

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
NOVEMBER 27, 1996

**BOARD OF PUBLIC WORKS
TABLE OF CONTENTS
NOVEMBER 27, 1996**

I. ITEMS SUBMITTED ON THE SECRETARY'S AGENDA:

| | |
|--|---------|
| Liberty Health System, Inc./Bon Secours Health System, Inc. | 4-5 |
| Board of Public Works | |
| Wetlands Administration..... | 6-13 |
| Department of Agriculture | 14-16 |
| Department of the Environment | |
| Sanitary/Water Quality Program | 17 |
| Maryland Food Center Authority | 18-19 |
| Department of Natural Resources | |
| Maryland Environmental Trust..... | 20-41 |
| Public Lands (O. C. Beach Maintenance Fund)..... | 42-43 |
| Waterway Improvement Fund..... | 44-46 |
| Maryland Stadium Authority | |
| Baltimore Ravens' Football Stadium..... | 47-48 |
| Board of Public Works | |
| Procurement Agency Activity Reports | 49 |
| IAC, Public School Construction | |
| APPENDIX..... | 54-56 |
| SUPPLEMENT A - Program Open Space..... | 57-65 |
| SUPPLEMENT B - Budget & Fiscal Planning | 66-142 |
| SUPPLEMENT C - University of Maryland System..... | 143-159 |
| SUPPLEMENT D - Public Safety & Correctional Services | 160-161 |
| SUPPLEMENT E - Maryland Environmental Services..... | ---- |
| SUPPLEMENT F - Morgan State University | 162-165 |

II. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION

AGENDA:

| | |
|------------------------------|---------|
| Construction Contracts | 166-179 |
| A/E Contracts | 180-193 |
| Maintenance Contracts..... | 194-195 |
| Equipment Contracts..... | 196-197 |
| Leases..... | 198-207 |
| General Miscellaneous | 208-210 |

III. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES

AGENDA:

| | |
|--|---------|
| Construction Contracts | 211-212 |
| A/E Contracts | 213-215 |
| Maintenance Contracts and Modifications..... | 216-227 |
| General/Miscellaneous | 228-229 |
| Real Property..... | 230-233 |
| Leases and Agreements | 234-245 |
| Capital Grants and Loans | 246-257 |

| | |
|-------------------|----------------|
| INDEX..... | 259-260 |
|-------------------|----------------|

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 27, 1996

The Board of Public Works met in the Governor's Office, State House, Annapolis, Maryland, on Wednesday, November 27, 1996.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable Louis L. Goldstein, Comptroller
The Honorable Richard N. Dixon, Treasurer

Also attending the meeting:

Eloise Foster, Deputy Secretary, Department of Budget & Management
Gene Lynch, Secretary, Department of General Services

CONSTRUCTION:

| | |
|-----------------------------------|---|
| General Construction Loan of 1974 | General Construction Loan of 1988 |
| General Construction Loan of 1978 | General Construction Project Contingency Fund of 1988 |
| General Construction Loan of 1979 | General Construction Loan of 1989 |
| General Construction Loan of 1981 | Maryland Consolidated Capital Bond Loan of 1990 |
| General Construction Loan of 1982 | Maryland Consolidated Capital Bond Loan of 1991 |
| General Construction Loan of 1983 | Maryland Consolidated Capital Bond Loan of 1991 - POS |
| General Construction Loan of 1984 | Maryland Consolidated Capital Bond Loan of 1992 |
| General Construction Loan of 1985 | Maryland Consolidated Capital Bond Loan of 1992 - POS |
| General Construction Loan of 1986 | Maryland Consolidated Capital Bond Loan of 1993 |
| General Construction Loan of 1987 | Maryland Consolidated Capital Bond Loan of 1993 - POS |
| | Maryland Consolidated Capital Bond Loan of 1994 |
| | Maryland Consolidated Capital Bond Loan of 1995 |

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: S. Reynold 974-3443

1. Liberty Health System, Inc./Bon Secours Health System, Inc.
Release of State Obligations with Regard to Certain Liberty
Medical Center Bonds

Reference is made to Secretary's Agenda Item 10, dated June 7, 1989, and to Secretary's Item 19, dated June 26, 1991, both of which describe an arrangement of financial relief for the then-named Liberty Medical Center by restructuring various debts Liberty owed to the State and, to a lesser degree, the City of Baltimore. That restructuring resulted in the sale of \$13.6 million MIDFA bonds, secured by a Letter of Credit from Maryland National Bank (now NationsBank). This letter of credit was guaranteed by the State and City (\$5 million MIDFA insurance, \$6 million Treasury Strips owned by the State and \$0.6 million owned by the City for a total guarantee of \$11.6 million).

Bon Secours Baltimore Health Corporation (BSBHC) and Liberty have agreed to a transaction whereby BSBHC will become the sole member of Liberty Health System and its subsidiaries, in effect merging the operations of the two. BSBHC's parent, Bon Secours Health System, Inc. (BSHSI), has further proposed to relieve the State of its \$11.6 million obligation by assuming the guarantee of the Liberty bonds in return for \$2.5 million to be obtained from the sale of the Treasury strips currently held in escrow. Because BSHSI has agreed to the guarantee, NationsBank has agreed to extend its Letter of Credit for Liberty, accepting BSHSI as the guarantor in place of the State.

The Board of Public Works is therefore requested to accept this proposal. NationsBank has agreed to accept BSHSI's guarantee for these outstanding Liberty debts. The State and City will be relieved of further obligations in this regard. MIDFA will be relieved as to its \$5 million insurance guarantee. The \$6.6 million Treasury strips will be liquidated and \$2.5 million will be wire transferred to Bon Secours Health System, Inc. The remainder, approximately \$4.1 million, will be divided between the State and City. The State and City will share pro rata, according to original contributions, in the distribution of the \$2.5 million and the \$4.1 million (approximately 7% to the City and 93% to the State). Net return to the City will be \$426,748. Net return to the State will be \$3,694,845.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

- 1. Liberty Health System, Inc./Bon Secours Health System, Inc.
Release of State Obligations with Regard to Certain Liberty
Medical Center Bonds (cont'd)

Evidence of the approval of this transaction among all the parties will be in the form of: (1) a release of the conditional sale and escrow agreement and directions to liquidate securities; (2) release of the intercreditor agreement; and, (3) release of MIDFA insurance agreement.

(copy enclosed)

Board of Public Works Action. The above referenced item was:

Approved ✓

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: Harold Cassell 974-2664

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval is requested of the following recommendation concerning a request for wetlands license for a project involving filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland (1996 Repl. Vol.). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE IT IS RECOMMENDED THAT A PERFORMANCE BOND BE POSTED AND REQUESTS HAVE BEEN MADE FOR PERSONAL APPEARANCES IN OPPOSITION TO GRANTING THE LICENSE.

IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSE PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON JANUARY 5, 1994. This recommendation has been fully concurred with by the Department of the Environment.

95-0833 POINTE PROPERTIES, INC. - to fill 0.16 acre of phragmites marsh and shallow open water for road improvements and the installation of a stormwater management system including the construction of two direct stormdrain outfalls to tidal wetlands; and to construct an approximately 970 feet long by 6 feet wide pedestrian bridge/walkway with two, 20 feet long by 8 feet wide sections across vegetated and open water tidal wetlands; said works associated with development of the 154-home Baldwin's Choice Subdivision - Deep Creek off the Chesapeake Bay near Shady Side in Anne Arundel County.

No work authorized by this license shall commence until such time as the Board of Public Works has advised, in writing, both the licensee and the Tidal Wetlands Division, MD Department of the Environment that the Board has received in proper form a Performance Bond or other appropriate security in the amount of (\$26,000.00) Dollars to ensure: (1) the successful establishment and maintenance of the required marsh mitigation project, (2) the effective construction and maintenance of the stormwater system, (3) the removal of any sediment buildup channelward of the outfalls resulting from sediment discharged from the project site as described above, and (4) compliance with the conditions of the license.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

95-0833 Pointe Properties, Inc. (Continued):

Said bond shall remain in full force and effect for a period of five (5) years from the date of completion of the stormwater management system and mitigation project, and the issuance of the license will not occur until the Performance Bond is received and approved by the Board of Public Works.

In accordance with wetland mitigation plans dated July 16, 1996 as approved by the Corps of Engineers and the MD Department of the Environment, the licensee shall:

- (1) create 2.19 acres of wetlands comprised of 1.87 acres of nontidal forested wetlands and 0.32 acre of tidal emergent wetlands, and
- (2) enhance 4.8 acres of nontidal wetlands by planting wetland species of trees and shrubs.

Application received January 18, 1995. Final revised plans received April 17, 1995. Public hearing held April 26, 1995. MDE Report and Recommendation approving works as above described received and distributed to interested persons April 30, 1996. Corps of Engineers permit issued August 6, 1996. Property toured by the Board members September 9, 1996.

(Item was withdrawn from the July 31, 1996 Secretary's Agenda.)

Board of Public Works Action: The above referenced item was:

| | | | |
|-------------------|-------------|--------------------|-----------|
| Approved ✓ | Disapproved | Deferred | Withdrawn |
| With Discussion ✓ | | Without Discussion | |

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: Harold Cassell 974-2664

3. BOARD OF PUBLIC WORKS - WETLANDS LICENSE:

Formal approval is requested of the following recommendation concerning a request for wetlands license for a project involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland (1996 Repl. Vol.). THIS CASE HAS BEEN CLASSIFIED AS AN EXTRAORDINARY CASE BECAUSE OF THE RECOMMENDATION THAT A PERFORMANCE BOND BE POSTED.

IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR THAT A LICENSE BE GRANTED AS INDICATED IN THE FOLLOWING CASE IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSE PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON JANUARY 5, 1994. This recommendation has been fully concurred with by the Department of the Environment.

94-0185 WHITE MARSH PROPERTIES, INC. - to emplace 539, 335 and 369 feet long stone revetments within maximums of 14, 12 and 10 feet channelward of the mean high water line, respectively; to construct ten 30 feet long by 6 feet wide piers; to construct a 166 feet long by 6 feet wide parallel pier with five 20 feet long by 6 feet wide finger piers to serve lots 2, 3, 4, 7 and 8; to emplace a 24-inch storm drain pipe discharging to open water across a 25 feet long by 10.5 feet wide stone splash pad; to mechanically dredge a 27 feet long by 25 feet wide mooring area to 5 feet depth below mean low water; and to deposit approximately 40 cubic yards of dredgate on site at an approved upland deposition area - Taylors Creek off the Gunpowder River at Taylors Pointe Subdivision at Joppatowne in Harford County.

No work authorized by this license shall commence until such time as the Board of Public Works has advised, in writing, both the licensee and the Water Management Administration, Tidal Wetlands Division that the Board has received in proper form a Performance Bond in the amount of SEVEN THOUSAND FIVE HUNDRED (\$7,500.00) Dollars, to ensure the effective construction and maintenance of the storm water management system and outfall; the removal of sediment from channelward of the outfall resulting from the discharge of sediment from the project site; and to ensure compliance with the conditions of the license. Said bond shall remain in full force and effect for a period of five (5) years from the date of completion of the storm water management system and outfall and the issuance of the license will not occur until the Performance Bond is received and approved by the Board of Public Works.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

3. BOARD OF PUBLIC WORKS - WETLANDS LICENSE: (Continued):

94-0185 WHITE MARSH PROPERTIES, INC. (Continued):

Application received July 30, 1993. Public comment period ended May 24, 1996. The original proposal was changed substantially based upon recommendations of the MDE. The final revised plans were received on August 26, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: Harold Cassell 974-2664

4. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Formal approval is requested in connection with the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland (1996 Repl. Vol.). IT IS RECOMMENDED BY THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE REGULATIONS GOVERNING STATE WETLANDS LICENSE PROCEDURES ADOPTED BY THE BOARD OF PUBLIC WORKS ON JANUARY 5, 1994. This recommendation has been fully concurred with by the Department of the Environment.

96-1373 BEACH HARBOR CAMPERS COOPERATIVE - to mechanically maintenance dredge a 600 feet long by 40 feet wide channel and two irregularly shaped canals ranging from 20 to 78 feet in width for a total length of 1,970 feet to 4.5 feet depth below mean low water; and to deposit approximately 2,935 cubic yards of dredgate at the Baker's Landfill disposal area - Jackson Creek at Grasonville in Queen Anne's County.

Application received April 10, 1996. Public comment period ended May 3, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

97-0041 ANNE ARUNDEL COUNTY DEPARTMENT OF PUBLIC WORKS - to hydraulically or mechanically maintenance dredge a 230 feet long by variable 25 to 50 feet wide channel to 6 feet depth below mean low water; and to deposit approximately 1,200 cubic yards of dredgate at the approved Edwin Raynor Boulevard disposal site - Confluence of Ross Cove and the Magothy River near Pasadena in Anne Arundel County.

Application received July 9, 1996. Public comment period ended September 9, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

97-0042 MICHAEL MANUZAK - to hydraulically or mechanically maintenance dredge a 70 feet long by variable 15 to 26 feet wide spur channel and boat slip to 6 feet depth below mean low water; and to deposit approximately 102 cubic yards of dredgate at the approved Edwin Raynor Boulevard disposal site - Ross Cove off of Ross Drive near Pasadena in Anne Arundel County.

Application received July 9, 1996. Public comment period ended September 9, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

4. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

- 97-0043 GEORGE HODGES - to hydraulically or mechanically maintenance dredge a variable 55 to 62 feet long by 45 feet wide spur channel and boat slip to 5 feet depth below mean low water; and to deposit approximately 141 cubic yards of dredgate at the approved Edwin Raynor Boulevard disposal site - Ross Cove off of Ross Drive near Pasadena in Anne Arundel County.

Application received July 9, 1996. Public comment period ended September 9, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

- 97-0044 ROSS COVE BEACH ASSOCIATION - to hydraulically or mechanically maintenance dredge a 7,850 square foot community marina basin to 5 feet depth below mean low water; and to deposit approximately 650 cubic yards of dredgate at the approved Edwin Raynor Boulevard disposal site - Ross Cove off of Ross Drive near Pasadena in Anne Arundel County.

Application received July 9, 1996. Public comment period ended September 9, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

- 97-0045 RICHARD BURBA - to hydraulically or mechanically maintenance dredge a 101 feet long by variable 15 to 26 feet wide spur channel and boat slip to 5 feet depth below mean low water; and to deposit approximately 65 cubic yards of dredgate at the approved Edwin Raynor Boulevard disposal site - Ross Cove off of Ross Drive near Pasadena in Anne Arundel County.

Application received July 9, 1996. Public comment period ended September 9, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

- 97-0137 WARREN SYLVESTER - to mechanically dredge a 124 feet by variable 14 to 30 feet wide spur channel and boat slip to 5 feet depth below mean low water; and to deposit approximately 100 cubic yards of dredgate at the approved Chaney Enterprises disposal site - Lake Ogleton off of East Lake Drive near Annapolis in Anne Arundel County.

Application received July 25, 1996. Public comment period ended October 30, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

4. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

- 97-0184 LIQUID TRANSFER TERMINALS, INC. - to mechanically maintenance dredge a 60,000 square feet ship berth and an 82,500 square feet approach area to 34 feet depth below mean low water; and to deposit approximately 30,139 cubic yards of dredgate in the Hart-Miller Island Containment Facility - Patapsco River off of Chesapeake Avenue at Fairfield in Baltimore City.

Application received August 5, 1996. Public comment period ended September 6, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

Under condition for approval of this dredging project, the dredgate shall be deposited in the Hart-Miller Island Containment Facility in a manner acceptable to the Maryland Port Administration (MPA) and the facility operator with payment of the fee as required by the MPA license agreement for use of that facility.

- 97-0319 WICOMICO COUNTY ROADS DIVISION - to replace in-kind a 37 feet long by 24 feet wide timber bridge; and to emplace 144 linear feet of stone revetment landward of existing marsh grass for wing wall protection and a 37 feet long by 24 feet wide revetment from wing wall to wing wall for scour protection - Cutmaptico Creek Bridge in Wicomico County.

Application received August 21, 1996. Public comment period ended October 25, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

- 97-0427 TERRELL WATER - to emplace a 70 feet long stone revetment within a maximum of 15 feet channelward of the mean high water line - Broad Creek off of South Haven Drive near Annapolis in Anne Arundel County.

Application received September 18, 1996. Public comment period ended November 7, 1996. MDE Report and Recommendation approving works as above described received November 15, 1996.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

4. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

97-0464 EVELYN WAGNER MURRAY - to repair and backfill an existing timber bulkhead; and to emplace 80 feet of stone revetment within a maximum of 16 feet channelward of the mean high water line - Chesapeake Bay off of Clagett Avenue at Fairhaven in Anne Arundel County.

Application received October 2, 1996. MDE Report and Recommendation approving works as above described received October 16, 1996. Emergency license issued October 16, 1996 pursuant to § 16-202(c)(2), Title 16, Environment Article. Public comment period ended November 8, 1996 with no project opposition expressed.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS
November 27, 1996
SECRETARY'S AGENDA

5. JAMES P. WALLACE (410) 841-5855
MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 1994, (Fund Source Control Number 91416):

| Agreement # | Recipient | County | Amount \$ |
|--------------|---------------------------|------------|------------------|
| AT-96-1107 | EVA M. DELP-COLE | Harford | 10,000 |
| AT-97-0148 | HAROLD RODNEY THOMPSON | St. Mary's | 6,500 |
| CH-97-0171 | OWINGS & SONS, INC. | Kent | 5,600 |
| CR-97-0119 | W. HAROLD LYONS | Talbot | 7,000 |
| MP-97-0122 | MICHELE ANNE CROPP | Montgomery | 5,300 |
| MP-97-0123 | MICHELE ANNE CROPP | Montgomery | 7,600 |
| NW-96-1101-X | WAYNE SPENCER | Wicomico | 4,000 |
| NW-97-0131-X | VENTURE MANOR FARMS, INC. | Wicomico | 13,000 |
| PA-95-0972 | HENRY A VIRTS, DVM | St. Mary's | 1,700 |
| PA-97-0147 | DR. FRED T. LEWIS | Howard | 4,400 |
| PR-97-0155 | JOHN P KELLEY | Worcester | 4,000 |
| RS-97-0121 | JAMES D. NIGHTINGALE | Carroll | 36,000 |
| RS-97-0139 | WAYNE D. FEGELY | Baltimore | 7,600 |
| RS-97-0140 | WAYNE D. FEGELY | Baltimore | 1,800 |
| TOTAL | | | \$114,500 |

BOARD OF PUBLIC WORKS
November 27, 1996
SECRETARY'S AGENDA

JAMES P. WALLACE (410) 841-5855

5. MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS (CONT.)

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point sources of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 231, "Maryland Consolidated Capital Bond Loan of 1994," to provide a source of funds for the cost-share program. Under this appropriation "4 million six hundred thousand dollars may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (This is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy attached).

Board of Public Works Action:
 Approved
 Disapproved
 With Discussion

The above referenced item was
 Deferred
 Without Discussion
 Withdrawn

BOARD OF PUBLIC WORKS

November 27, 1996

SECRETARY'S AGENDA

James P. Wallace (410) 841-5855

6. MARYLAND DEPARTMENT OF AGRICULTURE
(MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS)

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Chesapeake Bay Water Quality Loan Act of 1984, Fund Source Control Number 41902):

| <u>Agreement #</u> | <u>Recipient</u> | <u>County</u> | <u>Amount \$</u> |
|-----------------------------|--------------------|---------------|------------------|
| Additional Funding Request: | | | |
| AT-95-1170 | Lawrence D. Jarboe | St Mary's | 3,101.19 |
| MP-95-1207 | Lee E. Miller | Frederick | 234.93 |
| TOTAL AMOUNT: | | | \$3,336.12 |

Each of these projects has received technical certification from the appropriate Soil Conservation District Office and has been determined to be eligible for cost-share funds by the Maryland Department of Agriculture. The farmer has signed the requisite cost-share agreement and accepts the conditions under which the grant is made.

The Maryland General Assembly enacted Chapter 405 (H.B. 1202) of the Agriculture Article, "Cost-Sharing - Water Pollution Control", in 1982 to create a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally-related non-point source of water pollution. State regulations (15.01.05) governing the Maryland Agricultural Cost-Share Program were Promulgated in May, 1983.

The Maryland General Assembly further enacted S.B. 974, "Chesapeake Bay Water Quality Loan Act of 1984", to provide a source of funds for the cost-share program. Under this appropriation " 2 million dollars (\$2,000,000) may be used by the Board of Public Works to provide grants for projects to control agriculturally related non-point sources of pollution. (this is authorized by Agricultural Article Section 8-701 to 8-705)."

A grant request summary is being provided to the members of the Board of Public Works for their information (copy enclosed).

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

November 27, 1996

Secretary's Agenda

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$125,000.00 from the Maryland Consolidated Capital Bond Loan of 1996 for the following project:

NR 03.23
Wicomico County
Fruitland WWTP Upgrade

The project consists of a pilot study demonstration of BNR capability at the 0.5 million gallon per day Fruitland WWTP using Algae Turf Scrubbing (ATS) which is an innovative treatment.

The cost share agreement will be executed upon approval of this action by the Board of Public Works.

| | |
|------------------------|----------------------|
| | Total Project Cost |
| | <u>\$ 250,000.00</u> |
| NR 03.23 (State grant) | \$ 125,000.00 |
| Local Share | \$ 125,000.00 |

Therefore, the Maryland Department of the Environment recommends that \$125,000.00 be allocated to City of Fruitland as follows:

| <u>Amount</u> | <u>Fund Source</u> |
|---------------|--|
| \$125,000.00 | Maryland Consolidated Capital Bond Loan of 1996; Chapter 115; Acts of 1996 as amended, (89.16.28) |

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD960830-0814, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

**Contact Person: Donald J. Darnall
(410) 379-5760**

8. **MARYLAND FOOD CENTER AUTHORITY**

Submission of a request by the Maryland Food Center Authority to approve a new form of lease to be used by the Authority for operations by private businesses at the Rock Hall Seafood Processing Plant in Rock Hall, Maryland.

Following approval by the Authority Board, approval of leasing of the Plant to private companies was obtained from the United States Department of Commerce, Economic Development Administration ("EDA"), under terms of a federal grant to the Authority of funds that were utilized in renovation of the Plant. The federal EDA grant was made in the interests of preserving processing facilities for watermen of the Chesapeake Bay.

Board of Public Works Action:

The above referenced item was:

Approved
With Discussion ✓

Disapproved

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact Person: Donald J. Darnall
(410) 379-5760

9. MARYLAND FOOD CENTER AUTHORITY

Submission of a request by the Maryland Food Center Authority to approve two optional forms of First Amendment to Lease for use at the Maryland Wholesale Seafood Market in Jessup, MD. Each option modifies the existing form of lease for tenants of the Seafood Market by requiring a longer term of lease (until June 30, 2004) with a reduction of present rental rates. One option provides for a fixed rental rate for the rest of the new term; the other option has a graduated rate over the remainder of the new term of the lease.

Such lease amendments are expected to help to ensure a fully tenanted 35-unit Wholesale Seafood Market, and to enhance the viability of that Market. Amendment of the lease was approved by the Authority Board and is welcomed by the tenant businesses at the Market.

Board of Public Works Action: The above referenced item was:

| | | | |
|-----------------|--------------------|--------------------|------------------|
| Approved | Disapproved | Deferred | Withdrawn |
| With Discussion | | Without Discussion | |

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

10. DEPARTMENT OF NATURAL RESOURCES: Contact:
 Maryland Environmental Trust Tom Saunders 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by the Cold Bottom Limited Liability Corporation on its 46.17 acre property in the Western Run - Belfast Road Historic District in Baltimore County.

Location of
Property:

Baltimore County, SPM 33, part of Parcel 98. Election District No. 8. On Thornton Mill Road, about 2 miles east of Butler. Next to cluster of MET easements. See map detail.

Land Use:

46.17 acres: about 23 acres of cropland and 23 acres overgrown fields and woodland. There are no existing structures. (Source: Staff Field Visit, November 4, 1996).

County Planning
and Zoning:

The property is zoned RC-2, Agriculture, one unit per 50 acres. There is no existing or planned water and sewer service. The property is located in an Agricultural Protection Area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation
Features:

- (1) Productive farmland and woodland.
- (2) Consistent with Baltimore County Master Plan.
- (3) Western Run - Belfast Road Historic District.
- (4) Scenic value from Thornton Mill Road.
- (5) Next to 360 acres of MET easements.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

10. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Deed Format: Standard MET format.

Reserved Rights: One principal residence and one accessory residence are permitted on the property. The total number of residences shall not exceed two. Subdivision is prohibited without the approval of Grantee.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

| | | | |
|-----------------|-------------|---------------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| With Discussion | | <u>Without Discussion</u> | |

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

11. DEPARTMENT OF NATURAL RESOURCES: Contact:
 Maryland Environmental Trust Tom Saunders 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by Stephen and Susan Immelt on their 8 acre property in the Green Spring Valley Historic District in Baltimore County.

Location of
Property:

Baltimore County, SPM 59, Parcel 481. Election District No. 3. On Greenspring Valley Road, west of Brooklandville. This property is an unprotected "gap" surrounded by MET easements and Agricultural Preservation Easements. See map detail.

Land Use:

8 acres: about 6 acres of cropland, 1-acre woodland, and a 1-acre homesite. Existing structures are one residence and a garage. (Source: Staff Field Visit, September 10, 1996).

County Planning
and Zoning:

The property is zoned RC-2, Agriculture. The zoning allows two principal residences on the property. There is no existing or planned water and sewer service. The property is located in an Agricultural Protection Area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation
Features:

- (1) Scenic Value from Greenspring Valley Road.
- (2) Consistent with Baltimore County Master Plan.
- (3) Part of a cluster of MET easements and Ag. preservation easements, including an easement donated by same family.
- (4) Green Spring Valley Historic District.
- (5) Protection of farmland.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

12. DEPARTMENT OF NATURAL RESOURCES: Contact:
 Maryland Environmental Trust Tom Saunders 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by Robert D. H. Harvey, F. Barton Harvey, Jr., Alexander Harvey, II and Ellen H. Kelly on their 4.743 acre property near Lake Roland in Baltimore County.

Location of
Property:

Baltimore County, SPM 69, Parcels 360 and 1132. Election District No. 9. Just north of Baltimore City boundary line, east of Lake Roland and R. E. Lee Park. These are undeveloped portions of or buffers to the historic "Tyrconnell" property, protected by the adjacent Winicki easement. See map detail.

Land Use:

4.743 acres: a mixture of field, woods, and wetlands. The only existing structure is one tennis court. A tributary of Lake Roland crosses the property.
 (Source: Staff Field Visit, September 3, 1996).

County Planning
and Zoning:

The property is zoned DR-1, one dwelling unit per acre, and is located in the Woodbrook sewer district. The property is located in a Forest Buffer and Steep Slope/Erodible Soil Protection area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation
Features:

- (1) Protection of open space, woodland, and wetlands.
- (2) Consistent with Baltimore County Master Plan.
- (3) Provides open space buffer for historic gardens on adjacent Winicki easement.
- (4) Water quality protection - vegetative buffer strip requirement.
- (5) Expands area protected by easements to 27 acres.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

13. DEPARTMENT OF NATURAL RESOURCES: Contact:
 Maryland Environmental Trust Tom Saunders 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by the Locust Hill Farm Limited Partnership on their 65.3763 acre property in the Worthington Valley Historic District in Baltimore County.

Location of
Property:

Baltimore County, SPM 32, Parcel 194. Election District No. 8. On Butler Road, west of Butler. Next to cluster of MET easements. See map detail.

Land Use:

65.3763 acres: mostly cropland, with some woodland on the edges. There are no existing structures. A tributary of Piney Run crosses the property. (Source: Staff Field Visit, June 21, 1996).

County Planning
and Zoning:

The property is zoned RC-2, Agriculture, one unit per 50 acres. There is no existing or planned water and sewer service. The property is located in an Agricultural Protection Area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation
Features:

- (1) Productive farmland and woodland.
- (2) Consistent with Baltimore County Master Plan.
- (3) Worthington Valley Historic District.
- (4) Scenic value from Butler Road.
- (5) Water quality protection - vegetative buffer strip requirement.
- (6) Next to large cluster of MET easements.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

13. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental TrustDeed Format: Standard MET format.Reserved Rights: One principal residence is permitted on the property. The total number of residences shall not exceed one. Subdivision is prohibited without the approval of Grantee.Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

 Board of Public Works Action: The above referenced item was:

 Approved

 Disapproved

 Deferred

 Withdrawn

 With Discussion

 Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

14. DEPARTMENT OF NATURAL RESOURCES: Contact:
Maryland Environmental Trust Tom Saunders 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by David Smith on his 103.319 acre property near Oregon Ridge Park in Baltimore County.

Location of
Property:

Baltimore County, SPM 50, part of Parcel 468. Election District No. 8. Off Ivy Hill Road, close to Oregon Ridge Park. See map detail.

Land Use:

103.319 acres: almost all woodland. The only existing structures are the ruins of an old barn, and a turkey pen. Beaverdam Run, a trout stream, crosses the property for about 0.6 miles. (Source: Staff Field Visit, August 9, 1996).

County Planning
and Zoning:

The property is zoned RC-2, Agriculture and RC-5, Rural Residential. The previous owner had platted a 31-lot development in two clusters. There is no existing or planned water and sewer service. The property is located in a Rural Protection Area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation
Features:

- (1) Productive woodland.
- (2) Consistent with Baltimore County Master Plan.
- (3) Water quality protection - vegetative buffer strip requirement.
- (4) Scenic value from Ivy Hill Road and Happy Hollow Road.
- (5) Second MET easement on Beaverdam Run.
- (6) Wildlife habitat - large block of woodland provides habitat for forest interior dwelling bird species.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

14. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Deed Format: Standard MET format.

Reserved Rights: Two residences are permitted on the property. The total number of residences shall not exceed two. Subdivision is prohibited without the approval of Grantee, except that one residence may be subdivided on a parcel not to exceed the minimum lot size under the zoning.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

15.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Contact:
 Tom Saunders
 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust and the Eastern Shore Land Conservancy by H. Claire Oates

Location of Property: Dorchester County, State Property Map 18, Parcel 58. The easement is part of a growing cluster of easements on Beckwith Creek in the Neck District. (See attached map detail.)

Land Use: Approximately 87 acres: 2 acres in the existing homesite, 70 acres tillable, and 15 acres of woodland. The existing historic residence is the only improvement on the property. (MET site visit 10/19/95.)

County Planning: The 1996 Comprehensive Plan designates this land for agriculture and natural resource conservation. A conservation easement is consistent with the 1996 Comprehensive Plan. (Correspondence, Karen Houtman, Planner, Dorchester County Planning and Zoning Office, November 1, 1996)

Conservation Values:

- (1) Furthers goals of County Comprehensive Plan
- (2) Approximately 1300 linear feet of frontage on the Beckwith Creek
- (3) Scenic value from Beckwith Creek
- (4) Agricultural land preservation
- (5) Historic site D-287 on the Maryland Register

Deed Format: The deed is in the standard MET/ESLC format. Grantor reserves the right to construct one guest house.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

15.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Legal Form and Sufficiency:

The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation:

The Boards of Trustees of the Maryland Environmental Trust and the Eastern Shore Land Conservancy have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

With Discussion

Disapproved

Deferred

Withdraw

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

16.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

- Conservation Values:
- (4) Approximately 1200 feet of shoreline along the Choptank River
 - (5) Near 1108-acre Henderson easement and other Choptank River easements
 - (6) Wooded portion is listed Delmarva Fox Squirrel habitat

Deed Format: The deed is in the standard MET/ESLC format. The Grantor reserves the right to build one principle residence and one accessory residence on the property. A cutting restriction is included for the forested areas to protect them as habitat for Delmarva Fox Squirrels.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Boards of Trustees of the Maryland Environmental Trust and the Eastern Shore Land Conservancy have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdraw
 With Discussion Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

17.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Conservation Values: (4) Approximately 960 feet of Choptank River/Broad Creek frontage
(5) Preservation of woodland and wetland habitat

Deed Format: The deed is in the standard MET/ESLT format. There are no reserved residential rights.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Boards of Trustees of the Maryland Environmental Trust and the Eastern Shore Land Conservancy have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdraw
With Discussion Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

18.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

- Conservation Values: (5) Scenic road frontage along Marengo Road - 654 feet
(6) Buffer strip requirement
- Deed Format: The deed is in the standard MET/ESLC format. One principal residence and one accessory caretaker's residence (clustered) to be subdivided on a 20-acre lot. One property line adjustment to transfer a 4-acre pier area to his adjacent farm
- Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.
- Recommendation: The Boards of Trustees of the Maryland Environmental Trust and the Eastern Shore Land Conservancy have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

 Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdraw

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

19.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Conservation Values:

- (5) Scenic value from Tunis Mills and Todds Corner Roads and the Miles River
- (6) Agricultural land preservation
- (7) Rural village protection - Unionville
- (8) Adjacent to protected land (Pascal and Hughs easements)

Deed Format: The deed is in the standard MET/ESLC format reserving the right to construct one accessory apartment on the 17-acre waterfront parcel and to have the flexibility for a minor lot line adjustment to the 17-acre parcel's lot lines.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Boards of Trustees of the Maryland Environmental Trust and the Eastern Shore Land Conservancy have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

 Board of Public Works Action: The above referenced item was:

 Approved

 Disapproved

 Deferred

 Withdraw

 With Discussion

 Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

20.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Conservation Values: (4) Preservation of woodland and wetland habitat
(5) Conservation of Forest Interior Dwelling bird habitat

Deed Format: The deed is in the standard MET/LSLT format.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Boards of Trustees of the Maryland Environmental Trust and the Lower Shore Land Trust have accepted this easement donation offer and recommend ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

With Discussion

Disapproved

Deferred

Without Discussion

Withdraw

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: Robert Gaudette
974-366621. DEPARTMENT OF NATURAL RESOURCES
PUBLIC LANDS
(Ocean Beach Maintenance Fund)

| | |
|----------------------|---|
| CONTRACT NO. & TITLE | Local Cooperation Agreement for Performance Monitoring and Maintenance of the Ocean City Beach Replenishment Project |
|----------------------|---|

DESCRIPTION

The Department of Natural Resources (DNR) requests approval of the Board of Public Works for the disbursement of funds from the Ocean Beach Replenishment Fund for the purpose of monitoring and maintaining the Ocean City Beach Replenishment Project as required by the Local Cooperation Agreement (LCA), dated March 30, 1990, between the State of Maryland, the Local Sponsor, and the U.S. Army Corps of Engineers (COE).

BACKGROUND

Monitoring:

The monitoring program developed in the General Design Memorandum (GDM) for the project to determine the project's performance and periodic renourishment and maintenance needs was initiated last year. Instrument surveys of the beach completed in October 1995, confirm that as of the date of the surveys the project continues to provide the design level of protection.

Bi-annual monitoring includes visual and instrument surveys of the beach, berm and dune, aerial photography, sediment sampling and wave data collection and analysis. Under the terms of the LCA, monitoring will be cost-shared at the level of 53% Federal and 47% non-Federal. The non-Federal portion is further cost-shared at the rate of 50% State, 25% County and 25% Town of Ocean City. The U.S. Army Corps of Engineers will take the lead in conducting monitoring activities.

Maintenance:

According to the LCA, upon completion of the initial construction phase, the Local sponsor is required to maintain all elements of the project. Annual maintenance includes repairs to

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

21. DEPARTMENT OF NATURAL RESOURCES (cont'd)
PUBLIC LANDS
(Ocean Beach Maintenance Fund)

dune fencing, incidental dune repair, access ramps and cross-overs, bulkhead gates, coating and ramps, and planting. Annual maintenance costs are estimated in the GDM as \$109,000. Maintenance costs are cost-shared at the rate of 50% State, 25% Worcester County and 25% Town of Ocean City.

| | |
|--|---------------|
| Total estimated annual Monitoring costs: | \$253,000 |
| Reduced by prior year savings | (106,383) |
| Total estimate Federal Funding | <u>77,707</u> |

| | |
|---|-----------|
| <u>AMOUNT OF REQUEST FOR MONITORING</u> | \$ 68,910 |
|---|-----------|

| | |
|---|----------------|
| Annual maintenance costs | \$109,000 |
| Repair and recoat bulkhead cap | <u>200,000</u> |
| <u>AMOUNT OF REQUEST OF MAINTENANCE</u> | \$309,000 |

| | |
|---------------|-----------|
| TOTAL REQUEST | \$377,910 |
|---------------|-----------|

| | | |
|--------------|-------------------------|------------|
| FUND SOURCES | Ocean Beach Maintenance | |
| | 03.30.01.03.006.001.00 | |
| | (Town of Ocean City) | 94,477.50 |
| | Ocean Beach Maintenance | |
| | 03.30.01.03.006.001.00 | |
| | (Worcester County) | 94,477.50 |
| | MCCBL 1990, Item 000 | |
| | 06.87.77.13.000 | |
| | (State of Maryland) | 188,955.00 |

REMARKS

Chapter 606 of the Acts of 1986 authorizes the Board of Public Works to expend funds appropriated from the Ocean Beach Replenishment Fund.

Board of Public Works Action: The above-referenced item was:

Approved Disapproved
With Discussion

Deferred Withdrawn
Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 9794-3581

22. DEPARTMENT OF NATURAL RESOURCES:
Waterway Improvement Fund Projects (Baltimore County)

BACKGROUND

A \$1.5 million bond, requested by Baltimore County during the 1992 legislative session, was provided to the Department of Natural Resources, Waterway Improvement Fund MCCBL of 1992 with the understanding that it would be used to complete projects located in Baltimore County. These dredging projects were originally funded with Waterway Improvement Funds but the funds were reverted as a result of cost containment measures taken by the Maryland General Assembly.

On November 24, 1993, the Board of Public Works approved a request to authorize Baltimore County to award a contract in the amount of \$457,274.00 to complete the Sue Creek Dredging Project as part of the Waterway Improvement Fund MCCBL 1992.

On February 8, 1995, the Board approved an amendment to the originally approved contract for the Sue Creek project to include dredging two additional channels in the Creek. The additional cost of dredging these channels was \$140,290.00, bringing the total cost of this contract to \$597,564.00.

REQUEST

Board of Public Works approval is requested to authorize Baltimore County to award contracts in the amount of \$599,603.17 for waterway improvement projects as part of the Waterway Improvement Fund MCCBL 1992. Baltimore County will be responsible for administering this project under the auspices of the DNR.

The projects to be awarded include the following:

1. Sue Creek Retrofit Project - This project includes the preparation of design plans, specifications and cost estimates for a shoreline and stormwater retrofit project on community open space. This project will comply with the Federal and State Permits that require the County to perform an environmental assessment and develop a retrofit plan for the Sue Creek watershed.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-381

22. DEPARTMENT OF NATURAL RESOURCES
Waterway Improvement Fund Projects (Baltimore County)

Con't

The recommended firm, which was selected by the Baltimore County Professional Selection Services Committee is Biohabitats, Inc., located in Towson, Maryland. The design, to be completed by December, 1996, cost \$22,395.57, funded 50% by Baltimore County.

2. Submerged Aquatic Vegetation (SAV) Survey - This survey will consist of SAV sampling for each of sixteen (16) dredging projects proposed by Baltimore County. These projects include: Middle River and tributaries (10 projects), Gooseharbor Inlet, Duck Creek, Deep Creek, Jones Creek, Longs Cove and Lynch Cove. The SAV surveys are required by the state and federal regulatory agencies and must be submitted with the Joint Permit Application.

The recommended firm, which was selected by the Baltimore County Professional Selection Services Committee, is Bayland Consultants and Designers, located in Hanover, Maryland. The sampling and reports, to be completed by fall, 1996, cost \$19,977.46, funded 50% by Baltimore County.

3. Sediment Sampling - This project consists of sediment sampling for each of sixteen (16) dredging projects proposed by Baltimore County. The sediment surveys are required by the state and federal regulatory agencies and must be submitted with the Joint Permit Application. A total of 54 samples are proposed to be collected, composted and analyzed by a laboratory.

The recommended firm, which was selected by the Baltimore County Professional Selection Services Committee, is Bayland Consultants and Designers, located in Hanover, Maryland. The sampling, to be completed by fall, 1996, cost \$80,130.14, funded 50% by Baltimore County.

4. Greenhill Cove Main Channel Dredging - This project consists of dredging the main navigation channel removing approximately 14,000 cubic yards of material to create access for the general boating public. The dredge material will be deposited at Hart Miller Island. All permits have been secured for this project.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

22. DEPARTMENT OF NATURAL RESOURCES
Waterway Improvement Fund Projects (Baltimore County)

Con't

The recommended low bidder is Edwin A. and John O. Crandell, Inc., West River, MD.

Dredging is scheduled for the spring-summer 1997. Including contingencies, the total funding requested for Board approval for this project is \$477,100.00, of which \$207,695.00 (44%) are State funds and \$269,405.00 (56%) are County funds. This cost includes a \$2.00 per cubic yard fee charged by MES to use Hart Miller Island.

FUNDING REQUEST SUMMARY

| PROJECT | TOTAL AMOUNT | STATE \$ | COUNTY \$ |
|--|---------------------|---------------------|---------------------|
| 1. Sue Creek Retrofit | \$ 22,395.57 | \$ 11,197.79 | \$11,197.78 |
| 2. Submerged Aquatic Vegetation Survey (SAV) | \$ 19,977.46 | \$ 9,988.73 | \$ 9,988.73 |
| 3. Sediment Sampling | \$ 80,130.14 | \$ 40,065.07 | \$ 40,065.07 |
| 4. Greenhill Cove Dredging | \$477,100.00 | \$207,695.00 | \$269,405.00 |
| TOTAL | \$599,603.17 | \$268,946.59 | \$330,656.58 |

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**BOARD OF PUBLIC WORKS
November 27, 1996
Secretary's Agenda**

Contact: Alice M. Hoffman - (410) 333-1560

ITEM: 23

MARYLAND STADIUM AUTHORITY: Baltimore Ravens' Football Stadium

CONTRACT NO. & TITLE: FB015-Baltimore Ravens' Football Stadium

DESCRIPTION: Ramp Steel

PROCUREMENT METHOD: Competitive Sealed Bidding
(Invited Pre-Qualified Bidders)

BIDS:

| | |
|------------------------------|-------------|
| Cives Corporation | \$1,967,000 |
| 210 Cives Lane | |
| Winchester, VA 22604 | |
| SMI-Owen Steel Company | \$2,094,000 |
| 824 Green Street | |
| Columbia, SC 29201 | |
| Globe Iron Construction | \$2,242,000 |
| Co., Inc. | |
| 1401 Maltby Avenue | |
| Norfolk, VA 23504 | |
| Forti/Poole and Kent L.L.C. | \$2,584,386 |
| P.O. Box 3966 | |
| Baltimore, Maryland 21222 | |
| ADF International, Inc. | \$2,598,600 |
| 3661 N.W. 126th Avenue | |
| Coral Springs, Florida 33065 | |

AWARD: Cives Corporation

AMOUNT: \$1,967,000

FUND SOURCE: Ravens' Football Stadium Fund

BOARD OF PUBLIC WORKS
November 27, 1996
Secretary's Agenda

Contact: Alice M. Hoffman - (410) 333-1560

ITEM: 23

MARYLAND STADIUM AUTHORITY: Baltimore Ravens' Football Stadium

REMARKS: We recommend Cives Corporation for the following reasons: their lump sum bid for the package is the lowest bid received after review of all bids; they have agreed to meet the MBE goal; and they were pre-qualified as being an experienced steel installation company.

The office of the State Comptroller has verified under Control Number 96-1493-1010 that the recommended Contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

48

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: Brian McAllister 859-7141

24. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of Transportation for the months of May, June and July, 1996 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

November 27, 1996

Secretary's Agenda

Contact: Yale Stenzler 767-0610

25. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

Submission of a recommendation by the Interagency Committee on School Construction for the approval of an amendment to the State Public School Construction Capital Improvement Program for the Fiscal Year 1997. Under the Rules, Regulations, and Procedures for the Administration of the School Construction Program, amendments to the annual consolidated State program during the course of the year are subject to approval by the Interagency Committee and the Board of Public Works.

Capital Improvement Program - Fiscal Year 1997

Baltimore County

The Baltimore County Board of Education has requested State funding for a systemic renovation roof replacement project at Deer Park Middle School. This is an extensive roof replacement project which will include the removal of deteriorating deck material and replacement of the roofing material. This project needs to be bid in January 1997 to enable the project to be completed prior to the start of the next school year. The project would begin in March while the school is still occupied and continue through the summer.

The total estimated cost for this project is \$1,550,000. The County government supports this request. The State funds requested (\$ 775,000) represent 50% of the project cost.

Funds for this project are available in the Statewide Contingency Account.

Motion:

TO APPROVE THIS AMENDMENT TO THE FISCAL YEAR 1997 PUBLIC SCHOOL CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM TO ESTABLISH A ROOF REPLACEMENT SYSTEMIC RENOVATION PROJECT AT DEER PARK MIDDLE SCHOOL (PSC 30.147.97) IN BALTIMORE COUNTY; ESTABLISH A MAXIMUM STATE ALLOCATION FOR THIS PROJECT IN THE AMOUNT OF \$ 775,000; AND TO APPROVE A FUND TRANSFER IN THE AMOUNT OF \$ 775,000 FROM THE STATEWIDE CONTINGENCY ACCOUNT.

Board of Public Works Action:

The Above-Referenced Item was:

| | | | |
|-------------------|-------------|--------------------|-----------|
| Approved | Disapproved | Deferred | Withdrawn |
| With Discussion ✓ | | Without Discussion | |

November 27, 1996

Secretary's Agenda

Contact: Yale Stenzler 767-0610

26. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

Submission of a recommendation by the Interagency Committee on School Construction for the approval of an amendment to the State Public School Construction Capital Improvement Program for the Fiscal Year 1997. Under the Rules, Regulations, and Procedures for the Administration of the School Construction Program, amendments to the annual consolidated State program during the course of the year are subject to approval by the Interagency Committee and the Board of Public Works.

Capital Improvement Program - Fiscal Year 1997

Baltimore County and Caroline County - Disruptive Youth

The Board of Public Works at its meeting on May 1, 1996 established a reserve fund for renovation or construction projects for disruptive youth. These funds through the PSCP were to be applied for in conjunction with funds provided through Maryland State Department of Education for implementation of a continuum of services for these students.

Applications were submitted by local boards of education to the Maryland State Department of Education for funding the programs that they identified. Only two (2) school systems (Baltimore County and Caroline County) submitted requests for capital projects to support their program initiatives. Although their programs were not approved for funding by MSDE it has been determined through a review process by MSDE and confirmation from the school systems that they would implement the programs without the additional State financial support for the programs that had been requested.

The local government for each school system has indicated their support for the respective projects.

Funds for these projects are available in the Statewide Contingency Account.

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

26. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM: (Continued)

Motion:

TO APPROVE AN AMENDMENT TO THE FISCAL YEAR 1997 PUBLIC SCHOOL CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM TO ESTABLISH THE FOLLOWING PROJECTS FOR DISRUPTIVE YOUTH WITH THE MAXIMUM ALLOCATIONS SPECIFIED BELOW -- IN BALTIMORE COUNTY -CATONSVILLE HIGH SCHOOL (03.128.97) \$ 13,000, DUNDALK HIGH SCHOOL (03.140.97) \$ 13,000, PARKVILLE HIGH SCHOOL (03.121.97) \$ 13,000, RANDALLSTOWN HIGH SCHOOL (03.032.97) \$ 13,000, INVERNESS MIDDLE SCHOOL (03.146.97) \$ 113,000; AND IN CAROLINE COUNTY - COLONEL RICHARDSON HIGH SCHOOL (05.004.97) \$ 22,000; AND TO APPROVE A FUND TRANSFER IN THE TOTAL AMOUNT OF \$ 187,000 FROM THE STATEWIDE CONTINGENCY ACCOUNT.

Board of Public Works Action:

The Above-Referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

November 27, 1996

(supplemental)

Secretary's Agenda

Contact: Yale Stenzler
767-0610

27. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:

The Interagency Committee on School Construction has reviewed and approved the transfer of the former Elkridge Elementary School and site no longer needed for school purposes from the Howard County Board of Education to the local government.

The Rules, Regulations, and Procedures state that the Committee shall review and approve all proposals for the acquisition or disposition of school sites or buildings. Furthermore, the Board of Public Works and its agent, the Interagency Committee, retain broad authority to approve, disapprove, or conditionally approve, in any manner reasonable within the public interest, the proposed disposition of a school building and/or site.

The Committee recommends Board of Public Works approval of this transfer as presented.

Approval of Transfer

Howard County - Former Elkridge Elementary School
6135 Old Washington Boulevard
Elkridge, Maryland

To approve the transfer by the Howard County Board of Education to the Howard County Government of the former Elkridge Elementary School located at 6135 Old Washington Boulevard in Elkridge, Maryland 8.95 acres and building thereon subject to the following conditions and understandings:

1. That it will be used for local government purposes;
2. That it will be considered for reacquisition by the Board of Education if additional capacity is required in this area of the County; and
3. That approval of the Board of Public Works shall be obtained by Howard County prior to the transfer of any right, title or interest in the school or site other than that obtained herein.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with COMAR 21.05.06 (Title 21 - State Procurement Regulations) and reported in accordance with COMAR 21.02.01.05(A)(3).

Individual reports enclosed.

A1

BOARD OF PUBLIC WORKS

November 23, 1996

APPENDIX**Secretary's Agenda**

Contact: J. Salt 301-445-1987

REPORT OF EMERGENCY PROCUREMENT**Item:** Appendix 1**Department/Procurement Agency:** Coppin State College

Contract Type: (x) Service () Supply () Maintenance
 () Construction () Other _____
 () Emergency Modification

Contract No. & Title: A04127
 Emergency Procurement the cleaning of air
 distribution system in office/classroom building.

Description: Cleaning and encapsulation of the entire air distribution system in the Grace Hill Jacobs Office Classroom Building.

Bids or Proposals: (or justification if competition was not obtained)

Contractor was on site removing and replacing the existing control system for Air Handling Unit number 1,2, and 3 to restore adequate heating and cooling temperatures in the Grace Jacob building, which is a major office classroom facility on the campus. However, throughout that project the contractor experienced numerous problems getting the various components to operate correctly due to excessive dust and dirt on dampers, probes and other mechanical devices. That made calibration of the new controls impossible. Given the problems associated with the control operation and concerns from occupants of the building about the air quality, the facilities department along with the assistance of the on site contractor conducted a visual inspection and collected samples of the dust and dirt. The samples were sent out and tested. The test results by Mycotech Biological, Inc. (Lab) indicated a fungal growth. Due to the low occupancy of the building during the summer months and the public health, safety and seriousness of the problem, the contractor was engaged on an emergency basis to clean, encapsulate and guarantee a fungal free air distribution system. The College opted for the emergency purchase to prevent any delay in completing this project which may endanger the health and safety of the occupants in this building.

BOARD OF PUBLIC WORKS

November 27, 1996

APPENDIX

A2

Secretary's Agenda

REPORT OF EMERGENCY PROCUREMENT

Item: Appendix 1

Department/Procurement Agency: Coppin State College

Award: Maryland Control Systems
3114 Hammonds Ferry RD
Baltimore, Maryland 21227

Amount: \$89,334.00

Contract Term: July 24, 1996-August 21, 1996.

Fund Source: 36.02.27 (FY 97 Current Unrestricted Funds)
Subobject H99

Remarks: Due to the seriousness and responsibility for public safety it was necessary to procure this service on an emergency basis. The Office of the State Comptroller has verified, under Control Number 96-1284-0001 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action:

Reported Accepted: () With Discussion

() With Discussion

Reported Remanded to Department/Agency ()

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
November 27, 1996
SECRETARY'S AGENDA**

Contact: Jack Perdue
(410) 974-3776

ITEM 1A

DEPARTMENT OF NATURAL RESOURCES
SALE OF FOREST PRODUCTS

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sales pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Savage River State Forest - Garrett County

SALES DESIGNATION: SR-07-97

AREA DESCRIPTION: 55 Acres / Compartment #6

DESCRIPTION: This sale will consist of a selective harvest of mature and dead or dying trees in addition to a general thinning. The sale area has a high oak composition and is surrounded by areas of severe gypsy moth mortality. Reducing the oak composition will reduce its vulnerability to such mortality. A portion of this stand was thinned some years ago and will undergo an overstory removal releasing existing advanced hardwood regeneration. Areas where mortality is excessive or lacks advanced regeneration will be regenerated to fully occupy the site. This sale includes 295,670 board feet of sawtimber and 235 cords.

PROCUREMENT METHOD: Competitive Sealed Bid

PROPOSALS RECEIVED: 3

| | |
|-----------------------------------|-------------|
| Wood Products, Inc. (MD) | \$91,570.00 |
| Coastal Lumber Company (WV) | \$90,211.00 |
| Roy Yonkers (MD) | \$23,000.00 |

AWARD: Wood Products, Inc.

AMOUNT: \$91,570.00

ESTIMATED VALUE: \$89,724.00

Board of Public Works Action: The above referenced item was:

Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Item 2A

Contact: H. Grant Dehart
(410) 974-3581

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

OUTDOOR RECREATION LAND LOAN OF 1969: 81.20.02 - Local Share

| Ref. Doc. Number | Project Number | Project Name | County | Fund Source | Amount |
|------------------|----------------|---------------------|--------|-------------|----------|
| 11022902 | 2902-7-109 | Port Deposit Acq. I | CE | 431 | \$330.00 |

Cecil County completed this project and requested that these funds be reverted to the county's unencumbered POS account for future projects.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

| Ref. Doc. Number | Project Number | Project Name | County | Fund Source | Amount |
|------------------|----------------|-------------------------------|--------|-------------|-------------|
| 10113013 | 3013-16-453 | Collington Branch SVP | PG | 640 | \$ 315.37 |
| N/A | 3100-2-147 | Jug Bay Expansion | AA | 626 | \$ 590.50 |
| 513042 | 3042-2-143 | Crownsville Land Acq. | AA | 526 | \$12,951.11 |
| 4042595 | 2595-20-56 | Upper Co. Little League Field | TA | 920 | \$ 8,224.03 |

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

ITEM 2A (Con't)

Contact: H. Grant Dehart
(410) 974-3581

| <u>Ref. Doc Number</u> | <u>Project Number</u> | <u>Project Name</u> | <u>County</u> | <u>Fund Source</u> | <u>Amount</u> |
|----------------------------|---------------------------|----------------------------------|---------------|------------------------|---------------|
| 05182850 | 2850-18-64 | 5th District Park Master Plan | SM | 418 | \$12,955.96 |

Prince George's, Anne Arundel, Talbot and St. Mary's Counties have completed these projects and request that these funds be reverted to the county's unencumbered POS account for future projects.

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Cecil County \$26,550.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. Previous Program Open Space grants have provided \$249,700.00 for acquisition assistance of this park.

PROJECT NAME: Elk River Park Development - Phase I

PROJECT NUMBER: 3166-7-121

DESCRIPTION: This project will include the preparation of a Park Master Plan as well as the demolition and removal of all deteriorated structures that are located on this recently acquired 68.5 ± acre park. Planned development will concentrate on waterfront activities to improve water access for the public. Additionally, the park will contain a dredge material placement site to accomodate the material from the dredging of the river channel and the new channel from the river to a future boat ramp at the park.

ESTIMATED DEVELOPMENT COSTS: \$35,400.00

AMOUNT REQUESTED: \$26,550.00

FUND SOURCE: Program 81.20.04 Item 531 \$26,550.00

CLEARINGHOUSE REVIEW APPROVAL: MD961003-0930 10/31/96

Board of Public Works Action: The above referenced item was:

| | | | |
|-----------------|-------------|---------------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| With Discussion | | <u>Without Discussion</u> | |

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Oakland, Garrett County \$23,940.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Glades Town Park Lighting

PROJECT NUMBER: 3147-11-61

DESCRIPTION: The Town of Oakland proposes to provide lighting for the multi-use courts and existing parking lot at the newly developed Glades Town Park. The Town has already constructed a mile long walking path, a pond, multi-use courts, and a parking lot at this new facility.

ESTIMATED DEVELOPMENT COSTS: \$29,225.00

AMOUNT REQUESTED: \$23,940.00

FUND SOURCE: Program 81.20.04 Item 535 \$ 3,756.25
Program 81.20.04 Item 735 \$20,183.75

CLEARINGHOUSE REVIEW APPROVAL: MD961003-0931 10/31/96

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 5A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Howard County \$796,480.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. Program Open Space grants have provided \$70,827.28 in acquisition assistance to this park.

PROJECT NAME: Warfield's Pond Community Park

PROJECT NUMBER: 3167-13-52

DESCRIPTION: This project proposes to develop a portion, approximately 9.4 ± acres, of the 20 acre community park located in Glenwood, the western region of Howard County. The proposed development of this new park will consist of tennis, basketball, and volleyball courts, a fishing pier, two shelters, horseshoe pits, pathways, boardwalks, playground, roads and parking.

ESTIMATED DEVELOPMENT COSTS: \$1,061,974.00

AMOUNT REQUESTED: \$ 796,480.00

FUND SOURCE: Program 81.20.04 Item 637 \$608,671.50
Program 81.20.04 Item 737 \$187,808.50

CLEARINGHOUSE REVIEW APPROVAL: MD960923-0897 10/31/96

Board of Public Works Action: The above referenced item was:

| | | | |
|-----------------|-------------|--------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| With Discussion | | Without Discussion | |

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 6A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Hancock, Washington County \$30,885.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. Program Open Space grants have provided \$97,500 in acquisition and development assistance to this facility.

PROJECT NAME: Gerber Park Development 2

PROJECT NUMBER: 3156-21-102

DESCRIPTION: The Town of Hancock proposes to further develop the 9 acre Gerber Park. Additional development will include the construction of a multi-purpose court complete with fencing, blacktop, two basketball posts, backboards and nets, the construction of a handicapped accessible walkway, an upgrade to the existing parking lot and the construction of a playground area.

ESTIMATED DEVELOPMENT COSTS: \$34,316.00

AMOUNT REQUESTED: \$30,885.00

FUND SOURCE: Program 81.20.04 Item 745 \$30,885.00

CLEARINGHOUSE REVIEW APPROVAL: MD961002-0929 11/1/96

Board of Public Works Action: The above referenced item was:

| | | | |
|-----------------|-------------|---------------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| With Discussion | | <u>Without Discussion</u> | |

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 7A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the City of Salisbury, Wicomico County, \$61,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. Program Open Space grants have provided \$3,706.53 in development assistance to this project.

PROJECT NAME: Lake Street Playground - Parking Lot

PROJECT NUMBER: 3124-22-112

DESCRIPTION: The Lake Street Playground project will include the development of a parking lot and the renovation of the softball field's night lighting system. An adjoining parking area that will increase parking availability for the playground is being funded by the First Baptist Church of Salisbury on the nonarterial street running between the church and the Lake Street Playground.

ESTIMATED DEVELOPMENT COSTS: \$108,100.00

AMOUNT REQUESTED: \$ 61,000.00

FUND SOURCE:
Program 81.20.04 Item 646 \$11,985.17
Program 81.20.04 Item 746 \$49,014.83

CLEARINGHOUSE REVIEW APPROVAL: MD960717-0626 8/21/96

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 27, 1996

Secretary's Agenda

Contact: H. Grant Dehart
(410) 974-3581

ITEM 8A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Worcester County \$15,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Buckingham Elementary Playground

PROJECT NUMBER: 3155-23-106

DESCRIPTION: This project proposes the development of a play area (60' x 90') to serve pre-kindergarten and kindergarten age groups. Development will include pine bark mulch, one climbing structure, a concrete trike track, play sandbox, benches and a chain link fence to inclose the play area.

ESTIMATED DEVELOPMENT COSTS: \$34,957.00

AMOUNT REQUESTED: \$15,000.00

FUND SOURCE: Program 81.20.04 Item 647 \$15,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD961003-0932 10/31/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont.)

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2 - S **Agency Contact:** Elaine Goldsmith, 876-4970

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Carroll County Health Department

CONTRACT NO. & TITLE: Diagnostic audiological services to patients in the
Audiology Clinic, #DHMH-DCT-4177

DESCRIPTION: **Adult services to include, but are not limited to, hearing
and screening evaluation, hearing aid selection and fitting, minor repairs, and
education/counseling of clients and their families.**

TERM: 12/01/96 - 11/30/97

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: Only one bid received

AWARD: **Catherine Alles (Audiologist)/Westminster, MD**

INCUMBENT: Same
(7/1/95-6/30/96 \$13,035)

AMOUNT: **\$20,759 (1 Year)**

FUND SOURCE: 100% Gen **APPROP. CODE:** 32.06.02.49

REQUESTING AGENCY'S REMARKS: The Office of the State Comptroller has
verified, under Control Number 96-1591-0000 that the recommended contractor is not
delinquent in the payment of its Maryland tax obligations. Verification has also been obtained
from the Comptroller's Office that the contractor is appropriately registered to conduct business
within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2 - S (Cont.)

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

| | | | |
|------------------------|--------------------|---------------------------|------------------|
| APPROVED | DISAPPROVED | DEFERRED | WITHDRAWN |
| WITH DISCUSSION | | WITHOUT DISCUSSION | |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT:

ITEM: 3 - S **Agency Contact:** Oscar Morgan 767-6655

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Mental Hygiene Administration

CONTRACT NO. AND TITLE: DCT 97-4264; Maryland Health Partners, LLC

DESCRIPTION: **Funding for a statewide Administrative Services Organization (ASO) to provide management of publicly funded mental health services for all persons under the public Mental Health System. This contract will enable the State to carry out the requirements of the 1115 Waiver for Managed Care and Benefit management.**

TERM: ½/97 - 6/30/98 (W/1 three-year option)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

| <u>Tech Rank</u> | <u>Vendor</u> | <u>Cost</u> |
|------------------|---|--------------|
| 1 | Value Behavioral Health, Inc. Falls Church, VA | \$19,696,800 |
| 2 | Maryland Health Partners, LLC Columbia, MD | \$10,951,623 |
| 3 | Merit Behavioral Care of MD, Inc. Bethesda, MD | \$14,385,404 |
| 4 | US Behavioral Health San Francisco, CA | \$11,287,148 |
| 5 | MD Partnership for Behavioral Health Easton, MD | \$33,974,931 |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3 - S (Cont.)

AWARD: Maryland Health Partners, LLC/Columbia, MD

INCUMBENT: None

AMOUNT: \$10,951,623 (18 Months)
(\$6,570,974 Gen; \$4,380,649 Fed)

FUND SOURCE: 60% Gen **APPRO. CODE:** 32.12.01.12.216.08.896
40% Fed (Medicaid)

REQUESTING AGENCY REMARKS: The provider will be responsible for determining whether an individual is part of the Mental Health System (MHS), referring individuals to qualified service providers, pre-authorizing non-emergency care, managing all mental health care under the MHS, conducting utilization review of services, collecting data, processing billing claims, remitting payments and evaluating the MHS. There are no State agencies with the experience to provide services of this scope.

The solicitation notice was published in the Maryland Contract Weekly. The Request for Proposals (RFP) was also posted on the Internet. The RFP was distributed to ninety-three potential providers, including Minority Business Enterprises, local firms, out-of-state providers, and national corporations. The RFP was also sent to consumer organizations and professional associations. A pre-proposal conference was attended by forty-eight persons.

The Mental Hygiene Administration received five proposals as a result of this solicitation.

Maryland Health Partners, LLC was selected on the combined basis of cost and technical merit.

The Office of the State Comptroller has verified, under control number 96-1631-0000 that the recommended contractor is not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3 - S (Cont.)

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 4 - S **Agency Contact:** John P. Stewart 767-6076

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Program Systems and Operations Administration (PSOA)

The PSOA processes and pays bills for the State Medicaid Program. Medicaid provides medical care to financially and medically indigent citizens of Maryland.

CONTRACT NO. AND TITLE: DCT 97-4098: MCO Enrollment Broker/Benefit Consultant Services Contractor

DESCRIPTION: **Funding for a contractor to provide statewide enrollment broker/benefit consultant services which will educate Medicaid eligibles about their managed care options, assist Medicaid eligibles in choosing and enrolling into managed care organizations, and assist Medicaid eligibles in accessing and effectively using their managed care plan via implementation of the 1115 waiver.**

TERM: 1/2/97 - 6/30/98 (W/ 3 one-year renewal options)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS:

| <u>Tech</u> | <u>Rank</u> | <u>Vendor</u> | <u>Cost</u> |
|-------------|-------------|--|--------------|
| | 1 | Foundation Health Federal Services Rancho Cordova, CA | \$7,869,430 |
| | 2 | Maximus McLean, VA | \$12,989,278 |
| | * | Birch & Davis Silver Spring, MD | * |

* Not reasonably susceptible of award

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4 - S (Cont.)

AWARD: **Foundation Health Federal Services, Inc.**
Rancho Cordova, CA

INCUMBENT: None

AMOUNT: **\$7,869,430** (18 Months)
(\$3,934,715 Gen; \$3,934,715 Fed)

FUND SOURCE: 50% Gen; 50% Fed **APPRO. CODE:** 32.17.01.03.380.08.895
(Medicaid)

REQUESTING AGENCY REMARKS: The Contractor will be responsible for all marketing, education, outreach, and enrollment activities for managed care recipients under the 1115 waiver who voluntarily select and enroll in managed care organizations, as well as those recipients who are automatically assigned by the Department. These services also include face-to-face interviews/counseling when necessary, completion of a Health Risk Assessment, and assistance in selecting a Primary Care Physician.

There are no State agencies or staff available with the experience or expertise to provide the broad range of services required for the complexity, scope, and magnitude of this project. The Department received three proposals as a result of this solicitation. Foundation Health Federal Services, Inc. was recommended for selection on the combined basis of technical and financial merit.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95. However, under the proposed contract, Foundation Health Federal Services, Inc., will be fully operational in Maryland. The contractor has tentatively selected a site within a Baltimore City "empowerment zone" to house its operations related to this contract. The majority of the enrollment staff (telephone and outreach personnel) will be acquired through coordination with the Maryland Department of Human Resources, local departments of Social Services and the Genesis Jobs program, as well as other local staffing resources, with emphasis on hiring and training as many Family Investment Program (formerly Aid to Families with Dependent Children - AFDC) recipients as possible. In their New Jersey operation, 23 % of Foundation's staffing consists of current and former AFDC recipients.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4 - S (Cont.)

The office of the State Comptroller has verified, under control number 96-1632-0000 that the recommended contractor is not delinquent in the payment of it's Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICE CONTRACT

ITEM: 5 - S **Agency Contact:** Kevin Anderson 767-7567

DEPARTMENT: Human Resources

PROGRAM: Community Services Administration
Office of Transition Services

In partnership with local government and non-profit service providers in every jurisdiction in Maryland, the Office of Transition Services will provide services to victims of crime, domestic violence, and rape/sexual assault.

CONTRACT NO. & TITLE: Victims of Crime Assistance (see attached addendum)

DESCRIPTION: The contractors will serve 16,568 victims of crime over the term of the grant. The purpose of this program is to provide community based services for victims of domestic violence and sexual assault, elderly victims of general crimes, survivor's of homicide, survivors of driving under the influence automobile accidents resulting in one or more fatalities, and victims of child abuse and child sexual abuse/assault. (See Attachments)

TERM: 12/1/96 - 9/30/98

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See attached Bidders List

AWARDS: See attached addendum

INCUMBENTS: See attached addendum

AMOUNT: \$2,112,317 (1 Year, 10 months)

FUND SOURCE: 100% Fed **APPROP. CODE:** 33.03.01.11.1127.08.56
(Dept. Of Justice - Recovered drug \$)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5 - S (Cont.)

| | |
|--|--------------|
| Center for Abused Persons | 96-1547-1110 |
| Sexual Assault / Domestic Violence Center | 96-1548-0010 |
| For All Seasons, Inc. | 96-1549-0110 |
| Family and Children Services of Central Maryland | 96-1550-0110 |
| Sexual Assault / Spousal Abuse | 96-1551-1110 |

Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION ✓ **WITHOUT DISCUSSION**

CONSOLIDATED ACTION AGENDA
BOARD OF PUBLIC WORKS
DEPARTMENT OF MANAGEMENT AND BUDGET ACTION AGENDA FOR _____ ITEM NO. _____
ADDENDUM SHEET

| VENDOR | CITY, STATE | Contract AMOUNT | INCUMBENT | | |
|---|----------------------|--------------------|-----------|-------------------|--------------|
| | | | VENDOR | TERM | AMOUNT |
| LIFE CRISIS CENTER | (1)* SALISBURY, MD | \$ 148,082.00 | SAME | 10/1/92-11/30/96 | \$ 72,449.00 |
| HEARTLY HOUSE | (2) FREDERICK, MD | \$ 249,907.00 | SAME | 10/01/92-11/30/96 | \$ 58,561.00 |
| KENNEDY KRIEGER | (3) BALTIMORE CITY | \$ 193,701.00 | SAME | 10/01/92-11/30/96 | \$ 6,000.00 |
| SHORE HEALTH SYSTEM INC | (4) EASTON, MD | \$ 116,365.00 | NONE | N/A | N/A |
| HOUSE OF RUTH | (5) BALTIMORE, MD | \$ 245,212.00 | SAME | 10/01/92-11/30/96 | \$ 76,417.00 |
| HOWARD COUNTY SEXUAL ASSAULT | (6) COLUMBIA, MD | \$ 130,208.00 | SAME | 10/01/92-11/30/96 | \$ 49,394.00 |
| FAMILY CRISIS RESOURCES CENTER | (7) CUMBERLAND, MD | \$ 110,305.00 | SAME | 10/01/92-11/30/96 | \$ 73,854.00 |
| PRINCE GEORGE'S COUNTY HOSPITAL SEXUAL ASSAULT CENTER | (8) CHEVERLY, MD | \$ 171,331.00 | SAME | 10/01/92-11/30/96 | \$ 64,346.00 |
| CENTER FOR ABUSED PERSONS | (9) WHITE PLAINS, MD | \$ 168,292.00 | SAME | 10/01/92-11/30/96 | \$ 71,458.00 |
| SEXUAL ASSAULT / DOMESTIC VIOLENCE CENTER | (10) BALTIMORE, MD | \$ 109,521.00 | SAME | 10/01/92-11/30/96 | \$ 41,043.00 |
| FOR ALL SEASONS, INC. | (11) EASTON, MD | \$ 156,702.00 | SAME | 10/01/92-11/30/96 | \$ 64,346.00 |
| FAMILY AND CHILDREN'S SERVICES OF CENTRAL MARYLAND | (12) BALTIMORE, MD | \$ 107,479.00 | SAME | 10/01/92-11/30/96 | \$ 40,742.00 |
| SEXUAL ASSAULT/SPOUSAL ABUSE | (13) BEL AIR, MD | \$ 205,212.00 | SAME | 10/01/92-11/30/96 | \$ 64,234.00 |
| | | \$2,112,317 | | | |

- * AREA SERVED:
- (1) SOMERSET, WICOMICO, AND WORCESTER COUNTIES
 - (2) FREDERICK COUNTY
 - (3) BALTIMORE CITY
 - (4) CAROLINE, DORCHESTER, KENT, QUEEN ANNE'S, AND TALBOT COUNTIES
 - (5) BALTIMORE CITY AND STATEWIDE
 - (6) HOWARD COUNTY
 - (7) PRINCE GEORGE'S COUNTY
 - (8) PRINCE GEORGE'S COUNTY
 - (9) CHARLES COUNTY
 - (10) BALTIMORE CITY
 - (11) CAROLINE, DORCHESTER, KENT, QUEEN ANNE'S, AND TALBOT COUNTIES
 - (12) CARROLL COUNTY
 - (13) HARFORD COUNTY AND SURROUNDING AREA

BIDDERS LIST *

| BIDDERS | DOMESTIC VIOLENCE | SEXUAL ASSAULT | CHILD ABUSE | ELDER ABUSE |
|--|-------------------|----------------|--------------|-------------|
| LIFE CRISIS CENTER | \$43,694.00 | | | |
| LIFE CRISIS CENTER | | | \$45,800.00 | |
| LIFE CRISIS CENTER | | | | \$27,500.00 |
| LIFE CRISIS CENTER | | \$46,446.00 | | |
| HEARTLY HOUSE | \$219,806.00 | | | |
| HEARTLY HOUSE | | \$73,812.00 | | |
| HEARTLY HOUSE | | | \$52,138.00 | |
| KENNEDY KRIEGER INSTITUTE | | | \$174,167.00 | |
| KENNEDY KRIEGER INSTITUTE | | | \$174,167.00 | |
| SHORE HEALTH SYSTEM | \$151,914.00 | | | |
| HOUSE OF RUTH | \$340,121.00 | | | |
| HOWARD COUNTY SEXUAL ASSAULT | | \$58,750.00 | | |
| HOWARD COUNTY SEXUAL ASSAULT | | | \$88,000.00 | |
| FAMILY CRISIS RESOURCE CENTER | \$62,394.00 | | | |
| FAMILY CRISIS RESOURCE CENTER | | \$62,394.00 | | |
| FAMILY CRISIS RESOURCE CENTER | | | \$57,891.00 | |
| PRINCE GEORGE'S COUNTY HOSPITAL CENTER SEXUAL ASSAULT CENTER | | | \$29,640.00 | |
| PRINCE GEORGE'S COUNTY HOSPITAL CENTER SEXUAL ASSAULT CENTER | | \$146,660.00 | | |
| CENTER FOR ABUSED PERSONS | \$105,712.00 | | | |
| CENTER FOR ABUSED PERSONS | | \$28,906.00 | | |
| CENTER FOR ABUSED PERSONS | | | \$100,213.00 | |
| SEXUAL ASSAULT / DOMESTIC VIOLENCE CENTER | | \$38,787.00 | | |
| SEXUAL ASSAULT / DOMESTIC VIOLENCE CENTER | | \$70,969.00 | | |
| FOR ALL SEASONS | | \$83,387.00 | | |
| FOR ALL SEASONS | | | \$73,315.00 | |
| FAMILY AND CHILDRENS SERVICES OF CENTRAL MARYLAND | \$118,300.00 | | | |
| FAMILY AND CHILDRENS SERVICES OF CENTRAL MARYLAND | | | \$74,920.00 | |
| SEXUAL ASSAULT / SPOUSAL ABUSE | | \$38,474.00 | | |
| SEXUAL ASSAULT / SPOUSAL ABUSE | \$266,803.00 | | | |

* Bid amounts do not equal amounts awarded because there were not enough funds allocated from the Justice Department.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 6 - S Agency Contact: Myles Carpeneto 339-5013

DEPARTMENT: Public Safety and Correctional Services;

PROGRAM: Division of Parole and Probation

The Division is primarily responsible for conducting pre-sentence investigations for Maryland's courts, the supervision of approximately 120,000 probationers from Maryland's courts and the supervision of approximately 15,000 parolees released from State prisons.

CONTRACT NO. & TITLE: 97007: P&P Urinalysis

DESCRIPTION: Urinalysis services for parolees and probationers.

TERM: 12/1/96 - 11/30/97 (W/2 one-year renewals)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS:

| | | |
|--|---------------|--------------|
| Corning Clinical Laboratory | Baltimore, MD | \$ 515,465 |
| Scientific Testing Laboratories, Inc. | Richmond, VA | \$ 619,856 |
| Friends Medical Laboratory | Baltimore, MD | \$ 634,001 |
| Providence Laboratory Associates | Rockville, MD | \$ 723,356 |
| Laboratory Corporation of America | Herndon, VA | \$ 1,156,930 |

AWARD: Corning Clinical Laboratory, Inc., Baltimore MD

INCUMBENT: Same (formerly known as Maryland Medical Laboratories)
(7/1/95 - 6/30/96; \$547,269)
(7/1/96 - 12/31/96 emergency procurement; \$273,636)

AMOUNT: \$515,465 (1 Year)

FUND SOURCE: 100% Gen **APPRO. CODE:** 35.03.02.02.215.08.843

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6 - S (Cont.)

REQUESTING AGENCY REMARKS:

Of the 15 firms solicited, 12 were located in Maryland and 3 were MBEs. A copy of the solicitation was given to the Department's MBE Liaison Officer for notification of the general MBE community. The cost for testing for four drugs per urine sample is \$5.30. Under the previous contract, that cost was \$6.50. This contract, therefore, will save the State \$1.20 per urine sample. It is estimated that 90,000 urine samples will be tested per year. Corning Clinical Laboratory, Inc. was formerly known as Maryland Medical Laboratories, and known as the National Center for Forensic Science during the emergency procurement.

The Office of the State Comptroller has verified, under Control Number 96-1580-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Item: 6 - S

P&P Urinalysis Contract BPW

List of Vendors Who Were Solicited

| CONTACT | FIRM | STREET | CITY | ST | ZIP | MBE | MD |
|--|--|---|-----------------|----|-------|--------|----|
| James Conley District Sales Manager | American Medical Laboratories Inc. | 2550 Boyce Plaza Road #100, Boyce Plaza IV | Pittsburgh | PA | 15241 | | |
| William Wilson | Bio-Analytical Laboratories, Inc. | 405 Frederick Road | Baltimore | MD | 21228 | 91-040 | X |
| Dr. Laurie Poss | Capitol MRO | 2525 Riva Road Suite 107 | Annapolis | MD | 21401 | | X |
| Randall Citrano | Citrano Medical laboratories, Inc. | 113 West Road, Suite 202 | Baltimore | MD | 21204 | | X |
| | Clini Care Health Services Inc. | 14440 Cherry Lane Ct. Suite 108 | Laurel | MD | 20707 | 94-262 | X |
| Mary Burke | Corning Clinical Laboratory | 1901 Sulphur Spring Road | Baltimore | MD | 21227 | | X |
| Ed Kramer | Friends Medical Laboratory | 5820 South Western Blvd. | Baltimore | MD | 21227 | | X |
| Gary Kneepkens Associate Vice President | Laboratory Corporation of America (LABCORP) | 13900 Park Center Road | Herndon | VA | 22071 | | |
| Donna Hecker-Gross | National Health Laboratories | 3421 Benson Ave. Suite 108 | Baltimore | MD | 21227 | | X |
| Lorie Rinehard | Nichols Institute | 16 First Light Court | Baltimore | MD | 21237 | | X |
| Karen Padmore | Providence Laboratory Associates | 11420 Rockville Pike | Rockville | MD | 20852 | | X |
| | Safety Compliance Services Inc. | P.O. Box 59815 | Rockville | MD | 20859 | 93-120 | X |
| Pat B. Sledge, Vice President | Scientific Testing Laboratories Inc. | 463 Southlake Blvd. | Richmond | VA | 23236 | | |
| Mike Kutrik | Smithkline Beecham Clinical Laboratories | 11425 Cronhill Dr. | Owings Mills | MD | 21117 | | X |
| Carolyn McGuire | Substance Abuse Services Inc. | 600 Reisterstown Road #403 | Baltimore | MD | 21208 | | X |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7 - S (Cont.)

management, referrals and an independent living curriculum, assist young people toward independence. The goal of independent living is accomplished by continuing education and maintaining employment. Human Development Systems teaches life skills such as shopping, cooking, job seeking skills, budgeting, saving and using community resources.

The foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human and social services. State Finance & Procurement Article 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comported with the Law's requirement for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services have determined that although there are several potential service providers the demand for providers exceed the supply thus making competitive-sealed procurement inappropriate.
- The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13.07, 07.02.11, 07.02.21, and 07.02.23.
- DHR gave public notice of its general requirements through its Request for Expressions of Interest published once annually, with the latest notification in the Contract Weekly of February 6, 1996 and was mailed to (90) service providers. Any provider licensed after the above notification is informed during the state licensing process on the procedure for entering into a contract with the state to deliver residential service.
- The Department of Human Resources, the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 147 of 153 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department. Of the six remaining providers, three are education programs which should be paid by local Education Agencies, two providers' cost are much above average for their categories and one provider is used primarily by the Department of Juvenile Justice.
- The Department of Human Resources, the Office of Children Youth and Families, on behalf of the Subcabinet, has neither the facilities nor personnel to provide this type of service for the nearly 2000 children committed to local departments of social services in need of more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7 - S (Cont.)

The Office of the State Comptroller has verified, under the attached Control Number 96-1604-0000 , that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 8 - S **Agency Contact:** Kevin Anderson 767-7567

DEPARTMENT: Human Resources

PROGRAM: Social Services Administration

CONTRACT NO. AND TITLE: SSA/OCYF-97-120
Institutional Foster Care

DESCRIPTION: **This program purchases institutional foster care for approximately 1,558 children throughout the state of Maryland. The children are placed by local departments of social services.**

TERM: 12/1/96 - 6/30/97

PROCUREMENT METHOD: Non-Competitive Negotiated

BIDS OR PROPOSALS: N/A

AWARD: **Marshall & Blackwood, Inc.**
(t/a The Children of Life -Shelter)
Edgewood, MD

INCUMBENT: None

AMOUNT: **\$127,519 (7 Months)**
(\$93,089 Gen; \$34,430 Fed)

FUND SOURCE: 73% Gen; 27% Fed **APPROP. CODE:** 36.01.04.01.33.07.01.12.31
(Title IV-A - 16%;
Title IV-E - 84%)

REQUESTING AGENCY REMARKS: This program enables abused or neglected children who cannot remain in the care of their parents, legal guardians, or caretakers to receive care in alternate foster care settings. The program includes the following payment categories: Payments to shelters, foster family homes, group homes, and institutions for neglected or dependent children.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8 - S (Cont.)

Children are placed with the Contractor by the local departments of social services. A maximum of 5 beds in a residential group home/shelter will be purchased. The per diem rate will be \$120.47; the monthly rate will be \$3,664; the annual rate will be \$43,972. The Department's appropriation includes funds specifically provided for this contract.

Children of Life - Shelter will care for boys and girls between the ages of 5 to 9. Most of these children have been adjudicated Children In Need of Assistance (CINA) and are awaiting a judicial determination. All children are involved in a 24 hour therapeutic milieu which allows them to grow and develop. They will serve children who are emotionally disturbed, abused and neglected as well as children with learning disabilities.

The foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human and social services. State Finance & Procurement Article ' 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comported with the Law's requirement for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services have determined that although there are several potential service providers the demand for providers exceed the supply thus making competitive-sealed procurement inappropriate.

The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13.07, 07.02.11, 07.02.21, and 07.02.23.

DHR gave public notice of its general requirements through its Request for Expressions of Interest published once annually, with the latest notification in the Contract Weekly of February 6, 1996 and was mailed to (90) service providers. Any provider licensed after the above notification is informed during the state licensing process on the procedure for entering into a contract with the state to deliver residential service.

The Department of Human Resources, the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 147 of 153 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department. Of the six remaining providers, three are education programs

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8 - S (Cont.)

which should be paid by local Education Agencies, two providers' cost are much above average for their categories and one provider is used primarily by the Department of Juvenile Justice.

The Department of Human Resources, the Office of Children Youth and Families, on behalf of the Subcabinet, has neither the facilities nor personnel to provide this type of service for the nearly 2000 children committed to local departments of social services in need of more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

The Office of the State Comptroller has verified, under the attached Control Number 96-1608-0000, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 9 - S Agency Contact: Kevin Anderson 767-7567

DEPARTMENT: Human Resources

PROGRAM: Social Services Administration

CONTRACT NO. AND TITLE: SSA/OCYF-97-123 Institutional Foster Care

DESCRIPTION: This program purchases institutional foster care for approximately 1,558 children throughout the state of Maryland. The children are placed by local departments of social services. Be Our Guest II is an Alternative Living Unit (ALU) licensed by the Department of Health and Mental Hygiene. An ALU is a 3 bed group home.

TERM: 12/1/96 - 6/30/97

PROCUREMENT METHOD: Non-Competitive Negotiated

AWARD: Be Our Guest Ltd. II/Randallstown, MD

INCUMBENT: None

AMOUNT: \$115,735 (7 Months)

FUND SOURCE: 73% Gen; 27% Fed **APPROP. CODE:** 36.01.04.01.33.07.01.12.31
(Title IV-A - 16%;
Title IV-E - 84%)

REQUESTING AGENCY REMARKS: This program enables abused and neglected children who cannot remain in the care of their parents, legal guardians, or caretakers to receive care in alternate group care settings. The program includes the following payment categories: Payments to shelters, foster family homes, group homes, and institutions for neglected or dependent children.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9 - S (Cont.)

Children are placed with the Contractor by the local departments of social services. A maximum of 3 beds in a residential group home will be purchased. The per diem rate will be \$181.19; the monthly rate will be \$5,511; the annual rate will be \$66,134. The Department's appropriation includes funds specifically provided for this contract.

Be Our Guest Ltd. II will serve children covered under the Lisa L. v. State of Maryland lawsuit. These children are medically, emotionally and psychologically compromised. Twenty-four hour supervision is necessary to protect them from harming themselves, others and disrupting their environment. The children require continuous structured activity, redirection, guidance and nurturing. Be Our Guest Ltd. II will offer Lisa L children stability, nurturing, patience and understanding.

The foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human and social services. State Finance & Procurement Article ' 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comported with the Law's requirement for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services have determined that although there are several potential service providers the demand for providers exceed the supply thus making competitive-sealed procurement inappropriate.
- The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13.07, 07.02.11, 07.02.21, and 07.02.23.
- DHR gave public notice of its general requirements through its Request for Expressions of Interest published once annually, with the latest notification in the Contract Weekly of February 6, 1996 and was mailed to (90) service providers. Any provider licensed after the above notification is informed during the state licensing process on the procedure for entering into a contract with the state to deliver residential service.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 9 - S (Cont.)

- The Department of Human Resources, the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 147 of 153 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department. Of the six remaining providers, three are education programs which should be paid by local Education Agencies, two providers' cost are much above average for their categories and one provider is used primarily by the Department of Juvenile Justice.
- The Department of Human Resources, the Office of Children Youth and Families, on behalf of the Subcabinet, has neither the facilities nor personnel to provide this type of service for the nearly 2000 children committed to local departments of social services in need of more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

The Office of the State Comptroller has verified, under the attached Control Number 96-1594-0110, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 10 - S (Cont.)

REQUESTING AGENCY REMARKS: The UMS FMIS Project is a multi-year effort designed to bring the University of Maryland System (UMS) in strict compliance with state-wide mandates for using the State's FMIS system. The UMS will use the most recent version of the State's FMIS financial and purchasing systems from KPMG Peat Marwick, using a client server platform. The UMS conducted a comprehensive Proof of Concept analysis on the client server version of the States' FMIS system to demonstrate the portability of the software across various platforms to test connectivity, and to demonstrate the applicability of FMIS applications in a higher education setting. Based on a review of the data from the Proof of Concept analysis, the Secretary of DBFP approved on February 12, 1996, the UMS use of the client server version of the State's FMIS system.

The Office of the State Comptroller has verified, under Control Number 96-1445-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

The software to be supplied under this contract is compliant with Year 2000 standards.

DBM REMARKS: The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended.

Note: This item appeared as Item 11-S on the DBM 10/30/96 BPW Agenda and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 10 - S (Cont.)

**VARIOUS OPTIONS TO CONTRACT
BY FISCAL YEAR, AMOUNTS AND PURPOSE**

| | |
|---|------------|
| FY 1998 | |
| Optional purchase of Budgeting and Asset Management software. | \$ 500,000 |
| 1st optional year maintenance Accounting and Purchasing. | \$ 240,000 |
| FY 1999 | |
| 2nd optional year maintenance Accounting and Purchasing. | \$ 240,000 |
| 1st optional year maintenance Budgeting and Asset Management. | \$ 75,000 |
| FY 2000 | |
| 3rd optional year maintenance Accounting and Purchasing. | \$ 264,000 |
| 2nd optional year maintenance Budgeting and Asset Management. | \$ 75,000 |
| FY 2001 | |
| 4th optional year maintenance Accounting and Purchasing. | \$ 290,400 |
| 3rd optional year maintenance Budgeting and Asset Management. | \$ 82,500 |
| FY 2002 | |
| 5th optional year maintenance Accounting and Purchasing. | \$ 319,440 |
| 4th optional year maintenance Budgeting and Asset Management. | \$ 90,750 |
| FY 2003 | |
| 5th optional year maintenance Budgeting and Asset Management. | \$ 99,825 |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 11-S-MOD **Agency Contact:** Beverly Pivec 576-6442

DEPARTMENT: Office of the Attorney General

PROGRAM: Legal Counsel and Advice

ORIGINAL CONTRACT NO. & TITLE: 2-96WL, WESTLAW Services

ORIGINAL CONTRACT APPROVED: 12/20/95 DBM BPW Item 1-S

ORIGINAL PROCUREMENT METHOD: Sole Source

CONTRACTOR: West Publishing Corp./St. Paul, Minnesota

DESCRIPTION OF ORIGINAL CONTRACT: Provide WESTLAW access for on-line legal research.

DESCRIPTION OF OPTION: Continue existing services for one more year.

TERM OF ORIGINAL CONTRACT: 12/1/95 - 11/30/96 (W/1 one-year option)

TERM OF OPTION: 12/1/96 - 11/30/97

FUND SOURCE: 14% Gen **APPRO. CODE:** 22.03.00.01
1% Fed (Medicaid Fraud Unit Grant)
85% Reim. (Participating State Agencies)

ORIGINAL CONTRACT AMOUNT: \$126,000

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): None

AMOUNT THIS OPTION: \$126,000 (1 Year)
(\$17,955 Gen; \$601 Fed;
\$107,444 Reim.)

REVISED TOTAL CONTRACT AMOUNT: \$252,000

PERCENTAGE INCREASE/DECREASE
OF RATES: N/A

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 11-S-MOD (Cont)

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACT
(THIS OPTION):

100%

REQUESTING AGENCY'S REMARKS: The Office of the State Comptroller has verified, under Control Number 96-1588-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND FISCAL PLANNING
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 12-S-MOD **Agency Contact:** Linda Tanton 767-1556

DEPARTMENT: Comptroller of the Treasury

PROGRAM: Compliance Division

ORIGINAL CONTRACT NO. & TITLE: OC-S-96004 Auditing, Reporting and
Processing Services

ORIGINAL CONTRACT APPROVED: 11/29/95 DBM BPW Item 1-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTORS:

- a) National Abandoned Property Processing Co. (NAPPCO)/New York, NY
- b) State Street Bank & Trust Co./Boston, MA

DESCRIPTION OF ORIGINAL CONTRACT: To provide national Unclaimed Property auditing, reporting and processing services.

DESCRIPTION OF OPTION: **One year renewal of contract to continue assistance in auditing potential holders of Unclaimed Property, particularly those items located outside the State of Maryland. Vendors will continue to conduct audits, identify Unclaimed Property belonging to persons with last known addresses in Maryland and to serve as compliance consultants for the reporting and remitting of this Unclaimed Property.**

TERM OF ORIGINAL CONTRACT : 11/29/95 - 11/28/96

TERM OF OPTION: 11/29/96 - 11/28/97

FUND SOURCE: 100% Special **APPROP. CODE:** 24.01.05.01
(Generated from collection of Unclaimed
Property remitted to State)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S-MOD (Cont.)

ORIGINAL CONTRACT AMOUNT: \$330,000 (FY 1996 -12%
of estimated \$2,750,000 expected to
be collected and returned to the
State)

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE):

| | | |
|----------------------------------|------------------|---|
| 1. (a) NAPPCO | \$100,000 | Provide for increase due to increased collections |
| (b) State Street Bank & Trust | <u>\$250,000</u> | Provide for increase due to increased collections |
| | \$350,000 | Total |

AMOUNT THIS OPTION: \$600,000 Estimated (1 Year)
(FY 1997 estimated expenditure from
estimated \$5,000,000 expected to be
collected)

REVISED TOTAL CONTRACT AMOUNT: \$1,280,000

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACT (THIS OPTION): 182%

PERCENTAGE INCREASE/DECREASE
OVERALL: 47%

REQUESTING AGENCY REMARKS: The contract produces revenue with
a fixed cost of 12% of the amount of Unclaimed Property collected by the two vendors on behalf
of the State. Total revenues produced under this contract for FY 1996 exceeded \$5.1M.
During FY 1997 an estimated \$5,000,000 in Unclaimed Property is expected to be collected by
the vendors.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 12-S-MOD (Cont.)

The Office of the State Comptroller has verified, under Control Numbers 96-1646-0000 (NAPPCO) and 96-1652-0000 (State Street Bank & Trust) that the recommended contractors are not delinquent in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractors are not resident businesses under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 13-S-MOD **Agency Contact:** Monte Josephson, 767-3354

DEPARTMENT: Transportation

PROGRAM: Mass Transit Administration
Office of Customer Services

ORIGINAL CONTRACT NO. & TITLE: MTA-0460, Advertising Agency Services

ORIGINAL CONTRACT APPROVED: 2/23/94 DBM BPW Item 6-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **Gray Kirk/VanSant Advertising, Inc.**
Baltimore, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: Advertising agency services for a period of three years from the date of Notice to Proceed with an MTA option for an additional one year period. Services include: media planning/buying; creative services such as art and creative direction, copywriting, graphic and layout design, print, radio and TV production; account management; research; and provision for collateral materials.

DESCRIPTION OF OPTION: **Continue advertising agency services for an additional one-year term.**

TERM OF ORIGINAL CONTRACT: 3/1/94 - 2/28/97 (w/1 one-year option))

TERM OF OPTION: 3/1/97 - 2/28/98

FUND SOURCE: 100% Special Funds **APPROP. CODE:** 29.08.01.01

ORIGINAL CONTRACT AMOUNT: \$2,200,000

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 13-S-MOD (Cont.)

AMOUNT THIS OPTION: \$1,000,000 NTE (1 Year)

REVISED TOTAL CONTRACT AMOUNT: \$3,200,000 NTE

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACT (THIS OPTION): 45.5%

REQUESTING AGENCY REMARKS: The option year contract funds will be utilized to provide for continued purchase of media, advertising production costs, printing, photography/typesetting, specialty subcontractors and specialty/promotional items. The amount allocated to advertising services for the option year is greater than in any of the preceding years because of the advertising costs associated with the opening of the Phase II Extensions to the Central Light Rail Line scheduled for 1997.

The Office of the State Comptroller has verified under Control No. 96-1452-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the Laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended.

Board of Public Works Action - the above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES):

ITEM: 14-S-MOD **Agency Contact:** Alice Hegner 455-7731

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Mental Hygiene Administration

ORIGINAL CONTRACT NO. & TITLE: DHMH DCT 97-3955 Provision of
Supported Employment Services in Carroll County

ORIGINAL CONTRACT APPROVED: 6/29/96 (not subject to BPW approval)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: **STEP, Inc./Baltimore, MD**

DESCRIPTION OF ORIGINAL CONTRACT: Supported Employment (SE) services for
seriously mentally ill residents of Carroll County.

DESCRIPTION OF MODIFICATION: **To extend the term of the contract
through the end of Fiscal Year 1997 (see Requesting Agency Remarks below).**

TERM OF ORIGINAL CONTRACT: 7/1/96 - 9/30/96

TERM OF MODIFICATION: 10/1/96 - 6/30/97

FUND SOURCE: 100% Gen

APPROP. CODE: 32.12.01.12.0216.08.896

ORIGINAL CONTRACT AMOUNT: \$56,585

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE:) N/A

AMOUNT OF THIS MODIFICATION: **\$110,250 (9 Months - W/ 2 one-year
options to renew)**

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S-MOD (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$166,835

PERCENTAGE INCREASE/DECREASE
OF ORIGINAL CONTRACT
(THIS MODIFICATION):

194.8%

REQUESTING AGENCY REMARKS: This contract was originally obtained through competitive sealed proposals. The Request For Proposals included a two year contract term with 2 one-year renewal options. Proposals were received from five vendors which are listed in the following technical rank order:

1. **STEP, Inc./Baltimore, MD**
2. **DSG, Inc./Columbia, MD**
3. **Granite House, Inc./Westminster, MD**
4. **Alliance, Inc./Baltimore, MD**
5. **Target, Inc./Westminster, MD**

All five vendors were determined to be technically acceptable but submitted cost proposals that exceeded the funding available in the budget. After a round of best and final offers (BAFO), all bids still exceeded available funding. Therefore, a second round of BAFO was requested whereby each offeror was to state the number of clients it would serve for the available funding of \$147,000 per year.

STEP, Inc. and Granite House, Inc. proposed to serve 50 clients each while the other offerors proposed serving fewer clients. Thus on a per client basis, both STEP and Granite House were tied for low bid on a per-unit basis (i.e. $\$147,000/50=\$2,940$). However, since STEP was the number one ranked technical vendor and tied for low bid, they were the highest ranked overall. When the vendors were notified of the results, a bid protest was received from Granite House; consequently, as per COMAR 21.10.02.11A, the contract was not executed.

Because of this and because the Carroll County Health Department decided to discontinue Supported Employment services to the seriously mentally ill as of June 30, 1996, DHMH determined that it was in the best interest of the State and the seriously mentally ill residents of Carroll County to continue the necessary services for a three month period pending resolution of the protest. A three month contract to STEP was therefore submitted to DBM for approval.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S-MOD (Cont.)

The contract documents submitted to DBM erroneously showed a pro-rated amount of the two year bid price. On the basis of the appearance of a proper submittal, DBM approved the contract to STEP for three months. During the three month contract, the bid protest was withdrawn by Granite House. In retrospect, this three month contract should have been submitted to the BPW as an emergency procurement.

The Office of the State Comptroller has verified, under Control Number 96-0804-0110, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval requested pursuant to 11-204(b) State Finance & Procurement Article.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 15-S-MOD **Agency Contact:** Joseph Davis 767-5400

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Program Systems and Operations Administration (PSOA)
(formerly Medical Care Operations Administration)

Medicaid is a \$2.2 billion program. PSOA processes and adjudicates claims from providers of medical care to the financially and medically indigent citizens of Maryland and operates the Medicaid Management Information System (MMIS-II).

ORIGINAL CONTRACT NO. & TITLE: ISA 94-134 Medicaid Management
Information System (MMIS-II)
Transfer-contractor (T-C)

ORIGINAL CONTRACT APPROVED: 11/24/93 DBM BPW Item 6-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: Andersen Consulting, LLP/Linthicum, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contractual Data Processing agreement with a Medicaid experienced Transfer-contractor (T-C) to transfer public domain software and modify the system to meet Maryland's specific Medicaid needs. The T-C will transfer, enhance, install, test and debug all Medicaid Management Information subsystems (MMIS) and also train the DHMH staff to operate and maintain the replacement MMIS. The T-C shall assist the State throughout the federal Health Care Financing Administration (HCFA) Certification Review in order to provide support for the successful certification of the new MMIS.

DESCRIPTION OF OPTION: Andersen Consulting will continue the post implementation programming support for federal Certification, required system enhancements, maintenance and closing out the MMIS-II Project.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont.)

TERM OF ORIGINAL CONTRACT: 11/24/93 - 6/23/96 (W/1 one-year option).

TERM OF OPTION: 12/5/96 - 12/4/97

FUND SOURCE: 10% Gen; 90% Fed (Medicaid) **APPRO. CODE:** 32.17.01.0212

ORIGINAL CONTRACT AMOUNT: \$10,983,300

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

| | | |
|-------|-------------|---|
| Mod 1 | \$ 334,800 | Add DHR CARES Interface |
| Mod 2 | \$ 644,576 | Provide three month DHR interface extension. (7/95 - 10/95) for: a. Non-CARES Interface b. Provider Manuals |
| Mod 3 | \$ 0 | Provide for additional Provider training and extend overall contract to 12/4/96 |
| Mod 4 | \$4,250,000 | Add Managed Care Organization (MCO) 1115 Waiver features |
| | \$5,229,376 | Total |

AMOUNT THIS OPTION: **\$1,849,120** (1 Year)
(**\$184,912** Gen; **\$1,664,208** Fed)

REVISED TOTAL CONTRACT AMOUNT: \$18,061,796

PERCENTAGE INCREASE (DECREASE) OF RATES: N/A

PERCENTAGE INCREASE/DECREASE OF ORIGINAL CONTRACT (THIS OPTION): 16.8%

PERCENTAGE INCREASE (DECREASE) OVERALL: 10.2 %

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 15-S-MOD (Cont.)

REQUESTING AGENCY REMARKS:

This option renewal will allow for the continuation of prompt and effective enhancements to the MMIS-II System. The MMIS-II system will be compliant with Year 2000 standards.

The Office of the State Comptroller has verified, under Control Number 96-1650-1011, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS:

Approval recommended with the understanding that in the future if federal funds for a program are reduced the Board will receive a report in order to evaluate the benefits of continuing the program. The Department of Budget and Management has reviewed the request; the acquisition is consistent with the agency's Information Technology Project Requests (ITPR's) for Fiscal Year 1997.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 16-S-MOD **Agency Contact:** John Guntner 581-4045

DEPARTMENT: Maryland Public Television (MPT)

PROGRAM: Broadcasting Commission Program

The Broadcasting Commission Program was established to define the educational, cultural and informational needs of general viewers and to develop programming to meet those needs. It is responsible for the development of private sources of funding within the community through on-air Membership Drives and local underwriting and responsible for the dissemination of information to print and electronic media for local programs.

ORIGINAL CONTRACT NO. & TITLE: MPT-859-164

ORIGINAL CONTRACT APPROVED: 12/15/93 DBM- BPW Item 9-S

ORIGINAL PROCURMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: Noble Steed Assoc.,Inc./Lutherville, MD

DESCRIPTION OF ORIGINAL CONTRACT: Advertising agency to strategize and place media buys for MPT regionally and nationally. Agency will research and place buys, help design ads or ad campaigns, produce ads if required. Vendor will handle billing and bills for media buys, and some third party design services will flow through vendor.

DESCRIPTION OF OPTION: Maryland Public Television is exercising the option to renew the contract with Noble Steed Assoc Inc. as its advertising agency to strategize and place media buys for Maryland Public TV in the region and the nation. Agency will research and place buys, design and produce ads, handle billing for media and third party design (pay bills) and invoice MPT.

TERM OF ORIGINAL CONTRACT: 1/1/94 - 12/31/96 (w/ 2 one-year options)

TERM OF OPTION: 1/1/97 - 12/31/97

FUND SOURCE: 100% Special **APPRO. CODE:** 36.15.00.003.859.08.H01
(Public and corporate
membership underwriting)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 16-S-MOD (Cont.)

ORIGINAL CONTRACT AMOUNT: \$2,100,000 NTE

AMOUNT THIS OPTION: \$ 700,000 (1 Year)

REVISED TOTAL CONTRACT AMOUNT: \$2,800,000

PERCENTAGE INCREASE FROM ORIGINAL CONTRACT (THIS OPTION): 33%

REQUESTING AGENCY REMARKS

These services are not available in house. Agency provides central billing for all media purchased or third party creative services. Agency will retain commission as specified. This has been specifically budgeted for in the FY 1996 appropriation.

The Office of the State Comptroller has verified, under Control Number 96-1654-1111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 17-S-MOD **Agency Contact:** Mike Teller 974-5234

DEPARTMENT: Budget and Management

PROGRAM: Office of Finance and Administration

This program provides the necessary support for fiscal and administrative support for the Baltimore and Annapolis locations of the Department of Budget and Management.

ORIGINAL CONTRACT NO. & TITLE: DP 0101 Basic Ordering Agreement (BOA) for Software

ORIGINAL CONTRACT APPROVED: 11/24/93 DBM BPW Item 2-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTORS: **Daly Computers**
Gaithersburg, MD
(Certified MBE)
Stream International Holdings, Inc
(Successor to Corporate Software, Inc)
Westwood, MA
(Local Office in Rockville, MD)
Microland Of Rockville
Rockville, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provided for a BOA for microcomputer software products. This was an indefinite delivery, indefinite quantity contract. Multiple awards were made for microcomputer software products to the three lowest bidders based on a weighted evaluation of prices submitted for 59 popular software products that were published in the Invitation for Bid. The three winning bidders distributed a catalog of microcomputer software products to agencies.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont.)

Prices were adjusted during the term of the contract and bidders were allowed to add and delete software products to reflect new releases and upgrades to software products as they became available in the marketplace. Agencies were allowed to select a software product from the bidder with the lowest price. This approach provided the broadest spectrum of selection of products and fostered continuous competition between the three winning bidders. The agreements were available to all State agencies and local governments desiring to purchase cataloged software.

DESCRIPTION OF MODIFICATION: To extend the existing contract until the award of a new Statewide microcomputer software contract. The extension through 6/30/97 will allow the Department to solicit bids to replace the existing contract. A vendor outreach program will also be conducted to increase MBE participation and provide an opportunity to increase the number of Maryland firms participating in the contract. This will enhance competition and increase economic benefits to the State. All pricing and vendor provided software catalogs will be requested to be listed on the Internet to facilitate continuous competition and ease of ordering.

TERM OF ORIGINAL CONTRACT: 12/1/93 - 11/30/94 (w/ 2 one-year renewals)

TERM OF MODIFICATION: 12/1/96 - 6/30/97

FUND SOURCES: Various approved funds in agency budgets

APPROP.CODES: Various agency appropriation codes

ORIGINAL CONTRACT AMOUNT: \$3,000,000 (estimate based on budget requests)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

- | | | | |
|----|---------------------------------|--------------------------------|---------------------|
| 1. | \$7,261,667 (actual) | 1st renewal option | (12/1/94 -11/30/95) |
| 2. | \$8,568,045 (est thru 11/30/96) | 2 nd renewal option | (12/1/95 -11/30/96) |
| | \$15,829,712 Total | | |

Note: See attached Status Report for expenditure distribution by vendor by contract period.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont.)

AMOUNT THIS MODIFICATION: \$5,250,000 (est. 7 Months)

REVISED TOTAL CONTRACT AMOUNT: \$24,079,712 (est.)

PERCENTAGE INCREASE/DECREASE RATES: N/A

PERCENTAGE INCREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 175%

PERCENTAGE OF INCREASE/DECREASE (OVERALL): 22%

REQUESTING AGENCY REMARKS: The Office of the State Comptroller has verified, under Control Numbers 96-1522-1111 (Daly Computers) and 96-1523-0001 (Stream International Holdings) and 96-1651-1111 (Microland of Rockville) that the recommended contractors are not delinquent on payment of their Maryland tax obligations. Verification has also been obtained that the Contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

Daly Computers is a Certified MBE. All vendors are resident businesses under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: This contract modification includes a clause stating that all software sold under the contract to State agencies by the vendors shall be listed and classified as fitting into one of the three following categories:

Category I software is currently compliant with Year 2000 standards; or

Category II software is currently scheduled to be updated to be compliant with Year 2000 standards; or

Category III software contains no currently published vendor statement of intent to meet Year 2000 standards.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 17-S-MOD (Cont.)

State agencies purchasing Category II or III software have been advised by the Department of Budget and Management's Executive Director Of Information Technology that all such software is to be used with caution.

Approval recommended.

Note: This item was originally on the 10/30/96 BPW Agenda as Item 21-S-MOD and was withdrawn.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

WITHOUT DISCUSSION

* Approved with the understanding that this contract ends on June 30, 1997 and the contract modification is being awarded to Daly Computers and Microland of Rockville.

ITEM: 17-S-MOD (Cont.)

**Status Report OF
Microcomputer Software Basic Ordering Agreement
Actual Expenditures By Contract Period**

| | <u>12/1/93- 11/30/94</u> | <u>12/1/94- 11/30/95</u> | <u>12/1/95- 6/30/96</u> | <u>7/1/96- 11/30/96</u> | <u>Totals</u> |
|---------------------------|------------------------------|------------------------------|-----------------------------|-----------------------------|---------------|
| Daly Computers | 1,153,880 | 1,666,552 | 2,159,559 | 728,419 | \$5,708,410 |
| Stream Int'l | 3,004,025 | 2,270,878 | 2,245,226 | 748,409 | \$8,268,538 |
| Microland of Rockville | 1,227,377 | 3,324,237 | 2,021,249 | 673,749 | \$7,246,612 |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 18-S-MOD Agency Contact: Gary Connell 974-5787

DEPARTMENT: Budget and Management

PROGRAM: Financial Management Information Systems (FMIS)

ORIGINAL CONTRACT NO. & TITLE: FMIS 11/94-001 Laser Forms Printers

ORIGINAL CONTRACT APPROVED: 2/8/95 DBM BPW Item 1-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Inacom Information Systems/
Hunt Valley, MD

DESCRIPTION OF ORIGINAL CONTRACT: Basic Ordering Agreement (BOA) for make and model Lexmark Laser forms printers to be delivered and installed at all locations using FMIS application software, Statewide. Multiple orders will be issued to the contractor for various Statewide locations during the term of the contract, as required.

DESCRIPTION OF MODIFICATION: To renew the contract for two years, increase the amount of the contract as provided for in the original bid received and correct an error in the original BPW item by adding an additional one-year option to renew (see Requesting Agency Remarks below).

TERM OF ORIGINAL CONTRACT: 2/15/95 - 2/14/96 (W/ 2 one-year options)

TERM OF MODIFICATION: 2/15/96 - 2/14/98

FUND SOURCE: Gen and Reimbursable **APPROP. CODE:** 25.01.01.03

ORIGINAL CONTRACT AMOUNT: \$700,000 (estimated)

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE):

Opt #1: \$100,000 NTE 2/15/96 - 2/14/97

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 18-S-MOD (Cont.)

AMOUNT THIS MODIFICATION: \$309,713 (2 Years)

REVISED TOTAL CONTRACT AMOUNT: \$1,009,713

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

**PERCENTAGE INCREASE/DECREASE
OF ORIGINAL CONTRACT (THIS MOD):** 44.2%

REQUESTING AGENCY REMARKS: When this contract was originally bid, **Inacom Inc.**, submitted a low bid of \$1,009,713 with a one-year term and with three one-year renewal options. The original BPW Item incorrectly stated two one-year renewal options instead of three as provided for in the contract. In addition, the FMIS Project Office decided to reduce the award of the contract to \$700,000, which was an estimated total not-to-exceed amount for the printers in the BOA contract. After gaining experience with utilization of the contract, the FMIS Project Office is now requesting that the contract be increased to the full amount bid (\$1,009,713) and to correct the renewal option error.

During the first year of the contract State agencies ordered \$472,516 worth of FMIS Laser forms printers. In February of 1996 the FMIS Project Office, anticipating that less than \$100,000 worth of Laser forms printers would be ordered during the first renewal option period of 2/15/96 - 2/14/97, renewed the contract. BPW approval is not required for the exercise of a renewal option that is less than \$100,000. To date, during the first renewal period, \$94,000 worth of Laser forms printers have been purchased. It has now been determined that more than \$100,000 worth of Laser forms printers will be purchased under the contract prior to 2/14/97, therefore approval is requested to retroactively approve the first renewal option. In addition, approval to renew the contract for the second option period of 2/15/97 - 2/14/98 is requested.

The Office of the State Comptroller has verified, under Control Number xx-yyyy-zzzz that the recommended contractor is not delinquent on payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to do business in the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 18-S-MOD (Cont.)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirement cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Requests (ITPR). Approval recommended.

Board of Public Works Action: The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 19-S-MOD Agency Contact: Lorena Meadows-Way 767-5639

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Developmental Disabilities Administration

ORIGINAL CONTRACT NO. & TITLE: DCT 96-2748 Multiple Community Services

ORIGINAL CONTRACT APPROVED: 6/28/95 DBM-BPW Item 11-S

ORIGINAL PROCUREMENT METHOD: Sole Source (Continuity of Care)

CONTRACTOR: Baltimore Association for Retarded
Citizens, Inc./Baltimore, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide Supported Employment (SP) services to 415 developmentally disabled citizens, Individual Support Services (ISS) to 3 individuals with developmental disabilities, Individual Family Care (IFC) to 2 individuals with developmental disabilities and Community Supported Living Arrangement (CSLA) to 13 individuals with developmental disabilities.

DESCRIPTION OF OPTION: Provide CSLA services for 1 additional individual, ISS services for 8 additional individuals, Residential Augmentation (Res Aug) services for 6 additional individuals and Day Augmentation (Day Aug) services for 2 additional individuals with developmental disabilities in a community-based setting.

TERM OF ORIGINAL CONTRACT: 7/1/95 - 6/30/98

TERM OF OPTION: 12/1/96 - 6/30/98

| <u>FUND SOURCE:</u> | <u>APPRO. CODE:</u> |
|----------------------------|----------------------------|
| CSLA 67% Gen; 33% Fed | 32.13.01.02.0215.08.896 |
| ISS 100% Gen | 32.13.01.02.0210.08.896 |
| Res Aug 58% Gen; 42% Fed | 32.13.01.02.0201.08.896 |
| Day Aug 83% Gen; 17% Fed | 32.13.01.02.0202.08.896 |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 19-S-MOD (Cont.)

ORIGINAL CONTRACT AMOUNT: \$10,987,076

MODIFICATIONS/OPTIONS TO DATE (AMOUNTS/PURPOSE):

| | | |
|--------|----------------|--|
| OPT #1 | \$ 77,229 | Add one additional individual in ISS Program |
| OPT #2 | \$ 11,406 | Provide additional services to the individuals in SP Program |
| OPT #3 | \$(34,445) | Reduce by one individual in CSLA Program |
| OPT #4 | \$227,223 | Add four additional individuals in ISS Program |
| OPT #5 | \$ 43,702 | AddOne additional individual in ISS Program |
| MOD #1 | 167,154 | Adding Residential and Day Augmentation Programs |
| OPT #6 | <u>107,100</u> | Seven Additional individuals in SP Program |
| | \$599,369 | Total |

AMOUNT THIS OPTION: \$ 270,838 (19 Months)
(CSLA \$53,848; ISS \$81,167;
Res Aug \$80,530; Day Aug \$55,293)

REVISED TOTAL CONTRACT AMOUNT: \$11,857,283

PERCENTAGE INCREASE/DECREASE
FROM ORIGINAL CONTRACT (THIS OPTION): 2.4%

PERCENTAGE INCREASE/DECREASE OVERALL: 2.3%

REQUESTING AGENCY REMARKS: The Office of the Comptroller has verified that this contractor is not delinquent in the payment of its Maryland tax obligation. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by law. Comptroller's Office Control number is 96-1527-1110.

The contractor is a resident business under BPW Advisory P-003-95.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimates requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended with the understanding that in the future, if Federal

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 19-S-MOD (Cont.)

Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Note: this item appeared as Item 6-S-MOD on the 11/13/96 DBM BPW Agenda and was deferred.

Board of Public Works Action - The above reference item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 20-S-MOD **Agency Contact:** Lorena Meadows-Way 767-5639

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Developmental Disabilities Administration

ORIGINAL CONTRACT NO. & TITLE: DCT 96-2753 Multi-service contract

ORIGINAL CONTRACT APPROVED: 6/28/95 DBM-BPW Item 11-S

ORIGINAL PROCUREMENT METHOD: Sole Source (Continuity of Care)

CONTRACTOR: Alternative Living, Inc.
Annapolis, MD

DESCRIPTION OF ORIGINAL CONTRACT: Provide Community Supported Living Arrangement (CSLA) services for thirty-five individuals with developmental disabilities currently residing with the agency.

DESCRIPTION OF MODIFICATION: One additional individual is being added to the existing Residential Augmentation program. The cost for this individual is \$57,450 per year.

TERM OF ORIGINAL CONTRACT: 7/1/95 - 6/30/98

TERM OF MODIFICATION: 12/1/96 - 6/30/98

FUND SOURCE: 58% Gen; 42% Fed **APPROP. CODE:** 32.13.01.02.201.08.896
(Medicaid Reimbursable)

ORIGINAL CONTRACT AMOUNT: \$ 3,849,141

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

| | | |
|--------|------------|---|
| Opt #1 | \$ 301,775 | Increase by three individuals in CSLA program. |
| Opt #2 | (98,189) | Reduce by one individual in CSLA program. |
| Opt #3 | (258,908) | Reduce by two individuals in CSLA program. |
| Mod#4 | 138,500 | Add Residential Augmentation program to the CSLA program. |

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 20-S-MOD (Cont.)

| | | |
|--------|-----------|---|
| Opt #5 | 20,480 | Increase by one individual in CSLA program. |
| Opt #6 | (20,400) | Reduce by one individual in Residential Augmentation program. |
| | \$ 83,258 | Total |

AMOUNT THIS MODIFICATION: **\$93,274** (19 months)
(**\$39,175** Fed ; **\$54,099** Gen)

REVISED TOTAL CONTRACT AMOUNT: **\$4,025,673**

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE CHANGE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 2.4%

PERCENTAGE CHANGE FROM ORIGINAL CONTRACT (ALL MODIFICATIONS/ OPTIONS): 2.3%

REQUESTING AGENCY REMARKS: The Office of the Comptroller has verified that this contractor is not delinquent in the payment of its Maryland tax obligation. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by law. Comptroller's Office Control number is 96-1526-0110. The contractor is a resident business under BPW Advisory P-003-95.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Note: this item appeared as Item 8-S-MOD on the 11/13/96 DBM BPW Agenda and was deferred.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 21-S-MOD **Agency Contact:** Lorena Meadows-Way 767-5639

DEPARTMENT: Health and Mental Hygiene

PROGRAM: Developmental Disabilities Administration

The mission of the Developmental Disabilities Administration is to provide a coordinated service delivery system that will allow individuals with developmental disabilities to receive needed, appropriate services oriented to the goal of integration into the general community.

ORIGINAL CONTRACT NO. & TITLE: DCT 97-3658 Community Based Services

ORIGINAL CONTRACT APPROVED: 6/14/96, DBM-BPW Item 9-S

ORIGIANL PROCUREMENT METHOD: Sole Source (Continuity of Care)

CONTRACTOR: **Community Support Services**
Bethesda, MD

DESCRIPTION OF ORIGINAL CONTRACT: A multi-service contract to provide Supported Employment (Supp Emp) for 9 individuals and Residential services for 9 individuals.

DESCRIPTION OF MODIFICATION: **Add 2 individuals to both the Supported Employment program and the Residential program to provide services for 2 individuals from the Southern Region.**

TERM OF ORIGINAL CONTRACT: 7/01/95 - 6/30/98

TERM OF MODIFICATION: 12/15/96 - 6/30/98

FUND SOURCE: 15% Gen; 85% Fed(Med. Rmb) **APPROP. CODE:** 32.13.01.0202.08.896
58% Gen; 42% Fed(Med. Rmb) 32.13.01.0201.08.896

ORIGINAL CONTRACT AMOUNT: \$1,353,863

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 21-S-MOD (Cont.)

AMOUNT THIS MODIFICATION: **\$281,537** (18.5 months)
(\$21,115 Gen; \$119,653 Fed.
\$81,645 Gen; \$59,123 Fed.)

REVISED TOTAL CONTRACT AMOUNT: \$1,635,400

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE INCREASE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 20.8%

REQUESTING AGENCY REMARKS: The Office of the Comptroller has verified that this contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained that the contractor is appropriately registered to conduct business within the State to the extent required by Maryland law. Comptroller's Office Control number is 96-1462-0010.
The contractor is a resident business under BPW Advisory P-003-95.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Note: this item appeared as Item 9-S-MOD on the 11/13/96 DBM BPW Agenda and was deferred.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 22-S-MOD **Agency Contact:** Janice Horner 764-4205

DEPARTMENT: Public Safety & Correctional Services

PROGRAM: Data Services Division

Responsible for the operation of the Criminal Justice Information System, and the CJIS Central Repository. The major responsibilities of the program are to provide computerized information processing services to the Department of Public Safety and Correctional Services, and to provide accurate and timely criminal justice information to all Maryland criminal justice agencies.

ORIGINAL CONTRACT NO. & TITLE: DPSCS 90-069- Purchase of Services, Hardware, licensed software, and financing to establish a Maryland Automated Fingerprint Identification System.

ORIGINAL CONTACT APPROVED: 05/02/90 DBM BPW Item 2-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: North American MORPHO/Tacoma, WA
(Local Office in Pikesville, MD)

DESCRIPTION OF ORIGINAL CONTRACT: The contract provides for the system design, software programming and computer hardware to implement the Criminal Justice Information Systems Maryland Automated Fingerprint Identification System (MAFIS).

DESCRIPTION OF MODIFICATION: To upgrade the MAFIS hardware and software system by increasing the speed and reliability of the fault tolerant disk system, replacing two fingerprint imaging coders, upgrading the technical workstation and installing other miscellaneous hardware.

TERM OF ORIGINAL CONTRACT: 5/2/90 - 4/30/96

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 22-S-MOD (Cont.)

TERM OF MODIFICATION: 12/1/96 - 6/30/2001

FUND SOURCE: 60% Gen; 40% Fed
(NCIP Grant 96-RU-RX-k007) **APPROP. CODE:** 35.01.01.02

ORIGINAL CONTRACT AMOUNT: \$14,201,226

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE):

- | | | | |
|----|----------|-------------|--|
| 1. | 11/23/94 | \$0 | Modify software and extend contract to 6/30/2001. |
| 2. | 4/17/94 | \$1,025,195 | Modify current system, add new equipment and upgrade the existing equipment; enhance system capabilities to meet expanding needs of the law enforcement community. |
| 3. | 6/1/96 | \$0 | Modify software. |
| | | \$1,025,195 | Total |

AMOUNT THIS MODIFICATION: \$2,329,824 (4 Years, 7 months)

REVISED TOTAL CONTRACT AMOUNT: \$17,556,245

PERCENTAGE INCREASE/DECREASE OF RATES: N/A

PERCENTAGE CHANGE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 16.4%

PERCENTAGE CHANGE FROM ORIGINAL CONTRACT (ALL MODIFICATIONS): 13.3%

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 22 - S-MOD (Cont.)

REQUESTING AGENCY REMARKS: The Maryland Automated Fingerprint Identification System provides valuable information and services to the law enforcement community for the State. This allows the system to interface with the Federal Bureau of Investigation for a more effective tool in Law Enforcement efforts within the State. Additionally, this contract will make the system compliant with Year 2000 standards.

The Office of the State Comptroller has verified, under Control Number 96-1629-0000, that the contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, of the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The vendor is a resident business under the guidelines of the BPW Advisory P-003-95.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 23 - S-MOD **Agency Contact:** Blair Blankinship (301) 405-5813

DEPARTMENT: University of Maryland College Park

PROGRAM: Administrative Computing Program

ORIGINAL CONTRACT No.& TITLE: 76368-T Client/Server database management software (DBMS) for the University of MD

ORIGINAL CONTRACT APPROVED: 5/15/96 DBM BPW Item 1-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

CONTRACTOR: Oracle Corporation/Bethesda, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: Provide perpetual licenses and five years of software support for a standardized, University-wide (academic and administrative) DBMS resource and provide an integral tool for implementation of a Client/Server version of FMIS.

DESCRIPTION OF MODIFICATION: **Purchase additional perpetual user licenses and technical support for UMS FMIS development and deployment.**

TERM OF ORIGINAL CONTRACT: 5/16/96 - 5/15/2001

TERM OF MODIFICATION: 11/27/96 - 11/26/2001

FUND SOURCE: 100% Current Unrestricted **APPROP. CODE:** 36.02.22.06.02.J91
(UMS/FMIS Project Funding)

ORIGINAL CONTRACT AMOUNT: \$1,364,130

MODIFICATIONS TO DATE
(AMOUNTS/PURPOSE): None

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 23 - S-MOD (Cont.)

AMOUNT THIS MODIFICATION: **\$2,117,168 (5 Years)**

| | |
|---|----------------|
| Initial fee: | \$1,169,468 |
| Structured Query Language (SQL), Program/2000 and Procedure Builder: | 16,350 |
| Yr 1 Tech Support: | 113,278 |
| Yr 2 Tech Support: | 158,262 |
| Yr 3 Tech Support: | 190,169 |
| Yr 4 Tech Support: | 219,147 |
| Yr 5 Tech Support: | <u>250,494</u> |
| | \$2,117,168 |

REVISED TOTAL CONTRACT AMOUNT: **\$3,481,298**

PERCENTAGE CHANGE FROM ORIGINAL CONTRACT (THIS MODIFICATION): 155%

REQUESTING AGENCY REMARKS: This contract modification to add additional perpetual licenses and on-going five-year technical support services is necessary to facilitate the development and deployment of the FMIS software to the fourteen campuses and institutions of the University of Maryland System. The original contract provided for a perpetual license for 300 system wide users on a "full use" license type basis, primarily to be used at College Park for academic and administrative purposes. This modification is for a perpetual license for 2,750 system wide users on a "deployment named-user" license type basis, for administrative purposes, to allow access to the FMIS database system.

Deployment of the FMIS software has been mandated by the State and will provide concurrent systems operating at the State and the University of Maryland System. This will eliminate the need to re-input data at different locations, provide data security for mission critical applications, and make possible standard data types, queries and reports.

This contract includes a clause stating that all software sold by the vendor under this contract must be compliant with Year 2000 standards.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 23 - S-MOD (Cont.)

The Office of the State Comptroller has verified, under Control Number 96-0351-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement. The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended.

Board of Public Works Action - The above referenced Item was;

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 24 - GM **Agency Contact:** Eloise Foster 974-2115

DEPARTMENT: Budget and Management
Office of the Secretary

PROGRAM: Article 38A, Section 46A, establishes the Volunteer Company Emergency Assistance Fund to aid volunteer fire and rescue companies in obtaining facilities and equipment through grants and interest-free loans.

AMOUNT OF REQUEST: **\$322,980**

APPROPRIATION CODE: 23.05.01.10

DESCRIPTION:

| <u>Requestor</u> | <u>Purpose</u> | <u>Reason</u> | <u>Amt. Of Grant</u> | <u>Amt. Of Loan</u> | <u>Matching Funds*</u> |
|---|-------------------------------|--------------------------|----------------------|---------------------|------------------------|
| Friendsville Vol. Fire & Rescue Dept. Friendsville, MD (Garrett County) | Facilities to House Equipment | Unable to Meet Standards | \$122,980 | \$200,000 | \$5,000 |

DBM REMARKS: Request has been recommended by the MD State Firemen's Association and reviewed by DBM and the Legislative Auditor.

| | |
|------------------------|----------------|
| Balance as of 11/1/96 | \$937,468 |
| Requested in this Item | <u>322,980</u> |
| New Balance | \$614,488 |

*Matching funds consist of \$5,000 of County contribution.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 28-GM (cont.)

DBM REMARKS: Approval recommended. The respective agency has certified fund availability to effectuate these salary adjustments.

Note: This item appeared as Item 15-GM on the 11/13/96 DBM BPW Agenda and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 31 - GM Agency Contact: Anne L. Donahue 576-7644

DEPARTMENT: University of Maryland at College Park

DESCRIPTION: Approval is requested to pay a settlement totaling \$550,000 in the case of Susan Stepakoff v. University of Maryland College Park, et al. This case was tried in June of 1996 for the second time; a jury returned a verdict against four of the Defendants for \$600,000 in favor of Ms. Stepakoff. Pending before the Circuit Court judge is the attorney fee petition, in the amount of \$740,000.

AMOUNT OF REQUEST: \$550,000

APPROP. CODE: 36.02.22

REQUESTING AGENCY REMARKS: The Office of the Attorney General has recommended that settlement be approved.

DBM REMARKS: Recommend payment come from University funds.

Board of Public Works Action - The above referenced Item was:

APPROVED ✓

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

* - Approved 2 to 1, the Treasurer voted "NO".

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 32-S **Agency Contact:** Jim Thomas 767-4500

DEPARTMENT: Maryland Office of Planning (MOP)

PROGRAM: General Administration

The General Administration program is responsible for providing the executive direction and coordination of the functions of the MOP.

CONTRACT NO. & TITLE: 97ADM1- MD Grants Marketing

DESCRIPTION: MOP has developed and is the copyright holder of a proprietary software information system known as the Maryland Grants Information System (MD Grants). The purpose of this contract is to identify the market potential of MD Grants. The contractor will provide an assessment study of the strengths, weaknesses, market opportunities and competition associated with MD Grants. The contractor will document its findings in the study and make specific recommendations concerning the future market viability of the MD Grants product offering to other States and governmental entities. It is anticipated that as a result of this contract that the State will be able to realize revenue in the licensing of the MD Grants system to other States and governmental entities.

TERM: 11/28/96 - 3/27/97

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one proposal received

AWARD: Picker & Associates/Baltimore, MD

INCUMBENT: None

AMOUNT: \$75,000 (4 Months)
(\$12,000 Spec; \$63,000 Reimb)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 32-S (Cont.)

FUND SOURCE: 16% Spec (Non State Agencies)
84% Reimb (Participating State Agencies)

APPROP. CODE: 23.23.01.01.003.08.H99

REQUESTING AGENCY'S REMARKS: Only one acceptable proposal was received; it was an Alternate Solution Proposal. The RFP was advertised in the Maryland Contract Weekly. Fifty four copies of the RFP were mailed out, of which seventeen were Maryland firms.

The Office of the State Comptroller has verified, under Control Number 96-1671-0111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

The MD Grants System is compliant with Year 2000 Standards.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

Contact Person: James Salt - 301-445-1987
 UMS REP: George Shoenberger

CONSTRUCTION CONTRACT

ITEM: 1-C

DEPARTMENT: University of Maryland Eastern Shore

CONTRACT NO. & TITLE: ES96/97-#92 - Furnishing & Installation
 of Two (2) 36' x 50' Modular Classrooms

DESCRIPTION: Contractor to furnish all necessary equipment,
 labor, materials and services to provide and install the modular
 classrooms.

PROCUREMENT METHOD: Competitive Sealed Bids

| <u>BIDS OR PROPOSALS:</u> | <u>AMOUNT</u> |
|--|---------------|
| Valley Modular Abingdon, MD | \$129,995.00 |
| MTI Modular Technologies Kingston, NC | \$139,818.00 |
| Modular Design Technology Germantown, MD | \$154,325.00 |
| Space Master Internation Inc. Atlanta, GA | \$183,800.00 |
| Mobile Modular Express Belcamp, MD | \$185,308.00 |
| Allenhurst Industries Allenhurst, NJ | \$269,696.00 |

AWARD: Valley Modular Offices, Inc.
 P.O. Box 843
 Abingdon, MD 21009

AMOUNT: \$129,995.00

TERM OF CONTRACT: 75 days after contract award

FUND SOURCE: 36.02.25 (Current Unrestricted Funds)
 Subobject X99

REMARKS: The source of funds for this project is the Physical
 Plant Operating Budget. UMES's enrollment has more than doubled
 over the last 8 years. With the steadily increasing enrollment,
 existing instructional space is inadequate to accomodate our
 needs.

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

CONSTRUCTION CONTRACT

ITEM: 1-C

DEPARTMENT: University of Maryland Eastern Shore

CONTRACT NO. & TITLE: ES96/97-#92 - Furnishing & Installation of Two (2) 36' x 50' Modular Classrooms

REMARKS: (Continued)

It has been determined that large capacity classrooms are needed and will accomodate up to 90 students. There is only one classroom at UMES that has the capacity to accommodate 75 students. The Library auditorium is now specifically used to schedule classes that have more than 75 students. Galleries and some lounges have also been converted into temporary classroom spaces. To meet the immediate need for instructional spaces while we plan our proposed facility, which is in our campus masterplan scheduled for FY 2002, these modular classrooms have been proposed.

The Office of the State Comptroller has verified under control number 96-1569-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from Comptroller's office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. This contract will be managed by the Physical Plant Department of the University of Maryland Eastern Shore.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

UMS Contact Person: James Salt - 301-445-1987
UMS REP: George Shoenberger

CONTRACT MODIFICATION: Maintenance

ITEM: 2-M-MOD

DEPARTMENT: University of Maryland at Baltimore

ORIGINAL CONTRACT NO. & TITLE: BSY 80014 TL - On-Call Electrical Testing Services

ORIGINAL CONTRACT APPROVED: Not required, less than \$100,000

CONTRACTORS:

- 1) Substation Test
Forestville, MD
- 2) MET Electrical Testing
Columbia, MD

DESCRIPTION OF ORIGINAL CONTRACT: This multiple award contract provides for electrical testing services on an "on call" basis for the Office of Facilities Management at the University of Maryland at Baltimore. Work is to be performed on a time-and-material-not-to-exceed basis.

DESCRIPTION OF MODIFICATION: Modification requested to increase the contract dollar amount as "on call" projects have been much greater than anticipated.

TERM OF ORIGINAL CONTRACT: Date of award through 6/30/94, with four one (1) year renewal terms. Contracts were renewed by UMAB for the periods from 7/1/94 through 6/30/95, and 7/1/95 through 6/30/96 and 7/1/96 through 6/30/97 and reported on PAAR.

TERM OF MODIFICATION: No change in contract terms.

FUND SOURCE: 36.02.21 (Plant Funds)
Subobject Code H09

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

CONTRACT MODIFICATION: Maintenance

ITEM: 2-M-MOD (Continued)

DEPARTMENT: University of Maryland at Baltimore

ORIGINAL CONTRACT NO. & TITLE: BSY-80014 TL - On-Call Electrical Testing Services

ORIGINAL CONTRACT AMOUNT: \$ 90,000

MODIFICATIONS TO DATE: None

AMOUNT THIS MODIFICATION: \$ 50,000

REVISED TOTAL CONTRACT AMOUNT: \$140,000

PERCENTAGE INCREASE/DECREASE: 55%

REMARKS: The fund source is FY97 Plant Funds for the Maintenance Programs. Projects requiring the use of this contract have exceeded the original estimate for FY97. A contract modification is requested to increase the amount of funds available for the remainder of FY97. As projects arise, work is performed on a-not-to-exceed prices based on quoted time and material rates. In the event the University elects to exercise its last remaining one year option, the new total amount of \$140,000/year will be utilized.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

Contact Person: James Salt - 301-445-1987
UMS REP: George Shoenberger

SERVICE CONTRACT**ITEM:** 3-S**DEPARTMENT:** University of Maryland at Baltimore**CONTRACT NO. & TITLE:** #832203 - Consulting Services to the President of the University of Maryland at Baltimore (UMAB) on Japanese Life Sciences companies.**DESCRIPTION:** Provide expert advise on, and facilitate contacts with, various major Life Sciences firms in Japan that may be interested in sponsoring research efforts at UMAB. This consultant will work directly with Dr. David Ramsay, President of UMAB.**PROCUREMENT METHOD:** Sole Source**AWARD:** Dr. Dennis J. Hartzell
c/o Technology Assessment Group
Magdalen Centre
Oxford Science Park
Oxford OX4GA
United Kingdom**AMOUNT:** \$50,000**TERM OF CONTRACT:** Date of award through June 30, 1997 with one (1) one year UMAB renewal option.**FUND SOURCE:** 36.02.21 (Current Unrestricted Funds)
Subcode: H21**REMARKS:** This consulting contract is funded by the Office of the President expense account. Competitive pressures, tight budgets and the changes in health care have prompted UMAB to look for additional sources of research funding.

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

SERVICE CONTRACT

ITEM: 3-S (Continued)

DEPARTMENT: University of Maryland at Baltimore

CONTRACT NO. & TITLE: #832203 - Consulting Services on the Japanese Life Sciences companies for research grant purposes.

REMARKS (continued): Japanese life sciences companies offer such an opportunity. In order to successfully forge the necessary relationships, it is imperative to engage an expert in Japanese language and culture who has the appropriate business contacts. Dr. Hartzell and his associate, Ms. Atsume Minami, are uniquely qualified to provide this assistance. Dr. Hartzell has gained an international reputation in forging business partnerships with Japanese life sciences firms. Ms. Minami is herself a Japanese citizen with high level contacts in the Japanese business community. Both have done extensive work with public Academic Health Sciences Centers and other University clients. We expect that through these efforts, partnerships with Japanese life sciences companies will be developed resulting in new research funding and economic benefit to UMAB and the State of Maryland. Dr. Ramsay has consulted with James Hughes and Jay Koch in the International Division of the Department of Business and Economic Development on these initiatives.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED WITH DISCUSSION ✓

DISAPPROVED

DEFERRED WITHOUT DISCUSSION

WITHDRAWN

SUPPLEMENT C

7C

UNIVERSITY OF MARYLAND SYSTEM

(revised)

November 27, 1996

Contact: James Salt - 301-445-1987
UMS REP: George Shoenberger

SERVICE CONTRACT:

ITEM: 4-S

DEPARTMENT: University of Maryland Baltimore County

CONTRACT NO. & TITLE: 601969C - Express Mail Services

DESCRIPTION: Contract for various domestic and international express mail services.

PROCUREMENT METHOD: Competitive Request for Proposal

BIDS OR PROPOSALS:

| <u>Offeror</u> | <u>Technical</u> (max.score 50 points) | <u>Financial</u> (max.score 50 points) | <u>TOTAL</u> |
|-----------------------|--|--|--------------|
| Federal Express Corp. | 43.3 | 50 | 93.3 |
| Airborne Express | Non-Responsive | | |

AWARD: Federal Express Corporation
6404 Ivy Lane
Greenbelt, Maryland 20770

AMOUNT: \$75,000.00 (Estimated Annual Total)

TERM OF CONTRACT: Subject to Board approval, the initial contract term will be for three years beginning on or about December 1, 1996 through November 30, 1997 with two optional one-year renewals to be exercised at the sole discretion of the University.

FUND SOURCE: 36.02.31.00 (Current Unrestricted FY 97 funds)
Subobject H99

REMARKS: The source of funds for this contract is various campus operating budgets. The University of Maryland Baltimore County (UMBC) seeks to establish a blanket purchase contract for various domestic and international express mail services. Historically, UMBC has allowed individual departments to establish accounts with various express mail carriers.

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

SERVICE CONTRACT:

ITEM: 4-S (Continued)

DEPARTMENT: University of Maryland Baltimore County

CONTRACT NO. & TITLE: 601969C - Express Mail Services

REMARKS: (Continued)

This requirement was advertised in the Maryland Contract Weekly and a copy was sent to twelve vendors which included all known carriers potentially able to provide domestic and international mail services. Airborne Express was deemed non-responsive for failing to meet minimal RFP requirements. United Parcel Service indicated that they would not participate because they would not meet our bid specifications or accept the majority of state-mandated contract provisions. Others did not respond at all.

The offer submitted by Federal Express met or exceeded all mandatory specifications and provided for a 45% discount off their published list price. This represents a significant savings to UMBC. As all major carriers were solicited and had a reasonable opportunity to respond, the offer submitted by Federal Express is fair and reasonable and resolicitation would not likely change the outcome. It is in the best interest of UMBC and the State to approve this contract.

The Office of the State Comptroller has verified, under Control Number 96-1572-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

Contact: James Salt - 301-445-1987
UMS REP: George Shoenberger

SERVICE CONTRACT:**ITEM:** 5-S**DEPARTMENT:** University of Maryland Baltimore County**CONTRACT NO. & TITLE:** 601224-J**DESCRIPTION:** Contract to provide special computer programming and related services in support of a National Science Foundation Grant for UMBC Department of Education.**PROCUREMENT METHOD:** Sole Source**BIDS OR PROPOSALS:** Eclipse Services, Upper Darby, PA**AWARD:**
Eclipse Services
34 Copley Services
Upper Darby, PA 19083**AMOUNT:** \$124,000**TERM OF CONTRACT:** N/A**FUND SOURCE:** 36.02.31 (Current Unrestricted/Restricted Funds)
Subject J90**REMARKS:** The source of funds for this contract is the Department of Education, National Science Foundation (NSF) grant. The purpose of this contract is to acquire computer programming and related services necessary to convert FindIt!: Science from its current Apple Macintosh version to an IBM compatible (Windows) environment.

On July 6, 1994 (Item 6S) the Board approved the original contract with Eclipse Services to create the Apple Macintosh version of this widely praised, unique, user-friendly data base of science trade books and user s manuals. Based upon this data base, UMBC s A. O. Kuhn Library has created an exciting children s science book collection available to the general public. It is of critical importance that Eclipse be awarded this follow-on contract to insure compatibility and continuity of design.

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

SERVICE CONTRACT:ITEM: 5-S (Continued)DEPARTMENT: University of Maryland Baltimore CountyCONTRACT NO. & TITLE: 601224-J

The grant request submitted to, and approved by NSF specifically identifies Eclipse Services as the provider of this service. Eclipse services is a state certified Minority Business Enterprise.

The Office of the State Comptroller has verified, under Control Number 96-1496-0000, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is not a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

APPROVED DISAPPROVED
WITH DISCUSSION ✓

THE ABOVE REFERENCED ITEM WAS:

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

November 25, 1996

Contact Person: James Salt - 301-445-1987
UMS REP: George Shoenberger

SERVICE CONTRACT**ITEM:** 6-S**DEPARTMENT:** University of Maryland University College**CONTRACT NO. & TITLE:** UC35589
Advertising Services - Metro Train/Bus**DESCRIPTION:** Amni America a/k/a TDI will reserve and provide advertising space for Undergraduate Programs of University of Maryland University College for display on Metro trains, buses and train platforms for scheduled use during the period December 1996 through October 1997.**PROCUREMENT METHOD:** Sole Source**BIDS OR PROPOSALS:** Amni America a/k/a TDI
Washington, DC**AWARD:** Amni America a/k/a TDI
1625 K Street NW
Washington, DC 20006**AMOUNT:** \$113,641**TERM OF CONTRACT:** December 1, 1996 through October 31, 1997**FUND SOURCE:** 36.02.30 (Current Unrestricted Funds)
Sub-Object H01**REMARKS:** The source of funds for this agreement is the operating budget of the Undergraduate Programs Marketing Department of University of Maryland University College. Advertising on the metro rail system, metro buses and train platforms will allow Undergraduate Programs to reach 13,000,000 riders per month. This contract will be in effect for the months of December 1996 through October 1997. Amni America a/k/a TDI is the sole source vendor for obtaining these services. Procurement actions with this vender previously approved by BPW Items 3S & 4S on 4/10/96.

UNIVERSITY OF MARYLAND SYSTEM

(November 25, 1996

SERVICE CONTRACT

ITEM: 6-S (Continued)

DEPARTMENT: University of Maryland University College

CONTRACT NO. & TITLE: UC35589
Advertising Services - Metro Train/Bus

REMARKS: (continued) The Office of the State Comptroller has verified, under Control Number 96-1586-0111 that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~
WITH DISCUSSION ✓

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

Contact: James Salt - 301-445-1987
 UMS REP: George Shoenberger

CONTRACT MODIFICATION: Services**ITEM:** 7-S-Mod**DEPARTMENT:** University of Maryland Baltimore County**ORIGINAL CONTRACT NO. & TITLE:** 601900W - Actuarial Services**ORIGINAL CONTRACT APPROVED:** N/A (Original contract did not require BPW approval)

CONTRACTOR: Actuarial Research Corporation
 5513 Twin Knolls Road, Suite 213
 Columbia, MD 21045

DESCRIPTION OF ORIGINAL CONTRACT: Contract to provide actuarial services as required by the Center for Health Program Development and Management ("Center").

DESCRIPTION OF MODIFICATION: Increase number of hours and costs required to complete the project.

TERM OF ORIGINAL CONTRACT: Approximately one year beginning 7/1/96 through 4/30/97.

TERM OF MODIFICATION: No Change

FUND SOURCE: 36.02.31 (Current Restricted Funds)
 Subobject H99

ORIGINAL CONTRACT AMOUNT: \$65,000.00

MODIFICATIONS TO DATE: None

AMOUNT THIS MODIFICATION: \$100,000.00

REVISED TOTAL CONTRACT AMOUNT: \$165,000.00

PERCENTAGE INCREASE/DECREASE: 153%

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

CONTRACT MODIFICATION: Services**ITEM:** 7-S-Mod (Continued)**DEPARTMENT:** University of Maryland Baltimore County**ORIGINAL CONTRACT NO. & TITLE:** 601900W - Actuarial Services

REMARKS: The source of funds for this modification is a grant received pursuant to a memorandum of understanding ("MOU") between the Department of Health and Mental Hygiene ("DHMH") and the Center for Health Program Development and Management ("Center") located at the UMBC campus. The purpose of the MOU is to allow the Center to provide support to DHMH on health care policy and operational issues.

The Center, under its memorandum of understanding with DHMH, is currently in the process of developing a financial model for establishing capitalization rates and risk adjustment factors under DHMH's Medicaid 1115 Waiver. Services of an actuarial firm were required to verify and validate the statistical analyses that were done by staff members of CHPDM. This work guides DHMH in setting the rates to be paid to providers in the Medicaid program, a \$2.4 billion program in FY 95.

The Center currently has a contract with Actuarial Research Corporation for Fiscal Year 1997. The original contract was awarded in FY '96 as a result of a competitive Request for Proposals. The solicitation was sent to fifteen (15) potential offerors of which three responded. After the evaluation was completed the contract was awarded to the Actuarial Research Corporation. The initial contract term was for one year with two (2) optional one-year renewals should they be required by the Center. This is the first optional one-year renewal with one remaining.

The original estimate of actuarial work required for fiscal year 1997 was approximately 250 hours at \$255 per hour. Because the final rates are critical for the Managed Care Organizations to contract with the Medicaid for enrollment of recipients, these rates are subject to scrutiny by the Maryland health care organizations, the legislature and other stakeholders. Therefore, it has become necessary to subject the rate development process and the final rates to additional actuarial analyses and scrutiny.

UNIVERSITY OF MARYLAND SYSTEM

November 27, 1996

CONTRACT MODIFICATION: Services

ITEM: 7-S-Mod (Continued)

DEPARTMENT: University of Maryland Baltimore County

ORIGINAL CONTRACT NO. & TITLE: 601900W - Actuarial Services

REMARKS: (Continued) In addition, further actuarial analyses were requested by the Deputy Secretary for Health Care Policy, Finance and Regulation, to determine the financial impact of the final rates on the State's budget. These additional actuarial services were not anticipated before, and hence, were not included in the original estimate for this fiscal year.

Therefore, the Center is requesting additional funding to be allocated to this project to cover an additional 390 hours, for a total of 640 hours for fiscal year 1997. The additional funding which amounts to \$100,000 would increase the total amount of this contract for this fiscal year to not exceed \$165,000.

The Office of the State Comptroller has verified, under Control Number 96-1479-0110, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

SUPPLEMENT C

16C

UNIVERSITY OF MARYLAND SYSTEM (Supplemental)**November 27, 1996**

UMS Contact: Mr. James Salt - 445-1987
 UMS Representative: George Shoenberger

CONTRACT MODIFICATION: Construction**ITEM:** 8-C MOD**DEPARTMENT:** University of Maryland College Park**ORIGINAL CONTRACT NO. & TITLE:** Contract No. F-196091-K, Bid No. 78051-F-1, Project No. U-000-921-041, Campus Recreation Center - UMCP.**ORIGINAL CONTRACT APPROVED:** Item 2-C, 10-11-95, Change order #6 was approved Item 2-C-MOD, 7-31-96.**CONTRACTOR:** Clark Construction, Inc.
7500 Old Georgetown Road
Bethesda, MD 20814**DESCRIPTION OF ORIGINAL CONTRACT:** Furnish all labor, equipment, materials, supervision to construct the Campus Recreation Center, approximately 229,800 square feet. The facility will provide athletic and fitness facilities consisting of:

- Indoor 50-meter x 25 yard pool with separate instruction pool;
- Pool spectator seating for 1,000 persons;
- Gymnasia for basketball, volleyball, and badminton;
- Weight training and fitness center;
- Multi-purpose rooms for aerobics, dance, martial arts, and student functions;
- Classrooms;
- Racquetball and handball courts;
- Jogging track;
- Locker and shower rooms;
- Food service facilities;
- Health facilities;
- Offices for Campus Recreation Services Department;
- Associated storage, work, and mechanical spaces.

In addition the Contractor will provide all related electrical, mechanical and necessary site work to complete the project.

DESCRIPTION OF MODIFICATION: Change Order #9 covers the cost for the Contractor to furnish all labor, equipment, materials, supervision and perform structural steel changes required to construct the project; including revised steel fabrication,

SUPPLEMENT C

17C

UNIVERSITY OF MARYLAND SYSTEM (Supplemental)

November 27, 1996

CONTRACT MODIFICATION: Construction

ITEM: 8-C MOD (continued)

DEPARTMENT: University of Maryland College Park

ORIGINAL CONTRACT NO. & TITLE: Contract No. F-196091-K, Bid No. 78051-F-1, Project No. U-000-921-041, Campus Recreation Center - UMCP.

DESCRIPTION OF MODIFICATION: (continued) resequencing of work, added erection cost, and perform associated work to complete the project. In addition the Contractor is granted a thirty day compensable contract time extension.

TERM OF ORIGINAL CONTRACT: Seven Hundred Thirty (730) Calendar Days from "Notice To Proceed", extended 1-02-98.

FUND SOURCE: UMS Academic/Auxiliary Facility Revenue Bonds

ORIGINAL CONTRACT AMOUNT: \$39,548,000

MODIFICATIONS TO DATE: \$ 401,412 C/O's #1 - #8

AMOUNT THIS MODIFICATION: \$ 350,000

PERCENTAGE INCREASE/DECREASE: 0.89%

REVISED TOTAL CONTRACT AMOUNT: \$40,299,412

TOTAL PERCENTAGE INCREASE/DECREASE: 1.9%

REMARKS: The source of funds for this project is the University of Maryland System Academic/Auxiliary Facility Revenue Bonds.

In order to properly construct the facility, it is crucial that the noted structural steel changes be incorporated into the project. The added requirements were not discernible prior to bidding the project or executing the contract.

The Contractor's work will be managed by the Department of Architecture, Engineering & Construction of the University of Maryland College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED WITH DISCUSSION

DEFERRED WITHDRAWN WITHOUT DISCUSSION

SUPPLEMENT D
DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES
November 27, 1996

A/E SERVICE CONTRACT **Agency Contact: Charles E. Chandler 410-764-4367**

ITEM 1-AE

Division of Correction Western Correctional Institution
Cumberland, Allegany County, Maryland

CONTRACT NO. and TITLE KN-141-911-D02
Housing Unit #5

DESCRIPTION This contract is for providing Architect/Engineer services for the construction of 192-cell inmate Housing Unit No. 5 and related site work, utilities and fence work based on the prototype site adapt design as part of the Master Plan for the Western Correctional Institution. The contract covers phases III, IV, V and VI of A/E services in accordance with the State's procedure manual for A/E services. Services for phases I and II are not required because it is a prototype design.

PROCUREMENT METHOD Maryland Architect/Engineer
Services Act

BIDS OR PROPOSALS

FIRM

QUALIFICATIONS AND
TECHNICAL SCORE %

| | |
|--|------|
| Hayes, Seay, Mattern & Mattern, Inc. Rockville, MD | 92.2 |
| Daniel, Mann, Johnson & Mendenhall, Baltimore, MD | 90.3 |
| Architectural Technologies, Inc., Columbia, MD | 85.3 |
| Bushey-Feight Architects, Inc., Hagerstown, MD | 81.3 |
| Smeallie, Orrick & Janka, Ltd., Baltimore, MD | 80.6 |
| L. Robert Kimball & Associates, West Chester, PA | 79.5 |
| Rothe-Johnson-Taylor, Joint Venture, Edison, NJ | 78.2 |

AWARD Hayes, Seay, Mattern & Mattern (HSMM)

AMOUNT \$279,910.00

FUND SOURCE Item 104, MCCBL 1996
(Western Correctional
Institution...Design and site
work...Housing Unit #5)

Continued

SUPPLEMENT F

1 F

MORGAN STATE UNIVERSITY
ACTION AGENDA

November 27, 1996

SERVICE CONTRACT

ITEM - 1-S

AGENCY CONTACT: Churchill B. Wortherly
(410) 319-3074

CONTRACT NO. & TITLE

MSU/97063 - Snow Removal Services

DESCRIPTION

Snow removal for campus roadways and parking lots

TERM

One year with two (2) one year options

PROCUREMENT METHOD

Competitive Sealed Bids

BIDS OR PROPOSALS

Only one (1) received

AWARD

H.F. Huber & Son FID#52-1010410
17 Greenview Ave.
Reisterstown, MD 21136

INCUMBENT

N/A

AMOUNT

\$25,369.00

FUND SOURCE: 100% Current Unrestricted - 36.13.00.07

REQUESTING AGENCY REMARKS

Nine solicitations were mailed of which eight were Maryland firms. The Physical Plant Department has evaluated the bid response and has determined that the vendor who responded has a fair and reasonable bid and is a Maryland firm.

"The Office of the State Comptroller has verified, under Control Number 96-1618-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95."

Board of Public Works Action:

Approved Disapproved
With Discussion

The above referenced item was:

Deferred Withdrawn
Without Discussion

SUPPLEMENT F

2F

MORGAN STATE UNIVERSITY
ACTION AGENDA

November 27, 1996

CONTRACT MODIFICATION -- (SERVICES)

ITEM - 2-S-MOD

AGENCY CONTACT: Churchill B. Wortherly
(410) 319-3074ORIGINAL CONTRACT NO. & TITLE MSU/94-00808-S
Refuse/Trash Removal ServicesORIGINAL CONTRACT APPROVED 12/01/93CONTRACTOR Browning Ferris, Inc.
Baltimore, MDDESCRIPTION OF ORIGINAL CONTRACT Furnish fourteen (14) refuse and trash
containers and provide scheduled bulk refuse and trash container pick-up services at
fifteen (15) sites.DESCRIPTION OF MODIFICATION Add two (2) additional 8 cu. yd
containers and one (1) temporary 30 cu. yd container at the new Argonne/Montebello
Campus Site.TERM OF ORIGINAL CONTRACT Begin 12/01/93 and end 06/30/97TERM OF MODIFICATION Begin 06/30/96 and end 06/30/97FUND SOURCE 100% Current UnrestrictedAPPROPRIATION CODE 36.13.00ORIGINAL CONTRACT AMOUNT \$279,055MODIFICATIONS TO DATE (AMOUNTS)
AND PURPOSE -0-AMOUNT THIS MODIFICATION \$15,000REVISED TOTAL CONTRACT AMOUNT \$294,055PERCENTAGE INCREASE (DECREASE)
OF RATES 18.8% For FY 97PERCENTAGE INCREASE (DECREASE)
OVERALL 5.4%

MORGAN STATE UNIVERSITY
ACTION AGENDA

November 27, 1996

CONTRACT MODIFICATION -- (SERVICES)

ITEM - 2-S-MOD (cont'd)

AGENCY CONTACT: Churchill B. Wortherly
(410) 319-3074

REMARKS: (cont'd)

"The Office of the State Comptroller has verified, under Control Number 96-1609-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95."

Board of Public Works Action
Approved Disapproved
with Discussion

The above referenced item was:
Deferred Withdrawn
Without Discussion

SUPPLEMENT F

4F

MORGAN STATE UNIVERSITY
ACTION AGENDA
 November 27, 1996

MAINTENANCE CONTRACT

ITEM - 3-M

AGENCY CONTACT: Churchill B. Wortherly
 (410) 319-3074

CONTRACT NO. & TITLE MSU/970013 - Simplex Master Clock Systems
 Maintenance, Testing and Repair Services

DESCRIPTION Contractor shall furnish all labor, materials, supervision, equipment, insurance, permits, etc. necessary to provide for repairs, adjustments, emergency service, preventive maintenance, and inspection services as well as training of on-site personnel in the proper operation of the Simplex Master Clock Systems in various buildings throughout the campus.

TERM 3 Years (12/01/96 - June 30, 1999)

PROCUREMENT METHOD Competitive Sealed Bids

BIDS OR PROPOSALS (Only one (1) received)

AWARD Simplex Time Recorder Company FID#04-279-7344
 10946 Beaver Dam Road
 Cockeysville, MD 21030

INCUMBENT N/A

AMOUNT \$36,072

FUND SOURCE: 100% Current Unrestricted - 36.13.00.07

REQUESTING AGENCY REMARKS Three solicitations were mailed of which all were resident businesses. The Physical Plant Department has evaluated the bid response and has determined that the vendor who responded has a fair and reasonable bid.

"The Office of the State Comptroller has verified, under Control Number 96-1619-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is/is not a resident business under the guidelines of BPW Advisory P-003-95."

Board of Public Works Action:
 Approved Disapproved
 With Discussion

The above referenced item was:
 Deferred Withdrawn
 Without Discussion

Joseph Nessel - 684-3065

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACTITEM: 1-CMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) AirportCONTRACT NO. & TITLE: MAA-CO-96-003
Operations Center Expansion at BWI AirportDESCRIPTION: This Contract provides for the renovation and expansion of the BWI Operations Center. Work also includes the furnishing of equipment and relocation of the BWI Communication Center from the existing Operations Center to a new site on Pier C.PROCUREMENT METHOD: Competitive Sealed BiddingAWARD: BCI Contractors
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly, The Baltimore Sun, and the Baltimore Times.
- The Notice to Contractors was sent to ten (10) minority organizations and to the following area construction industry clearinghouses: Dodge Reports, Construction Market Data, Building Congress, and Blue Reports. Copies were also sent to Environmental Contract Opportunity Report, Center for Aviation Research & Education, Capital Region Reporter, and Airport Consultants Council.
- Twenty-one (21) contractors purchased plans and specifications, of which twenty (20) were Maryland firms. Copies of the Plans and Specifications were sent to six (6) Maryland MBE organizations.

CONTINUED

ITEM: 1-C
Continued

BPW--11/27/96

- 15% of the work will be performed by MDOT certified MBE subcontractors.

AMOUNT: \$2,483,380.00

FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities &
Capital Equipment

BIDS:

| | |
|--|----------------------------|
| John E. Day Associates Hunt Valley, MD | \$2,616,706.00 (Withdrawn) |
| BCI Contractors Baltimore, MD | \$2,483,380.00 |
| Atlantic Builders Group, Inc. Baltimore, MD | \$2,535,600.00 |
| Smith Management Corporation Baltimore, MD | \$2,572,263.00 |
| Gardiner & Gardiner Crofton, MD | \$2,900,743.00 |

REMARKS: The existing Operations Center controls airfield, terminal and landside operational and maintenance activities at BWI. The existing Operations Center is small and it also houses the Communications Center staff and equipment. The expansion of the Operations Center will allow the consolidation of the Operations Center staff in one location and will allow the facility and equipment to be upgraded. The Communications Center activities will be relocated into an area on the lower level of Pier C which was constructed as part of the Pier C Expansion contract.

On September 17, 1996, John E. Day Associates requested to withdraw its bid alleging that it had failed to include in its bid the cost of structural steel in the amount of \$279,000.00. After review of the bid documents and the original bid tabulation sheets, the procurement officer concluded that John E. Day Associates

CONTINUED

ITEM: 1-C
Continued

BPW--11/27/96

had convincingly demonstrated that a mistake had been made. Under COMAR 21.05.02.12.C.(2)(b) John E. Day Associates was allowed to withdraw its bid on September 26, 1996.

The Engineer's Estimate for this project is \$2,545,000.00.

"The Office of the State Comptroller has verified, under Control No. 96-1468-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above-mentioned Item was:

| | | | |
|-----------------|--------------------|----------|-----------|
| Approved | Disapproved | Deferred | Withdrawn |
| With Discussion | Without Discussion | Received | |

Elizabeth Homer - 545-0402

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONSTRUCTION CONTRACTITEM: 2-CSTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: AW6865829
Renovation of the SHA's LaVale
Maintenance Shop Building in Allegany
County, MD

DESCRIPTION: This Project includes, but is not limited to, the renovations of the LaVale Maintenance Shop Building including all Architectural, Structural, Mechanical, Electrical and site work shown on the drawings, and/or specified in the Contract. The Maintenance Shop is a two-story masonry building and the work includes renovations of the entire building.

PROCUREMENT METHOD: Competitive Sealed Bidding

AWARD: Smith Management Construction, Inc.
Baltimore, MD

- The Project was advertised in The Maryland Contract Weekly, the Dodge Reports, the Daily Record, Cumberland Times News and the Afro American.
- A total of eight (8) contractors submitted bids for this Project, of which seven (7) were Maryland firms.
- 17.8% of the work is being performed by a MDOT certified MBE firm.

AMOUNT: \$1,277,530.00

FUND SOURCE: 100% Special Funds budgeted to SHA

CONTINUED

ITEM: 2-C
Continued

BPW--11/27/96

Appropriation Code: 29.02.01.01
Object/Subobject: 14
Title of Program: State Systems
Construction & Equipment

BIDS:

| | |
|--|----------------|
| Smith Management Construction, Inc. Baltimore, MD | \$1,277,530.00 |
| BCI Contractors Baltimore, MD | \$1,500,000.00 |
| Lashley Construction Co., Inc. Frostburg, MD | \$1,540,000.00 |
| Pifalo Industrial Contractors Luke, MD | \$1,550,000.00 |
| Berkebile Brothers, Inc. Johnstown, PA | \$1,561,760.00 |
| Carl Belt, Inc. Cumberland, MD | \$1,639,275.00 |
| Kimmel & Kimmel, Inc. Gaithersburg, MD | \$1,714,000.00 |
| Orfanos Contractors, Inc. Baltimore, MD | \$1,998,750.00 |

REMARKS: "The Office of the State Comptroller has verified under Control No. 96-1559-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph C. Nessel - 684-3065

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONTRACT MODIFICATION: (Construction)ITEM: 3-C-MODMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) AirportORIGINAL CONTRACT NO. & TITLE: MAA-CO-94-010
Concourse C Addition & Modifications at
BWI AirportORIGINAL CONTRACT APPROVED: Item 14-EX, DOT Agenda 06/08/94CONTRACTOR: Clark Construction Company (formerly
OMNI Construction Company)
Bethesda, MDMODIFICATION: Change Order No. 4 represents costs resulting from the need to accelerate the contractor to complete Phases II & III on schedule, changes resulting from electrical, roofing changes, Contract clarifications and a Procurement Officer's decision regarding a claim submitted by the contractor.

- 1. Acceleration Phases II/III

While renovating the existing concourse, an array of above-ceiling electrical and mechanical cables/conduits not identified on existing plans were found. As a result, construction was delayed while a new above-ceiling equipment layout plan was developed. The contractor was instructed to accelerate to meet project schedules and associated deadlines for relocation of airline operations.

\$81,740.00

CONTINUED

ITEM: 3-C-MOD
Continued

BPW--11/27/96

- 2. Electrical Engineering Changes

The electrical changes include installing conduit and cables to support flight information display screens, plus miscellaneous changes including a new control panel, installation of smoke detectors, and investigation of a malfunctioning existing public address system.

\$62,685.00

- 3. Roofing Changes

Numerous roof changes were required to remedy conditions discovered during the renovation of the existing portion of Pier C. These changes include replacing deteriorated steel framing which supported an existing cooling coil for a roof top unit, a weatherproof enclosure for the rooftop antennae, a roof expansion joint, roof curbs and membrane around air-handling units, and miscellaneous repairs.

\$34,014.00

- 4. Contract Clarifications

These changes include drywall revisions in the Mutual of Omaha/USO Lounge space to accommodate new layouts and changes to door frame hardware and toilet accessories.

\$22,591.00

- 5. Miscellaneous Changes

Miscellaneous changes include relocating ticket lift counter backwall units, various modifications to wall and floor treatment/finishes, fire pump and sprinkler adjustments, and additional signage.

\$31,158.00

- 6. Procurement Officer's Decision

The contractor submitted a claim for \$821,996.00 to cover alleged acceleration damages in Phase I. The contractor claimed that due to corrections required to overcome

CONTINUED

ITEM: 3-C-MOD

BPW--11/27/96

Continued

structural and ductbank conflicts, a number of activities were delayed. A Procurement Officer's decision was reached after careful review of all information submitted by the contractor and available from MAA's on-site construction management and inspection firm.

\$9,008.00

AMOUNT: \$241,196.00

FUND SOURCE: 100% PFC Funds

Appropriation Code: 29.09.00.03
Object/Subobject: 14.55
Title of Program: Airport Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$14,264,000.00

REVISED CONTRACT AMOUNT: \$16,458,163.63

PERCENTAGE INCREASE: 1.7% (C.O. #4)
15.4% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable. Retroactive approval is requested.

Board of Public Works Action - The above-mentioned Item was:

| | | | |
|------------------------|-------------|--------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| <u>With Discussion</u> | | Without Discussion | Received |

Joseph C. Nessel - 684-3065

BPW--11/27/96

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 4-C-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

ORIGINAL CONTRACT NO. & TITLE: MAA-CO-94-017
Terminal Roadways and Utilities at BWI Airport

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 01/04/95

CONTRACTOR: IA Construction Corporation
White Marsh, MD

MODIFICATION: Change Order No. 2 primarily consists of modifications to install lighting for the new lower level roadway, accelerating the construction schedule for highway and light rail related work, converting a portion of the fourth level of the parking garage for a passenger drop-off area, and other changes.

• 1. Modifications to the Upper Level Roadway Bridge

Lighting for the new lower level roadway, which extends along the front of the New International Terminal, was originally planned to be surface-mounted on the underside of the new upper level roadway bridge. The actual work was to be done as part of the New International Terminal contract rather than the subject contract. To enhance construction scheduling for the two contracts and replace the surface-mounted conduit and lights with built-in, concealed conduits and lighting fixtures, the light fixtures, conduit, and electrical boxes were deleted from the New International Terminal contract and added to the subject contract.

CONTINUED

ITEM: 4-C-MOD

BPW--11/27/96

Continued

Additional modifications were made to the upper level roadway bridge to add plasticizer to the concrete mix to improve placement, extension of the retaining wall adjacent to the bridge structure, and the addition of two (2) spearheads to sustain shearing forces.

\$606,725.00

- 2. Acceleration of Contract Schedules

To avoid exacerbating congestion during the peak Thanksgiving through New Years' Eve holiday season, the MAA negotiated with the contractor to accelerate contract schedules to open the new upper and lower level roadways and associated ramps prior to Thanksgiving. Passenger traffic is projected to reach record level this holiday season.

\$165,000.00

The contractor was also requested to accelerate the light rail track work to coincide with the MTA's contractor's schedule to accommodate track dualization and other changes to improve operational reliability. The acceleration cost is less than the delay costs that would have been incurred by MTA contractor.

\$112,888.00

- 3. Passenger Drop Off Area

Because of increased traffic congestion resulting from the closure of traffic lanes at the Terminal associated with the construction of the new upper and lower level roadways, a portion of the fourth level of the parking garage was converted to a passenger drop-off area. Modifications include removal of existing and installation of new pavement markings, new exit gate and booth, and a canopy for protection from the weather.

\$183,214.00

CONTINUED

ITEM: 4-C-MOD
Continued

BPW--11/27/96

● 4. Electrical Changes

These changes include additional expense to relocate the CCTV and security system fiber optic cables in accordance with maintenance requirements not fully known at bid, cost associated with the contractor's effort to clear blocked ductbanks to be used for access to the main south electrical substation, ductbank/conduit installation under Elm Road for telephone lines, temporary/replacement lighting during construction along the roadways and to the air cargo complex, and other miscellaneous telephone and electrical cabling adjustments.

\$182,281.00

● 5. Sitework Changes

Changes include the installation of 6,000 sq. yds. of geogrid material to stabilize soil, changes to expansion joints to be consistent with newly installed joints in the existing roadway under a different contract, additional footer and column to interface with a pedestrian walkway from the parking garage expansion project, and other miscellaneous grading and site changes.

\$104,263.00

● 6. Water Main Changes

Changes include strengthening of a greater length of water main piping extending under the widened light rail line, field changes in the placement of the new 12" water main to avoid conflict with existing lines, emergency repairs to a 2" water main located near the construction site that developed a leak, and other adjustments for vent piping and field changes.

\$63,926.00

● 7. Miscellaneous Changes

Changes include rerouting HVAC piping directly into the mechanical shaft for the international terminal building,

CONTINUED

ITEM: 4-C-MOD
Continued

BPW--11/27/96

installation of a timber retaining wall due to an unstable slope, and construction of a temporary sidewalk to route pedestrians around construction.

\$85,922.00

AMOUNT: 1,504,219.00
FUND SOURCE: 82% PFC Revenues
 18% Special Funds budgeted to MAA
 Appropriation Code: 29.09.00.03
 Object/Subobject: 14.55
 Title of Program: Airport Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$19,596,752.90

REVISED CONTRACT AMOUNT: \$24,905,881.90

PERCENTAGE INCREASE: 7.68% (C.O. #2)
 27.1% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable. Retroactive approval is requested.

Board of Public Works Action - The above-mentioned Item was:

| | | | |
|--------------------------|-------------|--------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| <u>With Discussion ✓</u> | | Without Discussion | Received |

Joseph Vicchio - 768-7384

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 5-C-MOD

MOTOR VEHICLE ADMINISTRATION: Glen Burnie Headquarters Facility

ORIGINAL CONTRACT NO. & TITLE: MVA-93-CO-003
MVA Headquarters Renovation Project

ORIGINAL CONTRACT APPROVED: Item 3-C, DOT Agenda 06/02/93

CONTRACTOR: Roy Kirby & Sons
Baltimore, MD

MODIFICATION: Change Order No. 11 relates to the removal of existing underground storage tanks and installation of a new storage tank.

- 1. Removal of two (2) tanks (10,000 & 3,000), precision testing of 8,000 and 15,000 gallon tanks and removal of 15,000 gallon tank due to test failure. \$38,197.00
- 2. Mobilization, monthly rental, demobilization of temporary 20,000 gallon oil storage tank. \$ 8,349.00
- 3. Furnishing and installation of temporary fuel lines to the boiler room. \$10,938.00
- 4. Furnishing and installation of 15,000 gallon tank (installation includes; excavation, backfill, concrete slabs and asphalt work) and furnishing and delivery of an 8,000 gallon tank. \$94,295.00

CONTINUED

ITEM: 5-C-MOD

BPW--11/27/96

Continued

- 5. Furnishing and installing new oil supply lines from the new storage tank to boiler room. \$11,135.00

AMOUNT: \$162,914.00

FUND SOURCE: 100% Special Funds budgeted to MVA

Appropriation Code: 29.05.00.07

Object/Subobject: 14.12

Title of Program: MVA Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$4,380,000.00

REVISED CONTRACT AMOUNT: \$4,975,891.48

PERCENTAGE INCREASE: 3.71% (C.O. #11)
13.60% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable. Retroactive approval is requested.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 6-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE: BCS 95-07
Value Engineering Services, StatewideDESCRIPTION: Project is for value engineering services required for various SHA highway design projects and administrative operational programs, on an as-needed basis for a period of three (3) years.

The Consultant shall provide various value engineering services which may include but not be limited to: conduct and/or facilitate value engineering studies utilizing teams comprised of in-house and/or consultant personnel, provide supplemental personnel with value engineering expertise to the SHA, value engineer selected projects and/or administrative operational programs.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 7, 1996.AWARD: Lewis & Zimmerman Associates, Inc.
Rockville, MD

- The Project was advertised in the Daily Record and The Maryland Contract Weekly.
- A total of four (4) engineering consultant firms submitted technical proposals for this Project, two (2) of which are Maryland firms.
- 10% of the work is being performed by two (2) MDOT certified MBE firms.

AMOUNT: \$500,000.00

CONTINUED

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 7-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:

BCS 95-18

Bridge Inspection, Evaluation & Rating
Services Including Electrified Railroads,
StatewideDESCRIPTION:

Project is for various engineering services in connection with the condition inspection, evaluation and rating of State, County and Local jurisdiction bridges including bridges over electrified railroads, on an as-needed basis over a period of eighteen (18) months. This is a single open-end project for approximately \$700,000.00.

The Consultant shall perform detailed bridge inspection, evaluation, rating and design for repair services of assigned State, County and Local jurisdiction bridges including bridges over electrified railroads and prepare ratings for these structures, all in accordance with the National Bridge Inspection Program.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 7, 1996.

AWARD:

KCI Technologies, Inc.
Hunt Valley, MD

- The Project was advertised in the Daily Record and The Maryland Contract Weekly.
- A total of three (3) engineering consultant firms submitted technical proposals for this Project, of which all were Maryland firms.

CONTINUED

ITEM: 7-AE

BPW--11/27/96

Continued

- 15.7% of the work is being performed by a MDOT certified MBE firm.

AMOUNT: \$700,000.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems
Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|-----------------------------|
| KCI Technologies, Inc. Hunt Valley, MD | 260 | 1 | \$700,000.00 |
| Kennedy, Porter & Assoc., Inc. Hampstead, MD | 238 | 2 | N/A |
| Whitney, Bailey, Cox & Magnani Baltimore, MD | 224 | 3 | N/A |

REMARKS: "The Office of the State Comptroller has verified under Control No. 96-1638-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 8-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 95-24C
Survey & Engineering Services, District 3

DESCRIPTION: Project is one (1) of two (2) projects within SHA's District 3 for survey and engineering services required for various projects on an as-needed basis for a period of three (3) years. The cost of this Project is \$299,999.00. The Project will include an undetermined number of individual project assignments anywhere within Montgomery and Prince George Counties, MD.

The Consultant shall provide various survey and engineering services which may include but not be limited to: field investigations, land surveys, hydrologic and hydraulic services, drafting, engineering reports, metes and bounds right-of-way plats, and final design and preparation of contract plans and documents, specifications and estimates ready for advertisement.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 7, 1996.

AWARD: Century Engineering, Inc.
Towson, MD

- The Project was advertised in the Daily Record and The Maryland Contract Weekly.
- A total of six (6) engineering consultant firms submitted technical proposals for this Project, of which all were Maryland firms.
- 19.2% of the work is being performed by two (2) MDOT certified MBE firms.

CONTINUED

ITEM: 8-AE

Continued

AMOUNT: \$299,999.00FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems
Construction & EquipmentPROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|-----------------------------|
| Century Engineering Towson, MD | 415.19 | 1 | \$299,999.00 |
| STV, Inc. Baltimore, MD | 409.92 | 2 | Contract D |
| Rummel, Klepper & Kahl Baltimore, MD | 406.64 | 3 | N/A |
| Gannett-Fleming, Inc. Baltimore, MD | 384.91 | 4 | N/A |
| Greenman-Pedersen, Inc. Laurel, MD | 354.16 | 5 | N/A |
| Greenhorne & O'Mara Greenbelt, MD | 335.45 | 6 | N/A |

REMARKS: This Project is one (1) of ten (10) open-end projects for survey and engineering services, advertised in combination for identical services in five (5) Districts under one (1) advertisement. In total there will be ten (10) contracts written. This is the first of two (2) identical District 3 projects, each is estimated at \$300,000.00 for a period of three (3) years.

"The Office of the State Comptroller has verified under Control No. 96-1639-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 8-AE
Continued

BPW--11/27/96

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICES

ITEM: 9-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 95-26
Pavement Design & Management
Studies/Services, Statewide

DESCRIPTION: Pavement design and management studies and/or services, statewide, for the SHA's Pavement Division. Project services are to be provided for a three (3) year period and will consist of individual project assignments. This is a single open-end project for approximately \$500,000.00.

The Consultant shall perform pavement design and management studies including, but not limited to, field non-destructive testing, network surveys and traffic/material studies as they relate to the performance of Maryland's pavements.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 7, 1996.

AWARD: PCS/LAW
Beltsville, MD

- The Project was advertised in the Daily Record and The Maryland Contract Weekly.
- A total of three (3) engineering consultant firms submitted technical proposals for this Project, of which all were Maryland firms.
- 5.6% of the work is being performed by a MDOT certified MBE firm.

CONTINUED

ITEM: 9-AE
Continued

BPW--11/27/96

AMOUNT: \$499,335.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01
Object/Subobject: 02
Title of Program: State Systems
Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|---|--------------------------------------|------------------------------|-----------------------------|
| PCS/LAW Beltsville, MD | 438 | 1 | \$499,335.00 |
| ERES Consultants, Inc. Columbia, MD | 411 | 2 | N/A |
| Maxim Technologies, Inc. Rockville, MD | 339 | 3 | N/A |

REMARKS: "The Office of the State Comptroller has verified under Control No. 96-1649-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 10-AESTATE HIGHWAY ADMINISTRATION

CONTRACT NO. & TITLE: BCS 95-29A
Traffic Engineering Studies, Design & Field Surveys - District 1

DESCRIPTION: Project is for various traffic engineering studies and design and associated field survey services for the SHA's District 1, on an as-needed basis for a period of three (3) years. The project services will consist of an undetermined number of individual project assignments anywhere within Dorchester, Somerset, Wicomico and Worcester Counties.

The Consultant shall perform traffic engineering studies and design services which may include, but not be limited to, minor geometric design and associated surveys, metes and bounds right-of-way plats, hydrologic and hydraulic computations, traffic control work zones, signal design at identified or potentially high accident locations or design services for specific problems as required in conjunction with on-going SHA planning, construction and/or Special Projects, as applicable to each project assignment.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 7, 1996.

AWARD: Whitney, Bailey, Cox & Magnani
Baltimore, MD

- The Project was advertised in the Daily Record and The Maryland Contract Weekly.
- A total of four (4) engineering consultant firms submitted technical proposals for this Project, of which all were Maryland firms.

CONTINUED

ITEM: 10-AE
Continued

BPW--11/27/96

- 15% of the work is being performed by a MDOT certified MBE firm.

AMOUNT: \$300,030.00

FUND SOURCE: Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems
Construction & Equipment

PROPOSALS:

| | <u>Technical Proposal Rating</u> | <u>Technical Ranking</u> | <u>Negotiated Price</u> |
|--|--------------------------------------|------------------------------|-----------------------------|
| Whitney, Bailey, Cox & Magnani Baltimore, MD | 408 | 1 | \$300,030.00 |
| The Traffic Group, Inc./ AB Consultants, Inc. Towson, MD | 376 | 2 | N/A |
| LUKAS Associates, Inc. Rockville, MD | 369 | 3 | N/A |
| A/E Group, Inc. Owings Mills, MD | 344 | 4 | N/A |

REMARKS: This Project is one (1) of five (5) identical open-end projects for traffic engineering studies, design and field survey services advertised in combination for several SHA Districts under one (1) advertisement.

"The Office of the State Comptroller has verified under Control No. 96-1635-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 10-AE
Continued

BPW--11/27/96

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION: (A/E Service)

ITEM: 11-AE-MOD

STATE HIGHWAY ADMINISTRATION: MD 100
Howard County, MD

ORIGINAL CONTRACT NO. & TITLE: HO 661-251-770
HO-661-252-770
H0661B21
MD 100 - US 29 to I-95

ORIGINAL CONTRACT APPROVED: Item 10-AE, DOT Agenda 06/29/88

SUPPLEMENTAL AGREEMENT APPROVAL: Item 16-AE, DOT Agenda 07/12/95

CONTRACTOR: URS Greiner, Inc.
Timonium, MD

MODIFICATION: Extra Work Order No. 6 provides additional funds for the Consultant to perform Phase IV and Phase V engineering services for analysis and design of an additional 7000 LF of noise barriers, additional SWM design and studies, and resurfacing and structure modifications at I-95 to reduce construction cost; realignment of MD 104 to reduce structure costs at bridge over MD 100.

AMOUNT: \$513,130.00

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01
Object/Subobject: 02
Title of Program: State Systems
Construction & Equipment

ORIGINAL CONTRACT AMOUNT: \$1,780,734.00

SUPPLEMENTAL AGREEMENT: \$2,812,324.00

CONTINUED

ITEM: 11-AE-MOD

BPW--11/27/96

Continued

TOTAL AGREEMENTS: \$4,593,058.00REVISED CONTRACT AMOUNT: \$5,893,988.00PERCENTAGE INCREASE: 11.1% (E.W.O. #6)
28.3% (Overall)

REMARKS: Advance Notice to the Board of Public Works that the Consultant has been issued a Notice to Proceed and that the subject Change Order would be submitted to the Board was provided by letter dated August 14, 1996 for an amount of \$500,000.00.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph C. Nessel - 684-3065

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION: (Maintenance)

ITEM: 12-M-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) & Martin (MTN) State Airports

ORIGINAL CONTRACT NO. & TITLE: MAA-SV-92-006
Solid Waste Removal at BWI & MTN Airports

ORIGINAL CONTRACT APPROVED: Item 6-S, DOT Agenda 09/23/92

CONTRACTOR: Browning Ferris, Inc.
Annapolis, MD

MODIFICATION: Renewal No. 2 shall extend the Contract term for a period of one (1) year from October 1, 1996 through September 30, 1997. This provision was included in the original Contract. The original Contract term was October 1, 1992 through September 30, 1995.

The work to be performed under this Contract consists of providing all labor, supervision, equipment, insurance and expertise to remove solid waste from BWI and MTN Airports.

AMOUNT: \$538,303.14

FUND SOURCE: 100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.02
Object/Subobject: .08/.81
Title of Program: Airport Operations

ORIGINAL CONTRACT AMOUNT: \$1,493,189.82

REVISED CONTRACT AMOUNT: \$2,622,527.93

CONTINUED

ITEM: 12-M-MOD

BPW--11/27/96

Continued

PERCENTAGE INCREASE:2.9% CPI over Unit Prices plus adjustments
in quantities of dumpsters/compactors.

REMARKS: The percentage increase of this Renewal is based on the CPI, which reflects current market prices. The Contractor's performance and response has been satisfactory.

MAA had inadvertently initiated the renewal process as a delegated action to be reported on the Delegated Contracting Action Record since this Contract option had been part of the original Contract approval. However, in order to be consistent with the BPW guidelines for Contract renewals over \$100,000.00, the MAA is presenting this Renewal at this time for Board consideration. MAA is requesting retroactive approval for this renewal.

"The Office of the State Comptroller has verified under Control No. 96-1459-111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Prime Contractor is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Ken Goon - 767-3787

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDA

CONTRACT MODIFICATION: (Equipment)

ITEM: 13-E-MOD

MASS TRANSIT ADMINISTRATION: MTA Customer Information Center

ORIGINAL CONTRACT NO. & TITLE: MTA-90-53-03
Transit Information Center Upgrade
Phase I

ORIGINAL CONTRACT APPROVED: Item 22-E, DOT Agenda 02/08/95

CONTRACTOR: Siemens Rolm Communications, Inc.
Baltimore, MD

MODIFICATION: Change Order No. 004 compensates the Contractor for providing all design, labor, materials, tools, equipment, incidentals, testing and supervision necessary for the installation, set-up, testing and all additional equipment necessary to provide phone service to the MTA Paratransit Service.

AMOUNT: \$74,999.00

FUND SOURCE: 80% Federal Funds
20% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.03
Object/Subobject: 08/68
Title of Program: Bus Facilities &
Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$787,135.00

REVISED CONTRACT AMOUNT: \$903,167.00

PERCENTAGE INCREASE: 9.52% (C.O. #004)
14.74% (Overall)

CONTINUED

ITEM: 13-E-MOD
Continued

BPW--11/27/96

REMARKS: The MTA Paratransit Service is a specialized curb-to-curb service that is provided for people with disabilities who are unable to ride accessible fixed-route transit service as a result of their disabilities.

The Paratransit Service's telephone system was no longer adequate to handle incoming calls. This new equipment will allow the Paratransit Center to route their calls more efficiently, allow collection of messages, answer more calls and allow for expansion in the future.

Board of Public Works Action - The above-mentioned Item was:

| | | | |
|-----------------|-------------|---------------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| With Discussion | | <u>Without Discussion</u> | Received |

Steve Feller - 385-4421

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 14-L

MARYLAND PORT ADMINISTRATION: Dundalk Marine Terminal (DMT)
North Locust Point Marine Terminal (NLPMT)

PARTIES: Maryland Port Administration (MPA) &
Baltimore Forest Products Terminals (Balterm)

PROPERTY LOCATION: DMT (Includes 3rd Street warehouse and
Shed Nos. 4 & 6, amounting to 342,500 square feet)

NLPMT (Shed No. 3, amounting to 147,225 square feet)

LEASE TYPE: New

TERM: Agreement and Lease is for five (5) years. MPA Terminal Services Tariff No. 15 and its successor terminal tariffs governs this Agreement and Lease. Rental rates will be assessed per ton per year based on tonnage handled by Balterm as follows:

| <u>Year</u> | <u>Rate Per Ton</u> |
|-------------|---------------------|
| 1 | \$3.33 |
| 2 | \$3.45 |
| 3 | \$3.57 |
| 4 | \$3.69 |
| 5 | \$3.82 |

In addition Balterm will pay the sum of \$5,834.00 for use of these premium facilities.

CONTINUED

ITEM: 14-L
Continued

BPW--11/27/96

Balterm guarantees to MPA a minimum tonnage of 400,000 for the first year that this Agreement and Lease is in effect. Thereafter minimum tonnage guarantees will be as follows:

| <u>Year</u> | <u>Tonnage</u> |
|-------------|----------------|
| 2 | 425,000 |
| 3 | 450,000 |
| 4 | 475,000 |
| 5 | 500,000 |

MPA will reduce the rates assessed Balterm to \$2.00 per ton for all tonnage in excess of 450,000 for the first year that this Agreement and Lease is in effect. Thereafter the threshold for the reduced tonnage rates will be as follows:

| <u>Year</u> | <u>Tonnage</u> |
|-------------|----------------|
| 2 | 500,000 |
| 3 | 525,000 |
| 4 | 550,000 |
| 5 | 575,000 |

EFFECTIVE DATE:

This Agreement and Lease will be effective beginning on the first day of the first month immediately following:

- (a) Approval of Agreement & Lease by the Maryland Port Commission; and
- (b) Approval of Agreement & Lease by the Board of Public Works of Maryland; and
- (c) Execution of Agreement & Lease by the parties.

REMARKS: Balterm has been a very good customer who has worked in harmony with the MPA for a number of years. During the term of this Agreement and Lease, the MPA will make improvements to the buildings and sheds covered in this Agreement and Lease. Balterm has agreed to accommodate MPA's improvement work by ceasing its operations in any building being improved by the MPA until

CONTINUED

ITEM: 14-L
Continued

BPW--11/27/96

improvements have been concluded. Because of the renovations, MPA will reduce the minimum tonnage guarantee by 50,000 tons for one (1) year beginning on the first day the improvements require Balterm to cease operations in a particular warehouse. Also dockage and wharfage customarily assessed against vessels controlled under this Agreement and Lease will accrue to the benefit of Balterm and not MPA.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Steve Feller - 385-4421

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 15-LMARYLAND PORT ADMINISTRATION: Seagirt Marine Terminal (SMT)PARTIES: Maryland Port Administration (MPA) &
Evergreen Marine Corporation (Taiwan)
Ltd. (Evergreen)PROPERTY LOCATION & ACREAGE: Twenty (20) acres of terminal area.LEASE TYPE: NewTERM: Evergreen agrees to exclusively use MPA's SMT for berthing its vehicles for five (5) years. An option to renew is offered for a five (5) year extension, provided written notice is given three (3) months in advance.REVENUE 1st Lease Year

- \$67.00 per loaded container for 1-15,000 loaded containers
- \$64.80 per loaded container for 15,001-20,000 loaded containers
- \$56.00 per loaded container for 20,001-25,000 loaded containers
- \$41.00 per loaded container for 25,001-30,000 loaded containers
- \$36.00 per loaded container for 30,001 loaded containers

2nd & 3rd Lease Years

- \$68.00 per loaded container for 1-15,000 loaded containers
- \$65.80 per loaded container for 15,001-20,000 loaded containers

CONTINUED

ITEM: 15-L
Continued

BPW--11/27/96

- \$57.00 per loaded container for 20,001-25,000 loaded containers
- \$42.00 per loaded container for 25,001-30,000 loaded containers
- \$37.00 per loaded container for over 30,001 loaded containers

4th & 5th Lease Year

- \$69.00 per loaded container for 1-15,000 loaded containers
- \$66.80 per loaded container for 15,000-20,000 loaded containers
- \$58.00 per loaded container for 20,001-25,000 loaded containers
- \$43.00 per loaded container for 25,001-30,000 loaded containers
- \$38.00 per loaded container over 30,001 loaded containers

Empty containers in excess of 25% of the number of loaded containers in any lease year will be subject to a wharfage charge of \$14.00 for the 1st to the 3rd year and \$15.00 for the 4th and 5th year of the Agreement and Lease. Evergreen will be assessed fifty cents (\$.50) per day for the use of storage space in excess of the 33,600 storage days allowed in the Agreement and the Lease.

EFFECTIVE DATE:

The Agreement and Lease will be effective after the following events:

- (a) Approval of the Agreement & Lease by the Maryland Port Commission;
- (b) Approval of the Agreement & Lease by the Board of Public Works of Maryland; and
- (c) Execution of the Agreement & Lease by both parties.

REMARKS: Evergreen is the second largest customer of the MPA and brings over 500,000 tons of cargo to Baltimore each year. This Lease and Agreement represents a good faith effort to continue the positive relationship established over the years. Therefore, MPA agrees to provide non-exclusive preferential berthing rights for Evergreen's vessels owned, chartered, operated or controlled by Evergreen or its subsidiaries for loading, discharging, and storage of cargoes and for operations.

CONTINUED

ITEM: 15-L
Continued

BPW--11/27/96

Evergreen has guaranteed to move a minimum of 25,000 loaded containers per year through SMT during the term of this Agreement and Lease, or pay to MPA a sum equal to the container rate charged, multiplied by the difference between 25,000 loaded containers and the actual number of containers achieved, if Evergreen fails to achieve the minimum of loaded containers guaranteed. Evergreen also agrees to pay for "overflow cargo" terminal use which exceeds the twenty (20) acres leased.

MPA has established the rates and charges per loaded container to Evergreen, to included land rental up to twenty (20) acres, dockage, container cargo wharfage, and two (2) or more cranes.

Board of Public Works Action - The above-mentioned Item was:

| | | | |
|-------------------|-------------|--------------------|-----------|
| Approved | Disapproved | Deferred | Withdrawn |
| With Discussion ✓ | | Without Discussion | Received |

Steve Feller - 385-4421

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 16-LMARYLAND PORT ADMINISTRATION: Seagirt Marine Terminal (SMT)PARTIES: Maryland Port Administration (MPA) &
Mediterranean Shipping, S.A.(M.S.C.)LEASE TYPE: NewTERM: Five (5) years with the option to renew for a five (5) year extension, with rates subject to re-negotiation.COMMITMENT: M.S.C. guarantees to move a minimum of 16,000 loaded containers through SMT in each year of the Lease, or pay \$33.15 multiplied by the difference between the minimum stated and the actual number of containers achieved in any lease year. M.S.C. will pay \$210.00 per loaded container and \$200.00 per empty container during the term of this Agreement and Lease.

MPA will provide two (2) existing container cranes and additional cranes subject to availability at no additional cost. MPA will also provide three (3) grounding stacks for export containers, (light, medium & heavy) as well as office space for up to three hundred (300) square feet.

EFFECTIVE DATE: This Agreement and Lease will be effect beginning on November 10, 1996 subject to the following:

- (a) Approval of Agreement & Lease by the Maryland Port Commission; and
- (b) Approval of Agreement & Lease by the Board of Public Works of Maryland; and
- (c) Execution of Agreement & Lease by both parties.

CONTINUED

ITEM: 16-L

BPW--11/27/96

Continued

REMARKS: M.S.C. is the MPA's largest shipping customer, handling approximately 700,000 tons of cargo each year. This company anticipates an immediate move into SMT to use that facility for the berthing of vessels owned, chartered, operated or controlled by them.

The MPA will provide M.S.C. with non-exclusive preferential berthing rights for ships to receive, deliver, load, discharge and store containers and related cargoes at SMT on an as-needed basis. MPA also agrees to supply a CRT and printer to allow access to the MIT, Inc. Terminal Operating System. The rate charges per loaded and empty container include charges to M.S.C. for acreage, dockage, container cargo wharfage, crane rental, stevedoring (loading and discharging only), TIR, mountings and groundings, receiving and delivery of cargo and drayage to and from the ICTF.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Ken Goon - 767-3787

BPW--11/27/96

DEPARTMENT OF TRANSPORTATIONACTION AGENDALEASEITEM: 17-LMASS TRANSIT ADMINISTRATION: Central Light Rail Line (CLRL)LICENSEE: Mass Transit AdministrationLICENSOR: Eastern & Atlantic EnterprisesPROPERTY LOCATION: 1630 West 41st Street
Baltimore, MDSPACE TYPE: Unimproved Property LICENSE TYPE: New License AgreementTERM: Two (2) Years

In the absence of sixty (60) days Notice to Terminate, this License shall automatically renew for successive one-year terms.

EFFECTIVE DATE: Date of BPW ApprovalANNUAL RENT: \$2,400.00CUSTODIAL RESPONSIBILITY: MTASPECIAL CONDITIONS: MTA must install and maintain gates on the front and rear of the property.FUND SOURCE: 100% Special Funds budgeted to MTA

Appropriation Code: 29.08.01.04

Object/Subobject: 13.62

Title of Program: Rail Operations

CONTINUED

ITEM: 17-L
Continued

BPW--11/27/96

REMARKS: A proposed License Agreement has been negotiated with the owners of unimproved property located adjacent to the CLRL's Traction Power Substation. The Agreement will permit MTA maintenance vehicles and possible emergency vehicles the right of ingress and egress across this property from West 41st Street to the substation property. This is the only available access to the Cold Spring Traction Power Station.

Board of Public Works' approval and execution is requested.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

DEPARTMENT OF TRANSPORTATIONACTION AGENDAGENERAL/MISCELLANEOUSITEM: 18-GMMARYLAND TRANSPORTATION AUTHORITYCONTRACT NO. & TITLE: MA-661-000-006
Electronic Toll Collection SystemDESCRIPTION: This Contract provides for the design, furnishing, installation, maintenance and operation of a complete electronic toll collection (ETC) and integrated video enforcement system for the MdTA facilities located at the Baltimore Harbor Tunnel, Fort McHenry Tunnel, Francis Scott Key Bridge, and two (2) lanes at the John F. Kennedy Memorial Highway.PROCUREMENT METHOD: **Competitive Sealed Proposals**AWARD: Lockheed Martin IMS
Bethesda, MD

- This Contract was advertised in the Baltimore Sun, The Maryland Contract Weekly, the Daily Record, the Afro American and the Baltimore Times.
- Fourteen (14) contractors were directly solicited.
- Fifty-three (53) sets of specifications were purchased by twenty-six (26) Maryland firms and twenty-seven (27) out-of-state firms.
- 30% of the work is being performed by a MDOT certified MBE firm. The advertised goal was 20%.

AMOUNT: \$22,440,158.00FUND SOURCE: 100% Toll RevenuesAppropriation Code: 29.10.02
Object/Subobject: 14 x 99
Title of Program: MdTA CIP Account

CONTINUED

ITEM: 18-GM
Continued

BPW--11/27/96

PROPOSALS: On April 25, 1996 Technical and Price Proposals were received from the following four (4) firms:

Lockheed Martin IMS - Baltimore, MD
MFS Network Technologies, Inc. - Omaha, NE
Syntonic Technology, Inc. - Harrisburg, PA
TDC, Inc. - Roslyn Heights, NY

In accordance with the RFP, the technical proposals were evaluated by the Evaluation Committee. The proposals of Syntonic and TDC received less than acceptable ratings and it was determined that those proposals were ineligible for further consideration.

After reviewing the cost proposals of the technically qualified firms, it was determined that it was in the best interest of the MdTA to request best and final offers.

The revised technical and cost proposals were evaluated by the Evaluation Committee and were ranked on the basis of their combined score which is composed of 60% for technical and 40% for price as follows:

| | <u>Technical Score</u> | <u>Cost Proposal</u> | <u>Combined Score</u> |
|--------------------------------|----------------------------|------------------------|---------------------------|
| Lockheed Martin IMS | 57.8 | \$22,440,158.00 = 39.2 | 97.0 |
| MFS Network Technologies, Inc. | 47.0 | \$22,013,067.54 = 40.0 | 87.0 |

REMARKS: The Engineer's Estimate for this Project is \$22,189,380.00.

This Contract also provides for the management of ETC customer accounts, violation detection and maintenance of the ETC system for a period of three (3) years with two (2) optional one-year extensions which are included in the awarded price.

"The Office of the State Comptroller has verified under Control No. 96-1644-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

CONTINUED

ITEM: 18-GM

BPW--11/27/96

Continued

The Prime Consultant is a resident business under the guidelines of BPW Advisory P 003-95.

Board of Public Works Action - The above-mentioned Item was:

| | | | |
|-----------------|--------------------|----------|-----------|
| Approved | Disapproved | Deferred | Withdrawn |
| With Discussion | Without Discussion | Received | |

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF NATURAL RESOURCES

Cunningham Falls State Park
Thurmont, Frederick County

CONTRACT NO. AND TITLE

P-016-931-010
Day Use Area

DESCRIPTION

This project consists of renovation of 750 square feet and expansion of 1,200 square feet of the Visitor's Center; trail improvements from Ironmaster House to picnic area shelter with four rest/observation pads and six information signs along the trail; six parking spaces and 9,000 square feet bus pull off at Catoctin Furnace; three handicapped parking spaces at Ironmaster House; improvements to two toilet buildings including 4,500 square feet of new paving for improved access drive and walkways and installation of 650 linear feet of new fencing and two gates around existing Maintenance Building. The work includes areas spanning from the Catoctin Iron Furnace, north, over Route 15 and past the Park Entry from Route 15 to the Maintenance Building.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

| | |
|---|-----------|
| Schildt Construction Company, Inc. - Thurmont, MD | \$358,900 |
| Stuller Construction, Inc. - Taneytown, MD | \$366,600 |
| Callas Contractors, Inc. - Hagerstown, MD | \$375,800 |
| Antietam Construction, Inc. - Hagerstown, MD | \$392,000 |
| Geesaman-Rock Construction, Inc. - Zullinger, PA | \$395,343 |
| Bruchey Builders, Inc. - Frederick, MD | \$406,250 |

AWARD

Schildt Construction Company, Inc.

AMOUNT

\$358,900

FUND SOURCE

Item 012, MCCBL 1994
"Construct and renovate Day Use
Facilities"

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont'd.)

REMARKS

The government estimate for this project is \$440,000.

The Office of the State Comptroller has verified, under Control Number 96-1278-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

cnflsstp.tlc

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

Walter P. Carter Center
Baltimore, Maryland

CONTRACT NO. AND TITLE

Project No. MB-000-961-001
Installation of Building Management
System including Replacement of Fire
Alarm System, Walter P. Carter Center

DESCRIPTION

This project involves the preparation of detailed plans and specifications for the construction of a new building management system for the Walter P. Carter Center. The new system will include a new fire alarm system and central fire alarm panel, security system, including card access doors, public address system, and a sprinkler system throughout the building. The system will also provide alarms on selected equipment for the facility and status reports. The estimated construction cost is \$1,600,000.

PROCUREMENT METHOD

Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS

QUALIFICATION
SCORES

E-B-L Engineers, Inc. - Timonium, MD
Sidhu Associates, Inc. - Timonium, MD

92.0%
90.0%

NEGOTIATED AWARD

E-B-L Engineers, Inc.

AMOUNT

\$ 117,770.92

FUND SOURCE

\$ 93,393.68 - Item 008, GCL 1996
"Prepare Detailed Plans to Replace
the Fire Alarm and Security System
with a Building Management
System"

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES

ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont'd.)

REMARKS

At the July 9, 1996 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee recommended two of eleven firms as being potentially eligible to provide contractual services for this project based upon the firms' qualifications. Of the two firms, the Qualification Committee recommended the firm of E-B-L Engineers, Inc. as being the most qualified firm.

At the September 10, 1996 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee recommended award of this contract as indicated. The price proposal for the services to be rendered was based upon the scope of services outlined in the project program for the Design and Installation of Building Management System including Replacement of Fire Alarm System, Walter P. Carter Center, subsequent addenda to the project program, a detailed scope of architectural/engineering services specific to the project, and the Department of General Services' procedures for providing architectural/engineering services.

The price proposal derived was the result of a negotiated agreement with the Selection Board's Negotiation Committee (which consists of professional architects and engineers from within the Department of General Services and the Using Agency Representative) and the A/E firm of E-B-L Engineers, Inc. The chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposal was determined to be fair, competitive, and reasonable, based on an estimated construction cost of \$1,600,000.

The price proposal and the scope of services represented by the price proposal were reviewed by the General Professional Services Selection Board. The price proposal was accepted by the General Board as being fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE (Cont'd.)

REMARKS (Cont'd.)

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on September 10, 1996 and is recommended to the Board of Public Works for approval.

The Office of the State Comptroller has verified, under Control Number 96-1346-0111, that the firm is not delinquent in the payment of its Maryland tax obligations. Verification has been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the firm is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The firm of E-B-L Engineers, Inc. is a resident business under the guidelines of BPW Advisory P-003-95.

In accordance with the 1994 Joint Chairmen's Report, the Department of General Services by letter dated October 1, 1996 advised the Budget Committees that insufficient funds were available to award six phases of the architectural/engineering services for this project. By letter dated October 28, 1996, the Joint Budget Committees approved the Department of General Services' plan to present the A/E contract to the Board of Public Works for approval of all phases of design services with the stipulation that the initial award would be for the Design Development, Construction Document and the Bidding phases only. Therefore, approval is requested for all phases of design; however, due to limited design funding, the initial award will be for the Design Development, Contract Documents and the Bidding phases only.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MB096100.BPW

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF NATURAL RESOURCES

Cunningham Falls State Park
Thurmont, Frederick County

CONTRACT NO. AND TITLE

P-016-950-010
P-016-951-010
P-016-952-010
Resurfacing Roadways

DESCRIPTION

This project provides for resurfacing roads and parking lots at Houck Day Use Area, Manor Area Campground and Park Headquarters. The work under this contract shall include the following:

Base Bid: "Work at the Houck Day Use Area"

1. Patch 115 square yards and overlay 36,300 square yards of existing paved surface.
2. Mill 1,250 square yards of existing paved surface. Backfill and compact the mill area with 2" course of bituminous concrete.
3. Surface 430 square yards of existing ground surface.
4. Remove and reset 493 concrete parking bumpers and install (1) handicap sign.
5. Stripe 20,400 linear feet 4" wide road centerline and parking lot lines.
6. Backfill with topsoil, seed, mulch and fertilizer on all disturbed areas, and provide all the necessary sediment and erosion control devices.

Alternate # 1: "Work at the Manor Area Campground"

1. Patch 700 square yards and overlay 5,600 square yards of existing paved surface.
2. Tear out 2,200 square yards of existing road and base material.
3. Install 600 linear feet at 6" under drain and 2,200 square yards of Geotextile Fabric.
4. Remove one existing pipe culvert and install 2 new culverts to include inlet/outlet structures.
5. Backfill with top soil, seed, mulch and fertilizer on all disturbed area, and provide all the necessary sediment and erosion control devices.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont'd.)

DESCRIPTION (Cont'd.)

Alternate # 2: "Work at Park Headquarters"

1. Regrade 3,200 square yards of existing gravel road/parking lot.
2. Install 3,500 square yards of new 3" thick bituminous concrete.
3. Install 650 linear feet of curbing.
4. Backfill with top soil, seed, mulch and fertilizer on all disturbed areas, and provide all the necessary sediment and erosion control devices.

Alternate # 3: "Work at Manor Area Campground"

Remove all road base, surface and curbing associated with the turn-around at the Manor Area.

PROCUREMENT METHOD

Competitive Sealed Bidding

| <u>BIDS OR PROPOSALS</u> | <u>Base Bid</u> | <u>Add Alt. #1</u> | <u>Add Alt. #2</u> | <u>Add Alt. #3</u> | <u>Base Bid Plus Alts. # 1,2,&3</u> |
|--|-----------------|------------------------|------------------------|------------------------|---|
| Wolfe & Sons, Inc. - Middletown, MD | \$166,082.50 | \$58,865.00 | \$21,960.00 | \$ 7,960.00 | \$254,867.50 |
| C. William Hetzer, Inc. - Hagerstown, MD | \$193,824.00 | \$62,000.00 | \$25,900.00 | \$ 2,725.00 | \$284,449.00 |
| L. W. Wolfe Enterprises, Inc. - Myersville, MD | \$181,453.07 | \$79,788.00 | \$23,495.00 | \$ 5,460.00 | \$290,196.07 |
| Craig Paving - Hagerstown, MD | \$206,222.00 | \$76,816.00 | \$23,625.00 | \$ 2,650.00 | \$309,313.00 |
| Valley Quarries, Inc. - Chambersburg, PA | \$228,138.50 | \$78,000.00 | \$30,575.00 | \$10,210.00 | \$346,923.50 |
| Redland Genstar, Inc. - Frederick, MD | \$230,422.80 | \$93,588.00 | \$41,735.00 | \$22,858.50 | \$388,604.30 |
| Francis O. Day Co., Inc. - Rockville, MD | \$253,730.00 | \$98,000.00 | \$35,000.00 | \$ 8,000.00 | \$394,730.00 |

AWARD

Wolfe & Sons, Inc.

AMOUNT

\$254,867.50 (Base Bid plus Alt. #1, #2 & #3)

FUND SOURCE

Item 167, POS FY 1996
"Resurface road at Manor Area..."

REMARKS

The government estimate for this project is \$320,000.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M (Cont'd.)

REMARKS (Cont'd.)

The Office of the State Comptroller has verified, under Control Number 96-1233-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

cfspfc.tlc

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE SERVICE CONTRACT

ITEM 4-M

DEPARTMENT OF GENERAL SERVICES

William Donald Schaefer Tower
Baltimore City

CONTRACT NO. AND TITLE

BB-600-971-003
Elevator Maintenance Service

DESCRIPTION

This project provides for labor, materials, tools, parts and supplies necessary to provide quality maintenance service on the ten (10) elevators located at the William Donald Schaefer Tower for a period of three (3) years beginning December 1, 1996 and ending November 30, 1999.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

| | <u>AMOUNT</u> |
|---|---------------|
| Schindler Elevator Corporation - Linthicum, Md. | \$126,000.00 |
| Elevator Control Service - Upper Marlboro, Md. | 140,130.00 |
| Maryland Elevator Services, Inc. - Crofton, Md. | 144,995.00 |
| General Elevator Company, Inc. - Linthicum, Md. | 214,992.00 |

AWARD

Schindler Elevator Corporation

AMOUNT

\$126,000.00

FUND SOURCE

28.03.01.343 08/H12 FY 97 Fund 01

REMARKS

The DGS estimate for this project is \$125,000.

The Office of the State Comptroller has verified, under Control Number 96-1441-1111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Bpw.jj

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

DEPARTMENT OF NATURAL RESOURCES

Deep Creek Lake State Park
Garrett County, Maryland

CONTRACT NO. AND TITLE

P-008-942-010
Shop Renovation

DESCRIPTION

This project consists of the contractor providing all labor, equipment, materials, supplies, etc., necessary to renovate the shop building at Deep Creek Lake State Park. The work under this contract will include the following:

Base Bid:

1. Installation of a new fiberglass shingle roof system with new gutters and downspouts.
2. Removal of one and installation of four (4) new overhead garage doors and replacement of two (2) entrance doors.
3. Installation of fourteen (14) new windows, and resetting six (6) existing windows.
4. Installation of 470 square feet of nature stone veneer and 2,800 square feet of vinyl siding over existing walls.
5. Removal of the shop and renovation to the existing bathroom.

Alternate # 1: Installation of a 32' x 8' masonry divider wall with two (2) walk through openings.

Alternate # 2: Construction of a 14' x 28' Meeting Room.

PROCUREMENT METHOD

Competitive Sealed Bidding

| <u>BIDS OR PROPOSALS</u> | <u>Base Bid</u> | <u>Alt. #1</u> <u>Add</u> | <u>Alt. #2</u> <u>Add</u> | <u>Base Bid Plus</u> <u>Alts. #1 & #2</u> |
|---|-----------------|------------------------------|------------------------------|--|
| R. J. Summerville, Inc.- Hagerstown, Md. | \$109,250.00 | \$ 750.00 | \$ 5,525.00 | \$115,552.00 |
| Edward D. Wilburn - McHenry, Md. | \$153,557.00 | \$3,967.00 | \$11,615.00 | \$169,139.00 |

AWARD

R. J. Summerville, Inc.

AMOUNT

\$115,552.00 (Base Bid Plus Alts. #1 & #2)

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M (Cont'd.)

FUND SOURCE

Item 145, POS FY 1995
"Renovate Shop Building"

REMARKS

The government estimate for this project is \$120,000.

The low bidder, Power Dynamics, was declared non-responsible for defaulting on a previous contract.

The Office of the State Comptroller has verified, under Control Number 96-1391-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

dclspsr.tlc

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M

DEPARTMENT OF HEALTH AND
MENTAL HYGIENE

Spring Grove Hospital Center
Catonsville, Md.

CONTRACT NO. AND TITLE

DHMH-SGH64 FY-97
Replace Rice Auditorium Roof

DESCRIPTION

This project provides for the removal and replacement of a storm damaged portion of the Rice Auditorium Roof. The new roof shall be a two-ply modified bitumen roofing membrane over insulation tapered 1/4" toward the drains and installed in accordance with I-90 wind uplift requirements.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

KI Construction Co., Inc. - Glen Burnie, MD

\$22,181.00

AWARD

KI Construction Co., Inc.

AMOUNT

\$22,181.00

FUND SOURCE

Insurance Claim No. 0295320044

REMARKS

The government estimate for this project is \$24,000.

The new roof shall have a manufacturers 20 year No Dollar Limit (NDL) guarantee to cover watertightness, workmanship, and all materials of the roofing system including insulation and fasteners, membrane, and composition flashing. In addition to the Manufacturer's warranty, the Contractor shall provide his written guarantee against defects due to improper or defective materials and faulty workmanship for a period of five (5) years from the date of final acceptance.

The roof being replaced is less than 10 years old, but was damaged during a storm by high winds. The company that installed the roof is no longer in business.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 6-M (Cont'd.)

REMARKS (Cont'd.)

Eleven bid packages were sent to intending bidders. The project was advertised and the bid due date was extended. Prospective bidders had ample time to submit bids; however, only one bid was received.

The bid of KI Construction Co., Inc. is under the government estimate, and acceptable to the state insurance division. Rebidding this project would not necessarily result in a lower price; therefore, it is recommended that award of this project be made to KI Construction Co., Inc. of Glen Burnie, Maryland.

The Office of the State Comptroller has verified, under Control Number 96-1563-0111, that the recommended contractor is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MCOctI.ccj

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 7-M

DEPARTMENT OF NATURAL RESOURCES

Myrtle Grove WMA
Charles County

CONTRACT NO. AND TITLE

G-009-942-010
Repairs to Myrtle Grove Dam

DESCRIPTION

This contract provides for design and construction of a replacement principal spillway, replacement secondary spillway, emergency spillway renovations, sediment and erosion control, and site restoration. Also included in this contract is the solicitation of competitive bids and award of subcontract(s), for construction supervision and overall management for the complete project.

PROCUREMENT METHOD

Exempt - Government Agency

BIDS OR PROPOSALS

AMOUNT

Charles Soil Conservation District - LaPlata, Md. \$102,700.00

AWARD

Charles Soil Conservation District

AMOUNT

\$102,700.00

FUND SOURCE

Item 145, Program Open Space FY 1995
"Replace riser pipe for pond"

REMARKS

The government estimate for this project is \$102,700.

This contract is exempt from procurement regulations per provisions of COMAR 21.01.03.01A(4) concerning "...contracts or like business arrangements between a State agency and ...a political subdivision of the State or other government..."

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 7-M (Cont'd.)

REMARKS (Cont'd.)

This contract is an Interagency Services Contract between the Department of General Services and the Charles Soil Conservation District. Soil Conservation Districts (SCD) are political subdivisions of the State established by law. The SCD prepared the original specifications and constructed the impoundments. The impoundments from time to time require repair and maintenance, which is Department of Natural Resources (DNR) responsibility. For the past fifteen years, DNR has discharged this responsibility by entering into maintenance contracts with the SCD. This Interagency Services Contract requires the Charles County SCD to provide the services described above.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

MCMGDR.dal

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Maintenance)

ITEM 8-M-MOD

| | |
|--|--|
| <u>DEPARTMENT OF GENERAL SERVICES</u> | Baltimore Public Building & Grounds |
| <u>ORIGINAL CONTRACT NO. AND TITLE</u> | BB-524-943-001 Replace waterproof membrane at 300 W. Preston St. |
| <u>ORIGINAL CONTRACT APPROVED</u> | Item 45-M-002, DPRB November 9, 1995 |
| <u>ORIGINAL PROCUREMENT METHOD</u> | Competitive Sealed Bidding |
| <u>CONTRACTOR</u> | Roman, Inc. Berlin, New Jersey |

MODIFICATION Change Order No. 2 covers the cost to remove flagstone pavers; removal of 990 s.f. of additional waterproofing membrane and it's replacement with new E.P.D.M. waterproofing and insulation board, and the repouring of a 3" reinforced concrete slab over the entire area. This work is to correct additional leaks discovered outside the original contract boundaries. This new work will take approximately thirty (30) days to complete.
(PCO #2)

| | |
|--|--------------------|
| <u>MODIFICATION AMOUNT</u> | \$ 23,750.00 |
| <u>ORIGINAL CONTRACT AMOUNT</u> | \$ 59,500.00 |
| <u>CHANGE ORDERS PREVIOUSLY APPROVED</u> | \$ <u>4,150.00</u> |
| <u>REVISED CONTRACT AMOUNT</u> | \$ 87,400.00 |

| | |
|----------------------------|----------------------|
| <u>PERCENTAGE INCREASE</u> | 39.9% (Individually) |
| <u>PERCENTAGE INCREASE</u> | 46.9% (Cumulatively) |

| | |
|--------------------|--|
| <u>FUND SOURCE</u> | Item 005, MCCBL 1994 "State Capital Facilities Renewal Program (Statewide)..." |
|--------------------|--|

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Maintenance)

ITEM 8-M-MOD (Cont'd.)

REMARKS

Field Condition.

The contract time will be extended by thirty (30) days. The previous completion date of Nov. 30, 1996 will be revised to Dec. 30, 1996. At the beginning of this project two (2) test pits were taken in the vicinity of where leaks have been discovered recently. The test pits showed that the existing waterproofing membranes were in good condition; therefore, the A/E's recommendation was to delete this area from the original project. After the work was completed it was discovered that leaks in two areas still existed and need to be corrected. Below the leaks is a library with book shelves which have to be protected with plastic covering. Leaks are also damaging the ceiling interior and floor.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 9-GM

REFERENCE

CSC: RFQ-95
Energy Conservation Program
Coppin State College
University of Maryland System
Honeywell, Inc. (Hunt Valley, Md.)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to University of Maryland System \$305,000 to support the above referenced project.

This funds transfer will provide for partial support of Phase II of this energy performance contract which will add specific projects, the associated costs and guarantee provisions in the comprehensive energy efficiency program.

| | |
|--------------------|---|
| <u>AMOUNT</u> | \$305,000 |
| <u>FUND SOURCE</u> | Item 045, MCCBL 1994 (89.14.00) going to (89.14.01) "...replace temperature controls in various campus buildings..." |

REMARKS

The contract modification was approved as Item 9-EP-MOD of the University of Maryland System's July 31, 1996 Action Agenda to the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

| | | | |
|-----------------|-------------|---------------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| With Discussion | | <u>Without Discussion</u> | |

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BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 11-RP

DEPARTMENT OF GENERAL SERVICES

Matapeak - Bay Model
Queen Anne's County

REFERENCE

Board of Public Works provisional approval is requested to declare surplus and approve the transfer and lease of portions of the Matapeak facility to Queen Anne's County. The property is comprised of 55+/- acres with improvements consisting of a 617,280 sq. ft. steel warehouse.

OWNERSHIP State of Maryland to the use of the Department of General Services Conveyed to State from Federal government 01/19/94 by quitclaim deed for no consideration.

PROPERTY 55+/- ACRES - Steel Warehouse

REMARKS

1. The Department of General Services recommends disposal of this property. The funding required to restore, maintain and operate the deteriorated building is not available.
2. The Clearinghouse conducted an intergovernmental review of the project under MD960227 and recommended to declare the property surplus and to support economic development of the site with compensation to the State. Queen Anne's County expressed interest in leasing the 14 acre structure to a private company for economic development. It was further recommended that DGS identify appropriate acreage along the site's waterfront, to be transferred to Queen Anne's County for environmental education, active recreation and other compatible uses.
3. The Department of General Services will identify and transfer to the use of the Department of Natural Resources the bayfront portion of the property, which in turn will be leased back to Queen Anne's County with other DNR bayfront property for recreational use by the County.
4. The State will transfer title for the remaining improved portion of the property to Queen Anne's County in consideration of a revenue sharing agreement with the County based on a percentage of the pro-rated income. It is estimated that the building will require \$2-\$3 million in repairs and improvements. Title will revert back to the State if the County does not successfully renovate and develop the property within ten years for the date of transfer.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 12-RP

UNIVERSITY OF MARYLAND SYSTEM

Otten Horse Research Farm
8125 Old Montgomery Road
Ellicott City, Maryland
File #2750

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to transfer title of the following property from the University of Maryland System to the Maryland Department of Transportation to the use of the State Highway Administration. Title transfer documents are subject to legal review.

GRANTOR University of Maryland System

GRANTEE Maryland Department of Transportation

PROPERTY 8125 Old Montgomery Road
Ellicott City, Maryland
54.7 +/- acres

PRICE \$3,141,910.00

APPRAISED VALUE \$3,182,000.00 - Reiter- 3/11/96

REMARKS

1. The University of Maryland System recommends approval of this transaction.
2. There will be no relocation or moving costs associated with this transaction.
3. This property will be used by the State Highway Administration for the extension of the Maryland Route 100 acquisition and the contiguous wetlands mitigation area.

Board of Public Works Action - The above referenced Item was:

| | | | |
|-----------------|-------------|--------------------|-----------|
| <u>Approved</u> | Disapproved | Deferred | Withdrawn |
| With Discussion | | Without Discussion | |

Otten.bpw

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 13-RP

UNIVERSITY OF MARYLAND SYSTEM

University of Maryland at Baltimore
Baltimore City, File #3457

REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland, to the use of the University of Maryland System on behalf of its constituent institution, the University of Maryland at Baltimore. Title transfer documents are subject to legal review.

GRANTOR

Howard Fine

GRANTEE

State of Maryland, the University of Maryland System

PROPERTY

414 W. Fayette Street (fee simple)
416 W. Fayette Street (fee simple)
418 W. Facette Street (subject to \$420 annual ground rent)
.239 acres+/- total

PRICE

\$387,000.00

APPRAISED VALUE

\$419,000.00 - Semon- 12/15/95 (owners appraisal)
\$360,000.00 - Nicodemus- 11/28/94
\$315,000.00 - Hentschell- 12/7/94

FUND SOURCE

Auxiliary Enterprise - 027-77-043

REMARKS

1. The University of Maryland System recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.
3. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 13-RP (Cont'd.)

REMARKS (Cont'd.)

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization; and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purpose be included in the next scheduled sale of the State's General Obligation Bonds.

- 4. This acquisition is part of the University's master program and will allow for future expansion. The University has agreed to pay a price that is greater than the highest appraised value referenced above due to strong competition for this property from the private sector.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

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BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 14-L

DEPARTMENT OF HUMAN RESOURCES
(Child Support Enforcement)

Salisbury
Wicomico County

LESSOR/OWNER Macard, Inc.
201 A River Street
Snow Hill, Maryland 21863

PROPERTY LOCATION Humphrey's Place
307-309 Main Street
Salisbury, Maryland 21801

SPACE TYPE Office LEASE TYPE New SQUARE FEET 10,166
DURATION 5 years EFFECTIVE April 1, 1997
ANNUAL RENT \$139,884 Average SQUARE FOOT RATE \$13.76 Average

UTILITIES RESPONSIBILITY Lessor
CUSTODIAL RESPONSIBILITY Lessor

| <u>FUND SOURCE</u> | <u>State .01</u> | <u>Fed .05</u> | <u>Total</u> |
|--------------------|------------------|-----------------|------------------|
| IMA 33.07.00.02 | \$13,109 | \$11,576 | \$ 24,685 |
| CSEA 33.07.00.06 | <u>\$38,621</u> | <u>\$76,578</u> | <u>\$115,199</u> |
| TOTAL | \$51,730 | \$88,154 | \$139,884 |

SPECIAL CONDITIONS

1. The lease contains escalations/de-escalations for utilities, cleaning, and real estate taxes.
2. The lease contains an occupancy clause.
3. The lease incorporates 17 parking spaces.
4. The space will be built out to State standards.
5. The lease contains 1 option renewal term for 5 years.
6. The lease does not contain a termination for convenience clause.
7. The base rental rate is \$13.99 per square foot; however, 1 month rent abatement yields an average effective rental rate of \$13.76 per square foot.

REMARKS

1. This office space will alleviate the current overcrowded conditions at the Salisbury MSC for child support collections.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE NON-PROFIT

ITEM 15-L

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Howard County

LESSEE Howard County for Retarded Citizens
Community Choice
9220 Rumsey Road, Suite 105
Columbia, Maryland 21045

| <u>PROPERTY LOCATION</u> | <u>SPACE TYPE</u> | <u>LEASE TYPE</u> | <u>Duration</u> |
|---|------------------------|-------------------|-----------------|
| 9306 Joey Drive Ellicott City, Maryland 21043 | Residential Housing | New | 3 Years |
| 10703 Rain Dream Hill Columbia, Maryland 21044 | Residential Housing | New | 3 Years |

EFFECTIVE November 27, 1996

ANNUAL RENT \$1.00

UTILITIES RESPONSIBILITY Lessee

CLEANING RESPONSIBILITY Lessee

SPECIAL CONDITIONS

1. The property is leased in an "as is" condition.
2. These leases may be renewed on a year-to-year basis subject to the consent of the State Board of Public Works, which consent may be withheld in the sole and absolute subjective discretion of the State.
3. These leases contain a hold harmless clause protecting the State against loss or liability in connection with bodily injury, death, property damage or destruction.
4. The Lessee will maintain liability insurance with minimum coverage of \$1,000,000 combined single limit per occurrence.
5. The Lessee shall not assign or sublet any or all of the premises without first obtaining written consent and approval of the Board of Public Works.
6. These leases may be terminated by the State in the event there is a default in any of the terms of the lease by the Lessor.

REMARKS

1. The Lessee may use the Demised Premises for and only for a residential program for developmental disabilities clients.
2. The leases are to be executed by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 16-L

DEPARTMENT OF HUMAN RESOURCES
(Charles County Social Services Office)

LaPlata
Charles County

The Charles County Department of Social Services is located in 2 separate buildings, 8 Kent Avenue (8,727 square feet) and 101 Catalpa Drive (15,967 square feet). Reference is made to Item 9-L of November 4, 1992 and modified by Item 43-L of July 31, 1996, Department of General Services Action Agenda to the Board of Public Works, wherein the Board of Public Works approved the renewal of a five year lease for 12,194 square feet of office space and modified the lease to acquire an additional 3,773 square feet of office space between Levin LaPlata Limited Partnership and the State of Maryland at 101 Catalpa Drive, LaPlata, Maryland 20646. The space is occupied by the Social Services office.

The Department of Human Resources is requesting Board of Public Works approval to expend \$2,669 for enhancement to the space for the purpose of facilitating a service role within the Welfare Reform Assessment Team. The enhancements include the installation of an office and modifications to the electrical outlets, lighting fixtures and the HVAC duct work. These modifications also provide for the relocation of 10 staff moving from overcrowded conditions at 8 Kent Avenue. The agency received bids from three contractors. The scope of the work of each was reviewed by DGS, and of the three, Sharp's Contracting of Waldorf, Maryland was considered to be reasonable and lowest in price.

FUND SOURCE 33.05.01.02

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

1127CATA.HB

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 17-L

DEPARTMENT OF JUDICIARY OF MARYLAND
(District Court)

Easton
Talbot County

LESSOR/OWNER County Council of Talbot County
Court House
Easton, Maryland 21601

PROPERTY LOCATION County Court House
Easton, Maryland 21601

SPACE TYPE District Court LEASE TYPE Extension SQUARE FEET 4,950
DURATION 9 months EFFECTIVE December 1, 1996

RENT \$37,422

SQUARE FOOT RATE \$10.08
PREVIOUS SQUARE FOOT RATE \$ 9.60

UTILITIES RESPONSIBILITY Lessor EFFECTIVE SQUARE FOOT RATE \$11.33
CUSTODIAL RESPONSIBILITY Lessee PREVIOUS EFFECTIVE SQUARE FOOT RATE \$10.85

FUND SOURCE 22.01.00 - 100% General

SPECIAL CONDITIONS

The Lessee shall have right to terminate this lease by providing Lessor with 30 days prior written notice.

REMARKS

1. This space is used as a courtroom and related court facilities.
2. The Town of Easton is currently constructing a new District Court facility. This lease extension will allow time for the construction of the new facility which is currently scheduled to open September 1, 1997.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

1127EAST.GD

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 18-L

DEPARTMENT OF ASSESSMENTS AND TAXATION

Frederick
Frederick County

LESSOR/OWNER

City of Frederick
City Hall
101 North Court Street
Frederick, Maryland 21701

PROPERTY LOCATION

Carroll Creek Parking Garage
44 East Patrick Street
Frederick, Maryland 21701

SPACE TYPE Parking

LEASE TYPE Renewal

PARKING SPACES 12

DURATION 2 Years

EFFECTIVE December 1, 1996

ANNUAL RENT \$5,760

RATE/SPACE/MONTH \$40

UTILITIES RESPONSIBILITY Lessor

PREVIOUS RATE/SPACE/MONTH \$38

CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE General 24.03.00.02.07.605

REMARKS

1. The Mayor and the Board of Alderman of the City of Frederick increased the monthly parking rates at all its parking facilities to offset increased operating costs.
2. These parking spaces are used by the Frederick County Assessment office employees. The number of parking spaces is in conformance with the State parking ratio of 2:1 for this region.
3. The lease contains a termination for convenience clause.
4. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

1127FRED.GS

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 19-L

DEPARTMENT OF JUVENILE JUSTICE

Princess Anne
Somerset County

LESSOR/OWNER MaCard, Inc.
201A River Street
Snow Hill, Maryland 21863

PROPERTY LOCATION District Court Building
11559 Somerset Avenue
Princess Anne, Maryland 21853

| | | |
|--|---|--------------------------|
| <u>SPACE TYPE</u> Office | <u>LEASE TYPE</u> New | <u>SQUARE FEET</u> 1,386 |
| <u>DURATION</u> 5 Years | <u>EFFECTIVE</u> February 1, 1997 | |
| <u>ANNUAL RENT</u> \$19,057 | <u>SQUARE FOOT RATE</u> \$13.75 | |
| <u>UTILITIES RESPONSIBILITY</u> Lessor | <u>EFFECTIVE SQUARE FOOT RATE</u> \$12.83 | |
| <u>CUSTODIAL RESPONSIBILITY</u> Lessor | | |

FUND SOURCE V00.A0.104.TSC1F440

SPECIAL CONDITIONS

1. The base rent is \$13.75 per square foot; however, a 4 month rent abatement yields an effective rent of \$12.83 per square foot.
2. The lease contains escalations/de-escalations for utilities, cleaning, and real estate taxes.
3. The lease contains an occupancy clause.
4. The lease incorporates 4 use in common parking spaces.
5. The space will be built out to State standards.
6. The lease contains 1 option renewal term for 5 years.

REMARKS

1. This space will be used for a Juvenile Justice Field Services office.
2. The lease contains a termination for convenience clause.
3. Through negotiations, DGS was able to reduce the offered rental rate from \$13.75 psf to an effective rate of \$12.83 psf a cost avoidance of \$6,352.52 over the term of the lease.
4. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.
5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Maryland Contract Weekly and the Somerset Herald. As a result, 2 responsive offers were received. Evaluations of the proposals were made in conformance with the standard criteria and the above proposer with the highest score is recommended for the award. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Approval - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 20-L

DEPARTMENT OF EDUCATION
(Headquarters)

Baltimore City

LESSOR/OWNER Multi-Properties, Inc.
Pikesville Professional Building
Seven Church Lane
Baltimore, Maryland 21208-3710

PROPERTY LOCATION 323-325 West Baltimore Street
Baltimore, Maryland 21201

SPACE TYPE Surface Parking
DURATION 5 Years
ANNUAL RENT \$42,487 Average

LEASE TYPE Renewal
EFFECTIVE December 1, 1996
NO. OF SPACES 45-60 Stacked
RATE/SPACE/MONTH \$70.81 Average for
50 Vehicles
PREVIOUS RATE/SPACE/MONTH \$68.35 for
50 Vehicles

UTILITIES RESPONSIBILITY Lessee
CUSTODIAL RESPONSIBILITY Lessee
FUND SOURCE General 100% - 36.01.01.02

SPECIAL CONDITIONS

1. The lease contains escalations/de-escalations for real estate taxes and snow removal over a cap of \$1,600.00.
2. The annual rent for the lot for the first 2 years is \$41,827; annual rent for the 3rd and 4th years is \$42,633; and \$43,517 for the last year.

REMARKS

1. The Department of Education utilizes the entire lot for the parking of State vehicles. The personnel using this lot are involved in school inspections and related activities which requires the ingress and egress provided at this location.
2. This is a surface lot located between 2 buildings. The lot is fenced, well lighted and ingress and egress are controlled by an electronic gate. The stack parking method utilized accommodates 45 to 60 vehicles.
3. Negotiations between DGS and the Lessor resulted in a long term lease and a rent avoidance of \$5,233 over the term of the lease.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 20-L (Cont'd.)

REMARKS (Cont'd.)

4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommend the approval of this item.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 21-L

DEPARTMENT OF LABOR, LICENSING and REGULATION
(Employment and Training)

Oakland
Garrett County

LESSOR/OWNER Rolyan's, Inc.
P.O. Box 380
Oakland, Maryland 21550

PROPERTY LOCATION 221 South Third Street
Oakland, Maryland 21550

SPACE TYPE Office LEASE TYPE New SQUARE FEET 3,220
DURATION 5 Years EFFECTIVE January 1,1997
ANNUAL RENT \$34,679.40 SQUARE FOOT RATE \$10.77

UTILITIES RESPONSIBILITY Lessor
CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE 30% 34.07.61.04.05.500
49% 34.07.61.06.01.801
21% 34.07.61.03.04.281

SPECIAL CONDITIONS

1. The lease contains escalations/de-escalations for real estate taxes, utilities and custodial.
2. The lease incorporates 16 parking spaces free of charge.
3. The lease contains an occupancy clause.
4. The space will be built out to State standards.
5. The lease contains 1 option term for 5 years.

REMARKS

1. This space is to be used for administrative and client contact offices for employment and training services.
2. The lease contains a termination for convenience clause.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.
4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised in the Republican and the Contract Weekly. As a result, the above proposal was received. The Department of General Services, in conjunction with the using agency, recommends the approval of this Item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion

Without Discussion

DGS File #3372

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BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LICENSE

ITEM 22-L

LICENSOR/OWNER Northrop Grumman Corporation Anne Arundel County
P.O. Box 746
Baltimore, Maryland 21202

LICENSEE Maryland Department of Transportation
Maryland Aviation Administration
P.O. Box 8766
BWI Airport, Maryland 21240

PROPERTY LOCATION North Parking Lot
Adjacent to Amtrak Road
Hanover, Maryland 21076

SPACE TYPE Surface Parking Lot TYPE New
DURATION 3 Years EFFECTIVE November 27, 1996
ANNUAL RENT \$114,300 NO. OF SPACES 635
UTILITIES RESPONSIBILITY Lessee RATE/SPACE/MONTH \$15.00
CUSTODIAL RESPONSIBILITY Lessee

SPECIAL CONDITIONS

1. Either party may terminate this license upon 90 days prior written notice.
2. The Licensee shall have the right to sublicense all or any part of the Premises to other authorized users.
3. The Licensee shall be responsible for general maintenance and repair of the Premises.
4. The Licensee shall be responsible for snow removal at the common entrance, exit and roadways only as required by Licensee for its own access to the Premises.
5. The Licensee shall procure and maintain liability insurance for itself and Licensor in an aggregate amount of \$1,000,000 for personal injury and \$500,000 for property damage.

REMARKS

1. The Licensee shall use the lot exclusively for vehicular parking of automobiles, minivans and other vehicles by the general public, BWI Airport employees and agents.
2. Priority use of the lot is for overflow general public during the holiday season. The public will be charged \$5.00 per day. Additional uses for the lot include short term sublicenses to automobile rental companies and employee parking.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate, Department of General Services.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LICENSE

ITEM 22-L (Cont'd.)

REMARKS (Cont'd.)

- 4. In accordance with the State Finance and Procurement Article, Section 13-107, Annotated Code of Maryland, the Maryland Department of Transportation, Maryland Aviation Administration, and the Department of General Services concur that the parking lot to be licensed represents the only lot available which satisfies the immediate and specific needs of the using agency.

condition of the obtaining a signed agreement prior to the next mtg.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

1127AMTR.LM

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

OFFICE ON AGING

Howard County
Office on Aging

AUTHORITY

Maryland Consolidated Capital Bond Loan -
Senior Citizens Activities Centers Loan of
1993, Chapter 73, Acts of 1993

PROJECT NO. AND TITLE

SL-034-931-038
Prepare Master Plan

DESCRIPTION

The Office on Aging in accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Senior Citizens Activities Center Loan of 1993, which provides grants to acquire, design, construct, renovate, and equip senior citizen activities centers requests Board of Public Works approval for a contract to conduct a comprehensive survey and prepare a master plan for the development of senior centers throughout Howard County.

PROCUREMENT METHOD

Competitive Sealed Bidding

AWARD

Microeconomic Applications, Inc.
Washington, DC.

AMOUNT

\$19,817.00

FUND SOURCE

\$ 9,908.50 - MCCBL - Senior Citizens
Activities Center Loan of
1993
\$ 9,908.50 - Howard County

REMARKS

The County advertised the projects and sent requests for proposals to twelve firms. Only one firm responded. The County evaluated their cost and found it to be fair and reasonable and so awarded a contract.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

AGEMPFG.FV

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Charles County Community College
Charles County - La Plata Campus

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-09-MC91/95-259
Science and Technology Building
Roof Replacement - Construction Award

DESCRIPTION

Board of Public Works approval is requested for a total State construction allocation in the amount of \$202,475 to Charles County Community College for the reroofing of the Science and Technology Building at its La Plata campus. Also, the College seeks approval of a construction contract award to Orndorff & Spaid, Inc. of Beltsville, Maryland.

The total estimated construction allowance is \$340,295 which represents a construction contract award of \$324,090 and a 5.0% contingency allowance of \$16,205. The State share of the total construction allowance is \$202,475 (59.5%).

This project involves the replacement of the original single-ply roofing on the 26-year-old, 32,285 square foot building with an EPDM single-ply membrane system over tapered insulation. The new roof assembly will have an average insulation R-value of 32. Also to be replaced are the original asphalt shingles and substrate on the mansard roofs enclosing the mechanical areas with new fiberglass shingles and substrate. Roof walkways will be provided to allow access for easy maintenance of equipment. The proposed replacement systems are consistent with Maryland Department of General Services' roofing policy which requires a minimum 20 year manufacturer's warranty.

PROCUREMENT METHOD

Competitive Sealed Bidding

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANT AND LOANS

ITEM 24-CGL (Cont'd.)

| <u>BIDS</u> | <u>AMOUNT</u> |
|---|---------------|
| Orndorff & Spaid, Inc.- Beltsville, Md. | \$324,090 |
| Roofers, Inc., Baltimore, Md. | 378,400 |

Note: A bid submitted by Simpson Unlimited of Manassas, Virginia did not include the required Contractor's Qualification Statement and, therefore, was declared to be non-responsive.

AWARD Orndorff & Spaid, Inc.

AMOUNT \$324,090

FUND SOURCE \$131,257(40.5%) - Local Share
\$192,833 (59.5%) - State Share
Maryland Consolidated Construction
Bond Loans of 1991 (\$9,841.50) and
1995 (\$182,991.50). Also, the State
share of the 5% contingency (\$9,642)
is from MCCBL 1995. Thus, the total
State share is \$202,475. Cost sharing
is in accordance with applicable
provisions of Section 11-105(i) of
the Education Article.

REMARKS

At its meeting of 08/14/96, the Board of Public Works approved a State design allocation of \$11,719 (\$19,695 total Contract Award) to Charles County Community College. At the same time, Lorenzi, Dodds and Gunnill, Inc. of Waldorf, Maryland was approved as the design consultant for the Science and Technology Building roof replacement project.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved with this project. The contract will be awarded by Charles County Community College and signed by the local authorities.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANT AND LOANS

ITEM 24-CGL (Cont'd.)

REMARKS (Cont'd.)

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

S&TRoof.com

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Charles County Community College
Charles County - La Plata Campus

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-09-71/86, MC94/95-242
Environmental/Site Project
Construction Award - Phase II

DESCRIPTION

Board of Public Works approval is requested for a total State construction allocation in the amount of \$715,158 to Charles County Community College, La Plata Campus, for Phase II of its Environmental and Site Improvements Project. Also, the College seeks approval of a construction contract award to William F. Klingensmith, Inc., of College Park, Maryland.

The total estimated construction allowance is \$1,116,737 which represents a construction base bid of \$949,000; Add Alternate No.1 for \$80,250; a 5% contingency allowance of \$51,463 for unforeseen conditions; and a 3.5% allowance of \$36,024 for construction inspection and testing services(CITS). The State share of the total construction allowance is \$715,158 (64.04%).

PROCUREMENT METHOD

Competitive Sealed Bidding

Base Bid - Construction of an additional new stormwater basin, parking lot near Fine Arts Building and the extension of the interior campus road.

Alt.No.1 - Construction of Gymnasium parking lot for accessibility issues.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANT AND LOANS

ITEM 25-CGL (Cont'd.)

| <u>BIDS</u> | <u>BASE BID</u> | <u>ADD ALT. NO.1</u> | <u>TOTAL BID</u> |
|---|-----------------|--------------------------|----------------------|
| William F. Klingensmith, Inc.- College Park, Md. | \$949,000 | \$80,250 | \$1,029,250 |
| Dennis Anderson Construction Corporation, Waldorf, Md. | 966,400 | 79,000 | 1,045,400 |

AWARD William F. Klingensmith, Inc.

AMOUNT \$1,029,250(Base bid and Alt.No.1)

FUND SOURCE \$370,119 (35.96%) - Local Share
\$659,131 (64.04%) - State Share
Maryland Consolidated Construction
Bond Loans of 1994 (\$6,154.18) and
1995 (\$652,976.82). Also, the
State share of the 5% contingency
(\$32,957) and 3.5 % CITS (\$23,070) is
from MCCBL-95. Thus the total State
share is \$715,158. Cost sharing is in
accordance with applicable provisions
of Section 11-105(i) of the Education
Article.

REMARKS

At its meeting of 02/08/95, the Board of Public Works approved a design allocation to Charles County Community College of \$55,819 (total award of \$87,163). At the same time, Lorenzi, Dodds & Gunnill, Inc. of Waldorf, Maryland was approved as the design consultant for the total Environmental/ Site Improvement Project.

At its 03/27/96 meeting the Board of Public Works approved the Phase I construction portion of the Environmental/Site project which was required for the College to receive an occupancy permit for the new Center for Business and Industry Building. Phase I involved accessibility improvements and environmental concerns and included new concrete sidewalks, handicapped access to buildings, a stormwater management basin, afforestation and landscaping.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL (Cont'd.)

REMARKS (Cont'd.)

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved with this project. The contract will be awarded by Charles County Community College and signed by the local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds to support the entire transaction have not been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when the disbursement can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

SITPH2.CON

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

TOWN OF OCEAN CITY

P. O. Box 158
Ocean City

AUTHORITY

Maryland Consolidated Capital Bond Loan -
Ocean City Convention Center Loan of 1994
Chapter 115, Acts of 1994

PROJECT NO. AND TITLE

SL-027-941-038
Design and Construct the Expansion of the
Ocean City Convention Center

DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Ocean City Convention Center Loan of 1994, which provided a matching grant of \$500,000 to the Town of Ocean City to assist in the design of alterations and an addition to the Ocean City Convention Center, Board of Public Works approval is requested to reimburse the Town of Ocean City for the following contracts.

A. A/E contract to design an approximately 170,000 net square feet addition to the existing convention center including exhibit hall, meeting rooms, ballroom, and full service kitchen.

PROCUREMENT METHOD

Negotiated

AWARD

Rosser Fabrap International, Inc.
Atlanta, Georgia

AMOUNT

\$1,876,111.00

FUND SOURCE

\$ 374,910.00 - MCCBL - Ocean City
Convention Center Loan of
1994
\$1,501,201.00 - Town of Ocean City

REMARKS

Rosser Fabrap International was selected in a competitive process in which a total of eight firms were evaluated on the basis of their key personnel, experience, project approach including coordination, design, and commitment, and schedule compliance. The three top scoring firms were then invited to make oral presentations to City Officials and the Convention Center Commission. As a result of the presentations, Rosser Fabrap International was selected and a contract price was negotiated.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL (Cont'd.)

B. Construction management services contract to provide pre-construction and construction phase services for the expansion of the convention center. Services will include cost-estimating, scheduling, developing bid packages and phasing options, constructability reviews, material selection, value engineering, bidding, on site inspection, and change order and shop drawing review.

| | |
|---------------------------|---|
| <u>PROCUREMENT METHOD</u> | Negotiated |
| <u>AWARD</u> | S.P.N./Hardin (JV) Rockville, MD. |
| <u>AMOUNT</u> | \$ 167,281.00 |
| <u>FUND SOURCE</u> | \$ 125,091.55 - MCCBL - Ocean City Convention Center Loan of 1994 |
| | \$ 42,189.45 - Town of Ocean City |

Total Contracts - \$2,043,392.00
Total State Share - \$500,001.55

REMARKS

Contract amount reflects cost of pre-construction phase services only.

Total cost of the project equals \$32.35 million.

S.P.N./Hardin was selected by a competitive process in which a total of six firms were evaluated on the basis of the following criteria: key personnel; experience including convention center and local projects; capabilities including engineering, management, cost estimating, and scheduling; schedule compliance; and financial strength. The three highest scoring teams were then invited to make oral presentations to City Officials and Convention Commission. The S.P.N./Hardin team was selected and a fee negotiated.

The entire grant amount of \$500,000 has been committed.

Construction began in September 1995 and is scheduled to be completed in December 1997.

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL (Cont'd.)

REMARKS (Cont'd.)

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

The grantee will be informed that although the project award is approved, bonds for this project have not yet been sold. The date of the availability of funds for this project cannot be determined at this time. The grantee will be advised when disbursements can be made.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

~~Withdrawn~~

With Discussion

Without Discussion

OCCONVPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

DEPARTMENT OF JUVENILE JUSTICE

Harford County Government
220 South Main Street
Bel Air, Harford County

AUTHORITY

Maryland Consolidated Capital Bond Loan -
Juvenile Services Facilities Loan of 1993
Chapter 073, Acts of 1993

Maryland Consolidated Capital Bond Loan -
Juvenile Services Facilities Loan of 1994
Chapter 115, Acts of 1994

Maryland Consolidated Capital Bond Loan -
Juvenile Justice Facilities Loan of 1996
Chapter 125, Acts of 1996

PROJECT NO. AND TITLE

SL-004-961-038
Construction of Boys and Girls Club

DESCRIPTION

Board of Public Works approval is requested for a grant of \$600,000 from the Department of Juvenile Justice to assist Harford County in the design and construction of a Boys and Girls Club in Edgewood. The facility will provide space for prevention and diversion services for youth. The 15,800 gross square foot facility will include classrooms, counseling, multi-purpose, recreation and administration areas. In addition, an area has been designated in the building for a Department of Juvenile Justice day treatment program. Board of Public Works approval is also requested for the approval of a design/construction contract with North Point Builders, Inc. for the design and construction of the facility and for the transfer of the facility from Harford County to the Boys and Girls Club of Harford County, Maryland, Inc.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

AMOUNT

| | |
|--|-------------|
| North Point Builders, Inc. - Baltimore, MD. | \$1,188,800 |
| MacKenzie, O'Connor, Piper & Flynn, Inc. - Lutherville, MD. | \$1,196,211 |
| Charles J. Frank Construction Co. - Hunt Valley MD. | \$1,289,200 |
| Atlantic Builders, Inc. - Baltimore, MD. | \$1,311,000 |
| J.J. Mundth Construction - Bel Air, MD. | \$1,316,100 |

Continued

BPW 11/27/96

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL (Cont'd.)

AWARD North Point Builders, Inc.

AMOUNT \$1,188,800.00

FUND SOURCE \$ 101,774.65 - MCCBL 1993, Item 039
\$ 29,599.00 - MCCBL 1994, Item 074
\$ 430,000.00 - MCCBL 1996, Item 035
\$ 627,426.35 - Harford County

REMARKS

Design and construction are expected to begin November 1996 and be completed in August 1997. The facility is a site adaption of an existing Boys and Girls Club located in Aberdeen. The Aberdeen facility was completed in 1994.

"If, within 30 years after completion of a project, a Juvenile Residential Program with respect to which funds have been paid under this Act is sold or transferred to any person, agency, or organization that would not qualify as an applicant under this Act, or that is not approved as a transferee by the Board of Public Works, or if, within the same period, such a Juvenile Residential Program ceases to be a "facility" as defined in this Act, then the State may recover from either the transferor or transferee or, in the case of a Juvenile Residential Program that has ceased to be a "facility" as defined in this Act, from the owner an amount bearing the same ratio to the then-current value of so much of the property as constituted an approved project as the amount of the State participation bore to the total eligible cost of the approved project, together with all costs and reasonable attorneys' fees incurred by the State in the recovery proceedings."

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOYCEN S.FV

There being no further business, the meeting was adjourned.

Respectfully submitted,

Sandra K. Reynold

**Sandra K. Reynold
Executive Secretary**

INDEX
NOVEMBER 27, 1996

| | |
|--|---------------------------|
| Aging, Office on | 246 |
| Agriculture, Department of | 14-16 |
| Assessments & Taxation, Department of | 239 |
| Attorney General | 96 |
| Aviation Administration | 166,171-177,194,244 |
| Bon Secours | 4 |
| Budget & Management, Department of | 111,116,132 |
| Carter Center | 213 |
| Child Care Administrative Office | 234 |
| Comptroller of the Treasury | 98 |
| Coppin State College | 55,228 |
| Community Service Administration | 76 |
| Developmental Disabilities Administration | 119-125 |
| Education, Department of | 241 |
| Environment, Department of | |
| Sanitary/Water Quality Program | 17 |
| General Services, Department of | 219,226,230 |
| Health & Mental Hygiene, Department of | 66-75,133,136,138,139,236 |
| Developmental Disabilities Administration | 119-125 |
| Hospital Centers, State | |
| Carter Center | 213 |
| Spring Grove Hospital Center | 222 |
| Mental Hygiene Administration | 103,106 |
| Higher Education Commission, Maryland | |
| Community Colleges | |
| Charles County Community College | |
| LaPlata Campus | 247-252 |
| Highway Administration | 169,180-193 |
| Housing & Community Development | 134 |
| Human Resources, Department of | |
| Child Care Administration | 234 |
| Community Service Administration | 76 |
| Social Services Administration | 84,87,90 |
| Judiciary | 238 |
| Juvenile Justice, Department of | 240,256 |
| Labor, Licensing & Regulation, Department of | 243 |
| Liberty Health System | 4 |
| Maryland Food Center Authority | 18 |
| Maryland Public Television | 109 |
| Maryland System, University of | 231 |
| Coppin State University | 55,228 |
| Maryland, University of | |
| Baltimore Campus | 93,145-148,229,232 |
| Baltimore County Campus | 149-152,155 |
| College Park Campus | 129,140,158 |
| Eastern Shore Campus | 143 |
| University College | 153 |
| Mass Transit Administration | 101,196,206 |
| Mental Hygiene Administration | 103,106 |
| Morgan State University | 162-165 |

NOVEMBER 27, 1996

(CONTINUED)

| | |
|--|---------------------|
| Natural Resources, Department of | |
| Environmental Trust..... | 20-41 |
| Forest and Parks | 57,211,216,224 |
| Ocean City Beach Replenishment | 42 |
| Program Open Space | 58-65 |
| Waterway Improvement..... | 44 |
| Ocean City Convention Center | 253 |
| Planning, Office on..... | 141 |
| Port Administration..... | 198-205 |
| Public Safety & Correctional Services, Department of | 126 |
| Corrections, Division of | |
| Western Correctional Institute..... | 160 |
| Parole & Probation, Division of | 81 |
| Public Works, Board of | |
| Procurement Agency Activity Reports..... | 49 |
| Public School Construction, IAC | 50-53 |
| Wetlands Administration | 6 |
| Sanitary/Water Quality Program | 17 |
| Social Services Administration | 84 |
| Spring Grove Hospital Center | 222 |
| Stadium Authority, Maryland | |
| Ravens Stadium..... | 47 |
| Transportation, Department of | 49 |
| Aviation Administration | 166,171-177,194,244 |
| Highway Administration..... | 169,180-193 |
| Mass Transit Administration..... | 101,196,206 |
| Motor Vehicle Administration..... | 178 |
| Port Administration..... | 198-205 |
| Transportation Authority, Maryland | 208 |
| Treasurer, State | 135 |
| Western Correctional Institute..... | 160 |
| Wetlands Administration | 6 |