

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS
NOVEMBER 19, 1997

BOARD OF PUBLIC WORKS
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 November 19, 1997

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MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 19, 1997

The Board of Public Works met in the Governor's Office, State House, Annapolis, Maryland, on Wednesday, November 19, 1997.

Board Members present:

The Honorable Parris N. Glendening, Governor
The Honorable Louis L. Goldstein, Comptroller
The Honorable Richard N. Dixon, Treasurer

Also attending the meeting:

Eloise Foster, Deputy Secretary, Department of Budget & Management
Gene Lynch, Secretary, Department of General Services

CONSTRUCTION:

General Construction Loan of 1974	General Construction Loan of 1988
General Construction Loan of 1978	General Construction Project Contingency Fund of 1988
General Construction Loan of 1979	General Construction Loan of 1989
General Construction Loan of 1981	Maryland Consolidated Capital Bond Loan of 1990
General Construction Loan of 1982	Maryland Consolidated Capital Bond Loan of 1991
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	Maryland Consolidated Capital Bond Loan of 1994
	Maryland Consolidated Capital Bond Loan of 1995

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope, except in the case of projects for State parks and recreation areas of the Department of Natural Resources funded from the proceeds of the General Construction Loans of 1973 through 1980. These latter projects may be expanded in scope beyond that proposed in the specific appropriation in these Acts if the addition of Federal funds makes this possible, but not beyond the total park acreage or area to which it applies, as evident from the master plan for State parks and recreation areas adopted by the Department of Natural Resources.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: Harold Cassell 410-974-2664

1. BOARD OF PUBLIC WORKS - WETLANDS LICENSE

94-1419 PATUXENT POINT LTD. PARTNERSHIP (ASBURY-SOLOMONS, INC)
REQUEST FOR RELEASE OF CERTIFICATE OF DEPOSIT
- Calvert County

Approval is requested for release of a Certificate of Deposit in the amount of \$20,000.00 posted on April 6, 1995 pending completion of the stormwater management and other works authorized by Wetlands License No. 94-1419 as granted by the Board of Public Works on October 19, 1994. Compliance with the terms and conditions of the subject license has been certified by the MD Department of the Environment. THEREFORE, IT IS HEREWITH RESPECTFULLY REQUESTED THAT THE BOARD OF PUBLIC WORKS APPROVE THE RELEASE OF THE CERTIFICATE OF DEPOSIT.

License granted October 19, 1994.
Certificate of Deposit posted April 6, 1995.
Project inspected with no problems found and favorable recommendation made by MDE for release of the Certificate of Deposit November 3, 1997.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: Harold Cassell 410-974-2664

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging and filling in the navigable waters of Maryland under Title 16, Environment Article, Annotated Code of Maryland. THE BOARD OF PUBLIC WORKS' WETLANDS ADMINISTRATOR RECOMMENDS THAT A LICENSE BE GRANTED AS INDICATED IN EACH OF THE FOLLOWING CASES IN ACCORDANCE WITH THE STATE WETLANDS LICENSE PROCEDURES SET FORTH IN COMAR 23.02.04. This recommendation has been fully concurred with by the Department of the Environment.

97-1239 ANNE LOCKHART SHOWELL - to emplace 1,500 linear feet of stone revetment within an average of 18 feet and a maximum of 48 feet channelward of the mean high water line - Sinepuxent Bay at West Ocean City Harbor in Worcester County.

Application received February 27, 1997. Public comment period ended August 15, 1997. MDE Report and Recommendation approving works as above described received October 31, 1997.

97-1334 BERT JABIN'S YACHT YARD - to expand an existing marina from 15 to 21 slips by mechanically dredging a 21,100 square foot area to 4 feet depth below mean low water; to deposit approximately 1,564 cubic yards of dredgate at the approved, Annapolis Sand and Gravel Company property disposal site; to remove all existing piers, piles and finger piers; and to construct a 240 feet long by 6 feet wide pier with a 130 feet long by 6 feet wide branch pier, eleven 15 feet long by 3 feet wide finger piers, and install 39 mooring piles all within a maximum of 245 feet channelward of the mean high water line - Back Creek off of Edgewood Avenue at Annapolis in Anne Arundel County.

This marina has pumpout and waste reception facilities.

Application received March 12, 1997. Public comment period ended August 15, 1997. MDE Report and Recommendation approving works as above described received November 7, 1997.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

98-0086 CHARLES HOLLINS - to emplace 7,345 feet of revetment within a maximum of 10 feet channelward of the mean high water line; to emplace 220 feet of revetment within a maximum of 10 feet channelward of an eroding marsh bank and adjacent to a paved driveway; to emplace 550 feet of low-profile riprap within a maximum of 8 feet channelward of an eroding marsh; and to construct two 4.5 feet high by 12 feet wide concrete rubble groins extending a maximum of 60 feet channelward of the mean high water line - Trippe and Brannock Bays off of Hudson School Road near Hudson in Dorchester County.

Application received July 21, 1997. Public comment period ended October 1, 1997. MDE Report and Recommendation approving works as above described received November 7, 1997.

98-0139 THE DOWNS MARINA - to mechanically maintenance dredge a 22,809 square feet marina basin to 6 feet depth below mean low water; and to transport approximately 1,970 cubic yards of sandy dredgate to an approved marsh creation site located at the Dr. William Koenig property (Severn River adjacent to Brewer Pond) - Clements Creek at the end of Downham Market at The Downs in Anne Arundel County.

Pumpout and waste reception facilities will be required to be installed, operated and maintained under condition of this license.

Application received July 28, 1997. Public comment period ended September 15, 1997. MDE Report and Recommendation approving works as above described received November 7, 1997.

98-0248 QUEEN ANNE'S COUNTY DEPARTMENT OF PUBLIC WORKS - to emplace a 78 feet long stone revetment within a maximum of 30 feet channelward of the mean high water line - Prospect Bay at the end of South Harbor Drive at Prospect Plantation West in Queen Anne's County.

Application received August 18, 1997. Public comment period ended October 1, 1997. MDE Report and Recommendation approving works as above described received October 31, 1997.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

2. BOARD OF PUBLIC WORKS - WETLANDS LICENSES: (Continued):

98-0298 ARTUR ZIMMER - to construct an 80 feet long by 6 feet wide pier with a 164 square feet octagonal deck, a 4 feet long by 6 feet wide platform, boat lift and 5 mooring piles, all within 94 feet channelward of the mean high water line; and to emplace 20 tons of stone riprap beneath the pier and deck to create fish habitat - Tar Bay at Docs Point off of Hooper Island Road in Dorchester County.

Application received August 25, 1997. Public comment period ended October 15, 1997. MDE Report and Recommendation approving works as above described received October 31, 1997.

98-0545 HUBBARD SUTTON LIMITED PARTNERSHIP - to construct and backfill a 20 feet long bulkhead within a maximum of 2 feet channelward of the mean high water line - Rock Hall Harbor at Sharp Street in Kent County.

Application received October 7, 1997. No public notice was required in accordance with Environment Article, §16-202(c)(3). MDE Report and Recommendation approving works as above described received November 7, 1997.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS
November 19, 1997
SECRETARY'S AGENDA

JAMES P WALLACE (410)841-5855

3.

MARYLAND DEPARTMENT OF AGRICULTURE
MARYLAND AGRICULTURAL COST-SHARE PROGRAM GRANT REQUESTS

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 1996, (Fund Source Control Number 91611):

Agreement #	Recipient	County	Amount \$
AT-98-0102	BERNARD W. COCHRAN	Cecil	5,800
AT-98-0145-R	EDWIN R. JOHNSON	Montgomery	1,100
MP-98-0099	GEORGE J. KETO	Frederick	2,400
MP-98-0114	GEORGE J. KETO	Frederick	4,000
MP-98-0115	GEORGE J. KETO	Frederick	1,100
MP-98-0116	GEORGE J. KETO	Frederick	2,900
MP-98-0117	BIG SPRING FARM, INC.	Carroll	2,700
MP-98-0137	WILLIAM C. FRITZ	Carroll	7,200
PR-98-0037	LEE C. JONES	Worcester	15,600
UP-98-0122	WILLIAM W. ZEPP	Washington Co.	10,000
UP-98-0123	WILLIAM W. ZEPP	Washington Co.	1,000
TOTAL			\$53,800

November 19, 1997

Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

4.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$500,000.00 from the Maryland Consolidated Capital Bond Loan of 1996 (\$55,247.29), the Maryland Consolidated Capital Bond Loan of 1997 (\$444,752.71) for the following project:

NR 01.01
Allegany County
Celanese Biological Nutrient Removal

The project is to provide facilities to achieve Biological Nutrient Removal, as part of an increase in the capacity of the existing WWTP from 1.25 MGD to 2 MGD. This plant will be capable of removing total nitrogen to a yearly average of 8 mg/l using biological treatment. This project will include an engineering study, process design, and construction.

	Total Project Cost
	<u>\$4,500,000.00</u>
NR 01.01 (This action)	\$ 500,000.00
NR 01.01 (Previous action)	\$ 400,000.00
Local	\$ 3,600,00.00

Therefore, the Maryland Department of the Environment recommends that \$500,000.00 be allocated to the Allegany County Commissioners as follows:

<u>Amount</u>	<u>Fund Source</u>
\$ 55,247.29	Maryland Consolidated Capital Bond Loan of 1996; Chapter 125; Acts of 1996 as amended, (89.16.28).
\$444,752.71	Maryland Consolidated Capital Bond Loan of 1997; Chapter 660; Acts of 1997 as amended, (97059).

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

November 19, 1997

Virginia F. Kearney
(410) 631-3574

Secretary's Agenda

4.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1996
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

cont.d

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD950501-0514, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Contact Person:
William Parrish
(410) 631-4164

Secretary's Agenda

6.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
COMPREHENSIVE FLOOD MANAGEMENT LOAN OF 1984
COMPREHENSIVE FLOOD MANAGEMENT LOAN OF 1987

Submission of a request by the Maryland Department of the Environment for NEW GRANTS of \$49,875 from the Comprehensive Flood Management Loan of 1984 (\$33,715.04), and the Comprehensive Flood Management Loan of 1987 (\$16,159.96) for the following project:

CFM 97.03
Allegany County
Legislative District 1A
Locust Grove Flood Hazard Mitigation Project

The Locust Grove Flood Hazard Mitigation Project involves the acquisition, demolition, removal, and site stabilization of eight (8) flood-prone properties in the community of Locust Grove, Allegany County. These properties lie within the 1% annual chance (100-year) storm's floodplain, and experience frequent flood damage, as recent as September 1996 from the remnants of Hurricane Fran. Several of the homes are uninhabitable, and all are vulnerable to damage from future flooding. Once acquired, the properties will be maintained by the County as open space. The Federal Emergency Management Agency and Allegany County have allocated \$299,250 and \$49,875, respectively, for this project.

The cost-share agreement will be executed upon approval of this action by the Board of Public Works.

		Total Project Cost
		<u>\$399,000</u>
FEMA grant	75%	\$299,250
County grant	12.5%	\$49,875
State grant	12.5%	\$49,875

Therefore, the Maryland Department of the Environment recommends that \$49,875 be allocated to Allegany County as follows:

<u>Amount</u>	<u>Fund Source</u>
\$33,715.04	Comprehensive Flood Management Loan of 1984
\$16,159.96	Comprehensive Flood Management Loan of 1987

BOARD OF PUBLIC WORKS

November 19, 1997

Contact Person:
William Parrish
(410) 631-4164

Secretary's Agenda

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT
COMPREHENSIVE FLOOD MANAGEMENT LOAN OF 1984
COMPREHENSIVE FLOOD MANAGEMENT LOAN OF 1987

The Maryland Department of the Environment has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD961029-0987, have been reviewed by the Maryland Department of the Environment (copy enclosed).

Board of Public Works Action:

Approved Disapproved
With Discussion

This above referenced item was:

Deferred Withdrawn
Without Discussion

November 19, 1997

Secretary's Agenda

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$22,912.00 from the Maryland Consolidated Capital Bond Loan of 1997 for the following project:

SWQH 12.15
Kent County
Betterton Pump Station/Collection System

The project consists of the replacement of the pump station, force main and gravity sewerline due to aging and deterioration of the existing system.

The cost share agreement will be executed upon approval of this action by the Board of Public Works.

	Total Project Cost
	<u>\$91,130.00</u>
SWQH 12.15	\$22,912.00
Federal grant/loan	\$68,218.00

Therefore, the Maryland Department of the Environment recommends that \$22,912.00 be allocated to the Town of Betterton as follows:

<u>Amount</u>	<u>Fund Source</u>
\$22,912.00	Maryland Consolidated Capital Bond Loan of 1997; Chapter 660; Acts of 1997 as amended, (97060).

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD970612-0529, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

November 19, 1997

Secretary's Agenda

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$49,000.00 from the Maryland Consolidated Capital Bond Loan of 1997 for the following project:

SWQH 03.20
Somerset County Sanitary District, Inc.
Crisfield Peripheral III & IV Sewers

In addition to maintaining affordable user costs for residents, the project consists of the design and installation of five new Supervisory Control and Data Acquisition Systems (SCADA) for five Crisfield pump stations including connection to the Sanitary Districts main SCADA system, and the upgrade of Freedomtown and Cove Street pump stations to accomodate additional flow.

The cost share agreement will be executed upon approval of this action by the Board of Public Works.

	Total Project Cost
	<u>\$4,360,742.00</u>
SWQH 03.20 (This action)	\$ 49,000.00
SWQH 03.20 (Previous action)	\$ 378,212.00
EPA grant	\$2,813,400.00
State match grant	\$ 797,130.00
RD loan (Rural Development)	\$ 323,000.00

Therefore, the Maryland Department of the Environment recommends that \$49,000.00 be allocated to the Somerset County Sanitary District, Inc. as follows:

<u>Amount</u>	<u>Fund Source</u>
\$49,000.00	Maryland Consolidated Capital Bond Loan of 1997 ; Chapter 660; Acts of 1997 as amended, (97060)

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD880808-0634, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

November 19, 1997

Secretary's Agenda

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a GRANT INCREASE of \$1,600,000.00 from the Maryland Consolidated Capital Bond Loan of 1997 for the following project:

NR 03.22
Washington County
City of Hagerstown
Hagerstown Biological Nutrient Removal

The project involves planning, design, and construction at the existing City of Hagerstown wastewater treatment plant to incorporate Biological Nutrient Removal (BNR) capabilities.

	Total Project Cost
	<u>\$13,110,000.00</u>
NR 03.22 (This action)	\$ 1,600,000.00
NR 03.22 (Previous action)	\$ 1,300,000.00
Local	\$10,210,000.00

Therefore, the Maryland Department of the Environment recommends that \$1,600,000.00 be allocated to the City of Hagerstown as follows:

<u>Amount</u>	<u>Fund Source</u>
\$1,600,000.00	Maryland Consolidated Capital Bond Loan of 1997 ; Chapter 660; Acts of 1997 as amended, (97059)

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD960613-0439, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

November 19, 1997

Secretary's Agenda

10. MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1992
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997

Submission of a request by the Maryland Department of the Environment (MDE) for a NEW GRANT of \$100,000.00 from the Maryland Consolidated Capital Bond Loan of 1992 (\$83,470.00), Maryland Consolidated Capital Bond Loan of 1993 (\$7,449.00), Maryland Consolidated Capital Bond Loan of 1997 (\$9,081.00) for the following project:

SWQH 18.22
Washington County
Hancock Sewer Rehabilitation

The project involves the replacement and relining of the Town's aging sewer line along Main Street and other areas including rehabilitation of manholes and frames and covers.

	Total Project Cost
	<u>\$120,000.00</u>
SWQH 18.22	\$100,000.00
Local	\$ 20,000.00

Therefore, the Maryland Department of the Environment recommends that \$100,000.00 be allocated to the Town of Hancock as follows:

<u>Amount</u>	<u>Fund Source</u>
\$83,470.00	Maryland Consolidated Capital Bond Loan of 1992; Chapter 4; Acts of 1992 as amended, (89.12.15)
\$ 7,449.00	Maryland Consolidated Capital Bond Loan of 1993; Chapter 73; Acts of 1993 as amended, (89.13.18)
\$ 9,081.00	Maryland Consolidated Capital Bond Loan of 1997; Chapter 660; Acts of 1997 as amended, (97060)

BOARD OF PUBLIC WORKS

Contact Person:
Virginia F. Kearney
(410) 631-3574

November 19, 1997

Secretary's Agenda

10.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1992
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1993
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 1997
cont'd

The MDE has determined this project to be consistent with Maryland's Economic Growth, Resource Protection and Planning Policy, in accordance with Executive Order 0101.1992.27.

The comments of the State Clearinghouse, which are incorporated in Clearinghouse File Number MD970814-0837, have been reviewed by the Maryland Department of the Environment. (copy enclosed)

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

Contact Person:
Virginia F. Kearney
(410) 631-3574

November 19, 1997

Secretary's Agenda

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Request to REVERT unneeded funds within the Capital Projects Program as follows:

<u>PROJECT/NO.</u>	<u>RECIPIENT</u>	<u>AMOUNT</u>	<u>FUND SOURCE</u>
SWQH 02.19 Forrest Heights	St. Mary's Co. METCOM	\$ 83,470.00	Maryland Consolidated Capital Bond Loan of 1992; Chapter 4; Acts of 1992, (89.12.15)

Reason: Project completed and closed out.

C-240584-06(.19) Tall Timbers Sewerage	St. Mary's Co. METCOM	\$499,808.00	Maryland Consolidated Capital Bond Loan of 1990; Chapter 421; Acts of 1990, (87.77.06)
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Reason: Project completed and closed out.

C-240584-04(.19) St. George Island	St. Mary's Co. METCOM	\$266,812.00	Maryland Consolidated Capital Bond Loan of 1990; Chapter 421: Acts of 1990, (87.77.06)
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Reason: Project completed and closed out.

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

Contact Person:
Virginia F. Kearney
(410) 631-3574

November 19, 1997

Secretary's Agenda

12. MARYLAND DEPARTMENT OF THE ENVIRONMENT

During the 1997 Legislative session, the Maryland Department of the Environment (MDE) during its Capital Budget hearings agreed to eliminate older bond funds in an expeditious manner. The Maryland Department of the Environment has to date expended all pre-fiscal year 1990 bond funds. The Maryland Department of the Environment is currently in the process of reducing encumbered funds for projects that are pre-fiscal year 1992 by December 31, 1997. To accomplish this goal MDE needs to adjust project fund accounts to enable these expenditures to take place. This action is part of MDE's efforts in working with the Legislative Budget Committees and the Department of Budget and Management:

<u>Grantee/No.</u>	<u>Date BPW Approved</u>	<u>Original Fund Source</u>	<u>New Fund Source</u>	<u>Amount of Transfer</u>
SW 26.16 Paint Branch	05/17/95	MCCB 1994 (89.14.17)	PAYGO 1990 (801400/098)	\$17,000.00
		Total Transfer to PAYGO 1990		\$17,000.00
PG 90.003 Fairland Park	06/30/90	PAYGO 1990 (801400/098)	MCCB 1994 (89.14.17)	\$17,000.00
		Total Transfer to MCCB 1994		\$17,000.00
PG 90.014 Brooklyn Park #1	02/06/91	PAYGO 1990 (801400/098)	MCCB 1996 (89.16.31)	\$72,000.00
		Total Transfer to MCCB 1996		\$72,000.00
SW 18.04 Gwynns Falls Watershed	07/30/97	MCCB 1996 (89.16.31)	PAYGO 1990 (801400/098)	\$72,000.00
		Total Transfer to PAYGO 1990		\$72,000.00
DWG 02.19 Crisfield	10/28/92	MCCB 1991 (88.54.08)	MCCB 1992 (89.12.18)	\$27,846.10
		Total Transfer to MCCB 1992		\$27,846.10

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact Person:
Virginia F. Kearney
(410) 631-3574

13.

MARYLAND DEPARTMENT OF THE ENVIRONMENT

During the 1997 Legislative session, the Maryland Department of the Environment (MDE) during its Capital Budget hearings agreed to eliminate older bond funds in an expeditious manner. The Maryland Department of the Environment has to date expended all pre-fiscal year 1990 bond funds. The Maryland Department of the Environment is currently in the process of reducing encumbered funds for projects that are pre-fiscal year 1992 by December 31, 1997. To accomplish this goal MDE needs to adjust project fund accounts to enable these expenditures to take place. This action is part of MDE's efforts in working with the Legislative Budget Committees and the Department of Budget and Management:

<u>Grantee/No.</u>	<u>Date BPW Approved</u>	<u>Original Fund Source</u>	<u>New Fund Source</u>	<u>Amount of Transfer</u>
DWG 03.19 Princess Anne	06/30/93	MCCB 1991 (88.54.08)	MCCB 1992 (89.12.18)	\$12,527.20
		Total Transfer to MCCB 1992		\$12,527.20
DWG 01.02 Bacontown	06/30/93	MCCB 1992 (89.12.18)	MCCB 1991 (88.54.08)	\$40,373.30
		Total Transfer to MCCB 1991		\$40,373.30

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

14. DEPARTMENT OF NATURAL RESOURCES: Contact:
Maryland Environmental Trust John Bernstein 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust and the Manor Conservancy by George and Elizabeth Constable on two parcels totaling 45.35 acres in the My Lady's Manor Historic District in Baltimore County.

Location of Property:

Baltimore County, SPM 29, Parcels 14 and 146. Election District No. 10. On Old York Road, about ½ mile north of Manor. Next to an MET easement and an Ag. Preservation easement. See map detail.

Land Use:

45.35 acres: about 32 acres of agricultural land, 12 acres woodland, and a 1 acre homesite. Existing structures on Parcel 14 are the main residence, a small guest quarters/apartment in a converted milkhouse, swimming pool, poolhouse, garage, and toolhouse. Parcel 146 has a cluster of 5 farm buildings. Nelson Branch crosses the property, and there is one pond (Source: Staff Field Visit, September 5, 1997).

County Planning and Zoning:

The property is zoned RC-2, Agriculture, which allows two principal residences on each parcel. There is no existing or planned water and sewer service. The property is located in an Agricultural Protection Area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation Features:

- (1) Productive farmland and woodland.
- (2) Consistent with Baltimore County Master Plan.
- (3) Water Quality Protection- vegetative buffer strip requirement
- (4) My Lady's Manor Historic District.
- (5) Scenic value from Old York Road.
- (6) Next to 225 acres of MET and Ag. Preservation easements.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

14. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Deed Format: Standard MET format.

Reserved Rights: One new principal residence is permitted, and the existing guest quarters structure may be expanded to a maximum of 1,000 square feet of floor space. The total number of residences shall not exceed three - two principal residences and one guest quarters. Subdivision beyond the two existing parcels is prohibited without the approval of Grantees.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion			<u>Without Discussion</u>

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

15. DEPARTMENT OF NATURAL RESOURCES: Contact:
Maryland Environmental Trust John Bernstein 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust and the Land Preservation Trust by Steven and Helen Rockwell on their 6.051 acre property in the Green Spring Valley Historic District in Baltimore County.

Location ofProperty:

Baltimore County, SPM 59, part of Parcel 526. Election District No. 3. On Golf Course Road, north of Green Spring Valley Country Club. Next to 75 acres of MET easements. See map detail.

Land Use:

6.051 acres of woodland. There are no existing structures. A tributary of the Jones Falls crosses the property. (Source: Staff Field Visit, October 1, 1997).

County Planning
and Zoning:

The property is zoned RC-5, Rural Residential, which allows 0.666 dwellings per acre. There is no existing or planned water and sewer service. The easement is consistent with the County Master Plan, which recommends protection of open spaces within RC-5 areas.

ConservationFeatures:

- (1) Protection of woodland which provides nesting and feeding habitat for migratory and resident birds.
- (2) Consistent with Baltimore County Master Plan.
- (3) Water quality protection- vegetative buffer strip requirement.
- (4) Green Spring Valley Historic District.
- (5) Next to 75 acres of woodland protected by MET easements.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

15. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental TrustDeed Format: Standard MET format.Reserved Rights: No residences are permitted. Subdivision is prohibited without the approval of Grantees.Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

16. DEPARTMENT OF NATURAL RESOURCES: Contact:
Maryland Environmental Trust John Bernstein 514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust by George and Amanda Mahoney on two parcels totaling 23.4273 acres in the Worthington Valley Historic District in Baltimore County.

Location of
Property:

Baltimore County, SPM 40, Parcels 141 and 143. Election District No. 4. Off Longnecker Road, about 1 mile north of Glyndon. Next to 31-acre easement donated by the Mahoneys in 1994. See map detail.

Land Use:

23.4273 acres of pasture and woodland. There are no existing structures. Slade Run crosses the property. (Source: Staff Field Visit, June 18, 1997).

County Planning
and Zoning:

The property is zoned RC-2, Agriculture, which allows two principal residences on each parcel. There is no existing or planned water and sewer service. The property is located in an Agricultural Protection Area designated in the County Master Plan. The easement is consistent with the County Master Plan.

Conservation
Features:

- (1) Productive farmland and woodland.
- (2) Consistent with Baltimore County Master Plan.
- (3) Water Quality Protection- vegetative buffer strip requirement
- (4) Worthington Valley Historic District.
- (5) Scenic value from Longnecker Road.
- (6) Next to 31-acre MET easement.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

16. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Deed Format: Standard MET format.

Reserved Rights: One residence is permitted, to be located in a designated area. The total number of residences shall not exceed one.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Board of Trustees of the Maryland Environmental Trust has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

<p>Approved</p> <p>With Discussion</p>	<p>Disapproved</p>	<p>Deferred</p>	<p>Withdrawn</p> <p>Without Discussion</p>
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BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

17.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Contact:

John Bernstein
 410-514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc. by Janet J. Hewes and Robert M. Hewes, III on their 164-acre property in Kent County.

Location of Property:

Kent County, State Property Maps 52 and 56, Parcels 12 and 27, Seventh Election District . The property is located along the south side of Maryland Route 289 and the east side of Cliffs City Road, with frontage on the Chester River and Comegys Bight. The property is southwest of Chestertown in Quaker Neck. See map detail.

Land Use:

164 acres: Bachelor Hope Farm (150 acres) consists of 30 acres of mixed hardwood and pine forest, 96 acres of tillable land, and 24 acres in homesites, farmsteads and roads. Existing structures are two residences (the waterfront main residence and a tenant house), attached garage, a pool, tennis court, 420 foot pier (25 boat capacity), satellite dish, three horse sheds, kennel, five-bay garage, metal barn, metal shed, wooden shed with one-bay attachment, barn w/silo and shed, and a shed between the tenant house and the main residence. There are two farm ponds connected to the forested area. A small blue heron rookery is located adjacent to the ponds. The 14-acre parcel is an undeveloped waterfront property which is predominately forest land with tidal wetlands along the shoreline. (Source: Staff field visit March 27, 1997)

County Planning:

Information from the Kent County Planning and Zoning Office indicates that both parcels are entirely within the Resources Conservation District, Critical Area with a density limit of 1 dwelling unit per 20 acres. The approximate build-out density for the two parcels is 8 units (or six more dwellings). No water or sewer is planned for the area. An easement would be consistent with the Comprehensive Plan for Kent County.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

17.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental TrustConservation Values:

- (1) Furthers goals of County Comprehensive Plan.
- (2) Scenic value along Maryland Route 289 and Cliff City. Road - 1400 feet of road frontage.
- (3) Water quality protection through the vegetative buffer strip requirement.
- (4) Productive agricultural land.
- (5) Approximately 1800 feet of shoreline along the Chester River.
- (6) Wildlife habitat protection.

Deed Format:

Standard MET/ESLC format.

Reserved Rights:

One additional residence is permitted. The total number of residences shall never exceed three. The existing main residence may be used as a not-for-profit yacht club facility, but commercial boat maintenance and storage activities are prohibited. There is a prohibition on the use of the property as a golf course, a clear-cutting prohibition on existing woodlands and a 750-foot buffer requirement around the blue heron rookery.

Legal Form and Sufficiency:

The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation:

The Board of Trustees of the Maryland Environmental has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

 Approved

 Disapproved

 Deferred

 Withdraw

 With Discussion

 Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

18.

DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Contact:
John Bernstein
410-514-7900

Submission of a request by the Maryland Environmental Trust that the Board of Public Works ratify the donation of a perpetual conservation easement to the Maryland Environmental Trust and the Lower Shore Land Trust by Cropper's Neck Farm, Inc., Worcester County.

Location of Property: Worcester County, State Property Map 31, Parcels 51 (49.5 acres) and 27 (51.5 acres), Third Election District, near Berlin, Maryland. (See map detail)

Land Use: 101 acres: entirely wooded with mixed and uneven-aged hardwood and pine. There are no structures on the property. (Source: Staff field visit June 26, 1997)

County Planning: Information from the Worcester County Planning and Zoning Office indicates that the property is zoned A-1, Agricultural Zoning District. Neither parcel is suitable for subdivision due to the fact that both are landlocked parcels. Development would require acquisition of 35-foot fee-simple strip of land connection to a public road or a 20-foot wide access easement. The ability to develop these parcels is severely restricted. Public water and sewer are not available to either property and there are no long-term planning considerations for this area. Due to the rural character of the area, conservation easements would be consistent with the goals of the Worcester County Comprehensive Plan.

- Conservation Values:
- (1) Furthers goals of County Comprehensive Plan.
 - (2) Scenic value from Ironshire Station Road.
 - (3) Productive woodland and wetland habitat.

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

18. DEPARTMENT OF NATURAL RESOURCES:
Maryland Environmental Trust

Deed Format: Standard MET/LSLT format.

Reserved Rights: No residential structures are permitted.

Legal Form and Sufficiency: The Assistant Attorney General has reviewed the deed for legal form and sufficiency.

Recommendation: The Board of Trustees of the Maryland Environmental has accepted this easement donation offer and recommends ratification by the Board of Public Works.

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdraw

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

SECRETARY'S AGENDA

Contact - Len Casanova 410-260-8531

19. DEPARTMENT OF NATURAL RESOURCES
SHORE EROSION CONTROL
(SEC 6-79 Gregory, Luther W.)

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

PROJECT NUMBER: SEC 6-79

PROJECT NAME: GREGORY, Luther W.

LOCATION: On the Chester River at Kent Island,
Queen Anne's County, Maryland

DESCRIPTION: Construction of approx. 700 L.F. of stone revetment

PRIOR BOARD APPROVAL: September 2, 1982, Secretary's Agenda
Levy of Benefit Charge

LOAN AGREEMENT EXECUTED: November 5, 1981

LIEN RECORDED: Liber MWM 180, Folio 181;
Queen Anne's County, Maryland

ORIGINAL LOAN AMOUNT: \$65,710.13

TOTAL PAYMENTS: \$39,426.13

BALANCE PAID IN FULL: \$26,284.00 (payoff)

DOCUMENT TO BE ISSUED: Release (Full Payment) [copy enclosed]

Board of Public Works Action:

The above-referenced item was:

Approved
With Discussion

Disapproved

Deferred

Withdrawn

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

SECRETARY'S AGENDA

Contact - Len Casanova 410-260-8531

20.

DEPARTMENT OF NATURAL RESOURCESSHORE EROSION CONTROL

(SEC 17-86 Linhardt, George E. and Sarah J.)

Submission of a request by the Department of Natural Resources for the approval and execution of a Release by the Board of Public Works in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects" for the following Shore Erosion Control Project. The contractual agreement between the Department of Natural Resources and the property owner herein stated has been satisfied, and the Department recommends approval and execution of the Release.

PROJECT NUMBER: SEC 17-86

PROJECT NAME: Linhardt, George E. and Sarah J.

LOCATION: On Crab Creek in Eaton's Landing, Annapolis, Anne Arundel County, Maryland

DESCRIPTION: Construction of 156 L.F. of timber bulkhead

PRIOR BOARD APPROVAL: June 29, 1988, Secretary's Agenda, Item 33 Levy of Benefit Charge

LOAN AGREEMENT EXECUTED: September 15, 1987

LIEN RECORDED: Liber HES 4461, Folio 483; Anne Arundel County, Maryland

ORIGINAL LOAN AMOUNT: \$49,497.55

TOTAL PAYMENTS: \$43,557.85

BALANCE PAID IN FULL: \$ 5,939.70 (payoff)

DOCUMENT TO BE ISSUED: Release (Full Payment) [copy enclosed]

Board of Public Works Action:

The above-referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**BOARD OF PUBLIC WORKS
November 19, 1997
Secretary's Agenda**

Contact: Alice M. Hoffman - (410) 333-1560

ITEM: 21.

MARYLAND STADIUM AUTHORITY: Baltimore Ravens' Football Stadium

CONTRACT NO. & TITLE: FB067-Baltimore Ravens' Football Stadium

DESCRIPTION: Ceramic and Quarry Tile, Club and Suite Levels

PROCUREMENT METHOD: Competitive Sealed Bidding
(Invited Pre-Qualified Bidders)

<u>BIDS:</u>	David Allen Company, Inc. 12176 Livingston Road Manassas, VA 20109	\$ 292,895
	Inter-State Tile & Mantel Co., Inc. 838 South 20th Street Harrisburg, PA 17104	\$ 296,000
	Harvey Harris Contractors, Inc. 408 Bosley Avenue Towson, MD 21204	\$ 349,000
	ELT Contractors, Inc. 9217 Hampton Overlook Capital Heights, MD 20743	\$ 487,300
	Adina, Inc. 6621 Iron Place Springfield, VA 22151	\$ 575,550

AWARD: David Allen Company, Inc.

AMOUNT: \$292,895

FUND SOURCE: Ravens' Football Stadium Fund

**BOARD OF PUBLIC WORKS
November 19, 1997
Secretary's Agenda**

ITEM: 21.

MARYLAND STADIUM AUTHORITY: Baltimore Ravens' Football Stadium

REMARKS: We recommend David Allen Company, Inc. for the following reasons: their lump sum bid for the package is the lowest bid received after review of all bids; they have agreed to meet the MBE goal; and they were pre-qualified as being experienced tile setters.

The Office of the State Comptroller has verified, under Control Number 97-3776-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a non-resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**BOARD OF PUBLIC WORKS
November 19, 1997
Secretary's Agenda**

Contact: Alice M. Hoffman - (410) 333-1560

ITEM: 22.

MARYLAND STADIUM AUTHORITY: Baltimore Ravens' Football Stadium

CONTRACT NO. & TITLE: FB113-Baltimore Ravens' Football Stadium

DESCRIPTION: General Painting

PROCUREMENT METHOD: Competitive Sealed Bidding
(Invited Pre-Qualified Bidders)

BIDS:

Pro-Spec Painting, Inc. 1819 Cedar Avenue Vineland, New Jersey 08360	\$ 673,786
D & M Painting & Drywall, Inc. 6302 North Point Road Baltimore, Maryland 21219	\$ 871,737
Avolotis Painting Company, Inc. 400 Jones Street P.O. Box 6 Verona, Pennsylvania 15147	\$1,142,298
G. C. Zarnas & Co., Inc. (MD) 850 Jennings Street Bethlehem, Pennsylvania 18017	\$1,358,247
NLP Enterprises, Inc. 11422 Reisterstown Road P.O. Box 349 Owings Mills, Maryland 21117	\$2,300,000

AWARD: Pro-Spec Painting, Inc.

AMOUNT: \$673,786

FUND SOURCE: Ravens' Football Stadium Fund

**BOARD OF PUBLIC WORKS
November 19, 1997
Secretary's Agenda**

ITEM: 22.

MARYLAND STADIUM AUTHORITY: Baltimore Ravens' Football Stadium

REMARKS: We recommend Pro-Spec Painting, Inc. for the following reasons: their lump sum bid for the package is the lowest bid received after review of all bids; they have agreed to meet the MBE goal; and they were pre-qualified as being experienced painting company.

The Office of the State Comptroller has verified, under Control Number 97-3949-0111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is not a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action: The above referenced item was:

<input checked="" type="radio"/> Approved	<input type="radio"/> Disapproved	<input type="radio"/> Deferred	<input type="radio"/> Withdrawn
<input checked="" type="radio"/> With Discussion		<input type="radio"/> Without Discussion	

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: Thomas McCabe 974-2117

23. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of Budget and Management for the month of September, 1997 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: Brian McAllister 865-1130

24. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Department of Transportation for the months of August and September, 1997 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: Churchill Wortherly 319-3074

25. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Report by the Morgan State University for the month of October, 1997 to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

(copy enclosed)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with COMAR 21.05.06 (Title 21 - State Procurement Regulations) and reported in accordance with COMAR 21.02.01.05(A)(3).

Individual reports enclosed.

BOARD OF PUBLIC WORKS
REPORT OF EMERGENCY PROCUREMENT
ACTION AGENDA

Contact: Luci Sager 410-468-2374

Report of Emergency Procurement:

ITEM: Appendix 1

DEPARTMENT/PROCUREMENT AGENCY: Maryland Insurance Administration

CONTRACT NO. & TITLE: 98-005; Actuarial Services/Environmental Reserves

DESCRIPTION: Milliman & Robertson, Inc. to provide an analysis of asbestos and other health hazard exposures and determine the company's ultimate losses for these exposures.

PROCUREMENT METHOD: Competitive Sealed Proposals (was not solicited in the Maryland Contract Weekly due to the time frame involved (9 day turn-around time)

BIDS OR PROPOSALS: Milliman & Robertson, Inc.
(one responsive offer)

AWARD: Milliman & Robertson, Inc.
Two Pennsylvania Plaza
Suite 1552
New York, New York 10121-0088

AMOUNT: \$240.00 per hour
Contract not to exceed \$95,000

TERM OF CONTRACT: October 27, 1997 - December 19, 1997 or until work is completed.

FUND SOURCE: Not Budgeted - D80Z01
(See remarks)

REMARKS: The source of funds for this emergency is not budgeted. The contractor will issue a monthly invoice to the company being examined with a copy to the Administration. All payments which are reimbursable under the provisions of Article 48A, Section 33, Annotated Code of Maryland, shall be made directly to the contractor with a copy of the check submitted to the Insurance Administration for record keeping purposes.

BOARD OF PUBLIC WORKS
REPORT OF EMERGENCY PROCUREMENT
ACTION AGENDA

Report of Emergency Procurement

ITEM: Appendix 1-(cont'd)

DEPARTMENT/PROCUREMENT AGENCY: Maryland Insurance Administration

REMARKS: (cont'd)

The present contractor is William M. Mercer, Inc., contract #95-002 who declined our request to examine the Maryland Casualty Company due their specialized staff in the asbestos area being currently involved in the review of a major insurance company. Mercer also declined to subcontract out this type of work. (A copy of their letter is attached). Since the examination was in progress, and the evaluation of the Examination and Audit reserves is a critical component in assessing the financial solvency of this company, the immediate procurement of another qualified Actuarial firm was necessary

This RFP was offered to five (5) prospective offerers who bid on this solicitation three (3) years ago and had reasonable opportunity to respond. Three of the prospective offerers stated that it would be in conflict to submit a bid due to their current relationship with the company under examination. Those offerers were:

- Ernst & Young
- Arthur Anderson
- KPMG Peat Marwick
- Tillinghast

The fourth offerer - Tillinghast, stated that they could not meet the target date.

Board of Public Works Action

Report Accepted	With Discussion ✓	Without Discussion
Report Remanded to Agency:		

BOARD OF PUBLIC WORKS

November 19, 1997
APPENDIX
SECRETARY'S AGENDA

Contact Person: James Salt (310)445-1987
UMS Rep:

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2

DEPARTMENT/PROCUREMENT AGENCY: University of Maryland, Baltimore County

CONTRACT TYPE: Service Supply Maintenance
 Construction Other _____
 Emergency Modification

CONTRACT NO. & TITLE: P.O. 602072B - Herbert Run Dam

DESCRIPTION: Contractor to provide all labor, material, equipment and supervision to complete Herbert Run Dam Project as per bid documents.

BIDS OR PROPOSALS: N/A - modification to existing contract to complete work required.

AWARD: C. A. Kibler Co.
2414 Patapsco Road
Finksberg, MD 21048

AMOUNT: \$25,832.50

CONTRACT TERM: 120 days after receipt of notice to proceed (issued 6/15/97).

FUND SOURCE: 36.02.31.00 (Current Unrestricted Funds FY 97)
Subobject X99

REMARKS: The source of funds for this project is UMBC Plant Funds. This contract was a modification to the existing contract to permit completion of the project. The Army Corps of Engineers, for the protection of the residents of Arbutus, constructed the flood control dam located on UMBC property. Although constructed originally by the Corps, UMBC is responsible for maintenance of the structure. During the annual Dam safety inspection, repairs and maintenance items were identified. A contract for these repairs was awarded to C. A. Kibler & Company. As part of the maintenance and repair, the Maryland Department of the Environment ("MDE") Dam Safety Inspector required the installation of a Ballard weir to protect the structure. On August 8, 1997, unexpectedly during the placement of the Ballard, rock was encountered. The

APPENDIX
SECRETARY'S AGENDA
November 19, 1997

Contact Person: James Salt (310)445-1987
UMS Rep:

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

DEPARTMENT/PROCUREMENT AGENCY: University of Maryland, Baltimore County

CONTRACT TYPE: Service Supply Maintenance
 Construction Other _____
 Emergency Modification

CONTRACT NO. & TITLE: P.O. 602072B - Herbert Run Dam

REMARKS: (Continued) University called a halt to the project and the contractor asked for direction on how to proceed because he could not continue to work on the project. UMBC contacted MDE and the architect for possible alternatives to the placement of the weir. It took several weeks for the parties involved to make the decision to drill into the rock to place the Ballards. After receiving direction from MDE and the architect, UMBC asked the contractor for a proposal to do the additional work. Kibler's proposal was \$25,832.50. This was reviewed by the Architect and determined to be a reasonable cost. Due to the delay caused by waiting for approval and recommendations from MDE and the architect, it was determined that if the university did not proceed immediately with the work, the contractor would be entitled to a delay claim and charges would accrue to the university. In order not to accrue any additional charges and to have the project completed before the weather became an issue, it was declared an emergency. Notice to proceed was issued on September 24, 1997 to complete the work.

BOARD OF PUBLIC WORKS ACTION:

Report Accepted: With Discussion Without Discussion

Report Remanded to Department/Agency:

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS
November 19, 1997
SECRETARY'S AGENDA**

Contact: Jack Perdue
(410) 974-3776

ITEM 1A
SALE OF FOREST PRODUCTS

Submission of a request by the Department of Natural Resources for the approval by the Board of Public Works of the following timber sales pursuant to the timber sale policy adopted by the Board on October 7, 1987.

PROJECT NAME: Green Ridge State Forest - Allegany County
SALES DESIGNATION: GR-04-98
AREA DESCRIPTION: 27 acres / Compartment #2
DESCRIPTION: This sale consists of a twenty-seven (27) acre white pine release harvest. This operation will retain 20 square feet of basal area per acre for vertical structure. Healthy dominant and co-dominant trees have been retained as seed trees, to benefit wildlife, and for aesthetic values. Hickory, serviceberry, and white pine will be retained. This sale includes 158,177 board feet of sawtimber and 142 cords of pulpwood.

PROCUREMENT METHOD: Competitive Sealed Bid
PROPOSALS RECEIVED: 5

Curtis Clark (PA)	\$34,100.10
Clingerman Wood Products (PA)	\$32,000.00
Bill's Lumber (PA)	\$31,795.00
Pittman Brothers (PA)	\$28,567.00
Cessna Brothers (PA)	\$23,200.00

AWARD: Curtis Clark
AMOUNT: \$34,100.10
ESTIMATED VALUE: \$28,524.00

Board of Public Works Action: The above referenced item was:

Approved
 Disapproved
 Deferred
 Withdrawn
 With Discussion
 Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

Item 2A

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

Ref. Doc. Number	Project Number	Project Name	County	Fund Source	Amount
605P7005355	3241-16-479	CSX Railroad Landscape Buffer	PG	540	\$ 169.18
605P7005305	3107-9-62	Cosby Avenue Park	DO	409	\$ 1,415.00
605P8000050	3103-1-103	Narrows Scenic Park #3	AL	401	\$ 74.00
605P7005260	3133-21-98	Taylor Park Development	WA	745	\$ 1,737.00
605P7005052	2864-8-36	Laurel Springs Park P III	CH	408	\$18,932.69
605P7005138	2864-8-36	Laurel Springs Park P III	CH	408	\$10,341.79
605P7005282	3136-15-408	Park Planning Grant FY 96	MO	639	\$ 24.00

Prince George's, Dorchester, Allegany, Washington, Charles, and Montgomery Counties have completed these projects and request that these funds be reverted to the county's unencumbered Program Open Space accounts for future projects.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 3A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$17,100.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Georges Creek Greenway Acquisition No. 1
(W. Shockey Property)

PROJECT NUMBER: 3285-1-108

DESCRIPTION: Allegany County proposes a total acquisition of 11.5 acres of land in the flood plain of George's Creek between the towns of Lonaconing and Midland. These acquisitions will enable the county to remove the existing structures from within the flood plain thereby eliminating potential flood hazards. The county plans to utilize these properties as a greenway park along the waterway for local residents to enjoy. Program Open Space will provide 25% of the total acquisition costs, the remaining funds will be provided by the Maryland Department of the Environment at 50%, and Allegany County at 25%.

Acquisition No. 1 includes a 0.524 acre parcel of land with a flood damaged dwelling on the site.

The acquisition of these flood plain properties was recommended by the Governor's Flood Mitigation Task Force for Western Maryland and is consistent with the county's "FY 1998 Annual Program" as well as the "Allegany County Comprehensive Plan".

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT a

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 3A (Con't)

APPRAISED VALUE:

Robison and Skidmore \$32,000.00
Virgil Twigg \$31,000.00

PROPERTY COST: \$31,500.00

INCIDENTAL COSTS: \$ 1,350.00

AMOUNT REQUESTED: \$17,100.00

FUND SOURCE: Program 81.20.04 Item 401 \$ 74.00
Program 81.20.04 Item 625 \$17,026.00

CLEARINGHOUSE

REVIEW APPROVAL: MD970909-0888 10/06/97

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 4A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$13,850.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Georges Creek Greenway Acquisition No. 2
(C. Bennett Property)

PROJECT NUMBER: 3299-1-109

DESCRIPTION: Allegany County proposes a total acquisition of 11.5 acres of land in the flood plain of George's Creek between the towns of Lonaconing and Midland. These acquisitions will enable the county to remove the existing structures from within the flood plain thereby eliminating potential flood hazards. The county plans to utilize these properties as a greenway park along the waterway for local residents to enjoy. Program Open Space will provide 25% of the total acquisition costs, the remaining funds will be provided by the Maryland Department of the Environment at 50%, and Allegany County at 25%.

Acquisition No. 2 includes a 0.28 acre parcel of land with residential improvements.

The acquisition of these flood plain properties was recommended by the Governor's Flood Mitigation Task Force for Western Maryland and is consistent with the county's "FY 1998 Annual Program" as well as the "Allegany County Comprehensive Plan".

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 4A (Con't)

APPRAISED VALUE:

Robison and Skidmore \$13,000.00
Virgil Twigg \$12,000.00

PROPERTY COST: \$12,500.00

INCIDENTAL COSTS: \$ 1,350.00

AMOUNT REQUESTED: \$13,850.00

FUND SOURCE: Program 81.20.04 Item 625 \$13,850.00

CLEARINGHOUSE

REVIEW APPROVAL: MD970909-0889 10\06\97

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion ✓ Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 5A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$14,975.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Georges Creek Greenway Acquisition No. 3 - (W. Smith Property)

PROJECT NUMBER: 3300-1-110

DESCRIPTION: Allegany County proposes a total acquisition of 11.5 acres of land in the flood plain of George's Creek between the towns of Lonaconing and Midland. These acquisitions will enable the county to remove the existing structures from within the flood plain thereby eliminating potential flood hazards. The county plans to utilize these properties as a greenway park along the waterway for local residents to enjoy. Program Open Space will provide 25% of the total acquisition costs, the remaining funds will be provided by the Maryland Department of the Environment at 50%, and Allegany County at 25%.

Acquisition No. 3 includes a 0.21 acre parcel of land with a flood damaged dwelling on site.

The acquisition of these flood plain properties was recommended by the Governor's Flood Mitigation Task Force for Western Maryland and is consistent with the county's "FY 1998 Annual Program" as well as the "Allegany County Comprehensive Plan".

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 5A (Con't)

APPRAISED VALUE:

Robison & Skidmore \$54,000.00
Virgil Twigg \$55,000.00

PROPERTY COST: \$54,500.00

INCIDENTAL COSTS: \$ 1,350.00

AMOUNT REQUESTED: \$14,975.00

FUND SOURCE: Program 81.20.04 Item 625 \$14,975.00

CLEARINGHOUSE

REVIEW APPROVAL: MD971006-0971 11/01/97

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 6A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$15,850.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Georges Creek Greenway Acquisition No. 4
(L. Broadwater Property)

PROJECT NUMBER: 3301-1-111

DESCRIPTION: Allegany County proposes a total acquisition of 11.5 acres of land in the flood plain of George's Creek between the towns of Lonaconing and Midland. These acquisitions will enable the county to remove the existing structures from within the flood plain thereby eliminating potential flood hazards. The county plans to utilize these properties as a greenway park along the waterway for local residents to enjoy. Program Open Space will provide 25% of the total acquisition costs, the remaining funds will be provided by the Maryland Department of the Environment at 50%, and Allegany County at 25%.

Acquisition No. 4 includes a 0.204 acre parcel of land with a flood damaged dwelling on site.

The acquisition of these flood plain properties was recommended by the Governor's Flood Mitigation Task Force for Western Maryland and is consistent with the county's "FY 1998 Annual Program" as well as the "Allegany County Comprehensive Plan".

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 6A (Con't)

APPRAISED VALUE:

Robison & Skidmore \$59,000.00
Virgil Twigg \$57,000.00

PROPERTY COST: \$58,000.00

INCIDENTAL COSTS: \$ 1,350.00

AMOUNT REQUESTED: \$15,850.00

FUND SOURCE: Program 81.20.04 Item 625 \$15,850.00

CLEARINGHOUSE

REVIEW APPROVAL: MD970909-0890 10\06\97

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion ✓ Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 7A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$20,100.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Georges Creek Greenway Acquisition No. 5 - (J. Winner Property)

PROJECT NUMBER: 3302-1-112

DESCRIPTION: Allegany County proposes a total acquisition of 11.5 acres of land in the flood plain of George's Creek between the towns of Lonaconing and Midland. These acquisitions will enable the county to remove the existing structures from within the flood plain thereby eliminating potential flood hazards. The county plans to utilize these properties as a greenway park along the waterway for local residents to enjoy. Program Open Space will provide 25% of the total acquisition costs, the remaining funds will be provided by the Maryland Department of the Environment at 50%, and Allegany County at 25%.

Acquisition No. 5 includes a 0.21 acre parcel of land with a flood damaged dwelling on the site.

The acquisition of these flood plain properties was recommended by the Governor's Flood Mitigation Task Force for Western Maryland and is consistent with the county's "FY 1998 Annual Program" as well as the "Allegany County Comprehensive Plan".

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 7A (Con't)

APPRAISED VALUE:

Robison & Skidmore \$38,000.00
Virgil Twigg \$37,000.00

PROPERTY COST: \$37,500.00

INCIDENTAL COSTS: \$ 1,350.00

AMOUNT REQUESTED: \$20,100.00

FUND SOURCE: Program 81.20.04 Item 625 \$ 2,711.38
Program 81.20.04 Item 725 \$17,388.62

CLEARINGHOUSE

REVIEW APPROVAL: MD970909-0891 10\06\97

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 8A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Allegany County \$14,725.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Georges Creek Greenway Acquisition No. 6
(F. Robertson Property)

PROJECT NUMBER: 3303-1-113

DESCRIPTION: Allegany County proposes a total acquisition of 11.5 acres of land in the flood plain of George's Creek between the towns of Lonaconing and Midland. These acquisitions will enable the county to remove the existing structures from within the flood plain thereby eliminating potential flood hazards. The county plans to utilize these properties as a greenway park along the waterway for local residents to enjoy. Program Open Space will provide 25% of the total acquisition costs, the remaining funds will be provided by the Maryland Department of the Environment at 50%, and Allegany County at 25%.

Acquisition No. 6 includes a 0.361 acre parcel of land with a flood damaged dwelling on the site. This property is located adjacent to the Midland Parklet, acquired by POS in 1986.

The acquisition of these flood plain properties was recommended by the Governor's Flood Mitigation Task Force for Western Maryland and is consistent with the county's "FY 1998 Annual Program" as well as the "Allegany County Comprehensive Plan".

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 8A (Con't)

APPRAISED VALUE:

Robison and Skidmore \$52,000.00
Virgil Twigg \$55,000.00

PROPERTY COST: \$53,500.00

INCIDENTAL COSTS: \$ 1,350.00

AMOUNT REQUESTED: \$14,725.00

FUND SOURCE: Program 81.20.04 Item 725 \$14,725.00

CLEARINGHOUSE

REVIEW APPROVAL: MD970909-0892 10\06\97

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion ✓ Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 9A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Baltimore County \$75,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$250,000.00 was approved by the Board of Public Works on the Secretary's Agenda of February 5, 1997.

PROJECT NAME: North Point Government Center - Performing Arts (Addition)

PROJECT NUMBER: 3182-3-314

DESCRIPTION: This project includes the construction of a 2,500 SF multi-purpose addition to the North Point Government Center - Performing Arts Center. The addition consists of two music rooms, storage areas, and a chair-lift that will improve handicapped access. These funds are necessary to ensure the theater's safety by adding fire doors, fire walls, smoke detectors, fire alarm system and a sprinkler system.

DEVELOPMENT COSTS: \$472,367.00

AMOUNT REQUESTED: \$ 75,000.00

FUND SOURCE:
Program 81.20.04 Item 403 \$ 192.30
Program 81.20.04 Item 527 \$ 374.41
Program 81.20.04 Item 627 \$74,433.29

CLEARINGHOUSE

REVIEW APPROVAL: MD961108-1039 12/06/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 10A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Chevy Chase Village, Montgomery County \$11,820.00 from the the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. A previous request for this project in the amount of \$11,123.00 was approved by the Board of Public Works on the Secretary's Agenda of June 19, 1996.

PROJECT NAME: Newlands Park

PROJECT NUMBER: 3108-15-404

DESCRIPTION: This project includes the installation of a sidewalk, stormdrain and landscaping. Project costs have increased due to major drainage problems that required additional regrading, topsoil, seeding and sod necessary to prevent erosion. This additional work will also facilitate improved maintenance of the park.

DEVELOPMENT COSTS: \$30,590.00

AMOUNT REQUESTED: \$11,820.00

FUND SOURCE: Program 81.20.04 Item 639 \$11,820.00

CLEARINGHOUSE

REVIEW APPROVAL: MD960430-0302 5/30/96

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 11A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to Montgomery County \$729,500.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Upper Paint Branch Stream Valley Park (Duffie Venture)

PROJECT NUMBER: 3282-15-423

DESCRIPTION: This project proposes to acquire ten (10) recorded, unimproved, single family lots totaling 3.1 acres as an addition to the existing 615 acre stream valley park in eastern Montgomery County. The property is wooded and is adjacent to existing park property that contains the Upper Gum Springs stream, whose watershed is second to the Good Hope Watershed in containing consistent and reliable spawning and nursery areas for brown trout. Residential development as currently planned for this property would negatively impact the water quality of this tributary.

APPRAISED VALUE:
E. L. Dieudonne, Jr. \$700,000.00
Robert W. Williams, Jr. \$750,000.00
& Associates

PROPERTY COST: \$725,000.00

INCIDENTAL COSTS: \$ 4,500.00

AMOUNT REQUESTED: \$729,500.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 11A (Con't)

FUND SOURCE: Program 81.20.04 Item 839 \$729,500.00

CLEARINGHOUSE
REVIEW APPROVAL: MD970811-0811 09/08/97

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 12A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Smithsburg, Washington County \$44,800.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space.

PROJECT NAME: Veterans' Park Phase I Development

PROJECT NUMBER: 3293-21-106

DESCRIPTION: Phase I development of Veterans Park will include the construction of a roadway, waste water tap, and sidewalks into the park. Future development plans include athletic fields, picnic areas, playgrounds and a veterans' memorial honoring the veterans of the Smithsburg area.

ESTIMATED DEVELOPMENT COSTS: \$49,778.00

AMOUNT REQUESTED: \$44,800.00

FUND SOURCE: Program 81.20.04 Item 745 \$ 1,737.00
Program 81.20.04 Item 845 \$43,063.00

CLEARINGHOUSE REVIEW APPROVAL: MD970930-0938 10/25/97

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

November 19, 1997

Secretary's Agenda

Contact: H. Grant Dehart
(410) 260-8425

ITEM 13A

PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit to the Town of Ocean City, Worcester County \$72,000.00 from the Program Open Space Local Share that is allocated to the County and administered through Program Open Space. Previous requests for this project in the amount of \$207,513.74 have been approved by the Board of Public Works.

PROJECT NAME: Northside Park Field Complex

PROJECT NUMBER: 2304-23-77

DESCRIPTION: This project includes the development of a concession building, fencing, ball field, pedestrian bridge, parking, tot-lot and miscellaneous site improvements. Reimbursements for this project have been phase based upon the amount of Program Open Space funds allocated each year by Worcester County to Ocean City.

DEVELOPMENT COSTS: \$705,780.00

PREVIOUSLY APPROVED: \$207,513.74

AMOUNT REQUESTED: \$ 72,000.00

FUND SOURCE: Program 81.20.04 Item 647 \$72,000.00

CLEARINGHOUSE REVIEW APPROVAL: MD870217-0106-300102 03/03/87

Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 1-S Agency Contact: Suzanne Meltzer, (410) 764-5755

DEPARTMENT: Maryland State Lottery (MSL)

PROGRAM: Administration, Finance and Operations

This program manages the daily operation of the Agency.

CONTRACT NO. & TITLE: 97-03 Auditing and Accounting Services Contract

DESCRIPTION: Provide accounting, auditing, and management services.

TERM: 11/19/97 - 6/30/2002 (w/1 one year renewal option)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one acceptable proposal received

Bert Smith & Company
Washington, D.C.
(Local office in Baltimore, MD)

AWARD: Bert Smith & Company
Washington, D.C. (Local office in Baltimore, MD)

INCUMBENT: Arthur Andersen, LLP/Baltimore, MD
(10/1/92 - 11/30/97; \$303,860)

FUND SOURCE: 100% Special (Lottery Proceeds)

APPROP. CODE: E75D00

AMOUNT: \$498,113 NTE (5 years)

PERFORMANCE BOND: \$100,000

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: The notice of the solicitation was published in the Maryland Contract Weekly and in the Baltimore Sun. A copy of the solicitation was sent to 53 vendors, of which 48 were Maryland Resident Businesses and 11 were MBEs. Additionally, outreach efforts were coordinated with the Office of Minority Affairs to solicit certified minority firms in Maryland to participate in the procurement process. A 20% MBE subcontracting goal was established for the contract.

Two proposals were received, one of which was determined to be not reasonably susceptible of being selected for award. The other offeror was determined to be technically acceptable and its price is fair and reasonable. The recommended contractor is a Maryland certified minority business enterprise and has committed to the 20% MBE subcontract participation goal.

The Office of the State Comptroller has verified, under Control Number 97-3798-0011, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended

Board of Public Works Action - The above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 2-S Agency Contact: William J. Long (410) 768-7281

DEPARTMENT: Transportation (MDOT)
Motor Vehicle Administration (MVA)

PROGRAM: Information Systems Center (ISC)

The ISC operates as a service bureau with operational costs fully reimbursed by the using agencies. The agencies are charged for work performed on a time basis through a schedule of rates sufficient to accomplish this purpose.

CONTRACT NO. & TITLE: V-98035-IP
Redundant Arrays of Inexpensive Disks

DESCRIPTION: Procurement of Redundant Arrays of Inexpensive Disks (RAID) Direct Access Storage Devices (DASD) to increase the Information Systems Center's current storage capacity by at least 1,000 Gigabytes and provide a smaller "foot print" in the ISC's mainframe computer room.

TERM: 11/19/97 - 11/18/2001

PROCUREMENT METHOD: Multi-Step Sealed Bidding

BIDS OR PROPOSALS:

	<u>Bid Cost</u>
Hitachi Data Systems Laurel, MD	\$558,507
IBM Baltimore, MD	\$843,735

AWARD: Hitachi Data Systems/Laurel, MD

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont.)

INCUMBENT: None

FUND SOURCE: 100% Special **APPROP. CODE:** J04E0008

AMOUNT: \$558,507 (4 Years)

PERFORMANCE BOND: \$558,507

REQUESTING AGENCY REMARKS: Thirty-five solicitations were sent out. Two technical offers were received, both of which were determined to be acceptable.

The Information Systems Center (ISC) mainframe computer system is an IBM 9672-R63. The ISC has recently completed the second phase of a three phase migration plan from a UNISYS platform to the IBM 9672-R63 platform. In order to complete phase three of the migration, as well as to provide for future projects, the ISC must procure additional storage capacity. Accordingly, the ISC intends to replace its current IBM 3390 Non-RAID DASD with RAID DASD and also acquire additional capacity over a three year period beginning in Fiscal Year 1998.

A full one-year warranty on the RAID equipment will be provided by the Contractor. The Contractor warrants that the Information Technology products/services are century compliant.

The Office of the Comptroller has verified under Control No. 97-3899-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or the Department of Assessments and Taxation, as applicable, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 2-S (Cont.)

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

The Department of Budget and Management has reviewed this request; the acquisition is consistent with the agency's Information Technology Projects Request (ITPR). Approval recommended

Board of Public Works Action - the above-referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S Agency Contact: Sylvia Jacobs (410) 767-1695

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Maryland Medicaid Program
Medical Care Finance and Compliance Administration
Division of Quality Assurance

The Maryland Medicaid Program provides access to a broad range of health care services for eligible low income Maryland residents. The Medical Care Finance and Compliance Administration (MCFCA) develops, executes, and administers the Maryland Medicaid Program's budget and serves as a review and support agency for all fiscal and administrative activity. The MCFCA develops, implements, and administers policies, procedures, regulations, and quality initiatives necessary to assure that the Medicaid Program is in compliance with state and federal regulations, and that quality health care services are provided to Medicaid recipients in the most cost effective manner.

CONTRACT NO.& TITLE: DCT 98-5077 External Quality Review of Managed Care Organizations Reimbursed by the Maryland Medicaid Program.

DESCRIPTION: Perform an annual review of the quality of health services provided to Medical Assistance recipients by each participating Managed Care Organization (MCO) to ensure recipients receive sufficient health care.

TERM: 12/1/97 - 11/30/2001 (w/2 three-month renewal options).

PROCUREMENT METHOD: Competitive Sealed Proposals

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 3-S (Cont.)

BIDS OR PROPOSALS:

	<u>Technical Rank</u>	<u>Financial Bid and (Rank)</u>	<u>Overall Rank</u>
Delmarva Foundation Easton, MD	(1)	\$ 3,156,438 (1)	(1)
The Schaefer Center for Public Policy University of Baltimore Baltimore, MD	(2)	\$10,284,609 (2)	(2)

AWARD: Delmarva Foundation/Easton, MD

INCUMBENT: None

FUND SOURCE: 25% General.; 75% Federal (Medicaid Reimbursement)

APPROP. CODE: M00Q01

AMOUNT: \$3,156,438 (4 Years)
(\$789,109 Gen; \$2,367,329 Fed)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: The Request for Proposals (RFP) was advertised in the Maryland Contract Weekly. A letter explaining the procurement and how to obtain the RFP was mailed to the 70 vendors on a master vendor list, which included 22 MBEs. A copy of the solicitation was sent to 46 vendors, of which 22 were Maryland firms and 3 were MBEs. An MBE participation goal of 15% was set for the contract.

The Department, pursuant to Title 42, Code of Federal Regulations, Part 434.53, is responsible for monitoring the quality of health care provided to recipients enrolled in Managed Care Organizations (MCO) when rendered pursuant to COMAR 10.09.65. There are currently nine (9) MCOs enrolled with the Department and three (3) applications from other potential MCOs are under review.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM : 3-S (cont.)

Under the new contract, the contractor will render objective reviews of the quality of care of all services provided by the MCOs under the State Plan and in accordance with COMAR 10.09.66 and 10.09.67 for Medicaid recipients in MCOs. The contractor will perform an annual audit on the quality of services provided to Medicaid enrollees by each participating MCO, which includes managed care organizations, their network providers and all of their subcontractors. The annual audit of the MCOs will include a systems performance review, three clinically focused medical record reviews and provide technical assistance in monitoring and validating the special population studies performed by the MCOs.

The Office of the State Comptroller has verified, under Control Number 97-3929-1110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95, Revised.

DBM REMARKS: Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont.)

AMOUNT: \$195,273 (7.3 Months)
(\$142,549 Gen.; \$52,724 Fed.)

PERFORMANCE BOND: None

REQUESTING AGENCY REMARKS: A program of foster care will be purchased for children placed by local departments of social services including basic care and if applicable, special education services. No additional state staff will be required. The Department's appropriation includes funds specifically provided for this contract.

A maximum of 6 simultaneous beds will be purchased from New Pathways Mother and Infant Program. This is a supervised independent living program that provides case management services, life skills services, parenting skills training, and living arrangements to young mothers and their infants. The mothers are between the ages of 16 and 21 years and have one child between newborn and two years of age. The per diem rate will be \$139.12; the monthly rate will be \$4,232; and the annual rate will be \$50,780 if each slot is continuously used. However, per diem payments will only be made for actual usage.

This foster care service provider was procured through "non-competitive negotiation", a method that the Procurement Law authorizes for obtaining certain human, social or educational services per state Finance & Procurement Article, § 13-106; COMAR 21.14.01.03G.

Procurement with this service provider comports with the regulations for non-competitive negotiation. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- The Social Services Administration's procurement officer and Linda D. Ellard, Executive Director, Social Services Administration have determined that although there are several potential service providers, the demand for providers exceeds the supply, thus making competitive-sealed proposals inappropriate.
- The services are for group and treatment foster-care and the licensing standards are found in COMAR 07.02.13., 07.02.11, 07.02.21, and 07.02.23.

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 4-S (Cont.)

- DHR, through the Office for Children, Youth and Families, gave public notice of its general requirements through a Request for Expressions of Interest (REI) published annually. The last notification in the Contract Weekly occurred on February 11, 1997. The REI was mailed to 169 service providers.
- The Department of Human Resources, through the Office for Children Youth and Families, on behalf of the Subcabinet, entered into contract discussions and awarded contracts to 161 of 167 programs which expressed an interest in providing primarily residential care and treatment foster care services to the Department.
- Providers that were not licensed when the REI was published or that otherwise did not respond to the REI, can also be contracted with whenever they become licensed or indicate a willingness to become a contractor. New Pathways Mother and Infant Program recently became a licensed provider for group foster care services, hence is only now eligible to be awarded a contract.
- Neither the Department of Human Resources nor the Office of Children Youth and Families, on behalf of the Subcabinet, have the facilities or personnel to provide this type of service for the more than 2700 children committed to local departments of social services who need more than regular foster care. It is in the best interest of the state that we contract for provision of group foster care.

The Office of the State Comptroller has verified, under Control Number 97-3867-0110, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised..

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal Funds for a program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

This item appeared as 7-S on the 11/5/97 DBM BPW Agenda and was withdrawn.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 5-S (Cont.)

Originally, BCCC in March 1997, submitted to DBM a Sole Source contract with Arthur Andersen, LLP for submission to the BPW for approval to use the same type of services being provided under the Comptrollers' Statewide contract. However, inconsistencies in the contract mistakenly led DBM to believe that a one-year contract with three one-year options was being requested for approval rather than a four year contract.

Therefore, DBM approved, under its delegation authority, what it believed to be the first year of the contract for \$36,120. It also approved an option year for \$37,620 in July, 1997. In completing the July, 1997 PAAR, these contract inconsistencies became apparent. In order to correct past errors, it is necessary that this contract be submitted to the Board of Public Works for retroactive approval for a total dollar amount of \$149,820.

DBM REMARKS: Retroactive approval requested pursuant to 11-204(b) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 6-S-MOD **Agency Contact:** Lorena Meadows-Way (410) 767-5639

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Developmental Disabilities Administration (DDA)

The mission of the DDA is to provide leadership to assure full participation of individuals with developmental disabilities and their families in all aspects of community life and to promote their empowerment to access quality services necessary to foster personal growth, independence and productivity.

ORIGINAL CONTRACT NO. & TITLE: DCT 98-4625 Community Based Services

ORIGINAL CONTRACT APPROVED: 6/11/97 DBM BPW Item 12-S

CONTRACTOR: United Cerebral Palsy (UCP) of Southern Maryland/Annapolis, MD

DESCRIPTION-ORIGINAL CONTRACT: Provide multiple community based services including, but not limited to, Supported Employment Program (SEP) services for 44 individuals, Family and Individual Support Services (FIS) for 13 individuals, Community Supported Living Arrangement (CSLA) for 13 individuals and Residential services for 9 individuals with developmental disabilities.

DESCRIPTION OF OPTION: Increase the Residential Program by adding 1 individual who is returning from Martha Lloyd, an out-of-state placement facility. The average annual cost for this individual is \$44,760.

TERM OF ORIGINAL CONTRACT: 7/1/97 - 6/30/2000

TERM OF OPTION: 11/20/97 - 6/30/2000

FUND SOURCE: Gen 58% Fed 42% **APPROP. CODE:** M00M01.0896
(Medicaid Reimbursable)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 6-S-MOD (Cont.)

DBM REMARKS: Approval recommended with the understanding that in the future, if Federal funds for the program are reduced, the Board will receive a report in order to evaluate the benefits of continuing the program.

Furnishing of long-term services are required to meet State needs; estimated requirements cover the period of the contract and are reasonably firm and continuing; and a multi-year contract will serve the best interests of the State by promoting economies in State procurement.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

EXERCISE OF CONTRACT OPTION

ITEM: 7-S-MOD **Agency Contact:** Myles Carpeneto (410) 339-5013

DEPARTMENT: Public Safety and Correctional Services (DPSCS)

PROGRAM: Field Operations Division

The Field Operations Division is primarily responsible for conducting pre-sentence investigations and the supervision of approximately 120,000 probationers from Maryland's courts and the supervision of approximately 15,000 parolees released from State prisons.

ORIGINAL CONTRACT NO. & TITLE: 97007 - P&P Urinalysis

ORIGINAL CONTRACT APPROVED: 11/27/96 DBM BPW Item 6-S

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: **Quest Diagnostics, Inc.**
Baltimore, MD
(Successor to Corning Clinical
Laboratory, Inc./Baltimore, MD)

DESCRIPTION OF ORIGINAL CONTRACT: Urinalysis services for parolees and
probationers

DESCRIPTION OF OPTION: **Exercise first of two one-year renewal
options**

TERM OF ORIGINAL CONTRACT: 12/1/96 - 11/30/97 (w/2 one-year renewals)

TERM OF OPTION: 12/1/97 - 11/30/98

FUND SOURCE: 100% Gen. **APPROP. CODE:** Q00C0202

ORIGINAL CONTRACT AMOUNT: \$515,465

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 7-S-MOD (Cont.)

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

Mod #1 \$0 Acknowledged contractor's name change effective 1/1/97

AMOUNT OF THIS OPTION: \$515,465 (1 Year)

PERFORMANCE BOND: None

REVISED TOTAL CONTRACT AMOUNT: \$1,030,930

PERCENTAGE INCREASE(DECREASE) OF RATES: N/A

REQUESTING AGENCY REMARKS: The cost for testing for four drugs per urine sample is \$5.30. It is estimated that 90,000 urine samples will be tested per year.

It is in the best interest of the State to exercise this renewal option because when this contract was last bid, the next lowest in-State vendor would have cost the State \$118,536 more and the next lowest (an out-of-State vendor) would have charged \$104,391 more.

The Office of the State Comptroller has verified, under Control Number 97-3861-1001 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Approval recommended.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

CONTRACT MODIFICATION (SERVICES)

ITEM: 8-S-MOD Agency Contact: Ron Pike (301) 791-4428

DEPARTMENT: Health and Mental Hygiene (DHMH)

PROGRAM: Western Maryland Center

The Western Maryland Center in Hagerstown, Maryland provides services to clients who have chronic illnesses. Physical therapy services are included in the provided Center services.

ORIGINAL CONTRACT NO. & TITLE: DHMH DCT 94-1064 (currently 94-4459) and 94-1065 -Physical Therapy Services

ORIGINAL CONTRACT APPROVED: 3/18/94 (not subject to BPW approval)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTORS: Physical Therapy, Inc.,
(Robert Peterson, P.T.)
Hagerstown, Md. (1)

Tammy Hessler Spitzler, P.T.
Hagerstown, Md. (2)

DESCRIPTION OF ORIGINAL CONTRACT: Provide physical therapy services to the clients of Western Maryland Center.

DESCRIPTION OF MODIFICATION: Continue provision of physical therapy services during re-bidding process.

TERMS OF ORIGINAL CONTRACT: 3/24/94 - 2/28/95 (1)
3/24/94 - 2/28/95 (2)

TERM OF MODIFICATION: 4/1/97 - 6/30/97 (1)
4/1/97 - 6/30/97 (2)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: M00103

ORIGINAL CONTRACT AMOUNTS: \$47,520 (1)
\$88,000 (2)
\$135,520 Total

MODIFICATIONS TO DATE (AMOUNTS/PURPOSE):

(1)	Opt. #1	\$47,520	Renew contract for period 3/01/95 - 2/28/96
	Opt. #2	\$33,000	Renew contract for period 3/01/96 - 2/28/97
	Mod #1	\$ 5,280	Extend service during rebid process for period 3/01/97 - 3/31/97
		<u> </u>	
		\$85,800	Total for (1)
(2)	Opt. #1	\$88,000	Renew contract for period 3/01/95 - 2/28/96
	Opt. #2	\$88,000	Renew contract for period 3/01/96 - 2/28/97
	Mod #1	\$ 9,240	Extend services during rebid process for period 3/01/97 - 3/31/97
		<u> </u>	
		\$185,240	Total for (2)
		\$271,040	Grand Total

AMOUNTS OF THIS MODIFICATION: \$18,480 (1)
\$30,800 (2)
\$49,280 Total (3 months)

REVISED TOTAL CONTRACT AMOUNT: \$151,800 (1)
\$304,040 (2)
\$455,840 Total

PERCENTAGE INCREASE(DECREASE)
FROM ORIGINAL CONTRACT 39% (1)
(THIS MODIFICATION): 35% (2)

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 8-S-MOD (Cont.)

PERCENTAGE INCREASE(DECREASE)

OVERALL: 50% (1)
46% (2)

REQUESTING AGENCY REMARKS:

This action agenda submission is requested at this time for Board approval after an inappropriate previous contract modification request was submitted to DBM for its approval. An error occurred when DBM approved the submitted contract modifications without seeking Board approval.

The error was that the percentage increase of the modifications compared to the amounts of the original contracts exceeded 10%. Since modifications over \$10,000 in amount which also represent an increase of more than 10% of the value of the original contract require BPW approval, DBM did not have the authority to approve the two modifications.

This circumstance was noted by the Comptroller in his review of the DBM April, 1997 PAAR report which included these two contracts. Per the Comptroller's request, these items are retroactively being presented to the BPW for the required approvals.

The Office of the State Comptroller has verified, under Control Numbers 97-3742-0111 (1) and 97-3829-0000 (2) that the recommended contractors have no known deficiencies in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office or the Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to do business in the State to the extent required by the laws of Maryland.

The contractors are resident businesses under the guidelines of BPW Advisory P-003-95 Revised.

DBM REMARKS: Retroactive approval requested pursuant to 11-204(b) State Finance & Procurement Article.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 9-GM **Agency Contact:** Lawrence P. Fletcher-Hill (410)576-6345

DEPARTMENT: Public Safety and Correctional Services (DPSCS)

AMOUNT OF REQUEST: \$100,000

DESCRIPTION: Approval requested pursuant to Md. State Gov't Code Ann. §12-405 to pay \$100,000 in settlement of a tort claim against the Department of Public Safety and Correctional Services and civil rights claims against several officials and employees of the Department brought by a former female inmate who was sexually assaulted by a correctional officer who had been under investigation for sexual misconduct.

REQUESTING AGENCY REMARKS: The Attorney General has determined that this settlement is appropriate in light of the undisputed facts of this case and the case law supporting the plaintiff's claims. A check in the amount of \$100,000 should be made payable to Pamela A. Pierce and Bradford G.Y. Carney, Esquire and sent to Kathleen Hoke Dachille, Assistant Attorney General, Office of the Attorney General, 200 St. Paul Place, Baltimore, Maryland 21202. It is recommended that payment be made from Department of Public Safety and Correctional Services funds.

FUND SOURCE: 100% General **APPROP. CODE:** Q00A01

DBM REMARKS: Approval recommended.

This item appeared as 19-GM on the 11/5/97 DBM BPW Agenda and was withdrawn.

Board of Public Works Action - The above referenced item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION ✓

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

Contact Person: Mr. James Salt - 301-445-1987
USM Rep: Mr. George Shoenberger

CONTRACT MODIFICATION: Construction

ITEM: 1-C MOD

DEPARTMENT: University of Maryland, Baltimore

ORIGINAL CONTRACT NO. & TITLE: RFP-88-300 Health Sciences
Library

ORIGINAL CONTRACT APPROVED: BPW 1/17/96, Item 1-C

ORIGINAL PROCUREMENT METHOD: Request for Proposal

CONTRACTOR: Clark Construction
Bethesda, MD

DESCRIPTION OF ORIGINAL CONTRACT: Contractor to provide all labor, material, equipment and supervision to construct the new Health Sciences Library.

DESCRIPTION OF MODIFICATION: This contract modification is requested to amend the General Contractor's contract to include the provision and installation of the fixed shelving throughout the building which must be closely coordinated with the construction work.

TERM OF ORIGINAL CONTRACT: Twenty-four (24) months from notice to proceed.

TERM OF MODIFICATION: No change.

PERFORMANCE BOND: A 100% performance bond is required.

FUND SOURCE: 36.02.21 (USM Academic/Auxiliary Facility Revenue Bonds and MCCBL 1996, Item 013 - Provide Capital Equipment for the Health Sciences Library)
Sub-object Code: X99

ORIGINAL CONTRACT AMOUNT: \$23,178,600

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

CONTRACT MODIFICATION: ConstructionITEM: 1-C MOD (continued)DEPARTMENT: University of Maryland, BaltimoreORIGINAL CONTRACT NO. & TITLE: RFP-88-300 Health Sciences LibraryMODIFICATIONS TO DATE:

C/O #1 - #53 \$ 737,879

AMOUNT THIS MODIFICATION: \$ 558,262PERCENTAGE INCREASE: 2.4%REVISED TOTAL CONTRACT AMOUNT: \$24,474,741TOTAL PERCENTAGE INCREASE: 5.6%

REMARKS: The fund source for this contract modification is MCCBL 1996, Item 013 - Provide Capital Equipment for the Health Sciences Library, #C-9-181 and USM Academic/Auxiliary Facility Revenue Bonds.

BOARD OF PUBLIC WORKS
 APPROVED DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:
 DEFERRED WITHDRAWN

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY OF MARYLAND SYSTEM

November 19, 1997

Contact Person: James Salt 301-445-1987
UMS Rep: George Shoenberger

CONTRACT MODIFICATION: Construction

ITEM: 2-C MOD

DEPARTMENT: University of Maryland, Baltimore

ORIGINAL CONTRACT NO. & TITLE: IFB 82040 JM - Medical School Teaching Facility (MSTF) Roof Replacement Project.

ORIGINAL CONTRACT APPROVED: BPW Approval 6/18/97, Item 3-C

CONTRACTOR: MJB, Inc. t/a
Built Up Roofing Systems
512 Dennis Avenue
Silver Spring, MD 20901

DESCRIPTION OF ORIGINAL CONTRACT: This contract provides for the complete removal and replacement of the existing 25 year old roof. New roof is a pitched, built up roof which includes a twenty year warranty.

DESCRIPTION OF MODIFICATION: Modification requested to amend contractor's contract to remove additional roofing material due to unforeseen field conditions.

TERM OF ORIGINAL CONTRACT: Fourteen (14) weeks

TERM OF MODIFICATION: Additional fifteen working days to the contract.

FUND SOURCE: 36.02.21 (Plant Funds)
Subobject Code X99

ORIGINAL CONTRACT AMOUNT: \$ 296,490.23

MODIFICATIONS TO DATE: None

SUPPLEMENT C

UNIVERSITY OF MARYLAND SYSTEM

November 19, 1997

CONTRACT MODIFICATION: Construction

ITEM: 2-C MOD (continued)

DEPARTMENT: University of Maryland, Baltimore

ORIGINAL CONTRACT NO. & TITLE: IFB 82040 JM - Medical School Teaching Facility (MSTF) Roof Replacement Project.

AMOUNT THIS MODIFICATION: \$ 33,539.15

PERCENTAGE INCREASE; 11.3%

REVISED TOTAL CONTRACT AMOUNT: \$ 330,029.38

PERFORMANCE BOND: 100 % Performance Bond is required for entire contract.

REMARKS: The fund source for this work is University of Maryland, Baltimore Plant Funds.

BOARD OF PUBLIC WORKS
APPROVED DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:
DEFERRED WITHDRAWN

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

Contact Person: James Salt - 301-445-1987
UMS Rep: George Shoenberger

CONTRACT MODIFICATION: Construction

ITEM: 3-C MOD

DEPARTMENT: University of Maryland, Baltimore

ORIGINAL CONTRACT NO. & TITLE: School of Nursing Addition Project,
#91-125

ORIGINAL CONTRACT APPROVED: 2/8/95, Item 1-C

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposal

CONTRACTOR: Barton Malow Company
Baltimore, Maryland

DESCRIPTION OF ORIGINAL CONTRACT: Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases inclusive of constructing the project.

DESCRIPTION OF MODIFICATION: This modification is requested to amend the CM contract to incorporate the supply and installation of scientific equipment which requires close coordination with the construction work.

TERM OF ORIGINAL CONTRACT: 42 months of which 24 months for construction

TERM OF MODIFICATION: No change

FUND SOURCE: 36.02.21 (MCCBL 1997, Item 048)

ORIGINAL CONTRACT AMOUNT: \$30,325,000.00

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

CONTRACT MODIFICATION: ConstructionITEM: 3-C MOD (continued)DEPARTMENT: University of Maryland, BaltimoreORIGINAL CONTRACT NO. & TITLE: School of Nursing Addition Project,
#91-125MODIFICATIONS TO DATE:

Purpose	Amount
C/Os # 1 to 27	\$ 700,834.89
<u>AMOUNT THIS MODIFICATION:</u>	\$ 176,643.
<u>PERCENTAGE INCREASE:</u>	.5%
<u>REVISED TOTAL CONTRACT AMOUNT:</u>	\$31,202,477.89
<u>PERCENTAGE INCREASE:</u>	2.9%

PERFORMANCE BOND: The contract is secured with a Performance Bond equal to the contract amount.REMARKS: The sources of funds for this contract modification is the Maryland Consolidated Construction Bond Loan funds on capital equipment for the University of Maryland's School of Nursing Addition project.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ~~DISAPPROVED~~
WITH DISCUSSION

~~DEFERRED~~ ~~WITHDRAWN~~
WITHOUT DISCUSSION

SUPPLEMENT C**UNIVERSITY SYSTEM OF MARYLAND****November 19, 1997**

Contact Person: James Salt - 301-445-1987
USM Rep: George Shoenberger

SERVICE CONTRACT**ITEM:** 4-S**DEPARTMENT:** University of Maryland, College Park

CONTRACT NO. & TITLE: T-171451-C Subcontract to provide managerial, programmatic and technical support for the State of Maryland Year 2000 Program Management Office, pursuant to the contract between the University of Maryland College of Business and Management and the State Department of Budget and Management.

DESCRIPTION: Working closely with the University of Maryland, College Park, Mitretek Systems will be providing overall coordination between the various units of the State and the service providers identified and approved by the Board of Public Works on August 27, 1997 as Item #3-S. This subcontract provides The College of Business and Management with access to impartial technical services and experts who will assist the Year 2000 Program Management Office with development of project plans, maintenance of a fast track process for acquiring technical resources, prioritizing needs, allocating funds, establishing standards and testing protocols, and preparing periodic progress reports to monitor progress toward goals.

AMOUNT: \$2,284,000 (approximately) Total contract amount is approximate with firm fixed rates and an estimated number of hours

PERFORMANCE BOND: This contract does not contain a performance bond.

PROCUREMENT METHOD Sole Source

TERM OF CONTRACT: 8/20/97 - 8/20/98

AWARD: Mitretek Systems
22188 Three Notch Road, Suite B
Lexington Park, MD 20653

FUND SOURCE: 36.02.36 (FY 98 Current Restricted Funds)
Subobject 421

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

SERVICES CONTRACTITEM: 4-S (continued)PERFORMANCE BOND: None

REMARKS: The source of this contract is a Sponsored Project Account of the Maryland Business School; current restricted funds. The Year 2000 Program Management Office was established to enable each state agency to properly structure its efforts to remediate software and hardware for century compliance. The Office provides management assistance and technical support to leverage the State's investments in solving the Year 2000 problem, including establishing a "fast track" process for access to technical resources, prioritizing Year 2000 needs on a statewide basis, allocating and monitoring the state's Year 2000 fund, and assisting state agencies in developing funding strategies, and establishing standards, procedures, and time frames for progress reports. The contract will provide managerial, programmatic and technical support for the State of Maryland Year 2000 Program Management Office, pursuant to the agreement between the University of Maryland, College of Business and Management and DBM. *Total contract amount is approximate, with firm, fixed rates and an estimated number of hours.

Mitretek Systems is a not-for-profit, 501(c)(3) federally funded research development center (FFRDC), whose mission is to work in the public interest. It is prohibited by its articles of incorporation from manufacturing products, and from engaging in competitive bidding for services. We recommend a sole source award for the following reasons:

1. The company has no relationship with any vendor of computer hardware or software and can, therefore, objectively evaluate the statewide year 2000 related needs and make unbiased recommendations on funding and priorities.

2. Mitretek Systems performed expert analysis services for the Maryland Business School in an earlier, unrelated technology improvement project to reorganize the information systems services of the Department of Transportation. The nature and quality of these earlier technical services reinforce for us the fact that they are indeed uniquely qualified in the subject area.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

SERVICES CONTRACT

ITEM: 4-S (continued)

REMARKS: - continued

3. Mitretek Systems dedicates approximately \$30 million annually to research and development, evaluating the latest computer hardware and software applications; thus, they are uniquely familiar with Year 2000 issues and necessary remedies.

4. The company works only for federal, state, and local governments or non-profit organizations, and is therefore thoroughly familiar with government information systems.

The Office of the State Comptroller has verified, under Control Number 97-3950-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95, revised. There were no elements of this transaction that offered the potential for MBE subcontracting. The contractor's services will be managed by the Maryland Business School.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCE ITEM WAS:

APPROVED ~~DISAPPROVED~~
WITH DISCUSSION ✓

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

Contact: James Salt - 301-445-1987

USM Rep: George Shoenberger

SERVICE CONTRACT RenewalITEM: 5-S RenewalDEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: A-171296-M renewal of annual maintenance for the AT&T Telecommunications System 85 (Definity G-2).DESCRIPTION: Renewal of annual contract to provide annual maintenance for the AT&T Telecommunications System 85 for the University of Maryland, College Park, Department of Communication & Business Services. The service is required to maintain the telephone switch and related equipment.PROCUREMENT METHOD: Renewal OptionAWARD: Lucent Technologies Inc.
11300 Rockville Pike #801
Rockville, MD 20852AMOUNT: \$610,000.00 (Year seven of ten, actual cost reduced.)PERFORMANCE BOND: The performance bond includes 100% of the contract amount.TERM OF CONTRACT: December 6, 1997 through December 5, 1998, with the University retaining the unilateral option of renewing the contract for three additional one year periods. This is the seventh of ten one year renewal options. The original Contract was approved by the Board of Public Works January 18, 1989, Supplement C, Item 1-E.FUND SOURCE: 36.02.22 (Current Unrestricted Funds)
Sub-object H09REMARKS: The fund source for this contract is the University of Maryland, College Park, Department of Communication & Business Services operating budget. The University requires this service in order to maintain the telephone switch, voice-mail, management systems, stations, data backbone system, data intra-building

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

SERVICE CONTRACT RenewalITEM: 5-S Renewal (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: A-171296-M renewal of annual maintenance for the AT&T Telecommunications System 85 (Definity G-2).REMARKS: - continued

electronics and video systems. The contract amount of \$610,000 is for year seven and is based upon firm fixed prices. The Office of the State Comptroller has verified under control number 97-3872-1111, that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised. There are no elements of this transaction that offer potential for MBE subcontracting. The Contractor's services will be managed by the Department of Communication & Business Services of the University of Maryland, College Park.

BORAD OF PUBLIC WORKS
APPROVED **DISAPPROVED**

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:
DEFERRED **WITHDRAWN**

WITHOUT DISCUSSION

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

NOVEMBER 19, 1997

Contact Person: Mr. James Salt - 301-445-1987
UMS Rep: George Shoenberger

MAINTENANCE CONTRACT Renewal

ITEM: 6-M Renewal

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: Bid No. 76679-E, Contract for Routine Maintenance Repair/Replacement of Deteriorated Roofs and Downspouts - UMCP.

DESCRIPTION: Contractor shall furnish all labor, equipment, materials, supervision and perform routine maintenance repair/replacement of deteriorated roofs and downspouts at various locations throughout the Campus.

PROCUREMENT METHOD: Renewal Option

AWARD: A & A Restoration, Inc.
18 Irongate Drive
Waldorf, MD 20602

AMOUNT: \$300,695 (Estimated) There is no increase in the unit costs for this renewal period.

PERFORMANCE BOND: The contract is secured with a Performance Bond equal to the contract amount.

TERM OF CONTRACT: February 1, 1998 - January 31, 1999. This is the fourth of four one-year renewal options. The original bid was done as a Competitive Sealed Bid with four Maryland firms responding and approved by the Board of Public Works on February 9, 1994, Item 6-M.

FUND SOURCE: 36.02.22 (Current Unrestricted Funds)
Subobject X15

REMARKS: The source of funds for this Contract is the University's Department of Physical Plant's operating budget. This Contract is necessary to support the Physical Plant's mission to accomplish miscellaneous small scale maintenance repair/replacement projects for campus buildings in the shortest possible time. The work shall be done on an "As Requested/As Needed Basis" and can not be accomplished in a cost effective and responsive manner with University employees. This Contract is awarded on the basis of estimated needs and firm unit prices, therefore, the exact expenditure may be more or less depending upon exact needs.

SUPPLEMENT C

UNIVERSITY SYSTEM OF MARYLAND

NOVEMBER 19, 1997

MAINTENANCE CONTRACT RenewalITEM: 6-M Renewal (continued)DEPARTMENT: University of Maryland, College ParkCONTRACT NO. & TITLE: Bid No. 76679-E, Contract for Routine Maintenance Repair/Replacement of Deteriorated Roofs and Downspouts - UMCP.REMARKS: - continued

The office of the State Comptroller has verified under Control Number 97-3895-0111, that the recommended Contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, that the Contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The Contractor IS a resident business under the guidelines of BPW Advisory P-003-95.

The Contractor's work will be managed by the Physical Plant, Maintenance Support Group, University of Maryland, College Park.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN 101
WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

Contact: James Salt (301)445-1987
USM Rep: George Shoenberger

EQUIPMENT

ITEM: 7-E

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: 78196-C, Replacement Chillers

DESCRIPTION: Furnish four replacement chillers, as follows: 250 ton centrifugal chiller for Physics Building, 350 ton centrifugal chiller for Benjamin Building, 400 ton centrifugal chiller for Animal Sciences Building, and 500 ton centrifugal chiller for H.J. Patterson Building.

<u>BIDS OR PROPOSALS:</u>	20 Year Life Cycle Cost
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York International Corporation Columbia, Maryland	\$1,778,010.76
--	----------------

Carrier Building Systems & Services College Park, Maryland	\$2,211,121.00
---	----------------

AWARD: York International Corporation
9055-A Guildford Road
Columbia, Maryland 21046

AMOUNT: Acquisition, rigging and maintenance costs:
\$500,846.00

PERFORMANCE BOND: N/A

FUND SOURCE: MCCBL 1996, Item 003

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
November 19, 1997

15C
(revised)

EQUIPMENT

ITEM: 7-E (continued)

DEPARTMENT: University of Maryland, College Park

CONTRACT NO. & TITLE: 78196-C, Replacement Chillers

REMARKS: The fund source for this contract is Maryland Consolidated Construction Bond Loan of 1996, Item 003.

A life cycle costing formula was used in the evaluation of bids, which included the initial acquisition cost, rigging, maintenance, and projected energy consumption over the 20-year expected life of the equipment. Based on this analysis, York International submitted the lowest "evaluated" bid price pursuant to COMAR 21.01.02.01B(41). The bid solicitation put all potential bidders on notice concerning the University's intention to employ this method of bid evaluation.

The specifications used for this solicitation were developed by the National Institute of Standards (NIST) to facilitate life cycle costing analysis of chillers, and were approved in advance by the major chiller manufacturers. A third vendor, the Trane Company of Rockville, Maryland, submitted a bid on two units only; their partial bid was not advantageous to the University. The Office of the State Comptroller has verified under Control Number 97-3862-1111 that the recommended contractor has no known deficiencies in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. The Contractor IS a resident business under the guidelines of BPW Advisory P-003-95 Revised. There were no elements of this transaction that offered potential for MBE subcontracting. The Contractor's services will be managed by the Department of Physical Plant of the University of Maryland, College Park.

Board of Public Works Action:

Approved

Disapproved

With Discussion ✓

The above referenced item was:

Deferred

Withdrawn

Without Discussion 103

SUPPLEMENTAL C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

Contact person: James Salt - 301-445-1987
USM Rep: George Shoenberger

REAL PROPERTY: Termination of a Term of Years**ITEM:** 8-RP**DEPARTMENT:** University of Maryland, Baltimore County

BACKGROUND: Reference is made to Item 33-RP (DGS Agenda) and an Item on Page 3 of the Secretary's Agenda approved at a meeting of the BPW held on October 9, 1996 and to companion Item 9-RP.

On October 15, 1996, the Maryland Economic Development Corporation purchased the property then known as the Lockheed Martin Laboratories for \$9,500,000. The item on Page 3 of the Secretary's agenda approved a State grant to MEDCO of \$5,000,000 to be used toward the purchase price. \$4,000,000 was funded through a take-back mortgage to the Martin Marietta Corporation. The remainder of the purchase price was cash obtained from the proceeds of the sale to UMBC of a term of years in the property for 5 years. The transfer of the term of years to UMBC was approved by the BPW in Item 33-RP. UMBC purchased the term of years on October 15, 1996 for the approved price of \$750,000. MEDCO used the amount above \$500,000 for short term funding of improvements in the property.

At the October 9, 1996 meeting of the BPW, UMBC and MEDCO it was explained that the take-back mortgage and the term of years were interim actions until i) MEDCO financed the acquisition of the property (above the State grant) through the issuance of its taxable bonds and ii) MEDCO and UMBC simultaneously terminated the short term interest in the property conveyed to UMBC and entered into a long term operating lease.

MEDCO is prepared to issue its bonds in connection with the property on November 24, 1997. The principal amount is \$5,100,000 to cover payment of the take-back mortgage, an amount of \$750,000 to UMBC for the termination of its short term interest in the property, for improvements to the property and issuance costs. Toward that end, it is necessary to terminate the term of years conveyed to UMBC and for UMBC and MEDCO to enter into a long term operating lease.

REFERENCE: The Board of Public Works is requested to approve a Termination Agreement for the termination of the term of years for a five year duration in the referenced property granted by MEDCO to UMBC on October 15, 1996, provided that the termination be subject to the following conditions:

SUPPLEMENTAL C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

REAL PROPERTY: Termination of a Term of YearsITEM: 8-RP (continued)DEPARTMENT: University of Maryland, Baltimore CountyREFERENCE: - continued

i) MEDCO pay to UMBC an amount of \$750,000 in consideration for the termination, and

ii) Simultaneously MEDCO and UMBC enter into a long term operating lease for the property (companion Item 9-RP)

PROPERTY: 1450 South Rolling Road, Catonsville, Maryland 21228, located near the junction of I-95 and I-195 (formerly the Lockheed Martin Laboratories)

PARTIES: Maryland Economic Development Corporation (MEDCO)
Grantor of the term of years conveyed on
October 15, 1996)

State of Maryland to the Use of the University System of Maryland on behalf of its constituent institution the University of Maryland, Baltimore County (Grantee of the term of years)

CONSIDERATION: MEDCO will pay UMBC \$750,000 for terminating the term of years.

REMARKS:

1. The University System of Maryland and the Board of Regents recommend and support approval of this Item and its companion item.

2. MEDCO consents to the termination of the term of years on the conditions set forth above.

3. The termination of the term of years contemplated in this Item is part of the plan for long term financing and UMBC use of the property discussed with the Board of Public Works at its October 9, 1996 meeting.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHOUT DISCUSSION
WITHDRAWN

105

SUPPLEMENTAL C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

Contact person: James Salt - 301- 445-1987
 USM Rep: George Shoenberger

REAL PROPERTY LEASEITEM: 9-RPDEPARTMENT: University of Maryland, Baltimore CountyLESSOR: Maryland Economic Development Corporation (MEDCO)

PROPERTY LOCATION: 1450 South Rolling Road, Catonsville, Maryland
 21228, located near the junction of I-95 and I-195
 (formerly the Lockheed Martin Laboratories)

SPACE TYPE: 30 acres and 170,000 square feet of office, laboratory,
 conference and storage space in 5 buildings

LEASE TYPE: NewDURATION: The term of the lease is 30 years.

EFFECTIVE: Upon termination of a term of years in the property currently held by the State of Maryland to the use of the University System of Maryland on behalf of its constituent institution, the University of Maryland, Baltimore County (see companion Item 7-RP), which should occur on November 24, 1997.

ANNUAL RENT: \$514,000 PER SQUARE FOOT RATE: \$3.02

UTILITIES RESPONSIBILITY: LesseeCUSTODIAL RESPONSIBILITY: LesseeSPECIAL CONDITIONS:

The Board of Public Works is requested to approve an operating lease for the property on terms and conditions summarized below:

SUPPLEMENTAL C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

REAL PROPERTY LEASE: - continuedITEM: 9-RPDEPARTMENT: University of Maryland, Baltimore CountyLESSOR: Maryland Economic Development Corporation (MEDCO)PROPERTY LOCATION: 1450 South Rolling Road, Catonsville, Maryland
21228, located near the junction of I-95 and I-195
(formerly the Lockheed Martin Laboratories)SPECIAL CONDITIONS: - continued

- i) the lease is an operating lease, so that it will not be considered debt for the State or the University System of Maryland.
- ii) the term of the lease is 30 years, the maximum period allowed by the University System of Maryland.
- iii) the rent is established for the first 20 years to cover the debt service on the bonds issued by MEDCO to finance acquisition of the property. For the remainder of the term of the lease, rent is nominal.
- iv) there will be no economic rent to MEDCO. Compensation to MEDCO will be a \$12,000 annual fee.
- v) the rent annually for the first 20 years is \$514,000 (including Medicos fee and trustees fees to service the MEDCO bonds)
- vi) the lease is completely triple net to UMBC, however commercial insurance will be maintained by MEDCO for restoration of the property due to casualty.
- vii) the cost of operating the building is approximately \$950,000.
- viii) UMBC has an option to purchase the property for fair market value. Setting the price lower would create a capital lease, which would be considered debt of the University System of Maryland.
- ix) MEDCO cannot dispose of the property without the consent of UMBC and then the proceeds must be used by MEDCO as directed by the State.
- x) the lease is subject to termination for failure of appropriations, but does not contain a termination for convenience provision.

FUND SOURCE: 36.02.31 (Current Unrestricted Funds)
Subobject W01

SUPPLEMENTAL C

UNIVERSITY SYSTEM OF MARYLAND

November 19, 1997

REAL PROPERTY LEASE - continuedITEM: 9-RP (continued)DEPARTMENT: University of Maryland, Baltimore CountyLESSOR: Maryland Economic Development Corporation (MEDCO)PROPERTY LOCATION: 1450 South Rolling Road, Catonsville, Maryland 21228, located near the junction of I-95 and I-195 (formerly the Lockheed Martin Laboratories)REFERENCE:

1. Reference is made to Item 33-RP (DGS Agenda) and an item on page 3 of the Secretary's Agenda approved at meeting of the Board of Public Works held on October 9, 1997.

2. Reference is made to companion Item 8-RP.

REMARKS:

The source of funds for this lease is revenue from users and occupants of the building.

1. The University System of Maryland and the Board of Regents recommend the approval of the long term operating lease.

2. A long term operating lease for the property permitting long term use thereof by UMBC is part of the plan discussed with the Board of Public Works at its October 9, 1996 meeting.

3. The USM accountants have determined that a required conveyance of the property to UMBC for less than fair market value would make the contemplated lease a capital lease. In order to provide for continued availability of the property to UMBC after the term of the lease, MEDCO has agreed to gift the property (at the end of the lease term) to a foundation affiliated with the USM or UMBC, with use restricted to UMBC programs. It is intended that the gift to the foundation would be defeated in the event that MEDCO transfers the property in accordance with its financing obligations, to UMBC or with UMBC's consent.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED ✓
 DISAPPROVED
 WITH DISCUSSION ✓

DEFERRED
 WITHOUT DISCUSSION
 WITHDRAWN

SUPPLEMENT E
MARYLAND ENVIRONMENTAL SERVICE
November 19, 1997

1E

CONSTRUCTION/CONTRACT

Agency Contact: Ellen Frketic
Phone: 974-7276

ITEM

1-C

CONTRACT NO. AND TITLE

97-04-65
Wastewater Treatment Facility Improvements at Greenbrier State
Park

DESCRIPTION

This Capital Improvement project provides for construction of improvements to the wastewater treatment facility at Greenbrier State Park in Washington County. The improvements include installation of new automatic filters, construction of a cover over the clarifier to prevent freezing during the winter, and improvements to the pumping station.

PROCUREMENT METHOD Competitive Sealed Bids

BIDS

Trademark Builders, Inc.	Hagerstown, MD	\$ 168,000.00
Callas Contractors	Hagerstown, MD	\$ 170,400.00
A.C. Schultes, Inc.	Edgewater, MD	\$ 178,916.00

AWARD

Trademark Builders, Inc.

AMOUNT

\$ 168,000.00

FUND SOURCE:

97-064 (MCCBL of 1997)
91-633 (MCCBL of 1996)

REMARKS: The improvements to the wastewater treatment facility are necessary to ensure reliable operation during the winter months. In addition, the cover over the clarifiers will eliminate the problems during the fall months. Leaves falling into the basin not only cause clogging, but adversely affect the treatment process as they degrade in the clarifier. The installation of filters will ensure solids removal and enhance the ultraviolet (UV) disinfection process.

The Office of the State Comptroller has verified, under Control Number 97-3723-0111, that Trademark Builders, Inc. is not delinquent in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland. Trademark Builders, Inc. is a resident business under the guidelines of BPW Advisory P-003-95 (Revised).

Board of Public Works Action:

The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Joseph Nessel - (410) 859-7726

BPW--11/19/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 1-C-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

ORIGINAL CONTRACT NO. & TITLE: MAA-CO-94-018
New International Terminal at BWI Airport

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 08/09/95

CONTRACTOR: The Clark Construction Group, Inc.
Bethesda, MD

MODIFICATION: Change Order No. 6 provides for an increase in the contract allowance for the ticket counter canopy, and miscellaneous structural, electrical/mechanical, and interior finishes modifications as follows:

1. Ticket Counter Canopy Installation

- The existing contract contains a \$400,000.00 allowance for fabrication and installation of the ticket counter canopy in the New International Terminal. The subject increase is the result of bids from subcontractors that reflect the actual cost for the specially designed canopy. The work includes all structural supports and canopy for fifty-two (52) ticket counter positions, plus ticket counter lighting and LED programmable signing at each counter position.

\$275,000.00

2. Interior Modifications

- Interior changes include modifications to the ceiling in the sterile corridor to meet federal security requirements and

CONTINUED

ITEM: 1-C-MOD
Continued

BPW--11/19/97

additional bulletproof glass, additional safety markings on the rapid roll up doors in the baggage make-up area, and other revisions in the Federal Immigration and Naturalization Services (INS) and U.S. Customs (USCS) area per INS and USCS standards. Other revisions include miscellaneous changes to doors, handrails, and walls based on tenants' requests, and to resolve construction conflicts.

\$141,420.00

3. Structural Changes

- Various structural changes include space frame modifications to accommodate suspended light fixtures, temporary shoring where two segments of the space frame connect, additional concrete supports for a revised wall on the lower level, and miscellaneous modifications in the emergency generator room and stair wells.

\$127,711.00

4. Electrical/Mechanical Changes

- Modifications to the telecommunication wiring to improve tenant use and access, additional audio and visual and fire alarm notification elements at the request of the Fire Marshal, rerouting cable to utilize existing conduit, provision for a backup water line source, additional support channels for the roof deck HVAC units, revised layout of the sprinkler system in a portion of existing Pier E, and wall and ceiling revisions to accommodate an air handling duct.

\$95,713.28

5. Miscellaneous Changes and Credits

- Changes include modification to structural supports at specific points along the baggage conveyer belts to improve clearances and temporary protection over open light well near the sidewalk due to safety concerns. Miscellaneous

CONTINUED

ITEM: 1-C-MOD

BPW--11/19/97

Continued

credits include credits for an alternative cable tray system, deletion of lower level exterior light fixtures and panel boards which were completed under a different contract due to scheduling issues, and reimbursement for costs incurred by MAA for additional quality control inspection related to the testing for the building enclosure system and skylights.

(\$75,404.00)

AMOUNT:

\$564,440.28

A Performance Bond, of 100% of the award amount, exists for this contract.

FUND SOURCE:

90% PFC Revenues
10% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.03

Object/Subject: 1455

Title of Program: Airport Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT:

\$63,122,000.00

REVISED CONTRACT AMOUNT:

\$65,496,605.28

PERCENTAGE INCREASE:

0.9% (C.O. #6)

3.8% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable. An Advance Notification letter, dated June 9, 1997, was provided to the Board concerning Item No. 1. Remaining changes represent field changes encountered during the submittal process or construction, and were authorized to avoid delays and related costs.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

Joseph Nessel - (410) 859-7726

BPW--11/19/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 2-C-MOD

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

ORIGINAL CONTRACT NO. & TITLE: MAA-CO-95-015
Restroom Renovations at BWI Airport

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 12/06/95

CONTRACTOR: Pantech Construction Co., Inc. (formerly
Ronald Hsu Construction Co., Inc.)
Lanham, MD

MODIFICATION: Change Order No. 3 provides for an extension of time for certain phases due to unforeseen conditions, further modifications to the fire sprinkler system, and other miscellaneous field changes:

1. Time Extensions

- The renovation of the thirty-two (32) restrooms is divided into eight phases to minimize impact on Airport users. Time extensions are required in Phases 5, 6, 7, and 8 for greater than anticipated plumbing modifications, stud wall replacement, and entry modifications due to unforeseen conditions discovered upon demolition of the walls and verification of field conditions.

\$35,000.00

2. Fire Sprinkler System Renovations

- In consultation with the Fire Marshal, MAA agreed to extend the sprinkler system into twelve restrooms which

CONTINUED

ITEM: 2-C-MOD
Continued

BPW--11/19/97

did not have sprinklers, and which work had not been included in the original contract.

Change Orders No. 1 & 2 addressed the additional cost for the sprinkler systems in eight of the restrooms. This change includes the cost for the remaining four restrooms. Also included is new signal wiring and a flow switch for accurate operation of the sprinkler flow valve in one restroom.

\$19,481.00

3. Miscellaneous Changes

- Miscellaneous changes include refitting the toilet partition door hinges and brackets to address durability problems, adjustments to the pilasters in phases 5 and 6 to meet field dimensions, sub-flooring repairs to allow for proper installation of terrazzo flooring, and additional signs at two restrooms to replace decayed existing signs.

\$21,373.00

AMOUNT: \$75,854.00

A Performance Bond, of 100% of the award amount, exists for this contract.

FUND SOURCE: 100% Special Funds Budgeted to MAA

Appropriation Code: 29.09.00.03

Object/Subject: 1455

Title of Program: Airport Facilities &
Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$2,145,800.00

REVISED CONTRACT AMOUNT: \$2,851,513.00

PERCENTAGE INCREASE: 3.53% (C.O. #3)
32.9% (Overall)

CONTINUED

ITEM: 2-C-MOD

BPW--11/19/97

Continued

REMARKS: These prices have been negotiated and deemed fair and reasonable. Portions of Item Nos. 1, 2 and 3 represent field changes encountered during construction and were authorized to avoid delays or related costs.

Board of Public Works Action - The above-mentioned Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion ✓	Without Discussion	Received	

DEPARTMENT OF TRANSPORTATIONACTION AGENDACONTRACT MODIFICATION: (Construction)ITEM: 3-C-MODMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) AirportORIGINAL CONTRACT NO. & TITLE: MAA-CO-96-004
Parking Garage Expansion at BWI AirportORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 04/10/96CONTRACTOR: The Clark Construction Group, Inc.
Bethesda, MDMODIFICATION: Change Order No. 5 provides for anticipated unit price quantity overruns and miscellaneous field changes:1. Quantity Adjustments

- Quantity adjustments for unit price items are expected within several categories of site work being performed in the final phases of the project. The primary areas are sediment and erosion control, earthwork, traffic barriers, fencing, and modifications to existing sign messages.

\$150,000.00

2. Electrical Changes

- Electrical changes include additional wiring for fire alarm loop circuits and signs at stair towers, and additional lighting between columns and in the emergency generator room.

\$34,575.00

3. Structural Changes

- Additional demolition and concrete work was required to correct existing conditions at elevator door openings to allow for proper installation. Additional demolition of

CONTINUED

ITEM: 3-C-MOD

BPW--11/19/97

Continued

masonry and removal of concrete from a moving walkway pit was also required.

\$25,162.00

4. Miscellaneous Changes

- Repairs to an unknown underground waterline damaged during construction and additional cost to upgrade the flooring in the elevators.

\$25,400.00

AMOUNT: \$235,137.00

A Performance Bond, of 100% of the award amount, exists for this contract.

FUND SOURCE: 100% Maryland Transportation Authority Funds

Appropriation Code: 29.09.00.03
Object/Subject: 1455
Title of Program: Airport Facilities & Capital Equipment

ORIGINAL CONTRACT AMOUNT: \$32,698,494.00

REVISED CONTRACT AMOUNT: \$34,662,350.00

PERCENTAGE INCREASE: 0.7% (C.O. #5)
6.0% (Overall)

REMARKS: These prices have been negotiated and deemed fair and reasonable. The changes represent field changes encountered during drawing submittals or construction, and were authorized to avoid delay and related costs.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Elizabeth Homer - (410) 545-0402

BPW--11/19/97

DEPARTMENT OF TRANSPORTATIONACTION AGENDAARCHITECTURAL/ENGINEERING SERVICESITEM: 4-AESTATE HIGHWAY ADMINISTRATIONCONTRACT NO. & TITLE:

BCS 96-14A

Design Services for US 29 Interchange at
MD 216 Howard CountyDESCRIPTION:

The Project is the first of two (2) similar projects for preliminary engineering and final design services required for improvements on US 29, consisting of the construction of an interchange at US 29 and MD 216 and construction of an interchange at US 29 and Hopkins-Gorman Road in Howard County, MD. Both projects are of the same magnitude with respect to type of work and dollar value.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on November 6, 1997.

AWARD:

Parsons, Brinckerhoff, Quade & Douglas,
Inc./Gannett-Fleming, Inc., J.V.
Baltimore, MD

- The Project was advertised in The Daily Record and The Maryland Contract Weekly.
- A total of five (5) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.
- 15% of the work is being performed by a MDOT certified MBE firm.

AMOUNT:

\$1,286,382.00

CONTINUED

ITEM: 4-AE
Continued

BPW--11/19/97

FUND SOURCE:

Federal & Special Funds budgeted to SHA

Appropriation Code: 29.02.01.01

Object/Subobject: 02

Title of Program: State Systems
Construction & EquipmentPROPOSALS:

	<u>Technical Proposal Rating</u>	<u>Technical Ranking</u>	<u>Negotiated Price</u>
Parsons, Brinckerhoff, Quade & Douglas, Inc./Gannett-Fleming, Inc., JV Baltimore, MD	415	1	\$1,286,382.00
Hurst-Rosche Engrs./ Dewberry & Davis, JV Cockeysville, MD	397	2	Contract B
Johnson, Mirmiran & Thompson Baltimore, MD	376	3	N/A
Whitney, Bailey, Cox & Magnani Baltimore, MD	358	4	N/A
Century Engineering, Inc. Towson, MD	349	5	N/A

REMARKS: The Consultant shall provide Phase IV - preliminary and final design services, prepare construction contract plans and documents ready for advertisement; and Phase V - review and checking of shop drawings, re-design under construction, red line revisions, partnering during construction and provisions for expert testimony, as may be required.

CONTINUED

ITEM: 4-AE
Continued

BPW--11/19/97
Revised

Total construction costs are estimated to be \$22.6 million.

"The Office of the State Comptroller has verified, under Control Numbers listed below, that the recommended contractors have **no known deficiencies** in the payment of their Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractors are appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

Parsons, Brinckerhoff, Quade & Douglas, Inc. Control No. 97-3921-0101
Gannett-Fleming, Inc. Control No. 97-3910-0111

The Contractors are resident businesses under the guidelines of BPW Advisory P 003-95 **Revised**.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph Nessel - (410) 859-7726

BPW--11/19/97

DEPARTMENT OF TRANSPORTATIONACTION AGENDAMAINTENANCE CONTRACTITEM: 5-MMARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) AirportCONTRACT NO. & TITLE: MAA-MC-98-007
Underground Water Storage Tank Repair & Maintenance at BWI AirportDESCRIPTION: This is a three (3) year contract for the repair and maintenance of a 75,000 gallon underground water storage tank, ozone generator, and main booster station installed to support the expanded fire protection sprinkler system resulting from the current terminal expansion projects at BWI Airport.

Contractor is responsible for performing weekly and monthly inspections of the air compressor tank and motor, drain connections, high pressure air gauge, valves, pumps, seals, and connections to the ozone generator. Contractor shall also take monthly water samples and have analysis performed to ensure water is free of bacteria.

PROCUREMENT METHOD: **Competitive Sealed Bidding**AWARD: Reed & Reed, Inc.
Baltimore, MD

- This Contract was advertised in the Maryland Contract Weekly, the Daily Record, the Afro-American, the Baltimore Times, the Sunday Sun, the Dodge Reports, Construction Data Corporation, Construction Market Data, four (4) minority business association clearinghouses, and six (6) minority disadvantaged business enterprises.
- Twenty-Seven (27) contractors were solicited from the bidders list, seventeen (17) of which were Maryland firms.

CONTINUED

ITEM: 5-M

BPW--11/19/97

Continued

- Four (4) sets of specifications were purchased by Maryland firms.

AMOUNT:

\$143,400.00 (3 Years)

A Performance Bond, of 100% of the award amount, exists for this Contract.

FUND SOURCE:

100% Special Funds budgeted to MAA

Appropriation Code: 29.09.00.02

Object/Subobject: 1420

Title of Program: Land & Structures
Electrical R&M

BIDS:

Reed & Reed, Inc. Baltimore, MD	\$143,400.00
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EMH Environmental, Inc. Beltsville, MD	\$249,720.00
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REMARKS: A limited number of bids were received for this procurement primarily due to the specialized nature of the ozone generator equipment, which requires the contractor to have Confined Space Permits and Certificates. The difference between the two (2) bids is due to higher labor costs of the second bidder. MAA has reviewed the low bid and believes the rates are fair and reasonable, and the low bidder can perform the contract as bid.

"The Office of the State Comptroller has verified, under Control No. 97-3637-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P 003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	Received

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MISCELLANEOUS

ITEM: 6-GM

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

NATURE OF REQUEST: This Contract leases to the United States of America (USA), Department of the Air Force (USAF), Air Mobility Command (AMC), 617 square feet of ticket counter space and 498 square feet of back office space with public access in the New International Terminal (NIT) at BWI Airport.

CONTRACTOR: AMC
BWI Airport, MD

<u>REVENUE:</u>	\$51.63 x 617 sq. ft. ticket counter	= \$31,855.71 per annum
	\$31.37 x 498 sq. ft. back office with public access	= \$15,622.26 per annum
	Total Rent	= \$47,477.97 per annum

The above rates are consistent with rates for comparable space in the NIT. On January 1 of each successive lease year, the MAA reserves the right to adjust rents based upon the passenger terminal lease rates in effect as of that date.

DURATION: This Contract will commence on December 5, 1997 and shall continue for one (1) year after Contractor takes beneficial occupancy of the leased premises in the NIT. Contractor also shall have a year to year renewal option for the next four (4) successive years, but not beyond December 5, 2002.

REMARKS: This lease for AMC space in the NIT coincides with the expedited procurement request approved by the Board at the October 8, 1997 meeting (Item 30-EX), for the renovation of portions of existing Pier E

CONTINUED

ITEM: 6-GM

BPW--11/19/97

Continued

for AMC administrative/baggage support office space and modifications to utilize the baggage claim area for domestic service. USAF named BWI as its northeastern international gateway for military personnel, their dependents and contractors traveling to and from Europe.

The AMC charter military operation is expected to provide at least an additional 161,000 international passengers a year at BWI thereby producing a potential annual economic benefit to the State of Maryland of \$50 to \$100 million.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Joseph Nessel - (410) 859-7726

BPW--11/19/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

MISCELLANEOUS

ITEM: 7-GM

MARYLAND AVIATION ADMINISTRATION: Baltimore/Washington International (BWI) Airport

NATURE OF REQUEST: Approval of a self-service baggage cart concession at BWI Airport.

CONTRACTOR: Smarte Carte, Inc.
Glen Burnie MD

REVENUE: Contractor agrees to pay to the MAA two and one half percent (2.5%) of gross revenues derived from its operations at the Airport. Estimated revenues to the MAA over the five (5) year contract term will be approximately \$75,000.00.

DURATION: The term of this Contract will be for a five (5) year period commencing on December 1, 1997.

REMARKS: Smarte Carte, Inc. will furnish and maintain a minimum of 35 self-service baggage cart dispensers with approximately 850 carts within the domestic area of the Airport Terminal including the parking garage. Smarte Carte, Inc. will also furnish and maintain a minimum of 345 courtesy (no charge) carts in the International Arrivals Area in the New International Terminal.

Under this Contract, the per-use rental cost for a baggage cart will be \$1.50 in the domestic area of the Airport Terminal Building and in the parking garage, with courtesy (no charge) carts in the International Arrivals Area.

Only one (1) bid was received by the Administration in response to the IFB. Smarte Carte, Inc. met the mandatory qualifications set forth in the IFB and its bid was determined to be acceptable. The IFB was nationally and locally advertised and sent to firms expressing interest. Companies

CONTINUED

ITEM: 7-GM

BPW--11/19/97

Continued

not making an offer indicated an unwillingness to expand into this market area or assume the required capital/financial obligations. Smarte Carte, Inc. is one of only two known firms capable of providing this type of concession, with the other firm being foreign-based and having only limited concessions in the U.S.

The IFB required a disadvantaged enterprise participation (DBE) goal of 15%.

The financial bid required of all bidders was a percentage of gross revenues derived from operations at the Airport. Smarte Carte proposed two and one half percent (2.5%) of gross revenues. The Procurement Officer had determined this item to be responsive and responsible.

A performance guarantee in the amount of Thirty Thousand Dollars (\$30,000) is required for this Contract.

"The Office of the State Comptroller has verified, under Control No. 97-3750-1111, that the recommended contractor has **no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland."

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Received

Keith Duerling - (410) 288-8472

BPW--11/19/97

DEPARTMENT OF TRANSPORTATION

ACTION AGENDA

CONTRACT MODIFICATION: (General/Miscellaneous)

ITEM: 8-GM-MOD

MARYLAND TRANSPORTATION AUTHORITY

ORIGINAL CONTRACT NO. & TITLE: MA-661-000-006
Electronic Toll Collection System & Related Services

ORIGINAL CONTRACT APPROVED: Item 18-GM, DOT Agenda 11/27/96

CONTRACTOR: Lockheed Martin IMS
Bethesda, MD

MODIFICATION: Change Order No. 1 provides for modifications to expand the Electronic Toll Collection System to accommodate commercial vehicles. It also allows MdTA customers (commuter and commercial) to utilize their toll transponders, or "tags", at all other toll facilities on the I-95 corridor north through New York.

This Change Order includes the following components;

- 1. A credit to the Contract reflecting the discounted price of equipment that is the result of the MdTA's membership in the Interagency (EZ Pass) Group (IAG). This is a group of toll agencies in the Northeast U.S. that is working together to facilitate the ability of a customer, of any of the agencies, to use the facilities of all agencies with the same ETC toll tag.

CREDIT (\$318,984.00)

- 2. The installation and maintenance of laser sensors to detect the start and end of vehicles passing through all toll lanes. The specified loop sensors would have been sufficient to

CONTINUED

ITEM: 8-GM-MOD
Continued

BPW--11/19/97

detect two (2) axle commuter vehicles. The laser sensors are necessary to adequately separate multi-axle vehicles.

\$561,953.00

- 3. Extend the ETC system to all lanes at the John F. Kennedy Memorial Highway (JFK) to accommodate commercial traffic and interstate commuters. The original bid price covered only two (2) lanes at the plaza. This item includes installation and maintenance for three (3) years.

\$949,940.00

- 4. The up-sizing and additional maintenance (3 years) of the main computer system to be capable of handling commercial vehicles, tag account information of the other IAG agencies, and all traffic at the JFK.

\$382,800.00

- 5. Increase the limit for the toll tag order from 60,000 to 120,000 units. Revised projection of the quantity of transponders required to serve the additional customers exceeds 100,000 and it has been the experience of other agencies that the demand for ETC has consistently exceeded expectations.

60,000 @ \$23.63 = \$1,417,800.00

AMOUNT: \$2,993,509.00

ORIGINAL CONTRACT AMOUNT: \$22,440,158.00

REVISED CONTRACT AMOUNT: \$25,433,667.00

PERCENTAGE INCREASE: 13.3%

REMARKS: The Electronic Toll Collection System is intended to provide customer service and convenience by eliminating the need to purchase ticket books and to stop to pay tolls.

CONTINUED

ITEM: 8-GM-MOD

BPW--11/19/97

Continued

Traffic will move more swiftly through toll plazas which will result in less congestion and air pollution.

The project, as specified in the original RFP, was primarily intended to serve commuter automobiles at the Baltimore Harbor Crossings. An optional bid item was included to install the system in two (2) lanes of the John F. Kennedy Memorial Highway to serve MDTA commuters at that facility. At the time of the RFP, the IAG Group had installed ETC at only two (2) agencies in New York.

In the meantime, compatible ETC installations are now planned down I-95 through New Jersey and Delaware and it has been demonstrated that ETC can reliably accommodate the full variety of commercial vehicles.

By joining the IAG, and expanding the planned system via this modification, Maryland customers will be able to use their toll tags at the other agencies north through New York, and commercial vehicles that are now accommodated by the IAG will be done so through Maryland.

The increased capacity of the computer system will also permit the remaining MdTA facilities to be added to the ETC system in the future.

The Contractor is a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above-mentioned Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

Received

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 1-C-MOD

MARYLAND PUBLIC TELEVISION

Owings Mills, Maryland

ORIGINAL CONTRACT NO. & TITLE

CF-003-961-001
Chiller Replacement

ORIGINAL CONTRACT APPROVED

Item 1-C, BPW April 30, 1997

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

American Mechanical Services
Rockville, Maryland

MODIFICATION

Change Order No. 1 covers the cost to delete the work known as Alternate #1, which called for the furnishing and installation of two (2) base-mounted, centrifugal, end-suction pumps. (PCO#2)

MODIFICATION AMOUNT

(\$ 28,895.00)

PERFORMANCE BOND

None

ORIGINAL CONTRACT AMOUNT

\$ 181,189.00

CHANGE ORDERS PREVIOUSLY APPROVED

\$ 0.00

REVISED CONTRACT AMOUNT

\$ 152,294.00

PERCENTAGE INCREASE

(15.95%) (Individually)
(15.95%) (Cumulatively)

FEE APPLICABLE

N/A

FUND SOURCE

Item 003, MCCBL 1996
"Provided funds to replace or
modify chillers with
chlorofluorocarbon (CFC) refrigerant
(statewide)"

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 1-C-MOD

REMARKS

The Using Agency requested this change in scope. The contract time will be unchanged. The consulting engineer, Gipe Associates, DGS Engineering and the contractor, AMS Mechanical Services, evaluated a proposed change order to convert the existing primary pumping system to a much more energy efficient primary/secondary, variable speed, pumping system in order to conserve energy at this facility. However, upon evaluation of the proposed change, it was evident that adequate funding is not available. Additionally, discrepancies exist in the present chilled water and air distribution systems which must be resolved before an effective design can be put in place.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

DPRBO16.31

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

DEPARTMENT OF STATE POLICE
(Barrack H, Waldorf)

Charles County

CONTRACT NO. AND TITLE

Project No. PH-000-971-001
Construct New Waldorf Barrack H
and Garage

DESCRIPTION

This project involves the preparation of detailed plans and specifications for the construction of a 11,440 gross square foot barrack and a 4,350 gross square foot garage including site work, utilities, and a 250 foot radio tower. The estimated construction cost is \$2,610,000.

PROCUREMENT METHOD

Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS

Colimore/Clarke Associates, Inc. - Baltimore, MD
Probst-Mason, Inc. Architects - Baltimore, MD

QUALIFICATION EVALUATION

SCORES

96.6%
93.0%

AWARD

Colimore/Clarke Associates, Inc.

AMOUNT

\$192,226

FUND SOURCE

Item 035, MCCBL 1997
"Prepare Detailed Plans to Construct
a New Waldorf Barrack and
Garage/Communication Building"

REMARKS

At the August 5, 1997 public meeting of the General Professional Services Selection Board, the Chairman of the Qualification Committee recommended two of five firms as being potentially eligible to provide contractual services for this project based upon the firms' qualifications.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

REMARKS

Of the two firms, the Qualification Committee recommended the firm of Colimore/Clarke Associates, Inc. as being the most qualified firm. At the November 4, 1997 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee recommended award of this contract as indicated. The price proposal for the services to be rendered was based upon the scope of services outlined in the project program for the New Waldorf Barrack H and Garage project, subsequent addenda to the project program, a detailed scope of architectural/engineering services specific to the project, and the Department of General Services' procedures for providing architectural/engineering services.

The price proposal derived was the result of a negotiated agreement with the Selection Board's Negotiation Committee (which consists of professional architects and engineers from within the Department of General Services and the using agency representative) and the A/E firm of Colimore/Clarke Associates, Inc. The chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposal was determined to be fair, competitive, and reasonable.

The price proposal and the scope of services represented by the price proposal were reviewed by the General Professional Services Selection Board. The price proposal was accepted by the General Board as being fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland.

The Negotiation Committee's recommendation was approved by the General Professional Services Selection Board on November 4, 1997 and is recommended to the Board of Public Works for approval.

Approval is requested for all six phases. Of the total fee amount, 100% will go to the firm located in the State of Maryland. Minority Business Enterprise participation is 27%.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 2-AE

REMARKS

The Office of the State Comptroller has verified, under Control Number 97-3985-0111, that the recommended firm **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

A performance bond **IS NOT** required in the full amount of the contract.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PH961001.BPW

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT (Exercise Contract Option)

ITEM 3-M

DEPARTMENT OF GENERAL SERVICES Mary E.W. Risteau District Court/Multi-
Service Center
Harford County

CONTRACT NO. AND TITLE MSC-BA-96/98-S6
Uniformed Guard Service

DESCRIPTION
Board of Public Works approval is requested to exercise the existing option to renew this contract which provides uniformed guard service at Mary E.W. Risteau District Court/Multi-Service Center. The renewal period is two (2) years, beginning January 1, 1998 and ending December 31, 1999.

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bidding

AWARD Harford Bureau of Investigation & Process
LTD.
Bel Air, Maryland

AMOUNT \$203,736.00

PERFORMANCE BOND None

FUND SOURCE \$ 50,934.00-FY98 28.03.01.347.08.H23
Fund .01
\$101,868.00-FY99 28.03.01.347.08.H23
Fund .01
\$ 50,934.00-FY00 28.03.01.347.08.H23
Fund .01

REMARKS
The hourly rates for the option period are \$7.00 per hour for guards and \$7.50 per hour for site supervisor. These rates are in accordance with the rates set forth in the contract documents.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT (Exercise Contract Option)

ITEM 3-M

REMARKS

The original contract was approved by the Board of Public Works on 12/6/95,(DGS Agenda Item 2-S) and contained one renewal option for a period of two years. The State is exercising its unilateral right to renew the contract.

The Office of the State Comptroller has verified, under Control Number 97-3932-1111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

RenewOpt.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

DEPARTMENT OF GENERAL SERVICES

Shillman Building
500 North Calvert Street
Baltimore City

CONTRACT NO. AND TITLE

SN-97-004S
Janitorial Service

DESCRIPTION

This contract provides for janitorial services (approximately 104,269 net cleanable sq. ft.) at the Shillman Building, 500 North Calvert Street, for a period of three (3) years, from December 1, 1997 through November 30, 2000.

PROCUREMENT METHOD

Preference Purchase

BID OR PROPOSAL

<u>Base Bid</u>	<u>Add Alt. #1</u>	<u>Add Alt. #2</u>
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Alliance, Inc. - Baltimore, MD

\$318,237.79	\$48,158.19	\$7,889.84
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Base Bid plus Alts. #1 & #2

\$374,285.82 NTE

AMOUNT

\$374,285.82 NTE - (3 years)

PERFORMANCE BOND

None

FUND SOURCE

\$69,257.23	FY98	28.03.01	344	08	H13
				Fund	01
\$122,189.51	FY99	28.03.01	344	08	H13
				Fund	01
\$128,298.98	FY00	28.03.01	344	08	H13
				Fund	01
\$54,540.10	FY01	28.03.01	344	08	H13
				Fund	01

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

REMARKS

Alliance, Inc. is a certified sheltered workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. State Use Industries and Blind Industries and Services of Maryland have relinquished their priority for this procurement.

Pricing for this contract was approved by the Pricing and Selection Committee on October 21, 1997. The following Add Alternates will be accepted: Add Alternate #1 - Clean and Shampoo Carpeting (approximately 91,804 cleanable sq. ft.) twice per year and Add Alternate #2 - Strip and Wax All Tile Floor Areas - Vinyl (approximately 10,027 cleanable sq. ft.), Ceramic/Marble Floor Areas (approximately 2,438 cleanable sq. ft.) twice per year.

Annual price increases will be based upon increases in the Consumer Price Index. Since funds may be limited, the Department reserves the right to reduce the contract scope if funding is not available.

If funds are not appropriated or otherwise made available to support continuation in any fiscal year succeeding the first fiscal year of this contract, it shall be terminated automatically, effective the beginning of the fiscal year for which funds are not available.

The Office of the State Comptroller has verified, under Control Number 97-3977-0110, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor IS a resident business under the guidelines of BPW Advisory P-003-95 Revised.
Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

sn.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 5-E

MARYLAND PUBLIC BROADCASTING COMMISSION Baltimore, MD

CONTRACT NO. & TITLE CF (001P8800181)
Uninterruptable Power Supply
and Power Generator

DESCRIPTION

Board of Public Works approval is requested for the purchase and installation of one emergency power generator and an uninterruptable power supply to maintain WMPT Channel 22 on the air during power failures.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS OR PROPOSAL</u>	<u>AMOUNT</u>
Modern Electric of Md - Baltimore, MD	\$541,000.00
Baltimore Gas & Electric - Baltimore, MD	\$638,638.00
American Combustion - Brentwood, MD	\$665,400.00

AWARD Modern Electric of MD

AMOUNT \$541,000.00

PERFORMANCE BOND \$541,000.00

FUND SOURCE Item 035, MCCBL95 \$330,000 Purchase an emergency generator and uninterruptable power supply for WMPT in Annapolis (A. A. Co.) (TV 000-951-001)
Item 007, MCCBL95 \$211,000 Provide funds to be credited to Construction Contingency Fund to be administered in accordance with Section 3-609 of the State Finance and Procurement Article (SW)

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT

ITEM 5-E

REMARKS

Eleven vendors were directly solicited, nine of which were Maryland firms. Two firms were deemed non-responsive by conditioning their bid and failing to provide required schedule, equipment and installation documentation. This unit is designed to provide back-up electrical power to maintain on air transmission during power failures and includes uninterruptable battery power supply and emergency generator. The government estimate, based on figures obtained in 1994 from a company no longer in business, was \$330,000.00. It is surmised that the original estimate omitted one of the two items making up this package.

The Office of the State Comptroller has verified, under Control Number 97-37651111, that the recommended contractor **has no known deficiencies** in the payment of its Maryland tax obligations. Verification has also been obtained from the Comptroller's Office, or Department of Assessments and Taxation, as applicable, that the contractor is appropriately registered to conduct business within the State to the extent required by the laws of Maryland.

The contractor **IS** a resident business under the guidelines of BPW Advisory P-003-95 Revised.

Board of Public Works Action - The above referenced item was:

Approved

Disapproved

Approved

Disapproved

With Discussion

Without Discussion

bpw0181.wpd

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 6-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 8-127, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the respective capital improvement projects identified below:

<u>Inspector/ Project(s) Description</u>	<u>Amount</u>	<u>Fund Source</u>
<u>Robert J. Carter:</u>		
TA-000-941-036 - Law Enforcement Driver Training Facility	\$ 17,841.00	603 95 L0001
KS-593-961-010 Central Laundry Facility	\$ 2,549.00	Item 002, GCL 1996
<u>Anthony De Saint Hippolyte:</u>		
Jefferson Patterson Park - Museum Archeological Conservation Facility Phase II	\$ 4,240.50	Item 067, MCCBL 1994
	\$ 3,116.50	Item 033, MCCBL 1996
<u>Lafayette S. Grier:</u>		
Various Underground Storage Tank Projects:		
Dept. of General Services: UT-005-971-001 - Saratoga Center, State Lot C	605.00	Item 032, MCCBL - 1997
Military: UT-002-961-001 - Purnell, Cade, Ellicott City Armories	2,783.00	MCCBL 1996 (89.16.26)
State Police: UT-007-961-001 - Security Annex, Pikesville HQ, Frederick Barrack B, Carroll Barrack C; Jessup MVD	3,267.00	Item 32, MCCBL 1997
Corrections: UT-011-951-001 - MCAC-Baltimore; MRDCC-Baltimore; Maryland Penitentiary	1,331.00	Item 32, MCCBL 1997
Natural Resources: UT-012-961-001, UT-008-961-001 Washington Monument and Rocky Gap State Parks	2,541.00	Item 32, MCCBL 1997

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 6-GM

<u>Inspector/ Project(s) Description</u>	<u>Amount</u>	<u>Fund Source</u>
<u>Stephen L. Harris, AIA:</u> B-000-960-001 WW II Memorial	\$22,709.28	MCCBL-World War II Memorial Commission Fund 1996 (89.16.06)
<u>John C. Manna:</u> R-554-941-001 - Rosewood Center Renovations - Johns & Cook Cottages	\$ 1,652.00	Item 011, MCCBL 1996
M-762-960-001 - Westminster National Guard Armory - Roof Replacement	1,652.00	Item 002, MCCBL 1996
CF-003-961-001 MPTV Chiller Replacement	3,067.00	Item 003, MCCBL 1996
MS-531-941-001 CTPHC Phase III Maintenance Building	6,418.00	Item 026, GCL 1994
MS-531-861-401 CTPHC Phase II Renovations & Construction	1,934.00	Item 026, GCL 1994

REMARKS

The inspectors will execute an employment contract with the Department of General Services. Construction inspection services are required to ensure contractor compliance with the requirements of the respective contracts noted above.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

CON-INSP.BPW

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 7-GM

REFERENCE

U-000-941-001
MFRI Regional Training Center, Upper Eastern Shore
University of Maryland College Park

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to University System of Maryland \$1,000 to support the above referenced project. Contractor invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

This funds transfer covers the need for some reproduction costs prior to the selection of the A/E design , which is currently underway by this department.

AMOUNT

\$1,000

FUND SOURCE

Item 015, MCCBL 1997
“...prepare detailed plans to construct the Maryland Fire and Rescue Institute Upper Eastern Shore Regional Training Center (Queen Anne’s County)”

REMARKS

The contract award was approved under authority delegated to the University System of Maryland by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion			Without Discussion

gmbpw.115

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 9-GM

REFERENCE

CFC Chiller Project
Towson University
Mueller II Associates (Baltimore, Md.)

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 4-410, Annotated Code of Maryland, Board of Public Works approval is requested to transfer to University System of Maryland \$49,832 to support the above referenced project. Contractor invoices must be presented to the State Comptroller for payment. Disbursements from these accounts will be made by the State Treasurer based on warrants from the State Comptroller.

This funds transfer covers the complete replacement of the chillers in the Fine Arts Building of Towson University.

AMOUNT

\$49,832.00

FUND SOURCE

Item 004, MCCBL 1997
"Provide funds to replace or modify chillers with Chlorofluorocarbon (CFC) Refrigerant (Statewide)"

REMARKS

The contract award was approved under authority delegated to the University System of Maryland by the Board of Public Works.

Board of Public Works Action - The above referenced Item was:

Approved	Disapproved	Deferred	Withdrawn
With Discussion		Without Discussion	

gm1119.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 12-RP

UNIVERSITY SYSTEM OF MARYLAND

University of Maryland, College Park
Otten Horse Farm Remainder
Howard County, Maryland
File # 8113

REFERENCE

Board of Public Works approval is requested for an Agreement of Purchase and Sale to transfer the 20.489 acre remainder of the Otten Horse Farm from the the State of Maryland to the use of the University System of Maryland on behalf of its constituent institution, the University of Maryland, College Park, to Horse Farm-Linden L.L.C., a limited liability company. Title transfer documents are subject to legal review and approval.

SPECIAL CONDITIONS

1. The Agreement of Purchase and Sale provides that the Buyer shall deliver a Letter of Credit in the amount of \$100,000.00 to Seller as a deposit.
2. Buyer's obligation to complete the transaction is contingent upon Buyer's ability to acquire from Howard County within 1 year of the Approval Date zoning approval to construct a 225, 000 square foot building for retail/office use. Buyer is required to use best efforts to obtain the approval and may extend the contingency period for up to 180 days.
3. Seller shall pay one-half of the State and county recordation and transfer taxes.
4. Buyer may assign the Agreement to an entity which is controlled by the original buyer.

GRANTOR

State of Maryland, to the use of the University System of Maryland on behalf of its constituent institution, the University of Maryland, College Park

GRANTEE

Horse Farm - Linden L.L.C.

PROPERTY

20.489 acres - improved

PRICE

\$3,375,000.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 12-RP

APPRAISED VALUE

\$1,786,800 - W. Reiter, Jr. - 03/12/97
\$1,800,000 - J. Turlington - 05/15/97

REMARKS

1. The University System of Maryland and the Board of Regents recommend approval of this disposal.
2. The State Clearinghouse conducted an intergovernmental review of this project under MD970106 and made a recommendation to declare this property surplus and to offer it for sale at fair market value.
3. A Request for Proposals, which was issued in February, 1997 yielded four responses. A proposal evaluation committee comprised of the Department of General Services, the University of Maryland, College Park and Legg Mason Realty Group selected Linden Associates of Baltimore, Maryland which formed Horse Farm-Linden L.L.C.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred ✓

Withdrawn

With Discussion

Without Discussion

horsefarm.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 13-RP (Revised)

UNIVERSITY SYSTEM OF MARYLAND

Towson University
7800 York Road
Baltimore County, Maryland
File # 00-2916

REFERENCE

Board of Public Works approval is requested for an Agreement of Sale under which the State of Maryland, to the use of the University System of Maryland, on behalf of its constituent institution, Towson University, will purchase from York at Cross Campus Limited Partnership an 8+/- acre parcel improved by a four story building located at 7800 York Road. Title and transfer documents are subject to legal review.

GRANTOR

York at Cross Campus Limited
Partnership

GRANTEE

University Systems of Maryland, to
the use of Towson University

PROPERTY

7.937 acres improved by a 101,500
gsf concrete panel building and 333
space parking lot

PRICE

\$6,600,000.00

APPRAISALS

\$4,000,000 - Turlington - 3/7/97
\$5,630,000 - Frederick - 2/19/97
\$7,800,000 - Thorne - 8/15/97
\$6,400,000 - Beach - 9/23/97

FUND SOURCE

R24.040448 *

*This account will be reimbursed up to \$6,400,000 from USM Academic Revenue Bonds.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 13-RP (Revised)

REMARKS

1. The University System of Maryland and the Board of Regents recommends approval of this acquisition.
2. This is a high priority acquisition included in Towson University's Master Plan and is necessary to accomplish the growth in enrollment planned for the institution by the University System of Maryland. Towson University considers this acquisition of highest programmatic importance in support of its academic mission.
3. The 1997 General Assembly approved the acquisition for funding by USM Academic Revenue Bonds. Towson University will be responsible for \$200,000 of the purchase price. The USM Academic Revenue Bonds will be taxable.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

800.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 14-RP

DEPARTMENT OF NATURAL RESOURCES

John W. & Carol A. Wildesen
Carroll County, Maryland
File # 85-0004

REFERENCE

Board of Public Works approval is requested to accept an Assignment to the State of Maryland from Carroll County Land Trust of an Agreement of Sale to purchase a conservation easement on the above referenced property, title of the easement to be held jointly in the name of the Maryland Environmental Trust and Carroll County Land Trust. The purchase of the easement will be funded by the Department of Natural Resources. The easement will protect and preserve the natural resources of the property and will permanently maintain its open space values. Title and transfer documents are subject to legal review.

GRANTOR
ASSIGNOR
GRANTEE

John W. & Carol A. Wildesen
Carroll County Land Trust
Maryland Environmental Trust &
Carroll County Land Trust

OWNERSHIP
PROPERTY
PRICE
APPRAISED VALUE

August 1996
53.351 acres - improved
\$ 285,000.00
\$335,000. - \$6279 P/A -
Wisner - 2/6/97
\$226,100. - \$4237 P/A -
McDonough 1/24/97

FUND SOURCE

81.20.01 Item 293
 ORRL69 - \$9,025.00
81.20.03 Item 123
 POS85 - \$195,051.50
81.20.03 Item 001
 POS85 \$ 80,923.50
 81.20.03 Item 082
 POS85 - \$26,943.50
 81.20.03 Item 102
 POS85 - \$53,980.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 14-RP

FUND SOURCE (Cont'd.)

81.20.03 Item 123
POS85 - \$16,023.00

REMARKS

1. The Department of Natural Resources recommends approval of the Assignment of the Agreement of Sale.
2. Pursuant to the Assignment, the Trust shall be reimbursed by the Department of Natural Resources for the following expenses:

Appraisals	\$ 1,859.00
Technical Services	\$ 1,455.00
Incidentals	\$ 159.00
Administrative Fee	<u>\$12,550.00</u>
Total	\$16,023.00

3. In accordance with the Board of Public Works Policy on advances to Loan Fund Accounts (BPW Meeting on November 25, 1992, Item 8, Secretary's Agenda) and subject to the following sentence, the Board hereby approves advance funding to permit this acquisition.

If bonds have not been issued to support this transaction, the Board hereby directs that (1) approval for advance funding is conditioned upon the Board's prior receipt of the opinion of counsel approving the loan authorization, and (2) subject to clause (1) preceding, upon the advance of funds hereunder, bonds for this purchase be included in the next scheduled sale of the State's General Obligation Bonds.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

wild.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 15-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #03-07-96-18
Baltimore County, Maryland
450 Piney Hill Road, Sparks

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Eleanor Ross

PROPERTY

186.404 Acres ±

ASSESSED VALUE

\$ 84,820.00 (FCV) Land & Imps.

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$749,609.64 or \$4,065.04 per acre *

APPRAISED VALUE

\$749,609.64 Owner's offer to sell
\$ 887,313.49 Hentschel 7/1/96
\$ 847,313.49 Benfield 7/1/96
\$1,097,313.49 Kelleher 7/1/96
\$1,847,313.49 Lipman 3/12/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 16-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #06-10-96-03
Carroll County, Maryland
2485 Keysville Road, Keymar

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Roger E. Eyer, Nancy S. Eyer,
Gilbert Stine, Mildred Stine

PROPERTY

129.72 Acres ±

ASSESSED VALUE

\$136,530.00 (FCV) Land & Imps.

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$231,696.00 or \$1,800.00 per acre *

APPRAISED VALUE

\$231,696.00 Owner's offer to sell

\$258,889.92 Reiter 7/1/96

\$323,239.92 McDonough 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 17-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #06-01-93-05
Carroll County, Maryland
N/S Diehl Road, Taneytown

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

PAYMENT SCHEDULE

Payment at settlement: \$133,444.28
First Installment \$ 23,005.87
Clarence E. Bassler, Joan P. Bassler
93.0295 Acres ±
\$115,980.00 (FCV) Land & Imps.
November 19, 1997
Six months
\$156,450.15 or \$1,700.00 per acre *
\$156,450.15 Owner's offer to sell
\$166,688.72 Reiter 7/1/96
\$221,888.72 McDonough 7/1/96

GRANTOR

PROPERTY

ASSESSED VALUE

OPTION DATE

OPTION PERIOD

PRICE

APPRAISED VALUE

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 18-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #06-01-90-36
Carroll County, Maryland
4501 Teeter Road, Taneytown

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Billy G. Honbarrier

PROPERTY

146.5163 Acres ±

ASSESSED VALUE

\$138,460.00 (FCV) Land & Imps.

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$247,377.71 or \$1,700.00 per acre *

APPRAISED VALUE

\$247,377.71 Owner's offer to sell

\$278,087.64 Reiter 7/1/96

\$379,987.64 McDonough 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 19-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #06-01-96-02
Carroll County, Maryland
5045 Bowers Road, Taneytown

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

PAYMENT SCHEDULE

Payment at settlement:	\$151,282.47
First Installment	\$ 10,000.00
Second Installment	\$ 10,000.00
Third Installment	\$ 10,000.00
Fourth Installment	\$ 10,000.00

GRANTOR

PROPERTY

ASSESSED VALUE

OPTION DATE

OPTION PERIOD

PRICE

Stuart C. Peterson, Sandra K. Peterson
113.5191 Acres ±
\$154,130.00 (FCV) Land & Imps.
November 19, 1997
Six months
\$191,282.47 or \$1,700.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 20-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #07-01-95-04c
Cecil County, Maryland
S/S Pond Nock Road, Earleville

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Bohemia Manor Corporation,
Michael Paraskewich

PROPERTY

166.65 Acres ±

ASSESSED VALUE

\$ 39,650.00 (FCV) Land Only

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$233,310.00 or \$1,400.00 per acre

APPRAISED VALUE

\$233,310.00 Owner's offer to sell
\$404,176.12 Lutz 7/1/96
\$430,676.12 McDonough 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 21-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #07-04-93-07A
Cecil County, Maryland
S/S Blake Road, Elkton

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Bernard W. Cline, Jr., Roger G. Cline,
Janet W. Cline

PROPERTY

37.98 Acres ±

ASSESSED VALUE

\$ 13,086.00 (FCV) Land Only

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$121,536.00 or \$3,200.00 per acre

APPRAISED VALUE

\$121,536.00 Owner's offer to sell

\$169,596.60 Lutz 7/1/96

\$195,496.60 McDonough 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 22-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #07-09-96-04
Cecil County, Maryland
49 Victor Wilson Lane, Rising Sun

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Leonard E. Wilson, Jr.,
Christopher P. Wilson

PROPERTY

129.38 Acres ±

ASSESSED VALUE

\$169,135.00 (FCV) Land & Imps.

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$318,450.00 or \$2,500.00 per acre *

APPRAISED VALUE

\$318,450.00 Owner's offer to sell

\$559,889.72 Lutz 7/1/96

\$610,789.72 McDonough 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 23-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #09-07-96-11
Dorchester County, Maryland
E/S Wilson Road, Cambridge

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Charles W. Beckwith, William H. Beckwith,
Patricia G. Beckwith

PROPERTY

180.73 Acres ±

ASSESSED VALUE

\$ 46,190.00 (FCV) Land Only

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$131,029.25 or \$725.00 per acre

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 24-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #14-03-95-02A
Kent County, Maryland
E/S Smithville Road, Worton

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Lee A. Bergen, Alison B. Bergen,
Farm Service Agency

PROPERTY

78.88 Acres ±

ASSESSED VALUE

\$ 89,120.00 (FCV) Land & Imps.

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$101,244.00 or \$1,300.00 per acre *

APPRAISED VALUE

\$101,244.00 Owner's offer to sell
\$133,207.88 Cadell 7/1/96
\$123,207.88 Turner 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 25-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #17-03-86-19
Queen Anne's County, Maryland
W/S MD Rte. 213, Centreville

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

PAYMENT SCHEDULE

Payment at settlement:	\$44,566.65
First Installment	\$44,566.65
Paul F. Wood, Emma L. Wood	
100.037 Acres ±	
\$102,300.00 (FCV) Land & Imps.	
November 19, 1997	
Six months	
\$ 89,133.30 or \$900.00 per acre *	

GRANTOR

PROPERTY

ASSESSED VALUE

OPTION DATE

OPTION PERIOD

PRICE

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 26-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #17-03-90-11
Queen Anne's County, Maryland
N/S 4-H Park Road

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514.

PAYMENT SCHEDULE

Payment at settlement:	\$10,629.53
First Installment	\$15,000.00
Second Installment	\$15,000.00
Third Installment	\$15,000.00
Fourth Installment	\$15,000.00
Fifth Installment	\$15,000.00
Sixth Installment	\$21,400.00
Seventh Installment	\$21,400.00
Eighth Installment	\$21,400.00
Ninth Installment	\$21,400.00
Tenth Installment	\$21,400.00

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 26-RP

GRANTOR

Thomas P. Morris, Delores D. Morris

PROPERTY

136.6546 Acres ±

ASSESSED VALUE

\$111,030.00 (FCV) Land & Imps.

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$192,629.53 or \$1,420.00 per acre *

APPRAISED VALUE

\$192,629.53 Owner's offer to sell
\$262,012.38 Cadell 7/1/96
\$250,012.38 Mason 7/1/96
L0010460 1481

FUND SOURCE

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 27, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)		less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell	\$365,000.00	-	\$102,987.62	=	\$262,012.38
Mason	\$353,000.00	-	\$102,987.62	=	\$250,012.38

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 135.6546 acres, as provided by Agriculture Article 2-511. One (1) acre has been deducted from the subject acreage to reflect one (1) existing dwelling.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Morris.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #17-01-91-04
Queen Anne's County, Maryland
S/S MD Rte. 300, Sudlersville

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Donald W. Proud, Catherine M. Proud,
Farm Service Agency, Chesapeake Farm
Credit ACA

PROPERTY

108.60 Acres ±

ASSESSED VALUE

\$138,820.00 (FCV) Land & Imps.

OPTION DATE

November 19, 1997

OPTION PERIOD

Six months

PRICE

\$101,270.00 or \$950.00 per acre *

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 27-RP

<u>APPRAISED VALUE</u>	\$101,270.00	Owner's offer to sell
	\$116,985.26	Cadell 7/1/96
	\$166,958.26	Mason 7/1/96
	\$144,958.26	Andrews 7/1/96

FUND SOURCE L0010460 1481

REMARKS

1. The Maryland Agricultural Land Preservation Foundation recommended approval of this Agreement at their meeting of May 27, 1997.
2. The Department of Agriculture recommends acceptance of this option contract.
3. Appraised values derived as follows:

Fair Market Value (from appraisals)	less	Agricultural Value (from agricultural formula)	equals	Easement Value
Cadell \$185,000.00	-	\$ 68,041.74	=	\$116,985.26
Mason \$235,000.00	-	\$ 68,041.74	=	\$166,958.26
Andrews \$213,000.00	-	\$ 68,041.74	=	\$144,958.26

- 4.* The per acre value is based upon the property's entire contiguous acreage less one (1) acre per single dwelling or 106.60 acres, as provided by Agriculture Article 2-511. Two (2) acres have been deducted from the subject acreage to reflect two (2) existing dwellings.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Proud.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 28-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #20-04-91-02
Talbot County, Maryland
E/S Lewistown Road, Cordova

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

<u>GRANTOR</u>	Henry W. Snow, Jr., Talbot Bank of Easton
<u>PROPERTY</u>	157.40 Acres ±
<u>ASSESSED VALUE</u>	\$208,500.00 (FCV) Land & Imps.
<u>OPTION DATE</u>	November 19, 1997
<u>OPTION PERIOD</u>	Six months
<u>PRICE</u>	\$218,960.00 or \$1,400.00 per acre *
<u>APPRAISED VALUE</u>	\$218,960.00 Owner's offer to sell
	\$394,498.60 Cadell 7/1/96
	\$314,498.60 Turner 7/1/96
	\$306,498.60 Andrews 7/1/96

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM 29-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land
Preservation Foundation
File #20-04-96-04
Talbot County, Maryland
B/S Lewistown Road, Cordova

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept an option contract for the purchase of an agricultural preservation easement on the following property.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. Grantor reserves the right to convey one acre or less to himself or to each of his children for the purpose of constructing a dwelling for personal use; subject to the provisions of Chapter 613 of the Laws of the General Assembly of 1982. No commercial signs or bill boards, no dumping on land except in normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices; Grantee shall have right to enter land for inspection. No public rights granted. This easement shall be in perpetuity, or for so long as profitable farming is feasible on the Grantor's land and may be released only by the Grantee as provided by Agriculture Article Section 2-514. Lump sum at time of settlement.

GRANTOR

Donald Anders, Richard Anders,
Mark S. Anders,
Chesapeake Farm Credit, ACA
252.999Acres ±
\$181,700.00 (FCV) Land & Imps.
November 19, 1997
Six months
\$277,198.90 or \$1,100.00 per acre *
\$277,198.90 Owner's offer to sell
\$363,898.74 Cadell 7/1/96
\$355,898.74 Turner 7/1/96

PROPERTY

ASSESSED VALUE

OPTION DATE

OPTION PERIOD

PRICE

APPRAISED VALUE

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 30-L

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Crownsville
Anne Arundel County

LESSEE Arundel Habitat For Humanity, Inc.
144 Conduit Street
Annapolis, Maryland 21401

PROPERTY LOCATION Crownsville Hospital Center
Crownsville, Maryland 21228

SPACE TYPE 1 Acre of Land

LEASE TYPE New

DURATION 20 Years

EFFECTIVE November 19, 1997

ANNUAL RENT \$1.00

UTILITIES RESPONSIBILITY Lessee

CUSTODIAL RESPONSIBILITY Lessee

SPECIAL CONDITIONS

1. The Lessee shall maintain liability insurance at a minimum coverage of \$1,000,000 combined single limit per occurrence.
2. The lease contains a hold harmless clause, protecting the State against loss or liability in connection with bodily injury, death, property damage or destruction.
3. The assignment or subletting without the written consent of the State and approval of the Board of Public Works is not permitted.
4. The lease may be terminated by the State, in whole or in part, whenever the State determines that such termination is in the best interest of the State.

REMARKS

1. The Lessee shall occupy and use the premises for and only for storage of building materials for renovating housing for low-income families. These materials will be stored in a warehouse structure supplied and erected by Lessee.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 30-L

REMARKS

- 2. The Clearinghouse conducted an intergovernmental review of the project under MD961230-1149 and recommended a change in use and to lease one acre at Crownsville Hospital Center to Arundel Habitat for Humanity.
- 3. The lease is to be executed by the Board of Public Works.
- 4. Board of Public Works approval of this lease will be certified by the Office of Real Estate Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

FILE No: 3582

1119HABI.CF

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 31-L

DEPARTMENT OF HUMAN RESOURCES
(Talbot County Department of Social Services)

Easton
Talbot County

LESSOR/OWNER William K. Noble
76 Cambridge Street
Fredericksburg, VA 22405

PROPERTY LOCATION 10 South Hanson Street
Easton, Maryland 21601

<u>SPACE TYPE</u> Office	<u>LEASE TYPE</u> Renewal/Addition	<u>SQUARE FEET</u>
<u>DURATION</u> 5 Years	<u>EFFECTIVE</u> December 1, 1997	Existing 8,720
<u>ANNUAL RENT</u> \$110,808	<u>NEGOTIATED SQUARE FOOT RATE</u> \$11.40	Addition 1,000
	<u>PROPOSED SQUARE FOOT RATE</u> \$12.90	Total 9,720
	<u>PREVIOUS SQUARE FOOT RATE</u> \$ 9.96	

UTILITIES RESPONSIBILITY Lessor
CUSTODIAL RESPONSIBILITY Lessor

<u>FUND SROUCE</u>		<u>State .01</u>	<u>Federal .05</u>	<u>Total</u>
FIA	33.07.00.02	\$17,365	15,334	32,699
CWS	33.07.00.03	23,754	12,580	36,334
AS	33.07.00.04	7,709	1,377	9,086
LGA	33.07.00.05	8,454	6,073	14,527
CSEA	33.07.00.06	6,089	12,073	18,162
	Total	\$63,371	\$47,437	\$110,808

SPECIAL CONDITIONS

1. The additional space will be built out to State standards and the HVAC system to be updated at Lessor's expense.
2. The rate negotiated by the Office of Real Estate will result in a cost avoidance of \$72,900 over the term of the lease.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 31-L

SPECIAL CONDITIONS

- 3. The lease contains occupancy clause for the additional space.
- 4. The Lessee may terminate the lease anytime after 2 years 6 months with 120 days prior written notice.
- 5. The lease incorporates 20 parking spaces.
- 6. The Lessor shall renovate the space on the first and second floors in accordance with Lessee's requirements. Lessee's portion of the renovation costs shall not exceed \$17,000.

REMARKS

- 1. This space is used for regional client contact office for the Family Investment program.
- 2. The lease does not contain escalations for increases in utilities, cleaning or real estate taxes.
- 3. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

FILE No: 1007

1119HANS.GS

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 32-L

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Prince Frederick
Calvert County

LESSEE Alternatives for Youth, Inc.
P.O. Box 746
Hughesville, Maryland 20637

PROPERTY LOCATION 295 West Dares Beach Road
Prince Frederick, Maryland 20637

SPACE TYPE Group Home

LEASE TYPE

New

DURATION 3 Years

EFFECTIVE

November 19, 1997

ANNUAL RENT \$1.00

UTILITIES RESPONSIBILITY Lessee

CUSTODIAL RESPONSIBILITY Lessee

SPECIAL CONDITIONS

1. The Lessee shall maintain liability insurance at a minimum coverage of \$1,000,000 combined single limit per occurrence.
2. The lease contains a hold harmless clause, protecting the State against loss or liability in connection with bodily injury, death, property damage or destruction.
3. The assignment or subletting without the written consent of the State and approval of the Board of Public Works is not permitted.
4. The lease may be terminated by the State, in whole or in part, whenever the State determines that such termination is in the best interest of the State.

REMARKS

1. The Lessee shall occupy and use the premises for and only for a group home for developmentally disabled individuals.
2. The lease is to be executed by the Board of Public Works.
3. Board of Public Works approval of this lease will be certified by the Office of Real Estate Department of General Services.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

FILE No:

1119ALTY.CF

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 33-L

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

(Pre-Release Center for Women)

Baltimore City

LESSOR/OWNER

Cardinal William H. Keeler, Archbishop of Baltimore
4500 Park Heights Avenue
Baltimore, Maryland 21215

PROPERTY LOCATION

4500 Park Heights Avenue
Baltimore, Maryland 21215

SPACE TYPE Pre-Release and After-Care **LEASE TYPE** Renewal **SQUARE FEET** 12,729

For Women

EFFECTIVE December 1, 1997

DURATION 5 Years

NEGOTIATED SQUARE FOOT RATE \$4.04

(Avg.)

ANNUAL RENT \$51,400 (Avg.)

OPTION SQUARE FOOT RATE \$4.32

UTILITIES RESPONSIBILITY Lessee

PREVIOUS SQUARE FOOT RATE \$3.60

CUSTODIAL RESPONSIBILITY Lessee

FUND SOURCE General 35.02.06.04.13.183

SPECIAL CONDITIONS

1. The Lessor, at its sole cost, shall provide the labor and material to paint the interior of the Demised Premises.
2. The rate negotiated by the Office of Real Estate will result in a cost avoidance of \$17,820.60 over the term of the lease.
3. The Lessee may terminate this agreement by giving Lessor 180 days prior written notice.
4. The square foot rental rate for year 1 is \$3.85, year 2 - \$3.93 , year 3 - \$4.01, year 4 - \$4.12, year 5 - \$4.24.
5. The effective square foot rate is \$6.67 (avg.)

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 33-L

REMARKS

1. This space is used as a Pre-Release and After-Care Center for women.
2. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
3. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

FILE No: 1362

1119PARK.GS

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 34-L

MARYLAND INSTITUTE FOR EMERGENCY MEDICAL SERVICES SYSTEMS

Hagerstown
Washington County

LESSOR/OWNER Lee Stine, Inc.
201 South Cleveland Avenue
Hagerstown, Maryland 21740

PROPERTY LOCATION 201 South Cleveland Avenue
Hagerstown, Maryland 21740

SPACE TYPE Office **LEASE TYPE** Renewal **SQUARE FEET** 1,060
DURATION 5 Years **EFFECTIVE** December 1, 1997
ANNUAL RENT \$8,500 **NEGOTIATED SQUARE FOOT RATE** \$8.02
UTILITIES RESPONSIBILITY Lessor **CURRENT SQUARE FOOT RATE** \$8.83
CUSTODIAL RESPONSIBILITY Lessor

FUND SOURCE 23.27.00

SPECIAL CONDITIONS

1. The Lessor, at its sole cost, shall perform the necessary work to comply with ADA standards.
2. The negotiated rate represents of cost avoidance of \$4,293 over the term of the lease.
3. The lease incorporates 3 use-in common parking spaces free of charge.
4. The Lessor shall, at its sole cost, clean the carpet in the Demised Premises.

REMARKS

1. This space is used for a regional MIEMSS office.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LEASE

ITEM 34-L

REMARKS

- 2. The lease contains a termination for convenience clause.
- 3. Board of Public Works approval of this lease will be certified by the Department of General Services, Office of Real Estate.
- 4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

FILE No: 3437

1119CLEV.GS

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 35-CGL

**PRINCE GEORGE'S COUNTY - NORTH BRENTWOOD TOWN HALL
AND MUSEUM PROJECT LOAN OF 1996, CHAPTER 093, ACTS OF 1996**

Submission of a request by the Mayor and Town Council of North Brentwood that the Board of Public Works approve certification by the Mayor and Town Council of North Brentwood that the required matching funds have been raised as required by the Prince George's County - North Brentwood Town Hall and Museum Project Loan of 1996, Chapter 093 of the Acts of 1996.

Chapter 093 of the Acts of 1996 authorized the creation of a State debt in the amount of \$175,000 to be used as a grant to the Mayor and Town Council of North Brentwood for the acquisition of a site and demolition of an existing structure, and for the design, planning and renovation of a building that will contain a town office, museum, kitchen, and police office for North Brentwood, and for associated street work subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Mayor and Town Council of North Brentwood has presented evidence that it has funds available in the Maryland-National Capital Park and Planning Commission 1998-2005 Capital Improvement Program of which \$175,000 will be funded from the Commission's Operating Fund/Fund Balance for this project.

In addition to the evidence of matching funds, the Mayor and Town Council of North Brentwood has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$175,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 35-CGL

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

NBRENTWD.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 36-CGL

MONTGOMERY COUNTY - CITY OF GAITHERSBURG
PAVILION LOAN OF 1997, CHAPTER 138, ACTS OF 1997

Submission of a request by the Mayor and City Council of Gaithersburg that the Board of Public Works approve certification by the Mayor and City Council of Gaithersburg that the required matching funds have been raised as required by the Montgomery County - City of Gaithersburg Concert Pavilion Loan of 1997, Chapter 138 of the Acts of 1997.

Chapter 138 of the Acts of 1997 authorized the creation of a State debt in the amount of \$100,000 to be used as a grant to the Mayor and City Council of Gaithersburg for the planning, design, and construction of the Olde Town Concert Pavilion and for associated site work, the pavilion to be located at the northwest corner of the City Hall site in Gaithersburg subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. The fund may consist of real property, in-kind contributions, or funds expended prior to the effective date of this Act.

The Mayor and City Council of Gaithersburg has presented evidence that it has encumbered \$829,424 in their Fiscal Year 1997 Capital Improvement Budget for this project.

In addition to the evidence of matching funds, the Mayor and City Council of Gaithersburg has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$100,000 to be encumbered but will not authorize the disbursement of any funds.

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 36-CGL

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

GAITHPAV.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 37-CGL

MONTGOMERY COUNTY - BROOKE GROVE FOUNDATION, INC.
LOAN OF 1996, CHAPTER 278, ACTS OF 1996

Submission of a request by the Board of Directors of the Brooke Grove Foundation, Inc. that the Board of Public Works approve certification by the Board of Directors of the Brooke Grove Foundation, Inc. that the required matching funds have been raised as required by the Montgomery County - Brooke Grove Foundation, Inc. Loan of 1996, Chapter 278 of the Acts of 1996

Chapter 278 of the Acts of 1996 authorized the creation of a State debt in the amount of \$50,000 to be used as a grant to the Board of Directors of the Brooke Grove Foundation, Inc. for the planning, design, and construction of, and for the provision of capital equipment for a section of a new building for the provision of capital equipment for a section of a new building including examination rooms, offices, a multi-purpose room, and conference rooms to be used as a facility for assessing geriatric patients who may be suffering from dementia or Alzheimer's disease subject to the requirement that the grantee provide and expend a matching fund for this purpose. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated. No part of the fund may consist of real property or in-kind contributions. The fund may consist of funds expended prior to the effective date of this Act.

The Board of Directors of the Brooke Grove Foundation, Inc. has presented evidence that it has expended a total of \$152,738 on eligible construction expenses associated with the water and sewer lines to the new building. Board of Public Works approval is also requested to reimburse the Board of Directors of the Brooke Grove Foundation, Inc. \$50,000 for expenditure that exceeded the matching fund requirement.

In addition to the evidence of matching funds, the Board of Directors of the Brooke Grove Foundation, Inc. has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

Approval by the Board of Public Works of each of these documents will allow the authorization of \$50,000 to be encumbered.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 37-CGL

Pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland, the Grantee shall consult with the Maryland Historical Trust to determine whether the project will have significant adverse effects on historic properties and to develop measures to avoid, mitigate, or satisfactorily reduce any significant adverse effects.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board of Public Works that it has completed its review of the project.

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds have not been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BROGROPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 38-CGL

BOARD OF DIRECTORS OF THE
CAROL JEAN CANCER
FOUNDATION, INC.

951 Pershing Drive
Silver Spring, Montgomery County

AUTHORITY

Carol Jean Cancer Foundation, Inc. Loan of 1993
Chapter 229, Acts of 1993

PROJECT NO. AND TITLE

SL-029-931-038
Construction of a Multi-Purpose Facility

DESCRIPTION

In accordance with the provisions of the Carol Jean Cancer Foundation, Inc. Loan of 1993, which provided a matching grant of \$200,000 to the Board of Directors of the Carol Jean Cancer Foundation, Inc. for the construction and equipping of a multi-purpose building, for the construction of an outdoor above ground pool, for construction of a site enclosure for an existing amphitheater, for the installation of outdoor lighting, and for landscaping at Camp Friendship in Montgomery County, Board of Public Works approval is requested for landscaping at Camp Friendship including the front entrance, cabin areas, the maintenance area, and area IV. Work includes the furnishing and installation of plant material, re-grading and sodding various areas, and the transplanting of existing plant material.

PROCUREMENT METHOD

Negotiated

AWARD

Ruppert Nurseries, Inc.
Ashton, MD.

AMOUNT

\$14,555.00

FUND SOURCE

\$ 7,277.50 - Carol Jean Cancer Foundation, Inc.
Loan of 1993
\$ 7,277.50 - Carol Jean Cancer Foundation, Inc.

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 38-CGL

REMARKS

The work has been completed.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Bonds have been issued to support this transaction.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

CAROLJPG.FV

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 39-CGL

BOARD OF DIRECTORS OF THE
PARK REIST CORRIDOR
COALITION, INC.

3901-3903 Park Heights Avenue
Baltimore City

AUTHORITY

The Park Reist Corridor Coalition, Inc. Loan of
1996, Chapter 220, Acts of 1996

PROJECT NO. AND TITLE

SL-019-961-038
Renovation of the Former Park Heights Street
Academy Building

DESCRIPTION

In accordance with the provisions of The Park Reist Corridor Coalition, Inc. Loan of 1996, which provided a matching grant of \$350,000 to the Board of Directors of The Park Reist Corridor Coalition, Inc. for the acquisition, repair, renovation, restoration, and reconstruction of and for the provision of capital equipment for the property now known as "The Former Park Heights Street Academy Building", to be used as a mixed-use community center, with the special purposes of developing employment and business opportunities and of redeveloping housing in the Park Heights community in Baltimore City, Board of Public Works approval is requested for the following contract to renovate the former Park Heights Street Academy Building including demolition, interior renovations, painting new electrical system, new HVAC and plumbing systems, new sprinkler system, carpentry, installation of an elevator, and exterior carpentry.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

Harbor View Contractors, Inc. - Baltimore, MD.
P & J Contracting Co - Baltimore, MD.
J. P. Construction, Inc. - Bel Air, MD.
Mystic Construction, Inc. - Baltimore, MD.

AMOUNT

\$721,350
\$727,800
\$747,800
\$814,000

AWARD

P & J Contracting Co.

AMOUNT

\$635,300

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 40-CGL

DEPARTMENT OF HEALTH
AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Harundale Youth & Family Service Center,
Inc.
7700 Ritchie Highway, Suite 320
Glen Burnie, MD 21060

AUTHORITY

Policy and Procedures for Community Mental Health
Centers and Comprehensive Mental Retardation Centers
Construction Grants
adopted by BPW on 11/29/71.

PROJECT NO. AND TITLE

MHDA-278 Harundale - Renovation of
Building G, #3 Park Plaza Shopping Center
Severna Park, Maryland 21146

DESCRIPTION

Board of Public Works approval is requested for a \$136,836 State grant to assist Harundale Youth & Family Service Center, Inc. (HYFSC) (a non-profit organization) in the cost of renovating approximately 5,077 square feet of space in a building located in the Park Plaza Shopping Center, 560 A Governor Ritchie Highway, Severna Park, Maryland. Board approval is also requested for award of the renovation contract which will include the following: demolition and reconstruction consisting of new gypsum board partitions on steel studs, new floor finishes, hung ceiling, light fixtures, doors and hardware, HVAC supply and return ductwork and registers, upgrading of electrical system to include new panel, wiring, receptacles, switches, and replacing existing bathrooms with new ADA compliant fixtures.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS

Harkins Builders, Inc. - Baltimore, MD
Struever Bros., Eccles, & Rouse - Baltimore, MD

AMOUNT

\$156,771
\$171,620

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 40-CGL

REMARKS

\$ 45,612 (25%) - Applicant's Share
Cash Reserves

\$136,836 (75%) - State's Share

\$ 65,122 - Maryland Consolidated Capital Bond Loan 1990,
Community Mental Health Project Funds

\$ 68,931 - Maryland Consolidated Capital Bond Loan 1991,
Community Mental Health Project Funds

\$ 2,783 - Maryland Consolidated Capital Bond Loan 1996,
Community Mental Health Project Funds

As authorized, the Secretary for the Department of Health and Mental Hygiene has determined that this project qualifies for incentive funding under COMAR 10.08.02.

There are no Federal grant funds available for this project.

The Board's approval in the amount of \$136,836 to assist in the design, construction and equipping of this project is further contingent upon the following language being included in the Deed(s) or otherwise recorded in the Land Records of Anne Arundel County.

"If, within 30 years after completion of a project or facility with respect to which funds have been paid under Subtitle 6 of Title 24 of the Health General Article of the Annotated Code of Maryland (the "Subtitle"), the Property is sold or transferred to any person, agency or organization that would not qualify as an applicant under said Subtitle, or that is not approved as a transferee by the Board of Public Works, or if, within the same period, the improvements cease to be a "facility" as defined in said Subtitle, then the State shall be entitled to recover from either the owner, transferor, or transferee an amount bearing the same ratio to the then current fair market value of so much of the Property as constituted an approved project, as the amount of the State participation bore to the total eligible cost of the approved project, together with all costs and reasonable attorneys' fees incurred by the State in the recovery proceedings."

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 40-CGL

REMARKS

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Bonds to support this transaction have been sold and monies are available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

hyfsc.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION RELATED SERVICE CONTRACT

ITEM 41-S

DEPARTMENT OF NATURAL RESOURCES

Public Lands
Land and Water Conservation
Service

PROGRAM

Public Lands provides services for the planning, acquisition, development and management of resources for all DNR public land units. Public Lands consists of Land and Water Conservation Service, State Forest and Park Service and Natural Resources Police. DNR public land units currently consist of approximately 360,000 acres.

CONTRACT NO. AND TITLE

RP 1-98/South Mountain State Park

DESCRIPTION

Contract to provide survey services for approximately 87,200 linear feet of exterior boundary line along the Appalachian Trail at South Mountain State Park in Frederick and Washington Counties, Maryland.

TERM

12/1/97 - 6/29/98

PROCUREMENT METHOD

Sole Source

AWARD

RETTEW Associates,
Inc./Mechanicsburg, PA

AMOUNT

\$111,390

PERFORMANCE BOND

None

FUND SOURCE

100% Special 81.20.03 Item 000
\$111,390 Applied against previously
authorized 81.20.03 Item 090
\$111,390

Continued

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION RELATED SERVICE CONTRACT

ITEM 41-S

REMARKS

The United States Department of the Interior, National Park Service, and the Maryland Department of Natural Resources (DNR) share the mutual responsibility of protecting and preserving their respective portions of the Appalachian Trail. Both parties have long shared the common goal of completing a final survey of the properties along the Trail. In an effort to achieve this goal, the parties have agreed, through a Memorandum of Understanding, to cooperate with each other and to coordinate their efforts to survey the properties each party owns.

RETTEW Associates, Inc. is currently under contract with the National Park Service to survey the Federal properties surrounding the Appalachian Trail in Maryland (the contract was awarded as a result of a competitive bid process). Having the same surveying company survey all of the Trail properties at the same time is the only way that DNR and the National Park Service will be able to work out property line overlaps, voids and other inconsistencies in a timely and mutually beneficial manner. It will result in significant cost savings to both the State and Federal government. Many Federal and State property lines are contiguous, and, therefore, the surveyor can make use of the same deed research, prepare one property line mosaic, use the same traverse lines and prepare one series of plats to meet the needs of both governments. In addition, the surveyor can make use of the extensive deed research of properties in the area which the Federal government has already completed.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

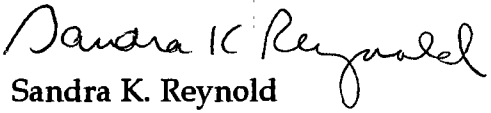
With Discussion ✓

Without Discussion

bpwit:m.jj

There being no further business, the meeting was adjourned.

Respectfully submitted,


Sandra K. Reynold
Executive Secretary

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