is requested in accordance with Section 8 309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

There is no legal access onto MD 213 from the subject property. All access is via Elkton Blvd.

The grantees property is legally landlocked unless they purchase the SHA parcel. The grantee was the only one of the two adjoining owners to submit a bid. Since the bid was within 25 % of the appraised value, SHA recommends approval of the sale.

SHA is currently requesting permission to dispose and execution of the 198 Deed.

CONTINUED

ITEM: 22-RP
Continued

BPW - 11/12/03

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 23-RP

STATE HIGHWAY ADMINISTRATION: Located at the southeast corner of the MD 36 at Porterstown Road intersection, 1 mile north of Corriganville, Allegany County, Maryland

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of \pm .13 acres and is being conveyed to the highest bidder among the three adjacent owners, at a price that exceeds the appraised value.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Joseph M. Glass, II

CONSIDERATION: \$2,100.00

APPRAISED VALUE: \$1,400.00, Terry Ellsworth, Staff Appraiser reviewed and approved by Harry Bowman, review appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

Allegany County has expressed no interest in purchasing the property.

The subject property is not capable of an independent use because of its size. The grantee submitted the high bid between the three adjacent owners.

200

CONTINUED

ITEM: 23-RP
Continued

BPW - 11/12/03

SHA is currently requesting permission to dispose and execution of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

201

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 24-RPSTATE HIGHWAY ADMINISTRATION:

Located on the east side of MD 24 at
MacPhail Road in Bel Air, Harford
County, Maryland

EXPLANATION:

In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land as described which is excess to the needs of the SHA.

The property to be conveyed is extra land consisting of \pm 10.02 acres of fee simple.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland
State Highway Administration

GRANTEE:

State of Maryland
Motor Vehicle Administration (MVA)

CONSIDERATION:

\$0.00

APPRAISED VALUE:

\$2,838,000.00, Walter A. Reiter, Jr., fee
appraiser - Reviewed and Approved by
Donald K. Wakefield

REMARKS

Approval of conveyance is requested in accordance with the Section 10-305 of the State Finance and Procurement Article, Annotated Code of Maryland.

The subject property is now being utilized by the MVA as a testing and licensing facility.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

202

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 25-RPSTATE HIGHWAY ADMINISTRATION:

Northwest quadrant of the intersection of
MD 151 (North Point Boulevard) and Cove
Road, North Point, Baltimore County

EXPLANATION:

In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of parcels of land, as described which are excess to the needs of the State Highway Administration (SHA).

The parcels to be conveyed consist of \pm 0.23 acres (Parcel 1) and \pm 0.21 acres (Parcel 2). This is being conveyed at the request of the grantees, the assigns of the heirs of the original owner.

SPECIAL CONDITIONS:

None

GRANTOR:

State of Maryland
State Highway Administration

GRANTEE:

Joseph J. Pirog, Jr., et ux (Parcel 1)
Harold Campbell, et ux (Parcel 2)

CONSIDERATION:

\$83,376.00 (Parcel 1)
\$24,424.00 (Parcel 2)

APPRAISED VALUE:

\$107,800.00, Stephen H. Muller - fee
appraiser reviewed and approved by
Donald K. Wakefield, review appraiser

REMARKS

Approval of conveyance is requested in accordance with Section 8-309(c)(1)(i)(3) of the Transportation Article, Annotated Code of Maryland.

This Item was previously presented and withdrawn at the February 19, 2003 and March 19, 2003 BPW meetings as Items 24-RP and 26-RP, respectively. SHA contacted all interested parties and an amicable agreement was reached wherein the heirs to the former owners assigned their rights to the Grantees who are the adjoining owners. The Grantees agreed to each acquire a portion of the subject property, at the respective appraised value. 203

ITEM: 25-RP
Continued

BPW -- 11/12/03

The property was acquired in 1970 for the I-695 (Patapsco Freeway) project.

Permission to dispose of these parcels is being requested concurrent with the Deed submissions to accommodate the grantees.

The Deeds have been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

204

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 26-RP

STATE HIGHWAY ADMINISTRATION: Located on the south side of Forest Drive, across from Hilltop Lane, between Spa Road and Greenbriar Lane, Annapolis, Anne Arundel County

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of \pm 0.8 acres and is being conveyed at the appraised value to the only adjoining owner who submitted a bid.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Restoration Community Development Corporation

CONSIDERATION: \$160,000.00

APPRAISED VALUE: \$160,000.00, Richard Mattingly, Fee Appraiser reviewed and approved by Mike Jones, review appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

The subject property was acquired for a proposed widening of Forest Drive. The road was never widened and was transferred to Anne Arundel County in 1987. The County has determined they have sufficient right of way to dualize Forest Drive and is not interested in purchasing the subject property.

ITEM: 26-RP
Continued

BPW -- 11/12/03

The Grantee was the only one of the three adjoining owners to submit a bid. The bid was \$160,000 and is commensurate with the appraised value.

SHA is currently requesting permission to dispose and execution of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

206

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 27-RP

STATE HIGHWAY ADMINISTRATION: Located on the west side of US 113 and at the southwest corner of the intersection of US 113 and MD 367, Bishopville Road, Bishop, Worcester County, MD

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The property to be conveyed consists of four (4) parcels totaling 4.44 acres and is being conveyed in accordance with the terms of an option agreement.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Sharpgas, Inc., a Delaware Corporation
CONSIDERATION: \$155,505.00

APPRAISED VALUE: \$155,505.00, Larry Moynihan, Fee
Appraiser Reviewed and approved by Mike Jones, Review Appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8 309(f)(1)(i) of the Transportation Article, Annotated Code of Maryland.

The SHA needed to acquire 2.28 acres from Sharpgas, Inc. as part of the dualization of US 113 between MD 90 and the Delaware Line.

In accordance with the terms of an option agreement dated May 23, 2003, the SHA agreed, subject to BPW approval, to convey four (4) parcels totaling 4.44 acres to Sharpgas, Inc. at the fair market value of \$155,505.

ITEM: 27-RP
Continued

BPW – 11/12/03

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

208

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 28-RP

STATE HIGHWAY ADMINISTRATION: Located on the east side of MD 185
(Connecticut Avenue) opposite the I-495
Ramp, Montgomery County

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland
Regulations, approval is requested to dispose of a parcel of land, as
described which is excess to the needs of the State Highway
Administration.

The property consists of $\pm .1$ acres and is being conveyed to an
adjoining owner.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: Stefan Szell and Amy Alipio

CONSIDERATION: \$23,000.00

APPRAISED VALUE: \$31,750, Richard Mattingly, fee appraiser
reviewed and approved by William
Caffrey, review appraiser

REMARKS: Approval of conveyance is requested in accordance with Section 8-
309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

The subject parcel is a remnant of a building lot which has been declared
excess to our needs.

The property contains $\pm .1$ acres and is too small for independent use. It
is abutted by three (3) adjoining owners, who were all given the
opportunity to purchase this parcel.

Only one (1) owner submitted an offer of \$23,000.00. Since this offer is
72% of the appraised value and we cannot market this property, except
to adjoining owners, SHA recommends acceptance.

ITEM: 28-RP
Continued

BPW – 11/12/03

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAREAL PROPERTY CONVEYANCEITEM: 29-RP

STATE HIGHWAY ADMINISTRATION: Located west of Chaptico and southeast of Coffee Hill, south of the relocated MD 234, Chaptico, St. Mary's County, MD

EXPLANATION: In accordance with COMAR 14.24.05 of the Code of Maryland Regulations, approval is requested to dispose of a parcel of land, as described which is excess to the needs of the State Highway Administration.

The properties to be conveyed consist of the former roadbed of MD Rte. 234, parcel 1 - \pm 0.48 acre; parcel 2 - \pm 0.52 acre; parcel 3 - \pm 0.36 acre; parcel 4 - \pm 0.33acre.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Albert Ridgell and Hildanne Murphy, Joint Tenants - parcels 1&3, northern portion of former MD Rte. 234; Kenneth and Cecelia Davis, Joint Trust, parcels 2&4, southern portion of former MD Rte. 234

CONSIDERATION: \$4,000.00 total - \$2,000.00 each grantee

APPRAISED VALUE: N/A - (no real property rights conveyed), prescriptive title only enjoyed by SHA

REMARKS: Approval of conveyance is requested in accordance with Section 8-309(f)(1)(ii) of the Transportation Article, Annotated Code of Maryland.

Old MD 234 was originally a St. Mary's County road that came into the State System in the 1920's. The road was relocated in the 1950's. The original roadbed, former MD 234, was effectively abandoned as a traveled road once the relocated MD 234 was constructed.

ITEM: 29-RP
Continued

BPW -- 11/12/03

The SHA did not acquire any real property rights in or to the bed of the former MD 234. The State Roads Commission maintained the old road under a prescriptive title only.

Presently the old road is vastly overgrown with only small portions of macadam still discernable. The grantees requested property to clear their respective titles of encumbrances and have agreed to compensate the SHA \$2,000 each, totaling \$4,000 for the northern and southern portions of the former MD 234.

The Deed has been forwarded to the Executive Secretary, Board of Public Works' for execution.

Board of Public Works Action - The above referenced Item was

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

212

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM: 30-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-0981A
Paratransit Services
ADPICS NO. TMTA0981A

DESCRIPTION: In accordance with COMAR 21.10.02.11, this is a request to approve a contract in the face of a protest to protect substantial state interest. This contract will provide ADA mandated paratransit services. The service is provided seven (7) days a week, 24-hours per day. The service area includes Baltimore City and all portions of Baltimore and Anne Arundel Counties which are located inside the Baltimore Beltway. The awards specify two service levels to be provided by multiple contractors.

These contracts feature several significant changes over the current service model, including the use of multiple contractors which shall provide paratransit service dedicated solely to MTA. Each contractor is to provide a local facility, new vehicles, drivers, support vehicles and necessary support staff to operate the service.

PROCUREMENT METHOD: **Competitive Sealed Proposals**

AWARDS: Laidlaw Transit Services, Inc. (Service Level Option B – 60%)
Chapel Hill, NC

MV Transportation, Inc. (Service Level Option A – 40%)
Fairfield, CA

- This Solicitation was advertised in the Maryland Contract Weekly.
- A total of eight (8) firms submitted proposals.
- 20% of the work will performed by MDOT Certified MBE firms, including 10% by Women owned and 8% by African American owned minority businesses.

Continued

TERM: The initial contract term is three-years, including two (2), two-year renewal options. (see remarks)

AMOUNT: \$24,986,121.00 (Service Level Option B)
\$17,673,535.00 (Service Level Option A)

FUND SOURCE: 100% Special Funds Budgeted to MTA

Appropriation Code: 29.08.01.02
Object/Subobject: 0897
Title of Program: Bus Operations

PROPOSALS:

	<u>Technical Ranking</u>	<u>Financial Offer*</u> <u>Option B</u>	<u>Financial Offer*</u> <u>Option A</u>
Laidlaw Transit Services Chapel Hill, NC	1	\$24,986,121.00	\$18,030,535.00
MV Transportation, Inc. Fairfield, CA	2	\$24,986,769.00	\$17,673,535.00
First Transit, Inc. Cincinnati, OH	3	\$25,477,782.00	\$17,785,093.00
Yellow Transportation Baltimore, MD	4	\$27,332,116.00	\$19,906,021.00

*NOTE: Financial offerors were evaluated based upon the sum of the three-year cost plus start up costs.

REMARKS: The total award amounts shall also include \$655,000 for estimated supplemental service required to meet peak demand and \$3,000,000 for estimated fuel reimbursement costs. The MTA plans to reimburse the contractors for actual fuel costs for revenue vehicles.

Following notice to proceed, the contractors have 120 days to transition into the service, with full implementation on or before **July 1, 2004**.

By approving this contract, the Board grants MDOT the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directs that the exercise of each option renewal be reported on a MDOT PAAR.

“The Office of the State Comptroller has verified under the Control Numbers listed below, that the recommended contractor’s have no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.”

	<u>Control Numbers</u>
Laidlaw Transit Services, Inc.	03-2138-0111
MV Transportation, Inc.	03-2129-0010

The Prime Consultants are not resident businesses under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred ✓

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Miscellaneous)

ITEM: 31-GM-MOD

MARYLAND TRANSIT ADMINISTRATION:

ORIGINAL CONTRACT NO. & TITLE: MTA-0847A
Commuter Bus Lines #901, #905, #907 and #909
Charles County – Washington, DC
ADPICS NO. TMT0847A

ORIGINAL CONTRACT APPROVED: Item 7-GM, DOT Agenda 4/21/99

CONTRACTOR: KELLER TRANSPORTATION, INC.
Waldorf, Maryland

MODIFICATION: This Change Order amends the “Capital Assistance Program for Private Bus Commuter Service Vehicle Lease and Maintenance Agreement” dated November 1, 2002 and provides for the lease of ten additional Motor Coaches by MTA to Keller Transportation, Inc. The lease price of \$1515.00 per coach per month is effective through the expiration of the contract on April 25, 2004. This results in a credit of **\$108,012.00** for the remaining contract period.

AMOUNT: **(\$108,012.00)**

FUND SOURCE: 100% Special Funds budgeted to MTA

Appropriation Code: J05 H0106
Object/Subobject: 08/67
Title of Program: Statewide Operations

ORIGINAL CONTRACT AMOUNT: \$14,763,550.00

REVISED CONTRACT AMOUNT: **\$32,778,329.00**

PERCENTAGE DECREASE: 0.7% (Change Order No. 8)

PERCENTAGE INCREASE: 122.0% (Overall)

ITEM: 31-GM-MOD
Continued

BPW – 11/12/03

REVISED

REMARKS: "The Office of the State Comptroller has verified, that under Control No. 03-0303-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification had also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State, to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 32-GM-MOD

MARYLAND TRANSIT ADMINISTRATION:

ORIGINAL CONTRACT NO. & TITLE: MTA-0877
Commuter Bus Lines #915, #929 & #995
**Columbia, Silver Spring and Washington,
DC**
ADPICS NO. CO156599

ORIGINAL CONTRACT APPROVED: Item-17-GM, DOT Agenda 9/1/99

CONTRACTOR: Eyre Bus Service, Inc.
Glenelg, MD

MODIFICATION: This Change Order amends the "Capital Assistance Program for Private Bus Commuter Service Vehicle Lease and Maintenance Agreement" dated November 1, 2002 and provides for the lease of six (6) additional Motor Coaches by MTA to Eyre Bus Service, Inc. The lease price of \$1515.00 per coach per month is effective through the expiration of the contract on August 31, 2004. This results in a credit of \$100,845.60 for the remaining contract period.

AMOUNT (\$100,845.60)

FUND SOURCE: 100% Special Funds Budgeted to MTA

Appropriation Code: JO5 HO106
Agency Object Code: 0867
Title of Program: Statewide Operations

ORIGINAL CONTRACT AMOUNT: \$6,447,000.00 / 3 year amount

REVISED CONTRACT AMOUNT: \$14,100,335.40

PERCENTAGE DECREASE: 1.6% (Change Order No. 10)

PERCENTAGE INCREASE: 118.7% (Overall Change)

REMARKS: Pricing for the Capital Assistance Program for Private Bus Commuter Service Vehicle Lease and Maintenance Agreement was established November 1, 2002.

“The Office of the State Comptroller has verified that under Control No. 03-0363-0111 that the recommended contractor is not delinquent in the payment of its Maryland Tax obligations. Verification has also been obtained from the Comptroller’s Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95.**Revised.**

Board of Public Works – The above-referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM: 33-GM-MOD

MARYLAND TRANSIT ADMINISTRATION:

ORIGINAL CONTRACT NO. & TITLE: MTA-0876
Commuter Bus Lines #921, #922 & #950
Annapolis and New Carrollton Metrorail
Kent Island, Annapolis & Washington,
DC
ADPICS NO. TMTA0876

ORIGINAL CONTRACT APPROVED: Item-16-GM, DOT Agenda 9/1/99

CONTRACTOR: Dillon's Bus Service, Inc..
Millersville, MD

MODIFICATION: This Change Order amends the "Capital Assistance Program for Private Bus Commuter Service Vehicle Lease and Maintenance Agreement" dated November 1, 2002 and provides for the lease of five (5) additional Motor Coaches by MTA to Dillon's Bus Service, Inc. The lease price of \$1515.00 per coach per month is effective through the expiration of the contract on August 31, 2004. This results in a credit of \$85,107.50 for the remaining contract period.

AMOUNT (\$85,107.50)

FUND SOURCE: 100% Special Funds Budgeted to MTA
Appropriation Code: JO5 HO106
Object/Subobject: 0867
Title Of Program: Statewide Operations

ORIGINAL CONTRACT AMOUNT: \$4,167,000.00 / 3 year amount

REVISED CONTRACT AMOUNT: \$12,479,692.10

PERCENTAGE DECREASE: 2.04% (Change Order No. 9)

PERCENTAGE INCREASE: 199.5% (Overall Change)

REMARKS: Pricing for the Capital Assistance Program for Private Bus Commuter Service Vehicle Lease and Maintenance Agreement was established November 1, 2002.

ITEM: 33-GM-MOD

BPW - 11/12/03

Continued

"The Office of the State Comptroller has verified that under Control No. 03-0208-1111 that the recommended contractor is not delinquent in the payment of its Maryland Tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works - The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

221

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACTITEM: 34-CMARYLAND PORT ADMINISTRATION: World Trade Center Baltimore

CONTRACT NO. & TITLE: 501912
 Fire Pump and Domestic Water Systems Upgrade
 The World Trade Center Baltimore
 ADPICS NO. P501912

DESCRIPTION: This contract consists of all labor, equipment, and materials necessary to replace existing low pressure and high pressure zone fire water pumps and jockey pumps, along with suction and discharge piping and risers. Construct new intermediate floor pump room. Install new pressure reducing hose valves. Upgrade existing hubbly fire pump controllers. Replace existing domestic water booster pump system along with suction and discharge piping and risers. Install new pressure reducing stations. Install pressure reducing valves in alternate floors. Install new copper hot water riser with pressure reducing valves in alternate floors. Also, modify electrical distribution including design of separate transfer switches to isolate emergency power for life safety and building systems and all related work at the World Trade Center, Baltimore, Maryland.

PROCUREMENT METHOD: **Competitive Sealed Bidding**

AWARD: Martin J. Braun Co.
 Baltimore, MD

- This Solicitation was Advertised in the Maryland Contract Weekly, the Daily Record and the MPA Web Page.
- Five (5) Minority Associations were sent Notices and information on the contract. Fourteen (14) Maryland contractors were solicited with Invitation for Bids.
- Eleven (11) bid packages were distributed, All to Maryland firms.
- 25% of the work will be performed by an MDOT Certified MBE firm with 7% participation from African American-owned firms and 10% from Women-owned firms.

CONTINUED

ITEM: 34-C
Continued

BPW – 11/12/03
Supplemental

AMOUNT: \$1,962,000.00

A Performance and Payment Bond of 100% of the Award amount has been requested for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MPA

Appropriation Code: J03-D0002
Object/Subobject: 14 / 32
Title of Program: Port Facilities & Capital Equipment

BIDS:

Martin J. Braun Company \$1,962,000.00
Baltimore, MD

The Poole and Kent Corporation \$2,613,097.00
Baltimore, MD

REMARKS: The Engineer's estimate for this work was \$2,297,123.00. Contract duration is 450 Calendar Days from Written Notice to Proceed.

Due to the difference between the Engineer's Estimate and the low bid, a meeting was held between Braun and MPA Engineering. The low bid firm was able to obtain a lower than estimated price for the fire pumps and this made up most of the difference between their bid and the estimate.

"The Office of the State Comptroller has verified under Control No. 03-2064-1111, that the recommended contractor has **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland"

The contractor is a resident business under guidelines of BPW Advisory P-003-95, **Revised**.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink, reading "Sheila McDonald". The signature is written in a cursive, flowing style.

Sheila C. McDonald, Esq.
Executive Secretary

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