

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

May 20, 2009

BOARD OF PUBLIC WORKS

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**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, MAY 20, 2009**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, May 20, 2009.

Board Members present:

The Honorable Anthony G. Brown, Lieutenant Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 1999
Maryland Consolidated Capital Bond Loan of 2000
Maryland Consolidated Capital Bond Loan of 2001
Maryland Consolidated Capital Bond Loan of 2002
Maryland Consolidated Capital Bond Loan of 2003
Maryland Consolidated Capital Bond Loan of 2004
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

STATE OF MARYLAND
OFFICE OF THE GOVERNOR



MARTIN O'MALLEY
GOVERNOR

STATE HOUSE
100 STATE CIRCLE
ANNAPOLIS, MARYLAND 21401-1925
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TTY USERS CALL VIA MD RELAY

May 19, 2009

The Honorable Anthony G. Brown
Lieutenant Governor of Maryland
State House
Annapolis, Maryland 21401

Dear Lt. Governor Brown:

I will not be in attendance at the May 20, 2009 meeting of the Board of Public Works (BPW), and hereby delegate to you, pursuant to Article II, Section 1A, of the Constitution of Maryland, the duty of attending that meeting in my stead. I specifically authorize you to preside over the May 20, 2009 meeting in my absence and to vote on all matters then presented to the BPW for its consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martin O'Malley', written in a cursive style.

Governor

MO'M: vnw

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

LOUISE LAWRENCE (410) 841-5873
lawrenl@mda.state.md.us

1. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Grant Requests

Submission of a request by the Maryland Department of Agriculture for approval of 108 individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the 2010 Chesapeake Bay Trust Fund (Appropriation Number 55103):

Agreement #	Recipient	County	Amount \$
AT-2009-3115	TWIN PINE FARMS, INC.	Harford	5,700
AT-2009-3138-B	DO YOUNG LEE	Worcester	35,000
AT-2009-3146-B	C. W. DAVIDSON	Worcester	35,000
AT-2009-3148-B	PATRICIA M. CHESTER	Worcester	23,100
AT-2009-3149-B	JAMES DOUGLAS WILLEY	Worcester	30,800
AT-2009-3176-B	ZEKE E. COLLINS, SR	Wicomico	35,000
AT-2009-3178	EDWARD V. SMITH, JR	Calvert	4,000
AT-2009-3196-B	EDWARD H. PHILLIPS	Worcester	15,400
AT-2009-3208	W. RUSSELL CULLINS, JR	St. Mary's	9,200
AT-2009-3209	ROBERT W. BUCKLER	St. Mary's	3,900
AT-2009-3210	ROBERT W. BUCKLER	St. Mary's	1,700
AT-2009-3211	ROBERT W. BUCKLER	St. Mary's	2,200
AT-2009-3226-B	JOSEPH E. CHISHOLM, JR	Worcester	35,000
AT-2009-3252	DORIS ANN BEHNKE	Cecil	10,700
AT-2009-3253	TULIP FOREST FARMING CORP., INC.	Kent	1,900
AT-2009-3254	TULIP FOREST FARMING CORP., INC.	Kent	5,400
CR-2009-3141	WILLIAM KENNETH WOOD	Caroline	11,000
CR-2009-3193	MT. HOPE FARM, LLC	Talbot	7,300
CR-2009-3206	DAVID G. WILSON	Dorchester	2,100
LS-2009-3108	MICHAEL S. BIRCH	Harford	6,000
LS-2009-3153	KIMBERLY A. LEWIS	Harford	9,300
LS-2009-3201	DENNIS L. KIRKWOOD	Harford	6,200
LS-2009-3202	DENNIS L. KIRKWOOD	Harford	2,300
MP-2008-3594	CHARLES R. KRIETZ	Frederick	9,500
MP-2008-3595	CHARLES R. KRIETZ	Frederick	9,400
MP-2008-3596	CHARLES R. KRIETZ	Frederick	6,000
MP-2008-3662	LITTLE CREEK FARM LLC	Frederick	1,000
MP-2008-3663	LITTLE CREEK FARM LLC	Frederick	200
MP-2009-3093	SCOTT E. TREXLER	Frederick	2,600
MP-2009-3094	HELEN R. REMSBURG	Frederick	5,400

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

1. **DEPARTMENT OF AGRICULTURE** (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Agreement #	Recipient	County	Amount \$
MP-2009-3095	HELEN R. REMSBURG	Frederick	3,600
MP-2009-3099	ANDREW S. LAUDENKLOS	Carroll	18,500
MP-2009-3133	WILLIAM H. POFFENBARGER	Frederick	5,800
MP-2009-3163	KENNETH L. LEBO	Frederick	1,600
MP-2009-3191	BYRON D. STAMBAUGH	Carroll	4,200
MP-2009-3192	BYRON D. STAMBAUGH	Carroll	3,500
MP-2009-3215	LEASE BROTHERS	Carroll	500
MP-2009-3216	LEASE BROTHERS	Carroll	3,300
MP-2009-3217	LEASE BROTHERS	Carroll	2,600
MP-2009-3218	DAVID E. BYERS, III	Carroll	1,800
MP-2009-3221	DAVID E. BYERS, III	Carroll	5,900
MP-2009-3234	NJR, LLC	Frederick	7,800
MP-2009-3245	JAMES B. LANHAM	Frederick	5,600
MP-2009-3246	JAMES B. LANHAM	Frederick	15,100
MP-2009-3247	JAMES B. LANHAM	Frederick	6,100
MP-2009-3248	DAVID E. STRAITMAN	Carroll	5,500
MP-2009-3255	GEORGE O. SPARKS, JR	Frederick	9,600
MP-2009-3256	GEORGE O. SPARKS, JR	Frederick	16,100
MP-2009-3260	MATTHEW M. HOFF	Carroll	11,900
MP-2009-3261	MATTHEW M. HOFF	Carroll	9,600
MP-2009-3263	BYRON D. STAMBAUGH	Carroll	5,600
MP-2009-3264	BYRON D. STAMBAUGH	Carroll	4,300
MP-2009-3265	BYRON D. STAMBAUGH	Carroll	30,900
MP-2009-3266	BYRON D. STAMBAUGH	Carroll	2,200
MP-2009-3267	BYRON D. STAMBAUGH	Carroll	2,800
MP-2009-3289	KEITH E. WARNER	Carroll	15,100
MP-2009-3311	COLIN M. O'MEARA	Carroll	6,900
MP-2009-3328	HARBAUGH FARM, LLC	Carroll	3,200
MP-2009-3329	HARBAUGH FARM, LLC	Carroll	7,600
MP-2009-3330	HARBAUGH FARM, LLC	Carroll	3,600

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount \$</u>
NW-2009-3173-B	ZEKE E. COLLINS, SR	Wicomico	35,000
NW-2009-3174-B	ZEKE E. COLLINS, SR	Wicomico	23,100
NW-2009-3175-B	ZEKE E. COLLINS, SR	Wicomico	35,000
NW-2009-3322	ROBERT H. CREIGHTON	Dorchester	700
NW-2009-3335	SMITHVILLE VIEW FARM, LLC	Caroline	60,000
PA-2009-3096	CARLA S. MILLING	Calvert	4,400
PA-2009-3118	LEONARD L. RICHARDSON, JR	Prince George's	12,500
PB-2009-3331	JOHN P. HARRISON FARM SERV., LLC	Carroll	5,300
PB-2009-3333	JOHN P. HARRISON FARM SERV., LLC	Carroll	6,800
PR-2009-2671-B	A & P FARMS, INC	Somerset	35,000
PR-2009-3063-B	MICHAEL S. KING, SR	Somerset	35,000
PR-2009-3064-B	MICHAEL S. KING, SR	Somerset	35,000
PR-2009-3080-B	MILLER FARMS	Somerset	15,400
PR-2009-3081-B	MILLER FARMS	Somerset	35,000
PR-2009-3082-B	MILLER FARMS	Somerset	35,000
PR-2009-3083-B	GRANVILLE B. HOWARD, JR	Somerset	35,000
PR-2009-3105-B	JOHN M. NELSON, SR	Somerset	35,000
PR-2009-3106-B	ROBERT SHOCKLEY	Somerset	35,000
PR-2009-3109-B	SUCCESSFUL FARMS, INC	Worcester	35,000
PR-2009-3127-B	WILLIAM YOST	Worcester	30,800
PR-2009-3135-B	PERCY S. MADDOX	Worcester	35,000
PR-2009-3147-B	EDWARD L. WARREN	Worcester	35,000
PR-2009-3150-B	WILLIAM W. BEAUCHAMP, III	Somerset	35,000
PR-2009-3156-B	CLIFTON G. TAYLOR, III	Somerset	35,000
PR-2009-3157-B	CLIFTON G. TAYLOR, III	Somerset	35,000
PR-2009-3164-B	VIRGIL L. SHOCKLEY	Worcester	35,000
PR-2009-3165-B	NELLIE OVERHOLT FARM	Somerset	35,000
PR-2009-3177-B	MURRAY BROTHERS	Worcester	35,000
PR-2009-3189-B	JAMES O. CANDY, SR	Wicomico	7,200
PR-2009-3190-B	EVERETT D. HOLLAND & SONS, INC	Worcester	31,500

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

1. DEPARTMENT OF AGRICULTURE (cont'd)
Maryland Agricultural Cost-Share Program Grant Requests

Agreement #	Recipient	County	Amount \$
PR-2009-3197-B	BRIAN B. DERRICKSON	Worcester	35,000
PR-2009-3212	DANIEL T. RAYNE	Wicomico	6,900
PR-2009-3213-B	DANIEL T. RAYNE	Wicomico	35,000
PR-2009-3214-B	CRAWFORD A. RAYNE	Wicomico	7,700
PR-2009-3224-B	JAMES A. KURTZ	Worcester	30,800
PR-2009-3225-B	WILLIAM M. SHETTLE	Worcester	35,000
PR-2009-3291-B	DELORES O. ADKINS	Worcester	23,100
PR-2009-3313-B	FRED A. WELLS	Worcester	35,000
PR-2009-3326-B	ALAN H. HUDSON	Worcester	18,500
PR-2009-3327-B	RANTZ W. PURCELL	Somerset	28,900
RS-2009-3107	TIMOTHY J. FOSTER	Baltimore	9,000
RS-2009-3130	W. KENNETH LAYTON, JR	Carroll	500
RS-2009-3262	CARL E. SEILER	Carroll	11,900
RS-2009-3310	JOHN N. SUSSMAN	Carroll	4,300
SA-2009-2761	WICKS FAMILY, LLLP	Kent	1,500
UP-2009-3312	PHILIP C. STRITE	Washington	6,600
UP-2009-3314	PHILIP C. STRITE	Washington	17,400
UP-2009-3315	PHILIP C. STRITE	Washington	7,500

Total Submission Amount : \$1,730,400

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: The 2010 Chesapeake Bay Trust Fund provides a source of funds for the cost-share program. Under this appropriation "\$3,000,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

LOUISE LAWRENCE (410) 841-5873
lawrenl@mda.state.md.us

2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of 3 individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2006 (Appropriation Number 07094):

Agreement #	Recipient	County	Amount \$
AT-2007-2396	JESSE L. SHIPE	Allegany	\$772.85
AT-2008-3736-P	JOSEPH R. RAHL, SR.	Harford	\$1,078.25
AT-2009-2691	LINDA B. WORTHINGTON	Harford`	\$814.25
Total Submission Amount :			\$2,665.35

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: The Maryland Consolidated Capital Bond Loan of 2006 provides a source of funds for the cost-share program. Under this appropriation "\$4,578,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: John Tennis, 410-576-6470
jtennis@oag.state.md.us

3. BOARD OF PUBLIC WORKS *Debarment – Alan B. Fabian*

Recommendation: Through an Administrative Complaint, the Attorney General recommends that the Board of Public Works debar Alan B. Fabian from being awarded or performing, directly or indirectly, contracts with the State.

Background: Alan B. Fabian founded a number of companies including a computer consulting firm. Between 2001 and 2004, Fabian used his consulting firm to defraud several financial companies of approximately \$32 million. The financing company intended that the funds be used to purchase computer equipment and software. Fabian submitted fake invoices to the financing company to make it appear he had purchased the equipment, but instead he used the funds to travel, to purchase North Carolina beachfront properties, and to create another consulting firm, CMAT. The financing company was forced into bankruptcy. During the financing company's bankruptcy proceedings, Fabian lied under oath and filed a false statement of financial affairs with the court. Even after Fabian learned that a federal indictment for fraud was imminent, he continued to defraud several banks using his newly-created company. CMAT has since been placed into involuntary bankruptcy. The State terminated a contract with CMAT in 2008.

Fabian pleaded guilty to mail fraud and filing a false income tax return and was sentenced to nine years in federal prison. Fabian was ordered to forfeit his interest in several North Carolina properties, a yacht, three cars, and a company he controlled.

Authority: Under the State Finance and Procurement Article, the Board may debar Fabian:

- because he was convicted of “a criminal offense incident to obtaining, attempting to obtain or performing a public or private contract. . . . [§16-203(a)(1)(i)]
- because he was convicted of fraud, embezzlement, theft, forgery, falsification or destruction or records, or receiving stolen property.” [§16-203(a)(1)(ii)]
- for “.....any other cause that the Board determines to be so serious as to affect the integrity of the procurement process.” [§16-203(d)]

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Mary Jo Childs 410-260-7720
mchilds@comp.state.md.us

**4. BOARD OF PUBLIC WORKS
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

A. Department of Transportation, March 2009

B. Department of General Services, January, February and March 2009

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

5. BOARD OF PUBLIC WORKS
Wetlands License 08-0240

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ST. MARY'S COUNTY

08-0240 **ROBERT PARKINSON, T/A ST. THOMAS CREEK OYSTERS**
To relocate and expand an existing aquaculture operation within .221 acres adjacent to and just channelward of the existing pier.
St. Thomas Creek off of the Patuxent River at 43765 Little Cliffs Road, Hollywood, St. Mary's County

- Application received: August 16, 2007
- Public comment period ended: November 15, 2007
- MDE Report and Recommendation received: March 4, 2009
- Revised MDE Report and Recommendation received: May 1, 2009

Compensation: \$250.00 non-recurring fee and an annual fee of \$17.60 per year. The annual fee is fixed for a 10-year period. The amount of the annual fee is based on the Board's standard fee for shellfish aquaculture operations: \$80/acre.

Indemnification: As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of aquaculture float trays in St. Thomas Creek.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

6. BOARD OF PUBLIC WORKS
Wetlands License 09-0481

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

09-0481 **BGE** – To upgrade electric power by stringing three, 333-foot long utility lines over the Patapsco River in Baltimore City

- Application received – October 21, 2008
- Public comment period ended – March 1, 2009
- MDE Report and Recommendation to approve received – April 30, 2009

Compensation: \$1,000.00 non-recurring fee and an annual fee of \$1.00 per linear foot of cable totaling \$999.00. The annual fee will be adjusted every five years based on the Consumer Price Index.

Indemnification: As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of the electric cable over the Patapsco River in Baltimore City.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: George C. Eaton (410)514-7348
eaton@dhcd.state.md.us

7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing deeds of trust on seven properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
 Housing and Community Development Article
 §§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE
 SECURITY INTEREST:** State Finance and Procurement Article §§ 10-305,
 Maryland Code

A. Loan Recipient: Daniel A. & Angela L. Wright
 Location: 133 Randolph Avenue, Hagerstown (Washington County)
 Original Loan: \$5,000.00
 Current Balance: \$5,000.00
 Type: Second Lien
 Reason: Military Transfer

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

B. Loan Recipient: Lashawn C. & Edmond D. Solomon
 Location: 4737 Thistle Hill Drive, Aberdeen (Harford County)
 Original Loan: \$5,000.00
 Current Balance: \$5,000.00
 Type: Second Lien
 Reason: Unemployment

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

- C. Loan Recipient: James Albanese
 Location: 485 Moores Mill Road, Unit #1, Bel Air (Harford County)
 Original Loan: \$3,500.00
 Current Balance: \$3,500.00
 Type: Second Lien
 Reason: Unemployment

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

- D. Loan Recipient: Troy C. Johnson
 Location: 341 Chestnut Drive, Lusby (Calvert County)
 Original Loan: \$8,400.00
 Current Balance: \$8,400.00
 Type: Second Lien
 Reason: Unexpected Medical Expenses/Loss of Job Hours

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

- E. Loan Recipient: Hadiyah H. Bunn
 Location: 841 Monet Drive, Hagerstown (Washington County)
 Original Loan: \$6,300.00
 Current Balance: \$6,300.00
 Type: Settlement Costs
 Reason: Unemployment/Cut In Pay

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

- F. Loan Recipient: Kim V. Butler
 Location: 3641 Derby Shire Circle, Windsor Mill (Baltimore County)
 Original Loan: \$10,000.00
 Current Balance: \$10,000.00
 Type: Second Lien
 Reason: Overextended Debt/Increase in Living Expenses

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

7. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

- G. Loan Recipient: Gaskins, Aletha M.
 Location: 3352 Huntley Square Drive, Temple Hills, (Prince George's County)
 Original Loan: \$5,000.00
 Current Balance: \$5,000.00
 Type: Second Lien
 Reason: Overextended Credit

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Meredith Lathbury 410-260-8450
mlathbury@dnr.state.md.us

8. **DEPARTMENT OF NATURAL RESOURCES****Naming of Somers Cove Marina Pool**

Recommendation: The Secretary of Natural Resources recommends that the Board of Public Works approve the naming of the Somers Cove Marina **Pool** in Crisfield in memory of Mrs. Martha H. Williams, an American Red Cross volunteer and swimming instructor at the marina pool for more than eleven years. Mrs. Williams passed away in December 2008.

Background: In November 2008, the General Assembly transferred the operation of Somers Cove Marina to a local commission consisting of Somerset County residents, slip holders, and a Department of Natural Resources employee. The facility remains, however, property of the State.

Mrs. Martha H. Williams was tirelessly dedicated to the swim program. She served for eleven years and taught more than 500 children, many of whom went on to become lifeguards in the area. The swimming program continues today, where many children of Mrs. Williams' students are now learning to swim.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Marian Honeczy 410/260-8511
mhoneyzy@dnr.state.md.us

9. DEPARTMENT OF NATURAL RESOURCES

The Department of Natural Resources requests Board of Public Works approval to accept a permanent forest conservation easement from University of Maryland College Park. This easement will provide long-term protection of forest acreage on the campus located in Prince George's County.

University of Maryland College Park is donating the easement in accordance with the Forest Conservation Plan that has been prepared in connection with certain development on its property. The Forest Conservation Plan complies with the Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code. This easement is consistent with DNR forest conservation practices.

GRANTOR: State of Maryland to the use of the University of Maryland System

GRANTEE: State of Maryland to the use of the Department of Natural Resources

PROPERTY: 21.85 acres on the University Maryland College Park campus site

PRICE: \$0

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Marian Honeczy 410/260-8511
mhoneczy@dnr.state.md.us

10. DEPARTMENT OF NATURAL RESOURCES

The Department of Natural Resources requests Board of Public Works approval to accept an amendment and correction to the permanent forest conservation easement from University of Maryland College Park (May 2, 2001 Secretary's Item 6). This amendment and corrected easement will reflect additional projects that had been assigned to the original easement that provides long-term protection of forest acreage on the campus located in Prince George's County.

University of Maryland College Park is amending and correcting the easement to add additional Forest Conservation Plans that have been prepared in connection with certain development on its property. The Forest Conservation Plans comply with the Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code. This easement is consistent with DNR forest conservation practices.

- GRANTOR:** State of Maryland to the use of the University of Maryland System
- GRANTEE:** State of Maryland to the use of the Department of Natural Resources
- PROPERTY:** 0 acres on the University Maryland College Park campus site
- PRICE:** \$0

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Elizabeth Buxton 410-514-7900
ebuxton@dnr.state.md.us

11. DEPARTMENT OF NATURAL RESOURCES

Maryland Environmental Trust

Recommendation: That the Board of Public Works approve the acquisition by purchase of a perpetual conservation easement by the Maryland Environmental Trust and the Eastern Shore Land Conservancy, Inc. from **BROWNING CREEK, LLC** on its 354.939-acre property in Cecil County.

Background: MET seeks Board approval to acquire the easement in either of two manners. MET seeks to have both proposals approved because the contract of sale requires settlement on or before June 5th. Following settlement, the final disposition of the project will be reported to the Board of Public Works.

Scenario #1 is the principal plan under which Browning Creek, LLC will sell the conservation easement to MET and the Eastern Shore Land Conservancy. Immediately after conveying the easement, Browning Creek, LLC will sell the property in fee simple to Quiet Acres Farm, a conservation buyer. Under this scenario, residential development will be limited to two primary residences and two size-limited (1,500 square feet) accessory residences.

Scenario #2 is a contingency plan should Quiet Acres Farm not purchase the fee simple for some unexpected reason. In that case, the terms of the easement will limit residential development of the property to four primary residences and one size-limited (1,500 square feet) accessory residence. If Quiet Acres Farm defaults, Browning Creek, LLC will sell only a less restrictive easement, because it gives them more reserved residential rights, making the property more marketable to potential buyers.

With the exception of the number of residences and associated subdivision language, all other easement terms are consistent between the two easement proposals. Both easement proposals fall well within the Trust's density guidelines. The purchase price for the conservation easement will not differ depending on which proposal is taken to settlement.

The Appraised easement value is \$1,881,200 and the purchase price is \$1,504,960. Federal transportation monies will fund this purchase. No State funds will be used in the purchase of this conservation easement.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Len Casanova (410) 260-8899
lcasanova@dnr.state.md.us

**12. DEPARTMENT OF NATURAL RESOURCES
*Shoreline Conservation and Management Service***

Recommendation: That the Board of Public Works, in accordance with the *Policy and Procedure for Shore Erosion Control Capital and Loan Projects*, approve the loan agreement and the disbursement of special funds for the following shore erosion control project:

Loan Recipient:	BOARD OF COMMISSIONERS FOR ST. MARY'S COUNTY
Project Name/No.:	Gibson Road / SEC 09-06
Location:	Gibson Road, Whites Neck Creek St. Catherine, St. Mary's County, Maryland
Length/Type	260 feet living shoreline project using stone sills, sand fills and marsh plants
Loan Amount:	\$95,105.00
Project Cost:	\$95,105.00
Loan Term:	15 Years
Fund Source:	Revolving Loan Fund (03.30.01.14.002)

Authority: Section 8-1005, Natural Resources Article, Annotated Code of Maryland

Remarks: DNR will provide technical and financial assistance to the local government for the design and construction of this project. The local government will pay an administrative fee for DNR services. The loan is interest-free for the stated loan term. The local government will pledge their full faith and credit to repay the loan. The loan agreement will be recorded in the County Land Records. DNR will collect the yearly installments and deposit them in the Shore Erosion Control Revolving Loan Fund.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Len Casanova (410) 260-8899
 lcasanova@dnr.state.md.us

13. DEPARTMENT OF NATURAL RESOURCES
Shoreline Conservation and Management Service

Recommendation: That the Board of Public Works, in accordance with the *Policy and Procedure for Shore Erosion Control Capital and Loan Projects*, levy the appropriate benefit charges for the repayment of the loan provided for the following shore erosion control and habitat restoration project, effective July 1, 2009 (FY-10).

<u>Project #</u>	<u>Project Name/ Loan Recipient</u>	<u>Project Description</u>	<u>County</u>	<u>Loan Amount/ Term</u>
SEC 01-07	South Ocean Drive Town of Ocean City	904 feet of stone reinforcement	Worcester District 38	\$408,398.73/ 15 years

Authority: Section 8-1006, Natural Resources Article, Annotated Code of Maryland

Fund Source: The Shore Erosion Control Revolving Loan Fund. DNR will collect the yearly installments for deposit into the Fund

Remarks: DNR certifies that all necessary agreements have been executed and duly recorded among the land records of the appropriate county, and that the design and construction of the project have been satisfactorily completed.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

**14. ST. MARY'S COLLEGE OF MARYLAND
*Anne Arundel Hall Replacement Project***

CONTRACT ID: St. Mary's College of Maryland RP4344
Curation Laboratory Guideplate Development

DESCRIPTION: Develop guideplate designs for use in the layout of the archaeology laboratories in the Anne Arundel Hall replacement project.

AWARD: Alexandria Conservation Services, Ltd.
Annandale, VA

TERM: 5/20/09 – 11/20/09

AMOUNT: \$33,000

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0%

PERFORMANCE SECURITY: None

REMARKS: The design of the Anne Arundel Hall replacement requires that guideplates of the curation laboratory equipment be developed for use in program verification and design development of the floor plans for the archaeology curation laboratories. During the negotiation of the AE base fee for the design of the overall project, the AE firm, Smith Group, proposed a fee of \$70,000 to develop the required guideplates. Historic St. Mary's City staff believed that they could produce the guideplates themselves at a significantly lower cost with the assistance of a consulting firm with whom they have worked closely with for the last 13 years. Because of this firm's previous knowledge of the collection and the practices and procedures that will be needed to process the millions of artifacts in the collection, the use of Alexandria Conservation Services, Ltd. as a consultant will result in significant cost savings to the project and a superior set of guideplates for use during the design of the building. A sole source justification to contract with Alexandria Conservation Services Ltd. was approved in accordance with section 2.3.2 of the *St. Mary's College Procurement Policies and Procedures*.

This work does not offer any opportunities for subcontracting.

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

14. ST. MARY'S COLLEGE OF MARYLAND (cont'd)
Anne Arundel Hall Replacement Project

FUND SOURCE: 016 MCCBL 2005, 071 MCCBL 2008,
APPROP. CODE: R14-622
RESIDENT BUSINESS: No
MD TAX CLEARANCE: 09-1535-0000

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Michael J. Frenz (410) 333-1560
mfrenz@mdstad.com

15. **MARYLAND STADIUM AUTHORITY**

First Amendment to Geppi Entertainment Museum at Camden Yards, LLC

Recommendation: That the Board of Public Works approve an amendment to the lease between the Maryland Stadium Authority and Geppi's Entertainment Museum at Camden Yards LLC. The amendment:

- (1) Modifies the Stadium Authority's obligation to provide certain services at the premises; and
- (2) Reduces the Museum's rent from \$22.91/sq.ft. to \$15.91/sq.ft.

Authority: Section 10-616, Economic Development Article, Annotated Code of Maryland.

Background: In 2005, the Stadium Authority leased to Geppi's Entertainment Museum 16,055 square feet on the 2nd and 3rd floors of historic Camden Station at the Camden Yards Sports Complex. The Museum was to finish and use the space to operate a museum of popular culture memorabilia. The first-year rental rate was pegged at \$21.60/sq.ft. and increases annually by 3%.

The Stadium Authority completed the restoration and build-out of Camden Station in September 2006. The Museum opened at that time but has experienced financial difficulties due to low attendance. Over the last two years, the Museum had significant difficulty meeting its rental obligations, accumulating both late fees and interest. The Museum has repeatedly sought relief from some of the lease terms. The Stadium Authority refused to consider the requests until all sums due were current.

The Stadium Authority has now collected all outstanding rent, late charges, and interest (approximately \$820,000) due from the Museum. The Museum has kept current with its monthly rental payments of \$30,659 (plus related charges) in 2009.

Because its financial difficulties continue, the Museum seeks relief from the current lease terms. In response, the Stadium Authority has determined that if certain of its obligations as Landlord are modified, it could pass the savings on to the Museum without sustaining a net revenue loss. Specifically, the Museum's rent can be reduced by \$7.00/sq.ft. without a fiscal impact on the Stadium's Camden Station operations if the security arrangements are modified. The new rent would be subject to the annual 3% escalation.

The Stadium Authority approved this amendment on April 29, 2009. The amendment was submitted for approval to the Legislative Policy Committee on April 21, 2009.

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

15. MARYLAND STADIUM AUTHORITY*First Amendment to Geppi Entertainment Museum at Camden Yards, LLC (cont'd)*

Rationale: The Stadium Authority finds it in the State's best interest to support the viability of the Museum where, as here, it is fiscally prudent and reasonable. By agreeing to the proposed amendment, the Stadium Authority hopes that the need to resort to collection proceedings will be minimized, the continued vitality of Camden Station will be maintained, and the problem of re-renting uniquely finished museum space in today's challenging economic climate will be avoided.

 BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610
dlever@msde.state.md.us

**16. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM
*Amendment to the Public School Construction Capital Improvement Program – FY 2009***

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works approve an Amendment to the Fiscal Year 2009 Capital Improvement Program as described below.

Authority: The Maryland Consolidated Capital Bond Loan of 2007 (Chapter 488, Maryland Laws at page 8) specifies that if State funds provided to a subdivision in the fiscal year 2008 Capital Improvement Program cannot be allocated to, or used for, eligible projects within two years of the initial authorization, the subdivision may opt to have the funds applied to another eligible project in the FY 2008 CIP, held in reserve for an eligible FY 2009 CIP project, or used for an eligible Aging Schools Program project.

Specific Requests: The Charles County Public Schools school system could not use FY 2008 funds as originally allocated and has opted to have the funds applied to an eligible project in the fiscal year 2009 CIP. Specifically, the IAC recommends that the CIP be amended to increase the funding allocation in the amount of \$3,516,890 for the Mary Burgess Neal Elementary new school project by transferring that amount from the Statewide Contingency Account.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: David Lever 410-767-0610
dlever@msde.state.md.us

**17. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM
Disposal of Surplus Relocatable Buildings**

Recommendation: The Interagency Committee on School Construction recommends that the Board of Public Works declare surplus and approve the disposal of three State-owned relocatable classrooms located in Harford County:

Background: There are currently three State-owned relocatable buildings in Harford County that have been found to be no longer useful:

<u>School Name</u>	<u>ID#</u>
North Harford Middle	#74F08
Forest Lake Elementary	#38411
Fallston Middle	#38423-38424

Harford County Public Schools request that these units be moved as soon as possible. Upon inquiry, the IAC finds that no other school system in the State has expressed a need for the units. On April 23, 2009, the Interagency Committee approved the disposal of the units.

Authority: COMAR 23.03.02.16H. As per the *Public School Construction Program Administration Regulations*, the Board of Public Works must declare the property surplus to allow disposal.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED
 DISAPPROVED
 DEFERRED
 WITHDRAWN

 WITH DISCUSSION

 WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

18. **BOARD OF PUBLIC WORKS**
Wetlands License 09-0565

Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case is classified as an extraordinary case because of the recommendation that compensation be assessed. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

CHARLES COUNTY

09-0565 QWEST CONSTRUCTION – To emplace, by horizontal directional drilling, an 8,519-foot long fiber optic cable within a 6.5" diameter conduit buried an average of 35 feet below the river bottom substrate. Potomac River at Moss Point, Charles County to Quantico, Virginia

- Application received – November 20, 2008
- Public comment period ended – March 1, 2009
- MDE Report and Recommendation to approve received – May 8, 2009

Compensation: \$1,000.00 non-recurring fee and an annual fee of \$1.00 per linear foot of cable totaling \$8,519. The annual fee will be adjusted every five years based on the Consumer Price Index.

Indemnification: As a condition of this wetlands license, the licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of the cable under the bottom of the Potomac River.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

(HANDCARRIED)

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: Sheila McDonald 410.260.7335

19. RESOLUTION IN HONOR OF JOHN HARRIS, HOUSEKEEPING SUPERVISOR

WHEREAS, John Harris began his service to the State of Maryland more than thirty-four years ago with the Department of General Services;

WHEREAS, Mr. Harris has served magnificently as the Housekeeping Supervisor of the State's Annapolis Capitol Complex;

WHEREAS, Mr. Harris has trained and inspired many working men and women to provide quality service and to keep moving forward;

WHEREAS, Mr. Harris has always made sure that Board of Public Works meetings are set up and ready to go;

WHEREAS, Mr. Harris has friends at every level and knows how to keep a secret;

WHEREAS, Mr. Harris must have been whom Bill Cosby was thinking of when he advised college graduates at a commencement ceremony to do four things: thank their families, find jobs, pay off student loans, and *remember on the first day of the job to find the most important person in the building ---- the custodian: they know everything and they know everybody.*

WHEREAS, Mr. Harris has directly contributed to the Department of General Services mission to provide leading-edge professional and technical services to keep State government working today and in the future by, among other things, creating safe and secure work environments and maintaining quality facilities;

WHEREAS, Mr. Harris exemplifies that DGS means ***DOING GREAT SERVICE***

WHEREAS, the members of the Board of Public Works and all Marylanders feel a deep sense of gratitude for Mr. Harris's contributions to the State;

NOW, THEREFORE, the Board of Public Works resolves that this resolution be placed in the public record as a heartfelt tribute to a man whose magnificent service will long be treasured in the annals of the State.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

APPENDIX

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

Contact: BJ Said Pompey (410) 339-5013
Bjsaid-pompey@dpscs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Maryland Correctional Pre-Release System – Herman Toulson Boot Camp

CONTRACT TITLE: Repair of 4160 Volt Feeder
ADPICS NO. Q00P9209096

CONTRACT TYPE: Maintenance

DESCRIPTION: Labor, materials and equipment to repair the 4160 volt feeder that services the Boot Camp, Gun Range and the Sewage Treatment Plant.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: March 13, 2009

BID:

Firm	Price	Term
Gill Simpson, Inc., Baltimore	\$45,000.00	3/13/09-3/27/09

AWARD: Gill-Simpson, Inc. Baltimore, Md. 21218

AMOUNT: \$45,000.00

CONTRACT AWARD DATE: March 13, 2009

MBE PARTICIPATION: 100%

FUND SOURCE: 100% General Fund
Appropriation Code: PC140 8120

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: **Appendix 1 (cont'd)**

REMARKS:

Nature of Emergency: On March 13, 2009, the power was out at the Herman Toulson Boot Camp, Jessup Range and the Sewage Treatment Plant. Failure to make immediate emergency repairs could affect the employees and inmates health.

Basis for Selection: Gill-Simpson determined that the 4160 volt feeder was in need of repair and proposed to replace a 760' section of the conductor. DPSCS selected Gill-Simpson, Inc. because they had the quickest response time.

TAX COMPLIANCE NO.: 09-1154-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

Contact: BJ Said-Pompey (410) 339-5013
bjsaid-pompey@dpscs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

Item: Appendix 2

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

Roxbury Correctional Institution

CONTRACT TITLE: RCI - Perimeter Security System
ADPICS NO. Q00P9202434

CONTRACT TYPE: Maintenance

DESCRIPTION: Materials, equipment, and labor to restore the perimeter detection system to full operating condition at Roxbury Correctional Institution.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: November 17, 2008

AWARD: Norment Security Group, Inc.

AMOUNT: \$36,005.00

CONTRACT AWARD DATE: August 1, 2008 (original),
November 17, 2008 (Modification No. 1)
February 21, 2009 (Modification No 2)

MBE PARTICIPATION: 0%

FUND SOURCE: 100% General Fund
Appropriation Code: 35.02.04. H3240 8125

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

REMARKS:

Nature of Emergency: This is the second modification to an emergency contract. The Board accepted the original report of the emergency procurement on November 5, 2008 (Secretary's Agenda, Appendix 1). The Board accepted Modification #1 on January 28, 2009 (Secretary's Agenda, Appendix 2).

On July 15, 2008 severe electrical thunder storms struck the area around Roxbury Correctional Institution causing damage to the electronic intruder detection system for the perimeter security fencing. As a result the system was rendered inoperable for the North Side, West Side and part of the South Side perimeter. Norment Security Group was contracted to perform all labor and repairs necessary to bring the system to full operation. During the repair additional deficiencies were discovered; Norment Security was asked to give a quotation for the additional work. To prevent any further system outages, the additional repairs to the system were approved.

Basis for Selection: DPSCS modified the contract with Norment Security Group, Inc. because they were on site working to correction the perimeter/fence detection system when additional problems were discovered.

TAX COMPLIANCE NO: 09-0961-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

Contact: Robert P. Gay – 410-545-0433
rgay@sha.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3

DEPARTMENT OF TRANSPORTATION

State Highway Administration

CONTRACT TITLE: SHA Headquarters
City Water Main Break -Emergency Repairs
ADPICS NO. SHA707EM2

CONTRACT TYPE: Maintenance

DESCRIPTION: Breakdown, removal, storage and re-installation of modular furniture in the basement and 1st floor of SHA's Headquarters Facility

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: February 8, 2009

BIDS:

Office Works Furniture Installers, Inc. \$45,200.00
Belcamp, MD

Re Form \$72,802.00
Baltimore, MD

AWARD: Office Works Furniture Installers, Inc.

AMOUNT: \$61,540.63

CONTRACT AWARD DATE: February 12, 2009

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 3 (cont'd)

MBE PARTICIPATION: None

FUND SOURCE: 100% Special Funds Budgeted to SHA
Appropriation Code: AB363A61

REMARKS:

Nature of Emergency: A 30" water main owned and maintained by Baltimore City ruptured on Madison Street just northwest of SHA's Headquarters Facility. Water from the main flowed into the subbasement, basement and portion of the 1st floor of SHA's Facility. Water depths inside the structure were several inches to two feet at various locations. Damage was sustained to electrical systems; HVAC systems, telecommunications equipment, carpeting, flooring, and drywall.

As part of the cleanup effort, it was necessary to breakdown, load onto trucks and remove a total of 94 office workstations from the basement and 1st floor for eventual sanitization and temporary storage in a warehouse. This allowed for continuation of the restoration operations which included removal of the wet carpet tiles and other item such as drywall, cove base and plaster.

Basis for Selection: Office Works Furniture Installers, Inc. provided the lowest bid. The difference in the final contract amount and the bid amount is due to the acceleration of the schedule to re-install the workstations. This was necessary to minimize disruption to SHA's daily operations.

TAX COMPLIANCE NO.: 09-1475-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX**SECRETARY'S AGENDA**

Contact: Robert P. Gay – 410-545-0433
rgay@sha.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4

DEPARTMENT OF TRANSPORTATION

State Highway Administration

CONTRACT TITLE: SHA Headquarters
City Water Main Break -Emergency Repairs
ADPICS NO. SHA707EM1

CONTRACT TYPE: Maintenance

DESCRIPTION: Removal of contaminated drywall and carpet tiles, installation of new drywall and asbestos abatement from floor tile and mastic found underneath carpet.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: February 8, 2009

BIDS:

Asbestos Specialist, Inc.	Supervisor - \$34.00/hr
Linthicum Heights, MD	Certified Worker - \$32.00/hr

Wheatley Associates	Supervisor - \$50.00/hr
Monkton, MD	Certified Worker - \$35.00/hr

AWARD: Asbestos Specialists, Inc.
Linthicum Heights, MD

AMOUNT: \$298,447.64

CONTRACT AWARD DATE: February 8, 2009

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 4 (cont'd)

MBE PARTICIPATION: None

FUND SOURCE: 100% Special Funds Budgeted to SHA
Appropriation Code: AB363A61

REMARKS:

Nature of Emergency: A 30" water main owned and maintained by Baltimore City ruptured on Madison Street just northwest of SHA's Headquarters Facility. Water from the main flowed into the subbasement, basement and portion of the 1st floor of SHA's Facility. Water depths inside the structure were several inches to two feet at various locations. Damage was sustained to electrical systems, HVAC systems, telecommunications equipment, carpeting, flooring, and drywall.

Moisture readings were documented and it was determined that all contaminated walls on the 1st floor and basement level should be removed to a height of 24 inches to prevent the possibility of mold. Due to the amount of water, it was also necessary to remove all of the carpet tiles and perform asbestos abatement. Under the carpet tile was asbestos containing tiles. The water caused the mastics to become liquefied causing a lifting of the tiles.

Basis for Selection: Asbestos Specialists, Inc. provided the lowest hourly rates.

TAX COMPLIANCE NO.: 09-1322-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT/AGENCY:

REMARKS:

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

Contact: Alvin Collins 410-767-4960
Alvin.Collins@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 5

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

Walter P. Carter Center

CONTRACT TITLE: Guard Service
 ADPICS NO. 001B9200583

CONTRACT TYPE: Maintenance

DESCRIPTION: Guard service at the Walter P. Carter for three months from March 1, 2009 through May 31, 2009.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: March 10, 2009

BIDS:

Dunbar Guard Service , Baltimore, MD	\$81,480.00
Abacus Corporation, Baltimore, MD	\$96,029.76
Mid-Atlantic Security, Owings Mills, MD	\$98,688.00

AWARD: Dunbar Guard Service

AMOUNT: \$81,480.00

CONTRACT AWARD DATE: February 26, 2009

MBE PARTICIPATION: 0

FUND SOURCE: 32.12.03

APPROPRIATION CODE PCA MB34 G0877

BOARD OF PUBLIC WORKS

MAY 20, 2009

APPENDIX

SECRETARY'S AGENDA

Contact: Alvin Collins 410-767-4960
Alvin.Collins@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 5 (cont'd)

REMARKS:

Nature of Emergency: DGS was prepared to seek approval of a long-term competitively-bid contract for guard services at Walter P. Carter. DHMH then announced the facility would close. DGS determined to cancel the long-term contract procurement before award (so as not to have to terminate a contract for convenience). A short-term contract on an emergency basis until the facility closes was necessary to ensure that Walter P. Carter would have service for three months, from March 1, 2009 through May 31, 2009.

Basis for Selection: Award to the responsive and responsible bidder for three months.

TAX COMPLIANCE NO.: 09-0490-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

MAY 20,2009

APPENDIX

SECRETARY'S AGENDA

Contact: Alvin Collins 410-767-4960
Alvin.Collins@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 6

DEPARTMENT OF HEALTH & MENTAL HYGIENE

Rosewood Hospital Center

CONTRACT TITLE: Project No.R-000-090-001
 ADPICS NO. 001B9200733

CONTRACT TYPE: Maintenance

DESCRIPTION: Provide the labor, materials and equipment to remove and dispose of asbestos-contaminated building debris that remain as a result of the fire that destroyed the Old Kitchen/Central Building at the Rosewood Hospital Center.

PROCUREMENT METHOD: Emergency

DATE EMERGENCY DECLARED: March 8, 2009

BIDS:

Retro Environmental, Inc. \$ 789,620.00
 Sykesville, Md.

ARC Construction Services, Inc. \$1,125,000.00
 Baltimore, Md.

Maryland Cleaning & Abatement, \$1,649,000.00
 Baltimore, Md.

AWARD: Retro Environmental, Inc.

AMOUNT: \$789,620.00

CONTRACT AWARD DATE: April 13, 2009

BOARD OF PUBLIC WORKS

MAY 20,2009

APPENDIX

SECRETARY'S AGENDA

REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 6 (cont'd)

TERM: 60 Calendar Days

MBE PARTICIPATION: 25%

FUND SOURCE: MCCBL 2007 Item 035

REMARKS

Nature of Emergency: On March 8, 2009 a major fire completely damaged the Old Kitchen/Central Building at Rosewood Center. This building contained asbestos materials that became dispersed throughout the debris during the fire.

The Maryland Department of the Environment issued a notice that the remaining debris created an asbestos exposure hazard and required immediate remediation to avoid long term exposure to those working or living at the site.

Basis for Selection: A specification was prepared and bidding was undertaken. The original estimate was \$800,000.00. The low bid came in under the aforementioned estimate at \$789,620.00.

RESIDENT BUSINESS: Yes

TAX COMPLIANCE NO.: 09-1395-0111

BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY

REMARKS:

BOARD OF PUBLIC WORKS

MAY 20, 2009

SECRETARY'S AGENDA

APPENDIX

Contact: Jane Bailey 410-767-4307
Jane.Bailey@dgs.state.md.us

REPORT OF EMERGENCY PROCUREMENT

ITEM Appendix 7

MARYLAND PUBLIC TELEVISION

Productions Operations

CONTRACT TITLE Broadcasting Equipment
ADPICS NOs. 001P9002048 (Deer Park)
001P9002049 (Salisbury)

CONTRACT TYPE Commodities

DESCRIPTION: Supply broadcasting equipment to Maryland Public Television. Deliver equipment to MPT sites in Deer Park and Salisbury. Equipment necessary to upgrade to a digital signal and move from channel 56 to channel 28. Vendor will remove existing master cabinet from the analog feed of the transmitter, reinstall the P40IC HPA, and fit the solid State transmitter with newly supplied RF system.

PROCUREMENT METHOD Emergency

DATE EMERGENCY DECLARED October 21, 2008

BID

Thomson Broadcast & Multimedia Inc \$206,613.00 (Salisbury)
Southwick, MA \$113,302.00 (Deer Park)
\$319,915.00 Total

AWARD Thomson Broadcast & Multimedia Inc.

AMOUNTS \$206,613.00 (Salisbury)
\$113,302.00 (Deer Park)
\$319,915.00 Total

CONTRACT AWARD DATE October 21, 2008

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 1A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$83,027.54 for the following **development** projects located in **Caroline County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

- 1. **South County Regional Park - \$61,351.54 - POS #5588-5-156 - MD20090309-0216**
Engineer and design baseball and softball fields, build a concession/storage building, and construct a perimeter walking trail to connect park use areas. This is the second phase of development for the 75 acre park. The design will require the use of stormwater management practices that address runoff as near its source as practicable.

FUND SOURCE: Program 81.20.04 Item 805 \$39,678.54
Program 81.20.04 Item 905 \$21,673.00

- 2. **Lockerman School Park - \$15,676.00 - POS #5589-5-157 - MD20090309-0217**
Pave and expand the existing walking trail. In addition, renovate the existing baseball field to expand the outfield and improve the existing infield surface. Stormwater management design will address runoff as near its source as practicable and pervious trail materials will be evaluated.

FUND SOURCE: Program 81.20.04 Item 905 \$15,676.00

- 3. **Cedar Lane Park - \$6,000.00 - POS #5590-5-158 - MD2090305-0203**
Renovate the existing baseball backstop to help alleviate the number of foul balls that leave the park in the direction of the county roads, thus improving the safety of the area.

FUND SOURCE: Program 81.20.04 Item 905 \$6,000.00

Board of Public Works Action: The above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 2A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$2,487.56 for the following **development** projects located in the **Town of Charlestown, Cecil County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Fair Green Park Safety Matting Under Swings - \$945.57 - POS #5651-7-232 MD20090326-0318**

Improve the town park with safety matting under the swings to help prevent injuries.

FUND SOURCE: Program 81.20.04 Item 731 \$603.75
Program 81.20.04 Item 131 \$341.82

2. **Charlestown Athletic Complex Sanitary Yard Hydrant - \$1,541.99 - POS #5652-7-233 MD20090326-0319**

Install necessary plumbing to provide drinking water and field irrigation for the softball field at the 5± acre athletic complex.

FUND SOURCE: Program 81.20.04 Item 131 \$1,541.99

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 3A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$1,861,250.00 for the following **development** projects located in **Charles County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Friendship Farm Park - \$750,000.00 - POS #5569-8-72 - MD20090313-0255**

Design and construct the park as a combination nature center and interpretive farm facility. Construction includes a visitors center, trails, amphitheater, wildflower meadows, a meeting/event venue, and barns for interpretive programming. This park will be the County's first nature/passive-oriented visitor center. Stormwater management will consist of on-site water quality control and on-site recharge via the use of non-structural practices and surface filtration. Traditional closed storm drains will be avoided with a priority being placed on grass surface swales, bio-retention structures and vegetative buffers.

FUND SOURCE: Program 81.20.04 Item 000 \$495,297.80
Program 81.20.04 Item 808 \$254,702.20

2. **Waldorf Park Development Phase I - \$860,000.00 - POS #5578-8-73**
MD20090313-0258

Design and construct a regional park in the Waldorf area of Charles County. The new park will address the critical shortage of sports fields and will include 8-10 athletic fields, hiking trails, a dog park, playgrounds, picnic areas, parking areas, and a restroom/concession building. This is the first phase of a two-phased project. Stormwater management will consist of on-site water quality control and on-site recharge via the use of non-structural practices and surface filtration. Traditional closed storm drains will be avoided with a priority being placed on grass surface swales, bio-retention structures and vegetative buffers.

FUND SOURCE: Program 81.20.04 Item 808 \$860,000.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 3A (con't)

PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

3. **Indian Head Rail Trail Phase II - \$251,250.00 - POS #5579-8-74 - MD20090313-0257**

Develop the 13 mile multi-purpose recreational rail trail. The trail will connect the Town of Indian Head to Route 301 in White Plains. The trail will provide outdoor recreation opportunities, conserve valuable open space, provide an important tourism venue, and improve the overall quality of life for Charles County residents and visitors. All excavation with this project was completed in Phase I of the project, no additional disturbance/excavation will occur as part of this Phase II project. In Phase I grass vegetative swales and vegetative buffers were used to control stormwater management.

FUND SOURCE: Program 81.20.04 Item 908 \$184,096.00
Program 81.20.04 Item 808 \$ 67,154.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 4A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$432,200.00 for the following **acquisition and development** projects located in **Frederick County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Myersville Seven Springs Park, Wolf/Landis Property (Town of Myersville)**

\$105,000.00 - POS #5581-10-284 - MD20090303-0179

Acquire 8.88± acres for Seven Springs Wellhead Park. This park will be kept as open space to preserve forest land, provide a passive recreational area, and to prevent possible water contamination.

<u>Appraised Value:</u>	Bill Watson	\$86,000.00
	William Bowen	\$90,000.00
<u>Property Cost:</u>	\$88,000.00	
<u>Incidental Costs:</u>	\$17,000.00	

FUND SOURCE: Program 81.20.04 Item 000 \$105,000.00

2. **Myersville Seven Springs Park, G. & L. Wolfe Property (Town of Myersville)**

\$90,850.00 - POS #5582-10-285 - MD20090313-0252

Acquire 8.07± acres for Seven Springs Wellhead Park. This park will be kept as open space to preserve forest land, provide a passive recreational area, and to prevent possible water contamination.

<u>Appraised Value:</u>	Valley Appraisal Service	\$89,000.00
	William G. Bowen	\$80,000.00
<u>Property Cost:</u>	\$84,500.00	
<u>Incidental Costs:</u>	\$ 6,350.00	

FUND SOURCE: Program 81.20.04 Item 000 \$90,850.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 5A
PROGRAM OPEN SPACE LOCAL SHARE:

Approval is requested to commit \$183,013.50 for the following **development** projects located in **Garrett County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Loch Lynn Athletic Complex Parking '09 (Town of Loch Lynn Heights)**

\$64,800.00 - POS #5611-11-177 - MD20090311-0232

Develop a stone parking area for visitors to the athletic complex consisting of two softball fields and three soccer fields. Vegetative swales currently in place will be used to address any additional stormwater runoff.

FUND SOURCE: Program 81.20.04 Item 811 \$39,311.28
Program 81.20.04 Item 911 \$25,488.72

2. **Accident Town Park East Bleachers and Trash Receptacles (Town of Accident)**

\$5,998.50 - POS #5619-11-178 - MD20090311-0233

Install additional trash receptacles and bleachers at the 4± acre community park.

FUND SOURCE: Program 81.20.04 Item 911 \$5,998.50

3. **Northern High Softball Field Improvements - \$11,385.00 - POS #5620-11-179 MD20090319-0287**

Install an outfield fence on the softball field; resurface the infield; grade, top-dress, seed, and mulch the field. The field is home of the Northern Garrett High School Softball team and is also used by the community during non-school hours.

FUND SOURCE: Program 81.20.04 Item 911 \$11,385.00

4. **Garrett County Avilton Community - \$20,200.00 - POS #5637-11-180 MD20090319-0286**

Install playground equipment at the park and construct a basketball court. Playground improvements at the site will provide public recreational opportunities and make available protected open space areas. Stormwater runoff will be addressed by vegetative swales and forested area.

FUND SOURCE: Program 81.20.04 Item 911 \$20,200.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 5A (con't)
PROGRAM OPEN SPACE LOCAL SHARE:

5. Garrett County Crelin Softball Field Upgrades - \$7,800.00 - POS #5644-11-181
MD20090319-0278

Improve the park with the installation of bleachers, fencing upgrades, and the installation of stone and site work on the existing parking area. In addition, new safety equipment will be added including a new home plate area and a fence rail cap. This project will improve the stormwater runoff associated with this existing parking area by installing stone and site work to prevent run off into the Youghiogheny River. The run off will also be minimized by natural vegetative areas located around the Park.

FUND SOURCE: Program 81.20.04 Item 911 \$7,800.00

6. Garrett County Oakland's Glades Park Trail Lighting (Town of Oakland) - \$72,830.00
POS #5648-11-182 - MD20090326-0321

Install energy efficient safety lighting along the remaining section of the existing walking trail located within Glades Park. The lighting system is designed to perform its intended function, be energy efficient and minimize light pollution.

FUND SOURCE: Program 81.20.04 Item 811 \$72,830.00

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 6A

PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$144,990.00 for the following **development** projects located in **Kent County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Worton Park Tennis Courts Renovation - \$45,000.00 - POS #5571-14-78**
MD20090313-0253

Resurface two tennis courts that were originally installed in 1975. These tennis courts are the most heavily used in the County.

FUND SOURCE: Program 81.20.04 Item 814 \$14,247.85
Program 81.20.04 Item 914 \$30,752.15

2. **Millington Pool Tennis Court Fence Renovation - \$23,490.00 - POS #5572-14-79**
MD20090305-0202

Renovate the fencing that surrounds the two tennis courts at the pool facility and up-grade the swimming pool drains to bring them into compliance with new pool drain safety standards.

FUND SOURCE: Program 81.20.04 Item 814 \$16,200.00
Program 81.20.04 Item 914 \$ 7,290.00

3. **Turner's Creek Granary Stabilization - \$58,500.00 - POS #5573-14-80**
MD20090311-0234

Renovate the historic granary building at the 147 acre park. The granary is a remnant from the colonial period when grains, collected from the area, were shipped throughout the Chesapeake Bay tidewater region. No additional stormwater runoff will be generated by this renovation.

FUND SOURCE: Program 81.20.04 Item 000 \$11,233.25
Program 81.20.04 Item 814 \$47,266.75

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 6A (con't)
PROGRAM OPEN SPACE LOCAL SHARE:

4. **Edesville Park Parking Lot - \$18,000.00 - POS #5574-14-81 - MD20090311-0230**

Design and construct parking area using recycled asphalt millings to provide safe access to the park's softball/baseball field, picnic pavilion, walking trail, playground and volleyball court. Stormwater management design will seek to address runoff as close to its source as practicable.

FUND SOURCE: Program 81.20.04 Item 000 \$17,376.10
Program 81.20.04 Item 914 \$ 623.90

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
With Discussion Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS**

May 20, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

**ITEM 7A
PROGRAM OPEN SPACE LOCAL SHARE:**

Approval is requested to commit \$1,134,600.00 for the following **acquisition** project located in **Prince George's County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

**Patuxent River Park (Sasscer Property) - \$1,134,600.00 - POS #5596-16-710
MD20090309-0218**

Acquire a 63.37 acre historic former plantation known as the Sasscer property near Upper Marlboro. In addition to environmental conservation the property contains the historic Compton Basset site, which includes an historic house, chapel, smoke house, and other dependency buildings that were built in the 18th Century. This acquisition will provide a needed buffer to ensure that the highly complex Upper Patuxent Marshes Natural Heritage Area remains protected from destruction due to typical suburban development. It is anticipated that federal land and Water Conservation Fund assistance will be requested for the remaining \$1,134,600.00 cost of this acquisition. Total cost of this acquisition is \$2,269,200.00.

<u>Appraised Value:</u>	Richard N. Pierce	\$2,291,000.00
	John R. Fowler, Inc.	\$2,200,000.00
<u>Property Cost:</u>		\$2,245,500.00
<u>Incidental Costs:</u>		\$ 23,700.00

<u>FUND SOURCE:</u>	Program 81.20.04	Item 040	\$ 99,126.41
	Program 81.20.04	Item 140	\$151,220.84
	Program 81.20.04	Item 816	\$884,252.75

Board of Public Works Action: The above referenced item was:

Approved Disapproved Deferred Withdrawn
 With Discussion Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS**

May 20, 2009

Secretary's Agenda

ITEM 8A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$52,500.00 for the following **development** project located in **Talbot County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

**Easton Middle School Field Enhancements - \$52,500.00 - POS #5633-20-110
MD20090311-0228**

Renovate the ballfields at the school site by installing irrigation on one field and replacing the dugouts and backstop on the other ballfield. In addition, new goal posts will be added to the football/soccer/lacrosse field.

FUND SOURCE: Program 81.20.04 Item 920 \$52,500.00

Board of Public Works Action: The above referenced item was:

Approved Disapproved ~~Deferred~~ Withdrawn
With Discussion Without Discussion

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 9A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
 cprice@dnr.state.md.us
 (410) 260-8426

Approval is requested to commit \$113,208.00 for the following **development** projects located in **Washington County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Washington County Agricultural/Education Center Activities Improvement**
\$13,500.00 - POS #5635-21-241 - MD20090326-0316

Excavate, grade, and replace the grass surface in the horse arena with six inch stone dust and sand in an effort to improve safety for both the park users and horses. Stormwater management features include adjacent grass vegetative swales.

FUND SOURCE: Program 81.20.04 Item 821 \$13,500.00

2. **Washington County Playground Equipment Replacement - \$18,000.00**
POS #5640-21-243 - MD20090326-9315

Renovate recreation facilities at four of the County's well established parks: Piper Lane Park, Marty L. Snook Park, Camp Harding Park, and Devil's Backbone Park. Funds will be used to replace older damaged playground equipment including spray equipment, swing sets, and slides. Stormwater management features includes wood fiber safety surfacing that allows for drainage.

FUND SOURCE: Program 81.20.04 Item 821 \$18,000.00

3. **Funkstown Community Park Development 6 (Town of Funkstown) - \$13,770.00**
POS #5643-21-244 - MD20090319-0284

Refurbish two existing tennis courts at the 34 acre park. In addition, construct a 475' walkway to connect with the existing sidewalk thus allowing access to a new 20 station fitness course. Any additional runoff will be addressed through the use of grass swales adjacent to the walkway.

FUND SOURCE: Program 81.20.04 Item 821 \$13,770.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 9A (con't)

PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

4. **Byron Memorial Park Pool Stabilization (Town of Williamsport) - \$67,938.00**
POS #5655-21-245 - MD20090326-0320

Renovate the deteriorating pool deck and engineering room at the L. Beard Miller Pool. There will be no increase in stormwater runoff associated with this project.

FUND SOURCE: Program 81.20.04 Item 821 \$67,938.00

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT AGENDA

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

ITEM 11A
RURAL LEGACY PROGRAM FUNDS:

Approval is requested to grant to Washington County \$120,575.00 for the following project from Rural Legacy Funds.

PROJECT NAME: Mid-Maryland Washington Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$750,000 FY 2008 Grant for easement acquisitions in Washington County for the Mid-Maryland Washington Rural Legacy Area on the April 2, 2008 Program Open Space Agenda Item 9A.

PROJECT DESCRIPTION:

Bonnard J. Morgan, Jr., Teresa A. Morgan, Frank B. Morgan – \$120,575.00

Acquisition of this 52.264 acre conservation easement located in the Mid-Maryland Washington Rural Legacy Area of Washington County preserves land around Antietam Battlefield and its approaches. Water quality will be protected through wetlands creation and water quality will be improved through the permanent protection of 1,000 linear feet of riparian buffers. This easement will be held by Washington County.

VALUE OF EASEMENT: Total easement value \$116,000.00 - \$2,219.50 per acre

<u>TOTAL OTHER COSTS:</u>	\$4,575.00	
ADMINISTRATIVE:	\$1,588.76	
INCIDENTAL:	\$1,246.24	(\$200.00 - Closing fee \$595.00 – Title Search/Exam \$451.24 – Title Insurance
COMPLIANCE:	\$1,740.00	

AMOUNT REQUESTED: \$120,575.00

FUND SOURCE: Program 81.20.04 Item 003 \$120,575.00 (FY 2008)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT AGENDA**BOARD OF PUBLIC WORKS****May 20, 2009****Secretary's Agenda**

ITEM 12A

RURAL LEGACY PROGRAM FUNDS:

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
 (410) 260-8450

Approval is requested to grant to The Manor Conservancy of Baltimore County \$199,141.50 for the following project from Rural Legacy Funds.

PROJECT NAME: Manor Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$750,000 FY 2008 Grant for easement acquisitions in Baltimore County for the Manor Rural Legacy Area on the April 2, 2008 Program Open Space Agenda Item 9A.

PROJECT DESCRIPTION:**Marjorie F. Billmire - \$199,141.50**

Acquisition of this 52.169 acre conservation easement located in the Manor Rural Legacy Area of Baltimore County preserves agricultural land. Water quality will be protected through permanent riparian buffers of streams on the property which feed into Little Gunpowder Falls, a tributary of the Chesapeake Bay. The easement will be held by The Manor Conservancy and the Maryland Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$183,500 - \$3,517.56 per acre

<u>TOTAL OTHER COSTS:</u>	\$ 15,641.50		
ADMINISTRATIVE:	\$ 5,505.00		
INCIDENTAL:	\$ 7,384.00	(Field Survey	\$4,950.00
		Title Work/Ins.	\$1,834.00
		Deed review/closure	\$ 600.00)
COMPLIANCE:	\$ 2,752.50		

AMOUNT REQUESTED: \$199,141.50

FUND SOURCE: Program 81.20.04 Item 003 \$199,141.50 (FY 2008)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT AGENDA

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 13A

RURAL LEGACY PROGRAM FUNDS:

Contact: Meredith Lathbury
 mlathbury@dnr.state.md.us
 (410) 260-8450

Approval is requested to grant to The Land Preservation Trust, Inc. of Baltimore County \$233,497.81 for the following project from Rural Legacy Funds.

PROJECT NAME: Piney Run Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$1,600,000 FY 2008 Grant for easement acquisitions in Baltimore County for the Piney Run Rural Legacy Area on the April 2, 2008 Program Open Space Agenda Item 9A.

PROJECT DESCRIPTION:**Gemmill Property - \$233,497.81**

Acquisition of this 46.63 acre conservation easement located in the Piney Run Rural Legacy Area of Baltimore County preserves agricultural and forest land. Water quality will be protected through permanent riparian buffers along Black Rock and Huckleberry Run, headwaters to Gunpowder Falls, a tributary of the Chesapeake Bay. The easement will be held by The Land Preservation Trust, Inc. and the Maryland Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$221,376.86 - \$4,747.52 per acre

TOTAL OTHER COSTS: \$ 12,120.95

ADMINISTRATIVE: \$ 6,641.30

INCIDENTAL: \$ 2,159.00

(\$ 75.00 – Settlement Costs

\$ 95.00 – Recording Fees

\$ 375.00 – Survey

\$ 1,614.00 – Title Work)

COMPLIANCE: \$ 3,320.65

AMOUNT REQUESTED: \$233,497.81

FUND SOURCE: Program 81.20.04 Item 000 \$ 60.00 (FY 2007)
 Program 81.20.04 Item 003 \$ 233,437.81 (FY 2008)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

PROGRAM OPEN SPACE - SUPPLEMENT AGENDA

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 14A

RURAL LEGACY PROGRAM FUNDS:

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
(410) 260-8450

Approval is requested to grant to The Land Preservation Trust, Inc. of Baltimore County \$946,024.81 for the following project from Rural Legacy Funds.

PROJECT NAME: Piney Run Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$1,600,000 FY 2008 Grant for easement acquisitions in Baltimore County for the Piney Run Rural Legacy Area on the April 2, 2008 Program Open Space Agenda Item 9A.

PROJECT DESCRIPTION:

Pass Property - \$946,024.81

Acquisition of this 135.319 acre conservation easement located in the Piney Run Rural Legacy Area of Baltimore County preserves agricultural and forest land. Water quality will be protected through permanent riparian buffers of streams on the property that feed into Gunpowder Falls, a tributary of the Chesapeake Bay. The easement will be held by The Land Preservation Trust, Inc. and the Maryland Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$887,692.64 - \$6,560.00 per acre

<u>TOTAL OTHER COSTS:</u>	\$ 58,332.17	
ADMINISTRATIVE:	\$ 26,630.78	
INCIDENTAL:	\$ 18,386.00	
		\$ 4,000.00 – Appraisal
		\$ 95.00 – Recording Costs
		\$ 10,100.00 – Survey
		\$ 4,191.00 – Title Work)
COMPLIANCE:	\$ 13,315.39	

AMOUNT REQUESTED: \$946,024.81

FUND SOURCE: Program 81.20.04 Item 003 \$ 946,024.81 (FY2008)

Board of Public Works Action: the above referenced item was:

<u>Approved</u>	Disapproved	Deferred	Withdrawn
With Discussion		<u>Without Discussion</u>	

PROGRAM OPEN SPACE - SUPPLEMENT AGENDA

BOARD OF PUBLIC WORKS

May 20, 2009

Secretary's Agenda

ITEM 15A

RURAL LEGACY PROGRAM FUNDS:

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
 (410) 260-8450

Approval is requested to grant to The Land Preservation Trust, Inc. of Baltimore County \$105,194.25 for the following project from Rural Legacy Funds.

PROJECT NAME: Piney Run Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$1,600,000 FY 2008 Grant for easement acquisitions in Baltimore County for the Piney Run Rural Legacy Area on the April 2, 2008 Program Open Space Agenda Item 9A.

PROJECT DESCRIPTION:

Waller Property - \$105,194.25

Acquisition of this 20.034 acre conservation easement located in the Piney Run Rural Legacy Area of Baltimore County preserves forest land. Water quality will be protected through permanent riparian buffers of streams on the property which feed into Gunpowder Falls, a tributary of the Chesapeake Bay. The easement will be held by The Land Preservation Trust, Inc and the Maryland Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$99,373.45 - \$4,960.24 per acre

<u>TOTAL OTHER COSTS:</u>	\$ 5,820.80	
ADMINISTRATIVE:	\$ 2,981.20	
INCIDENTAL:	\$ 1,349.00	
		\$ 95.00 – Recording Fees
		\$ 50.00 – Survey
		\$ 1,204.00 – Title Work)
COMPLIANCE:	\$ 1,490.60	

AMOUNT REQUESTED: \$105,194.25

FUND SOURCE: Program 81.20.04 Item 003 \$105,194.05 (FY2008)

Board of Public Works Action: the above referenced item was:

<p>Approved</p>	<p>Disapproved</p>	<p>Deferred</p>	<p>Withdrawn</p>
<p>With Discussion</p>			<p>Without Discussion</p>

PROGRAM OPEN SPACE - SUPPLEMENT AGENDA**BOARD OF PUBLIC WORKS****May 20, 2009****Secretary's Agenda**

ITEM 16A

RURAL LEGACY PROGRAM FUNDS:

Contact: Meredith Lathbury
mlathbury@dnr.state.md.us
 (410) 260-8450

Approval is requested to grant to Wicomico County \$150,385.29 for the following projects from Rural Legacy Funds.

PROJECT NAME: Quantico Creek Rural Legacy Area

BACKGROUND: The Board of Public Works authorized a \$750,000 FY 2007 grant on the October 4, 2006 Program Open Space Agenda Item 6A for easement acquisitions in Wicomico County.

PROJECT DESCRIPTION:**Horner II - \$150,385.29**

Acquisition of this 52.699 acre conservation easement located in the Quantico Creek Rural Legacy Area of Wicomico County preserves agricultural and forest land. Water quality will be protected through permanent riparian buffers along the Nanticoke River, a tributary of the Chesapeake Bay. The easement will be held by The Wicomico County Council and the Maryland Department of Natural Resources.

VALUE OF EASEMENT: Total easement value \$125,564.97 – RL Contribution. (Wicomico County is contributing \$6,182.53 for a total value of \$131,747.50) - \$2,382.68 per acre

<u>TOTAL OTHER COSTS:</u>	\$ 24,820.32	
ADMINISTRATIVE:	\$ 3,766.95	
INCIDENTAL:	\$ 19,169.90	(\$6,150.00 – Appraisal \$11,242.50 – Survey \$1,777.40 – Title Work)
COMPLIANCE:	\$ 1,883.47	

AMOUNT REQUESTED: \$150,385.29

FUND SOURCE: Program 81.20.04 Item 000 \$150,385.29 (FY 2007)

Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Casey Brown
410-767-1266
cmb@ooa.state.md.us

DEPARTMENT/PROGRAM: Maryland Department of Aging (MDOA)
Congregate Housing Services Program (CHSP)

CONTRACT ID: See Attachment

CONTRACT DESCRIPTION: Four contracts to provide congregate housing services consisting of meals, housekeeping and personal assistance to 239 eligible residents living in 11 senior housing facilities in Maryland that are certified by the Department to provide such services. These services are for seniors who, as a result of chronic health conditions or age-related disabilities, depend on others for daily help with their routine activities.

AWARDS: See Attachment

TERM: 7/1/2009 – 6/30/2010

AMOUNT: \$648,920 Grand Total (See Attachment)

PROCUREMENT METHOD: Sole Source (Continuity of Care)

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENTS: Same

REQUESTING AGENCY REMARKS: The Sole Source procurement method was deemed appropriate for these services under COMAR 21.14.01.06C in order to provide continuity of care. This program, which was established by the General Assembly in 1976, provides support services to seniors who, as a result of chronic health conditions or age-related disabilities, depend on others for daily help with routine activities. The Maryland Department of Aging contracts with private management companies, housing authorities, and non-profit organizations to

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

provide Congregate Housing Services (CHS) services to eligible elderly residents of senior housing apartment buildings certified by the Department to provide such services.

MDOA's Congregate Housing Services Program (CHSP) promotes independent living in senior housing by providing a package of services consisting of meals, housekeeping, and personal assistance to residents who are 62 years of age and older and who require temporary or periodic assistance with daily living activities.

CHSP provides a State subsidy to low-income seniors who lack sufficient resources to pay for the full cost of the service. The amount of the subsidy depends upon the actual income of each client in the congregate housing program. Using a sliding scale arrangement, clients pay a specified portion of their monthly income directly to the congregate housing Contractors. The Department then pays the Contractors the difference between the amount each client pays and the maximum contract amount.

Due to the nature and scope of services provided by the CHSP, the availability of services must be ensured for recipients who, without these services, may be at risk of relocating to a nursing home or other health-related institution in order to receive needed services.

Because these contracts are for State subsidies, there are no subcontracting opportunities; thus there is no MBE participation goal.

FUND SOURCE:	100% General
APPROP. CODE:	D26A07.01
RESIDENT BUSINESS:	Yes for all
MD TAX CLEARANCE:	See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 1-S (Cont.)

ATTACHMENT

BPW 5/20/2009

Vendor Name ADPICS No. MD Tax Clearance	Number of Residents	Award/ Contract Amount
Associated Catholic Charities, Inc. Baltimore, MD Standard - CHSP (DePaul House, St. Joachim, & St. Luke's Place) ADPICS NO. D26B9200023 MD TAX ID: 09-1467-1110	63	\$123,000
National Capital B'nai B'rith Assisted Housing Silver Spring, MD (Homecrest House III, Moskowitz Bldg., & Stein Bldg.) ADPICS NO. D26B9200024 MD TAX ID: 09-1469-0000	42	\$162,000
MAC, Inc. Salisbury, MD (Pine Bluff Village) ADPICS NO. D26B9200026 MD TAX ID: 09-1468-0110	50	\$150,000
Associated Catholic Charities, Inc. Baltimore, MD Individualized - CHSP (Arundel Woods, Basilica Place, Friendship Station, Trinity House) ADPICS NO. D26B9200027 MD TAX ID: 09-1467-1110	84	\$213,920
TOTAL	239	\$648,920

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Ken Smith
410-260-7807
ksmith@comp.state.md.us

DEPARTMENT/PROGRAM: Comptroller of Maryland (COMP)
Compliance Division

CONTRACT ID: OC-2009-01
Primary Collection Services
ADPICS NO. E00B0400002

CONTRACT DESCRIPTION: Revenue-generating contract to acquire the services of an independent collection agency to perform primary collection services of delinquent tax accounts owed to the State of Maryland.

AWARD: NCO Financial Systems, Inc.
Horsham, PA

TERM: 7/1/2009 – 6/30/2011 (w/1 two-year renewal option)

AMOUNT: \$ 676,240 Est. (2 Years; Base Contract)
\$ 676,240 Est. (2 Years; Renewal Option)
\$1,352,480 Est. Total (4 Years)
(5.35% of Est. \$6,320,000 in collections per year)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: \$300,000 Bond

INCUMBENT: Same

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*, posted on the Comptroller's Procurement Website, and sent to the Governor's Office of Minority Affairs. The RFP was directly emailed to 39 Offerors, of which 15 are Maryland firms and 10 are MBEs. An additional 76 potential offerors received the notice via *eMarylandMarketplace.com*. The procurement opportunity was also identified in the Comptroller's service contract brochure which was distributed at various MBE conferences and events throughout the year.

Seven proposals were received in response to the RFP. Five of the proposals were determined to be reasonably susceptible of being selected for award. Two of the proposals were deemed not reasonably susceptible for award due to improperly completed MBE Participation Schedules.

The proposal submitted by NCO Financial Systems, Inc. (NCO) was ranked # 1 overall with the highest technical ranking and the lowest financial offer. The NCO proposal was determined to be the most advantageous to the State, and therefore is recommended for award. NCO is the incumbent vendor. It has a local Maryland office, as well as offers unlimited on-line, real-time, read-only access to its system. NCO has the required current software in place and has the most State of Maryland, as well as state tax collections, experience.

The Comptroller of Maryland competitively acquires the services of both a primary and secondary collection servicecontractor. The primary collection contractor is given the first opportunity to collect against the delinquent tax accounts and if it is unsuccessful, the account is then given to a secondary collection services to attempt at collecting delinquent tax dollars. The use of a secondary collection contract provides for competition between the primary and secondary contractors which encourages increased effort on the part of both firms to collect delinquent taxes and ultimately generate additional tax revenue for the State.

An MBE subcontract goal of 25% was established for this procurement to supply staffing of collectors.

Maryland's reciprocal preference law does not apply because Pennsylvania, the state in which the recommended awardee resides, does not have an in-state preference for this service.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

FUND SOURCE: 100% Revenue Generating

APPROP. CODE.: E00A0501

RESIDENT BUSINESS: Yes.

MD TAX CLEARANCE: 09-1267-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 2-S (Cont.)

ATTACHMENT

BPW 5/20/2009

BIDS OR PROPOSALS (Cont.):

<u>Offerors</u>	<u>Technical Rank</u>	<u>Financial Price*</u>	<u>Financial Rank</u>	<u>Overall Rank**</u>
NCO financial Systems, Inc. Horsham, PA	1	5.35%	1	1
RSI Enterprises, Inc. Glendale, AZ	2	5.50%	2	2
United Collection Bureau Toledo, OH	3	6.45%	3	3
AllianceOne Receivables, Inc. Gig Harbor, WA	5	7.90%	4	4
National Financial Group, Inc. Rockville, MD (Maryland Certified MBE)	4	11.25%	5	5

Note: * This financial price is the commission rate.

** In determining the overall ranking the financial proposals had more weight than the technical proposals.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** Stephen Bocian
410-402-8570
bocians@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Alcohol & Drug Abuse Administration (ADAA)

CONTRACT ID: Statewide Medium Intensity Residential Substance
Abuse Treatment Services for Pregnant Women &
Women with Children (Level III.3)
ADPICS NO. M00B0400006

CONTRACT DESCRIPTION: Multiple awards contract to four vendors to provide
“Level III.3 - Statewide Medium Intensity Residential Substance Abuse Treatment Services” for
Pregnant Women and Women with Children for a total of 46 beds statewide.

AWARDS: See Attachment

TERM: 7/1/2009 – 6/30/2012 (3 Years)

AMOUNT: \$5,599,392 NTE
(\$5,414,592 General; \$184,800 Federal)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENTS: Gaudenzia, Inc.
Norristown, PA (Local Office in Baltimore, MD)

Potomac Healthcare Foundation, Ltd.
Emmitsburg, MD

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

Second Genesis, Inc.
Silver Spring, MD

Washington County Health Department (WCHD)
Hagerstown, MD

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandmarketplace.com*, the DHMH website and the Alcohol & Drug Abuse Administration (ADAA) website. In addition, letters were emailed directly to 50 prospective vendors, all of which are Maryland firms and none are MBEs. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

A total of four bids were received in response to the IFB. All bidders were deemed technically qualified. The IFB allowed for awards to all qualified vendors for up to 46 beds statewide. Each bidder was required to bid their per-diem price for each bed/day of service (price per-patient per-day). All four bidders are recommended for award to provide a total of 46 beds to be available for ADAA placements statewide.

In addition, the Washington County Health Department (WCHD) submitted a bid to perform the services requested in the IFB, but was not included as part of this agenda item because as a government entity it is exempt from procurement. WCHD will be performing these services through a Memorandum of Understanding (MOU). The Not-to-Exceed (NTE) amount of this contract includes the MOU for services provided by WCHD.

The *Award Amount* above is a Not-to-Exceed (NTE) amount and is based upon the budget for these services. Vendors will be paid their respective bid amount for each bed/day of service provided.

The selected vendors will provide substance abuse treatment services for pregnant women and women with children. The patients will be allowed to bring their children into the facility with them for the duration of their treatment. The number of children each patient may bring will depend on a facility's physical limitations, but at a minimum each facility will allow two children for each patient. Each facility will directly provide or arrange for the children's educational, medical, recreational and social needs. Allowing children to enter treatment with their mothers will obviate the need for finding foster care or other child placements, thereby eliminating a major impediment to treatment for this population.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

Some of the patients may be involved with the criminal justice system. These treatment slots will help to meet the demand for court-ordered commitments to substance abuse programs in lieu of incarceration, in keeping with the Governor's substance abuse initiatives.

The ADAA will authorize each patient placement. Placements will be made entirely in Maryland and will be determined by the proximity of a vendor's facility to a patient's residence. In instances where there are multiple vendors in proximity to a patient's residence, placements will be determined by each vendor's per-diem rate and bed availability. ADAA intends to limit placements so that no single vendor will have more than 50% of the patients at any one time.

It is anticipated that an occupancy rate of 100% will be maintained for the beds funded under this contract. The anticipated length of stay for patients in this type of treatment is expected to be from five to seven months, depending on each patient's particular treatment needs. The ADAA anticipates that 46 women and their children will be in treatment at any given time.

There is no guaranteed minimum number of placements to any vendor under the terms of this contract and no vendor will have more than 50% of the 46 beds, thus a vendor could not guarantee a subcontractor a minimum amount of payment. Therefore, there is no MBE participation goal established for this contract. Also, the MDOT MBE website did not list any certified MBEs that directly provided residential substance abuse treatment services to act as a prime contractor.

FUND SOURCE: 97% General; 3% Federal (SAPT Block Grant)
APPROP. CODES: M00K0201
RESIDENT BUSINESSES: Yes for all
MD TAX CLEARANCE: See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 3-S (Cont.)

ATTACHMENT

BPW 5/20/2009

AWARDS / BIDS OR PROPOSALS (Cont.):

<u>Bidders/Awardees</u>	<u>Year 1 Bid Price* (Per Bed)</u>	<u>Year 2 Bid Price* (Per Bed)</u>	<u>Year 3 Bid Price* (Per Bed)</u>
Chrysalis House, Inc. Crownsville, MD MD Tax Clearance: 09-1133-1110	\$130.00	\$130.00	\$136.00
Gaudenzia, Inc. Norristown, PA (local office in Baltimore, MD) MD Tax Clearance: 09-1134-0110	\$159.99	\$161.99	\$163.99
Potomac Healthcare Foundation Ltd. Emmitsburg, MD MD Tax Clearance: 09-1136-0110	\$244.00	\$253.75	\$263.90
Second Genesis, Inc. Silver Spring, MD MD Tax Clearance: 09-1138-0110	\$210.00	\$221.00	\$232.00

* Note: The Bid Amount was based upon a price per bed for each of the contract years. The Award Amount is a Not-to-Exceed amount based upon estimated usage. Since all bidders are deemed qualified for award, the bidders/awardees are listed in alphabetical order. See the agenda item for an explanation of how vendors will receive patients.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

Potomac Healthcare Foundation, Ltd.
Baltimore, MD

Second Genesis, Inc.
Silver Spring, MD

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandmarketplace.com*, the DHMH website and the Alcohol & Drug Abuse Administration (ADAA) website. In addition, letters were emailed directly to 50 prospective vendors, all of which are Maryland firms and none are MBEs. A copy of the notice was also sent to the Governor’s Office of Minority Affairs.

A total of eight bids were received in response to the IFB. All bidders were deemed technically qualified. The IFB allowed for awards to all qualified vendors statewide. Each bidder was required to bid their per-diem price for each bed/day of service (price per-patient per-day). All eight bidders are recommended for award to provide a total of up to 80 beds to be available for ADAA placements statewide.

.....

The *Award Amount* above is a not-to-exceed (NTE) amount and is based upon the budget for these services. Vendors will be paid their respective bid amount for each bed/day of service provided.

The selected vendors will provide substance abuse treatment services for Criminal Justice Patients Level III.3. Approximately 50% of the referrals into these beds will have a co-occurring mental health disorder requiring competency at the Dual Diagnosis Capable level of treatment. These treatment services will help to meet the demand for court-ordered commitments to substance abuse treatment programs in lieu of incarceration and is in keeping with the Governor’s substance abuse initiative.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

The ADAA will authorize each patient placement. Placements will be made entirely in Maryland and will be determined by the proximity of a vendor's facility to a patient's residence. In instances where there are multiple vendors in proximity to a patient's residence, placements will be determined by each vendor's per-diem rate and bed availability. The ADAA intends to limit placements so that no single vendor will have more than 50% of the patients at any one time.

It is anticipated that an occupancy rate of 100% will be maintained for the beds funded under this contract. The anticipated length of stay for patients in this type of treatment is expected to be from five to seven months, depending on each patient's particular treatment needs. The ADAA anticipates that up to 80 patients will be in treatment at any given time.

There is no guaranteed minimum number of placements to any vendor under the terms of this contract and no vendor will have more than 50% of the 80 beds, thus a vendor could not guarantee a subcontractor a minimum amount of payment. Therefore, there is no MBE participation goal established for this contract. Also, the MDOT MBE website did not list any certified MBEs that directly provided residential substance abuse treatment services to act as a prime contractor.

FUND SOURCE: 99% General; 1% Federal (SAPT Block Grant)
APPROP. CODES: M00K0201
RESIDENT BUSINESSES: Yes for all
MD TAX CLEARANCE: See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 4-S (Cont.)

ATTACHMENT

BPW 5/20/2009

AWARDS / BIDS OR PROPOSALS (Cont.):

<u>Bidders/Awardees</u>	<u>Year 1 Bid Price* (Per Bed)</u>	<u>Year 2 Bid Price* (Per Bed)</u>	<u>Year 3 Bid Price* (Per Bed)</u>
AMP-CEP Group Homes (dba Right Way Recovery) Cambridge, MD MD Tax Clearance: 09-1132-0110	\$119.50	\$125.50	\$132.50
Chrysalis House, Inc. Crownsville, MD MD Tax Clearance: 09-1133-1110	\$86.00	\$86.00	\$90.00
Gaudenzia, Inc. Norristown, PA (Local office in Baltimore, MD) MD Tax Clearance: 09-1134-0110	\$121.99	\$124.99	\$127.99
The Jude House, Inc. Bel Alton, MD MD Tax Clearance: 09-1135-0110	\$75.00	\$78.75	\$82.69
Potomac Healthcare Foundation Ltd. Baltimore, MD MD Tax Clearance: 09-1136-0110	\$200.00	\$206.00	\$212.18
Potomac Healthcare Foundation Ltd. Emmitsburg, MD MD Tax Clearance: 09-1136-0110	\$145.00	\$150.80	\$156.80
Resource for Human Development, Inc. Philadelphia, PA (Local Office in Rockville, MD) MD Tax Clearance: 09-1137-0110	\$112.25	\$115.62	\$119.09
Second Genesis, Inc. Silver Spring, MD MD Tax Clearance: 09-1138-0110	\$105.00	\$110.00	\$116.00

* Note: The Bid Amount was based upon a price per bed for each of the contract years. The Award Amount is a Not-to-Exceed amount based upon estimated usage. Since all bidders are deemed qualified for award, the bidders/awardees are listed in alphabetical order. See the agenda item for an explanation of how vendors will receive patients.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 5-S **Agency Contact:** Stephen Bocian
410-402-8570
bocians@dhmh.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Alcohol & Drug Abuse Administration (ADAA)

CONTRACT ID: See attachment
Statewide High Intensity Residential Substance
Abuse Treatment Services for Criminal Justice
Patients (Level III.5)
ADPICS NO. M00B0400005

CONTRACT DESCRIPTION: Multiple awards contract to five vendors to provide
“Level III.5 - Statewide High Intensity Residential Substance Abuse Treatment Services” for
Criminal Justice Patients for a total of 110 beds statewide.

AWARDS: See Attachment

TERM: 7/1/2009 – 6/30/2012 (3 Years)

AMOUNT: \$8,630,964 NTE
(\$8,509,164 General; \$121,800 Federal)

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENTS: Gaudenzia, Inc.
Norristown, PA (Local Office in Baltimore, MD)

Second Genesis, Inc.
Silver Spring, MD

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Invitation for Bids (IFB) was advertised on *eMarylandmarketplace.com*, the DHMH website and the Alcohol & Drug Abuse Administration (ADAA) website. In addition, letters were emailed directly to 50 prospective vendors, all of which are Maryland firms and none are MBEs. A copy of the notice was also sent to the Governor's Office of Minority Affairs.

A total of five bids were received in response to the IFB. All bidders were deemed technically qualified. The IFB allowed for awards to all qualified vendors for up to 110 beds statewide. Each bidder was required to bid their per-diem price for each bed/day of service (price per-patient per-day). All five bidders are recommended for award to provide a total of 110 beds to be available for ADAA placements statewide.

The *Award Amount* above is a not-to-exceed (NTE) amount and is based upon the budget for these services. Vendors will be paid their respective bid amount for each bed/day of service provided.

The selected vendors will provide substance abuse treatment services for Criminal Justice Patients Level III.5. Approximately 50% of the referrals into these beds will have a co-occurring mental health disorder requiring competency at the Dual Diagnosis Capable level of treatment. These treatment services will help to meet the demand for court-ordered commitments to substance abuse treatment programs in lieu of incarceration and is in keeping with the Governor's substance abuse initiative.

The ADAA will authorize each patient placement. Placements will be made entirely in Maryland and will be determined by the proximity of a vendor's facility to a patient's residence. In instances where there are multiple vendors in proximity to a patient's residence, placements will be determined by each vendor's per-diem rate and bed availability. ADAA intends to limit placements so that no single vendor will have more than 50% of the patients at any one time.

It is anticipated that an occupancy rate of 100% will be maintained for the beds funded under this contract. The anticipated length of stay for patients in this type of treatment is expected to be from five to seven months, depending on each patient's particular treatment needs. The ADAA anticipates that up to 110 patients will be in treatment at any given time.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S (Cont.)

There is no guaranteed minimum number of placements to any vendor under the terms of this contract and no vendor will have more than 50% of the 80 beds, thus a vendor could not guarantee a subcontractor a minimum amount of payment. Therefore, there is no MBE participation goal established for this contract. Also, the MDOT MBE website did not list any certified MBEs that directly provided residential substance abuse treatment services to act as a prime contractor.

FUND SOURCE: 99% General; 1% Federal (SAPT Block Grant)
APPROP. CODES: M00K0201
RESIDENT BUSINESSES: Yes for all
MD TAX CLEARANCE: See Attachment

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 5-S (Cont.)

ATTACHMENT

BPW 5/20/2009

AWARDS / BIDS OR PROPOSALS (Cont.):

<u>Bidders/Awardees</u>	<u>Year 1 Bid Price* (Per Bed)</u>	<u>Year 2 Bid Price* (Per Bed)</u>	<u>Year 3 Bid Price* (Per Bed)</u>
AMP-CEP Group Homes (dba Right Way Recovery) Cambridge, MD MD Tax Clearance: 09-1132-0110	\$124.50	\$131.50	\$138.50
Gaudenzia, Inc. Norristown, PA (Local office in Baltimore, MD) MD Tax Clearance: 09-1134-0110	\$121.99	\$124.99	\$127.99
Potomac Healthcare Foundation Ltd. Baltimore, MD MD Tax Clearance: 09-1136-0110	\$210.00	\$216.30	\$222.80
Potomac Healthcare Foundation Ltd. Emmitsburg, MD MD Tax Clearance: 09-1136-0110	\$165.00	\$171.60	\$178.46
Second Genesis, Inc. Silver Spring, MD MD Tax Clearance: 09-1138-0110	\$120.00	\$126.00	\$132.00

* Note: The Bid Amount was based upon a price per bed for each of the contract years. The Award Amount is a Not-to-Exceed amount based upon estimated usage. Since all bidders are deemed qualified for award, the bidders/awardees are listed in alphabetical order. See the agenda item for an explanation of how vendors will receive patients.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 6-S **Agency Contact:** Michael A. Priday
301-745-4373
mriday@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Western Maryland Hospital Center

CONTRACT ID: 09-10109;
WMHC-Pulmonary Consultants
ADPICS NO. M00B9200636

CONTRACT DESCRIPTION: Provide pulmonary consulting services and serve as the Medical Director for the Respiratory Care Department that includes the Ventilator Unit at the Western Maryland Hospital Center (WMHC).

AWARD: Pulmonary Consultants
Hagerstown, MD

TERM: 6/1/2009 – 5/31/2014

AMOUNT: \$375,000 (5 Years)

PROCUREMENT METHOD: Sole Source

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: The Western Maryland Hospital Center (WMHC), located in Hagerstown, Washington County, Maryland is an integral part of the health services system of the State of Maryland. The Center is one of two regional chronic/long-term care hospital centers administered by the Maryland Department of Health and Mental Hygiene, Family Health Administration. The Center serves the residents of the State of Maryland who

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

require in-hospital treatment programs for their illness(es). The WMHC has an average daily inpatient population of 90 patients and also provides services for the Renal Dialysis Program with a census of 24 patients. The WMHC is accredited by the Joint Commission.

This Contract will provide a Pulmonologist to serve as the Medical Director for the Respiratory Care Department that includes the Ventilator Unit at WMHC. The Medical Director will provide on site consultations with all pulmonary inpatients of the Center as requested by attending physicians and in accordance with the Joint Commission and Office of Health Care Quality standards and by-laws of the department. The Medical Director must be available 24/7/365 for on-site consultation within one hour of notification of the change in a patient's condition if the Center's Chief of Staff and the Contractor corroborate that the patient's condition requires it.

DHMH is requesting approval to enter into a Sole Source Contract with Pulmonary Consultants because it is the only vendor in the State of Maryland that meets all of the necessary mandatory requirements to provide the services needed for the Ventilator Unit. These mandatory requirements include the vendor being a group practice in order to meet the 24/7/365 availability requirements and the vendor being able to provide on-site emergency consultations within one hour. The only Pulmonary Group in the geographic area is Pulmonary Consultants.

WMHC operates two levels of Ventilator Management Care: (1) Medical Complex (recent discharges from acute care settings) and (2) Skilled Nursing level. Both levels of care house patients/residents that have artificial airways (tracheostomy tubes) and require ventilators to breath. These patients'/residents' care must be conducted by skilled individuals. Care of ventilated individuals is conducted by licensed Respiratory Care Practitioners, along with the Nursing staff and the patients'/residents' assigned Physician. The Ventilator Unit's Medical Director oversees all pulmonary care for these individuals. This care covers ventilator management, airway management, weaning from the ventilator (removal/withdrawing). Patients/residents of the skilled ventilator care unit (12 beds) must be seen by a pulmonary physician no less than once a month per regulations.

Dr. Abdul Waheed, MD and his practice, Pulmonary Consultants, have played an active role in the management of the respiratory compromised patients in the Ventilator Unit for over 10 years. In 2008, when the skilled nursing home Ventilator Unit officially opened, Dr. Waheed became the Medical Director for the Respiratory Care Department, at which time he and his partners began completing weekly rounds with both the Physicians and the Respiratory Therapist. They are very active in the continuing education of the staff by conducting respiratory lectures and

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S (Cont.)

training classes. The Ventilator Unit staff is very pleased with Pulmonary Consultants' services in assisting the patients and staff.

This is a Human Services Contract for pulmonary consulting services. There are no sub-contractible items/services within the scope of this solicitation. Therefore, no MBE participation goal was established for this solicitation.

FUND SOURCE: 100% General

APPROP. CODE: M00I0301

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-0476-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

Only one bid was received in response to this solicitation. The bidder has been determined to be responsible and its bid meets the technical requirements set forth in the IFB. Moreover, the price has been deemed fair and reasonable and other prospective bidders had a reasonable opportunity to respond to the solicitation. Therefore, Parkway Neuroscience and Spine Institute (PNSI) is recommended for award.

The other prospective vendor was contacted about not submitting a bid and it stated it was not interested at this time.

The Western Maryland Hospital Center (WMHC), located in Hagerstown, Washington County, Maryland is an integral part of the health services system of the State of Maryland. The WMHC is one of two regional chronic/long-term care hospital centers administered by the Maryland Department of Health and Mental Hygiene, Family Health Administration. The WMHC serves the residents of the State of Maryland who require in-hospital treatment programs for their illness(es). The WMHC has an average daily inpatient population of 90 patients and also provides services for the Renal Dialysis program with a census of 24 patients. The WMHC includes a Brain Injury Program that is a dedicated 12-bed unit utilizing specially trained staff to provide rehabilitation to those individuals with acquired brain injuries. WMHC is accredited by the Joint Commission.

Physiatrists, or rehabilitation physicians, are medical doctors who are experts at diagnosing and treating pain. Physiatrists, or rehabilitation physicians, are nerve, muscle, and bone experts who treat injuries or illnesses that affect how a person moves. Physiatrists have completed training in the medical specialty of physical medicine and rehabilitation.

This Contract will provide State licensed physicians who possess Certified Brain Injury Specialist (CBIS) certification to perform physiatrist services in addition to a Medical Director of the Center's Brain Injury Program. The Contractor must provide continuous care 24/7/365 using multiple Physiatrists for on-site consultation within one hour of notification of the change in a patient's condition. Because patient care must be available 24/7/365, the Contractor is required to be a group practice.

Parkway Neuroscience & Spine Institute (PNSI) has been performing the duties of physiatrist and Medical Director for the Brain Injury Program since 12/17/2007. A designated physiatrist from PNSI has served as Medical Director, attending care plan conferences, providing educational programs, performing weekly rounds with the treatment team, participating in strategic planning and overseeing performance improvement. In addition to these administrative

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S (Cont.)

duties, the psychiatrist or partner in the practice has provided consultation on all patients in the program, making follow-up rounds on each patient a minimum of three times per week and being available 24/7/365. The staff has been very satisfied with the services provided by PNSI.

This is a Human Services Contract for a Psychiatrist to serve at the Medical Director of the Brain injury Unit at WMHC. There are no sub-contractible items/services within the scope of this solicitation. Therefore, no MBE participation goal was established for this solicitation.

FUND SOURCE: 100% General
APPROP. CODE: M00I0301
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 09-1402-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

HIRING AGREEMENT ELIGIBLE: Yes

INCUMBENT: Same

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the DHR website. Copies of the solicitation notice were mailed directly to 19 prospective vendors, all of which are Maryland firms, and none are MBEs.

Three proposals were received in response to the RFP and all were deemed reasonably susceptible of being selected for award. The proposal from Timothy S. Gordon, P.A. was determined to be the most advantageous offer to the State and is therefore recommended for award. The recommended offeror had both the highest ranked technical offeror and was lowest in price. Additionally, the Offeror has 19 years of experience in providing legal services specializing in agency representation in child welfare and adult services cases.

The Washington County Department of Social Services (WCDSS) is in need of legal services on an ongoing basis as required by the Maryland Annotated Code, Human Services Article § 3.601. These legal services include, but are not limited to, representing WCDSS before the Washington County Courts, advising WCDSS officials by coordinating with DHR's Office of the Attorney General, conducting legal case work, and responding to all subpoenas received by WCDSS for legal matters of the Agency's Child Welfare Services, Child Protective Services, Foster Care, Adoptions, Services to Families with Children, Adult Protective Services, and Adult Services.

Because the core services under this contract cannot be subcontracted, and since Washington County Department of Social Services provides office space, supplies, and telecommunications equipment for the Contractor, no Minority Business Enterprise (MBE) participation goal was established for this solicitation.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S (Cont.)

FUND SOURCE: 84% General; 16% Federal

APPROP. CODE: N00G0003; N00G0004

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1526-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 8-S (Cont.)

ATTACHMENT

BIDS OR PROPOSALS (Cont):

<u>Offeror</u>	<u>Technical Rank</u>	<u>2 Year Base Contract Price</u>	<u>1st Option Year Price</u>	<u>2nd Option Year Price</u>	<u>Total Four Years Financial Price (Rank)</u>	<u>Overall Rank</u>
Law Office of Timothy S. Gordon Hagerstown, MD	1	\$172,502	\$88,983	\$90,889	\$352,374 (1)	1
Law Offices of John R. Salvatore Hagerstown, MD	2	\$300,000	\$150,000	\$150,000	\$600,000 (3)	2
Law Office of Kelly S. Cromer Hagerstown, MD	3	\$192,000	\$96,000	\$96,000	\$384,000 (2)	3

*Note: Technical factors had more weight than financial factors in the overall ranking determination.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 9-S **Agency Contact:** Sandra Johnson
410-767-7408
sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration

CONTRACT ID: SSA/RCC/10-001;
Foster Care Maintenance Payments
Residential Child Care (RCC)
ADPICS NO. N00B9200474

CONTRACT DESCRIPTION: Provide Residential Child Care (RCC) services for a
total of five clients.

AWARD: Tender Care, Inc.
Salisbury, MD

TERM: 7/1/2009 – 6/30/2010

AMOUNT: \$345,820 (1 Year)

PROCUREMENT METHOD: Non-Competitive Negotiated Procurement of
Human, Social and Educational Services

BIDS OR PROPOSALS: N/A

MBE PARTICIPATION: None (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: Same

REQUESTING AGENCY REMARKS: Request for approval for Residential Child Care
(RCC) services for a total of five clients.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S (Cont.)

COMAR 14.31.06.01 articulates the standards that must be met and maintained by residential child care programs for children and youth. These requirements are designed to protect the health, safety, and well being of children placed in residential child care programs.

RCC programs are defined in COMAR 01.04.03B(17)(a) as “an entity that provides for children 24 hour-per day care within a structured set of services and activities.”

The following list details the category of foster care services to be provided:

<u>Type of Services</u>	<u># of Clients</u>	<u># of Contracts</u>	<u>One Year Award Amount</u>
RCC	5	1	\$345,820.00

The total award amount of \$345,820 assumes that each slot purchased will be occupied by a child 365 days during the fiscal period covered by the contract, which is not likely to occur. This is a reimbursement contract. The vendor is paid solely for the actual children placed with it during the year, and then only for the actual number of days each child is with the vendor. There is not an option period included in this contract.

The procurement laws provide for procuring certain human, social and educational services under the State Finance and Procurement article Section 13-106 and COMAR 21.14.01.03G.

The Governor’s Office for Children (GOC) is the single point of entry for private providers interested in supplying care under approved negotiated rates for youth of the various State agencies. These providers have rates that have been approved by the Interagency Rates Committee.

Procurement with this service provider has complied with the Law’s requirement for Non-Competitive Negotiated Procurement of Human, Social or Educational Services. In accordance with COMAR 21.14.01.04, below are reasons for this method of procurement:

1. This provider is the only one in the geographic area of the Eastern Shore of Maryland that can provide services to severely handicapped children. There are no other residential facilities in the Eastern Shore region serving the needs of children in foster care with severely handicapping conditions.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S (Cont.)

2. Neither DHR nor GOC, on behalf of the Sub-cabinet, has the facilities or personnel to provide this type of service for the five (5) youth committed to DHR to be served under this contract. Therefore, it is in the best interest of the State that DHR contracts for these services.
3. The services are for residential care and the licensing standards are found in COMAR 07.02.11, 07.02.13, 07.02.21 and 07.02.23.

No MBE participation goal was established for this contract because it did not meet the criteria for inclusion of a 5% MBE subcontracting goal as established by DHR and the Department of Juvenile Services (DJS). The criteria requires that all foster care/per diem providers who have a capacity, as approved by the Interagency Rate Committee (IRC), of 25 or more slots across all programs to have an MBE participation goal. This provider only has five (5) slots.

This contract was not competitively procured because this provider is the only one in the area that can serve severely handicapped children. Going forward, DHR plans to procure foster care services through the Competitive Sealed Proposals method for all new foster care contracts where there is more than one provider that can provide these services. However, in this instance, the Non-Competitive Negotiated Procurement of Human, Social and Educational Services method was the most appropriate means of procuring these services due to the circumstances stated above.

FUND SOURCE: 66% General; 34% Federal (Title IV-E)

APPROP. CODE: N00G0001

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1343-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 10-S-OPTION **Agency Contact:** Maryjane Osazuwa
410-767 -5622
MOsazuwa@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Developmental Disabilities Administration
(DDA)

CONTRACT IDS: DHMH-OPASS 06-8873; 06-8874;
Behavioral Support Services for the
Central Maryland Region
ADPICS NO. M00B9200589 (The Chimes)
ADPICS NO. M00B0400001 (Humanim)

CONTRACT APPROVED: 6/15/2005 DBM BPW Agenda Item 3-S

CONTRACTORS: The Chimes, Inc.
Baltimore, MD

Humanim, Inc.
Columbia, MD

CONTRACT DESCRIPTION: Multiple contracts to provide behavioral support services: Behavioral Assessment and Consultation, Crisis Intervention, Mobile Crisis Services, Temporary Augmentation of Staff, Training, Behavioral Respite, and Transitional Services, as needed to help developmentally disabled individuals with challenging behaviors. These services will support individuals living in DDA's Central Maryland Region.

OPTION DESCRIPTION: Approval request to exercise the second and final one-year renewal options as contained in the original contracts.

TERM OF ORIGINAL CONTRACTS: 7/1/2005 – 6/30/2008 (W/2 one-year renewal options)

TERM OF OPTIONS: 7/1/2009 – 6/30/2010

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-OPTION (Cont.)

AMOUNTS OF ORIGINAL CONTRACTS: \$1,293,596 NTE (The Chimes, Inc.)
\$5,645,455 NTE (Humanim, Inc.)
\$6,939,051 NTE Total (5 Years)

AMOUNTS OF OPTIONS: \$ 464,259 NTE (The Chimes, Inc.)
\$2,115,703 NTE (Humanim, Inc.)
\$2,579,962 NTE Total (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$2,840,658 (See Attachment)

REVISED TOTAL CONTRACT AMOUNTS: \$ 2,423,060 (The Chimes, Inc.)
\$ 9,936,611 (Humanim, Inc.)
\$12,359,671 Grand Total
(\$11,852,924 Gen.; \$506,747 Fed.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 100% (Contractors are Maryland Certified MBEs) 5% Subcontracting Goal

REQUESTING AGENCY REMARKS: Request for approval to exercise the second and final one-year renewal options as contained in the original contracts. The renewal options are needed to continue providing behavioral support services to developmentally disabled individuals who require program services pursuant to COMAR 10.22.05 and 10.22.10 in the Central Maryland Region. The Central Maryland Region is comprised of Baltimore City and Baltimore, Howard, Harford and Anne Arundel Counties.

The Contracts are comprised of four service clusters: Cluster 1 - Behavioral Assessment and Consultation, Crisis Intervention and Mobile Crisis Services; Cluster 2 - Temporary Augmentation of Staff; Cluster 3 - Training; and Cluster 4 - Behavioral Respite and Transitional Services. Humanim, Inc. is the Contractor for Clusters 1, 2 and 3. The Chimes, Inc. is the Contractor for Cluster 4.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-OPTION (Cont.)

Humanim and Chimes, working together with the Central Maryland Regional Office, have been providing a Behavior Support Services (BSS) program that is extremely responsive, efficient, and professional. Both Contractors respond promptly to referrals for a variety of services, including behavior assessment, parent training, in and out-of-home respite for clients with very challenging behaviors, staff support to providers, and psychiatric hospitalization assessments when DDA clients are in hospital emergency rooms. This latter service is utilized on at least a weekly basis and involves a visit and assessment within a matter of hours. A written report of these assessments arrives at the Regional Office the same day or early the next morning, at the latest.

The Regional Office Director of Eligibility regularly requests file reviews and actual psychological assessments to be completed to assist with difficult Eligibility decisions. The standards of the work done in these instances, as in all of the other services mentioned above, are of the highest caliber. For emergency purposes, there is a primary contact person who is on call 24 hours per day, and has been reliably available.

The involved staffs of Humanim and Chimes are familiar with each other and work well together, complementing each other's specific services and resources. DDA communicates on a regular basis, although meetings are held quarterly. Statistics are provided to the Regional Office and the programs are always interested in feedback and eager to address any issues that are raised by consumers, although such issues are extremely rare.

In addition, there were 3,575 in home hours and 10,728 out of home support hours utilized in FY2007; 3,718 in home support hours and 11,157 out of home support hours utilized in FY2008; and so far in FY2009, 3,223 in home support hours and 9,669 out of home support hours have been used, thus supporting the continued need for these services. The estimated usage for FY2010 is 4,021 in home support hours and 12,067 out of home support hours.

It is in the best interest of the State in terms of quality of service and the commitment to the consumers who have developmental disabilities to exercise the available renewal options. During the base contract period, The Chimes, Inc. and Humanim, Inc. increased their services and availability by approximately 3,000 hours. This continuation of services to consumers is very important to DDA, and both Contractors continue to meet the challenges for new and existing consumers while maintaining high standards of performance.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 10-S-OPTION (Cont.)

FUND SOURCE: 95.9% General; 4.1% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes for both

MD TAX CLEARANCE: 09-0620-1110 (The Chimes, Inc.)
09-0971-1110 (Humanim, Inc.)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 10-S-OPTION (Cont.) ATTACHMENT

BPW 5/20/2009

PRIOR MODIFICATIONS/OPTIONS (Cont.):The Chimes, Inc.

Mod. #1	\$212,269	Added funding for Transitional Services and Behavioral Respite care services for the period 5/24/2006 – 6/30/2008. (FY06-\$68,000; FY07-\$70,720; FY08-\$73,549). Approved on the 4/19/2006 DBM BPW Agenda Item 9-S-MOD.
Option#1	\$452,936	Exercised the first of two one-year renewal options for the period 7/1/2008 – 6/30/2009. Approved on the 6/11/2008 DBM BPW Agenda Item 11-S-OPTION.
Total	<u>\$665,205</u>	

Humanim, Inc.

Mod. #1	\$116,772	Added funding for Temporary Augmentation of Staff for the period 5/24/2006 – 6/30/2008. (FY06-\$37,408; FY07-\$38,904; FY08-\$40,460). Approved on the 5/3/2006 DBM BPW Agenda Item 17-S-MOD.
Mod. #2	\$ 24,351	One Time Only increase to funding for Behavior Assessment & Training for the period 7/1/2007 – 6/30/2008. Approved by DBM and reported on the March 2007 PAAR.
Option#1	\$2,034,330	Exercised the first of two one-year renewal options for the period 7/1/2008 – 6/30/2009. Approved on the 6/11/2008 DBM BPW Agenda Item 11-S-OPTION.
Total	<u>\$2,175,453</u>	
Grand Total	\$2,840,658	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 11-S-OPTION **Agency Contact:** Bruce Kozlowski
410-764-3482
bkozlowski@mhcc.state.md.us

DEPARTMENT/PROGRAM: Maryland Health Care Commission
(MHCC)
Department of Health and Mental Hygiene
(DHMH)

CONTRACT ID: MHCC 07-019;
Maryland Nursing Facility Family Survey
ADPICS NO. M00B0400017

CONTRACT APPROVED: 6/6/2007 DBM BPW Agenda Item 3-S

CONTRACTOR: Market Decisions, LCC
Portland, ME

CONTRACT DESCRIPTION: Conduct an annual survey of responsible parties' (family members or designated representatives) experiences of the care provided to residents in Maryland nursing facilities and produce reports (statewide and for each participating facility) of the results of the survey for public dissemination.

OPTION DESCRIPTION: Approval request to exercise the second and final one-year renewal option as contained in the original contract.

TERM OF ORIGINAL CONTRACT: 7/1/2007 – 6/30/2008 (w/2 one-year renewal options)

TERM OF OPTION: 7/1/2009 – 6/30/2010

AMOUNT OF ORIGINAL CONTRACT: \$246,218

AMOUNT OF OPTION: \$243,169 (1 Year)

PRIOR MODIFICATIONS/OPTIONS: \$240,162 (See Attachment)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-OPTION (Cont.)

REVISED TOTAL CONTRACT AMOUNT: \$729,549

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: Request for approval to exercise the second and final one-year renewal option as contained in the original contract. This contract provides services needed to conduct an annual survey of responsible parties' (family members or designated representatives) experience of the care provided to over 25,000 residents in nursing facilities and produce reports of the results of the survey.

Under the provisions of Health-General Article §19-135(d), the Maryland Health Care Commission must implement a system to comparatively evaluate the quality of care and performance of nursing facilities and annually report findings to nursing facilities, Marylanders, and other interested parties. The authorizing legislation requires that, as appropriate, performance information be solicited from consumers and their families. The purpose of the comparative evaluation system is to improve the quality of care provided by nursing facilities by establishing a common set of performance measures and disseminating results for use by individuals in making informed healthcare choices. It also serves to identify for each nursing facility areas where improvement is needed. The web site that displays the results currently receives nearly 20,000 visits annually. There is widespread interest in the survey results. Traffic on the web site increased from 1,200 visits per month to 1,950 visits following release of the survey findings. The survey also generates significant media interest in print and television, making a broad spectrum of Marylanders aware of this information, which resides on the Commission's website www.mhcc.maryland.gov as part of the Long-Term and Community-Based Care Guide.

The Contractor, Market Decisions, LCC, successfully and efficiently completed the 2007 and 2008 survey and produced the required reports in both written and electronic formats. Execution of the 2007 survey required the contractor to: create and implement a survey administration protocol resulting in the mailing of 17,000 surveys and reminder cards, 10,025 follow-up surveys, and nearly 5,000 follow-up phone calls; write programs to tabulate results; establish templates for required reports in paper and electronic formats; and distribute reports to the 224

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 11-S-OPTION (Cont.)

participating nursing homes. Data collection, analysis and report generation was completed in a nine week time frame. The 2008 administration of the survey required a comparison of trends in scores between the 2007 and 2008 surveys. The 2009 survey will represent another consecutive survey administration.

The Market Decisions, LCC is best suited to identify trends and interpret their meaning for users of the survey (nursing home staff and Maryland consumers), having conducted the 2007 and 2008 surveys in Maryland, as well as similar surveys in other states. Resoliciting the scope of work could require a new contractor to have to learn the protocols, programs and tools, requiring additional time and cost for both the contracted staff and Commission staff. Therefore, exercising the renewal option on this contract is believed to be the most cost effective course of action for these services.

FUND SOURCE: 100% Special (User Fees)
APPROP. CODE: M00R0101
RESIDENT BUSINESS: No
MD TAX CLEARANCE: 09-1385-0000

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

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WITHOUT DISCUSSION

ITEM: 11-S-OPTION (Cont.) ATTACHMENT

41B
BPW 5/20/2009

PRIOR MODIFICATION/OPTIONS (Cont.):

Option #1	\$240,162	Exercised the first of two one-year renewal options for the period 7/1/2008 – 6/30/2009. Approved on the 5/21/2008 DBM BPW Agenda Item 17-S-OPTION.
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**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 12-S-OPTION **Agency Contact:** James Miller
410-767-5427
MillerJ@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Office of Finance

CONTRACT ID: DHMH-OPASS 06-8949; 06-8950; &
06-8951;
Auditing, Accounting, and Consulting
Services
ADPICS NO. M00B0400022 (Region I);
M00B0400023 (Region II); &
M00B0400024 (Region III)

CONTRACT APPROVED: 6/7/2006 DBM BPW Agenda Item 5-S

CONTRACTOR: Myers and Stauffer, LLC
Leawood, KS
(Local office in Owings Mills, MD)

CONTRACT DESCRIPTION: Three separate regional contracts with the
same vendor to provide auditing, related accounting and consulting services to assure that State
Medical Assistance reimbursements are in compliance with State and Federal laws and
regulations.

OPTION DESCRIPTION: Approval request to exercise the first of two
one-year renewal options as contained in the original contract for auditing, accounting and
consulting services.

TERM OF ORIGINAL CONTRACT: 7/1/2006 - 6/30/2009 (w/2 one-year renewal
options)

TERM OF OPTION: 7/1/2009 - 6/30/2010

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-OPTION (Cont.)

AMOUNT OF ORIGINAL CONTRACT: \$ 8,061,385 (Region I – Central MD)
\$ 1,264,623 (Region II – Eastern Shore)
\$ 1,492,305 (Region III – Western MD)
\$10,818,313 Total (3 Years)

AMOUNT OF OPTION: \$2,370,340 (Region I – Central MD)
\$ 368,807 (Region II – Eastern Shore)
\$ 441,223 (Region III – Western MD)
\$3,180,370 Total (1 Year)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$10,431,725 (Region I – Central MD)
\$ 1,633,430 (Region II – Eastern Shore)
\$ 1,933,528 (Region III – Western MD)
\$13,998,683 Grand Total

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 15%

REQUESTING AGENCY REMARKS: Request for approval to continue the existing contract by exercising the first of two one-year renewal options as contained in the original contracts.

Myers and Stauffer, LLC (M & S) will continue to act on the State's behalf to ensure the accuracy and reasonableness-of-cost reports of selected providers participating in the Maryland Medical Assistance Program, as well as to continue to design and execute desk-review and field-audit programs and provide other financial consulting and audit services to the Department.

The services provided by M & S during the past three years of the base contract have been more than satisfactory. M & S is fully trained and experienced in providing auditing and related accounting and consulting services and is doing an excellent job in completing and issuing cost settlements. In addition, M & S has been able to reduce the settlement backlog that existed prior to this contract. The RFP required the contractor to process approximately 340 settlements per year. In FY 2008, M & S issued 393 settlements and, as of 3/31/2009, 300 settlements have been issued with the anticipation of completing 375 by the end of the fiscal year.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 12-S-OPTION (Cont.)

Because of the significant start-up costs involved with this contract, it would not be in the State's best interest to seek a new procurement when there are available renewal options to continue services with the successful Myers and Stauffer, LLC.

FUND SOURCE: 50% General; 50% Federal
APPROP. CODE: M00Q0103
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 09-0976-0001

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-OPTION (Cont.)

ORIGINAL PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 5%

REQUESTING AGENCY REMARKS: Request for approval to exercise the first of two one-year renewal options, as contained in the original Sole Source Contract for Quality Assurance (QA) Surveys and the Ask Me! Project. The Ask Me! Project puts people first. Interviewers who have disabilities ask other people with disabilities about their long-term quality of life using questions developed by self-advocates. The Ask Me! Project allows people with developmental disabilities to define quality of life for themselves.

The Ask Me! Project began in 1997 and developed through a four-year pilot study (FY1998 – FY2000). The Arc of Maryland, working with People on the Go and Bonham Research developed the interview instruments and procedures, hired and trained consumer interviewers, conducted the interviews, processed the data and produced the reports. During FY 2001, the project developed a new version of the Ask Me! Survey, reflecting recent research on the domains of quality of life which included both English and an American Sign Language version. This version continues to be used today, and is used in many locations outside of Maryland. The Arc of Maryland has obtained copyright protection for this nationwide used survey. A new revised version will begin to be used in FY2010.

Additionally, DDA continues to work with the Maryland Disabilities Law Center to terminate the Settlement Agreement dated 8/16/1994 (to achieve proper standards of quality assurance for programs operated and/or licensed by DDA). It is a requirement of the settlement that DDA continue to implement a quality of life survey. Also, some of DDA's key outcome measures are tied to Ask Me! scores. If the instrument is changed, those measures become meaningless and progress cannot be assessed from year to year. Therefore, it would be in the best interest of individuals with developmental disabilities and the State of Maryland to continue with the current vendor and exercise the available one-year renewal option.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 13-S-OPTION (Cont.)

FUND SOURCE: 72% General; 28% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-0998-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION/MODIFICATION

ITEM: 14-S-MOD **Agency Contact:** MaryJane Osazuwa
410-767-5622
MOsazuwa@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHMH)
Developmental Disabilities Administration
(DDA)

CONTRACT ID: DHMH-OCMP 05-8759;
Behavioral Support Services for the Western
Region
ADPICS No. M00B0400004; COB37947

CONTRACT APPROVED: 4/27/2005 DBM BPW Agenda Item 4-S

CONTRACTOR: The Arc of Washington County, Inc.
Hagerstown, MD

CONTRACT DESCRIPTION: Contract to provide a comprehensive array of behavioral support services, i.e. behavioral assessment and consultation; crisis intervention; transitional services; temporary augmentation of staff (TAS); behavioral respite; and behavioral training to support individuals with cognitive as well as other developmental disabilities who have challenging behaviors or co-occurring mental illness. These services will support individuals living in DDA's Western Maryland Region.

OPTION/MODIFICATION DESCRIPTION: Approval request to exercise the second and final one-year renewal option as contained in the original contract including the Cost Of Living Adjustment (COLA) for FY2010 and to modify the contract to include the COLA for FY2009, as well as to include an additional COLA awarded as a result of the Lottery Attainment Funds. (See Requesting Agency Remarks below.)

TERM OF ORIGINAL CONTRACT: 6/1/2005 – 6/30/2008 (w/2 one-year renewal options)

TERM OF MODIFICATION: 7/1/2008 – 6/30/2009

TERM OF OPTION: 7/1/2009 – 6/30/2010

DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA

ITEM: 14-S-MOD (Cont.)

AMOUNT OF ORIGINAL CONTRACT: \$2,439,792 (3 Years)

AMOUNT OF OPTION/MODIFICATION: \$852,300 (1 Yr.; Renewal Option)
\$ 15,765 (1 Yr.; Modification)
\$868,065 Total (2 Years)

PRIOR MODIFICATIONS/OPTIONS: \$1,029,030 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$4,336,887

PERCENT+/- (THIS MODIFICATION): +0.65%

OVERALL PERCENT +/-: +10.03%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE); 3% Subcontracting Goal

REQUESTING AGENCY REMARKS: Request for approval to exercise the second and final one-year renewal option as contained in the original contract, including the COLA for FY2010, and to modify the contract to include the FY2009 standard COLA, as well as an additional COLA awarded as a result of the Lottery Attainment Funds.

The Arc of Washington County, Inc. (The Arc of Washington) will continue to provide the following services, if the renewal option is approved:

- Behavioral assessment and consultation;
- Crisis intervention;
- Transitional services for those experiencing behavioral issues as they are prepared to enter or re-enter a community based program;
- Temporary augmentation of staff (TAS), which provides additional staff to assist the requesting agency in the implementation of an individualized behavioral support services program;
- Behavioral respite as requested by an individual's team and/or family; and
- Behavioral training for all Western Region community based service providers and the State Residential Center staff.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.)

The Arc of Washington will continue to provide needed support for individuals with cognitive and other developmental disabilities who have challenging behaviors or co-occurring mental illness. This includes the continuation of respite beds and services to 10 individuals in the Allegany/Garrett demographic area due to the sparseness of community service providers in that particular area. This renewal option/modification will also allow for maintenance of available resources for the increased need of TAS and transitional day support activities for individuals experiencing behavioral difficulties.

The original contract allows for modifications to the contract for "increases in salaries without consequent increases in deliverables if the increase in salaries results from increases in specific appropriations for that purpose". For this reason, DDA is now requesting approval of the FY 2010 0.9% COLA (\$7,094) included in the renewal option amount and the FY 2009 COLA. The initial FY 2009 Budget letter sent by DDA to the Community Support Services (CSS) providers in April 2008, identified a 1.5% COLA (\$11,824) for FY 2009 with a provision due to Senate Bill 90 that there might be an increase to this COLA due to "over-attainment of fiscal 2008 lottery revenues". The provision allowed for a "transfer in over-attainment of lottery revenues in FY2008 to add to existing FY2009 funding for inflationary adjustments to community providers in the Department of Health and Mental Hygiene". On 8/20/2008, DDA found out that "lottery revenues" were, in fact, over - attained, and that the COLA for DDA CSS providers would increase. On 10/23/2008 a letter was sent by DDA informing the CSS providers that they were allowed an additional 0.5% COLA (\$3,941) amount for FY 2009, and to process the appropriate paperwork/documents in order to receive it. The paperwork from the CSS providers has been received and confirmed by DDA; therefore, DDA is now requesting approval of the FY 2009 COLA for a total of 2.0% or \$15,765. Until the CSS providers submitted the proper paperwork with the actual dollar amounts for the COLA increases, DDA could not submit a request for approval from the Board of Public Works.

It is in the best interest of the State to renew this option because the Arc of Washington has: senior staff members who are experienced in administering a behavioral support services contract; developed a group of sub-contractors and project partners who are highly skilled and professional; and developed a high level of expertise in many aspects of behavioral support services. In summary, the collective experience of the contractor's staff is beneficial to DDA and to the many participants they serve.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 14-S-MOD (Cont.)

FUND SOURCE: 95.9% General; 4.1% Federal
(Medicaid Reimbursable)

APPROP. CODE: M00M0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1142-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 14-S-MOD (Cont.)

ATTACHMENT

52B
BPW 5/20/2009

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod. #1	\$ 172,000	Additional funding for additional behavior support services which included expansion of temporary augmentation staff for the period 6/8/2006-6/30/2008. Approved 5/17/2006 DBM BPW Agenda Item 20-S-MOD.
Opt. # 1	\$ 800,088	Exercise the first of two one-year renewal options for the period 7/1/2008 – 6/30/2009. Approved 6/11/2008 DBM BPW Agenda Item 16-S-MOD.
Mod #2	\$ 56,942	Increase opportunities for training, provide and increased accessibility for TAS for the period 7/1/2009 – 6/30/2009. Approved 6/11/2008 DBM BPW Agenda Item 16-S- MOD.
Total	<u>\$1,029,030</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION
AMERICAN RECOVERY & REINVESTMENT ACT**

ITEM: 15-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
Sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Child Support Enforcement Administration
(CSEA)

CONTRACT ID: CSEA/SDU/06-001-A2;
State Disbursement Unit (SDU) Services
ADPICS NO. COB30408

CONTRACT APPROVED: 11/30/2005 DBM BPW Agenda Item 3-S

CONTRACTOR: ACS State & Local Solutions, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Contract to provide services to develop, implement and operate a system for central collection of child support payments, to include receipts processing, accounting, recoupment and electronic payment services to customers.

MODIFICATION DESCRIPTION: Approval request of a modification to put the contract into compliance with the Internal Revenue Service (IRS) Publication 1075 (Tax Information Security Guidelines for Federal, State and Local Agencies and Entities) and to transfer responsibility to the Contractor for processing employer and other states' electronic payments that are now handled by the Administration's automated Child Support Enforcement System (CSES). (See Requesting Agency Remarks below.)

TERM OF ORIGINAL CONTRACT: 12/1/2005 – 2/28/2011 (w/1 two-year renewal option)

TERM OF MODIFICATION: 5/21/2009 – 2/28/2011

AMOUNT OF ORIGINAL CONTRACT: \$16,927,457

(REVISED)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$0 (1 Year; 8 ½ Months – See Requesting Agency Remarks below)

PRIOR MODIFICATIONS/OPTIONS: \$0 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$16,927,457

PERCENT +/- (THIS MODIFICATION): 0%

OVERALL PERCENT +/-: 0%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: Request for approval of a modification to put the contract into compliance with the Internal Revenue Service (IRS) Publication 1075 (Tax Information Security Guidelines for Federal, State and Local Agencies and Entities) and to transfer responsibility to the Contractor for processing employer and other states' electronic payments that are now handled by the Administration's automated Child Support Enforcement System (CSES).

It is the best interest of the State to approve the modification to the contract to ensure that the Administration meets the requirement of the Federal Government to process child support payments within 48 hours of receipt. It also supports the mission of enabling, encouraging, and enforcing parental responsibility through innovative programs, partnerships, and technology, thereby contributing to child and family well-being.

This contract provides federally mandated State Disbursement Unit Services for the processing of Child Support payments to custodial parents. The current responsibility for processing child support payments is divided between the State and the Contractor. The State handles the processing of incoming electronic payments received from employers and other states. The transferring of responsibility to the Contractor will enable the Department to streamline the electronic payment processing and invoicing functions making them more efficient to meet the 48-hour requirement.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

Currently, part of this function is being performed manually instead of electronically from the Contractors work site by a State employee, a Contract Monitor, who has been taken away from his actual job functions of monitoring the State Disbursement Unit contract to solving many EFT transaction problems and errors caused by the electronic payment systems. The other part of the work involves monitoring the electronic funds transfer (EFT) payment system in the Child Support Enforcement System (CSES) that is being performed from the Office of Technology for Human Services (OTHS) work site by an Information Technology Specialist whose actual job duties are not associated with the EFT payments of child support obligations.

In order for the State to continue performing these services at the federally mandated level, additional employees would be needed. By transferring the electronic transactions to the Contractor, the State employees currently performing these functions are available to perform their others duties more effectively.

If this modification is approved both of these persons will return to doing the activities intended for their positions. There will be no displacement of State personnel because of this modification.

The IRS has improved its efforts to increase the level of security to safeguard Federal Tax Information (FTI) by revising Publication 1075, Tax Information Security Guidelines for Federal, State and Local Agencies and Entities. Publication 1075 provides standards and guidelines for protecting the confidentiality of information agencies, agents and contractors receive from the IRS. These updates, coupled with existing requirements, enable the IRS to more consistently apply these standards throughout the safeguards operation.

The newly revised IRS Publication 1075, became available on 12/14/2007 to agencies and was effective as of that date. It requires any Contractor that has access to FTI processing to have its contract modified to acknowledge these changes.

No additional funds are being requested for this modification because the estimated contract value has not been exceeded due to fewer transactions being processed than expected during the contract to date. The payment rate remains the same for this modification. It is estimated that approximately \$3.0 million is spent per year on this contract. But, even with the requested modification, because of the lower than expected usage to date, the total expected aggregate expenditures under this contract will still be less than the amount originally approved.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 15-S-MOD (Cont.)

Please note that 66% of the funding for this contract modification, or approximately \$2,640,000, will be derived from the American Reinvestment and Recovery Act (ARRA). Additional federal funding is provided through earned incentives programs.

FUND SOURCE: 66% ARRA; 34% Federal (Incentives)

APPROP. CODE: N00H0008

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1438-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 15-S-MOD (Cont.)

ATTACHMENT

BPW 5/20/2009

MOD #1

\$0

**3/17/2009 – 2/28/2011 Modification to make a change in the Certified MBEs being used by the prime contractor to fulfill the 25% MBE Subcontracting Goal.
CSEA/SDU/06-001-A1**

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 16-S-MOD **Agency Contact:** William Derbyshire
410-767-8214
derbyshirew@dhhm.state.md.us

DEPARTMENT/PROGRAM: Health and Mental Hygiene (DHHM)
Office of Operations, Eligibility &
Pharmacy

CONTRACT ID: DHHM-OPASS-04-8111-3;
Maximization of Third Party Liability (TPL)
Recoveries for the State of Maryland
ADPICS NO. COB39430

CONTRACT APPROVED: 7/30/2003 DBM BPW Agenda Item 1-S

CONTRACTOR: Health Management Systems, Inc.
New York, NY

CONTRACT DESCRIPTION: Contract to assist in the identification of all available Third Party Liability (TPL) payers for Medicaid recipients. This contract is expected to achieve maximum recoveries of Medicaid payments from TPL payers and will enhance future cost avoidance of Medicaid payments. The Contractor will also identify possible third party health coverage providers for other medical care programs where having third party coverage is a disqualifier from program participation.

MODIFICATION DESCRIPTION: Approval request to increase the funding amount to enable the Department to compensate the Contractor for continued cost avoidance and recovery activities through the end of the current contract period.

TERM OF ORIGINAL CONTRACT: 7/1/2003 – 6/30/2007 (w/1 two-year renewal option)

TERM OF MODIFICATION: 5/21/2009 – 6/30/2009

AMOUNT OF ORIGINAL CONTRACT: \$6,657,415 (4 Years)

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 16-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$1,600,000 (1 ½ Months – See Requesting Agency Remarks below)

PRIOR MODIFICATIONS/OPTIONS: \$3,889,000 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$12,146,415

PERCENT +/- (THIS MODIFICATION): +24.03%

OVERALL PERCENT +/-: +39.05%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 20%

REQUESTING AGENCY REMARKS: Request for approval to increase the funding amount to enable the Department to compensate the Contractor for continued cost avoidance and recovery activities through the end of the renewal option period.

The purpose of this modification is to enable the Department to compensate Health Management Systems, Inc. (HMS) for continued cost avoidance and recovery activities through the end of the current contract, 6/30/09. HMS has excelled in its recovery efforts and contractual obligation and has exceeded anticipated recovery amounts. Due to the fact that this is a contingency contract with a fixed unit price, the Contractor will exceed the current contract amount before the end of the Contract. Therefore, providing additional funding support enables the Contractor to continue to recover millions of dollars for the State of Maryland.

The requested \$1.6 million increase will accommodate collections of an additional \$19 million. Some major components of the collection recoveries include: legal settlements of multi-state court cases; mass tort settlements (e.g. drug or medical device companies); and judgments that involve large amounts that are collected when the payments become available for collection. Estimates for the contract, including the renewal option period, use fixed assumptions, based on steady rates of recoveries that do not incorporate “windfall” projections in those calculations. As has occurred in FY09, when such recoveries are made in addition to predicted recoveries, variability in collections is inevitable.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 16-S-MOD (Cont.)

The contingency fee rate varies with the type of recovery – data-match and audit. Recoveries associated with onsite hospital credit balance audits result in a contingency fee rate of 8.4%. However, the majority of the HMS contingency fee recoveries are third party data-match recoveries that have a contingency fee rate of 7.9%.

The Third Party Liability (TPL) Contract is vital to the Department in avoiding and recovering payments that are not the responsibility of Medical Assistance. Further, TPL determination and recovery activities are required by CMS and by Federal law.

HMS provides services that cannot be performed by the Department. Specifically, HMS maintains data agreements with more than two hundred insurers, third party administrators, and other potential responsible third parties. Without access through the contractor to this data, the Department will be severely limited in its ability to identify third party liability. Additionally, HMS has the experience and IT infrastructure that enables the exchange of data and the ability to avoid costs and to recover funds at a level that the Department otherwise could not achieve.

These services enhance the ability of the Department to avoid paying for services that are the responsibility of other parties and for recovering Medicaid payments that other parties should have paid. Additionally, services are provided that identify ineligible Maryland Child Health Insurance Program (MCHP) Premium applicants. MCHP is a program that enables children to become eligible for medical assistance benefits for a small premium when the family may otherwise not meet MCHP eligibility requirements. This contract was expanded to have the Contractor use its capacity for data matching with health insurance carriers to identify MCHP recipients with health insurance coverage prior to applying for MCHP.

This Contract is Revenue Generating. It is an indefinite quantity, fixed unit price contract, whereby the Contractor is paid for the actual recovery amounts and at the unit prices (rates of recovery) that are fixed in the contract. The costs avoided and the monies successfully recovered far exceed the cost of the contract. All of the State's portions of the recoveries are returned to the General Fund.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 16-S-MOD (Cont.)

FUND SOURCE: 50% General; 50% Federal

APPROP. CODE: M00Q01.03

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1150-0011

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 16-S-MOD (Cont.)

ATTACHMENT

62B
BPW 5/20/2009

PRIOR MODIFICATIONS/OPTIONS (Cont.):

Mod #1	\$1,000,000	Modification to adjust payments to the Contractor for the increased rate of recovery for the period 5/1/2004 - 6/30/2004. Approved on the 4/7/2004 DBM BPW Agenda Item 2-S-MOD.
Opt. #1	\$2,889,000	Exercised first and only renewal option as contained in the original contract and adjusted the services to be most effective in cost avoidance and recovery activities for the period 7/1/2007 – 6/30/2009. Approved on the 6/6/2007 DBM BPW Agenda Item 16-S-OPTION.
Total	<u>\$3,889,000</u>	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 17-GM **Agency Contact:** David Treasure
410-260-7049
dtreasur@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Budget Analysis (OBA)

AMOUNT OF REQUEST: \$523,568 FY 2009 Total (see Attachment)

DESCRIPTION: Request to approve various proposed reimbursable fund budget amendments for the third quarter of FY 2009. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that proposed reimbursable fund budget amendments be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

FUND SOURCE: 100% Reimbursable

APPROP. CODE: See Attachment

REQUESTING AGENCY REMARKS: Various contributing Departments and Independent Agencies have appropriated funds to pay for services to be provided by receiving Departments or Independent Agencies for the third quarter of FY 2009. The Attachment shows the reimbursable amendments by Department and Independent Agency and identifies the Departments and Independent Agencies receiving and contributing funding, the amounts of the funding and a brief justification for each amendment.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Budget Amendment Number	Department Contributing Funding	Department Receiving Funding	Funding Amount	***** Justification *****
9R-053	D15- Boards and Commissions-Governor's Office of Crime Control and Prevention	K00- Department of Natural Resources (DNR)	\$417,924	Funds to relocate and equip the DNR Police Communication Center at Sandy Point Park (\$234,412); radio equipment (\$98,737); and personal protective equipment (\$84,875).
9R-055	J00- Maryland Department of Transportation-State Highway Administration	D40- Department of Planning	\$49,400	Funds for staff and contractual salaries to produce two publications entitled "Prehistory of Maryland" and Archeology of Colonial Maryland".
9R-058	C00- Judiciary	K00- Department of Natural Resources	\$18,744	Funding to hire a seasonal position to assist with coordinating the department's Workplace Mediation program with routine administrative and logistical needs of scheduling mediations and other mediation functions.
9R-059	M00- Department of Health and Mental Hygiene	Q00- Department of Public Safety and Correctional Services	\$7,500	Funds for a Health Education Specialist to provide HIV/AIDS prevention training to persons on parole and probation (P & P), P & P agents, Drinking Driver Program Monitors and supervisory staff.
9R-061	Q00- Department of Public Safety and Correctional Services	F10- Department of Budget and Management	\$30,000	Funding for test monitors for DPSCS employment testing.
FY 2009 3rd Qtr Proposed Reimbursable Amendments Total			\$523,568	

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 18-GM **Agency Contact:** BGen. J. Michael Hayes
410-767-2988
mhayes@choosemaryland.org

DEPARTMENT/PROGRAM: Business and Economic Development (DBED)
Military Facilities and Federal Affairs

FUND SOURCE: 100% Federal

APPROP. CODE: T00A0004

AMOUNT: \$80,227

DESCRIPTION: Approval request to create one (1) new position for the Military Facilities and Federal Affairs Program within DBED, pursuant to §7-236, State Finance and Procurement Article and Chapter 487, SB90, Acts of 2008 (the Budget Bill for FY 2009). The latter provision enables the Board of Public Works to authorize the creation of non-State funded positions within the Executive Branch which are outside of the 50 new positions limitation ("Rule of 50"), in non-emergency situations, with the condition that the positions must be abolished when the outside funding is no longer available.

<u>Qty.</u>	<u>Position</u>	<u>Grade/Step</u>	<u>Salaries & Wages</u>
1	Administrator V	20/18	\$80,227

REQUESTING AGENCY REMARKS: Approval of this Item will create one federally funded position in the Military Facilities and Federal Affairs program at DBED. This new position will support the Defense Base Closure and Realignment Commission (BRAC) Subcabinet and its mission by assisting the Executive Director of the BRAC Subcabinet in coordinating and implementing the activities associated with the BRAC Action Plan.

The Deputy Executive Director of the BRAC Subcabinet position is a key leadership position and shall support the Executive Director of the BRAC Subcabinet by providing coverage wherever necessary. In addition, this position shall assist in all phases of the BRAC Stat project including the development of monthly reports; assist in the coordination and follow up with State agencies insuring compliance and resolving discrepancies.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 18-GM (Cont.)

DBM REMARKS: The Secretaries of DBM and DBED have certified that funds are available from non-State sources for the new position established outside of the Rule of 50 and that the position will be abolished when the outside funding is no longer available. If the Board approves this request, one (1) position will have been approved outside the Rule of 50 for FY 2009.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 1-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, Baltimore

CONTRACT ID:

Construction Mangement at Risk Services for the
UMB School of Pharmacy
An Addition to Pharmacy Hall,
RFP 92-609 RA, Contract # C-00587

CONTRACT APPROVED:

04/04/2007 USM BPW Agenda Item 1-C
06/11/2008 USM BPW Agenda Item 2-C-Mod
06/25/2008 USM BPW Agenda Item 4-C-Mod
08/20/2008 USM BPW Agenda Item 1-C-Mod
01/28/2009 USM BPW Agenda Item 2-C-Mod
03/18/2009 USM BPW Agenda Item 11-C Mod
04/15/2009 USM BPW Agenda Item 4-C-Mod

CONTRACTOR:

The Whiting-Turner Contracting Company
300 East Joppa Road
Baltimore, Maryland 21286-3048

CONTRACT DESCRIPTION: Professional management and construction services during pre-construction and construction of the addition to Pharmacy Hall at UMB. The project includes the design and construction of a new eight-story addition and associated renovations to the existing Pharmacy Hall and the Pharmacy Learning Center.

MODIFICATION DESCRIPTION: Award GMP #5C for Tile and Flooring trades.

TERM OF CONTRACT:

April 4, 2007 through October 1, 2010

AMOUNT OF ORIGINAL CONTRACT:

\$ 215,505 (pre-construction fees only)

AMOUNT OF MODIFICATION:

\$ 685,601

PRIOR MODIFICATIONS:

\$55,800,781

REVISED TOTAL CONTRACT AMOUNT: \$56,701,887

MBE PARTICIPATION:

25%

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C MOD (continued)

PERFORMANCE SECURITY: A 100% Performance Bond is required.

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

REMARKS: This is a modification to Whiting-Turner's contract to award GMP #5C for the Flooring and Tile trades. The initial award was for pre-construction services only. Trade contract awards have been made based on the low bid and MBE participation. This is the final GMP to be submitted for this project.

The MBE commitment for this project is 25%. The GMP for this phase of the project has achieved 41%. To date the project has achieved 33% MBE participation.

FUND SOURCE: MCCBL 2008, Item 037

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-0292-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 2-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore for Towson University

CONTRACT ID: Construction Management at Risk Services for the Towson University West Village Commons Building. RFP 2008-17BS, Contract# 00621

CONTRACT APPROVED: 02/27/08 USM BPW Agenda Item 2-C

CONTRACTOR: Barton Malow
Linthicum, MD 21090

CONTRACT DESCRIPTION: Professional management and construction services during pre-construction and construction of the Towson University West Village Commons Building. The project consists of a new five-story 85,000 gsf, mixed-use facility to support the current and future residents of the West Village precinct. The building will include dining, retail, meeting, office and other student service space and is intended to enhance the living and learning environment of the campus and contribute to the development of community for residential students and the broader campus population.

MODIFICATION DESCRIPTION: Award GMP #1 for site work and utilities, stone pile foundations, arborist services, structural concrete, under-slab plumbing, and under-slab electrical trades as well as for partial General Conditions, CM Contingency and CM Fee.

TERM OF CONTRACT: February 27, 2008 thru May 31, 2011

AMOUNT OF ORIGINAL CONTRACT: \$300,000 (pre-construction fees only: see remarks)

AMOUNT OF MODIFICATION: \$7,120,965

REVISED CONTRACT AMOUNT: \$7,420,965

PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: A 100% performance bond is required.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-C MOD (continued)

REMARKS: Award GMP #1 for site work and utilities, stone pile foundations, arborist services, structural concrete, under-slab plumbing, and under-slab electrical trades as well as for partial General Conditions, CM Contingency and CM Fee. The initial award was for pre-construction services only, trade contract awards have been made based on low bid and MBE participation.

We anticipate one or more additional GMPs will be submitted for approval over the next several months.

The MBE commitment for this project is 25% with 20% achieved on GMP #1.

FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bond

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 08-0181-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED**

WITH DISCUSSION

DEFERRED **WITHDRAWN**

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 3-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: Construction Manager for Phase 1 of the
Towson University College of Liberal Arts
Building, RFP 05-927 RA

CONTRACT APPROVED: 12/15/04 USM BPW Agenda Item 3-C
02/27/08 USM BPW Agenda Item 3-C-Mod

CONTRACTOR: Whiting-Turner Contracting Company
Baltimore, Maryland

CONTRACT DESCRIPTION: Construction Manager (CM) to provide construction management services for both pre-construction and construction phases inclusive of constructing Phase 1 of the project.

MODIFICATION DESCRIPTION: Extend the contract by 24 months for Phase 2 construction and award GMP #1 for Phase 2. Includes Earthwork, Demolition/Aggregate Pier Foundations, Concrete Superstructure, Foundation Waterproofing, Elevators, Underground Mechanical and Electrical trades, as well as partial General Conditions, CM Contingency and CM Fee for Phase 2.

ORIGINAL TERM OF CONTRACT: January 19, 2005 through February 19, 2009

PRIOR TERM MODIFICATION: January 19, 2005 through August 19, 2009

MODIFIED TERM OF CONTRACT: January 19, 2005 through August 19, 2011

AMOUNT OF ORIGINAL CONTRACT: \$38,435,090.

AMOUNT OF MODIFICATION: \$10,091,049

PRIOR MODIFICATIONS: \$15,865,387

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-C MOD (continued)

REVISED TOTAL CONTRACT AMOUNT: \$64,391,526

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REMARKS: The project will integrate and consolidate the Departments of English, Modern Languages, Philosophy/Religious Studies, Sociology, Anthropology, Criminal Justice, History, Geography, Environmental Planning, Political Science, Psychology, Interdisciplinary Studies, Gerontology, and Women's Studies into one building as well as accommodate projected growth in the undergraduate enrollment at Towson University. Phase I of the project is scheduled for completion by 8/19/09.

This modification is consistent with the original RFP for Phase 2 of the College of Liberal Arts project and contract award. This modification will extend the schedule 24 months for construction of Phase 2 of the project and award GMP #1 for Phase 2 in the amount of \$10,091,049 for Earthwork, Demolition, Aggregate Pier Foundations, Concrete Superstructure, Foundation Waterproofing, Elevators, Underground Mechanical and Electrical trades, as well as partial General Conditions, CM Contingency, and CM Fee. We anticipate at least one more GMP for construction of Phase 2.

The MBE commitment for this project is 25%. GMP #1 for Phase 2 has achieved 15% MBE participation. The Construction Manager has met the MBE commitment of 25% for Phase 1. The estimated construction cost for Phase 2 is \$66,700,000.

FUND SOURCE: MCCBL 2009

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-0292-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 4-C MOD

Agency Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park for Salisbury University

CONTRACT ID: Contract No. B-000977-K
RFP No. 83416-B
Project No 07-251-965-00
Construction Management at Risk Services
Renovation of Pocomoke Residence Hall,
Salisbury University

CONTRACT APPROVED: Construction Management at Risk Services
On-Call Contract Awarded (USM Item 2-C, 01/02/2008)
Task Order Awarded (USM Item 1-C, 12/17/2008)

CONTRACTOR: Holder Construction Company
Herndon, VA 20171

CONTRACT DESCRIPTION: Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases, inclusive of actual construction of the project. Renovation of the 21,375 GSF Pocomoke Hall will include: a new central lobby; bringing the project up to code including an ADA-compliant entrance; a new elevator; renovation of the lounge area; reconfiguring rooms with bathroom upgrades; new finishes; sprinklers and a fire alarm system; upgrades to the front desk; professional offices; a new cardio room; and miscellaneous basement and attic space improvements. Asbestos tiles and other materials will be removed. Scope revisions were made during the design phase, including complete replacement of HVAC systems, installation of heat recovery units in the attic space and replacement of all fan coil units. The building is expected to attain LEED Silver certification. The layout has been revised and 6 beds were added to the building capacity. Architectural changes were also made to the building exterior. The revised estimated construction cost for this project was \$5.8 million.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-C MOD (continued)

MODIFICATION DESCRIPTION: Award Guaranteed Maximum Price (GMP) for the renovation of Pocomoke Hall. The GMP includes construction service fee, general conditions, and all trade packages.

TERM OF ORIGINAL CONTRACT:	Pre Construction Phase -3 months (12/17/08 – 3/16/09) followed by a 7 month Construction Phase.
TERM OF MODIFICATION:	Construction Phase 7.5 months (05/20/09 – 01/10/10)
AMOUNT OF ORIGINAL CONTRACT:	\$ 80,096 (Pre-Con)
MODIFICATIONS TO DATE	\$ 203,734
AMOUNT OF MODIFICATION	\$5,943,618
REVISED CONTRACT AMOUNT	\$6,147,352
PROCUREMENT METHOD:	Competitive Sealed Proposals - Task Order under On-Call CM Program
MBE PARTICIPATION:	15%
PERFORMANCE SECURITY:	Payment and Performance bonds at 100% of the contract amount

REMARKS: Contractor has submitted an acceptable GMP Proposal. Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland, College Park will manage the Construction Manager's work with procurement support from the University's Department of Procurement and Supply.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-C MOD (continued)

FUND SOURCE: USM Auxiliary Facility Revenue Bonds

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-0040-1111

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 5-C MOD

Agency Contact: James Salt
301 445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION: University of Maryland, College Park for Salisbury University

CONTRACT ID: Contract No. B-000977-K
RFP No. 83416-B
Project No 09-356-291-00
Construction Management at Risk Services
Renovation of St. Martin Residence Hall,
Salisbury University

CONTRACT APPROVED: Construction Management at Risk Services
On-Call Contract Awarded (USM Item 2-C, 01/02/2008)
Task Order Awarded (USM Item 1-C, 12/17/2008)

CONTRACTOR: Holder Construction Company
Herndon, VA 20171

CONTRACT DESCRIPTION: Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases, inclusive of actual construction of the project. Renovation of the 54,205 GSF St. Martin Hall will include replacing the HVAC system; replacing the roof; a new sprinkler system; renovating the lounge area, bathrooms and closets in each residence; and upgrading to make the residence ADA-compliant. Estimated construction cost for this project was \$4.5 million.

MODIFICATION DESCRIPTION: Award Guaranteed Maximum Price that includes construction service fee, general conditions, and all trade packages.

TERM OF ORIGINAL CONTRACT: Pre-Construction Phase - 3 months
(12/17/08 – 3/16/09) followed by a
2 ½ month Construction Phase.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 5-C MOD

TERM OF MODIFICATION: Construction Phase 2 ½ months
(05/20/09 – 08/12/09)

AMOUNT OF ORIGINAL CONTRACT: \$ 80,096 (Pre-Con)

MODIFICATIONS TO DATE \$ 275,003

AMOUNT OF MODIFICATION \$4,354,834

REVISED CONTRACT AMOUNT \$4,629,837

PROCUREMENT METHOD: Competitive Sealed Proposals –
Task Order under On-Call CM Program

MBE PARTICIPATION: 15%

PERFORMANCE SECURITY: Payment and Performance bonds at 100% of
the contract amount

REMARKS: Contractor has submitted an acceptable GMP Proposal. Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland, College Park will manage the Construction Manager's work with procurement support from the University's Department of Procurement and Supply.

FUND SOURCE: USM Auxiliary Facility Revenue Bonds

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-0040-1111

BOARD OF PUBLIC WORKS ACTION:

APPROVED **DISAPPROVED**
WITH DISCUSSION ✓

THE ABOVE REFERENCED ITEM WAS:

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ARCHITECT/ENGINEERING CONTRACT RENEWAL OPTION

ITEM: 6-AE OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: James Stirling

INSTITUTION:

University of Maryland, College Park

CONTRACT ID: (Multiple Awards)

Indefinite Delivery Contracts (IDC)
Contract No. K-000311-N
Contract No. K-000312N
Contract No. K-000313-N
Contract No. K-000314-N

CONTRACT APPROVED:

6/1/2005, USM Item1-A/E
5/23/2007, USM Item 3-A/E OPT
4/30/2008, USM Item 1-A/E OPT

CONTRACTOR:

Mueller Associates, Inc.
Baltimore, Maryland

Burdette, Koehler & Murphy
Baltimore, Maryland

M S Engineers, Inc.
Columbia, Maryland

Century Engineering
Towson, Maryland

CONTRACT DESCRIPTION: Indefinite delivery/indefinite quantity (IDIQ) contracts for delivery of Mechanical, Electrical and Plumbing Engineering Services in support of maintenance, repair and construction projects at University System of Maryland, College Park Service Center. Services are to be performed as needed.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 6-AE OPT (continued)

OPTION DESCRIPTION: Exercise the third and final one-year renewal option. The estimated annual amount per contract is \$200,000 for a total not-to-exceed amount of \$800,000 for the option year renewal period.

TERM OF ORIGINAL CONTRACT:	6/01/2005 – 5/31-2007 (Two –Year Base)
TERM OF FIRST OPTION:	6/01/2007 – 5/31/2008 (Renewal Option #1)
TERM OF SECOND OPTION:	6/01/2008 – 5/31/2009 (Renewal Option #2)
TERM OF OPTION	6/01/2009 – 5/31/2010 (Renewal Option #3/FINAL)
AMOUNT OF ORIGINAL CONTRACT:	\$2,000,000 for the 2 year base period
AMOUNT OF OPTION:	\$ 800,000 for 1-year renewal
ORIGINAL PROCUREMENT METHOD:	USM Procurement Policies and Procedures for Architectural and Engineering Services
MBE PARTICIPATION	MBE participation goal established for each Task Order greater than \$50,000.

REMARKS: Services will continue to be performed as before, on a task order basis as needed. Contractors are paid for actual hours worked, based on fully burdened fixed hourly rates established in the contract.

The University has a continuing need for these services and is best served by continuing these contracts through the third and final renewal option year. These firms have met the University's performance expectations, having successfully executed all assigned task orders. Hourly rates were established in 2005 at original award and have been adjusted to reflect CPI increases only. It is unlikely that any significant price advantage would be gained by resoliciting at this time. Resolicitation for these services will be initiated by the University in late calendar year 2009, well in advance of expiration of this final renewal option.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 6-AE OPT (continued)

FUND SOURCE: Fund sources will vary depending on the project or task order placed against the IDC contract(s) and the System institution placing the order.

RESIDENT BUSINESS: Yes – all firms

MD TAX CLEARANCE:	Mueller Associates, Inc.	09-1445-0110
	Burdette, Koehler, Murphy & Assoc, Inc.	09-1443-1111
	M S Engineers, Inc.	09-1447-0111
	Century Engineering	09-1444-1111

BOARD OF PUBLIC WORKS ACTION:

APPROVED

DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED

WITHDRAWN

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT

Agency Contact: Ronald Brothers
(410) 585-3100
rcbrothers@dpscs.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Public Safety & Correctional Services (DPSCS)

CONTRACT ID: DPSCS IT&CD 2009-30
Allen Systems Group
ADPICS NO. Q00B0400001

DESCRIPTION: Support and maintenance services for software to monitor the operating system, databases, online, and messaging system software installed on the DPSCS data center mainframe.

AWARD: Allen Systems Group
Naples, FL

TERM: 07/01/2009 – 06/30/2014

AMOUNT: \$357,116

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

FUND SOURCE: 100 % General

APPROP. CODE: Q00A0102

INCUMBENT: Same

REMARKS: Allen Systems Group is the sole owner of the proprietary TMON suite of software installed at the DPSCS data center. The software was originally obtained through a competitive procurement. The software is used to send messages to law enforcement on multiple CJIS and law enforcement information, as well as communicate system statuses to DPSCS computer operators. If support is not continued, DPSCS cannot use the software, thus affecting the ability to communicate with law enforcement agencies and monitor system performance.

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT (Cont.)

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1230-1110

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT

Agency Contact: Ronald Brothers
(410) 585-3100
rbrothers@dpscs.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Public Safety & Correctional Services (DPSCS)

CONTRACT ID: DPSCS IT&CD 2009-32
Unify Corporation
ADPICS NO. Q00B0400002

DESCRIPTION: Annual enterprise support and maintenance of the existing software products for the database that supports the DPSCS Arrest Booking System.

AWARD: Unify Corporation
Roseville, CA

TERM: 07/01/2009 – 06/30/2012

AMOUNT: \$253,041

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

FUND SOURCE: 100 % Gen.

APPROP. CODE: Q00A0102

INCUMBENT: Same

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 2-IT (Cont.)

REMARKS: This contract provides for the continuation of essential support and maintenance of the proprietary Unify Corporation software. The software was originally procured through a competitive process. The software is used to process arrested individuals and for the storage of critical data in the Arrest Booking System. The State and seven other jurisdictions use this software.

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1278-1110

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3 –IT (Cont.)

REMARKS: A notice of availability of the Request for Proposals was advertised at *eMarylandMarketplace.com* and DoIT websites. In addition, a notice of availability was sent to prospective vendors identified as capable of delivering these services through *eMarylandMarketplace.com*, the Department of General Services Small Business Reserve website, and the Department of Transportation's MBE Directory. A copy was also sent to the Governor's Office of Minority Affairs.

Over 700 IT business representatives attended the pre-proposal conference. A total of 449 proposals were received and 436 qualified offerors are recommended to receive a CATS II Master Contract award. For all services under this Master Contract, there will be a second level of competition through a Task Order RFP (TORFP) or Requests for Resumes (RFR) process. The term for a TORFP or an RFR may not extend past the CATS II expiration date.

The RFR process is new under CATS II. The RFR is a solicitation document that describes specifics regarding acquisition of dedicated resources to supplement State staff on a temporary, limited basis. The term of an RFR can be no more than six months, except for project management expertise needed to support a Major IT Development Project. In that case, the term of the RFR may be for up to the full five year CATS II contract term.

The CATS II Master Contract will run concurrently with the existing Consulting and Technical Services (CATS I) Master Contract, and will replace it upon its expiration, December 31, 2010. During the remaining CATS I term, CATS II will be used only if it is not reasonably anticipated that TORFP performance will be completed by the CATS I contract expiration date. In addition because of the volume of awards under CATS I, it is expected that it will take at least a year to re-compete and transition services awarded under CATS I to CATS II.

As with CATS I, MBE goals will be applied to each individual TORFP/RFR. The aggregate MBE goal for CATS I is 30%. DoIT determined that the MBE subcontracting goal for CATS II should be increased to 35%. TORFP or RFR specified MBE subcontracting goals will typically be at least 35% of the dollar value of all payments made by the State to the contractors under each TORFP or RFR.

Also, as with CATS I, TORFPs or RFRs may be designated under the State's Small Business Reserve Program. For SBR designated TORFPs or RFRs, only small business Master Contractors will be able to compete within their approved functional areas. For other than SBR-designated TORFPs or RFRs, each Master Contractor receives an opportunity to compete for each TORFP or RFR award under each of the functional areas for which it has received a Master Contract.

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3 –IT (Cont.)

REMARKS: (cont'd) Each Master Contractor must respond to each TORFP or RFR with a proposal submission or a written notification that it does not intend to submit a response and the reason(s) why. When submitting responses, Master Contractors are expected to provide offers that are less than their proposed not-to-exceed labor rates in order to maximize task order competition.

Two functional areas were added to CATS II, Tower Installation and Tower Equipment Installation and Services. These functional areas will replace the need for the current Wireless Communications Infrastructure Master Contract due to expire 6/30/2009 and the Tower Equipment Installation and Services Master Contract due to expire 1/31/2010. The functional areas are:

- 1) Enterprise Service Provider
- 2) Web and Internet Services
- 3) Electronic Document Management
- 4) Geographical Information Systems
- 5) Software Engineering
- 6) Systems/Facilities Management and Maintenance
- 7) Information System Security
- 8) Application Service Provider
- 9) IT and Telecommunications Financial and Auditing Consulting Services
- 10) IT Management Consulting Services
- 11) Business Process Consulting Services
- 12) Tower Site Preparation
- 13) Tower Installation
- 14) Tower Equipment Installation and Services
- 15) Electronic Benefits Transfer
- 16) Media and Training Center Support
- 17) Documentation/Technical Writing

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3 –IT (Cont.)

REMARKS: (cont'd) This contract will develop a relationship with over 436 business partners awarded a Master Contract, a substantial increase over CATS I. Within the 436 Master Contractors there are 265 Maryland resident businesses, 177 MBEs and 135 SBRs (see Attachment 1 for details).

Under this arrangement, the State will be able to take advantage of true market costs for services and considerably more businesses will be able to compete on many more of the State's IT contracts than under CATS I. This contracting vehicle is also available to all non-State public entities within Maryland.

FUND SOURCE:	Various
APPROP. CODE:	Various
RESIDENT BUSINESSES:	See Attachment #1
MD TAX CLEARANCES:	See Attachment #1

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

ITEM: 3 –IT (Cont.)

ATTACHMENT 1 – CATS II Awards

Company Name	SBR	MBE	Corp City	Corp State	Control Numbers
22nd Century Technologies, Inc.	No	No	Somerset	NJ	09-0521-0110
A P Ventures, LLC	Yes	Yes	Laurel	MD	09-0522-0000
A&T Systems, Inc.	No	No	Silver Spring	MD	09-0523-1111
Abercrombie & Associates, LLC	Yes	No	Silver Spring	MD	09-0524-0110
AboutWeb, LLC	No	No	Rockville	MD	09-0525-0011
ABSi Corporation	No	No	Rockville	MD	09-0526-1001
ABSS Solutions, Inc.	No	Yes	Upper Marlboro	MD	09-0527-0111
Accenture	No	No	Annapolis	MD	09-0528-1111
Acclaim Systems Inc.	No	Yes	Harrisburg	PA	09-0529-0111
Accounting & Computer Solutions, Inc.	No	Yes	Largo	MD	09-1004-0111
ACS State & Local Solutions, Inc.	No	No	Washington	DC	09-0530-1111
Adsystem, Inc.	No	No	Silver Spring	MD	09-0531-0111
Advance Digital Systems Inc.	No	No	Lorton	VA	09-0532-0000
Advanced C4 Solutions, Inc.	No	No	Tampa	FL	09-1227-0110
Advanced Software Systems, Inc. (ASSYST)	No	Yes	Sterling	VA	09-0533-0111
Advantage Industries Inc.	Yes	No	Columbia	MD	09-0535-1111
Aertight Systems, Inc.	Yes	No	Severna Park	MD	09-0536-1111
AETEA Information Technology, Inc.	No	No	Rockville	MD	09-0537-0110
AIMSTAR Information Solutions, Inc.	Yes	Yes	Columbia	MD	09-0538-0111
AINS, Inc.	No	Yes	Gaithersburg	MD	09-0539-1111
AITHERAS, LLC	Yes	Yes	Landover	MD	09-0540-1111
Ajilon	No	No	Towson	MD	09-1036-1111
ALENT Technologies, LLC	Yes	No	Gaithersburg	MD	09-0541-0001
Aligned Development Strategies, Inc. (ADSI)	Yes	Yes	Olney	MD	09-0542-0111
Alion Science and Technology Corporation	No	No	Annapolis Junction	MD	09-0543-1111
Alliance Technology Group, LLC	No	Yes	Hanover	MD	09-0544-1110
Allied Technology Group, Inc.	No	No	Rockville	MD	09-0545-0111
Alltech-MD, LLC	Yes	No	Bowie	MD	09-0546-0000
Alpha Technologies, Inc. (USA)	No	No	Hampton	NJ	09-0547-0000
ALTEK Information Technology, Inc.	No	Yes	Frederick	MD	09-0548-0111
Altimax Solutions, LLC	Yes	No	Columbia	MD	09-0549-0110
AMDEX Corporation	No	Yes	Silver Spring	MD	09-0550-1111
America's Remote Help Desk (Enhanced IP Solutions)	Yes	No	Eldersburg	MD	09-0551-1111
Angarai International, Inc.	No	Yes	Largo	MD	09-1238-0110
Annapolis Wireless Internet, LLC	Yes	No	Annapolis	MD	09-1442-0111
Apex Systems, Inc.	No	No	Glen Allen	VA	09-0553-0111
Applied Geographics, Inc.	No	No	Boston	MA	09-0554-0000
Applied Quality Communications, Inc.	No	Yes	Oxon Hill	MD	09-0555-1111
Applied Technology Services, Inc. (ATS)	Yes	Yes	Baltimore	MD	09-0556-1111
Applied Wireless Local Area Networks, Inc.	Yes	Yes	Rockville	MD	09-0557-0111
Arena Technical Resources, LLC	Yes	No	Bethesda	MD	09-0558-0111

ITEM: 3 –IT (Cont.)

ATTACHMENT 1 – CATS II Awards

Argin Technologies, LLC	Yes	No	Gaithersburg	MD	09-0720-0111
ARINC, Inc.	No	No	Annapolis	MD	09-0559-1111
ARTEL Incorporated	No	No	Reston	VA	09-0560-0111
Ascellon Corporation	No	Yes	Landover	MD	09-0561-1111
Ascentium Corporation	No	No	Baltimore	MD	09-0562-1111
Astor & Sanders Corporation	Yes	Yes	Rockville	MD	09-0564-0111
Astornet Technologies, Inc.	No	Yes	Gaithersburg	MD	09-0565-1001
Audacious Inquiry, LLC	Yes	Yes	Columbia	MD	09-0566-1111
Auriga Corporation, LLC	No	Yes	Milpitas	CA	09-1280-0000
Avid Technology Professionals, LLC	No	Yes	Laurel	MD	09-0568-1111
Avineon, Inc.	No	No	Alexandria	VA	09-0569-0111
Axis Geospatial LLC	No	No	Easton	MD	09-0570-1111
Beacon Associates, Inc.	Yes	No	Bel Air	MD	09-0571-1111
BearingPoint	No	No	Landover	MD	09-1067-1111
Berry, Dunn, McNeil & Parker, LLC	No	No	Portland	ME	09-0572-0010
BIG-Wireless, LLC	No	No	York	PA	09-0573-1110
Bithgroup Technologies, Inc.	Yes	Yes	Baltimore	MD	09-1016-1001
Blossom Solutions, Inc.	No	No	Ellicott City	MD	09-1379-0111
Blue Collar Objects, LLC	Yes	Yes	Fairfax	VA	09-0574-0110
Blue Sky Management Group	Yes	Yes	Ijamsville	MD	09-0575-0111
Blue Water Media	No	No	Washington	DC	09-1197-0010
Bogdan Computer Services, Inc.	Yes	No	Baltimore	MD	09-0576-1111
Booz Allen Hamilton Inc.	No	No	McLean	VA	09-0577-1111
Bourntec Solutions, Inc. (Mirage Software)	No	No	Rolling Meadows	IL	09-0747-0000
Business Management Associates, Inc.	Yes	Yes	Alexandria	VA	09-0578-0111
Business Solutions Group, Inc.	Yes	Yes	Annapolis	MD	09-0579-0111
Cachendo, LLC	No	No	Savage	MD	09-0581-0010
CACI Transformation Solutions Group	No	No	Chantilly	VA	09-1211-1111
CAI, Inc. (Computer Aid, Inc)	No	No	Wilmington	DE	09-0582-0111
Calvert Systems Engineering, Inc.	Yes	Yes	Owings	MD	09-0583-0111
Cambridge Systematics Inc.	No	No	Bethesda	MD	09-1198-1111
Cambridge Systems Inc.	No	No	Chantilly	VA	09-1362-0111
Canton Group, LLC	Yes	Yes	Baltimore	MD	09-0853-0111
Capability Measurement, Inc (Cypress Creek)	Yes	No	Edgewater	MD	09-1229-0000
Capital City Technologies, Inc.	No	No	Suwanee	GA	09-0584-0010
Carter-Lambert Divisions, LLC	Yes	No	Mc Lean	VA	09-1008-0110
CAS Severn, Inc	No	No	Laurel	MD	09-0585-1111
Cenden Company	Yes	No	Upper Marlboro	MD	09-0586-0001
CentreTEK Solutions, LLC	No	No	Ellicott City	MD	09-0587-1111
CIBER, Inc.	No	No	Mechanicsburg	PA	09-0588-1011
Cirdan Group, Inc.	Yes	Yes	Timonium	MD	09-0589-0001
Client Network Services, Inc. (CNSI)	No	No	Rockville	MD	09-0590-1111
CMC Americas, Inc.	No	No	Plainsboro	NJ	09-0591-0111
CMSES, Inc. (Configuration Management Software Engineering Solutions)	No	No	Washington	DC	09-1149-0010
Cogent Systems	No	No	Reston	VA	09-0592-1111
Cognitive Technologies II, Inc.	Yes	No	Washington	DC	09-0593-0001
Coleman Group, Inc.	Yes	No	Lanham	MD	09-0854-0111
Columbia Telecommunications Corp.	No	Yes	Kensington	MD	09-1199-1111

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ATTACHMENT 1 – CATS II Awards

Communications Electronics, Inc.	No	No	Timonium	MD	09-0594-1111
CompCamp, Inc.	Yes	Yes	Silver Spring	MD	09-0595-0111
Compliance Corporation	No	No	Lexington Park	MD	09-0596-1111
Computer Sciences Corporation (CSC)	No	No	Hanover	MD	09-0606-1111
Computer Technologies Consultants, Inc	Yes	No	Lanham	MD	09-0597-1111
Computer Technology Services, Inc.	No	Yes	Rockville	MD	09-0598-0111
Compuware Corporation	No	No	Baltimore	MD	09-0599-1111
COMSYS Services, LLC	No	No	Gaithersburg	MD	09-0600-1011
Comtech, LLC	No	No	Vienna	VA	09-0610-0010
Connect International, Inc.	No	Yes	Rockville	MD	09-0601-0111
Consultants Consortium, Inc.	No	Yes	Indianapolis	IN	09-1161-0110
Converge Networks Corporation	Yes	No	Bethesda	MD	09-0602-0110
Convergence Technology Consulting, LLC	No	No	Glen Burnie	MD	09-0603-1111
CoreSphere, LLC.	No	No	Potomac	MD	09-0604-0111
Credence Management Solutions LLC	Yes	Yes	Washington	DC	09-0605-0010
CSG	Yes	No	Chicago	IL	09-0607-0000
Curtis Consulting Corp.	Yes	No	Ellicott City	MD	09-1200-0111
Cybermedia Technologies Inc. (CTEC)	No	Yes	Reston	VA	09-1007-0000
CYQUENT, Inc.	No	Yes	Rockville	MD	09-0609-1111
Daly Computers, Inc.	No	Yes	Clarksburg	MD	09-0639-1111
Dancil-Jones & Associates, Inc.	No	Yes	Silver Spring	MD	09-0634-0111
Data Networks of America, Inc.	No	No	Cockeysville	MD	09-0635-1111
Data Processing Solutions, Inc.	Yes	No	Columbia	MD	09-0636-1111
Data Transformation Corp.	No	No	Silver Spring	MD	09-0637-0111
DataNet Systems Corp.	No	Yes	Washington	DC	09-0638-0011
DBTS, Inc.	No	Yes	Washington	DC	09-0640-0011
Defender Technologies Group, LLC	No	No	Ashburn	VA	09-1363-0000
Dell Marketing, LLP	No	No	Round Rock	TX	09-0641-1002
Delmock Technologies, Inc.	Yes	Yes	Largo	MD	09-1027-0111
Deloitte Consulting LLP	No	No	McLean	VA	09-1251-1111
Deque Systems, Inc.	Yes	Yes	Reston	VA	09-0642-0010
Dewberry & Davis LLC	No	No	Fairfax	VA	09-0643-1111
Diamond Geeks Corp.	No	No	Burke	VA	09-1644-1000
DigiComm Data Solutions, LLC	Yes	Yes	Landover	MD	09-0644-0000
Digicon Corporation	No	No	Rockville	MD	09-0645-1111
Digital Architects, Inc.	Yes	Yes	Stevensville	MD	09-0855-1111
Digital Infuzion, Inc.	No	No	Gaithersburg	MD	09-0646-0111
Digital Intelligence Systems Corporation (DISYS)	No	Yes	Chantilly	VA	09-0647-1011
DigiTelLink Corporation	No	Yes	Washington	DC	09-1412-0001
Diverse Technologies Corporation	No	Yes	Upper Marlboro	MD	09-0648-1111
DK Consulting, LLC	Yes	Yes	Highland	MD	09-0649-0000
Dye Management Group, Inc.	No	No	Raleigh	NC	09-0650-0001
Dynamix Corporation	Yes	Yes	Greenbelt	MD	09-0651-0111
Dynanet Corporation	No	Yes	Elkridge	MD	09-0652-1111
Dynaxys LLC	No	No	Silver Spring	MD	09-0653-1111
e.magination network, LLC	No	No	Baltimore	MD	09-0654-1111
EA Engineering, Science and Technology, Inc.	No	No	Hunt Valley	MD	09-0655-1111
Early Morning Software (EMS), Inc.	Yes	Yes	Baltimore	MD	09-1201-1111

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ATTACHMENT 1 – CATS II Awards

Elemental Solutions, LLC	No	No	Centreville	VA	09-1212-0111
Elicitek, Inc.	Yes	Yes	Rockville	MD	09-0656-0111
Elucid Solutions, Inc.	Yes	Yes	Bethesda	MD	09-0657-0111
EMA, Inc.	No	No	Trevoese	PA	09-1237-0011
Embedded Flight Systems, Inc.	No	No	Laurel	MD	09-0658-0111
EMC Corporation (EMC2)	No	No	McLean	VA	09-1202-1111
Empower IT	No	No	Bethesda	MD	09-0659-0111
Encore Solutions Inc. (ESI)	No	Yes	Rockville	MD	09-1203-0001
Enlightened, Inc.	Yes	Yes	Washington	DC	09-0660-0111
Enterprise Information Solutions, Inc.	No	Yes	Columbia	MD	09-0662-1111
Enterprise Solutions Realized, Inc. (ESR)	Yes	Yes	Marriottsville	MD	09-0663-1111
Enterprise Strategies, LLC	No	No	Leesburg	GA	09-1213-0000
Environmental Systems Research Institute, Inc. (ESRI)	No	No	Redlands	CA	09-0664-1011
ERIMAX, Inc.	No	No	Dunkirk	MD	09-1017-0111
Exceptional Software Strategies, Inc.	No	Yes	Linthicum	MD	09-0665-0111
eXclusive Systems, LLC	No	No	Bowie	MD	09-0666-1000
Expertech Solutions, Inc.	No	Yes	Germantown	MD	09-0667-1111
Fairfax Data Systems, Inc.	Yes	No	New Milford	CT	09-1214-0000
FASTech, Inc.	No	Yes	Laurel	MD	09-0668-1111
Federal Engineering, Inc.	No	No	Fairfax	VA	09-0669-0011
FEI.com, Inc.	Yes	Yes	Columbia	MD	09-0670-0111
Firefly Design, Inc.	No	No	Alexandria	VA	09-1326-0000
First Data Government Solutions, LP	No	No	Cincinnati	OH	09-0671-0000
First Information Technology Services, Inc.	No	Yes	Arlington	VA	09-0672-0111
Focus Technology Consulting, LLC	No	No	Rockville	MD	09-0673-1111
Focused HR Solutions, LLC	No	No	Atlanta	GA	09-0674-0000
FosterSoft, Inc.	Yes	Yes	Lanham	MD	09-0675-0111
Fox Systems, Inc.	No	No	Scottsdale	AZ	09-0676-0110
Freedom Consulting Group, LLC	No	No	Columbia	MD	09-0677-1111
Fugro EarthData, Inc.	No	No	Frederick	MD	09-0678-1111
G.R. Patel & Associates, Inc. (GRPA)	No	Yes	Indian Head	MD	09-0679-0111
Gantech, Inc.	No	Yes	Columbia	MD	09-0680-1111
General Dynamics Information Technology, Inc.	No	No	Fairfax	VA	09-0682-0001
GeographIT (Advanced Technology Solutions, Inc.)	Yes	Yes	Lancaster	PA	09-0534-0111
GeoNorth, LLC	Yes	No	Portland	OR	09-1417-0000
GL Communications Inc.	No	Yes	Gaithersburg	MD	09-0683-1111
Global Nest, LLC	No	No	Morganville	NJ	09-0684-0010
Global Network Systems of Maryland, Inc. (GNS)	No	No	Rockville	MD	09-0685-1111
Group Z, Inc.	Yes	Yes	Columbia	MD	09-0686-0111
GTSI	No	No	Chantilly	VA	09-0687-1111
HCL America Inc.	No	No	Vienna	VA	09-1204-0011
Hewlett-Packard Company (HP)	No	No	Richmond	VA	09-0689-1011
HIRE Productivity, Inc.	Yes	No	Austin	TX	09-0690-0000
ICS Nett, Inc.	No	Yes	Vienna	VA	09-1030-0110
iCUBE Systems, Inc.	Yes	Yes	Clifton	VA	09-0693-0000
Idea Integration Corp.	No	No	Fairfax	VA	09-0694-0111

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ATTACHMENT 1 – CATS II Awards

IDP, LLC (Intrusion Detection Prevention)	No	No	Clarksville	MD	09-0695-0000
IIC Technologies Inc.	No	No	Ellicott City	MD	09-0696-0111
Imadgen, LLC	Yes	No	Bethesda	MD	09-1215-0001
Index Group Inc.	No	Yes	Rockville	MD	09-0856-0001
Infiniti Telecom & Technologies, Inc. (Infiniti Staffing)	No	No	Columbia	MD	09-0697-1111
INFOJINI, INC	No	No	Burtonsville	MD	09-0698-0111
Info-Matrix Corporation	No	No	Harrisburg	PA	09-1410-0000
Information Builders, Inc.	No	No	Arlington	VA	09-0699-1011
Information Consultants, Inc.	Yes	No	Yorklyn	DE	09-0700-0110
Information Dynamics International, Inc (IDI)	Yes	Yes	Laurel	MD	09-0701-0111
Information Gateways, Inc.	Yes	Yes	Franklin	MI	09-0702-0111
Information Management Consultants, Inc. (IMC)	No	No	Reston	VA	09-0703-1111
Infotech & Telecom Engineering Institute (ITTECOM), Inc.	No	No	Rockville	MD	09-1297-1111
Infotech Enterprises America, Inc.	No	No	Sterling	VA	09-0704-0111
Ingenium Corporation	No	Yes	Greenbelt	MD	09-0705-1111
Innotion Enterprises, Inc.	Yes	Yes	Gaithersburg	MD	09-0706-0111
Insystech, Inc.	No	No	Manassas	VA	09-0707-0010
Integrated Technology Solutions, Inc.	Yes	Yes	Columbia	MD	09-0708-1111
Intelect Corporation	No	Yes	Baltimore	MD	09-1059-1111
IntelliDyne, LLC	No	No	Falls Church	VA	09-0709-0010
Interim Business Solutions, LLC	Yes	Yes	Accokeek	MD	09-0710-0000
International Business Machines Corp. (IBM)	No	No	Baltimore	MD	09-0691-1111
ISmart, LLC	No	No	Elkridge	MD	09-1559-1111
IT Resource Solutions.Net Inc.	Yes	No	East Setauket	NY	09-0711-0001
IT Total Solutions, Inc.	No	No	Beltsville	MD	09-0712-1111
IVA Communications, LLC	Yes	Yes	Silver Spring	MD	09-1298-1001
IZAR Associates, Inc.	No	No	Saddle Brook	NJ	09-1015-0010
Jacob & Sundstrom, Inc.	No	No	Baltimore	MD	09-0713-1111
JANUS Associates, Inc.	Yes	Yes	Stamford	CT	09-0714-0111
JayPar, Inc.	No	Yes	Columbia	MD	09-1366-1111
JD Biggs and Associates, Inc.	Yes	No	Beltsville	MD	09-0715-0111
Jeteak Press	Yes	Yes	Upper Marlboro	MD	09-0716-0000
JHM Research and Development Inc.	No	No	Silver Spring	MD	09-0717-0111
Johnson, Mirmiran & Thompson, Inc. (JMT)	No	No	Sparks	MD	09-0718-1111
KCI Technologies, Inc.	No	No	Hunt Valley	MD	09-0719-1112
Kerr Company, LLC	Yes	Yes	Takoma Park	MD	09-0857-0000
Kinsail Corporation	No	No	Arlington	VA	09-1216-0000
Knowlogy Corporation	No	No	Falls Church	VA	09-1205-0011
Kutti Tech, Inc.	No	Yes	Glen Burnie	MD	09-1248-0111
L. Robert Kimball & Associates, Inc.	No	No	State College	PA	09-0722-0011
L-3 Services, Inc.	No	No	Reston	VA	09-1247-1111
Laurel Consulting Group (LCG Systems)	No	Yes	Rockville	MD	09-0723-0111
LearnQuest (DPT Consulting Group)	No	No	Bala Cynwyd	PA	09-1257-0000

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ATTACHMENT 1 – CATS II Awards

Light's Tower Construction Co., Inc. (LTCC)	No	No	Myerstown	PA	09-1206-0000
Line of Sight, LLC	Yes	No	Ellicott City	MD	09-0724-0111
LinKIT, LLC	Yes	Yes	Hyattsville	MD	09-0725-0001
Location Age, LLC	No	No	Silver Spring	MD	09-0726-1111
Lockheed Martin Corporation	No	No	Herndon	VA	09-0727-1111
LoganBritton, Inc.	No	No	Wilmington	MA	09-0728-0111
LogiWare, LLC	Yes	Yes	Middle River	MD	09-0730-1001
Lore Systems, Inc.	No	No	Chevy Chase	MD	09-1240-1110
Macarthur & Baker International, Inc. (MBI)	Yes	Yes	Bethesda	MD	09-1316-0111
Macro International Inc.	No	No	Bethesda	MD	09-0731-1111
Magothy Technology, LLC	No	Yes	Pasadena	MD	09-0732-1000
Mainline Information Systems, Inc.	No	No	Tallahassee	FL	09-0733-1111
Mansai Corporation	No	Yes	Greenbelt	MD	09-0734-0111
MAR, Inc.	No	No	Rockville	MD	09-0735-1111
Maranatha & Associates, Inc.	No	Yes	Lorton	VA	09-1207-0000
Maricom Systems Incorporated	No	Yes	Baltimore	MD	09-0736-1111
Marjen LLC	Yes	Yes	Elkridge	MD	09-0737-0110
MasiMax Resources, Inc.	No	Yes	Rockville	MD	09-0738-1111
Mathtech, Inc.	No	No	Cranbury	NJ	09-0739-0011
Matrix Systems & Technologies Inc.	No	No	Largo	MD	09-0740-0111
Maximum Quest Group, Inc.	Yes	Yes	Mitchellville	MD	09-0741-1111
Maximus, Inc.	No	No	Reston	VA	09-0742-1111
MBL Technologies	Yes	No	Arnold	MD	09-0743-0110
McDuffy & Associates, LTD, Total Customer Care	No	Yes	Washington	DC	09-1244-0011
Metropolitan Technology Solutions Corp. (MTS)	Yes	Yes	Dumfries	VA	09-1207-0000
Micro Records Company	No	No	Baltimore	MD	09-1029-1111
Millennia 2000, Inc. (M2K)	No	No	Upper Marlboro	MD	09-1415-0111
Mind Over Machines, Inc.	No	No	Owings Mills	MD	09-0745-1111
Mindseeker, Inc.	Yes	No	Arlington	VA	09-1040-0110
Mindteck, Inc.	No	No	Enola	PA	09-0746-0111
Momentum, Inc.	No	Yes	Camp Hill	PA	09-0748-0010
Morningtown Group, LLC	No	No	North Potomac	MD	09-1192-0111
MS Technologies Corporation	No	Yes	Rockville	MD	09-0749-1111
MTG Management Consultants, LLC	No	No	Seattle	WA	09-0750-0000
MVS Inc.	No	Yes	Washington	DC	09-0751-1011
Mythics, Inc.	No	No	Virginia Beach	VA	09-0752-1111
N-3 Technologies, Inc.	Yes	Yes	Rockville	MD	09-1039-0001
NARVLE LLC	No	Yes	Ellicott City	MD	09-0753-0000
Nasir Group	No	Yes	Washington	DC	09-1254-0000
Navigator Management Partners LLC	Yes	No	Columbus	OH	09-0754-0110
Neo Technologies, Inc.	Yes	Yes	Baltimore	MD	09-0755-1111
NERDS, LLC (Network Engineering & Resources Development Specialists)	Yes	Yes	Silver Spring	MD	09-0756-1111
net.America Corporation	No	Yes	Upper Marlboro	MD	09-0858-0111
NetStar-1, Inc.	No	No	Rockville	MD	09-1064-1111
Network Equipment Sales	No	Yes	Beltsville	MD	09-0757-1110

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ATTACHMENT 1 – CATS II Awards

Network Specialty Group, Inc.	No	Yes	Gaithersburg	MD	09-0758-1111
Networking Institute of Technology, Inc. (NIT)	No	No	Phoenix	MD	09-0770-0111
Next Tier Concepts, Inc.	No	No	Vienna	VA	09-1449-0010
NextGen Consulting Inc.	Yes	No	Washington	DC	09-0759-0010
NIS Solutions	No	No	Sterling	VA	09-1163-0010
Noblis, Inc.	No	No	Falls Church	VA	09-0771-0011
Nortel Government Solutions, Inc.	No	No	Fairfax	VA	09-0772-1111
North American Management, Inc. (NAMBCO)	No	No	Arlington	VA	09-1386-0000
Northrop Grumman Information Technology, Inc.	No	No	Chantilly	VA	09-0773-1111
N-Tegrity Solutions Group, LLC	Yes	No	Blue Springs	MO	09-0775-0000
Oakland Consulting Group, Inc.	No	Yes	Lanham	MD	09-0776-0111
Obverse, Inc.	Yes	Yes	Washington	DC	09-0777-0010
Ohm Systems, Inc.	No	No	Horsham	PA	09-0778-0010
Omega PC Technology A/K/A Anzi Tech Distributors	Yes	Yes	Glen Burnie	MD	09-0552-1111
Optimal Solutions and Technologies, Inc. (OST)	No	No	Washington	DC	09-1130-0010
Oshyn Inc.	No	No	Baltimore	MD	09-0779-0111
Osiris Solutions, LLC	Yes	No	Upper Marlboro	MD	09-0780-0001
P4 Corporation (P4 Performance Management)	Yes	No	Raleigh	NC	09-1289-0000
Pailen-Johnson Associates, Inc.	No	Yes	New Market	MD	09-0781-0001
Paradigm Info. Tech, Inc.	No	No	Columbia	MD	09-0782-1111
Paradyme Management, Inc.	No	Yes	Washington	DC	09-0783-0010
Patriot Technologies Inc.	No	No	Frederick	MD	09-0784-1111
Paw Printz Solutions, Inc.	No	No	Bowie	MD	09-1038-0000
PC Network Inc.	No	No	Philadelphia	PA	09-0785-0010
Peak Technology Solutions, Inc.	Yes	Yes	Washington	DC	09-0786-0111
Peart-Hannon Consulting Group	No	Yes	Millersville	MD	09-0787-1111
Performance Technology Group, Inc. (PTG)	Yes	No	Baltimore	MD	09-1146-1111
Phoenix Group & Assoc. of Maryland, LLC	Yes	Yes	Reisterstown	MD	09-1102-0001
Pictometry International Corp.	No	No	Rochester	NY	09-0788-1111
Planet Technologies, Inc.	No	No	Germantown	MD	09-0789-1111
Plexus Installations Inc.	No	Yes	Baltimore	MD	09-1114-1111
Policy Studies Inc. (PSI)	No	No	Denver	CO	09-0790-1111
Post, Buckley, Schuh, & Jernigan, Inc. (PBS&J)	No	No	Beltsville	MD	09-0791-1111
Powersolv, Inc.	No	Yes	Reston	VA	09-0792-0111
PPS Information Systems Staffing	Yes	No	Towson	MD	09-0795-0111
Preferred Technology Solutions Inc.	Yes	Yes	Reisterstown	MD	09-0793-0111
Priority Technologies, Inc.	No	No	Omaha	NE	09-1217-0000
Prism Communications Inc.	No	Yes	Columbia	MD	09-0794-0111
Project Consulting Group Inc.	No	No	Minneapolis	MN	09-0796-0000
Pro-Tech Computer Services, Inc.	No	No	Baltimore	MD	09-0797-1111
PSI Pax, Inc	No	No	California	MD	09-0798-1111
QSACK & Associates, Inc	Yes	No	Arlington	VA	09-1218-0010

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ATTACHMENT 1 – CATS II Awards

QST, Inc.	Yes	Yes	Damascus	MD	09-0799-0111
Quality Solutions Inc. (QSI)	No	No	Washington	DC	09-1028-0111
Quasars, Inc.	No	Yes	Washington	DC	09-0800-0111
RAM Consulting Corporation	Yes	Yes	Dulles	VA	09-0801-0111
Ravens Group	No	No	Lanham	MD	09-1210-0111
Raytheon Company / Network Centric Systems	No	No	Marlborough	MA	09-1041-1011
RCC Consultants, Inc.	No	No	Richmond	VA	09-0802-0111
RCR Technology Corporation	No	Yes	Indianapolis	IN	09-0803-0000
RedNetworks, Inc.	No	Yes	Gaithersburg	MD	09-0804-0001
REI Systems, Inc.	No	No	Chantilly	VA	09-0805-0011
Rescon Inc.	No	Yes	Gaithersburg	MD	09-0806-0111
RICOMM Systems, Inc.	Yes	Yes	Mount Laurel	NJ	09-0809-0111
RNR Consulting Inc. (Rahim, Inc.)	No	No	Cleveland	OH	09-1499-0001
Ross Technical Services, Inc (RTGX)	No	Yes	Columbia	MD	09-1068-1111
Roy D. McQueen & Associates, LTD. (RDM)	No	Yes	Dulles	VA	09-0810-0010
RTKL Associates, Inc.	No	No	Baltimore	MD	09-1209-1111
S3, Incorporated (S3 Computer Consulting, Inc.)	No	No	Portsmouth	RI	09-0811-0000
Sabre Communications Corporation	No	No	Sioux City	IA	09-0812-1001
SAIC (Science Applications International Corp)	No	No	Columbia	MD	09-0814-0000
Sanborn Map Company, Inc.	No	No	Colorado Springs	CO	09-0859-1111
Satways, Inc.	No	Yes	Potomac	MD	09-1318-0111
Savantage Solutions, Inc.	No	Yes	Rockville	MD	09-0813-1112
SCD Information Technology, LLC	Yes	Yes	Ellicott City	MD	09-1116-1111
Sequencing, Inc.	Yes	No	Hunt Valley	MD	09-0816-0111
Seven Seas Technologies, Inc. (S2 Tech)	No	Yes	Chesterfield	MO	09-0817-0000
Sidus Group, LLC	Yes	No	Annapolis	MD	09-0818-1111
Sigman and Summerfield Associates, Inc.	No	Yes	Towson	MD	09-0820-0111
Sivic Solutions Group, LLC (SSG)	No	No	New Hartford	NY	09-0821-0000
Skyline Network Engineering, LLC	Yes	No	Eldersburg	MD	09-0822-1110
Smart Innovative Solutions (SIS) LLC	No	No	Columbia	MD	09-1642-0111
SNAP, Inc.	Yes	Yes	Chantilly	VA	09-0823-0011
Soft-Con Enterprises, Inc.	No	Yes	Landover Hills	MD	09-1037-0111
Softek International Inc.	No	Yes	Edison	NJ	09-0824-0000
Software Consortium, Inc.	No	Yes	Towson	MD	09-0825-1111
Software Performance Systems, Inc.	No	No	La Plata	MD	09-0826-1111
Sogeti USA, LLC	No	No	Owings Mills	MD	09-1043-1111
Solutions By Design II, LLC (SBD)	Yes	No	Vienna	VA	09-0827-1010
Sona Networks, LLC	Yes	Yes	Hunt Valley	MD	09-0828-0111
Spatial Systems Associates, Inc.	No	No	Columbia	MD	09-0829-1111
SRA International, Inc.	No	No	Rockville	MD	09-1153-1111
SSSI (Scientific Systems & Software International Corp)	No	Yes	Columbia	MD	09-0815-0111
ST Net, Inc.	Yes	Yes	Gaithersburg	MD	09-0830-1111
Star Communication, Inc.	No	No	Baltimore	MD	09-0832-0111
Starry Associates, Inc.	No	Yes	Annapolis	MD	09-0831-0111
Static Power Conversion Services, Inc.	No	No	Columbia	MD	09-0833-1111

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ATTACHMENT 1 – CATS II Awards

SupremeSoft Corporation	No	No	Vienna	VA	09-0835-0111
Sylva Consulting Services, LLC	Yes	Yes	Mount Airy	MD	09-0836-0000
Sympora Technologies	No	Yes	Oxon Hill	MD	09-1288-1111
Synectics for Management Decisions, Inc.	No	No	Arlington	VA	09-0837-0010
Synergy Systems & Services, Inc.	Yes	Yes	Owings Mills	MD	09-0838-0111
SYSCOM, Inc.	No	No	Baltimore	MD	09-1219-1111
System Integration & Development Inc.	No	No	Rockville	MD	09-0839-0111
System Source (Logical Ventures)	No	No	Hunt Valley	MD	09-0729-1111
Systems Alliance, Inc.	No	No	Sparks	MD	09-0840-1111
Systems Integration, Inc.	No	No	Landover	MD	09-0841-1111
Systems Management and Research Inc.	No	No	Fairfax	VA	09-1061-0010
Systems Support Alternatives, Inc. (SSA)	No	Yes	Alexandria	VA	09-0842-1111
SysTest Labs, Inc.	No	No	Denver	CO	09-0843-0000
TC Enterprises, LLC	Yes	No	Glen Burnie	MD	09-0844-0010
TeAM (Technology Automation & Management) Inc.	No	Yes	Falls Church	VA	09-1580-1011
Tech International Corp	Yes	Yes	Baltimore	MD	09-0845-0111
Techfirst, Inc.	Yes	Yes	Laurel	MD	09-1113-0111
TechGlobal, Inc.	Yes	Yes	Gaithersburg	MD	09-0846-0111
Technetogy LLC	Yes	Yes	Upper Marlboro	MD	09-0847-0001
Technical Specialties, Inc.	Yes	No	Lanham	MD	09-0848-1111
Teksystems Inc.	No	No	Linthicum	MD	09-0849-0110
Telesis Systems, Inc.	Yes	Yes	Upper Marlboro	MD	09-0851-1111
Telvent Farradyne Inc.	No	No	Rockville	MD	09-0850-1111
Tetra Tech. Inc.	No	No	Fairfax	VA	09-0852-1111
Theseus Professional Services, LLC	No	No	Westminster	MD	09-08610000
Thomas & Herbert Consulting, LLC	No	Yes	Rosslyn	VA	09-1236-1110
Three Sigma Software, Inc.	Yes	No	Lorton	VA	09-0862-0110
Tidal Technologies Corporation	Yes	No	Glen Burnie	MD	09-0863-0111
TMD Solutions Inc.	Yes	Yes	Ft Washington	MD	09-1645-0000
TMI Solutions, Inc.	Yes	Yes	Lanham	MD	09-0864-1111
Total Resource Management, Inc.	No	No	Alexandria	VA	09-0866-0010
Total Voice & Data Solutions	No	Yes	Largo	MD	09-0867-0000
Tracen Technologies, Inc.	No	Yes	Manassas	VA	09-0868-0110
Triadata Systems, Inc.	No	No	Reston	VA	09-1226-000
Trigyn Technologies, Inc.	No	No	Edison	NJ	09-0869-0111
Trilogy Technical Services, LLC	Yes	No	Rockville	MD	09-0870-0110
TriTech Enterprise Systems, Inc.	Yes	Yes	Hyattsville	MD	09-0871-1111
TSSI, Inc. (The Sharps Solutions Inc.)	No	No	Columbia	MD	09-0860-0111
Turning Point Global Solutions, LLC	No	Yes	Rockville	MD	09-0872-0111
Unatek, Inc.	Yes	Yes	Largo	MD	09-1162-1111
Unisys Corporation	No	No	Timonium	MD	09-0873-1111
Unitech Solutions Inc.	Yes	Yes	Perry Hall	MD	09-0874-0111
United Riggers, Inc.	No	No	Ebensburg	PA	09-1411-1001
Universal Adaptive Consulting Services, Inc.	No	Yes	Richmond	VA	09-0875-1001
V Group, Inc.	No	No	Iselin	NJ	09-0876-0110
Vantix, Inc. (The Pittman Group)	No	Yes	Washington	DC	09-1062-0001
Veridyne, Inc.	No	No	Camp Hill	PA	09-0877-0111
VeriSolv Technologies, Inc.	Yes	Yes	Herndon	VA	09-0878-0000

ITEM: 3 –IT (Cont.)

ATTACHMENT 1 – CATS II Awards

Verizon Business Network Services, Inc.	No	No	Hanover	MD	09-1313-1111
VersaTech, Inc.	No	No	Laurel	MD	09-0879-0001
Vertical Technology Services, LLC	Yes	No	Hagerstown	MD	09-0880-1111
VICCS, Inc.	No	Yes	Rockville	MD	09-0881-0111
Victory Global Solutions, Inc.	No	Yes	Columbia	MD	09-0882-1111
Vinculum Solutions, Inc. (VSI)	Yes	No	Broomes Island	MD	09-0883-0111
Virtual Link, LLC	Yes	Yes	Baltimore	MD	09-0884-0110
Vision Information Technologies, Inc.	No	No	Detroit	MI	09-1241-0110
Vision Multimedia Technologies, LLC	No	No	Baltimore	MD	09-0885-1111
Vision Systems & Technology, Inc. (VSTI)	No	Yes	Ellicott	MD	09-0886-1111
Visionary Integration Professionals, LLC (VIP)	No	No	Alexandria	VA	09-0887-0011
Vitality, LLC	Yes	Yes	Wheaton	MD	09-0889-0110
VIVA USA Inc.	No	No	Rolling Meadows	IL	09-1220-0111
VT Aepco Inc.	No	No	Gaithersburg	MD	09-0890-1111
Waterfront Technologies, Inc.	Yes	Yes	Baltimore	MD	09-0891-0111
Waterman Engineering & Consulting, LLC (WEC)	Yes	Yes	Upper Marlboro	MD	09-0892-0111
Wellfleet Consulting, Inc.	Yes	No	Rockville	MD	09-1065-0111
Wells Landers, Inc.	Yes	No	McLean	VA	09-0893-0111
Winbourne & Costas, Inc.	No	No	Washington	DC	09-0894-0011
Windsor Solutions, Inc.	No	No	Lake Oswego	OR	09-0895-0000
Wireless Enterprises LTD	No	No	Baltimore	MD	09-1673-0001
Wolf Contractors	No	No	Marriottsville	MD	09-0762-0111
Wood Consulting Services, Inc.	No	Yes	Fulton	MD	09-0763-1111
Worldwide Information Network Systems, Inc. (WINS)	No	Yes	Seabrook	MD	09-0764-1111
Xerox Corporation	No	No	Columbia	MD	09-0765-1111
XRiver Technologies, LLC	No	No	Chantilly	VA	09-0766-0010
York Telecom Corporation	No	Yes	Eatontown	NJ	09-1290-1111
Young Enterprise Systems, Inc.	Yes	Yes	Reston	VA	09-0767-0010
Zane Networks, LLC	No	Yes	Silver Spring	MD	09-0768-0110
Zekiah Technologies, Inc.	No	No	La Plata	MD	09-0769-0111
436 TOTAL	135	177			

ITEM: 3 –IT (Cont.)

ATTACHMENT 2 – CATS I Incumbents

Company Name	City	State
1-Source Consulting, Inc.	Seabrook	MD
AAC, Inc.	Pasadena	MD
About Web, LLC	Rockville	MD
ACS State & Local Solutions, Inc.	Baltimore	MD
Adsystech, Inc.	Silver Spring	MD
Advanced Technology Systems, Inc. (ATS)	Baltimore	MD
Advanced Software Systems, Inc.	McLean	VA
Advanced Technology & Laboratories Intl, Inc.	Germantown	MD
Advanced Technology Solutions, Inc.	Baltimore	MD
AIMSTAR Information Solutions, Inc.	Columbia	MD
AINS, Inc.	Rockville	MD
Aitheras, LLC	Rockville	MD
Alent Technologies, LLC	Gaithersburg	MD
Alion Science & Technology Corp.	Annapolis	MD
Allied Technology Group	Rockville	MD
Ambiron Trust Wave	Annapolis	MD
Angarai International, Inc.	Lanham	MD
Anteon Corporation	Baltimore	MD
Applied Technology Services	Baltimore	MD
ARINC Incorporated	Annapolis	MD
Artel Inc.	Bethesda	MD
Artisays Corporation	Columbia	MD
Astor and Sanders Corp.	Rockville	MD
Athenyx	Columbia	MD
Authsec, Inc.	Columbia	MD
Automated Business & Services, Inc. (ABSS)	Landover	MD
Avineon, Inc.	Baltimore	MD
Bae Systems Information Technology, LLC	Annapolis	MD
Bay Technologies Consulting Group, Inc.	Annapolis	MD
Bearing Point, Inc.	Landover	MD
BITH Technologies, Inc.	Columbia	MD
Blue Collar Objects, LLC	Baltimore	MD
Booze Allen Hamilton Inc.	Annapolis Junction	MD
Business Solutions Group, Inc.	Annapolis	MD
CAS Severn, Inc.	Laurel	MD
CDH Tech Inc.	Upper Marlboro	MD
Cedar Crestone	Alphareta	GA
CGI-AMS, Inc.	Fairfax	VA
CH2M Hill	Baltimore	MD
Ciber, Inc.	Catonsville	MD
Cirden Group	Lutherville	MD
Clients Network Services, Inc. (CNSI)	Baltimore	MD
CMC Americas, Inc.	Reston	VA

ITEM: 3 –IT (Cont.)

ATTACHMENT 2 – CATS I Incumbents

Computer Technology Services, Inc.	Rockville	MD
Computer Sciences Corporation	Hanover	MD
Compuware Corp.	Baltimore	MD
Convansys Corporation	Calverton	MD
Convergence Technology Consulting	Bowie	MD
Core Enterprises, LLC	Hunt Valley	MD
Covanzon, Inc. (iCYNERGY)	Baltimore	MD
DAH Consulting, Inc.	Silver Spring	MD
Daly Computers	Clarksville	MD
Data Base Connection, Inc.	Phoenix	MD
Data Network Analysts, LLC	Richmond	VA
Data Networks of America, Inc.	Hunt Valley	MD
Data Solutions and Technology Incorporated	Lanham	MD
DataSource, Inc.	Greenbelt	MD
DBTS Inc.	Reisterstown	MD
Dell Marketing LP	Round Rock	TX
Deloitte Consulting LLP	Pittsburgh	PA
Design to Delivery, Inc.	Bethesda	MD
Dewberry & Davis, LLC	Baltimore	MD
Dhara Consulting Group, Inc.	Gaithersburg	MD
Digicon Corporation	Rockville	MD
Digital Engineering Corporation	Annapolis	MD
Digital Intelligence Systems, Corp.	Chantilly	VA
Digitallink Corp.	Baltimore	MD
Diverse Technologies Corporation	Upper Marlboro	MD
DK Consulting, LLC	Highland	MD
Dye Management Group, Inc.	Bellevue	WV
Dynamics Research Corporation	Baltimore	MD
Dynamix Corporation	Greenbelt	MD
Early Morning Software, Inc.	Baltimore	MD
Earth Data International, LLC	Frederick	MD
ecipient Technologies, LLC	Ruxton	MD
Electronic Data Systems Corp.	Herndon	VA
Enterprise Information Solutions, Inc.	Columbia	MD
Enterprise Solutions Group	Baltimore	MD
Environmental Systems Research Institute (ESRI)	Redlands	CA
Evolution LLC	Columbia	MD
FASTech, Inc.	Beltsville	MD
FEI.com, Inc.	Hanover	MD
Firefly Design Inc.	Bethesda	MD
First Information Technology Services, Inc.	Indian Head	MD
Force 3, Inc.	Crofton	MD
FOX Systems, Inc.	Scottsdale	AZ
G. R. Patel and Associates, Inc.	Indian Head	MD

ITEM: 3 –IT (Cont.)

ATTACHMENT 2 – CATS I Incumbents

Gannett Fleming, Inc. (Geo Decisions)	Baltimore	MD
GANTECH, Inc.	Baltimore	MD
Gartner, Inc.	Baltimore	MD
GIS Solutions, Inc.	Baldwin	MD
Global Bilingual Inst. (GITECH)	Baltimore	MD
Group Z, Inc.	Rockville	MD
GTI Federal	Frederick	MD
Hartford Computer	Baltimore	MD
HCL (Mass.) Inc.	Quincy	VA
Hewlett-Packard Company	Germantown	MD
Hightech Consulting Inc.	Potomac	MD
IBM Corporation	Baltimore	MD
ICF Consulting	Fairfax	VA
ICONMA, LLC	Bethesda	MD
IMR Limited	Harrisburg	PA
Infopro, Inc.	McLean	VA
Information Builders, Inc.	Rosslyn	VA
Info Systems, Inc.	Columbia	MD
Integrated Technology Solutions, Inc.	Columbia	MD
International Software Systems, Inc.	Greenbelt	MD
Invoke Systems	Baltimore	MD
ISmart, LLC	Elkridge	MD
ISPA, Inc.	Mitchelville	MD
Itezz, Inc.	Ellicott City	MD
Jacob and Sundstrom, Inc.	Baltimore	MD
J. Gordon Enterprises, LLC dba Beacon TBC	Mitchelville	MD
JayPar, Inc.	Columbia	MD
Johnson, Mirmiran & Thompson	Sparks	MD
KCI Technologies, Inc.	Hunt Valley	MD
L-3 Communications Tital Corporation	Reston	VA
L. Robert Kimball & Associates	Ebensburg	PA
LJR Technology, LLC	Washington	DC
Location Age, LLC	Silver Spring	MD
Mainline Information Systems, Inc.	Tallahassee	FL
Majesco Software, Inc.	Edison	NJ
Mansai Corp.	Greenbelt	MD
MAR, Incorporated	Rockville	MD
Maricom Systems, Incorporated	Baltimore	MD
Marnic Technologies, Inc.	Baltimore	MD
MathTech, Inc.	Cranberry	NJ
MAXIMUS, Inc.	Reston	VA
MCI	Washington	DC
Mele Associates, Inc.	Rockville	MD
MS Technologies Corporation	Montgomery Village	MD
MTG Management Consultants	Seattle	WA

ITEM: 3 –IT (Cont.)

ATTACHMENT 2 – CATS I Incumbents

Multimax, Inc.	Largo	MD
Neosynthesis, LLC.	Bethesda	MD
NETCONN Solutions	Hagerstown	MD
Network Engineering & Resources Development Specialists, LLC (The NERDS Group)	Silver Spring	MD
Network Resource Technologies Corp.	Lanham	MD
Network Specialty Group, Inc. (NSGI)	Gaithersburg	MD
Northrop Grumman Information Technology, Inc.	Linthicum	MD
NU-Pulse Technologies, Inc.	Waldorf	MD
Off Spring Solutions, LLC	Silver Spring	MD
OnPoint Consulting, Inc.	Baltimore	MD
Open Tech Systems, LLC	Baltimore	MD
PA Consulting Group	Washington	DC
Paradigm Infotech Inc.	Columbia	MD
Patriot Technologies, Inc.	Frederick	MD
PBS&J	Beltsville	MD
Peak Technology Solutions, Inc.	Olney	MD
Peart-Hannon Consulting, LLC	Glen Burnie	MD
PEC Solutions, Inc. (dba Nortel PEC Solutions)	Fairfax	VA
Performance Technology Group	Baltimore	MD
Phoenix Technology Solutions, LLC	Rockville	MD
PlanGraphics, Inc.	Silver Spring	MD
Policy Studies, Inc.	Baltimore	MD
Prism Communications, Inc.	Columbia	MD
Professional Network Solutions, Inc.	Waldorf	MD
Progressive Technology Network, Inc.	Owings Mill	MD
Pro-Tech Computer Services, Inc.	Baltimore	MD
QRC Macro	Bethesda	MD
R. Rea Corp.	Clinton	MD
RAM Consulting Corporation	Baltimore	MD
REI Systems, Inc.	Calverton	MD
RNR Consulting	Cleveland	OH
Rummel, Klepper & Kahl, LLP	Baltimore	MD
Saber Consulting, Inc.	Annapolis	MD
Sayres and Associates Corporation	Bowie	MD
Science Applications International Corporation (SAIC)	Columbia	MD
Serebrum Corporation	Baltimore	MD
Sidhu Associates, Inc.	Hunt Valley	MD
Sidus Group, LLC	Crofton	MD
Skyline Network Engineering, LLC	Eldersburg	MD
SM Consulting, Inc.	Linthicum	MD
SNAP, Inc.	Columbia	MD
Software Consortium, Inc.	Towson	MD
Software Performance Systems, Inc.	Clinton	MD

ITEM: 3 –IT (Cont.)

ATTACHMENT 2 – CATS I Incumbents

Software Testing Solutions, Inc.	Upper Marlboro	MD
Spatial Systems Associates, Inc.	Columbia	MD
Starry Associates, Inc.	Upper Marlboro	MD
Strohl Systems Group, Inc.	King of Prussia	PA
Success Results Consulting, Inc.	Germantown	MD
Symonds NA, Inc.	Frederick	MD
Sympora Technologies	Oxon Hill	MD
Synergy Systems Services, Inc.	Owings Mill	MD
SYSCOM, Inc.	Annapolis	MD
Systems Alliance, Inc.	Sparks	MD
Systems and Solutions, Inc.	Clinton	MD
Systems Integration and Development, Inc.	Ellicott City	MD
Systems Integration, Inc.	Landover	MD
TCS of America	Rockville	MD
TechGuard Security, LLC	Baltimore	MD
Technical Specialties, Inc.	Lanham	MD
Technology Transformations, LLC	Chevy Chase	MD
Telcordia Technologies, Inc.	Columbia	MD
TeleCommunication Systems	Annapolis	MD
The Canton Group	Baltimore	MD
The Talmadge Group, Inc.	Annapolis	MD
Think Centric, Inc.	Farmingdale	NJ
Thomas & Herbert Consulting, LLC	Silver Spring	MD
Three Sigma Software, Inc.	Charlestown	WV
Tidal Technologies Corporation	Glen Burnie	MD
TMI Solutions, Inc.	Largo	MD
TriTech Enterprise Systems, Inc.	Landover	MD
Turiss, LLC	Pikesville	MD
TurningPoint Global Solutions	Germantown	MD
Unisys Corporation	Timonium	MD
USinternetworking, Inc.	Annapolis	MD
VeriSolv Technologies, Inc.	Reston	VA
Verizon	Linthicum	MD
Versatile Business Solutions, LLC	Largo	MD
Vexela, Inc.	Baltimore	MD
VIS Consultants, Inc.	Columbia	MD
Williams Information Network Group, Inc.	Laurel	MD
WOOD Consulting Services, Inc.	Greenbelt	MD
Young Enterprise Systems	Rockville	MD
Zekiah Technologies, Inc.	LaPlata	MD
217 TOTAL		

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT
Agency Contact: Anthony Fugett
(410) 767-2120
afugett@dbm.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Budget & Management (DBM)

CONTRACT ID: F10B9200025;
Software License Support Services
ADPICS NO. F10B9200025

DESCRIPTION: Provide the Central Collection Unit with maintenance and support services for its collections software.

AWARD: Columbia Ultimate, Inc. (aka Rev Q)
Vancouver, WA

TERM: 7/1/2009 - 6/30/2010

AMOUNT: \$173,721

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

INCUMBENT: Same

REMARKS: DBM's Central Collection Unit collects most delinquent debts, claims and accounts due to the State (except for taxes, child support, and certain other debts) such as:

- College tuition and fees
- Student loans
- Public assistance and food stamp overpayments
- Parole and probation restitution accounts
- Reimbursement for vehicular damage to State property
- Bounced checks
- Reimbursement for care at a State hospital
- Unpaid workers' compensation insurance premiums
- Home Improvement Commission awards
- Environmental fines
- Miscellaneous debts

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT (cont'd)

REMARKS: (cont'd) In 1987, DBM issued a competitive solicitation to procure an automated collections software application. The contract was awarded to Columbia Ultimate, Inc. The software is a proprietary product that was custom-designed for CCU's business practices. Since award, Columbia Ultimate, Inc. has provided the maintenance and support services for the proprietary software. Through this contract, Columbia Ultimate, Inc. will continue support for another year.

CCU intends to procure a more modern system: (1) with greater functionality that is less labor intensive to populate, access, and customize; and (2) that is a non-proprietary, open architecture based system for which maintenance can be competed. CCU is currently writing the specifications for a new system and will issue an RFP in FY 2010.

FUND SOURCE: 100% Special (Debt Collection Fees)

APPROP. CODE: F10A0103

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1413-1000

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 5-IT MOD

Agency Contact: Elliot Schlanger
(410) 260-2994
ESchlanger@doit.state.md.us
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

Information Technology (DoIT)

CONTRACT ID:

DBM-0318 Toll-free;
Statewide Toll-free Services
ADPICS NO. COB42986

CONTRACT APPROVED:

05/05/2004; DBM/BPW Agenda Item 5-IT

CONTRACTORS:

MCI Communications Services, Inc. (d/b/a
Verizon Business Services)
Baltimore, MD
(Successor to MCI WorldCom
Communications; Baltimore, MD)

Qwest Communications Corporation
Linthicum, MD

CONTRACT DESCRIPTION:

Multiple award contract to provide Toll-free (800/888) Services to enhance citizen access to Maryland State government. These services support the State's intent to allow citizens to access all types of information through the use of voice communications services. State agencies will use these services in support of their various applications and business needs.

MODIFICATION DESCRIPTION:

Extend contract by three months to allow time to complete procurement and transition from the existing contract to the replacement contract.

TERM OF ORIGINAL CONTRACT:

6/01/2004 - 5/31/2007 (W/2 one-year
renewal options)

TERM OF MODIFICATION:

6/1/2009 – 8/31/2009 (3 months)

AMOUNT OF ORIGINAL CONTRACT:

\$12,000,000 Est. Total (for all vendors)

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 5-IT MOD (Cont.)

AMOUNT OF MODIFICATION: \$0 (Remarks below)
PRIOR MODIFICATION/OPTIONS: \$ 8,000,000 (See Attachment)
REVISED TOTAL CONTRACT AMOUNT: \$20,000,000 Est. Grand Total
PERCENT (+/-) THIS MODIFICATION: 0%
OVERALL PERCENT (+/-): 0%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 0%

REMARKS: Maryland law requires all State agencies to have toll-free telephone access. By providing toll-free services, the caller is not assessed long distance charges for dialing any State agency or official. There are two basic service areas: intra-State and inter-State. The contract also includes the capability for agencies to select additional calling features such as announcements and providing for high volume connections.

A solicitation was issued in January 2009 for the replacement contract; proposals are being evaluated and a recommended award is expected to be made soon. The new contract will be awarded before this modification expires to allow for a smooth transition.

Although the amount of the modification is zero due to unused funding authorization, based on the historical spend rate, the actual amount estimated to be obligated during the period of the modification will not exceed \$500,000.

FUND SOURCE: Various
APPROP. CODE: Various
RESIDENT BUSINESS Yes for both

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 5-IT MOD (Cont.)

MD TAX CLEARANCES:

09-1471-1111 (Qwest)
09-1450-1101 (MCI)

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 5-IT MOD (Cont.)

ATTACHMENT

PRIOR MODIFICATIONS/OPTIONS

Opt. #1	\$4,000,000 Est.	Exercised renewal option for the period 6/01/2007 - 5/31/2008*
Opt. #2	\$4,000,000 Est.	Exercised renewal option for the period 6/01/2008 - 5/31/2009*
	<u>\$8,000,000 Est.</u>	Grand Total

*Because the contract was originally approved by the BPW between 5/1/2003 and 10/20/2004 and this approval included the projected value of all options, BPW approval was not required to approve exercising the options, regardless of the value. The options were reported on the respective DBM PAAR.

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD

Agency Contact: Sandy Johnson
(410) 767-7408
Sjohnso5@dhr.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

Human Resources (DHR)

CONTRACT ID:

OTHS/OTHS-06-001-A6;
Outsourcing of Application, Hosting,
Maintenance and Enhancement Services
ADPICS CO NO. COB43364

CONTRACT APPROVED:

6/21/2006 DBM BPW Agenda Item 15-IT

CONTRACTOR:

ACS State and Local Solutions, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Support DHR's mainframe and server operations as well as provide computer application maintenance and enhancements for DHR's mission critical computer systems. Allow for disaster recovery service.

MODIFICATION DESCRIPTION:

- (1) Extend the current contract for the period of one year to resolve a protest;
- (2) Remove data center and hosting services from the scope of the current contract;
- (3) Add \$12,917,120 in funding to complete large-scale system enhancements to DHR's critical applications, Client Automated Resource and Eligibility System (CARES), Child Support Enforcement System (CSES) and Maryland's Children's Electronic Social Services Information Exchange (MD CHESSIE).

TERM OF ORIGINAL CONTRACT:

07/1/2006 - 06/30/2009

TERM OF MODIFICATION:

06/18/2009 - 06/30/2010 (w/2 six- month
renewal options)

AMOUNT OF ORIGINAL CONTRACT:

\$110,012,744

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD (Cont.)

AMOUNT OF MODIFICATION: \$31,595,120 (1 Year)
\$ 9,339,000 (6 months; 1st renewal option)
\$ 9,339,000 (6 months; 2nd renewal option)
\$50,273,120

PRIOR MODIFICATIONS/OPTIONS: \$15,765,316 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$157,373,180

PERCENT +/- (THIS MODIFICATION): 28.7%

OVERALL PERCENT +/-: 43%

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REMARKS: This contract combined hosting and application maintenance outsourcing, and provides the maintenance, operation, enhancement, and hosting services for DHR's mission-critical applications. When DHR began planning the follow-on procurement, it was decided to solicit proposals for the services separately breaking up the combined contract into two separate procurement vehicles, one for hosting and the other for application maintenance/enhancement services.

The first Request for Proposals (RFP) for the applications hosting services, was released and the contract was awarded 10/15/2008 (BPW/DoIT Agenda Item 1-IT). The second RFP for the application maintenance/enhancement services was released 06/13/2008. Proposals were received and evaluated, a recommendation for award was made to ACS State and Local Solutions, and unsuccessful offerors were notified. On or about 12/15/2008 the procurement officer received a protest from Accenture related to the award of the new contract. The procurement officer denied the protest on 1/08/2009. On or about 1/22/2009 Accenture filed an appeal of the protest denial to the Maryland State Board of Contract Appeals (MSBCA). The outcome of the appeal is pending. A hearing by the MSBCA has been scheduled for June.

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD (Cont.)

This request to modify the current contract is for three changes. First extend the current contract for the application maintenance, operation, support, and enhancement services in order to continue services until the protest is resolved and a new contract can be awarded. Without this contract extension, DHR's ability to deliver reliable services to Maryland's citizens depending upon assistance and support is at serious risk as DHR would have no contract in place to operate and maintain the information systems that DHR depends on to determine eligibility and issue benefits.

Second, this modification removes the data center and hosting services from the current contract since the replacement contract to provide these services has been awarded and those services are provided to DHR through the replacement contract.

The third change is to request approval for additional spending authority to complete large-scale system enhancements to DHR's critical applications, the CARES, the CSES and MD CHESSIE. These enhancements were to begin when the new application maintenance contract was awarded, but due to the delay in the award these system enhancements need to be completed as part of this modification. These enhancements are necessary at this time to comply with federal and State requirements and to avoid the loss of State and federal funding. Delaying the enhancements pending the outcome of the protest would result in serious, long-term programmatic consequences.

FUND SOURCE: 34% General
59% Federal (Title IV-D; Title IV-E; Title XIX; TANF; FS)
7% Special (Reinvestment)

APPROP. CODES: N00F0002 / N00F0004 /N00H0008

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1463-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION ✓ **WITHOUT DISCUSSION**

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD (Cont.)

ATTACHMENT

Mod. #1	\$ 828,065	Contract modified to add the Child Care Administration Tracking System (CCATS) Hosting to the existing combined outsourcing contract. Period of Mod 7/1/2006 – 6/30/2007. Approved on the 11/15/2006DBM BPW Agenda Item 14-IT-MOD.
Mod. #2	\$ 1,745,448	Contract modified to address the backlog of federal and state mandated requirements to enhance and maintain the Child Support Enforcement Administration’s mission critical system. Period of Mod 1/25/2007 – 10/31/2007. Approved on the 1/24/2007DBM BPW Agenda Item 4-IT-MOD.
Mod. #3	\$ 7,809,326	Contract modified to incorporate system enhancements to the Client Information System (CIS), MD CHESSIE, Cottage Applications and Hosting Services. Period of Mod 7/1/2007 – 6/30/2009. Approved on the 6/20/2007 DBM BPW Agenda Item 24-IT-MOD.
Mod. #4	\$ 3,467,370	Contract modified to incorporate system application maintenance and enhancements for the Child Support Enforcement System (CSES) and the Maryland Children’s Electronic Social Services Information Exchange System (MD CHESSIE), and to make an administrative change in the contract due to rate schedule change. Period of Mod 3/13/2008 – 6/30/2009. Approved on the 3/12/2008 DBM BPW Agenda Item 11-IT-MOD.

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 6-IT MOD (Cont.)

Mod. #5 \$ 1,915,107

Contract modified to include enhancements to the Client Automated Resource and Eligibility System (CARES) and the Service and Access Information Link (SAIL), eliminating the current On-Demand Payment and re-allocating funds set aside for the On-Demand Payment to the enhancement of MD CHESSIE, and enhancing MD CHESSIE Program Assignment that interfaces with CIS, CSES, and CARES. Approved on the 6/28/2008 DBM BPW Agenda Item 19-IT-MOD.

TOTAL \$15,765,316

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 7-IT-MOD

Agency Contact: R. Dean Kenderdine
(410) 625-5600
dkenderdine@sra.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT:

State Retirement Agency (SRA)

CONTRACT ID:

Maryland Pension Administration System,
Step One: Modernizing Legacy Technology
(MPAS-1 Project)
ADPICS NO: COB44482

CONTRACT APPROVED:

06/21/2006 DBM/BPW Item 14-IT

CONTRACTOR:

Saber Solutions, INC
Portland, OR

CONTRACT DESCRIPTION: Provide goods and services needed to define, design, develop, test, implement and support Step One of the Maryland Pension Administration System (MPAS-1 Project). The project goal is to recreate the Legacy Pension System (LPS) in an agile architecture.

MODIFICATION DESCRIPTION: Implement an agreement between the State Retirement Agency and Saber Solutions, Inc. that: (1) settles and waives claims for certain changes and work done and for delay; (2) extends the contract term by 24 months, with a revised contract completion date of September 10, 2012; and (3) compensates Saber Solutions, Inc. for a number of approved change orders.

TERM OF ORIGINAL CONTRACT:

6/21/2006 – 8/20/2010 (50 months)

TERM OF MODIFICATION:

8/21/2010 – 8/20/2012

AMOUNT OF ORIGINAL CONTRACT:

\$10,209,273

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 7-IT-MOD (Cont.)

AMOUNT OF MODIFICATION: \$5,058,114 (Two Years)
PRIOR MODIFICATIONS/OPTIONS: \$0
REVISED TOTAL CONTRACT AMOUNT: \$15,267,387
PERCENT +/- (THIS MODIFICATION): 49.5%
OVERALL PERCENT +/-: 49.5%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 12.13%

REMARKS: The various claims of the Contractor and the Agency are settled for \$3,647,543, with the Contractor waiving its right to bring a claim for any work done up to this time and for any schedule delays or changes. Payment for agreed-upon change orders, totaling an additional \$1,410,571.48, is also part of the settlement.

Bilateral negotiations were conducted between the State Retirement Agency and Saber Solutions, Inc., with the advice of the Office of the Attorney General, to resolve claims for purported changes and project delay. The resulting agreement resolves those claims and compensates Saber Solutions, Inc. for other approved change orders. The parties are in agreement on all terms and conditions contained in the attached agreement.

The Office of the Attorney General recommends this settlement.

FUND SOURCE: 100% Special (Pension Trust Fund)
APPROP. CODE: G20J01.02
RESIDENT BUSINESS: No
MD TAX CLEARANCE: 09-1556-0011

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 8-IT MOD

Agency Contact: Linda Lamone
410-269-2852
llamone@elections.state.md.us
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT: State Board of Elections

CONTRACT ID: SBE-2005-02; Maryland Voter Registration System
ADPICS NO. D38B9200013

CONTRACT APPROVED: 04/13/2005 DBM/BPW Agenda Item 21-IT

CONTRACTOR: Saber Software Inc.

CONTRACT DESCRIPTION: Implement a Statewide, centralized Voter Registration System that complies with the Help America Vote Act of 2002.

MODIFICATION DESCRIPTION: Add funding for field support services.

TERM OF ORIGINAL CONTRACT: 4/14/2005 – 12/31/2006 (w/4 one- year
renewal options)

TERM OF MODIFICATION: 5/26/2009 – 12/31/2009

MBE GOAL: 25%

AMOUNT OF ORIGINAL CONTRACT: \$ 9,331,000

AMOUNT OF MODIFICATION: \$ 131,732

PRIOR MODIFICATIONS/OPTIONS: \$ 6,109,786 (See Attachment)

REVISED TOTAL CONTRACT AMOUNT: \$15,572,518

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

PERCENT +/- (THIS MODIFICATION): +1.4%
OVER ALL PERCENT +/-: +59.9%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

REMARKS: Phase 2 of the Maryland Voter Registration Project includes a field support program in response to the Local Board of Elections (LBE) needs. As system upgrades are installed and other improvements are completed, it is critical that SBE continue assisting in developing LBE processes and procedures. Through this contract, Saber Software provides field support and trained specialists that visit LBE offices to provide hands-on training support for MDVOTERS. Field support includes:

- Scheduled on-site visits
- On-site specialized MDVOTERS training workshops
- One-on-one on-site coaching and mentoring sessions
- Update of election business processes to include Early Voting procedures
- Developing, documenting and presenting Early Voting training
- Management analyses and delivering updated procedures to strengthen the internal operations and work flow to assist LBEs in keeping up with increased registration activity
- Working with SBE Voter Registration technical staff to implement improved registration data sharing processes

FUND SOURCE: 100% Spec (LBEs)
APPROPRIATION CODE: D38I0102
RESIDENT BUSINESS: No
MD TAX CLEARANCE: 08-1076-0000

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PRIOR MODIFICATIONS:

Mod #1	\$	0	No cost modification to upgrade the technical components, including the operating system, of the three database servers for the development, testing, and training environments. Performance period: 4/26/2005-12/31/2006.
Mod #2	\$	0	No cost modification to upgrade the technical components of the database servers for the Voter Registration Operations Center and the COOP (Continuity of Operations) site. Performance period: 5/9/2005-12/31/2006.
Mod #3	\$	0	No cost modification to replace Saber's original MBEs. The 25% goal was unchanged. Performance period: 6/10/2005-12/31/2006.
Mod #4	\$	0	No cost modification to upgrade the accepted models of printers, scanners, and barcode readers to be purchased for the MDVOTERS Project. Performance period: 7/12/2005-12/31/2006.
Mod #5	\$	0	No cost modification to remove the requirements to provide templates for five types of letters in the MDVOTERS software originally included in the RFP. The modification also requires the MDVOTERS software to support mail-merging capabilities for letters and labels. Performance period: 12/28/2005-12/31/2006.
Mod #6	\$	30,000	Saber provided a dedicated MDVOTERS-trained resource for 160 hours assigned to the Prince George's County Local Board of Elections Office (LBE) to provide assistance above the original agreed upon amount of assistance. Performance period: 1/5/2005-2/3/2006.
Mod #7	\$	0	No cost modification that included updated language from various sections of the contract for Phase 2 of the MDVOTERS Project. This modification included revised definitions, updated titles of staff positions and committees, and modified project positions no longer needed for Phase 2. Performance period: 4/1/2006-12/31/2006.

PRIOR MODIFICATIONS (Cont):

Mod #8	\$ 763,200	Contract modification to extend the in-office field support for the 24 Local Boards of Elections (LBEs) for the remaining nine months of the Contract Base Period (ending on 12/31/2006). This modification included regular, scheduled on-site visits, on-site specialized training and coaching/mentoring session, assessment of election readiness skills and business processes. Performance period: 4/3/2006-12/31/2006. BPW Agenda Item 21-IT-MOD, approved on 6/7/06
Mod #9	\$ 0	No cost modification to change vendor's name in contract from Saber Consulting, Inc. based in Salem, Oregon, to Saber Software, Inc. based in Portland, Oregon. Performance period: 11/3/2006-12/31/2006.
Mod #10	\$ 1,370,000	Contract modification to extend the in-office field support for the 24 Local Boards of Elections (LBEs) for the 1 st renewal year, from 1/1/2007-12/31/2007. This modification included regular, scheduled on-site visits; on-site specialized training and coaching/mentoring sessions; assessment of election readiness skills and business processes. BPW Agenda Item 8-IT-MOD, approved on 12/20/2006.
Mod #11	\$ 863	Contract modification for the purchase and installation of Netscreen Firewall for access to the MVA Interface, a necessary security procedure to meet the interface requirements of the new MVA network profile. Performance period: 3/15/2007-12/31/2007.
Mod #12	\$ 6,500	Contract modification for data migration of Baltimore City's election worker data (outside scoop of original contract). Performance period: 5/14/2007-6/1/2007 (see Mod#13).
Mod #13	\$ (- 6,500)	Contract modification to cancel Contract Modification #12. Work was completed by Saber, but not by the agreed upon delivery date. Saber did not charge SBE for the deliverable. Performance period: 7/23/2007-12/31/2007.

ITEM: 8-IT MOD (Cont.)**ATTACHMENT****41D
BPW 5/20/09**

Mod #14	\$ 5,077	Contract modification to approved the purchase and installation of additional storage hard drives and tape cartridges for use at the VROC and COOP sites of the MDVOTERS statewide voter registration system. Performance period: 10/24/2007-12/31/2007.
Option #1	\$1,280,000	Exercised Renewal Option #1 of 4 for the period 1/01/2007 – 12/31/2007. 12/20/2006 DBM BPW Agenda Item 8-IT-Option
Option #2	\$1,316,646	Exercised Renewal Option #2 of 4 for the period 1/01/2008 – 12/31/2008. 12/12/2007 DBM BPW Agenda Item 12-IT-Option
Option #3	\$1,344,000	Exercised Renewal Option #3 of 4 for the period 1/01/2009 – 12/31/2009. 12/17/2008 DoIT BPW Agenda Item 3-IT-Option
Mod #15	\$ 0	Name Change from Saber Government Solutions to EDS, an HP Company
	<hr/>	
	\$6,109,786	Total

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT: American Recovery Reinvestment Act

ITEM: 1-C

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-CO-09-009
CD Apron Reconstruction at BWI Thurgood
Marshall Airport
ADPICS NO. MAACO09009

CONTRACT DESCRIPTION: This contract provides for the reconstruction of the apron hardstand for Gates C1, C3, C5, C7, D2, D4, D8 and D10, and the taxilane alley between the C and D Concourses with drainage, glycol collection and associated structures at BWI Thurgood Marshall Airport.

AWARD: P. Flanigan & Sons, Inc.
Baltimore, MD

TERM OF CONTRACT: Six Hundred Fifteen (615) Calendars Days from
Notice to Proceed

AMOUNT: \$36,778,944.30

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

P. Flanigan & Sons, Inc. Baltimore, MD	\$36,778,944.30
Pessoa Construction, Inc. Fairmont Heights, MD	\$36,828,764.32
Facchina Construction Co. Glen Burnie, MD	\$38,534,186.10
American Infrastructure Fallston, MD	\$38,763,577.00
The Lane Construction Corp. Chantilly, VA	\$44,412,880.00
Hi-Way Paving, Inc. Hilliard, OH	\$46,832,663.50

ITEM: 1-C (Continued)

BPW -- 05/20/09

DBE PARTICIPATION: 25%

PERFORMANCE SECURITY: Payment & Performance Bond for 100% of the award amount exists for this contract.

REMARKS: The Engineer's Estimate is \$45,344,626.00.

This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. Twenty (20) sets of specifications were sold and six (6) firms submitted responsive bids.

The variance between the low bidder's bid and the engineer's estimate was due to a lower cost for security requirements, temporary construction items and mobilization costs. P. Flanigan & Sons, Inc. recently completed an airfield project at BWI with similar scope and had the benefit of certain efficiencies in their bid because of its familiarity with the airport environment.

Pessoa Construction Company filed a protest on April 13, 2009. MAA's procurement officer denied the protest on April 17, 2009. Pessoa Construction Company filed a timely appeal to the Maryland State Board of Contract Appeals on April 23, 2009. Pessoa Construction Company filed a second untimely protest on April 20, 2009 which MAA's procurement officer denied on May 1, 2009.

Forty percent of this contract (\$15 million dollars) is funded with American Recovery Reinvestment Act funds, a federal stimulus program signed into law on February 17, 2009. There is a strict timeline in place to secure all approvals to ensure the funds will be available to MAA under this program. Contract approval at the May 20, 2009 Board of Public Works meeting is necessary to meet the approval deadline. Thus in accordance with COMAR 21.10.02.11 A. (1), MAA seeks to have this item approved pending protest resolution because it is necessary to protect substantial state interests.

FUND SOURCE: 41% 0550 Funds / 34% Federal Funds / 25% Other Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1283-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

Suzette Moore - (410) 859-7792
smoore2@bwiairport.com

BPW -- 05/20/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT:

ITEM: 2-C

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-CO-09-011
B/C Apron Rehabilitation Phase 2 at BWI Thurgood
Marshall Airport
ADPICS NO. MAACO09011

CONTRACT DESCRIPTION: This contract provides for the pavement reconstruction of the Taxiway A at Taxiway E intersection between Taxiway P and the limits of the recent B/C Apron Rehabilitation, Phase 1 project.

AWARD: P. Flanigan & Sons, Inc.
Baltimore, MD

TERM OF CONTRACT: One Hundred Eighty-Two (182) Calendars Days
after Notice to Proceed

AMOUNT: \$4,366,882.75

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

P. Flanigan & Sons, Inc. \$4,366,882.75
Baltimore, MD

American Infrastructure \$5,559,735.00
Fallston, MD

Bardon Inc. d/b/a Aggregate Industries \$6,874,266.25
Greenbelt, MD

MBE PARTICIPATION: 17%

PERFORMANCE SECURITY: Payment & Performance Bond for 100% of the
award amount exists for this contract.

REMARKS: The Engineer's Estimate is \$6,308,946.50

This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. Ten (10) sets of specifications were sold and three (3) firms submitted responsive bids.

ITEM: 2-C (Continued)

BPW -- 05/20/09

The majority of this area will consist of full depth pavement construction, although a small portion will be a mill and overlay (Taxiway E from Taxiway P to Taxiway A). The pavement in this area was constructed over 20 years ago and must be reconstructed and upgraded to meet current Federal Aviation Administration standards for pavement quality and grades.

Reasons for the variance were lower cost for security and operations related items due to the low bidder's familiarity with the airfield. P. Flanigan recently completed an airfield project at BWI with similar scope and had the benefit of certain efficiencies in their bid they believe can be achieved, such as mobilization and temporary construction items. Additionally, the specialized airfield asphalt pavement item, P. Flanigan's bid this item significantly lower because they own and operate an FAA certified asphalt plant that produces the asphalt mix required for this project.

FUND SOURCE: 100% Other Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1277-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION** **192**

Angelo Perseghin (410) 631-1171
aperseghin@marylandports.com

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 3-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 508009
Area 1800 Rail Realignment - Dundalk Marine Terminal
ADPICS NO.: P508009

CONTRACT DESCRIPTION: This contract provides for the removal and realignment of approximately 1,220 feet of railroad track and the installation of 600 feet of additional track. This work needs to be performed to allow larger rail cars into the Port of Baltimore.

AWARD: P. Flanigan & Sons, Inc.
Baltimore, MD

AMOUNT: \$759,110.00

TERM: 60 Calendar Days from NTP

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

P. Flanigan & Sons, Inc. Baltimore, MD	\$759,110.00
Potts & Callahan, Inc. Baltimore, MD	\$899,650.00

MBE PARTICIPATION: 30%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount

REMARKS: The Engineer’s Estimate for this contract was \$685,035.00.

This Solicitation was advertised in eMaryland Marketplace. Eleven (11) vendors received bid packages; eight (8) were Maryland firms. Two (2) responsive bids were received.

The contract provides for the removal and realignment of approximately 1,220 track feet of 115-lb rail and the installation of 600 track feet of additional onsite 115-lb rail. The work will be done at the entrance and exit of Area 1800 at Dundalk Marine Terminal.

ITEM: 3-C (Continued)

BPW – 05/20/09

The contractor shall coordinate all work outside of the MPA rail gate with Norfolk Southern Railroad. Grading and placement of additional ballast and subballast will be included where the rail alignment is shifted outside of the existing ballast and subballast excavation. Additional cross ties will be furnished and installed for the onsite rail as well as where cross tie replacements are needed. It is anticipated that cross ties shall not be reused. The site around the rail and the existing alignment will be repaved with 4" HMA base course and 3" HMA surface course except within Rail Alignment #1 which shall remain ballasted.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03-D0002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1405-1111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED **ISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Angelo Perseghin (410) 631-1171
aperseghin@marylandports.com

BPW – 05/20/09

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 4-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 509927
Replace Trolley Rails & Wheels on Crane #35
Seagirt Marine Terminal (SMT)
ADPICS NO.: P509927

CONTRACT DESCRIPTION: Replacement of trolley rails, trolley wheels, and miscellaneous repair work on Sumitomo Crane No. 35 at SMT.

AWARD: McLean Contracting Co.
Glen Burnie, MD

AMOUNT: \$463,000.00

TERM: 100 Calendar Days

PROCUREMENT METHOD: **Competitive Sealed Bidding
(One Bid Received)**

MBE PARTICIPATION: 16%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount

REMARKS: The Engineer’s Estimate for this contract was \$402,460.00.

This Solicitation was advertised in eMaryland Marketplace. Six (6) contractors received bid packages; three (3) were Maryland firms. One responsive bid was received.

This contract provides for the removal, disposal, and replacement of approximately 750 linear feet of trolley rails; removal, disposal, and replacement of four trolley wheels and the installation of new wheel bearings; and miscellaneous other work such as surveying the new rails on Sumitomo Crane No. 35 located at the SMT.

The MBE goal established for this contract was 14%. The contractor is exceeding this goal by 2%.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03-D0002

ITEM: 4-C (Continued)

BPW – 05/20/09

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1231-1111

BOARD OF PUBLIC WORKS ACTION- THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

W. Stanley Lane (410) 767-3355
slanel@mtamaryland.com

BPW – 05/20/09

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

CONTRACT MODIFICATION (Construction)

ITEM: 5-C-MOD

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT NO. & TITLE: T-0213-1840
Rehabilitation of Bridge No. 32.03 over Tuckahoe
Creek
ADPICS No.: T02131840

ORIGINAL CONTRACT APPROVED: Item 1-C, DOT Agenda 11/14/2007

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Marksmen Company
Baltimore, MD

MODIFICATION: Change Order No. 001 is the final settlement of changes, claims and bid quantities. The estimated quantities are adjusted to reflect actual quantities used in the contract. This is a final closeout change order.

AMOUNT: \$8,377.97

ORIGINAL CONTRACT AMOUNT: \$435,500.00

REVISED CONTRACT AMOUNT: \$443,877.97

PERCENTAGE INCREASE: 2% (C.O. #001)

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

MD TAX CLEARANCE: 09-1052-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED DISAPPROVED DEFERRED WITHDRAWN
WITH DISCUSSION WITHOUT DISCUSSION

Robert P. Gay - (410) 545-0433
rgay@sha.state.md.us

BPW – 5/20/09
 REVISED

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

CONTRACT MODIFICATION: (Construction)

ITEM: 6-C-MOD

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: FR5325127
 Reconstruction of the I-70 Welcome Centers in
 Frederick County
 ADPICS NO. FR5325127

CONTRACT APPROVED: Item 3-C, DOT Agenda 01/30/08

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Bidding

CONTRACTOR: Kinsley Construction Co., Inc.
 Timonium, MD

MODIFICATION: Modification No. 1 provides additional funding to compensate the contractor for minor design revisions to the east and westbound Welcome Centers and rest rooms. Due to delays from an adjacent contract, the completion date for work on this project has been extended to April 21, 2010.

AMOUNT: \$69,611.12

ORIGINAL CONTRACT AMOUNT: \$18,401,433.00

REVISED CONTRACT AMOUNT: \$18,471,044.12

PERCENTAGE INCREASE: 0.37% (C.O. #1)

ORIGINAL TERM: January 15, 2008 - July 31, 2009

ORIGINAL MBE PARTICIPATION: 30%

REMARKS: The work includes minor building expansions, snow guards, vestibule heat, additional power receptacles, knock boxes, and door lock changes. The Welcome Centers project will achieve LEED's Silver level rating.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02

MD TAX CLEARANCE: 09-1548-1111

ITEM: 6-C-MOD (Continued)

BPW – 05/20/09

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433
 rgay@sha.state.md.us

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA
 ARCHITECTURAL/ENGINEERING SERVICES**

ITEM: 7-AE

STATE HIGHWAY ADMINISTRATION:

CONTRACT ID: BCS 2006-14 A
 Materials Engineering & Testing Services, Statewide
 ADPICS NO.: SBCS0614A

CONTRACT DESCRIPTION: This is one (1) of two (2) open-end task order contracts to provide materials engineering and testing services, Statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on May 7, 2009.

AWARD: EBA Engineering, Inc.
 Baltimore, MD

AMOUNT: \$1,000,000.00

TERM: Four (4) Years (ending May 1, 2013)

MBE PARTICIPATION: 21%

PROPOSALS:

	Technical Proposal Rating (Max 720)	Technical Ranking	NTE Price
EBA Engineering, Inc. Baltimore, MD	488	1	\$1,000,000.00
The Robert B. Balter Company Owings Mills, MD	483	2	Contract B
MACTEC Engineering & Consulting Beltsville, MD	471	3	N/A
KCI Technologies, Inc. Sparks, MD	466	4	N/A
Specialized Engineering Ijamsville, MD	413	5	N/A
Hillis-Carnes Engineering Associates, Inc. Annapolis, MD	408	6	N/A

ITEM: 7-AE (Continued)

BPW – 05/20/09

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of six (6) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

Provide various materials and testing services which may include but not be limited to: construction materials and technician quality assurance; laboratory and field testing of construction materials; provide non-destructive field materials testing; develop and implement Materials Management Systems; review and certify metal and pre-cast concrete manufacturing processes at fabrication facilities; field testing of concrete for existing bridge structure condition evaluations; develop material specifications for highway construction materials; train and certify technicians for construction material quality control/quality assurance; development of performances, warranties, and incentive specifications to ensure material quality and performance and other related services

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board advisory 1995-1.

FUND SOURCE: 100% Special Funds Budgeted to SHA
APPROPRIATION CODE: B0101
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 09-1555-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

201

Robert P. Gay 410-545-0433
 rgay@sha.state.md.us

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 8-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2007-17 A, C & F
 Landscape Architectural Services, Statewide
 ADPICS NOS.: SBCS0717A, SBCS0717C and
 SBCS0717F

CONTRACT DESCRIPTION: These are the last three (3) of six (6) open end task order contracts to provide landscape architectural services, Statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on May 7, 2009.

AWARDS:

Greenhorne & O’Mara, Inc. Laurel, MD	Contract A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	Contract C
Mahan Rykiel Associates, Inc. Baltimore, MD	Contract F

AMOUNT: \$1,000,000.00 each

TERM: Five (5) Years (ending May 1, 2014)

DBE PARTICIPATION:
 Contract A - 35%
 Contract C - 25%
 Contract F - 87%

PROPOSALS:

	Technical Proposal Rating (Max 460)	Technical Ranking	NTE Price
Greenhorne & O’Mara, Inc. Laurel,MD	315	1	\$1,000,000.00
Floura Teeter Landscape Architects, Inc./ Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	286	2	Contract B BPW Approval 4/15/09

ITEM: 8-AE (Continued)**BPW – 05/20/09****PROPOSALS:**

	Technical Proposal Rating (Max 460)	Technical Ranking	NTE Price
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	280	3	\$1,000,000.00
Human & Rohde, Inc. Towson, MD	277	4	Contract D BPW Approval 4/15/09
G.E. Fielder & Associates, Chartered Columbia, MD	272	5	Contract E BPW Approval 4/15/09
Mahan Rykiel Associates, Inc. Baltimore, MD	266	6	\$1,000,000.00
Stephenson & Good, Inc. Bethesda, MD	253	7	N/A
Lewis Scully Gionet, Inc. Vienna, VA	250	8	N/A
Lardner/Klein Landscape Architects, P.C. Alexandria, VA	246	9	N/A
O'Doherty Group Landscape Architects Annapolis, MD	219	10	N/A
The RBA Group Columbia, MD	207	11	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of eleven (11) engineering consultant firms submitted technical proposals for this project, nine (9) of which are Maryland firms.

The Consultant shall perform landscape architectural design services which may include but not be limited to: landscape planting design, streetscape design, site inventory and analysis, site work design, reforestation design, landscape architecture project management support, graphic presentation studies, MicroStation CAD support, aesthetic studies and approvals, arboricultural services, civil engineering services related to landscape architecture, Scenic Byways program management support, Recreational Trails program management support and other related landscape architectural services.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board advisory 1995-1.

The DBE Goal established for these contracts was 25%. The contractor for Contract A is exceeding the goal by 10% and the contractor for Contract F is exceeding the goal by 62%.

ITEM: 8-AE (Continued)

BPW – 05/20/09

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: Greenhorne & O'Mara, Inc. 09-1350-1111
 Mahan Rykiel Associates, Inc. 09-1351-0111
 Johnson, Mirmiran & Thompson, Inc. 09-1474-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433
 rgay@sha.state.md.us

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 9-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2007-20 G
 Highway Hydrologic/Hydraulic Engineering
 Services, Statewide
 ADPICS NO.: SBCS0720G

CONTRACT DESCRIPTION: This is the last of eight (8) open-end task order contracts to provide highway hydrologic/hydraulic engineering services, Statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on May 7, 2009.

AWARD: McCormick Taylor, Inc. /
 AECOM USA, Inc.
 Baltimore, MD

AMOUNT: \$2,000,000.00

TERM: Four (4) Years (ending May 1, 2013)

DBE PARTICIPATION: 25%

PROPOSALS:

	Technical Proposal Rating (Max 610)	Technical Ranking	NTE Price
Rummel, Klepper & Kahl, Inc. Baltimore, MD	466	1	Contract A BPW Approval 4/15/09
A. Morton Thomas & Associates/ HNTB Corporation Baltimore, MD	429	2	Contract B BPW Approval 4/15/09
Century Engineering, Inc./ URS Corporation Hunt Valley, MD	422	3	Contract C BPW Approval 4/15/09

ITEM: 9-AE (Continued)

BPW – 05/20/09

PROPOSALS (Cont'd):

	Technical Proposal Rating (Max 610)	Technical Ranking	NTE Price
KCI Technologies, Inc. Sparks, MD	418	4	Contract D BPW Approval 4/15/09
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	417	5	Contract E BPW Approval 4/15/09
Dewberry & Davis LLC/ Whitney, Bailey, Cox & Magnani, LLC Baltimore, MD	417	6	Contract F BPW Approval 4/15/09
McCormick Taylor, Inc./ DMJM Harris, Inc. Baltimore, MD	402	7	\$2,000,000.00
Wallace, Montgomery & Associates, LLP/ Whitman, Requardt & Associates, LLP Towson, MD	401	8	Contract H BPW Approval 4/15/09
PB Americas, Inc./ Gannett Fleming, Inc. Baltimore, MD	389	9	N/A
Nolan Associates, Inc./ Brudis & Associates, Inc. Ellicott City, MD	352	10	N/A
EA Engineering, Science, and Technology/ STV Incorporated Hunt Valley, MD	350	11	N/A
The Wilson T. Ballard Company Owings Mills, MD	347	12	N/A
AB Consultants, Inc. Lanham, MD	333	13	N/A
Greenhome & O'Mara, Inc. Baltimore, MD	292	14	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of fourteen (14) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

ITEM: 9-AE (Continued)

BPW – 05/20/09

The Consultant shall perform hydrologic and hydraulic engineering services which may include but not be limited to: performing hydrologic and hydraulic design and analyses of storm drains, culverts, stormwater management and erosion/sediment control facilities/features; preparing documents for highway drainage improvements; conduct field investigations and other related tasks.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1451-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION	WITHOUT DISCUSSION		

Robert P. Gay (410) 545-0433
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BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 10-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2008-03A & B
Condition Inspection & Inventory of Traffic Control
Devices, Statewide
ADPICS NOS. SBCS0803A and SBCS0803B

CONTRACT DESCRIPTION: These are two (2) open-end task order contracts to provide condition inspection and inventory of traffic control devices, Statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on May 7, 2009.

AWARD:

URS Corporation Contract A
Hunt Valley, MD

Rummel, Klepper & Kahl, LLP/ Contract B
Whitman, Requardt & Associates, LLP
Baltimore, MD

AMOUNT: \$5,000,000.00 each

TERM: Five (5) Years (ending May 1, 2014)

DBE PARTICIPATION: 25%

PROPOSALS:

	<u>Technical Proposal Rating (Max 620)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
URS Corporation Hunt Valley, MD	542	1	\$5,000,000.00
Rummel, Klepper & Kahl, LLP/ Whitman, Requardt & Associates, LLP Baltimore, MD	519	2	\$5,000,000.00

ITEM: 10-AE (Continued)

BPW – 05/20/09

PROPOSALS (Cont'd):

	Technical Proposal Rating (Max 620)	Technical Ranking	NTE Price
Johnson, Mirmiran & Thompson, Inc./ Century Engineering, Inc. Sparks, MD	472	3	N/A
Wilbur Smith Associates Baltimore, MD	468	4	N/A
STV Incorporated Baltimore, MD	417	5	N/A
Kennedy, Porter & Associates, Inc. Baltimore, MD	410	6	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of six (6) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

Inspection and inventory of traffic control structures; provide maintenance of traffic for inspection services; coordinate with SHA district office for scheduling maintenance of traffic; collect data and prepare inspection reports using the database software supplied by SHA; prioritize rehabilitation projects based on the rating; prepare preliminary cost estimates for rehabilitation projects; prepare plans, specifications and estimates for rehabilitation projects; provide final inspection services for new overhead sign structures. The consultant will also perform minor remedial work during inspection.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: URS Corporation 09-1491-1111
Rummel, Klepper & Kahl, LLP / 09-1487-1111
Whitman, Requardt & Associates, LLP

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433
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BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 11-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2008-04 B&D
Traffic Engineering Studies, Statewide
ADPICS NO(s): SBCS0804B,SBCS0804D

CONTRACT DESCRIPTION: These are two (2) of four (4) open-end task order contracts to provide traffic engineering studies for a period of four (4) years. Project services will consist of individual assignments on an as-needed basis.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on May 7, 2009.

AWARD:

Whitman, Requardt & Associates, LLP Contract B
Baltimore, MD

Brudis & Associates, Inc. Contract D
Columbia, MD

AMOUNT: \$800,000.00 each

TERM: Four (4) Years (ending May 1, 2013)

DBE PARTICIPATION: 20%

PROPOSALS:

	Technical Proposal Rating (430)	Technical Ranking	NTE Price
Sabra, Wang & Associates, Inc./ Wallace, Montgomery & Associates, LLP Baltimore, MD	325	1	Contract A
Whitman, Requardt & Associates, LLP Baltimore, MD	316	2	\$800,000.00
Rummel, Klepper & Kahl, LLP Baltimore, MD	315	3	Contract C

ITEM: 11-AE (Continued)

BPW – 05/20/09

PROPOSALS:

	Technical Proposal Rating (430)	Technical Ranking	NTE Price
Brudis & Associates, Inc. Columbia, MD	297	4	\$800,000.00
Johnson, Mirmiran & Thompson Sparks, MD	284	5	N/A
STV Incorporated Baltimore, MD	281	6	N/A
URS Corporation Hunt Valley, MD	268	7	N/A
KCI Technologies, Inc, Hunt Valley, MD	267	8	N/A
Kittleson & Associates, Inc. Baltimore, MD	245	9	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of nine (9) engineering firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall perform various traffic engineering studies in support of various Statewide Traffic Engineering efforts, including the State’s Safety and spot Improvement Program, the Capacity Improvement Program and the SHA’s Crash Prevention Program. Work may include the development of traffic engineering research, fiscal planning for the OOTS managed Capital Improvement Programs.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: 0101

MD TAX CLEARANCE: Whitman, Requardt & Associates, LLP 09-1518-1111
Brudis & Associates, Inc. 09-1519-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

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BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
ARCHITECTURAL/ENGINEERING SERVICES**

ITEM: 12-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2008-08 B, C & E
Bridge Hydrology/Hydraulics Engineering Services,
Statewide
ADPICS NOS.: SBCS0808B, SBCS0808C,
SBCS0808E

CONTRACT DESCRIPTION: These are the final three (3) of five (5) open-end task order contracts to provide bridge hydrology/hydraulics engineering services, Statewide.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on May 7, 2009.

AWARD: Century Engineering, Inc./ PB Americas, Inc. Hunt Valley, MD	Contract B
Rummel, Klepper & Kahl, LLP Baltimore, MD	Contract C
Michael Baker, Jr., Inc. Linthicum, MD	Contract E

AMOUNT: \$1,000,000.00 each

TERM: Five (5) Years (ending May 1, 2014)

DBE PARTICIPATION: 20%

PROPOSALS:	Technical Proposal Rating (Max 860)	Technical Ranking	NTE Price
KCI Technologies, Inc. Sparks, MD	698	1	Contract A BPW Approval 4/15/09
Century Engineering, Inc./ PB Americas, Inc. Hunt Valley, MD	599	2	\$1,000,000.00

ITEM: 12-AE (Continued)**BPW – 05/20/09****PROPOSALS (Cont'd):**

	<u>Technical Proposal Rating (Max 860)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP Baltimore, MD	595	3	\$1,000,000.00
Brudis & Associates, Inc. Columbia, MD	594	4	Contract D BPW Approval 4/15/09
Michael Baker, Jr., Inc. Linthicum, MD	573	5	\$1,000,000.00
DMJM Harris/HSMM. Baltimore, MD	563	6	N/A
Wallace, Montgomery & Associates, LLP/ Whitman, Requardt & Associates, LLP Towson, MD	548	7	N/A
McCormick Taylor, Inc./ A. Morton Thomas & Associates, Inc. Baltimore, MD	536	8	N/A
Dewberry & Davis, LLC Baltimore, MD	531	9	N/A
The Wilson T. Ballard Company Owings Mills, MD	510	10	N/A
Johnson, Mirmiran & Thompson, Inc. Sparks, MD	503	11	N/A
URS Corporation Hunt Valley, MD	472	12	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA web page. A total of twelve (12) engineering consultant firms submitted technical proposals for this project, of which eleven (11) are Maryland firms.

The Consultant will perform necessary floodplain studies that are the responsibility of the Office of Bridge Development with drainage areas equal to or greater than one square mile. These projects may be related to project planning and plan development, field investigations, hydrology, hydraulics, tidal and non-tidal bridge scour, fluvial geomorphology for bridge projects, stream stability at bridges, river mechanics, sediment transport investigations, flood investigations, revisions of FEMA models and FEMA coordination, for hydraulics evaluation of stream reaches and/or hydraulics structures.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

ITEM: 12-AE (Continued)

BPW – 05/20/09

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE:	Century Engineering, Inc. /	09-1490-1111
	PB Americas, Inc.	
	Rummel, Klepper & Kahl, LLP	09-1489-1111
	Michael Baker, Jr., Inc.	09-1488-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Angelo Perseghin (410) 631-1171
aperseghin@marylandports.com

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (A/E Service)

ITEM: 13-AE-MOD

MARYLAND PORT ADMINISTRATION:

CONTRACT ID: 507907B
Miscellaneous Engineering Services
ADPICS NO. P507907B

ORIGINAL CONTRACT APPROVED: Item 4-AE, DOT Agenda 6/20/07

ORIGINAL PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**

CONTRACTOR: Moffatt & Nichol Engineers
Baltimore, MD

MODIFICATION: Modification No. 1 is for additional funding to carry forward and complete engineering efforts on a number of Capital Projects. Work includes preliminary design, preparation of construction specifications and drawings, support services during bid phases of the projects, and review and advisory services during construction and post construction services for close out of the project.

AMOUNT: \$250,000.00

ORIGINAL CONTRACT AMOUNT: \$2,499,976.19

REVISED CONTRACT AMOUNT: \$2,749,976.19

PERCENTAGE INCREASE: 10% (Mod 1)

ORIGINAL TERM: 4 Years (June 20, 2007-June 19, 2011)

ORIGINAL MBE PARTICIPATION: 25%

REMARKS: The Indefinite Delivery Contract was utilized to provide engineering services for various tasks encompassing the maintenance of existing facilities and the development of new facilities for the Maryland Port Administration (MPA) properties.

This modification is necessary to complete existing ongoing projects. These capital projects involve safety, security, additional cargo handling capacity and improvements to critical terminal infrastructure. The original scope of work includes fire protection upgrades, wharf substructure repairs, new entrance and security gates and the development of a 17 acre parcel at Seagirt Marine Terminal.

W. Stanley Lane (410) 767-3355
Slanel@mtamaryland.com

BPW -- 05/20/09
REVISED

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 14-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T8000-0281
MARC Landscape Maintenance – Camden Line
ADPICS NO. T80000281

CONTRACT DESCRIPTION: This contract is to furnish all necessary supervision, labor, material, and equipment, to provide general landscaping and maintenance of outside areas at designated MARC Rail Stations.

AWARD: The ARC of Montgomery County
Rockville, MD

AMOUNT: \$513,453.80

PROCUREMENT METHOD: Preference Procurement
(Community Service Provider)

TERM: 05/21/2009 – 05/20/2014

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: N/A

REMARKS: On March 21, 2009, the Pricing and Selection Committee certified this award as fair market value for general landscaping and maintenance for the areas specified at MARC Rail Stations- Camden Line.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0104

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1409-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433
 rgay@sha.state.md.us

BPW – 05/20/09

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 15-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 4070051410
 Sealing of Joints and Cracks in Roadways and / or
 Shoulders at Various Locations in Calvert, Charles & St.
 Mary's Counties
 ADPICS NO. 4070051410

CONTRACT DESCRIPTION: This Contract consists of the sealing of joints and cracks in roadways and / or shoulders at various locations in Calvert, Charles and St. Mary's Counties.

AWARD: Image Asphalt Maintenance, Inc.
 Pasadena, MD

AMOUNT: \$325,192.00 NTE

TERM OF CONTRACT: June 1, 2009 through December 31, 2010

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

Image Asphalt Maintenance, Inc. Pasadena, MD	\$325,192.00
Slurry Pavers, Inc. Glen Allen, VA	\$374,560.50
E. E. Lyons Construction Co., Inc. Vienna, V A	\$475,176.00
Finley Asphalt & Sealing, Inc. Manassas Park, VA	\$712,450.00
E. J. Breneman, Inc. West Lawn, PA	\$505,627.50

MBE PARTICIPATION: 2%

PERFORMANCE SECURITY: Payment & Performance Bonds, for 100% of the award amount, exist for the Contract

ITEM: 15-M (Continued)

BPW – 05/20/09

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two hundred thirty-one (231) contractors were notified for this project on eMaryland Marketplace; Forty-three (43) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1496-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore – (410) 859-7792
smoore2@bwiairport.com

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

RENEWAL OPTION (Maintenance)

ITEM: 16-M-OPT

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-MC-07-003
Insect and Animal Control Services at BWI
Thurgood Marshall and Martin State Airports
ADPICS NO. CO241239

ORIGINAL CONTRACT APPROVED: Item 24-M, DOT Agenda 07/26/06

ORIGINAL PROCUREMENT METHOD: **Competitive Sealed Bidding**

CONTRACTOR: Western Industries South, Inc.
Timonium, MD

MODIFICATION: Exercise the renewal option for a period of two (2) years from October 1, 2009 through September 30, 2011.

AMOUNT: \$165,027.04

ORIGINAL CONTRACT AMOUNT: \$264,048.00

REVISED CONTRACT AMOUNT: \$429,075.04

PERCENTAGE INCREASE: 62%

ORIGINAL TERM: 10/01/06 – 09/30/09

ORIGINAL MBE PARTICIPATION: 14%

RENEWAL MBE PARTICIPATION: 14%

REMARKS: The rates in this renewal are consistent with the original contract with only a 0.2% Consumer Price Index increase, thereby making the cost competitive.

Contractor has worked at BWI Marshall for the past eight (8) years and has always provided excellent service. Contractor has been very responsive to emergency call-outs and provided follow-up inspections to ensure problems are resolved. Contractor has also provided consultation services and recommendations for the treatment of the ongoing bird elimination and management program, and Japanese Beetle Control as well as other animal activity, which may be a problem.

ITEM: 16-M-OPT (Continued)

BPW – 05/20/09

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: JO6I0002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1112-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

John Thornton (410) 631-1002
jthornton@marylandports.com

BPW – 05/20/09

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

SERVICE CONTRACT

ITEM: 17-S

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 290022-S
 Dredging Advisory Services
 ADPICS NO. P090901

CONTRACT DESCRIPTION: Provide advice and consultation on the Federal dredging program.

AWARD: Steinberg & Associates
 McLean, VA

AMOUNT: \$ 300,000.00 NTE (1 year)
 \$ 300,000.00 NTE (1st renewal)
 \$ 300,000.00 NTE (2nd renewal)
 \$ ~~300,000.00~~ NTE (3rd renewal)
 \$1,200,000.00 NTE (aggregate value including renewals)

TERM: June 1, 2009 – May 31, 2010
 (with three (3) one-year renewal options)

PROCUREMENT METHOD: **Competitive Sealed Proposals**
(Small Business Reserve, One Proposal Received)

MBE PARTICIPATION: 15%

PERFORMANCE SECURITY: N/A

REMARKS: The consultant will assist the Maryland Port Administration (MPA) in dealing with many issues arising under the Federal dredging program, such as resolving in the State's favor issues related to legislation, policies, and funding. Services will include assisting in the analysis of the base plans identified by the Baltimore District of the Corps of Engineers used for the calculation of cost-sharing agreements between the Federal government and the State. The consultant will also help identify issues that need Congressional action under the Water Resources Development Act to support the Port's projects and will work with the Corps' Philadelphia District on issues vital to Maryland such as dredging and maintenance of the Chesapeake and Delaware Canal.

The contract's not-to-exceed value of \$300,000 per year is the amount budgeted by the MPA. The MPA will pay the contractor at the hourly rates submitted in its proposal, which the MPA has determined to be fair and reasonable, up to the annual not-to-exceed value. The contract duration and/or the contract not-to-exceed amount may be increased by the MPA for such time and in such amount as may be necessary to permit completion of tasks ordered by the MPA prior to the normal expiration of the contract that would otherwise remain incomplete at the time of expiration.

ITEM: 17-S (Continued)

BPW – 05/20/09

Steinberg & Associates is a Maryland-certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03 D0002

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1313-0000

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

John Thornton (410) 631-1002
jthornton@marylandports.com

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

SERVICE CONTRACT

ITEM: 18-S

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 290032-S
 Foreign Marketing Representative, Europe

CONTRACT DESCRIPTION: Represent Maryland Port Administration (MPA) interests in the United Kingdom, Western and Eastern Europe, the Mediterranean, Scandinavia, and the Baltic area to promote the flow of cargo through the Port of Baltimore.

AWARD: Eurolist International Limited
 London, United Kingdom

AMOUNT: \$123,600.00 (1 year)
 \$123,600.00 (1st renewal option)
 \$123,600.00 (2nd renewal option)
 \$370,800.00 (aggregate value including renewals)

TERM OF CONTRACT: July 1, 2009 – June 30, 2010
 (with two (2) one-year renewal options)

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 0% (See Remarks)

PERFORMANCE SECURITY: N/A

REMARKS: This contract maintains MPA's representation in Europe to promote waterborne commerce through the Port of Baltimore.

In accordance with COMAR 21.05.05.02B, MPA identified a need to procure the services of Eurolist International Limited (Eurolist) as a sole source award. Eurolist, a consulting firm located in the United Kingdom, has established contacts throughout Europe with major exporters such as Mercedes Benz and MReal and with major shipping lines calling at the Port of Baltimore such as CMA CGM, Hapag Lloyd, and ACL. Eurolist has extensive and unique knowledge of the Port of Baltimore and its focus, objectives, goals, facilities, capabilities, and waterways. In the past, Eurolist has provided excellent service that cannot be replaced or duplicated without the possibility of a decline in effective representation.

Foreign consultant services are critical to the Port of Baltimore due to fierce competition among East coast ports. Major markets/commodities targeted in the MPA's strategic plan are automobiles, roll-on/roll-off cargo, forest products, and breakbulk machinery and containers. A major portion of the control of the logistical movement of these commodities is located in the regions represented by MPA's international marketing representatives.

Contractors performing marketing services for MPA in other countries have raised issues respecting certain mandatory contract and affidavit provisions of the Procurement law. To meet those concerns, MPA, with the approval of the Office of the Attorney General, has slightly revised certain mandatory terms and conditions of the Procurement Law and has developed a revised and combined Bid/Proposal and Contract Affidavit appropriate to contracts performed outside the United States, thereby addressing the concerns of the contractors while protecting the State and complying with the intent of the State Finance & Procurement Article § 11-201. The substantive deletions from or modifications to required terms and conditions, the Bid/Proposal Affidavit, and the Contract Affidavit are these:

1. Terms and conditions:
 - (a) The contract will not be subject to the Living Wage.
 - (b) The Commercial Nondiscrimination provision has been simplified to state that the contractor agrees to comply in all respects with Title 19 of the State Finance & Procurement Article.
2. Bid/Proposal Affidavit:
 - (a) The provisions regarding Commercial Nondiscrimination, Bribery Convictions, Other Convictions, and Debarment have been revised to exclude from the affirmations any representations respecting subcontractors and suppliers, officers, directors, partners, controlling stockholders, and employees.
 - (b) The provisions regarding Political Contribution Disclosure and Financial Disclosure have been deleted from the Bid/Proposal Affidavit (although the terms and conditions of the contract include the COMAR-required terms and conditions respecting Political Contribution Disclosure and Financial Disclosure).
 - (c) Corporate registration: The provision respecting registration in Maryland has been revised to provide that the contractor will register to do business in Maryland to the extent that any services may be provided under the contract in Maryland (although no services will be provided under the contract in Maryland).
 - (d) Drug and Alcohol Free Workplace: This provision has been removed entirely from the Bid/Proposal Affidavit.
4. Contract Affidavit: The Contract Affidavit has been combined into the Bid/Proposal Affidavit.

The Maryland Port Administration requests approval of modification or waiver of the applicable provisions of the Procurement Law to the extent of these changes because the work is to be performed entirely outside the United States. The Board is authorized to grant such a modification or waiver by § 12-104, State Finance & Procurement Article, and COMAR 21.01.03.05.

The contracts have not been considered for and will not be subject to any Minority Business Enterprise subcontracting goals.

ITEM: 18-S (Continued)

BPW – 05/20/09

Since the contractors under MPA’s foreign marketing contracts are foreign companies or nationals performing services entirely outside the United States (and therefore may not be susceptible to being registered as vendors in ADPICS), they are paid via direct vouchers issued against invoices for services rather than through blanket purchase orders in ADPICS.

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03 D0001

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1403-0000

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN ✓
WITH DISCUSSION		WITHOUT DISCUSSION	

John Thornton (410) 631-1002
jthornton@marylandports.com

BPW – 05/20/09

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

SERVICE CONTRACT

ITEM: 19-S

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 290033-S
 Foreign Marketing Representative, Taiwan

CONTRACT DESCRIPTION: Represent Maryland Port Administration (MPA) interests in Taiwan to promote the flow of cargo through the Port of Baltimore.

AWARD: Shin-I Lin
 Taipei, Taiwan

AMOUNT: \$ 39,140.00 (1 year)
 \$ 39,140.00 (1st renewal option)
 \$ ~~39,140.00~~ (2nd renewal option)
 \$117,420.00 (aggregate value including renewals)

TERM OF CONTRACT: July 1, 2009 – June 30, 2010
 (with two (2) one-year renewal options)

PROCUREMENT METHOD: **Sole Source**

MBE PARTICIPATION: 0% (See Remarks)

PERFORMANCE SECURITY: N/A

REMARKS: This contract maintains MPA's representation in Taiwan to promote waterborne commerce through the Port of Baltimore.

In accordance with COMAR 21.05.05.02B, MPA identified a need to procure the services of Mr. Lin as a sole source award. Mr. Lin has established important contacts in Taiwan with major manufacturers and exporters and with major shipping lines calling at the Port of Baltimore such as Evergreen, Yang Ming, and Wan Hai. Evergreen is the Port's second largest container line. Mr. Lin has extensive and unique knowledge of the Port of Baltimore and its focus, objectives, goals, facilities, capabilities, and waterways. In the past, Mr. Lin has provided excellent service that cannot be replaced or duplicated without the possibility of a decline in effective representation.

Foreign consultant services are critical to the Port of Baltimore due to fierce competition among East coast ports. Major markets/commodities targeted in the MPA's strategic plan are automobiles, roll-on/roll-off cargo, forest products, and breakbulk machinery and containers. A major portion of the control of the logistical movement of these commodities is located in the regions represented by MPA's international marketing representatives.

Contractors performing marketing services for MPA in other countries have raised issues respecting certain mandatory contract and affidavit provisions of the Procurement law. To meet those concerns, MPA, with the approval of the Office of the Attorney General, has slightly revised the mandatory terms and conditions of the Procurement Law and has developed a revised and combined Bid/Proposal and Contract Affidavit appropriate to contracts performed outside the United States, thereby addressing the concerns of the contractors while protecting the State and complying with the intent of the State Finance & Procurement Article § 11-201. The substantive deletions from or modifications to required terms and conditions, the Bid/Proposal Affidavit, and the Contract Affidavit are these:

1. Terms and conditions:
 - (a) The contract will not be subject to the Living Wage.
 - (b) The Commercial Nondiscrimination provision has been simplified to state that the contractor agrees to comply in all respects with Title 19 of the State Finance & Procurement Article.

2. Bid/Proposal Affidavit:
 - (a) The provisions regarding Commercial Nondiscrimination, Bribery Convictions, Other Convictions, and Debarment have been revised to exclude from the affirmations any representations respecting subcontractors and suppliers, officers, directors, partners, controlling stockholders, and employees.
 - (b) The provisions regarding Political Contribution Disclosure and Financial Disclosure have been deleted from the Bid/Proposal Affidavit (although the terms and conditions of the contract include the COMAR-required terms and conditions respecting Political Contribution Disclosure and Financial Disclosure).
 - (c) Corporate registration: The provision respecting registration in Maryland has been revised to provide that the contractor will register to do business in Maryland to the extent that any services may be provided under the contract in Maryland (although no services will be provided under the contract in Maryland).
 - (d) Drug and Alcohol Free Workplace: This provision has been removed entirely from the Bid/Proposal Affidavit.

4. Contract Affidavit: The Contract Affidavit has been combined into the Bid/Proposal Affidavit.

The Maryland Port Administration requests approval of modification or waiver of the applicable provisions of the Procurement Law to the extent of these changes because the work is to be performed entirely outside the United States. The Board is authorized to grant such a modification or waiver by § 12-104, State Finance & Procurement Article, and COMAR 21.01.03.05.

The contracts have not been considered for and will not be subject to any Minority Business Enterprise subcontracting goals.

Since the contractors under MPA's foreign marketing contracts are foreign companies or nationals performing services entirely outside the United States (and therefore may not be susceptible to being registered as vendors in ADPICS), they are paid via direct vouchers issued against invoices for services rather than through blanket purchase orders in ADPICS.

ITEM: 19-S (Continued)

BPW – 05/20/09

FUND SOURCE: 100% Special Funds Budgeted to MPA

APPROPRIATION CODE: J03 D0001

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1404-0000

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

Henry H. Whaley. (410) 865-1273
hwhaley@mdot.state.md.us

BPW—05/20/09

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 20-RP MMC# 05-1001

STATE HIGHWAY ADMINISTRATION Located in Taneytown, Maryland bordered by Trevanion Drive and Windy Hills Drive in Carroll County

EXPLANATION: In accordance with Title 8-309 and COMAR 14.24.05, approval is requested to declare surplus and to dispose of a parcel of land, as described, which is excess to the needs of the State Highway Administration (SHA).

The property is a stand-alone parcel consisting of 21.076 +/- acres with road access to be conveyed from a completed project. The property is being sold to Carroll County for a public purpose to benefit Taneytown Township. In accordance with 8-309(g), the consideration for the sale was the lesser of the appraised value or cost the SHA originally paid for the land, plus simple interest at the fair market value calculated from the time of acquisition to the time of disposition, plus SHA's administrative cost.

SPECIAL CONDITIONS: The property is being conveyed subject to a perpetual easement for drainage and subject to a reversion clause.

STATE CLEARINGHOUSE: Notice to the State Clearinghouse (SCH) was sent on 04/07/2008. The SCH conducted an intergovernmental review of the project and has recommended to declare the 21.076 +/- acre parcel surplus to the needs of the State of Maryland, and to offer the property to Carroll County, as of 06/04/2008. The Carroll County Board of Commissioners stated that the site could be used for transportation and other public purposes for the town of Taneytown.

LEGISLATIVE NOTICE: Notice to the Senate Budget & Taxation and the House Appropriations Committees was sent on 12/31/2008 in accordance with Section 10-305 of the State Finance and Procurement Article, Annotated Code of Maryland. The 45-day expiration occurred on 02/14/2009, without comment.

GRANTOR: State of Maryland
State Highway Administration

GRANTEE: The Board of Commissioners of Carroll County

CONSIDERATION: \$312,465.66 (representing Cost Plus Interest)

APPRAISED VALUE: Approved: As of 06/27/2008, \$674,450.00
Brendan R. Hantzes, Fee Appraiser
Ronald Hammond, Review Appraiser

Selected: As of 08/01/2008, \$674,450.00
Bruce M. Dumler, Fee Appraiser
Ronald Hammond, Review Appraiser

ITEM: 20-RP (Continued)

BPW – 05/20/09

REMARKS: The SHA is currently requesting permission to dispose and execution of the deed. The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	231

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

CONSTRUCTION CONTRACT:

ITEM: 21-C

MARYLAND AVIATION ADMINISTRATION

CONTRACT ID: MAA-CO-09-002
Fiber Ring One at Baltimore/Washington
International Thurgood Marshall Airport (BWI)
ADPICS NO. MAACO09002

CONTRACT DESCRIPTION: This contract provides for installation of single mode fiber optic cable in both new and existing conduit around the BWI Marshall facility. This communication infrastructure involves airfield and landside installations to support mission critical operations and accommodate future airport growth.

AWARD: AVA Electric Company
Capitol Heights, MD

TERM OF CONTRACT: 240 Calendar Days from Notice to Proceed

AMOUNT: \$888,215.00

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

AVA Electric Company Capitol Heights, MD	\$888,215.00
IES Commercial – Primenet Rockville, MD	\$914,232.00
FiberPlus Hyattsville, MD	\$920,757.41
Verizon Business Network Services, Inc. Towson, MD	\$1,052,339.99
Dvorak, LLC Baltimore, MD	\$1,074,700.00
LAI Construction Services, Inc. Perry Hall, MD	\$1,078,185.00

ITEM: 21-C (Continued)

BPW—05/20/09
SUPPLEMENTAL

BIDS (cont'd):

M.C. Dean Dulles, VA	\$1,267,841.95
Enterprise Electric Company Baltimore, MD	\$1,392,289.11
Midasco, LLC Elkridge, MD	\$1,493,090.00
Adesta, LLC Dundalk, MD	\$1,599,272.25
Infrastructure Telecommunication Services Pasadena, MD	\$1,727,855.45
Intelect Corporation Baltimore, MD	\$2,201,732.52

MBE PARTICIPATION: 10%

PERFORMANCE SECURITY: A Performance and Payment Bond exists for 100% of the award.

REMARKS: The Engineer's Estimate is \$1,610,118.00.

The Solicitation was advertised on eMaryland Marketplace. A total of forty (40) firms purchased plans and specifications. Twelve (12) bids were received.

MAA met with the low bidder, AVA Electric and discussed the project in detail. AVA confirmed its bid and was very knowledgeable about the scope of work to be completed in this project. AVA has successfully completed similar projects of size and scope, including one at the Pentagon.

This Item was previously submitted and withdrawn at Item 1-C on the 5/6/09 DOT Agenda.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0003

MD TAX CLEARANCE: 09-1176-0111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

ITEM: 22-C (Continued)

BPW – 05/20/09
(HAND-CARRIED)(REVISED)

DBE PARTICIPATION: **100%**

REQUESTING AGENCY REMARKS: The engineer's estimate for this contract was \$3,195,880.00.

Thirty-seven (37) firms received bid packages; Twenty-six (26) were Maryland firms. Four (4) bids were received.

This project was advertised in eMaryland Marketplace and on MTA's Web Site.

The limits of Contract extend from Johns Hopkins Station on the Northeast Line to Mondawmin Portal on the Northwest Line, in Baltimore City. The Contract also includes repairs to Sudbrook tunnel on the Northwest Line, in the Sudbrook Park area of Baltimore County.

FUND SOURCE: 100% 0550 Funds

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1677-0111

Board of Public Works Action - The above-referenced Item was:

APPROVED DISAPPROVED
WITH DISCUSSION

DEFERRED **WITHDRAWN**
WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 1-C (Cont.)

The existing Rock Mill Pond Dam at Susquehanna State park is a stone and masonry structure which is approximately 16 feet in height was constructed in early 1800's. The proposed construction will preserve a valuable historic resource and will bring the structure into the compliance with the Maryland Department of Environment (MDE) Dam Safety Regulations.

FUND SOURCES

Item 394 POS 2006 \$278,261.84
Item 403 POS 2007 \$ 21,238.16

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

09-0969-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 2-C

DEPARTMENT OF GENERAL SERVICES 2100 Guilford Avenue
Baltimore, MD.

CONTRACT NO. AND TITLE Project No. BB-621-003-501
Parking Area Striping 2100 Guilford Ave
ADPICS NO. 001B9200738

DESCRIPTION Contract approval requested for labor,
materials, and equipment to stripe the parking lot areas behind the DGS property at 2100
Guilford Avenue in Baltimore City.

PROCUREMENT METHOD Competitive Sealed Bidding

<u>BIDS OR PROPOSALS</u>	<u>TOTAL</u>
OMF Contractors, Inc. Beltsville, MD.	\$ 5,445.00
North Point Builders, Baltimore, MD.	\$16,500.00
Baltimore Contractors, Baltimore, MD.	\$17,988.00
John W. Brawner, Inc., Hunt Valley, MD.	\$21,151.00

AWARD OMF Contractors, Inc.
Beltsville, MD.

AMOUNT \$5,445.00

TERM 90 days

MBE PARTICIPATION N/A

PERFORMANCE BOND N/A

REMARKS Estimate was \$10,000. Contractors estimate
and credentials were verified and accepted. The contract will delineate assigned and numbered
parking spaces on the new asphalt surface between the Main Building and the Annex/Garage
Building for Public Safety and Corrections' staff. There will be 6 spaces for the Parole and
Probation Unit, and 13 spaces for the Home Detention Unit.

FUND SOURCE Item 010 MCCBL 2006

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM C-2 (Cont.)

RESIDENT BUSINESS

Yes

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C

**DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES**

Public Safety Educational and Training
Center (PSETC)
Sykesville, MD.

CONTRACT NO. AND TITLE

Project No. TA-000-100-001;
Dormitory 2 Central Air Conditioning
ADPICS NO. 001B9200774

DESCRIPTION

Contract approval to add central air conditioning to Dorm 2 at the Public Safety Educational and Training Center (PSETC) in Sykesville, MD. This work will provide conditioned air to the entire building to eliminate the growth of mold due to condensation in the building.

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

M&E Sales Inc. Hanover, MD.

Arica Consulting & Contracting LLC Jessup, MD.

AMOUNT

\$277,187.00

\$338,559.00

AWARD

M&E Sales Inc.
Hanover, MD.

AMOUNT

\$277,187.00

TERM

75 Calendar Days

MBE PARTICIPATION

15%

PERFORMANCE BOND

100% of Full Contract Amount

REMARKS

A notice of the availability of the Invitation For Bids (IFB) was advertised and bid on *eMarylandmarketplace.com* and the *DGS Bid Board*. This project was advertised for construction on March 4, 2009. Bids were taken on April 2, 2009 with two bidders responding. The MBE goal of 15% was met by M&E Sales Inc. and affirmed by the MBE Office.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM 3-C (Cont.)

The project provides for installation of central air conditioning in dorm 2 at the PSETC. Installation of central air will put the building under positive pressure and eliminate infiltration of unconditioned air, thus eliminating the source of excess moisture and mold in the building.

FUND SOURCE

Item 010 MCCBL 2008
DGS Facility Maintenance Funds

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

09-1284-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 4-AE (REVISED)

HOUSE OF DELEGATES

Anne Arundel County

CONTRACT NO. AND TITLE

Project No. BA-659-075-003;
Renovations to the Thomas Hunter
Lowe House of Delegates Building
Annapolis, MD.
ADPICS NO. 001B9200784

DESCRIPTION

This project will provide for design and construction administration services for the renovation of the 2nd, 3rd, and 4th Floors of the Lowe House of Delegates Building, including hazmat abatement, new ceilings, lighting, sprinkler systems, fire alarm, flooring, bathroom renovations, correction of building and life safety code deficiencies, introduction of audio/visual systems, replacement of existing roof, gutters and downspouts as well as mechanical and electrical upgrades.

PROCUREMENT METHOD

Maryland Architectural and Engineering Services Act

BIDS OR PROPOSALS

**QUALIFICATION AND
TECHNICAL SCORES**

Whitman, Requardt & Associates, LLP Baltimore, MD.	161/88%
Cochran, Stephenson & Donkervoet, Inc. Baltimore, MD.	152/86%
STV, Inc. - Baltimore, MD. w/Bushey Feight Morin Architects Inc. - Hagerstown, MD. (JV)	144/87%
Morris & Ritchie Associates, Inc. Abingdon, MD.	NA/83%
Cho, Benn, Holback and Associates, Inc. Baltimore, MD.	NA/77%
Davis, Bowen & Friedel, Inc. Salisbury, MD.	NA/73%
DRBrasher, Inc. Columbia, MD.	NA/72%
Hord Coplan Macht, Inc. Baltimore, MD.	NA/72%

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT

ITEM 4-AE (Cont.) (REVISED)

FUND SOURCES

\$ 21,230.04 - Item 050, MCCBL 2000
Provide funds to design,
construct, and equip
legislative facilities in
Annapolis"

~~\$182,012.83~~ - Item 112, MCCBL 2002
\$158,623.83 "Provide a Portion of the
Funds to Design, Construct,
and Equip Legislative
Facilities in Annapolis..."

~~\$571,757.13~~ - Item 007, MCCBL 2008
\$595,146.13 "Provide funds to design
alterations and renovations to
the Lowe House Office
Building."

** see attachment*

RESIDENT BUSINESSES

Yes

TAX COMPLIANCE NO.

09-1303-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Martin O'Malley
Governor

Anthony G. Brown
Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

May 27, 2009

OK
[Handwritten signature]

Sheila McDonald, Esq.
Secretary to the Board of Public Works
Louis L. Goldstein Treasury Building, Room 213
Annapolis, Maryland 21401-1991

RECEIVED
2009 MAY 28 AM 10:19
BOARD OF PUBLIC WORKS

SUBJECT: May 20, 2009 BPW Action Agenda Item

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda item previously approved by the Board of Public Works.

<u>BPW May 20, 2009</u>	FROM:\$ 21,230.04 – Item 050, MCCBL 2000
<u>Item 4-AE (Revised)</u>	182,012.83 – Item 112, MCCBL 2002
<u>Pages 7-9</u>	571,757.13 – Item 007, MCCBL 2008
<u>Renovations to the</u>	
<u>Thomas Hunter Lowe</u>	TO:\$ 21,230.04 – Item 050, MCCBL 2000
<u>House of Delegates Building</u>	158,623.83 – Item 112, MCCBL 2002
<u>Annapolis, Maryland</u>	595,146.13 – Item 007, MCCBL 2008

Reason: To allow funds necessary for final contract modification for original HOD project.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely yours,

Alvin C. Collins
Secretary

cc: The Honorable Martin O'Malley
The Honorable Peter Franchot
The Honorable Nancy K. Kopp



DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 5-M (Cont.)

Housekeeping supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

The net cleanable square footage of this facility is approximately 102,209 net cleanable square feet including: carpet-approximately 82,600, elevators, ceramic approximately 2,676, terrazzo approximately 2,324, concrete approximately 517 and resilient tile approximately 14,011 square feet. Bidders were advised to take their own measurements to verify square footage. These Specifications pertain to the building identified above which is managed under the authority of the Superintendent of Baltimore Public Buildings and Grounds, Department of General Services.

FUND SOURCE

H00 33351 0813
(DGS Operating Funds)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

09-1239-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

EQUIPMENT CONTRACT

ITEM 6-E

MARYLAND SCHOOL FOR THE DEAF

Frederick Campus
Frederick, MD.

CONTRACT NO. AND TITLE

Playground Equipment;
ADPICS NO.: 001P9902104

DESCRIPTION

The contractor is to supply playground equipment to the Maryland School for the Deaf, Frederick MD.

PROCUREMENT METHOD

Competitive Sealed Bid

BIDS OR PROPOSALS

	<u>AMOUNT</u>
MaxPlayFit LLC, Lynchburg, VA.	\$37,998.00
Sports Systems, Ijamsville, MD.	\$38,747.40
Playground Specialists, Emmitsburg, MD.	\$39,559.00
West Recreation Inc, Queenstown, MD.	\$49,785.00
JLN Construction Services LLC, Baltimore, MD.	\$57,190.43

AWARD

MaxPlayFit LLC.
Lynchburg, VA.

AMOUNT

\$37,998.00

MBE PARTICIPATION

0%

PERFORMANCE BOND

N/A

REMARKS

This contract is for the purchase only of playground equipment for the newly constructed buildings for Maryland School for the Deaf, Frederick Campus. Since the equipment is being installed by the General Contractor for the new campus, there was no MBE goal required in the solicitation.

FUND SOURCE

Capital Account MCCBL 2007 Item 043

RESIDENT BUSINESS

No

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL/MISCELLANEOUS

ITEM 7-GM

DESCRIPTION

In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the capital improvement project identified below:

<u>Project Description</u>	<u>Amount</u>	<u>Fund Source</u>
Project No. – DS-430-063-001 Inspections Services for ADA Modification for Patient Patio Western Maryland Hospital Center Washington County, Maryland	\$4,513.57	Item 032; MCCBL 2007
TOTAL	<u>\$4,513.57</u>	

REMARKS

This is an anticipated amount for additional construction inspection services, subject to necessary extensions, in the event the construction takes longer than expected to complete. Construction inspection services are required to ensure compliance with the requirements of the construction contract.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP

MILITARY DEPARTMENT

Prince Frederick Armory
4.11 acres
Calvert County
File # 8426

REFERENCE

Board of Public Works approval is requested to declare surplus the Prince Frederick Armory, located at 175 Armory Road in Calvert County, and to offer it to Calvert County. Calvert County is interested in acquiring the armory from the State and using it for a public building. Title and transfer documents are subject to legal review.

PROPERTY

4.11 +/- acres improved with two buildings which include a 22,336 square foot armory building and a 4,352 square foot motor vehicle storage building

OWNERSHIP

Military Department

State of Maryland, to the use of the State

REMARKS

1. The State Military Department has determined that this property is excess to its needs.
2. The Clearinghouse conducted an intergovernmental review of the project under MD20090115-0023 and has recommended to declare the property surplus and offer to sell the property to Calvert County.
3. The Maryland Historical Trust determined that the project will have “no effect” on historic properties.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP

DEPARTMENT OF NATURAL RESOURCES D.A.M.Z.'s Haven, LLC
313.75 acres
Worcester County
File # 41-0024
POS # 3418

REFERENCE

Approval is requested for the Assignment of an Agreement of Sale from The Nature Conservancy for the acquisition of a conservation easement on 313.75 acres +/- of a property known as DAMZ Haven (aka Zimmer) along the Pocomoke River. The DAMZ Haven tract is located in Worcester County. It has over 4200 feet of Pocomoke River shoreline, 4800 feet along Coonsfoot Branch and over 2400 feet along Five Mile Branch. The property contains approximately 124.75 acres of wooded uplands and farmlands that could be developed, and 189 acres of forested wetlands along the Pocomoke River.

The upland coastal plain forest harbors a population of the federally-endangered Delmarva Fox Squirrel. The property is located south of the State-owned Pocomoke River Heritage Conservation Fund Area. It links 2 Ecologically Sensitive Areas (ESA): Coonsfoot Clearing ESA to the north and Poorhouse Branch ESA to the south. The Porter's Crossing ESA occurs on the Zimmer tract. The property harbors high quality bald cypress swamp (some specimen cypress are over 200 years old) and is designated as forest interior dwelling (FID) habitat for migratory songbirds and raptors. Permanent protection of the property will also conserve important aquatic habitat (e.g. spawning waters for anadromous fish, and beds of Submerged Aquatic Vegetation). This parcel lies within a designated Focus area and the Target Ecological Area (TEA) and has received an ecological ranking of 97 under the new Program Open Space Targeting System.

The State of Maryland and The Nature Conservancy (TNC) working in partnership with the US Fish and Wildlife Service (USFWS) Chesapeake Bay Field Office has secured two Federal North American Wetlands Conservation Act (NAWCA) grants in the total amount of \$1,448,727.00 to protect and restore 8 properties on the Pocomoke River including this purchased conservation easement; Program Open Space will be reimbursed a total of \$467,377.00 in matching funds in accordance with the NAWCA Grant following settlement.

The Assignment Agreement has been approved by the Office of the Attorney General. Title and transfer documents are subject to legal review.

GRANTOR

The Nature Conservancy

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 12-LT

DEPARTMENT OF PUBLIC SAFETY Aberdeen
& CORRECTIONAL SERVICES Harford County
(Parole and Probation Office of Criminal Supervision)
(Drinking Driver Monitor Program)

Landlord Dimitrios and Ioanna Doubaki Tsirlis
c/o The Conits Group
423 St. John Street
Havre De Grace, MD 21078

Property Location 31 West Bel Air Avenue
Aberdeen, MD. 21001

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	4,364
<u>Duration</u>	2 years	<u>Effective</u>	June 1, 2009		
<u>Annual Rent</u>	\$69,824.00	<u>Square Foot Rate</u>		\$16.00	
		<u>Eff. Square Foot Rate</u>		\$19.25	
		<u>Prev. Sq. Ft. Rate</u>		\$13.00	
		<u>Prev. Eff. Sq. Ft. Rate</u>		\$18.25	

Utilities Responsibility Tenant
Custodial Responsibility Tenant

Previous Board Action(s) 02/18/1998 - 22-L; 01/24/2001 - 9-L; 09/17/2003 – 12-L

<u>Fund Source</u>	Criminal Supervision	35.03.02	32110	ABOJ	1310	\$40,009.00	
	DDMP	35.03.02	32213	ABOJ	1310	<u>\$29,815.00</u>	
	Total					\$69,824.00	100% General Funds

History/Administrative Review An administrative review of the lease file for this location revealed that the agency has continually occupied the leased space since July 1, 1998. The contractual six month lease holdover period expired on December 31, 2008. Now, therefore, the Board is requested to retroactively approve the leasing of this space for the 5 month period from January 1, 2009 to May 31, 2009 pursuant to the State Finance and Procurement Article 11-204 (c).

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 12-LT (Cont.)

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease contains one (1) option renewal for a term of one (1) year.
3. The lease incorporates sixteen (16) reserve parking spaces free of charge.

Remarks

1. The space has been used since July 1, 1998 as administrative and client contact offices for the Division of Parole and Probation Office of Criminal Supervision (DPP) and the Drinking Driver Monitor Program (DDMP). The Office of Criminal Supervision is responsible for monitoring and supervising the activities of those persons under the court's supervision, but in the community. The Drinking Driver Monitor Program Office supervises and administer Breathalyzer test to those persons mandated to participate in the program by the courts.
2. The lease contains a termination for convenience clause.
3. This short term lease is needed to secure the current space for DPP and DDMP while the Department of General Services completes the RFP process for new space.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 13-LT**BALTIMORE CITY COMMUNITY COLLEGE** Baltimore City**Lessor** 901 N. Milton Avenue, LLC
1212 N. Wolfe Street
Baltimore, MD. 21213**Sublessor** 901 N. Milton Avenue Master Tenant, LLC.
1212 N. Wolfe Street
Baltimore, MD. 21213**Property Location** 901 N. Milton Avenue
Baltimore, MD. 21205

<u>Space Type</u>	Classroom/Office	<u>Lease Type</u>	New	<u>Square Feet</u>	5,762
<u>Duration</u>	5 Years	<u>Effective</u>	July 1, 2009		
<u>Annual Rent</u>	\$47,977.09 Average	<u>Square Foot Rate</u>		\$8.33 Average	
		<u>Effective Sq. Ft. Rate</u>		\$9.58 Average	

<u>Utilities Responsibility</u>	Landlord
<u>Custodial Responsibility</u>	Tenant
<u>Previous Board Action(s)</u>	N/A

Fund Source PCA 01223 AOBJ 1414 100% General**Remarks**

1. The facility is operated by the Historic East Baltimore Community Action Coalition, Inc. (HEBCAC) which is a nonprofit community development organization whose mission is to work with residents and stakeholders to improve neighborhoods in the 220-block area bounded by Edison Highway, Aisquith Street, North Avenue and Fayette Street.

2. BCCC will house a branch of its Maryland Center for Construction Technologies at this location. Utilization of this space will allow BCCC to connect with HEBCAC by providing community residents the opportunity to participate in plumbing and electrical training, pre-apprenticeship training and construction supervision degree and certificate courses.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 13-LT (Cont.)

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease provides for the landlord to perform the tenant improvements at the costs not to exceed \$190,000.00. The cost of tenant improvements will be paid by the BCCC.
3. The annual rent begins at \$46,096.00 per annual and increases annually by 2% resulting in an average annual rent of \$47,977.09.
4. The lease contains one (1) option to renew for five (5) years.
5. The Lease contains a termination for convenience clause.
6. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 14-LT

DEPARTMENT OF HUMAN RESOURCES
(Baltimore City Department of Social Services)

Baltimore City

Landlord East Baltimore Enterprise, Inc.
301 N. Gay Street, Suite 300
Baltimore, MD. 21202

Property Location 309 N. Gay Street
Baltimore, MD. 21202

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	18,700
<u>Duration</u>	10 years	<u>Effective</u>	June 1, 2009		
<u>Annual Rent</u>	\$332,299.00 (Avg.)	<u>Square Foot Rate</u>		\$17.77 (Avg.)	
		<u>Eff. Square Foot Rate</u>		\$19.77 (Avg.)	
		<u>Prev. Sq. Ft. Rate</u>		\$15.35	
		<u>Prev. Eff. Sq. Ft. Rate</u>		\$15.35	

Utilities Responsibility Tenant
Custodial Responsibility Landlord

Previous Board Action(s) 03/27/1986 - 21-L; 07/06/2005 - 14-L

<u>Fund Source</u>	<u>General 53%</u>	<u>Federal 47%</u>	<u>Total 100%</u>
N00G0003 7C24 1351 G3010	\$176,470.20	\$155,828.80	\$332,299.00

History/Administrative Review

An administrative review of the lease file for this location revealed that the agency has continually occupied the leased space since May 1, 1998. The contractual six month lease holdover period expired on October 31, 2008. Now, therefore, the Board is requested to retroactively approve the leasing of this space for the 7 month period from November 1, 2008 to May 31, 2009 pursuant to the State Finance and Procurement Article 11-204 (c).

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT (Cont.)

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and custodial service.
2. The lease contains one (1) option renewal for a term of five (5) years.
3. The lease incorporates twenty-six (26) reserve parking spaces free of charge.
4. The per square foot rental rate will be \$17.50 for years one (1) to five (5) and \$18.03 for years six (6) to ten (10) for a average rate of \$17.77 over the initial term of the lease.

Remarks

1. The space has been used since May 1, 1998 as a Baltimore City Department of Social Services office providing such functions as adult care, child support enforcement and income maintenance services. Since 2005 this location has served as a twenty-four (24) hour operation providing space for the Child Intake Unit, Family Preservation Unit, and the Health Suite Unit.
2. The lease contains a termination for convenience clause.
3. Through negotiations the Department of General Services secured a rental cost avoidance of \$230,010.00 over the term of the lease by reducing the Landlord’s originally proposed rental rate by \$1.23 per square foot.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 15-LT

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
(Developmental Disabilities Administration)

Baltimore City

Landlord Gaslight Square, LLC
1440 Chesapeake Avenue
Baltimore, MD. 21226

Property Location 1401 Severn Street, 2nd Floor
Baltimore, MD. 21230

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	10,810
<u>Duration</u>	10 Years	<u>Effective</u>	July 1, 2009		
<u>Annual Rent</u>	\$174,365.30	<u>Square Foot Rate</u>	\$16.13	<u>Effective Square Feet Rate:</u>	\$18.63

Utilities Responsibility Tenant
Custodial Responsibility Landlord

Fund Source PCA 250G AOBJ 1334 100% Federal

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes and custodial services.
2. The lease incorporates 12 use-in-common parking spaces free of charge and an additional 50 spaces for employees attending training classes, also free of charge.
3. The lease contains one (1) option renewal term of five (5) years.

Remarks

1. This space will be used as an office and training center for the mission of the Developmental Disabilities Administration which provides leadership to assure the full participation of individuals with developmental disabilities and their families in all aspects of community life. In addition, DDA's goal is to promote their empowerment to access quality support and services necessary to foster personal growth, independence and productivity. The Central Maryland Regional Office provides support for Baltimore City and Baltimore, Carroll, Harford, Howard and Anne Arundel Counties.
2. The Developmental Disabilities Administration unit is relocating from Rosewood Center in Owings Mills which is closing at the end of June 2009.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 15-LT (Cont.)

- 3. The lease contains a termination for convenience clause.

- 4. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above space request was advertised on the DGS web page, the Maryland Contract Weekly and the Local Publication. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreements, and authorize that funds be encumbered for the following grants:

Board of Trustees of the Johns Hopkins Health System

(Baltimore City)

Johns Hopkins Medicine - Cardiovascular and Critical Care Tower

“To prepare detailed plans and construct and equip the Cardiovascular and Critical Care Tower on the Johns Hopkins East Baltimore Campus.”

\$5,000,000.00

Maryland Consolidated Capital Bond Loan of 2008 (Chapter 336, Acts of 2008)

DGS Item G003

Johns Hopkins Medicine - Pediatric Trauma Center

“To prepare detailed plans and construct the Pediatric Trauma Center at the Children’s and Maternal Health Center on the Johns Hopkins East Baltimore Campus.”

\$10,000,000.00

Maryland Consolidated Capital Bond Loan of 2008 (Chapter 336, Acts of 2008)

DGS Item G004, (SL-030-050-038)

NOTE: *The Cardiovascular and Critical Care Tower and the Pediatric Trauma Center are both located in the new **Clinical Building**.*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Trustees of the Johns Hopkins Health System has submitted documentation that it has in excess of \$15,000,000.00 in a financial institution to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$925,465,981.00
08-G003 (This Action)	\$ 5,000,000.00 (Match)
08-G004 (This Action)	\$ 10,000,000.00 (Match)
07-G005 (Prior Action)	\$ 5,000,000.00 (Match)
07-G004 (Prior Action)	\$ 7,500,000.00 (Match)
06-G003 (Prior Action)	\$ 12,500,000.00 (Match)
06-G004 (Prior Action)	\$ 15,000,000.00 (Match)
06-024 (Prior Action)	\$ 5,000,000.00 (Non-Match)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL (Cont.)

05-G075 (Prior Action)	\$ 5,000,000.00 (Match)
05-G074 (Prior Action)	\$ 5,000,000.00 (Match)
Local Cost	\$855,465,981.00

(Prior Action: 04/02/08 Agenda, Item 23-CGL and 10/18/06 Agenda, Item 18-CGL.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

RECOMMENDATION That the Board of Public Works authorize funds to be encumbered for the following grant:

Board of Directors of the Jewish Museum of Maryland, Inc. (Baltimore City)

Lloyd Street Synagogue

“For the planning, design, construction, repair, reconstruction, installation, and capital equipping of structural repairs and accessibility modifications to the Lloyd Street Synagogue.”

\$440,000.00

Capital Appropriation (Fiscal Year 2007) - (Chapter 216, Acts of 2006)

DGS Item 013, (SL-068-060-038)

NON-MATCHING FUND 04/02/08 Agenda, Item 10-CGL A.

BACKGROUND

Total Project	\$1,006,000.00
06-013 (This Action)	\$ 440,000.00
Local Cost	\$ 566,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize those funds to be encumbered for the following grant:

Board of Directors of The Metropolitan Washington Ear, Inc.

(Montgomery County)

Metropolitan Washington Ear Facility

“For the construction, renovation, and capital equipping of the Metropolitan Washington Ear facility, located in Silver Spring.”

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2008 (LHI, Chapter 336, Acts of 2008)
DGS Item G169, (SL-017-070-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of The Metropolitan Washington Ear, Inc. is utilizing the value of property to meet the matching fund requirement for this project. The Department of General Services, Real Estate Office, has reviewed the appraisal for 12061 Tech Road in Silver Spring and has approved a value of \$940,000.00. The grantee has also submitted evidence in the form of canceled checks and invoices that it has spent \$73,663.00.

Board of Public Works approval is also requested to reimburse the Board of Directors of The Metropolitan Washington Ear, Inc. \$50,000.00 for eligible expenditures.

<u>BACKGROUND</u>	Total Project	\$1,819,125.00
	08-G169 (This Action)	\$ 50,000.00
	07-G145 (Prior Action)	\$ 25,000.00
	Local Cost	\$1,744,125.00

(Prior Action: 04/30/08 Agenda, Item 15-CGL A.)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

RECOMMENDATION That the Board of Public Works authorizes funds to be encumbered for the following grant:

*Board of Directors of the Brooklyn & Curtis Bay Coalition, Inc.
(Baltimore City)*

Polish Home Cultural Center

“For the planning, design, construction, renovation, and capital equipping of the Polish Home Hall, located in Baltimore City.”

\$150,000.00

Maryland Consolidated Capital Bond Loan of 2004 (LCIL, Chapter 432, Acts of 2004)

DGS Item G087, (SL-055-040-038)

MATCHING FUND 05/17/06 Agenda, Item 26-CGL D.

<u>BACKGROUND</u>	Total Project	\$1,015,000.00
	04-G087 (This Action)	\$ 150,000.00
	Local Cost	\$ 865,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

RECOMMENDATION That the Board of Public Works authorizes funds to be encumbered for the following grant:

County Executive & County Council of Baltimore County (Baltimore County)
Recreation Facilities Revitalization

“For the planning, design, construction, repair, renovation, reconstruction and capital equipping of the following eight athletic fields in Baltimore County: Seminary Park, Woodlawn Memorial Park, Double Rock Park, Merritt Point Park, Banneker Community Center, Fleming Community Center, Hannah More Park, and Arbutus Middle School Recreation Field.”

\$800,000.00

Maryland Consolidated Capital Bond Loan of 2004 (LCIL, Chapter 432, Acts of 2004)
DGS Item G011, (SL-054-040-038)

MATCHING FUND 02/02/05 Agenda, Item 15-CGL

BACKGROUND

Total Project	\$1,600,000.00
04-G011 (This Action)	\$ 800,000.00
Local Cost	\$ 800,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

RECOMMENDATION That the Board of Public Works certifies matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grants:

*Board of Supervisors of the St. Mary's Soil Conservation District
(St. Mary's County)*

St. Mary's Agriculture Service Center

"For the construction of the St. Mary's Agriculture Service Center, located in Leonardtown."

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2007 (LSI, Chapter 488, Acts of 2007)
DGS Item G164*

\$125,000.00

*Maryland Consolidated Capital Bond Loan of 2008 (LSI, Chapter 336, Acts of 2008)
DGS Item G108, (SL-045-070-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2009 for the 2007 grant and June 1, 2010 for the 2008 grant. The Board of Supervisors of the St. Mary's Soil Conservation District has submitted documentation that it has \$313,450.30 in financial institutions to meet the matching fund requirement for both grants for this project.

BACKGROUND

Total Project	\$1,900,000.00
07-G164 (This Action)	\$ 100,000.00
08-G108 (This Action)	\$ 125,000.00
Local Cost	\$1,675,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

RECOMMENDATION That the Board of Public Works authorizes funds to be encumbered for the following grant:

*Board of Directors of the Economic Development & Training Institute, Inc.
(Prince George’s County)
Universal Network of Aquaculture Products
“For the design, construction, renovation, capital equipping, and purchase of
equipment for an
aquaculture facility, located in Suitland.”*

\$110,000.00

*Maryland Consolidated Capital Bond Loan of 2005 (LSI, Chapter 445, Acts of 2005)
DGS Item G146, (SL-074-050-038)*

MATCHING FUND 04/04/07 Agenda, Item 9-CGL D.

BACKGROUND

Total Project	\$810,000.00
05-G146 (This Action)	\$110,000.00
Local Cost	\$700,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

RECOMMENDATION That the Board of Public Works authorize that funds be encumbered for the following grant:

Board of Directors of the Chesapeake Arts Center, Inc. (Anne Arundel County)
Chesapeake Arts Center
“For the planning, renovation, reconstruction and capital equipping of the Chesapeake Arts Center, located in Brooklyn Park.”
\$300,000.00 – encumber \$300,000.00
Maryland Consolidated Capital Bond Loan of 2005 (LHI, Chapter 445, Acts of 2005)
DGS Item 050, (SL-075-050-038)

NON-MATCHING FUND 04/18/07 Agenda, Item 17-CGL

<u>BACKGROUND</u>	Total Project	\$300,000.00
	05-050 (This Action)	\$300,000.00
	Local Cost	\$ 0.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

RECOMMENDATION That the Board of Public Works authorizes funds to be encumbered for the following grant:

***Board of Directors of the Mercy Medical Center, Inc.
(Baltimore City)***

Mercy Medical Center

“For the planning, design, renovation, expansion, repair, construction and capital equipping of existing space at Mercy Medical Center for inpatient bed modernization, located in Baltimore City.”

\$800,000.00 – encumber \$500,683.50

*Maryland Consolidated Capital Bond Loan of 2005 (MHA, Chapter 445, Acts of 2005)
DGS Item G096, (SL-053-050-038)*

MATCHING FUND 04/04/07 Agenda, Item **9-CGL M.**

<u>BACKGROUND</u>	Total Project	\$2,580,000.00
	05-G096 (This Action)	\$ 500,683.50
	05-G096 (Prior Action)	\$ 299,316.50
	Local Cost	\$1,780,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

MARYLAND HIGHER EDUCATION COMMISSION

RECOMMENDATION

Board of Public Works authorization that

funds be encumbered for the following grant:

Wor-Wic Community College

Workforce Development Center – Construction Closeout

The Workforce Development Center provides a new 48,220 Gross Square Foot (GSF) building and includes classrooms, laboratories, resource center, catering area as well as study and support spaces.

\$121,988.00

Maryland Consolidated Capital Bond Loan of 2002, Item 123 - \$26,657.63

Capital Appropriation of 2002, Item 007 - \$95,330.37

CC-17-MC02/03/05/06/CA02-378

MATCHING FUND Wor-Wic Community College – \$99,859.19

Cost sharing is 55% State share, 45% local share and is in accordance with Section 11-105(j) of the Education Article.

BACKGROUND:

	<u>Total Amount</u>	<u>State Share</u>	<u>Local Share</u>
Total Project	\$17,190,090.76	\$12,665,516.00	\$4,524,574.76
This Action	\$ 221,847.19	\$ 121,988.00	\$ 99,859.19
Previous Action 44-CGL, 5/9/07	\$ 900,704.57	\$ 675,528.00	\$ 225,176.57
Previous Action 26-CGL, 4/5/06	\$15,262,682.00	\$11,265,000.00	\$3,997,682.00
Previous Action 15-CGL, 10/6/04	\$ 804,857.00	\$ 603,000.00	\$ 201,857.00

REMARKS :

- (1) This action is in accordance with Procedures and Guidelines adopted by MHEC 06/02/92 and approved by BPW 06/17/92.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommends approval. All contracts will be awarded by Wor-Wic Community College and signed by local authorities.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

There being no further business, the meeting of May 20, 2009 was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sheila McDonald". The signature is written in a cursive style with a large, prominent "M".

Sheila C. McDonald, Esq.
Executive Secretary

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