

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS  
November 18, 2009

**BOARD OF PUBLIC WORKS**  
**TABLE OF CONTENTS**  
**NOVEMBER 18, 2009**

**I. ITEMS SUBMITTED ON THE SECRETARY'S AGENDA**

Department of Agriculture	
Agricultural Cost Share Program.....	4-5
Board of Public Works	
Procurement Agency Activity Report.....	6
Wetlands Licenses .....	7-9
Department of the Environment.....	10-25
Department of Natural Resources	
Maryland Environmental Trust.....	26
Shore Erosion Control.....	27-28
Maryland Environmental Service .....	29-37
Military Department.....	33-36
Morgan State University .....	37-38
Department of Public Safety & Correctional Services .....	39-42
St. Mary's College.....	43-46
Maryland Stadium Authority.....	47-49
APPENDIX .....	50-52
SUPPLEMENT A - Program Open Space.....	----
SUPPLEMENT B - Budget & Management.....	53-110
SUPPLEMENT C - University System of Maryland .....	111-119
SUPPLEMENT D – Department of Information Technology.....	120-129

**II. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION AGENDA:**

Construction Contracts.....	130-132
A/E Service Contracts .....	133-137
Maintenance Contracts.....	138-150
Real Property .....	151

**III. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES AGENDA:**

Construction Contracts and Modifications .....	152-153
A/E Service Contracts and Modifications.....	154-156
Maintenance Contracts.....	157-165
General Miscellaneous.....	166-169
Leases .....	170-174
Capital Grants and Loans .....	175-197
Maintenance Contract Modification.....	198-200

INDEX .....	202-203
-------------	---------

**MINUTES OF THE MEETING OF  
THE BOARD OF PUBLIC WORKS, NOVEMBER 18, 2009**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, November 18, 2009.

Board Members present:

The Honorable Martin O'Malley, Governor  
The Honorable Nancy K. Kopp, Treasurer  
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services  
T. Eloise Foster, Secretary, Department of Budget & Management

**CONSTRUCTION:**

General Construction Project Contingency Fund 1988  
Maryland Consolidated Capital Bond Loan of 1999  
Maryland Consolidated Capital Bond Loan of 2000  
Maryland Consolidated Capital Bond Loan of 2002  
Maryland Consolidated Capital Bond Loan of 2003  
Maryland Consolidated Capital Bond Loan of 2004  
Maryland Consolidated Capital Bond Loan of 2005  
Maryland Consolidated Capital Bond Loan of 2006  
Maryland Consolidated Capital Bond Loan of 2007  
Maryland Consolidated Capital Bond Loan of 2008  
Maryland Consolidated Capital Bond Loan of 2009

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

NORMAN E. ASTLE JR. (410) 841-5864  
Astlene@mda.state.md.us

1. **DEPARTMENT OF AGRICULTURE**  
*Maryland Agricultural Cost-Share Program Grant Requests*

Submission of a request by the Maryland Department of Agriculture for approval of 17 individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2007 (Appropriation Number 07094):

Agreement #	Recipient	County	Amount
AT-2010-1629-R	ROBERT S. FARRELL	Allegany	900
AT-2010-1696	BOONE BROTHERS, INC.	Queen Anne's	17,700
CR-2009-3079	LAWRENCE EWING, JR	Talbot	27,000
MP-2010-1570	MARK M. BUTLER	Frederick	15,700
MP-2010-1571	MARK M. BUTLER	Frederick	15,200
MP-2010-1615	RAY F. SEISS	Frederick	1,700
MP-2010-1663-R	MEHRLE H. RAMSBURG, JR	Frederick	4,200
MP-2010-1712	JULIUS J. PITRONE	Carroll	600
NW-2010-1701	VIRGINIA MARIE LANKFORD	Dorchester	2,400
NW-2010-1702	SPEAKE FARMS, LLC.	Dorchester	400
NW-2010-1703	SCOTT L. SPEAKE	Dorchester	600
PR-2010-1721-B	HERBERT B. WATSON	Worcester	35,000
PR-2010-1729-B	EUN C. SHIN	Worcester	35,000
UP-2010-1608	CREEKBOUND FARMS, LLC	Washington	22,800
UP-2010-1709	JOANN M. FLOOK	Washington	1,100
UP-2010-1710	JOANN M. FLOOK	Washington	900
UP-2010-1711	JOANN M. FLOOK	Washington	2,500
<b>Total Submission Amount</b>			<b>183,700</b>

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

*Authority:* "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

*Funding Source:* The Maryland Consolidated Capital Bond Loan of 2007 provides a source of funds for the cost-share program. Under this appropriation "\$3,608,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

NORMAN ASTLE JR. (410) 841-5864  
Astlene@mda.state.md.us

**2. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Additional Funding Requests***

Submission of a request by the Maryland Department of Agriculture for approval of 7 **ADDITIONAL FUNDING** of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2007 (Appropriation Number 07094):

Agreement #	Recipient	County	Amount \$
AT-2008-3704	HARVEY MC GRADY	Cecil	1,462.12
AT-2009-3305-R	GERRET S. VAN COPELAND	Kent	803.61
AT-2009-3427	LEO F. MILLER	Garrett	245.32
MP-2009-2779	ARTERS MILL FARMS, LLC	Carroll	957.66
MP-2009-3517	MARY I. D. SMITH	Carroll	1,327.92
PR-2010-1576-X	MILLER FARMS	Somerset	2,864.75
RS-2009-3385	GAITAWAY STABLES	Baltimore	1,949.00
<b>Total Submission Amount :</b>			<b>9,610.38</b>

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

*Authority:* "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

*Funding Source:* The Maryland Consolidated Capital Bond Loan of 2007 provides a source of funds for the cost-share program. Under this appropriation "\$3,608,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**       **DISAPPROVED**       **DEFERRED**       **WITHDRAWN**  
 **WITH DISCUSSION**       **WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact: Mary Jo Childs 410-260-7335  
mchilds@comp.state.md.us

**3. BOARD OF PUBLIC WORKS  
*Procurement Agency Activity Report***

Submission of the Procurement Agency Activity Reports by:

Department of Budget and Management, August 2009

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact: Doldon Moore 410-260-7791  
dmoore@comp.state.md.us

**4. BOARD OF PUBLIC WORKS**  
*Wetlands Licenses*

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

- 08-0481            JEFFERY BLUMENFELD – To emplace a stone revetment and breakwater; to construct a timber walkway, piers and boatlifts – Severn River, Severna Park
- 10-0006            HERRINGTON HARBOUR, INC. – To reconfigure an existing marina by removing and replacing piers and mooring piles; maintenance dredging an area; and fill, grade, and plant marsh vegetation along shoreline – Herring Bay, Friendship

**BALTIMORE CITY**

- 09-0988            CENTER FOR AQUATIC LIFE AND CONSERVATION – To emplace a stone revetment and construct a timber pier and stormwater system – Middle Branch, West Cromwell Street
- 09-1086            NORFOLK SOUTHERN COMPANY – To replace a railroad bridge and emplace a section of stone rip rap – Colgate Creek near Broening Highway and Keith Avenue

**BALTIMORE COUNTY**

- 09-0289            MICHAEL J. KRAUS – To remove and replace a timber pier, finger piers and piles in an existing 24-slip marina – Back River, Essex



**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact: Doldon Moore 410-260-7791  
dmoore@comp.state.md.us

**5. BOARD OF PUBLIC WORKS  
*Wetlands License And Water Column Lease #09-0861***

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as extraordinary because a water column lease is requested. The Board of Public Works' Wetlands Administrator recommends that a license and a lease be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**WORCESTER COUNTY**

09-0861      GREAT EASTERN SHELLFISH, LLC – To relocate an established aquaculture facility for raising oysters (in rafts/floats attached to pilings) within a 5.88-acre area a maximum of 450 feet channelward of the mean high water line.  
*Brockanorton Bay, at Scotts Landing, Worcester County*

- Application Received: April 3, 2009
- Public Comment Period Ended: April 30, 2009
- MDE Report and Recommendation Received: October 19, 2009

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact Person: Jay Sakai (410) 537-3512  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

**6. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

A. Submission of a request by the Maryland Department of the Environment for approval of capital construction grants totaling \$ 850,000 for the following projects, which will be funded from proceeds of various general obligation bonds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(1) City of Salisbury	Salisbury North Potable Water Storage Facility Project Water Supply Financial Assistance Program Project No. WSG 06.23 New Grant Legislative District: 38B MCCBL 2009-09076	Wicomico	\$ 300,000
(2) Town of Lonaconing	Barton and Midland Water Line Replacement Project Water Supply Financial Assistance Program Project No. WSG 20.01 Grant Increase Legislative District: 1A MCCBL 2009-09076	Allegany	\$ 300,000
(3) Allegany County	Bowman's Addition Water Project Water Supply Financial Assistance Program Project No. WSG 18.01 Grant Increase Legislative District: 1B MCCBL 2009-09076	Allegany	\$ 250,000

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

**6. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)**

B. Request to REVERT unneeded funds in the amount of \$626,730 within the Maryland Department of the Environment. These projects have been either canceled or completed and have been closed out. The reverted funds will be used for future projects, subject to Board approval.

<u>Project Number</u>	<u>Program</u>	<u>Project</u>	<u>Recipient</u>	<u>County</u>	<u>MCCBL</u>	<u>App No</u>	<u>Amount</u>
NR 04.09	BNR	Indian Head WWTP	Town of Indian Head	Charles	2005	05102	\$280,591
SWQH 15.09	Supplemental	Indian Head WWTP	Town of Indian Head	Charles	2007	07084	\$106,550
SCE 13.17	SCERP	Alta Vista Stream Rest.	Montgomery County	Montgomery	2007	07085	\$ 68,484
SWQH 10.20	Supplemental	Smith Island WWTP Upgrade	Somerset County Sanitary District	Somerset	2003	03120	\$107,206
SWQH 14.20	Supplemental	Cove St. Pump Station & Force Main	City of Crisfield	Somerset	2008	08055	\$ 63,899

MDE certifies that the proposed actions comply with the tax-exempt bond provisions of the Internal Revenue Code and do not constitute a change in use or private activity.

MDE has determined that these projects are consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. These projects are consistent with State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

7. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve **further grant funding** up to \$1,000,000 to Anne Arundel County. The source of these grant funds is the Bay Restoration Fund.

**A. Grant Increase up to \$500,000 – Bay Restoration Fund (BR-NR-01.02)**

**Project Description: Annapolis Water Reclamation Facility Enhanced Nutrient Removal Upgrade.** The project proposes phased funding to plan, design, and construct Enhanced Nutrient Removal facilities at the existing 13 million gallons per day Annapolis Water Reclamation Facility. Upon completion of the upgrade, the plant will achieve an effluent with total nitrogen goal of 3 mg/l and total phosphorous of 0.3 mg/l, which represents a 62.5% reduction in nitrogen and 80% in phosphorous. The improvements will reduce nutrients to the Lower Western Shore and ultimately the Chesapeake Bay. (Legislative District 30)

**Project Funding Sources:**

<b>Bay Restoration Fund Grant BR-NR 01.02 (this action)</b>	<b>\$500,000</b>
Bay Restoration Fund Grant BR-NR 01.02 (previously approved 04/02/08)	<u>\$200,000</u>
<b>TOTAL ESTIMATED PLANNING &amp; DESIGN COST:</b>	<u><b>\$700,000</b></u>

**B. New Grant up to \$500,000 – Bay Restoration Fund (BR-NR-08.02)**

**Project Description: Patuxent Water Reclamation Facility Enhanced Nutrient Removal Upgrade.** The project proposes phased funding to plan, design, and construct Enhanced Nutrient Removal facilities at the existing 7.5 million gallons per day Patuxent Water Reclamation Facility. Upon completion of the upgrade, the plant will achieve an effluent with total nitrogen goal of 3 mg/l and total phosphorous of 0.3 mg/l, which represents a 62.5% reduction in nitrogen and 70% in phosphorous. The improvements will reduce nutrients to the Patuxent River and ultimately the Chesapeake Bay. (Legislative District 33A)

**Project Funding Sources:**

<b>Bay Restoration Fund Grant BR-NR 08.02 (this action)</b>	<u><b>\$500,000</b></u>
<b>TOTAL ESTIMATED PLANNING &amp; DESIGN COST:</b>	<u><b>\$500,000</b></u>

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

**7. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

Bay Restoration Funds may be expended using multi-year appropriations based on project schedule and will be used only for eligible costs.

*Authority:* Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

### SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

#### 8. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve **further funding** for the **Patapsco Wastewater Treatment Plant Biological Nutrient Removal and Enhanced Nutrient Removal SC852** project in Baltimore City. The project involves multiple sources of funding which are being provided over several years based on project schedule. (Legislative District 46)

**A. New Loan up to \$3,000,000 to Baltimore City – Water Quality State Revolving Loan Fund.** The loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 0%. These loan terms are being offered to projects that are under construction before 12/31/09. To secure this debt, the City of Baltimore will deliver to the Maryland Water Quality Financing Administration a revenue bond that is on parity with its outstanding sewer utility revenue bonds which have a first lien on the gross revenues of the system.

**B. New Loan up to \$8,000,000 to Baltimore County– Water Quality State Revolving Loan Fund.** The loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 1.00%. These loan terms are being offered to projects that are under construction before 12/31/09. To secure this debt, Baltimore County will deliver its bonds, along with its full faith and credit endorsements, to the Maryland Water Quality Financing Administration.

**C. Grant Increase up to \$67,000,000 to Baltimore City – Bay Restoration Fund (BR-NR 02.03)**

**Project Description:** This project will upgrade and expand the existing 73 million gallons per day Patapsco Wastewater Treatment Plant (WWTP). The WWTP upgrade involves the planning, design and construction of BNR and ENR facilities to achieve annual average total nitrogen concentrations of 4.0 mg/l, a total nitrogen concentration of 3 mg/l from May to October, and total phosphorous concentration of 0.3 mg/l based on average flows of 81 mgd. This project also involves expansion of plant capacity from 73 mgd to the design capacity of 81 mgd identified in the City's Comprehensive Wastewater Facility Master Plan of 2002. This action will fund the work related to contract (SC852), which primarily is the denitrification filters. Two other construction contracts will be bid later that are associated with this project.

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

8. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)*Project Funding Sources:*

<b>Water Quality Revolving Loan Fund – Baltimore City (this action)</b>	<b>\$ 3,000,000</b>
<b>Water Quality Revolving Loan Fund – Baltimore County (this action)</b>	<b>\$ 8,000,000</b>
<b>Bay Restoration Fund Grant BR-NR 02.03 (this action)</b>	<b>\$ 67,000,000</b>
Bay Restoration Fund Grant BR-NR 02.03 (previously approved 8/30/06)	\$ 10,000,000
ARRA City Grant – WQSPF08-444-03L (previously approved 9/16/09)	\$ 6,000,000
ARRA County Loan – WQSL08-492-04L (previously approved 9/16/09)	\$ 6,000,000
Biological Nutrient Removal NR 08.03 (most recent action 6/17/09)	\$ 25,652,873
Local Share	<u>\$ 12,347,127</u>
Estimated Subtotal SC 852	\$138,000,000
Estimated Cost Future Contracts	<u>\$278,031,190</u>
<b>TOTAL ESTIMATED BNR/ENR PROJECT COST:</b>	<b>\$416,031,190</b>

The Bay Restoration Funds may be expended using multi-year appropriations based on project schedule. Bay Restoration Funds will be used only for eligible ENR costs, as determined by the Department.

*Authority:* Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. MDE has reviewed the State Clearinghouse comments.

---

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

9. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$11,000,000 to Baltimore City for the **Montebello Finished Reservoir Cover** project. (Legislative District 43). The loan will be repaid in a period not to exceed 30 years following project completion, at an interest rate of 0%. To secure this debt, the City of Baltimore will deliver to the Maryland Water Quality Financing Administration a revenue bond.

**Project Description:** The project involves the design and construction of a covered finished water reservoir with associated piping, valves, controls and appurtenances to replace the existing uncovered reservoir. The project also includes improvements to the maintenance shop building and other minor improvements at the Montebello Water Filtration Plant.

**Project Funding Sources:**

<b>Drinking Water State Revolving Loan Fund (this action)</b>	<b>\$11,000,000</b>
ARRA Loan – DWSL08-379-03L (previously approved 9/16/09)	\$ 6,000,000
Local Share	<u>\$22,188,750</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$39,188,750</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**       **DISAPPROVED**       **DEFERRED**       **WITHDRAWN**  
 **WITH DISCUSSION**       **WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

**10. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$2,700,000 to Baltimore County for the **Patapsco Wastewater Treatment Plant Gravity Sludge Thickener Renovation (SC846)** project located in Baltimore City. (Legislative District 47A) The loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 1.00%. To secure this debt, Baltimore County will deliver its bonds, along with its full faith and credit endorsements, to the Maryland Water Quality Financing Administration.

**Description:** The project involves planning, design and construction of renovations to the existing Gravity Sludge Thickener Facilities by replacing the mechanisms and associated piping of two older thickeners and the covers on all three. The mechanisms in the two older gravity sludge thickeners are in need of major repairs. At times, one has been completely out of service due to severe deterioration and complete mechanical failure.

**Project Funding Sources:**

<b>Water Quality State Revolving Loan (this action)</b>	<b>\$2,700,000</b>
Water Quality State Revolving Loan – City Loan (previously approved 4/15/09)	\$1,813,440
Local Share	<u>\$3,040,075</u>
Total Estimated Project Cost:	\$7,553,515

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

---

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
jsakai@mde.state.md.us / creilly@mde.state.md.us

11. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve up to \$900,000 to Prince George’s County for the **Bear Branch Watershed Improvement Stream Stabilization** project in Prince George’s County (Legislative District 21). The source of funds is the Chesapeake and Atlantic Coastal Bays Nonpoint Source Fund.

**Project Description:** This ecosystem restoration project is a joint effort between Prince George’s County and the City of Laurel consisting of approximately 3,500 linear feet of stream restoration of Bear Branch’s North and South Branch stream channels. Also planned is construction of two water quality basins to trap sediment and pollutants from a 955 acre drainage area comprising approximately 52% impervious surface. The project will reduce the nonpoint source pollutant reduction load to the two Laurel Lakes by 1,133 pounds/year total nitrogen, 163 pounds/year total phosphorus, and 23 tons/year of sediment.

**Project Funding Sources:**

Chesapeake and Atlantic Coastal Bays Nonpoint Source Fund (TF 01.16)(this action)	\$ 900,000
Local Share	\$ 500,000
TOTAL ESTIMATED CONSTRUCTION COST:	<u>\$ 1,400,000</u>

**Authority:** Section 9-1605.3 of the Environment Article, Maryland Code, known as the Chesapeake and Atlantic Coastal Bays Nonpoint Source Fund.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED       DISAPPROVED       DEFERRED       WITHDRAWN  
 WITH DISCUSSION       WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

**12. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve **new grant and loan funding** totaling \$1,669,000 to the City of Hagerstown for the **Hagerstown Collection System Rehabilitation** project in Washington County. (Legislative District 2C)

**A. New Grant up to \$800,000 – Bay Restoration Fund (BR-CR 03.22)**

**B. New Loan up to \$869,000 – Water Quality State Revolving Loan Fund.** The loan will be repaid in a period not to exceed 20 years following project completion, at a 0% interest rate. To secure this debt, the City will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

**Project Description:** The proposed project involves rehabilitation of the sewer collection system in the City of Hagerstown. The proposed rehabilitation consists of design, repair and replacement of defective sewer lines and manholes, and disconnecting storm drains. The proposed project is intended to remove major sources of infiltration and inflow in the City's wastewater collection system to prevent sewer backups.

**Project Funding Sources:**

<b>Bay Restoration Fund Grant BR-CR 03.22 (this action)</b>	<b>\$ 800,000</b>
<b>Water Quality State Revolving Loan Fund (this action)</b>	<b>\$ 869,000</b>
ARRA Grant WQSPF0848522L (previously approved 9/16/09)	<u>\$1,422,563</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$3,091,563</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

**13. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$4,817,000 to the City of Hagerstown for the **RC Willson Transmission Mains Phase IA** project in Washington County (Legislative District 2C). This loan will be repaid in a period not to exceed 30 years following project completion, at an interest rate of 0%. To secure this debt, the City of Hagerstown will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

**Project Description:** The proposed project involves the replacement of a portion of the City's water transmission mains and related appurtenances from the RC Willson water treatment plant to more reliably serve the City of Hagerstown. The current water mains were installed back in the late 1920s and are no longer sufficient to meet the system's peak demand. Additionally, some electrical equipment is to be replaced.

**Project Funding Sources:**

<b>Drinking Water State Revolving Loan Fund (this action)</b>	<b>\$4,817,000</b>
EPA Grant	<u>\$ 291,000</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$5,108,000</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**       **DISAPPROVED**       **DEFERRED**       **WITHDRAWN**  
 **WITH DISCUSSION**       **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

14. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$684,000 to the City of Hagerstown for the **Salem Avenue Collection System** project in Washington County. (Legislative District 2C) The loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 0%. To secure this debt, the City of Hagerstown will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

**Project Description:** The proposed project involves rehabilitation of the sewer collection system in the Salem Avenue area of the City. The rehabilitation of the wastewater collection system will consist of repair and/or replacement of defective sewer lines and manholes. The project is intended to remove major sources of infiltration and inflow in the City's wastewater collection system to prevent sewer backups. Moreover, the project will ultimately improve the operational capability of the City's wastewater collection system.

**Project Funding Sources:**

<b>Water Quality State Revolving Loan Fund (this action)</b>	<b>\$684,000</b>
Local Funds	<u>\$162,000</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$846,000</b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. This project is consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED      DISAPPROVED      DEFERRED      WITHDRAWN  
 WITH DISCUSSION      WITHOUT DISCUSSION

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

15. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$2,870,000 to the City of Hagerstown for the **West End Enclosed Finished Water Storage Tank, Phase II** project in Washington County (Legislative District 2C). This loan will be repaid in a period not to exceed 30 years following project completion, at an interest rate of 0%. To secure this debt, the City of Hagerstown will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

**Project Description:** The project consists of the design and construction of a drinking water reservoir tank to replace the existing uncovered West End Reservoir. The existing reservoir has deteriorated beyond repair. There are many leaks and deficiencies resulting from exposure to the atmosphere and outdated plumbing. The project will result in improved water quality and bring the City into compliance with the Cover Finished Water Reservoir requirements.

**Project Funding Sources:**

<b>Drinking Water State Revolving Loan Fund (this action)</b>	<b>\$2,870,000</b>
ARRA Loan DWSL0848722L (previously approved 9/16/09)	\$3,300,000
Local Funding	\$ 914,000
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b><u>\$7,084,000</u></b>

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. The project is consistent with State Clearinghouse comments and recommendations.

---

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**

NOVEMBER 18, 2009

**SECRETARY'S AGENDA**

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

**16. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** That the Board of Public Works approve a **new loan** up to \$800,000 to the Town of LaPlata for the **Willow Lane Pump Station and Sanitary Sewer Upgrade** project in Charles County. (Legislative District 28) The loan will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 1.0%. To secure this debt, the Town of LaPlata will deliver its bond, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

**Project Description:** The project consists of constructing a new pump station to replace the existing Willow Lane Pump Station and constructing a new sewer line consisting of a force main and gravity sewer system to replace the existing six-inch force main. During major rainfall events, the existing pumps are not able to handle the excessive infiltration and inflow flowing into the pump station. As a result, numerous sanitary sewer overflows have occurred as well as breaks in the existing line. The Town is under a consent order to eliminate the overflows.

**Project Funding Sources:**

<b>Water Quality State Revolving Loan Fund (this action)</b>	<b>\$ 800,000</b>
ARRA Loan WQSL08-488-09L (previously approved 9/16/09)	\$3,751,581*
EPA Grant	\$ 695,700
Local	<u>\$ 835,090</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b><u>\$6,082,371</u></b>

\* Agency increased amount from previous approval

**Authority:** Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined this project to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33.

**Note:** The State Clearinghouse is currently processing this project. MDE will not move forward until receiving Clearinghouse clearance.

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567  
[jsakai@mde.state.md.us](mailto:jsakai@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

17. MARYLAND DEPARTMENT OF THE ENVIRONMENT

**Recommendation:** That the Board of Public Works approve **further loan funding** up to \$490,000 to the St. Mary's Metropolitan Commission in St. Mary's County. The loans will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 1.0%. To secure this debt, the St. Mary's County Metropolitan Commission will deliver its bonds, along with the full faith and credit endorsements of St. Mary's County, to the Maryland Water Quality Financing Administration.

A. **New Loan up to \$260,000** – Water Quality State Revolving Loan Fund.

**Project Description:** The Marlay-Taylor Water Reclamation Power Co-Generation project includes the design and construction of facilities which reuse methane gas produced at the Marlay-Taylor Water Reclamation Facility to generate electric power for the treatment plant and use ejected heat from the generator to supply the sludge digester's requirements. The project consists of installing a 185 kilowatt generator and improvements to the digester, including reinforcing or replacing digester covers and modifications to its mixing equipment. The project will reduce the atmosphere discharges of methane gas from the digester process. (Legislative District 29B)

**Project Funding Sources:**

<b>Water Quality State Revolving Loan Fund (this action)</b>	<b>\$ 260,000</b>
ARRA Grant WQSGG08-502-19L (previously approved 9/16/09)	<u>\$3,649,545*</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$3,909,545</b>

\* Agency increased amount from previous approval

B. **Loan Increase up to \$230,000** – Water Quality State Revolving Loan Fund.

**Project Description:** The Patuxent Park Sewer Line project involves rehabilitating a substantial portion of the Patuxent Park area wastewater collection system in St. Mary's County. The rehabilitation of the Patuxent Park area wastewater lines and manholes is intended to remove major sources of extraneous flows caused by infiltration and inflow in the area's wastewater collection system. (Legislative District 29A)

**Project Funding Sources:**

<b>Water Quality State Revolving Loan Fund (this action)</b>	<b>\$ 230,000</b>
Supplemental Assistance Grant SWQH 10.19 (previously approved 04/04/07)	\$ 200,000
Water Quality State Revolving Loan Fund (previously approved 7/22/09)	\$ 104,000
Local Share	<u>\$ 910,737</u>
<b>TOTAL ESTIMATED PROJECT COST:</b>	<b>\$1,444,737</b>

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

**17. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

*Authority:* Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined these projects to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. These projects are consistent with State Clearinghouse comments and recommendations.

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

NOVEMBER 18, 2009

**SECRETARY'S AGENDA**

Contact: Elizabeth Buxton 410-514-7900  
[ebuxton@dnr.state.md.us](mailto:ebuxton@dnr.state.md.us)

**18. DEPARTMENT OF NATURAL RESOURCES**  
*Maryland Environmental Trust*

The Maryland Environmental Trust recommends that the Board of Public Works ratify the following:

- A. Donation of a perpetual conservation easement to the Maryland Environmental Trust and Carroll County Land Trust, Inc. by **C. WILLIAM KNOBLOCH, JR. AND CAROL KNOBLOCH** on a 31.43-acre property in Carroll County. (Estimated Easement Value: \$150,552).
- B. Donation of a perpetual conservation easement to the Maryland Environmental Trust and Catoclin Land Trust, Inc. by **SHIRLEY A. DUSTIN** on a 103.6-acre property in Frederick County. (Appraised Easement Value: \$300,000).

"Estimated easement value" is an MET estimate only. To estimate the easement value, MET multiplies the number of acres in the proposed easement by the average per-acre value of easements MET accepted in that county or region in the previous year. (The previous year's average per-acre value is derived by totaling the appraised values for MET easements in a region and dividing by the number of acres).

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact: Len Casanova (410) 260-8899  
lcasanova@dnr.state.md.us

**19. DEPARTMENT OF NATURAL RESOURCES**  
***Shoreline Conservation and Management Service***

Approval by the Board of Public Works is requested to release the following liens, in accordance with the "Policy and Procedures for Shore Erosion Control Loan Projects". The contractual requirements between the Department of Natural Resources and the property owners have been satisfied.

<b><u>Project Number</u></b>	<b><u>Owner's Name</u></b>	<b><u>Project Description</u></b>	<b><u>County/District</u></b>	<b><u>Amount</u></b>
SEC 17-80	Poore, Betty Jeanne	Stabilization of 145 feet of eroding shoreline	Anne Arundel 30	\$26,099.26
SEC 11-82	Hansford, Claire and Walther, Andrea	Stabilization of 41 feet of eroding shoreline	Talbot 37B	\$7,274.27
SEC 06-83	Eby, Elizabeth and Prout, Claire Eby	Stabilization of 420 feet of eroding shoreline	Calvert 29C	\$60,190.56
SEC 09-83	Squire, James and Vicki	Stabilization of 102 feet of eroding shoreline	Cecil 34B	\$28,119.16
SEC 13-84	Davis, Charles and Eleanor; Vause, Helen; Ursini, Joseph; Karahalis, Ruth	Stabilization of 134 feet of eroding shoreline	Worcester 38B	\$17,276.53 \$17,276.53 \$17,276.53 \$17,276.54
SEC 18-84	Train, Russell and Aileen	Stabilization of 457 feet of eroding shoreline	Talbot 37B	\$65,350.00
SEC 19-94	Cassady, Kim	Stabilization of 226 feet of eroding shoreline	Talbot 37B	\$46,600.00
SEC 30-84	Jarrett, John and Dorothy	Stabilization of 239 feet of eroding shoreline	Charles 28	\$58,700.00

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

19. DEPARTMENT OF NATURAL RESOURCES (Continued)  
*Shoreline Conservation and Management Service*

<u>Project Number</u>	<u>Owner's Name</u>	<u>Project Description</u>	<u>County/District</u>	<u>Amount</u>
SEC 29-85	Hinkle, William and Deborah	Stabilization of 124 feet of eroding shoreline	Dorchester 37B	\$28,651.36
SEC 16-88	Ferrandino, Christine	Stabilization of 135 feet of eroding shoreline	Calvert 27B	\$61,813.93
SEC 13-89	Clemson, Winifred and D. Buckey	Stabilization of 139 feet of eroding shoreline	Anne Arundel 31	\$68,410.00
SEC 02-00	Durr, William and Carol	Stabilization of 235 feet of eroding shoreline	Anne Arundel 31	\$12,750.00
SEC 08-00	Holaday, John and Dorinda	Stabilization of 755 feet of eroding shoreline	Anne Arundel 30	\$20,000.00
SEC 11-00	Fogg Cove HOA	Stabilization of 290 feet of eroding shoreline	Talbot 37B	\$32,442.50
SEC 15-00	Haines, Eugene	Stabilization of 160 feet of eroding shoreline	St. Mary's 29B	\$9,000.00
SEC 17-00	Small, Ralph A., et al.	Stabilization of 250 feet of eroding shoreline	St. Mary's 29B	\$17,445.00
SEC 19-00	Fishman Property, LLC	Stabilization of 400 feet of eroding shoreline	Talbot 37B	\$19,200.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307

[efrke@menv.com](mailto:efrke@menv.com)

20. MARYLAND ENVIRONMENTAL SERVICE  
*Charlotte Hall Wastewater Treatment Facility Upgrades*

**A/E CONTRACT** Design, Bid and Construction Services for Facility Upgrades  
 MES Project #10-05-20

**CONTRACT DESCRIPTION** Engineering assessment of existing Charlotte Hall Wastewater Treatment facilities, including pump stations; screening, treatment tanks and effluent disposal systems; design improvements based on recommendations, including preparation of drawings, specifications and bid documents; assistance during the bidding and construction phases of the project. evaluation, prepare drawings, specifications, bid documents; and provide assistance during the construction phase of the project.

**AWARD** Hatch Mott McDonald, Hunt Valley, MD

**TERM OF CONTRACT** 24 months from notice to proceed

**CONTRACT AMOUNT** \$198,257.39

**PROCUREMENT METHOD** MES A/E Short List

**MBE PARTICIPATION** 24.5%

**REMARKS** The existing wastewater treatment facility was last upgraded in 1999. Due to the characteristics of the wastewater generated in the Veterans Home and the close proximity of the Home to the wastewater treatment plant, modifications to the treatment process, effluent disposal basins and spray irrigation fields are necessary to comply with the discharge permit limitations on a consistent basis. One sanitary pump station needs to be replaced with a new station at the same location while the other station will be upgraded.

**FUND SOURCE** MCCBL of 2009

**APPROPRIATION CODE** 09077 (PCA # 11005)

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE** 09-2929-0000

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307  
 efrke@menv.com

21. **MARYLAND ENVIRONMENTAL SERVICE**  
**Eastern Correctional Institution**

**CONSTRUCTION/CONTRACT** Improvements to the Wastewater Treatment Plant  
 MES Project #10-05-11

**AWARD** Bearing Construction, Inc.

**CONTRACT DESCRIPTION** Provide equalization tank with pumps, mixers, associated piping, steel platform, ladder, paving, chain link fencing, demolition and electrical improvements.

**CONTRACT TERM** 150 calendar days

**CONTRACT AMOUNT** \$534,050.00

**PROCUREMENT METHOD** Competitive Sealed Bids

**BIDS**

Bearing Construction, Inc.	Sudlersville, Maryland (Formed in DE, principal office in MD)	\$534,050.00
George & Lynch, Inc.	Dover, Delaware	\$600,459.00
Johnston Construction Co.	Dover, Pennsylvania	\$631,516.00
Total Environmental Concepts	Gaithersburg, Maryland	\$969,571.00

**MBE PARTICIPATION** 8%

**REMARKS:** The design of the wastewater equalization tank was initiated in response to the 2007 Consent Order from the Maryland Department of the Environment against the ECI water and wastewater treatment plants. Under the Order, MES was instructed to perform specific short and long term water and wastewater facility improvements. The proposed construction of the equalization tank is one of the necessary improvements.

**FUND SOURCE** MCCBL of 08

**APPROPRIATION CODE** 08060 (PCA #10980)

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE** 09-2661-0111

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307  
 efrke@menv.com

22. MARYLAND ENVIRONMENTAL SERVICE  
*Poplar Hill Pre-Release Unit*

**CONSTRUCTION/CONTRACT** State Water Storage Tank Rehabilitation  
 MES Project #10-05-13

**AWARD** S & T Painting, Inc.

**CONTRACT DESCRIPTION** Repair, clean and paint the 15,000-gallon horizontal pressurized water storage tank at the water treatment facility.

**CONTRACT TERM** 45 calendar days

**CONTRACT AMOUNT** \$61,700.00

**PROCUREMENT METHOD** Competitive Sealed Bids

**BIDS**

S & T Painting, Inc.	Parkton, Maryland	\$61,700.00
Mediterranean Construction	Baltimore, Maryland	\$68,400.00
Corrosion Control Corp.	Pedricktown, New Jersey	\$41,950.00*
Preferred Tank & Tower	Evansville, Indiana	\$32,500.00*

\*Both bidders requested withdrawal of their bids due to non-correctable errors in their bid tabulations.

**MBE PARTICIPATION** 10%

**REMARKS:** This project was initiated as a part of the Poplar Hill Pre-release water and wastewater upgrades. This steel storage tank, which is a part of the water treatment plant, serves a dual purpose as a finished water storage tank and a pressure vessel for distribution of potable water throughout the pre-release facility. In the course of its nearly 15 years of service, the interior of the tank has been exposed to chlorinated water and chlorine gas, which has caused severe corrosion on the interior of the tank. The proposed work is necessary to safeguard the structural integrity of the tank as well as maintaining the quality of the water.

**FUND SOURCE** MCCBL of 2005

**APPROPRIATION CODE** 05110 (PCA # 10934)

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE** 09-3004-0111

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

*Contact: Ellen Frketic 410-729-8307*  
[efrke@menv.com](mailto:efrke@menv.com)

**23. MARYLAND ENVIRONMENTAL SERVICE**  
***Rocky Gap Water Treatment Plant***

**A/E CONTRACT** Initial upgrade study & schematic design report for Water Facility Upgrade  
MES Project #10-05-21

**CONTRACT DESCRIPTION** Prepare engineering schematic that will lead to full-scale design of water treatment system capable of removing chlorination byproducts.

**AWARD** WATEK Engineering Corporation, Silver Spring, MD

**TERM OF CONTRACT** 3 months from notice to proceed

**CONTRACT AMOUNT** \$35,200.00

**PROCUREMENT METHOD** MES A/E Short List

**MBE PARTICIPATION** 0% No subcontractable tasks at this initial stage.

**REMARKS** Existing plant is outdated and has become increasingly problematic to operate and maintain: it can not meet any possible increased water demand, and does not effectively remove chlorination by byproducts. MBE participation is anticipated in future design phase.

**FUND SOURCE** MCCBL of 2008

**APPROPRIATION CODE** 08432 (PCA#10971)

**RESIDENT BUSINESS** Yes

**MD TAX CLEARANCE** 09-2928-0111

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

NOVEMBER 18, 2009

SECRETARY'S AGENDA

Contact: Catherine K. Elder 410-576-6163  
[catherine.k.elder@us.army.mil](mailto:catherine.k.elder@us.army.mil)

**24. MILITARY DEPARTMENT**  
*Ellicott City Volunteer Firemen's Association, Inc.*

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount of \$300,000.00 from the Volunteer Company Assistance Fund.

**Authority:** Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

**Background:** The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loans will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased.

<b>Requestor</b>	<b>Purpose</b>	<b>Reason</b>	<b>Loan Amount</b>	<b>Project Cost</b>
Ellicott City VFA Howard County	New Engine	Worn Out	\$300,000.00	\$402,234.05

**Fund Source:** Appropriation Code: D50H0106  
 PCA: MISV3  
 OBJ: 1433  
 FUND: 3001

**Terms of loan:** 10 years / semi annual payments                      **Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

**BOARD OF PUBLIC WORKS ACTION:**

APPROVED

DISAPPROVED

WITH DISCUSSION

**THE ABOVE REFERENCED ITEM WAS:**

DEFERRED

WITHDRAWN ✓

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact: Catherine K. Elder 410-576-6163  
[catherine.k.elder@us.army.mil](mailto:catherine.k.elder@us.army.mil)

**25. MILITARY DEPARTMENT  
*Joppa-Magnolia Volunteer Fire Company, Inc.***

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount of \$590,000.00 from the Volunteer Company Assistance Fund.

**Authority:** Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

**Background:** The Maryland State Firemen’s Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loans will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased.

<b>Requestor</b>	<b>Purpose</b>	<b>Reason</b>	<b>Loan Amount</b>	<b>Project Cost</b>
Joppa-Magnolia VFC Harford County	Aerial Ladder	Worn Out	\$590,000.00	\$787,822.00

**Fund Source:** Appropriation Code: D50H0106  
PCA: MISV3  
OBJ: 1433  
FUND: 3001

**Terms of loan:** 15 years / annual payments                      **Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

**BOARD OF PUBLIC WORKS ACTION:**

**THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

**BOARD OF PUBLIC WORKS**

NOVEMBER 18, 2009

**SECRETARY'S AGENDA**

Contact: Catherine K. Elder 410-576-6163  
[catherine.k.elder@us.army.mil](mailto:catherine.k.elder@us.army.mil)

**26. MILITARY DEPARTMENT**  
*Norrisville Volunteer Fire Company, Inc.*

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize a loan in the amount of \$349,000.00 from the Volunteer Company Assistance Fund.

**Authority:** Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

**Background:** The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the loans will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased.

<b>Requestor</b>	<b>Purpose</b>	<b>Reason</b>	<b>Loan Amount</b>	<b>Project Cost</b>
Norrisville VFC Harford County	Rescue Engine	Worn Out	\$349,000.00	\$466,303.00

**Fund Source:** Appropriation Code: D50H0106  
 PCA: MISV3  
 OBJ: 1433  
 FUND: 3001

**Terms of loan:** 10 years / annual payments

**Interest Rate:** 2%

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

**BOARD OF PUBLIC WORKS ACTION:**

**THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact: Catherine K. Elder 410-576-6163  
[catherine.k.elder@us.army.mil](mailto:catherine.k.elder@us.army.mil)

27. **MILITARY DEPARTMENT**  
*Mt. Vernon Volunteer Fire Department, Inc.*

**Recommendation:** The Adjutant General of Maryland recommends that the Board of Public Works authorize a grant in the amount of \$185,500.00 from the Volunteer Company Assistance Fund.

**Authority:** Sections 8-203 – 8-204, Public Safety Article, Maryland Code.

**Background:** The Maryland State Firemen's Association has approved the request of the volunteer fire company and certifies that its recommendation complies with the requirements of the Volunteer Company Assistance Fund as set forth in the Public Safety Article. The Association and the volunteer company have entered into agreements that the funds will be used as represented and that give the State appropriate and adequate security in the equipment or facilities purchased.

Requestor	Purpose	Reason	Grant Amount	Project Cost
Mt. Vernon VFD Somerset	New Engine	Worn out	\$185,500.00	\$265,000.00

**Fund Source:** Appropriation Code: D50H0106  
 PCA: MISV3  
 OBJ: 1433  
 FUND: 3001

**Terms of loan:** n/a                      **Interest Rate:** n/a

By approving this recommendation, the Board of Public Works authorizes the Treasurer to disburse money from the Volunteer Company Assistance Trust Fund (appropriated to the Department of the Military) to the Association in the name of the volunteer company.

---

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Churchill B. Wortherly 443-885-3074  
[churchill.wortherly@morgan.edu](mailto:churchill.wortherly@morgan.edu)

**28. MORGAN STATE UNIVERSITY**  
*Center for the Built Environment and Infrastructure Studies*

**CONTRACT ID:** North Chiller Plant Project  
 Project No. DCM 06074-CMAR

**CONTRACT APPROVED:** Secretary's Agenda Item 6 (April 1, 2009)  
 Secretary's Agenda Item 12 (June 17, 2009)

**CONTRACTOR:** Barton Malow Company

**CONTRACT DESCRIPTION:** Construction Management at Risk services for both pre-construction/design and construction phases for its Center for the Built Environment and Infrastructure Studies (CBEIS) project and the design phase and construction of the North Chiller Plant project.

**MODIFICATION DESCRIPTION:** Acceptance of Guaranteed Maximum Price (GMP) for the CBEIS. [GMP for North Chiller Plant to be submitted at a later date.]

**TERM OF ORIGINAL CONTRACT:** Pre-Construction Services - 8 months from original contract date until completion of the design phase. Construction Services - 15-20 months after issuance of the Notice to Proceed for construction.

**ORIGINAL CONTRACT AMOUNT:** \$175,643

**MODIFICATIONS TO DATE:** \$568,508 (Includes fees, expenses and labor)

**AMOUNT OF MODIFICATION:** \$5,825,174

**REVISED TOTAL CONTRACT AMOUNT:** \$6,569,325

**ORIGINAL PROCUREMENT METHOD:** Construction Management at Risk  
 (Competitive Sealed Proposals)

**MBE PARTICIPATION:** 30% (Full Contract Amount)

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

**28. MORGAN STATE UNIVERSITY (cont'd)**

*Center for the Built Environment and Infrastructure Studies/North Chiller Plant Project*

**PERFORMANCE BOND:** Payment and performance bonds equal to contract amount.

**REMARKS:** The GMP comprises trade contract awards made based on responsive low bids. The Morgan State University Department of Design and Construction Management will manage the Construction Manager's work with procurement support provided by the University's Department of Procurement and Property Control.

**FUND SOURCE:** 708067-92256-F0241-443

**MD TAX CLEARANCE** 09-3017-1111

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027  
[skulkarni@dpscs.state.md.us](mailto:skulkarni@dpscs.state.md.us)

**29. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Division of Capital Construction and Facilities Maintenance*

**CONTRACT NO. AND TITLE** Construction Management Services  
 New Youth Detention Center Project  
 KT-000-100-M01  
 ADPICS No. 603B0400004

**DESCRIPTION** Construction Management services including pre-construction as well as construction/post-construction services. Pre-construction services include value engineering, constructability review of Architect/Engineer-prepared contract documents, cost estimates review, commissioning agent services and assistance during design and bidding phases. Construction and post-construction services include managing the construction, commissioning services, overseeing quality control and assisting in LEED certification.

**PROCUREMENT METHOD** Competitive Sealed Proposals

**PROPOSALS**

<u>Firm</u>	Technical Proposal Score Points (Out of 40)	Price Proposal Score Points (Out of 60)	Total Score Points (Out of 100)	<u>Amount</u>
ARCADIS U.S., Inc. Columbia, Maryland	37.90	47.883	85.783	\$2,444,366.00
Gilbane Building Company Laurel, Maryland	36.50	45.042	81.542	\$2,598,550.00
DFI/JMT, Joint Venture Millersville, Maryland	21.10	60.000	81.100	\$1,950,742.00
The Temple Group Washington, D.C.	23.20	52.990	76.190	\$2,208,796.00

**AWARD** ARCADIS U.S., Inc.

**AMOUNT** NTE \$2,444,366.00



## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact: S.K. Kulkarni, P.E. (410) 585-3027  
[skulkarni@dpscs.state.md.us](mailto:skulkarni@dpscs.state.md.us)

30. **DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Maryland Correctional Training Center (MCTC)-Hagerstown*

**CONTRACT MODIFICATION (CONSTRUCTION)**

**CONTRACT NO. & TITLE** 192 Cell Housing Unit and Addition/  
 Renovation of Support Spaces  
 KA-000-070-C01  
 Adpics No. COB82831

**ORIGINAL CONTRACT APPROVED** BPW June 11, 2008,  
 Secretary's Agenda Item 11

**ORIGINAL PROCUREMENT METHOD** Competitive Sealed Bidding

**CONTRACTOR** Callas Contractors, Inc.

**CONTRACT DESCRIPTION** Construct a new 192-cell housing unit; addition/renovation of support spaces in existing buildings at the MCTC.

**MODIFICATION** Change Order #23 is to add electronic security and monitoring systems for the two quonset huts to be renovated for Program Space and Correctional Industry use.

**MODIFICATION AMOUNT** \$ 99,286.00

**ORIGINAL CONTRACT AMOUNT** \$ 28,750,000.00

**CHANGE ORDERS PREVIOUSLY APPROVED** \$ 1,294,944.00

**REVISED CONTRACT AMOUNT** \$ 30,144,230.00

**% OF THIS C.O. TO CONTRACT AWARD** 0.35%

**% OF CUMULATIVE C.O TO ORIGINAL CONTRACT AWARD** 4.85%

BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

SECRETARY'S AGENDA

30. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)  
*Maryland Correctional Training Center (MCTC)-Hagerstown*

FUND SOURCE

Item 704, MCCBL 2008  
(MCTC, 192-Cell Medium Security  
Housing Unit and Addition/Renovation of  
Support Spaces)

MBE PARTICIPATION 0% for this Contract Modification (see Remarks)

PERFORMANCE BOND 100% of Contract Amount

REMARKS: This project currently under construction at MCTC, consists of 192-Cell Housing Unit, and renovating two quonset hut buildings, one for program space and the other for correctional industry, a new Commissary Building and a new Medical Building.

This additional work provides for a comprehensive electronic security monitoring and recording system to include 16 Channel 1500GB DVR, ten cameras, a 19" monitor, video review station, a UPS, programming, testing, and connecting to remote viewing stations at Master Control Center, Emergency Control Center, Warden's Office and Chief of Security Office in the Administration Building. This change also includes 1200 linear feet of 3/4" EMT conduit and associated wiring, fiber and coaxial cables for power, communication and data source for the system. Inclusive in this change are turret, desk/table and wall racks.

Contractor committed to a total MBE participation of 12.01% at the time of initial award. The MBE participation before the award of the change order is 13.17% and after the award it will be 13.12% or \$3,955,456.

TAX COMPLIANCE NO.: 09-1698-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact: Charles C. Jackson 240-895-4412  
ccjackson@smcm.edu

**31. ST. MARY'S COLLEGE OF MARYLAND**

**CONTRACT ID:** Nodal Plant Loop Phase II Construction  
RP4507

**DESCRIPTION:** Construct Phase II of the Nodal Plant Loop

**AWARD:** American Combustion Industries, Inc.  
Brentwood, MD

**TERM:** 11/18/09 – 9/1/10

**AMOUNT:** \$334,900

**PROCUREMENT METHOD:** Negotiated Award After Unsatisfactory Competitive  
Bidding

<b>PROPOSALS:</b>	American Combustion Industries, Inc.	\$334,900
	W. L. Gary, Inc.	\$344,600

**MBE PARTICIPATION:** 26.6%

**PERFORMANCE SECURITY:** Performance and Payments Bonds required in the amount  
of 100% of the contract

**REMARKS:** The nodal plant is a system of heating and cooling distribution piping that connects the heating and cooling plants of Montgomery Hall and Schaefer Hall and distributes the heating and cooling water to Goodpaster Hall and Glendening Hall. The phase I plant was constructed as part of the Goodpaster Hall project in 2006-2007. The completion of Goodpaster Hall has left adequate contingency funds in the project to now allow the construction of the Athletic and Recreation Center phase of the nodal plant.

The phase II contract was originally bid as a two-step sealed bid. Three contractors submitted technical qualification proposals. Two of those contractors were found qualified. Bids were received from both contractors with a low bid exceeding the project budget of \$385,000.

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

**31. ST. MARY'S COLLEGE OF MARYLAND (cont'd)**

**REMARKS:** (cont'd)

The contract was converted to a negotiated procurement. Value engineering discussions were held with both bidders. The project was value engineered to eliminate the installation of the heating piping. Currently, the existing nodal loop has no excess cooling capacity but has ample excess heating capacity. Also, the automated controls were removed from the construction contract. The control subcontractor (EMS Technologies) original price of about \$57,000 for cooling controls was separately negotiated by the College for a price of \$38,000 (Secretary's Agenda Item 32, 11/18/09).

Award is recommended to ACI, the low offeror.

**FUND SOURCE:** 020 MCCBL 2004

**APPROP. CODE:** R14-622

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 09-2804-1111

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

Contact: Charles C. Jackson 240-895-4412  
ccjackson@smcm.edu

**32. ST. MARY'S COLLEGE OF MARYLAND**

**CONTRACT ID:** Nodal Plant Loop Phase II Construction  
PO 4426

**DESCRIPTION:** Automated controls for Phase II of the Nodal Plant Loop.

**AWARD:** EMS Technologies  
Crofton, MD

**TERM:** 11/18/09 – 9/1/10

**AMOUNT:** \$38,000

**PROCUREMENT METHOD:** Sole Source

**MBE PARTICIPATION:** 0%

**PERFORMANCE SECURITY:** None

**REMARKS:** As suggested by the two construction contractors who proposed on the Nodal Plant construction, the College took advantage of its business relationship with EMS Technologies, the College's proprietary vendor for Automated Logic Controls, and negotiated a separate contract to provide cooling controls for the nodal plant. These negotiations included value engineering of the cooling control design to take advantage of reusing some of the existing automated control components currently in use in the Athletic and Recreation building. During initial bidding of the project, EMS Technologies had provided a price of about \$57,000 for the cooling controls to one of the bidders. The College's negotiations netted the project a savings of about \$19,000.

EMS Technologies is the only provider for Automated Logic Inc. equipment licensed to do business in our geographic area. The College's existing nodal loop is controlled by equipment manufactured by Automated Logic Inc. For compatibility requirements, the College must use Automated Logic controls for the phase II nodal loop controls. A sole source justification has been approved in accordance with the St. Mary's College Procurement Policies and Procedures.

MBE participation is not required as there are no subcontracting opportunities available for this single proprietary trade and the equipment itself is proprietary and can only be purchased from Automated Logic, Inc.



## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

Contact: Michael J. Frenz 410.333.1560  
mfrenz@mdstad.com

**33. MARYLAND STADIUM AUTHORITY:**  
*Energy projects at the Camden Yards Complex*

**RECOMMENDATION:** That the Board of Public Works approve the award of a Phase II performance energy contract for the Camden Yards Complex, including Oriole Park at Camden Yards, the Warehouse, Camden Station, and M&T Bank Stadium.

**AWARD:** Pepco Energy Service  
1300 N. 17th Street  
Arlington, VA 22209

**AMOUNT:** \$12,208,828

**MBE PARTICIPATION:** 25%

**BACKGROUND:** Reference is made to DGS Item 1-EP (4/18/07) in which the Board approved DGS's award of indefinite quantity contracts to five energy service companies for use by all State agencies, as well as counties, municipalities and non-profit organizations. These contractors are available agencies to solicit for task orders to perform detailed energy audit and engineering feasibility study to identify scope of work, construction cost, yearly maintenance costs, and yearly guaranteed energy savings associated with energy-savings project. If that study meets the objectives of the task order proposal and is found to be acceptable, the ESCO performing the feasibility study will perform the Phase II work to implement the Phase I plan.

**Phase II:** On May 21, 2008, the Maryland Stadium Authority approved the award of Phase I to Pepco Energy Services. Board of Public Works approval is now requested to award Phase II based upon by Pepco Energy Services' successful Phase I completion. Phase II requires Pepco to furnish detailed engineering, construction, start-up, training, maintenance services, and a savings guarantee for the approved program.

<b>FUND SOURCES</b>	\$ 8,313,816	Energy Performance Contracting Master Lease Purchase Agreement
	\$ 1,000,000	State Agency Loan Program**
	<u>\$ 3,171,360</u>	Stadium Authority Operating Budget* (over 12 years)
	\$12,485,176	Total

\* The entire cost carried by the Maryland Stadium Authority's operating budget is realized from the utility and operating savings.

\*\* Includes \$276,948 to be paid to the Department of General Services for overseeing the annual Measurement and Verification.

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

33. MARYLAND STADIUM AUTHORITY: (continued)

**REMARKS:** Under Phase I of this project, Pepco Energy Services developed comprehensive energy efficiency and guaranteed savings program to assist the Maryland Stadium Authority to reduce energy consumption through installing capital equipment and implementing maintenance services. Pepco completed a detailed engineering study, including specific recommendations, equipment layouts, preliminary specifications, construction cost, yearly maintenance costs, and guaranteed energy and energy related savings. The Stadium Authority found that the study met its objectives and was acceptable.

Final capital and maintenance costs were negotiated by the Stadium Authority, with the assistance of the Department of General Services, and represent fair market value for these services. The energy performance project will support the Camden Yards Complex operations by implementing energy conservation and facility improvements that will significantly improve Oriole Park at Camden Yards, the Warehouse, Camden Station, and M&T Bank Stadium.

All project costs will be funded through guaranteed energy-related costs.

Projects include:

- *Measurement and Verification/Maintenance Services:* Ongoing energy and operations assurance service to maximize savings and minimize energy consumption over the term.
- *Lighting Upgrades*
- *Daylight Harvesting.*
- *Domestic Water Conservation*
- *Sewer Exemption Headers & Meters*
- *Demand Response*
- *Cooling Plant Upgrades*
- *Heating Plant Upgrades*
- *Air Systems Upgrades*
- *Building Envelope Upgrades*

Energy Reduction and Environmental Impact:

	<u>Before</u>	<u>After</u>	<u>Change (Before-After)</u>
KWh	37,094,034	31,241,143	5,852,900
Pounds of Carbon Dioxide	50,299,510	42,362,978	7,936,532
Pounds of Nitrogen Oxides	133,539	112,468	21,070
Pounds of Carbon Monoxide	3,709	3,124	585
Pounds of Mercury	1	1	0
Pounds of VOC	610	514	96
Barrels of Oil	21,515	18,120	3,395
Tons of Coal	6,566	5,530	1,036
Pounds of Ash and Dust	16,433	13,840	2,593
Acres of Trees	8,309	6,998	1,311
Old Cars off the Road	6,083	5,124	960
Power saved for Homes	6,232	5,249	983

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

**33. MARYLAND STADIUM AUTHORITY: (continued)**

**REMARKS:** (cont'd)

Funding Summary:

	<u>Project Cost</u>	<u>State Agency Load Program</u>	<u>Financed Cost</u>	<u>Agency Operating Cost</u>
Phase I Feasibility Study	\$ 189,118	\$ 0	\$ 189,118	\$ 0
Design/Construction	\$ 8,847,750	\$ 723,052	\$ 8,124,698	\$ 0
Maintenance (over 12 years)	\$ 2,253,623	\$ 0	\$ 0	\$ 2,253,623
Measurement and Verification	\$ 854,076	\$ 0	\$ 0	\$ 854,076
Energy Savings Guarantee Bond	\$ 63,661	\$ 0	\$ 0	\$ 63,661
Pepco Energy Services	\$12,208,228	\$ 723,052	\$ 8,313,816	\$ 3,171,360
M&V oversight (DGS over 12 years):	\$ 276,948	\$ 276,948	\$ 0	\$ 0
<b>Project Total:</b>	<b>\$12,485,176</b>	<b>\$ 1,000,000</b>	<b>\$ 8,313,816</b>	<b>\$ 3,171,360</b>

*Note:* The cost carried by the Maryland Stadium Authority is supplied from the savings with a net positive cash flow. The projected cash flow assumes various interest rates for taxable and tax-exempt financings on the \$9,036,868 in financed capital funding through the Energy Performance Contracting Master Lease-Purchase Agreement and State Agency Loan Program. The Stadium Authority will fund the maintenance, measurement and verification, and energy savings guarantee bond from energy and energy-related savings. It is anticipated that the payback period for the entire project will not exceed 10 years, and will be 100% self-funded from guaranteed energy and energy related savings. The guaranteed energy savings is \$12,996,468 and maintenance cost avoidance savings is \$3,915,298 for a total of \$16,911,766 (over 12 years).

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**       **DISAPPROVED**       **DEFERRED**       **WITHDRAWN**  
 **WITH DISCUSSION**       **WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS**

**NOVEMBER 18, 2009**

**SECRETARY'S AGENDA**

**APPENDIX**

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

## BOARD OF PUBLIC WORKS

NOVEMBER 18, 2009

## SECRETARY'S AGENDA

## APPENDIX

Contact: Marty Jacobs 410-581-4030  
[martyjacobs@mpt.org](mailto:martyjacobs@mpt.org)

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 1

## MARYLAND PUBLIC TELEVISION

Institutional Advancement

**CONTRACT TITLE:** Mass Mailing & Fundraising  
 R15R6200159, R15B6200095  
 Additional FMIS Purchase Orders

**CONTRACT TYPE:** Service

**DESCRIPTION:** *RETROACTIVE* Labor, printing and postage for mass mailing to support MPT fundraising events

**PROCUREMENT METHOD:** Emergency

**DATE EMERGENCY DECLARED:** November 21, 2005

**BIDS/PROPOSALS:**

McPherson	\$113,800/year plus postage & printing
Melwood	\$373,803/year plus postage & printing
EU Services	\$663,000/year plus postage & printing

**AWARD:** McPherson Associates, Inc.

**AMOUNT:** \$987,069  
 Postage: \$276,182  
 Printing: \$560,462

**CONTRACT AWARD DATE:** November 21, 2005

**TERM:** 11/21/05 to 08/1/07

**MBE PARTICIPATION:** 25%

**BOARD OF PUBLIC WORKS**

**NOVEMBER 4, 2009**

**SECRETARY'S AGENDA**

**APPENDIX**

**REPORT OF EMERGENCY PROCUREMENT**

**ITEM:** Appendix 1 (cont'd)

**FUND SOURCE:** 100% Special Funds – R15P0003

**REMARKS:**

*Nature of Emergency:* MPT was in process of awarding a long term contract for mass mailing and fundraising. Funds would be lost without a vendor in place.

*Basis for Selection:* McPherson was available to do the work and raised approximately \$5.8 million during the period. Representing 30 Public TV stations across the country, the vendor created efficiencies for the public TV system and was the low bidder.

*Late Report:* This report is late as MPT did not total accumulated contract costs. The accumulated totals were brought to MPT's attention during a recent audit.

**TAX COMPLIANCE NO:** 07-1593-0000

**RESIDENT BUSINESS:** No

---

**BOARD OF PUBLIC WORKS ACTION:**

**REPORT ACCEPTED:** WITH DISCUSSION WITHOUT DISCUSSION

**REPORT REMANDED TO DEPT/AGENCY:**

**WITHDRAWN**

**REMARKS:**



**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the DHMH web site. A copy of the solicitation was mailed directly to one firm, which was not a Maryland firm.

This is a five year contract to perform Computer-Assisted Telephone Interviews (CATI) data collection, interview monitoring, quality control and data processing. The data will be utilized by health programs and professionals in the public and private sectors to address prevention and health promotion activities and to measure behaviors and conditions that place Marylanders at risk for chronic diseases.

Interview types per year will include: 8,800 for the Regular BRFSS, 250 Cell Phone, 600 Asthma Call-back, and 500 Mail Surveys. Cell phones, mail surveys, and telephone surveys are used to administer the BRFSS survey in order to reach as many Maryland, non-institutionalized, adult residents as possible. The CDC is currently testing this multi-mode approach in order to reach people who currently do not take the BRFSS survey for varying reasons, including not having a land-line telephone in their household. The asthma call-back survey is a follow up survey to the BRFSS for only those respondents who have indicated they have asthma--the general population does not take this survey.

Two proposals were received in response to the RFP. It was determined that both offerors would be capable of performing the duties required in the contract. Despite the fact that the terms of the RFP stated that technical factors would be given more weight than the financial factors, the lower price offered by Abt SRBI, Inc. was determined to outweigh the slight difference between the technical proposals of the two offerors. Therefore, with its overall number one ranking, Abt SRBI, Inc. is considered to have the most advantageous offer to the State and is recommended for award.

A 20% MBE participation goal was established for this contract to perform telephone surveys. The MBE subcontractor will provide 2400 land-line phone interviews annually.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont.)

**FUND SOURCE:** 77.8% General; 22.2% Federal

**APPROP. CODE:** M00F0306

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 09-2830-0111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 1-S (Cont.)

ATTACHMENT

BPW 11/18/2009

**BIDS OR PROPOSALS (Cont.)**

<u>Offerors</u>	<u>Tech. Rank</u>	<u>Financial Offer 5 Years/(Rank)*</u>	<u>Overall Ranking</u>
Abt SRBI Silver Spring, MD	2	\$2,174,532 (1)	1
ICF MACRO Burlington, Vermont	1	\$2,222,019 (2)	2

**\*Note:** Technical factors had greater weight than financial factors in the overall ranking determination.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 2-S **Agency Contact:** Sandy Johnson  
410-767-7408  
SJohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Family Investment Administration (FIA)  
Office of Home Energy Programs (OHEP)

**CONTRACT IDS:** See Attachment;  
Maryland Energy Assistance Program (MEAP) &  
The Electric Universal Service Program (EUSP)  
ADPICS BPO Nos. See Attachment

**CONTRACT DESCRIPTION:** Multiple award contracts to three vendors serving seven jurisdictions to provide local administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP). These services are for the purpose of providing monetary assistance and crisis assistance to low-income families for heating and electric expenses. Services will be provided to an estimated 102,265 households for almost five years in the seven jurisdictions.

**AWARDS:** See Attachment

**TERM:** 12/1/2009 - 8/31/2014

**AMOUNTS:** \$6,918,010.60 (See Attachment)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**MBE PARTICIPATION:** 1% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**HIRING AGREEMENT ELIGIBLE:** Yes

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

**INCUMBENTS:** See Attachment

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* (eMM) and the DHR website. A total of 1,523 vendors were notified through eMM, of which 331 were MBEs. In addition, 20 prospective vendors were notified directly by mail, all of which are Maryland firms and included no MBEs. A copy of the solicitation was also sent to the Governor's Office of Minority Affairs.

Of the 24 jurisdictions in Maryland, nine are being served by local Departments of Social Services, one by the local Government and the remaining 14 jurisdictions by the non-profit Local Administrative Agencies (LAAs). The LAAs provide staff, supervision, office space and time for outreach, application intake, payment processing, energy crisis services, customer notification of eligibility, minimization of fraud, linkages to community service providers, fiscal reporting and accountability, program reporting, ad hoc reporting and related data entry into OHEP's database.

This was the second RFP issued for the energy assistance services. The initial solicitation resulted in the award of six contracts for six jurisdictions, as noted below. A single proposal was received for each jurisdiction, which has been the case for the past 25 + years. All of the offerors are Community Action Agencies (CAAs) and are also the incumbents. The other eight proposals from four offerors were determined not to be reasonably susceptible of being selected for awards due to MBE issues. For the first time, the RFP contained a MBE goal of 1%. Because these energy assistance services result in a single proposal per jurisdiction scenario, a new RFP was issued for the remaining eight jurisdictions.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

The 14 jurisdictions are as follows:

^Allegany County	Howard County
^Anne Arundel County	*St. Mary's County
*Calvert County	*Somerset County
^Carroll County	^Talbot County
*Charles County	*Washington County
^Garrett County	*Wicomico County
^Harford County	*Worcester County

^These six jurisdictions are being served by the contracts awarded on the 8/26/2009 DBM BPW Agenda, Item 4-S.

\*These seven jurisdictions will be served by the contracts on this agenda item.

Sixteen proposals were received from five Offerors for the new RFP. Eight proposals were submitted by the four incumbent Contractors and eight proposals were submitted by a single new Offeror, resulting in two proposals being received for each jurisdiction. All eight proposals from the new Offeror were determined to be not reasonably susceptible of being selected for award for failure to complete the MBE forms properly in accordance with COMAR 21.11.03.09(c)(3) and (4). For seven of the jurisdictions, this created a single proposal scenario again. Both of the proposals for one jurisdiction, Howard County, which were from the new offeror mentioned above, as well as the incumbent, were determined to be not reasonably susceptible of being selected for award due to failing to complete the MBE forms properly. Neither the incumbent Offeror nor the new Offeror attended the Pre-Proposal Conference to receive the training for completing the documents properly. Services for this jurisdiction will be procured through another solicitation.

Proposals from the remaining three Offerors were deemed susceptible of being selected for awards. The prices for each of the seven jurisdictions are considered fair and reasonable. Therefore, awards are being recommended for Calvert, Charles, St. Mary's, Somerset, Washington, Wicomico and Worcester Counties. By law, only 10% of the total energy budget can be allocated for operating expenses statewide.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont.)

For the seven jurisdictions, a projected 102,265 households will apply for assistance during the four year-nine month contract period with an estimated 87,948 receiving benefits from the stated programs. MEAP provides assistance with energy bills for gas, electric, fossil fuel and/or weatherization services. EUSP provides assistance with electricity bills and limited electrical weatherization assistance. USPP, for customers who qualify for MEAP, provides added protection against service termination.

A 1% MBE participation goal was established for this procurement for office supplies based upon the fact that the majority of the contract budget is for specialized staff.

**FUND SOURCE:** 60% Federal (Low Income Home Energy Assistance Block Grant)  
40% Special (Electric Utility Ratepayers)

**APPROP. CODE:** N00I0006

**RESIDENT BUSINESS:** Yes for all

**MD TAX CLEARANCE:** See Attachment

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

ITEM: 2-S (Cont.)

ATTACHMENT

<u>Offerors/Awardees</u>	<u>Estimated Number of Applications</u>	<u>4 Years and 9 Months Financial Offer *</u>
<p><i>Calvert County</i>  <b>Southern MD Tri-County Community Action Committee, Inc.</b>                      Hughesville, MD 20637                      Comptroller #: 09-2727-0110                      ADPICS BPO ID: N00B0400246                      Contract Number: FIA/OHEP-10-012</p>	10,478	\$720,513.22
<p><i>Charles County</i>  <b>Southern MD Tri-County Community Action Committee, Inc.</b>                      Hughesville, MD 20637                      Comptroller #: 09-2727-0110                      ADPICS BPO ID: N00B0400247                      Contract Number: FIA/OHEP-10-013</p>	12,266	\$787,081.44
<p><i>St. Mary's County</i>  <b>Southern MD Tri-County Community Action Committee, Inc.</b>                      Hughesville, MD 20637                      Comptroller #: 09-2727-0110                      ADPICS BPO ID: N00B0400248                      Contract Number: FIA/OHEP-10-014</p>	10,903	\$787,081.44
<p><i>Somerset County</i>  <b>Shore Up! Inc.</b>                      Salisbury, MD 21803                      Comptroller #: 09-2729-0110                      ADPICS BPO ID: N00B0400243                      Contract Number: FIA/OHEP-10-009</p>	11,872	\$627,070.70
<p><i>Washington County</i>  <b>Washington County Community Action Council, Inc.</b>                      Hagerstown, MD 21740                      Comptroller #: 09-2728-0110                      ADPICS BPO ID: N00B0400249                      Contract Number: FIA/OHEP-10-015</p>	21,037	\$1,986,733.69

ITEM: 2-S (Cont.)

ATTACHMENT

REVISED  
10B  
BPW 11/18/2009

<u>Offerors/Awardees</u>	<u>Estimated Number of Applications</u>	<u>4 Years and 9 Months Financial Offer *</u>
<i>Wicomico County</i> <b>Shore Up! Inc.</b> Salisbury, MD 21801 Comptroller #: 09-2729-0110 ADPICS BPO ID: N00B0400244 Contract Number: FIA/OHEP-10-010	24,822	\$1,374,708.04
<i>Worcester County</i> <b>Shore Up! Inc.</b> Salisbury, MD 21801 Comptroller #: 09-2729-0110 ADPICS BPO ID: N00B0400245 Contract Number: FIA/OHEP-10-011	10,887	\$634,822.07
<b>Total</b>	<b>102,265</b>	<b>\$6,918,010.60</b>

\*A single-offer was received for each jurisdiction from the incumbent Contractor.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 3-S-OPTION **Agency Contact:** W. Stanley Lane  
410-767-3355  
Slane1@mtamaryland.com

**DEPARTMENT/PROGRAM:** Transportation (MDOT)  
Maryland Transit Administration (MTA)

**CONTRACT ID:** MTA-1113A;  
Taxi Access Premium Services  
ADPICS No. J05B0400008

**CONTRACT APPROVED:** 11/16/2005 DBM/BPW Agenda Item 1-S

**CONTRACTOR:** MJ Management Services, LLC  
Baltimore, MD

**CONTRACT DESCRIPTION:** Contract to provide Taxi Access Premium Services (“Taxi Access”) to eligible Americans with Disabilities Act (ADA) patrons. Taxi Access allows eligible ADA patrons the opportunity to use participating local transportation service providers within MTA designated service areas.

**OPTION DESCRIPTION:** Approval request to exercise the second and final one-year renewal option available under the original contract to continue providing the Taxi Access Program to eligible Americans with Disabilities Act (ADA) patrons.

**TERM OF ORIGINAL CONTRACT:** 12/1/2005 - 11/30/2008 (w/2 one-year renewal options)

**TERM OF OPTION:** 12/1/2009 – 11/30/2010

**AMOUNT OF ORIGINAL CONTRACT:** \$17,500,000 Est. (3 Years)

**AMOUNT OF OPTION:** \$ 7,600,000 Est. (1 Year)

**PRIOR MODIFICATIONS/OPTIONS:** \$21,100,000 Est. (See Attachment)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S-OPTION (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$46,200,000 Est.

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 5%

**REQUESTING AGENCY REMARKS:** Request for approval to continue the existing contract by exercising the second and final one-year renewal option as contained in the original contract.

MTA's Taxi Access program provides an average of 800 rides per day on business days and 400 rides per day on weekend days to over 4,000 registered users. The Taxi Access program began in June 2004 to provide spontaneous on-demand trips to Mobility service customers. Taxi Access is a premium service that is not required by ADA, but supplements the MTA's ADA paratransit service by allowing patrons the option of same day travel for unplanned trips. The MTA has a contract with MJ Management (MJM) to coordinate the service which includes enrolling and managing provider cab companies, issuing Taxi Access cards to customers, ensuring program compliance by cab drivers, cab companies and the customers, and handling all billing to the MTA. MJM is responsible for managing this service at MTA's direction through all aspects of the service with the exception of eligibility which is handled by the MTA certification office.

MTA's Taxi Access service has been updated and renamed "Taxi Access II". The most significant update is the reduction in fare limits from \$50 to \$20 per trip with the number of trips allowed being reduced from 4 to 2 per day. Additionally, for each trip in which MJM receives complete and valid GPS coordinates, a technology fee of \$1 per trip is added to the provider companies' fees. This GPS information provides valuable proof of the actual trips and assists MJM in the detection of fraud.

The Taxi Access II program is a very valuable and popular service for the disabled community. MTA has been able to reduce expenses through the reduction in fares per trips and trips per day, in spite of the increase in ridership. The renewal option amount for this second option is estimated to be \$2.0 million less than the first renewal option due to the updates mentioned above.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S-OPTION (Cont.)

MJM provides proprietary swipe card technology that is used to track and provide data on each trip (transaction). This data enables MTA to analyze the Taxi Access service performance and make recommendations for improvements, as well as provides an additional tool in detecting fraud. MJM has played a key role in analyzing the data on trip transactions to assist in fraud reductions. All of the customer data for the Taxi Access service, both current and historical, currently resides on MJM's software systems, making its participation in planning, communication and implementation of program parameters critical to the success of the Taxi Access Program.

MTA is currently reviewing all Mobility operations including paratransit services and Taxi Access. As revised scopes are developed, MTA will issue new RFPs for affected services where new contracts are required.

<b>FUND SOURCE:</b>	100% Special (Transportation Trust Fund)
<b>APPROP. CODE:</b>	J05H0102
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	09-2917-1111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

ITEM: 3-S-OPTION (Cont.)

ATTACHMENT

BPW 11/18/2009

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod. #1	\$ 11,500,000	Increase available funding on base contract to cover payments already made to Contractor for the period 3/14/2008 – 11/30/2008. Approved on the 11/19/2008 DBM BPW Agenda, Item 7-S-MOD.
Opt. #1	\$ 9,600,000	Renewed contract for the period 12/1/2008 – 11/30/2009 (Option 1 of 2). Approved on the 11/19/2008 DBM BPW Agenda, Item 7-S-MOD.
Total	<u>\$ 21,100,000</u>	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION/MODIFICATION**

**ITEM:** 4-S-MOD **Agency Contact:** Anne Timmons  
410-767-4710  
atimmons@dbm.state.md.us

**DEPARTMENT/PROGRAM:** Budget and Management (DBM)  
Office of Personnel Services and Benefits (OPSB)  
Employee Benefits Division

**CONTRACT ID:** F10R7200001;  
Consultant and Actuarial Services for State  
Employee and Retiree Benefits Program  
ADPICS No. F10B0400005

**CONTRACT APPROVED:** 11/15/2006 DBM BPW Agenda Item 1-S

**CONTRACTOR:** Gabriel, Roeder, Smith & Co. (GRS)  
Irving, TX

**CONTRACT DESCRIPTION:** Provide consultant and actuarial services to support the administration of State Employee and Retiree Health Benefits Programs.

**OPTION/MODIFICATION DESCRIPTION:** Approval request to exercise the first of two one-year renewal options, to modify the contract language to reflect a reduction in the Fixed Actuarial Fee and a reduction in the hourly labor rate categories, and to change the manner in which payments are made.

**TERM OF ORIGINAL CONTRACT:** 11/15/2006 – 11/30/2009 (w/2 one-year renewal options)

**TERM OF OPTION/MODIFICATION:** 12/1/2009 – 11/30/2010

**AMOUNT OF ORIGINAL CONTRACT:** \$2,592,000 NTE (3 Years)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S-MOD (Cont.)

**AMOUNT OF OPTION/MODIFICATION:** \$1,261,265 NTE (Renewal Option)  
(\$ 25,721) (Modification)  
\$1,235,544 NTE Total (1 Year)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$3,827,544 NTE

**OVERALL PERCENT +/- (THIS MOD):** -0.99%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 27%

**REQUESTING AGENCY REMARKS:** Request for approval to continue the existing Contract by exercising the first of two one-year renewal options, to modify the payment terms, and to modify the manner in which payments are made. Invoices for the fixed-fee Actuarial Services will be submitted using the fixed labor rates and the period of time expended in performing those services, but payments will be made only up to the fixed-fee for Actuarial Services.

The original contract anticipated the renewal option amount to be \$872,000; however, this was not an accurate estimate of the actual consultant and actuarial services needed for this renewal option year. It is now known that the State Employee and Retiree Health Benefits Programs will require consultant services to assist with two Requests For Proposals (RFPs) during this option year: RFPs for Pharmaceutical Services and for Mental Health Services. The payment for the services necessary based on the addition of these two RFPs would bring the renewal option value up to \$1,347,000; however, because of the building work accomplished by Gabriel, Roeder, Smith & Co. (GRS) on the Data Warehouse and the Pharmacy Directorship, those specific services can be accomplished more efficiently and the renewal option amount is \$85,735 less than would have been needed to exercise this renewal option. In addition, GRS has agreed to reduce costs to the State in this first Option Year by foregoing the increase in the not to exceed total Actuarial Services fee by \$8,000, and in the rates for the three labor categories for Consulting Services. Applying these rates to projected hours for the option period, results in a projected savings of \$25,721 (approximately 2%).

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S-MOD (Cont.)

The data warehouse built by GRS and their role in the Pharmacy Directorship are key to assisting the Office of Personnel Services and Benefits (OPSB) create a proactively monitor Program-wide costs and ensure transparency under the Pharmacy Benefit Management contract with Catalyst Rx. Through the data warehouse OPSB can monitor utilization trends, react timely to unusual activity, and model plan design changes for cost effectiveness. GRS also provides actuarial and consulting services to assist with trend projections and annual premium rate setting during the budget process. GRS assists in the development of OPSB's RFPs in order to get the best possible vendor for the best possible price. GRS also conducts the Annual Satisfaction Surveys, which are random sampling surveys of the State's benefit programs' participants to determine the overall satisfaction of the health, dental, prescription drug, behavioral health and flexible spending plans.

Exercising this renewal option is in the best interest of the State in terms of quality and continuity of service to ensure that deliverables are met and all projects in progress will have continued oversight in this coming year.

**FUND SOURCE:** 100% Reimbursable  
**APPROP. CODE:** F10A0202  
**RESIDENT BUSINESS:** No  
**MD TAX CLEARANCE:** 09-2946-0001

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 5-S-MOD **Agency Contact:** Joan Stine  
410-767-1362  
stinej@dhhm.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Family Health Administration (FHA)  
Center for Health Promotion, Education &  
Tobacco Use Prevention

**CONTRACT ID:** DHMH-OCMP 06-9178;  
The Maryland Tobacco Quitline  
ADPICS No. COB79381

**CONTRACT APPROVED:** 5/17/2006 DBM BPW Agenda Item D-6

**CONTRACTOR:** Free and Clear, Inc.  
Seattle, WA

**CONTRACT DESCRIPTION:** The Maryland Tobacco Quitline provides  
both basic and comprehensive cessation counseling, Nicotine Replacement Therapy (NRT)  
support to callers, and Web Coach™ (a web based support system for callers).

**MODIFICATION DESCRIPTION:** Approval request to reduce the total contract  
amount by \$368,205 due to budget cuts. (See Requesting Agency Remarks below.)

**TERM OF ORIGINAL CONTRACT:** 6/1/2006 - 6/30/2008 (w/2 two-year renewal  
options)

**TERM OF MODIFICATION:** 11/20/2009 - 6/30/2010

**AMOUNT OF ORIGINAL CONTRACT:** \$2,890,000 (2 Years, 1 Month)

**AMOUNT OF MODIFICATION:** (\$368,205) (1 Year, 9 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$2,140,000 (See Attachment)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 5-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$4,661,795

**PERCENT +/- (THIS MODIFICATION):** -12.74%

**OVERALL PERCENT +/-:** -31.77%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 10%

**REQUESTING AGENCY REMARKS:** Request for approval to reduce the amount of funding available for these services by \$368,205 for renewal option #1 due to budget cuts. The Contractor, Free & Clear, Inc., will continue to deliver both basic and comprehensive cessation counseling services, but at a reduced capacity. Based on the reduction and current trends about 1,607 less calls will be received. The "Basic" service consists of a single counseling session for a first time caller. The "Comprehensive" Service builds on that initial call by adding three additional counseling sessions that are scheduled in advance. Free & Clear will also provide Nicotine Replacement Therapy (NRT) support to callers, Web Coach™ (a web based support system for callers), and additional reports and services offered by the Contractor.

Since the launch of The Maryland Tobacco Quitline in June 2006, cessation services and information have been provided to over 40,000 Maryland residents by Free& Clear. In a survey conducted in 2008, 99.0% of participants were satisfied with the services that they received, and 93.5% of participants said that they had made a serious attempt to quit tobacco since their first contact with the Quitline. 39.4% of participants surveyed said that they had not used tobacco for a month or longer as compared to an average quit rate of about 4 - 7% by those who attempt to quit without assistance.

Free & Clear continues to be the only Quitline vendor focused exclusively on tobacco-use cessation counseling, with over 120 dedicated tobacco-use cessation counselors on staff and provides a unique public/private sector partnership addressing a critical public health need. Free & Clear continues to serve the greatest number of state quitlines (serving 16 states) and continues to provide both "basic" and "comprehensive" counseling services for its clients. Free & Clear continues to meet and exceed on service delivery and performance such as live transfers of tobacco users to a quit coach, returned voicemails within 24 hours, training, staff development on new protocols, and self help materials being sent out in a timely manner.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 5-S-MOD (Cont.)

**FUND SOURCE:** 49.3% Special (Cigarette Restitution Fund);  
36.1% General; 14.6% Federal

**APPROP. CODE:** M00F0306

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** TBD

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 5-S-MOD (Cont.)

ATTACHMENT

BPW 11/18/2009

**PRIOR MODIFICATION/OPTIONS (Cont.)**

Mod #1	(\$600,000)	Modification to add Nicotine Replacement therapy (NRT) support to callers, adding Web Coach™ (a Web based support system for callers), additional reports and services offered by contractor. Funds reduced by \$600,000 for the period 9/12/2008-6/30/2008. Approved on the 8/22/2007 DBM BPW Agenda Item 12-S-MOD.
Mod #2	\$ 50,000	Modification to reinstate funding to the base contract that was reduced in prior modification to support additional call volume since the Clean Indoor Air Act was enacted. Term: 6/1/2008 - 6/30/2008. Approved by DHMH.
Option # 1	\$2,690,000	Exercise the 1 <sup>st</sup> of two two-year renewal options as contained in the original contract. For the period 7/1/2008 - 6/30/2010. Approved on the 6/11/2008 DBM BPW Agenda Item 12-S-Option.
Total	<u>\$2,140,000</u>	

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 6-S-MOD **Agency Contact:** Marcus Filson  
410-230-3325  
filsonm@djs.state.md.us

**DEPARTMENT/PROGRAM** Department of Juvenile Services (DJS)  
State Operated Facilities

**CONTRACT ID:** 09-JS-005;  
Behavioral Health Services at the  
Charles H. Hickey Jr. School  
ADPICS No. COB81192

**CONTRACT APPROVED:** Emergency Contract approved by DJS &  
reported to the BPW on 5/6/09, Appendix 2

**CONTRACTOR:** Glass Health Programs, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Provide Behavioral Health Services to an  
average daily population of 72 male youth at the Charles H. Hickey, Jr. School. Services include  
screening and assessment, suicide prevention, medication management, consultation and  
participation in the development of individualized education plans for each youth.

**MODIFICATION DESCRIPTION:** Approval request to extend the contract by  
approximately 2.3 months in order to complete the procurement and award a new contract.

**TERM OF ORIGINAL CONTRACT:** 3/1/2009 – 10/31/2009

**TERM OF MODIFICATION:** 11/21/2009 – 1/31/2010

**AMOUNT OF ORIGINAL CONTRACT:** \$770,096 (8 Months)

**AMOUNT OF MODIFICATION:** \$272,212 (2.3 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$16,012 (See Attachment)

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$1,058,320

**PERCENT +/- (THIS MODIFICATION):** +37.3%

**OVERALL PERCENT +/-:** +37.4%

**ORIGINAL PROCUREMENT METHOD:** Emergency

**MBE PARTICIPATION:** 8.8%

**REQUESTING AGENCY REMARKS:** Request for approval of a modification to extend the current contract for 2.3 months to ensure uninterrupted behavioral health services to the youth at the Charles H. Hickey Jr. School while DJS completes a new competitive procurement.

DJS is currently evaluating proposals received for the RFP for replacement behavioral health services. Best and Final Offers were due 11/2/2009. It is anticipated that DJS will have selected the successful offeror and secured all necessary documents in time to meet the cut-offs for the 12/16/2009 Board of Public Works (BPW) meeting. To ensure the BPW has adequate time to make an informed decision to award the new contract, the requested extension on this Item will be good through 1/31/2010. However, depending on when the follow-up contract is submitted to and approved by the Board, and whether the rates for the new, long term contract are less than the rates under the current, emergency award, the Department could terminate the requested extension early and start the new contract on 1/1/2010.

The Contractor, Glass Health Program, Inc., has provided satisfactory behavioral health services since 3/1/2009.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-S-MOD (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODES:** V00G0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 09-2912-0111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**ITEM: 6-S-MOD (Cont.) ATTACHMENT**

25B  
BPW 11/18/2009

**PRIOR MODIFICATIONS (Cont.):**

Mod #1 \$16,012 Extended contract for the period 11/1/2009 - 11/20/2009 in order to bring the current agenda item to BPW. Approved by DJS.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 7-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
SJohnso5@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Family Investment Administration (FIA)  
Office of Home Energy Programs (OHEP)

**CONTRACT ID:** CSA/OHEP-04-013;  
Maryland Energy Assistance Program  
Electric Universal Service Program  
ADPICS NO. COB88378

**CONTRACT APPROVED:** 1/28/2004 DBM BPW Agenda Item 1-S

**CONTRACTOR:** Howard County Community Action Council,  
Inc.  
Columbia, MD

**CONTRACT DESCRIPTION:** Multiple award contracts to ten vendors serving 14 jurisdictions to provide local administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP). These services are for the purpose of providing monetary assistance and crisis assistance to low-income families for paying heating and electric expenses. Services will be provided to an estimated 97,734 households over three years in these 14 jurisdictions.

**MODIFICATION DESCRIPTION:** Approval request to extend one of the 14 contracts by four months in order to complete a new procurement and award a new contract for one jurisdiction, Howard County. (See Requesting Agency Remarks below and Item 2-S on this DBM BPW Agenda.)

**TERM OF ORIGINAL CONTRACT:** 2/1/2004 - 1/31/2007 (w/2 one-year renewal options)

**TERM OF MODIFICATION:** 12/1/2009 - 3/31/2010

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S-MOD (Cont.)

**AMOUNT OF ORIGINAL CONTRACT:** \$397,930  
**AMOUNT OF MODIFICATION:** \$98,326 (4 Months)  
**PRIOR MODIFICATIONS/OPTIONS:** \$579,868 (See Attachment)  
**REVISED TOTAL CONTRACT AMOUNT:** \$1,076,124 (See Attachment)  
**PERCENT +/- (THIS MODIFICATION):** +24.71%  
**OVERALL PERCENT +/-:** +99.25%  
**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals  
**MBE PARTICIPATION:** None

**REQUESTING AGENCY REMARKS:** Request for approval to extend, for the third time, the one remaining contract to continue the Local Administrative Agency (LAA) services in Howard County for the Maryland Energy Assistance Program (MEAP), the Electric Universal Service Program (EUSP), and the Utilities Service Protection Program (USPP) for an additional four months in order to complete a new procurement and award a new contract.

As explained in Item 2-S on this agenda, for the first time the new contracts have a 1% MBE participation goal. The vendors' proposals have never included MBE documents in the past, so proper completion of the MBE forms for the procurements for these services has created some challenges for the vendors and DHR.

A new RFP for Howard County only was issued on 10/28/2009. The Pre-Proposal Conference was held on 11/6/2009. In addition to the incumbent attending this time, there were four other potential offerors at the conference. The Pre-Proposal Conference included an expanded MBE presentation to ensure the vendors understood how to fill out the MBE forms. Also, sample completed MBE forms were posted on DHR's website, which included the Pre-Proposal Conference minutes and other Conference information.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-S-MOD (Cont.)

It is anticipated that the evaluation of the proposals will be completed by the end of December and the recommendation for award will be presented to the BPW for approval in March for an April 1, 2010 start date.

An estimated 1,224 households will be served during the four-month modification period. The Howard County incumbent has served 14,841 households since 2004. MEAP provides assistance with energy bills for gas, electric, fossil fuel and/or weatherization services. EUSP provides assistance with electricity bills and limited electrical weatherization assistance. USPP provides added assurances to prevent utility service termination.

The LAAs provide staff, supervision, office space and time for outreach, application intake, resource and referral to other sources, review and certification of household eligibility, payment processing and related data entry into OHEP's database.

**FUND SOURCE:** 60% Federal;  
40% Special (Electric Utility Ratepayer Fund)

**APPROP. CODE:** N00I0006

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 09-3036-0110

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

<b>ITEM:</b>	7-S-MOD (Cont.)	<b>ATTACHMENT 1</b>	BPW 11/18/2009
Mod #1	\$10,800	A1 - Modification - Governor's Initiative "Project Heat Up" for the period 12/15/2005 to 6/30/2006. Approved by DHR under its delegated authority.	
Mod #2	\$40,000	A2 - Modification - added funds for additional staff to process an anticipated increased number of energy assistance applications due to increased heating and oil costs for the period 8/15/2006 through 1/31/2007. Approved by DBM and reported on the DBM PAAR.	
Option #1	\$139,486	A3 - Simultaneously exercised the 1st of 2 one-year Option Renewals as contained in the original contract while adding funds for additional staff in anticipation of increased energy assistance applications due to increased heating and oil costs for the period 2/1/2007 through 1/31/2008. The renewal option was approved by DBM. By approving the contract, the Board granted DBM the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directed that the exercise of each option renewal be reported on a DBM PAAR.	
Mod #3	\$40,000	A3 - Simultaneously exercised the 1st of 2 one-year Option Renewals as contained in the original contract while adding funds for additional staff in anticipation of increased energy assistance applications due to increased heating and oil costs for the period 2/1/2007 through 1/31/2008. Approved by DBM and reported on the DBM PAAR.	
Option #2	\$143,744	A4 - Exercised the 2nd of 2 one-year Option Renewals as contained in the original contract for the period 2/1/2008 through 1/31/2009. All renewal options were approved by DBM. By approving the contract, the Board granted DBM the authority to approve the unilateral exercise of the renewal option(s) at the scheduled times as provided for in the contract, and directed that the exercise of each option renewal be reported on a DBM PAAR.	

**ITEM:** 7-S-MOD Cont.)

**ATTACHMENT 1**

BPW 11/18/2009

Mod #5 \$148,338

A5 – Extended the term of the 2<sup>nd</sup> option renewal for a period of seven months from 2/1/2009 to 8/31/2009 to allow time for the completion of a new procurement and the award of a new contract. Approved on the 1/28/2009 DBM BPW Agenda, Item 5-S-MOD.

Mod #6 \$57,500

A6 – Extended the term of the 2nd option renewal for a second time for a period of three months from 9/1/2009 to 11/30/2009 to allow time for the completion of a new procurement and the award of a new contract. Approved on the 8/26/2009 DBM BPW Agenda, Item 13-S MOD.

Total \$579,868

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 8-GM Agency Contact: T. Eloise Foster  
(410) 260-7041

**DEPARTMENT:** Budget and Management (DBM)

**FUND SOURCES:** ~~(\$104,805,503)~~ General Funds ~~(\$102,805,503)~~  
(\$ 40,441,699) Special Funds  
(\$ 57,329,483) Federal Funds

**APPROP. CODES:** See Backup

**AMOUNT OF REQUEST:** ~~(\$202,576,685)~~ ~~(\$200,576,685)~~  
(See Backup for a summary by  
Department/Agency)

**DESCRIPTION:** Under the provisions of §7-213(a), State Finance and Procurement Article, the Governor, with the approval of the Board of Public Works, may reduce, by not more than 25%, any appropriation the Governor considers unnecessary.

**REQUESTING AGENCY REMARKS:** The Backup to this Item, for the Board's approval, is the Governor's list of reductions for fiscal year 2010, by Department and Independent Agency. Consistent with the provisions of §7-213(b) of the State Finance and Procurement Article, no appropriations have been reduced for the payment of the principal and interest on State Debt, public schools mandated funding (including the School for the Deaf and the School for the Blind), or the salary of a public officer during the term of office. No reduction exceeds 25% of the appropriation.

Reversion amounts and fund balance transfers are shown for informational purposes for the Executive Branch agencies, the General Assembly and the Judiciary. These reversions will not be part of the reductions to be approved by the Board, but were agreed to by principal staff of each of the departments.

The Backup sets out the total amount of the reductions for each Agency. These reductions will result in the elimination of 112.0 State employee positions, of which 68.5 are currently filled. The Backup also lists the positions to be eliminated.

**SUPPLEMENT B  
DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 8-GM (Cont.)

The Secretary of Budget and Management has determined that employees who are separated from State employment effective December 1, 2009 as a result of this action shall be granted a lump sum payment equivalent to four weeks of pay. These individuals may also receive four months of State paid (the State's and the employee's share) health insurance, dental and prescription benefits through April 1, 2010. Unless otherwise noted, the effective date for abolition is 12/2/2009. The State will provide a limited severance package for employees who have an effective date of separation after December 1, 2009, but prior to April 1, 2010.

**DBM REMARKS:** Approval recommended.

---

Board of Public Works Action - The above referenced Item was:

APPROVED\*

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

*\* The above item was approved with one variance from DBM's recommendation: The Board of Public Works set the Sellinger funding reduction at \$7,000,000.*

ITEM: 8-GM (Cont.)

## BACK-UP

Agency Reductions  
For FY 2010 Amended Appropriation  
General Funds

Agency Code	Agency	Legislative Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.	Positions
C80	Office of the Public Defender	85.58	2,212	491,119	493,331	0.58%	10.5
C81	Office of the Attorney General	17.79	0	600,000	600,000	3.37%	2.0
C82	Office of the State Prosecutor	1.19	1,000	0	1,000	0.08%	
D05	Board of Public Works	7.77	3,000	75,000	78,000	1.00%	
D10/15/16/18	Exec. Dept - Office of the Governor, Boards and Commissions, Governor's Office for Children, and Secretary of State	87.62	13,070	174,270	187,340	0.21%	4.5
D12	Dept. of Disabilities	2.80	0	70,083	70,083	2.50%	
D17	Historic St. Mary's City Commission	1.95	0	20,000	20,000	1.03%	
D25	Interagency Committee for School Construction	7.52	1,264	0	1,264	0.02%	
D26	Dept. of Aging	23.22	0	422,342	422,342	1.82%	
D27	Commission on Human Relations	2.58	0	36,496	36,496	1.41%	1.0
D38	St. Brd of Elections	8.40	3,400	90,000	93,400	1.11%	
D40	Department of Planning	12.09	19,787	600,000	619,787	5.12%	
D50	Military Dept.	14.04	20,850	400,000	420,850	3.00%	
D55	Veterans Affairs	7.94	4,000	0	4,000	0.05%	
D60	State Archives	2.41	0	295,693	295,693	12.28%	
E00	Office of the Comptroller	73.91	122,991	290,753	413,744	0.56%	
E50	Dept. of Assessments and Taxation	102.44	3,195	0	3,195	0.00%	
E75	State Lottery Agency	18.76	8,000	0	8,000	0.04%	
F10	Dept. of Budget and Management	21.08	7,358	400,000	407,358	1.93%	
F50	Dept. of Information Technology	21.31	15,185	540,541	555,726	2.61%	1.0
H00	Dept. of General Services	52.97	56,683	1,631,137	1,687,820	3.19%	5.0
J00	Department of Transportation	0.00	0	0	-	0.00%	1.0
K00	Dept. of Natural Resources	46.39	21,430	1,017,205	1,038,635	2.24%	16.0
L00	Maryland Department of Agriculture	26.16	151,350	775,000	926,350	3.54%	4.0
M00	Dept. of Health and Mental Hygiene	2,932.55	213,277	44,203,629	44,416,906	1.51%	39.0
N00	Dept. of Human Resources	551.35	399,589	5,655,236	6,054,825	1.10%	
P00	Dept. of Labor, Licensing and Regulation	33.93	32,456	1,190,515	1,222,971	3.60%	11.0
Q00	Dept. of Public Safety and Correctional Services	998.78	747,686	2,245,364	2,993,050	0.30%	
R00	MD State Dept. of Education -Headquarters	99.28	66,008	1,129,261	1,195,269	1.20%	8.0
R00	MD State Dept. of Education -Aid to Education	5,250.64	0	0	-	0.00%	0.0
R00	MD State Dept. of Education - Children's Cabinet Interagency Func	26.24	0	1,800,000	1,800,000	6.86%	
R15	MD Public Television	9.65	0	232,594	232,594	2.41%	
R62	Maryland Higher Education Commission	423.96	0	7,511,000	7,511,000	1.77%	1.0
T00	Dept. of Business and Economic Development	49.07	85,122	2,028,190	2,113,312	4.31%	8.0
T50	MD Technology Development Corporation	16.07	0	325,000	325,000	2.02%	
U00	MD Dept. of the Environment	35.55	9,448	8,885	18,333	0.05%	
V00	Dept. of Juvenile Services	255.18	429,726	175,000	604,726	0.24%	
W00	Dept. of State Police	164.97	430,750	502,353	933,103	0.57%	
Y01	State Reserve Fund	139.95	0	25,000,000	25,000,000	17.86%	
<b>Total - General Funds:</b>		<b>11,493.17</b>	<b>2,868,837</b>	<b>99,936,666</b>	<b>102,805,503</b>	<b>0.89%</b>	<b>112.0</b>

ITEM: 8-GM (Cont.)

## BACK-UP

Agency Reductions  
For FY 2010 Amended Appropriation  
General Funds

Agency Code	Agency	Legislative Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.	PINS
<b>Prior Year Reversions</b>							
M00	Dept. of Health and Mental Hygiene				292,500		
Q00	Dept. of Public Safety and Correctional Services				2,100,000		
V00	Dept. of Juvenile Services				376,472		
	<b>Total - Prior Year Reversions</b>				<b>2,768,972</b>		
<b>FY 2010 Reversions</b>							
B75	General Assembly				1,000,000		
C00	Judiciary				5,000,000		
D15	Boards and Commissions				280,000		
M00	Dept. of Health and Mental Hygiene				18,000,000		
Q00	Dept. of Public Safety and Correctional Services				3,000,000		
R00	MD State Dept. of Education				1,329,392		
	<b>Total FY 2010 Reversions</b>				<b>28,609,392</b>		
<b>FY 2010 Revenue Adjustments</b>							
D28	MD Stadium Authority				2,000,000		
D99	Administrative Hearings				100,000		
E00	Office of the Comptroller				700,000		
M00	Dept. of Health and Mental Hygiene				4,314,176		
Q00	Dept. of Public Safety and Correctional Services				2,455,987		
W00	Dept. of State Police				370,953		
	Moving Violations				2,000,000		
	Tax Amnesty Program				11,600,000		
	Corporate Income Tax				129,000,000		
	<b>Total FY 2010 Revenue Adjustments</b>				<b>152,541,116</b>		
<b>Fund Balance Transfers</b>							
C00	Judiciary				25,000,000		
E20	Treasurer				5,143,170		
K00	Dept. of Natural Resources				4,688,946		
L00	Dept. of Agriculture				150,000		
M00	Dept. of Health and Mental Hygiene				2,298,594		
P00	Dept. of Labor, Licensing and Regulation				602,800		
R30	Univ. System of MD				25,000,000		
S00	Dept. of Housing and Community Development				440,181		
T00	Dept. of Business and Economic Development				1,000,000		
U00	MD Dept. of the Environment				2,700,000		
U10	Maryland Environmental Services				500,000		
W00	Dept. of State Police				873,166		
	Statewide- IWIF				6,500,000		
	<b>FY 2010 Fund Balance Transfers</b>				<b>74,896,857</b>		
	<b>Total Fund Balance/Revenue Transfers and Reversions</b>				<b>258,816,337</b>		
	<b>TOTAL GENERAL FUND REDUCTIONS AND FY 2010 REVERSIONS</b>				<b>361,621,840</b>		

ITEM: 8-GM (Cont.)

**BACK-UP**

**Agency Reductions  
 For FY 2010 Amended Appropriation  
 Special Funds**

Agency Code	Agency	Amended Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.
H00	Dept. of General Services	2.60	0	56,965	56,965	2.19%
J00	Department of Transportation	1771.46	0	37,591,932	37,591,932	2.12%
K00	Dept. of Natural Resources	117.12	0	229,450	229,450	0.20%
M00	Dept. of Health and Mental Hygiene	768.28	0	892,159	892,159	0.12%
P00	Dept. of Labor, Licensing and Regulation	34.51	0	617,285	617,285	1.79%
T00	Dept. of Business and Economic Development	49.55	0	166,242	166,242	0.34%
U00	MD Dept. of the Environment	63.17	0	14,500	14,500	0.02%
W00	Dept. of State Police	74.76	0	873,166	873,166	1.17%
<b>Total - Special Funds:</b>		<b>2,881.45</b>	<b>0</b>	<b>40,441,699</b>	<b>40,441,699</b>	<b>1.40%</b>

**For FY 2010 Amended Appropriation  
 Federal Funds**

Agency Code	Agency	Amended Appropriation (in Millions of \$)	Across the Board Reductions (\$)	Other Reductions (\$)	Total Recommended Reductions (\$)	Reduction as a % of Amend. Approp.
D50	Military Dept.	71.98	0	200,000	200,000	0.28%
M00	Dept. of Health and Mental Hygiene	4,441.47	0	52,419,103	52,419,103	1.18%
N00	Dept. of Human Resources	1274.82	0	4,704,784	4,704,784	0.37%
T00	Dept. of Business and Economic Development	1.58	0	5,596	5,596	0.35%
<b>Total - Federal Funds:</b>		<b>5,789.85</b>	<b>0</b>	<b>57,329,483</b>	<b>57,329,483</b>	<b>0.99%</b>

**TOTAL REDUCTIONS - ALL FUNDS**

**200,576,685**

**TOTAL REDUCTIONS - ALL FUNDS (including REVERSIONS)**

**459,393,022**

Back-Up  
 FY 2010 Cost Containment Position Reductions

PIN Number	Class Code	Class Title	FTE	FY 2010 Salary	Grade	Vacant	Filled	Effective Date
<b>Office of the Public Defender</b>								
	2711	Admin. Officer I	1.00	\$38,520	13	1.00	0.00	
	2043	Admin. Spec. III	1.00	\$35,863	12	1.00	0.00	
	0835	Legal Secretary	1.00	\$31,776	10	1.00	0.00	
	1318	Office Secretary I	1.00	\$28,499	8	1.00	0.00	
	1260	Personnel Associate II	1.00	\$33,750	11	1.00	0.00	
	0885	Paralegal II	1.00	\$36,236	12	1.00	0.00	
	2004	Social Worker II	1.00	\$45,356	16	1.00	0.00	
	5476	Program Manager I	1.00	\$72,829	19	0.00	1.00	
	5430	Asst. Public Defender I	0.50	\$33,392	20	0.50	0.00	
	5430	Asst. Public Defender I	1.00	\$59,656	20	1.00	0.00	
	5430	Asst. Public Defender I	1.00	\$59,656	20	1.00	0.00	
<b>TOTAL Public Defender</b>			<b>10.50</b>			<b>9.50</b>	<b>1.00</b>	

<b>Office of Attorney General</b>								
	4479	Database Specialist I	1.00	\$47,340	16	0.00	1.00	
	5789	Fraud Investigator III	1.00	\$47,489	14	0.00	1.00	
<b>TOTAL Attorney General</b>			<b>2.00</b>			<b>0.00</b>	<b>2.00</b>	

<b>Executive Department-Governor</b>								
	7894	Executive Assistant I	1.00	\$67,912	18	1.00	0.00	
	7892	Special Assistant II	1.00	\$37,977	14	1.00	0.00	
<b>TOTAL Executive Department-Governor</b>			<b>2.00</b>			<b>2.00</b>	<b>0.00</b>	

<b>Secretary of State</b>								
	7892	Special Assistant II	1.00	\$44,258	14	0.00	1.00	1/1/2010
	7716	Administrative Officer I	0.50	\$17,676	13	0.00	0.50	1/1/2010
<b>TOTAL Secretary of State</b>			<b>1.50</b>			<b>0.00</b>	<b>1.50</b>	

<b>Governor's Office for Children</b>								
	7688	Administrator I	1.00	\$44,924	18	1.00	0.00	

**Back-Up**  
**FY 2010 Cost Containment Position Reductions**

PIN Number	Class Code	Class Title	FTE	FY 2010 Salary	Grade	Vacant	Filled	Effective Date
<b>Commission on Human Relations</b>								
	1741	Human Relations Rep I	1.00	\$31,610	12	1.00	0.00	

**Department of Information Technology**

	2711	admin officer i	1.00	\$50,015	13	0.00	1.00	3/1/2010
--	------	-----------------	------	----------	----	------	------	----------

**Department of General Services**

	5477	prgm mgr ii	1.00	\$54,856	20	0.00	1.00	
	6146	administrator vi	1.00	\$61,929	21	0.00	1.00	
	5477	prgm mgr ii	1.00	\$56,965	20	0.00	1.00	
	4600	capital const engr-arch sr	1.00	\$62,970	21	0.00	1.00	
	4600	capital const engr-arch sr	1.00	\$45,791	21	0.00	1.00	1/1/2010
<b>TOTAL General Services</b>			<b>5.00</b>			<b>0.00</b>	<b>5.00</b>	

**Department of Transportation**

	4516	Fiscal Accounts Clerk Trainee	1.00	\$25,239	6	1.00	0.00	
--	------	-------------------------------	------	----------	---	------	------	--

**Department of Natural Resources**

	1001	NAT RES BIOL IV	1.00	\$64,847	17	0.00	1.00	
	1001	NAT RES BIOL IV	1.00	\$60,083	17	0.00	1.00	
	6095	ADMINISTRATOR II	1.00	\$60,083	17	0.00	1.00	
	2586	AGENCY PROJECT ENGR-ARCH III	1.00	\$60,757	18	0.00	1.00	
	2588	ADMINISTRATOR III	1.00	\$67,912	18	0.00	1.00	
	1928	ENGR II CIVIL-GENERAL	1.00	\$48,543	16	0.00	1.00	
	1928	ENGR II CIVIL-GENERAL	1.00	\$51,375	16	0.00	1.00	
	2310	NAT RES PLANNER V	1.00	\$68,457	19	0.00	1.00	
	0667	PAINTER	1.00	\$30,790	9	0.00	1.00	
	1965	MAINT CHIEF III NON LIC	1.00	\$42,789	12	0.00	1.00	
	1053	GEOL LEAD/ADV MGS	1.00	\$73,910	19	0.00	1.00	
	1000	NAT RES BIOL III	1.00	\$59,609	16	0.00	1.00	
	4470	DP PROGRAMMER ANALYST II	1.00	\$53,610	17	0.00	1.00	
	1328	OFFICE SECY II	1.00	\$38,879	9	0.00	1.00	

Back-Up  
FY 2010 Cost Containment Position Reductions

PIN Number	Class Code	Class Title	FTE	FY 2010 Salary	Grade	Vacant	Filled	Effective Date
	4140	PARK RANGER CAPTAIN	1.00	\$98,096	69	0.00	1.00	1/1/2010
	5051	EXECUTIVE ASSOCIATE I	1.00	\$35,736	14	1.00	0.00	
<b>TOTAL DNR</b>			<b>16.00</b>			<b>1.00</b>	<b>15.00</b>	

**Department of Agriculture**

	2043	Administrative Specialist III	1.00	\$45,739	12	0.00	1.00	1/10/2010
	0741	Agricultural Inspector Pest Survey	1.00	\$42,170	11	0.00	1.00	1/10/2010
	6097	Administrator V	1.00	\$70,693	19	0.00	1.00	1/10/2010
	6095	Administrator II	1.00	\$43,725	17	1.00	0.00	
<b>TOTAL Agriculture</b>			<b>4.00</b>			<b>1.00</b>	<b>3.00</b>	

**Department of Health and Mental Hygiene**

	1376	office services clerk	1.00	\$36,544	8	1.00	0.00	
	1094	ph lab sci supervisor	1.00	\$46,563	18	1.00	0.00	
	2586	administrator i	1.00	\$58,487	16	1.00		
	5483	prgm mgr senior ii	1.00	\$68,692	24	1.00	0.00	
	3235	admin officer ii	1.00	\$36,280	14	0.00	1.00	1/1/2010
	3235	admin officer ii	1.00	\$36,280	14	1.00	0.00	
	2572	admin aide	1.00	\$43,251	11	1.00		
	2247	admin officer iii	1.00	\$38,594	15	0.00	1.00	1/1/2010
	2942	prgm admin ii hlth services	1.00	\$43,725	17	0.00	1.00	
	4245	hlth fac surveyor nurse ii	1.00	\$46,563	18	1.00	0.00	
	3353	hlth planner iv	1.00	\$43,725	17	0.00	1.00	
	6118	admin spec iii	1.00	\$32,091	12	0.00	1.00	1/1/2010
	3235	admin officer ii	1.00	\$36,280	14	0.00	1.00	1/1/2010
	4261	nursing prgm constl/admin i	1.00	\$49,638	19	0.00	1.00	
	1362	office secy iii	1.00	\$28,434	10	1.00	0.00	
	2071	comm hlth educator iii	1.00	\$41,074	16	0.00	1.00	
	2071	comm hlth educator iii	1.00	\$41,074	16	0.00	1.00	
	4244	hlth fac surveyor nurse i	1.00	\$43,725	17	1.00	0.00	
	6810	Physician Program Manager	1.00	\$181,513	38	0.00	1.00	1/1/2010
	6803	Physician Clinical Staff	0.50	\$69,787	1033	0.00	0.50	1/1/2010
	4556	Building Services Worker	1.00	\$27,851	5	0.00	1.00	1/1/2010

Back-Up  
 FY 2010 Cost Containment Position Reductions

PIN Number	Class Code	Class Title	FTE	FY 2010 Salary	Grade	Vacant	Filled	Effective Date
	4556	Building Services Worker	1.00	\$28,847	5	0.00	1.00	1/1/2010
	4556	Building Services Worker	1.00	\$27,367	5	0.00	1.00	1/1/2010
	4561	Food Service Worker	1.00	\$30,436	1005	0.00	1.00	1/1/2010
	1038	Food Service Supervisor I	1.00	\$31,426	1007	0.00	1.00	1/1/2010
	4254	Music Therapist II	1.00	\$46,408	13	0.00	1.00	1/1/2010
	1992	Social Worker II, Health Service	1.00	\$53,189	16	0.00	1.00	1/1/2010
	4289	Clinical Nurse Specialist, Psych	1.00	\$75,320	1019	0.00	1.00	1/1/2010
	4288	Registered Nurse Supervisor, Med	1.00	\$75,320	1019	0.50	0.50	1/1/2010
	4003	Direct Care Associate II	1.00	\$30,872	1007	0.00	1.00	1/1/2010
	4003	Direct Care Associate II	1.00	\$33,054	1009	0.00	1.00	1/1/2010
	4003	Direct Care Associate II	0.50	\$15,574	1007	0.00	0.50	1/1/2010
	4003	Direct Care Associate II	0.50	\$15,575	1007	0.00	0.50	1/1/2010
	4453	CAMH Associate II	0.50	\$16,527	19	0.50	0.00	
	4456	CAMH Associate Supervisor	1.00	\$43,917	1013	0.00	1.00	1/1/2010
	4456	CAMH Associate Supervisor	1.00	\$43,917	1013	0.00	1.00	1/1/2010
	4458	CAMH Specialist I	1.00	\$40,506	1012	0.00	1.00	1/1/2010
	4452	CAMH Associate I	1.00	\$30,552	1008	0.00	1.00	1/1/2010
	4452	CAMH Associate I	1.00	\$30,552	1008	0.00	1.00	1/1/2010
	4453	CAMH Associate II	1.00	\$33,054	1009	0.00	1.00	1/1/2010
	4453	CAMH Associate II	1.00	\$33,054	1009	0.00	1.00	1/1/2010
<b>TOTAL DHMH</b>			<b>39.00</b>			<b>10.00</b>	<b>29.00</b>	

Back-Up  
FY 2010 Cost Containment Position Reductions

PIN Number	Class Code	Class Title	FTE	FY 2010 Salary	Grade	Vacant	Filled	Effective Date
<b>Department of Labor, Licensing and Regulation</b>								
	2247	admin officer iii	1.00	\$56,930	15	0.00	1.00	1/1/2010
	9529	Teacher APC MSDE	1.00	\$61,643	9990	0.00	1.00	1/1/2010
	9529	Teacher APC MSDE	1.00	\$81,360	9990	0.00	1.00	1/1/2010
	9529	Teacher APC MSDE	1.00	\$70,583	9990	0.00	1.00	1/1/2010
	9525	Teacher Lead MSDE	1.00	\$78,967	9990	0.00	1.00	1/1/2010
	9527	Teacher SPC MSDE	1.00	\$60,716	9990	0.00	1.00	1/1/2010
	9542	coord correctional educ msde	1.00	\$98,734	9990	1.00	0.00	
	9525	teacher conditional	1.00	\$45,978	9990	1.00	0.00	
	9538	principal	1.00	\$98,734	9990	1.00	0.00	
	9533	teacher apc plus 60 msde	1.00	\$56,114	9990	1.00	0.00	
	6194	public affairs officer ii	1.00	\$38,594	15	1.00	0.00	
		<b>TOTAL DLLR</b>	<b>11.00</b>			<b>5.00</b>	<b>6.00</b>	
<b>Maryland Department of Education</b>								
	6118	Admin Specialist III, Grade 12	1.00	\$18,650	12	0.00	1.00	
	5055	Education Program Specialist I	1.00	\$33,448	21	0.00	1.00	
	2572	Administrative Aide	1.00	\$17,455	11	1.00	0.00	
	5055	Education Program Specialist I, CTE	1.00	\$60,434	21	1.00	0.00	
	9529	Teacher APC	1.00	\$49,377	9990	1.00	0.00	
	9529	Teacher APC	1.00	\$49,377	9990	1.00	0.00	
	9531	Teacher APC plus 30	1.00	\$63,004	9990	1.00	0.00	
	0662	Obs-Contract Services Assistant II	1.00	\$43,932	11	1.00	0.00	
		<b>TOTAL MSDE</b>	<b>8.00</b>			<b>6.00</b>	<b>2.00</b>	
<b>Maryland Higher Education Commission</b>								
	5479	Program Manager iv	1.00	\$93,194	22	1.00	0.00	

Back-Up  
FY 2010 Cost Containment Position Reductions

PIN Number	Class Code	Class Title	FTE	FY 2010 Salary	Grade	Vacant	Filled	Effective Date
<b>Department of Business and Economic Development</b>								
	6146	administrator vi	1.00	\$56,496	21	1.00	0.00	
	9627	executive Vii	1.00	\$92,640	9907	1.00	0.00	
	5482	prgm mgr senior i	1.00	\$101,373	23	1.00	0.00	
	6094	administrator i	1.00	\$58,487	16	1.00	0.00	
	5483	prgm mgr senior ii	1.00	\$65,887	24	1.00	0.00	
	5061	travel information aide ii	1.00	\$35,516	9	0.00	1.00	
	5061	travel information aide ii	1.00	\$37,495	9	0.00	1.00	
	5061	travel information aide ii	1.00	\$37,495	9	0.00	1.00	
	<b>TOTAL DBED</b>		<b>8.00</b>			<b>5.00</b>	<b>3.00</b>	
	<b>GRAND TOTAL</b>		<b>112.00</b>			<b>43.50</b>	<b>68.50</b>	

**Summary of November 2009 BPW Reductions**  
Approved

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
<b>Health and Mental Hygiene -- Fund transfers/reversions/swaps</b>					
Senior Prescription Drug Assistance Program	Re-direct \$15 million in undesignated FY2009 balance to DHMH for use in Medical Care Programs.				15,000,000
Medicaid Primary Adult Care	Recover and revert CY2008 funding provided to managed care organizations that spent less than 80% of revenues on medical care. Total projected recovery of \$5,054,816 includes federal funds.				2,417,718
Medicaid recoveries	Recover and revert funding provided to managed care organizations on behalf of Medicaid enrollees later determined to be ineligible.				900,000
Boards and Commission	Transfer funds to General Fund in an amount equal to budget reductions identified by Health Professions Boards and Commissions.	692,159			692,159
✓ Revenue transfer	Transfer FY2010 Spinal Cord Trust Fund revenue to the General Fund. Funds have not been distributed since 2008.				500,000
Fund balance transfer	Transfer undesignated balance of Maryland Health Care Commission Fund to General Fund.				306,435
Fund balance transfer	Transfer \$800,000 from the Community Health Resources Commission Fund balance to the General Fund.				800,000
Federal Fund Attainment	Federal funding is available to support Medicaid and substance abuse treatment expenses.	775,004	775,004		996,458
Maternal & Child Health Block Grant	Use surplus block grant dollars in lieu of General Funds.	260,000	260,000		
Office of Health Care Quality	Utilize higher-than-expected collections of federal funding in support of OHCQ overhead costs.	85,120	85,120		

**Summary of November 2009 BPW Reductions**  
Approved

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
<b>Health and Mental Hygiene -- State facilities</b>					
✓ RICA Gildner	Reduce residential unit from 56 beds to 32 beds and serve patients at private-sector residential treatment centers at a lower cost. Eliminate twenty-one positions.	800,000	800,000	21.00	
Spring Grove Hospital	Achieve savings from hiring delays, lower-than-expected use of contractual and contract staff, reduced equipment purchases, and other efficiencies.	1,180,000	1,180,000		
Other psychiatric hospitals	Achieve turnover savings from hiring delays at Perkins Hospital and Springfield Hospital and lower-than-expected cost of utilities.	1,541,290	1,541,290		
Deer's Head Hospital Center	Reduce operating costs at Deer's Head Hospital Center.	38,082	38,082		
✓ Western Maryland Hospital Center	Achieve Medicaid savings by serving patients transferred to the Western Maryland Hospital Center from higher cost private settings.	400,000	153,640		
<b>Health and Mental Hygiene -- Grants &amp; contracts</b>					
Minority Health & Health Disparities	Revert prior year encumbrances.				292,500
HIV prevention and care services	Reduce General Fund grants and contracts by \$130,000. Over \$9 million for prevention services and \$10 million for care services -- both supported primarily by federal funds -- remain in the budget.	130,000	130,000		
✓ Model Infant Parent Centers	Eliminate General Fund portion of grants to two children's medical day care centers. Almost \$850,000 in federal fund grants will be issued to the centers in FY2010.	150,000	150,000		
Alcohol & Drug Abuse Administration	Reduce grants to local jurisdictions by 1.5%.	1,859,312	1,859,312		
Mental Hygiene Administration	Reduce funding to local core service agencies by \$1 million or 1.5%.	1,000,000	1,000,000		

**Summary of November 2009 BPW Reductions  
Approved**

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
<b>Health and Mental Hygiene -- Other reductions</b>					
✓ Maryland Children's Health Program	Reduce budget based on lower-than-expected enrollment.	20,815,389	7,285,386		
Other Medicaid Savings	Reduce Medicaid payments to hospitals. The Health Services Cost Review Commission may adopt an alternative approach to achieving an equivalent of amount General Fund savings in the Medicaid program.	55,400,000	21,279,382		
✓ Mental health services	Achieve fee-for-service savings due to tighter utilization review and increased review of eligibility criteria by Administrative Services Organization. Savings represent less than 2% of mental health claims.	10,600,000	6,500,000		
✓ Planned Reversion	Achieve savings from lower than budgeted service delivery costs.				3,000,000
Staff Consolidation	Abolish four filled and one vacant DHMH position associated with budget reductions taken through BPW in August, eliminate five other vacancies across the department, and achieve salary savings from maintaining vacancies.	722,183	430,644	10.00	
✓ Re-estimate of funding requirements	Savings from placements of dually-diagnosed patients occurring more slowly than anticipated.	600,000	300,000		
Emergency preparedness funding	Use Federal Funds for Public Health and Laboratories Administration expenses currently supported by General Funds. Abolish one filled position and two contractual positions for which funding is no longer available.	168,616	168,616	1.00	
Reorganization	Consolidate personnel functions within DHMH Office of Human Resources. Eliminate four positions.	80,710	72,784	4.00	
Operating Savings	Eliminate three vacant positions, reassigning two employees from the Office of Volunteer Services to offset the abolitions, and reduce unspent funds budgeted for contractual employment, tuition reimbursement, conference travel, and participation at the State Fair.	170,378	147,721	3.00	

**Summary of November 2009 BPW Reductions**  
Approved

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Family Health Administration	Reduce funding for supplies.	46,648	46,648		
<b>Department of Disabilities</b>					
Operating Savings	Reduce staff participation at in-state conferences, seminars and trainings.	3,089	3,089		
Fund Swap	Utilize federal funds for certain personnel costs.	66,994	66,994		
<b>Natural Resources</b>					
Streamline Operations	Streamline operations and eliminate 6 regular positions (all filled) and 8 contractual positions.	496,105	496,105	6.00	
Fund swap - Park Services Consolidation	Consolidate management responsibilities at Elk Neck State Park and Fair Hill Natural Resources Management Area. Eliminate one position.	51,800	51,800	1.00	
Fund transfer from Waterway Improvement Fund (WWIF)	Eliminate 5 positions (all filled) in Boating Services, freeing up special funds that will be transferred to the General Fund.	229,450		5.00	229,450
Fund swap and program elimination	Eliminate 4 positions (all filled) in Resource Assessment Services and Watershed Services and establish reimbursement agreements with Fisheries Services to perform Maryland Biological Stream Survey, oyster mapping, and stream monitoring.	469,300	469,300	4.00	
Fund balance transfer	Complete transfer required as part of 2009 legislation authorizing DNR to issue bonds to purchase land and to transfer an equal amount of unencumbered Program Open Space dollars to the General Fund.				4,459,496
<b>Planning</b>					
Fund Swap	Replace General Funds with Special Fund revenue from fees generated from events at Jefferson Patterson Park and Museum.	243,615	243,615		
Fund swap	Replace general funds with federal funds from BRAC grant and National Park Service grant.	156,385	156,385		

97

**Summary of November 2009 BPW Reductions  
Approved**

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Women's Museum	Defer grant funding for the Women's Museum.	200,000	200,000		
<b>Business &amp; Economic Development</b>					
Tourism Board	Reduce funding by \$1 million, leaving \$2 million in General Funds.	1,000,000	1,000,000		
Fund for the Preservation of Cultural Arts	Transfer remaining balance to the General Fund.				1,000,000
Film Production Rebate Program	Reduce uncommitted balance of funds for rebates to film companies.	453,000	453,000		
✓ Welcome Centers	Reduce funds for welcome centers; abolish 3 filled positions and 7 contractual positions.	289,000	289,000	3.00	
Reorganization savings	Reclassify positions to lower salary levels and eliminate vacant positions across the Department.	439,420	273,178	5.00	
Operating expenses	Eliminate funding for LexisNexis database subscriptions.	13,012	13,012		
<b>TEDCO</b>					
Maryland Industrial Partnerships	Reduce grant funds for technology transfer, leaving \$550,000.	200,000	200,000		
Incubator Support Program	Reduce operating grants to incubators by 50%.	125,000	125,000		
<b>Labor, Licensing &amp; Regulation</b>					
Local Impact Grants	Reduce Horse Racing Local Impact Grants by 50%.	602,800			602,800
Operating efficiencies	Reduce various operating expenditures	303,529	296,438		
Cost shift	Fund AAG position with Special Funds rather than General Funds.	29,692	29,692		
Abolished Positions	Abolish 1 filled position and 5 vacant positions throughout the department	291,546	278,556	6.00	

99

**Summary of November 2009 BPW Reductions**  
Approved

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Fund swap	Eliminate general fund support for teachers' salaries and backfill with special funds from reduced contract rates with community colleges.	392,502	392,502		
Position Eliminations	Eliminate five teacher positions at the Metropolitan Transition Center due to expected reduction of inmate population and closure of wing.	193,327	193,327	5.00	
<b>Aging</b>					
General Administration	Reduce General Fund salary budget to 10% below original appropriation. Additional federal funds are expected to be available for administration.	77,371	77,371		
Senior Assisted Living	Reduce General Fund grants to 10% below original appropriation. New enrollments have been halted except for hardship cases reviewed on a case-by-case basis.	182,620	182,620		
Senior Information & Assistance grants	Reduce General Fund grants to 10% below original appropriation. Small increase in federal funds may be available.	51,957	51,957		
Senior Center grants	Reduce by 10%.	50,000	50,000		
Ombudsman Program	Achieve one-time savings from hiring delays.	32,938	32,938		
Senior Care & Congregate Housing	Reduce to FY 2009 actual expenditure level.	27,456	27,456		
<b>General Services</b>					
Position eliminations	Eliminate two filled positions.	116,785	116,785	2.00	
Operating savings	Reduce various operating expenses throughout the agency.	84,060	84,060		
Utility savings	Reduce utility expenses at DGS maintained facilities by continuing stringent procedures to reduce consumption	815,245	815,245		

**Summary of November 2009 BPW Reductions  
Approved**

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
Navy Stadium Parking Lot	Realign the number of parking spots to reflect actual usage, eliminating 350 parking spaces. Leaves 650 spaces for employee parking at the Navy Stadium Lot. Effective 12/1/09.	111,426	111,426		
Commuter Bus Service	Reduce frequency of employee commuter bus service at Annapolis satellite parking facilities, beginning April 2010.	53,474	53,474		
Facility Study	Defer study funding.	200,000	200,000		
Staff Reorganization	Eliminate three filled positions due to staff reorganization and program elimination.	165,726	108,761	3.00	
Position savings	Delay filling two Assistant Secretary positions.	141,386	141,386		
<b>Public Safety &amp; Correctional Services</b>					
Fund swap	Replace general funds with an anticipated federal reimbursement for federal inmates housed at the Maryland Correctional Adjustment Center.	600,000	600,000		
Consolidation of facilities	Reduce funds for Dismas House East, a halfway house in Baltimore City, closed by the vendor, effective 9/09. Dismas House West will remain open.	650,000	650,000		
Fund swap	Replace general funds with a federal grant for Eastern Correctional Institution.	995,364	995,364		
Reversion	Revert \$2.1 million of the \$4.2 million prior year accrual in the death benefits account.				2,100,000
Fund swap	Substitute \$3 million from the 911 Fund for General Funds.				3,000,000
Fund balance reversion	Revert unexpended balance from prior year capital project.				2,455,987

000

**Summary of November 2009 BPW Reductions  
Approved**

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
<b>Higher Education</b>					
<b>University System of Maryland</b>					
Fund balance transfer	Transfer 4.2% of fund balance to the General Fund.				25,000,000
<b>Higher Education Commission</b>					
Sellinger	Reduce Sellinger funding to private colleges and universities by \$9 million, leaving \$36.4 million for these institutions in FY2010. Availability of additional Federal Pell Grant dollars will help to offset reduction. * Board of Public Works approved reduction as shown -	<del>9,000,000</del> 7,000,000	<del>9,000,000</del> 7,000,000		
Operating costs	Abolish one vacant position (Director of Grants) and reduce postage and utility costs.	100,000	100,000	1.00	
Distinguished Scholars Program	Reduce program by 10%; students with annual awards will be guaranteed financial aid for the entire 2009-2010 academic year.	411,000	411,000		
<b>Historic St. Mary's City</b>					
Salary reduction	Downgrade vacant PIN and reassign responsibilities to other staff.	20,000	20,000		
<b>Education</b>					
Position eliminations	Eliminate 8 positions, 6 vacant and 2 filled. Duties of 2 filled positions will be absorbed by existing staff. Eliminate 1 vacant contractual position.	364,257	364,257	8.00	
Reduce grants	Reduce State Educational Funding Grants that subsidize school improvement initiatives.	75,000	75,000		
Early Childhood Mental Health Consultation Project	Reduce budget by 15%; family and center-based child care providers will still receive basic services.	302,858	302,858		
Reduce non-routine travel	Reduce travel by Career and Technology Education staff by 50%.	12,700	12,700		

101

**Summary of November 2009 BPW Reductions  
Approved**

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Fund Swap	Support DORS' Independence through Self Employment Program with federal funds instead of general funds.	95,000	95,000		
Federal support	Reduce general fund support of DORS that will be offset by increases in federal funds (ARRA).	200,000	200,000		
Furlough savings	Savings realized through furloughs of Loaned Educators.	79,446	79,446		
Planned reversion	Budget for various mandated programs exceeds actual costs.				1,329,392
<b>Reserve Fund</b>					
Rainy Day Fund	Reduce appropriation to amount equal to 5% of the General Fund. Reduction uses revenue estimates provided by the Board of Revenue Estimates in September, 2009.	25,000,000	25,000,000		
<b>Human Resources</b>					
Salary Savings	Maintain 147 vacancies; hold harmless local child welfare and local family investment staff.	6,437,377	3,218,689		
Technical Adjustment	Eliminate retention bonuses for social workers per Section 14 of the Budget Reconciliation and Financing Act of 2009.	2,758,336	1,272,240		
Citizenship Promotion	Eliminate General Funds for program assisting immigrants as they become U. S Citizens.	52,445	52,445		
Victims of Crime Assistance	Eliminate General Funds for the program. This program receives \$8.1 million in Federal Funds.	563,000	563,000		
Homeless Services Links	Reduce program by 50%	548,862	548,862		
<b>Department of Juvenile Services</b>					
Liquidate old encumbrances	Revert leftover encumbered FY 2007 funds that the Department has not awarded or expended.				376,472
Facility Programming	Reduce funding available for facility program at Cheltenham and Hickey based on a 6 month delay in contract implementation	175,000	175,000		

**Summary of November 2009 BPW Reductions  
Approved**

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
<b>Children's Cabinet Interagency Fund</b>					
University of Maryland Innovations Institute Contract	Reduce funding for contract expenses. Innovations is expected to reduce administrative funding and not vendor training activities.	50,000	50,000		
Contract Savings	Reduce funding due to delay in issuing the RFP for a contractor to provide juvenile competency temporary housing. Temporary housing will continue to be provided on an as needed basis until a contractor is identified.	800,000	800,000		
Local Management Boards (LMB) Administration	Reduce funding for LMB Administration expenses by 11.7%, leaving \$7,120,087 million in total funding for FY 2010.	950,000	950,000		
<b>Maryland Environmental Service</b>					
Revenue transfer	Transfer to the General Fund.				500,000
<b>Public Defender</b>					
Position reductions	Abolish 8 non-public defender positions, 1 filled and 7 vacant, in various units of the agency.	286,415	286,415	8.00	
Operational Savings	Eliminate use of temporary staff in the Administrative Services Unit	52,000	52,000		
Staff realignment	Re-assign 3 staff from less mission-critical functions to areas more strongly related to the agency's core mission allowing, the abolition of vacancies in the destination units.	152,704	152,704	2.50	
<b>Judiciary</b>					
Reversion	Anticipated reversion in FY 2010				5,000,000
Land Records Fund	Transfer from fund balance to General Fund. Leaves approximately \$16 million.				25,000,000

**General Assembly**

03

**Summary of November 2009 BPW Reductions  
Approved**

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Reversion	Planned reversion in FY 2010				1,000,000
<b>IWIF Fund Transfers</b>					
Transfer IWIF Fund Balance	Transfer \$6 million balance for Injured Workers' Insurance Fund to the General Fund				6,000,000
IWIF Administrative Costs	Reduce FY 2010 administrative costs for State contract for IWIF. Revenues received for these costs would be transferred from IWIF to the General Fund.				500,000
<b>Agriculture</b>					
Maryland Agricultural and Resource Based Industry Development Corporation (MARBIDCO)	Reduce funding for low cost rural business loans by \$250,000, leaving \$850,000.	250,000	250,000		
Forest Pest Management	Reduce General Funds for gypsy moth spray program because of lower than anticipated need. Eliminate two positions .	140,000	140,000	2.00	
Plant Protection and Weed Management	Eliminate support agreements with local jurisdictions for noxious weed control.	58,000	58,000		
Fund swap	Fund operating costs with special and federal funds.	212,000	212,000		
Position reduction	Eliminate a filled administrator position.	20,000	20,000	1.00	
Reversion	Revert special funds from the State Chemist Statutory reserve account.				150,000
Rural Maryland Council	Reduce General Funds for the Rural Maryland Council and eliminate the vacant Administrator position.	25,000	25,000	1.00	
Operating Expenses	Reduce funding for new vehicle procurement, leaving \$100,000.	70,000	70,000		

104

**Summary of November 2009 BPW Reductions  
Approved**

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
<b>Environment</b>					
Fund balance transfer	Transfer funds from the Oil Fund Reserve.				1,200,000
Fund balance transfer	Transfer funds from the Oil Contaminated Site Environmental Cleanup Fund. Funds were not expected to be spent in FY 2010.				1,200,000
Fund balance transfer	Transfer funds from the Maryland Clean Air Fund. Funds were not expected to be spent in FY 2010.				300,000
Operating Efficiencies	Eliminate inspector and permit writer forums for FY 2010 and eliminate annual dues to various organizations.	23,385	8,885		
<b>Department of Transportation</b>					
The Secretary's Office	Reduce per diem payments, operating costs for utilities, advertising, building maintenance, public service announcements, consultant services and contractual services.	133,500			
The Secretary's Office- Information Technology	Reduce maintenance contracts, delay upgrade projects, delay ability to build out additional fiber for MDOT network, reduce training opportunities, reduce contractor services for FMIS operations and maintenance that mirror State mandated closings, limit funds for travel, delay rollout of Clarity application for project management.	2,200,000			
State Highway Administration	Reduce mowing costs, litter pickup costs, spraying, maintenance, sweeping cycles, pavement repair, joint filling, line striping, highway lighting maintenance, and consultant services.	14,728,467			
Maryland Port Administration	Eliminate clerical PIN, reduce legal support, tuition reimbursements, cell phone costs, travel, motor vehicle maintenance and lease costs, advertising, equipment rentals and repairs, janitorial services, security services, training, trash removal, software maintenance contracts, stevedoring contract, office supplies, and maintenance.	8,124,553		1.00	

105

**Summary of November 2009 BPW Reductions  
Approved**

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Motor Vehicle Administration	Reduce overtime, contractual and temporary staff, telephone costs, postage, equipment repairs, extermination, janitorial, laundry, eliminate vehicle replacement, delay central Issuance program, reduce use of MSP troopers at select locations, reduce MDP fees for VEIP.	4,109,195			
Maryland Aviation Administration	Reduce janitorial, BWI security, consultants, telephone costs, postage costs, travel, utilities, software purchases, hardware maintenance, supplies, subscriptions, dues, rent, grants to non-government entities.	8,296,217			
<b>Budget and Management</b>					
Salary savings	Delay hiring of vacant positions throughout the department.	400,000	400,000		
<b>Information Technology</b>					
DHMH Electronic Vital Records System	Delay project until FY 2011.	300,000	300,000		
CHESSIE III System Upgrades	Delay project until FY 2011.	100,000	100,000		
Salary savings	Delay hiring three positions in FY 2010.	115,541	115,541		
Web development contract	Reduce contractual costs for web development contract	25,000	25,000		
<b>Comptroller</b>					
Accounting Control & Reporting	Increase the single transaction limit on the Corporate Purchasing Card to \$5,000 to match the amount allowed as a Category I small procurement. The Comptroller anticipates an increase of \$700,000 in rebates (GF) from this change.	25,000	25,000		700,000
Estimating of Revenues Report	Postpone the preparation of the Statistics of Income report for tax year 2008.	103,000	103,000		
Operating Savings	Reduce funding for personal computers, related software and peripherals in all divisions of the Comptroller's office.	162,753	162,753		
<b>Governor's Offices</b>					

**Summary of November 2009 BPW Reductions  
Approved**

<u>Reduction Item</u>	<u>Reduction Recommendation</u>	<u>Total Fund Reduction</u>	<u>General Fund Reduction</u>	<u>Positions Reduced</u>	<u>Fund Balance/ Reversions</u>
Local Law Enforcement Grants	Planned reversion of unspent grant funds.				280,000
Position elimination	Eliminate 2 vacant positions.	49,270	49,270	2.00	
<b>Governor's Office For Children</b>					
Position elimination and miscellaneous operating expenses	Abolish vacant administrative position and reduce various operating expenses such as printing reports and new computer purchases.	60,000	60,000	1.00	
<b>Secretary of State</b>					
Division Reorganization	Reorganize the Division of State Documents, consolidate duties, and reduce printing costs. Eliminate one position.	65,000	65,000	1.50	
<b>Treasurer</b>					
Fund transfer	Transfer surplus funds from the State Insurance Trust Fund to the General Fund.				5,000,000
Salary Savings	Delay filling two positions in the Tort Litigation Unit and revert savings to the General Fund.				143,170
<b>Attorney General</b>					
Position Transfers	Achieve General Fund savings by transferring positions to vacancies in other agencies and to a non-General Funded unit in OAG.	234,000	234,000		
Fund Swap	Charge salaries to special funds.	44,000	44,000		
Position Eliminations	Eliminate 2 filled positions.	62,000	62,000	2.00	
Rent Savings	Achieve rent savings in FY 10 as part of lease renewal.	260,000	260,000		

107

**Summary of November 2009 BPW Reductions**  
Approved

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
<b>Military</b>					
Tuition assistance	Align funding with utilization.	50,000	50,000		
Operating Savings	Reduces operating costs in travel, supplies, contracts, and equipment in administration and MEMA.	150,000	100,000		
Operating Costs	Eliminate the General Funds for reintegration workshops and training activities, leaving \$1.8 million in Federal Funds.	100,000	100,000		
Army National Guard facilities	Reduce funds for facility maintenance project.	300,000	150,000		
<b>State Police</b>					
Salvage Program	Revert excess special fund balance to the General Fund.				370,953
State Fire Marshal's Office	Delay hiring one Deputy Fire Marshal.	78,305	78,305		
Salary savings	Freeze 5 vacant positions in the Superintendent's Office for the remainder of FY 2010.	424,048	424,048		
Vehicle Theft Prevention Fund	Reduce FY 2010 funding and transfer to the General Fund.	873,166			873,166
<b>Housing and Community Development</b>					
Furlough Savings	Transfer Special Fund Furlough Savings to the General Fund.				440,181
<b>Maryland Stadium Authority</b>					
Revenue	Transfer rent payment to General Fund.				2,000,000
<b>Board of Elections</b>					
Fund swap	Fund Epollbook maintenance with Special Funds instead of General Funds.	90,000	90,000		

108

**Summary of November 2009 BPW Reductions**  
Approved

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/ Reversions</b>
<b>Maryland Public Television</b>					
Salary Savings	Delay hiring two positions in FY 2010.	135,000	135,000		
Master Lease Payment	Reduce funds not needed for lease payments.	97,594	97,594		
<b>Office of Administrative Hearings</b>					
Salary Savings	Transfer \$100,000 of reimbursable fund salary savings to the general fund at the end of FY 2010.				100,000
<b>Commission on Human Relations</b>					
Position Reduction	Eliminate one vacant position.	36,496	36,496	1.00	
<b>Board of Public Works</b>					
Grants	Reduce grant funding support to the Maryland Zoo in Baltimore (\$50,000) and Historic Annapolis Foundation (\$25,000)	75,000	75,000		
<b>Archives</b>					
Fund swap	Reduce General Fund obligations with Special Funds.	295,693	295,693		
<b>New revenue</b>					
Constellation/EDF deal	Assign all corporate tax revenues to the General Fund				129,000,000
Tax Amnesty	Anticipated revenue from tax amnesty holiday.				11,600,000
Moving violation	Temporarily assign moving violation revenues to General Fund.				2,000,000

601

**Summary of November 2009 BPW Reductions  
Approved**

<b>Reduction Item</b>	<b>Reduction Recommendation</b>	<b>Total Fund Reduction</b>	<b>General Fund Reduction</b>	<b>Positions Reduced</b>	<b>Fund Balance/Reversions</b>
<b>Statewide Reductions</b>					
Telecommunications Costs	Abolish 1 filled position and reduce contractual maintenance support.	80,003	80,003	1.00	
Vehicle purchases	Suspend General Fund purchases of new vehicles.	2,145,363	2,145,363		
Travel	Reduce General Funded travel.	643,471	643,471		
<b>TOTALS</b>		<b>200,576,685</b>	<b>102,805,503</b>	<b>-</b>	<b>112.00</b>
<b>Combined Total of General Fund Reductions and Fund Balance/Reversions:</b>	<b>361,621,840</b>				
<b>Combined Total Fund Reductions and Fund Balance/Reversions:</b>	<b>459,393,022</b>				

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 1-C

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, Baltimore for Towson University

**CONTRACT ID:** Construction Management at Risk Services for the Towson University West Village Parking Garage, RFP 200858BS

**CONTRACT DESCRIPTION:** Professional management and construction services during pre-construction and construction of the Towson University West Village Parking Garage. The project consists of a new parking facility with a minimum of 1,500 total spaces and road, intersection and pedestrian circulation improvements to support the current and future growth at the Towson campus. The location is west of Osler Drive, known as the West Village Precinct.

**AWARD:** Donley's, LLC  
Richmond, VA

**TERM OF CONTRACT:** 18 months from issuance of construction Notice to Proceed

**AMOUNT:** \$80,000 (pre-construction fees only: see remarks)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

<b>BIDS OR PROPOSALS:</b>	<u>Technical Score</u>	<u>Price Score</u>	<u>Total Score</u>	Price
Donley's, LLC Richmond, VA	60	40	100	\$2,488,632
Whiting-Turner Baltimore, MD	57.30	35.36	92.65	\$2,815,429
Barton Malow, Lithicum, MD	55.85	35.34	91.19	\$2,816,937

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 1-C (continued)

**BIDS OR PROPOSALS:** (continued)

	<u>Technical Score</u>	<u>Price Score</u>	<u>Total Score</u>	Price
Turner Construction, Baltimore, MD	53.86	32.44	86.30	\$3,068,597

**MBE PARTICIPATION:** 25%

**PERFORMANCE BOND:** A 100% performance bond is required.

**REMARKS:** The solicitation was advertised in *eMaryland Marketplace* and distributed to the Office of Minority Affairs and to MBE associations. Eleven proposals were received. These proposals were evaluated by a University evaluation committee. Four of the eleven proposers achieved the required, minimum technical score and were invited to give oral presentations. All four firms were requested to submit a price proposal. Award is recommended to Donley's LLC, the highest rated firm for technical and for price. Donley's demonstrated a thorough understanding of the project's complexities, in-depth experience in garage construction and a strong project team.

The estimated construction cost for this project is \$27,200,000. This Item recommends award for pre-construction services only. If the University and the Contractor agree to a Guaranteed Maximum Price for construction, the University will return to the Board with a recommendation to modify the contract to include the actual construction costs, which includes the CM's construction services fee.

**FUND SOURCE:** USM Academic/Auxiliary Facility Revenue Bonds

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 09-2954-0100

---

**BOARD OF PUBLIC WORKS**

**THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

AMERICAN RECOVERY AND REINVESTMENT ACT

A/E SERVICE MODIFICATION

ITEM: 2-AE-MOD

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, Baltimore

**CONTRACT ID:** On Call Architectural/Engineering Services for Medical  
Research/High Tech Projects  
RFP# 85603MED-MM

**CONTRACT APPROVED:** 01/30/08 BPW, USM Item 1-AE

**CONTRACTORS:**

- Ayers Saint Gross, Inc.  
Baltimore, MD
- Design Collective, Inc.  
Baltimore, MD
- Gaudreau, Inc.  
Baltimore, MD
- Marshall Craft Associates, Inc.  
Baltimore, MD
- Richter Cornbrooks Gribble, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** On Call A/E Service contracts to provide architectural/engineering services for the University System of Maryland institutions in the Baltimore region on an as-needed basis. The medical research/high tech project types include medical scientific laboratories, teaching labs, computer labs, and associated support areas.

**MODIFICATION DESCRIPTION:** Increase contract amount from \$3 Million to \$13 Million for designing projects made feasible by stimulus grants awarded under the American Recovery and Reinvestment Act (ARRA) of 2009.

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 2-AE MOD (continued)

**TERM OF CONTRACT:** 02/01/08 – 01/31/2011 (No change)  
The initial term of the contract is for three years with 1 two-year renewal option.

**ORIGINAL CONTRACT AMOUNT:** \$ 3,000,000

**AMOUNT OF MODIFICATION:** \$10,000,000

**REVISED TOTAL CONTRACT AMOUNT:** \$13,000,000

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 25%

**PERFORMANCE BOND:** None

**REMARKS:** Project fees will not exceed \$2 million per project. Task orders exceeding \$500,000 will be presented to the Board for individual approval. ARRA projects will be rotated among the five awarded firms.

**FUND SOURCE:** Various: All projects will include ARRA Funds and some may be supplemented with other funds such as facilities renewal funds and departmental operating funds.

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:** 09-2883-1111 Ayers Saint Gross  
09-2885-1111 Design Collective  
09-2884-1111 Gaudreau, Inc.  
09-2886-1111 Marshall Craft Associates  
09-2906-1111 Richter Cornbrooks Gribble

---

**BOARD OF PUBLIC WORKS ACTION:**

**THE ABOVE REFERENCE ITEM WAS:**

**APPROVED** **DISAPPROVED**

**DEFERRED** **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**Agency Contact:** James Salt  
301-445-1987  
(jsalt@usmd.edu)  
USM Rep: Joe Evans

**REAL PROPERTY:** Acquisition by Purchase

**ITEM:** 3-RP

**INSTITUTION:** Coppin State University

**DESCRIPTION:** The Board of Public Works is requested to approve the purchase by Coppin State University of property located in Baltimore City for the proposed Science and Technology Center.

**PROPERTY:** 1724 N. Warwick Avenue, Baltimore

**GRANTOR:** Recaldo Nero and Vida I. Carey

**GRANTEE:** State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University

**APPRAISED VALUE:**

Michael Wilson	\$65,000.00
Barry Woodley	\$56,000.00

**FUND SOURCE:** MCCBL 2008, Item 047

**PRICE:**

Acquisition:	\$ 55,000.00
Ground Rent Redemption:	\$ 1,500.00
Relocation:	\$ 000.00
Total:	\$ 56,500.00

**REMARKS:** This is property being purchased in support of the growth at Coppin State University and to provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Services Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

---

**BOARD OF PUBLIC WORKS**

**THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 4-GM

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** Salisbury University

**CONTRACT:** Mixed Use Development Student Housing and Retail (SU-0926-CP)

**DESCRIPTION:** To accomplish its goal of locating a mixed-use retail and housing development on University land, Salisbury University recommends that the Board of Public Works approve the University entering into: (1) a long-term retail lease with Seagull Square Retail, LLC for the retail portion of the project; and (2) a development agreement with Seagull Square Development, LLC to provide turn-key construction of the structure that will house the first-floor retail improvements and the student housing that will be adjacent to and above the retail.

The building – housing and retail – will be five stories with a total project cost of approximately \$45 million. The housing is to consist of 605 beds of student apartment-style housing and is expected to cost no more than \$41 million. The retail improvements are estimated at 23,000 square feet. The project is being designed to achieve LEED Silver certification. The developer is required to seek to achieve the 25% Minority Business Enterprise goal.

**LANDLORD/OWNER:** State of Maryland for the use of the University System of Maryland on behalf of Salisbury University.

**TENANT:** Seagull Square Retail, LLC to hold leasehold interest in retail portion of the project.  
Salisbury, MD

**DEVELOPER:** Seagull Square Development, LLC  
Salisbury, MD

**LEASE:** Seagull Square Retail, LLC will have a leasehold interest for 40 years in the first-floor retail portion of the facility and certain public spaces including vehicle parking and will be responsible for tenant lease-up and all tenant improvements. The University will have the option of owning the retail space and improvements after 30 years.

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 4-GM (continued)

**AMOUNT:** Total housing development costs will not exceed \$41 million (including all construction costs, development costs, soft costs, and financing fees). Total retail development costs will be approximately \$4.5 million (including all construction costs, development costs, soft costs, and financing fees).

**FUND SOURCE:** \$41 million in USM Academic/Auxiliary Facility Revenue Bonds will be used for the student housing component. Developer will pay about \$4.5 million for the retail portion through a combination of developer equity and a loan from M&T Bank.

**SURETY:** Developer to provide 100% performance and payment bonds for facility construction.

**PROCUREMENT METHOD:** Request for Proposals

**PROPOSALS:**

Proposers:

Overall Rank:

Rinnier Development Student Housing LLC	1
Opus East/Campus Advantage	2
SADD-Allen and O'Hara/American Privatization	3
American Campus Communities	4
Collegiate Development Services	5
Ambling Development	6

**REMARKS:** Salisbury University, with the approval of the University System of Maryland Board of Regents, issued a Request for Proposals for a mixed-use retail and housing development. The development is to be located on 2.863 acres of University-contiguous property formerly known as the Allenwood Shopping Center and an adjacent portion of the campus (0.952 acres) for a total of 3.815 acres. (The Board of Public Works approved the acquisition of the shopping center property as USM Item 3-RP [July 22, 2009].) The now vacant Allenwood Shopping Center is within the buildable area of the project and is intended to be razed to facilitate the construction of the mixed use retail and housing project. The development would include student housing of approximately 600 beds to be built on 4 floors adjacent to and above the approximate 23,000 square foot floor of retail space. The project is scheduled for August 2011 occupancy.

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 4-GM (continued)

**REMARKS:** (continued):

The University evaluation committee received ten proposals. Four proposals were deemed non-responsive and were not given further consideration. After evaluation of the technical proposals, price proposals and oral interviews, the committee selected Rinnier Development Student Housing LLC, as the highest ranked proposer, for the developer. The developer has established Seagull Square Development, LLC for the development portion of this project and Seagull Square Retail LLC for the retail lease.

The University originally intended the student housing to be developed under the public-private partnership model used with other USM projects – that MEDCO would issue bonds to finance the project and would own the housing portion. This model would have resulted in no more than \$45 million of USM indirect debt. The \$4 million retail portion of the project was to be financed through \$1 million of owner equity and \$3 million of conventional financing and was expected to have no impact on USM debt. The developer would design and construct the project. The developer would be responsible for retail lease tenant improvements. The USM/SU would have had a retail ground lease with the developer and a housing ground lease with MEDCO. There would have been a condominium regime to legally separate the retail and the housing portions of the project. There would have been no impact on USM direct debt.

The RFP, issued nearly a year ago, contemplated a 5.75% interest rate on the MEDCO bonds. Development and operating budgets were prepared on this basis. Conditions in the financial markets have changed so rapidly and so extremely, however, that the interest rate assumptions no longer apply. Advice from MEDCO's underwriter and USM's financial advisor was that the market would not adjust rates sufficiently by the end of the year to make MEDCO bonds attractive. The October 2009 MEDCO interest rate is 6.15% - 6.25%. For the project to be underwritten at an interest rate at which the project can sustain debt service payments and coverage ratios using an acceptable student rental rate, interest rates must be below 5.75%. The project – as originally envisioned as a public-private partnership – is not viable under current market conditions.

USM, its advisors, MEDCO, and MEDCO's underwriter reviewed alternative options for financing that would render the project viable. Options considered included: buying down the MEDCO interest rate through a developer equity investment in the housing portion; a similar USM investment to buy down the rate; a USM bridge loan that would guarantee the project through construction and lease-up; and Build America Bonds. None of those options are sufficient to bring down the interest rate (which, most importantly, is the driver of the rental rate charged to students) to a desirable level. Because construction must begin in January 2010 to provide August 2011 occupancy, it is not feasible to wait until the end of 2009 to determine if interest rates will fall sufficiently to make the project as originally envisioned viable. The need for student housing at Salisbury University is so great that the University is unwilling to risk project delay.

**SUPPLEMENT C  
UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 4-GM (continued)

**REMARKS:** (continued): Therefore, the Board of Regents has determined to replace MEDCO with USM direct debt financing thereby enabling August 2011 opening. USM financing will significantly reduce development and operating costs and thereby reduce the rate to the resident students. [Under the public-private partnership model, the monthly rental rate was estimated at \$729; with USM financing, the monthly rental rate is estimated at \$675.] The USM interest rate is expected to be well below 5%. Financing for the retail portion of the project would remain the responsibility of the developer.

Following are the salient relationships that approval of this Item involves:

- The University and Developer enter into a development agreement.
- The University finances the housing portion of the project. Developer finances the retail portion.
- The University owns the building.
- The University rents to the Developer the first floor retail shell space, as well as certain public spaces that include parking, a retail courtyard, and open space. The retail lease does not include the land under the building.
- Developer will lease the retail shell space to tenants and will be responsible for all tenant improvements.
- Developer engages the architect and the construction contractor. The firms are both Maryland firms: WDG is architect and Whiting-Turner Contracting Co. is contractor.

**RESIDENT BUSINESS:** Yes  
**MD TAX CLEARANCE:** 09-3033-0000

---

<b>BOARD OF PUBLIC WORKS</b>		<b>THE ABOVE REFERENCED ITEM WAS:</b>	
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION ✓</b>		<b>WITHOUT DISCUSSION</b>



**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 1-IT (Cont.)**

**REMARKS:** A notice of the availability of the Request for Proposals was advertised on *eMarylandMarketplace.com* and on the DHMH website and was sent to the Governor's Office of Minority Affairs. Only one response was received. Ahlers and Associates received a superior technical ranking and the price proposed was deemed fair and reasonable and was less than had been estimated.

The Maryland State Family Planning Program is the State's grantee for the Federal Title X award. The Program serves more than 78,000 clients annually at family planning clinics throughout the State. Ahlers and Associates has provided data collection and reporting services as the Family Planning Data contractor for more than 20 states since 1981. Ahlers software is HIPAA compliant and meets the Maryland State Confidentiality requirements in addition to the Federal Title X requirements. Ahlers and Associates has a full understanding of Maryland's Family Planning Program and has provided consistent and accurate data collection and reporting to Maryland since 2005. Their staff has sufficient knowledge and experience to continue to carry out all contract requirements.

**FUND SOURCE:** 100% Federal  
Federal Title X Family Planning Grant

**APPROP. CODE:** M00F0302

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 09-2768-0001

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM:** 2 -IT  
**Agency Contact:** Peter Arrey  
(410) 865-1372  
[parrey@mdot.state.md.us](mailto:parrey@mdot.state.md.us)  
Robert Krysiak (410) 260-7179  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT:** Transportation (MDOT)

**CONTRACT ID:** Resource Sharing Agreement  
ADPICS No. J01B0400016

**DESCRIPTION:** Resource sharing agreement for a non-exclusive right to install and maintain telecommunications equipment and services on a State-owned tower.

**AWARD:** T-Mobile Northeast LLC  
Beltsville, MD

**TERM:** 11/17/2009 - 11/16/2019 (With four, 5-year renewal Options)

**REVENUE:** \$571,683 (10 years)

**PROCUREMENT METHOD:** N/A

**MBE PARTICIPATION:** N/A

**REMARKS:** T-Mobile Northeast, LLC will compensate the State for providing T-Mobile Northeast LLC with a non-exclusive right to install and maintain telecommunications equipment on an MDOT/State Highway Administration's tower located at I-495 and Connecticut Avenue in Montgomery County:

\$ 571,683 (10 years; Base Contract)  
\$ 381,758 (5 years; 1<sup>st</sup> Renewal Option)  
\$ 464,467 (5 years; 2<sup>nd</sup> Renewal Option)  
\$ 565,094 (5 years; 3<sup>rd</sup> Renewal Option)  
\$ 687,521 (5 years; 4<sup>th</sup> Renewal Option)  
\$2,680,524 (Total 30 Years, value to the State)

**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM:** 2 –IT (Cont.)

**REMARKS:** (cont'd)

As required under Section 3-405(c) of the State Finance and Procurement Article, this item was submitted to the Legislative Policy Committee for review and comment. LPC concurrence was obtained 7/25/07. Public notice was posted on *eMarylandMarketplace.com*.

<b>FUND SOURCE:</b>	Revenue Generating
<b>APPROP. CODE:</b>	N/A
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	09-2922-1000

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 3-IT**

**Agency Contact:** Peter Arrey  
(410) 865-1372  
[parrey@mdot.state.md.us](mailto:parrey@mdot.state.md.us)  
Robert Krysiak (410) 260-7179  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT:**

Transportation (MDOT)

**CONTRACT ID:**

Resource Sharing Agreement  
ADPICS No. J01B0400015

**DESCRIPTION:** Resource sharing agreement for a non-exclusive right to install and maintain telecommunications equipment and services on a State-owned tower.

**AWARD:**

Cellco Partnership  
d/b/a Verizon Wireless  
Washington DC

**TERM:**

11/17/2009 - 11/16/2019 (With four, 5-year renewal options)

**REVENUE:**

\$333,584 (10 years)

**PROCUREMENT METHOD:**

N/A

**REMARKS:** Verizon Wireless will compensate the State for providing Verizon Wireless with a non-exclusive right to install and maintain telecommunications equipment on an MDOT/State Highway Administration's tower located at SHA Frederick Office, 5111 Buckeystown Pike in Frederick County:

\$ 333,584 (10 years; Base Contract)  
\$ 222,011 (5 years; 1<sup>st</sup> Renewal Option)  
\$ 270,100 (5 years; 2<sup>nd</sup> Renewal Option)  
\$ 328,600 (5 years; 3<sup>rd</sup> Renewal Option)  
\$ 399,775 (5 years; 4<sup>th</sup> Renewal Option)  
\$1,554,070 (Total 30 Years, value to the State)

**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM:** 3-IT (Cont.)

**REMARKS:** (cont'd)

As required under Section 3-405(c) of the State Finance and Procurement Article, this item was submitted to the Legislative Policy Committee for review and comment. LPC concurrence was obtained 7/25/07. Public notice was posted on *eMarylandMarketplace.com*.

**FUND SOURCE:** Revenue Generating

**APPROP. CODE:** N/A

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 09-2923-1000

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**



**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 4-IT (Cont.)**

Under the first year of the new agreement, the number of GPS units will increase from 175 to 245. The increase of 70 units is possible due to funding provided from a federal grant. The federal grant will expire after the first year and the number of GPS units leased will decrease to 175 units for remaining period.

GPS is critical to the DJS Violence Prevention Initiative because it allows DJS personnel to track the whereabouts of youth at high risk of committing violence or becoming a victim of violence. The system provides DJS personnel with the location of youth they are supervising, if the youth is not located within the scheduled inclusion zone, or is entering into an exclusion zone where the youth's movement is prohibited. The DJS Community Supervision Unit receives electronic notifications from GPS system when a youth is not within the prescribed area.

DJS is satisfied that all aspects of iSecuretrac's GPS are the best value for the needs of DJS. The agreement also includes language allowing for the use of the Agreement by the Department of Public Safety and Correctional Services.

There is no MBE participation goal for this contract. iSecuretrac owns and leases the GPS system equipment, and provides the monitoring and reporting functions which does not provide for any subcontracting opportunities.

**FUND SOURCE:** 91.0% General, 9.0% Reimbursable  
**APPROP. CODE:** V00E0101  
**RESIDENT BUSINESS:** No  
**MD TAX CLEARANCE:** 09-2843-0001

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 5-IT**

**Agency Contact:**

James Purvis (410) 537-3114  
[jpurvis@mde.state.md.us](mailto:jpurvis@mde.state.md.us)  
Robert Krysiak (410) 260-7179  
[Robert.Krysiak@doit.state.md.us](mailto:Robert.Krysiak@doit.state.md.us)

**DEPARTMENT:**

Maryland Department of the Environment (MDE)

**CONTRACT ID & TITLE:**

TEMPO Maintenance and Support Contract  
ADPICS NO. U00B0400011

**CONTRACT DESCRIPTION:** Maintenance and support services for permit system application known as Tools for Environmental Management and Protection Organizations (TEMPO™).

**AWARD:**

CGI Technologies and Solutions, Inc.  
Fairfax, VA

**TERM:**

12/3/2009 - 12/2/2010

**AMOUNT:**

\$125,000

**PROCUREMENT METHOD:**

Sole Source

**MBE PARTICIPATION:**

None

**INCUMBENT:**

Same

**REMARKS:** MDE is concluding a multi-year effort on December 2, 2009 to implement a departmental system application known as TEMPO™. TEMPO™ was originally acquired by MDE through a competitive procurement. This software application is used by MDE's implemented programs to manage their permitting, compliance, and enforcement activities.

MDE is seeking approval of this contract to secure maintenance and support services from CGI Technologies and Solutions, Inc. for post implementation operations and maintenance of TEMPO.

**SUPPLEMENTAL D  
DEPARTMENT OF INFORMATION TECHNOLOGY  
ACTION AGENDA**

**ITEM: 5-IT (Cont.)**

**REMARKS:** (cont'd) If this contract is not approved MDE, would be left without support to maintain TEMPO. This would have a critical impact on the MDE business programs that have implemented TEMPO to manage their permitting, compliance, and enforcement activities. These are core departmental activities conducted in support of MDE's mission to protect the quality of Maryland's air, land, and water resources to ensure a clean environment and excellent quality of life for Marylanders.

**FUND SOURCE:** Special indirect

**APPROP. CODE:** U00A10.01

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 09-2631-1111

This item was previously submitted as Item 1-IT on November 4, 2009.

---

**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

W. Stanley Lane (410) 767-3355  
slanel@mtamaryland.com

BPW – 11/18/09

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION** (Construction)

**ITEM: 1-C-MOD**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-0457-0240  
Metro Fire & Security Management System  
ADPICS NO. CO252269

**ORIGINAL CONTRACT APPROVED:** Item 1-C, DOT Agenda 09/17/07

**ORIGINAL PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**CONTRACTOR:** Gill-Simpson / ARINC, JV  
Baltimore, MD

**MODIFICATION:** Change Order No.3 compensates the contractor for the cost of procurement, installation & testing of conduit, cables, & associated equipment to provide electric power & control for two hundred & twenty-two (222) new electric damper actuators to replace existing pneumatic actuators.

**AMOUNT:** \$1,850,000.00

**ORIGINAL CONTRACT AMOUNT:** \$ 41,422,927.68

**REVISED CONTRACT AMOUNT:** \$ 44,814,699.24

**PERCENTAGE INCREASE:** 4% (C.O. #3)  
8% (Overall)

**ORIGINAL MBE PARTICIPATION** 20%

**TERM:** 1,904 Calendar Days (Original Contract)  
0 Calendar Days (CO #3)

**FUND SOURCE:** 80% Federal Funds  
20% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**MD TAX CLEARANCE:** 09-2941-0001

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**  
**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433  
rgay@sha.state.md.us

BPW – 11/18/09

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION RELATED-SERVICE CONTRACT**

**ITEM:** 2-CRS

**MARYLAND STATE HIGHWAY ADMINISTRATION:**

**CONTRACT ID:** MLT 2009-01  
Statewide Material Laboratory Testing  
ADPICS NO. MLT200901

**CONTRACT DESCRIPTION:** The Contractor will provide a full range of material testing of soils, aggregate, concrete and hot-mix asphalt for material quality control and quality assurance purposes. These materials are used for highway and bridge construction projects, statewide.

**AWARD:** DIW Group, Inc., t/a Specialized Engineering  
Hanover, MD

**TERM OF CONTRACT:** Three (3) Year after Notice to Proceed  
(with one 2 year extension option w/ BPW Approval)

**AMOUNT:** \$4,173,690.00

**PROCUREMENT METHOD:** **Competitive Sealed Proposals**

**PROPOSALS:**

	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
DIW Group, Inc., t/a Specialized Engineering Hanover, MD	1	\$ 4,173,690.00 (1)	1
Froehling & Robertson, Inc Jessup, MD	2	\$4,755,025.00 (2)	2
The Robert B. Balter Company Owings Mills, MD	3	\$5,423,550.00 (4)	3
Hillis-Carnes Engineering Associates, Inc. Annapolis Junction, MD	4	\$5,756,400.00 (5)	4
ECS Mid-Atlantic, LLC. Hanover, MD	5	\$5,199,700.00 (3)	5

**MBE PARTICIPATION:** 25%

ITEM: 2-CRS (Continued)

BPW – 11/18/09

REMARKS: The Solicitation was advertised on eMM and on the SHA Website. The Prime contractor is a Certified Small Business.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

TAX COMPLIANCE NO.: 09-3014-0111

RESIDENT BUSINESS: Yes

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Robert P. Gay 410-545-0403  
 rgay@sha.state.md.us

BPW – 11/18/09

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

STATE HIGHWAY ADMINISTRATION:

**CONTRACT ID:** BCS 2007-11 A  
 Mechanical/Electrical Engineering Services, Statewide  
 ADPICS NO.: SBCS0711A

**CONTRACT DESCRIPTION:** This is the last of two (2) identical open-end task order contracts to provide mechanical, electrical and various supporting design services, statewide, for SHA's Office of Maintenance, Facilities Management Division. Project services will consist of individual assignments on an as-needed basis.

**PROCUREMENT METHOD:** **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on November 5, 2009.

**AWARD:** Johnson, Mirmiran & Thompson, Inc.  
 Sparks, Maryland

**AMOUNT:** \$8,000,000.00

**TERM:** Five (5) Years (ending November 1, 2014)

**MBE PARTICIPATION:** 25%

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 710)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
<b>Johnson, Mirmiran &amp; Thompson, Inc. Sparks, Maryland</b>	<b>533</b>	<b>1</b>	<b>\$8,000,000.00</b>
URS Corporation Hunt Valley, Maryland	473	2	Contract B BPW Approval 10/21/09 (\$8,000,000.00)
Burdette, Koehler, Murphy & Assoc., Inc. Baltimore, Maryland	358	3	N/A
KCI Technologies, Inc. Sparks, Maryland	318	4	N/A
Century Engineering, Inc. Hunt Valley, Maryland	300	5	N/A

**ITEM:** 3-AE (Continued)

**BPW – 11/18/09**

**REMARKS:** The Solicitation was advertised in The Daily Record, eMM and SHA web page. A total of five (5) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall perform various services related to mechanical and electrical engineering which may include but not be limited to: civil engineering for building service connections; evaluating equipment condition and existing systems for code compliance; evaluation of existing fire protection; signaling and separation systems; peer review of design of new and renovated buildings; troubleshooting and commissioning building systems and indoor air quality investigation along with remedial design and other services as required.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to SHA
<b>APPROPRIATION CODE:</b>	B0101
<b>MD TAX CLEARANCE:</b>	09-2841-1111
<b>RESIDENT BUSINESS:</b>	Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Robert P. Gay 410-545-0433  
rgay@sha.state.md.us

BPW – 11/18/09  
 REVISED

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 4-AE

STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2009-02 B  
 Construction Inspection Services for Montgomery and  
 Prince George's Counties (District 3)  
 ADPICS NO. SBCS0902B

**CONTRACT DESCRIPTION:** This is last of the four (4) open-end task order contracts to provide  
 Construction Inspection Services for District 3.

**PROCUREMENT METHOD:** **Maryland Architectural and Engineering Services Act;**  
 recommendation approved by the Transportation  
 Professional Services Selection Board on November 5,  
 2009.

**AWARD:** Indam Engineers, Inc.  
 Ellicott City, Maryland

**AMOUNT:** \$10,000,000.00

**TERM:** Five (5) Years (ending November 1, 2014)

**DBE PARTICIPATION:** 97%

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 480)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP Baltimore, Maryland	374	1	Contract A (District 4) BPW Approval 10/07/09 (\$10,000,000.00)
<b>Indam Engineers, Inc. Ellicott City, Maryland</b>	<b>373</b>	<b>2</b>	<b>\$10,000,000.00</b>
KCI Technologies, Inc. Sparks, Maryland	371	3	Contract C (District 6) BPW Approval 10/21/09 (\$10,000,000.00)

**ITEM: 4-AE (Continued)****BPW – 11/18/09  
REVISED**

<b>PROPOSALS:</b>	<u>Technical Proposal Rating (Max 480)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Whitney, Bailey, Cox & Magnani, LLC / Greenman Pedersen, Inc. Baltimore, Maryland	368	4	Contract D (District 1) BPW Approval 9/16/09 (\$4,000,000.00)
STV, Inc. / A. Morton Thomas and Associates, Inc. / Development Facilitators, Inc. Baltimore, Maryland	361	5	N/A
Johnson, Mirmiran & Thompson, Inc. / URS Corporation Sparks, Maryland	356	6	N/A
Wallace, Montgomery & Associates, LLP / EBA Engineering, Inc. Towson, Maryland	349	7	N/A
Alpha Corporation / PB Americas, Inc. Baltimore, Maryland	348	8	N/A
Greenhome & O'Mara, Inc. / Century Engineering, Inc. Hunt Valley, Maryland	346	9	N/A
Michael Baker Jr., Inc. Linthicum, Maryland	304	10	N/A
Urban Engineers, Inc. / Gannett Fleming, Inc. Baltimore, Maryland	294	11	N/A
Hillis-Carnes Engineering Associates Inc. / Buchart-Horn, Inc. Annapolis Junction, Maryland	263	12	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of twelve (12) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall provide construction inspection services for various construction contracts that will be assigned to the project. The Consultant will supplement the SHA construction inspection staff and provide Transportation Engineering Technicians, a Maryland Registered Professional Engineer and a Structural Engineer.

**ITEM: 4-AE (Continued)**

**BPW – 11/18/09  
REVISED**

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**The DBE Goal established for this contract was 25%, however the contractor is exceeding the goal by 72%.**

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** B0101

**MD TAX CLEARANCE:** 09-2385-0111

**RESIDENT BUSINESS:** Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b> ✓	<b>WITHOUT DISCUSSION</b>	<b>137</b>

Suzette Moore - (410) 859-7792  
smoore2@bwiairport.com

BPW -- 11/18/09  
REVISED

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

MAINTENANCE CONTRACT:

ITEM: 5-M

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-MC-09-008  
Roof Repairs and Maintenance at BWI Thurgood  
Marshall and Martin State Airports  
ADPICS NO. MAAMC09008

CONTRACT DESCRIPTION: This contract shall provide inspection, preventive maintenance and repairs to various roof surfaces at BWI Thurgood Marshall and Martin State Airport.

AWARD: Roofers, Inc., a Tecta America Company, LLC  
Baltimore, MD

TERM OF CONTRACT: Five (5) Years (December 1, 2009-November 30, 2014)  
with no options for renewal

AMOUNT: \$1,370,735.00

PROCUREMENT METHOD: **Competitive Sealed Bidding**  
(One Bid Received)

MBE PARTICIPATION: 27%

REMARKS: This solicitation was advertised on eMM and the MAA Website. Six (6) sets of plans and specifications were sold and two (2) bids was received. The first bidder Heidler Roofers was rejected as non-responsive and filed a letter styled as a protest on December 9, 2008. The final Procurement Officer's Determination was issued on September 2, 2009 denying Heidler Roofers protest. The bidder did not file an appeal with MSBCA.

The MBE Goal established for this contract was 25%, however the contractor is exceeding the goal by 2%.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: JO6I00002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2937-1110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

W. Stanley Lane (410 767-3355)  
[Slanel@mtamaryland.com](mailto:Slanel@mtamaryland.com)

BPW -- 11/18/09  
**REVISED**

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 6-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0273 A  
 MARC Rail Stations Snow and Ice Removal  
 ADPICS NO. T80000273A

CONTRACT DESCRIPTION: This contract provides MARC Rail Stations with snow and ice removal maintenance services.

AWARD: Clover Leaf, Inc.  
 Silver Spring, MD

TERM: 11/18/2009 – 11/17/2012 (Three years)

AMOUNT: \$1,602,366.40

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

	<u>MUIRKIRK</u>	<u>SAVAGE</u>	<u>ODENTON</u>
Clover Leaf, Inc. Silver Spring, MD	\$198,076.40	\$257,550.00	\$334,780.00
Machado Construction Baltimore, MD	N/A	N/A	N/A
Mercier's, Inc. Harmans, MD	N/A	N/A	N/A
Keene Cut Lawn Service, Inc. Glen Burnie, MD	\$360,000.00	N/A	N/A
Henry Contractors, LLC Bowie, MD	\$228,400.00	N/A	N/A
	<u>HALETHORPE</u>	<u>SEABROOK</u>	<u>BOWIE</u>
Clover Leaf, Inc. Silver Spring, MD	\$280,120.00	\$265,320.00	\$266,520.00
Machado Construction Baltimore, MD	\$291,720.00	N/A	N/A
Henry Contractors, LLC Bowie, MD	N/A	\$266,800.00	\$273,000.00

ITEM: 6-M (Continued)

BPW – 11/18/09  
**REVISED**

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: N/A

**REMARKS:** This Solicitation was advertised on eMM and on the MTA's Web Site. Fifty-one (51) firms were directly solicited via e-mail of which forty-three (43) were MDOT/MBE certified firms. Each bidder was allowed to bid on individual or multiple sites. Five (5) firms submitted bids, as a result of this solicitation. Four (4) firms submitted bids for the various MARC Train Stations needing services in this IFB.

In accordance with the 6/13/07 dated waiver letter from Maryland Works, Inc., this contract "...will not be pursued for completion by a Community Service Provider through the Preferred Provider Program at this time". Therefore, the Competitive Sealed Bidding procurement method was permitted.

The Contractor is to furnish all necessary labor and equipment with operator to clear and remove snow and ice from all roadways, parking areas, vehicle entrances, sidewalks, handicap ramps, station areas and station platforms for the Maryland Transit Administration/ MARC Train Muirkirk, Savage, Halethorpe, Seabrook, Bowie and Odenton Service Stations. The Contractor shall provide these services on an as-needed basis.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-3095-0111

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**
**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Terry Niswonger (410) 537-7520  
[tniswonger@mdta.state.md.us](mailto:tniswonger@mdta.state.md.us)

BPW -11/18/09

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 7-M

**MARYLAND TRANSPORTATION AUTHORITY**

**CONTRACT ID:** 10931449  
 Ancillary Services

**CONTRACT DESCRIPTION:** To perform minor construction work and maintenance repairs at various MdTA locations. The Contract was designated as a Small Business Reserve.

**AWARD:** Control Sources, LLC  
 Baltimore, MD

**AMOUNT:** \$3,000,000.00 NTE

**TERM:** 3 years (12/01/09 – 11/30/12)

**PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**BIDS:**

Control Sources, LLC Baltimore, MD	\$2,390,610.00
Hawkeye Construction LLC Baltimore, MD	\$2,532,433.20

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** Performance Bond required based on individual projects.

**REMARKS:** The Engineer's Estimate for this contract was \$2,995,500.00.

This Solicitation was advertised in eMM. Direct Solicitations were mailed to 426 certified Small Businesses and 20 Minority Business firms.

The work to be performed under this contract consists of electrical work, building maintenance, roofing repairs and carpenter work.

The amounts reflected on the Bidder's Price Sheets were based on a model for evaluation purposes and to establish firm fixed rates for certain deliverables. The requested Award Amount is a 'Not to Exceed' amount based on budgeted projections. All service provided will be at the fixed unit prices established in the bid and resulting contract.

ITEM: 7-M (Continued)

BPW – 11/18/09

FUND SOURCE: 100% Toll Revenue

APPROPRIATION CODE: N/A

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2784-1111

---

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

**APPROVED** DISAPPROVED DEFERRED WITHDRAWN  
WITH DISCUSSION WITHOUT DISCUSSION

Suzette Moore – (410) 859-7792  
smoore2@bwiairport.com

BPW – 11/18/09

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**RENEWAL OPTION** (Maintenance)

**ITEM: 8-M-OPT**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-05-010  
 Airfield Lighting System Electrical Repairs and  
 Maintenance at BWI Thurgood Marshall Airport  
 ADPICS NO: CO252232

**ORIGINAL CONTRACT APPROVED:** Item 8-M, DOT Agenda 02/16/05

**ORIGINAL PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**CONTRACTOR:** Enterprise Electric Company  
 Baltimore, MD

**MODIFICATION:** Exercise Renewal Option No. 2 for a period of two (2) years from March 1, 2010 through February 29, 2012.

**AMOUNT:** \$0.00 (see remarks)

**ORIGINAL CONTRACT AMOUNT:** \$1,319,325.00

**REVISED CONTRACT AMOUNT:** \$2,253,874.00

**PERCENTAGE INCREASE:** 0%

**TERM:** 03/01/05 – 02/29/08 (Original)  
 03/01/08 – 02/28/10 (1<sup>st</sup> Renewal Option)  
 03/01/10 – 02/29/12 (2<sup>nd</sup> Renewal Option)

**ORIGINAL MBE PARTICIPATION:** 0% (see remarks)

**RENEWAL MBE PARTICIPATION:** 0%

**REMARKS:** Due to sufficient contract authority left in the contract MAA is exercising this no-cost renewal, which will extend the contract for a period of two (2) years as provided for in the original contract. The unit prices have not been adjusted and are consistent with the original contract with a 0% Consumer Price Index increase. The total amount spent during the initial contract period of three (3) years and first renewal option was \$791,937.28. The contract authority is needed in case there is a need for critical repairs to the airfield sub-stations, airfield lighting, and lighting vault transformers, if these systems are not operational it would cause outage of runway lighting and runway shutdowns.

ITEM: 8-M-OPT (Continued)

BPW – 11/18/09

The MBE Goal established for this contract was 0% because there were no other contractors, identified that could perform high voltage electrical maintenance or have airfield experience. Enterprise Electric Company continues to provide an acceptable level of service in regards to production, quality of service and cost effectiveness.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: JO6I0002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2916-1111

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION ✓</b>	<b>WITHOUT DISCUSSION</b>	

Suzette Moore – (410) 859-7792  
 smoore2@bwiairport.com

BPW –11/18/09

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

CONTRACT MODIFICATION

ITEM: 9-M-MOD

MARYLAND AVIATION ADMINISTRATION

**ORIGINAL CONTRACT NO. & TITLE:** MAA-MC-2005-001 A & B  
 Comprehensive Cleaning Services at BWI  
 Thurgood Marshall Airport  
 ADPICS NO: CO252374 & CO252377

**ORIGINAL CONTRACT APPROVED:** Item 3-M, DOT Agenda 08/01/04

**ORIGINAL PROCUREMENT METHOD:** **Preference Procurement**  
**(Community Service Provider)**

**CONTRACTOR:**

The Chimes, Inc. (Contract A)  
 Baltimore, MD

Alliance, Inc. (Contract B)  
 Baltimore, MD

**MODIFICATION:** This Amendment No. 2 involves the reduction of tenant space and giving back space, for a period of two (2) years November 1, 2009 through July 31, 2011.

**AMOUNT** (\$3,185,120.00) CREDIT (Contract A)  
 (\$242,070.55) CREDIT (Contract B)

**ORIGINAL CONTRACT AMOUNT:** \$43,896,302.67 (Contract A)  
 \$969,748.14 (Contract B)

**REVISED CONTRACT AMOUNT:** \$104,925,307.65 (Contract A)  
 \$3,240,062.45 (Contract B)

**PERCENTAGE DECREASE/INCREASE:** **Contract A** **Contract B**  
 -8% (Amendment # 2) -25% (Amendment # 2)  
 140% (Overall) 235% (Overall)

**TERM:** 08/01/04 – 07/31/07 (Original)  
 11/01/05 – 07/31/07 (Amendment No. 1)  
 08/01/07 – 07/31/09 (Renewal No. 1)  
 08/01/09 – 07/31/11 (Renewal No. 2)  
 11/01/09 – 07/31/11 (Amendment No. 2)

ITEM: 9-M-MOD (Continued)

BPW – 11/18/09

ORIGINAL MBE PARTICIPATION: 100%

RENEWAL MBE PARTICIPATION: 100%

REMARKS: With the recent completion of a new Lease and Use Agreement with the Airlines at BWI Marshall it resulted in the Airlines, not MAA being responsible for the cleaning of all of their exclusive (non-public) lease space. In addition some hold rooms were eliminated and will be closed-off from the public and no longer require cleaning. Finally, in a budget reduction effort the MAA has reduced cleaning frequencies in the terminal and outer buildings which resulted in staff realignment (between shifts), staff reductions, and supervisors being downgrade to lead positions. These changes decreased the number of square feet requiring comprehensive cleaning services, necessitating a decrease to the existing contractors' work force, and modifications to the scope of work, management structure and operational practices.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: JO610002

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: The Chimes, Inc. 09-2645-1110  
Alliance, Inc. 09-2646-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
WITH DISCUSSION		WITHOUT DISCUSSION	

Suzette Moore – (410) 859-7792  
smoore2@bwiairport.com

BPW – 11/18/09

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 10-M-OPT**

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-04-019  
 MUFIDS/BIDS Repair and Maintenance at BWI  
 Thurgood Marshall Airport  
 ADPICS NO: CO252233

**ORIGINAL CONTRACT APPROVED:** Item 1-C, DOT Agenda 04/21/04

**ORIGINAL PROCUREMENT METHOD:** **Competitive Sealed Proposals**

**CONTRACTOR:** Signature Technologies, Inc. t/a Com-Net Software  
 Miamisburg, OH

**MODIFICATION:** Exercise the renewal option for a period of one (1) year from January 15, 2010 through January 14, 2011.

**AMOUNT:** \$684,682.34

**ORIGINAL CONTRACT AMOUNT:** \$1,961,780.00

**REVISED CONTRACT AMOUNT:** \$3,202,829.34

**PERCENTAGE INCREASE:** 35% (Renewal No. 1)  
 63% (Overall)

**ORIGINAL TERM:** 01/15/05 – 01/14/10

**ORIGINAL MBE PARTICIPATION:** 4%

**RENEWAL MBE PARTICIPATION:** 4%

**REMARKS:** This contract provides for the maintenance of the Multi-Use Flight (MUFIDS) and Baggage Information Display (BIDS) Systems in the ticketing concourses and baggage areas of the Terminal Building. This extends the contract for a period of one (1) year as provided for in the original contract. The unit prices have not been adjusted and are consistent with the original contract with a 0% Consumer Price Index increase. The total amount spent during the initial contract period of five (5) years was \$2,321,047.06.

ITEM: 10-M-OPT (Continued)

BPW – 11/18/09

Signature Technologies, Inc. continues to provide an acceptable level of service in regards to production, quality of service and cost effectiveness.

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: JO610002

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-2647-1111

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Robert Gay (410) 545-0433  
rgay@sha.state.md.us

BPW -- 11/18/09

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 11-M-OPT

**MARYLAND STATE HIGHWAY ADMINISTRATION:**

**CONTRACT ID:** SHA-OOA-2005  
Security Services for SHA HQ Complex,  
Located at 707 N. Calvert Street, Baltimore, MD  
ADPICS NO. STPS2009

**ORIGINAL CONTRACT APPROVED:** Item 12-M, DOT Agenda 11/17/2005

**ORIGINAL PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**CONTRACTOR:** Trinity Protection Services, Inc.  
Largo, MD

**MODIFICATION:** Exercise of the second renewal option for a one-year period from December 13, 2009 through December 12, 2010.

**AMOUNT:** \$467,396.80 NTE (1 year)

**ORIGINAL CONTRACT AMOUNT:** \$1,877,159.00 (3 years)

**REVISED CONTRACT AMOUNT:** \$3,039,349.80 (include Renewal Options)

**TERM:** 12/13/05 – 12/12/08 (Original)  
12/13/08 – 12/12/09 (Renewal Option No. 1)  
12/13/09 – 12/12/10 (Renewal Option No. 2)

**PERCENTAGE INCREASE:** 15%

**ORIGINAL MBE PARTICIPATION:** 100%

**RENEWAL OPTION MBE PARTICIPATION:** 100%

**REMARKS:** This contract provides for trained, experienced, uniformed, armed & unarmed personnel at the State Highway Administration Headquarters Complex located at 707 N. Calvert St. and 211 E. Madison St., Baltimore, MD. This contractor has satisfactorily performed all required duties during the term of this contract.

ITEM: 11-M-OPT

BPW – 11/18/09

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0101/J02B0102

TAX COMPLIANCE NO: 09-2882-1111

RESIDENT BUSINESS: Yes

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

Robert Gay – 410-545-0433  
rgay@sha.state.md.us

BPW – 11/18/09

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

REAL PROPERTY CONVEYANCE

ITEM: 12-RP MMC# 09-2244

STATE HIGHWAY ADMINISTRATION: Located at 2414 Starcrest Drive, Silver Spring, Montgomery County, Maryland

EXPLANATION: In accordance with COMAR 14.24.05, approval is requested to dispose of the above parcel of land, as described, which is in excess to the needs of the SHA. The subject parcel consists of 0.21 acres ± of unimproved land and is being conveyed to the adjoining owner as part of a right-of-way transaction.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, State Highway Administration

GRANTEE: Brian and Margery Donovan

CONSIDERATION: \$ 25,000.00

APPRAISED VALUE: \$ 25,000.00 - appraised by David N. Lamb, fee appraiser, report reviewed and approved by William T. Caffrey, Jr., Chief of SHA Appraisal Review Division, as per form 19

REMARKS: Approval of conveyance is requested in accordance with the Section 8-309(f)(1)(i) of the Transportation Article, Annotated Code of Maryland.

As part of a Right-of-Way Transaction, SHA has agreed to convey to the Grantee the subject property. In return the Grantee will convey to SHA land of equal value needed for the Intercounty Connector project in Montgomery County, Maryland.

SHA is concurrently requesting permission to dispose and execution of the Deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

**ITEM**            1-C-MOD

<b><u>DEPARTMENT OF GENERAL SERVICES</u></b>	2100 Guilford Ave. Baltimore, MD
<b><u>ORIGINAL CONTRACT NO. AND TITLE</u></b>	Project No. BB-621-003-001; Phase I Addition to State Office-Building No. 3 ADPICS NO: COB83348
<b><u>ORIGINAL CONTRACT APPROVED</u></b>	9/20/2006 DGS/BPW Agenda, Item 31-C
<b><u>CONTRACTOR</u></b>	Tech Contracting Co., Inc. Baltimore, MD
<b><u>CONTRACT DESCRIPTION</u></b>	Construction of an approximately 16,300 gsf addition to the existing building which houses the Office of Parole and Probation, Central Home Detention Unit and divisions of Department of Public Safety and Correctional Services. This project is phase I of a two phase project to fully renovate the 76 year old facility.
<b><u>MODIFICATION DESCRIPTION</u></b>	This modification is a credit to the State in the amount of eighty-seven thousand four-hundred and ninety-four dollars and ninety-eight cents (\$87,494.98).
<b><u>TERM OF ORIGINAL CONTRACT</u></b>	3 Years from notice to proceed (Both phases)
<b><u>TERM OF MODIFICATION</u></b>	N/A
<b><u>AMOUNT OF ORIGINAL CONTRACT</u></b>	\$4,545,707.10
<b><u>AMOUNT OF MODIFICATION</u></b>	-\$87,494.98 (Credit)
<b><u>PRIOR MODIFICATIONS/OPTIONS</u></b>	\$262,767.68
<b><u>REVISED TOTAL CONTRACT AMOUNT</u></b>	\$4,720,979.80
<b><u>PERCENT +/- (THIS MODIFICATION)</u></b>	(1.92%)



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**A/E SERVICE CONTRACT MODIFICATION**

**ITEM**            2-AE-MOD

**DEPARTMENT OF PUBLIC SAFETY AND  
CORRECTIONAL SERVICES**

Maryland Correctional Training Center  
(MCTC)  
Hagerstown, MD  
Washington County

**CONTRACT NO. & TITLE**

Project No. KA-000-050-D01;  
192 Cell Housing Unit and  
Addition/Renovation of Support Spaces  
ADPICS NO. COB70804

**ORIGINAL CONTRACT APPROVED**

Maryland Architect/Engineer Services Act  
BPW/DGS Agenda 7/06/05, Item 3-AE

**CONTRACTOR**

Bushey Feight Morin Architects Inc.  
Hagerstown, MD

**CONTRACT DESCRIPTION**

This project involves the preparation of detailed plans and specifications for the construction of a new 192 cell housing unit; a Commissary building, a Medical Building; demolition of two Quonset huts and renovation of two existing Quonset huts, one for programs and services and one for the future Maryland Correctional Enterprises Brush and Carton Shop.

**MODIFICATION DESCRIPTION**

This two part modification requests approval by the Board of Public Works for the following: 1) Retro-Active approval of Modification No. 1 approved by PSPRB on 10/27/2006 for zero additional dollars to the contract, but transferred \$90,478.00 from Constructions Administration Funds to Additional Design efforts and 2) Modification #10 replaces these funds to the Construction Administration Fund. (See remarks below)

**AMOUNT OF ORIGINAL CONTRACT**

\$1,517,669.00

**AMOUNT OF MODIFICATION**

\$90,478.00

**PRIOR MODIFICATIONS/OPTIONS**

\$173,088.00

**REVISED TOTAL CONTRACT AMOUNT**

\$1,781,235.00





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM** 3-M**DEPARTMENT OF HUMAN RESOURCES**Baltimore County Department of Social  
Services (BCDSS)  
Baltimore, MD**CONTRACT NO. AND TITLE**Unarmed Uniformed Guard Services;  
ADPICS NO. 001B0400136**DESCRIPTION**Approval is requested for a contract to  
provide unarmed uniformed guard services at the Baltimore County Department of Social  
Services' Towson and Essex offices for a period of three (3) years.**PROCUREMENT METHOD**Competitive Sealed Bidding  
(Small Business Reserve)**BIDS OR PROPOSALS****AMOUNT**

IWG Protection Agency, Inc., Baltimore, MD	\$229,975.05
Phoenix Technologies, LLC, Lorton, VA	\$230,814.38
Triad Security Services, Inc., Silver Spring, MD	\$232,493.03
Dunbar Guard Services, Baltimore, MD	\$239,879.09
BTI Security, Silver Spring, MD	\$243,404.25
Amazing Security & Investigations, LLC, Wheaton, MD	\$245,250.77
Safe Sites Security Co., Inc., Owings Mills, MD	\$245,922.23
Graham Security Services, Glen Burnie, MD	\$247,097.28
Integrity Security Services, Windsor Mill, MD	\$28,067,028.00

**AWARD**I.W.G. Protection Agency  
Baltimore, MD  
(MDOT certified MBE # 06-294 and Small  
Business Reserve vendor #SB05-3469)**AMOUNT**

\$229,975.05

**TERM**

1/1/2010-12/31/2012

**MBE PARTICIPATION**

100%





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**           4-M

**DEPARTMENT OF PUBLIC SAFETY**  
**AND CORRECTIONAL SERVICES**

Hagerstown Correctional Complex  
Multiple Buildings  
Hagerstown, MD

**CONTRACT NO. AND TITLE**

Project No. KB-000-061-001;  
Replacement of Underground Storage Tanks  
ADPICS NO. 001B0400345

**DESCRIPTION**

Contract approval is requested for provision of all labor, equipment, materials, and supplies necessary to replace selected Underground Storage Tanks (UST) at multiple buildings at the Hagerstown Correctional Complex.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**AMOUNT**

Subsurface Technologies, Inc., Westminster, MD	\$348,100.00
Total Environmental Concepts, Inc., Gaithersburg, MD	\$411,020.00
Commercial Fuel Systems, Inc., Mount Airy, MD	\$506,854.00
Petroleum Services, Inc., Baltimore, MD	\$745,350.00

**AWARD**

Subsurface Technologies, Inc.  
Westminster, MD

**AMOUNT**

\$348,100.00

**TERM**

120 Days from Notice to Proceed

**MBE PARTICIPATION**

20%

**PERFORMANCE BOND**

100% of Full Contract Amount

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**           4-M (Cont.)

**REMARKS**

A notice of the availability of the Invitation For Bids (IFB) was advertised and bid on *eMarylandmarketplace.com* and the *DGS Bid Board*. The government estimate for this project was \$516,136.00. Four (4) responsive and responsible bids were received for this solicitation. The recommended contractor has committed to achieving the 20% MBE goal assigned to this project.

This project requires the removal and replacement of four (4) Underground Storage Tanks. A single 10,000 gallon underground storage tank will be removed and replaced at both the Harold E. Donnel Correctional Facility and at the Emergency Housing Unit Correctional Facility. In addition, two 500 gallon underground storage tanks will be removed, and two 500 gallon above ground storage tanks will be installed at the Roxbury Training Academy Building.

**FUND SOURCE**

MCCBL 2008, Item# 013  
(Underground heating oil storage tanks-  
Statewide)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

09-2720-0111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM**        5-M**DEPARTMENT OF GENERAL SERVICES**Arbutus-Catonsville District Court/Multi-  
Service Center (DCMSC)  
Catonsville, MD**CONTRACT NO. AND TITLE**Unarmed Uniformed Guard Services;  
ADPICS NO. 001B0400242**DESCRIPTION**Approval requested for a contract to provide  
unarmed uniformed guard services at the Arbutus-Catonsville DCMSC located in Catonsville,  
MD.**PROCUREMENT METHOD**Competitive Sealed Bidding  
(Small Business Reserve)**BIDS OR PROPOSALS**

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>AMOUNT</u></b>
I.W.G. Protection Agency, Inc., Baltimore, MD	\$396,162.40
Phoenix Technologies, LLC., Lorton, VA	\$402,328.60
Axiom Protective Services, Inc., Landover Hills, MD	\$415,273.92
Dunbar Guard Services, Baltimore, MD	\$425,282.12
Graham Security Services, Glen Burnie, MD	\$427,653.04
Safe Sites Security Co. Inc., Owings Mills, MD	\$434,338.20
American Security Company, Inc., Upper Marlboro, MD	\$435,969.76
Commando K-9 Detectives, Inc., Laurel, MD	\$439,858.48
Maryland Security Professionals, Annapolis, MD	\$497,205.72

**AWARD**I.W.G. Protection Agency, Inc.  
Baltimore, MD  
(MDOT certified MBE # 06-294 and SBR  
vendor #SB05-3469)**AMOUNT**

\$396,162.40 (3 years)

**TERM**

12/1/2009-11/30/2012



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM**          6-M**DEPARTMENT OF GENERAL SERVICES**Hilton Heights Center  
Baltimore, MD**CONTRACT NO. AND TITLE**Janitorial Services;  
ADPICS NO. 001B0400173**DESCRIPTION**Approval requested for a contract to provide  
janitorial services at the Hilton Heights Center located at 500 & 530 North Hilton Street in  
Baltimore City.**PROCUREMENT METHOD**Preference Provider  
(Certified Sheltered Workshop)**BIDS OR PROPOSALS**

ARC of Baltimore Inc., Baltimore, MD

**AMOUNT**

\$227,676.96

**AWARD**ARC of Baltimore, Inc.  
Baltimore, MD**TERM**

12/1/2009-11/30/2012

**AMOUNT**

\$227,676.96 (3 years)

**MBE PARTICIPATION**

100%

**PERFORMANCE BOND**

N/A

**REMARKS**The Hilton Heights Center is a DGS  
managed facility where the following agencies are located:Department of Social Services  
500 North Hilton Street  
Baltimore, MD 21229Department of Juvenile Justice Services  
530 North Hilton Street  
Baltimore, MD 21229

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**        6-M (Cont.)

ARC of Baltimore Inc. is a Certified Sheltered Workshop under the Maryland Rehabilitation and Employment Program pursuant to COMAR 21.11.05. Pricing for this contract was approved by the Pricing and Selection Committee on October 16, 2009. Janitorial supplies in support of this contract are to be purchased from Blind Industries and Services of Maryland (BISM) to the extent they are available.

This contract shall provide for labor, equipment and supplies necessary to perform the daily, bi-weekly, monthly, quarterly and annual janitorial services for approximately 20,966 net cleanable square feet.

ARC of Baltimore Inc. is the incumbent contractor for this service and has been performing in compliance with the existing contract standards.

**FUND SOURCE**

DGS Operating Funds  
H00 10 33459 0813  
H00 11 33459 0813  
H00 12 33459 0813  
H00 13 33459 0813

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO**

09-2408-1111

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS**

**ITEM**           7-GM (Cont.)

**FUND SOURCE**

MCCBL 2008/Item# 006  
(ADA Modifications Statewide)

**B. Department of Health and Mental Hygiene**

Regional Institute for Children and  
Adolescence (RICA)  
Cheltenham, MD

**DESCRIPTION**

This project provides for engineering services for the site investigation, preparation of construction contract documents and all necessary reviews of the contract documents, bidding and construction administration services, including shop drawing review and approval, meetings and technical consultation for the removal and replacement of underground oil storage tanks at RICA - Cheltenham located in Southern Maryland.

**REMARKS**

An approved list of consultants was developed for DGS to provide mechanical, electrical and plumbing engineering services for construction projects through the Small Business Reserve (SBR) program. Under this process individual contract awards may not exceed \$25,000.00. Selected firms may be awarded more than one contract on a rotation basis.

**CONTRACT NO. & TITLE**

Project No. ME-496-100-001;  
Removal and Disposal of One (1) 10,000-  
Gallon, One (1) 1,000-Gallon and One (1)  
550-Gallon Underground Tank; and Replace  
with One (1) 10,000-Gallon and One (1)  
1,000-Gallon Above Ground Tank, at RICA  
Cheltenham, MD  
ADPICS NO. 001B0400353

**PROCUREMENT METHOD**

Maryland Architectural and Engineering  
Services Act

**AWARD**

A Squared Plus Engineering Support Group,  
LLC., Hampstead, MD  
(MDOT certified MBE #08-576)

**AMOUNT**

\$14,189.90

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL/MISCELLANEOUS****ITEM**        7-GM (Cont.)**FUND SOURCE**MCCBL 2008/Item # 013,  
(Underground Heating Oil Storage Tanks-  
Statewide)**C. Department of General Services**

Woodstock Job Corps

**DESCRIPTION**

This project consists of cleaning the entire building of all smoke and fire damage, replacing all ceiling tiles throughout the building, repairing and painting all smoke and fire damaged walls, installing all new electrical wires, light fixtures and outlet boxes in the basement area that were damaged by the fire. Also included is the cleaning of the duct work to remove any smoke odor. Upon completion an air scrubber will be used to remove any remaining smoke odor throughout the building.

**REMARKS**

Four (4) bids were received for the subject project. In accordance with DGS-07-036-IQC, the Procurement Officer has reviewed and evaluated the bids and has recommended an award to OMF Contractors. Liquidated damages for this project will be \$350.00 a day.

The government estimate for this project is \$200,000.00

**CONTRACT NO. AND TITLE**Project No. WS-005-090-003;  
Woodstock Job Corps-Fire Damage & Clean  
Up Woodstock Job Corps, Admin. Bldg  
ADPICS NO. 001B0400343**PROCUREMENT METHOD**

Competitive Sealed Bids (IQC)

**BIDS OR PROPOSALS**

	<b><u>AMOUNT</u></b>
OMF Contractors, Beltsville, MD	\$147,455.00
Baltimore Contractors, Baltimore, MD	\$175,088.00
Colossal Contractors, Butonsville, MD	\$250,000.00
Northpoint Builders., Baltimore, MD	\$450,000.00

**MBE PARTICIPATION**

25%

**AWARD**OMF Contractors  
Beltsville, MD



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE****ITEM** 8-LT

**DEPARTMENT OF HUMAN RESOURCES** Allegany County  
(Allegany County Department of Social Services)

**Landlord** S&N Realty LLC.  
1 East Gregory Island  
South Hamilton, MA 01982

**Property Location** 1 Frederick Street  
Cumberland, MD 21502

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renew	<b><u>Square Feet</u></b>	39,490
<b><u>Duration</u></b>	10 years	<b><u>Effective</u></b>	December 1, 2009		
<b><u>Annual Rent</u></b>	\$612,095.00 (Avg.)	<b><u>Square Foot Rate</u></b>		\$15.50 (Avg.)	
		<b><u>Eff. Square Foot Rate</u></b>		\$17.50 (Avg.)	
		<b><u>Prev. Sq. Ft. Rate</u></b>		\$15.74	
		<b><u>Prev. Eff. Sq. Ft. Rate</u></b>		\$15.74	

**Utilities Responsibility** Tenant  
**Custodial Responsibility** Landlord

**Previous Board Action(s)** 01/01/1997 - 15-L; 03/18/1998 - 17-L; 01/26/2000 – 17-L

<b><u>Fund Source</u></b>	<b><u>General 40%</u></b>	<b><u>Federal 60%</u></b>	<b><u>Total 100%</u></b>
N00G0002 7B01 1351 G0010	\$ 53,864.00	\$ 80,796.00	\$134,660.00
N00G0003 7C01 1351 G3010	\$ 93,038.00	\$139,558.00	\$232,596.00
N00G0004 7D01 1351 G4100	\$ 19,587.00	\$ 29,381.00	\$ 48,968.00
N00G0005 7E01 1351 G5000	\$ 46,519.00	\$ 69,779.00	\$116,298.00
N00G0006 7F01 1351 G6010	\$ 31,829.00	\$ 47,744.00	\$ 79,573.00
<b>Total</b>	\$244,837.00	\$367,258.00	\$612,095.00

**History/Administrative Review**

An administrative review of the lease file for this location revealed that the agency has continually occupied the leased space since April 1, 1998. The contractual six month lease holdover period expired on September 30, 2008. Now, therefore, the Board is requested to retroactively approve the leasing of this space for the 14 month period from October 1, 2008 to November 30, 2009 pursuant to the State Finance and Procurement Article 11-204 (c).

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      8-LT (Cont.)

**Special Conditions**

1. The lease contains escalations/de-escalations for parking, janitorial and real estate taxes.
2. The lease contains one (1) option renewal for a term of five (5) years.
3. The lease incorporates seventy-eight (78) parking spaces at a cost of \$55.00 per space per month. The Landlord shall pay \$25.00 per space per month for all parking spaces. This parking is in compliance with the 1:2 parking ratio established for this area.
4. The rental rate will be \$15.00 for years 1 thru 5 and \$16.00 for years 6 thru 10 per net usable square foot.

**Remarks**

1. The space has been used since April 1, 1998 as the Allegany County Department of Social Services full service office providing such functions as adult care, child support enforcement and income maintenance services.
2. The lease contains a termination for convenience clause.
3. Negotiations by the Landlord commenced at \$18.00 per nusf full service. The final 10 year average rate of \$15.50 plus the cost of utility expense estimated to cost \$2.00 per nusf, or \$17.50 effective average, will result in the cost reduction of \$0.50 per nusf over the 10 year term – a \$197,450.00 rental cost avoidance.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE****ITEM** 9-LT**DEPARTMENT OF ASSESSMENTS AND TAXATION**

Talbot County

**Landlord** JWH Properties, LLC.  
P.O. Box 1475  
Easton, MD 21601

**Property Location** 29466 Pintail Drive, Suite 11 & 12  
Easton, MD 21601

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	2,400
<b><u>Duration</u></b>	10 Years	<b><u>Effective Date</u></b>	January 1, 2010		
<b><u>Annual Rent</u></b>	\$46,200.00 Average	<b><u>Square Foot Rate</u></b>	\$19.25 Average		
		<b><u>Effective Rate</u></b>	\$22.25 Average		
<b><u>Utilities Responsibility</u></b>	Tenant				
<b><u>Custodial Responsibility</u></b>	Tenant				
<b><u>Previous Board Action(s)</u></b>	N/A				

**Special Conditions**

1. The lease contains escalations/de-escalations for real estate taxes.
2. The lease contains an option to renew for five (5) years.
3. After several months of negotiations, the DGS Office of Real Estate was able secure a rental rate of \$18.00 per net usable square foot for years 1-5 and \$20.50 per net usable square foot for years 6-10 resulting in an average rental rate of \$19.25 per net usable square foot over the ten (10) year term.
4. During the initial and any renewal term of this Lease, the Landlord shall provide Tenant twelve (12) use-in-common parking spaces free of charge.

**Remarks**

1. This space will be used to assist homeowners in Talbot County with real property tax assessments and the assessment appeal process, as well as to assess all real property accounts within Talbot County.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      9-LT (Cont.)

2. Talbot County recently purchased the agency's current location and has asked the agency to relocate.
3. The lease contains a termination for convenience clause.
4. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      10-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the Cecil County Fair, Inc. (Cecil County)*

*4-H Animal Display Barn*

*“For the acquisition, planning, design, and capital equipping of an animal display barn, located in Elkton.”*

**\$250,000.00**

*Maryland Consolidated Capital Bond Loan of 2008 (LHI - Chapter 336, Acts of 2008)  
DGS Item G150, (SL-036-080-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of the Cecil County Fair, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$5,485.00 in eligible expenditures, documentation of \$25,555.00 in-kind contributions, and documentation that it has \$218,960.00 in a financial institution to meet the matching fund requirement for this project.

<b><u>BACKGROUND</u></b>	Total Project	\$500,000.00
	<b>08-G150 (This Action)</b>	<b>\$250,000.00</b>
	Local Cost	\$250,000.00

**REMARKS**

- (1) The grant agreement has been modified to reflect the Department of Natural Resources as beneficiary throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      10-CGL (Cont.)

(4)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        11-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the American Visionary Art Museum, Inc.  
(Baltimore City)*

*American Visionary Art Museum*

*“For the acquisition, repair, renovation, and capital equipping of the American Visionary Art Museum, located in Baltimore City.”*

***\$150,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)  
DGS Item G047, SL-008-090-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of the American Visionary Art Museum, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$180,775.00 in eligible expenditures to meet the matching fund requirement for this project.

<b><u>BACKGROUND</u></b>	Total Project	\$314,000.00
	<b>09-G047 (This Action)</b>	<b>\$150,000.00</b>
	Local Cost	\$164,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        12-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of the Belair Bath and Tennis Club, Inc.  
(Prince George's County)*

*Belair Bath and Tennis Club Capital Improvements*

*"For the construction, repair, renovation, and capital equipping, renovation, and reconstruction of the Belair Bath and Tennis Club, located in Bowie."*

***\$20,000.00***

*Maryland Consolidated Capital Bond Loan of 2008 (LSI, Chapter 336, Acts of 2008)  
DGS Item G110, (SL-038-080-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of the Belair Bath and Tennis Club, Inc. has submitted documentation that it has \$34,910.45 in financial institutions to meet their matching fund requirement.

<b><u>BACKGROUND</u></b>	Total Project	\$70,000.00
	<b>08-G110 (This Action)</b>	<b>\$20,000.00</b>
	Local Cost	\$50,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        13-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Trustees of the Citizens Care and Rehabilitation Center Foundation, Inc.  
(Harford County)*

*The Citizens Care and Rehabilitation Center*

*“For the construction, repair, and renovation of the fire sprinkler system, located in  
Havre de Grace.”*

***\$200,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)  
DGS Item G061, SL-001-060-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Trustees of the Citizens Care and Rehabilitation Center Foundation, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$230,982.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Trustees of the Citizens Care and Rehabilitation Center Foundation, Inc. \$30,982.00 for eligible expenditures.

<b><u>BACKGROUND</u></b>	Total Project	\$3,761,000.00
	<b>09-G061 (This Action)</b>	<b>\$ 200,000.00</b>
	06-G068 (Prior Action)	\$ 100,000.00
	06-G199 (FY 2007) (Prior Action)	\$ 500,000.00
	Local Cost	\$2,961,000.00

Prior Actions: 05/23/07 Agenda, Item 30-CGL & 10/18/06 Agenda, Item 17-CGL

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      13-CGL (Cont.)

- (2)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        14-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Trustees of the Garrett-Jacobs Mansion Endowment Fund, Inc.  
(Baltimore City)*

*Garrett-Jacobs Mansion*

*“For the design, repair, renovation, and reconstruction the Garrett-Jacobs Mansion, located in Baltimore City.”*

***\$150,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)  
DGS Item G049*

***\$50,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009)  
DGS Item G096, (SL-009-090-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Trustees of the Garrett-Jacobs Mansion Endowment Fund, Inc. has submitted documentation that it has funds available through a \$250,000.00 line of credit with M&T Bank to meet the matching fund requirement for this project.

<b><u>BACKGROUND</u></b>	Total Project	\$1,650,000.00
	<b>09-G049 (This Action)</b>	<b>\$ 150,000.00</b>
	<b>09-G096 (This Action)</b>	<b>\$ 50,000.00</b>
	Local Cost	\$1,450,000.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM** 14-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           15-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grants:

***Board of Directors of the Girl Scouts of Central Maryland, Inc.  
(Baltimore City)***

***Girl Scout Urban Program and Training Center***

***“For the acquisition and renovation of the Girl Scout Urban Training Center, located in Baltimore City.”***

***\$100,000.00***

***Maryland Consolidated Capital Bond Loan of 2009 (LHI, Chapter 485, Acts of 2009)  
DGS Item G050***

***\$50,000.00***

***Maryland Consolidated Capital Bond Loan of 2009 (LSI, Chapter 485, Acts of 2009)  
DGS Item G097, (SL-013-080-038)***

**MATCHING FUND**           The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of the Girl Scouts of Central Maryland, Inc. has submitted documentation of \$700,000.00 of eligible expenditures for the purchase of property located at 4804 Seton Drive in Baltimore to meet their matching fund requirement. The Department of General Services has reviewed the appraisal for the property and has approved the value of \$775,000.00. The grantee has utilized \$200,000.00 for their 2008 grant and with the 2009 grants, the grantee has utilized a total of \$350,000.00 of eligible expenditures.

Board of Public Works approval is also requested to reimburse the Board of Directors of the Girl Scouts of Central Maryland, Inc. \$150,000.00 for eligible expenditures.

**BACKGROUND**

Total Project	\$1,635,000.00
<b>09-G050 (This Action)</b>	<b>\$ 100,000.00</b>
<b>09-G097 (This Action)</b>	<b>\$ 50,000.00</b>
08-G036 (Prior Action)	\$ 200,000.00
Local Cost	\$1,285,000.00

Prior Action: 12/17/08 Agenda, Item 16-CGL

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      15-CGL (Cont.)

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        16-CGL

**RECOMMENDATION** That the Board of Public Works enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*County Executive and County Council of Anne Arundel County  
(Anne Arundel County)*

*Historic London Town Visitors Center and Museum*

*“For the planning, design, construction, and capital equipping of a visitors center and museum, including exhibits, display cases, and related lighting, located at Historic London Town and Gardens at 839 Londontown Road in Edgewater, Maryland.”*

**\$200,000.00**

*Anne Arundel County - Historical London Town Visitors Center & Museum Loan of 2001 (Chapter 432, Acts of 2001 and as amended by Chapter 219, Acts of 2008 and further amended by Chapter 707, Acts of 2009)  
DGS Item 000, SL-048-961-038*

**MATCHING FUND** 04/30/2003 Agenda, Item 9-CGL

<b><u>BACKGROUND</u></b>	Total Project	\$832,000.00
	<b>01-000 (This Action)</b>	<b>\$200,000.00</b>
	96-000 (Prior Action)	\$200,000.00
	Local Cost	\$432,000.00

Prior Actions: 11/12/03 Agenda, Item 18-CGL; 01/19/05 Agenda, Item 13-CGL; 09/21/05 Agenda, Item 46-CGL; and 05/17/06 Agenda, Item 35-CGL

**REMARKS**

- (1) Item 15. Indemnification of the grant agreement was modified to add the following:  
“To the extent permitted by law and without waiving any defenses, immunities, or the provisions of the Maryland Local Government Tort Claims Act.”
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      16-CGL (Cont.)

- (4)      The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM** 17-CGL

**RECOMMENDATION** That the Board of Public Works authorize that funds be encumbered for the following grant:

*Board of Directors of the Jubilee Association of Maryland, Inc. (Montgomery County)  
Jubilee Association of Maryland*

*“For the planning, design, construction, repair, renovation and capital equipping of additional space, and the installation of new fire and smoke detection systems at the Jubilee Community Service Center, located in Kensington”*

***\$75,000.00***

*Maryland Consolidated Capital Bond Loan of 2006 (Chapter 46, Acts of 2006)  
DGS Item G077*

***\$75,000.00***

*Maryland Consolidated Capital Bond Loan of 2006 (Chapter 46, Acts of 2006)  
DGS Item G156, SL-076-060-038*

**MATCHING FUND** 4/2/08 Agenda, Item 11-CGL E., F.

<b><u>BACKGROUND</u></b>	Total Project	\$306,660.00
	<b>06-G077 (This Action)</b>	<b>\$ 75,000.00</b>
	<b>06-G156 (This Action)</b>	<b>\$ 75,000.00</b>
	Local Cost	\$156,660.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            18-CGL

**RECOMMENDATION** That the Board of Public Works authorize that funds be encumbered for the following grants:

*Board of Governors of the National Aquarium in Baltimore, Inc. (Baltimore City)*

*National Aquarium in Baltimore*

***\$1,000,000.00***

*“To assist in the acquisition, design, construction, and equipping of the Center for Aquatic Life and Conservation.”*

*Capital Appropriation (Fiscal Year 2007) - (Chapter 216, Acts of 2006) DGS Item G200*

***\$1,500,000.00***

*“To assist in infrastructure improvements.”*

*Maryland Consolidated Capital Bond Loan of 2006 (Chapter 46, Acts of 2006; Amended by Chapter 485, Acts of 2009)*

*DGS Item G010, SL-078-060-038*

**MATCHING FUND**            2/13/08 Agenda, Items 12-CGL H., I.

<b><u>BACKGROUND</u></b>	Total Project	\$53,400,000.00
	<b>06-G200 (This Action)</b>	<b>\$ 1,000,000.00</b>
	<b>06-G010 (This Action)</b>	<b>\$ 1,500,000.00</b>
	Local Cost	\$50,900,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        19-CGL

**RECOMMENDATION** That the Board of Public Works authorize that funds be encumbered for the following grant:

*Board of Directors of Northwest Center, Inc. (Baltimore County)*

*Northwest Hospital Center*

*“For the planning, design, renovation, construction, repair, reconstruction, and capital equipping of the Center for Breast Care and Bone Health, at Northwest Hospital Center, located in Randallstown.”*

***\$400,000.00 - encumber \$400,000.00***

*Maryland Consolidated Capital Bond Loan of 2006 (MHA, Chapter 046, Acts of 2006)  
DGS Item G192, SL-077-060-038*

**MATCHING FUND** 08-22-07 Agenda, Item 17-CGL F.

<b><u>BACKGROUND</u></b>	Total Project	\$3,200,000.00
	<b>06-G192 (This Action)</b>	<b>\$ 400,000.00</b>
	Local Cost	\$2,800,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        20-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of Sinai Hospital of Baltimore, Inc.  
(Baltimore City)*

*Sinai Hospital of Baltimore - Maternity Care*

*“For the planning, design, renovation, expansion, repair, construction and capital equipping of the prenatal and postpartum rooms and associated support space in an existing building, located in Baltimore City.”*

**\$320,000.00**

*Maryland Consolidated Capital Bond Loan of 2008 (MHA - Chapter 336, Acts of 2008)  
DGS Item G202, SL-037-080-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of Sinai Hospital of Baltimore, Inc. has submitted documentation that is has in excess of \$320,000.00 in a financial institution to meet the matching fund requirement for this project.

<b><u>BACKGROUND</u></b>	Total Project	\$2,245,000.00
	<b>08-G202 (This Action)</b>	<b>\$ 320,000.00</b>
	Local Cost	\$1,925,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**                       **DISAPPROVED**                       **DEFERRED**                       **WITHDRAWN**  
 **WITH DISCUSSION**                       **WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of Sinai Hospital of Baltimore, Inc.  
(Baltimore City)*

*Sinai Hospital of Baltimore - Post Anesthesia Care Unit*

*“To assist in the design, construction, renovation, and expansion of the Post-Anesthesia Care Unit at Sinai Hospital.”*

***\$260,000.00***

*Maryland Consolidated Capital Bond Loan of 2009 (MHA - Chapter 485, Acts of 2009)  
DGS Item G024, SL-011-090-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of Sinai Hospital of Baltimore, Inc. has submitted documentation that is has in excess of \$260,000.00 in a financial institution to meet the matching fund requirement for this project.

<b><u>BACKGROUND</u></b>	Total Project	\$5,406,000.00
	<b>08-G202 (This Action)</b>	<b>\$ 260,000.00</b>
	Local Cost	\$5,146,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        22-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of Sinai Hospital of Baltimore, Inc.  
(Baltimore City)*

*Sinai Hospital - Samuelson Children's Hospital*

*"For the design, construction, renovation, and improvements to the Samuelson Children's Hospital at the Sinai Hospital of Baltimore."*

**\$2,500,000.00**

*Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009)  
DGS Item G017, SL-010-090-038*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of Sinai Hospital of Baltimore, Inc. has submitted documentation that is has in excess of \$2,500,000.00 in a financial institution to meet the matching fund requirement for this project.

<b><u>BACKGROUND</u></b>	Total Project	\$27,840,000.00
	<b>09-G017 (This Action)</b>	<b>\$ 2,500,000.00</b>
	Local Cost	\$25,340,000.00

**REMARKS**

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        23-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Family Services Foundation, Inc.  
5301 76<sup>th</sup> Avenue  
Landover Hills, MD 20784

**PROJECT NO. AND TITLE**

MHA-CB-25202-01 Family Service  
Foundation – Acquisition of 6915 Decatur  
Place - Hyattsville, MD 20784

**DESCRIPTION**

Board of Public Works approval is requested for a state grant of \$150,712.00 to assist Family Services Foundation, Inc. (FSF), a nonprofit organization, in the cost of acquiring a split-level, single-family home at 6915 Decatur Place, Hyattsville, MD 20784. FSF has a contract of sale to purchase this property for \$200,000.00 in fee simple. This three-bedroom home will provide housing for three psychiatrically disabled individuals. Two appraisals were obtained for this property; both have been reviewed by the Department of General Services. The appraisals are as follows:

Linda Lamb - \$205,000.00  
Edward Peters - \$205,000.00

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$205,000.00 in fee.

Eligible project costs are \$200,950.00. This includes \$200,000.00 for acquisition and \$950.00 for appraisals. These costs will be funded as follows:

**FUND SOURCES**

\$ 50,238.00 (25%) - Applicant's Share  
Mortgage  
\$150,712.00 (75%) - State's Share  
MCCBL 2008, (Community  
Health Facilities Funds)

**REMARKS**

Since its inception in 1936, FSF has been providing a wide array of human services throughout the state of Maryland. Currently, FSF provides day and residential services to clients with severe and persistent mental illness, and day and residential habilitation programs for individuals with developmental disabilities.

DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM      23-CGL (Cont.)

This house will be used to provide a home for three individuals in a residential rehabilitation program who are ready and able to transition to more independent, supported housing.

In accordance with Section 24-606(d), Health-General Article, *Annotated Code of Maryland*, BPW approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the land records of Prince George's County before the State makes any funds available for the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           24-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Humanim, Inc.  
6355 Woodside Court  
Columbia, MD 21046

**PROJECT NO. AND TITLE**

Project No. MHA-CB-22807-01;  
Humanim - Acquisition of 6587 Dovecote  
Drive, Columbia, MD 21044

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$225,000.00 to B B Homes, Inc., a nonprofit organization, for the cost of acquiring a one-story single family detached residence with a full (finished basement) at 6587 Dovecote Drive, Columbia, Maryland 21044. Humanim has been leasing this home since November 2007 and has an option contract to purchase the property for \$360,000.00. The home is used to provide housing for three young adults (ages 18-25) diagnosed with a serious and persistent mental illness. Two appraisals were obtained for the property, both of which have been reviewed by the Department of General Services. The appraisals are as follows:

Brian D. McGraw - \$325,000.00  
Laura G. Lamb - \$300,000.00

Based on these appraisals, the Department of General Services approved the fair market value of the real estate at \$300,000.00.

**AMOUNT**

\$300,000.00

**FUND SOURCE**

\$ 75,000.00 (25%) Applicant's Share:  
(Howard County HOME  
Funds)  
\$225,000.00 (75%) State's Share  
(MCCBL 2008,  
Community Health  
Facilities Funds)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      24-CGL (Cont.)

**REMARKS**

The State is participating in the acquisition cost of \$300,000.00. State participation is limited to the lesser of the value approved by the Department of General Services, based upon the appraisals or actual acquisition cost.

B B Homes, Inc. is a newly formed nonprofit for the specific purpose of purchasing and renovating this home. B B Homes, Inc. has also been approved for a loan by the U.S. Department of Housing and Urban Development (HUD). These funds will be used for renovating the property.

HUD regulations require that project sponsors form separate nonprofit corporations to own and operate projects funded under Section 811 of the National Affordable Housing Act of 1996. The sponsor, Humanim, Inc., is a provider of services to individuals who are either developmentally or psychiatrically disabled. The purpose of this project is to develop decent affordable housing for three consumers eligible for Humanim’s transition age youth program.

In accordance with Section 24-606(d), Health-General Article, *Annotated Code of Maryland*, BPW approval is further contingent upon the State's right of recovery being included in the Deed(s) or otherwise recorded in the land records of Howard County before the State makes any funds available for the project.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for the project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            25-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**NAME OF GRANTEE/BORROWER**

Ardmore Enterprises, Inc.  
3010 Lottsford Vista Road  
Mitchellville, MD 20721

**PROJECT NO. AND TITLE**

Project No. DDA-CB-01503-01;  
Ardmore – Addition to 3010 Lottsford Vista  
Road Building

**DESCRIPTION**

Board of Public Works approval is requested for a State grant of \$1,350,000.00 to assist Ardmore Enterprises, Inc., a nonprofit organization, in the cost of constructing a single-story 6,350-square-foot addition to its existing building at 3010 Lottsford Vista Road in Mitchellville, MD. The addition will house administrative and support services that are currently housed in an outdated trailer. Ardmore currently provides services to approximately 223 individuals with developmental disabilities

Approval is also requested for the expenditure of capital funds for the constructions of a 6,350-square-foot addition, related site work, and limited improvements to the existing building.

**PROCUREMENT METHOD**

Competitive Bidding

**BIDDERS**

**AMOUNT**

Whiting-Turner Contracting Co., Baltimore, MD	\$255,568.00
Hostetter Construction Corporation, Hanover, PA	\$287,445.00
Henry H. Lewis Contractors, Owings, Mills, MD	\$294,159.00
Turner Construction Co., Baltimore, MD	\$319,901.00
Morgan-Keller Construction, Inc. Frederick, MD	\$327,852.00

**AWARD**

Whiting-Turner Contracting Co.  
Baltimore, MD

**AMOUNT**

\$1,920,000.00 (Guaranteed Maximum Price)



**DEPARTMENT OF GENERAL SERVICES  
ACTION AGENDA****MAINTENANCE CONTRACT MODIFICATION****ITEM** 26-M-MOD**DEPARTMENT OF JUVENILE SERVICES** Baltimore City Juvenile Justice Center  
Baltimore, MD**CONTRACT NO. AND TITLE** Comprehensive Building Management and  
Maintenance Services;  
ADPICS NO. COB84125**ORIGINAL CONTRACT APPROVED** 6/25/08 BPW Item: 5-M**CONTRACTOR** Broadway Services Inc.  
Baltimore, MD**CONTRACT DESCRIPTION** Board of Public Works approval is requested  
for a contract to provide comprehensive building management and maintenance services at the  
Baltimore City Juvenile Justice Center for a period of five years beginning September 16, 2008  
through September 15, 2011**MODIFICATION DESCRIPTION** Approval is requested for a cost reduction to  
the existing Comprehensive Building Management and Maintenance Services contract at the  
Baltimore City Juvenile Justice Center. Reductions are necessary due to revenue shortfalls  
throughout the State of Maryland for FY 2010. This contract will still provide the essential  
services for the facility. (See "Remarks" below)**TERM OF ORIGINAL CONTRACT** 9/16/2008 – 9/15/2011**TERM OF MODIFICATION** 11/19/2009 – 6/30/2010**AMOUNT OF ORIGINAL CONTRACT** \$7,754,101.00 (5 years)**AMOUNT OF MODIFICATION** (\$500,000.00)**PRIOR MODIFICATIONS/OPTIONS** None

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT MODIFICATION**

**ITEM**            26-M-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT**        \$7,254,101.00

**PERCENT +/- THIS MODIFICATION**        6.5%

**OVERALL PERCENT**                            6.5%

**ORIGINAL PROCUREMENT METHOD**        Competitive Sealed Bidding

**ORIGINAL MBE PARTICIPATION**        35%

**REMARKS**                                        Reductions are necessary due to revenue shortfalls throughout the Maryland State Government. DJS has estimated that \$500,000.00 should be reduced from the referenced contract for this fiscal year 2010. The information provided below, are the areas of service which are included in the cost savings/reduction plan.

<u>Components</u>	<u>Annual Amount</u>	<u>Reduction</u>	<u>Balance</u>
Janitorial	\$ 920,028.00	\$400,000.00	\$ 520,000.00
Roof Maintenance	\$ 4,085.80	\$ 3,000.00	\$ 1,085.80
Recycling	\$ 2,720.40	\$ 2,000.00	\$ 720.40
Ground Maintenance	\$ 7,700.00	\$ 1,000.00	\$ 700.20
Window Cleaning	\$ 16,483.20	\$ 10,000.00	\$ 6,483.20
Scheduled Painting	\$ 65,130.80	\$ 50,000.00	\$ 15,130.80
Window Repair	\$ 4,085.80	\$ 2,000.00	\$ 2,085.80
Landscaping	\$ 5,152.20	\$ 5,152.20	\$ 0.00
Extra Work Allowance	<u>\$ 60,000.00</u>	<u>\$ 26,848.00</u>	<u>\$ 33,152.00</u>
Total Annual Budget	\$1,550,820.20	\$500,000.00	\$1,050,792.00

The above reduction plan is based upon the service components of the contract and that may be reduced and still provide the basic essential services. Broadway Services Inc. is the incumbent contractor for this service and has been performing in compliance with the existing contract standards.



There being no further business, the meeting of November 18, 2009 was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sheila C. McDonald". The signature is written in a cursive style with a large, stylized initial "S".

Sheila C. McDonald, Esq.  
Executive Secretary

**INDEX**  
**NOVEMBER 18, 2009**

Agriculture, Department of	
Agricultural Cost Share Program.....	4-5
Assessments & Taxation, Department of .....	172
Aviation Administration.....	138,143-148
Budget & Management, Department of .....	67,83-110
Coppin State University .....	115
Eastern Correctional Institution.....	30
Environment, Department of .....	10-26,128
Environmental Service, Maryland.....	29-32
Environmental Trust, Maryland .....	26
General Services, Department of .....	152,162-165,168
Capital Grants and Loans	
4-H Animal Display Barn (Cecil).....	174
American Visionary Art Museum (Baltimore City).....	176
Belair Bath and Tennis Club Capital Improvements (Prince George's) .....	177
The Citizens Care and Rehabilitation Center (Harford) .....	178
Garrett-Jacobs Mansion (Baltimore City) .....	180
Girl Scout Urban Program and Training Center (Baltimore City) .....	182
Historic London Town Visitors Center and Museum (Anne Arundel).....	184
Jubilee Community Service Center (Montgomery) .....	186
National Aquarium in Baltimore (Baltimore City) .....	187
Northwest Hospital Center .....	188
Sinai Hospital of Baltimore – Maternity Care (Baltimore City) .....	189
Sinai Hospital of Baltimore – Post Anesthesia Care Unit (Baltimore City).....	190
Sinai Hospital of Baltimore – Samuelson Children's Hospital (Baltimore City).....	191
Health & Mental Hygiene, Department of.....	120
Community Health Facility Centers.....	192-197
Family Health Administration .....	53,70
Regional Institute for Children/Adolescents	
Cheltenham .....	167
Highway Administration.....	131-137,149-151
Human Resources, Department of .....	57,78,157
Social Services Administration .....	170
Juvenile Services, Department of.....	74,126,198
Maryland Transit Administration .....	63,130,139
Maryland, University System of	
Coppin State University .....	115
Maryland, University of	
Baltimore Campus.....	113
Salisbury State University .....	116
Towson State University.....	111
Morgan State University .....	37
Natural Resources, Department of	
Environmental Trust.....	26

**INDEX**  
**NOVEMBER 18, 2009**

Rocky Gap.....	32
Shore Erosion Control.....	27
Public Safety & Correctional Services, Department of.....	39-42,160
Corrections, Division of	
Eastern Correctional Institute .....	30
Jessup PreRelease Center.....	166
Popular Hill PreRelease .....	31
Public Television, Maryland.....	51
Public Works, Board of	
Procurement Agency Activity Reports .....	6
Wetlands Administration.....	7-9
Salisbury State University.....	116
St. Mary's College of Maryland .....	43-46
Social Services Administration .....	170
Stadium Authority, Maryland.....	47
Towson State University .....	111
Transportation, Department of .....	122-125
Aviation Administration .....	138,143-148
Highway Administration .....	131-137,149-151
Maryland Transit Administration.....	63,130,139
Transportation Authority, Maryland .....	141
Wetlands Administration .....	7-9