

STATE OF MARYLAND

BOARD OF PUBLIC WORKS

November 25, 1969

MINUTES OF THE MEETING OF NOVEMBER 25, 1969

The Agenda items written into minutes and contained herein were taken from the agendas submitted at the time of the Board meeting, which items and supporting materials were taken from the files kept by Mrs. Betty Suit Chaney, Administrative Assistant.

These minutes were prepared by the following person:

Theresa J. Smith

Respectfully submitted,

Edward L. Middleton
Edward L. Middleton
Administrator

Completion date: November 6, 1975

BOARD OF PUBLIC WORKS

November 25, 1969

Personal Appearances

Department of Water Resources:

Secretary's Agenda
Page 5, Item 20

Honorable James Clark, Jr.
Senate of Maryland, Sub District 3-C
Mr. Paul W. McKee, Director
Department of Water Resources
Mr. James W. Rouse, President
The Rouse Company

Hittman Associates, Inc.
Mr. Fred Hittman, President
Mr. John Meyer

Sanitary Facilities Sewerage Loan of 1967:

Secretary's Agenda
Page 3, Item 11

Baltimore County

Honorable C. A. Porter Hopkins
House of Delegates, District III
Honorable G. Walter Tyrrie, Jr.
Councilman

Carroll County

Honorable Robert M. McKinney
County Commissioner
Honorable Paul J. Walsh
County Commissioner
Mr. George A. Grier
Administrative Assistant to the County Commissioners
Mr. W. W. Wright
Sanitary Commissioner
Mr. M. J. Lovell
Attorney to the Sanitary Commission

Department of State Planning

Mr. Vladimir Wahbe, Secretary

Department of Water Resources

Mr. Henry Silbermann, Chief
Engineering Services

Piney Run Community Association

Mr. John McShain, Chairman
Mr. William C. Trimble, Attorney

State Department of Health

Mr. Thomas D. McKewen, Assistant Commissioner
Mr. W. McLean Bingley, Chief
Division of Water & Sewerage
M's Margaret Sherrard, Deputy Director
Baltimore County Health Department
Mr. Thomas H. Devlin, Director
Environmental Health, Baltimore County Health Department

Whitman, Requardt & Associates

Mr. John B. Gillett

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 25, 1969:

The Board of Public Works met in the Office of the Governor, State House, Annapolis, Maryland on Tuesday, November 25, 1969.

There were present:

Marvin Mandel, Governor
Louis L. Goldstein, Comptroller
John A. Luetkemeyer, Treasurer

Also attending the meeting were:

Mr. George R. Lewis, Director, Department of Public Improvements
Mr. James P. Slicher, Secretary, Department of Budget and
Fiscal Planning

CONSTRUCTION:

The Board was advised by Mr. Lewis that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1960	General Construction Loan of 1964
General Construction Loan of 1961	General Construction Loan of 1965
General Construction Loan of 1962	General Construction Loan of 1966
General Construction Loan of 1963	General Construction Loan of 1967
	General Construction Loan of 1968

that full regard was given to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 86 of the Acts of 1960, and as amended in 1961, 1962, 1964, 1965 and 1966

Chapter 885 of the Acts of 1961, and as amended in 1962 and 1965

Chapter 128 of the Acts of 1962, and as amended in 1963, 1964, and 1965

Chapter 903 of the Acts of 1963, and as amended in 1965, 1966 and 1967

Chapter 159 of the Acts of 1964, and as amended in 1966, 1967 and 1968

Chapter 743 of the Acts of 1965, and as amended in 1966, 1967 and 1968

Chapter 504 of the Acts of 1966, and as amended in 1967 and 1968

Chapter 759 of the Acts of 1967 and as amended in 1968

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

The Board was also advised by Mr. Slicher that all items submitted and recommended on his Agenda for purchase through the Central Purchasing Bureau have been screened and conform with equipment for which the above Bond Issue Funds were provided

The Board was further advised of the provisions of Section 8 of Chapter 743 of the Acts of 1965 (General Construction Loan of 1965) reading as follows:

"And Be It Further Enacted, That if any Federal grant is or becomes available to any of the State Colleges, the University of Maryland, Morgan State College, or St. Mary's College of Maryland for Capital Improvements, which grant is to pay a portion of the cost of such improvements as set out in this Act for any of these institutions, then the State appropriation herein provided for any such Capital Improvement in each instance shall be reduced by an amount equal to the amount of the Federal grant".

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

Mr. Andrew Heubeck, Jr., Secretary of the Board of Public Works, presented Items 1 through 4 of his Agenda, dated November 25, 1969, as completely described in Items 1 through 4 of Exhibit page 4, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit page 4.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

1. ANNOTATED CODE OF MARYLAND:

Submission of a request by the State Library that the Board of Public Works purchase five additional sets of the Annotated Code of Maryland at a total cost of \$1,012.50. One set is for immediate distribution to the newly appointed judge for Prince George's County and four to be held by the State Library for future distribution.

2. BOYS' VILLAGE OF MARYLAND:

Submission of a request by the Boys' Village of Maryland for permission to write-off \$7.60 representing the amount not recovered in a theft from the business office on July 29, 1969. The Comptroller's Office has recommended to the Institution that they initiate stronger security measures in guarding the receipts and funds on the Institution.

3. COMMISSIONER OF PERSONNEL:

Submission of a request by the Commissioner of Personnel that an emergency be declared to exist in connection with the classification of "Staff Advisor, Personnel Services". (Recommended by the Standard Salary Board) (copy enclosed)

4. COMPTROLLER OF THE TREASURY:

Submission of a request that an emergency be declared to exist in connection with the classification of "Assistant Chief, Central Payroll Bureau". (Recommended by the Standard Salary Board) (copy enclosed)

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

5. DEPARTMENT OF BUDGET AND FISCAL PLANNING:

The Board considered the submission of a request that an emergency be declared to exist in connection with the following classifications:

Budget Analyst I
Budget Analyst II
Budget Analyst III
Budget Analyst IV
Supervising Budget Analyst
Chief Budget Bureau
(Recommended by the Standard Salary Board)
Budget Analyst Trainee
(Not recommended by the Standard Salary Board. There is no justification for a salary change at this time.)

The Board, after said presentation, approved all but the last classification, Budget Analyst Trainee. This classification was considered and disapproved, as recommended by the Standard Salary Board.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

6. DEPARTMENT OF CORRECTIONAL SERVICES:

The Board considered the submission of a request by the Department of Correctional Services that an emergency be declared to exist in connection with the classification of "Jail Programming and Inspection Officer". (Not recommended by the Standard Salary Board--A justification for either a salary adjustment or emergency does not exist.)

The Board of Public Works, after said presentation, disapproved the request, as recommended by the Standard Salary Board.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

Mr. Andrew Heubeck, Jr., Secretary of the Board of Public Works, presented Items 7 through 10 of his Agenda, dated November 25, 1969, as completely described in Items 7 through 10 of Exhibit pages 8 and 9, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 8 and 9.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

7. DEPARTMENT OF FORESTS AND PARKS:

a. Submission of a request by the Department of Forests and Parks that an emergency be declared to exist in connection with the classification of "Chief, Land and Property". (Recommended by the Standard Salary Board) (copy enclosed)

b. Submission of a request for permission to write-off the following accounts receivables in the total amount of \$31.60.

A-1010	\$24.60	Mrs. Garry Beckman
A-1003	7.00	Mr. Roger L. Sites

Attempts to collect these accounts have been made by members of the Department and by the Attorney General's Office. (Recommended by the State Law Department) (copy enclosed)

8. DEPARTMENT OF HEALTH AND MENTAL HYGIENE:

Submission of a request by the Department of Health and Mental Hygiene that an emergency be declared to exist in connection with the following classifications:

Equal Opportunity Specialist III
Staff Specialist, Health Services
Vendor Relations Specialist, Health Services

(Recommended by the Standard Salary Board) (copy enclosed)

9. DEPARTMENT OF MENTAL HYGIENE:

Submission of a request for permission to charge-off as uncollectible the following list of accounts:

Voucher Nos. 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, in the aggregate amount of \$53,566.28, for the month of September 1969.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

10. MORGAN STATE COLLEGE:

Submission of a recommendation by the Committee on Problems Relating to Contractual Agreements to approve a request by Morgan State College for permission to employ Mr. Ralph L. Williams and Mr. Leonard C. Simmons to teach part-time in their Evening School during the 1959-70 school year. These two men are employed full-time at the House of Correction and the University of Maryland, respectively. (copy enclosed)

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

Mr. Andrew Heubeck, Jr., Secretary of the Board of Public Works, presented Item 11 of his Agenda, dated November 25, 1969, as completely described in Item 11 of Exhibit page 11, attached hereto and incorporated herein.

The Board of Public Works, approved the recommendation to authorize the Carroll County Sanitary Commission to award contracts in connection with Project WPC-MD-100 - Hampstead, Carroll County Sanitary Commission. In a December 2, 1969 letter to Dr. William J. Peeples, Commissioner, State Department of Health, the Board had been advised by the Administrator of the Carroll County Sanitary Commission that they will need an additional allocation of \$612,300. Of this amount \$47,050 is an increase in the State grant and \$565,250 is an advance on Federal funds. The Board approved this allocation with the understanding that these funds will not be available until after July 1, 1970. The Board's approval is further conditioned on the Carroll County Sanitary Commission providing in its master plan for the Hampstead project to be eventually tied into the interceptor.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

11. SANITARY FACILITIES SEWERAGE LOAN OF 1967:

Submission of a request by the State Department of Health for permission to authorize the applicant to award the contracts in connection with the following project:

Project WPC-MD-100 - Hampstead, Carroll County Sanitary Commission

The Board previously approved an allocation in the amount of \$313,700.00 from the Sanitary Facilities Sewerage Loan of 1967 for this project based on an eligible cost of \$626,000.00. The State Department of Health has now advised that since the contracts were bid at a cost greater than that anticipated, the eligible cost has now been increased to \$1,443,000.00. An additional amount in State aid is therefore required, or a total of \$926,000.00. Of this amount, \$360,750.00 is the outright State grant and the remaining \$565,250.00 is an advance on Federal funds. The additional State funds are not being requested at this time, but will formally be requested when the contract documents have been fully approved by the Federal Water Pollution Control Administration. The State Department of Health is only requesting that the Carroll County Sanitary Commission be authorized to award the contracts for the projects since the bids appear to be reasonable and no cash funds from the State will be necessary before April, 1970.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

12. STATE DEPARTMENT OF HEALTH:

The Board of Public Works considered the submission of a request by the State Department of Health that an emergency be declared to exist in connection with the following classifications:

Nutritionist IV
Physical Therapist V
(Recommended by the Standard Salary Board)
Occupational Therapist V
(Not Recommended by the Standard Salary Board -- No justification that an emergency exists.)

The Board of Public Works, after said presentation, approved the first two classifications as recommended by the Standard Salary Board. The Board disapproved the Occupational Therapist V classification as recommended by the Standard Salary Board.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

Mr. Andrew Heubeck, Jr., Secretary of the Board of Public Works, presented Items 13 through 19 of his Agenda, dated November 25, 1969, as completely described in Items 13 through 19 of Exhibit pages 14 and 15, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 14 and 15.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

13. STATE EMPLOYEES:

Formal approval of the following extensions of sick leave to State employees, all of which have been recommended by the Commissioner of Personnel:

Department of Public Improvements - Mrs. Catherine A. Schaefer, Account Clerk IV, for a period of three months from November 6, 1969 to February 6, 1970.

Springfield State Hospital - M's Ethel M. Grimes, Psychiatric Aide Senior, for a period from November 5, 1969 to December 11, 1969, which is the maximum period of time permitted under the law.

14. STATE LAW DEPARTMENT:

Submission of a request by the State Law Department that an emergency be declared to exist in connection with the classification of "Deputy Attorney General". (Recommended by the Standard Salary Board) (copy enclosed)

15. STATE RECORDS:

Submission of a request by the Hall of Records for the approval of the following Records Retention Schedule:

State Board of Examiners and
Registration of Architects No. 493

16. STATE RETIREMENT SYSTEMS:

Submission of the resignation of Mr. James W. McElroy as Chairman and member of the Investment Advisory Committee for the State Retirement Systems, effective December 31, 1969. Mr. McElroy is resigning from his appointment because of poor health.

17. STATE ROADS COMMISSION:

a. Submission of a request by the State Roads Commission that an emergency be declared to exist in connection with the classification of "Chief, Bureau of Traffic Safety Programs". (copy enclosed) (Recommended by the Standard Salary Board)

b. Formal approval of the deeds executed since the last meeting of the Board of Public Works.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

18. STATE TREASURER:

a. Submission of an analysis of fire losses reported to the State Treasurer for the period from July 1, 1969 to September 30, 1969, totaling \$23,859.11, which was paid to repair damages caused by fire, windstorm and riot. The Exhibit and Schedules are submitted as follows:

Statement of Fire Loss Account	Exhibit A
Losses estimated in excess of \$1,000.00	Schedule A
Losses estimated at less than \$1,000.00	Schedule B

(copy enclosed)

b. Submission of a report of the various investment transactions completed by the State Treasurer since the last meeting of the Board of Public Works.

19. TOWSON STATE COLLEGE:

Submission of a recommendation by the Committee on Problems Relating to Contractual Agreements to approve a request by Towson State College for permission to employ Mr. Lloyd D. Stanford to teach one three-credit course in English in their Day School, and Mr. Nathan T. Seely, Jr., to teach one three-credit course in Mathematics in their Day School, for the 1969-70 academic year. Mr. Stanford and Mr. Seely are employed full-time at Morgan State College. (copy enclosed)

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

Mr. Andrew Heubeck, Jr., Secretary of the Board of Public Works, presented Item 20 of his Agenda, dated November 25, 1969, as completely described in Item 20 of Exhibit page 17, attached hereto and incorporated herein.

The Board of Public Works, after some discussion, decided that the request required no action by the Board at this time. It was suggested that the Department of Water Resources could, on their own, submit the project application to the FWPCA and upon negotiating a grant offer, return to the Board, if necessary, for an allocation from the General Emergency Fund for the required amount of State funds.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

20. DEPARTMENT OF WATER RESOURCES:

Submission of a request by the Department of Water Resources for permission to submit to the Federal Water Pollution Control Administration a proposed research and demonstration project application entitled "Demonstration and Quantitative Evaluation of Storm Water Erosion, Pollution and Sediment Control Practices in a Developing Urban Area."

With the approval of the Board of Public Works, the Department will submit the project application and enter into negotiations with the Federal Water Pollution Control Administration regarding project cost and acceptance. Upon the receipt of a Federal grant offer, the Department will submit a request to the Board of Public Works for an allocation in an amount no greater than \$98,100 from the General Emergency Fund to support the State's share of project costs.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

Mr. Andrew Heubeck, Jr., Secretary of the Board of Public Works, presented Items 21 through 23 of his Agenda, dated November 25, 1969, as completely described in Items 21 through 23 on Exhibit pages 19 and 20, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 19 and 20.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

21. COMMISSION ON SUBMERGED LANDS:

Formal approval of the U.S. Army Corps of Engineers permits in the navigable waters of Maryland.

Allied Contractors Incorporated, 204 East Preston Street, Baltimore, Maryland - permit to dredge a trench for the 14" underwater outfall to be installed by Anne Arundel County, Department of Public Works, in South River, at Woodlands Beach, Anne Arundel County, Maryland.

Department of Chesapeake Bay Affairs, State Office Building, Annapolis, Maryland and Queen Anne's County - permit for a shore erosion control project for a proposed stone groin in the Chesapeake Bay at Kent Island Estates, Queen Anne's County, Maryland.

Roy de S. Horn, 16 Revell Street, Annapolis, Maryland - permit to construct a bulkhead, to dredge and landfill in Spa Creek, 6th District, Anne Arundel County, Maryland.

Edward E. Linskey, Piney Point, Maryland - permit to construct a pier and a bulkhead and to dredge in St. George Harbor at Piney Point Shores, St. Mary's County, Maryland.

Prestwick, Inc., 12301 Fort Washington Road, Washington, D. C. - permit to dredge in the Potomac River and Swan Creek near Riverview, Prince George's County, Maryland.

Pyramid Real Estate and Development Corporation, 95 Aquahart Road, Glen Burnie, Maryland - permit to dredge in Cypress Creek (Northwest Branch) at Longmeadow North, Anne Arundel County, Maryland.

Horace R. Wemple, Jr., P. O. Box 214, St. Michaels, Maryland - permit to dredge a channel in San Domingo Creek near St. Michaels, Talbot County, Maryland.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

22. DEPARTMENT OF WATER RESOURCES:

Reconsideration of a request by the Department of Water Resources for approval of the following proposed permit for Waterway Crossings to be issued by the Department with fees to be assessed by the Board of Public Works:

Potomac Edison Company, 43 N. Potomac Street, Hagerstown, Maryland 21740, to build an aerial electric transmission line across the Potomac River 2,200 feet downstream from Dam No. 4, Washington County.

The Board, at its meeting on September 18, 1969, deferred action on this request and directed the Secretary to inquire whether or not this line could be submerged. The Company has advised that it is not technically possible to install this river crossing underground. (copy enclosed)

23. STATE DEPARTMENT OF EDUCATION:

Resubmission of "Revised Applications for Financial Assistance for Public School Building Construction as of September 15, 1969" covering project applications submitted subsequent to the revision dated February 15, 1969 which was approved by the Board on December 17, 1968. Funds are available as follows to cover this revision:

Local Funds	\$205,898,900.00
State Grant	20,000,000.00
General Public School Construction Loan of 1949	50,000,000.00
General Public School Construction Loan of 1953	20,000,000.00
General Public School Construction Loan of 1956	74,999,000.00
General Public School Construction Loan of 1962	20,000,000.00
General Public School Construction Loan of 1963	50,000,000.00
General Public School Construction Loan of 1965	50,000,000.00
General Public School Construction Loan of 1967	22,944,500.00

The Board of Education and the County Executive of Baltimore County requested approval of a revised program of public school construction and advised that these applications do not represent a further participation in a Bond Sale.

The Board, at its meeting on November 7, 1969, deferred approval of this submission and asked that Baltimore County indicate how much cash money will be needed in connection with this request.

The State Department of Education has reported that these revised applications are the result of Baltimore County shifting funds from one approved project to another. They do not include any new projects which would require additional funds. (copy enclosed)

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

24. MARYLAND PUBLIC BROADCASTING COMMISSION: (Extra Item)

The Board of Public Works, at its meeting of November 25, 1969, considered and approved the request of the Maryland Public Broadcasting Commission that an emergency be declared to exist in connection with the following classification:

Director of Programming and Operations

In considering this request, the Board had before it the recommendation of the Standard Salary Board.

I. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, BOARD OF PUBLIC WORKS:

25. STATE TREASURER:

The following summary was discussed at the November 25, 1969, meeting of the Board of Public Works. The only hand-written material concerning this topic was written after the meeting itself, November 28, 1969.

STATE TREASURER'S OFFICE
1835 MARYLAND NATIONAL BANK BUILDING
BALTIMORE, MARYLAND 21202

COPY FOR

MR. HEUBECK

November 28, 1969

Mr. John Eldridge
Legislative Officer
Governor's Office
State House
Annapolis, Maryland 21401

Dear Mr. Eldridge:

As you will recall, at the meeting of the Board of Public Works on November 25, 1969, Mr. Luethkeneyer suggested action at the proposed Legislative Session for 4 specific points:

- 1-The lifting of the interest rate..
- 2-The one time transfer of surplus funds to the emergency fund..
- 3-Some clear cut method of using excess revenue funds..
- 4-Authority for the Board of Public Works to authorize the Treasurer to borrow temporarily in times of crises or emergency..

Since this was not actually presented in a written memorandum Mr. Luethkeneyer asked me to give you this summary.

The bill on the lifting of the interest rate, of course, has been written and you have the necessary copies for filing for this special session. In conjunction with this you also have the draft of the necessary amendments to the Outdoor Recreation Land Loan of 1969 from Roger Redden which you said you would put in the necessary bill form. As I indicated to you previously we have started preparation on a bill to implement the emergency borrowing and I sent you a draft of some original tentative wording, but it will be necessary to detail this and our counsel will have a draft of this for consideration by this office and the other counsel this afternoon in order that some agreement can be made and a draft of this given you as early as possible.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

CONSTRUCTION:

Mr. James P. Slicher, Secretary, Department of Budget and Fiscal Planning, presented Items 1 through 8 of his Agenda under Construction, dated November 25, 1969, as completely described in Items 1 through 8 of Exhibit pages 23 and 24, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 23 and 24.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

CONSTRUCTION

Request for formal approval of awards made through the State Purchasing Bureau which have been approved for purchase from Construction Funds by the Department of Public Improvements.

1. Coppin State College

General Construction Loan of 1966
Equipment for new Science
Classroom Building

Item 108 List 6 \$ 1,909.60

2. Department of Forests and Parks

General Construction Loan of 1966
Seneca Creek State Park -
Phase I, Stage "A" of
development

Item 31 List 126 18.30

3. Department of Mental Hygiene

Capital Appropriation 1-17.01.23.68
Equipment for Psychiatric
Research Institute

Item 11 List 64 667.73

4. Frostburg State College

General Construction Loan of 1969
Equipment for Fine Arts and
Classroom Buildings

Item 180 List 28 1,366.14
Item 180 List 29 1,218.88
Item 180 List 32 2,516.50

5. Maryland Correctional Institution--Hagerstown

General Construction Loan of 1965
Partial equipment for new
Correctional Institution

Item 79 List 30 202.95

General Construction Loan of 1966
Construction of three
staff houses

Item 77 List 31 365.42

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

CONSTRUCTION

6. Towson State College

General Construction Loan of 1966 Equipment for Classroom Building	Item 122	List 35	1,321.10
General Construction Loan of 1968 Equipment for addition to Library	Item 194	List 34	535.00
	Item 194	List 36	834.00

7. University of Maryland

General Construction Loan of 1966 Equipment for Library Building- Baltimore County Campus	Item 150	List 132	1,011.00
Capital Appropriation 1-17.01.71.68 Equipment for finished basement of Education Building-College Park	Item 11	List 67	1,147.80
Non-budgeted Federal Funds 7-55.13.05 Physical Science Complex	Item 19	List 131	1,397.08

8. University of Maryland--Baltimore - request for approval of award to low bidder, Kewaunee Scientific Equipment Corp., Adrian, Michigan, for laboratory furniture, in the total amount of \$427,857.00, payment to be made from the General Construction Loan of 1969 - Item 226 - Equipment for new Dental Building. A list of bidders is as follows:

Kewaunee Scientific Equipment Corp.	\$427,857.00
Duralab Equipment Corp.	427,892.00
E. H. Sheldon Equipment Co.	445,675.00
Hamilton Manufacturing Co.	485,574.00

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL EMERGENCY FUND:

Mr. James P. Slicher, Secretary, Department of Budget and Fiscal Planning, presented Items 1 through 4 of his Agenda under General Emergency Fund, dated November 25, 1969, as completely described in Items 1 through 4 of Exhibit page 26, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit page 26.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL EMERGENCY FUND

1. Board of Trustees of the State Colleges--Bowie State College - request for tentative allotment from the General Emergency Fund in the amount of \$8,853. In accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create an additional position of Accountant IV, at an annual salary of \$10,732 (\$5,366 for six months) needed to develop, implement and supervise fiscal policies and procedures. Additionally, authorization is requested to create an additional position of Nurse I, at an annual salary of \$6,975 (\$3,487 for six months), to provide around-the-clock medical aid in the Infirmary. This request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval.
13.08.02.01

2. Commissioner of Personnel - in accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create two additional positions: one Staff Advisor, Personnel Services, at an annual salary of \$14,672 and one Secretary II, at an annual salary of \$5,337. Tentative allotment from the General Emergency Fund in the amount of \$11,672, is also requested for salary funds for the balance of the current fiscal year. These positions are required to handle the expanded grievances handled by the Department as a result of the implementation of uniform grievance procedures. This request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval.
06.07.00.00

3. Maryland Higher Education Loan Corporation - request for a tentative allotment from the General Emergency Fund in the amount of \$5,107. In accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create an additional position of Accountant IV, at an annual salary of \$10,213 (\$5,107 for six months), needed in connection with the payment of the new Lender Fee and the much more complex accounting and reporting required by the Federal Government under the new Reinsurance Agreement, necessitating the establishment of an entirely new accounting system retroactive to June 30, 1969. This request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval.
13.10.00.01

4. Department of Budget and Fiscal Planning - request for a tentative allotment from the General Emergency Fund in the amount of \$41,175, to provide the positions and supporting expenses for initial implementation of the recommendations of the Computer Sciences Corporation with respect to staffing the central ADP section within the Department of Budget and Fiscal Planning. In accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create five additional positions required to carry out this implementation. The request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval.

	<u>Annual</u>	<u>Prorated</u>	
.01 Salaries and Wages			
1 - ADP Administrator	@\$25,000	\$12,500	
1 - ADP Systems and Plans Coordinator	17,753	8,877	
1 - ADP Budget and Contracts Coordinator	16,139	8,069	
1 - ADP Policy and Procedures Coordinator	14,672	7,336	
1 - Secretary II	5,337	2,669	\$39,451
.04 Travel			500
.11 Equipment-Additional			1,224
			<u>\$41,175</u>

06.06.01.02

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL ITEMS:

Mr. James P. Slicher, Secretary, Department of Budget and Fiscal Planning, presented Items 1 through 3 of his Agenda under General Items, dated November 25, 1969, as completely described in Items 1 through 3 of Exhibit page 28, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit page 28.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL ITEMS

1. Board of Trustees of the State Colleges--Coppin State College - in accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create an additional position of Secretary II, at an annual salary of \$5,337. This position is needed in the Office of Development and is supported 100% by Federal Funds. This request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval with the understanding the position will terminate at the expiration of the Federal Funds or must be reviewed if there is any change in Federal participation.
2. Board of Trustees of the State Colleges--Morgan State College - in accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create an additional position of Accountant III, at an annual salary of \$9,284, needed to establish accounting procedures and their supervision under the National Teacher Corps. This position will be supported 100% by Federal Funds. This request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval with the understanding the position will terminate at the expiration of the Federal Funds or must be reviewed if there is any change in Federal participation.
3. Department of Maryland State Police - in accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create ten additional positions needed to implement the Maryland Automated Accident Reporting System (MAARS Project). A Federal Grant has been awarded by the U. S. Department of Transportation, Federal Highways Administration, Bureau of Public Roads and is to be matched by in-kind funds already committed to traffic safety within the present Department of Maryland State Police budget. This request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval with the understanding these positions will terminate at the expiration of the Federal Grant or must be reviewed if there is any change in Federal participation.

1 - Data Processing Systems Analyst IV (@12,357)	\$6,179-6 months
1 - Data Processing Systems Analyst III (@11,233)	5,617-6 months
2 - Data Processing Programmer II (@9,284)	9,284-6 months
3 - Clerk III (@5,337)	8,007-6 months
1 - Stenographer (@4,411)	2,206-6 months
2 - Data Processing Recorder I (@4,852)	4,852-6 months

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL ITEMS: (Continued)

Mr. James P. Slicher, Secretary, Department of Budget and Fiscal Planning, presented Item 4 of his Agenda under General Items, dated November 25, 1969, as completely described in Item 4 of Exhibit page 30, attached hereto and incorporated herein.

It was the decision of the Board to deny this request on the basis that such overtime payment would not be in accordance with Bulletin #NS 114 (Subject: Overtime), issued by the Commissioner of Personnel on June 1, 1969, and would weaken the intent of this Bulletin. It was felt that improved scheduling would permit the Boys' Forestry Camps' management to cover overtime with non-supervisory personnel.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL ITEMS

4. State Department of Juvenile Services - request for permission to pay \$11,671.99 to compensate supervisory personnel of the Boys' Forestry Camps for overtime worked during fiscal years 1968 and 1969. Continual problems in recruiting and staffing have prevented remuneration by compensatory leave. This request has been screened by the Department of Budget and Fiscal Planning and is not recommended for approval. Granting this request would represent an exception to Bulletin #NS 114 (Subject: Overtime), issued by the Commissioner of Personnel on June 1, 1969, and would weaken the intent of this Bulletin. The Department of Budget and Fiscal Planning believes improved scheduling would permit the Boys' Forestry Camps' management to cover overtime with non-supervisory personnel.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL ITEMS: (Continued)

Mr. James P. Slicher, Secretary, Department of Budget and Fiscal Planning, presented Items 5 and 6 of his Agenda under General Items, dated November 25, 1969, as completely described in Items 5 and 6 of Exhibit page 32, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit page 32.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

GENERAL ITEMS:

5. State Department of Juvenile Services - in accordance with Chapter 58 of the Acts of 1964 (Senate Bill No. 102), authorization is requested to create an additional position of Clerk-Typist I, at an annual salary of \$4,010. This position is needed for general accounting and clerical work pertaining to Federal Funds in all phases of the Business Office. The position will be supported 100% by Federal Funds. This request has been screened by the Department of Budget and Fiscal Planning and is recommended for approval with the understanding the position will terminate at the expiration of the Federal Grant or must be reviewed if there is any change in Federal participation.
6. Regional Planning Council - submission of the budget of the Council for the 1971 fiscal year for approval of the Board as submitted to the members of the Board with the agenda of the Department of Budget and Fiscal Planning. The 1971 General Fund recommendation of \$131,838 represents an increase of \$5,532 over the 1970 General Fund requirement.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

LEASES:

Mr. James P. Slicher, Secretary, Department of Budget and Fiscal Planning, presented Items 1 through 3 of his Agenda under Leases, dated November 25, 1969, as completely described in Items 1 through 3 of Exhibit page 34, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit page 34.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

LEASES

1. Administrative Office of the Courts - renewal of lease with Elizabeth Joy Gary, as Lessor, covering 3,000 sq. ft. of space on the first floor of 88 State Circle, Annapolis, Maryland, effective for a term of one year from January 1, 1970, at an annual rental of \$3,600.00 (\$1.20 per sq. ft.), including heat and utilities. The annual rental, which exceeds \$2,000, is in accordance with Chapter 509 of the Acts of 1967 (Senate Bill No. 456). Standard form lease - same terms and conditions.
2. Department of Forests and Parks - as Lessor - as per attached schedule.

Budget Bureau

STATE OF MARYLAND
Record of State Office Lease

State Agency Dept. of Forests and Parks - as Lessor Expiration Date: December 31, 1969
then to continue monthly
Lessor: James P. and Nancy Craig - Lessees Notice: _____
Location: Harford County
Space leased: One-story dwelling and surrounding one acre, more or less -
former Gottwald house at Susquehanna State Park
Square foot area: _____ Rate per sq. ft. _____ Annual Rate \$125. per month
Payment Terms: \$125 per month - in advance
Term of lease: From December 1, 1969 To December 31, 1969 then to
continue monthly
Date drawn: November 10, 1969 Date approved by Board NOV 25 1969
Form of lease, etc. Special departmental form
Remarks: _____

3. Department of Motor Vehicles - new lease with Leo Goodwin, Jr. and Frances Goodwin, his wife, as Lessors, covering 3,400 sq. ft. of space on the first floor of Store #16, Searstown Shopping Center, Winchester Road, LaVale, Maryland, effective for a term of 3 years from date of occupancy on or about January 1, 1970, at an annual rental of \$10,000.00 (\$2.94 per sq. ft.), including heat, utilities and air conditioning. For security reasons, the department requested that janitor services not be included. The lease covers the use of certain facilities in the immediate area for the conduct of parking and driver licensing examinations and testing and contains an option for renewal for an additional term of 3 years on the same terms and conditions. This facility will permit further compliance with the Executive directive of July 1969 that the department establish offices throughout the State. The annual rental which exceeds \$2,000, is in accordance with Chapter 509 of the Acts of 1967 (Senate Bill No. 456) Standard form lease - approved by the Special Assistant Attorney General for the Department of Motor Vehicles.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

DISPOSAL OF PROPERTY:

Mr. James P. Slicher, Secretary, Department of Budget and Fiscal Planning, presented Items 1 through 27 of his Agenda under Disposal of Property, dated November 25, 1969, as completely described in Items 1 through 27 of Exhibit pages 36 through 38, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 36 through 38.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

DISPOSAL OF PROPERTY

1. Boys' Village of Maryland (office equipment)	\$ 52.00
2. Correctional Camp Center (office equipment)	71.74
3. Crownsville State Hospital (farm equipment and scrap)	813.79
4. Department of Budget and Fiscal Planning (motor vehicles) ...	1,850.00
5. Department of Economic Development (office equipment)	129.99
6. Department of Forests and Parks (maintenance and marine equipment, and motor vehicles)	6,015.48
7. Eastern Shore State Hospital (motor vehicle)	300.00
8. Department of Motor Vehicles (automotive and office equipment)	405.00
9. Maryland House of Correction (office equipment)	50.20
10. Montebello State Hospital (office equipment)	7.99
11. Morgan State College (office equipment)	45.05
12. Real Estate Commission (motor vehicle)	325.00
13. Spring Grove State Hospital (office equipment, scrap)	158.18
14. State Department of Social Services (office equipment)	35.00
15. State Roads Commission (laboratory, maintenance and office equipment; motor vehicles; tools)	45.00
16. Workmen's Compensation Commission (office equipment)	120.00

The following items have been screened and are recommended for approval by an Engineer or Budget Analyst of the Department of Budget and Fiscal Planning.

17. Department of Chesapeake Bay Affairs - request for permission to remove from inventory one walnut revolving chair, #1938-1/2-D374, purchased February 18, 1947 (book value \$69.50) which is damaged beyond economical repair and one Johnson Outboard motor, #2914355, purchased February 1, 1968 (book value \$249.15) which is no longer useable because the crankshaft mainbearing is frozen to crankshaft and fractured from its mountings.
18. Department of Correctional Services - request for approval of inventory transfers of three Graflex, 16mm movie projectors, model #920 (total book value \$567.42) and one Ektalite Projection Screen (book value \$16.61) as follows:
 - Projector, ser. #323101 - to Maryland House of Correction
 - Projector, ser. #359915 - to Maryland Penitentiary
 - Projector, ser. #359921 - to Maryland Correctional Institution--
Hagerstown
 - Screen, model #338, no serial number - to Maryland House of
Correction
19. Department of Maryland State Police - request for permission to remove from inventory one 1969 Plymouth, 4-door sedan, serial #PK41H9F 237981, which was struck while parked on October 12, 1969. Repair bids are in excess of the value of the vehicle, and examination of the car reveals the internal components to be of more value to the department than the highest salvage bid. Therefore, the department requests permission to dismantle the vehicle for useable parts and forward the title to the Department of Motor Vehicles for cancellation.

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

DISPOSAL OF PROPERTY

20. Eastern Shore State Hospital - request for approval of inventory transfer of 90 thirty-inch beds which are no longer needed to Spring Grove State Hospital where they can be utilized to good advantage.
21. Employees' Retirement System of the State of Maryland - request for permission to remove from inventory and dispose of as junk one cabinet, inventory #72, purchased October 15, 1941 (book value \$29.35).
22. Maryland Penitentiary - request for permission to remove from inventory the equipment listed below (total book value \$1,518.88) which has been carried on the institutional and office equipment property cards and should have been purchased under supplies and materials:
- 2 - mattresses
 - 10 - curtain rods
 - 27 - Venetian blinds
 - 20 - traverse draperies
 - 1 - spring
 - 1 - service for 8 Rogers silverware
- Also, request for permission to remove from inventory and dispose of as junk one Emerson electric fan and one office type chair (total book value \$41.15) which are beyond repair; and one Detex Watchclock System (estimated book value \$8,000.00) which has been replaced by the C & P Telephone Security System due to age and obsolescence.
23. Maryland Port Authority - request for permission to remove from inventory and sell via competitive bid through the Purchasing Bureau the following vehicles which are in fair condition and mobile:
- | | |
|------------------------------|---------------|
| 1 Farm type gasoline tractor | No book value |
| 2 ½-ton pick-up trucks | \$1,251.00 |
| 1 Truck tractor | No book value |
| 1 Dump truck | No book value |
| 2 Flat bed trucks | No book value |
| 1 Van truck | No book value |
24. Military Department - request for permission to remove from inventory the equipment listed below which has become unserviceable through fair wear and tear:
- Located at Frostburg Armory:
- | | |
|---|---------|
| 1 Ladder, step, wood 10', 17 years old | \$ 7.90 |
| 5 Stools, chrome tubular, 31", 13 years old | 50.00 |
- Located at Parkville Medical Armory:
- | | |
|--|-------|
| 3 Ash stands, 5 years old | 12.32 |
| 3 Baskets, wastepaper, 5 years old | 2.70 |
| 1 Can, A & T, 20-gallon, 5 years old | 7.30 |
| 11 Chairs, folding, metal, 5 years old | 42.57 |
| 1 Costumer, metal, 5 years old | 10.00 |
| 1 Pad, desk, 5 years old | 1.08 |
| 1 Table, classroom, 5 years old | 25.00 |
| 4 Trays, desk, legal size, 5 years old | 4.80 |
| 2 Bookcase sections, nesting, GSA surplus, age unknown | 4.00 |

II. ITEMS SUBMITTED ON THE AGENDA OF THE SECRETARY, DEPARTMENT OF BUDGET AND FISCAL PLANNING:

DISPOSAL OF PROPERTY

25. State Department of Health - request for permission to remove from inventory and dispose of one file cabinet, 4 heaters, 3 record box files, and 5 picnic coolers (total book value \$238.43) which are no longer useable and are beyond economical repair; and a list of equipment dated October 3, 1969 (total book value \$1,660.91), located in the Bureau of Laboratories, which is no longer in useable condition.
26. State Department of Social Services - request for permission to remove from inventory and dispose of as junk three copy holders (Flick-a-Line), purchased in March of 1967 (total book value \$19.20) which are no longer in use and are in such condition as to have no resale value; and three mounted maps and one wall clock, purchased between 1959 and 1963 (total book value \$128.20), located at the Baltimore County Department of Social Services. Also, request for approval of inventory transfer of two Edison Transcribers, model MET, serial #910183 and #911087 (book value \$360.00 each) to the Somerset County Department of Social Services.
27. Towson State College - request for approval of inventory transfer of one 1964 Ford Station Wagon, serial number 4E74V296143, to the Executive Department. This vehicle has been declared surplus at the college and has been reassigned to the Executive Department.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS:

Mr. George R. Lewis, Director, Department of Public Improvements, presented Items 1 through 8 of his Agenda under Contract Awards, dated November 25, 1969, as completely described in Items 1 through 8 of Exhibit pages 40 through 46, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 40 through 46.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS

Item 1 BOARD OF PUBLIC WORKS

This Department is in receipt of a letter dated October 22, 1969 from the Office of the Superintendent of Public Buildings and Grounds requesting that The Standard Elevator Company proceed to repair two (2) State House elevators which were used to transport building materials and debris during the State House renovation. Accordingly, permission is requested to issue a Short Form Contract for REPAIR OF TWO (2) ELEVATORS, STATE HOUSE, ANNAPOLIS as follows:

RECOMMENDED AWARD TO: The Standard Elevator Company
BASIS: As noted above
AMOUNT: \$1,350.00
FUND SOURCE: Item 5, General Construction Loan of 1969,
" Renovation and Improvements
to the State House"
CONTRACT TO BE SIGNED BY: Secretary, Board of Public Works
FEE: Not applicable

- - - - -

Item 2 ROSEWOOD STATE HOSPITAL

Solicitation of bids for REFINISHING OF FLOOR AND WALLS IN EIGHT (8) SECLUSION ROOMS OF BENZINGER COTTAGE resulted as follows:

Kuehnle-Wilson of Maryland, Inc.	\$2,222.00
Blair Brothers	2,426.00
G. T. Beckstrom, Inc.	2,685.00

RECOMMENDED AWARD TO: Kuehnle-Wilson of Maryland, Inc.
BASIS: Acceptance of low bid
AMOUNT: \$2,222.00
FUND SOURCE: 1970 Budget 10.03.05.03-08
CONTRACT TO BE SIGNED BY: Commissioner
FEE: Not applicable

- - - - -

Item 3 CENTRAL LAUNDRY

Solicitation of bids for RENOVATION OF CONDENSATE AND HOT WATER GENERATOR PIPING resulted as follows:

Heer Bros., Inc.	\$ 26,800.00
Ruark and Lauer, Inc.	33,495.00
Chesapeake Refrigeration Company	42,924.00
Alpine Refrigeration Company, Inc.	45,011.00
Johns Boiler Service, Inc.	136,769.00

RECOMMENDED AWARD TO: Heer Bros., Inc.
BASIS: Acceptance of low bid
AMOUNT: \$26,800.00
FUND SOURCE: 1970 Budget 11-12.01.08.25-08
CONTRACT TO BE SIGNED BY: Commissioner
FEE: Not applicable

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS

Item 4 SPRINGFIELD STATE HOSPITAL

Solicitation of bids for ADDITIONAL ELECTRICAL FEEDER LINE resulted as follows:

Enterprise Electric Company	\$8,336.00
Harrison & Palmer, Inc.	No Bid
Mace Electric, Inc.	No Bid

Although only one (1) bid was received for this work, the proposal has been reviewed and approved as to necessity and reasonableness of price by the responsible Building Engineer of the Department of Budget and Fiscal Planning, as well as personnel of the Using Agency.

RECOMMENDED AWARD TO: Enterprise Electric Company
BASIS: Acceptance of only bid received
AMOUNT: \$8,336.00
FUND SOURCE: 1970 Budget 10.03.06.03-14
CONTRACT TO BE SIGNED BY: Commissioner
FEE: Not applicable

Item 5 DEPARTMENT OF MARYLAND STATE POLICE

Solicitation of bids for PAINTING OF RADIO TOWERS LOCATED AT BARRACK "A", BARRACK "H", HEADQUARTERS BARRACK, COLLEGE PARK BARRACK, BARRACK "F", PRINCE FREDERICK BARRACK AND LEONARDTOWN BARRACK resulted as follows:

Tower Maintenance Co., Inc.	\$2,985.00
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Although only one (1) bid was received for this work, four (4) other contractors were requested to submit proposals. The only bid received has been reviewed and approved as to necessity and reasonableness of price by the responsible Building Engineer of the Department of Budget and Fiscal Planning, as well as personnel of the Using Agency.

RECOMMENDED AWARD TO: Tower Maintenance Co., Inc.
BASIS: Acceptance of only bid received
AMOUNT: \$2,985.00
FUND SOURCE: 1970 Budget 33-07.05.01.07-08
CONTRACT TO BE SIGNED BY: Superintendent
FEE: Not applicable

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS

Item 6

MILITARY DEPARTMENT

6-A Solicitation of bids for INTERIOR AND EXTERIOR PAINTING AND WATERPROOFING ON MASONRY WALLS, CRISFIELD ARMORY resulted as follows:

	<u>Unit Price #1</u>	<u>Unit Price #2</u>
K & E Painting Company	\$ 8,938.00	\$1,040.00
Lewis Brothers Enterprises, Inc.	10,850.00	1,900.00

Unit Price #1: Interior - Exterior Painting.
Unit Price #2: Waterproofing Exterior Masonry Walls.

Although only two (2) bids were received for this work, five (5) other contractors were requested to submit proposals. The low proposal has been reviewed and approved as to necessity and reasonableness of price by the responsible Building Engineer of the Department of Budget and Fiscal Planning, as well as personnel of the Using Agency.

RECOMMENDED AWARD TO: K & E Painting Company
BASIS: Acceptance of Unit Price #1 and Unit Price #2
AMOUNT: \$9,978.00
FUND SOURCE: 1970 Budget 07.03.00.03-08
CONTRACT TO BE SIGNED BY: Construction Engineer
FEE: Not applicable

6-B Solicitation of bids for NEW ROOF OVER DRILL HALL, MARYLAND NATIONAL GUARD ARMORY, LEONARDTOWN resulted as follows:

Charles F. Ruff & Co., Inc.	\$4,086.00
The Wallace & Gale Company	4,210.00

Although only two (2) bids were received for this work, nine (9) other contractors were requested to submit proposals. The low bid has been reviewed and approved as to necessity and reasonableness of price by the responsible Building Engineer of the Department of Budget and Fiscal Planning, as well as personnel of the Using Agency.

RECOMMENDED AWARD TO: Charles F. Ruff & Co., Inc.
BASIS: Acceptance of low Base Bid and Unit Price for Sheating
AMOUNT: \$4,086.00
FUND SOURCE: 1970 Budget 07.03.00.03-14
CONTRACT TO BE SIGNED BY: Construction Engineer
FEE: Not applicable

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS

Item 7 STATE BOARD FOR COMMUNITY COLLEGES

Solicitation of bids for BASIC OFFICE FURNITURE FOR THE OCCUPATIONAL CENTER, CHARLES COUNTY COMMUNITY COLLEGE, LAPLATA, MARYLAND resulted as follows:

	<u>Item 1</u> 3 Executive Desks	<u>Item 2</u> 3 Executive Chairs	<u>Item 3</u> 6 Side Chairs
Glover School Equipment	\$177.65	\$72.77	\$55.73
Flowers School Equipment	193.20	No Bid	No Bid
Educational & Institutional Cooperative Services, Inc.	149.55	106.15	89.75
	<u>Item 4</u> 22 Executive DESKS Chairs	<u>Item 5</u> 17 Executive Chairs	<u>Item 6</u> 25 Side Chairs
Glover School Equipment	\$136.57	\$56.76	\$26.68
Flowers School Equipment	136.88	55.79	38.59
Educational Institutional Cooperative Services, Inc.	116.70	53.95	24.95
	<u>Item 7</u> 5 Typewriter Attachments	<u>Item 8</u> 8 Secretary Chairs	<u>Item 9</u> 26 File Cabinets
Glover School Equipment	\$48.95	\$50.71	\$61.38
Flowers School Equipment	47.04	37.59	66.91
Educational Institutional Cooperative Services, Inc.	41.05	47.50	69.80
	<u>Item 10</u> 2 File Cabinets With Locks		
Glover School Equipment	\$73.04		
Flowers School Equipment	74.34		
Educational Institutional Cooperative Services, Inc.	97.35		

(Continued)

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS

Item 7 STATE BOARD FOR COMMUNITY COLLEGES (Cont'd)

RECOMMENDED AWARD TO:	Item 1 - Educational & Institutional Cooperative Services, Inc. - \$448.65
	Item 2 - Glover School Equipment - \$218.31
	Item 3 - Glover School Equipment - \$334.38
	Item 4 - Educational & Institutional Cooperative Services, Inc. - \$2,567.40
	Item 5 - Educational & Institutional Cooperative Services, Inc. - \$917.15
	Item 6 - Educational & Institutional Cooperative Services, Inc. - \$623.75
	Item 7 - Educational & Institutional Cooperative Services, Inc. - \$205.25
	Item 8 - Flowers School Equipment - \$300.72
	Item 9 - Glover School Equipment - \$1,595.88
	Item 10 - Glover School Equipment - \$146.08
BASIS:	Acceptance of low quotes
AMOUNT:	\$7,357.57
FUND SOURCE:	\$4,136.43 (56.22%) - State Share *
	\$3,221.14 (43.78%) - Local Funds
FEE:	Not Applicable
CONTRACT TO BE SIGNED BY:	Local Authorities

* - Charles County during 1966-67 received 58% of its current expenses from State Funds and, by virtue of the formula in the Area Vocational School Construction Loan of 1967, is entitled to as much as 58% of the cost of construction of approved projects.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS

Item 8

BOWIE STATE COLLEGE

Solicitation of bids for RENOVATION OF BANNEKER HALL AND TUBMAN HALL resulted as follows:

Banneker Hall

	Base Bid	Alt. #1 (Add)	Alt. #2 (Add)
Hewitt Construction Corporation	\$233,000.00	\$233,000.00	\$233,000.00
Alton Engineering	114,700.00	64,500.00	61,900.00
Baldi Construction	189,450.00	269,275.00	274,440.00
Property Construction Company	82,957.00	129,944.00	106,188.00

	Alt. #3 (Add)	Alt. #4 (Add)	Alt. #5 (Add)	Alt. #6 (Add)
Hewitt Construction	\$233,000.00	\$2,000.00	\$3,000.00	\$1,800.00
Alton Engineering	120,000.00	2,900.00	2,400.00	2,700.00
Baldi Construction	299,275.00	9,800.00	1,900.00	2,800.00
Property Construction	207,975.00	2,586.00	3,042.00	1,991.00

Tubman Hall

	Base Bid	Alt. #1 (Add)	Alt. #2 (Add)	Alt. #3 (Add)
Hewitt Construction Corporation	No Bid	No Bid	No Bid	No Bid
Alton Engineering	No Bid	No Bid	No Bid	No Bid
Baldi Construction	No Bid	No Bid	No Bid	No Bid
Property Construction Company	\$599,977.00	\$3,476.00	\$1,525.00	\$590.00

	Alt. #4 (Add)	Alt. #5 (Add)	Alt. #6 (Add)	Alt. #7 (Add)	Alt. #8 (Add)
Hewitt Construction	No Bid	No Bid	No Bid	No Bid	No Bid
Alton Engineering	No Bid	No Bid	No Bid	No Bid	No Bid
Baldi Construction	No Bid	No Bid	No Bid	No Bid	No Bid
Property Construction	\$2,940.00	\$2,910.00	- - -	\$6,784.00	\$1,200.00

Banneker Hall

- Alt. #1: Additional cost for renovation of existing kitchen area and basement underneath.
- Alt. #2: Additional cost for demolition of building and new end closure at southwest end.
- Alt. #3: Additional cost for work in old kitchen and basement areas including mechanical equipment Room 11 and demolition of portion of old building.
- Alt. #4: Brick terrace walls.
- Alt. #5: Vinyl asbestos tile in certain areas.
- Alt. #6: Carpet in three classrooms.

(Continued)

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CONTRACT AWARDS

Item 8

BOWIE STATE COLLEGE (Cont'd)

Tubman Hall

- Alt. #1: Brick terrace walls.
- Alt. #2: All planting.
- Alt. #3: Metal screens.
- Alt. #4: Vinyl wall fabric on exterior walls of certain rooms.
- Alt. #5: Vinyl wall fabrics on walls of all student suits.
- Alt. #6: Security grilles.
- Alt. #7: Removal of existing roadway on east side of building and sodding where road is removed.
- Alt. #8: Electric work.

As bids received were in excess of money available, the Architect in this Department has selected twelve (12) items for deletion, substitution or modification totaling \$64,650.00. These items include modification of pre-cast concrete structural system; deletion of 40-Ton packaged chiller and 75 KVA Transformer; deletion of brick screen wall around chiller; deletion of kitchen equipment; deletion of built-in counters, shelves and lights in certain rooms; modification of lights throughout building; deletion of brick planter on southwest side of building; substitution of mineral fiber, fissured, lay in tile in lieu of specified acoustical tile; substitute self-contained thermostats in room heaters; eliminate guest bedroom, guest bathroom, etc.; delete all exterior sidewalks; delete brick walls and footings at exterior steel stairs and substitute steel posts; and revision to the heating and air conditioning system.

RECOMMENDED AWARD TO:
BASIS:

The Property Construction Company
Negotiated Price with low bidder for both jobs, all Alternates having been REJECTED, and Base Bid on Tubman Hall modified as set forth above. Total omissions \$64,650.00.

AMOUNT:
FUND SOURCE:

\$618,284.00
\$102,761.90 - Item 170, General Construction Loan of 1968, "Renovation of Banneker Hall"
515,522.10 - Item 161, General Construction Loan of 1969, "Renovation of Tubman Hall"

CONTRACT TO BE SIGNED BY:
FEE:

Executive Director
Applicable to Anthony M. Johns, Jr.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS:

Mr. George R. Lewis, Director, Department of Public Improvements, presented Items C-1 through C-17 of his Agenda under Change Orders, dated November 25, 1969, as completely described in Items C-1 through C-17 of Exhibit pages 48 through 55, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 48 through 55.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS

Item C-1

BOARD OF PUBLIC WORKS
(Ocean City Convention Hall Commission)

Approval is recommended for execution of Change Order No. 13 to contract with J. Roland Dashiell & Son, Inc. for CONSTRUCTION OF CONVENTION HALL. This Change Order covers masonry wall bracing, door changes to Mezzanine Level and Promenade Deck and Ramp drains. This additional work has been reviewed and approved as to necessity and reasonableness of price by the Consulting Architect, as well as personnel of this Department.

AMOUNT OF CHANGE ORDER: \$15,260.71
FUND SOURCE: Item 8, General Construction Loan of 1969,
"To Complete Construction
Ocean City Convention Hall"
ORIGINAL CONTRACT APPROVED: Item 1, this Department's Agenda June 24, 1968
AMOUNT OF ORIGINAL CONTRACT: \$2,769,500.00
PERCENTAGE INCREASE: Less than 8% by Change Orders
FEE: Applicable to Loewer & Associates

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Item C-2

PUBLIC BUILDINGS AND GROUNDS
(Department of Chesapeake Bay Affairs)

C-2-A Approval is recommended for execution of Change Order No. 3 to contract with Blair Brothers for EXTERIOR PAINTING AND PREPARATION OF THREE (3) PUBLIC BUILDINGS, ANNAPOLIS. This Change Order covers painting Room No. 204 in the State Office Building, Annapolis. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of this Department.

AMOUNT OF CHANGE ORDER: \$348.00
FUND SOURCE: 1970 Budget 33-09.02.00.01-08
ORIGINAL CONTRACT APPROVED: Item 1-A, this Department's Agenda July 1, 1969
AMOUNT OF ORIGINAL CONTRACT: \$26,705.00
PERCENTAGE INCREASE: Less than 3% by Change Orders
FEE: Not applicable

C-2-B Approval is recommended for execution of Change Order No. 4 to contract with Blair Brothers for EXTERIOR PAINTING AND PREPARATION OF THREE (3) PUBLIC BUILDINGS, ANNAPOLIS. This Change Order covers painting two (2) offices in Room 210. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of the Office of the Superintendent of Public Buildings and Grounds, as well as personnel of the Using Agency.

AMOUNT OF CHANGE ORDER: \$186.00
FUND SOURCE: 1970 Budget 33-09.02.00.01-08
ORIGINAL CONTRACT APPROVED: Item 1-A, this Department's Agenda July 1, 1969
AMOUNT OF ORIGINAL CONTRACT: \$26,705.00
PERCENTAGE INCREASE: Less than 4% by Change Orders
FEE: Not applicable

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS

Item C-3

PUBLIC BUILDINGS AND GROUNDS

C-3-A Approval is recommended for execution of Change Order No. 1 to contract with Blair & Sons Co., Inc. for REPAIRING STEPS AND WALLS, STATE HOUSE, ANNAPOLIS. This Change Order covers erecting a retaining wall and planter on the Mansion grounds. This additional work has been reviewed and approved as to reasonableness of price by the responsible personnel of the Office of the Superintendent of Public Buildings and Grounds, Annapolis.

AMOUNT OF CHANGE ORDER: \$850.00
FUND SOURCE: 1970 Budget 06.16.00.02-08
ORIGINAL CONTRACT APPROVED: Item 1-B, this Department's Agenda July 1, 1969
AMOUNT OF ORIGINAL CONTRACT: \$8,833.00
PERCENTAGE INCREASE: Less than 10% by Change Order
FEE: Not applicable

C-3-B Approval is recommended for execution of Change Order No. 1, a CREDIT, to contract with Fred H. Eisenbrandt, Inc. for POINTING, CAULKING, ETC. TO STEPS OF HALL OF RECORDS AND STATE HOUSE BUILDINGS, ANNAPOLIS. This Change Order covers a Credit for the substitution of cement tissue in lieu of chemical caulking. This Credit has been reviewed as to price by the responsible personnel of the Office of the Superintendent of Public Buildings and Grounds, as well as personnel of this Department.

AMOUNT OF CHANGE ORDER: \$200.00 CREDIT
FUND SOURCE: 1970 Budget 06.16.00.02-08
ORIGINAL CONTRACT APPROVED: Item 1-A, this Department's Agenda Nov. 13, 1967
AMOUNT OF ORIGINAL CONTRACT: \$3,205.00
PERCENTAGE DECREASE: Less than 7% by Change Order
FEE: Not applicable

Item C-4

MARYLAND HISTORICAL TRUST

Approval is recommended for execution of Change Order No. 1, a CREDIT, to contract with H & J Coleman, Inc. for EXTERIOR RESTORATION OF THE DENTON-WEEKS HOUSE AT CHESTERTOWN-PHASE I. This Change Order covers a Debit in the amount of \$4,011.88 to demolish and remove a two-story addition and porch on the east side of the building and stoop to kitchen door on the south, and a Credit in the amount of \$7,053.98 to eliminate replacing gutter, south elevation, combination storm doors and steps (kitchen stoop), screen frames and copper screen, replacing 16 storm windows and porch steps, replacing porch and 12' board fence in south alley, G. E. Roofing, re-topping chimney and painting and finishing porch deck, for a total Net Credit of \$3,042.10. This additional work and elimination has been reviewed and approved as to necessity and reasonableness of price by the responsible Architect.

AMOUNT OF CHANGE ORDER: \$3,042.10 CREDIT
FUND SOURCE: 06.03.01-07 Project 41
ORIGINAL CONTRACT APPROVED: Item 1-B, this Department's Agenda July 16, 1969
AMOUNT OF ORIGINAL CONTRACT: \$23,800.00
PERCENTAGE DECREASE: Less than 13% by Change Order
FEE: Applicable to Orin M. Bullock, Jr. on \$4,011.88 Debit

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS

Item C-5

DEPARTMENT OF NATURAL RESOURCES

Approval is recommended for execution of Change Order No. 1 to contract with Blair & Sons Co., Inc. for ALTERATIONS TO FOURTH FLOOR, STATE OFFICE BUILDING, ANNAPOLIS. This Change Order covers a Debit in the amount of \$190.75 to paint 99 l/f of existing metal partition on one (1) side to match color or plaster walls and a Credit to delete cleaning and waxing of metal partition in the amount of \$45.00, for a total Net Debit of \$145.75. This Credit and additional work have been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of this Department.

AMOUNT OF CHANGE ORDER: \$145.75
FUND SOURCE: 1970 Budget 09.01.00.01-08
ORIGINAL CONTRACT APPROVED: Item 6, this Department's Agenda October 22, 1969
AMOUNT OF ORIGINAL CONTRACT: \$14,733.00
PERCENTAGE INCREASE: Less than 1% by Change Order
FEE: Not applicable

Item C-6

DEPARTMENT OF NATURAL RESOURCES
(Public Buildings and Grounds)

Approval is recommended for execution of Change Order No. 2 to contract with Blair & Sons Co., Inc. for ALTERATIONS TO FOURTH FLOOR, STATE OFFICE BUILDING, ANNAPOLIS. This Change Order covers installing two (2) additional access panels 30" x 30" in the office of the Secretary of Natural Resources. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of the Office of the Superintendent of Public Buildings and Grounds, as well as personnel of this Department.

AMOUNT OF CHANGE ORDER: \$100.00
FUND SOURCE: 1970 Budget 06.16.00.02-08
ORIGINAL CONTRACT APPROVED: Item 6, this Department's Agenda Oct. 22, 1969
AMOUNT OF ORIGINAL CONTRACT: \$14,733.00
PERCENTAGE INCREASE: Less than 2% by Change Orders
FEE: Not applicable

Item C-7

DEPARTMENT OF NATURAL RESOURCES
(Department of Chesapeake Bay Affairs)

Approval is recommended for execution of Change Order No. 3 to contract with Blair & Sons Co., Inc. for ALTERATIONS TO FOURTH FLOOR, STATE OFFICE BUILDING, ANNAPOLIS. This Change Order covers building a partition in Room 200. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of the Office of the Superintendent of Public Buildings and Grounds and the Using Agency.

AMOUNT OF CHANGE ORDER: \$720.00
FUND SOURCE: 1970 Budget 33-09.02.00.01-08
ORIGINAL CONTRACT APPROVED: Item 6, this Department's Agenda Oct. 22, 1969
AMOUNT OF ORIGINAL CONTRACT: \$14,733.00
PERCENTAGE INCREASE: Less than 7% by Change Orders
FEE: Not applicable

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS

Item C-8 UNIVERSITY OF MARYLAND, BALTIMORE

C-8-A Approval is recommended for execution of Change Order No. 7 to contract with Consolidated Engineering Company, Incorporated for CONSTRUCTION OF NORTH HOSPITAL BUILDING. This Change Order covers substitution of Thiokol Membrane System in lieu of Butyl rubber at the Basement Floor at No Change in contract price; a Credit for changing shower valves specified to Speakman balanced pressure type (\$385.00), and a Debit for additions to the beam schedule (\$598.32). This additional work and changes have been reviewed and approved as to necessity and reasonableness of price by the responsible Consulting Architect, as well as personnel of the University and this Department.

AMOUNT OF CHANGE ORDER: \$213.32
FUND SOURCE: Item 75, General Construction Loan of 1967,
" . . . Construction of North Hospital
Building . . ."
ORIGINAL CONTRACT APPROVED: Item 18, this Department's Agenda Dec. 17, 1968
AMOUNT OF ORIGINAL CONTRACT: \$19,919,000.00
PERCENTAGE INCREASE: Less than 1% by Change Orders
FEE: Applicable to James R. Edmunds, Jr. on
the Debit of \$598.32

C-8-B Approval is recommended for execution of Change Order No. 13 to contract with Piracci Construction Co., Inc. for SCHOOL OF DENTISTRY. This Change Order covers installation of steel sleeves on plastic piping penetrating fire walls and partitions. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible Consulting Architect, as well as personnel of the University and this Department.

AMOUNT OF CHANGE ORDER: \$2,239.00
FUND SOURCE: Item 143, General Construction Loan of 1966,
" . . . Construction of New Dental
Building"
ORIGINAL CONTRACT APPROVED: Item 50, this Department's Agenda Sept. 6, 1967
AMOUNT OF ORIGINAL CONTRACT: \$9,600,000.00
PERCENTAGE INCREASE: Less than 2% by Change Orders
FEE: Applicable to Cochran, Stephenson & Donkervoet

C-8-C Approval is recommended for execution of Change Order No. 14 to contract with Piracci Construction Co., Inc. for SCHOOL OF DENTISTRY. This Change Order covers certain modifications to the dental auxiliaries area. These changes have been reviewed and approved as to necessity and reasonableness of price by the responsible Consulting Architect, as well as personnel of the University and this Department.

AMOUNT OF CHANGE ORDER: \$27,933.44
FUND SOURCE: Item 143, General Construction Loan of 1966,
" . . . Construction of New Dental
Building"
ORIGINAL CONTRACT APPROVED: Item 50, this Department's Agenda Sept. 6, 1967
AMOUNT OF ORIGINAL CONTRACT: \$9,600,000.00
PERCENTAGE INCREASE: 3% by Change Orders
FEE: Applicable to Cochran, Stephenson & Donkervoet

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS:

Item C-9

ST. MARY'S COLLEGE OF MARYLAND

Approval is recommended for execution of Change Order No. 2 to contract with M. C. Dean Electrical Contracting, Inc. for PRIMARY METERING AND EXTENSION OF ELECTRICAL DISTRIBUTION SYSTEM. This Change Order covers a NO CHANGE in contract price for roughing-in of the underground duct system. This No Change in contract price also contains certain items of Credit, including primary work on the metering pole done by others and the re-use of a portion of existing underground duct bank. These Credits and No Change in contract price have been reviewed and approved by the responsible Consulting Engineer, as well as personnel of this Department.

AMOUNT OF CHANGE ORDER: NO CHANGE
FUND SOURCE: Item 155, General Construction Loan of 1969,
"To Supplement the Appropriation 'Primary
Metering and Extension of Electrical
Distribution System'"
ORIGINAL CONTRACT APPROVED: Item 6, this Department's Agenda Jan. 28, 1969
AMOUNT OF ORIGINAL CONTRACT: \$79,900.00
PERCENTAGE INCREASE: Less than 21% by Change Orders
FEE: Applicable to Miller, Schuerholz and Associates

Item C-10

TOWSON STATE COLLEGE

C-10-A Approval is recommended for execution of Change Order No. 1 to contract with Blair & Sons Co., Inc. for VARIOUS PLAQUES FOR IDENTIFICATION OF THE CAMPUS BUILDINGS. This Change Order covers furnishing and installing cast aluminum letters changing the name of Lida Lee Tall School. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of this Department.

AMOUNT OF CHANGE ORDER: \$269.00
FUND SOURCE: 1970 Budget 13.08.06.04-08
ORIGINAL CONTRACT APPROVED: Item 16-A, this Department's Agenda Sept. 18, 1969
AMOUNT OF ORIGINAL CONTRACT: \$4,248.00
PERCENTAGE INCREASE: Less than 7% by Change Orders
FEE: Not applicable

C-10-B Approval is recommended for execution of Change Order No. 2 to contract with S. H. Jackson for LIGHTING FOR 700-CAR PARKING LOT, ETC. AND AREAS AROUND HEALTH AND PHYSICAL EDUCATION BUILDING. This Change Order covers removal of stone along the west side of the Science Building and on the large parking lot which was not indicated on the original Drawings. This additional work has been reviewed and approved by the responsible personnel of this Department.

AMOUNT OF CHANGE ORDER: \$787.45
FUND SOURCE: Item 128, General Construction Loan of 1966,
"Construction of Parking Area (500 Cars)"
ORIGINAL CONTRACT APPROVED: Item 24-D, this Department's Agenda Jan. 11, 1968
AMOUNT OF ORIGINAL CONTRACT: \$15,213.00
PERCENTAGE INCREASE: Less than 6% by Change Orders
FEE: Not applicable

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS

Item C-11 BOWIE STATE COLLEGE

Approval is recommended for execution of Change Order No. 2 to contract with Urban Francis, Inc. for VENTILATING THE GYMNASIUM. This Change Order covers connecting an electrical water heater in the President's Residence. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of this Department.

AMOUNT OF CHANGE ORDER: \$45.00
FUND SOURCE: 1970 Budget 13.08.02.04-08
ORIGINAL CONTRACT APPROVED: Item 9-A, this Department's Agenda Oct. 22, 1969
AMOUNT OF ORIGINAL CONTRACT: \$3,580.00
PERCENTAGE INCREASE: Less than 10% by Change Orders
FEE: Not applicable

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Item C-12 MARYLAND CORRECTIONAL INSTITUTION-HAGERSTOWN

Approval is recommended for execution of Change Order No. 4 to contract with Callas Contractors, Inc. for ALTERATIONS OF EXISTING HOUSING FACILITY. This Change Order covers furnishing and installing new resilient flooring in Areas 237 and 238 in lieu of patching these Areas. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible Architect, as well as personnel of this Department.

AMOUNT OF CHANGE ORDER: \$754.00
FUND SOURCE: Item 142, General Construction Loan of 1968, "Renovation of Cell Blocks . . ."
ORIGINAL CONTRACT APPROVED: Item 1-A, this Department's Agenda May 23, 1969
AMOUNT OF ORIGINAL CONTRACT: \$1,284,300.00
PERCENTAGE INCREASE: Less than 1% by Change Orders
FEE: Applicable to The Office of J. Prentiss Browne

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Item C-13 DEPARTMENT OF CHESAPEAKE BAY AFFAIRS

Approval is recommended for execution of Change Order No. 1, a CREDIT, to contract with Charles F. Ruff & Co., Inc. for REPAIR LEAKING ROOF, MARINE POLICE ACADEMY, MATAPEAKE TERMINAL. This Change Order is a CREDIT for monies not used in connection with the referenced project.

AMOUNT OF CHANGE ORDER: \$835.48 CREDIT
FUND SOURCE: \$417.74 - 1970 Budget 09.02.00.01-08
417.74 - 1970 Budget 09.02.00.05-08
ORIGINAL CONTRACT APPROVED: Item 10-A, this Department's Agenda Nov. 7, 1969
AMOUNT OF ORIGINAL CONTRACT: NOT TO EXCEED \$2,500.00
PERCENTAGE DECREASE: 33% by Change Order
FEE: Not applicable

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS

Item C-14

DEPARTMENT OF FORESTS AND PARKS

Reference is made to Item 48-E, this Department's Agenda May 21, 1968 relative to contract award to Walter Wise to BUILD A THIRD CAMPING LOOP ROAD which was pending. This contract was in the amount NOT TO EXCEED \$47,000.00 and was based on the acceptance of Unit Prices for fill material and rental of equipment. At the time of this award, no Unit Price was obtained for paving per square yard. A price has not been obtained of \$2.05 per square yard and, based on field measurements, 13,200 square yards of paving is involved.

Approval is recommended for execution of Change Order No. 1 at NO CHANGE in contract price to cover the Unit Price for paving obtained from the Contractor.

AMOUNT OF CHANGE ORDER:	NO CHANGE
FUND SOURCE:	Item 27, General Construction Loan of 1966, "Point Lookout State Park: Phase I, Stage 'B' Development to include . . . Roads, Parking . . ."
ORIGINAL CONTRACT APPROVED:	Item 48-E, this Department's Agenda May 21, 1968
AMOUNT OF ORIGINAL CONTRACT:	NOT TO EXCEED \$47,000.00
PERCENTAGE INCREASE:	None
FEE:	Not applicable

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Item C-15

DEPARTMENT OF MARYLAND STATE POLICE

C-15-A Reference is made to Item C-22, this Department's Agenda October 22, 1969 wherein approval was granted to execute Change Order No. 1 to contract with Maryland Painting and Construction Company, T/A Mark Engineering Company for CONSTRUCTION OF WAREHOUSE AND GARAGE, WATERLOO BARRACK. This Change Order contained the reinstating of three (3) Alternates for a Debit in the amount of \$13,700.00 and the acceptance of eight (8) Credits for a total Credit in the amount of \$7,729.00.

Pursuant to this Change Order being executed, it has been learned that the State accepted too much Credit for Item No. 1, eliminating ceramic tile wainscot, etc., in the amount of \$275.00; Item No. 4, painted stripe on warehouse floor, in the amount of \$105.00; Item No. 9, eliminate structural glaze in locker room, in the amount of \$410.00; and Item No. 11, eliminating all seeding, sodding and planting, in the amount of \$1,179.00, for a total Net Debit of \$1,969.00. Accordingly, permission is recommended for execution of Change Order No. 2 to correct the excess Credit received by the State for this work.

AMOUNT OF CHANGE ORDER:	\$1,969.00
FUND SOURCE:	1969 Budget 07.05.01.06-14
ORIGINAL CONTRACT APPROVED:	Item 31, this Department's Agenda May 23, 1969
AMOUNT OF ORIGINAL CONTRACT:	\$565,300.00
PERCENTAGE INCREASE:	Less than 2% by Change Orders
FEE:	Applicable to Fon J. Montgomery & Associates

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

CHANGE ORDERS

Item C-15 DEPARTMENT OF MARYLAND STATE POLICE (Cont'd)

C-15-B Approval is recommended for execution of Change Order No. 1 to contract with Floyd L. Culler, Inc. for ADDITION TO VEHICLE LIFT, FREDERICK. This Change Order covers opening and repairing damaged drain lines. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of this Department, as well as personnel of the Using Agency.

AMOUNT OF CHANGE ORDER: \$264.09
FUND SOURCE: 1970 Budget 33-07.05.01.03-14
ORIGINAL CONTRACT APPROVED: Item 17-B, this Department's Agenda Aug. 12, 1969
AMOUNT OF ORIGINAL CONTRACT: \$30,711.00
PERCENTAGE INCREASE: Less than 1% by Change Order
FEE: Not applicable

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Item C-16 STATE ROADS COMMISSION

Approval is recommended for execution of Change Order No. 5 to contract with John A. Scheibel, Inc. for CONSTRUCTION OF DISTRICT 3 OFFICE BUILDING, GREENBELT. This Change Order covers electrical work involved in connecting the circulating pumps with electric power. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible personnel of this Department.

AMOUNT OF CHANGE ORDER: \$282.82
FUND SOURCE: Budget 08.01.00.38
ORIGINAL CONTRACT APPROVED: Item 11, this Department's Agenda May 5, 1966
AMOUNT OF ORIGINAL CONTRACT: \$780,000.00
PERCENTAGE INCREASE: Less than 5% by Change Orders
FEE: Not applicable

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Item C-17 DEPARTMENT OF MOTOR VEHICLES

Approval is recommended for execution of Change Order No. 1 to contract with Ebert & Associates, Inc. for ADDITION TO DRIVER LICENSE TEST STATION. This Change Order covers constructing concrete piers and grading beam on the north side of new structure in order to bridge existing concrete conduit. This additional work has been reviewed and approved as to necessity and reasonableness of price by the responsible Architect, as well as personnel of this Department.

AMOUNT OF CHANGE ORDER: \$1,015.00
FUND SOURCE: Item 14, General Construction Loan of 1968,
"Addition to Driver License Test Station:
Construction"
ORIGINAL CONTRACT APPROVED: Item 18, this Department's Agenda Aug. 12, 1969
AMOUNT OF ORIGINAL CONTRACT: \$164,900.00
PERCENTAGE INCREASE: Less than 1% by Change Order
FEE: Applicable to Norman E. Kelly

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

INVOICES:

Mr. George R. Lewis, Director, Department of Public Improvements, presented Items I-1 through I-4 of his Agenda under Invoices, dated November 25, 1969, as completely described in Items I-1 through I-4 of Exhibit page 57, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit page 57.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

INVOICES

Item I-1 UNIVERSITY OF MARYLAND - BALTIMORE COUNTY

Approval is requested for payment of the following Invoice for a System Analysis, Relay and Fuse and Short Circuit Study or new electrical Distribution System for the Central Heating Plant.

AMOUNT: \$2,175.00 - Maryland Electrical Testing Company, Inc.
FUND SOURCE: Item 80, General Construction Loan of 1967, "Construction of a central heating and cooling plant. . . "

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Item I-2 DEPARTMENT OF PUBLIC IMPROVEMENTS

Approval is requested for payment of the following Invoice to install fixtures, switches and wiring on the 14th Floor of the State Office Building - Baltimore.

AMOUNT: \$1,216.11 - Urban Francis, Inc.
FUND SOURCE: GENERAL EMERGENCY FUND by transfer to 1970 Budget 11-06.10.00.01-08

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Item I-3 FROSTBURG STATE COLLEGE

Approval is requested for approval of the following Invoice for an appraisal of the Guild Property.

AMOUNT: \$100.00 - Goodfellow Agency
FUND SOURCE: Item 113, General Construction Loan of 1966, "Construction of President's residence . . . "

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Item I-4 DEPARTMENT OF FORESTS AND PARKS

Approval is requested for payment of the following Invoices:

- (A) AMOUNT: \$3.92 - Garden Reproduction & Photo-Print Co., Inc.
FUND SOURCE: Item 41.1, General Construction Loan of 1968, "Gunpowder River State Park: Land Acquisition"
- (B) AMOUNT: \$200.00 - W. E. Beers - Reappraisal for James Strahm property.
FUND SOURCE: Item 31.5, General Construction Loan of 1966, "Seneca Creek State Park: Phase I, Stage "A" development . . . "
- (C) AMOUNT: \$182.00 - Joseph A. Imbesi - Legal expenses, Great Meadows
FUND SOURCE: Item 46.5, General Construction Loan of 1968, "Patuxent State Park: Land Acquisition"

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

APPOINTMENTS:

Mr. George R. Lewis, Director, Department of Public Improvements, presented Items under A-1 of his Agenda under Appointments, dated November 25, 1969, as completely described in Items A-1 of Exhibit page 59, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved the items contained on Exhibit page 59.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

APPOINTMENTS

Item A-1 DEPARTMENT OF PUBLIC IMPROVEMENTS

A-1-A TOWSON STATE COLLEGE: Approval is requested for the appointment of Marion Cox to appraise the property known as the Auburn tract, 23 acres + of land located in Towson, Maryland, owned by the Sheppard and Enoch Pratt Hospital.

AMOUNT: \$750.00 - Marion Cox
FUND SOURCE: Budget 13.08.06.04-08

A-1-B Reference is made to Item A-3-M(3), this Department's Agenda August 11, 1964 for Preliminary Plans and Specifications for Student Union Building, Towson State College, and Item A-3-J, this Department's Agenda May 15, 1967 for Detailed Plans and Specifications for Student Union Building. It is requested that the previously given approval be extended to include the Supervision Phase from funds as follows:

TOWSON STATE COLLEGE: "Construction of Student Union Building"

ARCHITECT: Henry Powell Hopkins
ORIGINALLY REPORTED: Item A-3-M(3), this Department's Agenda August 11, 1964
Item A-3-J, this Department's Agenda May 15, 1967
FEE: Type "B" Schedule
FUND SOURCE: Board of Public Works - Capital Appropriation
11-17.01.05.65-08 - Preliminary Plans
Program 44 Fund 11 Towson State College, University
Account - Detailed Plans
Consolidated Fund - Account No. 13.08.06.42 -
Construction

A-1-C MARYLAND SCHOOL FOR THE DEAF: Approval is requested for appointment of the following Engineer for surveying and preparing a topographic map of the approximately 30 acres of land located in Howard County, known as the former Oteen Farm, with said work being done on the following basis:

1. Three (3) man survey party @ \$140.00 per day
2. Four (4) man survey party @ \$170.00 per day
3. Principal's Time @ \$14.00 per hour
4. Computations, drafting and other office work @ \$8.50 per hour
5. Mileage @ \$0.10 per mile
6. Out-of-Pocket Expenses @ Cost

ENGINEER: Van Reuth and Weidner, Inc.
AMOUNT: NOT TO EXCEED \$4,500.00
FUND SOURCE: Item 150, General Construction Loan of 1969, "Construction of a Facility for Pre-School Children"

A-1-D Approval is requested for the following Architectural/Engineering appointment for work and from funds as indicated below:

UNIVERSITY OF MARYLAND, BALTIMORE: "For the Updating of the 1966 Study of the Electrical Distribution System at the Baltimore Campus including the North Hospital Building and Additional Building"

ENGINEER: Maryland Electrical Testing Company, Inc.
FEE: Flat Rate of \$2,200.00
FUND SOURCE: Item 75, General Construction Loan of 1967, "
North Hospital Building"

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

MISCELLANEOUS:

Mr. George R. Lewis, Director, Department of Public Improvements, presented Items M-1 through M-4 of his Agenda under Miscellaneous, dated November 25, 1969, as completely described in Items M-1 through M-4 of Exhibit page 61, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit page 61.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

MISCELLANEOUS

Item M-1 TOWSON STATE COLLEGE

Reference is made to Item A-1-D of this Department's agenda for the Board of Public Works meeting of September 18, 1969, wherein approval was granted for the appointment of B. Franklin Hearn, Jr. and Marion Cox to appraise 803 Boyce Avenue, Baltimore County, Maryland, with payment to be made from Budget 7-13.08.06.42.

803 Boyce Avenue was sold before the appraisal could be made, and the Board of Trustees of the State Colleges has requested that appraisal be made of 1717 A Circle Road, Ruxton, Maryland, instead; they have further requested that the source of funds be changed to Budget 13.08.06.04-08. Board approval of the change in appointment is requested as follows:

AMOUNT: \$150.00 - B. Franklin Hearn, Jr.
\$175.00 - Marion Cox
FUND SOURCE: Budget 13.08.06.04-08

Item M-2 STATE DEPARTMENT OF SOCIAL SERVICES

Reference is made to Item 17, this Department's Agenda June 18, 1969 wherein approval was granted to award a contract to Henry A. Knott Remodeling Co., Inc. in the amount of \$1,660.00 for Miscellaneous Alterations at 1315 St. Paul Street, Baltimore with said funds from 1969 Budget 11-11.01.01.01-08. Pursuant to a letter from the Using Agency dated November 4, 1969, permission is requested to change this Fund Source to 1970 Budget 11-11.01.01.01-08.

Item M-3 DEPARTMENT OF PUBLIC IMPROVEMENTS

Permission is requested to consider the Office Landscape System for the proposed Natural Resource Building, Annapolis. Information in regards to this system will be submitted to the Members of the Board prior to the Meeting.

Item M-4 WALTERS ART GALLERY LOAN OF 1966

The Board of Trustees of the Walters Art Gallery requests Board of Public Works permission to take bids for the expansion of Walters Art Gallery with the understanding that the State's share toward construction will not be available prior to July 1, 1970.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

PROPERTY:

Mr. George R. Lewis, Director, Department of Public Improvements, presented Items P-1 through P-3 of his Agenda under Property, dated November 25, 1969, as completely described in Items P-1 through P-3 of Exhibit pages 63 and 64, attached hereto and incorporated herein.

The Board of Public Works, after said presentation, approved each and every item contained on Exhibit pages 63 and 64.

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

PROPERTY

Item P-1 DEPARTMENT OF BUDGET AND FISCAL PLANNING

Board of Public Works approval is requested to transfer a total of 9.47 acres in fee and an Easement of 2.22 acres to the Department of Budget and Fiscal Planning to be used as the site of the new Procurement Warehouse Building. This property is located at Waterloo Maryland at the intersection of Maryland Routes #1 and #175. 7.98 acres is to be conveyed by the Department of Maryland State Police and 1.49 acres by the Department of Correctional Services. In addition, the Department of Correctional Services will grant an easement for ingress from and egress to Maryland Route #175 over a portion of land containing 2.22 acres.

Both the Superintendent of the Maryland State Police and the Commissioner of the Department of Correctional Services have approved these transfers.

The Instruments covering these transfers have been prepared by the State Law Department.

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Item P-2 DEPARTMENT OF NATURAL RESOURCES
(DEPARTMENT OF FORESTS AND PARKS)

Reference is made to Item P-21-F of this Department's agenda for the Board of Public Works meeting of September 11, 1968 wherein Board approval was granted to proceed with condemnation of the James C. Strohm property at Seneca State Park. Condemnation was subsequently undertaken, and Board of Public Works approval to accept the condemnation award of \$60,000.00 for the 4.674 acres of ground and improvements is hereby requested.

The State's appraisers, Mr. W. E. Beers and Mr. M. H. Peters, testified the value of the property was \$51,200.00 and \$53,400.00 respectively. The appraiser for Mr. Strohm, Mr. Joseph Potter, valued the property at \$115,154.59.

FUND SOURCE: Program 7-55.09.04.03 (Federal Funds)
CONDEMNATION AWARD: \$60,000.00

11/25/69

III. ITEMS SUBMITTED ON THE AGENDA OF THE DIRECTOR, DEPARTMENT OF PUBLIC IMPROVEMENTS:

PROPERTY

Item P-3

STATE MILITARY DEPARTMENT

Board of Public Works approval is requested to grant the City of Havre de Grace a 15-foot wide permanent easement and a 15-foot wide temporary construction easement through the Maryland National Guard property for the installation of a 12-inch sanitary sewer line a distance of 463 feet from its existing sewage pumping station to Old Bay Lane, and 700 feet along Old Bay Lane.

The proposed 12-inch sanitary sewer line will make a sewer main available to the lower or southerly portion of the State property, and should permit the Guard to develop or expand its facilities on property adjacent to Old Bay Lane.

The proposed easement has been reviewed and approved by the State Military Department as well as personnel of the Department of Public Improvements. Board approval is further requested to grant the City an immediate right of entry so that construction of the sewer line is not delayed pending drafting of the necessary transfer papers.

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State Colleges:

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