

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

June 25, 2008

BOARD OF PUBLIC WORKS
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JUNE 25, 2008

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, JUNE 25, 2008**

The Board of Public Works met in the Joint Hearing Room, Legislative Services Building, Room 100, 90 State Circle, Annapolis, Maryland, on Wednesday, June 25, 2008.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 1999
Maryland Consolidated Capital Bond Loan of 2000
Maryland Consolidated Capital Bond Loan of 2001
Maryland Consolidated Capital Bond Loan of 2002
Maryland Consolidated Capital Bond Loan of 2003
Maryland Consolidated Capital Bond Loan of 2004
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

JUNE 25, 2008

SECRETARY'S AGENDA

LOUISE LAWRENCE (410) 841-5873
lawrenl@mda.state.md.us

1. DEPARTMENT OF AGRICULTURE *Maryland Agricultural Cost-Share Program Grant Requests*

Submission of a request by the Maryland Department of Agriculture for approval of 47 individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2006 (Appropriation Number 06071):

Agreement #	Recipient	County	Amount \$
AT-2008-3389G	QUEEN ANNE'S COUNTY COMMISSIONERS	Queen Anne's	700
AT-2008-3584	JAMES A. COOKE, JR	Prince George's	5,400
AT-2008-3629	DAVID P. DAVIS, JR	Cecil	10,800
AT-2008-3630	CHARLES S. MOORE	Cecil	7,400
AT-2008-3640R	FLORA V. KNAUER	Dorchester	16,500
CH-2008-3450	JOHN D. FERNWALT, JR	Kent	3,500
CH-2008-3508	C. DALE STORY	Queen Anne's	11,400
CH-2008-3553	HARRY L. SCHRADER	Queen Anne's	19,700
CH-2008-3586	HARBORVIEW FARMS	Kent	800
CH-2008-3587	HARBORVIEW FARMS	Kent	900
CR-2008-3547	PHILLIP STEWART ORELL	Talbot	30,800
LS-2008-3362	RALPH B. BALL	Harford	1,100
LS-2008-3363	RALPH B. BALL	Harford	23,600
LS-2008-3364	RALPH B. BALL	Harford	6,800
LS-2008-3366	RALPH B. BALL	Harford	8,300
LS-2008-3380	RALPH B. BALL	Harford	3,500
LS-2008-3381	RALPH B. BALL	Harford	5,000
MP-2008-3311	MICHAEL J. GOLDSMITH	Frederick	2,800
MP-2008-3334	MICHAEL J. GOLDSMITH	Frederick	2,800
MP-2008-3335	MICHAEL J. GOLDSMITH	Frederick	2,800
MP-2008-3613	FRED H. BEACHLEY	Frederick	10,500
MP-2008-3621	W. EUGENE SMITH	Carroll	12,100
MP-2008-3631	BYRON D. STAMBAUGH	Carroll	5,500
MP-2008-3632	BYRON D. STAMBAUGH	Carroll	15,100
MP-2008-3633	BYRON D. STAMBAUGH	Carroll	2,000
MP-2008-3636	GARY L. FOSBAUGH	Carroll	3,000
MP-2008-3637	NORMAN E. BRUNNER	Carroll	26,600
NW-2008-3634	JOHN F. TAYLOR	Dorchester	22,800
NW-2008-3648	LARRY R. SCOTT, JR	Dorchester	26,900
PR-2008-3318	JOHN W. CARMEAN	Worcester	600

BOARD OF PUBLIC WORKS

JUNE 25, 2008

SECRETARY'S AGENDA

1. **DEPARTMENT OF AGRICULTURE**
Maryland Agricultural Cost-Share Program Grant Requests (Continued)

Agreement #	Recipient	County	Amount \$
PR-2008-3490	RANDY BUI	Worcester	35,000
PR-2008-3512	DONNA J. LAIRD	Somerset	35,000
PR-2008-3581	JEFFERY P. HOWARD	Somerset	35,000
PR-2008-3602	DAVID C. PILCHARD	Worcester	35,000
PR-2008-3605	LOC V TRUONG	Worcester	35,000
PR-2008-3606	THOMAS A. DAVIS, JR.	Worcester	35,000
PR-2008-3641	HYUNG L. CHOI	Wicomico	35,000
PR-2008-3642	WON K. PAK	Wicomico	6,000
RS-2008-3357	JANICE M. WEST	Baltimore	4,300
RS-2008-3486	ALBRIGHT FARMS, INC	Baltimore	3,000
RS-2008-3561	SUNNY RIDGE FARM	Montgomery	20,400
RS-2008-3585	W. DALE HOUGH	Howard	9,000
RS-2008-3589	GABRIEL S. ZEPP	Carroll	6,100
SA-2008-3385	HERBERT S. FORD, JR	Kent	2,100
SA-2008-3386	PHILLIPS CHOICE FARM, L.P.	Kent	9,600
SA-2008-3393	HERBERT S. FORD, JR	Kent	6,400
SA-2008-3397	P. WAYNE PINDER	Kent	17,000

Total Submission Amount : 618,600

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: The Maryland Consolidated Capital Bond Loan of 2006 provides a source of funds for the cost-share program. Under this appropriation "\$4,578,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**JUNE 25, 2008****SECRETARY'S AGENDA**

Contact: Sheila McDonald 410-260-7335
smcdonald@comp.state.md.us

2. BOARD OF PUBLIC WORKS - PAAR:

Submission of the Procurement Agency Activity Reports by:

- A. Department of General Services, April 2008
- B. Department of Public Safety and Correctional Services, April 2008

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS**JUNE 25, 2008****SECRETARY'S AGENDA**

Contact: Doldon Moore 410-260-7791
 dmoore@comp.state.md.us

3. BOARD OF PUBLIC WORKS
Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

BALTIMORE CITY

08-1059 CITY OF BALTIMORE – To remove and replace an existing water taxi pier and piles by constructing a floating main pier and four finger piers with ADA compliant access ramps; emplace concrete filled steel piles; and construct and backfill bulkhead – Patapsco River at Broadway and Thames Streets

ST. MARY'S COUNTY

08-0576 CHRISTOPHER DUTTON – To remove existing deteriorated bulkhead, emplace a stone revetment, and construct a timber pier – Potomac River, Piney Point

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

JUNE 25, 2008

SECRETARY'S AGENDA

Contact: Rehena Rentuma 410-260-7851
rrentuma@comp.state.md.us

4. OFFICE OF THE COMPTROLLER *Bonds*

Recommendation: That the Board of Public Works submits for publication in the *Maryland Register* the terminations of State debt authorizations listed. These terminations reduce the State's authority to issue general obligation bonds in the amount of \$1,525,000 and at the same time, reduce the State's spending authority as shown for the capital projects listed. The Office of the Comptroller, the Department of Budget and Management (Office of Capital Budgeting) and the Department of General Services have reviewed this request and concur.

Authority: Section 8-128, State Finance and Procurement Article, Maryland Annotated Code and respective Laws listed below.

Grace and St .Peter's School Loan of 2004

\$250,000

Chapter 204 of the Acts of 2003, Community Based Regional Initiatives Loan of 2004

Dallas Street Community Development Corporation Loan of 2004

\$300,000

Chapter 432 of the Acts of 2004, Legislative Community Initiatives Loan of 2004

Safe Haven House for Youth and Families Loan of 2005

~~\$250,000~~ **\$100,000**

(see attached letter)

Chapter 445 of the Acts of 2005, as amended by Chapter 14 of the Acts of 2007

Boys and Girls Club of Cecil County Loan of 2006

\$150,000

Chapter 46 of the Acts of 2006

Chesapeake Bay Fields Millington Project Loan of 2006

\$100,000

Chapter 46 of the Acts of 2006

Chesapeake Marine Trade School Loan of 2006

\$100,000

Chapter 46 of the Acts of 2006

Institute of Notre Dame Loan of 2006

\$75,000

Chapter 46 of the Acts of 2006

BOARD OF PUBLIC WORKS**JUNE 25, 2008****SECRETARY'S AGENDA****4. OFFICE OF THE COMPTROLLER (cont'd)**
Bonds*Ray of Hope Mission Center Loan of 2006***\$100,000**

Chapter 46 of the Acts of 2006

*Wheaton Multi-Service Youth Facility Loan of 2006***\$350,000**

Chapter 46 of the Acts of 2006

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**



COMPTROLLER
of MARYLAND
Serving the People

OK - place
w/ record
Sms
6.27.08

Peter Franchot
Comptroller

Kenneth H. Smith, CPA
Director
Administration and Finance

June 26, 2008

Ms. Sheila McDonald, Esq.
Executive Secretary to the Board of Public Works
Louis L. Goldstein Building
80 Calvert Street
Annapolis, Maryland 21401

Re: Changes to June 25, 2008 Board of
Public Works Agenda Item

RECEIVED
2008 JUN 27 AM 9:06
BOARD OF PUBLIC WORKS

Dear Ms. McDonald:

This is to advise you of the following changes to the Secretary's Agenda item previously approved by the Board of Public Works.

BPW June 25, 2008

Item #4

Pages 5-6

Safe Haven House for Youth and Families Loan of 2005

FROM: \$250,000

TO: \$100,000

Reason: Typo Error

If you have any questions, please contact me at (410) 260-7807.

Very Truly Yours,


Ken Smith

BOARD OF PUBLIC WORKS

JUNE 25, 2008

SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3687
jsakai@mde.state.md.us / creilly@mde.state.md.us

5. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve a **new loan** up to \$12,000,000 to the Port Deposit Water and Sewer Authority (Authority) for the **Port Deposit New Wastewater Treatment Plant** project in Cecil County. (Legislative District 34B). The loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 50% of the average of the Bond Buyer 11-Bond Index for the month preceding loan closing. Based upon this formula, recent loan recipients have received a 2.40% interest rate. To secure this debt, the Authority will provide a revenue pledge funded solely by sewer connection fees. The Authority will deposit all sewer connection fees collected to a Trustee to pay the debt service on this loan. The Authority will further secure its revenue stream by requiring developers to purchase a minimum number of sewer connections annually for the first 7-years, backed by a Letter of Credit in an initial amount of \$5 million, which amount shall decline over the 7-year period.

Project Description: The project entails planning, design and construction of a new wastewater treatment plant (WWTP) to replace the existing aging Port Deposit WWTP to meet existing and projected future needs. The proposed WWTP upgrade will also increase the Town's WWTP capacity from 0.150 mgd to 0.700 mgd. The proposed project will involve nutrient removal to meet NPDES permit required nutrient loading caps of 6,100 lbs/yr for total nitrogen or TN of 2.86 mg/l, and 457 lbs/yr total phosphorus or TP of 0.21 mg/l. The treated wastewater from the new Port Deposit WWTP will continue to be discharged to the Susquehanna River and ultimately to the Chesapeake Bay.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$12,000,000
Local Funds	\$ 4,876,563
TOTAL ESTIMATED PROJECT COST:	<u>\$16,876,563</u>

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined these projects to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 25, 2008

SECRETARY'S AGENDA

Contact: David A. Raith (410) 333-1560
dar@mdstad.com

6. **MARYLAND STADIUM AUTHORITY**
Baltimore Convention Center and Ocean City Convention Center
Operating and Maintenance Budgeted Amount

Recommendation: That the Board of Public Works approve the fiscal year 2009 Operating and Maintenance Budgeted Amount (OMBA) for the Baltimore Convention Center and for the Ocean City Convention Center as follows:

Baltimore Convention Center:	approximately \$18.16 million
Ocean City Convention Center:	approximately \$5.21 million

Pursuant to Section 3.02 and 3.03 of the bond subleases for the convention centers, the Board of Public Works "shall approve an OMBA for the next succeeding fiscal year."

A certificate of the proposed OMBA for both convention centers was delivered to the Board of Public Works on November 30, 2007, in accordance with the sublease agreements. Since that time, the OMBA for the Baltimore Convention Center has increased based on adjustments made by the budget department for the City of Baltimore. Attached are the amended certificate for the Baltimore Convention Center and the original certificate for the Ocean City Convention Center.

Remarks: The Maryland Stadium Authority approved the OMBA for each convention center at its meeting on December 19, 2007.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

JUNE 25, 2008

SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

7. **ST. MARY'S COLLEGE OF MARYLAND**
Glendening Hall/Goodpaster Hall

A. Glendening Hall

DESCRIPTION: In accordance with the provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, Board of Public Works approval is requested for the following capital equipment expenditure related to **Glendening Hall** (New Student Services Building).

<u>Equipment</u>	<u>Award</u>	<u>Amount</u>
Building Data/Telecommunications	Data Communications	\$41,660
Cable and Equipment	Service Group	

FUND SOURCE: M.C.C.B.L 2008 (Approp. Code 08073)
"Provide Funds to equip the new Student Services Building"

B. Goodpaster Hall

DESCRIPTION: In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, Board of Public Works approval is requested for the following capital equipment expenditures related to **Goodpaster Hall** (New Academic Building).

<u>Equipment</u>	<u>Award</u>	<u>Amount</u>
Custom 42"x96" Conference Table	Probst Furniture Makers	\$ 8,000

FUND SOURCE: M.C.C.B.L 2007 (Approp. Code 07100)
"Provide Funds to equip the new Academic Building."

REMARKS: Total proposed expenditures for this agenda item is \$49,660. All solicitations for capital equipment have been in accordance with the procurement policies for St. Mary's College of Maryland.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

June 25, 2008

Secretary's Agenda

ITEM 1A

PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
 cprice@dnr.state.md.us
 (410) 260-8426

Approval is requested to commit \$2,350,000.00 for the following **development** projects located in **Anne Arundel County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Kinder Park Visitor's Center - \$1,100,000.00 - POS #5377-2-241 - MD20080429-0398**

Design and construct a 5,600 square foot visitor's center at the 288 acre park. The center will provide an exhibit area, two meeting rooms, offices, restrooms, a mechanical room, vending area, and storage rooms. The center will orient visitors to the many opportunities within the park and provide interpretive and educational instruction to school groups. The park's feature attraction is the agricultural history museum built around restored farm buildings.

FUND SOURCE: Program 81.20.04 Item 000 \$1,100,000.00

2. **Crownsville Area Park - \$650,000.00 - POS #5379-2-242 - MD20080429-0399**

Develop a new community park to address the need for additional athletic facilities to accommodate local youth and adult athletic groups. The park will include three multi-purpose fields, a restroom/concession/storage building, a South Shore Trail Connection, playground, entry roads, parking, and utilities. The estimated development cost of this project is \$2,448,380.00. Program Open Space funds totaling \$1,836,285.00 will be requested through installments as funds become available. This request of \$650,000.00 is the first installment.

FUND SOURCE: Program 81.20.04 Item 000 \$650,000.00

3. **Lake Shore Athletic Complex Development - \$600,000.00 - POS #5380-2-243**
MD20080429-0402

Construct additional recreation facilities at the 127 acre park. The new facilities include three youth baseball fields, one multi-purpose field, a dog park, player benches, bleachers, field lighting, picnic tables, and related site amenities. The estimated development cost of this project is \$2,979,451.00. Program Open Space funds totaling \$2,234,588.00 will be requested through installments as funds become available. This request of \$600,000.00 is the first installment.

FUND SOURCE: Program 81.20.04 Item 000 \$600,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

June 25, 2008

Secretary's Agenda

ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$66,000.00 for the following **development** project located in **Harford County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

Francis Silver Park Reconstruction of Multipurpose Courts - \$66,000.00
POS #5378-12-267 - MD20080424-0380

Repair and resurface multipurpose courts at the park. The stone-slip-sheet repair method will be used to fill cracks and create a level surface. An asphalt surface will be laid over the stone dust and lines painted for basketball courts. The basketball backboards, goals, and nets will be removed along with existing fence material and replaced with new equipment. Handicap access will be provided.

FUND SOURCE: Program 81.20.04 Item 000 \$ 1,528.44
 Program 81.20.04 Item 812 \$64,471.56

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

June 25, 2008

Secretary's Agenda

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$52,500.00 for the following **development** project located in the **Town of Cheverly, Prince George's County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

Gast Park Development Phase 3 - \$52,500.00 - POS #5382-16-690 -MD20080429-0401

Replace the existing unsafe playground equipment with play equipment that meets current national safety standards.

FUND SOURCE: Program 81.20.04 Item 000 \$52,500.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

June 25, 2008

Secretary's Agenda

ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$48,000.00 for the following **development** project located in the **Town of Hancock, Washington County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

Hancock's Kirkwood Ballfield Restoration - \$48,000.00 - POS #5370-21-225
MD20080429-0400

Rehabilitate two ballfields including grading, sprinkler installation, field resurfacing, and installation of an emergency vehicle access road.

FUND SOURCE: Program 81.20.04 Item 821 \$48,000.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** John G. Cullen
(301) 777-2260
jcullen@dhhm.state.md.us

DEPARTMENT/ PROGRAM: Health and Mental Hygiene (DHMH)
Thomas B. Finan Center and
Joseph D. Brandenburg Center

CONTRACT ID: DHMH/OPASS 09-9839;
Dietetic Department Services
Thomas B. Finan/Joseph D. Brandenburg Centers
ADPICS NO. M00B9200074

CONTRACT DESCRIPTION: Provide professional nutrition care and food
management services to the patients/clients of the Thomas B. Finan and Joseph D. Brandenburg
Centers in Cumberland.

AWARD: Linton's Managed Services, Inc.
East Norriton, PA

TERM: 7/1/2008 - 6/30/2013 (5 Years)

AMOUNT: \$5,667,519

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one proposal received

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: A Notice of the Request For Proposals (RFP) was published on *eMarylandMarketplace.com* and the DHMH websites. The solicitation was directly mailed to 17 prospective offerors, of which three were Maryland businesses and none were MBEs.

The Thomas B. Finan Center (the Center) operates an 88-bed psychiatric facility located in Cumberland, Maryland. The Center serves adult and aged populations from Allegany, Washington, Frederick and Garrett counties. The Dietary Services Program provides services to the entire Center, which, in addition to the Finan Center, includes the Joseph D. Brandenburg Center, the Massie Unit, and two Jackson Units, all of which are located on the grounds of the Center. The Brandenburg Center has 25 beds and treats developmentally disabled individuals. The Massie Unit has 24 beds and treats adults for drug and alcohol abuse. The two Jackson Units have 40 beds and treat adolescents for drug and alcohol abuse. In total, the dietary services program serves a combined total for the Centers/units of up to 177 residents.

Based on the history of limited responses to solicitations for this service (frequently only 1 response has been received), the Department anticipated a low response. This is due both to the type of service and the location of the facilities involved. Only one potential offeror attended the Pre-Proposal Conference. Minutes were forwarded to all vendors who were mailed a Letter of Notice. The facilities attempted to ascertain the reason for the low response via phone calls and requested the return of the "Notice to Vendors/Contractors" document; however only one response was received stating the vendor did not have available time to submit a proposal.

The single submitted proposal in response to the RFP was from the incumbent. The technical proposal was deemed to be acceptable. In addition, the offeror was determined to be responsible, the financial offer was considered fair and reasonable and other potential offerors had a reasonable opportunity to respond to the solicitation.

The incumbent has provided these services for more than 12 years for the Centers, and has been providing similar services to two other DHMH facilities: Upper Shore Community Mental Health Center in Chestertown and the Walter P. Carter Center in Baltimore.

The services provided are for cooking/food prep, food purchases and personnel. A search of MDOT's website for certified MBEs for dietetic/dietary services and uniform services found no MBEs. Since there are no certified minority businesses that could perform a portion of the services, no MBE participation goal was established.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: M00L0401

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1178-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: The Office of Systems, Operations and Pharmacy (the Department) has the responsibility of entering confidential data from Medical Assistance claim forms into the Maryland Medicaid Information System (MMIS) for processing payments. Currently, the Department has a backlog of claims and cannot hire additional permanent staff to bring this project up to date. All claims must be keyed into the system before a provider can be paid for services rendered. It is imperative that the claims are entered as quickly as possible.

Goodwill Works of the Chesapeake, Inc. (Goodwill Works) will provide 13 people to input data from claims forms into the mainframe system. Employees working for the Department must be screened, assessed and tested to ensure the Department will receive the highest standards in productivity and employee excellence. Goodwill Works guarantees all staff members presented to work at DHMH headquarters will be able to perform the data entry keypunch function as requested. Occasionally, as requested, Goodwill Works staff also assists in sorting and opening mail.

Currently the staff from Goodwill Works is performing data entry on the backlog of claims. The staff has provided satisfactory service. If a staff member is deemed unsatisfactory (in terms of either performance or behavior) the staff member is replaced within seventy-two hours. The management team at Goodwill Works keeps close tabs on its employees and addresses any issues with staff immediately. The Department, therefore, recommends approval of this contract because of the vendor's satisfactory performance on previous contracts and the cost effectiveness to the State.

In accordance with COMAR 21.11.05.04, the Pricing and Selection Committee for Rehabilitation and Employment Programs has certified the prices for this contract as fair market value.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

FUND SOURCE: 25% General, 75% Federal

APPROP. CODE: M00Q0103

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1125-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

SERVICES CONTRACT

ITEM: 3-S

Agency Contact: Jane Bailey
(410) 767-7072
jbailey@dhr.state.md.us

DEPARTMENT/PROGRAM:

Human Resources (DHR)
Anne Arundel County Department of Social
Services (AADSS)

CONTRACT ID:

AADSS/TFC-09-001;
ADPICS NO. N00B9200010

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract to provide private duty nursing services 24 hours per day, 7 days a week for a medically fragile child.

AWARD:

MedSource Community Services, Inc.
Middletown, MD

TERM:

7/1/2008 - 6/30/2011 (3 years)

AMOUNT:

\$590,080

PROCUREMENT METHOD:

Sole Source
(Due to Continuity of Care)

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENT:

Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: The Anne Arundel County Department of Social Services (AADSS), a local department of DHR, is the court-appointed guardian of a 15-year-old boy who is severely disabled and thus medically fragile. In 1995, this youth was placed in, and has continuously resided in, a treatment foster care home. Also in 1995, the Circuit Court for Anne Arundel County (Case No. A-1995-00057) ordered AADSS to secure private duty nursing services 24 hours per day/7 days per week due to extraordinary medical needs; and granted the permanent foster care parents the authority to make medical decisions on behalf of the juvenile. To insure continuity of care and to lessen circumstances that could cause a temporary lapse in service, the Court has ordered that AADSS continue to provide 24 hours nursing services to meet the needs of this medically fragile child.

The incumbent vendor has been providing services to the child since 2006. In accordance with COMAR 21.05.05.02B and 21.14.01.06C Sole Source, Non-Competitive Procurements, the Department of Human Resources has determined that it is in the best interest of the State of Maryland to continue providing uninterrupted private nursing services to the 15 year old boy. In the opinion of the child's social worker, to alter the existing nursing services would derail the continuity of care he has received over the last two years. Therefore, AADSS is requesting a sole source contract to provide these services. The cost of this procurement is considered fair and reasonable.

Because this contract only covers the cost of personnel providing the nursing services, no Minority Business Enterprise (MBE) subcontracting goal was set for this procurement.

FUND SOURCE: 100% General

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0579-0110

Board of Public Works Action – The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BPW 6/25/2008

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

SERVICES CONTRACT

ITEM: 4-S

Agency Contact: Jane Bailey
(410) 767-7072
jbailey@dhr.state.md.us

DEPARTMENT/PROGRAM:

Human Resources (DHR)
Local Departments of Social Services Operations
Foster Care Maintenance Payments Program

CONTRACT ID:

Foster Care Maintenance Payments
ADPICS NO. N00B9200014 – RCC
ADPICS NO. N00B9200012 – CPA
ADPICS NO. N00B9200016 – NRCC

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Approval request to provide Residential Child Care (RCC), Child Placement Agency (CPA) and Non-Residential Child Care (NRCC) services for a total of 3,335 clients. This agenda item is for the award of 103 separate contracts, 74 for RCC, 28 for CPA and 1 for NRCC.

AWARDS:

See Attachment

TERM:

7/1/2008 - 6/30/2009 (W/1 one-year renewal option)

AMOUNTS:

\$213,300,434 (Base Contracts; 1 Year)
\$227,164,961 (Options; 1 Year)
\$440,465,395 Cumulative Grand Total (2 Years)

PROCUREMENT METHOD:

Non-Competitive Negotiated Procurement of Human, Social or Educational Services

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENT:

Same (See Requesting Agency Remarks below)

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

ITEM: 4-S (Cont.)

REQUESTING AGENCY REMARKS: Request for approval of 103 separate contracts for Residential Child Care (RCC), Child Placement Agency (CPA) and Non-Residential Child Care (NRCC) services for a total of 3,335 clients.

COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

RCC programs are defined in COMAR 01.04.03B(17)(a) as “an entity that provides for children 24-hour-per-day care within a structured set of services and activities...”

CPA Programs are defined in COMAR 07.02.21.03B (17) as a 24-hour substitute care program, operated by a licensed child placement agency or local department of social services, for children with serious emotional, behavioral, medical, or psychological condition.

The following list details the three categories of foster care services:

<u>Type of Services</u>	<u># of Clients</u>	<u># of Contracts</u>	<u>One Year Base Award Amounts</u>
RCC.....	1,544	74	\$121,485,258
CPA.....	1,779	28	\$ 91,237,100
NRCC.....	12	1	\$ 578,076

Of the 103 Contractors, 101 are incumbents. Seraaj Family Homes, Inc. and Between Friends, Inc. are new Contractors for the CPA services. The total award amount of \$213,300,434 for the base term assumes that each bed purchased will be occupied by a child for the full year of the Contracts. Based on history, this is unlikely to occur. These are reimbursements contracts. The vendors are paid solely for the actual children placed with them during the year, and then only for the actual number of days each child is with the vendor.

The amount for the option period is an estimated cost. The Interagency Rates Committee does not issue the actual rates until June of each year. For several years the anticipated cost has been determined by adding 6.5% to the prior years' annual rates. This calculation was used to estimate the option amounts.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

The procurement law provides for procuring certain human, social and educational services under the State Finance and Procurement article Section 13-106 and COMAR 21.14.01.04 (Non-Competitive Negotiated Procurement of Human, Social or Educational Services). The service providers in this request were obtained through a non-competitive negotiation process.

The Governor's Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

Procurement with these service providers has complied with the Law's requirement for Non-Competitive Negotiation Procurement of Human, Social or Educational Services. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

1. DHR's Procurement Officer and Secretary have determined that although there are several potential service providers, the demand for providers exceed the supply, thus making competitive sealed procurements inappropriate.
2. The services are for residential and treatment foster care and the licensing standards are found in COMAR 07.02.11, 07.02.13, 07.02.21 and 07.02.23.
3. Neither DHR nor GOC, has the facilities or personnel to provide this type of service for the 3,335 youth committed to DHR to be served under this contract. Therefore, it is in the best interest of the State that DHR contract for these services.

The procurement method used for these contracts is Non Competitive Negotiated Procurement of Human, Social or Educational Services and therefore no solicitation process occurs. The solicitation process is when the State normally introduces or recommends an MBE Goal. Because of the complexity of the rate setting process with the Interagency Rates Committee (IRC) and licensing requirements with DHR's Office of Licensing and Monitoring (OLM), provider budgets are not available to the Program and Procurement for further negotiation of MBE Goals for the current fiscal year.

Unfortunately, the 103 contracts presented in this agenda item are not all inclusive of the foster care maintenance contracts to be effective 7/1/2008. There are approximately 76 additional contracts to be submitted to the Board of Public Works (BPW) for approval. Due to the numerous steps required to achieve initiatives and resolve issues, the processing of the

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

approximately 180 contracts took longer than anticipated. In order to prevent all +/-180 contracts being submitted to the BPW for retroactive approval, the completed contracts are being presented at this time with a follow-up agenda item when the other +/-76 contracts are ready.

FUND SOURCE: 66% General; 34% Federal (Title IV-E)

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes for all

MD TAX CLEARANCE: See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC-09-003

Akoma, Inc.

Lanham, MD

N00B9200014

08-0648-0110

6

\$437,160.00

\$465,575.00

\$902,735.00

SSA/RCC09-005

All That Matters, Inc. Foundation

Fort Washington, MD

N00B9200014

08-1226-0110

6

\$627,528.00

\$668,317.00

\$1,295,845.00

SSA/RCC 09-007

Aries Residential Services, Inc.

Baltimore, MD

N00B9200014

08-0653-0111

6

\$397,740.00

\$423,593.00

\$821,333.00

SSA/RCC 09-008

Associated Catholic Charities, Inc.

Timonium, MD

N00B9200014

08-0654-1110

102

\$10,163,002.00

\$10,823,597.00

\$20,986,599.00

SSA/RCC 09-009

AT & T Counseling Consultants, Inc.

Baltimore, MD

N00B9200014

08-1110-0001

11

\$678,766.00

\$722,886.00

\$1,401,652.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-010

Aunt Hattie's Place, Inc.

Baltimore, MD

N00B9200014

08-0668-0110

18

\$1,401,048.00

\$1,492,116.00

\$2,893,164.00

SSA/RCC 09-012

Bay Shore Services, Inc.*

Salisbury, MD

N00B9200014

08-0669-1110

3

\$211,530.00

\$225,279.00

\$436,809.00

SSA/RCC 09-016

Board of Child Care of the United Methodist Church, Inc.

Baltimore, MD

N00B9200014

08-0672-0110

136

\$12,000,838.00

\$12,780,892.00

\$24,781,730.00

SSA/RCC 09-017

Boyz II Men Youth Program, Inc.

Fort Washington, MD

N00B9200014

08-1673-0110

6

\$383,988.00

\$408,947.00

\$792,935.00

SSA/RCC 09-018

Brook Lane Health Services, Inc.

Hagerstown, MD

N00B9200014

08-0674-1110

27

\$367,983.00

\$391,902.00

\$759,885.00

30

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-021

Center for Social Change, Inc.*

Elkridge, MD

N00B9200014

08-0688-0110

10

\$1,222,410.00

\$1,301,867.00

\$2,524,277.00

SSA/RCC09-022

Challengers Independent Living, Inc.

Baltimore, MD

N00B9200014

08-0781-0110

5

\$358,860.00

\$382,186.00

\$741,046.00

SSA/RCC 09-023

Changing Lives at Home, Inc.

Baltimore, MD

N00B9200014

08-0689-0110

5

\$353,165.00

\$376,121.00

\$729,286.00

SSA/RCC 09-025

Children's Resources, Inc.

Hagerstown, MD

N00B9200014

08-0690-0111

47

\$2,328,446.00

\$2,479,795.00

\$4,808,241.00

SSA/RCC 09-026

CIS & H, Inc.

Upper Marlboro, MD

N00B9200014

08-0691-0111

12

\$1,079,196.00

\$1,149,344.00

\$2,228,540.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC-09-028

Compassion, Inc.

Abingdon, MD

N00B9200014

08-0693-0111

4

\$274,920.00

\$292,790.00

\$567,710.00

SSA/RCC-09-033

Devine Interventions, Inc.

Baltimore, MD

N00B9200014

08-1270-0111

5

\$359,315.00

\$382,670.00

\$741,985.00

SSA/RCC 09-034

Dream Keepers, Inc.

Parkville, MD

N00B9200014

08-0981-0110

15

\$1,031,715.00

\$1,098,776.00

\$2,130,491.00

SSA/RCC 09-035

F&N Children's Youth Homes, Inc.

Silver Spring, MD

N00B9200014

08-0696-0001

5

\$315,795.00

\$336,322.00

\$652,117.00

SSA/RCC 09-036

Family Solutions, Inc.

Takoma Park, MD

N00B9200014

08-0993-0111

5

\$380,440.00

\$405,169.00

\$785,609.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-037

First Metropolitan Facilities, Inc.

Suitland, MD

N00B9200014

08-0709-0111

21

\$1,552,566.00

\$1,653,483.00

\$3,206,049.00

SSA/RCC 09-039

Franklin Group Homes, Inc.

Randallstown, MD

N00B9200014

08-1005-0110

20

\$1,576,960.00

\$1,679,462.00

\$3,256,422.00

SSA/RCC 09-041

Genesis Family Home for Youth, Inc.

Baltimore, MD

N00B9200014

08-0710-0110

8

\$679,712.00

\$723,893.00

\$1,403,605.00

SSA/RCC 09-042

Goliven Group Home, Inc.

Catonsville, MD

N00B9200014

08-0711-0001

6

\$421,488.00

\$448,885.00

\$870,373.00

SSA/RCC 09-043

Good Children In the Making, Inc.

Bowie, MD

N00B9200014

08-0712-0111

7

\$505,141.00

\$537,975.00

\$1,043,116.00

33

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-044

Graceville Group Home, Inc.

Baltimore, MD

N00B9200014

08-1075-0110

8

\$534,056.00

\$568,770.00

\$1,102,826.00

SSA/RCC 09-045

Great Esteem, Inc.

Odenton, MD

N00B9200014

08-0714-0110

8

\$550,224.00

\$585,989.00

\$1,136,213.00

SSA/RCC 09-046

GUIDE Program, Inc.*

Laurel, MD

N00B9200014

08-0715-0110

12

\$1,186,272.00

\$1,263,380.00

\$2,449,652.00

SSA/RCC 09-047

Hearts and Homes for Youth, Inc.

Silver Spring, MD

N00B9200014

08-0716-0110

68

\$5,425,578.00

\$5,778,241.00

\$11,203,819.00

SSA/RCC 09-048

Hebron Association For Community Services, Inc.

Silver Spring, MD

N00B9200014

08-0717-0111

10

\$648,800.00

\$690,972.00

\$1,339,772.00

34

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC-09-050

Holy Care Foundation, Inc.

West Lanham, MD

N00B9200014

08-1006-0110

22

\$2,107,984.00

\$2,245,003.00

\$4,352,987.00

SSA/RCC 09-052

Ideal Family Residential Services, Inc.

Baltimore, MD

N00B9200014

08-0875-0000

6

\$414,960.00

\$441,932.00

\$856,892.00

SSA/RCC 09-053

Inclusive Residential Services, Inc.

Baltimore, MD

N00B9200014

08-0876-0111

6

\$434,580.00

\$462,828.00

\$897,408.00

SSA/RCC-09-055

Inspiring Minds, Inc.

Windsor Mill, MD

N00B9200014

08-0877-0111

4

\$270,504.00

\$288,087.00

\$558,591.00

SSA/RCC 09-056

JS Social Services, Inc.

Odenton, MD

N00B9200014

08-0769-0110

9

\$666,144.00

\$709,443.00

\$1,375,587.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-057

Jumoke, Inc.

Baltimore, MD

N00B9200014

08-0878-0111

15

\$1,058,640.00

\$1,127,452.00

\$2,186,092.00

SSA/RCC 09-060

Knowledge Empowers You To Succeed, Inc.

Baltimore, MD

N00B9200014

08-0772-0111

8

\$532,336.00

\$566,938.00

\$1,099,274.00

SSA/RCC 09-062

Lifeline, Inc.

Laurel, MD

N00B9200014

08-1000-0111

9

\$1,155,951.00

\$1,231,088.00

\$2,387,039.00

SSA/RCC 09-069

Maryland Sheriffs' Youth Ranch, Inc.

Buckeystown, MD

N00B9200014

08-0784-0110

28

\$1,984,724.00

\$2,113,731.00

\$4,098,455.00

SSA/RCC-09-071

McJoy's Joy Covenant, Inc.

Baltimore, MD

N00B9200014

08-0785-0111

8

\$563,528.00

\$600,157.00

\$1,163,685.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-075

Mosaic Community Services, Inc.*

Timonium, MD

N00B9200014

08-0782-0110

28

\$2,508,848.00

\$2,671,923.00

\$5,180,771.00

SSA/RCC 09-076

Mumsey's Residential Care, Inc.

Baltimore, MD

N00B9200014

08-0807-0000

5

\$321,630.00

\$342,536.00

\$664,166.00

SSA/RCC 09-077

My Sister's House, Inc.

Temple Hills, MD

N00B9200014

08-0808-0110

5

\$470,305.00

\$500,875.00

\$971,180.00

SSA/RCC 09-078

National Center on Institutions and Alternatives, Inc.

Baltimore, MD

N00B9200014

08-0811-0100

15

\$1,448,595.00

\$1,542,754.00

\$2,991,349.00

SSA/RCC 09-079

National Residential Services, Inc.

Silver Spring, MD

N00B9200014

08-0812-0111

14

\$958,048.00

\$1,020,321.00

\$1,978,369.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC-09-080

National Youth Ministries Alliance

Bowie, MD

N00B9200014

08-0813-0110

3

\$205,503.00

\$218,861.00

\$424,364.00

SSA/RCC 09-104

Offsprings, Inc.

Baltimore, MD

N00B9200014

08-0815-1110

6

\$395,376.00

\$421,075.00

\$816,451.00

SSA/RCC 09-107

REM Maryland, Inc.

Baltimore, MD

N00B9200014

08-0904-0001

28

\$2,834,768.00

\$3,019,028.00

\$5,853,796.00

SSA/RCC 09-108

Rolling Vista Place, Inc.

Baltimore, MD

N00B9200014

08-0874-0111

8

\$561,296.00

\$597,780.00

\$1,159,076.00

SSA/RCC 09-110

San Mar Children's Home, Inc.

Boonsboro, MD

N00B9200014

08-0906-0110

44

\$3,264,770.00

\$3,476,980.00

\$6,741,750.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-111
Sarah's House, Inc.
Baltimore, MD
N00B9200014
08-0907-0110

10

\$682,560.00

\$726,926.00

\$1,409,486.00

SSA/RCC-09-112
Second Chance Services Unlimited, Inc.
Springdale, MD
N00B9200014
08-1044-0110

30

\$4,347,510.00

\$4,630,098.00

\$8,977,608.00

SSA/RCC 09-114
Self Pride, Inc.
Baltimore, MD
N00B9200014
08-0910-0110

5

\$351,970.00

\$374,848.00

\$726,818.00

SSA/RCC 09-116
Shorehaven, Inc.
Elkton, MD
N00B9200014
08-0912-0111

20

\$1,710,960.00

\$1,822,172.00

\$3,533,132.00

SSA/RCC 09-117
House of the Good Shepherd of the City of Baltimore
Baltimore, MD
N00B9200014
08-0713-0110

41

\$1,894,651.00

\$2,017,803.00

\$3,912,454.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-119

Starflight Enterprises, Inc.*

Elkridge, MD

N00B9200014

08-0914-0111

32

\$2,308,160.00

\$2,458,190.00

\$4,766,350.00

SSA/RCC 09-123

The Arrow Project of Maryland

Baltimore, MD

N00B9200014

08-0818-0110

63

\$6,527,583.00

\$6,951,876.00

\$13,479,459.00

SSA/RCC-09-124

The Boys Home Society of Baltimore, Inc.

Baltimore, MD

N00B9200014

08-0820-0110

18

\$1,141,002.00

\$1,215,167.00

\$2,356,169.00

SSA/RCC 09-125

The Brotherhood and Sisterhood International (BSI)/ Blacks and

Whites Uniting Communities

Silver Spring, MD

N00B9200014

08-0863-0110

6

\$671,988.00

\$715,667.00

\$1,387,655.00

SSA/RCC 09-127

The Children's Home, Inc.

Catonsville, MD

N00B9200014

08-0867-0110

80

\$7,017,200.00

\$7,473,318.00

\$14,490,518.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-128

The Daisyfields Foundation, Inc.

Baltimore, MD

N00B9200014

08-0868-0110

10

\$1,083,320.00

\$1,153,736.00

\$2,237,056.00

SSA/RCC 09-129

The Florence Crittenton Services of Baltimore, Inc.

Baltimore, MD

N00B9200014

08-0869-0110

58

\$3,281,564.00

\$3,494,866.00

\$6,776,430.00

SSA/RCC 09-130

The Jentry McDonald Corporation

Baltimore, MD

N00B9200014

08-0870-0110

29

\$1,589,954.00

\$1,693,301.00

\$3,283,255.00

SSA/RCC 09-132

The Maryland Salem Children's Trust, Inc.

Frostburg, MD

N00B9200014

08-0872-0110

40

\$2,623,696.00

\$2,794,236.00

\$5,417,932.00

SSA/RCC 09-133

The National Center for Children and Families, Inc.

Bethesda, MD

N00B9200014

08-0809-0110

40

\$2,078,200.00

\$2,213,283.00

\$4,291,483.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-135

The Place for Children, Inc.

Owings Mills, MD

N00B9200014

08-0873-0110

12

\$938,052.00

\$999,025.00

\$1,937,077.00

SSA/RCC-09-136

The Woolford House, Inc.

Baltimore, MD

N00B9200014

08-0775-0110

12

\$867,444.00

\$923,828.00

\$1,791,272.00

SSA/RCC 09-138

Transformations, Inc.

Owings Mills, MD

N00B9200014

08-0923-0111

10

\$819,860.00

\$873,151.00

\$1,693,011.00

SSA/RCC 09-141

Trivisions, Inc.

Temple Hills, MD

N00B9200014

08-1003-0110

14

\$920,990.00

\$980,854.00

\$1,901,844.00

SSA/RCC 09-145

United States Fellowship, Inc.

Annapolis, MD

N00B9200014

08-0928-0110

42

\$2,725,848.00

\$2,903,028.00

\$5,628,876.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION
AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Residential Child Care

SSA/RCC 09-146
W.E. Youth Services, Inc.
Baltimore, MD
N00B9200014
08-0930-0111

5

\$288,735.00

\$307,503.00

\$596,238.00

SSA/RCC 09-150
Williams Life Center, Inc.
Upper Marlboro, MD
N00B9200014
08-0931-0110

16

\$1,156,416.00

\$1,231,583.00

\$2,387,999.00

SSA/RCC 09-151
Woodbourne Center, Inc.
Baltimore, MD
N00B9200014
08-0773-0110

60

\$5,918,865.00

\$6,303,591.00

\$12,222,456.00

SSA/RCC 09-154
Youth Enterprise Services, Inc.
Baltimore, MD
N00B9200014
08-0777-0110

22

\$1,573,330.00

\$1,675,596.00

\$3,248,926.00

SSA/RCC 09-155
Youth Vision, Inc.
Lanham, MD
N00B9200014
08-0778-0110

6

\$435,588.00

\$463,901.00

\$899,489.00

Total Residential Child Care Contracts

1,544

\$121,485,258.00

\$129,381,797.00

\$250,867,055.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Child Placement Agency

SSA/CPA 09-005

Board of Child Care of the United Methodist Church, Incorporated
Baltimore, MD
N00B9200012
08-0673-0110

27

\$1,253,286.00

\$1,334,750.00

\$2,588,036.00

SSA/CPA 09-014

Good Children in the Making, Inc.
Bowie, MD
N00B9200012
08-0712-0111

18

\$770,058.00

\$820,112.00

\$1,590,170.00

SSA/CPA 09-017

Jewish Family Services, Inc.
Baltimore, MD
N00B9200012
08-0933-1110

9

\$402,570.00

\$428,737.00

\$831,307.00

SSA/CPA 09-018

Jumoke, Inc.
Baltimore, MD
N00B9200012
08-0879-0111

15

\$647,295.00

\$689,369.00

\$1,336,664.00

SSA/CPA 09-021

King Edwards, Inc.
Baltimore, MD
N00B9200012
08-0936-0110

30

\$1,372,410.00

\$1,461,617.00

\$2,834,027.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Child Placement Agency

SSA/CPA 09-024

Mentor Maryland, Inc.

Baltimore, MD

N00B9200012

08-0881-0001

440

\$26,910,220.00

\$28,659,384.00

\$55,569,604.00

SSA/CPA 09-025

Mosaic Community Services, Inc.

Timonium, MD

N00B9200012

08-0783-0110

12

\$531,384.00

\$565,924.00

\$1,097,308.00

SSA/CPA 09-026

Neighbor to Family, Inc.

Baltimore, MD

N00B9200012

08-0786-0110

95

\$4,795,220.00

\$5,106,909.00

\$9,902,129.00

SSA/CPA 09-027

New Pathways, Inc.

Baltimore, MD

N00B9200012

08-0787-0110

87

\$4,381,839.00

\$4,666,659.00

\$9,048,498.00

SSA/CPA 09-029

Phillips Programs

Annandale, VA

N00B9200012

08-0789-1110

10

\$419,780.00

\$447,066.00

\$866,846.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Child Placement Agency

SSA/CPA 09-031

Progressive Horizons, Inc.

Baltimore, MD

N00B9200012

08-0791-0110

30

\$999,990.00

\$1,064,989.00

\$2,064,979.00

SSA/CPA 09-032

Progressive Life Center, Inc.

Washington, DC

N00B9200012

08-0792-0110

66

\$3,124,110.00

\$3,327,177.00

\$6,451,287.00

SSA/CPA 09-033

PSI Services III, Inc.

Bethesda, MD

N00B9200012

08-0793-0110

68

\$3,541,324.00

\$3,771,510.00

\$7,312,834.00

SSA/CPA 09-034

Residential Care, Inc.

Baltimore, MD

N00B9200012

08-1001-0111

96

\$4,726,560.00

\$5,033,786.00

\$9,760,346.00

SSA/CPA 09-035

San Mar Children's Home, Inc.

Boonsboro, MD

N00B9200012

08-0907-0110

35

\$1,524,460.00

\$1,623,550.00

\$3,148,010.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Child Placement Agency

SSA/CPA 09-038

The ARC of Baltimore, Inc.

Baltimore, MD

N00B9200012

08-0823-1110

110

\$5,015,230.00

\$5,341,220.00

\$10,356,450.00

SSA/CPA 09-039

The Arc Northern Chesapeake Region, Inc.*

Aberdeen, MD

N00B9200012

08-0824-0110

40

\$1,789,560.00

\$1,905,881.00

\$3,695,441.00

SSA/CPA-09-040

The Arrow Project of Maryland

Baltimore, MD

N00B9200012

08-0819-0110

120

\$4,782,000.00

\$5,092,830.00

\$9,874,830.00

SSA/CPA 09-042

The Children's Guild, Inc.

Baltimore, MD

N00B9200012

08-0865-1110

60

\$3,261,840.00

\$3,473,860.00

\$6,735,700.00

SSA/CPA 09-043

The Children's Home, Inc.

Catonsville, MD

N00B9200012

08-0867-0110

45

\$2,214,990.00

\$2,358,964.00

\$4,573,954.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Child Placement Agency

SSA/CPA 09-044

The Martin Pollak Project, Inc.*

Baltimore, MD

N00B9200012

08-0826-0110

90

\$4,307,870.00

\$4,587,882.00

\$8,895,752.00

SSA/CPA 09-046

The National Center for Children and Families

Bethesda, MD

N00B9200012

08-0820-0110

51

\$2,671,689.00

\$2,845,349.00

\$5,517,038.00

SSA/CPA 09-047

Transition Living Services, Inc.

Hyattsville, MD

N00B9200012

08-0828-0110

25

\$956,625.00

\$1,018,806.00

\$1,975,431.00

SSA/CPA 09-048

Umbrella Therapeutic Services, Inc.

Lanham, MD

N00B9200012

08-0880-0111

20

\$736,140.00

\$783,989.00

\$1,520,129.00

SSA/CPA 09-050

WIN Family Services, Inc.

Baltimore, MD

N00B9200012

08-0829-0110

95

\$6,305,720.00

\$6,715,592.00

\$13,021,312.00

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Child Placement Agency

SSA/CPA 09-051

Williams Life Center, Inc.

Largo, MD

N00B9200012

08-0932-0110

25

\$1,115,450.00

\$1,187,954.00

\$2,303,404.00

SSA/CPA 09-053

Seraaj Family Homes, Inc.**

Montgomery, AL

N00B9200012

08-1256-0111

30

\$1,373,010.00

\$1,462,256.00

\$2,835,266.00

SSA/CPA 09-054

Between Friends, Inc.**

Baltimore, MD

N00B9200012

08-1224-0000

30

\$1,306,470.00

\$1,391,391.00

\$2,697,861.00

Total Child Placement Agency Contracts**1,779****\$91,237,100.00****\$97,167,513.00****\$188,404,613.00**

ITEM: 4-S (Cont.)

ATTACHMENT

CONTRACT #/CONTRACTOR/CITY/STATE
BPO #/MD TAX CLEARANCE

NUMBER OF
CHILD CARE
BEDS

BASE AMOUNT
(ONE-YEAR)

OPTION
AMOUNT
(ONE-YEAR)

TOTAL TWO
YEAR CONTRACT
AMOUNT

Non-Residential Child Care

SSA/NRCC-09-001
Chesapeake Youth Development Center
Baltimore, MD
N00B9200016
08-0647-1110

12

\$578,076.00

\$615,651.00

\$1,193,727.00

Total Non-Residential Child Care Contracts

12

\$578,076.00

\$615,651.00

\$1,193,727.00

Grand Total All Contracts

3,335

\$213,300,434.00

\$227,164,961.00

\$440,465,395.00

Note: * Certified MBE Contractors. **New Contractors.

ITEM: 5-S

Agency Contact: BJ Said-Pompey
(410) 339-5013
bjsaid-pompey@dpscs.state.md.us

DEPARTMENT/PROGRAM:

Public Safety & Correctional Services (DPSCS)
Baltimore City Detention Center (BCDC)

CONTRACT ID:

DPSCS Q0007006;
BCDC Acupuncture Treatment Services
ADPICS NO. Q00B8200255

CONTRACT DESCRIPTION:

Services for up to 75 male inmates per month at the Baltimore City Detention Center (BCDC).

AWARD:

Treatment Alternatives, LLP
Ellicott City, MD

TERM:

7/1/2008 – 6/30/2013

AMOUNT:

\$202,500 (5 Years)

PROCUREMENT METHOD:

Competitive Sealed Bidding (Small Business Reserve)

BIDS OR PROPOSALS:

(See Attachment)

MBE PARTICIPATION:

None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY:

None

INCUMBENT:

M.L. Birch & Associates, Inc.
Windsor Mill, MD

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on the *eMarylandMarketplace.com* and the DPSCS websites. Copies of the IFB notice were directly sent to 15 prospective vendors, all of which were Maryland Certified Small Businesses. A copy was also sent to the Governor's Office of Minority Affairs.

This is a SBR solicitation which will result in one person providing services. Accordingly, there were no subcontracting opportunities, so no MBE participation goal was established for this solicitation.

A Pre-Bid Conference was held with six prospective vendors present. Three bids were received in response to the IFB. The lowest bidder was determined to be not-responsible because it could not provide financial statements and its bid was rejected. Selection for award went to the next lowest bidder, which was judged to be responsible and whose bid was deemed to be responsive.

The bid prices were based upon a model in the IFB for an hourly rate times 936 hours of services per year for five years. However, it has now been determined that the Department can only afford 900 hours of services per year, so the five year award amount for which approval is requested is \$202,500, rather than the \$210,600 amount as contained on the bidder's price form and as indicated on the Attachment.

Because of the low response to this solicitation, vendors not submitting bids were contacted to obtain information based on the "Notice to Vendors/Contractors" form. Of the nine vendors contacted only two responded. One vendor stated it did not have enough time to evaluate employees and rates in order to bid, but welcomed an opportunity to bid in the future. The other vendor stated the current contract rate was lower than its rates and it would not be economical feasible/profitable for it to bid.

In 1993, BCDC began an Acupuncture Substance Abuse Treatment Program for Female Offenders. In 1996, a similar program for male offenders was instituted. Offenders tend to exhibit poly-drug abuse and often times have a long history of heroin, cocaine, alcohol, and marijuana abuse. BCDC offers a "model" jail-based treatment program combining cognitive behavioral treatment and acupuncture. The jail-based program includes acupuncture, substance abuse education and counseling, life skills counseling and overdose education and prevention.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

In Baltimore City there is a high rate of criminal behavior that is directly related to illicit drug use. It is estimated that over 80% of individuals in Maryland's prison system have a drug dependence diagnosis. Offenders who have committed non-violent drug related crimes or have violated their probation because of drug use may be sentenced through the drug court versus criminal court. These drug court offenders are eligible for the Treatment Services program which will provide acupuncture for up to 75 male inmates per month at the BCDC.

FUND SOURCE: 100% General

APPROP. CODE: Q00P0001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE 08-0922-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 5-S (Cont.)

ATTACHMENT

17B
BPW 6/25/2008

BIDS OR PROPOSALS (Cont.):

Bidders	Bid Price – 5 Years
Treatment Alternatives Ellicott City, MD	\$210,600 (\$45.00/hour)
M. L. Birch Associates, Inc. Windsor Mill, MD	\$313,560 (\$67.00/hour)

Bids were based on a model contained in the IFB of a price per hour times 936 estimated hours of required services per year for the five year period.

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

SERVICES CONTRACT

ITEM: 6-S

Agency Contact: BJ Said-Pompey
(410) 339-5013
Bjsaid-pompey@dpscs.state.md.us

DEPARTMENT/PROGRAM:

Public Safety and Correctional Services (DPSCS)
Division of Correction (DOC)

CONTRACT ID:

DPSCS Q0008049;
Threshold, Inc.
ADPICS NO. Q00B9200013

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract for the continued operation of a 30-bed Community Adult Rehabilitation Center (CARC) in Baltimore City. DPSCS' DOC operates institutions for adult and female offenders throughout the State. As part of its operations, DOC contracts for Community Adult Rehabilitation Centers (CARCs), as permitted under the Annotated Code of Maryland, Correctional Services Article, Sections 11-301 through 11-320.

AWARD:

Threshold, Inc.
Baltimore, MD

TERM:

7/1/2008 – 6/30/2009

AMOUNT:

\$637,071

PROCUREMENT METHOD:

Sole Source

BIDS OR PROPOSALS:

N/A

MBE PARTICIPATION:

100% (Contractor is a Maryland Certified MBE)

PERFORMANCE SECURITY:

None

INCUMBENT:

Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

REQUESTING AGENCY REMARKS: There are three Community Adult Rehabilitation Centers (CARCs) in the State. Threshold, Inc. operates one; Dismas House of Baltimore, Inc. operates the second and the third is operated by Cecil County. Threshold, Inc. has operated this CARC for many years. The purpose of a community adult rehabilitation center is to house and rehabilitate those individuals who have been convicted of crimes, but who, in the judgment of the courts and appropriate correctional personnel, can be best rehabilitated in community facilities without substantial danger to the community.

Threshold, Inc. is the sole source for operating this CARC, in part, because the Secretary of the Department of Public Safety and Correctional Services has certified to the need for this CARC under the Annotated Code of Maryland, Correctional Services Article, Section 11-306 and, in part, because it has the special zoning permit needed to operate in Baltimore City.

The cost of funding for this contract is as follows:

30 beds x \$58.18 per day x 365 day per year = \$637,071

This is the same per-diem rate as established for FY 2008.

FUND SOURCE:	100% General
APPROP. CODE:	Q00B0601
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	08-0706-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 7-S **Agency Contact:** BJ Said-Pompey
(410) 339-5013
bjsaid-pompey@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety and Correctional Services (DPSCS)
Division of Correction (DOC)

CONTRACT ID: DPSCS Q0008048;
Dismas House of Baltimore
ADPICS NO. Q00B9200014

CONTRACT DESCRIPTION: Contract for the continued operation of a 90-bed Community Adult Rehabilitation Center (CARC) in Baltimore City. As part of its operations, DOC contracts for Community Adult Rehabilitation Centers (CARCs), as permitted under the Annotated Code of Maryland, Correctional Services Article, Sections 11-301 through 11-320.

AWARD: Dismas House of Baltimore, Inc.
Baltimore, MD

TERM: 7/1/2008 – 6/30/2009

AMOUNTS: \$1,985,783

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICPATION: None

PERFORMANCE SECURITY None

INCUMBENT: Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

REQUESTING AGENCY REMARKS: There are three Community Adult Rehabilitation Centers (CARCs) in the State. Threshold, Inc. operates one; Dismas House of Baltimore, Inc. operates the second and the third is operated by Cecil County. Dismas House of Baltimore, Inc. has operated this CARC for many years. The purpose of a community adult rehabilitation center is to house and rehabilitate those individuals who have been convicted of crimes, but who, in the judgment of the courts and appropriate correctional personnel, can be best rehabilitated in community facilities without substantial danger to the community.

Dismas House of Baltimore, Inc. is the sole source for operating this CARC, in part, because the Secretary of the Department of Public Safety and Correctional Services has certified to the need for this CARC under the Annotated Code of Maryland, Correctional Services Article, Section 11-306 and, in part, because it has the special zoning permit needed to operate in Baltimore City.

The cost of funding for this contract is as follows:

90 beds x \$60.45 per day x 365 days per year = \$1,985,782.50

This is the same per-diem rate as established for FY 2008.

FUND SOURCE: 100% General

APPROP. CODE: Q00B0601

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0705-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

SERVICES CONTRACT

ITEM: 8-S

Agency Contact: Albert Annan
(410) 767-0114
aannan@msde.state.md.us

DEPARTMENT/PROGRAM:

Education (MSDE)
Assessment & Accountability

CONTRACT ID:

R00R8203024;
Development of Alternative Maryland School
Assessment Tests (ALT MSA)
ADPICS NO. R00B8200075

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Contract for the comprehensive development, administration management, scoring, analysis and reporting of the Alternate Maryland School Assessment test (ALT-MSA).

AWARD:

Pearson Educational Measurement
Iowa City, IA

TERM:

7/1/2008 - 6/30/2013

AMOUNT:

\$22,505,111(5 Years)

PROCUREMENT METHOD:

Competitive Sealed Proposals

BIDS OR PROPOSALS:

Only One Proposal Received

MBE PARTICIPATION:

10%

PERFORMANCE SECURITY:

None

INCUMBENT:

Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was posted on *eMarylandMarketplace.com* and sent directly to 24 vendors, of which three were Maryland firms and two were MBEs. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

Representatives from two firms attended the pre-proposal conference, but only one vendor submitted a response to this solicitation effort. A survey of the non-responding vendors resulted in two replies that disclosed the following reasons for not participating: too busy at this time; other contractual obligations preclude participation at this time; not engaged in this type of work; and project too large.

The ALT-MSA is an alternative learning assessment for students with significant cognitive disabilities who cannot participate in the general Maryland School Assessment (MSA) test even with accommodations. The ALT-MSA, which will be administered to approximately 50,000 such cognitively disabled Maryland students over a five year period, is a key mandatory component of the State's Education Accountability Program – as required by the No Child Left Behind Act of 2001 (NCLB) and the Individuals with Disabilities Education Act of 2004 (IDEA). All students in grades 3 - 8 and 10 in Maryland participate in either the Maryland School Assessment or the ALT-MSA.

Participation in the ALT-MSA is determined by the grade that a student would normally be in based on his or her age, rather than his or her level of cognitive functioning. The ALT-MSA consists of portfolio artifacts for reading and mathematics that are collected during the period from October - February each year. Each student portfolio also includes a videotape of the student engaged in a task representing one of his or her reading or mathematics or science mastery goals. Services of this contract include the designing and development of the tests, storing and management of test materials, scoring of the tests, and analysis and reporting of test results.

The recommended contractor not only demonstrated thorough understanding of the Maryland unique ALT-MSA test requirements, but also exhibited proven experience by: assigning highly qualified staff with relevant experience from similar assessment projects; presented a complete and thorough project plan; and charted a well documented approach to ensuring quality assurance. As the incumbent contractor, Pearson Educational Measurement has provided a great deal of expertise and support to MSDE in establishing this unique type of assessment which facilitated the development of an alternative assessment that is a leader in the nation.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

A Minority Business Enterprise (MBE) subcontracting goal of 10% was established for this procurement effort because the ALT-MSA is a customized assessment aligned with Maryland's content standards and the specialized test development and data analysis leave little opportunity for subcontracted work outside the testing industry. The tasks of video taping the students, digital copying of the videos and event planning of the meetings with MSDE to review the videos were considered appropriate for subcontracting.

FUND SOURCE: 100% General

APPROP. CODE: R00A0104

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 08-1027-1011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 9-S **Agency Contact:** Debi Epps
(410) 767-2345
DREpps@choosemaryland.org

DEPARTMENT/PROGRAM: Business and Economic Development (DBED)
Division of Tourism, Film and the Arts (DFTA)

CONTRACT NO. & TITLE: T00R8202107;
Call Center/Telemarketing Services
ADPICS NO. T00B8200037

CONTRACT DESCRIPTION: Contract to provide call center and telemarketing services for DBED's Maryland Office of Tourism Development (MOTD) and the Division of Tourism, Film and the Arts (DFTA).

AWARD: C.R. Dynamics & Associates, Inc.
Baltimore, MD

TERM: 7/1/2008 – 6/30/2009 (W/1 one-year renewal option)

AMOUNT: \$466,148 (1 Year; Base Contract)
\$475,604 (1 Year; Renewal Option)
\$941,752 Total (2 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one acceptable proposal received

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE)
(25% Subcontracting goal)

PERFORMANCE SECURITY: \$50,000

INCUMBENT: Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was published on *eMarylandMarketplace.com*. The RFP was sent to 72 potential contractors, of which 23 were Maryland firms and nine were MBE firms. A copy of the RFP was also sent to the Governor's Office of Minority Affairs.

Two offers were received in response to this solicitation. However, one vendor was deemed not reasonably susceptible of being selected for award due to not meeting the MBE requirements. DBED received the following responses as to why other vendors chose not to respond to the solicitation:

- Unable to meet the requirements in time;
- Other commitments;
- Required longer time frame in order to provide comparable proposal; and
- Looking for a larger sized job.

The only acceptable offer was from the incumbent, C.R. Dynamics & Associates, Inc. The technical proposal was deemed to be acceptable and the financial offer was considered fair and reasonable and a good value to the State. It was also determined that other potential offerors had a reasonable opportunity to respond to the solicitation. Therefore award is recommended to the incumbent.

The purpose of this contract is to have a full-service call center provide information to callers in response to direct response ads and all toll-free numbers advertised to promote Tourism, Film and the Arts' marketing and advertising programs and tools.

The Maryland Office of Tourism Development (MOTD) spends approximately \$3 million per year in advertising on print, TV, radio and the Web. The call volume peaks during the year when the advertising campaign runs, usually in the months of September, October, November, and March, April and May. Each ad has a unique toll free number so that MOTD can track the responses to that particular advertisement. In FY 2007 MOTD's advertising campaign produced more than 260,000 inquiries, which represents the bulk of calls that come into the call center.

The advertising campaign is targeted to consumers that are 25-64 years old, have a household income of \$60,000, and live within 400 miles of the State. Seventy-five percent (75%) of visitors to Maryland destinations come from outside the State.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S (Cont.)

According to research by MOTD, spending by Maryland's visitors generates nearly \$11.4 billion in tourism-related expenditures per year and more than \$85.4 million in tax revenue per year for the State and its jurisdictions. MOTD research also indicates a return on investment whereby for every \$1 invested in aggressive promotion of tourism, visitors return \$28.24 to the State in expenditures.

The deliverables include call center/telemarketing efforts for:

- Service all MOTD's exclusive and temporary toll free lines, counties' toll free lines and all private sector toll free lines serviced by the Maryland Call Center;
- Provide data content and order input of calls, products and services into MDTrips database;
- Service calls such as: order calls, information calls, voicemail calls, callback calls, repeat calls, credit card order calls;
- Outbound call center/telemarketing;
- Web transactions;
- Reservations Calls for lodging, registrations, and ticket sales;
- Merchandise Sales Calls; and
- Point of Sales Calls.

MDTrips is the consumer database used by MOTD and the Call Center staff to enter caller information and orders for leads (generated from advertising in various publications, TV and/or Radio) into the database. The separately contracted Fulfillment House then downloads the orders and ships out requests from the database. Orders and caller information can be tracked with assigned tracking numbers associated with the 800 lines and advertisements utilizing this database which provides real-time information processing and on-line reporting.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: T00G0001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1167-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

SERVICES CONTRACT

ITEM: 10-S **Agency Contact:** Marcus Filson
(410) 230-3325
filsonm@djs.state.md.us

DEPARTMENT PROGRAM: Department of Juvenile Services (DJS)
Departmental Support

CONTRACT ID: 08-JS-044;
Performance Based Standards Program Analysis
ADPICS NO. V00B8200017

CONTRACT DESCRIPTION: Request for retroactive approval of a contract to provide a comprehensive statistical and comparative analysis of major performance indicators in DJS facilities.

AWARD: PbS Learning Institute, Inc.
Braintree, MA

TERM: 3/1/2008 - 6/30/2008

AMOUNT: \$67,051

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: Request for retroactive approval of a contract for the comprehensive statistical and comparative analysis of major performance indicators in DHS facilities. This analysis includes the use of a system that provides standards and expected practices. Measurement of the performance standards and the processes and expected practices that will be implemented will provide the professional framework and accountability for the operation of facilities which have been cited for deficiencies by the U.S. Department of Justice.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S (Cont.)

Since 2004, this project has been funded solely by the U.S. Department of Justice's Office of Juvenile Justice and Delinquency Prevention (OJJDP) and paid directly through an OJJDP grant. PbS Learning Institute, Inc. (PbS) is a nationally recognized expert to achieve these standards. PbS is the only provider that offers the performance outcome analysis to achieve the development of this system. Therefore a sole source procurement was initiated. PbS provides a comprehensive statistical and comparative analysis of major performance indicators in juvenile facilities.

Beginning in March 2008, DJS had to pay a portion of the cost due to a reduction in the grant funding. A contract was signed by the contractor prior to the 3/1/2008 start date; however there were multiple reviews by key staff within the Department which delayed the contract being approved and ultimately submitted for approval to the Department of Budget and Management (DBM) and the Board of Public Works (BPW). DJS will determine future costs for FY09 and may be able to apply for grant funding directly from OJJDP.

The development of performance based standards are essential for the safe operation of DJS youth facilities with professionally trained staff that address the health, educational and treatment needs of the youth residing at the facilities.

Because of the specialized nature of the services being provided, subcontracting was determined to be impractical as all work is performed directly by the contractor's staff; accordingly, no MBE participation goal was established.

FUND SOURCE:	100% General
APPROP. CODE:	V00D0201
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	08-1216-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

INFORMATION TECHNOLOGY CONTRACT

ITEM: 11-IT **Agency Contact:** Luci A. Sager
(410) 468-2374
LSager@mdinsurance.state.md.us

DEPARTMENT: Maryland Insurance Administration (MIA)
Management Information Systems

CONTRACT ID: Enterprise Architecture Migration and Document
Management - 3
ADPICS NO. D80B8200024

CONTRACT DESCRIPTION: Contract to support the MIA in the continuing
migration of the enterprise architecture migration and document management workflow.

AWARD: Dayspring Enterprises, LLC
Baltimore, MD

TERM: 7/1/2008 – 6/30/2009 (1 Year)

AMOUNT: \$220,000

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: 10% (See Requesting Agency Remarks)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: Because of a unique document management and workflow system known as Para-Docs supported by Dayspring Enterprises, LLC, this system is made up of proprietary licensed and copyrighted technologies. Additionally the license granted to the MIA prohibits any sharing of this licensed and copyrighted work from being disclosed to third-parties, and DaySpring Enterprises, LLC retains the sole authority to modify and support the core technologies making up the Para-Docs system.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-IT (Cont.)

The Para-Docs system was installed five years ago through a small procurement for a pilot program. Accordingly, it is in the best interest of the State to award a sole source contract to Dayspring Enterprises LLC to support the migration and document management workflow.

Migration is when one application is moved from one platform to another. In the case of MIA, all of the applications were moved from the old Microsoft Windows NT platforms to Windows 2003 or Linux. This effort has led to further consolidations and MIA is migrating some applications to others servers. The end result will be fewer platforms and a more reliable infrastructure.

MIA has implemented a document management workflow system that allows all kinds of forms and correspondences to be scanned, Optical Character Recognized (OCR), and electronically filed. The events that occur when documents are received are used to alert end users to tasks that they need to perform – this is the workflow. For example, a Life and Health regulator writes a letter to a Producer; the workflow goes to “waiting response from company” and stays there until the company’s letter is received in response and the workflow is “response received”, so a workflow inbox can alert the Regulator to what s/he should tend to that day.

FUND SOURCE:	100% Special (Insurer’s Assessments & Fees)
APPROP. CODE:	D80Z0101
RESIDENT BUSINESS:	No
MD TAX CLEARANCE:	08-1143-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

INFORMATION TECHNOLOGY CONTRACT

ITEM:	12-IT	Agency Contact: John Salmon (410) 260-7634 jsalmon@comp.state.md.us
DEPARTMENT/PROGRAM:	Office of the Comptroller (COMP) Information Technology Division (ITD)	
CONTRACT ID:	SS-09-01; Mainframe Software Maintenance & Support ADPICS NO. E00B8200070	
CONTRACT DESCRIPTION:	Provide annual Mainframe Software Maintenance and Support Services.	
AWARD:	IBM Corporation Baltimore, MD	
TERM:	7/1/2008 - 6/30/2009 (1 Year)	
AMOUNT:	\$2,416,542 (Software & Support) <u>\$ 211,656</u> (Optional Products) \$2,628,198 Total	
PROCUREMENT METHOD:	Sole Source	
BIDS OR PROPOSALS:	N/A	
MBE PARTICIPATION:	None (See Requesting Agency Remarks below)	
PERFORMANCE SECURITY:	None	
INCUMBENT:	Same	
REQUESTING AGENCY REMARKS:	The Information Technology Division's Annapolis Data Center (ADC) provides mainframe computer services for various State departments and agencies. In that regard, the Division licenses and maintains numerous software products that support the operational side of the mainframe as well as the applications that run on it.	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-IT (Cont.)

The requested agreement will provide continued maintenance for installed software and related support services for the same and includes State options for the acquisition and maintenance of additional Data Base 2 (DB2) products during the contract period if sufficient funding is available. The optional portion of the total for which approval is being requested amounts to \$211,656.

The ADC mainframe supports 14,000 users across the State. Two of the most significant applications running on the mainframe are the State of Maryland Integrated Tax System (SMART) and FMIS.

The subject software currently runs/drives the ADC's IBM z890 mainframe. IBM is the developer of the software and, as such, retains the proprietary and copyright privileges associated with the software. Under these circumstances, IBM Corporation is the only vendor that can provide the requested software maintenance and support services.

Due to the proprietary nature of the services being provided, there are no subcontracting opportunities, and therefore, no MBE participation goal was established for this Contract.

FUND SOURCE: 100% Reimbursable (User Agencies)

APPROP. CODE: E00A1001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1165-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

INFORMATION TECHNOLOGY CONTRACT

ITEM: 13-IT **Agency Contact:** Albert Annan
(410) 767-0114
aannan@msde.state.md.us

DEPARTMENT/PROGRAM: Education (MSDE)
Information Technology

CONTRACT NUMBER & TITLE: R00R8202181;
Oracle Financials Technical Support
ADPICS NO. R00B8200081

DESCRIPTION: Contract for comprehensive maintenance and
support of the Oracle financial and human resources database software application system.

AWARD: Alverest, LLC
Fairfax, VA

TERM: 7/1/2008 - 6/30/2013

AMOUNT: \$1,364,620 (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 100% (Contractor is MD Certified MBE)
25% Subcontracting Goal

PERFORMANCE SECURITY: None

INCUMBENT: Oracle Corporation
Chicago, IL

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was posted on *eMarylandMarketplace.com* and sent directly to two vendors, of which one was a Maryland firm and one was a MBE. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-IT (Cont.)

There were eight proposals received for this solicitation effort of which six were not susceptible of being selected for award due to lack of experience working with Oracle financials and human resource software modules. The RFP required 3-5 years experience with the Oracle modules.

The recommended offeror, Alverest, not only demonstrated a thorough understanding of the nature and scope of the work and MSDE business norms, but also, produced proven experience and exemplary personnel certified in Oracle financials that will fill the job roles. Although Alverest was ranked second financially, the technical superiority of Alverest was determined to outweigh the 15% price difference of the technically lower ranked offeror.

MSDE has implemented the modules of the Oracle financial database system to support Departmental financial reporting and human resource modules including payroll, time keeping and time management. The purpose of this contract is to engage a contractor to provide comprehensive maintenance and support of the system to include database administration, programming services, resolving production problems, designing solutions based on mandated requirements, upgrading the system as required and ensuring uninterrupted performance of the system. Oracle was installed almost five years ago through a piggyback on the University System of Maryland contract.

FUND SOURCE: 100% General

APPROP. CODE: R00A0104

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 08-1027-1011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

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WITH DISCUSSION

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ITEM: 13-IT (Cont.)

ATTACHMENT

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BIDS OR PROPOSALS (Cont.):

	<u>Tech. Rank</u>	<u>Financial Offer (Rank)</u>	<u>Overall Rank*</u>
Alverest LLC Fairfax, VA	1	\$1,364,620 (2)	1
Cozent, LLC Naperville, IL	2	\$1,186,910(1)	2

* Technical factors had greater weight than financial factors in the overall award determination.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM:	14-S-OPTION	Agency Contact: BJ Said-Pompey (410) 339-5013 bjsaid-pompey@dpscs.state.md.us
DEPARTMENT/PROGRAM:		Public Safety & Correctional Services (DPSCS)
CONTRACT ID:		050R5800116; Electronic Monitoring Systems ADPICS NO. COA87983
CONTRACT APPROVED:		6/15/2005 DBM BPW Agenda Item 13-IT
CONTRACTOR:		BI, Inc. Boulder, CO
CONTRACT DESCRIPTION:		Provide Active and Passive Radio Frequency Electronic Home Detention Systems (Landline and/or Cellular based).
OPTION DESCRIPTION:		Approval request to exercise the second of three renewal options available under the original contract.
TERM OF ORIGINAL CONTRACT:		6/20/2005 – 6/30/2007 (W/3 one-year renewal options)
TERM OF OPTION:		7/1/2008 – 6/30/2009
AMOUNT OF ORIGINAL CONTRACT:		\$2,000,000
AMOUNT OF OPTION:		\$0 (See Requesting Agency Remarks below)
PRIOR MODIFICATIONS/OPTIONS:		\$1,000,000 (See Attachment)
REVISED TOTAL CONTRACT AMOUNT:		\$3,000,000
ORIGINAL PROCUREMENT METHOD:		Competitive Sealed Proposals

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-OPTION (Cont.)

MBE PARTICIPATION: 10%

REQUESTING AGENCY REMARKS: Request for approval to exercise the second of three one-year renewal options as contained in the original contract for electronic in-home detention monitoring as an alternative to incarceration for the Dept. of Public Safety and Correctional Services (DPSCS) only.

Originally, this contract was procured and awarded by DBM for use by the DPSCS and the Department of Juvenile Services (DJS). As of 7/1/2006 the contract was modified to assign DPSCS as the lead agency for this contract, both for its own needs and those of DJS. However, DJS has stopped using leased monitoring equipment as provided under this contract. DJS purchased the monitoring equipment it uses and has entered into a separate contract for the maintenance of that equipment; refer to the 2/14/2007 DBM BPW Agenda Item 9-IT.

Because of the technical scope of the contract, DPSCS believes it is in the best interest of the State to exercise the renewal option. Further, the prices under the contract have not increased and it is felt that the prices are still fair and reasonable. Further, DPSCS has an excellent working relationship with BI, Inc. The vendor is quick to respond when issues arise and is even willing to go beyond the requirements of the contract to satisfy the needs of the State. BI, Inc. continues to provide the most up to date equipment, which has proven to be very reliable and dependable, and its technical support staff are competent and responsive on a 24/7 basis.

The total expenditure for the first one-year renewal option (FY08) will be approximately \$265,000. If DPSCS continues to lease equipment at the same level during the second one-year renewal option, it is expected that the FY09 annual expenditure will be approximately \$287,000. Therefore, no additional funding is being requested for the second one-year renewal option since the \$1.0 million approved for the first one-year renewal option will not be exceeded.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-OPTION (Cont.)

FUND SOURCE: 100% General

APPROP. CODE: Q00B0306

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 08-0821-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 14-S-OPT (Cont.)

ATTACHMENT

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PRIOR MODIFICATIONS/OPTIONS (Cont.):

Option # 1	\$1,000,000	1 st of three renewal options to provide active and passive radio frequency electronic home detention system. Term 7/1/2007 – 6/30/2008. Approved on the 5/23/2007 DBM BPW Agenda Item 5-S-OPT.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 15-S-MOD **Agency Contact:** Latesa Thomas
(410) 230-6031
lthomas@dllr.state.md.us

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)
Maryland Real Estate Commission

CONTRACT ID: P00B6200161;
Maryland Real Estate Commission
Licensing Examination Services
ADPICS NO. COA80799

CONTRACT APPROVED: 4/10/02 DBM BPW Agenda Item 5-IT

CONTRACTOR: PSI Services, LLC (formerly known as
Psychological Services, Inc.),
Glendale, CA

CONTRACT DESCRIPTION: Revenue generating contract to develop
examinations and provide professional electronic testing and related services for the Maryland
Real Estate Commission.

MODIFICATION DESCRIPTION: Approval request to extend the contract for
an additional six months with three month to month renewal options to allow time for the
resolution of a protest filed with the Maryland State Board of Contract Appeals, award the new
contract and complete the transition to the potential new vendor. In addition, modify the contract
to increase the exam fee from \$65 to \$70. (See Requesting Agency Remarks below.)

TERM OF ORIGINAL CONTRACT: 4/10/2002 - 4/9/2005 (W/2 one-year
renewal options)

TERM OF MODIFICATION: 7/1/2008 - 12/31/2008 (6 months w/ 3
month to month renewal options)

AMOUNT OF ORIGINAL CONTRACT: \$1,050,000 Est. Amt. retained by vendor
\$ 210,000 Est. Amt. provided to State
\$1,260,000 Est. Gross Value of Tests

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

AMOUNT OF MODIFICATION:	\$241,080 Est. Amt. retained by vendor \$ 40,180 Est. Amt. provided to State \$281,260 Est. Gross Value of Tests
PRIOR MODIFICATIONS/OPTIONS:	\$3,136,620 Gross Value (See Attachment)
REVISED TOTAL CONTRACT AMOUNT	\$4,677,880 NTE
PERCENT +/- (THIS MODIFICIATION):	+22.3%
OVERALL PERCENT +/-:	+132.4%
ORIGINAL PROCUREMENT METHOD:	Competitive Sealed Proposals
PERFORMANCE BOND:	\$500,000
MBE PARTICIPATION:	25%

REQUESTING AGENCY REMARKS: Request for approval of a modification to extend the contract term from 7/1/2008 to 12/31/2008. The scope of the contract, terms and conditions remain the same. The additional six months with up to three month-to-month options are needed to avoid a lapse in service, await resolution of a protest pending with the Maryland State Board of Contract Appeals and complete the 150 days transition period.

It was anticipated that the previous modification would provide sufficient time to complete the procurement and have a new contract in place prior to the expiration of the current contract. However it has taken longer than expected due to the impending protest. DLLR anticipated presenting an award recommendation at the 12/12/2007 Board of Public Works meeting; however, a protest was received on 11/21/2007 and denied on 12/21/2007. An appeal of the denial was filed with the Appeals Board on 1/3/2008 with a hearing scheduled for 6/19/2008.

The transition phase period encompasses a Kick-Off Meeting (an initial meeting with DLLR Management and user staff to communicate timelines and known requirements), Transition and Setup (Handbook Development; Test Development and Examination Implementation Schedule),

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

Operational Readiness (testing at the test facilities), and a Post Implementation Performance Period (monthly/ongoing alphabetical score roster and activity summary), all of which requires 150 days before the actual commencement of services under the contract.

This revenue generating contract requires performance of a broad array of DLLR Real Estate Commission electronic examination services for the State. These services include: the creation of electronic files; application reviews using qualified evaluators; electronic examination administrations with immediate on screen scoring; electronic data transfers for successful candidates and formal results notifications.

There are no direct payments to the contractor under this contract. Instead, the contractor receives applications and collects an examination fee of \$70 per candidate; formerly \$65 per candidate. Pursuant to Section 17-306(d)(1) of the Business Occupations and Professions Article, Annotated Code of Maryland the vendor forwards \$10 to DLLR for deposit in the Real Estate Commission Account. The vendor will retain \$60. For the previous six month modification period, 16,147 exams were administered. Due to the housing slump, it is estimated that approximately 4,018 exams will be administered during the proposed modification period.

FUND SOURCE: 100% Revenue Generating

APPROP. CODE: P00F0101

RESIDENT BUSINESS: No

MD. TAX CLEARANCE: 08-1304-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PRIOR MODIFICATION/OPTIONS (Cont):

- | | | |
|---------|----------------|--|
| Mod. #1 | \$16,620 Est. | Extended the base period contract for the period 4/10/2005 – 4/13/2005 in order to provide time for BPW approval of the first renewal option. This modification provided for an additional 277 exams @ \$60 per exam. Approved by DLLR. |
| Opt. #1 | \$840,000 Est. | Renewed contract for the period 4/14/2005 – 4/13/2006. This renewal was based upon 14,000 exams @ \$60 per exam. Revenue to the State was estimated to be \$140,000 @ \$10 per exam. Approved 4/13/2005 DBM BPW Agenda Item 22-IT-OPTION. |
| Opt. #2 | \$910,000 Est. | Renewed contract for the period of 4/14/2006 – 4/13/2007 for an estimated 14,000 exams @ \$65 per exam. Revenue to the State was estimated to be \$140,000 @ \$10 per Exam. Approved 4/5/2006 DBM BPW Agenda Item 12-S-OPTION. |
| Mod #2 | \$20,000 Est. | Extended the term of the second option for the period 4/13/2007 – 4/18/2007 pending BPW approval of second modification to second option. (However, a second modification was never processed, resulting in the retroactive situation being addressed in MOD #3.) Approved by DLLR. |
| Mod #3 | \$525,000 Est. | Extended the term of the second option for the period 4/19/2007 – 10/18/2007 to allow for the re-procurement and award of a new contract. Approved 5/23/2007 DBM BPW Agenda Item 12-S-MOD. |
| Mod #4 | \$175,000 Est. | Extended the term of the second option for the period 10/19/2007 – 12/18/2007 to finalize the competitive procurement of a new contract. Approved 10/17/2007 DBM BPW Agenda Item 10-S-MOD. |
| Mod #5 | \$50,000 Est. | Extended the term of the second option for the period 12/18/2007 – 1/2/2008 pending BPW approval of sixth modification to second option to finalize the competitive procurement of a new contract and allow for transition time to the new contractor. Approved by DBM on December PAAR. |

ITEM: 15-MOD (Cont.) **ATTACHMENT**

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BPW 6/25/2008

PRIOR MODIFICATION/OPTIONS (Cont):

Mod #6 \$600,000 Est. Extended the term of the second option for the period 1/2/2008 – 6/30/2008 to finalize resolution of a pending protest of the new contract award and for end of contract transition. Approved 1/2/2008 DBM BPW Agenda Item 5-S-MOD.

\$3,136,620 Est. Total

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

SERVICES CONTRACT MODIFICATION

ITEM: 16-S-MOD

Agency Contact: BJ Said-Pompey
(410) 339-5013
bjsaid@dpscs.state.md.us

DEPARTMENT/PROGRAM:

Public Safety & Correctional Services
(DPSCS)
Division of Correction (DOC)

CONTRACT ID:

Q0003023F;
Baltimore Region Inmate Food Services
ADPICS NO. COA64055

CONTRACT APPROVED:

1/8/2003 DBM BPW Agenda Item 4-S

CONTRACTOR:

Compass Group USA, Inc.
(t/a Canteen Correctional Services)
Chicago, IL
(Local office in Baltimore, MD)

CONTRACT DESCRIPTION:

CONTRACT DESCRIPTION: Food services contract for eight Baltimore region Division of Correction (DOC) facilities. In addition, the contract provides for maintenance services, minor renovations, and equipment upgrades.

MODIFICATION DESCRIPTION:

MODIFICATION DESCRIPTION: Modification request to confirm a new inflation-adjusted per-meal price, effective 2/1/2008, as calculated using the formula in the contract. This adjustment results in a 6.7 cents increase for each meal during the modification period. (See related Item 19-S-MOD on this agenda.)

TERM OF ORIGINAL CONTRACT:

2/1/2003 - 1/31/2006 (W/2 one year
renewal options)

TERM OF MODIFICATION:

2/1/2008 - 6/30/2008

AMOUNT OF ORIGINAL CONTRACT:

\$36,250,398

AMOUNT OF MODIFICATION:

\$211,532 (5 months)
(\$195,456 General; \$16,076 Federal)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 16-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$31,668,759 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$68,130,689

PERCENT +/- (THIS MODIFICATION): +0.58%

OVERALL PERCENT +/-: +19.26%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: This is the fifth year that an inflation adjustment increase is required for this contract which is due to the contract extension until 6/30/2008. The current Consumer Price Index (CPI) adjustment increase in this modification request is 4.0%.

With this adjustment, the application of the price change formula stated in the contract gives the contractor an additional 4.0% increase for each meal that the contractor is required to provide. The result is the per-meal price will increase from \$1.670 to \$1.737. The additional month cost is $\$0.668 \times 633,330$ average meals per month = \$42,306 per month. For five months the total amount is therefore estimated to be \$211,532.

This item was not submitted to the Board prior to the February start-date due to the fact that the current CPI figures needed to calculate the price change were not available until late March of 2008.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 16-S-MOD (Cont.)

FUND SOURCE: 92.4% General; 7.6% Federal

APPROP. CODE: Q00B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0416-111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 16-S-MOD (Cont.) **ATTACHMENT**

50B
BPW 6/25/2008

PRIOR MODIFICATIONS/OPTIONS:

Mod. #1	\$ 438,191	First year CPI based inflation increase applied to contract, which was 3.6%, effective 2/1/2004. Approved on the 7/21/2004 DBM BPW Agenda Item 10-S-MOD.
Mod. #2	\$ 338,978	Second year CPI based inflation increase applied to contract, which was 2.7%, effective 2/1/2005. Approved on the 10/5/2005 DBM BPW Agenda Item 2-S-MOD.
Mod. #3	\$ 402,798	Third year CPI based inflation increase applied to contract, which was 3.4%, effective 2/1/2006. Approved on the 9/20/2006 DBM BPW Agenda Item 10-S-MOD.
Opt. #1 & Opt. #2	\$24,898,754	Renewed contract for the periods 2/1/2006 - 1/31/2007 & 2/1/2007 - 1/31/2008. Exercised both options at the same time. Approved on the 1/18/2006 DBM BPW Agenda Item 3-S-OPT.
Mod #4	\$ 402,798	Fourth year of the CPI based inflation increase applied to contract, which was 3.3%, effective 2/1/07. Approved on the 10/31/2007 DBM BPW Agenda Item 9-S-MOD.
Mod #5	\$ 5,187,240	Extended contact for the period 2/1/2008 – 6/30/2008. Approved on the 1/2/2008 DBM BPW Agenda Item 6-S-MOD.
	<u>\$31,668,759</u>	Total

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 17-S-MOD **Agency Contact:** BJ Said-Pompey
(410) 339-5013
bjsaid@dpscs.state.md.us

DEPARTMENT/PROGRAM: Public Safety & Correctional Services
(DPSCS)
Division of Correction (DOC)

CONTRACT ID: Q0003023-MOD II;
Baltimore Region Inmate Food Services
ADPICS NO. COA64055

CONTRACT APPROVED: 1/8/2003 DBM BPW Agenda Item 4-S

CONTRACTOR: Compass Group USA, Inc.
(t/a Canteen Correctional Services)
Chicago, IL
(Local office in Baltimore, MD)

CONTRACT DESCRIPTION: Food services contract for eight Baltimore region Division of Correction (DOC) facilities. In addition, the contract provides for maintenance services, minor renovations, and equipment upgrades.

MODIFICATION DESCRIPTION: Approval request to extend the current contract by six months from 7/1/2008 - 12/31/2008 to allow time to complete the procurement process and award a new contract. (See related Item 18-S-MOD on this agenda.)

TERM OF ORIGINAL CONTRACT: 2/1/2003 - 1/31/2006 (W/2 one-year renewal options)

TERM OF MODIFICATION: 7/1/2008 – 12/31/2008

AMOUNT OF ORIGINAL CONTRACT: \$36,250,398

AMOUNT OF MODIFICATION: \$6,041,733 (6 months)
(\$5,582,561 General; \$459,172 Federal)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 17-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$31,880,291 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$74,172,422

PERCENT +/- (THIS MODIFICATION): +16.67%

OVERALL PERCENT +/-: +35.93%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: Request for approval to extend the contract by six months in order to allow time to complete the procurement process and award a new contract. Unfortunately, the procurement process has taken longer than expected. This is a very complex contract covering dietary operations that feed over 7,000 inmates and detainees held in eight facilities of both the Division of Pretrial Detention and the Division of Correction for three shifts each day, every day of the year.

The RFP process required significantly more time and effort to ensure the vendor community clearly understood the services needed by the State. This same scrutiny will be used during the evaluation process to verify the vendor proposals are reasonably susceptible of being recommended for award. It is the opinion of the DPSCS operating and procurement staff that this extension will provide sufficient time to complete the remaining steps of the procurement process and have an agenda item presented to the Board with a recommendation for award before the end of this extension.

The current contractor, Compass Group USA, Inc., has provided satisfactory services for the eight Baltimore region DOC facilities since February 2003. By continuing services with this contractor the State will receive the benefit of exemplary food services, maintenance, and upgrades to food prep facilities, while allowing for the successful procurement of a new contract.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 17-S-MOD (Cont.)

FUND SOURCE: 92.4% General; 7.6% Federal

APPROP. CODE: Q00B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0416-111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 17-S-MOD (Cont.) ATTACHMENT

54B
BPW 6/25/2008

PRIOR MODIFICATIONS/OPTIONS:

Mod. #1	\$ 438,191	First year CPI based inflation increase applied to contract, which was 3.6%, effective 2/1/2004. Approved on the 7/21/2004 DBM BPW Agenda Item 10-S-MOD.
Mod. #2	\$ 338,978	Second year CPI based inflation increase applied to contract, which was 2.7%, effective 2/1/2005. Approved on the 10/5/2005 DBM BPW Agenda Item 2-S-MOD.
Mod. #3	\$ 402,798	Third year CPI based inflation increase applied to contract, which was 3.4%, effective 2/1/2006. Approved on the 9/20/2006 DBM BPW Agenda Item 10-S-MOD.
Opt. #1 & Opt. #2	\$24,898,754	Renewed contract for the periods 2/1/2006 - 1/31/2007 & 2/1/2007 - 1/31/2008. Exercised both options at the same time. Approved on the 1/18/2006 DBM BPW Agenda Item 3-S-OPT.
Mod #4	\$ 402,798	Fourth year of the CPI based inflation increase applied to contract, which was 3.3%, effective 2/1/07. Approved on the 10/31/2007 DBM BPW Agenda Item 9-S-MOD.
Mod #5	\$ 5,187,240	Extended contact for the period 2/1/2008 – 6/30/2008. Approved on the 1/2/2008 DBM BPW Agenda Item 6-S-MOD.
Mod #6	\$ 211,532	Five month CPI based inflation increase of 4.0% applied to the contract effective 2/1/2008, if approved by the Board on this DBM BPW Agenda as Item D-21-S-MOD.
	<hr/> \$31,880,291	Total

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 18-S-MOD **Agency Contact:** Debi Chronister
(410) 767-2211
dchronister@choosemaryland.org

DEPARTMENT/PROGRAM: Business & Economic Development
(DBED)
Division of Tourism, Film & the Arts
(DTFA)

CONTRACT ID: T00B8200001 (Second Renewal Option);
Fulfillment Services Contract
ADPICS NO. COA77913

CONTRACT APPROVED: 7/16/2003 DBM BPW Agenda Item 3-S

CONTRACTORS: Softrac America, Inc.
Frederick, MD

CONTRACT DESCRIPTION: Contract to provide all services associated
with fulfillment to meet the tourism development, sales and marketing, and advertising and
promotional needs of DBED's Division of Tourism Development and Division of Tourism, Film
and the Arts.

MODIFICATION DESCRIPTION: Approval request to modify the contract by
extending the term for three months and increasing the not to exceed amount to allow time to
have the fall campaign strategies in place under the new contracts for advertising, media
placement and call center services before awarding the new fulfillment services contract.

TERM OF ORIGINAL CONTRACT: 8/1/2003 - 7/31/2006 (W/2 one-year renewal
options)

TERM OF MODIFICATION: 8/1/2008 – 10/31/2008

AMOUNT OF ORIGINAL CONTRACT: \$844,141

AMOUNT OF MODIFICATION: \$135,000 (3 Months)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 18-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$612,687 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$1,591,828

PERCENT +/- (THIS MODIFICATION): 16%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: The existing contract provides full-service fulfillment services including advertising development; direct and special mailings; survey mailings; merchandising; and warehouse/inventory services in response to direct response advertisements placed to promote DFTA's marketing and advertising programs and tools. DBED is currently in the process of awarding new contracts for advertising services, media placement services and call center services. These three contracts will begin 7/1/2008.

It is necessary to extend the existing contract for fulfillment services to enable the new contractors for advertising, media placement and call center to be transitioned and operating prior to awarding a new fulfillment center contractor. This overlap will allow the fall campaign strategies to be completed prior to the start of the fulfillment contract and provide the Division of Tourism, Film & the Arts (DTFA) time to train the fulfillment contractor's staff on the new strategies.

DBED is currently soliciting proposals under the Small Business Reserve Program for a new fulfillment services contract to begin upon the completion of this modification, on 11/1/2008.

DTFA spends approximately \$4 million per year in advertising campaigns on print, TV, radio and the Web. The advertising campaigns are targeted to consumers that are 25-64 years old; have a household income of \$60,000 or more; and live within 400 miles of Maryland. Seventy-five percent of visitors to Maryland destinations come from outside of Maryland. Fulfillment services under this contract are a result of inquiries received in response to advertisements placed and answered through a Call Center operated by another contractor.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 18-S-MOD (Cont.)

Maryland's latest visitor data confirms that in 2006, Maryland welcomed more than 28 million visitors who generated more than \$11.4 billion in visitor spending. That figure is up from \$10.7 billion the previous calendar year. During 2006, the Maryland tourism industry generated more than \$895 million in state and local taxes and provided more than 116,000 jobs to Maryland residents.

FUND SOURCE:	100% General
APPROP. CODE:	T00G0001
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	08-0803-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 18-S-MOD (Cont.) **ATTACHMENT**

58B
BPW 6/25/2008

PRIOR MODIFICATIONS/OPTIONS:

Option #1	\$300,337	Exercised the 1 st renewal option for fulfillment services to promote tourism development. Term: 8/1/2006 – 7/31/2007. Approved by DBM.
Option #2	\$312,350	Exercised the 2 nd renewal option for fulfillment services to promote tourism development. Term: 8/1/2007 – 7/31/2008. Approved by DBM.
Total	<u>\$612,687</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

INFORMATION TECHNOLOGY CONTRACT MODIFICATION

ITEM: 19-IT-MOD **Agency Contact:** Jane Bailey
(410) 767-7072
jbailey@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Office of Technology for Human Services
(OTHS)

CONTRACT ID: OTHS/OTHS-06-001-A5;
Outsourcing of Application, Hosting,
Maintenance and Enhancement Services
ADPICS NO. COA80403

CONTRACT APPROVED: 6/21/2006 DBM BPW Agenda Item 15-IT

CONTRACTOR: ACS State and Local Solutions, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Contract to support DHR's mainframe and
server operations as well as provides computer application maintenance and enhancements for
DHR's mission critical computer systems. Additionally, the contract allows for disaster recovery
service

MODIFICATION DESCRIPTION: Modification approval request for three
separate changes to the current contract, as follows: (1) increase the contract amount by
\$1,611,499 to create a "real-time" interface between the Client Automated Resource and
Eligibility System (CARES) and the Service and Access Information Link (SAIL) System. The
second and third changes are for the MD CHESSIE system. (2) Add Contacts and Program
Assignments enhancements to MD CHESSIE. (3) Eliminate the On-Demand Payments Program
from MD CHESSIE.

TERM OF ORIGINAL CONTRACT: 7/1/2006 - 6/30/2009

TERM OF MODIFICATION: 6/26/2008 - 6/30/2009

AMOUNT OF ORIGINAL CONTRACT: \$110,012,744 (3 Years)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-IT-MOD (Cont.)

AMOUNT OF MODIFICATIONS: \$1,611,499 - Modification #1
\$ 755,568 - Modification #2
(\$ 451,960) - Modification #3
\$1,915,107 Net Total (1 Year, 5 days)

PRIOR MODIFICATIONS/OPTIONS: \$13,850,209 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$125,778,060

PERCENT +/- (THIS MODIFICATION): +1.74%

OVERALL PERCENT +/-: +14.33%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: Request for approval to implement three modifications to the Contract. The modifications are detailed as follows:

1. Modifications to CARES and SAIL for Real-Time Interface

This modification to the current system addresses the creation of an interface between CARES and SAIL that will improve DHR's customer service. In addition, this initiative will continue and expand the partnership with DHR's Community Based Organizations (CBOs) which includes outreach to Maryland's historically difficult-to-reach and hard-to-serve populations.

The CARES system supports eligibility determinations for many public assistance programs including Food Stamps, Medicaid, and Temporary Cash Assistance. The SAIL system is a publicly facing web-based system that allows clients to apply for services online. This interface will allow the automated transfer of the client's application to the CARES system, and eliminate redundant data entry.

With this modification, DHR expects to create a real-time interface between the SAIL and CARES systems that will allow all applications, interim changes, and determinations that are completed in SAIL to automatically be sent to the CARES system. DHR anticipates that this

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-IT-MOD (Cont.)

interface will reduce the costs associated with printing of documents from SAIL and redundant data entry, and increase worker productivity by streamlining caseworkers' workload distribution.

For all data collected from SAIL, a real time interface will be developed between SAIL and CARES to transfer the requested data. This data includes SAIL applications, interim changes and redeterminations. A sub-system within CARES for the selection of SAIL data, and subsequent population onto CARES data collection screens will be created, as well as alerts for workers and reports to track SAIL activity and status as identified by FIA. Applicable security protocols will be established, monitored, and maintained to assure data integrity and appropriate access privileges.

2. Modifications to MD CHESSIE System

The modifications to MD CHESSIE are in two parts. The first part is to eliminate the On-Demand Payments enhancement. The second part is to add two enhancements: Contacts and Program Assignment to replace On-Demand Payments.

The MD CHESSIE On-Demand Payments enhancement was originally requested in order for payments to be made available on demand to non-providers; in other words, to modify the system to allow workers the flexibility to reimburse staff or clients eligible for Independent Living services. However, as Social Services Administration (SSA) staff began meeting to develop the business requirements for the enhancement, staff determined that there was actually no need for an additional or other payment method. Through the Service Log functionality, the existing payment methods within MD CHESSIE are capable of making the necessary one-time-only payments to satisfy the business requirements of On-Demand Payments.

In addition, research and analysis was conducted on the actual number of reimbursements of this type issued annually. Due to the limited number of transactions, the cost of the system changes would significantly outweigh any benefit to the investment. Therefore, after developing preliminary requirements and discussing the business need, the Social Services Administration decided not move forward with On-Demand Payment but to utilize the existing functionality within MD CHESSIE to accomplish the process.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-IT-MOD (Cont.)

SSA has identified and prioritized two enhancements to replace On-Demand Payments: Contacts and Program Assignment.

Staff members require Contacts functionality that is nimble and grows as the case evolves. Workers need to be able to read and understand the sequence of events/contacts in a case as they occur and accompany case happenings. The manner in which MD CHESSIE currently processes and manages Contacts does not fully support the Local Departments of Social Service (LDSS) current daily business processes. This enhancement will provide MD CHESSIE users the ability to enter, view, and print Contacts as a running log. It will also allow Contacts information to populate across modules and be shared on related investigations and cases, and will require Baltimore City users to complete fields related to the LJ vs. Massinga legal settlement resulting in more accurate information.

Program Assignment is an integral part of the MD CHESSIE system. It drives the types of services and funding selectable in the Service Log, the interfaces with the Client Information System (CIS), the Child Support Enforcement System (CSES), and CARES, as well as MD CHESSIE management and statistical reports. Program Assignment functionality currently has limited edits, resulting in incidents of inconsistent Program Assignments across cases, multiple Program Assignments, and incorrect Program Assignments.

This enhancement will strengthen edits, resulting in improved Program Assignments, as well as correct Program Assignment dates. These improvements will allow workers to more effectively account for the whereabouts of the children in care, align the correct services and funding with families, produce reliable management and statistical reports, and provide correct information for the interfaces.

With this contract modification, DHR is requesting approval to use the \$451,960 originally allocated for On-Demand Payments for the two enhancements Social Services Administration staff has identified to replace On-Demand: Contacts and Program Assignment. The estimated cost for the two enhancements replacing On-Demand Payment is \$755,568 which is an additional \$303,608 over the available \$451,960.

The Contacts enhancement will be completed first using part of the available funds (\$131,868). The Program Assignment enhancement is expected to be split into two phases. The first phase will use the rest of the available funds from the On-Demand program (\$320,092). The second phase will be completed pending the Joint Chairman's Report release of the final \$303,608 needed for the completion of the enhancement.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-IT-MOD (Cont.)

FUND SOURCE: 57 % Federal; 43% General

APPROP. CODES: N00F0004

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1301-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 19-IT-MOD (Cont.) **ATTACHMENT**

BPW 6/25/2008

PRIOR MODIFICATIONS/OPTIONS (Cont):

Mod. #1	\$ 828,065	Contract modified to add the Child Care Administration Tracking System (CCATS) Hosting to the existing combined outsourcing contract. Period of Mod 7/1/2006 – 6/30/2007. Approved on the 11/15/2006DBM BPW Agenda Item 14-IT-MOD.
Mod. #2	\$ 1,745,448	Contract modified to address the backlog of federal and state mandated requirements to enhance and maintain the Child Support Enforcement Administration's mission critical system. Period of Mod 1/25/2007 – 10/31/2007. Approved on the 1/24/2007DBM BPW Agenda Item 4-IT-MOD.
Mod. #3	\$ 7,809,326	Contract modified to incorporate system enhancements to the Client Information System (CIS), MD CHESSIE, Cottage Applications and Hosting Services. Period of Mod 7/1/2007 – 6/30/2009. Approved on the 6/20/2007 DBM BPW Agenda Item 24-IT-MOD.
Mod. #4	\$ 3,467,370	Contract modified to incorporate system application maintenance and enhancements for the Child Support Enforcement System (CSES) and the Maryland Children's Electronic Social Services Information Exchange System (MD CHESSIE), and to make an administrative change in the contract due to rate schedule change. Period of Mod 3/13/2008 – 6/30/2009. Approved on the 3/12/2008 DBM BPW Agenda Item 11-IT-MOD.
Total	\$13,850,209	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 20-GM **Agency Contact:** David Treasure
(410) 260-7049
dtreasur@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Budget Analysis (OBA)

AMOUNT OF REQUEST: \$1,607,834 FY 2008 Total (see Attachment)

DESCRIPTION: Request to approve various proposed reimbursable fund budget amendments for the fourth quarter of FY 2008. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that proposed reimbursable fund budget amendments be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

FUND SOURCE: 100% Reimbursable

APPROP. CODE: See Attachment

REQUESTING AGENCY REMARKS: Various contributing Departments and Independent Agencies have appropriated funds to pay for services to be provided by receiving Departments or Independent Agencies for the fourth quarter of FY 2008. The Attachment shows the reimbursable amendments by Department and Independent Agency and identifies the Departments and Independent Agencies receiving and contributing funding, the amounts of the funding and a brief justification for each amendment.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Budget Amendment Number	Department Contributing Funding	Department Receiving Funding	Funding Amount	***** Justification *****
8R-045	D15- Boards and Commissions- Governor's Office of Crime Control and Prevention	Q00- Department of Public Safety and Correctional Services- Office of the Secretary	\$13,523	Funding for a portion of the cost of a Statewide Victims Services Conference to bring together public safety professionals who routinely deal with victims of crime. Attendees will receive legal updates and best practices for dealing with crime victims and learn how to work collaboratively to deliver enhanced services to victims of crime.
8R-048	D15- Boards and Commissions- Governor's Office of Crime Control and Prevention	V00- Department of Juvenile Services	\$21,168	Funding for laptop computers to assist Violence Prevention Unit case managers to document the nature of contacts and collect data for intensive supervision for 200 youth with the highest level of risk for committing violent crimes.
8R-048	D15- Boards and Commissions- Governor's Office of Crime Control and Prevention	V00- Department of Juvenile Services	\$43,500	Funding for the upgrades to the Baltimore City Juvenile Justice Center closed circuit television cameras.
8R-061	T00- Department of Business and Economic Development	J00-Department of Transportation	\$1,403,143	Funding for a Base Realignment and Closure (BRAC) Coordinator position in the Headquarters' Office of Planning (\$53,143), State Highway Administration BRAC- related Traffic Analyses for Aberdeen Proving Ground (\$900,000) and Bethesda Naval Hospital (\$450,000)
8R-084	D40-Department of Planning	T00- Department of Business and Economic Development	\$50,000	Funding for the Maryland State Arts Council to provide community outreach, education and support to several traditional folk arts and folklife initiatives.
8R-088	R30- University of Maryland, Baltimore	M00- Department of Health and Mental Hygiene	\$50,000	Funding to cover salaries and wages to support the integration of poison prevention into existing injury prevention public health services. Revenue will be provided from the University of Maryland Poison Center.

Budget Amendment Number	Department Contributing Funding	Department Receiving Funding	Funding Amount	***** Justification *****
8R-089	U00-Maryland Department of Environment	M00- Department of Health and Mental Hygiene	\$12,500	Funding to cover the costs of expanding community based childhood lead poisoning prevention programs in Maryland.
8R-098	U00-Maryland Department of Environment	K00- Department of Natural Resources	\$3,000	Funding for the Maryland Bay Game that educates and instructs young children on the bay's natural resources.
8R-099	U00-Maryland Department of Agriculture	K00- Department of Natural Resources	\$1,000	Funding for the Maryland Bay Game that educates and instructs young children on the bay's natural resources.
8R-100	U00-Maryland Department of Transportation	K00- Department of Natural Resources	\$10,000	Funding for the Maryland Bay Game that educates and instructs young children on the bay's natural resources.
FY 2008 4th Qtr Proposed Reimbursable Amendments Total			\$1,607,834	

DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 21-GM **Agency Contact:** Sherry B. Adams
410-767-3541
shadams@dhhm.state.md.us

DEPARTMENT/PROGRAM: Dept. of Health and Mental Hygiene (DHMH)

AMOUNT OF REQUEST:	\$4,248,509.46	Tamilflu®
	\$1,199,025.45	Relenza®

DESCRIPTION: That the Board of Public Works approve the transfer, as described, of antivirals Tamiflu® and Relenza® that the Department of Health and Mental Hygiene acquired from the manufacturers through United States Department of Health and Human Services contracts.

AUTHORITY: Section 10-305(a), State Finance & Procurement
Article, Annotated Code of Maryland

TRANSFEROR: Department of Health and Mental Hygiene

TRANSFEREES: Various Critical Infrastructure Partners

REQUESTING AGENCY REMARKS: DHMH proposes this transaction to expand the State's stockpile of anti-viral medications. Application of the federal Centers for Disease Control's models indicates that a flu pandemic could affect 30% of Maryland's workforce and would significantly increase morbidity and mortality rates. One way that Maryland is preparing for such an emergency is to work proactively with local government and private-sector entities to prevent a widespread deterioration in critical public services and utilities.

Following federal guidelines, DHMH identified *critical infrastructure partners* who are responsible for assuring continued access to food, water, electricity, banking, telecommunication, and other vital services in the event of a flu pandemic. Each partner, in turn, identifies essential personnel who would be called upon during a pandemic to provide critical State and local services and to maintain Statewide access to key private sector resources. The State plan contemplates that those essential personnel will receive priority access to antiviral medications (for treatment only).

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 21-GM (Cont.)

The United States, through the Department of Health and Human Services, negotiated agreements with two manufacturers of antiviral medications believed to be effective against the H5N1 strain of influenza ("avian flu"). This program will expire on June 28, 2008. The federal contracts permit states to purchase the antivirals directly from the manufacturers at deeply discounted prices. To the extent that funds were available, DHMH has purchased antivirals. However, Maryland has authority remaining to purchase \$5,447,535 worth of antivirals but only if the purchases are completed by June 28, 2008.

Through the federal program, HHS also instructed state health officers to determine commitment levels from counties and to notify critical infrastructure partners of the availability of the antivirals. DHMH has obtained commitments from public and private entities to purchase the antivirals. If the Board of Public Works approves this transaction, DHMH will authorize delivery of the antivirals to the appropriate critical infrastructure partners. These partners will then store and dispense antivirals, according to specific guidelines, in the event that the State declares a pandemic outbreak.

The federal contracts allow Maryland to significantly expand current treatment stockpiles. Expanding existing stockpiles and pre-positioning these medications with critical infrastructure partners will strengthen Maryland's overall public health response capacity. Specific medication distribution arrangements are consistent with Maryland's pandemic influenza plans. Authorizing distribution of these treatment supplies to essential personnel and their immediate families will help sustain a viable workforce in those industries that are critical to the entire community. Dedicating a limited portion of the State's stockpile to critical infrastructure employees is fully consistent with current emergency response plans. The Governor retains his catastrophic health emergency powers to reallocate these supplies if necessary.

If this Item is approved, DHMH will purchase Maryland's remaining allocation of antivirals using funds from its critical infrastructure partners. DHMH will then grant a conditional right of priority access to the antivirals to the critical infrastructure partners. If a partner requests, DHMH will transfer title to the antivirals to the partner. Absent such request, the State will maintain title to the anti-virals. In either event, control of the antivirals will still reside with DHMH because the partner may not use or dispose of the antivirals except with the approval of DHMH during a pandemic influenza outbreak.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 21-GM (Cont.)

LEGAL REVIEW: The Office of the Attorney General has reviewed this transaction and approves for legal sufficiency.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 22-GM **Agency Contact:** Terri Wilson
(410) 537-4155
twilson@mde.state.md.us

DEPARTMENT: Environment (MDE)

PROGRAM: Water Management Administration; Air and
Radiation Management Administration

AMOUNT: N/A

FUND SOURCE: Special Funds: Wetlands and Waterways Fund;
Maryland Clean Air Fund

APPROP. CODE: U00.A04; U00.A07

DESCRIPTION: Approval request to create 25 special fund positions within the Maryland Department of the Environment (MDE) pursuant to 7-236, State Finance and Procurement Article, and Section 38 of House Bill 50 (the Budget Bill for FY 2008). This latter provision enables the Board of Public Works to authorize the creation of State funded positions within the 50 new position limitation (Rule of 50). The requested positions will restore regulatory capacity pursuant to 2008 legislation and will be supported entirely with special funds being provided to MDE from the Wetlands and Waterways Program Fund and the Maryland Clean Air Fund. MDE requests that the Board create a total of 25 positions within the Rule of 50.

REQUESTING AGENCY REMARKS: New Special fund positions are requested as follows:

Wetlands and Waterways Program - Water Management Administration

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
6	Environmental Comp Spec I	13/0	\$200,664 (6@\$33,444)
6	Natural Resource Planners III	15/0	\$227,022 (6@ \$37,837)
3	Water Resources Engineers II	15/0	<u>\$113,511</u> (3@\$37,837)
			\$541,197

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 22-GM (Cont.)

The 2008 General Assembly passed HB1056 – Wetlands and Waterways Program Fees, establishing permit application fees to restore the regulatory capacity for the wetlands permits and licensing program. MDE will use the revenues to restore capacity of the permitting and licensing functions, enforcement, and to update program requirements. The six Environmental Compliance Specialist positions conduct inspections to ensure compliance by the regulated community. The six Natural Resource Planner positions perform delineation and verification of wetlands resources for permit applications and the three Water Resource Engineers will conduct hydrologic and hydraulic engineering reviews associated with permit applications.

Regional Greenhouse Gas Initiative - Air and Radiation Management Administration

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
2	Public Health Engineer II	15/0	\$ 75,674 (2 @ \$37,837)
1	Administrator III	18/0	\$ 45,650
1	Nat. Resources Planner I	12/0	<u>\$ 31,461</u>
			\$152,785

The 2008 Maryland General Assembly passed SB268-Regional Greenhouse Gas Initiative (RGGI) – Maryland Strategic Energy Investment Program. The bill, through the Maryland Energy Administration (MEA), funds programs to reduce or mitigate the effects of climate change, including operation of the Regional Greenhouse Gas Initiative program. One Public Health Engineer (PHE) II position will track compliance with the auction system, perform quality assurance on emissions estimates and on required monitoring and reporting, and review compliance activities. One PHE II will prepare complex regulations and periodic regulatory revisions and develop processes for allocating Carbon Dioxide (CO₂) emissions allowances in set-asides. The Administrator III will monitor market activities and allowance prices; assist in audit verification; and review financial viability of efficiency projects. The Natural Resources Planner will develop emission reduction plans; perform research; and recommend policy options. These positions are necessary for Maryland to participate in the RGGI program.

Clean Air Permit Fees- Air and Radiation Management Administration

<u>Qty</u>	<u>Position Description</u>	<u>Grade/Step</u>	<u>Salaries and Wages</u>
4	Public Health Engineer III	17/0	\$171,468 (4@\$42,867)
1	Nat Resources Planner I	12/0	\$ 31,461
1	Statistician I	13/0	<u>\$ 33,444</u>
			\$236,373

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 22-GM (Cont.)

The 2008 General Assembly passed SB442 – Environment – Clean Air Permit Fees, increasing permit fees to restore the regulatory capacity for the air pollution control program. MDE will use the revenues to restore capacity of the permitting and licensing functions, and to more adequately implement technically complex air pollution control regulatory programs through full implementation of the Healthy Air Act.

Three PHE III positions will review data, evaluate potential enforcement cases, and inspect a variety of sources of emissions of toxic air pollutants. One PHE III will develop and issue air quality permits to ensure that new and modified sources of air emissions do not emit pollutants at levels that will cause air quality standards to be violated, and will ensure timely issuance of operating permits for major emissions sources. The Natural Resources Planner will implement clean air plans related to Maryland's need to achieve the ambient air quality standard for fine particles. The Statistician will evaluate stored ambient air quality data and toxic air pollutants. These evaluations will allow the Department to be better informed as it develops programs and policies to reduce air pollution and will aid the Department in reassessing the placement of its air monitors.

DBM REMARKS: The Secretary of DBM and the Agency's appointing authority have certified that funds are available for the new positions for which approval is requested within the Rule of 50. If the Board approves this request, thirty-three (33) positions will have been approved within the Rule of 50 for FY 2008.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 23-GM **Agency Contact:** Joe Vivona
(301) 445-1923
jvivona@usmd.edu

DEPARTMENT/PROGRAM: The University System of Maryland (USM)

AMOUNT OF REQUEST: \$100,000 NTE

DESCRIPTION: Request for approval to use the FY2008 Contingent Fund for a Memorandum of Understanding (MOU) between The University System of Maryland and The Regents of the University of California, a State of California Constitutional Corporation, by and on behalf of its New Teacher Center (NTC) at the University of California, Santa Cruz.

FUND SOURCE: FY2008 Contingent Fund

APPROP. CODE: D05E0102

REQUESTING AGENCY REMARKS: This MOU is to have New Teacher Center (NTC) develop and perform a survey of teaching and learning conditions, analyze survey results, prepare survey reports, and provide consulting support for the survey.

For any organization, the conditions in which employees work drive their satisfaction and productivity. Yet, while businesses often focus on employee satisfaction, many schools struggle to address working conditions that isolate teachers from peers, deny them basic materials, inundate them with non-instructional duties, provide them with limited input regarding the design and organization of the school and offer limited opportunity for professional growth and advancement. Research indicates that such conditions are closely related to difficulties recruiting and retaining teachers.

Teaching and learning condition survey results provide individual districts and schools with reliable data regarding their own teachers' perspective on their working conditions and the impact of these conditions on student achievement. The data allow individual schools and communities to consider appropriate policies and programs to address the unique concerns of their teaching force.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 23-GM (Cont.)

The New Teacher Center (NTC) working with the University System of Maryland (USM) and a coalition of Maryland policymakers, educators and stakeholders (Coalition) will provide a statewide full-population survey of school-based licensed educators to assess teaching conditions in every school. Consequently, the initiative holds the promise to dramatically stem teacher attrition and significantly improve student learning results.

The funding for this MOU is being requested from the FY2008 Contingent Fund. If approved, the funds will be transferred from the Contingent Fund to the University System of Maryland for payment of this intergovernmental agreement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 24-GM **Agency Contact:** Nancy Forster
(410) 767-8479
jsehorn@opd.state.md.us

DEPARTMENT/PROGRAM: The Office of the Public Defender (OPD)

AMOUNT OF REQUEST: \$235,083

DESCRIPTION: Request for approval to use the FY 2008 Contingent Fund for a shortfall in the FY 2008 Deficiency Appropriation needed to cover expenses related to panel attorneys, transcripts and additional operating expenses.

FUND SOURCE: FY 2008 Contingent Fund

APPROP. CODE: D05E0102

REQUESTING AGENCY REMARKS: The cost of these items has exceeded the amounts estimated in the fiscal 2008 budget, requiring additional funds to be provided.

The funding for this FY 2008 deficiency amount is being requested from the FY 2008 Contingent Fund. If approved, the funds will be transferred from the Contingent Fund to the Office of the Public Defender to fund its operational needs.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 25-S-MOD **Agency Contact:** Eloise Foster
(410) 260-7041
efoster@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Personnel Services and Benefits
Employee Benefits Division

CONTRACT ID: F10R6200016;
Mental Health and Substance Abuse
Services
ADPICS NOs. COA86963

CONTRACT APPROVED: 4/19/2006 DBM/BPW Agenda Item 12-S

CONTRACTOR: APS Healthcare Bethesda, Inc.
Silver Spring, MD

CONTRACT DESCRIPTION: Contract to provide mental health and substance abuse insurance benefits for Maryland State employees and retirees enrolled in the Preferred Provider Organization (PPO) and Point-of-Service (POS) health insurance plans. The contract also provides Employee Assistance Plan (EAP) benefits to all active State employees.

MODIFICATION DESCRIPTION: Approval request to amend the contract to expand eligibility and add additional monies to the mental health and substance abuse plan to meet the increased claims cost to comply with the amendment to COMAR 17.04.13.03A(11), for an expansion of coverage for dependent children up to age 25. (See Requesting Agency Remarks below.)

TERM OF ORIGINAL CONTRACT: 7/1/2006 – 6/30/2011

TERM OF MODIFICATION: 7/1/2008 – 6/30/2011

AMOUNT OF ORIGINAL CONTRACT: \$64,000,000 Est. (5 Years)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 25-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$250,000

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$64,250,000

PERCENT +/- (THIS MODIFICATION): +0.39%

OVERALL PERCENT +/-: +0.39%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 16.5%

REQUESTING AGENCY REMARKS: In early May 2008, the Department submitted emergency and proposed regulations to amend COMAR 17.04.13.03A(11), effective 7/1/2008, to provide coverage of dependent children in the State benefits plans to include dependent children described in Insurance Article §15-418 that expands coverage for dependent children up to age 25.

FUND SOURCE: 100% Reimbursable

APPROP. CODE: F10A0245

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1356-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 26-S-MOD **Agency Contact:** Eloise Foster
(410) 260-7041
efoster@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Personnel Services and Benefits
Employee Benefits Division

CONTRACT ID: F10R6200071;
Prescription Drug Benefits Plan for
Maryland State Employees and Retirees and
related Management Services
ADPICS NOs. COA87038

CONTRACT APPROVED: 4/4/2007 DBM/BPW Agenda Item 4-S

CONTRACTOR: Catalyst Rx, Inc.
Rockville, MD

CONTRACT DESCRIPTION: Contract to provide management and
administration services to the Prescription Drug Benefits Plan for Maryland State employees and
retirees and the Maryland Rx Program (a purchasing pool). The contract provides new features
such as pass-through pricing, greater and more detailed reporting about State costs, and also
establishes the Maryland Pharmacy Purchasing Pool to allow Maryland firms and local
governments to participate to either for the first time offer a pharmacy plan to their employees,
or to do so at a lower cost

MODIFICATION DESCRIPTION: Approval request to amend the contract to
expand eligibility and add additional monies to the Prescription Drug Benefits Plan to meet the
increased claims cost to comply with the amendment to COMAR 17.04.13.03A(11), for an
expansion of coverage for dependent children up to age 25. (See Requesting Agency Remarks
below.)

TERM OF ORIGINAL CONTRACT: 4/4/2007 – 6/30/2011

TERM OF MODIFICATION: 7/1/2008 – 6/30/2011

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 26-S-MOD (Cont.)

AMOUNT OF ORIGINAL CONTRACT: \$1,117,508,802 Est. (4 Years)

AMOUNT OF MODIFICATION: \$5,952,768

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$1,123,461,570

PERCENT +/- (THIS MODIFICATION): +0.53%

OVERALL PERCENT +/-: +0.53%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 5%

REQUESTING AGENCY REMARKS: In early May 2008, the Department submitted emergency and proposed regulations to amend COMAR 17.04.13.03A(11), effective July 1, 2008, to provide coverage of dependent children in the State benefits plans to include dependent children described in Insurance Article §15-418 that expands coverage for dependent children up to age 25.

FUND SOURCE: 100% Reimbursable

APPROP. CODE: F10A0245

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1355-0001

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 27-GM **Agency Contact:** T. Eloise Foster
(410) 260-7041
efoster@dbm.state.md.us

DEPARTMENT: Budget and Management (DBM)

FUND SOURCES: (\$50,141,864) General Funds
(\$7,442,365) Special Funds
(\$17,595,331) Federal Funds

APPROP. CODES: See Backup

AMOUNT OF REQUEST: (\$75,179,560)
(See Backup for a summary by
Department/Agency)

DESCRIPTION: Section 5 of Chapter 10 of the 2008 Session requires that, on or before July 1, 2008, the Governor shall reduce at least \$50 million in general fund appropriations from the FY 2009 budget in accordance with the provisions of §7-213(a), State Finance and Procurement Article.

REQUESTING AGENCY REMARKS: The Backup to this Item, for the Board's approval, is the Governor's list of reductions, by Department and Independent Agency. Consistent with the provisions of §7-213(b) of the State Finance and Procurement Article, no appropriations have been reduced for the payment of the principal and interest on State Debt, public schools (including the School for the Deaf and the School for the Blind), or the salary of a public officer during the term of office. No reduction exceeds 25% of the appropriation.

The Backup sets out the total amount of the reductions for each Agency. These reductions will result in the elimination of 11.5 vacant State employee positions. The Backup also lists the positions to be eliminated. Following approval by the Board of Public Works, the Secretary of Budget and Management will process a Master Budget Amendment at the program level of detail in accordance with §7-209 of the State Finance and Procurement Article.

HANDCARRIED

81B

BPW 6/25/2008

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 27-GM (Cont.)

In addition to these reductions, the General Assembly and the Judiciary have agreed to revert a portion of their FY 2009 appropriation at the close of the fiscal year.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

Agency Reductions
For FY 2009 Legislative Appropriation-Operating Programs
General Funds

Agency Code	Agency	Legislative Appropriation (in Millions of \$)	Health Insurance Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Leg. Appropriation	PINS
C80	Office of the Public Defender	90.11	432,077	0	432,077	0.48%	
C81	Office of the Attorney General	19.47	81,380	100,000	181,380	0.93%	
C82	Office of the State Prosecutor	1.28	3,656	0	3,656	0.28%	
C85	Maryland Tax Court	0.63	3,331	0	3,331	0.52%	
D05	Board of Public Works	7.87	4,702	37,240	41,942	0.53%	
D10	Executive Dept - Office of the Governor	9.67	31,154	50,000	81,154	0.84%	
D11	Office of the Deaf and Hard of Hearing	0.28	220	0	220	0.08%	
D12	Department of Disabilities	3.00	8,538	0	8,538	0.28%	
D13	MD Energy Administration	1.34	5,363	0	5,363	0.40%	
D15	Exec Dept - Boards, Commissions and Offices	29.90	31,653	72,000	103,653	0.35%	
D16	Secretary of State's Office	2.26	12,834	50,000	62,834	2.78%	
D17	Hist. St. Mary's City Commission	2.20	12,406	25,000	37,406	1.70%	
D18	Governor's Office for Children	1.98	10,046	0	10,046	0.51%	
D25	Interagency Committee for School Construction	20.80	9,816	0	9,816	0.05%	
D26	Dept. of Aging	24.19	12,632	0	12,632	0.05%	
D27	Commission on Human Relations	2.87	14,494	37,465	51,959	1.81%	0.5
D38	St. Brd of Elections	15.47	12,826	0	12,826	0.08%	
D39	MD State Board of Contract Appeals	0.60	3,001	0	3,001	0.50%	
D40	MD Dept of Planning	15.37	69,300	250,000	319,300	2.08%	
D50	Military Dept.	16.69	72,933	0	72,933	0.44%	
D55	Veterans Affairs	9.10	25,133	0	25,133	0.28%	
D60	State Archives	2.80	12,936	0	12,936	0.46%	
D90	Canal Place Preservation and Development Authority	0.19	1,870	0	1,870	0.97%	
E00	Office of the Comptroller	77.86	373,662	600,000	973,662	1.25%	
E20	Treasurer	5.13	12,250	50,000	62,250	1.21%	
E50	Dept. of Assessments and Taxation	110.42	262,937	0	262,937	0.24%	
E80	Property Tax Assessment Appeals Board	0.99	4,554	0	4,554	0.46%	
F10	Dept. of Budget and Management	15.52	65,065	150,000	215,065	1.39%	
F50	Dept. of Information Technology	28.51	37,173	200,000	237,173	0.83%	
H00	Dept. of General Services	58.70	216,038	179,876	395,914	0.67%	3.0
K00	Dept. of Natural Resources	63.72	292,085	666,000	958,085	1.50%	
L00	Maryland Department of Agriculture	34.57	136,486	300,000	436,486	1.26%	
M00	Dept. of Health and Mental Hygiene	3,852.27	2,768,068	19,358,700	22,126,768	0.57%	
N00	Dept. of Human Resources	601.92	1,200,129	1,809,385	3,009,514	0.50%	
P00	Dept. of Labor, Licensing and Regulation	14.55	62,328	281,657	343,985	2.36%	
Q00	Dept. of Public Safety and Correctional Services	1,100.18	5,408,931	650,000	6,058,931	0.55%	

Agency Reductions
For FY 2009 Legislative Appropriation-Operating Programs
General Funds

Agency Code	Agency	Legislative Appropriation (in Millions of \$)	Health Insurance Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Leg. Appropriation	PINS
R00	MD State Dept. of Education -Headquarters	133.93	272,764	2,128,972	2,401,736	1.79%	7.0
	MD State Dept. of Education - Funding for						
R00	Educational Organizations	24.74	0	343,049	343,049	1.39%	
R13	Morgan State University	71.84	0	195,270	195,270	0.27%	
R15	MD Public Television	9.84	37,842	100,000	137,842	1.40%	
R30	Univ. System of MD	1,058.23	0	4,500,000	4,500,000	0.43%	
R62	MD Higher Education Commission	448.71	28,646	2,603,376	2,632,022	0.59%	
S00	Dept. of Housing and Community Development	2.91	2,440	100,000	102,440	3.52%	
T00	Dept. of Business and Economic Development	69.97	92,286	353,874	446,160	0.64%	1.0
U00	MD Dept. of the Environment	40.03	181,524	0	181,524	0.45%	
V00	Dept. of Juvenile Services	260.17	995,802	0	995,802	0.38%	
W00	Dept. of State Police	187.79	976,689	650,000	1,626,689	0.87%	
	Total - General Funds:	8,550.58	14,300,000	35,841,864	50,141,864	0.59%	11.5

Agency Reductions
For FY 2009 Legislative Appropriation-Operating Programs
Special Funds

Agency Code	Agency	Legislative Appropriation (in Millions of \$)	Health Insurance Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Leg. Appropriation
C80	Office of the Public Defender	53.58	848	0	848	0.00%
C81	Office of the Attorney General	0.14	19,063	0	19,063	13.87%
C90	Public Service Commission	14.18	62,893	0	62,893	0.44%
C91	Office of the People's Counsel	0.28	10,487	0	10,487	3.78%
C94	Subsequent Injury Fund	1.88	7,677	0	7,677	0.41%
C96	Uninsured Employers' Fund	1.08	4,721	0	4,721	0.44%
C98	Workers' Compensation Commission	13.59	59,200	0	59,200	0.44%
D12	Department of Disabilities	0.20	197	0	197	0.10%
D13	MD Energy Administration	1.42	1,739	0	1,739	0.12%
D15	Exec Dept - Boards, Commissions and Offices	3.03	2,314	0	2,314	0.08%
D17	Hist. St. Mary's City Commission	0.61	690	0	690	0.11%
D26	Dept. of Aging	0.29	1,426	0	1,426	0.50%
D40	MD Dept of Planning	3.84	5,124	0	5,124	0.13%
	MD Institute for Emergency Medical Services					
D53	Systems	11.77	46,737	0	46,737	0.40%
D60	State Archives	7.18	7,761	0	7,761	0.11%
D80	MD Insurance Administration	137.31	125,511	0	125,511	0.09%
E00	Office of the Comptroller	17.02	63,722	0	63,722	0.37%
E20	Treasurer	1.59	1,674	0	1,674	0.11%
E50	Dept. of Assessments and Taxation	5.24	31,973	0	31,973	0.61%
E75	MD State Lottery	59.76	77,980	0	77,980	0.13%
F10	Dept. of Budget and Management	11.34	58,437	0	58,437	0.52%
F50	Dept. of Information Technology	37.48	2,877	0	2,877	0.01%
G20	MD State Retirement and Pension Systems	29.19	81,527	0	81,527	0.28%
	Teachers and State Employees Supplemental					
G50	Retirement Plans	1.49	7,928	0	7,928	0.53%
H00	Dept. of General Services	1.20	5,497	0	5,497	0.46%
J00	Dept. of Transportation	1,636.82	2,250,538	0	2,250,538	0.14%
K00	Dept. of Natural Resources	98.31	314,832	0	314,832	0.32%
L00	Maryland Department of Agriculture	27.87	50,966	0	50,966	0.18%
M00	Dept. of Health and Mental Hygiene	555.94	178,340	3,094,000	3,272,340	0.59%
N00	Dept. of Human Resources	68.36	47,757	0	47,757	0.07%
P00	Dept. of Labor, Licensing and Regulation	38.33	110,324	0	110,324	0.29%
Q00	Dept. of Public Safety and Correctional Services	158.83	192,373	0	192,373	0.12%
R00	MD State Dept. of Education - Headquarters	8.14	7,372	0	7,372	0.09%
R15	MD Public Television	15.73	41,324	0	41,324	0.26%
R62	MD Higher Education Commission	13.26	1,377	0	1,377	0.01%
S00	Dept. of Housing and Community Development	28.94	74,611	0	74,611	0.26%
T00	Dept. of Business and Economic Development	57.73	27,726	0	27,726	0.05%
U00	MD Dept. of the Environment	48.54	124,038	0	124,038	0.26%
W00	Dept. of State Police	69.62	238,784	0	238,784	0.34%
	Total - Special Funds:	3,241.13	4,348,365	3,094,000	7,442,365	0.23%

Agency Reductions
For FY 2009 Legislative Appropriation-Operating Programs
Federal Funds

Agency Code	Agency	Legislative Appropriation (in Millions of \$)	Health Insurance Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Leg. Appropriation
C81	Office of the Attorney General	1.94	8,221	0	8,221	0.42%
C82	Office of the State Prosecutor	0.08	332	0	332	0.44%
D12	Department of Disabilities	1.47	4,072	0	4,072	0.28%
D13	MD Energy Administration	1.28	4,653	0	4,653	0.36%
D15	Exec Dept - Boards, Commissions and Offices	18.55	6,053	0	6,053	0.03%
D26	Dept. of Aging	27.76	9,168	0	9,168	0.03%
D27	Commission on Human Relations	0.75	5,888	0	5,888	0.78%
D38	St. Brd of Elections	2.64	1,283	0	1,283	0.05%
D40	MD Dept of Planning	0.98	4,153	0	4,153	0.43%
D50	Military Dept.	50.81	78,782	0	78,782	0.16%
D55	Veterans Affairs	8.85	718	0	718	0.01%
H00	Dept. of General Services	0.96	3,095	0	3,095	0.32%
J00	Dept. of Transportation	82.00	340,593	0	340,593	0.42%
K00	Dept. of Natural Resources	23.61	51,800	0	51,800	0.22%
L00	Maryland Department of Agriculture	6.53	12,375	0	12,375	0.19%
M00	Dept. of Health and Mental Hygiene	3,526.13	354,354	12,133,898	12,488,252	0.35%
N00	Dept. of Human Resources	1,111.11	1,697,880	1,796,487	3,494,367	0.31%
P00	Dept. of Labor, Licensing and Regulation	16.58	457,316	0	457,316	2.76%
R00	MD State Dept. of Education - Headquarters	151.59	443,186	0	443,186	0.29%
R15	MD Public Television	4.76	6,163	0	6,163	0.13%
R62	MD Higher Education Commission	5.45	2,712	0	2,712	0.05%
S00	Dept. of Housing and Community Development	211.31	55,415	0	55,415	0.03%
T00	Dept. of Business and Economic Development	0.63	3,260	0	3,260	0.52%
U00	MD Dept. of the Environment	31.30	111,237	0	111,237	0.36%
V00	Dept. of Juvenile Services	11.69	2,237	0	2,237	0.02%
Total - Federal Funds:		5,298.76	3,664,946	13,930,385	17,595,331	0.33%

Vacant Position Reductions

Agency	Program	PIN Number	Classification	FTE	Grade	Salary
Commission on Human Relations	d27I0001	057338A	hum rel rep III	0.50	15	27,382
Department of General Services	h00b0101	081982	police communications oper ii	1.00	11	42,017
Department of General Services	h00b0101	006190	police officer trainee	1.00	105	32,545
Department of General Services	h00e0101	075134	acquisition specialist	1.00	16	53,144
MD State Department of Education	r00a0101	069814	educ program manager i	1.00	23	65,521
MD State Department of Education	r00a0101	069815	maint mechanic	1.00	7	24,138
MD State Department of Education	r00a0102	039339	fiscal accounts clerk ii	1.00	9	37,774
MD State Department of Education	r00a0102	040231	capital projects asst mgr	1.00	20	53,899
MD State Department of Education	r00a0112	069833	educ program spec i	1.00	21	57,513
MD State Department of Education	r00a0114	083381	prgm mgr senior iii	1.00	25	115,442
MD State Department of Education	r00a0118	078344	educ program spec ii	1.00	22	92,243
Department of Business and Economic Development	t00c0001	056711	industrial dev representative	1.00	19	50,521

TOTAL

11.5

UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 1-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, College Park
for Salisbury University

CONTRACT ID:

Teacher Education and Technology
Complex, Salisbury University
Contract No. F-117880-K
Project No.90-000-043-00

CONTRACT APPROVED:

USM Item 3-C (6/23/04)
USM Item 1-C MOD (7/05/06)
USM Item 2-GM (2/14/07)
USM Item 3-C MOD (2/14/2007)
USM Item 2-C MOD (10/17/2007)

CONTRACTOR:

Holder Construction Company
Herndon, VA

CONTRACT DESCRIPTION: Construction management services for both pre-construction/design and construction phases, including actual construction of the facility. The project consists of constructing a 165,000 GSF facility to house the Seidel School of Education and Professional Studies, the Department of Information Technology, a new integrated Media Center, and the Teaching and Learning Network which is an initiative used by the University for faculty and staff development. The new facility will contain smart classrooms, computer labs, office space, conference/meeting rooms, television production studio, multi-media laboratories, video editing, Resource Center and technical (ITS/NTS) support space.

MODIFICATION DESCRIPTION: Add miscellaneous line items of work to the contract. Some of these items were evaluated as add-alternates when the contractor submitted the guaranteed maximum price (GMP), but the University did not accept due to lack of funding. The University has since identified funds and now seeks to add these items. The contractor is approaching substantial completion and has performed this work to minimize costs associated with extending the contract term. The project will be completed on or ahead of schedule.

UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 1-C MOD (continued)

TERM OF ORIGINAL CONTRACT: 24 Months from Notice to Proceed
(7/05/2006 through 7/05/2008)

TERM OF MODIFICATION: No additional time

AMOUNT OF ORIGINAL CONTRACT: \$ 268,000 (Pre-Construction)

AMOUNT OF THIS MODIFICATION: \$ 1,170,299

PRIOR MODIFICATIONS: \$ 55,710,223 (including GMP)

REVISED TOTAL CONTRACT AMOUNT: \$ 57,148,522

PERCENT +/- (THIS MODIFICATION): 2.6%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 0% - this modification; 18.4% - overall

PERFORMANCE SECURITY: Payment and performance bonds at 100% of contract modification amount

REMARKS: The contractor has exceeded the MBE participation goal of 15.85%. Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE:	MCCBL 068-07	\$ 1,167,149
	Current Unrestricted Funds	\$ <u>3,150</u>
	Total	\$ 1,170,299

APPROP CODE: R30B29

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 08-1335-1111

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 2-C

Agency Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Hornbake Library Humidity Control
University of Maryland, College Park
RFP No. 83415-B

CONTRACT DESCRIPTION: Furnish labor, materials, equipment, supplies, supervision and other resources as required for the humidity control project at the University of Maryland, College Park's Hornbake Library. The improvements will upgrade the HVAC system and improve the building's year-round humidity control.

AWARD: American Combustion Industries, Inc.
3520 Bladensburg Road
Brentwood, MD 20722

TERM: 6/25/2008 – 03/30/2009

AMOUNT: \$1,667,046

PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 32.9%

PERFORMANCE BOND: Payment and performance bonds: 100% of the contract amount.

PROPOSALS:	<u>Technical</u>	<u>Evaluated Price</u>
American Combustion Industries, Inc. Brentwood, MD 20722	Acceptable	\$1,667,046
Welch and Rushe Inc. Upper Marlboro, MD 20774	Acceptable	\$1,920,000

**UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-C (continued)

REMARKS: This project was advertised in *eMarylandMarketPlace*. Two proposals were received. Both proposals were considered technically acceptable and susceptible of award. Price proposals were evaluated on the basis of the base price and alternates. The recommended contractor American Combustion Industries, Inc. has extensive experience with this type of work and demonstrated a complete understanding of the University's requirements.

The contractor will order long lead time materials and prepare shop drawings upon award of the contract and will receive notice to proceed with construction on or about 10/01/08. The start date is intended to allow for construction to proceed under lower humidity conditions after the summer.

This item was previously submitted as USM Item 2-C (4/30/2008). The University withdrew the Item to correct an error. The original pricing was based on an incorrect wage determination. After amending the solicitation to substitute the correct wage determination, revised price proposals were received. The recommended award amount increased by 5.5% as a result of this correction.

Facilities Management/Department of Facilities Planning at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE: National Endowment for the Humanities (NEH) Grant - \$700,000
Current Unrestricted Funds - \$967,046

APPROP CODE: R30B22

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0512-1111

BOARD OF PUBLIC WORKS ACTION:

APPROVED

DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 3-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore
for Towson University

CONTRACT ID: Construction Management at Risk Services
Campus-Wide Site and Safety Improvement Project
Phase I
RFP 2006-22BS

CONTRACT APPROVED: 10/31/07 USM BPW Agenda Item 1-C

CONTRACTOR: The Whiting-Turner Contracting Company
300 East Joppa Road
Baltimore, Maryland 21286-3048

CONTRACT DESCRIPTION: Provide professional management and construction services during pre-construction and construction of the first phase of the campus-wide site and safety improvement project. The project includes a new campus gateway, a new entrance plaza, pedestrian improvements, a new storm water management facility, and other safety and ADA improvements.

MODIFICATION DESCRIPTION: Award GMP1 for bridge demolition

TERM OF CONTRACT: November 1, 2007 through December 31, 2010

AMOUNT OF ORIGINAL CONTRACT: \$180,690 (pre-construction fees only)

AMOUNT OF MODIFICATION: \$510,300

REVISED TOTAL CONTRACT AMOUNT: \$690,990

UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 3-C MOD (continued)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals (Single offer received)

MBE PARTICIPATION: 25%

REMARKS: This project is for site and safety improvements that include a new campus gateway, new entrance plaza and pedestrian improvements, new storm water management facility and ADA improvements. GMP 1 is for to demolish the pedestrian bridge and a portion of the CM fees and general conditions for the project. The initial award was for pre-construction services only. Bridge demolition award has been based on low bid and MBE participation. The MBE commitment for this project is 25%. The GMP for this phase of the project has achieved 20%.

FUND SOURCE: MCCBL 2008 Item 043

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 07-2390-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: Construction Management at Risk Services for
the UMB School of Pharmacy
An Addition to Pharmacy Hall
RFP 92-609 RA, Contract # C-00587

CONTRACT APPROVED: 04/04/2007 USM BPW Agenda Item 1-C

CONTRACTOR: The Whiting-Turner Contracting Company
300 East Joppa Road
Baltimore, Maryland 21286-3048

CONTRACT DESCRIPTION: Provide professional management and construction services during pre-construction and construction of the addition to Pharmacy Hall. The project includes the design and construction of a new eight-story addition to Pharmacy Hall and associated renovations to the existing Pharmacy Hall and the Pharmacy Learning Center.

MODIFICATION DESCRIPTION: Award GMP #2 for concrete foundations, surveying, waterproofing, underground mechanical and underground electrical trades.

TERM OF CONTRACT: April 4, 2007 through October 1, 2010

AMOUNT OF ORIGINAL CONTRACT: \$215,505 (pre-construction fees only)

AMOUNT OF MODIFICATION: \$1,912,383

PRIOR MODIFICATIONS: \$5,309,540

UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

ITEM: 4-C MOD (continued)

REVISED TOTAL CONTRACT AMOUNT: \$7,437,428

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REMARKS: This is a modification to Whiting-Turner's contract to award GMP #2 for the concrete foundations, surveying, waterproofing, underground mechanical and underground electrical trades and a portion of the CM general conditions and fees. The initial award was for pre-construction services only. Trade contract awards have been made based on the low bid and MBE participation. The remainder of the trades will be bid out over the next several months. UMB anticipates as many as three additional GMPs. The MBE commitment for this project is 25%. The GMP for this phase of the project has achieved 25%.

FUND SOURCE: MCCBL 2008, Item 037

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 07-0672-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-1189
Ancillary Repairs, Maintenance & Minor Construction
Light Rail Maintenance of Way
ADPICS NO. T-1189

CONTRACT DESCRIPTION: This contract is for one (1) qualified contractor to perform work that will include the furnishing of services necessary for the accomplishment of miscellaneous minor construction, repairs, and maintenance work for the Administration's Central Light Rail Line facilities located in Baltimore City, Baltimore County and Anne Arundel Counties, Maryland.

AWARDEE: Brawner Builders, Inc.
Hunt Valley, MD

TERM: Three (3) Years from Notice to Proceed

AMOUNT: \$5,511,752.00

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:
Brawner Builders Inc. \$5,511,752.00
Hunt Valley, MD

Ruskey Company & Builders \$5,639,672.00
Bethesda, MD

Allied Contractor Inc. \$6,108,090.00
Baltimore, MD

MBE PARTICIPATION: 35%

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

* **HIRING AGREEMENT ELIGIBLE:** Yes

REMARKS: The engineer's estimate for this contract is \$5,882,290.00.

The Solicitation was advertised in eMaryland Marketplace and on MTA's Web Site. Twenty-nine (29) firms received bid packages; Twenty-four (24) were Maryland firms. Three (3) bids were received.

ITEM: 1-C (Continued)

BPW -- 06/25/08

Work will include minor construction consisting of structural, civil, architectural, mechanical, and electrical work.

The MBE goal was 30%.

FUND SOURCE: 80% Federal Funds
20% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0727-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433
Rgay@sha.state.md.us

BPW – 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

CONTRACT MODIFICATION: (Construction)

ITEM: 2-C-MOD

STATE HIGHWAY ADMINISTRATION

ORIGINAL CONTRACT NO. & TITLE: PG6955129R

Replacement & Upgrade of the HVAC System at SHA's
 District 3 Office & Southern Regional Lab in Prince
 George's County
 ADPICS NO. PG6955129R

ORIGINAL CONTRACT APPROVED: Item 8-C DOT Agenda dated 11/15/06

CONTRACTOR: Welch and Rushe, Inc.
 Upper Marlboro, MD

MODIFICATION: Change Order # 2 provides additional funding for the contractor to supply material and perform services required for redesign and installation of variable air volume boxes (VAV), ductwork and piping. SHA anticipated that the existing piping and medium pressure ductwork would remain and be reused with the new system. However, after removing walls and insulation it was determined that the existing ductwork was undersized and the piping was leaking in numerous places and needed to be replaced. The space as shown in the design was not adequate for installation of VAV's and caused redesign of that component. Additionally, certain VAV's were omitted from the original plans.

SHA is also requesting that the contract administrative duration be extended 300 days to allow for the successful 2 season (summer and winter) commissioning of the equipment and HVAC system.

TERM: Ending February 28, 2009

AMOUNT: \$75,905.00

ORIGINAL CONTRACT AMOUNT: \$662,000.00

REVISED CONTRACT AMOUNT: \$941,797.00

PERCENTAGE INCREASE: 11.5 % (C.O. #2)
 42.0 % (Overall)

ORIGINAL MBE PARTICIPATION: 21%

REMARKS: SHA is reviewing all design documents to determine possible consultant liability.

ITEM: 2-C-MOD

BPW – 06/25/08

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1383-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Geoff Kolberg (410) 537-7850
GKolberg@mdot.state.md.us

BPW -- 06/25/08

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ ENGINEERING SERVICES:

ITEM: 3-AE

MARYLAND TRANSPORTATION AUTHORITY:

CONTRACT ID: MdTA 2006-02 A, B
 Comprehensive Traffic Engineering and
 Miscellaneous Consulting Services for the
 Maryland Transportation Authority
 (MdTA)

DESCRIPTION: These are the first two (2) of five (5) task order based contracts, which will provide comprehensive traffic engineering and miscellaneous consulting services. These services are necessary for the continued development, maintenance and operation of the transportation facility projects in a safe manner. The consultants shall also perform these services for review, development or improvement of other transportation projects or research activities which the MdTA may have a current or future interest.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on June 12, 2008.

AWARD:	Whitman, Requardt & Associates LLP/ Century Engineering, Inc. Baltimore, MD	Contract A
	McCormick Taylor Inc./ Jacobs Engineering, Inc. Baltimore, MD	Contract B

CONTRACT TERM: Four (4) years (ending June 2012)

AMOUNT: \$6,000,000.00 (Contract A)
 \$4,000,000.00 (Contract B)

MBE PARTICIPATION: 25%

PROPOSALS:	<u>Technical Proposal Rating</u>	<u>Technical Rating</u>	<u>NTE Price</u>
Whitman, Requardt & Associates LLP/ Century Engineering, Inc. Baltimore, MD	1240	1	\$6,000,000.00

ITEM: 3-AE (Continued)

BPW – 06/25/08

PROPOSALS (Cont'd):	Technical Proposal Rating	Technical Rating	NTE Price
McCormick Taylor, Inc./ Jacobs Engineering, Inc. Baltimore, MD	1179	2	\$4,000,000.00
Wallace, Montgomery & Associates/ Rummel, Klepper & Kahl Towson, MD	1154	3	Contract C
PB Americas/ Whitney, Bailey, Cox & Magnani Baltimore, MD	1121	4	Contract D
URS Corporation Hunt Valley, MD	1090	5	Contract E
Sabra Wang & Associates Baltimore, MD	1037	6	N/A
A. Morton Thomas & Associates/ HNTB Corporation Baltimore, MD	1037	7	N/A
KCI Technologies, Inc./ Greenhorne & O'Mara, Inc. Hunt Valley, MD	1036	8	N/A
Brudis & Associates, Inc./ Gannett Fleming, Inc. Columbia, MD	1029	9	N/A
STV Incorporated Baltimore, MD	975	10	N/A

REMARKS: This Solicitation was advertised in The Daily Record and eMaryland Marketplace. A total of ten (10) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms. Price proposals were solicited and received from the top five (5) ranked firms. The five (5) firms that were not selected were debriefed.

The consultants shall perform all services in accordance with the solicitation for the Project. The work areas are: Harry W. Nice Memorial Bridge, Thomas J. Hatem Memorial Bridge, William Preston Lane Jr. Memorial Bridge, Baltimore Harbor Throughway, Fort McHenry Tunnel, Francis Scott Key Bridge, and John F. Kennedy Memorial Highway and any new facilities the authority may acquire or Construct in the future.

ITEM: 3-AE (Continued)

BPW – 06/25/08

FUND SOURCE: 100% Toll Revenue

APPROPRIATION: 29.10.02.01

MD TAX CLEARANCE: Whitman Requardt / Century 08-1209-1111
McCormick Taylor/ Jacobs 08-1233-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION-THE ABOVE-REFERENCE ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: MTA-1095B
 Open-End Trackwork Design Services
 ADPICS No.: TMTA1095B

CONTRACT DESCRIPTION: This is one of two (2) task order contracts that provide support to the MTA's Facilities Engineering Division for open-end trackwork design services.

AWARD: Gannett Fleming, Inc./PB Americas, Inc./Whitman,
 Requardt & Associates, LLP – Joint Venture
 Baltimore, MD

TERM: Five (5) Years (ending June 2013)

AMOUNT: \$6,000,000.00

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;**
 recommendation approved by the Transportation
 Professional Services Selection Board on June 12, 2008.

PROPOSALS:

	<u>Technical Proposal Rating (Max=900)</u>	<u>Technical Ranking</u>	<u>Award Amount</u>
DMJM Harris, Inc. Baltimore, MD	766	1	Contract A
Gannett Fleming, Inc./PB Americas, Inc./Whitman, Requardt & Associates, LLP – Joint Venture Baltimore, MD	761	2	\$6,000,000.00
Rumel, Klepper & Kahl, LLP Baltimore, MD	669	3	N/A
Jacobs Engineering Group, Inc. Baltimore, MD	615	4	N/A

ITEM: 4-AE (Continued)

BPW--06/11/08

MBE PARTICIPATION: 27%

REMARKS: The Solicitation was advertised in The Daily Record, the Maryland Contract Weekly, and on the SHA Web Site. A total of four (4) engineering consultant firms were sent Request for Proposals for these services. All are Maryland firms. Four (4) technical proposals were received.

The Consultants will perform various services for trackwork design for light rail, heavy rail, commuter rail and bus facilities. Project tasks may include, but are not limited to the following: assessment of track performance, evaluation of maintenance practices, review of design, inspection and maintenance criteria, preparation of reports and recommendations for repairs, preparation of contract bid documents, preparation of construction cost estimates, reviewing of designs and schedules, research analysis and recommendation on new track components, project management services, field inspection services, drafting assistance, laboratory testing of various track components, construction related services, track maintenance forecasting and other planning related tasks.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1353-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433
rgay@sha.state.md.us

BPW – 06/25/08

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2007-05 I
Traffic Engineering Services, District 6 (Allegany, Garrett and Washington Counties)
ADPICS NO: SBCS0705I

CONTRACT DESCRIPTION: This is the last of two (2) Traffic Engineering Services task order contracts for District 6.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on June 12, 2008.

AWARD: PB Americas, Inc.
Baltimore, MD

AMOUNT: \$1,000,000.00

TERM: Four (4) Years (ending June 1, 2012)

DBE PARTICIPATION: 21%

PROPOSALS:

	<u>Technical Proposal Rating (Max 650)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
KCI Technologies, Inc. Hunt Valley, Maryland	510	1	Contract H
PB Americas, Inc. Baltimore, Maryland	501	2	\$1,000,000.00
McCormick Taylor, Inc. Baltimore, Maryland	494	3	N/A
Jacobs Engineering Baltimore, Maryland	466	4	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Market Place and SHA web page. A total of four (4) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

ITEM: 5-AE (Continued)

BPW – 06/25/08

The Consultant shall perform various traffic engineering studies, analysis, or design services as applicable to the project assignments made by the District. Services furnished by the Consultant may be for the accomplishment of the Highway Administration's Candidate Safety Improvement, Congested Intersection Improvement, and Quick Action Projects Programs.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 08-1185-1001

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

143

Robert P. Gay 410-545-0433
rgay@sha.state.md.us

BPW – 06/25/08

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2007-05 A & B
Traffic Engineering Services, District 2 (Caroline, Cecil, Kent,
Queen Anne's and Talbot Counties)
ADPICS NO(s): SBCS0705A, SBCS0705B

CONTRACT DESCRIPTION: These are the two (2) Traffic Engineering Services task order contracts for District 2.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;**
recommendation approved by the Transportation Professional
Services Selection Board on June 12, 2008.

AWARD:

Gannett Fleming, Inc. Baltimore, MD	Contract A
Kittelson & Associates, Inc. Baltimore, MD	Contract B

AMOUNT: \$1,000,000.00 each

TERM: Four (4) Years (ending June 1, 2012)

DBE PARTICIPATION: 21%

PROPOSALS:

	<u>Technical Proposal Rating (Max 590)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Gannett Fleming, Inc. Severna Park, Maryland	381	1	\$1,000,000.00
Kittelson & Associates, Inc. Baltimore, Maryland	349	2	\$1,000,000.00
The Traffic Group, Inc. Baltimore, Maryland	322	3	N/A
Century Engineering, Inc. Hunt Valley, Maryland	287	4	N/A

ITEM: 6-AE (Continued)**BPW – 06/25/08**

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Market Place and SHA web page. A total of four (4) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall perform various traffic engineering studies, analysis, or design services as applicable to the project assignments made by the District. Services furnished by the Consultant may be for the accomplishment of the Highway Administration's Candidate Safety Improvement, Congested Intersection Improvement, and Quick Action Projects Programs.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: Gannett Fleming, Inc. 08-1008-0112
Kittelson & Associates, Inc. 08-1124-0110

RESIDENT BUSINESSES: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433
rgay@sha.state.md.us

BPW – 06/25/08

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2007-23 A
 Field Inspection, Evaluation and Management
 for Painting and Cleaning of Steel Bridges, Statewide
 ADPICS NO. SBSCS0723A

CONTRACT DESCRIPTION: This is first of the two (2) open-end contracts to provide field inspection, evaluation and management for painting and cleaning of steel bridges for the Bridge Inspection and Remedial Engineering Division.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;**
 recommendation approved by the Transportation
 Professional Services Selection Board on June 12, 2008.

AWARD: Greenman-Pedersen, Inc.
 Annapolis Junction, MD

AMOUNT: \$500,000.00

TERM: Four (4) Years (ending June 1, 2012)

DBE PARTICIPATION: 0% (single element of work)

PROPOSALS:	<u>Technical Proposal Rating (Max 470)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Greenman-Pedersen, Inc. Annapolis Junction, MD	316	1	\$500,000.00
KTA-Tator, Inc. Pittsburgh, PA	302	2	Contract B
Greenhorne & O'Mara, Inc. Laurel, MD	293	3	N/A
Alpha Corporation Baltimore, MD	291	4	N/A

ITEM: 7-AE (Continued)**BPW – 06/25/08**

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of four (4) engineering consultant firms submitted technical proposals for this project, three (3) of which are Maryland firms.

The Consultant will perform field inspections, manage paint inspectors, provide expert advice and testing and training services concerning paint coatings of steel bridges, statewide.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 08-1117-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

147

Robert P. Gay 410-545-0433
rgay@sha.state.md.us

BPW – 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 8-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2007-06 B
 Planning, Design, Integration and Project
 Development Services, CHART
 ADPICS NO. SBCS0706B

CONTRACT DESCRIPTION: This is second of the three (3) open-end projects to provide Planning, Design, Integration and Project Development Services for the Coordinated Highway Action Response Team (CHART).

PROCUREMENT METHOD: Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on June 12, 2008.

AWARD: Telvent Farradyne Inc.
 Rockville, MD

AMOUNT: \$2,000,000.00

TERM: Four (4) Years (ending June 1, 2012)

DBE PARTICIPATION: 25%

PROPOSALS:	<u>Technical Proposal Rating (Max 790)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Jacobs Engineering Group Inc. Baltimore, MD	622	1	Contract A
Telvent Farradyne, Inc. Rockville, MD	603	2	\$2,000,000.00
Daniel Consultants, Inc. / Integrated Control Systems, Inc. / DMJM Harris, Inc. Columbia, MD	600	3	Contract C
Siemens ITS Baltimore, MD	577	4	N/A

ITEM: 8-AE (Continued)**BPW – 06/25/08**

PROPOSALS (Cont'd):	Technical Proposal Rating (Max 790)	Technical Ranking	NTE Price
IBI Group Boston, MA	550	5	N/A
Delcan Corporation Atlanta, GA	533	6	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of six (6) engineering consultant firms submitted technical proposals for this project, four (4) of which are Maryland firms.

The Consultant shall provide services to supplement the CHART staff which may include, but not be limited to: freeway and corridor traffic systems management studies, long-range planning, capacity and delay analysis, signal systems studies, traffic engineering studies and traffic data collection services.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 08-1334-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

149

Robert P. Gay 410-545-0433
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BPW -- 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 9-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4290521410
 Brush & Tree Cutting and Stump Removal at Various
 Locations in Caroline County
 ADPICS NO. 4290521410

CONTRACT DESCRIPTION: This Contract consists of brush and tree cutting & stump removal at various locations in Caroline County.

AWARD: Asplundh Tree Expert Co.
 Odenton, MD

AMOUNT: \$263,356.00 NTE

TERM OF CONTRACT: July 7, 2008 through December 31, 2010

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

Asplundh Tree Expert Co. \$263,356.00
 Odenton, MD

Pittman's Tree & landscaping, Inc. \$358,780.00
 Front Royal, VA

MBE PARTICIPATION: 5%

PERFORMANCE SECURITY: Payment and Performance Bonds for 100% of the award amount exists for this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eighty-five (85) contractors were notified for this project on eMaryland Marketplace; Ten (10) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

ITEM: 9-M (Continued)

BPW – 06/25/08

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1282-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

151

Robert P. Gay 410-545-0433
rgay@sha.state.md.us

BPW -- 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4290721410
 Brush & Tree Cutting and Stump Removal at Various
 Locations in Cecil County
 ADPICS NO. 4290721410

CONTRACT DESCRIPTION: This Contract consists of brush and tree cutting & stump
 removal at various locations in Cecil County.

AWARD: Asplundh Tree Expert Co.
 Odenton, MD

AMOUNT: \$415,757.00 NTE

TERM OF CONTRACT: July 7, 2008 through December 31, 2010

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

Asplundh Tree Expert Co. \$415,757.00
 Odenton, MD

Penn Line Service, Inc. \$500,400.00
 Scottdale, PA

Pittman's Tree & landscaping, Inc. \$513,900.00
 Front Royal, VA

MBE PARTICIPATION: 8%

PERFORMANCE SECURITY: Payment and Performance Bonds for 100% of the award
 amount exists for this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web
 Page. Eighty-four (84) contractors were notified for this project on eMaryland Marketplace; Ten (10) of
 which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated
 quantities.

ITEM: 10-M (Continued)**BPW – 06/25/08****FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 08-1283-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION****153**

Robert P. Gay 410-545-0433
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BPW -- 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 11-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 43216M1410SB
 Litter Pickup at Various Locations in the Marlboro Shop
 Area in Prince George's County
 ADPICS NO. 43216M1410

CONTRACT DESCRIPTION: This Contract consists of litter pickup at various locations in the Marlboro shop area in Prince George's County.

AWARD: AA Kleen It Services
 Lanham, MD

AMOUNT: \$353,360.00 NTE

TERM OF CONTRACT: July 7, 2008 through December 31, 2010

PROCUREMENT METHOD: **Competitive Sealed Bidding
 (Small Business Reserve)**

BIDS:

AA Kleen It Services Lanham, MD	\$353,360.00
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The Garrison Company Gwynn Oak, MD	\$367,780.00
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EMG, LLC Silver Spring, MD	\$377,760.00
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Consolidated Janitorial Services Abingdon, MD	\$386,688.00
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Evergreen Services, Inc. Greenbelt, MD	\$424,032.00
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Green Thumb Landscaping, Inc. Severn, MD	\$446,700.00
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JRP Management Resources, Inc. Burtonsville, MD	\$471,024.00
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ITEM: 11-M (Continued)**BPW – 06/25/08****BIDS (Cont'd):**

Desper & Sons Lawns & Landscaping Upper Marlboro, MD	\$518,538.44
Thomas Jones / Contractor Fort Washington, MD	\$528,600.00
H. F. Huber & Son, Inc. Baltimore, MD	\$688,052.00
Madison Properties, LLC Temple Hills, MD	\$706,720.00
Earn Contractors Gaithersburg, MD	\$769,280.00
Keene Cut Lawn Service Glen Burnie, MD	\$779,188.00
Colossal Contractors, Inc. Burtonsville, MD	\$785,720.00
Red Lion Group, Inc. Fort Washington, MD	\$2,000,000.00

MBE PARTICIPATION: 0% (single element of work)**PERFORMANCE SECURITY:** None

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eighty-one (81) contractors were notified for this project on eMaryland Marketplace; Thirteen (13) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

FUND SOURCE: 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 08-1306-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:
APPROVED**DISAPPROVED
WITH DISCUSSION****DEFERRED
WITHOUT DISCUSSION****WITHDRAWN
155**

Robert P. Gay 410-545-0433
rgay@sha.state.md.us

BPW -- 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 12-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 5490051410SB
 Provide Contract Support for Highway Maintenance at
 Various Locations in Calvert, Charles & St. Mary's
 Counties
 ADPICS NO. 5490051410

CONTRACT DESCRIPTION: This Contract consists of providing contract support for
 highway maintenance at various locations in Calvert, Charles & St. Mary's Counties.

AWARD: Green Thumb Landscaping, Inc.
 Severn, MD

AMOUNT: \$960,800.00 NTE

TERM OF CONTRACT: July 7, 2008 through January 31, 2010

PROCUREMENT METHOD: **Competitive Sealed Bidding
 (Small Business Reserve)**

BIDS:

Green Thumb Landscaping, Inc. Severn, MD	\$960,800.00
Desper & Son's Ground FX Lawn & Landscape Upper Marlboro, MD	\$975,432.00
Consolidated Janitorial Services, Inc. Abingdon, MD	\$1,055,850.00
Keene Cut Lawn Service Glen Burnie, MD	\$1,192,150.00
Kinion, LLC Columbia, MD	\$1,193,750.00

MBE PARTICIPATION: 9%

PERFORMANCE SECURITY: None

ITEM: 12-M (Continued)**BPW – 06/25/08**

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-hundred eight (108) contractors were notified for this project on eMaryland Marketplace; Eleven (11) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-1290-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

EQUIPMENT CONTRACT

ITEM: 13-E

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T8000-0261
 Procurement of Sixty-Four Mobility Buses
 ADPICS NO. T80000261

CONTRACT DESCRIPTION: This proposed contract provides for the manufacture and delivery of sixty-four (64) small and medium buses to be used for the MTA's Paratransit operations. These buses are ADA compliant and equipped in accordance with the MTA's technical specifications for the mobility operations. These buses will be replacing twenty-six (26) existing mobility buses that are at the end of their useful life and provide the increased capacity needed to provide for the anticipated 17% growth in service requests.

AWARD: Shepard Brothers, Inc.
 Canandaigua, NY

TERM: July 1, 2008 to February 28, 2009

AMOUNT: \$5,061,548.00

PROCUREMENT METHOD: Intergovernmental Cooperative Purchase

DBE PARTICIPATION: 3%

PERFORMANCE SECURITY: A Performance Bond in the amount of 10% of the contract value is in place.

REMARKS: The contract with Shepard Bros, Inc. has been negotiated per COMAR 21.05.09, Intergovernmental Cooperative Purchasing. Utilizing this procurement method will allow the MTA to realize a savings of both time and money in acquiring these mobility buses. It would require the MTA nine months to one year to develop specifications, advertise and award this contract under a standard solicitation process. Participation with the New York Department of Transportation (NYDOT) will reduce the interval to between three and six months. The pricing for the units is approximately \$3,500.00 less than similar units purchased by the MTA in 2002/2003. The current NYDOT contract provides for the procurement of between 800 and 2100 units per year, and the economies of scale are reflected in the pricing. In addition, by purchasing similar vehicles, further economies are realized by the MTA in inventory management and maintenance costs. The reduced time period from purchase to delivery will enable the MTA to better meet the needs of the paratransit community. The DBE/MBE participation goal of 3% was approved by the USDOT in correspondence dated October 11, 2007.

FUND SOURCE: 100% Special Funds Budgeted to MTA

ITEM: 13-E (Continued)

BPW – 06/25/08

APPROPRIATION CODE: JO5 H0105

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 08-0735-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

John Thornton (410-631-1002)
jthornton@marylandports.com

BPW – 06/25/08

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

REAL PROPERTY ACQUISITION

ITEM: 14-RP

MARYLAND PORT ADMINISTRATION:

REFERENCE: Approval is requested for the purchase of real property to be used in the expansion of the South Locust Point Marine Terminal cruise parking area.

SPECIAL CONDITIONS: See Remarks

OWNER: Transoceanic Cable Ship Company, Inc.

OWNERSHIP: June 26, 1997

PROPERTY: 4.72 acres of land in fee simple
Map 24, Section 6, Block 1958, Lot 1
1001 E. McComas Street
Baltimore, MD

CONSIDERATION: \$2,467,000.00

APPRAISED VALUE: \$2,467,000.00, Joseph Campanella, fee appraiser
\$1,500,000.00, J. Turlington, fee appraiser
\$2,340,000.00, Colliers Pinkard, fee appraiser

Reviewed and approved by SHA Appraisal Review
Division (three (3) appraisals reviewed)

REMARKS: The Maryland Port Administration (MPA) has an opportunity to purchase 4.72 acres of land immediately adjacent to the South Locust Point Marine Terminal (SLPMT). With the success of the cruise passenger business in Baltimore and commitments from additional cruise lines to service Baltimore, MPA needs additional acreage to handle the overflow parking needs as a result of the additional cruise activity.

The Seller is required to provide MPA with a good and marketable fee simple title to the property, copies of any environmental studies completed by the seller, access to the property to enable MPA to complete Phase I and Phase II environmental studies, and a copy of the sellers existing title insurance policy.

MPA has completed both a Phase I and Phase II environmental studies and there are no environmental issues that would preclude the area from being used as a paved parking lot.

ITEM: -RP (Continued)

BPW – 06/25/08

FUND SOURCE:

100% Special Funds Budgeted to MPA

APPROPRIATION CODE:

D0002 Agency J03

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

161

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW -- 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 15-RP MMC# 07-2145

STATE HIGHWAY ADMINISTRATION: Located at the southeast corner of the intersection of MD 66 and Beaver Creek Road, Beaver Creek, Washington County

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of \pm 0.28 acres and is being conveyed at the appraised value to the only adjoining owner who submitted a bid.

SPECIAL CONDITIONS: None

GRANTOR: State Highway Administration

GRANTEE: Lennis Knott & Sylvia Knott as tenants by the entireties

CONSIDERATION: \$10,000.00

APPRAISED VALUE: \$10,000.00 Richard Bowers, fee appraiser.
 Reviewed and approved by Don Wakefield,
 Manager, Appraisal Review Division (one appraisal, one review appraisal per form 19)

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article of the State Procurement Article of the Annotated Code of Maryland. SHA is concurrently requesting permission to dispose and execution of the Deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

The grantee was the only one of the two adjoining owners to submit a bid. The property is not capable of an independent use because of restrictive zoning requirements.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

162

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW -- 06/25/08

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 16-RP MMC# 08-2177

STATE HIGHWAY ADMINISTRATION: Located on the southeast corner of the intersection of MD 66 and Beaver Creek Road, Beaver Creek, Washington County

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of a parcel of land, as described, which is excess to the needs of SHA.

The property to be conveyed consists of ± 0.07 acres (3,219 sf) and is being conveyed at the appraised value to the only adjoining owner who submitted a bid

SPECIAL CONDITIONS: None

GRANTOR: State Highway Administration

GRANTEE: Steven James & Cathleen James as tenants by the entireties

CONSIDERATION: \$2,000.00

APPRAISED VALUE: \$2,000.00 Richard Bowers, fee appraiser.
 Reviewed and approved by Don Wakefield,
 Manager, Appraisal Review Division (one appraisal, one review appraisal per form 19)

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309 (F)1(ii) of the Transportation Article of the State Procurement Article of the Annotated Code of Maryland. SHA is concurrently requesting permission to dispose and execution of the Deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

The grantee was the only one of the two adjoining owners to submit a bid. The property is not capable of an independent use because of its small size.

As part of this transaction SHA is releasing a .05 acre (2155 sf) slope easement to the grantee.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

163

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW – 06/25/08

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 17-RP MMC# 08-2188

STATE HIGHWAY ADMINISTRATION: Road Conveyance Deed to Prince George's County, Maryland - Fernwood Drive and Sansbury Road for a distance of 1800 ± linear feet.

EXPLANATION: Legal authority for Road Transfer is found in Transportation Article Section 8-304 and road conveyance in Section 10-305 of the State Procurement Article of the Annotated Code of Maryland.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Prince George's County, Maryland

CONSIDERATION: \$1.00

APPRAISED VALUE: Not Applicable

REMARKS: SHA has agreed to transfer these relocated and improved roads to Prince George's County and the County has agreed to accept these roads as an integral part of the County Highway System. This conveyance is in accordance with an agreement between both parties. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

164

Robert Gay – 410-545-0433
rgay@sha.state.md.us

BPW – 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: 18-RP MMC# 08-2187

STATE HIGHWAY ADMINISTRATION: Road Conveyance Deed to Montgomery County, Maryland

 Former MD 399 - (Howard Chapel Road) From MD 108 (Damascus Rd.) to end of SHA maintenance for a distance of 1.53 + miles.

EXPLANATION Legal authority for Road Transfer is found in Transportation Article Section 8-304 and road conveyance in Section 10-305 of the State Procurement Article of the Annotated Code of Maryland.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Montgomery County, Maryland

CONSIDERATION: \$1.00

APPRAISED VALUE: Not Applicable

REMARKS: SHA agreed to transfer this road to Montgomery County. The County has agreed to accept the road as an integral part of the County Highway System. Conveyance is being made to comply with conditions of an Agreement between the SHA and Montgomery County, Maryland.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW—06/25/08

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

GENERAL/MISCELLANEOUS:

ITEM: 19-GM

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-LC-03-016

NATURE OF REQUEST: Approval of Supplement No. 4 to Contract No. MAA-LC-03-016 (Basic Use and Lease Agreement) with American Airlines, Inc. (American) for Maryland Aviation Administration (MAA) to reimburse American to install various cabling and electrical components critical to its network system due to the MAA's relocation of its operations to accommodate the upcoming reconstruction of the apron between Concourses C and D. MAA is contractually obligated under Article XXII, "Relocation Rights", of the Contract to pay all costs to effect the relocation.

CONTRACTOR: American Airlines, Inc.
Ft. Worth, TX

AMOUNT: \$412,000.00 NTE

DURATION: Supplement related work to be completed by
June 30, 2008

REMARKS: The MAA will reimburse American on an actual cost basis based on a pre-approved list of various cabling and electrical components, up to, but not exceeding \$412,000.00. Any costs above this amount will be the responsibility of American.

Due to the upcoming reconstruction of the apron between Concourses C and D, Gates C-1, C-3, C-5 and C-7 will be closed for approximately three (3) years. MAA has requested American to relocate its holdroom and operation areas to the west side of Concourse C (Gates C-4, C-6 and C-8). As part of this relocation, American's main computer room (MCR) housing its network systems for its operations must be relocated. To eliminate the risk of liability to the MAA, American will be required to install various cabling and electrical components that impact its network system to the new MCR location.

TAX COMPLIANCE NO: 08-0380-1111

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Mike Miller (410) 633-1143
mmiller@marylandports.com

BPW – 06/25/08

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 20-GM

MARYLAND PORT ADMINISTRATION: All MPA Marine Terminals in Baltimore

CONTRACT NO. & TITLE: Price/Rules Schedule No. 20

CONTRACTOR: All users of MPA Marine Terminals in Baltimore

EFFECTIVE DATE: July 1, 2008

REVENUE: Estimated revenue increase based on past tonnage levels and activity is \$1,558,951 annually.

REMARKS: The Price Rules Schedule is a list of rates that are charged to customers who use MPA terminals to offset the cost of operations at MPA terminals. The MPA reviewed the current schedule (Schedule No. 19, Item 16-GM, February 28, 2007) and proposed revisions to address changing costs and other issues that financially impact Port operations.

The MPA reviews each item included in its Price/Rules Schedule to determine the extent of required tariff increases based on inflation, competitive market conditions and maritime security. Select items are then adjusted to reflect current market conditions and increased costs. MPA has increased all rates including Security Fees in order to recoup the increased costs.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN 167

WITH DISCUSSION

WITHOUT DISCUSSION

W. Stanley Lane – 410-767-3355
slane1@mtamaryland.com

BPW -- 06/25/08

DEPARTMENT OF TRANSPORTATION ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 21-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT NO. & TITLE: MTA-1248
 MD DEL Operating Agreement
 ADPICS NO.: TMTA1248

CONTRACT DESCRIPTION: Contract provides for an Operations and Maintenance (O&M) Services Contractor for the three active rail lines on Maryland's Eastern Shore, which are currently owned by the State. The three active lines are:

- Seaford, DE – Cambridge, MD Line
- Townsend, DE – Massey – Centreville, MD Line
- Townsend, DE – Massey – Chestertown, MD Line

CONTRACT TERM: July 1, 2008 through June 30, 2013 with (two) five-year renewal options

PROCUREMENT METHOD: Sole Source

AWARD: The Maryland & Delaware Railroad (MDDE)
 Federalsburg, MD

AMOUNT: \$2,000,000 Est. (5 Year Base Contract)
 \$2,250,000 Est. (1st 5 Year Renewal Option)
 \$2,500,000 Est. (2nd 5 Year Renewal Option)
 \$6,750,000 Est. Total (15 Years)

REMARKS: This contract was advertised on eMaryland Marketplace as a Request for Information (RFI) in order to assess interest in participating in this agreement with MTA. Only MDDE responded to the RFI and they were determined to be a sole source. The State of Maryland owns three active branch freight railroad lines located on the Eastern Shore (Delmarva Peninsula) of Maryland and into Delaware. Operations and basic maintenance services will be provided by the MDDE, a short-line freight operation with headquarters located in Federalsburg, MD. MDDE will provide carload freight transportation through interchange with Class 1 railroads, primarily Norfolk Southern (NS) from multiple service points in the United States, Canada, and Mexico. Several major track rehabilitation projects have taken place over the last several years including track re-railing, grade crossing and bridge rehabilitation. Some trackage can handle 286,000 lb. cars at Class II FRA operating speeds of 25 mph.

The MDDE mechanical department and current servicing facilities are located in Federalsburg, MD. The MDDE is also equipped and capable of operating and setting up mobile shops for the purpose of performing regularly scheduled maintenance.

ITEM: 21-GM (Continued)**BPW – 06/25/08**

The new agreement will also include a revenue source involving a separate locomotive lease agreement covering the lease of two (2) MTA owned GP-39 locomotives to MDDE. \$25,000 per year per locomotive and \$100 per revenue-producing rail car each year starting with the 3501st revenue-producing car.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0106

TAX COMPLIANCE NO.: 08-1309-0012

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

DEPARTMENT OF NATURAL RESOURCES

Sassafras Natural Resource
Management Area
Kent County

CONTRACT NO. AND TITLE

Project No: P-072-991-010
ADPICS No: 001B8900714
Phase I Site Improvements

DESCRIPTION - Contractor shall provide all materials, supplies, and labor to install a 4,900 foot stabilized gravel road, a 30 car parking lot, and new entrance gates at the Sassafras NRMA.

PROCUREMENT METHOD

Negotiated Award after
Unsuccessful Competitive Sealed
Bidding

BIDS OR PROPOSALS

Bay Utilities, LLC – Kennedyville, MD
George & Lynch, Inc. – Dover, DE
JJID, Inc. – Bear, DE
MRC Construction Corporation – Crofton, MD
Pickens & Sons, Inc. – Clarksville, MD

AMOUNT

\$429,500
\$494,352
\$534,500
\$545,250
\$635,402

AWARD

Bay Utilities, LLC

AMOUNT

\$429,500

TERM

185 days from Notice to Proceed

MBE PARTICIPATION

20%

PERFORMANCE BOND

100% of Full Contract Amount

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C

REMARKS

The solicitation was advertised on eMaryland Marketplace and was also posted on the DGS Bid Board. On February 20, 2008 five bids were received. All bids exceeded available project funding.

On March 28, 2008 a procurement determination was made that it was in the best interest of the State to reject all bids, and to proceed with Procurement by Negotiated Award after Unsatisfactory Competitive Sealed Bidding in accordance with COMAR 21.06.02.02.C.(1)(g). With concurrence of the Department of Natural Resources, the project was value engineered and the scope of work revised to reduce the original road length by 1,350 feet. Revised bidding documents were issued to all five original bidders and on April 23, 2008 five revised bids were received. An evaluation of the revised bids determined that the low bid submitted by Bay Utilities, LLC was responsive and within the available project funds.

The Sassafras Natural Resources Management Area consists of 991 acres adjacent to Turner's Creek and the Sassafras River in northern Kent County. This Phase I project will provide improved access and parking conditions for hikers and hunters. The Phase II project to develop a day use area will start design in June 2008.

Board of Public Works approval is also requested for the transfer of \$150,109 from Program Open Space (POS) Contingency Fund Item 256, FY99 to POS Capital Improvement Item 274, FY00 to supplement the prior year appropriation for this capital project. By letter dated May 8, 2008 DNR requested Joint Budget Committee review of the use of POS funds for this purpose.

FUND SOURCE

Item 274 POS 2000

TAX COMPLIANCE NO.

08-1010-0001

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 2-C-MOD

DEPARTMENT OF GENERAL SERVICES

Maryland State House
Annapolis, Maryland

ORIGINAL CONTRACT NO. AND TITLE

Project No.: BA-000-020-001
ADPICS No.: COA83117
Brick Walks Replacement at the
Maryland State House

ORIGINAL CONTRACT APPROVED

Item 3-C; BPW June 20, 2007

ORIGINAL PROCUREMENT METHOD

Competitive Sealed Bidding

CONTRACTOR

Richard Beavers Construction, Inc.
Easton, Maryland

MODIFICATION – Change Order No. 5 covers the costs of the following items:

- | | |
|--|----------|
| A) Remove and replace the existing brick walkway with new brick pavers and substrate as described under the base contract drawings (Add Alternate #5) in the South Quadrant (specifically the South Portico Terrace) | \$72,405 |
| B) Remove and replace the existing brick walkway with new brick pavers and substrate as described under the base contract drawings in the West Quadrant (walk connecting steps 1A to walk abutting State House) | \$16,836 |
| C) Remove and replace the granite curb at State Circle adjacent to Step 2B (North Quadrant) | \$ 3,421 |
| D) Reconstruct Step 1A at the West Quadrant. | \$ 9,510 |
| E) Construct new serpentine walkway with railings leading from the South Portico Terrace to the Jamestown Cannon and Step 3B. | \$21,028 |
| F) Install new limestone caps at Steps 3B, 4B and 4C (East and South Quadrant) | \$17,547 |
| G) Construct new ADA ramp with handrails in the North Quadrant of the State House grounds | \$83,066 |

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM 2-C-MOD

- | | |
|---|------------|
| H) Remove existing walkways that abut the Old Treasury Building and install a new walkway design that is adjacent to and further away from the existing building for the protection of the building | \$29,808 |
| I) Completion of repairs at the lower retaining walls, W2, W3, W4, and W6 as provided for in original bid documents as add alternates #7, #8, #9 and #11 | \$29,431 |
| J) Perform work as described under the Base Bid Add Alternate #1 Provide all site electrical work indicated on Sheets E1 and E2 | \$52,800 |
| K) This establishes an Allowance to replace the park benches because the existing benches are in poor condition | \$16,800 |
| L) Provide funding for an additional 1,500 sf for the mortar pointing at the brick walls that fall under the established Unit Price Item #4 | \$42,000 |
| M) Provide funding for an additional 1,200 sf for the concrete removal and replacement that falls under the established Unit Price Item #1 | \$24,000 |
| N) Provide funding for an additional 50 lf for the removal and replacement of beveled and half round brick that are located on the perimeter walls that fall under the established Unit Price Item #5 | \$6,000.00 |

<u>MODIFICATION AMOUNT</u>	\$ 424,652
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<u>ORIGINAL CONTRACT AMOUNT</u>	\$1,404,442
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<u>CHANGE ORDERS PREVIOUSLY APPROVED</u>	\$ 69,796
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<u>REVISED CONTRACT AMOUNT</u>	\$1,898,890
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<u>PERCENTAGE INCREASE</u>	30.23% (Individually)
	35.20% (Cumulatively)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 3-A/E

JUDICIARY OF MARYLAND

Court of Appeals Building
Annapolis, Anne Arundel County

CONTRACT NO. AND TITLE

Project No. BA-688-080-003
ADPICS No.: 001B8900689
ADA Modifications to the
Court of Appeals Building

DESCRIPTION – Contractor shall provide design services for modifications to the existing Court of Appeals Building in Annapolis for enhanced handicapped accessibility. The scope of work includes design of a new entrance driveway, design of a one story parking deck over the existing parking lot, and remodeling the first floor front main lobby.

PROCUREMENT METHOD

Maryland Architectural and
Engineering Services Act

BIDS OR PROPOSALS

Penza Bailey Architects, Inc. - Baltimore, MD

**QUALIFICATION AND
TECHNICAL SCORE**

92%

AWARD

Penza Bailey Architects, Inc.
(Successor to Amos Bailey Arnold &
Associates, Inc.)

AMOUNT

\$249,268.15

MBE PARTICIPATION

45%

PERFORMANCE BOND

None

REMARKS

The estimated total construction cost is \$2,000,000.

At the August 3, 2004 public meeting of the General Professional Services Selection Board, the Board approved the firm of Amos Bailey Arnold & Associates, Inc. as one of seven firms selected to participate in indefinite quantity contract No. DGS-04-100-IQC.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 3-A/E

REMARKS

At the March 4, 2008 meeting of the General Professional Services Selection Board, the Board approved the Department of General Services' request to procure architectural and engineering services for ADA modifications to the Court of Appeals Building through indefinite quantity contract No. DGS-04-100-IQC. Per the terms of that contract approved by the BPW on August 11, 2004, all contract awards in excess of \$200,000 require BPW approval (DGS Agenda Item 59-AE).

At the April 8, 2008 public meeting of the General Professional Services Selection Board, the Chairman of the Negotiation Committee recommended award of this contract as indicated. The price proposal was the result of a negotiated agreement with the Selection Board's Negotiation Committee, which consists of professional architects and engineers from within the Department of General Services and the Using Agency Representative, and the A/E firm of Penza Bailey Architects, Inc. The chairman of the Negotiation Committee certified to the General Board that the negotiations were conducted in accordance with the regulations governing the Negotiation Committee and that the price proposal was determined to be fair, competitive, and reasonable.

The price proposal and the scope of services represented by the price proposal were reviewed by the General Professional Services Selection Board. The price proposal was accepted and approved by the General Board as fair, competitive, and reasonable as required by Title 13-308 of the State Finance and Procurement Article, Annotated Code of Maryland on April 8, 2008.

This item was previously submitted to the Board of Public Works on June 11, 2008 and was withdrawn.

FUND SOURCE

Using Agency General Funds
C00 08 PCA 00001 Aobj 1414

TAX COMPLIANCE NO.

08-0676-0110

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved Disapproved

Deferred

Withdrawn ✓

With Discussion ✓

Without Discussion

BA-688-080-003.bpw

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

DEPARTMENT OF GENERAL SERVICES

William Donald Schaefer Tower and
Public Defender Building
Baltimore, Maryland

CONTRACT NO AND TITLE

ADPICS NO. 001B8900741
Janitorial Services

DESCRIPTION – Contractor shall provide all labor, equipment, and supplies necessary to perform daily, weekly, monthly, quarterly and semi-annual janitorial services for approximately 263,046 net cleanable sq. ft. at the William Donald Schaefer Tower, 6 St. Paul Street, Baltimore and for approximately 25,685 net cleanable sq. ft. at the Public Defender Building, 201 St. Paul Place, Baltimore. The contract term is for three (3) years beginning August 1, 2008 through July 31, 2011.

William Donald Schaefer Tower – 6 St. Paul Street

Add Alternate #1 – Strip & Finish Floors (Quarterly)
Add Alternate #2 – Carpet Extraction (Semi-Annual)
Add Alternate #3 – Clean Blinds (Quarterly)
Add Alternate #4 – Garage Pressure Washing (Semi-Annual)

Public Defender Building – 201 St. Paul Place

Add Alternate #1 – Strip & Finish Floors (Semi-Annual)
Add Alternate #2 – Carpet Extraction (Semi-Annual)
Add Alternate #3 – Clean Blinds (Quarterly)

PROCUREMENT METHOD

Preference Provider
(Certified Sheltered Workshop)

AWARD

Alliance, Inc.
Baltimore, MD
(MBE Cert. #01-430)

AMOUNT

\$1,862,195.70 (3 years)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

BIDS

Alliance, Inc.

	<u>Base Bid</u>	<u>Alternates 1-4</u>	<u>Base Bid + Alts 1-4</u>
William Donald Schaefer Tower	\$1,359,319.68	\$284,932.56	\$1,644,252.24
Public Defender Building	\$ 194,561.28	\$23,382.18	\$ 217,943.46

MBE PARTICIPATION

100%

PERFORMANCE BOND

N/A

REMARKS

Alliance, Inc. is a Certified Sheltered Workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on May 23, 2008. Housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extend they are available.

Alliance, Inc. is the incumbent contractor for this service and has been performing in compliance with the existing contract standards.

FUND SOURCE

DGS Operating Funds
H00 33439 0813 - \$1,644,252.24
H00 33391 0813 - \$217,943.46

TAX COMPLIANCE NO.

08-1352-0110

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

001B8900741

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

DEPARTMENT OF JUVENILE SERVICES

Baltimore City Juvenile Justice
Center
Baltimore, Maryland

CONTRACT NO. AND TITLE

ADPICS No.: 001B8900726
Comprehensive Building
Management and Maintenance
Services

DESCRIPTION – Board of Public Works approval is requested for a contract to provide comprehensive building management and maintenance services at the Baltimore City Juvenile Justice Center for a period of five (5) years beginning September 16, 2008 through September 15, 2013.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Broadway Services Inc. - Baltimore, MD.
WW Contractors, Inc. - Baltimore, MD.

\$7,454,101.20
\$8,325,955.38

AWARD

Broadway Services Inc.

AMOUNT

\$7,754,101.20 (5 years)

TERM

9/16/2008 – 9/15/2013

MBE PARTICIPATION

35%

PERFORMANCE BOND

\$1,500,000.00 (1 Year)

HIRING AGREEMENT ELIGIBLE

Yes

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M

REMARKS

This project was solicited through eMarylandMarketplace (eMM) and posted on the DGS Bulletin Board. Two (2) priced bids were received. In an effort to increase interest in this contract opportunity, the bid due date was extended. Further investigation from the MDOT MBE Directory and the internet provided the names of additional contractors which were directly solicited in an effort to increase competition. As part of an outreach following bid closing, several of these contractors were surveyed as to reasons they did not submit a bid. Comments received included was unable to get their pricing together timely, is interested in bidding on the next contract and will register on eMM; dropped the ball, but interested in bidding on the next solicitation; and did not have the staffing to prepare a bid.

The award amount includes the base bid amount, \$7,454,101.20, and an extra work allowance of \$300,000. The extra work allowance will be used for the services included in the contract that may exceed the contractually allocated funding. This includes unscheduled maintenance required for the facility and major, unexpected or emergency repairs. For work to be performed using allowance funds, the State will require the contractor to submit a price proposal (which includes all labor, parts and equipment costs) for the repair. Upon analysis of the contractor's price proposal, the State may decide to award the project to the contractor.

FUND SOURCE

DJS Operating Funds
V00 08 16205 0816

TAX COMPLIANCE NO.

08-1153-1111

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

BCDJBPW

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 6-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, Board of Public Works approval of the use of General Obligation Bond funding for the contracts noted below is hereby requested.

<u>REFERENCE</u>	Maryland School for the Deaf
<u>CONTRACT NO. AND TITLE</u>	AH-894-050-101 – Waterproof Elevator Pit Columbia Campus Main Building
<u>PROCUREMENT METHOD</u>	Small Procurement
<u>AWARD</u>	Fox Industries –Baltimore, MD
<u>AMOUNT</u>	\$6,510.00
<u>FUND SOURCE</u>	Item 018, MCCBL 2005

REMARKS

Project works provides for supplying all materials, equipment, labor, and supplies for a second waterproofing treatment consisting of injection of waterproofing foam thru the slab and corner wall of the elevator pit.

<u>REFERENCE</u>	Department of General Services
<u>CONTRACT NO. AND TITLE</u>	BC-766-073-001 – ADA Handrail Installation Bel Air District Court/MS
<u>PROCUREMENT METHOD</u>	Small Procurement
<u>AWARD</u>	Long Fence Company – Crofton, MD

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 6-GM

AMOUNT \$10,595.00

FUND SOURCE Item 005, MCCBL 2005

REMARKS

Contractor shall furnish all labor, materials, equipment, and services necessary to replace 120' long existing metal hand rails at the DC/MSD to comply with ADA and Access Maryland requirements.

Board of Public Works Action – The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

gmBPW062508

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP

DEPARTMENT OF NATURAL RESOURCES

Barrans Property
51.169 acres
Baltimore County
File # 23-0265

REFERENCE

Board of Public Works approval is requested on behalf of Program Open Space to accept an Agreement of Sale to purchase a 51.169 +/- acre property known as the Barrans property, the largest remaining in-holding of the lands between Cromwell Valley Park, Gunpowder Falls State Park, and lands protecting the Loch Raven Reservoir, located in the Towson area of Baltimore County.

The 51.169 +/- acre parcel is improved with a two story framed residence and garage that is adjacent to the northwest section of Cromwell Valley Park. The remainder of this property is wooded and contains high quality trout streams. Following acquisition, the parcel will be owned by the State of Maryland, Department of Natural Resources and the majority of it will be managed by the Baltimore County Department of Recreation and Parks under a lease agreement (please see companion item 8-LL of this date). Popular recreational activities found in the Gunpowder Falls State Park and the Cromwell Valley Park including hiking, fishing, and bird watching will be expanded into this new area.

Applying the new Program Open Space Targeting system, this acquisition has received a high ecological ranking scoring 99 points. The parcel also lies within a designated High Priority Conservation Area.

The Attorney Generals Office has approved the agreement of sale. Title and transfer documents are subject to legal review.

GRANTOR

William T. Barrans, II, Daniel L.
Barrans, Richard E. Barrans and
Donald R. Barrans

GRANTEE

The State of Maryland, to the use of
the Department of Natural Resources

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP

PROPERTY

51.169 +/- acres improved

PRICE

\$2,375,000

APPRAISED VALUES

\$2,375,000 – Bernard A. Page –
Fee Appraiser – 6/7/07
Reviewed by David M. Kelleher

\$2,200,000 – James R. Turlington –
Fee Appraiser – 7/05/07
Reviewed by David M. Kelleher

FUND SOURCE

POS 81.20.03 Item 389, \$288,495.84 FY06
POS 81.20.03 Item 400, \$2,086,504.16 FY07

SPECIAL CONDITIONS

1. The residential dwelling built in 1930 along with two (2) acres surrounding the dwelling, shall be placed into the Department of Natural Resource's curatorship program following settlement.
2. The Department of Natural Resources will lease a portion of this property to Baltimore County by way of an amendment to the existing Merrick Farm lease (companion Item 8-LL of this date).

REMARKS

The Department of Natural Resources recommends approval of this acquisition.

BPW Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Barransbpw6-25

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 8-LL

DEPARTMENT OF NATURAL RESOURCES
(Land and Property Management)

Tenant Baltimore County, Maryland
Court House
Towson, Maryland 21204

Property Location Gunpowder Falls State Park
Cromwell Valley
Baltimore County, Maryland

<u>Space Type</u>	Land	<u>Lease Type</u>	Modification	<u>Acres</u> 49+/- Additional
<u>Duration</u>	8 Years	<u>Effective</u>	July 1, 2008	
<u>Annual Rent</u>	\$1.00			

<u>Utilities Responsibility</u>	Tenant
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	09/18/96 Item 18-L and 12/16/98 Item 15-L

On September 18, 1996, the Board of Public Works approved as Item 18-L, a 20 year lease agreement between the State of Maryland, Landlord, and Baltimore County, Tenant, for the use of 220 +/- acres of land containing 6 houses constituting a portion of a parcel of land known as the former Merrick property located in Gunpowder Falls State Park (the Lease).

On December 16, 1998, the Board of Public Works approved as Item 15-L, the First Amendment of Agreement of Lease which incorporated a Master Concept Plan and permitted Baltimore County to sublease.

Board approval is now requested for a Second Amendment of Agreement of Lease to include approximately forty nine (49+/-) additional acres of land, known as the Barrans Property, in the Lease. This Second Amendment is contingent upon Board approval of the acquisition of the 51.169 +/- acre Barrans Property (companion item 7-RP of this date).

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 8-LL

REMARKS

The Department of Natural Resources is reserving a 2.169 +/- acre portion of the Barrans Property and not including same in the Lease. The reserved portion of the property is improved with a residential dwelling built in 1930 which will be placed in the department's curatorship program following settlement.

Board of Public Works Action - The above referenced Item was:

☒ Approved

☐ Disapproved

☐ Deferred

☐ Withdrawn

☐ With Discussion

☒ Without Discussion

File No:

0625barr.kr

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT

MARYLAND STATE DEPARTMENT OF EDUCATION
(Division of Rehabilitation Services)

Dundalk
Baltimore County

Landlord Eastpoint Office Park Company
 c/o Hill Management Services, Inc.
 9640 Deerco Road
 Timonium, Maryland 21093

Property Location 1005 North Point Road, 2nd Floor
 Dundalk, Maryland 21224

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	2,520
<u>Duration</u>	5 Years	<u>Effective</u>	July 1, 2008		
<u>Annual Rent</u>	\$39,060.00	<u>Square Foot Rate</u>	\$15.50		
		<u>Previous Square Foot Rate:</u>	\$16.79 (Avg.)		
		<u>Effective Square Foot Rate:</u>	\$16.75		
		<u>Prev. Eff. Sq. Foot Rate:</u>	\$18.03		

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	09/18/02 - 6-L; 12/20/95 - 17-L.

Fund Source Gen 25% Fed 75% PCA U-5257 Fund 5688

History/Administrative Review

Review of the lease file for this location indicates that the agency has continually occupied this space since March 8, 1996. From September 8, 2001 thru September 30, 2002, the agency occupied the space without a lease agreement, a period of 12 months and 23 days. A new lease agreement was executed covering a 5 year term which began on October 1, 2002. Since April 1, 2008, the agency continues to occupy the space without a lease agreement. The Board of Public Works is requested to retroactively approve the leasing of this space for a period of 15 months and 24 days from September 8, 2001 thru September 30, 2002 and the period from April 1, 2008 thru June 30, 2008 pursuant to the State Finance and Procurement Article 11-204(c) concurrent with the lease action requested by this agenda item.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 9-LT

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and utilities.
2. The lease incorporates 10 use in common parking spaces free of charge on the adjacent surface parking area at 1005 North Point Boulevard.

Remarks

1. This space will continue to be utilized as client contact office which provides services to individuals with disabilities. Services include interviewing, testing, counseling and coordination of activities to facilitate their return to gainful employment.
2. Through negotiations, the Department of General Services obtained a reduction in the rental rate from \$16.79 (Avg.) to \$15.50 per net usable square foot over the term of the lease resulting in a reduction of \$16,254.00 of rental payments.
3. The lease contains a termination for convenience clause.
4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above lease was handled as a renewal of an existing space, without the solicitation of additional offers and a new lease document has been executed. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 3310

0625nort.eg

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT

DEPARTMENT OF AGRICULTURE
(Forest Pest Management)

Forest Hill
Harford County

Master Landlord Colgate Investments, a Maryland General Partnership
2101 Rock Spring Road
Forest Hill, Maryland 21050

Sub-Landlord Harford County, Maryland, a body corporate and politic
220 S. Main Street
Bel Air, Maryland 21014

Property Location 2353 Rock Spring Road, Suite #170
Forest Hill, Maryland 21050

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	832
<u>Duration</u>	3 Years	<u>Effective</u>	July 1, 2008		
<u>Annual Rent</u>	\$8,320	<u>Square Foot Rate</u>	\$10.00		
		<u>Prev Sq. Ft. Rate</u>	\$ 8.00		

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Actions</u>	03/05/03 – 11-L

Fund Source 100% General L00A14.02 PCA 42101

Special Conditions

The lease incorporates 12 parking spaces to accommodate State pickup trucks, vans and employees' personal vehicles.

Remarks

1. This space has been used by the Forest Pest Management Unit since 2003. The unit conducts gypsy moth monitoring, spraying and evaluation in Harford, Cecil, Kent and Baltimore Counties and Baltimore City. The office is also involved in the survey and detection of other forest pests.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 10-LT

2. The lease contains a termination for convenience clause.
3. Harford County is continuing the master lease agreement for the entire building which houses the County Farm Bureau, the County Extension Service, 4H offices and the Department of Agriculture.
4. The master lease term is for 3 years and upon expiration the landlord, Colgate Investments, will reclaim the demises premises for its own use.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 3767

0625rock.eg

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT

BALTIMORE CITY COMMUNITY COLLEGE
(Liberty Campus)

Baltimore
Baltimore City

Landlord Liberty Medical Center, Inc.
2600 Liberty Heights Avenue
Baltimore, Maryland 21215

Property Location 2600 Liberty Heights Avenue
Baltimore, Maryland 21215

<u>Space Type</u>	Surface Parking	<u>Lease Type</u>	New	<u>Number of Spaces</u>	100
<u>Duration</u>	3 Years	<u>Effective</u>	July 1, 2008		
<u>Annual Rent</u>	\$42,000	<u>Rate/Space/Month</u>	\$35.00		

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Landlord
<u>Previous Board Action(s)</u>	N/A

Fund Source 100% General R95 C00 08 815 1301

Remarks

1. These spaces will be used to provide parking for the students who attend the Baltimore City Community College located at 2901 Liberty Heights Avenue in Baltimore City.
2. Baltimore City Community College (BCCC) services over 2,000 part time and 3,500 full time students.
3. Baltimore City Community College will collect from students \$15 per semester for part time students, and \$25 per semester for full time students for parking privileges.
4. With the approval of this lease BCCC will terminate their shuttle bus contract resulting in approximately \$225,000 per year cost saving to the State of Maryland.
5. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 11-LT

6. In accordance with the State Finance Procurement Article, Annotated Code of Maryland, this space was handled as a sole source without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 4064

0625liber.ecp

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

Board of Public Works approval is requested for **certification of matching funds** in the following amount by the following organizations. This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation.

- A. Board of Directors of Atlantic General Hospital Corporation - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN – MARLAND HOSPITAL ASSOCIATION – ATLANTIC GENERAL HOSPITAL LOAN OF 2007, CHAPTER 488, ACTS OF 2007 - \$700,000** - The Board of Directors has submitted documentation that it has in excess of \$700,000 in a financial institution to meet their matching fund requirement. “. . . for the planning, design, renovation, expansion, repair, construction and capital equipping of an existing building to provide primary care, diabetes, outpatient pulmonary, and child sexual assault services, to be located in Worcester County.”
- B. Board of Directors of GS Housing, Inc. - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - LOCAL HOUSE OF DELEGATES INITIATIVES - ASSISTED LIVING ON THE GREEN LOAN OF 2006, CHAPTER 046, ACTS OF 2006 - \$300,000** - The Board of Directors has presented evidence that it has received a contribution of \$1,500,000 of Home funds from the City of Baltimore to meet the matching fund requirement for this project. “. . . for the planning, design, construction, and capital equipping of an assisted living facility for low income individuals, to be located on the campus of The Good Samaritan Hospital in Baltimore City.”

The Department of General Services received all necessary documents prior to May 31, 2008.

- C. Board of Directors of GS Housing, Inc. - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - LOCAL SENATE INITIATIVES - ASSISTED LIVING ON THE GREEN LOAN OF 2006, CHAPTER 046, ACTS OF 2006 - \$200,000** - The Board of Directors has presented evidence of \$109,205 of eligible expenditure and \$90,795 in Home funds, a portion of the \$1,500,000 contribution from the City of Baltimore, \$300,000 of which is pledged as support of the LHDI 2006 grant above, for a total of \$200,000 in matching funds. “. . . for the planning, design, construction, and capital equipping of an assisted living facility for low income individuals, to be located on the campus of The Good Samaritan Hospital in Baltimore City.”

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 12-CGL

The Department of General Services received all necessary documents prior to May 31, 2008.

- D. Board of Directors of the Latin American Youth Center, Inc. - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - LOCAL SENATE INITIATIVES - UNIVERSITY COMMUNITY PARTNERSHIP CENTER LOAN OF 2006, CHAPTER 046, ACTS OF 2006 - \$240,000** - The Board of Directors has presented evidence of eligible expenditures in excess of \$240,000 to meet the matching fund requirement for this project. “. . . for the planning, design, repair, renovation, reconstruction, and capital equipping of a former elementary school building to be converted into the University Community Partnership Center, located in Riverdale (Prince George’s County).”

The Department of General Services received all necessary documents prior to May 31, 2008.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee’s matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the grant recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the grant recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Approval of this item will not encumber funds for these projects.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Bpw 062508 certmatch.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 13-CGL

REMARKS

The contractor was chosen based upon an established relationship, having provided services for previous phases of the renovation project.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Bpw 062508 linthicumwalks.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

BOARD OF DIRECTORS OF THE
EUBIE BLAKE NATIONAL JAZZ
INSTITUTE AND CULTURAL
CENTER, INC.

847 North Howard Street
Baltimore, Maryland 21201

PROJECT NO. AND TITLE

SL-070-010-038
Renovation of the Center's 4th Floor

DESCRIPTION

In accordance with the provisions of the Baltimore City – Eubie Blake National Jazz Institute and Cultural Center Loan of 2001, Chapter 149, Acts of 2001, which provided a matching grant of \$75,000 to the Board of Directors of the Eubie Blake National Jazz Institute and Cultural Center, Inc. for the acquisition of a new building, and for the renovation, repair, reconstruction and capital equipping of the new building and the existing adjacent building, for the Eubie Blake National Jazz Institute and Cultural Center, located on North Howard Street in Baltimore, Maryland, Board of Public Works approval is requested for capital expenditures for the following contract modification for construction of archival storage for artifacts.

CONTRACTOR

Baker's Creative Homecare, Inc. - Pasadena, MD

MODIFICATION AMOUNT

\$2,100

Original Approval:

Item 23-CGL, DGS Agenda 05/21/08

Original Contract Amount:

\$72,900

Previous Modification:

-0-

This Modification:

\$ 2,100

Revised Contract Amount:

\$75,000

Percentage Increase:

3% (Individually & Cumulatively)

FUND SOURCE

\$2,100 - Eubie Blake National Jazz
 Institute and Cultural Center
 Loan of 2001

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 14-CGL

REMARKS

The grantee utilized eligible expenditures to meet their matching fund requirement.

The grantee contacted another firm that was not interested in submitting a quote. The grantee felt that Baker's price was fair and reasonable and therefore awarded them the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

Bpw 062508 cubieblakejazz.fv

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

DEPARTMENT OF JUVENILE SERVICES

The Department of Juvenile Services requests Board of Public Works approval of the transfer of the State's right of recovery on real property located in Carroll County under the Juvenile Services Facilities Capital Program from the current grantees/transferors, Bowling Brook Preparatory School, Inc. ("Bowling Brook"), a nonprofit organization, the Raymond I. Richardson Foundation, a nonprofit organization, and Walden Real Estate, Inc., a Maryland corporation, to new grantees/transferees, Rite of Passage, Inc. ("ROP") a for profit organization, and Butte Holdings LLC ("Butte"), a for profit organization. This request to the Board is made in accordance with Human Services Article, § 9-406, Annotated Code of Maryland.

Approval of this action pursuant to the Human Services Article, § 9-406, will permit the transferors and transferees to proceed with the sale of the subject property located in Keymar, Carroll County, Maryland. Approval will also permit ROP and Butte to establish a juvenile facility and juvenile programs as defined in the Human Services Article § 9-401 to serve vulnerable Maryland children who might otherwise need to be placed out of state for rehabilitation services over the thirty term required under the capital grant to and including September, 2034.

Reference is made to the following Board of Public Works meetings wherein approval was granted to Bowling Brook to construct and renovate certain properties:

March 8, 1989 DGS Item 11-CGL – Board approved a grant of \$600,000 to design, construct and equip a thirty-six bed community residence for adolescents on property known as 999 Crouse Mill Road, Keymar, Maryland.

December 12, 2001 DGS Item 34-CGL – Board approved a grant of \$525,000 to renovate and convert facilities on the Bowling Brook campus to provide expanded and improved dining, classroom and student union space on the property known as Crouse Mill Road and 999 Crouse Mill Road, Keymar, Maryland.

October 15, 2003 DGS Item 7-CGL – Board approved a grant of \$404,694 to construct a two-story, forty-eight bed dormitory on the property known as Crouse Mill Road and 999 Crouse Mill Road, Keymar, Maryland.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

September 8, 2004 DGS Item 36-CGL – Board approved a grant of \$410,057.50 to construct a two-story, forty-eight bed dormitory on the property known as Crouse Mill Road and 999 Crouse Mill Road, Keymar, Maryland and an additional \$64,951.02 for the furnishing and equipping of the new dormitory.

Bowling Brook is a nonprofit corporation which from 1983 to March 9, 2007 provided residential rehabilitative and educational services to young men committed to the care of the Maryland Department of Juvenile Services. The purpose of the organization was to provide staff secure, committed residential services to delinquent young men. The organization addressed academic, vocational and social needs of youth within the Maryland Department of Juvenile Services who might otherwise be placed out of state in order to receive comparable services. Following a child fatality on the Bowling Brook campus in January 2007, Bowling Brook surrendered its license as a residential child care program on March 9, 2007 and ceased operation as a juvenile facility.

As a result of Bowling Brook's surrender of its license, the State filed a Complaint to establish a lien on the subject property which is pending in the Circuit Court for Carroll County. In accordance with the Human Services Article, § 9-405, the State filed Notices of Right of Recovery in the land records of Carroll County with respect to each of the grants.

ROP, a provider of services to adjudicated youth, owns and operates juvenile rehabilitation and education facilities in several states. The Maryland Department of Juvenile Services currently has an agreement with ROP to place committed Maryland youth in ROP's out of state facilities.

In consideration of the Board's approval of this request, ROP has agreed to assume ownership of the property and the operation of the former Bowling Brook campus as a juvenile facility. This will ensure that the property will continue to provide residential, rehabilitative, educational and vocational services to youth committed to the care of Maryland Department of Juvenile Services.

Over the past nineteen years, the Board has approved grants for Bowling Brook totaling \$2,004,702.52. These grants have permitted Bowling Brook to construct or renovate several academic, recreational, administrative and residential buildings on the Carroll County property to serve youth committed to the Maryland Department of Juvenile Services. ROP would continue to serve the same population of youth.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 15-CGL

Maryland Annotated Code, Human Services Article § 9-406, permits a capital grant made pursuant to the Juvenile Services Facilities Capital Program to be assumed by a transferee or purchaser if the transferee or purchaser qualifies as an applicant under § 9-401, *et seq.* of the Human Services Article and the assumption is approved by the Board of Public Works.

The State's Right of Recovery transfers with the property and all grant provisions shall remain in full force and effect.

Board of Public Works Action – the above referenced Item was:

Approved*

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

** Item approved 2-1, Comptroller Franchot voted "NO".*

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Montgomery College
Takoma Park/Silver Spring Campus

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by
BPW 06/17/92

PROJECT NO. AND TITLE

CC-01-MC00/01/02/03/04/05/06/07-318
Takoma Park Expansion Project
Cultural Arts Center
Furniture and Equipment

DESCRIPTION

Board of Public Works approval is requested for a State allocation in the amount of \$145,221 to Montgomery College for purchasing furniture and equipment for its Cultural Arts Center Building project at its Takoma Park/Silver Spring campus.

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through Maryland Correctional Enterprise (MCE) eligible desks, chairs, tables, workstations, file cabinets. MCE has waived this provision for the item procured through the Baltimore Metro Contract or as described below.

Board of Public Works approval is also requested to expend funds for the following furniture and equipment contracts.

PROCUREMENT METHOD

Intergovernment Cooperative Purchasing
Baltimore Metro Contract

A. Telephone Network Equipment

Verizon, Linthicum, MD
MD State contract #050B5800073

Amount
\$10,024

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

B. Audio/Visual Equipment

Dell Marketing LP – Round Rock, Texas	\$190,745
MEEC Contract #USM-2007-12	

PROCUREMENT METHOD

Competitive Sealed Bidding
(Single Bid Received)

C. Telecommunication network infrastructure
Presidio Corporation – Greenbelt, MD

\$ 87,813

PROCUREMENT METHOD

Small Procurement

D. Network security firewalls
Eplus Tech – Herdon, VA

\$ 1,860

TOTAL CONTRACTS (A thru D)

\$290,442

FUND SOURCE

\$145,221 (50%) -Local Share
\$145,221 (50%) -State Share
Item 020, Maryland Consolidated Capital
Bond Loan of 2006. Cost sharing is in
accordance with Section 11-105(j) of the
Education Article.

REMARKS

At its meeting of March 16, 2005 meeting the Board of Public Works approved a State design and pre-construction management allocation to Montgomery College of \$806,751 (total allowance \$1,694,103) to Montgomery College for the Cultural Arts Center. At its March 21, 2007 meeting the Board of Public Works approved a State construction allocation of \$13,427,366 (total allowance of \$26,854,732). At its June 20, 2007 meeting the Board of Public Works approved a State furniture and equipment allocation of \$872,250 (total allowance \$1,744,500) for theater systems. This request is for information technology and audio/visual infrastructure equipment.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

REMARKS

The new 57,243 GSF Cultural Arts Center is the final phase of the Takoma Park/Silver Spring Expansion project and will house a 500 seat main theater, a 120 seat studio (black box) theater, a rehearsal/dance studio, shared back-of-house spaces, pre-performance areas, classrooms and offices.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract awards. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Montgomery College and signed by local authorities.

No State funds will be disbursed until after such time as the grant recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the grant recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Howard Community College
Columbia, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-14-MC04/07-387
Clark Library Building Renovation
Construction Award

DESCRIPTION

Board of Public Works approval is requested for a State construction allocation in the amount of \$7,823,988 to Howard Community College for the Clark Library Building Renovation project at its Columbia campus. Also, the College seeks approval to expend funds for a construction contract award to Atlantic Builders Group of Baltimore, Maryland.

This project involves construction for the renovation of the existing Clark Library Building constructed in 1970 and will renovate space vacated by the new Student Services Building and will expand the science and technology programs and consolidate administrative functions. Also included are ADA modifications and building systems upgrades.

PROCUREMENT METHOD

Competitive Sealed Proposals

<u>PROPOSALS</u>	<u>Technical</u> <u>Score</u>	<u>Price</u> <u>Proposal</u>	<u>Total</u> <u>Score</u>
Atlantic Builders Group, Inc. – Baltimore, MD	530.56	\$2,330,586	1269.50
Struever Brothers Eccles & Rouse, Inc. - Baltimore, MD	520.59	\$2,435,212	1177.10

AWARD

Atlantic Builders Group, Inc.

AMOUNT

\$15,665,925 (GMP)

CAPITAL GRANTS AND LOANS

15.23%

100% of Full Contract Amount

\$7,841,937 (50%) - Local Share
\$7,823,988 (50%) - State Share
Item 045, Maryland Consolidated
Capital Bond Loan of 2007. Cost
sharing is in accordance with Section
11-105(j) of the Education Article.

The construction cost estimate for this project was \$14,200,000.

At its meeting of January 24, 2007 the Board of Public Works approved a State design allocation of \$572,822 (total allowance \$1,145,644) for the design of the Clark Library Building Renovation project.

The proposed project was advertised in the Howard County Times and Columbia Flyer as well as on eMaryland Marketplace. Announcement of the project was also mailed directly to six (6) firms. A total of eight (8) firms responded with Expressions of Interest.

The College's Selection Committee reviewed and evaluated the responding firms based on experience and qualifications of construction management team, experience with similar projects, references, completing projects on time and within budget, and special qualifications. The top two firms were invited for oral presentations and to submit price proposals with Atlantic Builders being selected as the construction management firm.

Howard Community College advertised the project with a 25% MBE goal requirement. Atlantic Builders has achieved a 15.2% MBE goal to date and anticipates meeting the college's goal of 25%.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

REMARKS

The Maryland Department of Budget and Management has reviewed the College's request for financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request.

There are no federal funds involved. All contracts will be awarded by the Howard Community College and signed by local authorities.

No State funds will be disbursed until after such time as the grant recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the grant recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Prince George's Community College
Largo, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-08-MC07-337
Accokeek Hall Renovation
Construction Award

DESCRIPTION

Board of Public Works approval is requested for a State construction allocation in the amount of \$2,247,225 to Prince George's Community College for the Accokeek Hall Building Renovation project at its Largo, Maryland campus. Also, the College seeks approval to expend funds for a construction award to Pioneer Builders, Inc. of Tuxedo, Maryland.

The proposed project involves the renovation of the existing 27,807 NASF Accokeek Hall Library Building and will include reconfiguring the entire building interior to be more efficient and will include architectural woodwork, aluminum frames entrances and storefronts, upgrading of mechanical, electrical, plumbing and sprinkler systems, modifications to elevators, fire detection and alarm systems.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

Pioneer Builders, Inc. – Tuxedo, MD
Maryland Construction, Inc. – Bowie, MD
Alpha Construction Co., Inc. – Baltimore, MD
Dustin Construction – Gaithersburg, MD
Rainbow Construction Corporation – Waldorf, MD
William F. Klingensmith, Inc. – College Park, MD
Atlantic Builders Group, Inc. – Baltimore, MD

Base Bid

\$5,598,000
\$5,840,000
\$5,877,000
\$6,229,000
\$6,420,100
\$6,800,000
\$6,999,000

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

AWARD Pioneer Builders, Inc. – Tuxedo, MD

<u>AMOUNT</u>	\$5,598,000
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MBE PARTICIPATION 15%

<u>PERFORMANCE BOND</u>	100% of Full Contract Amount
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<u>FUND SOURCE</u>	\$3,350,775 (59.8%) - Local Share \$2,247,225 (40.2%) - State Share Item 045, Maryland Consolidated Capital Bond Loan of 2007. Cost sharing is in accordance with Section 11-105(j) of the Education Article.
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REMARKS

The estimated construction cost for this project is \$5,035,000.

At its July 24, 2002 meeting the Board of Public approved a State design allocation to Prince George's Community College of \$137,063 (total allowance \$227,680). At its October 1, 2003 meeting the Board of Public Works approved an additional State design allocation of \$38,101.

The proposed project was advertised in the Washington Post, the Washington Examiner, and the Baltimore Sun as well as on the Montgomery County's Rapid System. Notification of the IFB was also directly mailed to twenty-three firms, which included four minority business enterprises. Bid notifications were also sent to the Prince George's County Government Minority Business Development Division, the Governor's Office on Minority Affairs, the Maryland Minority Contractors Association, Inc, and various trade publications.

Pioneer Builders, Inc. to date has achieved 15% MBE participation in the areas of demolition, drywall, flooring, doors and painting.

The Maryland Department of Budget and Management has reviewed the College's request for financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Prince George's Community College and signed by local authorities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

No State funds will be disbursed until after such time as the grant recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the grant recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

MARYLAND HIGHER
EDUCATION COMMISSION

NAME OF GRANTEE/BORROWER

Wor-Wic Community College
Salisbury, Maryland

AUTHORITY

Procedures and Guidelines adopted by
MHEC 06/02/92 and approved by BPW
06/17/92

PROJECT NO. AND TITLE

CC-17-MC07-405
Allied Health Building
A/E Design Award

DESCRIPTION

Board of Public Works approval is requested for a State design allocation in the amount of \$572,000 to Wor-Wic Community College for the new Allied Health Building project at its Salisbury, Maryland campus. Also, the College seeks approval to expend funds for a design award to Richter Cornbrooks and Gribble, Inc..

The proposed project involves the design of a three story, 49,141 GSF Allied Health Building and will include classrooms, laboratories and offices for nursing, radiologic technology and emergency medical services. Building will also include spaces for a computer services office complex, conference rooms, as well as space for study, tutoring, resource center, and student lounge.

PROCUREMENT METHOD

Competitive Sealed Proposals

BIDS OR PROPOSALS

Richter Cornbrooks Gribble, Inc. – Baltimore, MD
Design Collective – Baltimore, MD
Marshall Craft Associates – Baltimore, MD
Becker Morgan Group Inc. – Salisbury, MD
Cochran Stevenson & Donkervoet, Inc. – Baltimore, MD
Grimm & Parker Architects – Calverton, MD

<u>Tech</u> <u>Score</u>	<u>Total Fee</u> <u>Proposal</u>	<u>Total</u> <u>Score</u>
7.58	\$1,511,000	9.14
7.38	\$1,577,762	8.87
6.64	\$1,433,319	8.28
6.03	\$1,245,862	7.92
5.86	\$1,175,000	7.75
5.75	\$1,442,500	7.49

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

<u>ITEM</u>	19-CGL
<u>AWARD</u>	Richter Cornbrooks Gribble, Inc.
<u>AMOUNT</u>	\$762,667
<u>MBE PARTICIPATION</u>	16%
<u>FUND SOURCE</u>	\$190,667 (25%) - Local Share \$572,000 (75%) - State Share Item 045, Maryland Consolidated Capital Bond Loan of 2007. Cost sharing is in accordance with Section 11-105(j) of the Education Article.

REMARKS

The estimated construction cost for this project is \$20,764,366.

Requests For Qualifications (RFQ) was advertised in the Daily Times and the Worcester County Times. In addition RFQ's were mailed directly to thirty-five (35) firms. Responses were received from eleven (11) firms. The college's selection committee evaluated the responding firms and developed a short list of the top six (6) firms which were invited for interviews and to submit proposals.

Proposals and were evaluated based on overall design capabilities and experience, availability of design team and consultants, design quality control and overall client satisfaction, and fee. The College Evaluation Committee selected Richter Cornbrooks Gribble, Inc. as the design consultant.

The total design fee for this project is \$1,511,000. Funding for the Gribble contract is split between FY09 and future funding. The fee for preliminary design work is \$762,667 which the Board is requested to approve at this time. In this phase, the A/E will provide design services through 36.69% construction documents. The General Assembly authorized in the FY09 capital budget \$572,000 (75% State share) for this portion of the design of this project.

When additional State funding becomes available for the remaining design services including completion of the construction documents, development of bid specifications, A/E participation in the bid process, review of all bids, and construction phase contract administration, a request will be forwarded to the Board to incorporate funding into this design award.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

Richter Cornbrooks Gribble has obtained 16% MBE participation of their total design fee in the areas of structural, civil engineering and landscape architecture.

The Maryland Department of Budget and Management has reviewed the College's request for financial participation and recommends approval. The Maryland Department of General Services recommends contract award. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by the Wor-Wic Community College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sheila McDonald". The signature is written in a cursive style with a large, stylized "S" and "M".

Sheila C. McDonald, Esq.
Executive Secretary

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JUNE 25, 2008

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