**MINUTES** 

OF THE

MEETING OF THE

BOARD OF PUBLIC WORKS

August 20, 2008

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AUGUST 20, 2008

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# MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, AUGUST 20, 2008

The Board of Public Works met in the Joint Hearing Room, Legislative Services Building, Room 100, 90 State Circle, Annapolis, Maryland, on Wednesday, August 20, 2008.

# Board Members present:

The Honorable Martin O'Malley, Governor The Honorable Nancy K. Kopp, Treasurer The Honorable Peter Franchot, Comptroller

# Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

## CONSTRUCTION:

General Construction Project Contingency Fund 1988 Maryland Consolidated Capital Bond Loan of 1999 Maryland Consolidated Capital Bond Loan of 2000 Maryland Consolidated Capital Bond Loan of 2001 Maryland Consolidated Capital Bond Loan of 2002 Maryland Consolidated Capital Bond Loan of 2003

Maryland Consolidated Capital Bond Loan of 2004

Maryland Consolidated Capital Bond Loan of 2005

Maryland Consolidated Capital Bond Loan of 2006 Maryland Consolidated Capital Bond Loan of 2007

Maryland Consolidated Capital Bond Loan of 2008

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

# **AUGUST 20, 2008**

# SECRETARY'S AGENDA

LOUISE LAWRENCE (410) 841-5873 lawrenl@mda.state.md.us

# 1. <u>DEPARTMENT OF AGRICULTURE</u>

Maryland Agricultural Cost-Share Program Grant Requests

Submission of a request by the Maryland Department of Agriculture for approval 34 of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2006 (Appropriation Number 06071):

Agreement #	Recipient	County	Amount \$
AT-2008-3649	ELIZABETH TREW DEBNUM	Kent	1,000
AT-2008-3736P	JOSEPH R. RAHLL,SR	Harford	9,700
AT-2008-3796	RIGDON FARMS	Harford	9,100
AT-2008-3797	RIGDON FARMS	Harford	4,100
AT-2008-3799	H. GRANT TROOP	Cecil	2,100
AT-2008-3800	H. GRANT TROOP	Cecil	3,100
AT-2008-3805E	BONNIE G. HARRISON	Harford	800
AT-2009-2520	RONALD E. ATHEY	Allegany	3,400
AT-2009-2521	RONALD E. ATHEY	Allegany	1,300
AT-2009-2530	GEORGE W. BARNES	Somerset	6,100
AT-2009-2531	GEORGE W. BARNES	Somerset	3,400
AT-2009-2570B	JOHN S. DULIN	Queen Anne's	35,000
CR-2008-3716	GAREY E. QUIDAS	Caroline	6,900
CR-2008-3717B	GAREY E. QUIDAS	Caroline	9,000
CR-2008-3718B	GAREY E. QUIDAS	Caroline	4,200
CR-2008-3728B	DENNIS C. NAGEL, JR	Caroline	35,000
CR-2008-3730	WEER & COMPANY	Caroline	5,200
CR-2008-3755B	RICHARD H. JANVIER, JR	Caroline	30,800
CR-2008-3758B	BARBARA L. REED	Caroline	35,000
CR-2008-3788	GEORGE W. LANDIS	Caroline	2,600
MP-2008-3055	GARVIN E. TANKERSLEY, III	Frederick	8,900
MP-2008-3681	DENNIS J. RAMSBURG	Frederick	22,700
MP-2008-3682	PAUL F. HARRISON, JR	Frederick	18,000
MP-2008-3683	PAUL F. HARRISON, JR	Frederick	8,500
MP-2008-3684	PAUL F. HARRISON, JR	Frederick	18,200
NW-2008-3729B	DENNIS C. NAGEL, JR	Caroline	35,000
NW-2008-3732B	ANTHONY L. MONATH	Caroline	30,800
NW-2009-2565	GEORGE D. SHERMAN	Dorchester	5,700
PR-2008-3524	JERRY D. LAMBERTSON	Worcester	24,600

# AUGUST 20, 2008

### SECRETARY'S AGENDA

# 1. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Grant Requests (Continued)

Agreement #	Recipient	County	Amount \$
PR-2008-3562B	HENRY TRAN	Worcester	35,000
PR-2008-3784B	CEDAR LIVESTOCK FARMS, LLC	Worcester	35,000
PR-2009-2543B	E. GLENN HOLLAND	Worcester	35,000
RS-2009-2569	WARREN D. KIBLER	Carroll	2,200
WM-2009-2533	BENONI D. ALLNUTT, JR	Montgomery	7,100

### **Total Submission Amount:**

494,500

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: The Maryland Consolidated Capital Bond Loan of 2006 provides a source of funds for the cost-share program. Under this appropriation "\$4,578,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED
WITH DISCUSSION WITHOUT

### AUGUST 20, 2008

### SECRETARY'S AGENDA

LOUISE LAWRENCE (410) 841-5873 lawrenl@mda.state.md.us

# 2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of 3 individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2005 (Appropriation Number 05119):

# ADDITIONAL FUNDING:

Agreement #	Recipient	County	Amount \$
AT-2008-3461	JESSE D. MILLS	Washington	598.66
MP-2007-2406	ROGER E. EYLER	Carroll	4,660.69
MP-2006-1082	CHARLES H. SCHAEFER II	Carroll	5,940.63

## **Total Additional Funding Amount:**

11,199.98

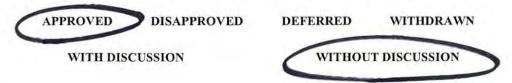
The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: The Maryland Consolidated Capital Bond Loan of 2005 provides a source of funds for the cost-share program. Under this appropriation "\$5,500,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:



# **AUGUST 20, 2008**

### SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791 dmoore@comp.state.md.us

# 3. BOARD OF PUBLIC WORKS

Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

# ANNE ARUNDEL COUNTY

07-1721	<u>LYLE MILLAN IV</u> – To mechanically maintenance dredge an entrance channel and to provide for maintenance dredging for a six-year period – Severn River and Winchester Pond, Annapolis
07-0690	ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS — To mechanically maintenance dredge a main channel and to provide for maintenance dredging for a six-year period — Locust Cove, Pasadena
07-0694	WILLIAM GRIFFITH
07-0696	ADAM REVELS
07-0698	GEORGE BENTZ - To mechanically maintenance dredge spur channels and to provide for maintenance dredging for a six-year period - Locust Cove, Pasadena
07-0695	<u>PINEHURST LANDING MARINA</u> – To mechanically maintenance dredge a marina basin and to provide for maintenance dredging for a sixyear period – Locust Cove, Pasadena

# CHARLES COUNTY

08-0452 <u>VIRGINIA ELECTRIC & POWER COMPANY</u> – To mechanically maintenance dredge an intake channel and access channel and to provide

for maintenance dredging for a six-year period—Potomac River at Possum

Point Power Station

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

# AUGUST 20, 2008

### SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791 dmoore@comp.state.md.us

# 4. **BOARD OF PUBLIC WORKS**

Wetlands License 06-0418

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because a public informational hearing was held. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

# TALBOT COUNTY

06-0418 <u>EASTON VILLAGE, LLC</u> – To construct a 30-slip community marina with 15 finger piers, 47 mooring piles and a canoe/fishing pier, to fill, grade, and plant marsh vegetation along an eroding shoreline, and to emplace a stone/sand containment sill – North Fork of Tred Avon River, Easton

- Application received: September 7, 2005
- Public comment period ended: February 1, 2006
- Public hearing held: January 9, 2007
- Hearing comment period closed: February 10, 2007
- MDE Report and Recommendation approving works as above described received: January 11, 2008
- Final reviews and approvals received from Maryland Historical Trust on June 10, 2008 and Critical Areas Commission on July 9, 2008

This item was previously submitted as Item 8 on August 6, 2008. That item did not include the canoe/fishing pier.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED

WITHDRAWN

## AUGUST 20, 2008

### SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567 jsakai@mde.state.md.us / creilly@mde.state.md.us

# 5. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation**: That the Board of Public Works approve a **new loan** up to \$385,000 to Worcester County for the **Newark Sanitary Service Area Water Tower** project. (Legislative District 38B). The loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based upon this formula, recent loan recipients have received a 1.10% interest rate. To secure this debt, Worcester County will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

**Project Description:** The project involves design and construction of an elevated water storage tank and all related appurtenances for the existing Newark drinking water system. This project will provide a reliable water supply and fire protection for residential and commercial users.

# Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$385,000
Water Supply Grant WSG 04.24 (previously approved 4/2/08)	\$200,000
Local/Other	\$104,000
TOTAL ESTIMATED PROJECT COST:	\$689,000

<u>Authority:</u> Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

### AUGUST 20, 2008

### SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567 jsakai@mde.state.md.us / creilly@mde.state.md.us

# 6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

<u>Recommendation</u>: That the Board of Public Works approve a **new grant** up to \$300,000 to the City of Fruitland for the City of Fruitland Infiltration and Inflow project in Wicomico County. (Legislative District 38A). The source of these grant funds is the Bay Restoration Fund.

<u>Project Description:</u> The project involves rehabilitation of a portion of the Fruitland Wastewater Collection System in Wicomico County. The rehabilitation will consist of repair, relining, and replacement of defective sewer lines and manholes throughout the City of Fruitland.

# **Project Funding Sources:**

Bay Restoration Fund Sewer Rehabilitation Grant BR-CR 01.23 (this action) \$ 300,000 Local Funds \$ 795,000 TOTAL ESTIMATED PROJECT COST: \$1,095,000

**<u>Authority:</u>** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

## **AUGUST 20, 2008**

### SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567 jsakai@mde.state.md.us / creilly@mde.state.md.us

# 7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

<u>Recommendation</u>: That the Board of Public Works approve a **new grant** up to \$1,000,000 to Baltimore City for the **Greenmount Branch Interceptor Improvements Phase II – SC833R** project. (Legislative Districts 43, 44 & 45). The source of these grant funds is the Bay Restoration Fund.

**Project Description**: This project is phase II of the Greenmount Branch Interceptor improvements. This phase involves the installation of a relief interceptor ranging in size from 27" to 42" diameter and all related appurtenances, starting from near Kirk and Bonaparte Avenues and continuing southward to near Hillman and Eager Streets.

# Project Funding Sources:

Bay Restoration Fund Sewer Rehab Grant BR-CR 04.03 (this action)	\$ 1,000,000
Local Share	\$17,210,320
TOTAL ESTIMATED PROJECT COST:	\$18,210,320

**<u>Authority:</u>** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

This approval may include costs previously incurred by the applicant.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

# **AUGUST 20, 2008**

### SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567 jsakai@mde.state.md.us / creilly@mde.state.md.us

# 8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

<u>Recommendation</u>: That the Board of Public Works approve a **new grant** up to \$400,000 to Talbot County for the **St. Michaels Region II Sewer Collection System Improvement** project. (Legislative District 37B). The source of these grant funds is the Bay Restoration Fund.

<u>Project Description:</u> The project is the continuation of the St. Michaels Region II collection system improvements, which involves rehabilitation of the St. Michaels area wastewater collection system including repair and/or replacement of defective sewer lines and manholes, installation of low pressure sewers with grinder pumps to replace severely deteriorated gravity sewers and other sewer rehabilitation techniques at various locations in the system. The project is intended to remove major sources of extraneous flows caused by infiltration and inflow in the wastewater collection system and to replace deteriorated pipes in jeopardy of collapse. The system improvements are being implemented in phases. The current phase includes Lee, North and Canton Streets and Boundary Lane.

# Project Funding Sources:

Bay Restoration Fund Sewer Rehabilitation Grant BR-CR 03.21 (this action) \$400,000 TOTAL ESTIMATED PROJECT COST: \$400,000

<u>Authority:</u> Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

This approval may include costs previously incurred by the applicant.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

# **AUGUST 20, 2008**

### SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567 jsakai@mde.state.md.us / creilly@mde.state.md.us

# 9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

<u>Recommendation</u>: That the Board of Public Works approve further funding to Allegany County for the George's Creek Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal Upgrade project. The project involves multiple sources of funding which are being provided over several years based on the project schedule. (Legislative District 1A)

- A. Grant Increase up to \$158,000 Bay Restoration Fund (BR-NR 03.01)
- B. Grant Increase \$300,000 Biological Nutrient Removal Program (NR 03.01).
  MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.
- C. New Loan up to \$9,100,000 Water Quality State Revolving Loan Fund. The loan of up to \$9,100,000 will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based upon this formula, recent loan recipients have received a 1.10% interest rate. To secure this debt, Allegany County will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

<u>Project Description</u>: This project entails the planning, design, and construction of Biological Nutrient Removal (BNR) and Enhanced Nutrient Removal (ENR) facilities at the existing George's Creek Wastewater Treatment Plant (WWTP). This project will achieve an effluent with Total Nitrogen of 3 mg/l and a Total Phosphorous of 0.3 mg/l under ENR upgrade. These improvements will reduce nutrients discharged to the Potomac River and ultimately the Chesapeake Bay.

# Project Funding Sources:

Bay Restoration Fund Grant BR-NR 03.01 (this action)	\$ 158,000
Bay Restoration Fund Grant BR-NR 03.01 (previously approved 12/12/07)	\$10,430,000
BNR Grant NR 03.01 MCCBL 2008 (this action)	\$ 300,000
BNR Grant NR 03.01 (most recent action 4/2/08)	\$ 5,525,725
BNR Grant NR 03.01 (future action)	\$ 158,888
Water Quality State Revolving Loan Fund (this action)	\$ 9,100,000
SWQH Grant 22.01 (most recent action 4/2/08)	\$ 2,992,306
TOTAL ESTIMATED PROJECT COST:	\$28,664,919

# **AUGUST 20, 2008**

### SECRETARY'S AGENDA

# 9. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

The Bay Restoration Funds may be expended using multi-year appropriations based on project schedule. Bay Restoration Funds will be used only for eligible ENR costs, as determined by the Department.

<u>Authority:</u> Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and sections 9-348, construction Grants or Loans, Water Quality Improvement.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

# **AUGUST 20, 2008**

## SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567 jsakai@mde.state.md.us / creilly@mde.state.md.us

# 10. MARYLAND DEPARTMENT OF THE ENVIRONMENT

<u>Recommendation</u>: That the Board of Public Works approve further funding to the Town of Perryville for the Perryville Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal Upgrade project in Cecil County (Legislative District 34B). The project involves multiple sources of funding which are being provided over several years based on the project schedule.

- A. Grant Increase up to \$3,800,000 Bay Restoration Fund (BR-NR 03.08)
- B. Grant Increase \$1,000,000 Biological Nutrient Removal Program (NR 03.08).
  MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.
- C. New Loan up to \$6,200,000 Water Quality State Revolving Loan Fund. The loan of up to \$6,200,000 will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 25% of the Average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based upon this formula, recent loan recipients have received a 1.10% interest rate. To secure this debt, the Town of Perryville will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

<u>Project Description</u>: This project involves planning, design and construction for the Biological Nutrient Removal (BNR) and Enhanced Nutrient Removal (ENR) facilities at the existing 1.65 million gallon per day (mgd) Perryville Wastewater Treatment Plant (WWTP). This project will achieve effluent quality with annual average nutrient goals of 3 mg/l for Total Nitrogen and 0.3 mg/l for Total Phosphorous. These improvements will reduce nutrients discharged to the lower Susquehanna River and ultimately the Chesapeake Bay.

# Project Funding Sources:

Bay Restoration Fund Grant BR-NR 03.08 (this action)	\$ 3,800,000
Bay Restoration Fund Grant BR-NR 03.08 (previously approved 5/3/06)	\$ 200,000
BNR Grant NR 03.08 MCCBL 2008 (this action)	\$ 1,000,000
BNR Grant NR 03.08 (most recent action 6/11/08)	\$ 1,246,211
BNR Grant NR 03.08 (future action)	\$ 997,763
Water Quality State Revolving Loan Fund (this action)	\$ 6,200,000
Local Share	\$ 316,104
TOTAL ESTIMATED PROJECT COST:	\$13,760,078

# **AUGUST 20, 2008**

### SECRETARY'S AGENDA

# 10. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

The Bay Restoration Funds may be expended using multi-year appropriations based on project schedule. Bay Restoration Funds will be used only for eligible ENR costs, as determined by the Department.

<u>Authority:</u> Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act and sections 9-348, construction Grants or Loans, Water Quality Improvement.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

## **AUGUST 20, 2008**

### SECRETARY'S AGENDA

Contacts: Patricia Rynn Sylvester Phone: 410-514-7481 sylvester@dhcd.state.md.us John Maneval Phone: 410-514-7451 maneval@dhcd.state.md.us

# 11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

**BORROWER:** Poppleton Apartments II, L.P. c/o Hampstead Group

AUTHORITY: Maryland Consolidated Capital Bond Loan of 2008

Partnership Rental Housing Program Loan Article 83B, Sections 2-1101 through 2-1110

COMAR 05.05.05.01 through .27

# **Statutory Requirements:**

• The Partnership Rental Housing Program provides financing for rental housing that will be occupied by individuals with incomes of 50% or less of the statewide median income.

- Loans may be made to non-profit or for-profit organizations that agree to restrict occupancy
  of units to individuals with disabilities and special needs.
- Repayment of principal or interest is not required unless the project is sold or fails to serve
  the low-income tenants for whom it is intended.

**PROJECT TITLE:** Poppleton Communities, Phase II

**AMOUNT:** \$525,000

**DESCRIPTION:** The project involves rehabilitating 96 rental units and constructing 19 new rental units for families in the Poppleton neighborhood of Baltimore City. The project is sponsored by the Hampstead Group, and is supported by the City of Baltimore. Partnership funds will support seven units that will be restricted to occupancy by households with individuals with disabilities with incomes no more than 30% of the area median income.

## **FUNDS SOURCE:**

Source	Amount
Maryland Consolidated Capital Bond Loan of 2008-PRHP Loan	\$ 525,000
Tax-exempt Bond Loan	5,963,725
Low Income Housing Tax Credit Equity	6,537,192
Maryland Housing Rehabilitation Program - Multifamily	500,000
Baltimore City HOME	3,042,000
U.S. Department of Housing and Urban Development Loan	5,507,627
Sponsor Equity, Other	1,374,647
TOTAL	\$23,450,191

# **AUGUST 20, 2008**

# SECRETARY'S AGENDA

# 11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

**REMARKS:** The Maryland Department of Planning reviewed and approved the project for consistency with the Economic Growth, Resource Protection, and Planning Policy on September 1, 2007 (Project #SP20070817-4196).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED WITHDRAWN

### AUGUST 20, 2008

# SECRETARY'S AGENDA

Contact: S. K. Kulkarni, P.E. (410-585-3027) skulkarni@dpscs.state.md.us

# 12. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES North Branch Correctional Institution

# CONTRACT MODIFICATION (CONSTRUCTION)

CONTRACT NO. & TITLE 256-Cell Housing Unit No. 4

KN-000-050-C02

Adpics No. COB08126

ORIGINAL CONTRACT APPROVED BPW Agenda June 07, 2006, Item 1-C

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bidding

CONTRACTOR Mascaro Construction Company, L.P.

Pittsburgh, Pennsylvania

(local office: 12602 Arnel Avenue

Cumberland, MD)

CONTRACT DESCRIPTION Construct 256-cell Maximum Security Housing Unit No. 4 with related site work and utilities.

**MODIFICATION DESCRIPTION** Change Order No. 19 provides for the reconstruction of the damaged portions of the Arnel Avenue.

MODIFICATION AMOUNT	\$ 89,754.38
ORIGINAL CONTRACT AMOUNT	\$ 24,843,490.00
CHANGE ORDERS PREVIOUSLY APPROVED	\$ 219,579.95
REVISED CONTRACT AMOUNT	\$ 25,152,824.33
% OF THIS C.O. TO CONTRACT AWARD	0.36%
% OF CUMULATIVE C.O TO ORIGINAL	
CONTRACT AWARD	1.25%

FUND SOURCE Item 302, MCCBL 2006

(NBCI, Construct Housing Unit No.4)

MBE PARTICIPATION 93% for Change Order No. 19

## AUGUST 20, 2008

## SECRETARY'S AGENDA

# 12. <u>DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES</u> (cont'd) North Branch Correctional Institution

PERFORMANCE BOND

100% of Contract Amount

**REMARKS**: Arnel Avenue requires improvement at select locations where the road is damaged due to the construction traffic. This road is a public road and must meet Allegany County standards.

All work in this change order is to be done by the woman-owned MBE subcontractor, Braddock Construction.

The prime contractor committed to MBE participation of 8.65% at the time of initial award. The total MBE participation on the project work is 9.42% including this change order.

TAX COMPLIANCE NO.:

08-1854-0111

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

# AUGUST 20, 2008

## SECRETARY'S AGENDA

Contact: Thomas Botzman (240-895-4413) (tjbotzman@smcm.edu) SMCM Rep: Charles C. Jackson (240-895-4412) (ccjackson@smcm.edu)

# 13. ST. MARY'S COLLEGE OF MARYLAND

**DESCRIPTION:** Board of Public Works approval is requested to lease premises in Alba, Italy for use by St. Mary's College for its international education program located in Alba.

PROPERTY:

Corso Michele Coppino 40/A, Alba (CN), Italy

LANDLORD:

Municipality of Alba, Italy

LEASE AMOUNT:

\$0.00

TERM:

Ten years

**REMARKS:** St. Mary's College and the Municipality of Alba seek to enter into this transaction to further the College's study-abroad program in Alba, Italy. Over the past five years, the College's international education program has grown substantially with over 40% of students now participating in an overseas program. The College's new core curriculum places additional emphasis on international education which is anticipated to result in about 70% of students participating in a study abroad program.

The College has partnered with the Municipality of Alba, Italy since 2001 to provide a spring music festival that involves many St. Mary's students and faculty. In 2005, the College began offering full semester academic programs in Alba. The Municipality has now offered a ten year rent-free lease for a city-owned property in the town center that will become the home of the College's academic program in Alba. This lease will provide 3,000 square feet of space to include two classrooms, music practice rooms, computing space, and offices. The Municipality has indicated that as the program grows, the lease may be modified to provide additional space.

This item was previously submitted as Item 14 on August 6, 2008.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

# AUGUST 20, 2008

### SECRETARY'S AGENDA

Contact: Thomas Botzman (240-895-4413) (tjbotzman@smcm.edu) SMCM Rep: Charles C. Jackson (240-895-4412) (ccjackson@smcm.edu)

# 14. ST. MARY'S COLLEGE OF MARYLAND

**REFERENCE:** Board of Public Works approval is requested to allow St. Mary's College of Maryland to accept an Agreement of Sale to purchase the following property with title vested in the name of the State of Maryland for the use by St. Mary's College of Maryland. This property will become part of the College campus. Title and transfer agreements will be subject to legal review by the office of the Attorney General for the State of Maryland.

GRANTOR: Robert L. Somerville, Personal Representative of the Estate of

Mary B. Somerville

GRANTEE: State of Maryland to become part of St. Mary's College of

Maryland.

**PROPERTY:** Parcel totaling 2.18 plus or minus acres of land, identified as, Tax

Map 59, Grid 7, Parcel 217.

PRICE: \$160,000 purchase price

\$ 3,000 settlement charges

APPRAISED VALUE: Appraiser (Gatewood Company, Inc.) \$140,000

Appraiser (James Hooper) \$200,000

FUND SOURCE: Plant Funds (a debt of the College and not the State)

**REMARKS:** The property is located 0.7 miles north of St. Mary's College of Maryland campus, on the west side of State Route 5. Purchasing this property is consistent with the off-campus landscape and setting protection strategy adopted by the College Board of Trustees to preserve the viewshed entering the St. Mary's City National Historic Landmark District.

This item was previously submitted as Item 15 on August 6, 2008.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

# **AUGUST 20, 2008**

## SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412

ccjackson@smcm.edu

# 15. ST. MARY'S COLLEGE OF MARYLAND

**DESCRIPTION:** In accordance with the provisions of the State Finance and Procurement Article, Sections 8-301 and 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following capital equipment expenditures related to Glendening Hall (New Student Services Building) and to Goodpaster Hall (New Academic Building).

# A. Glendening Hall Capital Equipment

Equipment	<u>Award</u> A	mount
Additional Building Data/		
Telecommunications Cabling Pulls	Data Communications Service Group \$	800
Additional Conference Room Chairs		
and Filing Cabinets	Maryland Correctional Enterprises \$	25,000
Network Equipment	Digital Intelligence Systems Corporation\$	95,000

FUND SOURCE:

M.C.C.B.L 2008 (Approp. Code 08073)

"Provide Funds to equip the new Student Services Building"

# B. Goodpaster Hall Capital Equipment

Equipment	Award	Amount	
Additional Psychology Laboratory Table	Fisher Scientific	\$	800

**FUND SOURCE:** 

M.C.C.B.L 2007 (Approp. Code 07100)

"Provide Funds to equip the new Academic Building."

**REMARKS:** Total proposed expenditures for this agenda item is \$121,600. All solicitations for capital equipment have been in accordance with the procurement policies for St. Mary's College of Maryland.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED

WITHDRAWN

# **AUGUST 20, 2008**

### SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412 ccjackson@smcm.edu

# 16. ST. MARY'S COLLEGE OF MARYLAND Shoreline Protection and Improvements

**DESCRIPTION:** Request to use design/build project delivery method to design and construct shoreline protection and improvements.

**AUTHORITY:** BPW Advisory P-1999-1

**PROCUREMENT METHOD:** The College intends to solicit proposals and evaluate the offerors' technical merits. The College will then award to the lowest-priced offeror who has a technical score of at least acceptable.

FUND SOURCE: College Funds and Federal HUD Grant

**REMARKS:** The project is to construct bulkheads, a boat ramp, a rowing launch pier, and a sailing pier with a wave break. The use of the design/build project delivery method will reduce overall costs by allowing the contractor who will build the marine structures to detail and plan the work more efficiently. The contractor, not the design engineer, will be responsible for obtaining the required permits. Thirty percent of the concept design is complete at this time.

The College has submitted an application for a State Wetlands license for this project to the Maryland Department of the Environment (App. No. 07-WL-0785) and MDE has placed the project on public notice. The Joint Evaluation Committee's preliminary recommendations have been incorporated into the concept design. Board of Public Works approval of this Item is distinct from any determination concerning the wetlands license.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED

WITHDRAWN

# **AUGUST 20, 2008**

### SECRETARY'S AGENDA

Contact: David Lever, 410-767-0610 dlever@msde.state.md.us

# 17. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Reversion of Funds to Contingency Fund: Prince George's County – 2007 Capital Improvement Program

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve the reversion to the contingency fund established in Section 5-301, Education Article, Annotated Code of Maryland, of fiscal year 2007 school construction funding in the amount of \$1,694,000 from the Marlton Elementary School open space pod renovation project in Prince George's County.

Authority: The Maryland Consolidated Capital Bond Loan of 2007 (Chapter 488, Maryland Laws at page 8) requires that, "[A]ny school construction funds allocated to a county that are not encumbered within two years of the initial authorization shall revert to the contingency fund established in Section 5-301 of the Education Article. This requirement shall apply to authorizations made in the [2007, 2006, and 2005 MCCBLs]."

Under this requirement, funds authorized in fiscal year 2007 to projects not encumbered by June 1, 2008 must revert to the Statewide Contingency Account.

*Application:* The Board approved funding in the amount of \$1,694,000 to renovate open-space pods at Marlton Elementary School, Prince George's County Public Schools, in the FY 2007 Capital Improvement Program. The funding had not been placed under contract as of June 1, 2008.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

WITH DISCUSSION

DEFERRED

WITHDRAWN

## AUGUST 20, 2008

### SECRETARY'S AGENDA

Contact: David Lever, 410-767-0610 dlever@msde.state.md.us

# 18. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Reversion of Funds to Contingency Fund: Washington County – 2007 Capital Improvement Program

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve the reversion to the contingency fund established in Section 5-301, Education Article, Annotated Code of Maryland, of fiscal year 2007 school construction funding in the amount of \$166,000 from the Sharpsburg Elementary School domestic water piping replacement project in Washington County.

Authority: The Maryland Consolidated Capital Bond Loan of 2007 (Chapter 488, Maryland Laws at page 8) requires that, "[A]ny school construction funds allocated to a county that are not encumbered within two years of the initial authorization shall revert to the contingency fund established in Section 5-301 of the Education Article. This requirement shall apply to authorizations made in the [2007, 2006, and 2005 MCCBLs]."

Under this requirement, funds authorized in fiscal year 2007 to projects not encumbered by June 1, 2008 must revert to the Statewide Contingency Account.

*Application:* The Board approved funding in the amount of \$166,000 for a domestic water piping replacement project at Sharpsburg Elementary School, Washington County Public Schools, in the FY 2007 Capital Improvement Program. The funding had not been placed under contract as of June 1, 2008.

## **AUGUST 20, 2008**

#### SECRETARY'S AGENDA

Contact: David Lever, 410-767-0610 dlever@msde.state.md.us

# 19. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Somerset Intermediate School - Somerset County

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve:

(1). The closure by the Somerset County Board of Education:

Somerset Intermediate School (Old) (Formerly Westover Elementary School)

4.8 acres 8928 Sign Post Road Westover 21871

(2) The transfer by the Somerset County Board of Education to the Somerset County Government. As a condition of approval, the Somerset County Government shall obtain approval by the Board of Public Works before transferring any right, title or interest in any portion of the property.

**Background:** The site consists of 4.8 acres, including a 37,296 square foot educational facility, Somerset Intermediate School (Old) that was built in 1958. The old Somerset Intermediate School has been replaced by a newly-constructed Somerset Intermediate School. At its regular meeting of March 18, 2008, the Somerset County Board of Education declared the old school surplus to the needs of Somerset County Public Schools and seeks to transfer this facility to the County government. The proposed use for the Old Somerset Intermediate School facility is for County Offices such as the health department, teen services and the MAC Center.

**Authority**: COMAR 23.03.02.23: The Board of Public Works, upon recommendation of the Interagency Committee on School Construction, must approve, disapprove, or conditionally approve a request to transfer school sites or buildings to the local government. The Interagency Committee approved this proposed transfer on May 9, 2008.

# AUGUST 20, 2008

### SECRETARY'S AGENDA

Contact: David Lever, 410-767-0610 dlever@msde.state.md.us

# 20. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM

Capital Improvement Program – Fiscal Year 2008 Baltimore County Public Schools – Amendment

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works approve an amendment to the fiscal year 2008 Capital Improvement Program for Baltimore County as described.

Authority: The Maryland Consolidated Capital Bond Loan of 2007 (Chapter 488, Maryland Laws at page 8) specifies that if State funds provided to a subdivision in the fiscal year 2008 Capital Improvement Program cannot be allocated to, or used for, eligible projects within two years of the initial authorization, the subdivision may opt to have the funds applied to another eligible project in the FY 2008 CIP, held in reserve for an eligible FY 2009 CIP project, or used for an eligible Aging Schools Program project.

Specific Request: The Baltimore County Public Schools school system could not use funds as originally allocated and has opted to have the funds applied to another eligible project in the fiscal year 2008 CIP. Specifically, the IAC recommends that the CIP be amended to increase funding allocation in the amount of \$62,403 for the Middleborough Elementary windows replacement project by transferring that amount from the Statewide Contingency Account.

**AUGUST 20, 2008** 

# SECRETARY'S AGENDA

# **APPENDIX**

Report of emergency contracts awarded by various agencies in accordance with **COMAR** 21.05.06 (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR** 21.02.01.05(A)(3).

Individual reports enclosed.

# **AUGUST 20, 2008**

## APPENDIX

## SECRETARY'S AGENDA

Contact: Nita Settina (410) 260-8157

NSettina@dnr.state.md.us

### REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 1

## DEPARTMENT OF NATURAL RESOURCES

Maryland Park Service/Civic Justice Corps

CONTRACT:

Civic Justice Corps School Bus and Drivers Rental

ADPICS NO: K00P8201659

**CONTRACT TYPE:** 

Service

DESCRIPTION:

Provide school bus and drivers services for the Maryland

Civic Justice Corps

PROCUREMENT METHOD:

Emergency

BIDS

Harris Bus & Terminal Service 10245 Bird River Road, Baltimore \$78,000.00

AWARD:

Harris Bus & Terminal Service

AMOUNT:

\$78,000.00

TERM:

June 30, 2008 - August 8, 2008

MBE PARTICIPATION:

0%

**FUND SOURCE:** 

100% Special Funds Budgeted to DNR

Appropriation Code: 30.01.04.001.566.00

# **AUGUST 20, 2008**

### APPENDIX

### SECRETARY'S AGENDA

# REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 1 (cont'd)

## REMARKS:

Nature of Emergency. DNR's Maryland Park Service staff has worked with Department of Juvenile Services and outside partners to expand the Maryland Conservation Corps to include atrisk and court-involved youth. The Governor announced this new program – the Civic Justice Corps – and the program began June 30, 2008. Buses were necessary to transport the youth to and from the State Parks where the youths performed various tasks.

Basis for Selection. The solicitation was advertised on eMarylandmarketplace for 20 days. Solicitation packages were mailed to various bus companies.

TAX COMPLIANCE NO:

08-1433-0111

**RESIDENT BUSINESS:** 

Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

# **AUGUST 20, 2008**

### APPENDIX

## SECRETARY'S AGENDA

Contact: John Thornton 410-631-1002 jthornton@marylandports.com

## REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 2

DEPARTMENT OF TRANSPORTATION

Maryland Port Administration

**CONTRACT TITLE:** 

Janitorial Services for Dundalk and Seagirt Marine

Terminals 280030-S/ ADPICS NO. P090854

CONTRACT TYPE:

Service

DESCRIPTION:

Janitorial services for Dundalk and Seagirt Marine

Terminals

PROCUREMENT METHOD: Emergency

BIDS:

Brooks and Brooks Services, Inc.

\$ 52,467

(see remarks)

Cheverly, MD

Star Maintenance

\$ 86,730

(see remarks)

Silver Spring, MD

Ameri-Klean Services, Inc.

\$104,850

Baltimore, MD

Environmental Facility Services

\$108,208

McLean, VA

AWARD:

Ameri-Klean Services, Inc.

AMOUNT:

\$104,850.00

TERM:

July 12, 2008 through October 11, 2008

MBE PARTICIPATION:

0%

**FUND SOURCE:** 

J03-D001, Port Operations, 08/0813

AUGUST 20, 2008
APPENDIX
SECRETARY'S AGENDA

### REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 2 (cont'd)

#### REMARKS:

Nature of Emergency: The incumbent contractor had been performing unsatisfactorily in cleaning Dundalk and Seagirt Marine Terminals for some time and its performance continued to deteriorate. In June, the MPA issued a solicitation on eMaryland Marketplace to procure a replacement contractor for a one-year term. Before bids were received, however, the incumbent's performance deteriorated to the point where the Port Executive Director determined that a new contractor had to be obtained without delay to prevent further degradation of facilities and working conditions on the terminals.

Basis for Selection: The Port requested quotes by fax or email from ten contractors, including Minority Business Enterprises and Small Business Enterprises, with offers due by July 7. The Port evaluated the responses to determine which bidder provided the best value to the State considering price and responsibility factors. The Port did not set MBE subcontracting goals because it needed bidders to submit firm quotes in a few days and the Port could not risk delays in receiving quotes as bidders attempted to make arrangements with subcontractors.

Four quotes were submitted. The Port rejected the lowest-priced quote, from Brooks and Brooks Services, Inc., because the price was unreasonably low in light of the requirement that the contractor pay at least the Tier 1 Living Wage (\$11.30 per hour); the price quoted was less than the incumbent was being paid; and the incumbent could not perform satisfactorily at its contract price even though it was not required to pay the Living Wage. The Port rejected the second lowest-priced quote, from Star Maintenance, because Star Maintenance proposed to furnish services at times materially different than those the Port required. The Procurement Officer, with the approval of the agency head designee, determined that Ameri-Klean's bid provided the best value. Ameri-Klean holds two other Port contracts for cleaning services, at the Cruise Terminal and at North and South Locust Point Marine Terminals. Ameri-Klean recently stepped in on an emergency basis and successfully took over up the cleaning contract for the Cruise Terminal when that incumbent contractor was terminated for default. Ameri-Klean is familiar with Port facilities and procedures and has the ability to perform properly. Ameri-Klean will pay at least the Tier 1 Living Wage and is a certified Small Business Enterprise.

TAX COMPLIANCE NO.:

08-1689-0111

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

# **AUGUST 20, 2008**

## APPENDIX

## SECRETARY'S AGENDA

Contact: Dennis Kokoskie (410)767-5621 Dkokoskie@dhmh.state.md.us

## REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 3

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Developmental Disabilities Administration - Eastern Shore Regional Office

**CONTRACT TITLE:** 

Purchase of Care

**DHMH/OPASS 09-9879** 

M00B8200583

**CONTRACT TYPE:** 

Service

DESCRIPTION:

Out-of-State residential placement for child with

developmental disability.

PROCUREMENT METHOD:

Emergency

BID:

Latham Centers

\$477,067

Brewster, Massachusetts

AWARD:

Latham Centers

AMOUNT:

\$477,067

TERM:

03/20/08 - 06/30/2012

MBE PARTICIPATION:

0%

**FUND SOURCE:** 

100% Gen.

APPROP. CODE:

M01550

### AUGUST 20, 2008

# APPENDIX

### SECRETARY'S AGENDA

### REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

REMARKS: The consumer is a child with Prader-Willi Syndrome. The consumer began to receive Family Support Services through the Arc of Northern Chesapeake in 2004 following admission to the Children's Institute in Pittsburgh. The consumer was provided 1:1 aides in public school but had to be removed to an alternative school in October 2006 because of her attacks on aides. Her behavior affects her home life and poses a danger to the people around her. She has been hospitalized several times at different hospitals. Her parent, the Maryland Disability Law Center, and the local coordinating council decided in August 2007 that she needed a residential setting. In August 2007, she entered Humanim respite house, funded by an Eastern Shore Behavior Support Services grant, where she received 2:1 aides staffing around the clock. Despite the increased staffing, she was involved in numerous incidents involving physically attacking staff, stealing food from stores, stealing credit cards from two people (neither person pressed charges), calling a sex chat phone line with the stolen card, taking keys to the locked food room at the respite house, making death threats on the phone (family did not press charges), continued to gain weight, filled out credit card applications, and telephoned a jail inmate.

For the past six months, the Cecil County Resource Coordination Council and the Eastern Shore Regional Office examined every possible in-State service; however, there are no appropriate in-State residential placements for this child. The Office moved next to interview out-of-State providers to select a program that could provide adequate services while maintaining the least restrictive environment and to negotiate the contract cost.

This report is submitted late to the Board of Public Works because the contract document had to be revised and resubmitted. Maryland DDA providers do not provide services for consumers with this disorder for adolescence.

TAX COMPLIANCE NO.:

08-0707-0000

RESIDENT BUSINESS:

No

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED: WITH DISCUSSION WITHOUT DISCUSSION REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

## AUGUST 20, 2008

#### APPENDIX

## SECRETARY'S AGENDA

Contact: Kelly Devilbiss (410) 970-7013

Kdevilbiss@dhmh.state.md.us

# REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Developmental Disabilities Administration - Springfield Hospital Center

CONTRACT TITLE: Sign Language Interpreter Services Contract

DHMH-OPASS-09-9996 ADPICS NO. M00B8200690

CONTRACT TYPE: Service

**DESCRIPTION:** Sign language interpreter services

**PROCUREMENT METHOD:** Emergency

BIDS:

Centralized Interpreter Referral Services/

The Hearing and Speech Agency of Metropolitan Baltimore \$163,800

AWARD: Centralized Interpreter Referral Services/The Hearing and

Speech Agency of Metropolitan Baltimore

AMOUNT: \$163,800

**TERM:** 06/17/2008 – 12/16/2008

MBE PARTICIPATION: 0%

FUND SOURCE: 100% General Funds

APPROP. CODE: M00L0801

### **BOARD OF PUBLIC WORKS**

## **AUGUST 20, 2008**

## APPENDIX

#### SECRETARY'S AGENDA

## REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 4 (c

(cont'd)

#### REMARKS:

Nature of Emergency: B.M. (Patient #120349) was admitted to Springfield Hospital Center's Deaf Unit. While there, he was involved in numerous assaultive episodes that ultimately necessitated his transfer to local authorities. Clifton T. Perkins Hospital Center referred the patient back to Springfield on June 17, 2008. Due to his previous assaultive behaviors toward the patients and staff of the Deaf Unit, the Hospital determined to place him in a different treatment unit, which meant that sign-language interpreter services were needed there.

Basis for Selection: The Centralized Interpreter Referral Service of The Hearing and Speech Agency had been providing sign-language interpreter services for B.M. during his hospitalization at Clifton T. Perkins Hospital Center. To ensure continuity of services, DDA determined that it would best be able to continue that agency's services for B.M. at Springfield Hospital Center as that agency has experience with him and can provide the required interpretation services.

TAX COMPLIANCE NO:

08-1677-1110

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

#### BOARD OF PUBLIC WORKS

### AUGUST 20, 2008

#### APPENDIX

#### SECRETARY'S AGENDA

Contact: BJ Said-Pompey (410) 339-5013 Bjsaid-pompey@dpscs.state.md.us

## REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 5

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Metropolitan Transition Center

CONTRACT TITLE:

Substance Abuse Services (MTC)

Q0009803/ADPICS NO. Q00P9201742

CONTRACT TYPE:

Service

**DESCRIPTION:** Intensive substance abuse outpatient treatment program at Metropolitan Transition Center. The program treats 75 inmates in a six-month program for a total of 150 annually. Upon completing the program, the inmates are released and continue in community substance abuse treatment under the supervision of the Division of Parole and Probation.

PROCUREMENT METHOD:

Emergency

AWARD:

Baltimore Substance Abuse Systems, Inc.

AMOUNT:

\$309,000.00

TERM:

7/1/08 - 6/30/09

MBE PARTICIPATION:

0%

FUND SOURCE:

100% General Fund

Appropriation Code: Q00B0301 B1190 8185

## **BOARD OF PUBLIC WORKS**

## **AUGUST 20, 2008**

#### APPENDIX

#### SECRETARY'S AGENDA

### REPORT OF EMERGENCY PROCUREMENT

ITEM:

Appendix 5 (cont'd)

#### REMARKS:

Nature of Emergency: On January 2, 2008, Baltimore Substance Abuse Systems, Inc, the incumbent contractor, notified DPSCS that it planned to discontinue funding for the Intensive Treatment Program at the Metropolitan Transition Center effective June 30, 2008. DPSCS then obtained additional General Funds to maintain the program in this Spring's State budget process. Delays in the procurement process ensued that would have resulted in the program shutting down for at least four months. This would have delayed the release of over 150 inmates.

Basis for Selection: Baltimore Substance Abuse Systems, Inc. was the incumbent contractor and could continue the program

TAX COMPLIANCE NO.:

08-1848-0110

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

#### BOARD OF PUBLIC WORKS

#### August 20, 2008

## Secretary's Agenda

ITEM 1A

Contact: James W. Price (410) 260-8426

cprice@dnr.state.md.us

Approval is requested to cancel and revert encumbrances on the following projects previously approved by the Board of Public Works. These amounts represent the balance of Program Open Space funds not expended by the county for the referenced project.

#### PROGRAM OPEN SPACE LOCAL SHARE: 81.20.04

Ref. Doc. #	Project #	Project Name	Co.	Leg Dist #	Fund Source	FY	Amount
PZ280003010	5065-3-412*	Rolling Mill Farm Park (Rolling Mill LLC)	BA	05B	000	06	\$653.08
PZ260039003	4807-10-224**	Wiles Branch Park Walking Path	FR	04A	134	01	\$22.63
PZ270027003	5118-12-251*	Havre de Grace Elementary School- Renovate Multipurpose Court	НА	34A	000	07	\$31,106.54
PZ270027005	5119-12-252*	Riverside Elementary School - Renovate Multipurpose Court	НА	34A	000	07	\$17,223.11
PZ210085007	3875-15-497*	Manor Oaks Local Park	МО	14B	139	01	\$48,691.38
PZ270026011	5112-16-671*	Dorsey Chapel Historic Park (Jackson-French)	PG	22	000	06	\$653.50

### MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2003: 89.22.26

Ref. Doc. #	Project #	Project Name	Co.	Leg Dist #	Fund Source	FY	Amount
PZ260039004	4807-10-224**	Wiles Branch Park Walking Path	FR	04A	000	05	\$23,702.37

### TOTAL FUNDS REVERTED:

\$122,052.61

- \* Baltimore, Harford, Montgomery, and Prince George's Counties have completed these projects and requested that these funds be reverted to their county's unencumbered POS account for future projects.
- \*\* Frederick County cancelled this project and requested that these funds be reverted to the county's unencumbered POS account for future projects.

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

With Discussion

Deferred Withdrawn Without Discussion

## **BOARD OF PUBLIC WORKS**

August 20, 2008

## Secretary's Agenda

Contact: James W. Price

cprice@dnr.state.md.us

ITEM 2A

(410) 260-8426

**COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:** 

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2008:

Approval is requested to commit \$26,475.00 for the following **development** project located in the **City of Frederick, Frederick County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

Baker Park - \$26,475.00 - CPP #5389-10-264 - MD20080703-0707

Install a rock climber play structure at the park.

FUND SOURCE: Program 89.22.42 Item 051 (MCCBL 2008) \$26,475.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Withdrawn

With Discussion

Without Discussion

Deferred

### **BOARD OF PUBLIC WORKS**

## August 20, 2008

## Secretary's Agenda

Contact: James W. Price

ITEM 3A cprice@dnr.state.md.us

PROGRAM OPEN SPACE LOCAL SHARE: (410) 260-8426

Approval is requested to commit \$1,355,314.02 for the following **acquisition** project located in **Howard County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

## Patuxent Greenway (Iager) - \$1,355,314.02 - POS #5282-13-83 - MD20080703-0706

Acquire 29 additional acres for the existing 50 acre park. The property will protect eight acres of forest buffer along the Patuxent River and present opportunities to reforest areas of this park, while providing recreation opportunities on the open land.

Appraised Value: John McDonough, Jr. & Associates \$1,300,000.00

Columbia Realty advisors, Inc. \$1,391,500.00

Property Cost: \$1,345,750.00 Incidental Costs: \$ 9,564.02

FUND SOURCE: Program 81.20.04 Item 813 \$1,355,314.02

Board of Public Works Action: The above referenced item was:

Approved Disapproved
With Discussion

Deferred

Withdrawn

#### **BOARD OF PUBLIC WORKS**

August 20, 2008

Secretary's Agenda

Contact: James W. Price

cprice@dnr.state.md.us

ITEM 4A

(410) 260-8426

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2008:

Approval is requested to commit \$37,190.00 for the following **development** project located in the **Town of Galena, Kent County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

Galena Gateway Park - \$37,190.00 - CPP #5401-14-75 - MD20080623-0660

This proposed project will provide a 400' long by 6' wide pedestrian trail to link Town Park with the Town's Post Office and residential area. The project will include site preparation, trail paving and foot bridges, landscaping and benches.

FUND SOURCE: Program 89.22.42 Item 051 (MCCBL 2008) \$37,190.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

## **BOARD OF PUBLIC WORKS**

August 20, 2008

## Secretary's Agenda

Contact: James W. Price

cprice@dnr.state.md.us

ITEM 5A

(410) 260-8426

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2008:

Approval is requested to commit \$66,000.00 for the following **development** project located in the **Town of Williamsport, Washington County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

Byron Memorial Park - \$66,000.00 - CPP #5393-21-226 - MD20080623-0659
Install playground equipment and grade the adjacent play area for handicap accessibility.

FUND SOURCE: Program 89.22.42 Item 051 (MCCBL 2008) \$66,000.00

Board of Public Works Action: The above referenced item was:

Approved Disapproved
With Discussion

Deferred

Withdrawn

#### **BOARD OF PUBLIC WORKS**

## August 20, 2008

## Secretary's Agenda

Contact: James W. Price

ITEM 6A cprice@dnr.state.md.us

PROGRAM OPEN SPACE LOCAL SHARE: (410) 260-8426

Approval is requested to commit \$304,500.00 for the following **acquisition** project located in **Prince George's County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

## Rollins Avenue Neighborhood Park (Robinson Property) - \$304,500.00 POS #5418-16-693 - MD20080721-0762

Acquire one additional acre for the existing 18.1 acre park. The acquisition of this one acre inholding will permit a more efficient use and development of the park land.

Appraised Value: Richard N. Pierce \$300,000.00

Charles W. White, IFAS \$310,000.00

<u>Property Cost:</u> \$300,000.00 <u>Incidental Costs:</u> \$ 4,500.00

FUND SOURCE: Program 81.20.04 Item 816 \$304,500.00

Board of Public Works Action: The above referenced item was:

Approved Disapproved

Deferred

Withdrawn

With Discussion

#### **BOARD OF PUBLIC WORKS**

August 20, 2008

Secretary's Agenda

Contact: Shaun P.K. Fenlon

sfenlon@dnr.state.md.us

(410) 260-8450

ITEM 7A

**RURAL LEGACY PROGRAM FUNDS:** 

Approval is requested to grant to The Gunpowder Valley Conservancy of Baltimore County \$666,478.37 for the following project from Rural Legacy Funds.

PROJECT NAME: Gunpowder River Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$500,000 FY 2007 Grant

and a \$750,000 FY 2008 Grant for easement acquisitions in Baltimore County for the Gunpowder River Rural Legacy Area on the October 4, 2006 Program Open Space Agenda Item 6A and the April

2, 2008 Program Open Space Agenda Item 9A.

## PROJECT DESCRIPTION:

#### Lawrence and Ann Behner - \$666,478.37

Acquisition of this 97.52 acre conservation easement located within the Gunpowder River Rural Legacy Area of Baltimore County preserves forested and agricultural land. Water quality will be protected through permanent riparian buffers along streams which feed into the Gunpowder Falls River, the Loch Raven Reservoir, and eventually into the Chesapeake Bay. The easement will be held by The Gunpowder Valley Conservancy and the Maryland Department of Natural Resources.

FUND SOURCE: Program 81.20.04 Item 000 \$235,796.81 (FY 2007)

Program 81.20.04 Item 003 \$430,681.56 (FY 2008)

Board of Public Works Action: The above referenced item was:

Approved Disapproved

With Discussion

Deferred

Withdrawn

#### PROGRAM OPEN SPACE - SUPPLEMENTAL A

#### BOARD OF PUBLIC WORKS

August 20, 2008

## Secretary's Agenda

Contact: Shaun P.K. Fenlon

sfenlon@dnr.state.md.us

(410) 260-8450

ITEM 8A RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to Harford County \$317,301.50 for the following project from the Rural Legacy Funds.

PROJECT NAME:

Lower Deer Creek Rural Legacy Area

BACKGROUND:

The Board of Public Works authorized a \$2,000,000 FY 2007 Grant for easement acquisitions in Harford County for the Lower Deer Creek Rural Legacy Area on the October 4, 2006 Program

Open Space Agenda Item 6A.

#### PROJECT DESCRIPTION:

### Colley Family Property - \$317,301.50

Acquisition of a conservation easement on a 38.67 acre property in Lower Deer Creek Rural Legacy Area of Harford County preserves both woodland and farmland. Water quality will be protected through permanent riparian buffers along Deer Creek, a tributary of the Chesapeake Bay. The easement will be held by Harford County.

FUND SOURCE: Program 81.20.04 Item 000 \$317,301.50 (FY 2007)

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

With Discussion

Deferred

Withdrawn

#### **BOARD OF PUBLIC WORKS**

### August 20, 2008

## Secretary's Agenda

Contact: Shaun P.K. Fenlon

sfenlon@dnr.state.md.us

RURAL LEGACY PROGRAM FUNDS: (410) 260-8431

Approval is requested to grant to The Land Preservation Trust of Baltimore County \$823,401.52 for the following project from Rural Legacy Funds.

PROJECT NAME: Piney Run Watershed Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$3,700,000 FY 2007 Grant

and a \$1,600,000 FY 2008 Grant for easement acquisitions in Baltimore County for the Piney Run Rural Legacy Area on the October 4, 2006 Program Open Space Agenda Item 6A and the April

2, 2008 Program Open Space Agenda Item 9A.

### PROJECT DESCRIPTION:

Approved

ITEM 9A

## Robert John Martin - \$823,401.52

Acquisition of this 102.097 acre conservation easement located in the Piney Run Watershed Rural Legacy Area of Baltimore County preserves agricultural and woodland, adding to a large block (12,000 plus acres) of preserved land. Water quality will be protected through permanent riparian buffers of streams on the property which feed into Peggy's Run, which feeds into George's Run and the Prettyboy Reservoir, tributaries of the Chesapeake Bay. The easement will be held by The Land Preservation Trust and the Maryland Department of Natural Resources.

FUND SOURCE: Program 81.20.04 Item 000 \$727,143.80 (FY 2007)

Program 81.20.04 Item 003 \$ 96,257.72 (FY 2008)

Board of Public Works Action: The above referenced item was:

Disapproved Deferred Withdrawn

With Discussion Without Discussion

#### SERVICES CONTRACT

ITEM: 1-S Agency Contact: Richard E. Norman

(410) 229-4109

rnorman@oah.state.md.us

**DEPARTMENT/PROGRAM:** Office of Administrative Hearings

Administration (OAH)

CONTRACT ID: OAH CR 08-01;

Court Reporting Services ADPICS NO. D99B9200002

**CONTRACT DESCRIPTION:** Contract to provide court reporting services including: recording testimony, transcription and furnishing transcripts or other media for administrative hearings and other events as needed.

AWARD: For The Record, Inc.

White Plains, MD

(MDOT Certified MBE)

**TERM:** 9/1/2008 - 8/31/2009 (W/2 one year renewal)

options)

AMOUNT: \$291,883 (Base Contract)

\$291,883 (1 Year; 1<sup>st</sup> Renewal Option) \$291,883 (1 Year; 2<sup>nd</sup> Renewal Option)

\$875,649 Total (3 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one proposal received

**MBE PARTICIPATION:** 100% (Contractor is a Maryland Certified MBE)

5% Subcontracting goal

MBE WAIVER: 20% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

ITEM: 1-S (Cont.)

INCUMBENT: Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was posted on *eMarylandMarketplace.com*. The RFP was sent to 29 firms, 24 of which were Maryland firms and five were MBEs.

Only one proposal was received in response to this solicitation and it was from the incumbent, For The Record, Inc. The technical proposal was acceptable. Moreover, the price has been deemed fair and reasonable and it was determined that other prospective offerors had a reasonable opportunity to respond to the solicitation.

Two vendors attended the Pre-Proposal Conference. A third vendor requested, and was provided, a copy of the minutes from the Pre-Proposal Conference. Three other vendors responded to the solicitation stating they were not submitting proposals due to other prior commitments and the scope of work was beyond their capabilities.

Court reporting and transcriptions are vital to preserve administrative hearings for appellate review. As the incumbent, For The Record, Inc. has provided an outstanding level of service with regard to its high quality of court transcripts, timeliness, responsiveness and accuracy through its experienced staff and established procedures. Over the last fiscal year, the recommended vendor has transcribed approximately 1,000 court hearings with few or no errors.

A MBE subcontracting goal was established at 25% for transcription services; however, For The Record, Inc. requested a 20% waiver which was granted. The previous contract also had a 5% MBE participation goal. The vendor is also a Maryland Certified MBE.

Each agency is responsible for funding the transcriptions for its own court cases. The budget is established based on the history of cases for the agency. OAH does not receive copies of all transcripts. Sometimes only one copy is provided to the agency. If other participants want copies of the transcripts, they must pay for them separately.

ITEM:

1-S (Cont.)

**FUND SOURCE:** 

100% Reimbursable

APPROP. CODE:

D99A1101

**RESIDENT BUSINESS:** 

Yes

MD TAX CLEARANCE:

08-1726-0111

Board of Public Works Action - The above referenced Item was:

**APPROVED** 

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## SERVICES CONTRACT

ITEM: 2-S Agency Contact: Dennis J. Krysiak

(410) 625-5655

dkrysiak@sra.state.md.us

**DEPARTMENT:** State Retirement Agency of Maryland (SRA)

CONTRACT TITLE: Benchmarking Study

ADPICS NO. G20B8200005

**CONTRACT DESCRIPTION**: Request for retroactive approval of a two part comprehensive analysis and benchmarking study. Part 1 – Defined Benefit Plan Investment Analysis and Benchmarking Study, Part 2 – Defined Benefit Plan Administration Analysis and Benchmarking Study for the State Retirement and Pension System of Maryland.

AWARD: CEM Benchmarking, Inc.

Toronto, Ontario, Canada

**TERM**: 4/14/2008 – 12/30/2008

**AMOUNT:** \$55,000

**PROCUREMENT METHOD**: Competitive Sealed Proposals

BIDS/PROPOSALS: Only one offer received

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on the web site *eMarylandMarketplace.com*. In addition, a Notice of Availability and a copy of the RFP were sent directly to four vendors, one of which was a Maryland firm; none were MBE firms.

ITEM: 2-S (Cont.)

In researching the desired services for this benchmarking study, it was determined that the services requested are very specialized and only a very limited number of vendors can provide both the database and the analysis services requested.

Only one offer was received. The recommended contractor, CEM Benchmarking, Inc., is uniquely qualified to perform the services requested and has an extensive database for comparison unmatched by any other vendor in the field. The Agency determined that the price is fair and reasonable and other prospective offerors had a reasonable opportunity to respond to the solicitation. Upon inquiry of the non-responding vendors, one vendor stated that it had existing commitments that prohibited it from submitting an offer and the other vendors did not respond to the inquiry.

This contract was originally submitted in error to only the Department of Budget and Management (DBM) because the total contract value was over \$25,000 but under \$200,000. SRA did not realize that a single offer of over \$50,000 required Board of Public Works (BPW) approval and submitted it to DBM, which approved the item. Upon internal review by DBM of its April 2008 PAAR, it was determined that this item was over the \$50,000 threshold of DBM's approval authority for single proposals to an RFP. Finding the error, DBM removed the item from the PAAR and notified SRA that this item required BPW approval. In order to continue this essential service, SRA is requesting retroactive approval of this contract effective 4/14/2008.

The Benchmarking Study will provide a Defined Benefit Plan Administration and Defined Benefit Plan Investment analysis and benchmarking study and compare the System to at least 15 similarly situated U.S. public retirement funds. The resulting report will provide information regarding where the System aligns within its peer group and also provide best practices recommendations. The overall objective of the study is to learn how the System can improve its effectiveness and efficiency in meeting its goals and objectives, to improve the quality of services and delivery of benefits, etc.

Due to the nature of the proprietary data files from other states' or municipalities' pension funds/systems maintained by the vendor and the specific data analysis expertise required to compare the agency specific information to the vendor files, the SRA's Procurement Review Group (PRG) determined that the resulting contract was not divisible for subcontracting purposes.

ITEM:

2-S (Cont.)

**FUND SOURCE:** 

100% Special (Pension Trust Fund)

APPROP. CODE:

G20J01.01

**RESIDENT BUSINESS:** 

No

MARYLAND TAX CLEARANCE:

08-0613-0000

**DBM REMARKS:** 

Retroactive approval requested pursuant to 11-

204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

### SERVICES CONTRACT

ITEM: 3-S

Agency Contact: Walter Bayne

(410) 768-7354

wbayne@mdot.state.md.us

DEPARTMENT/PROGRAM:

Department of Transportation (MDOT)

Motor Vehicle Administration (MVA)

CONTRACT ID:

V-HQ-08055-S;

**IRP Audit Services** 

ADPICS NO. J00B9200002

CONTRACT DESCRIPTION:

Contract to provide audit services to Maryland

based carriers going into jurisdictions that are International Registration Plan (IRP) members, as well as for carriers based in IRP jurisdictions that operate in Maryland.

AWARD:

Maher Duessel, CPAs

Pittsburgh, PA

TERM:

8/21/2008 - 2/12/2010 (W/2 one year renewal

options)

AMOUNT:

\$ 500,000

(Base Contract)

\$ 250,000

\$ 250,000

(1 Year; 1<sup>st</sup> Renewal Option) (1 Year; 2<sup>nd</sup> Renewal Option)

\$1,000,000

Total (3 Years, 5 Months, 22 Days)

PROCUREMENT METHOD:

Intergovernmental Cooperative Purchasing

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

None

PERFORMANCE SECURITY:

None

INCUMBENT:

None

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: Originally, MVA sought to acquire auditing services through a task order under the Department of Budget and Management's (DBM) master contract for Financial/Financial Related Audits for Maryland State Agencies. DBM issued a task order for this activity on 1/3/2007 and received five offers on 2/5/2007; however, the lowest price (\$584,019.10 for 18 months; equivalent to \$389,346.06 for 12 months) was unaffordable as MVA's budget was \$250,000 per year. Accordingly, no award was made under the task order. Since then, the MVA internal auditors have been conducting the audits in order to meet the International Registration Plan (IRP) mandates. Approximately 70 audits per year have been conducted using in-house staff.

Because of the rigid requirements to perform the audits as described below, the MVA internal auditors were unable to handle the estimated 230 required annual audits, and are now seeking to enter into this Intergovernmental Cooperative Purchasing agreement through a contract awarded by the Commonwealth of Pennsylvania, Department of General Services (PA DGS).

The PA DGS has awarded a contract to Maher Duessel Certified Public Accountants (CPAs) for the Pennsylvania Department of Transportation (PennDot) to use for their IRP Audits. The contract does contain a Ridership Clause that states: "The Contractor shall extend to any jurisdiction member of the IRP the right to directly execute a contract with the contractor for the purchase of Audit Services."

The Commonwealth of Pennsylvania, also a member of the IRP, operates an IRP program similar to Maryland. Participating under the PA DGS contract will allow the MVA to meet the IRP's requirement of performing periodic audits to assess the total distance traveled for 3% of all Maryland-registered fleets, and in doing so realize savings of both time and money. These savings will result because Maher Duessel is familiar with the type of audits required by the IRP mandates, hence will have no "learning curve". Moreover, MVA will benefit from the economies of scale of the much larger Pennsylvania contract.

In order for Pennsylvania to meet the 3% audit requirement, an estimated 455 audits must be completed at a price of \$374,450.00 per year, which is an average of \$823.00 per audit. Using the same rate per audit for Maryland, in order to meet the 3% audit requirement with an estimated 230 audits being completed, the price would be approximately \$190,000 per year. The \$190,000 is within the MVA budgeted amount of \$250,000 per year. Moreover, to allow for the possibility that more than 230 audits will be required or other contingencies, the requested approval amount for this Item is the \$250,000 budgeted amount.

ITEM: 3-S (Cont.)

MVA's Vehicle Service Division is responsible for administering Maryland's IRP program for the apportioned registration fleet vehicles that have interstate operations. Maryland, as a member of the IRP, operates an apportioned registration system, based on mileage, for commercial vehicles engaged in interstate operations. The audit applies to Maryland based carriers going into jurisdictions that are members of the IRP, as well as for carriers based in IRP jurisdictions that operate in Maryland.

Maryland's membership in the IRP mandates that audits be completed periodically to assess the total distance traveled for 3% of the Maryland-registered fleet. Each American state and Canadian province that is an IRP member has a like requirement. This ensures the integrity of the system whereby one locality (IRP jurisdiction) collects registration money for other localities.

**FUND SOURCE:** 100% Special (Transportation Trust Fund)

APPROP. CODE: J04E0001

RESIDENT BUSINESS: No.

MD TAX CLEARENCE: 08-1611-0000

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED

WITH DISCUSSION

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

## SERVICES CONTRACT

ITEM:

4-S

Agency Contact: Kathleen Knolhoff

(410) 767-5232

kknolhoff@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** 

Health and Mental Hygiene (DHMH)

Office of the Maryland Women, Infants, and

Children (WIC) Program

CONTRACT ID:

DHMH-OPASS NO. 09-9754;

Women, Infants, and Children (WIC) Local Agency for Targeted Areas in

Prince George's County ADPICS NO. M00B9200124

CONTRACT DESCRIPTION:

Contract to administer a Women, Infants, and

Children (WIC) Program in targeted areas of Prince George's County. Contract includes

determining eligibility and providing WIC benefits.

AWARD:

Greater Baden Medical Service, Inc.

Upper Marlboro, MD

TERM:

9/22/2008 - 9/21/2013

AMOUNT:

\$5,739,500 (5 years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

PROPOSALS:

Only one offer received

MBE PARTICIPATION:

3% (See Requesting Agency Remarks)

PERFORMANCE SECURITY:

None

**INCUMBENT:** 

Same

ITEM: 4-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of availability of the Request For Proposals (RFP) was advertised on *eMarylandMarketplace.com* and on DHMH's and OPASS's websites. Notices of the availability of the RFP were sent directly to 22 prospective health care vendors, all of which were Maryland firms and none of which were MBE firms. The notices stated that all offerors must be certified as a public or private non-profit health care agency. (See additional information on this topic below.)

The single submitted proposal was evaluated by an evaluation committee. The technical proposal was deemed to be acceptable. In addition, the offeror was determined to be responsible, the financial offer was considered fair and reasonable and it was determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Award is therefore recommended to Greater Baden Medical Services, Inc.

There is a Federal WIC Regulation that establishes standards for the selection of a new local WIC agency. The first requirement is that only a non-profit organization can provide this service. Thereafter, even among non-profits, there is a priority system of five descriptions, or Tiers that best identifies the non-profit's ability to offer health services. The first priority is given to the non-profit that will provide ongoing, routine pediatric and obstetric care and administrative services (A Tier 1 organization). The other priorities are given to non-profits that will: (2) Enter in to a written agreement with another agency to provide the services of a Tier 1 vendor (A Tier 2 organization); (3) Enter in to a written agreement with private physicians for all patients care for certain categories of patients (women, infants or children) (A Tier 3 organization); (4) Enter in to a written agreement with private physicians for certain categories of patients (women, infants or children (A Tier 4 organization); and (5) Refer to another health care provider (A Tier 5 organization).

Greater Baden is a Tier 1 provider. Hence, unless another Tier 1 provider would submit a proposal no other organization at a lower Tier would be permitted under federal regulations to be awarded the contract. Moreover, under COMAR 10.54.02.18 the rate to be paid to any organization performing this service is established by regulation. So there is no possible price competition for this RFP. This combination of no price competition and a prescribed technical ranking award basis usually results in only one proposal being received for a given geographic area for this type of service.

ITEM:

4-S (Cont.)

As the incumbent, Greater Baden Medical Service, Inc, currently administers a WIC Program in targeted areas of Prince George's County and determines eligibility and provides WIC Program benefits to eligible participants, as outlined in COMAR 10.54.02, by an experienced and qualified staff. The vendor not only provided services according to the contract but also opened two new clinics in areas where there are a large number of potentially eligible WIC clients. The vendor was one of the four local WIC agencies that received special funding for their breastfeeding peer counselor program. They successfully recruited breastfeeding WIC moms to be peer counselors who promote breastfeeding at the clinic and by telephone by showing and explaining to WIC moms the proper way to breastfeed their babies.

A 3% MBE goal was established for this contract. This goal will be met by providing cleaning services and office supplies for the clinics.

**FUND SOURCE:** 

100% Federal

APPROP. CODE:

M00F0302

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

08-1476-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

#### SERVICES CONTRACT

ITEM: 5-S

Agency Contact: Jane Bailey

(410) 767-7072

jbailey@dhr.state.md.us

DEPARTMENT/PROGRAM:

Human Resources (DHR)

Local Departments of Social Services Operations Foster Care Maintenance Payments Program

CONTRACT ID:

Foster Care Maintenance Payments ADPICS NO. N00B9200061 – RCC ADPICS NO. N00B9200060 – CPA

CONTRACT DESCRIPTION:

Request for retroactive approval to provide

Residential Child Care (RCC) and Child Placement Agency (CPA) services for a total of 2,279 clients. This agenda item is for the award of 75 separate contracts, 51 for RCC and 24 for CPA.

AWARDS:

See Attachment

TERM:

7/1/2008 - 6/30/2009 (W/1 one-year renewal

option)

AMOUNTS:

\$127,168,255 (Base Contracts; 1 Year)

\$135,434,197 (Options; 1 Year)

\$262,602,452 Cumulative Grand Total (2 Years)

PROCUREMENT METHOD:

Non-Competitive Negotiated Procurement of

Human, Social or Educational Services

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

None

PERFORMANCE SECURITY:

None

**INCUMBENTS:** 

See Attachment

ITEM: 5-S (Cont.)

**REQUESTING AGENCY REMARKS:** Request for retroactive approval of 75 separate contracts for Residential Child Care (RCC) and Child Placement Agency (CPA) services for a total of 2,279 clients.

COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

RCC programs are defined in COMAR 14.31.02.03B(13) as "a program of care provided in a residential setting by a provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law."

CPA programs, previously called "treatment foster care", are defined in COMAR 07.02.21.03B(17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with serious emotional, behavioral, medical, or psychological condition.

The following list details the two categories of foster care services:

Type of Services	# of Clients	# of Contracts	One Year Award Amounts
RCC	800	51	\$58,277,585
CPA	1,479	24	\$68,890,670

Of the 75 Contractors, 70 are incumbents. Dashi Paradise Home, Inc., Gallant Youth Resources, Inc., Living On Our Own, Inc., The Okojie Group, Inc. and We Are The World, Inc. are new Contractors for the RCC services. The total award amount of \$127,168,255 for the base term assumes that each bed purchased will be occupied by a child for the full year of the Contract. Based on history, this is unlikely to occur. These are reimbursements contracts. The vendors are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the vendor.

ITEM: 5-S (Cont.)

The amount for the option period is an estimated cost. The Interagency Rates Committee (IRC) does not issue the actual rates until June of each year. The option year amount for each contractor was calculated by adding 6.5% to the base year's annual rates; historically this 6.5% escalation has proven to be a reasonable calculation amount. However, the contract language specifically states that for the option year contractors will be paid at the rate established by the IRC. If the IRC approved rate for a given contractor is less than a 6.5% increase from the preceding year, that contractor will only be paid the IRC approved rate. If the IRC approved rate is more than 6.5% above the preceding year's rate, a contract modification will be needed if this will cause the total approved amount for a contractor to be exceeded..

The State Finance and Procurement article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services) provide for procuring certain human, social and educational services through a non-competitive negotiation process. The service providers in this request were obtained through this non-competitive negotiation process.

The Governor's Office For Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

Procurement with these service providers has complied with the requirements for Non-Competitive Negotiated Procurement of Human, Social or Educational Services. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

- 1. The procurement is to obtain group foster care and therapeutic services for children and adolescents under a negotiated system adopted by regulation (COMAR 21.14.01.04(2) (b) and (c) (iii)).
- 2. The services are for residential and treatment foster care (now CPA) and the licensing standards are found in COMAR 07.02.11, 07.02.13, 07.02.21 and 07.02.23.
- 3. Neither DHR nor GOC has the facilities or personnel to provide these types of service for the 2,279 youth committed to DHR to be served under these contracts. Therefore, it is in the best interest of the State that DHR contract for these services.

ITEM:

5-S (Cont.)

The procurement method used for these contracts is Non-Competitive Negotiated Procurement of Human, Social or Educational Services and therefore no solicitation process occurs. The solicitation process is when the State normally introduces or recommends an MBE Goal. Because of the complexity of the rate setting process with the Interagency Rates Committee (IRC) and licensing requirements with DHR's Office of Licensing and Monitoring (OLM), provider budgets are not available for further negotiation of MBE Goals for the current fiscal year.

There are a total of 178 foster care maintenance contracts to serve 5,614 clients; 125 are for RCC, 52 are for CPA and one is for Non-Residential Child Care (NRCC). Due to the numerous steps required to achieve initiatives and resolve issues, the processing of all 178 contracts took longer than anticipated. In order to prevent all 178 contracts being submitted to the BPW for retroactive approval, 103 contracts which had already been completed were presented on the 6/25/2008 DBM BPW Agenda in Item 4-S. In that Item it was also stated that the remainder of the contracts would be presented in a future agenda item for retroactive approval. The 75 contracts presented in this agenda item are the balance of the foster care maintenance contracts to be effective 7/1/2008.

FUND SOURCE:

66% General; 34% Federal (Title IV-E)

APPROP. CODE:

N00G0001

RESIDENT BUSINESS:

Yes for all

MD TAX CLEARANCE:

See Attachment

Board of Public Works Action - The above referenced Item was:

**APPROVED** 

DISAPPROVED

WITH DISCUSSION

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-001				
A New World, Inc.	6	\$394,338.00	\$419,970.00	\$814,308.00
Baltimore, MD				
N00B9200061				
08-0992-0111				
SSA/RCC-09-002				
Adventist HealthCare, Inc.	28	\$2,823,252.00	\$3,006,763.00	\$5,830,015.00
Rockville, MD				
N00B9200061				
08-0650-1110				
SSA/RCC-09-004				
All That Matter's, Inc.	8	\$623,120.00	\$663,623.00	\$1,286,743.00
Suitland, MD				
N00B9200061				
08-0651-0110				
SSA/RCC-09-006				
Alternatives for Youth and Families, Inc.	16	\$1,398,920.00	\$1,489,850.00	\$2,888,770.00
Charlotte Hall, MD				
N00B9200061				
08-0652-0110				
SSA/RCC-09-011				
B&B Youth Home, Inc.	10	\$709,670.00	\$755,799.00	\$1,465,469.00
Hyattsville, MD				
N00B9200061				
08-1675-0111				

				17B
ITEM: 5-S (Cont.)	ATTACHMENT			BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-013				
Be Our Guest, Ltd.	9	\$919,450.00	\$979,214.00	\$1,898,664.00
Pikesville, MD				
N00B9200061				
08-0670-0111				
SSA/RCC-09-014				
The Benedictine School for Exceptional Children, Inc.	95	\$2,283,927.00	\$2,432,382.00	\$4,716,309.00
Ridgely, MD				
N00B9200061				
08-0671-1110				
SSA/RCC-09-015 .				
Bishop-Bush Homecare, Inc.	4	\$239,624.00	\$255,200.00	\$494,824.00
Clinton, MD				
N00B9200061				
08-1673-0110				
SSA/RCC-09-019				
Care With Class, Inc.	6	\$411,012.00	\$437,728.00	\$848,740.00
Baltimore, MD				
N00B9200061				
08-1305-0111				
SSA/RCC-09-020				
Cedar Ridge Children's Home & School, Inc.	64	\$3,183,140.00	\$3,390,044.00	\$6,573,184.00
Williamsport, MD				
N00B9200061				
08-0687-0110				

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-024				
CHEO Group Home For Boys, Inc.	24	\$1,760,508.00	\$1,874,941.00	\$3,635,449.00
Baltimore, MD				
N00B9200061				
08-1173-0111				
SSA/RCC-09-027				
Comfort Homes, Inc.	10	\$726,050.00	\$773,243.00	\$1,499,293.00
Bladensburg, MD			**********	20.4.
N00B9200061				
08-1312-0111				
SSA/RCC-09-029				
Creative Options, Inc.	10	\$844,550.00	\$899,446.00	\$1,743,996.00
Middle River, MD			2.7.24,	
N00B9200061				
08-0694-0110				
SSA/RCC-09-030				
Community Services for Autistic Adults and Children, Inc.	4	\$295,596.00	\$314,810.00	\$610,406.00
Montgomery Village, MD				
N00B9200061				
08-0692-0110				
SSA/RCC-09-031				
Dahsi Paradise Home, Inc. **	8	\$532,832.00	\$567,466.00	\$1,100,298.00
Gwynn Oak, MD		N. 13-6. 12-11	and by sections	- 0.00 - 0.00 - 0.00
N00B9200061				
08-1288-0110				

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
TIEM. 3-5 (Cont.)	ATTACHMENT			DF W 6/20/2006
CONTRACT #/CONTRACTOR/CITY/STATE	<b>NUMBER OF</b>	BASE AMOUNT	OPTION	TOTAL TWO YEAR
BPO #/MD TAX CLEARANCE	CHILD CARE YEARS (BEDS)	(ONE-YEAR)	AMOUNT (ONE-YEAR)	CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-032				
Day By Day Residential Services, Inc.	6	\$413,382.00	\$440,252.00	\$853,634.00
Owings Mill, MD				
N00B9200061				
08-0695-0111				
SSA/RCC-09-038				
For Youth Enterprise, Inc.	10	\$754,690.00	\$803,745.00	\$1,558,435.00
Capitol Heights, MD				
N00B9200061				
08-0649-0110		Ser -		
SSA/RCC-09-040				
Gallant Youth Resource, Inc. **	6	\$424,422.00	\$452,009.00	\$876,431.00
Baltimore, MD		2,200,000	4 14 14 14 14 14 14	2000 - 0000
N00B9200061				
08-1261-0000				
SSA/RCC-09-049				
Her Place, Inc.	4	\$290,636.00	\$309,527.00	\$600,163.00
Baltimore, MD				
N00B9200061				
08-1038-1000				
SSA/RCC-09-054				
Inner County Outreach, Inc.	12	\$802,332.00	\$854,484.00	\$1,656,816.00
Aberdeen, MD				
N00B9200061				
08-0768-0110				

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-058				
Kent Youth, Inc.	7	\$497,868.00	\$530,229.00	\$1,028,097.00
Cheatertown, MD		4 13 1,000100	<b>4000,22</b> 7.00	41,020,071.00
N00B9200061				
08-0770-0110				
SSA/RCC-09-059				
KHI Services, Inc.	4	\$406,128.00	\$432,526.00	\$838,654.00
Germantown, MD		4.00,120.00	\$ 15 <b>2</b> ,520.00	φοσο,οσ 1.00
N00B9200061				
08-0771-0110				
SSA/RCC-09-061				
Lazarus House, Inc.	5	\$354,085.00	\$377,101.00	\$731,186.00
Catonsville, MD			Tent News Boss	41.4245.42400
N00B9200061				
08-0777-0110				
SSA/RCC-09-063				
Linwood Center, Inc.	8	\$535,136.00	\$569,920.00	\$1,105,056.00
Ellicott City, MD				
N00B9200061				
08-0778-1111				
SSA/RCC-09-064				
Living On Our Own, Inc.	4	\$276,516.00	\$294,490.00	\$571,006.00
Baltimore, MD		-granienda inggineri	2004 De 40 GARAGO	2000 - 1 - 4 Charles 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2
N00B9200061				
08-1348-0000				

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-065 Making A Great Individual Contribution, Inc. Baltimore, MD N00B9200061 08-1174-0110	13	\$756,275.00	\$805,433.00	\$1,561,708.00
SSA/RCC-09-066 Maple Shade Youth & Family Services, Inc. * Mardela Springs, MD N00B9200061 08-0779-0110	20	\$2,062,687.00	\$2,196,762.00	\$4,259,449.00
SSA/RCC-09-067 Marlene B. Vinson Home of New Beginnings, Inc. Randallstown, MD N00B9200061 08-1043-0110	16	\$1,120,024.00	\$1,192,826.00	\$2,312,850.00
SSA/RCC-09-068 Mary Elizaberth Lange Center, Inc. Baltimore, MD N00B9200061 08-0781-0110	20	\$1,097,480.00	\$1,168,816.00	\$2,266,296.00
SSA/RCC-09-074 Mom-Mom's Place, Inc. Baltimore, MD N00B9200061 08-0806-0111	6	\$390,648.00	\$416,040.00	\$806,688.00

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE  Residential Child Care	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-103				
North American Family Institute, Inc.	27	\$2,022,957.00	\$2,154,449.00	\$4,177,406.00
Danvers, MA				
N00B9200061				
08-0814-0110				
SSA/RCC-09-105				
Our Fortress Homes, Inc.	14	\$1,292,840.00	\$1,376,875.00	\$2,669,715.00
Baltimore, MD		A Share to to see a	Series Contractions and a	46.66.44.5.66.56
N00B9200061				
08-0875-0955-0110				
SSA/RCC-09-106				
Our House, Inc.	16	\$984,240.00	\$1,048,216.00	\$2,032,456.00
Brookeville, MD		9-20-0-12-12-12-1	200700000000000000000000000000000000000	
N00B9200061				
08-0816-0110				
SSA/RCC-09-109				
Student Achievers Future Enterpreneurs, Inc. (SAFE)	15	\$1,052,925.00	\$1,121,365.00	\$2,174,290.00
Baltimore, MD				
N00B9200061				
08-0905-0110				
SSA/RCC-09-113				
Second Family, Inc.	22	\$3,296,637.00	\$3,510,918.00	\$6,807,555.00
Capitol Heights, MD	7078	40 to 100 100 100 1	A540 COK 2000 5	4362306258023
N00B9200061				
08-0909-0110				

	BASE AMOUNT		
CONTRACT #/CONTRACTOR/CITY/STATE NUMBER OF BPO #/MD TAX CLEARANCE CHILD CARE YEARS (BEDS)	(ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care			
SSA/RCC-09-115			
Sheppard Pratt Health System, Inc. * 34	\$5,435,138.00	\$5,788,422.00	\$11,223,560.00
Baltimore, MD		100,000,000	,,,
N00B9200061			
08-0911-1110			
SSA/RCC-09-118			
St. Ann's Infant and Maternity Home 44	\$2,689,988.00	\$2,864,837.00	\$5,554,825.00
Hyattsville, MD	44.50		10 10 10 W. T. C. W. T. C.
N00B9200061			
08-0913-0110			
SSA/RCC-09-120			
Starrs Group Home, Inc. 6	\$390,378.00	\$415,753.00	\$806,131.00
Baltimore, MD		Sam. Street	All The Second
N00B9200061			
08-0915-0110			
SSA/RCC-09-121			
Structures Youth Home, Inc. 15	\$957,255.00	\$1,019,477.00	\$1,976,732.00
Dahlgreen, VA			
N00B9200061			
08-0916-0010			
SSA/RCC-09-122			
The ARC of the Central Chesapeake Region, Inc. * 9	\$834,501.00	\$888,744.00	\$1,723,245.00
Annapolis, MD			
N00B9200061			
08-0785-0111			

ITEM: 5-S (Cont.)	ATTACHMENT			17E BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION- AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-126				
The Children's Guild, Inc.	24	\$2,363,496.00	\$2,517,123.00	\$4,880,619.00
Baltimore, MD				* ///
N00B9200061				
08-0864-1110				
SSA/RCC-09-131				
The KOBA Institute, Inc.	32	\$2,838,144.00	\$3,022,623.00	\$5,860,767.00
Silver Spring, MD			21473011114,100	Tau ac Madire Colores
N00B9200061				
08-0871-0110				
SSA/RCC-09-134				
The Okojie Group, Inc. **	6	\$409,254.00	\$435,856.00	\$845,110.00
Baltimore, MD				
N00B9200061				
08-1183-0000				
SSA/RCC-09-137				
Three Springs, Inc.	8	\$207,072.00	\$220,532.00	\$427,604.00
Oldtown, MD				
N00B9200061				
08-0924-0111				
SSA/RCC-09-139				
Trimir Home for Children and Families, Inc.	13	\$902,538.00	\$961,203.00	\$1,863,741.00
Lanham, MD				20047414 2 4000
N00B9200061				
08-0925-0110				

				17B
ITEM: 5-S (Cont.)	ATTACHMENT			BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Residential Child Care				
SSA/RCC-09-142				
Tut's Inc. Trading as Tuttie's Place	26	\$1,830,842.00	\$1,949,847.00	\$3,780,689.00
Baltimore, MD N00B9200061				
08-0926-0110				
SSA/RCC-09-143				
United Alternative Care Associates, Inc.	6	\$375,624.00	\$400,040.00	\$775,664.00
Calverton, MD		200		
N00B9200061				
08-0927-0111				
SSA/RCC-09-147				
ARC of Washington County, Inc. *	22	\$1,802,656.00	\$1,919,829.00	\$3,722,485.00
Hagerstown, MD				
N00B9200061				
08-0929-1110				
SSA/RCC-09-148				
We Are The World, Inc. **	6	\$415,050.00	\$442,028.00	\$857,078.00
Baltimore, MD				
N00B9200061				
08-1310-0000				
SSA/RCC-09-149				
Where Angels Tread, Inc.	8	\$569,712.00	\$606,743.00	\$1,176,455.00
Uppewr Marlboro, MD				
N00B9200061				
08-1674-0112				

ATTACHMENT			17B BPW 8/20/2008
NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
4	\$278,040.00	\$296,113.00	\$574,153.00
800	\$58,277,585.00	\$62,065,632.00	\$120,343,217.00
	NUMBER OF CHILD CARE YEARS (BEDS)	NUMBER OF CHILD CARE YEARS (BEDS)  BASE AMOUNT (ONE-YEAR)  4 \$278,040.00	NUMBER OF CHILD CARE (ONE-YEAR)  4 \$278,040.00 \$296,113.00

				17B
ITEM: 5-S (Cont.)	ATTACHMENT			BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Child Placement Agency				
SSA/CPA-09-001				
Alternatives for Youth and Families, Inc.	40	\$1,767,011.00	\$1,881,867.00	\$3,648,878.00
Charlotte Hall, MD		227.7412.412	.,,	\$5,675,675.55
N00B9200060				
08-0652-0110				
SSA/CPA-09-002				
Associated Catholic Charities, Inc.	105	\$5,074,932.00	\$5,404,803.00	\$10,479,735.00
Timonium, MD		4260 364000	TAKE STREET	***************************************
N00B9200060				
08-0738-1110				
SSA/CPA-09-003				
Baltimore Adolescent Treatment and Guidance Organnization, Inc.	24	\$1,188,648.00	\$1,265,910.00	\$2,454,558.00
Baltimore, MD		A 26 26 24 8 CAST 6	to an entire trans	3-10 0000000
N00B9200060				
08-1523-0110				
SSA/CPA-09-004				
Baptist Family & Children's Services of Maryland, Inc.	60	\$3,061,020.00	\$3,259,986.00	\$6,321,006.00
Columbia, MD		4 × 4 clast 4 c colasta/s		101000
N00B9200060				
08-0999-0110				
SSA/CPA-09-006				
Casey Family Services	12	\$804,780.00	\$857,091.00	\$1,661,871.00
New Haven, CT				50.00
N00B9200060				
08-0779-0110				

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Child Placement Agency				
SSA/CPA-09-007 Catholic Charities of the Archdiocese of Washington, Inc. Washington, DC N00B9200060 08-0882-0010	24	\$894,312.00	\$952,442.00	\$1,846,754.00
SSA/CPA-09-008 Center for Progressive Learning, Inc. Owings Mills, MD N00B9200060 08-0780-0110	22	\$607,246.00	\$646,717.00	\$1,253,963.00
SSA/CPA-09-009 Challengers Independent Living, Inc. Baltimore, MD N00B9200060 08-0781-0110	25	\$1,000,425.00	\$1,065,453.00	\$2,065,878.00
SSA/CPA-09-010 CONCERN-Professional Services for Children and Youth, Inc. Fleetwood, PA N00B9200060 08-0782-0110	85	\$4,007,605.00	\$4,268,099.00	\$8,275,704.00
SSA/CPA-09-011 Contemporary Family Services, Inc. Hyattsville, MD N00B9200060 08-1016-0111	200	\$10,059,400.00	\$10,713,261.00	\$20,772,661.00

				17B
ITEM: 5-S (Cont.)	ATTACHMENT			BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Child Placement Agency				
SSA/CPA-09-012 Family and Children Services of Central Maryland, Inc. Baltimore, MD N00B9200060 08-0783-1110	110	\$4,021,660.00	\$4,283,068.00	\$8,304,728.00
SSA/CPA-09-013 Father Flanagan's Boys' Home, Inc. Washington, DC N00B9200060 08-0697-0010	10	\$458,520.00	\$488,324.00	\$946,844.00
SSA/CPA-09-015 Foundations for Home and Community, Inc. Washington, DC N00B9200060 08-0785-1110	120	\$5,879,280.00	\$6,261,433.00	\$12,140,713.00
SSA/CPA-09-016 Hearts & Homes For Youth, Inc. Silver Spring, MD N00B9200060 08-0715-0110	62	\$3,162,580.00	\$3,368,148.00	\$6,530,728.00
SSA/CPA-09-019 Kennedy Krieger Education and Community Services, Inc. Baltimore, MD N00B9200060 08-0934-0000	110	\$6,027,840.00	\$6,419,650.00	\$12,447,490.00

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Child Placement Agency				
SSA/CPA-09-020				
KidsPeace National Centers of North America, Inc. Orefield, PA N00B9200060 08-0935-0110	40	\$1,736,520.00	\$1,849,394.00	\$3,585,914.00
SSA/CPA-09-022				
Maple Shade Youth and Family Services, Inc. * Mardela Springs, MD N00B9200060 08-0780-0110	20	\$925,600.00	\$985,764.00	\$1,911,364.00
SSA/CPA-09-028				
Phoenix Homes, Inc. Delphos, Ohio N00B9200060 08-0788-0110	30	\$1,484,760.00	\$1,581,269.00	\$3,066,029.00
SSA/CPA-09-030				
Pressley Ridge, Inc. Baltimore, MD N00B9200060 08-0790-0110	105	\$4,900,455.00	\$5,218,985.00	\$10,119,440.00
SSA/CPA-09-036 Second Home, Incorporated Towson, MD N00B9200060 08-0894-0110	35	\$1,679,020.00	\$1,788,156.00	\$3,467,176.00

ITEM: 5-S (Cont.)	ATTACHMENT			17B BPW 8/20/2008
CONTRACT #/CONTRACTOR/CITY/STATE BPO #/MD TAX CLEARANCE	NUMBER OF CHILD CARE YEARS (BEDS)	BASE AMOUNT (ONE-YEAR)	OPTION AMOUNT (ONE-YEAR)	TOTAL TWO YEAR CONTRACT AMOUNT
Child Placement Agency				20.5770.
SSA/CPA-09-037				
Sheridan Patterson Center for Holistic Family Services, Inc. Baltimore, MD N00B9200060 08-0895-0110	42	\$2,029,608.00	\$2,161,533.00	\$4,191,141.00
SSA/CPA-09-041				
The Children's Choice of Maryland, Inc. Philadelphia, PA N00B9200060 08-0825-0110	110	\$4,590,740.00	\$4,889,138.00	\$9,479,878.00
08-0825-0110				
SSA/CPA-09-049 Wellington, Incorporated	10	\$435,930.00	\$464,265.00	\$900,195.00
Bowie, MD N00B9200060 08-1351-0110		Agraeta Mondo	A COLUMN TO THE PARTY OF THE PA	
SSA/CPA-09-052				
Woodbourne Center, Inc. Baltimore, MD N00B9200060	78	\$3,092,778.00	\$3,293,809.00	\$6,386,587.00
08-0774-0110				
Total Child Placement Agency Contracts	1,479	\$68,890,670.00	\$73,368,565.00	\$142,259,235.00
Grand Total All Contracts on this Agenda	2,279	\$127,168,255.00	\$135,434,197.00	\$262,602,452.00
Grand Total All Foster Care Contracts	5,614	\$340,468,689.00	\$362,599,158.00	\$703,067,847.00

Note: \* Certified MBE Contractors. \*\*New Contractors.

#### SERVICES CONTRACT

ITEM: 6-S Agency Contact: Judy W. Jaudon

(410) 462-8045 jjaudon@bccc.edu

**DEPARTMENT/PROGRAM:** Baltimore City Community College (BCCC)

CONTRACT ID: BCCC-2008-003;

Shuttle Bus Services

ADPICS NO. R95B9200001

**CONTRACT DESCRIPTION:** Request for retroactive approval to provide shuttle bus service between BCCC's Liberty and Harbor campuses for students, faculty and staff.

AWARD: Veolia Transportation Services, Inc.

Baltimore, MD

**TERM:** 1/1/2008 – 3/31/2009

AMOUNT: \$300,000

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 13% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**REQUESTING AGENCY REMARKS:** Veolia Transportation Services, Inc. (Veolia) provides shuttle bus services for students, faculty and staff of the Baltimore City Community College (BCCC), using two mini-buses with wheel chair accessibility, between the Liberty and Harbor Campuses. To date, services have been deemed satisfactory and reliable.

ITEM: 6-S (Cont.)

The previous contract's final renewal option term was 4/15/2004 through 4/14/2005. There was a request to retroactively approve the extension of performance from 4/15/2005 through 12/31/2007. Additional service between the Liberty Campus and the Rogers Avenue Metro Station parking lot was added from 8/27/2007 through 12/31/2007 to address the parking shortage in the vicinity of the Liberty Campus, which was attributed to on-going construction on campus and the loss of approximately 300 parking spaces.

During the period from May 2007 through December 2007 there were three failed bid attempts for this service. The first bid attempt was not completed because changing parking and transportation needs at the Liberty Campus, due to the construction, effected the specifications. The second bid was cancelled, approved by DBM on or about 4/23/07, due to the lack of MBE due diligence by the bidders. The third attempt to bid the service was delayed due to a continued staffing shortage and subsequently failed when the vendor community raised questions about when the Rogers Avenue Metro Station service would end. The Rogers Avenue Metro Station service ended on 5/31/2008.

BCCC attempted to continue services with Veolia through modifications to extend the term of the previous contract through 8/8/2008 to have a new contract in place in time for the new school year. However when the retroactive item was submitted on the DBM BPW Agenda on 5/21/2008 as Item 25-S-MOD, it was determined that the contract had expired on 12/31/2007 and could not be resurrected through modifications to continue services. Consequently, that Agenda Item was withdrawn with instructions that this activity should be re-submitted as a retroactive sole source contract.

At the time the previous contract ended, Veolia continued to operate the shuttle bus services between the Liberty and Harbor campuses and the Rogers Ave Metro Station and was still performing in May when the above mentioned modification request was submitted to the Board. In order to ensure that shuttle bus services were not interrupted, the sole source procurement was done in place of the modifications to the previous contract that was determined to be expired. No other vendor could be able to step in without an investment of time, capital, labor, equipment, and training in order to meet the College's requirements.

Although there was no MBE requirement with the previous contract, Veolia was able to achieve more than 7% MBE participation with a MBE fuel supplier and a WBE bus cleaning service. Veolia has agreed to a MBE participation goal of 13% with this sole source contract, and anticipates exceeding this goal.

ITEM:

6-S (Cont.)

Veolia has maintained the 25-passenger shuttle bus service at a per trip rate of \$28.94, from the Liberty Campus to the Harbor Campus since August 2007. They have recently requested a \$1.90, increase to begin October 2008 which will make the new per trip rate \$30.84. The new per trip rate, which equals \$1.24 per passenger seat (\$30.84 divided by 25 = \$1.24), is still considered fair and reasonable.

An IFB is being prepared with more appropriate and solidified specification under the guidance of the Department of Budget and Management. It is believed that this time frame and funding will allow the College to complete the IFB with the contract award being presented to the Board by a February 2009 BPW meeting with the new contract beginning in March 2009. Even though this time frame is longer than was requested through the previous withdrawn agenda item, with the changes in staffing at BCCC and the need for adequate training and acclamation this additional time is necessary.

BCCC feels this sole source contract is in the best interest of the State to ensure continued shuttle bus services for the students and staff at a fair price with increased MBE participation.

**FUND SOURCE:** 

100% Current Unrestricted

APPROP. CODE:

R95C0008

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

08-1707-1111

Note: A similar item appeared as Item 25-S-MOD on the DBM BPW Agenda on 5/21/2008 and was withdrawn.

Board of Public Works Action - The above referenced Item was:

**APPROVED** 

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

#### SERVICES CONTRACT RENEWAL OPTION

ITEM: 7-S-OPTION Agency Contact: Luci Sager

(410) 468-2374

lsager@mdinsurance.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Insurance Administration (MIA)

Examination and Auditing Unit (E & A)

CONTRACT ID: D80R7200008;

Examination and Auditing Financial Examinations - Six Functional Areas ADPICS BPO NO. D80B9200001

CONTRACT APPROVED: 8/22/2007 DBM BPW Agenda Item 1-S

CONTRACTORS: See Attachment

CONTRACT DESCRIPTION: Contracts with seven vendors to assist the

MIA in conducting financial examinations of insurance companies, health maintenance organizations, and managed care organizations in six functional areas at least once every five years. The six functional areas of assisting the MIA are Property and Casualty Actuarial Services, Reinsurance Services, EDP Audit Services, Life and Health Actuarial Services, Investment Services, and Tax Services. For each functional area a primary and secondary, backup, contract was awarded.

**OPTION DESCRIPTION:** Approval request to exercise the first of three renewal options as contained in the original contracts to ensure adequate availability of services.

**TERM OF ORIGINAL CONTRACTS:** 8/23/2007 – 8/22/2008 (W/3 one-year

Renewal Options)

**TERM OF OPTION:** 8/23/2008 – 8/22/2009

AMOUNT OF ORIGINAL CONTRACTS: \$1,430,000

**AMOUNT OF OPTION:** \$1,430,000

ITEM:

7-S-OPTION (Cont.)

PRIOR MODIFICATIONS/OPTIONS:

None

REVISED TOTAL CONTRACT AMOUNT:

\$2,860,000

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Proposals

MBE PARTICIPATION:

10%

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the first of three renewal options as contained in the original contracts to ensure adequate availability of services in the six functional areas.

The MIA anticipates a continued need for these examination services. These vendors provide specialized support on an as needed basis in conjunction with routine (every five years) and targeted (exam of a specific area of financial concern) exams of insurance companies, health maintenance organizations, and managed care organizations licensed in Maryland. These specialized skills do not exist within the MIA.

The MIA is extremely satisfied with the performance of the contractors. The contractors have the expertise, have been flexible in supporting MIA's Examination and Auditing Unit, and have trained professional staff assigned in the various examinations and auditing services.

It is in the best interest of the State to exercise the renewal option in lieu of a new procurement based on the quality of service being provided and the good pricing achieved through the contracts. In reviewing the Consumer Price Index (CPI) for hourly rates for the six functional areas, over the course of the base contract period the hourly rates had increased by 2.2%, whereas the rates on the contracts have remained the same.

ITEM:

7-S-OPTION (Cont.)

**FUND SOURCE:** 

100% Special (Payment is by the insurance

companies being examined)

APPROP. CODE:

D80Z0101

**RESIDENT BUSINESS:** 

No

MD TAX CLEARANCE:

See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

WITH DISCUSSION

DEFERRED

WITHDRAWN

BPW 8/20/2008

7-S-OPTION (Cont.) ATTACHMENT

**CONTRACTORS:** 

Lewis & Ellis

ITEM:

Richardson, TX

Prime: Property and Casualty

Prime: Life and Health

Back-up: Reinsurance Services

MD Tax Clearance No: 08-1683-0000

**RSM McGladrey** 

Timonium, MD

Prime: EDP Audit Services Prime: Investment Services

Prime: Tax Services

MD Tax Clearance No: 08-1742-1111

**INS Regulatory Services** 

Philadelphia, PA

Prime: Reinsurance Services Back-up: Life and Health

MD Tax Clearance No: 08-1683-0000

**Invotex Group** 

Baltimore, MD

Back-up: Investment Services

MD Tax Clearance No: 08-1686-0111

Pinnacle

Garden City, NJ

Back-up: Property and Casualty

MD Tax Clearance No: 08-1684-0000

SKB & Associates

Malvern, PA

Back-up: EDP Audit Services

MD Tax Clearance No: 08-1859-0001

**SMART Business Advisory &** 

Consulting, L.L.C.

Towson, MD

Back-up: Tax Services

MD Tax Clearance No: 08-1685-0000

### SERVICES CONTRACT RENEWAL OPTION

ITEM: 8-S-OPTION Agency Contact: BJ Said-Pompey

(410) 339-5013

Bjsaid-pompey@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** Public Safety & Correctional Services DPSCS)

Division of Parole and Probation (DPP)

CONTRACT ID: DPSCS Q0006064;

DPSCS Drug Testing Services FY09

ADPICS NO. Q00B9200069

CONTRACT APPROVED: 8/9/2006 DBM BPW Agenda Item 5-S

CONTRACTOR: Kroll Laboratories Specialists, Inc.

Richmond, VA

CONTRACT DESCRIPTION: Contract to perform Drug Testing Services

for urine samples collected by the Agency for Parolees and Probationers.

**OPTION DESCRIPTION:** Approval request to continue existing

services by exercising the first of three one-year renewal options as contained in the original

contract.

**TERM OF ORIGINAL CONTRACT:** 8/15/2006 – 7/31/2008 (2 Years W/3 one-year

renewal options)

**TERM OF OPTION:** 9/1/2008 – 8/31/2009

AMOUNT OF ORIGINAL CONTRACT: \$645,600

AMOUNT OF OPTION: \$322,800 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$26,900 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$995,300

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

ITEM: 8-S-OPTION (Cont.)

MBE PARTICIPATION: 5%

INCUMBENT: Same (See Requesting Agency Remarks)

**REQUESTING AGENCY REMARKS:** Request for approval to continue the Drug Testing Services for urine samples collected by the Agency for Parolees and Probationers by exercising the first of three one-year renewal options as contained in the original contract.

The original vendor, Scientific Testing Laboratories, Inc. (STL) was acquired by Kroll Laboratories, Inc. (Kroll). As of 3/26/2007, a novation agreement was executed between the Department and Kroll, in which Kroll accepted full responsibility for the performance of the Contract.

The mission of the Division of Parole and Probation (DPP) is to help make communities safe through supervising/monitoring offenders who are serving or completing sentences in the community. The Division's employees supervise/monitor approximately 66,000 offenders who are under mandatory (a non-discretionary release from prison required by law after a criminal offender has served his/her sentence less diminution of confinement credits), parole, or probation supervision in communities throughout Maryland.

Approximately 40,000 offenders who are under the supervision of the Division have special conditions for drug treatment that include Drug Testing. Offenders are tested on different schedules which vary from two times per week to random samples.

It would be advantageous to the State to continue these critical services with the current vendor. Kroll has not altered the way the contract has progressed within the last two years. The vendor has honored the prices established for the renewal options for these services. The agency is satisfied with Kroll's performance on the Contract. Kroll is performing as expected by meeting all established requirements.

ITEM:

8-S-OPTION (Cont.)

**FUND SOURCE:** 

100% General

APPROP. CODE:

Q00C0202

**RESIDENT BUSINESS:** 

No

MD TAX CLEARANCE:

08-1853-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

ITEM:

8-S-OPTION (Cont.)

**ATTACHMENT** 

BPW 8/20/2008

### PRIOR MODIFICATIONS /OPTIONS (Cont):

Mod. #1

\$26,900

Modification to extend the contract for one month from 8/1/2008 - 8/31/2008, in order to properly present the request for approval of the execution of the first renewal option to the BPW via this 8-S-OPTION agenda Item.

This 1 month modification was approved by DBM and will be reported on the July 2008 DBM PAAR.

#### SERVICES CONTRACT RENEWAL OPTION

ITEM:

9-S-OPTION

Agency Contact: BJ Said-Pompey

(410) 339-5015

Bjsaid-pompey@dpscs.state.md.us

**DEPARTMENT/PROGRAM:** 

Public Safety & Correctional Services

Office of the Secretary

CONTRACT ID:

DPSCS Q0006091;

DPSCS Temporary Office Help FY09

ADPICS NO. Q00B9200075

CONTRACT APPROVED:

8/30/2006 DBM BPW Agenda Item 2-S

CONTRACTORS:

See Attachment

CONTRACT DESCRIPTION:

Multiple award contracts to nine vendors to

provide temporary office help in six office classifications in six regions of the State for the Department of Public Safety and Correctional Services.

OPTION DESCRIPTION:

Approval request to continue existing

services by exercising the single one-year renewal option available in the contracts.

**TERM OF ORIGINAL CONTRACTS:** 

9/1/2006 - 8/31/2008 (W/1 one-year

renewal option)

TERM OF OPTIONS:

9/1/2008 - 8/31/2009

AMOUNT OF ORIGINAL CONTRACTS:

\$6,000,000

AMOUNT OF OPTIONS:

\$3,000,000

PRIOR MODIFICATIONS/OPTIONS:

None

**REVISED TOTAL CONTRACT AMOUNTS:** 

\$9,000,000

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Bidding

ITEM:

9-S-OPTION (Cont.)

#### MBE PARTICIPATION:

5%

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the single one-year renewal option available on the contract in order to provide and maintain existing temporary office help, as requested by agencies of the Department, for the below listed six job classifications, and in the six regions indicated below.

#### **CLASSIFICATIONS:**

- 1. Office Assistant II:
- Office Clerk;
- 3. Typist Clerk III;
- 4. Data Device Operator II;
- 5. Office Secretary III/Word Processing, Basic; and
- 6. Office Secretary III/Processing, Advance.

### **REGIONS:**

- Lower Eastern shore consisting of Wicomico, Worcester and Somerset Counties (4 awards per classification);
- 2. Mid-Metropolitan consisting of Anne Arundel and Howard Counties (8 awards per classification);
- 3. Northern Maryland consisting of Baltimore City, and Baltimore, Carroll, Cecil and Harford Counties (9 awards per classification);
- Upper Eastern shore consisting of Caroline, Dorchester, Kent, Queen Anne's and Talbot Counties (4 awards per classification);
- 5. Washington Metropolitan consisting of Calvert, Charles, Montgomery, Prince George's and St. Mary's Counties (5 awards per classification);
- Western consisting of Allegheny, Frederick, Garrett and Washington counties (4 awards per classification).

ITEM:

9-S-OPTION (Cont.)

The Contractors have been performing as expected by providing qualified personnel within the required time frame as specified in the Contracts. Because of the high turnover rate among temporary personnel (temps), there are no individual performance evaluations completed. However, if a particular temp does not work out, the Contractors are very quick to respond to the request and supply an immediate replacement.

The Contractors are ranked from the lowest price to the highest price based on their hourly rates by job classification for each region. When a need arises for temporary office help, the request goes to the lowest price ranked Contractor first. If that contractor is unable to fill the position, the next lowest price ranked Contractor is contacted to have the opportunity to fill the position. This process is continued until the need is filled. There is no guarantee of usage to any Contractor.

**FUND SOURCE:** 

100% General

APPROP. CODE:

Q00A0101

RESIDENT BUSINESS:

Yes for all

MD TAX CLEARANCE:

See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

ATTACHMENT

ITEM:

9-S-OPTION (Cont.)

### Contractors:

1. Abacus Corporation

Baltimore, MD

MD Tax Clearance: 08-1058-1111

2. Beacon Staffing Alternates Inc.

Aberdeen, MD

(Maryland Certified MBE)

MD Tax Clearance: 08-1057-0111

3. Hutch Staffing, Inc.

College Park, MD

MD Tax Clearance: 08-1059-0111

4. Kelly Services

Frederick, MD

MD Tax Clearance: 08-1060-1111

5. Kennedy Personnel Services

Baltimore, MD

MD Tax Clearance: 08-1063-0111

6. Mary Kraft & Associates

Lutherville, MD

(Maryland Certified MBE)

MD Tax Clearance: 08-1064-1111

7. Townsend Careers LLC (assignee of Mercer Staffing)\*

Baltimore, MD

(Maryland Certified MBE)

MD Tax Clearance: 08-2012-0110\*

8. PAJ Business Staffing Inc.

Baltimore, MD

(Maryland Certified MBE)

MD Tax Clearance: 08-1961-0111

9. Proper Staffing Inc.

Baltimore, MD

(Maryland Certified MBE)

MD Tax Clearance: 08-1062-0111\*



MARTIN O'MALLEY Governor ANTHONY BROWN Lieutenant Governor T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

September 8, 2008

Ms. Sheila C. McDonald, Esq. Executive Secretary Board of Public Works 80 Calvert Street, Room 117 Annapolis, MD 21401

Dear Ms. McDonald,

The purpose of this letter is to request the correction of an error on Item 9-S-OPTION in the MM Secretary's Agenda for the 8/20/2008 Board of Public Works (BPW).

Whenever an agenda item is presented on the DBM Secretary's Agenda, DBM validates, among other things, the vendors performing the services. The Department of Public Safety and Correctional Services (DPSCS) presented a list of the vendors for the renewal option period to be the same as during the initial base contract. During the validation for Item 9-S-OPTION on the 8/20/2008 Agenda, it was not detected that one of the vendor names was listed differently in ADPICS than on the agenda item and that the Maryland Tax Clearance was omitted from the attachment. It was brought to DBM's attention when your staff went to approve the ADPICS entry and found the discrepancy. When DBM contacted DPSCS to find out why there was a different vendor name, DBM was informed of the Novation between Townsend Careers, LLC and Mercer Staffing.

At this time, DBM would like to submit a copy of the Novation and a correction to the agenda item for the vendor name and tax clearance number for this vendor. Also, in reviewing the attachment for this error and omission, one of the other vendor's tax clearance number was incorrectly entered on the attachment and is being corrected at this time.

The attached edited agenda item page shows the correct vendor name and the omitted and corrected Maryland Tax Clearance numbers. The corrections are highlighted in yellow for easy identification.

If you would like any other documentation, I would be pleased to provide it.

I apologize for the additional work these errors have caused for you and your staff.

Sincerely,

T. Eloise Foster

Eline Foster

Secretary

#### SERVICES CONTRACT RENEWAL OPTION

ITEM:

10-S-OPTION

Agency Contact: Marcus Filson

(410) 230-3325

filsonm@djs.state.md.us

DEPARTMENT/PROGRAM:

Juvenile Services (DJS)

Somatic Health Services

CONTRACT ID:

04-JS-019;

Laboratory Services for youth at DJS

**Facilities** 

ADPICS NO. V00B9200001

CONTRACT APPROVED:

8/10/2005 BPW Agenda Item 5-S

CONTRACTOR:

Quest Diagnostics, Inc.

Chantilly, VA

(Local Office in Baltimore, MD)

CONTRACT DESCRIPTION:

Contract to provide comprehensive medical laboratory services for youth residing at various DJS operated facilities. The contractor will provide required laboratory services for an average daily population of six hundred male and

female youth, 365 days per year.

OPTION DESCRIPTION:

Approval request to continue existing

services by exercising the first of two twelve-month renewal options as contained in the original contract.

TERM OF ORIGINAL CONTRACT:

8/25/2005 - 8/24/2008 (W/2 12-month

renewal options)

TERM OF OPTION:

8/25/2008 - 8/24/2009

AMOUNT OF ORIGINAL CONTRACT:

\$1,030,986

AMOUNT OF OPTION:

\$200,000 (12 Months)

PRIOR MODIFICATION/OPTIONS:

None

ITEM:

10-S-OPTION (Cont.)

REVISED TOTAL CONTRACT AMOUNTS: \$1,230,986

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

MBE PARTICIPATION 5%

**REQUESTING AGENCY REMARKS:** Request for approval to continue existing services by exercising the first of two twelve-month renewal options as contained in the original contract. The amount of the renewal option includes a 3% Consumer Price Index increase in the unit test prices as specified in the contract.

The original contract for medical laboratory testing of specimens from youth ordered by the physicians providing health care to the youth at the facilities was for an average daily population of 600 youth. With the downsizing of the population of the Charles H. Hickey, Jr. School and the temporary suspension of the Maryland Youth Residence Center Youth program, that number has been reduced to 475 male and female youth at ten DJS facilities. Accordingly, the renewal rate is considerably less than the annual rate of the original contract.

The ten facilities for which testing under this contract are to be provided are: Baltimore City Juvenile Justice Center, Cheltenham Youth Facility, William Donald Schaefer House, Charles H. Hickey, Jr. School, Alfred D. Noyes Children's Center, Thomas J.S. Waxter Young Women's Center, Lower Eastern Shore Children's Center, J.DeWeese Carter Center, Western Maryland Children's Center and the Victor Cullen Center.

The laboratory testing provided by Quest Diagnostics, Inc. is conducted in an accurate, professional manner and the results are given to the requesting physicians within the timeframes allowed. Services include pick up of lab specimens and the provision of supplies, equipment and lab results.

It is in the best interest of the State to exercise this renewal option in order to continue these essential services for the health and well being of the youth in the custody of DJS. Each youth receives a physical examination upon his/her admission to the facilities. The physician orders medical laboratory tests for youth depending on the needs. Many youth have serious health issues that can only be diagnosed through proper testing. Without these services, the youth would not receive proper health treatment while residing at the facilities.

ITEM:

10-S-OPTION (Cont.)

**FUND SOURCE** 

100% General

APPROP. CODE:

V00E0201

**RESIDENT BUSINESSES:** 

Yes

MD TAX CLEARANCE:

08-1787-0001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

#### SERVICES CONTRACT RENEWAL OPTION / MODIFICATION

ITEM:

11-S-MOD

Agency Contact: Clarence J. Snuggs

(410) 514-7006

Snuggs@mdhousing.org

**DEPARTMENT/PROGRAM:** 

Housing and Community Development (DHCD) Community Development Administration (CDA) Finance

CONTRACT ID:

S00B6200013;

Financial Advisory Services ADPICS NO. S00B9200004

CONTRACT APPROVED:

7/26/2006 DBM BPW Agenda Item 4-S

CONTRACTOR:

Caine Mitter & Associates, Inc.

New York, NY

CONTRACT DESCRIPTION:

Contract for a financial advisor in the area of

Public Bond financing for housing projects.

**OPTION/MODIFICATION DESCRIPTION:** Continue existing services by exercising the first of two one-year renewal options as contained in the original contract and to modify the contract for the option years to increase the MBE subcontractor participation goal to 20% (see Requesting Agency Remarks below).

**TERM OF ORIGINAL CONTRACT:** 

8/26/2006 - 8/25/2008 (W/2 one-year

renewal options)

TERM OF OPTION/MODIFICATION:

8/26/2008 - 8/25/2009

AMOUNT OF ORIGINAL CONTRACT:

\$1,271,000 NTE

AMOUNT OF OPTION/MODIFICATION:

\$635,500 NTE (1 Year)

PRIOR MODIFICATIONS/OPTIONS:

None

REVISED TOTAL CONTRACT AMOUNT:

\$1,906,500 NTE

ITEM: 11-S-MOD (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

**MBE PARTICIPATION:** 10% (See Requesting Agency Remarks)

**REQUESTING AGENCY REMARKS:** DHCD is requesting approval to exercise the first of two one-year renewal options contained in the original contract in order to continue the existing financial advisory services, and to modify the contact to increase the MBE subcontractor participation goal.

In conjunction with this renewal, the MBE subcontractor participation goal will be increased to 20% for the option period only. This increased MBE goal will be achieved by adding a second MBE vendor in addition to the existing MBE vendor.

Caine Mitter & Associates, Inc. (Caine Mitter) possesses the technical skills and knowledge critical to the success of the Community Development Administration's (CDA) bond programs. Caine Mitter's staff is extremely knowledgeable in the preparation of cash flows, interpretation of results of the cash flows and the impact of these results on CDA revenue bonds. In addition, its proprietary cash flow software is comprehensive and tailored to DHCD's needs. Because of Caine Mitter's high level of expertise, it is in the State's best interest to exercise the renewal option and continue to retain Caine Mitter as DHCD's financial advisor. In addition, since there are no increases in pricing for the renewal period, the contract is a good value for the State.

DHCD issued 26 successful bond deals in calendar year 2007 and 16 successful bond deals in calendar year 2006. After every bond issue, CDA presents a post sale analysis to the Revenue Bond Advisory Board with comparables to other bond deals issued at that time. CDA's bond issues are consistently well received in the market, with rates that are very good compared to similar issues at the time. Over the years that Caine Mitter has been handling cash flows, neither the rating agencies nor bankers have ever questioned the accuracy of the cash flows. In addition, CDA has never had a liquidity problem in its indentures, which is a direct reflection of the accuracy of the cash flows. If CDA were to use inaccurate cash flows when structuring bond issues, it could very easily reach a debt service date and not have sufficient funds to make the payment. This has never occurred.

Given the current turmoil in the financial markets, Caine Mitter's support is even more valuable to DHCD. Caine Mitter's contact with other agencies and with Wall Street enables DHCD to be current in the ever-changing environment. Caine Mitter allows DHCD to have comfort that it is receiving fair pricing and unbiased advice on new financing proposals.

ITEM:

11-S-MOD (Cont.)

**FUND SOURCE:** 

60% Non-Budgeted

(Revenue bond proceeds);

40% Special (General Bond Reserves)

APPROP. CODE:

S00A2501

**RESIDENT BUSINESS:** 

No

MD TAX CLEARANCE:

08-1702-0111

Board of Public Works Action - The above referenced Item was:

**APPROVED** 

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

#### SERVICES CONTRACT

ITEM:

12-S

Agency Contact: Marc A. Blowe

(410) 767-1444

BloweM@dhmh.state.md.us

DEPARTMENT/PROGRAM:

Health and Mental Hygiene (DHMH)

Medical Care Programs

Division of Community Long Term Care Services

CONTRACT IDS:

See Attachment;

Adult Day Care Services

ADPICS Nos.: (See Attachment)

CONTRACT DESCRIPTION:

Multiple contract awards to incumbent licensed adult day care providers for the continued provision of services to elderly individuals with

chronic health conditions.

AWARDS:

See Attachment

TERM:

8/20/2008 - 6/30/2009 (10 Months; 12 Days)

AMOUNTS:

\$1,102,365 Cumulative Grand Total

(See Attachment)

PROCUREMENT METHOD:

Sole Source (Continuity of Care)

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

**INCUMBENTS:** 

Same

**REQUESTING AGENCY REMARKS:** Request for approval of multiple contracts for licensed adult day care providers to maintain the continuity of care for services in the lives of elderly clients. Adult Day Care programs provide a range of health and social services to functionally impaired elderly in order to assist them to remain at home and in their communities.

ITEM: 12-S (Cont.)

There are a total of 15 Adult Day Care Services contracts. Eight of these contracts are within the approval authority DBM has delegated to DHMH. The seven remaining contracts are submitted via this agenda item for Board of Works (BPW) approval. Previously these contracts have been brought to the BPW for approval of multiple (typically three) year contracts; however, DHMH is using the shortened time period of these new contracts to explore the different avenues for funding these services through possible grants or agreements with local governments or other State agencies (see additional funding detail below). It would be in the best interest of the State to have these contracts end with each fiscal year, i.e., be only one fiscal year in duration, until DHMH has made a determination of the best way to handle these contracts. It could be determined with the next fiscal year that a three-year contract is the best term method or these contracts could henceforth be awarded for only one fiscal year at a time.

Justification of the Sole Source procurement is based on continuity of care that is essential to functionally impaired adults and elderly in accordance with COMAR 21.14.01.06 (C) (1) (b). A change in the human service provider would have a detrimental effect on the clients served under this contract. The Department believes that it is in the best interest of the State to continue the provision of Adult Day Care Services through these recommended vendors.

Besides the funding provided by DHMH under these contracts, adult day care providers typically receive additional funding from client payments, private fundraising, local government grants, Medical Assistance payments for eligible services rendered on a fee-for-service basis, and sometimes other State agencies for specific purposes. So whereas the contracts for which approval is requested via this Item provide a substantial portion of the total funding for the 15 adult day care providers (Providers) with which DHMH contracts for services, they do not provide the entire level of funding needed for these Providers to operate. For some of the Providers the funding level from these contracts is not even the majority of their funding. Because these contracts do not pay the entire cost of care for the clients served under these contracts, it was determined that it was not appropriate to establish an MBE goal.

ITEM:

12-S (Cont.)

**FUND SOURCE:** 

100% General

APPROP. CODE:

M00Q0104

**RESIDENT BUSINESS:** 

Yes for all

MD TAX CLEARANCE:

See Attachment

Note: This Item appeared as Item 5-S on the DBM BPW Agenda on 8/6/2008 and was withdrawn.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

### **ITEM:** 12-S (Cont.)

### **ATTACHMENT**

### AWARDS (Cont):

(2,00)		
Vendor	Award Amount	Tax Clearance Number
Adult Day Care of Calvert County Prince Frederick, MD DHMH/OPASS 09-9857 ADPICS No.: M00B8200543	\$ 115,785	08-1594-0110
Allegany County Human Resources Development Commission Cumberland, MD DHMH/OPASS 09-9852 ADPICS No.: M00B8200538	\$ 170,052	08-1018-1110
Shore Up, Inc. Salisbury, MD DHMH/OPASS 09-9853 ADPICS No.: M00B8200539	\$ 160,909	08-1019-0110
The Support Center Rockville, MD DHMH/OPASS 09-9855 ADPICS No.: M00B8200541	\$ 131,035	08-1021-0110
To God Be The Glory Largo, MD DHMH/OPASS 09-9851 ADPICS No.: M00B8200537	\$ 220,711	08-1017-1110
Ravenwood Lutheran Village Tressler Lutheran Services Hagerstown, MD DHMH/OPASS 09-9856 ADPICS No.: M00B8200542	\$ 123,153	08-1022-1010
Woods Adult Day Care Millersville, MD DHMH/OPASS 09-9854 ADPICS No.: M00B8200540	\$ 180,720	08-1020-0110
Cumulative Grand Total	\$1,102,365	

#### SERVICES CONTRACT MODIFICATION

ITEM: 13-S-MOD Agency Contact: Marc A. Blowe

(410) 767-1444

BloweM@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** Health & Mental Hygiene (DHMH)

Medical Care Programs

Division of Community Long Term Care

Services

CONTRACT IDS: DHMH-OPASS 06-8780: Jewish Council

for the Aging; ADPICS No. COA83317; DHMH-OPASS 06-8786: Union Hospital of Cecil County; ADPICS No. COA83290;

Adult Day Care Services

CONTRACT APPROVED: 6/15/2005 DBM BPW Agenda Item 2-S

CONTRACTORS: Jewish Council for the Aging (JCA)/

Misler Adult Day Center

Rockville, MD

Union Hospital of Cecil County (UHCC)

Elkton, MD

CONTRACT DESCRIPTION: Multiple awards to incumbent licensed adult

day care providers for continued provision of services to elderly individuals with chronic health conditions.

MODIFICATION DESCRIPTION:

Request for retroactive approval to modify

two contracts for Adult Day Care services to allow for a total of 1,719 additional "days" of

service to the target population.

**TERM OF ORIGINAL CONTRACTS:** 7/1/2005 - 6/30/2008 (3 years)

**TERMS OF MODIFICATIONS:** 4/9/2008 - 6/30/2008 (JCA)

5/20/2008 - 6/30/2008 (UHCC)

ITEM: 13-S-MOD (Cont.)

AMOUNT OF ORIGINAL CONTRACTS: \$247,344 (JCA)

\$247,644 (UHCC)

\$494,988 Total (3 years)

AMOUNT OF MODIFICATIONS: \$37,249 (2 Months; 22 Days) (JCA)

\$44,698 (1 Month; 12 Days) (UHCC)

\$81,947 Total

PRIOR MODIFICATIONS/OPTIONS: \$60,048 (See Attachment)

REVISED TOTAL CONTRACT AMOUNTS: \$343,302 (JCA)

\$293,681 (UHCC) \$636,983 Total

PERCENT +/- (THIS MODIFICATION): +16.56%

OVERALL PERCENT +/-: +28.69%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: None

**REQUESTING AGENCY REMARKS:** Request for retroactive approval of two contract modifications to maintain continuity of care of adult day care services. Adult Day Care programs provide a range of health and social services to functionally impaired elderly in order to assist them to remain at home and in their communities.

The Jewish Council for the Aging (JCA) requires an additional 866 "days" of service and the Union Hospital of Cecil County (UHCC) requires an additional 853 "days" of service. The services provided during a "day" comprise: skilled nursing care, medication monitoring, meals, daily living skills training and enhancement, transportation, leisure activities, case management, and rehabilitation, therapies and clinical services for each elderly adult in the vendors' care.

The DHMH submitted these modifications to the Department of Budget and Management (DBM) prior to the end of FY2008 for approval of the additional days to be effective on 6/23/2008. However, DBM questioned that 1,719 service days between the two vendors could

# DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

ITEM: 13-S-MOD (Cont.)

be provided during the final eight days of the contracts. Upon examination it was determined that the majority of the services provided under these modifications had already been provided as of the time the modifications were submitted for approval; however, no payments had been made for any days of service in excess of those permitted under the contracts. The fact that services had been provided prior to the submission of these modifications means the modifications are retroactive, hence require Board approval.

The vendors continue to provide a high level of adult day care services to the target population. The Office of Health Care Quality (OHCQ) has registered nurses audit the vendors on a biennial basis to ensure that services are provided appropriately. In addition, at the beginning of each fiscal year, the vendors submit a report to provide information on the service assessments in conjunction with the plan of care and a utilization review summary. The Department is assured that the recipients are receiving appropriate care. A change in human service providers would have a detrimental effect on the clients served.

FUND SOURCE: 100% General

APPROP. CODE: M00Q0104

RESIDENT BUSINESS: Yes

**MD TAX CLEARANCE:** 08-0457-0110 (JCA)

08-0489-1110 (UHCC)

Note: This Item appeared as Item 7-S-MOD on the DBM BPW Agenda on 8/6/2008 and was withdrawn.

**DBM REMARK:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED

WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

ITEM:

13-S-MOD (Cont.) ATTACHMENT

# PRIOR MODIFICATIONS/OPTIONS (Cont):

# DHMH-OPASS 06-8780-Jewish Council on Aging

Mod #1	\$25,824	578 additional "days" of service for period 6/20/2006 - 6/30/2008. Approved by DBM.
Mod #2	\$16,250	365 additional "days" of service for period 6/8/2007 - 6/30/2008. Approved by DHMH.
Mod #3	\$16,635	3,592 additional "days" of service for period 3/25/2008 - 6/30/2008. Approved by DBM.
	\$58,709	Total

# DHMH-OPASS 06-8786 Union Hospital of Cecil County Union Hospital Adult Medical Day Care Program

Mod #1	\$ 825	16 additional "days" of service for period 7/1/2006-6/30/2008. Approved by DBM.
Mod #2	\$ 514	10 additional "days" of service for period 7/12/2007-6/30/2008. Approved by DHMH.
	\$ 1,339	Total

\$60,048 Cumulative Grand Total of Modifications

## CONSTRUCTION CONTRACT

ITEM: 1-C-MOD Agency Contact: James Salt

301-445-1987 jsalt@usmd.edu USM Rep:

**INSTITUTION:** University of Maryland, Baltimore

CONTRACT ID: Construction Management at Risk Services for

the UMB School of Pharmacy An Addition to Pharmacy Hall

RFP 92-609 RA, Contract # C-00587

CONTRACT APPROVED: 04/04/2007 USM Agenda Item 1-C

06/11/08 USM Agenda Item 2-C-MOD

**CONTRACTOR:** The Whiting-Turner Contracting Company

300 East Joppa Road, Baltimore

**CONTRACT DESCRIPTION:** Professional management and construction services during pre-construction and construction of the Addition to Pharmacy Hall at UMB. The project includes the design and construction of a new eight-story Addition to Pharmacy Hall and associated renovations to the existing Pharmacy Hall and the Pharmacy Learning Center.

MODIFICATION DESCRIPTION: Modification to award GMP #3 for the

Concrete Superstructure and Structural Steel Trades.

**TERM OF CONTRACT:** April 4, 2007 through October 1, 2010

AMOUNT OF ORIGINAL CONTRACT: \$215,505 (pre-construction fees only)

AMOUNT OF MODIFICATION: \$6,297,873

PRIOR MODIFICATIONS: \$7,221,923

REVISED TOTAL CONTRACT AMOUNT: \$13,735,301

ITEM: 1-C-MOD (Continued)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

**REMARKS:** The modification awards GMP #3 for the concrete superstructure and structural steel trades as well as a portion of the CM general conditions and fees (\$250,000). The initial award was for pre-construction services only. Trade contract awards have been made based on the low bid and MBE participation. The remainder of the trades will be bid out over the next several months; as many as two additional GMPs will be submitted to BPW for approval.

The MBE commitment for this project is 25%. The GMP for this phase of the project has achieved 21%. The total MBE participation achieved to date is \$3,163,537 or 23% of the total contract amount awarded. The estimated project amount is \$58,130,540.

FUND SOURCE: MCCBL 2008, Item 037

RESIDENT BUSINESS: Yes

**MD TAX CLEARANCE:** 07-0672-1111

**BOARD OF PUBLIC WORKS** 

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

#### CONSTRUCTION CONTRACT

ITEM: 2-C Agency Contact: James Salt

301-445-1987 jsalt@usmd.edu USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, College Park

CONTRACT ID: Construction Management at Risk Services

Fraternity/Sorority Renovation (Phase VIII)

Contract No. B-000979-K Project No. 07-296-006-00

CONTRACT APPROVED: On Call CM Services (USM Item 2-C 01/08/08)

CONTRACT DESCRIPTION: Construction management services for both pre-construction and construction phase, inclusive of the actual construction of the project to renovate Fraternity/Sorority Houses #173 & 174. The buildings were originally constructed in 1963/64. No major modifications have occurred since construction. Interior renovations will include demolishing the interior space and installing new electrical/data/fire alarms, sprinklers, mechanical and plumbing systems, and new interior finishes. Exterior renovations will include roofing replacement/repairs, painting, and patching. Sustainable design principles will be used on this project. Estimated construction cost for this project is \$9.5 million.

AWARD: J. Vinton Schafer

Abingdon, MD

**TERM:** 8 months pre-construction phase (8/20/08 – 4/16/09)

13 months construction phase

AMOUNT: \$93,500 (pre-construction phase only)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

ITEM: 2-C (continued)

PROPOSALS:

**Evaluated Price** 

J. Vinton Schafer & Sons, Inc. \$1,027,500

Abington, MD 21009

Plano-Coudon, LLC

\$1,151,550

Baltimore, MD 21230

P. J. Dick, Inc.

\$1,197,400

Reston, VA 20190

MBE PARTICIPATION:

28%

PERFORMANCE SECURITY:

Equal to the contract amount

REMARKS: The project was competed among the pre-approved On-Call Construction Management contractors. Three proposals were received and evaluated. The evaluated price reflects the pre-construction phase fee, construction phase fee, and the general conditions for construction of the project. The University estimate for the scope included in the evaluated price was \$1,539,637.

A task order will be awarded initially for the pre-construction services only, in the amount of \$93,500. Upon completion of the design/pre-construction phase, a guaranteed maximum price (GMP) proposal will be submitted by the contractor for the actual construction. If acceptable to the University, the GMP will be presented to the Board for approval and the task order will then be modified to incorporate the GMP.

A/E Design Services for this project are being performed by Design Collective, Inc. of Baltimore, MD (USM Item 2-A/E, 07/16/2008)

The University has established a 28% MBE goal for this project. There is no MBE participation in the pre-construction phase, which involves a limited scope totaling \$93,500 (less than 1% of the projected cost of this project). The 28% MBE participation will be identified in the GMP proposal, which will add an estimated \$9.5 million in construction work to the contract.

Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

ITEM: 2-C (continued)

FUND SOURCE:

USM Academic/Auxiliary Facility Revenue Bonds

APPROP CODE:

N/A

**RESIDENT BUSINESS:** 

Yes

MD TAX CLEARANCE:

08-1007-1111

**BOARD OF PUBLIC WORKS** 

THE ABOVE REFERENCED ITEM WAS:

DEFERRED

APPROVED

DISAPPROVED

. .

WITHDRAWN

WITH DISCUSSION

#### CONSTRUCTION CONTRACT MODIFICATION

Agency Contact: James Salt

ITEM: 3-C-MOD 301-445-1987

jsalt@usmd.edu USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, College Park, for

Salisbury University

CONTRACT ID: Design Build with Guaranteed Maximum Price

New Parking Structure, Salisbury University

Contract No. B-135377-K Project No. 07-251-967-00

CONTRACT APPROVED: Pre-Approval for Design Build

(USM Item 4-GM 05/09/2007)

Pre-GMP Design and Construction Services

(USM Item 2-C, 10/03/07)

**CONTRACTOR**: The Whiting-Turner Contracting Company.

**CONTRACT DESCRIPTION:** Construction management services for the New Parking Structure, a multi-story facility to be located on the campus of Salisbury University. The facility will include 841 parking spaces (831 in structure + 10 surface parking spaces). The project includes related site and utility improvements, on-site storm water management, and pedestrian walks. The facility is being designed using sustainable building design concepts. The University's estimated construction cost for this project is \$13.3 million.

MODIFICATION DESCRIPTION: To incorporate the Guaranteed Maximum Price (GMP) to complete design and commence construction. This is the first of two GMP packages for this project. GMP #1 includes 10 of 18 trade contract packages, as well as construction phase fees, general conditions, and DBC contingency. Upon completion of design, the remaining 8 trade contract packages will be competitively bid via the DBC and a second GMP will be submitted to the Board for approval.

TERM OF ORIGINAL CONTRACT: 20 months from design through construction

completion (10/03/2007 - 06/03/2009)

ITEM: 3-C-MOD (continued)

**TERM OF MODIFICATION:** Construction Phase (08/21/08-08/04/2009)

AMOUNT ORIGINAL CONTRACT: \$441,425

MODIFICATIONS TO DATE: \$0

AMOUNT OF MODIFICATION: \$10,997,018

REVISED TOTAL CONTRACT: \$11,438,443

**PROCUREMENT METHOD:** Competitive Sealed Proposals (Original RFP)

MBE PARTICIPATION: 20% (See Remarks)

PERFORMANCE SECURITY: Payment and Performance bonds equal to 100%

of the contract amount.

**REMARKS:** The contractor has submitted an acceptable GMP #1 proposal and the University seeks Board approval to modify the contract to incorporate GMP #1 into the contract and proceed with final design and construction of the project. A second GMP package including all remaining trade contracts and selected add alternates will be submitted later for Board approval. The contract term is extended by approximately two months, to allow sufficient time for bidding of GMP #2 and to recruit additional MBE participation.

The MBE goal for this project is 20% and MBE participation on the project to date, including this GMP#1, totals 20.15%. The contractor is expected to meet the overall goal of 20% when it submits the GMP#2 proposal covering the remaining 8 trade packages.

Parking garages are not eligible for LEED certification as stand-alone structures. However, the University is employing a LEED consultant under Whiting Turner and will use the LEED score sheet as a guideline to incorporate as many desirable features as possible.

Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland, College Park will manage the Contractor's work with procurement support from University's Department of Procurement and Supply.

ITEM: 3-C-MOD (continued)

**FUND SOURCE:** 

USM Academic/Auxiliary Facility Revenue Bonds

APPROP CODE:

N/A

**RESIDENT BUSINESS:** 

Yes

MD TAX CLEARANCE:

08-1821-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

**DEFERRED** 

WITHDRAWN

WITH DISCUSSION

## CONSTRUCTION CONTRACT RENEWAL OPTION

ITEM: 4-C-OPT Agency Contact: James Salt

301 445-1987 isalt@umd.edu

USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: On-Call Construction Management Services

Contract No. B-000338-N Contract No. B-000337-N Contract No. B-000340-N Contract No. B-000339-N

CONTRACT APPROVED: USM Item 2-C, 08/31/2005 (Original 2-Yr. Award)

USM Item 1-C, 08/01/07 (First Renewal Option)

**CONTRACTORS**: Forrester Construction Company

Rockville, MD 20852

Holder Construction Company

Herdon, VA 20171

Plano-Coudon, LLC Baltimore, MD 21230

Skanska USA Building Inc. Rockville, MD 20850

**CONTRACT DESCRIPTION:** Construction management services for both preconstruction/design and construction phases, inclusive of the actual construction of projects for the Office of Facilities Management at the University of Maryland, College Park and other institutions of the University System of Maryland, on an as-needed basis. Typical projects are expected to have a construction value of \$4 million or less. Annual orders under this program are projected at \$15 million.

**OPTION DESCRIPTION:** Exercise the second of three one-year renewal

options.

TERM OF ORIGINAL CONTRACT: 9/01/05 – 8/31/07 (Base Award – 2 Years)

9/01/07 - 8/31/08 (1st one-year renewal option)

ITEM: 4-C-OPT (continued)

**TERM OF OPTION:** 9/01/08 - 8/31/09 (2nd one-year renewal option)

AMOUNT OF ORIGINAL CONTRACT: \$15,000,000 per year

AMOUNT OF OPTION: \$15,000,000 per year

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

**REMARKS**: Services will continue to be performed on an as needed task order basis. The University seeks to exercise the second one-year renewal option to meet the on-going demand for performance of project work in this price range. This method of project delivery has been efficient, enabling the University to rapidly respond to small and medium sized capital projects. Each contractor awarded task orders has completed assigned work to the satisfaction of the University in terms of schedule, quality and price. Task orders are issued on the basis of competition among the four On-Call CM contractors. Individual task orders do not exceed \$4 million. Task orders exceeding \$500,000 are presented to the Board for separate approval.

FUND SOURCE: Fund sources vary depending on the project or task order and the

institution placing the order.

RESIDENT BUSINESS: Forrester Construction Yes

Plano-Coudon, LLC Yes Skanska USA Yes Holdler Construction No

MD TAX CLEARANCE: Forrester Construction Company 08-1814-1111

Holder Construction Company 08-1815-1111
Plano-Coudon, LLC 08-1816-1111
Skanska USA Building Inc. 08-1817-1111

**BOARD OF PUBLIC WORKS** 

THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

### DEPARTMENT OF TRANSPORTATION ACTION AGENDA

#### ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 1-AE

## MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1095A

Open-End Trackwork Design Services

ADPICS NO. TMTA1095A

**CONTRACT DESCRIPTION:** This is one of two (2) task order contracts that provide support to the MTA's Facilities Engineering Division for open-end trackwork design services.

AWARD: DMJM Harris, Inc.

Baltimore, MD

**TERM:** Five (5) Years (ending August 2013)

**AMOUNT:** \$6,000,000.00

PROCUREMENT METHOD: Maryland Architectural and Engineering

**Services Act**; recommendation approved by the Transportation Professional Services Selection

Board on August 7, 2008.

PROPOSALS:

	Technical Proposal Rating (Max=900)	Technical Ranking	NTE Price
DMJM Harris, Inc. Baltimore, MD	766	1	\$6,000,000.00
Gannett Fleming, Inc./PB Americas, Inc./ Whitman, Requardt & Associates, Inc., JV Baltimore, MD	761	2	Contract B
Rumel, Klepper & Kahl, LLP Baltimore, MD	669	3	N/A
Jacobs Engineering Group, Inc. Baltimore, MD	615	4	N/A
DBE PARTICIPATION:	27%		

ITEM: 1-AE (Continued) BPW--08/20/08

**REMARKS:** The Solicitation was advertised in The Daily Record, the Maryland Contract Weekly, and on the SHA Web Site. A total of four (4) engineering consultant firms were sent Request for Proposals for these services. All are Maryland firms. Four (4) technical proposals were received.

The Consultants will perform various services for trackwork design for light rail, heavy rail, commuter rail and bus facilities. Project tasks may include, but are not limited to the following: assessment of track performance and maintenance forecasting; evaluation of maintenance practices and recommendations for improvements; review of design, inspection and maintenance criteria for possible modification; preparation of reports and recommendations for repairs; preparation of contract bid documents; preparation of construction cost estimates; reviewing of designs and schedules; research analysis and recommendation on new track components; project management services; field inspection services that may include survey work, testing and instrumentation; drafting assistance; laboratory testing of various track components; construction related services and other services as required.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0558-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED DISAPPR

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

BPW-08/20/08

# W. Stanley Lane - 410-767-3355

slane1@mtamaryland.com

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

#### ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 2-AE

### MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID:

MTA-1117A

Civil Engineering Design Services ADPICS NO. TMTA1117A

CONTRACT DESCRIPTION: This is one (1) of eight (8) task order contracts that provide support to the MTA's Facilities Engineering Division for civil engineering design services.

AWARD:

Rummel, Klepper & Kahl, LLP

Baltimore, MD

TERM:

Five (5) Years (ending May 2013)

AMOUNT:

\$12,000,000.00

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection

Board on August 7, 2008.

### PROPOSALS:

	Technical Proposal Rating (Max=1000)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP Baltimore, MD	915	1	\$12,000,000.00
Gannett Fleming, Inc./ Johnson, Mirmiran & Thompson, Inc., JV Baltimore, MD	900	2	Contract B
Whitman, Requardt and Associates, LLP Baltimore, MD	880	3	Contract C
STV Incorporated Baltimore, MD	803	4	Contract D
Wallace, Montgomery & Associates LLP/ DMJM Harris, Inc., JV Towson, MD	790	5	Contract E
PB Americas, Inc. Baltimore, MD	769	6	Contract F

ITEM: 2-AE (Continued) BPW - 08/20/08

PROPOSALS: (Cont.)

MBE PARTICIPATION:

and a second of the second	Technical Proposal Rating (Max=1000)	Technical Ranking	NTE Price
The Wilson T. Ballard Company Owings Mills, MD	732	7	Contract G
Century Engineering, Inc./Urban Engineers, Inc. – Joint Venture Hunt Valley, MD	727	8	Contract H
Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	712	9	N/A
Jacobs Engineering Group, Inc. Baltimore, MD	707	10	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, the eMaryland Marketplace, and on the SHA and MTA Web Site. A total of ten (10) engineering consultant firms were sent Request for Proposals for these services. All are Maryland firms. Ten (10) technical proposals were received.

27%

The Consultants will perform various services for civil engineering design for light rail, heavy rail, commuter rail and bus facilities. Project tasks may include, but are not limited to the following: attend design review/progress meetings, coordinate with local utility companies, perform soils investigations, coordinate and assist the MTA in obtaining the necessary permits, coordinate with railroad agencies, perform all necessary surveys, perform all necessary traffic studies, designs are to be submitted for review, prepare interim, final and engineer's estimate, prepare preliminary construction schedule, contract document assembly and printing services, perform any environmental analysis, assess the performance of certain MTA facilities, design facility modifications, assess project impacts on operations, perform engineering cost/benefit studies, provide value engineering services, provide construction-related services, provide expertise in regulatory process and legal issues, provide customer relations and other planning related tasks.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: 08-0632-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

BPW - 08/20/08

rgay@sha.state.md.us

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2006-16 A&B

Traffic Design Standards and Research Development ADPICS NOS.: SBCS0616A and SBCS0616B

**CONTRACT DESCRIPTION:** These are two (2) open-end task order contracts to provide development, maintenance, standardization and automation of traffic engineering design procedures, processes, special provisions, standards and design manuals.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation

Professional Services Selection Board on August 7, 2008.

AWARD: Rummel, Klepper & Kahl, LLP Contract A

Baltimore, MD

RAM Consulting Corporation/

Sabra, Wang & Associates, Inc. Contract B

Dulles, VA

**AMOUNT:** \$1,000,000.00 each

**TERM:** Four (4) Years (ending August 1, 2012)

**DBE PARTICIPATION:** 20% (Contract A)

85% (Contract B)

PROPOSALS:

	Technical Proposal Rating (Max 620)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, LLP Baltimore, MD	533	1	\$1,000,000.00
RAM Consulting Corporation/ Sabra, Wang & Associates, Inc. Dulles, VA	521	2	\$1,000,000.00
Whitman, Requardt & Associates, LLP/ Century Engineering, Inc. Baltimore, MD	486	3	N/A

ITEM:

3-AE (Continued)

BPW - 08/20/08

PROPOSALS (Cont'd):

	Technical Proposal Rating (Max 620)	Technical Ranking	NTE Price
Parsons Brinckerhoff Quade & Douglas, Inc. Baltimore, MD	448	4	N/A
Johnson, Mirmiran & Thompson Sparks, MD	435	5	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of five (5) engineering consultant firms submitted technical proposals for this project, four (4) of which are Maryland firms.

The goal established for the contract was 20%.

The Consultant shall perform services, which may include, but not be limited to: the research of traffic engineering practices in other States' highway agencies, review and critique of various new traffic engineering concepts that the Traffic Engineering Design Division (TEDD) can use to increase efficiency and productivity; development, standardization and automation of traffic engineering standard operating procedures and design processes, special provisions and standards; development and/or improvement of design manuals (both electronic and hard copy) for signal, lighting, signing, pavement markings and Intelligent Transportation Systems (ITS) projects.

FUND SOURCE:

Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE:

B0101

MD TAX CLEARANCE:

Rummel, Klepper & Kahl, LLP

08-1772-1111

RAM Consulting Corporation/

Sabra, Wang & Associates, Inc.

08-1778-0111

RESIDENT BUSINESSES:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

> DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

rgay@sha.state.md.us

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

ITEM:

4-AE

#### STATE HIGHWAY ADMINISTRATION

CONTRACT ID:

BCS 2007-08 A, C, and D

Emergency Bridge Repair and/or Rehabilitation Services,

Statewide

ADPICS NOS.:

SBCS0708A; SBCS0708C, and

SBCS0708D

CONTRACT DESCRIPTION:

These are three (3) of six (6) open-end task order contracts

to provide various structural evaluation, repair and/or rehabilitation related services for bridges,

Statewide.

PROCUREMENT METHOD:

Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation

Professional Services Selection Board on August 7, 2008.

AWARDS:

Whitman, Requardt and Associates, LLP

Contract A

Baltimore, MD

Northeast Engineering, Inc.

Contract C

Baltimore, MD

Wallace, Montgomery & Associates, LLP Contract D

Towson, MD

AMOUNT:

\$750,000.00 each

TERM:

Four (4) Years (ending August 1, 2012)

DBE PARTICIPATION:

22%

PROPOSALS:

	Technical Proposal Rating (Max 620)	Technical Ranking	NTE Price
Whitman, Requardt & Associates, LLP Baltimore, MD	446	1	\$750,000.00
Rummel, Klepper & Kahl, LLP Baltimore, MD	444	2	Contract B
Northeast Engineering, Inc. Baltimore, MD	444	3	\$750,000.00 126

ITEM: 4-AE (Continued) BPW – 08/20/08

# PROPOSALS (Cont'd):

PROPOSALS (Cont'd):	Technical Proposal Rating (Max 620)	Technical Ranking	NTE Price
Wallace, Montgomery & Associates, LLP Towson, MD	435	4	\$750,000.00
Nolan Associates, Inc. Ellicott City, MD	432	5	Contract E
Century Engineering, Inc. Hunt Valley, MD	431	6	Contract F
KCI Technologies, Inc. Hunt Valley, MD	417	7	N/A
Gannett Fleming, Inc Baltimore, MD	415	8	N/A
URS Corporation Hunt Valley, MD	408	9	N/A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	404	10	N/A
The Wilson T. Ballard Company Owings Mills, MD	401	11	N/A
Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	400	12	N/A
Wilbur Smith Associates/ Alpha Corporation Baltimore, MD	399	13	N/A
DMJM Harris, Inc. Baltimore, MD	389	14	N/A
Kennedy, Porter & Associates, Inc. Baltimore, MD	383	15	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of fifteen (15) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall perform various services associated with bridge repairs and/or rehabilitation which may include, but not be limited to: structural evaluation, field investigations, design, plan preparation, special provisions, quantities and estimates, as necessary and required for each project assignment.

ITEM:

4-AE (Continued)

BPW - 08/20/08

**FUND SOURCE:** 

Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE:

B0101

MD TAX CLEARANCE:

08-1773-1111 (Contract A) 08-1774-0111 (Contract C) 08-1775-1111 (Contract D)

RESIDENT BUSINESSES:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

Robert P. Gay 410-545-0433 rgay@sha.state.md.us

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

#### ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2007-22C

Manual and Machine Traffic Counts, Statewide

ADPICS NO: SBCS0722C

**CONTRACT DESCRIPTION:** This is one (1) of four (4) open-end task order contracts for engineering and analysis of various traffic data collected by manual and portable machine traffic counts, Statewide.

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act;

recommendation approved by the Transportation

Professional Services Selection Board on August 7, 2008.

AWARD: Whitney, Bailey, Cox & Magnani, LLC/

The Traffic Group, Inc.

Baltimore, MD

**AMOUNT:** \$5,000,000.00

**TERM:** Four (4) Years (ending August 1, 2012)

DBE PARTICIPATION: 25%

PROPOSALS:

Technical Proposal Rating (Max 850)	Technical Ranking	NTE Price
589	1	Contract A
584	2	Contract B
572	3	\$5,000,000.00
567	4	Contract D
	Rating (Max 850) 589 584	Rating (Max 850) Ranking 589 1 584 2 572 3

ITEM: 5-AE (Continued) BPW – 08/20/08

PROPOSALS (Cont'd):

	Technical Proposal Rating (Max 850)	Technical Ranking	NTE Price
Roadway Data Systems Corp/ MCV Associates, Inc. Columbia, MD	553	5	N/A
Brudis & Associates, Inc. Columbia, MD	504	6	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page. A total of six (6) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall perform traffic data collection services to be used for engineering related and statistical analysis purposes, which may include but not be limited to: turning movement, vehicle classification, lane and vehicle occupancy counts; queue length measurements, travel time/speed and delay measurements; transit ridership, traffic control observance and protection use counts; license plate surveys and origin-destination surveys, speed, gap and headway studies and others as required. A Professional Engineer registered in the State of Maryland will supervise all work.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 08-1776-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

Suzette Moore - (410) 859-7792 smoore2@bwiairport.com

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT:

ITEM: 6-M

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-08-014

Hazardous Waste Disposal at BWI Marshall and

MTN

ADPICS NO. MAAMC08014

**CONTRACT DESCRIPTION:** This contract shall provide all labor, equipment, materials, and expertise to perform the analysis, labeling, packaging, transportation and recycling and disposal of hazardous waste, on a per occurrence basis at BWI Marshall and MTN Airports.

AWARD: Clean Venture, Inc.

Baltimore, MD

**TERM OF CONTRACT:** Five (5) Years starting October 1, 2008

**AMOUNT:** \$918,861.90

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Clean Venture \$918.861.90

Baltimore, MD

Clean Harbors Environmental Svcs., Inc. \$1,039,704.49

Norwell, MA

MBE PARTICIPATION: 0% (see remarks)

**PERFORMANCE SECURITY:** A Performance Bond for 100% of the award, exists

for this Contract.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and on the MAA Website. Six (6) sets of specifications were sold and two (2) firms submitted bids.

The MBE Goal is 0% for this contract because this is a single element of highly specialized work, which must be performed from "Cradle to Grave" by contractors who possess the appropriate EPA hazardous waste licenses and permits, and whose drivers must have the required CDL Hazmat endorsements. Also, this accounts for the limited number of bids received.

ITEM: 6-M (Continued) BPW -- 08/20/08

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: JO610002

RESIDENT BUSINESS: Yes

**MD TAX CLEARANCE:** 08-1618-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

Suzette Moore - (410) 859-7792 smoore2@bwiairport.com

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT:

ITEM:

7-M

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-08-015

Emergency Spill Response Services at BWI

Marshall and MTN

ADPICS NO. MAAMC08015

**CONTRACT DESCRIPTION:** This contract shall provide all labor, equipment, and materials to provide emergency response for the containment, and removal of fuel, oil, and controlled hazardous substances, and cleanup of lavatory and sewage spills at BWI Marshall and MTN Airports.

AWARD: Clean Venture, Inc.

Baltimore, MD

**TERM OF CONTRACT:** Five (5) Years starting October 1, 2008

**AMOUNT:** \$316,733.00

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Clean Venture \$316,733.00

Baltimore, MD

Clean Harbors Environmental Svcs., Inc. \$331,952.07

Norwell, MA

Subsurface Technologies, Inc. \$398,461.00

New Windsor, MD

MBE PARTICIPATION: 0% (see remarks)

PERFORMANCE SECURITY: A Performance Bond for 100% of the award, exists

for this Contract.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and on the MAA Website. Six (6) sets of specifications were sold and three (3) firms submitted bids.

ITEM:

7-M (Continued)

BPW -- 08/20/08

The MBE Goal is 0% for this contract because this is a single element of highly specialized work. The contractor is required to have the appropriate trained personnel, waste hauling certifications, CDL Hazmat endorsements, protective equipment, and standard health and safety plan. There are no certified MBEs available to perform this work.

**FUND SOURCE:** 

100% Special Funds Budgeted to MAA

APPROPRIATION CODE:

JO610002

RESIDENT BUSINESS:

Yes

MD TAX CLEARANCE:

08-1618-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

Walt Bayne (410) 768-7354 wbayne@mdot.state.md.us

BPW - 08/20/08

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 8-M

MOTOR VEHICLE ADMINISTRATION:

CONTRACT ID: V-MUL-09005-M

Service/Maintenance of Nineteen (19) Video Spectral Comparators (VSC) Model 4C

ADPICS NO. VMUL09005M

**DESCRIPTION**: This contracts provides for the maintenance of the MVA's nineteen (19) Video Spectral Comparators, located at MVA Headquarters and branch locations. The equipment has been used since 2004 to determine the authenticity of various original documents which include, but not limited to, birth certificates, passports and drivers licenses. The equipment assists the Document Examiners in determining if documents are authentic or fraudulent.

**TERM:** October 2008 to September 2011 (3 years)

PROCUREMENT METHOD: Sole Source

AWARD: Foster & Freeman USA, Inc.

Sterling, VA

**AMOUNT:** \$79,857.00

**MBE PARTICIPATION:** 0% (single element of work)

**REMARKS:** Under previous contracts, V-MUL-04004-EA, the Board of Public Works approved Agenda Item 4-E, on 01/07/04, for the purchase of thirteen (13) VSC's from the vendor and a subsequent contract V-HQ-05048-E, BPW Agenda 02/16/2005 Item 18-E for the purchase of six (6) additional machines. In establishing the evaluation and testing criteria for the contract, the selection of Foster & Freeman USA, Inc. satisfied the condition that only one source was found which met the requirements for the visual inspection, source lighting and magnification of a document. The purchase of the equipment allowed the MVA to place the machines for use in all full service branch locations. Maintenance of this equipment by any other source than Foster Freeman would negate the warranty.

In accordance with Code of Maryland Regulations (COMAR) 21.05.05, Sole Source Procurement, the MVA is requesting BPW approval to award this contract for the maintenance of nineteen (19) Video Spectral Comparators (VSC) Model 4-C in order to enhance security, and confirm the authenticity of documents used for identification for issuing Drivers Licenses and Vehicle Titles.

ITEM: 8-M (Continued)

BPW - 08/20/08

The cost of \$79,857.00 for a three (3) year maintenance contract for the nineteen (19) machines is an average of \$26,619 per year and further relates to a cost of \$1,401.00 per machine per year. Original cost of machines is \$22,000 each.

**FUND SOURCE:** 100% Special Funds Budgeted to MVA

APPROPRIATION CODE: JO4E0001

MD TAX CLEARANCE: 08-1731-0010

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

BPW -- 08/20/08

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

RENEWAL OPTION:

(Maintenance)

ITEM:

9-M-OPT

MARYLAND AVIATION ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE:

MAA-MC-2004-007

Security Guard Services at BWI

ADPICS NO. CO227149

CONTRACT APPROVED:

Item 4-M, DOT Agenda 10/01/03

CONTRACTOR:

AKAL Security, Inc.

Espanola, NM

**CONTRACT DESCRIPTION:** Contract provides for trained uniformed personnel, supervision, vehicle, and equipment, for security guard assignments at various parking lots, airfield security gates and terminal security checkpoints at BWI Marshall.

CONTRACT TERM:

Renewal No. 2 will extend the Contract for a period of two (2) years from

12/01/08 - 11/30/10.

AMOUNT:

\$14,325,501.32

PROCUREMENT METHOD:

Competitive Sealed Proposals

ORIGINAL CONTRACT AMOUNT:

\$13,993,499.52

REVISED CONTRACT AMOUNT:

\$49,049,133.03

PERCENTAGE INCREASE:

105% (Renewal No. 2)

ORIGINAL MBE PARTICIPATION:

25%

RENEWAL OPTION MBE PARTICIPATION: 25%

**REMARKS:** The original term of the contract was 12/01/03 - 11/30/06. The rates in this renewal reflect a 3.9% Consumer Price Index (CPI) increase over the rates in Renewal No. 1.

Due to budgetary restraints security guard positions in this renewal have been reduced at eleven locations, which impose the least impact to tenant services. These locations include baggage belt and baggage makeup areas, curbside foot patrol, concourse rover, breaker guards, and Transportation Security Agency (TSA) exit lanes.

ITEM: 9-M-OPT (Continued) BPW – 08/20/08

AKAL Security, Inc., (AKAL) is providing professional, reliable and effective security guard services at BWI Marshall by assisting the MAA in maintaining compliance with the TSR Part 1542, and any security directives issued by TSA. The Contractor ensures all security posts are covered at all covered at all times, and submits a detailed schedule encompassing the post assignments and how they will be covered. Area-wide supervision is provided by conducting unscheduled monthly site inspections of all guard posts to ensure security equipment such as lights, CCTV cameras, and phones are all in working order. Marked security vehicles conduct at least two (2) Airport perimeter fence line inspections during each eight (8) hour shift. AKAL is quick to respond to all requests for additional guard service as needed. Contractor and personnel must be aware of all rules, regulations, and procedures affecting the security of the Airport to include compliance with State Police, Licensing and Permits.

AKAL, Inc. is meeting the terms and conditions of the contract and has performed excellent service over the past five (5) years.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: JO6I0002

MD TAX CLEARANCE: 08-1525-0111

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

DEFERRED

WITHDRAWN

smoore2@bwiairport.com

BPW - 08/20/08

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

RENEWAL OPTION

(Maintenance)

ITEM: 10-M-OPT

MARYLAND AVIATION ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE:

MAA-MC-2006-014

Equipment & Vehicle Painting Services at BWI

Marshall and Martin State (MTN)

ADPICS NO: CO226523

ORIGINAL CONTRACT APPROVED:

Item 11-M, DOT Agenda 11/16/05

ORIGINAL PROCUREMENT METHOD:

Competitive Sealed Bidding

CONTRACTOR:

Herman Born & Sons, Inc.

Baltimore, MD

**CONTRACT DESCRIPTION:** This Contract provides for all labor, tools, and equipment to perform painting services to vehicles and equipment to include, pick-up and dump trucks, vans, graders, forklifts, snow plows, tractors, etc., at BWI and MTN.

**CONTRACT TERM:** Renewal as provided in the original Contract extends the term for a period of two (2) years from 12/01/08 through 11/30/10.

AMOUNT:

\$201,351.00

ORIGINAL CONTRACT AMOUNT:

\$291,600.00

REVISED CONTRACT AMOUNT:

\$492,951.00

PERCENTAGE INCREASE:

69%

ORIGINAL MBE PARTICIPATION:

0% (see remarks)

RENEWAL OPTION MBE PARTICIPATION: 0% (see remarks)

**REMARKS**: The rates in this renewal are consistent with the original contract with a 3.9% Consumer Price Index increase.

Herman Born & Sons, Inc. is meeting the terms and conditions of the contract specifications and performing at a professional level, and in a timely manner. The MDE requires that all vehicle refinishing operations and facilities obtain an Air Quality General Permit in order to perform these type of services. The contractor has the specialized painting equipment capabilities and a large facility, which the MAA requires in order to handle difficult painting of the MAA's large front-end loaders.

ITEM: 10-M-OPT (Continued)

BPW - 08/20/08

dump trucks, snow plows, and other equipment, which has to be trucked to their site and secured overnight. Fire/life/safety appliances and programs are in place, and the contractor has experienced personnel for vehicle operation.

The MBE goal is 0% due to the single element of highly specialized work and there are no certified MBEs available to perform this work.

FUND SOURCE:

100% Special Funds Budgeted to MAA

APPROPRIATION CODE:

JO6I00002

MD TAX CLEARANCE:

08-1343-1111

RESIDENT BUSINESS:

Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

ISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

W. Stanley Lane – 410-767-3355

Slane1@mtamaryland.com

BPW-08/20/08 REVISED

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**EQUIPMENT CONTRACT** 

ITEM:

11-E

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID:

MTA-1260

Procurement of Railcars ADPICS No.: TMTA1260

CONTRACT DESCRIPTION:

This proposed contract provides for the acquisition of

thirteen (13) used Kawasaki railcars from Virginia Railway Express.

AWARD:

Virginia Railway Express

Alexandria, VA

TERM:

September 1, 2008 through December 31, 2008

AMOUNT:

\$22,000,000.00

PROCUREMENT METHOD:

Sole Source

REMARKS: MTA's MARC Commuter Rail Line is experiencing overcrowding on many of its trains with two-thirds of the peak trains on the Penn Line having standees. In order to alleviate this situation, MARC has embarked on an aggressive growth and expansion program that will triple seating capacity on the MARC system. MARC Train Service is experiencing an average annual ridership growth of six (6) percent with BRAC and escalating gas prices expected to raise ridership levels to all time highs in the near future. MARC's existing fleet consists of 122 vehicles, 50 bi-levels built by Kawasaki, 60 single levels built by Sumitomo and 12 Gallery cars built by Pullman Standard. The 50 bi-levels were delivered new to the MTA in 2000 and represent the bulk of our vehicles operating on MARC's most congested line, the Penn Line. The large seating capacity of the bi-levels, 130-135 passengers, is needed to accommodate the heavy and increasing ridership. As a result of MARC's limited storage capabilities, fleet expansion must be accomplished through the procurement of bi-level vehicles, which will provide the most seats per car while still accommodating high and low platform loading. It should be noted that based on current daily ridership figures of 31,000, the six (6) percent annual growth rate equates to 1,860 additional riders per day. These vehicles will provide approximately 1,750 additional seats.

The thirteen (13) railcars were procured by VRE as a piggyback on the MARC/MTA order of fifty (50) bi-levels from Kawasaki. Accordingly, this procurement offers the following unique advantages:

- Vehicles have same structural design as MARC vehicle.
- Vehicles have like components thereby reducing inventory requirements.
- Vehicles have 125 mph capabilities to operate on the Penn Line.
- Maintenance and operating training unnecessary due to similar design.

ITEM:

11-E (Continued)

BPW -- 08/20/08 REVISED

All vehicles should be ready for revenue service within 6-8 months. This anticipates 2 cars being available approximately every four to six weeks.

A new car procurement to expand the fleet would require an estimated 48 months lead time to develop the specifications, conduct the procurement, and allow for vehicle production. We estimate the present cost of new vehicles to be in the \$2.5 - 2.7M range, but this would likely escalate over the 24 months required to develop specifications and conduct the procurement. By acquiring these thirteen bi-level vehicles from VRE, MARC will realize the opportunity cost benefit of running these thirteen (13) vehicles for 48 months while realizing an estimated savings of \$1.0M per vehicle.

Our agreement with VRE calls for a total purchase price of Twenty Two Million Dollars (\$22,000,000.00). Payment will however be split as follows:

The purchase price to be paid by MTA to VRE for the transfer of the Cars is Seven Million and Seven Hundred Thousand Dollars (\$7,700,000.00). Contemporaneous with the execution of this Agreement, and as a precondition to the sale and transfer of the Cars, VRE and MTA shall enter into a debt retirement agreement providing for MTA's payment of Fourteen Million and Three Hundred Thousand Dollars (\$14,300,000.00) to U.S. Bank, National Association, as trustee and escrow agent, to redeem or defease all of the remaining debt associated with the Cars. Such agreement shall be in a form mutually agreed upon by VRE and MTA. VRE will cause U.S. Bank, National Association to provide evidence that the debt is fully satisfied and all of the liens related to the debt are released prior to the execution of any Bill of Sale.

**FUND SOURCE:** 

100% Special Funds Budgeted to MTA

APPROPRIATION CODE:

JO5H0105

RESIDENT BUSINESS:

No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRWAN

WITH DISCUSSION

George E. Fabula, Jr. (410) 767-3908 gfabula@mtamaryland.com

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

RENEWAL OPTION:

(Lease)

ITEM:

12-L-OPT

MMC# 08-5028

MARYLAND TRANSIT ADMINISTRATION

PROPERTY LOCATION:

Symphony Center

1040 Park Avenue, Suite 306 Baltimore City MD 21201

LESSOR:

901, LLC, c/o David S. Brown Enterprises

LESSEE:

Maryland Transit Administration

SPACE TYPE:

Office

**SQUARE FEET:** 

8,180

LEASE TYPE:

Renewal

TERM:

Renewal Option for five (5) year period, effective

September 1, 2008

ANNUAL RENT:

\$175,869.96 per year for the five-year renewal period or

\$21.50 per square feet of usable space; no annual

escalations.

UTILITIES RESPONSIBILITY:

Maryland Transit Administration

CUSTODIAL RESPONSIBILITY:

901, LLC c/o David S. Brown Enterprises

**FUND SOURCE:** 

100% Special Funds Budgeted to MTA

APPROPRIATION CODE:

H0104 Rail Operations

**SPECIAL CONDITIONS:** MTA shall pay as additional rent its proportionate share of building operating expenses calculated at 7.03% of the annual escalation of Base year expenses estimated to average approximately 5% per annum.

**REMARKS:** This item is requesting approval of the lease option renewal for an additional five (5) year period beginning on September 1, 2008 and ending on August 31, 2013. On June 18, 2003, the Board approved as Item 17-L the real property lease between MTA and Lessor in order to consolidate MTA's Police forces into one location.

ITEM: 12-L-OPT (Continued)

BPW - 08/20/08

This facility is adjacent to the Cultural Center Light Rail Station and within a short walking distance to the State Center Metro Station.

The Lessor has agreed, at their sole cost and expense to paint the leased area. In addition Lessor agreed to grant sixty (60) free parking spaces, which has increased from the original thirty-two (32) parking spaces under the original lease.

Board of Public Works' approval is requested for the real property lease renewal.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Charles A. Ferraro (410) 767- 4648 CFerraro1@mtamaryland.com

### DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY ACQUISITION

ITEM 13-RP

MARYLAND TRANSIT ADMINISTRATION: Waldorf Park & Ride Lot Project

Waldorf, Charles County, Maryland

**REFERENCE:** Approval is requested for the purchase in Fee Simple of 8.51 Acres +/- as identified

below, for use in connection with the construction of the Waldorf Park & Ride Lot Project.

SPECIAL CONDITIONS: None

OWNER: St. Charles Operating Company, LLC

OWNERSHIP: Since July 19, 2000

**PROPERTY:** Approximately 8.51 acres +/- of unimproved land

in fee simple located at the intersection of Old Washington Road (MD Rte 925) and Smallwood

Road in Waldorf, Maryland

**AMOUNT:** \$1,925,000.00

APPRAISED VALUE: \$1,725,000.00, Thomas B. Herbert, fee appraiser

Reviewed and selected by J. Michael Jones, SHA

Review Appraiser

\$1,975,000.00, Isabelle Gatewood, fee appraiser Reviewed by J. Michael Jones, SHA Review

Appraiser

(Two Appraisals, one Review Appraisal per Form

#19)

FUND SOURCE: 20% Special Funds

80% Federal Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0105

REMARKS: The subject property is required for the construction of MTA's Waldorf Park &

Ride Lot Project located in Waldorf, Charles County, Maryland.

ITEM: 13-RP (Continued)

BPW - 08/20/08

Two independent fee appraisals of the subject were secured by MTA: one from Thomas B. Herbert and one from Isabelle Gatewood. On 2/22/06 the SHA Office of Appraisal Review approved both appraisals and selected Mr. Herbert's for use in negotiations. Based on Mr. Herbert's appraisal, an offer of \$1,725,000.00 was made to the property owners on 9/24/07, but the offer was rejected. The owners made a counter offer of a minimum \$2,500,000.00. After much negotiation, an agreement was finally reached for \$1,925,000.00.

This agreement allows MTA to avoid any exposure to a potentially adverse jury award in a condemnation trial as well as all attendant costs associated with condemnation. In addition, this agreement is less than 12% above Mr. Herbert's approved appraisal which has a date of value of November 21, 2006, and is still \$50,000.00 below the amount of Ms. Gatewood's appraisal which has a date of value of November 17, 2006.

MTA believes this agreement is a favorable one and requests Board of Public Works approval of the Contract of Sale in order to construct this Administration's Waldorf Park & Ride Lot Project.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

W. Stanley Lane – 410-767-3355 slane1@mtamaryland.com

# DEPARTMENT OF TRANSPORTATION ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 14-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT I.D.: MTA-1115 A & B

Paratransit Services

ADPICS NO.: TMTA1115A & TMTA1115B

**CONTRACT DESCRIPTION:** The purpose of these contracts is to provide support for MTA's paratransit services. MTA will perform the following functions: customer communications, including scheduling, complaints and late trips; dispatch; Operator communication with high traffic facilities; establishment of cell/Nextel communications, and all other high-level administrative functions. Contractor is to provide facilities, vehicle maintenance, Operators, back-up Operators, pull out supervision, management oversight of direct vehicle operation, as well as all other support necessary to transport riders in accordance with MTA's instructions.

AWARDEES: Veolia Transportation (Contract A)

Baltimore, MD

MV Transportation (Contract B)

Fairfield, CA

PROCUREMENT METHOD: Competitive Sealed Proposal

**TERM:** September 1, 2008 to August 31, 2011, with options for six

(6) additional successive six-month terms beyond the initial

three-year term.

**AMOUNT**: \$65,317,557.00 Est. (3) Years (Contract A)

\$58,267,747.00 Est. (3) Years (Contract B)

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: 10%

ITEM: 14-GM (Continued) BPW – 08/20/08

#### PROPOSALS:

	Technical Ranking	Financial Offer * Amt./Ranking	Overall Ranking
MV Transportation Fairfield, CA	1	\$49,737,290 (1)	1
Veolia Transportation Baltimore, MD	2	\$56,787,200 (2)	2
Transcare Brooklyn, NY	3	\$58,526,166 (3)	3
First Transit Cincinnati, OH	4	\$58,606,764 (4)	4

<sup>\*</sup> Based upon a model in the RFP of fixed costs and estimated quantities, which was created to allow a proper comparison of financial proposals.

**REMARKS:** A total of five technical proposals were received in response to our Request for Proposals. Of these, four were deemed reasonably susceptible for award and were evaluated as a part of the total evaluation process.

MTA's Mobility is a specialized curb-to-curb, shared ride van service for individuals who cannot independently ride fixed route transit service. Mobility provides 65,000 to 78,000 trips per month (approximately 800,000 trips annually), utilizing 350 MTA owned vehicles — Cut-aways and sedans. Mobility ridership is growing at approximately 12% annually.

In order to accurately reflect total contract costs, MTA estimated total fuel costs for the two contractors over the three year contract term. Based on our estimate of 1,405,000 vehicle hours over the term at an average rate of 17 MPH, we estimated a total mileage of 23,885,000. At an average of 7 MPG, and an average fuel cost through 2011 of \$5.00 per gallon, this translates into a total estimated fuel cost of \$17,060,714. For estimating purposes, 50% of that amount was added to the proposal amounts of each contractor to reflect total contract costs.

**FUND SOURCE**: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0102

MD TAX CLEARANCE Veolia Transportation 08-0968-1111 MV Transportation 08-0967-0000

RESIDENT BUSINESS Veolia Transportation Yes
MV Transportation No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED DISAPPROVED WITH DISCUSSION

DEFERRED WITHDRAWN
WITHOUT DISCUSSION

### **CONSTRUCTION CONTRACT**

ITEM 1-C

DEPARTMENT OF NATURAL RESOURCES Point Lookout State Park

St. Mary's County

CONTRACT NO. AND TITLE Project No: P-065-031-010

ADPICS No.: 001B9200032 Construction of Comfort Station,

Road, and Parking Lot

<u>DESCRIPTION</u> – Contractor shall furnish all labor, materials, equipment, and services to provide a paved access road, a comfort station with parking lot, and a paved trail from the comfort station to Fort Lincoln. Currently there is no comfort station or ADA access to the Fort.

### PROCUREMENT METHOD

### Competitive Sealed Bidding

BIDS OR PROPOSALS	<b>AMOUNT</b>
John L. Mattingly Construction Co., Inc White Plains, MD	\$462,000.00
Rainbow Construction Corp of Waldorf - Waldorf, MD	\$494,500.00
S E Davis Construction LLC - La Plata, MD	\$526,821.93
Dennis Anderson Construction Corporation - Waldorf, MD	\$589,000.00
Hopkins & Wayson, Inc Owings Mills, MD	\$580,000.00
System 42, Inc. – Beltsville, MD	\$692,001.00
G-W Management Services LLC - Rockville, MD	\$788,807.00
Brawner Builders, Inc Hunt Valley, MD	\$875,950.00
Asher Construction, Inc Eldersburg, MD	\$980,934.00

AWARD John L. Mattingly Construction Co.,

Inc.

<u>AMOUNT</u> \$462,000

TERM 270 Days from Notice To Proceed

MBE PARTICIPATION 44%

PERFORMANCE BOND 100% of Full Contract Amount

### CONSTRUCTION CONTRACT

**ITEM** 

1-C

### REMARKS

Government estimate for this project was \$634,660.

This project was advertised and bid on eMaryland Marketplace. A Notice of Availability was also posted on the DGS Bid Board.

The recommended contractor's bid was reviewed by the project architect to ensure it met specifications due to the 27% difference between the A/E estimate and bid amounts. After reviewing the contractor's bid, and responses to inquires made for clarification, A/E recommended acceptance of the bid.

Project work includes construction of a new comfort station; a 10 space parking lot; a 12' wide x 513' long access road from Route 5 to comfort station; a 6' wide ADA trail from comfort station to Ft. Lincoln; and associated water & sewer extensions.

John L. Mattingly Construction Co., Inc. has exceeded the 30% MBE goal by achieving 44% MBE participation on this project.

FUND SOURCE

Item 405, POS 2007

TAX COMPLIANCE NO

08-1201-1111

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Point Lookout Comfort Station-BPW.wpd

## **CONTRACT MODIFICATION** (Construction)

ITEM 2-C-MOD

BALTIMORE CITY COMMUNITY COLLEGE Liberty Campus

Baltimore, Maryland

ORIGINAL CONTRACT NO. AND TITLE Project No.: CC-623-981-201

ADPICS No.: COB08659

Renovate Main Building at Liberty

Campus - Phase III

ORIGINAL CONTRACT APPROVED Item 3-C; BPW April 19, 2006

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bidding

(Single Bid Received)

CONTRACTOR

Roy Kirby and Sons, Inc.
Baltimore, Maryland

<u>MODIFICATION</u> - Change order number 75 is a credit to the contract to reconcile unused unit prices that were included in the contract as follows:

Unit Price Item 1 – Remove and dispose of unsuitable soils inside	
the existing building -	<\$ 3,500>
Unit Price Item 2 - Remove and dispose of unsuitable soils outside	
the existing building -	<\$ 3,500>
Unit Price Item 3 – Concrete Crack and Spall Repair -	<\$ 2,000>
Unit Price Item 4 – Furnish and install additional gypsum board	
bulkheads -	<\$ 3,500>
Unit Price Item 7 – Additional V.A.T -	<\$ 800>
Unit Price Item 8 - Furnish & install additional access panels (12"x12") -	
Unit Price Item 9 - Furnish & install additional access panels (18"x18") -	<\$ 3,000>
Unit Price Item 10 – Additional steel framing for first floor -	<\$86,700>

# TOTAL MODIFICATION AMOUNT <\$104,800.00>

\$14,648,900.00	
\$ 868,573.00	
\$15,412,673.00	

**CONTRACT MODIFICATION** (Construction)

**ITEM** 

2-C-MOD

PERCENTAGE INCREASE/ DECREASE

(0.71%) (Individually) 5.20% (Cumulatively)

ORIGINAL MBE PARTICIPATION

26.8%

**FUND SOURCE** 

MCCBL 2004, Item 019

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn V

With Discussion

Without Discussion

CC (22 001 201 CT)

## **CONTRACT MODIFICATION** (Construction)

ITEM 3-C-MOD

ST. MARY'S COLLEGE OF MARYLAND St. Mary's County, Maryland

ORIGINAL CONTRACT NO. AND TITLE

Project No.: J-242-020-002

ADPICS No.: COB08657 New Student Services Building

ORIGINAL CONTRACT APPROVED Item 1-C; BPW February 28, 2007

ORIGINAL PROCUREMENT METHOD Multi-Step Competitive Sealed

Bidding (Single Bid Received)

CONTRACTOR Coakley & Williams Construction,

Inc.

Gaithersburg, Maryland

<u>MODIFICATION</u> – Change order number 11 covers the cost to provide new connector between the buildings to include: brick columns/footings, wood support structure, copper roofing and all the connections required; furnish and install five (5) Type F01 light fixtures at the connecting breezeway.

MODIFICATION AMOUNT \$ 108,009.00

 ORIGINAL CONTRACT AMOUNT
 \$12,140,000.00

 CHANGE ORDERS PREVIOUSLY APPROVED
 \$ 147,208.00

 REVISED CONTRACT AMOUNT
 \$12,395,217.00

PERCENTAGE INCREASE 0.88% (Individually)

2.10% (Cumulatively)

ORIGINAL MBE PARTICIPATION 27%

MBE PARTICIPATION THIS MOD 6.36%

#### REMARKS

The contract time will be extended by ten (10) calendar days.

The work is the request of the Using Agency to connect the two buildings under a weather proof canopy. This work was included in the original design, but was eliminated as a value engineering item prior to award of the contract. Architecturally, the connector is intended to serve as a visual transition between the large mass of the two story Student Services Building and the smaller one story Annex Building. Functionally, it will provide protection from precipitation for people traveling between the two structures.

# **CONTRACT MODIFICATION** (Construction)

**ITEM** 

3-C-MOD

The change order work will be performed by the same DGS approved subcontract trades that are already working on site for the General Contractor. A certified MBE firm, V&V Construction, will provide the concrete foundation work at a value of \$6,869.53 or 6.36% of the total modification amount. The sub-contractor V&V Construction has installed all of the building foundation for the project.

**FUND SOURCE** 

MCCBL 2006, Item 018

TAX COMPLIANCE NO.

08-1840-1111

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn V

With Discussion

Without Discussion

## MAINTENANCE CONTRACT

ITEM 4-M

**DEPARTMENT OF NATURAL RESOURCES** Piney Point Aquaculture Facility

Saint Mary's County

CONTRACT NO. AND TITLE Project No.:G-019-071-010 (Re-Bid)

ADPICS No: 001B9200044

Replace Existing Roof

<u>DESCRIPTION</u> - Contractor will provide all the labor, materials, and equipment necessary to replace approximately 20,000 sq. ft. of existing roof and insulation; 8 existing 10' ventilators; and 270 linear feet of gutter and downspout on an office building at the Piney Point Aquaculture Facility in St. Mary's County.

PROCUREMENT METHOD Competitive Sealed Bidding

BIDS OR PROPOSALS AMOUNT

Brothers Services Company, Inc. – Hampstead, MD \$288,500 Boblits Enterprises, LLC – Hughesville, MD \$326,450

AWARD Brothers Services Company, Inc.

<u>AMOUNT</u> \$288,500

TERM 120 Days from Notice To Proceed

MBE PARTICIPATION 15%

PERFORMANCE BOND 100% of Full Contract Amount

### REMARKS

This solicitation was advertised and bid on eMaryland Marketplace. Notice of Availability was also posted on the DGS Bid Board.

The existing roof at the Aquaculture Facility requires replacing because of leakage onto high voltage electric panels. Also, the existing insulation is falling into the tanks where the facility is growing different species of vegetation to introduce into the surrounding waterways.

# <u>DEPARTMENT OF GENERAL SERVICES</u> <u>ACTION AGENDA</u>

MAINTENANCE CONTRACT

**ITEM** 

4-M

**FUND SOURCE** 

Item 401, POS 07

TAX COMPLIANCE NO.

08-1834-0111

**RESIDENT BUSINESS** 

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

G-019-071-010-Rebid-BPW-tj

## MAINTENANCE CONTRACT

**ITEM** 

5-M (Revised)

**DEPARTMENT OF NATURAL RESOURCES** 

Fishing Bay Wildlife Management

Area

Dorchester County, MD

CONTRACT NO. AND TITLE

Project No.:G-010-071-010 (Re-bid)

ADPICS No.: 001B9200174

Replace Boat Ramp and Bulkhead at Bestpitch Ferry and Boat ramp

<u>**DESCRIPTION**</u> - Contractor shall furnish all labor, materials, equipment, and supplies required to replace the existing deteriorating boat ramp and bulkhead.

## PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS	<b>AMOUNT</b>
Dissen & Juhn, LLC - Stevensville, MD	\$437,100.00
Heinsohn Contracting Inc Arnold, MD	\$455,929.00
Somerset Paving & Marine Inc Crisfield, MD	\$471,963.00
MRC Construction Corporation - Crofton, MD	\$490,800.00
George & Lynch, Inc. – Dover, DE	\$499,600.00
JJID, Inc. – Bear, DE	\$570,433.60
Corman-Imbach Marine, Inc Baltimore, MD	\$688,359.50

AWARD Dissen & Juhn, LLC

**AMOUNT** \$437,100

TERM 180 Days from Notice to Proceed

MBE PARTICIPATION 12%

PERFORMANCE BOND 100% of Full Contract Amount

### MAINTENANCE CONTRACT

**ITEM** 

5-M (Revised)

#### REMARKS

This solicitation was advertised and bid on eMaryland Marketplace. Notice of Availability was also posted on the DGS Bid Board.

Project work includes replacing the existing 34-foot wide by 50-foot long boat ramp with a 28-foot wide by 42-foot long concrete boat ramp; constructing 266 l.ft. of a new timber bulkhead and 92 l ft of a new timber wall, maximum 18 in. in front of existing structures; installing approximately 16 l ft of stone flank wall; building a 15 x 30 canoe ramp with gravel entrance; as well as preparing and overlaying existing paved access and parking lot, approximately 5760 s.y.

FUND SOURCE DNR Waterway Improvement Funds

KOO 2005 0342 PCA# 30853 \$ 254,590. KOO 2006 0342 PCA# 41443 \$ 182,510.

Without Discussion

**TAX COMPLIANCE NO.** 08-1445-1111

RESIDENT BUSINESS Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

G-010-071-010\_Rebid-BPW-8-06-08-tj

### MAINTENANCE CONTRACT

PROCUREMENT METHOD

HIRING AGREEMENT ELIGIBLE

ITEM 6-M

**DEPARTMENT OF NATURAL RESOURCES**Maryland Geological Survey

Kenneth N. Weaver Complex

Baltimore, Maryland

CONTRACT NO. AND TITLE ADPICS No.: 001B9200019

Comprehensive Building Management and Maintenance

Competitive Sealed Bidding

Services

Yes (1)

<u>DESCRIPTION</u> – Contractor shall provide all labor, equipment, and supplies necessary for comprehensive building management and maintenance services at the Kenneth N. Weaver Complex located at 2300 St. Paul Street, Baltimore, Maryland for a period of five (5) years beginning October 1, 2008 through September 30, 2013.

BIDS OR PROPOSALS	<u>AMOUNT</u>
Abacus Corporation - Baltimore, MD	\$1,096,104.00
PCS Contractors, Inc Kingsville, MD	\$1,200,340.44
M&E Sales Inc Greenbelt, MD	\$3,141,960.00
Letke Security Contractors, Inc Baltimore, MD	\$13,872,840.00
AWARD	Abacus Corporation
AMOUNT	\$1,096,104.00 (5 Years)
MBE PARTICIPATION	40%
PERFORMANCE BOND	\$214,056.00 – one year bond with annual renewal

### MAINTENANCE CONTRACT

**ITEM** 

6-M

## REMARKS

This solicitation was advertised and bid on eMaryland Marketplace. Notice of availability was also posted on the DGS Bid Board.

Under the terms of the contract, the recommended contractor shall be responsible for the management, maintenance, and operation of the entire building including subcontracting as necessary, to ensure comprehensive, through and proper maintenance and operations at all times. Services to be provided include, but are not limited to, janitorial, guard, snow & ice removal, window washing, pest control, painting, gardening & grounds maintenance as well as preventive maintenance for elevator, HVAC and Automatic Temperature Control Services.

Housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland to the extent they are available.

FUND SOURCE

**DNR Operating Funds** 

K00 L4171 0805

TAX COMPLIANCE NO.

08-1259-1111

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

### MAINTENANCE CONTRACT

ITEM 7-M

**DEPARTMENT OF GENERAL SERVICES**J. Louis Boublitz District Court

Hagerstown, Maryland

CONTRACT NO. AND TITLE ADPICS No.: 001B9200096

Unarmed Uniformed Guard Services

<u>DESCRIPTION</u> – Contractor shall provide unarmed uniformed guard services at the J. Louis Boublitz District Court located at 36 West Antietam Street, Hagerstown, Maryland for a period of three (3) years beginning October 1, 2008 through September 30, 2011.

PROCUREMENT METHOD Competitive Sealed Bidding

(Small Business Reserve)

## BIDS OR PROPOSALS AMOUNT

Axiom Protective Services, Inc. – Landover Hills, MD \$354,395.12 Commando K-9 Detectives, Inc. – Laurel, MD \$440,686.16 Amazing Security & Investigations, LLC – Wheaton, MD \$456,643.20

AWARD Axiom Protective Services, Inc.

**AMOUNT** \$354,395.12 (3 Years)

MBE PARTICIPATION 5%

HIRING AGREEMENT ELIGIBLE Yes (1)

#### REMARKS

This solicitation was advertised as a Small Business Reserve Procurement and bid on eMaryland Marketplace. Notice of Availability was also posted on the DGS Bid Board. Five (5) bids were received, including one (1) MBE. Two priced bids were rejected due to the vendor being found non-responsive. The recommended contractor, Axiom Protective Services, Inc., has been found responsive and responsible and has confirmed their bid.

# <u>DEPARTMENT OF GENERAL SERVICES</u> <u>ACTION AGENDA</u>

MAINTENANCE CONTRACT

**ITEM** 

7-M

**FUND SOURCE** 

**DGS Operating Funds** 

H00 33561 0823

TAX COMPLIANCE NO.

08-1489-1111

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

001B9200096 FMTMC.CSB.BPW

# MAINTENANCE CONTRACT

ITEM 8-M

**DEPARTMENT OF HUMAN RESOURCES**Baltimore City Department of

Social Services - Baltimore, MD

CONTRACT NO. AND TITLE ADPICS No.: 001B9200094

Armed/Unarmed Uniformed Guard

Services

<u>DESCRIPTION</u> - The contractor shall provide armed and unarmed uniformed guards services for the Baltimore City Department of Social Services at 17 locations in Baltimore City for a period of three (3) years beginning October 1, 2008 through September 30, 2011.

## PROCUREMENT METHOD Competitive Sealed Bidding

BIDS OR PROPOSALS	<u>AMOUNT</u>
Watkins Security Agency, Inc Baltimore, MD	\$7,010,058.22
Admiral Security Services, Div of RCI - Baltimore, MD	\$7,087,022.10
Amazing Security & Investigations, LLC - Wheaton, MD	\$7,613,607.24
Barton Protective Services - Nottingham, MD	\$7,757,570.64
Gateway Security Services, Corp - Lanham, MD	\$8,600,141.68
AWARD	Watkins Security Agency, Inc.
AMOUNT	\$7,010,058.22 (3 Years)
MBE PARTICIPATION	30%
PERFORMANCE BOND	100% of Full Contract Amount

### MAINTENANCE CONTRACT

ITEM 8-M

### REMARKS

This solicitation was advertised and bid on eMaryland Marketplace. Notice of Availability was also posted on the DGS Bid Board. Eight (8) priced bids were received including four (4) SBR's and one (1) MBE. Three of the bids, (Premier I.S.A, Axiom Protective Services, Inc. and Brown's Security Services, LLC) were found to be non-responsive for failing to comply with stated submission requirements. The recommended contractor, Watkins Security Agency Inc has confirmed their bid.

Watkins Security Agency, Inc. has met the 30% MBE participation goal established for this contract.

**FUND SOURCE** 

Using Agency Funds N2401 G0010 0819 N2401 G3010 0819 N2401 G4100 0819 N2401 G5000 0819

TAX COMPLIANCE NO.

08-1595-1111

RESIDENT BUSINESS

guardservbcdss.bpw

Yes

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

### MAINTENANCE CONTRACT

ITEM 9-M (Revised)

**DEPARTMENT OF GENERAL SERVICES** Baltimore Public Buildings and Grounds

Annapolis Public Buildings and Grounds

CONTRACT NO. AND TITLE ADPICS Nos. 001B9200030(Baltimore)

001B9200029(Annapolis) Window Washing Services

<u>DESCRIPTION</u> – Contractor shall provide all labor, equipment, materials and supplies required to provide interior and exterior window washing services for Baltimore Public Buildings and Grounds (BPBG), State Office Complex (4 buildings) and Annapolis Public Buildings and Grounds (APBG), State Office Complex (22 buildings) for a period of five (5) years beginning, October 1, 2008 through September 30, 2013.

#### PROCUREMENT METHOD

Competitive Sealed Bidding

	BPBG	APBG	Schaefer Bldg
BIDS OR PROPOSALS	BID	BID	BID
Trident Building Services - Baltimore, MD	\$105,000	\$155,400	None
CSCI, LLC - Arnold, MD	None	\$464,153	None
AWADD		m · 1 n ·	11: 0

AWARD Trident Building Services

<u>AMOUNT</u> \$105,000.00 (BPBG) \$155,400.00 (APBG)

\$260,400.00 TOTAL (5 Years)

MBE PARTICIPATION 5%

PERFORMANCE BOND None

#### REMARKS

This solicitation was advertised and bid on eMaryland Marketplace (eMM). Notice of Availability was also posted on the DGS Bid Board. One hundred and seven (107) potential vendors were registered and received notification of this solicitation including forty-eight (48) SBR's and nineteen (19) MBE's. In an effort to garner more participation in the solicitation, the bid due date was extended.

#### MAINTENANCE CONTRACT

**ITEM** 

9-M (Revised)

#### REMARKS

At the close of the solicitation period it was recorded that three (3) bids were received on eMM. One of the three bidders failed to submit the bid in the format specified and was determined to be non-responsive. A survey conducted by the Procurement Officer at to why other vendors did not offer a bid yielded the responses that due to the new window cleaning standards there was insufficient time for the firm to view all of the buildings and scope of work was beyond the current capacity of the firm.

The solicitation issued for this contract included the provision of services for three service locations: Baltimore Public Buildings and Grounds; Annapolis Public Buildings and Grounds; and the William Donald Schaefer Building in Baltimore City. Prior to this effort, services for the 3 service locations were provided under separate contracts. In an effort to improve contract management, the agency made a business decision to combine the service locations into one consolidated contract.

Under the provisions of the Invitation To Bid, vendors were free to submit a bid on one, two, or all three locations. The basis of award was stated to be by service location to the lowest responsive and responsible bidder for that location.

Only one bid was received for the William Donald Schaeffer location and it was not in the form as stated in the solicitation documents. DGS is now re-soliciting on eMM for a long term contract for that location.

FUND SOURCE

DGS Operating Funds

H00 33351 0813 - Baltimore H00 33151 0813 - Annapolis

TAX COMPLIANCE NO.

08-1404-0110

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn 

With Discussion

# **CONTRACT MODIFICATION** (Maintenance)

**ITEM** 

10-M-MOD (Revised)

DEPARTMENT OF HUMAN RESOURCES

Baltimore City Department of Social

Services - Baltimore, Maryland

ORIGINAL CONTRACT NO. & TITLE

ADPICS No.: COB09272 Armed/Unarmed Uniformed Security Guard Services

ORIGINAL CONTRACT APPROVED

BPW 07/30/03; Item 2-M (Revised)

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

Admiral Security Services Baltimore, Maryland

MODIFICATION - Change order number 3 will extend the contract an additional four and half months (4 ½) to provide armed and unarmed guard services for Baltimore City Department of Social Services beginning August 22, 2008 through December 31, 2008. This extension will allow time for completion of the procurement of a new long term contract.

MODIFICATION AMOUNT	\$ 564,952.19
ORIGINAL CONTRACT AMOUNT	\$5,237,542.51
CHANGE ORDERS PREVIOUSLY APPROVED	\$ 88,397.23
PREVIOUS APPROVED RENEWAL OPTIONS	\$3,752,069.30
REVISED CONTRACT AMOUNT	\$9,642,961.23

PERCENTAGE INCREASE	10.8% (Individually)
	12.5% (Cumulatively)

ORIGINAL MBE PARTICIPATION None

FUND SOURCE DHR Agency Operating Funds

N2401 09 G0010 0819 N2401 09 G3010 0819 N2401 09 G4100 0819 N2401 09 G5000 0819

# <u>DEPARTMENT OF GENERAL SERVICES</u> <u>ACTION AGENDA</u>

**CONTRACT MODIFICATION** (Maintenance)

**ITEM** 

10-M-MOD

(Revised)

TAX COMPLIANCE

08-1699-1111

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Guardserv@BCDSS

# **CONTRACT MODIFICATION** (Maintenance)

ITEM 11-M-MOD

DEPARTMENT OF GENERAL SERVICES Inventory Standards & Support

Services (ISSSD)

ORIGINAL CONTRACT NO. AND TITLE 001IT813505; 001B2900882

ADPICS No.: COB00984 Statewide Fuel Management

Services

ORIGINAL CONTRACT APPROVED Item 5-M; BPW May 22, 2002

ORIGINAL PROCUREMENT METHOD Competitive Sealed Bidding

(Single Bid Received)

CONTRACTOR Commercial Fuel Systems, Inc.

Mount Airy, Maryland

MODIFICATION – Modification #8 allows for a Consumer Price Index (CPI) increase of 4.2%, effective September 1, 2008.

 MODIFICATION AMOUNT
 \$ 60,900.00

 ORIGINAL CONTRACT AMOUNT
 \$8,807,074.19

 CHANGE ORDERS PREVIOUSLY APPROVED
 \$ 172,712.38

 REVISED CONTRACT AMOUNT
 \$9,040,686.57

PERCENTAGE INCREASE .69% (individually)

2.6% (cumulatively)

ORIGINAL MBE PARTICIPATION None

FUND SOURCE DGS Operating Funds

H00 44259 0702

#### REMARKS

This contract with Commercial Fuel Systems provides for an annual CPI increase equal to the published CPI increase in affect on the anniversary date of the contract approval. This modification allows for the increase. The CPI increase will be effective beginning September 1, 2008 through the remainder of the contract which ends July 31, 2012.

# <u>DEPARTMENT OF GENERAL SERVICES</u> <u>ACTION AGENDA</u>

**CONTRACT MODIFICATION** (Maintenance)

**ITEM** 

11-M-MOD

TAX COMPLIANCE NO.

08-1656-1111

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Without Discussion

Withdrawn

With Discussion

FM BPW AGENDA.doc

## MAINTENANCE CONTRACT (Exercise Contract Option)

**ITEM** 12-M-OPT (Revised)

DEPARTMENT OF HEALTH AND<br/>MENTAL HYGIENEWalter P. Carter Center<br/>Baltimore, Maryland

CONTRACT NO. AND TITLE

ADPICS No.: 001B9200097

Housekeeping Services

## DESCRIPTION

The State is exercising the first of two (2) one-year renewal options to provide housekeeping services for the Walter P. Carter Center (approximately 301,650 net cleanable square feet), located in Baltimore, Maryland for a period of one (1) year beginning September 1, 2008 through August 31, 2009.

ORIGINAL CONTRACT APPROVED BPW 07/06/05; Item 11-M

ORIGINAL PROCUREMENT METHOD Competitive Sealed Building

CONTRACTOR Associated Building Maintenance

Co., Inc. Crofton, MD

(MBE Cert. # 90-612)

TERM OF ORIGINAL CONTRACT 09/1/05 – 8/31/08 (w/2 one-year

renewal options)

AMOUNT OF THE FIRST OPTION \$ 293,256.00 ORIGINAL CONTRACT AMOUNT \$ 879,768.00 REVISED TOTAL CONTRACT AMOUNT \$1,173,024.00

ORIGINAL MBE PARTICIPATION 100%

MBE PARTICIPATION DURING OPTION 100%

### **MAINTENANCE CONTRACT (Exercise Contract Option)**

**ITEM** 

12-M-OPT (Revised)

#### REMARKS

The cost for the renewal period remains the same as the original contract. There is no increase in the cost of these services. The contractor did not request a CPI increase for the first renewal.

The Walter P. Carter Center very satisfied with the services of Associated Building Maintenance Co, Inc., a MDOT certified MBE firm, and requests that the contract be renewed for another year. The contractor has performed in accordance with the contract specification in a timely and professional manner.

During the requested option renewal period, Associated Building Maintenance has committed to sub-contracting 10% of the required work to Spotless Janitorial Services, Inc., another MDOT certified MBE firm.

**FUND SOURCE** 

Using Agency Operating Funds

M00 MB35G 0854

Without Discussion

TAX COMPLIANCE NO.

08-1700-1111

RESIDENT BUSINESS

Yes

Deferred

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Withdrawn

With Discussion

Housekeepwaltercarter.bpw

172

### REAL PROPERTY CONVEYANCE

**ITEM** 

13-RP

MILITARY DEPARTMENT

Bel Air Armory .66 acres Harford County

File # 8408

### REFERENCE

Board of Public Works approval is requested to declare surplus the Bel Air Armory, located at 41 North Main Street in Harford County, and to offer it to the Town of Bel Air. The Town of Bel Air has leased the armory from the State since 2004, and has completed repairs and upgrades totaling \$862,324 using State and local grants and funds from the Town's operating budget. The armory now houses the Town's Visitor's Center and the Office of the Executive Director of the Downtown Business Alliance. Title and transfer documents are subject to legal review.

**PROPERTY** 

.66 +/- acres improved with 28,950 sf building

OWNERSHIP

State of Maryland, to the use of the State Military Department

# REMARKS

Belairarmorybpw8-6

- 1. The State Military Department has determined that this property is excess to its needs.
- 2. The Clearinghouse conducted an intergovernmental review of the project under MD20080114-0017 and has recommended to declare the property surplus and offer it to the Town of Bel Air, subject to a perpetual historic preservation easement.

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

Board of Public Works Action - The above referenced Item was:

### REAL PROPERTY CONVEYANCE

ITEM

14-RP

MILITARY DEPARTMENT

Crisfield Armory 1.6 acres Somerset County File # 8407

#### REFERENCE

Board of Public Works approval is requested to declare surplus the Crisfield Armory, located at 8 East Main Street in Somerset County, and to offer it to the City of Crisfield. The City of Crisfield in interested in acquiring the armory from the State, as it is currently using the facility for youth related sports activities. Title and transfer documents are subject to legal review.

**PROPERTY** 

1.6 +/- acres improved with 21,517 sf building

**OWNERSHIP** 

State of Maryland, to the use of the State Military Department

#### REMARKS

- 1. The State Military Department has determined that this property is excess to its needs.
- The Clearinghouse conducted an intergovernmental review of the project under MD20080115-0020, has recommended to declare the property surplus and offer it to the City of Crisfield, subject to a perpetual historic preservation easement.
- If the City of Crisfield is unable to purchase the property, the Clearinghouse recommends
  offering the property for public sale, subject to a perpetual historic preservation
  easement.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

crisfieldarmorybpw8-6

### **REAL PROPERTY CONVEYANCE**

**ITEM** 

15-RP

MILITARY DEPARTMENT

Frostburg Armory 2.485 acres Allegany County File # 8240

### REFERENCE

Board of Public Works approval is requested to declare surplus the Frostburg Armory, located at South Water Street in Allegany County, and to offer it to the City of Frostburg. The City of Frostburg has been leasing the property from the State since 1981; plans are to continue using the garage building for the Street Department and the gymnasium for programs of the Parks and Recreation Department. Title and transfer documents are subject to legal review.

PROPERTY

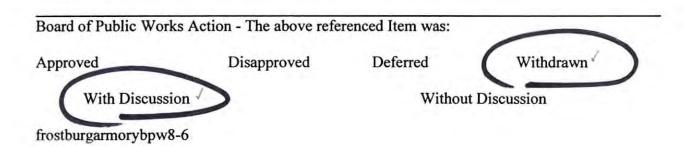
2.485 +/- acres improved with 26,022 sf building

**OWNERSHIP** 

State of Maryland, to the use of the State Military Department

### REMARKS

- 1. The State Military Department has determined that this property is excess to its needs.
- 2. The Clearinghouse conducted an intergovernmental review of the project under MD20060118-0054 and has recommended to declare surplus for Frostburg Armory with +/- 2.485 acres; improvements includes a two-story building and a motor vehicle storage area / indoor range surplus to the State of Maryland; and further to transfer the real property to the City of Frostburg, subject to a perpetual historic preservation easement.



## REAL PROPERTY CONVEYANCE

ITEM

16-RP

MARYLAND SCHOOL FOR THE DEAF

Maryland School for the Deaf

Frederick County

File #8385

### REFERENCE

Board of Public Works approval is requested to grant a utility easement over the land of the Maryland School for the Deaf in Frederick, Maryland. The easement is for the Potomac Edison Company doing business as Allegheny Power to provide electric power via overhead poles to new state buildings constructed on the property. The easement will be fifty feet wide and contain approximately 2.402 acres. Allegheny Power had a previous utility easement with underground lines through the Maryland School for the Deaf.

This easement was in the best site for the location of the new buildings for the school. As requested by the State Allegheny Power relocated the underground utility lines to the new area described in this easement for the approval of the Board of Public Works. Because the movement of the utility lines was requested by the State and the easement is to provide the new State buildings with power, there is no cost to Allegheny for this easement. Title and transfer documents are subject to legal review.

GRANTOR The State of Maryland to the use of

the Maryland School for the Deaf

GRANTEE Potomac Edison Co. dba Allegheny

Power

PROPERTY 2.402 acres

PRICE No Consideration

### REAL PROPERTY CONVEYANCE

ITEM 16-RP

#### REMARKS

- The Maryland School for the Deaf concurs with this easement.
- 2. The Clearinghouse conducted an intergovernmental review of the project under MD20070620-0629 and has recommended to grant a new utility easement across +/-2.402 acres of the Maryland School for the Deaf to Allegheny Power. Allegheny Power plans to provide electric power to the new school buildings through utility poles and overhead lines. It is also recommended to extinguish the old utility easement.

The extinguishment of the old utility easement will allow the Maryland School for the Deaf to construct a new Elementary School, Student Support Services, and Family Education/Early Intervention Building on the site. The granting of a new, electric utility easement will allow Allegheny Power to continue to provide electric power to the school.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

BPW 8.20.08.DEAF.ALLEGHENY

### **REAL PROPERTY CONVEYANCE**

**ITEM** 

17-RP (Revised)

**DEPARTMENT OF NATURAL RESOURCES** 

Goodluck Farms, Inc. 1,435.702 acres Dorchester County File # 4100

#### REFERENCE

Board of Public Works approval is requested to accept a Land Trust Agreement of Sale, in which the State of Maryland is acquiring an interest in a conservation easement to conserve the Goodluck Farms, Inc. property in partnership with the Eastern Shore Land Conservancy. An Amended and Restated Deed of Conservation Easement will be executed by Eastern Shore Land Conservancy in conjunction with Good Luck Farms, Inc. that will add the State of Maryland as a Co-Grantee to the conservation easement.

The Maryland Department of Natural Resources, in partnership with the Eastern Shore Land Conservancy (ESLC), the Nature Conservancy (TNC), and United State Fish and Wildlife Service (USFWS) as funding partners, are working to protect the Good Luck Farms tracts located in the Blackwater/Nanticoke watersheds in Dorchester County.

The total cost of the easement is \$1,000,000. This is a bargain sale easement purchase, at the request of the property owner, as the appraised conservation easement values are \$1,830,000 and \$2,110,000.

Funds to cover the cost to conserve this significant property are being contributed by the funding partners as follows: ESLC - \$150,000; TNC - \$250,000; USFWS - \$400,000; and POS \$200,000. USFWS has secured a Federal Section-6 Grant for their \$400,000 portion and the State of Maryland is contributing \$200,000 in matching funds from POS.

DNR is requesting BPW approval of the use of \$600,000 in POS funding, and will seek reimbursement of \$400,000 in accordance with the approved USFWS Section 6 Federal Grant.

The Attorney Generals Office has approved the Land Trust Agreement of Sale and the Amended and Restated Deed of Conservation Easement. Title and transfer documents are subject to legal review.

## REAL PROPERTY CONVEYANCE

### **ITEM** 17-RP (Revised)

 Approval is requested for reimbursement of the following expenses to the Eastern Shore Land Conservancy, totaling \$64,772.50.

a.	Lane Eng. Survey	\$45,409.2
b.	Appraisal 1 (McCain)	\$3,400
C.	Appraisal 2 (Cadell)	\$2,750
d.	Legal Fees	\$255
e.	Administrative Fees (on POS share only)	\$6,000
f.	Program Compliance Costs (on POS share only)	\$3,000
g.	Title Insurance	\$2,875
h.	Fee to add DNR to Insurance Policy	\$675
i.	Lane Eng. Mylar Prep. and recording	\$258.25
j.	McCrone survey bid	\$75
k.	Document Preparation	\$50
1.	Title Binder	\$25

GRANTOR Eastern Shore Land Conservancy

GRANTEE The State of Maryland, to the use of the Department of Natural Resources

PROPERTY 1,435.702 +/- acres improved

**PRICE** \$600,000.00

APPRAISED VALUES \$1,830,000 - William R. McCain -

Fee Appraiser – 1/25/07 Reviewed by Darryl Andrews

\$2,110,000 - David E. Cadell -

Fee Appraiser – 8/8/07

Reviewed by Darryl Andrews

**FUND SOURCE** \$600,000.00 POS 81.20.03; Item 400 FY07

\$ 64,772.50 POS 81.20.03; Item 413 FY07

## **REAL PROPERTY CONVEYANCE**

**ITEM** 17-RP (Revised)

### REMARKS

The Department of Natural Resources recommends approval of this acquisition consisting of 1,435.702 acres of wetlands, upland forest and agricultural fields. Together they comprise one of the largest intact, privately owned contiguous tracts of land in Dorchester County. Additionally, the Delmarva Fox Squirrel, which has been listed as a federally endangered species, is also located on this property and is a focus of the Federal Section-6 Grant for the protection of rare and threatened species. Preservation of these tracts will provide an extraordinary opportunity to safeguard significant wildlife habitat, protect forest lands and protect the water quality of Chesapeake Bay.

BPW Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

GOOD LUCK Farms v2.doc

### TENANT LEASE

**ITEM** 

18-LT

COMPTROLLER OF MARYLAND

(Revenue Administration)

Cumberland Allegany County

Landlord

Allegany College of Maryland

12401 Willowbrook Road Cumberland, Maryland 21502

Property Location

110 Baltimore Street

Cumberland, Maryland 21502

Space Type Office

Lease Type Renewal

Square Feet 1,723

<u>Duration</u> 1Year

Effective September 1, 2008

08

Annual Rent \$22,743.60

Square Foot Rate \$13.20

Prev. Sq. Ft. Rate \$13.00

Utilities Responsibility

Landlord

Custodial Responsibility

Landlord

Previous Board Action(s)

04/20/1994 - 12-L; 09/01/1999 - 21-L; 08/11/2004 - 27-L;

05/03/2006 - 10-L; 06/20/2007 - 15-LT

**Fund Source** 

100% General Funds E00A0401 Obj. 1301

#### Remarks

- This space has been used since 1994 to provide taxpayer services to the residents of Allegany and Garrett Counties. The office also conducts audits, engage in collection activities and investigations of individuals and local businesses to ensure compliance with the revenue laws of the State.
- The lease contains a termination for convenience clause

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

With Discussion

Deferred
Without Discussion

Withdrawn

0820balto.ecp

### TENANT LEASE

**ITEM** 

19-LT

MARYLAND AUTOMOBILE INSURANCE FUND

Rockville

(Claims Office)

Montgomery County

Landlord

Martin L. Schulman

c/o Loughlin Management Group, Inc.

60 West Street, Suite 204 Annapolis, Maryland 21401

**Property Location** 

407 North Stonestreet Avenue Rockville, Maryland 20850

Space Type Office/Auto Inspection

Lease Type New Square Feet 2,490

Duration 5 Years Annual Rent \$18,886 Effective September 1, 2008

Square Foot Rate \$14.00 Previous Sq. Ft. Rate \$12.49

Effective Sq. Ft. Rate \$15.91 Prev. Eff. Sq. Ft. Rate \$17.00

**Utilities Responsibility** 

Tenant

**Custodial Responsibility** 

Tenant

Previous Board Action(s)

06/30/1993 - 22-L; 10/11/1995 - 21-L; 04/15/1998 - 16-L

06/04/2003 - 8-L

**Fund Source** 

D70J00 100% General Funds

#### **Special Conditions**

- 1. The lease contains escalations/de-escalations for real estate taxes.
- 2. The lease incorporates six (6) use-in-common parking spaces free of charge.

### TENANT LEASE

ITEM 19-LT

### Remarks

- This space has been used since December 1993 as a Maryland Automobile Insurance Fund (MAIF) claims office with a drive in inspection bay, handling automobile claims for residents of Montgomery, Frederick, Anne Arundel and Howard counties.
- The lease contains a termination for convenience clause.
- 3. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers; however, a new lease document has been executed. The Department of General in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

0820nston.ecp

Towson

**Baltimore County** 

## DEPARTMENT OF GENERAL SERVICES ACTION AGENDA

### TENANT LEASE

ITEM 20-LT (Revised)

**DEPARTMENT OF PUBLIC SAFETY** 

AND CORRECTIONAL SERVICES

(Parole and Probation Office of Criminal Supervision)

(Drinking Driver Monitor Program)

Landlord/Owner Towson 17, LLC

17 West Pennsylvania Avenue, Suite 500

Towson, Maryland 21204

**Property Location** 17 West Pennsylvania Avenue

Towson, Maryland 21204

Space Type Office Lease Type New Square Feet 13,260

Duration5 YearsEffectiveSeptember 1, 2008Annual Rent\$248,625Square Foot Rate\$18.75

 Previous Sq. Ft. Rate
 \$17.00

 Effective Sq. Ft. Rate
 \$20.25

 Prev. Eff. Sq. Ft. Rate
 \$18.50

<u>Utilities Responsibility</u> Tenant <u>Custodial Responsibility</u> Landlord

**Previous Board Action(s)** 07/22/1992 – 24-L; 07/31/1996 – 41-L; 02/19/2003 – 10-L;

09/17/2003 - 10-L

Fund Source Criminal Supervision General 35.03.02 32110 Aobj 1310 - \$105,914

DDMP General 35.03.02 32213 Aobj 1310 - \$142,711

#### **Special Conditions**

- 1. The lease contains escalations/de-escalations for janitorial service and real estate taxes.
- 2. The lease contains one (1) option renewal for a term of five (5) years
- The lease incorporates eighteen (18) parking spaces; two (2) reserve in the building and sixteen (16) in the adjacent garage at an additional charge of \$100.00 per space per month.

### **TENANT LEASE**

**ITEM** 20-LT (Revised)

#### Remarks

0820wpenn.ecp

- This space has been used since September 1992 as client contact offices for the Division of Parole and Probation Office of Criminal Supervision, and the Drinking Driver Monitor Program.
- 2. The lease contains a termination for convenience clause.
- 3. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers; however, a new lease document has been executed. The Department of General in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

### TENANT LEASE

**ITEM** 

21-LT

## DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

**Baltimore City** 

(Division of Corrections Pre-Release Center for Women)

Landlord Roman Catholic Archbishop of Baltimore

c/o St. Ambrose Catholic Church 4502 Park Heights Avenue Baltimore, Maryland 21215

Property Location 4500 Park Heights Avenue

Baltimore, Maryland 21215

Space Type Office Lease Type New Square Feet 12,729

Duration 5 Years
Annual Rent \$67,643.70

Effective September 1, 2008

Square Foot Rate \$5.30

Previous Sq. Ft. Rate \$4.24

Effective Sq. Ft. Rate \$8.30

Prev. Eff. Sq. Ft. Rate \$6.67

Utilities Responsibility Tenant Custodial Responsibility Tenant

Previous Board Action(s) 08/13/1986 - 56-L; 09/23/1992 - 19-L; 11/19/1997 - 33-L;

12/18/2002 - 17-L

Fund Source Q00B0502 100% General Funds

#### History/Administrative Review

An administrative review of the lease file for this location revealed that the agency has continually occupied the leased space since April 1, 1986. The contractual six month lease holdover period expired on June 30, 2008 due to protracted negotiations. Now, therefore, the Board is requested to retroactively approve the leasing of this space for the 60 day period from July 1, 2008 to August 31, 2008 pursuant to the State Finance and Procurement Article 11- 204(c).

## TENANT LEASE

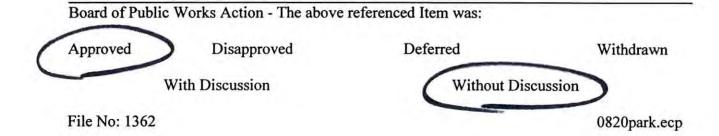
ITEM 21-LT

## **Special Conditions**

1. The lease contains one (1) option renewal for a term of five (5) years.

## Remarks

- 1. This space has been used since April 1, 1986 as a Division of Corrections pre-release and after care center for women.
- 2. The lease contains a termination for convenience clause.
- 3. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers; however, a new lease document has been executed. The Department of General in conjunction with the using Agency, recommends the approval of this item.



## TENANT LEASE

ITEM 22-LT

MARYLAND STATE DEPARTMENT OF DISABILITIES

**Baltimore City** 

(Headquarters)

**Landlord** Redwood Towers Limited Partnership

2 Gannett Drive, Suite #201 White Plains, New York 10604

Property Location 217 E. Redwood Street, 13th Floor

Baltimore, Maryland 21202

Space Type Office Lease Type New Square Feet 5,738

Duration 5 Years Effective October 4, 2008
Annual Rent \$139,777.68 Square Foot Rate \$24.36

Previous Sq. Ft. Rate \$21.80 Effective Sq. Ft. Rate \$26.36 Prev. Eff. Sq. Ft. Rate \$23.80

<u>Utilities Responsibility</u> Tenant (Equipment & lighting)

Custodial Responsibility Landlord

Previous Board Action(s) 08/11/04 - 29-L

Fund Source General 100% D12 MDOD

#### **Special Conditions**

1. The lease contains escalations/de-escalations for real estate taxes.

The tenant shall pay a fixed annual escalation expense of \$.75 per nusf in equal monthly installments along with the rent.

### **TENANT LEASE**

**ITEM** 

22-LT

### Remarks

- The Maryland Department of Disabilities advances the rights and interests of people with disabilities so they may fully participate in their communities.
- 2. The lease contains a termination for convenience clause.
- 3. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above lease was handled as a renewal of an existing space, without the solicitation of additional offers and a new lease document has been executed. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

File No: 4071 0820wood.eg

## TENANT LEASE

ITEM

23-LT

JUDICIARY OF MARYLAND

(District Court)

Cumberland Allegany County

Landlord

Paul J. Kelly, Jr. Initiatives, LLC

201 Washington Street

Cumberland, Maryland 21502

**Property Location** 

123 S. Liberty Street

Cumberland, Maryland 21502

Space Type

Office/Courtrooms

Lease Type

Additional

Square Feet 1,600 (NTE)

Duration

10 Years

Effective

January 1, 2009

Annual Rent \$43,200

Sq. Ft. Rate \$27.00

Eff. Sq Ft. Rate \$30.00

**Utilities Responsibility** 

Tenant

**Custodial Responsibility** 

Landlord

Previous Board Actions(s) 10/3/07 - Item 7-LT

**Fund Source** 

100% General C00 PCA 00004 Aobj 1301

#### Historical Background

On October 3, 2007 as Item 7-LT, the Board of Public Works approved the leasing of 28,464 net usable square feet of office and court room space at 123 South Liberty Street in downtown Cumberland for use of the District Court of Maryland and the Department of Public Safety and Correctional Services. The lease provides for the renovation of the existing building and the construction of an additional floor. Board of Public Works approval is now sought to modify the District Court of Maryland portion of the lease from 22.111 net usable square feet to approximately 23,711 net usable square feet.

#### Remarks

1. During the space planning process it was recognized that an additional amount of space, up to 1,600 net usable square feet, is necessary to address the physical limitations of the existing building to accommodate both the constraints of the structure design and the District Court program space layout.

## **TENANT LEASE**

**ITEM** 

23-LT

## Remarks

2. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above additional space was handled by supplementing an existing lease, without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

0820sout.eg

## LANDLORD LEASE

ITEM 24-LL (Revised)

## DEPARTMENT OF GENERAL SERVICES

Tenant The Maryland State Firemen's Association

225 S. Washington Street Snow Hill, Maryland 21863

Property Location 17 State Circle

Annapolis, Maryland 21401

Space Type Office Space Lease Type New Square Feet 524

**Duration** 5 Years **Effective** September 1, 2008

Annual Rent \$1.00

<u>Utilities Responsibility</u> Tenant <u>Custodial Responsibility</u> Tenant

Previous Board Action(s) 05/17/1978 – Item L-A-18 04/13/1988 – Item 13-L

#### History

The Maryland State Firemen's Association was chartered by an act of the Legislature in 1874. Since that time it has served to represent volunteer fire, rescue and Emergency Medical Service personnel in Maryland. The Association has occupied these premises since 1978 and handles the day to day training and other programs to be responsive to the needs of the volunteer fire service located within the State of Maryland.

## Special Conditions

- Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury death, property damage or destruction, occurring within the demised premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
- Tenant shall indemnify and hold harmless the State of Maryland and the Department of General Services against any and all liability or claim of liability, including reasonable attorney=s fees, arising out of tenant=s use and occupancy, conduct, operation or management of the premises during the term.
- Tenant leases the demised premises in Aas is@ condition.
- 4. This lease contains a termination for convenience clause.

## LANDLORD LEASE

**ITEM** 

24-LL (Revised)

### Remarks

- 1. Tenant is responsible for proper restoration and maintenance on the interior and exterior of the demised premises, under the supervision of Historic Annapolis, Inc.
- 2. The Clearinghouse conducted an intergovernmental review of the project under MD20071126-1176 and has recommended to grant a new lease to the Maryland State Firemen's Association for a +/- 524 square feet structure, known as the Franklin Law Office, for use as an office.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

## LICENSE AGREEMENT

**ITEM** 

25-L

## MARYLAND PUBLIC TELEVISION

Owings Mills, MD

**Baltimore County** 

Licensee

Hearst-Argyle Stations, Inc.

3800 Hooper Avenue

Baltimore, Maryland 21211

**Property Location** 

11767 Owings Mills Boulevard

Owings Mills, Maryland 21117

Space Type

Tower/Ground Space Type

New

Square Feet 4.375

Duration

5 Years

Effective September 1, 2008

Annual Fee \$14,400 First Year

**Utilities Responsibility** 

Tenant

**Custodial Responsibility** 

Tenant

## History

In 1967, the Department of Natural Resources (DNR) leased to Maryland Public Television (MPT), 20 acres of land for the purpose of constructing a tower and amenities in order to provide service to the citizens of the State of Maryland, for a term of 99 years. In an amendment dated December 22, 2000, the DNR leased to MPT an additional 14.1735 acres of land adjacent to the leased premises, for the purpose of constructing a new tower and amenities to comply with new Federal requirements and specifications for broadcast signals. Under the terms of the agreement, MPT has the right to license space on the tower, along with supporting ground space to private companies in order to generate revenue.

## **Special Conditions**

- This space is to be used for tower space sufficient to accommodate the installation, operation and maintenance of the appropriate equipment operating in accordance with the standards imposed by the Federal Communications Commission (FCC), the U.S. Government, the State of Maryland and any of its appropriate subdivisions, and any other authority over such operations.
- 2. The license agreement contains renewal provisions for three (3) additional terms of five (5) years each, provided the licensee is not in default. Licensee may unilaterally renew this license at its sole option without subsequent Board of Public Works approval, unless either party provides the other party written notice that it elects not to renew this license.

### LICENSE AGREEMENT

ITEM 25-L

#### **Special Conditions**

- Licensee shall be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.
- 4. Licensee shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$2,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
- 5. Licensee shall indemnify and hold harmless the State of Maryland and Maryland Public Television against any and all liability or claim of liability, including reasonable attorney's fees, arising out of licensee's use and occupancy, conduct, operation or management of the premises during the term.
- Licensor or licensee may terminate this license at any time by providing nine (9) months
  prior written notice to the other.
- 7. The rent commences at \$14,400 and increases by 3% per year.
- Maryland Public Television deposits revenue from the tower license into a Special Funds account which is used to maintain the towers and for overhead costs.

Board of Public Works Action – The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

#### CAPITAL GRANTS AND LOANS

#### ITEM 26-CGL

Board of Public Works approval is requested for **certification of matching funds and reimbursement** to the grant recipient in the following amount by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

A. Board of Directors of Sandi's Learning Center, Inc.- MARYLAND

CONSOLIDATED CAPITAL BOND LOAN - LOCAL HOUSE INITIATIVES 
SANDI'S LEARNING CENTER LOAN OF 2008, CHAPTER 336, ACTS OF 2008 
\$125,000 - The Board of Directors has submitted evidence in the form of canceled checks and invoices that it has in excess of \$250,000 in eligible expenditures to meet the matching fund requirement for this project. "... for the construction and capital equipping of an early child care facility, located in Baltimore City."

Board of Public Works approval is also requested to reimburse the Board of Directors of Sandi's Learning Center, Inc. \$125,000 for eligible expenditures.

B. Board of Directors of WaterLand Fisheries, Inc.- MARYLAND CONSOLIDATED

CAPITAL BOND LOAN - LOCAL HOUSE INITIATIVES - WATERLAND

FISHERIES LOAN OF 2008, CHAPTER 336, ACTS OF 2008 - \$100,000 - The

Board of Directors has submitted evidence in the form of canceled checks and invoices that it has \$200,000 in eligible expenditures to meet the matching fund requirement for this project. "... for the planning, design, construction and capital equipping of WaterLand Fisheries facilities, located in Hurlock (Dorchester County)."

Board of Public Works approval is also requested to reimburse the Board of Directors of WaterLand Fisheries, Inc. \$100,000 for eligible expenditures.

C. Board of Directors of WaterLand Fisheries, Inc.- MARYLAND CONSOLIDATED CAPITAL BOND LOAN - LOCAL SENATE INITIATIVES - WATERLAND FISHERIES LOAN OF 2008, CHAPTER 336, ACTS OF 2008 - \$75,000 - The Board of Directors has submitted evidence in the form of canceled checks and invoices that it has \$150,000 in eligible expenditures to meet the matching fund requirement for this project. "... for the planning, design, construction and capital equipping of WaterLand Fisheries facilities, located in Hurlock (Dorchester County)."

Board of Public Works approval is also requested to reimburse the Board of Directors of WaterLand Fisheries, Inc. \$75,000 for eligible expenditures.

### CAPITAL GRANTS AND LOANS

ITEM 26-CGL

D. Board of Directors of St. Clement's Hundred, Inc.- MARYLAND CONSOLIDATED CAPITAL BOND LOAN - LOCAL HOUSE INITIATIVES - ST. CLEMENT'S LIGHTHOUSE LOAN OF 2007, CHAPTER 488, ACTS OF 2007 - \$100,000 - The Board of Directors has submitted documentation of in-kind services with a value of \$155,588 and evidence in the form of canceled checks and invoices that it has in excess of \$100,000 in eligible expenditures to meet the matching fund requirement for this project. "... for the construction, repair, renovation, and reconstruction of a lighthouse that replicates the former St. Clement's Island Lighthouse, located in Coltons Point (St. Mary's County)."

Board of Public Works approval is also requested to reimburse the Board of Directors of St. Clement's Hundred, Inc. \$100,000 for eligible expenditures.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the Comptroller has re-verified the evidence that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 certmatchreimb.fv

## **CAPITAL GRANTS AND LOANS**

**ITEM** 

27-CGL

BOARD OF DIRECTORS OF BALTIMORE CHILDREN'S

35 Market Place Baltimore, Maryland

MUSEUM, INC.

PROJECT NO. AND TITLE

SL-041-050-038

Renovation of Port Discovery

**Baltimore City** 

#### DESCRIPTION

In accordance with the provision of the Maryland Consolidated Capital Bond Loan - Local House of Delegates Initiatives - Port Discovery Loan of 2005, Chapter 445, Acts of 2005, which provided a matching grant of \$250,000 to the Board of Directors of the Baltimore Children's Museum, Inc. for the planning, design, construction, renovation, and capital equipping of Port Discovery located in Baltimore City, Board of Public Works approval is requested for capital expenditures for the following contracts.

#### PROCUREMENT METHOD

Small Procurement

AWARD	AMOUNT
Non-skid flooring material     The Sherwin Williams Company - I	Baltimore, MD \$3,378.25
Installation of non-skid floor in water e     Pro Co Enterprises, Inc Baldwin,	
TOTAL CONTRACTS	\$7,878.25
FUND SOURCE	\$7,878.25 - MCCBL - LHI - Port

## REMARKS

The grantee has documented 100% of their match for the grant as spent to date.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

### CAPITAL GRANTS AND LOANS

**ITEM** 

27-CGL

## REMARKS

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 port discovery.fv

### CAPITAL GRANTS AND LOANS

ITEM 28-CGL

BOARD OF DIRECTORS OF THE 530 Main Street

UNITED WAY OF CALVERT Prince Frederick, MD 20678

COUNTY, INC.

PROJECT NO. AND TITLE SL-048-060-038

United Way of Calvert County

#### DESCRIPTION

In accordance with the provision of the Maryland Consolidated Capital Bond Loan - United Way of Calvert County Loan of 2006, Chapter 046, Acts of 2006 and as amended by Chapter 062, Acts of 2007, which provided a matching grant of \$145,000 to the Board of Directors of the United Way of Calvert County, Inc. for the expansion of the parking lot and the acquisition, repair, reconstruction, renovation, and capital equipping of the United Way building, located in Prince Frederick, Board of Public Works approval is requested for capital expenditures for the following contracts.

#### PROCUREMENT METHOD

#### Small Procurement

AWARD	<b>AMOUNT</b>	
Windows and doors replacement and Heritage Siding & Windows - Ro		
Supplies for window repair.  Lowe's - California, MD	\$ 1,534.70	
3. Carpet replacement and installation. ATC - Baltimore, MD	\$11,247.00	
TOTAL CONTRACTS	\$22,393.70	
FUND SOURCE	\$22,393.70 - United Way of Calvert County Loan of 2006 an amended	d as

### CAPITAL GRANTS AND LOANS

ITEM

28-CGL

#### REMARKS

The grantee utilized the value of property as match for the grant.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 unitedwaycalvertco.fv

## CAPITAL GRANTS AND LOANS

ITEM

29-CGL

**COUNTY EXECUTIVE AND COUNTY** 

Recreation, Parks and Tourism

COUNCIL OF WICOMICO COUNTY

500 Glen Avenue Salisbury, MD

PROJECT NO. AND TITLE

SL-015-070-038

Renovation of the Wicomico Youth

and Civic Center

#### DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Wicomico Youth and Civic Center Loan of 2007, Chapter 488, Acts of 2007, which provided a matching grant of \$1,000,000 to the County Executive and County Council of Wicomico County for the construction, repair, renovation, and reconstruction of the Wicomico Youth and Civic Center, located in Salisbury, Board of Public Works approval is requested for capital expenditures for the following contracts.

## A. Furnish and install HVAC system.

PROCUREMENT METHOD

Negotiated

BIDDER

**AMOUNT** 

National HVAC Service - Seaford, DE

\$25,340

B. Engineering design services for roof repairs.

PROCUREMENT METHOD

Negotiated

BIDDER

**AMOUNT** 

Stafford Consulting Engineers - Charlotte, NC

\$13,956

TOTAL CONTRACTS

\$39,296

**FUND SOURCE** 

\$19,648 - MCCBL - Wicomico Youth &

Civic Center Loan of 2007

\$19,648 - Wicomico County

## **CAPITAL GRANTS AND LOANS**

**ITEM** 

29-CGL

#### REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Without Discussion

Withdrawn

With Discussion

Bpw 082008 wicomico youth & civic center.fv

### CAPITAL GRANTS AND LOANS

**ITEM** 

30-CGL

**BOARD OF DIRECTORS OF** 

HISTORIC TAKOMA, INC.

P. O. Box 5781

Takoma Park, Maryland 20913

PROJECT NO. AND TITLE

SL-035-050-038

Renovation of a building for Historic

Takoma Museum

7328 Carroll Avenue, Takoma Park, MD

#### DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Local House of Delegates Initiatives - Historic Takoma Loan of 2006, Chapter 046, Acts of 2006, which provided a matching grant of \$125,000 to the Board of Directors of Historic Takoma, Inc. for the acquisition, planning, design, repair, renovation, reconstruction and capital equipping of a building to serve as a museum for Historic Takoma, including office and meeting space and facilities to house Historic Takoma's collection of photographs and artifacts, located in Takoma Park, Board of Public Works approval is requested for capital expenditures toward a contract to furnish and install HVAC equipment for renovation of the building located at 7328 Carroll Avenue in Takoma Park as follows:

PROCUREMENT METHOD	Small Procurement	
AWARD	M.P. Energy Services, Inc. Silver Spring, MD	
AMOUNT	\$24,600.00	
FUND SOURCE	\$ 6,750.00 - MCCBL - LHODI - Historic Takoma Loan of 2006	
	\$17,850.00 - Historic Takoma, Inc.	

## **CAPITAL GRANTS AND LOANS**

ITEM 30-CGL

#### REMARKS

The contractor donated the equipment at cost and provided a reduced labor rate.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the

Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 historictakomapark.fv

### CAPITAL GRANTS AND LOANS

**ITEM** 

31-CGL

THE MAYOR AND CITY COUNCIL

OF BALTIMORE CITY

Department of Recreation and Parks

3001 East Drive Druid Hill Park

Baltimore, MD 21217

PROJECT NO. AND TITLE

SL-050-040-038

Lyndhurst Recreational Center

835 Allendale Street Baltimore, MD 21229

### DESCRIPTION

In accordance with the provision of the Maryland Consolidated Capital Bond Loan - Legislative Community Initiatives Loan - Lyndhurst Recreational Center Loan of 2004, Chapter 432, Acts of 2004, which provided a grant of \$100,000 with a matching fund requirement of \$10,000 to the Mayor and City Council of Baltimore City for the planning, design, construction, and capital equipping of a gymnasium on the existing playground of the Lyndhurst Recreational Center located in Baltimore City, Board of Public Works approval is requested for capital expenditures for architectural design, cost estimating, geotechnical, structural, mechanical, electrical & plumbing engineering services to complete the design and construction phases of a new gymnasium.

PROCUREMENT METHOD Baltimore City On-Call Contract

AWARD Hord Coplan Macht, Inc.

Baltimore, MD

**AMOUNT** \$93,566.04

MBE PARTICIPATION 23%

FUND SOURCE \$83,566.04 - MCCBL - LCIL - Lyndhurst

Recreational Center Loan of

2004

\$10,000.00 - City of Baltimore

## **CAPITAL GRANTS AND LOANS**

**ITEM** 

31-CGL

#### REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 lyndhurstrec.fv

### CAPITAL GRANTS AND LOANS

ITEM 32-CGL

BOARD OF DIRECTORS OF

I CAN'T WE CAN, INC.

4637 Park Heights Ave.
Baltimore, Maryland 21215

PROJECT NO. AND TITLE SL-037-030-038

Renovate Thrift Store Into a Multi-Use

Supportive Community Center

### DESCRIPTION

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan – Community Based Regional Initiatives of 2004 – I Can't We Can, Chapter 204, Acts of 2003, as amended by Chapter 432, Acts of 2004, and further amended by Chapter 108, Acts of 2006 which provided a matching grant of \$500,000 to the Board of Directors of I Can't We Can, Inc. for the acquisition, planning, design, construction, and capital equipping of a community and addiction recovery center, located in Baltimore City, Board of Public Works approval is requested for capital expenditures towards the following contract for design services.

#### PROCUREMENT METHOD

Competitive Proposals

<u>OFFERORS</u>		PRICE PROPOSAL
DM Carrich Analitanhtuna	Dalding MD	<b>#46.000</b>

RM Sovich Architechture – Baltimore, MD\$46,000Marks Thomas Architects – Baltimore, MD\$80,000Peter Fillat Architects – Baltimore, MD\$85,000

AWARD RM Sovich Architechture

<u>AMOUNT</u> \$46,000

MBE PARTICIPATION 0%

FUND SOURCE \$46,000 – MCCBL – CBRI of 2004

I Can't We Can

## **CAPITAL GRANTS AND LOANS**

**ITEM** 

32-CGL

#### REMARKS

The grantee utilized the value of property as their match for this grant.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred

With Discussion

Bpw 082008 icantwecan.fv

Withdrawn

Without Discussion

## **CAPITAL GRANTS AND LOANS**

ITEM 33-CGL

BOARD OF DIRECTORS OF THE 201 Hall Highway MCCREADY FOUNDATION, INC. Crisfield, MD 21817

PROJECT NO. AND TITLE SL-049-040-038

Reconstruction and capital equipping of the

Alice B. Tawes Nursing Home

## DESCRIPTION

In accordance with the provision of the Maryland Consolidated Capital Bond Loan - Community Based Regional Initiatives Loan of 2004 - Alice B. Tawes Nursing Home Loan of 2003, DGS Item 301, Chapter 204, Acts of 2003, which provided a grant of \$500,000 to the Board of Directors of the McCready Foundation, Inc. for the repair, reconstruction, renovation, and capital equipping of the Alice B. Tawes Nursing Home to provide more space for intake of patients suffering from lung cancer and heart disease, located in Crisfield, Board of Public Works approval is requested for capital expenditures for sixty-nine (69) beds which include bed rails and emergency backup system with battery.

PROCUREMENT METHOD	Competitive Bidding

BIDDERS	<b>AMOUNT</b>
Direct Supply - Milwaukee, WI	\$77,359.82
Medline - Mundelein, IL	\$83,826.03
Gulf South/Graham Products - Middletown, PA	\$97,991.04

<u>AWARD</u> Direct Supply

**AMOUNT** \$77,359.82

**FUND SOURCE** \$77,359.82 - DGS Item 301, MCCBL -

CBRI Loan of 2004 - Alice B. Tawes Nursing Home

Loan of 2003

### CAPITAL GRANTS AND LOANS

**ITEM** 

33-CGL

## REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project. After the grantee has met this requirement, all future invoices will be submitted to the Department of General Services, who will process the disbursement of the State's portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 alicebtawes.fv

### **CAPITAL GRANTS AND LOANS**

ITEM

34-CGL

BOARD OF DIRECTORS OF THE

911 Galesville Road

CARRIE WEEDON SCIENCE

Galesville, Anne Arundel County

CENTER FOUNDATION, INC.

PROJECT NO. AND TITLE

SL-032-991-038

Renovate the Carrie Weedon Science Center

#### DESCRIPTION

In accordance with the provisions of the Anne Arundel County - Carrie Weedon Science Center Loan of 1999, Chapter 293, Acts of 1999, which provided a matching grant of \$100,000, and the Maryland Consolidated Capital Bond Loan - Legislative Community Initiatives Loan - Carrie Weedon Science Center Loan of 2004, Chapter 432, Acts of 2004, as amended by Chapter 202, Acts of 2007, which provided a matching grant of \$25,000 to the Board of Directors of the Carrie Weedon Science Center Foundation, Inc. for the repair, renovation, construction, reconstruction, capital equipping, roof replacement, installation of a new HVAC system, creation of an elementary science and computer labs, replacement of the well, storage tank, plumbing equipment, and windows, Board of Public Works approval is requested for capital expenditures towards the following contract modifications and contracts.

A. Credit modification to contract for furnishing and installing an air conditioning unit.

CONTRACTOR

MODIFICATION AMOUNT

(\$4,749) - Credit

Chilltrol, Inc. - Severn, MD

Item 27-CGL, DGS Agenda 6/21/06

\$4,749

Original Contract Amount: Previous Modification:

0

This Modification:

Original Approval:

(\$4,749) - Credit

**Revised Contract Amount:** 

\$ 0

B. Credit modification to contract for furnishing and installing eight (8) 4 ft. by 9 ft. aluminum clad windows.

### CAPITAL GRANTS AND LOANS

ITEM

34-CGL

### CONTRACTOR

### MODIFICATION AMOUNT

The Marvin Window & Door Planning Center - Annapolis, MD (\$18,275) - Credit

Original Approval:

Item 27-CGL, DGS Agenda 6/21/06

**Original Contract Amount:** 

\$18,275

**Previous Modification:** 

0

This Modification:

(\$18,275) - Credit

Revised Contract Amount:

TOTAL CONTRACTS A & B

(\$23,024) - Credit

**FUND SOURCE** 

(\$ 3,719.10) - Credit - Carrie Weedon

Science Center Loan of 1999

(\$ 7,792.90) - Credit - MCCBL - Carrie

Weedon Science Center Loan

of 2004

(\$11,512.00) - Carrie Weedon Science

Center

#### REMARKS

The vendors selected for the original contracts would not honor their proposed prices due to a delay in the award. The owner opted to void the actions and re-bid.

## C. Furnish and install air conditioning unit

### PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS
Hartge Air Conditioning - Shady Side, MD

\$5,225

R&R HVAC - Lothian, MD

\$8,873

## **CAPITAL GRANTS AND LOANS**

**ITEM** 

34-CGL

AWARD

Hartge Air Conditioning.

**AMOUNT** 

\$5,225

D. Furnish and install eight (8) 4 ft. by 9 ft. aluminum clad windows

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERSAMOUNTIntegrity - Bowie, MD\$11,736Banner Glass - Glen Burnie, MD\$15,394Allied Building - Annapolis, MD\$16,854

**AWARD** 

Integrity

AMOUNT

\$11,736

E. Asbestos removal from existing windows.

PROCUREMENT METHOD

Small Procurement

AWARD

LVI environmental Services, Inc.

**AMOUNT** \$3,304

F. Air quality monitoring during asbestos removal from existing windows.

PROCUREMENT METHOD

Small Procurement

AWARD

**AMOUNT** 

Tidewater, Inc. - Columbia, MD

\$368

TOTAL CONTRACTS C - F

\$20,633.00

### CAPITAL GRANTS AND LOANS

**ITEM** 

34-CGL

**FUND SOURCE** 

\$ 3,719.10 - Carrie Weedon Science Center Loan of 1999

\$ 6,597.40 - MCCBL - Carrie Weedon Science Center Loan of 2004 and as amended

\$10,316.50 - Carrie Weedon Science Center

#### REMARKS

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 carrieweedon.fv

### **CAPITAL GRANTS AND LOANS**

ITEM 35-CGL

**DEPARTMENT OF AGING**Allegany County Human Resources

Development Commission, Inc.

19 Frederick Street

Cumberland, Maryland 21502

PROJECT NO. AND TITLE AE-001-080-038

Cumberland Senior Center

#### DESCRIPTION

In accordance with the provision of the Maryland Consolidated Capital Bond Loan - Senior Citizens Activities Centers Loan of 2008, Chapter 336, Acts of 2008, which authorized a State grant of \$280,000 and future funding of \$280,000 in 2009 to support the construction of a new 6,795 gross square foot senior center to replace the existing Cumberland Senior Center. The current center has several deficiencies including inadequate temperature control, a hazardous main entrance, non-ADA compliant bathrooms, and a too small an elevator. The new center will have increased program space, its own commercial kitchen, and dedicated on-site parking.

#### PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS	<b>AMOUNT</b>
Rycon Construction, Inc Pittsburgh, PA	\$5,135,000
Carl Belt, Inc Cumberland, MD	\$5,190,000
TEDCO - TEDCO Place Carnegie, PA	\$5,294,000
Brechbill & Helman Construction - Chambersburg, PA	\$5,309,850

AWARD Rycon Construction, Inc.

**AMOUNT** \$5,135,000

MBE PARTICIPATION 0%

### CAPITAL GRANTS AND LOANS

**ITEM** 

35-CGL

**FUND SOURCE** 

\$ 280,000 - MCCBL - Senior Citizens Activities Centers Loan of 2008

\$ 280,000 - MCCBL - Senior Citizens Activities Centers Loan of 2009 (future funding)

\$ 405,000 - State of MD CDBG

\$4,170,000 - Allegany County Human Resources Development Commission, Inc.

### REMARKS

Bpw 082008 cumberlandseniorcenter

The award was based on selecting the lowest bidder.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

#### **CAPITAL GRANTS AND LOANS**

ITEM 36-CGL

**DEPARTMENT OF AGING**Talbot County, Maryland

11 N. Washington Street Easton, Maryland 21601

PROJECT NO. AND TITLE AE-002-070-038

Talbot Senior Center

#### DESCRIPTION

In accordance with the provision of the Maryland Consolidated Capital Bond Loan - Senior Citizens Activities Centers Loan of 2007, Chapter 488, Acts of 2007, which authorized a State grant of \$600,000 to support the construction costs associated with new construction of the Talbot Senior Center. The proposed project involves renovation of the current Talbot Senior Center in Easton. Its purpose is twofold: (1) to address serious limitations of the current facility, its amenities inadequate to accommodate a growing, more sophisticated population of Talbot County seniors and ill-suited to the programs and services of the local Area Agency on Aging; and (2) to replace poorly functioning equipment at the facility while addressing other physical plant issues (heating/ventilation/air conditioning). The proposed project would also add 4,500 square feet to the existing 6,050 square feet to the current center enlarging it to10,550 square feet a 74% increase in size.

It is the vision of local government, the local aging network and a broad base of involved stakeholders that the new Talbot Senior Center, the only such facility planned for Talbot County will be designed to accommodate the needs of Talbot County's senior residents through 2023

#### PROCUREMENT METHOD

Competitive Sealed Bidding

BIDDERS	<b>AMOUNT</b>
Willow Construction, LLC - Easton, MD	\$2,726,000
J. A. Scheibel, Inc Huntington, MD	\$2,749,000
Maryland Construction, Inc Bowie, MD	\$2,917,000
Linden Contracting, Inc, -Stevensville, MD	\$2,925,000
Nason Construction, Inc Wilmington, DE	\$2,949,000

#### AWARD

Willow Construction, LLC

### **CAPITAL GRANTS AND LOANS**

ITEM 36-CGL

**AMOUNT** \$2,726,000

MBE PARTICIPATION 10.92%

FUND SOURCE \$ 600,000 - MCCBL - Senior Citizens

Activities Centers Loan of

2007

\$2,126,000 - Talbot County

### REMARKS

The award was based on selecting the lowest bidder.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved Disapproved Deferred Withdrawn

With Discussion Without Discussion

Bpw 082008 Talbotseniorcenter

### CAPITAL GRANTS AND LOANS

**ITEM** 

37-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER Anne Arundel Community College

Arnold, Maryland

AUTHORITY Procedures and Guidelines adopted by

MHEC 06/02/92 and approved by BPW

06/17/92

PROJECT NO. AND TITLE CC-11-MC04/06/07-382

Careers Building Renovation Furniture and Equipment

#### DESCRIPTION

Board of Public Works approval is requested for a State allocation in the amount of \$650,000 to Anne Arundel Community College for the furniture and equipment portion of the Careers Building Renovation project at its Arnold, Maryland campus.

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through Maryland Correctional Enterprise (MCE) eligible desks, chairs, tables, workstations, file cabinets etc.

Board of Public Works approval is also requested to expend funds for the following furniture and equipment contract.

#### PROCUREMENT METHOD Preference

Maryland Correctional Enterprise (MCE) - Jessup, MD \$1,300,000

### **CAPITAL GRANTS AND LOANS**

**ITEM** 

37-CGL

**FUND SOURCE** 

\$650,000 (50%) - Local Share \$650,000 (50%) - State Share Item 045, Maryland Consolidated Capital Bond Loan of 2007. Cost sharing is in accordance with Section 11-105(j) of the Education Article.

#### REMARKS

At its meeting of February 15, 2006 the Board of Public Works approved a State design and construction allocation to Anne Arundel Community College of \$375,000 (total allowance \$989,638) for Phase I of the Career Building Data Center Renovations. At its June 7, 2006 meeting the Board of Public Works approved a State design allocation of \$380,000 (total allowance of \$995,859) for Phase II design of the Careers Building Renovation project. At its November 14, 2007 and March 12, 2008 meetings the Board of Public Works approved a State construction allocations of \$7,248,786 (total allowance \$14,497,571). This request is to ensure that the facility is properly furnished and equipped.

The Maryland Department of Budget and Management has reviewed the College's request for financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by the Anne Arundel Community College and signed by local authorities.

No State funds will be disbursed until after such time as the grant recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the grant recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

382F&Ebpw.doc

### REAL PROPERTY CONVEYANCE

ITEM

38-RP

DEPARTMENT OF NATURAL RESOURCES

The Nature Conservancy Formerly Alberta Jones Charles County File # 4147

#### REFERENCE

Board of Public Works approval is requested to accept an Agreement of Sale on behalf of Program Open Space to purchase 275.22 ± unimproved acres of land located on the north side of Liverpool Point Road in Charles County. Following acquisition, the parcel will be incorporated into the Nanjemoy NRMA lands complex.

This acquisition contains non-tidal wetlands and upland forest and will safeguard wildlife habitat, and provide expanded opportunities for environmental education as well as recreational access. This project lies within a designated Focus Area and a High Priority Conservation Area, and has received an ecological ranking score of 101 under the new Program Open Space Targeting System.

Board approval is also requested to use up to \$462,043 in POS funds to reimburse The Nature Conservancy for costs related to this acquisition including: Closing Costs (\$45,651); Appraisals (\$11,350); Environmental Hazard Assessment (\$160); Administrative Fee (\$98,190); Interest (\$266,021); and stabilization cost (\$40,671).

The Agreement of Sale has been approved by the Office of the Attorney General. Title and transfer agreements are subject to legal review.

GRANTOR The Nature Conservancy

GRANTEE The State of Maryland, to the use of

the Department of Natural Resources

PROPERTY 275.22 acres +/- unimproved

**PRICE** \$3,273,000

#### REAL PROPERTY CONVEYANCE

ITEM

38-RP (cont'd)

#### APPRAISED VALUES

\$3,450,000 - Fee Appraiser – Isabelle Gatewood – 3/02/08 Reviewed by W. T. Beach

\$3,500,000 - Fee Appraisal – Walter R. Ritter – 4/11/08 Reviewed by W. T. Beach

\$3,273,000 – Staff Appraiser William T. Beach – 4/11/08

### **FUND SOURCE**

\$3,273,000 – Acquisition POS 81.20.03 Item 415 FY08

\$ 462,043 – TNC Reimbursement POS 81.20.03 Item 413 FY07

#### REMARKS

- 1. The Department of Natural Resources recommends approval of this acquisition which is located within Nanjemov NRMA land complex.
- There will be no relocation or moving costs associated with this acquisition.
- 3. In accordance with Natural Resources Article-Section 1-104(k), the Senate Budget Taxation Committee and the House of Delegates Appropriation Committee were advised of the details of this acquisition via a Department of Natural Resources Memorandum dated July 11, 2008. No State funds will be disbursed until after the statutory 45 day notification period required by this Article has elapsed or notice of the JBC completion of the required review has been received prior to the end of the 45 day period, whichever comes first.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

### A/E SERVICE CONTRACT

ITEM

39-A/E

DEPARTMENT OF GENERAL SERVICES

Maryland State House

Old House of Delegates Chamber

Annapolis, MD

CONTRACT NO. AND TITLE

Project No.: BA-491-072-001 ADPICS No.: 001B8900760 Re-Creation of the Old House of

Delegates Chamber

<u>DESCRIPTION</u> – Contract for the development of detailed plans and specifications to combine the existing Calvert and Silver Rooms in the State House into a single space which will re-create the Old House of Delegates Chamber to its original appearance circa 1878. This project will add a 19<sup>th</sup> century element to the historic interpretation of the State House and will offer visual interpretation of some of the important events that took place in that Chamber.

PROCUREMENT METHOD Maryland Architectural and

Engineering Services Act

AWARD Beyer Blinder Belle Architects &

Planners, LLP Washington, DC

**AMOUNT** \$277,215

MBE PARTICIPATION None

PERFORMANCE BOND None

#### REMARKS

The estimated total cost of construction for this project is \$4,200,000.

The firm of Beyer Blinder Belle Architects and Planners, LLP (BBB) was selected through a competitive process by the Maryland State Archives to assist with research on the Old House Chamber and to develop the comprehensive Historic Furnishings Plan for that space. That plan provides the historical research and architectural guidelines required to serve as the basis for the design and construction documents of this re-creation project.

#### A/E SERVICE CONTRACT

ITEM 39-A/E (cont'd)

#### REMARKS

Due to BBB's intimate knowledge and familiarity with the State House and the requirements of this project, it is uniquely positioned to perform design services in a manner that will serve to save time and money. As a result of its prior involvement and research to develop the Historic Furnishings Plan which in essence outlines the framework and specifies the guidelines for the recreation of the Old House of Delegates Chamber, BBB is uniquely positioned to begin its work at the 50% construction document phase of this project thereby eliminating the need for the schematic and design development phases of the traditional design process. The efficiency of this abridged process has translated into considerable savings in design fees which were originally budgeted in excess of \$600,000 and is also anticipated to save considerable time in the overall design effort. The savings in design time is also expected to translate into construction cost savings by reducing the anticipated costs of escalation.

The State House Trust approved this re-creation project at its meeting of October 4, 2005.

Upon the recommendation of the Secretary of General Services, the Governor has made a finding that extraordinary circumstances exist to support a waiver of source selection requirements of the Maryland Architectural and Engineering Act (§§13-304(b), 13-308, 13-309, and 13-313 of the State Finance and Procurement Article). In accordance with the provisions of State Finance and Procurement Article, §13-314(a)(4), the Department requests that the Board determine that:

- 1) urgent circumstances require the selection of the firm BBB on an expedited basis;
- 2) the expedited selection best serves the public interest; and
- 3) the need for an expedited selection outweighs the benefits of carrying out the requirements.

The General Professional Services Selection Board at its meeting of August 7, 2008 approved the waiver of the requirements in accordance with the provisions of State Finance and Procurement Article, §13-314(a)(4). The Department will report the waiver in eMaryland Marketplace and to the Legislative Policy Committee within 30 days as required by Law.

This project was previously submitted to the Board of Public Works on July 2, 2008 as Item 2-A/E and was withdrawn.

A/E SERVICE CONTRACT

**ITEM** 

39-A/E

(cont'd)

**FUND SOURCE** 

Item 008, MCCBL 2008

TAX COMPLIANCE NO.

08-1459-0000

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

With Discussion

Disapproved

Deferred

Withdrawn

Without Discussion

There being no further business, the meeting was adjourned.

Respectfully submitted,

Sheila C. McDonald, Esq.

**Executive Secretary** 

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