

MINUTES
OF THE
MEETING OF THE
BOARD OF PUBLIC WORKS

October 7, 2009

BOARD OF PUBLIC WORKS

TABLE OF CONTENTS

OCTOBER 7, 2009

I. ITEMS SUBMITTED ON THE SECRETARY’S AGENDA

Department of Agriculture
Agricultural Cost Share Program..... 4-6

Board of Public Works
Procurement Agency Activity Reports.....7
Wetlands Licenses 8-9

Department of the Environment 10-13

Maryland Environmental Service 14-15

Department of Housing & Community Development 16-23

Department of Natural Resources
Maryland Environmental Trust..... 24-25

St. Mary’s College..... 26-27

Board of Public Works
Regulations – Public School Construction Program..... 28-29

Bonds..... 30-31

APPENDIX -----

SUPPLEMENT A - Program Open Space 32-42

SUPPLEMENT B - Budget & Management..... 43-80

SUPPLEMENT C - University System of Maryland 81-96

SUPPLEMENT D – Department of Information Technology 97-105

II. ITEMS SUBMITTED ON THE DEPARTMENT OF TRANSPORTATION AGENDA:

Construction Contracts..... 106-109

A/E Services..... 110-118

Maintenance Contracts 119-129

Service Contracts 130-131

Real Property..... 132-133

General Miscellaneous..... 134-141

III. ITEMS SUBMITTED ON THE DEPARTMENT OF GENERAL SERVICES AGENDA:

A/E Service Contract Options/Modifications 142-145

Maintenance Contracts 146-150

General Miscellaneous..... 151-159

Real Property..... 160-179

Leases 180-184

Capital Grants and Loans..... 185-215

Lease 216-217

INDEX 219-220

**MINUTES OF THE MEETING OF
THE BOARD OF PUBLIC WORKS, OCTOBER 7, 2009**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, October 7, 2009.

Board Members present:

The Honorable Martin O'Malley, Governor
The Honorable Nancy K. Kopp, Treasurer
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services
T. Eloise Foster, Secretary, Department of Budget & Management

CONSTRUCTION:

General Construction Project Contingency Fund 1988
Maryland Consolidated Capital Bond Loan of 1999
Maryland Consolidated Capital Bond Loan of 2000
Maryland Consolidated Capital Bond Loan of 2002
Maryland Consolidated Capital Bond Loan of 2003
Maryland Consolidated Capital Bond Loan of 2004
Maryland Consolidated Capital Bond Loan of 2005
Maryland Consolidated Capital Bond Loan of 2006
Maryland Consolidated Capital Bond Loan of 2007
Maryland Consolidated Capital Bond Loan of 2008
Maryland Consolidated Capital Bond Loan of 2009

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

NORMAN E. ASTLE JR. (410) 841-5864
Astlene@mda.state.md.us

1. DEPARTMENT OF AGRICULTURE
Maryland Agricultural Cost-Share Program Grant Requests

Submission of a request by the Maryland Department of Agriculture for approval of 49 individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2009 (Appropriation Number 09083):

Agreement #	Recipient	County	Amount
AT-2009-3516	HARBORVIEW FARMS	Kent	2,400
AT-2010-1508	JOHN E. HALL, JR	St. Mary's	13,000
AT-2010-1564	DEWALT J. WILLARD, JR	Montgomery	2,700
AT-2010-1565	DEWALT J. WILLARD, JR	Montgomery	6,500
AT-2010-1566	DEWALT J. WILLARD, JR	Montgomery	2,700
AT-2010-1567	DEWALT J. WILLARD, JR	Montgomery	8,700
AT-2010-1568	DEWALT J. WILLARD, JR	Montgomery	4,100
AT-2010-1588-B	POPLAR RIDGE FARMS, INC.	Worcester	35,000
AT-2010-1626-B	JOHN R. RUE, JR	Dorchester	24,500
AT-2010-1631	HELEN M. MALKUS	Dorchester	1,500
CR-2010-1596	L.M.H. PROPERTIES, INC.	Caroline	3,100
CR-2010-1597	L.M.H. PROPERTIES, INC.	Caroline	3,600
CR-2010-1598	L.M.H. PROPERTIES, INC.	Caroline	4,000
CR-2010-1599	L.M.H. PROPERTIES, INC.	Caroline	3,300
CR-2010-1600	L.M.H. PROPERTIES, INC.	Caroline	3,700
CR-2010-1601	L.M.H. PROPERTIES, INC.	Caroline	3,000
CR-2010-1602	L.M.H. PROPERTIES, INC.	Caroline	3,200
CR-2010-1623	AMELIA WRIGHT	Dorchester	1,300
CR-2010-1630	HELEN M. MALKUS	Dorchester	2,900
CR-2010-1635	JOSIAH F. LINTHICUM	Dorchester	1,000
CR-2010-1636	JOSIAH F. LINTHICUM	Dorchester	2,500
CR-2010-1637	JOSIAH F. LINTHICUM	Dorchester	1,500
LS-2010-1546	WILLIAM C. WERNIG	Harford	4,100
MP-2009-3139	WINDRIDGE FARMS, LLC	Frederick	17,100
MP-2009-3469	ROBERT T. DENT	Frederick	3,200
MP-2009-3502	KEITH D. WILES	Frederick	100,000
MP-2009-3503	KEITH D. WILES	Frederick	35,000
MP-2009-3515	JANICE M. TOBERY	Frederick	4,500
MP-2009-3520	RAY F. SEISS	Frederick	16,500
MP-2010-1511	KEITH D. BUFFINGTON	Frederick	3,200

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

**1. DEPARTMENT OF AGRICULTURE (cont'd)
*Maryland Agricultural Cost-Share Program Grant Requests***

<u>Agreement #</u>	<u>Recipient</u>	<u>County</u>	<u>Amount</u>
MP-2010-1525	CHARLES W. BRANDENBURG	Frederick	3,500
MP-2010-1573	MAJID AFKHAMI	Frederick	5,100
MP-2010-1590	JERRY L. WATT	Carroll	12,100
MP-2010-1592	JERRY L. WATT	Carroll	20,700
MP-2010-1594	M. FRANKLIN GARRETT	Carroll	4,000
MP-2010-1605	EDWARD L. PASCAL, JR.	Carroll	2,500
MP-2010-1607	JOHN PARKER SMITH	Carroll	3,600
MP-2010-1611	BRAD J. SCHOTT	Carroll	27,500
NW-2009-3473	JAMES F. FRETTERD	Caroline	2,800
NW-2010-1593	LEON S. BANKS	Dorchester	700
PB-2010-1587	FLORENCE ELLEN HARRISON	Carroll	2,300
PR-2010-1576-X	MILLER FARMS	Somerset	10,500
PR-2010-1577	MILLER FARMS	Somerset	16,700
PR-2010-1595-B	EILEEN P. DYKES	Somerset	35,000
PR-2010-1616-B	RICHARD W. WIDGEON	Worcester	35,000
RS-2009-3496	ALLEN W. CLOSE	Baltimore	3,600
RS-2010-1581	CARROLL COUNTY COMMISSIONERS	Carroll	31,300
RS-2010-1591	RYAN A. BELL	Carroll	2,300
SA-2010-1578	HARMONY CREST PARTNERSHIP	Kent	6,000
Total Submission Amount			\$543,000

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: The Maryland Consolidated Capital Bond Loan of 2009 provides a source of funds for the cost-share program. Under this appropriation "\$7,000,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

NORMAN E. ASTLE JR. (410) 841-5864
Astlene@mda.state.md.us

2. DEPARTMENT OF AGRICULTURE

Maryland Agricultural Cost-Share Program Additional Funding Requests

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of 4 individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2007 (Appropriation Number 07094):

Agreement #	Recipient	County	Amount
AT-2008-3799	H. GRANT TROOP	Cecil	578.51
AT-2009-2699	MILDRED C. AYERS	Cecil	1,646.49
RS-2003-2119	SUNNY RIDGE FARM	Montgomery	2,003.41
RS-2005-1090	JOHN GUNDZIK	Carroll	340.24

Total Submission Amount : 4,568.65

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

Authority: "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

Funding Source: The Maryland Consolidated Capital Bond Loan of 2007 provides a source of funds for the cost-share program. Under this appropriation "\$3,608,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Mary Jo Childs 410-260-7335
mchilds@comp.state.md.us

3. **BOARD OF PUBLIC WORKS**
Procurement Agency Activity Report

Submission of the Procurement Agency Activity Reports by:

- A. Department of General Services, April 2009
- B. Department of Public Safety and Correctional Services, July and August 2009
- C. State Treasurer's Office, 2nd Quarter 2009

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Doldon Moore 410-260-7791
dmoore@comp.state.md.us

4. **BOARD OF PUBLIC WORKS**
Wetlands Licenses

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

Authority: Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

ANNE ARUNDEL COUNTY

- 09-0165 ANNE ARUNDEL COUNTY DEPT. OF PUBLIC WORKS – To hydraulically/mechanically maintenance dredge a main channel for a six-year period – Carrs Creek, Deale
- To hydraulically/mechanically maintenance spur channels and slip areas for a six-year period at Carrs Creek, Deale:
- 09-0166 DEALE BEACH COMMUNITY ASSOCIATION
- 09-0167 WILLIAM & EILEEN ADCOCK
- 09-0168 MARIAN KAMINITZ
- 09-0169 PAUL & CHRISTINE MARCHAND
- 09-0170 WILLIAM LANGE
- 09-0171 KEBE KAMINSKY
- 09-0172 DEALE BEACH COMMUNITY ASSOCIATION
- 09-0173 RONALD NICHOLSON
- 09-0174 EMILY PULLMAN
- 09-0175 THOMAS BOWMAN
- 09-0176 THOMAS BARBA
- 09-0177 GEORGE CHRISTMAN
- 09-0178 THOMAS MELTON
- 09-0179 THOMAS MELTON
- 09-0514 JOAN SMITH

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

**4. BOARD OF PUBLIC WORKS (cont'd)
*Wetlands Licenses***

BALTIMORE COUNTY

08-0579 STEVEN RICHARDSON – To mechanically dredge a channel and boat slip – Galloway Creek, Middle River

KENT COUNTY

09-0295 CHESTERTOWN MARINA – To mechanically maintenance dredge a marina basin – Chester River, Chestertown

ST. MARY'S COUNTY

09-0644 ST. MARY'S COUNTY DEPT. OF PUBLIC WORKS – To maintenance dredge an area and replace timber piers – Kingston Creek, Solomons

DORCHESTER COUNTY

04-1379(R2) MARINETICS INC. requests a revision to its Wetlands License and Water Column Lease, (Secretary's Agenda Item 7, April 19, 2006). Licensee seeks to move the aquaculture floats 100 feet to the south (upstream) of the approved area because the lower 100 feet of the current area are exposed to the open fetch from the mouth of the Choptank River. Licensee states that floats have been damaged and believes that this move upstream will protect the northernmost arrays of floats. The existing aquaculture facility is located on the Choptank River off of the Chesapeake Bay at Castle Haven, Cambridge, Dorchester County.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION			WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567
jsakai@mde.state.md.us / creilly@mde.state.md.us

5. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new grants** up to \$218,820 for the following owners of Bay Restoration Fund Wastewater Treatment Plants (WWTP) Enhanced Nutrient Removal (ENR) projects.

Background: As provided for under the Bay Restoration Fund, up to ten percent of the annual fee-revenue generated from wastewater treatment plant users may be provided for a portion of the enhanced nutrient removal facility's operation and maintenance costs. Based upon availability of funds, the Department is recommending an operation and maintenance (O&M) grant to the following facility owners at a rate of up to \$18,000 per million gallons per day of design capacity, not to exceed \$216,000 per year for any WWTP. ENR technologies have been fully implemented at all of the following ENR WWTP's and are achieving the goals of effluent levels at or below Total Nitrogen of 3 mg/l and Total Phosphorous of 0.3 mg/l.

ENR Wastewater Treatment Plant	Facility Owner/ Grant Recipient	Approved Design Capacity (in MGD)	Maximum Annual WWTP O&M Allowance	Estimated Start of ENR Operation	Months in Operation In Calendar Year 2008	FY2010 Operation & Maintenance Grant
Brunswick	City of Brunswick	1.400	\$25,200	Sep-08	4	\$8,400
Celanese	Allegany County	2.000	\$36,000	Nov-06	12	\$36,000
Chestertown	Town of Chestertown	1.500	\$27,000	Jun-08	7	\$15,750
Easton	Easton Utilities	4.000	\$72,000	Jun-07	12	\$72,000
Hurlock	Town of Hurlock	1.650	\$29,700	May-06	12	\$29,700
Kent Island	Queen Anne's County	3.000	\$54,000	Aug-07	12	\$54,000
Talbot Region II	Talbot County	0.660	\$11,880	Oct-08	3	\$2,970
Total Grant Request						\$218,820

BOARD OF PUBLIC WORKS**OCTOBER 7, 2009****SECRETARY'S AGENDA****5. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

Authority: Sections 9-1601 through 9-1622, Environmental Article, Maryland Code, known as the Maryland Water Quality Financing Act.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED**DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact Person: Jay Sakai (410) 537-3567
jsakai@mde.state.md.us / creilly@mde.state.md.us

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT

Recommendation: That the Board of Public Works approve **new loans** totaling up to \$735,000 to the Garrett County Sanitary District, Inc. in Garrett County. (Legislative District 1A). These loans will be repaid in a period not to exceed 20 years following project completion, at an interest rate of 0%. To secure this debt, the Garrett County Sanitary District will deliver its bonds, along with its full faith and credit endorsement, to the Maryland Water Quality Financing Administration.

A. **New Loan up to \$310,000 - Water Quality State Revolving Loan Fund.**

Project Description: The Deep Creek Conveyance System Pump Station Rehabilitation project entails the rehabilitation of existing wastewater pump stations that are part of the sewage conveyance system around Deep Creek Lake.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	<u>\$ 310,000</u>
TOTAL ESTIMATED PROJECT COST:	<u>\$ 310,000</u>

B. **New Loan up to \$250,000 - Water Quality State Revolving Loan Fund.**

Project Description: The Friendsville Inflow & Infiltration Reduction project will rehabilitate and/or replace portions of the sewage collection system to reduce the amount of inflow and infiltration.

Project Funding Sources:

Water Quality State Revolving Loan Fund (this action)	\$ 250,000
SWQH Grant 28.12 (previously approved 9/10/2008)	\$ 300,000
Other Funding (Appalachian Regional Commission and CDBG)	\$ 850,000
TOTAL ESTIMATED PROJECT COST:	<u>\$1,400,000</u>

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

6. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

C. New Loan up to \$175,000 – Drinking Water State Revolving Loan Fund.

Project Description: This project will bring the water system for the Town of Mountain Lake Park into compliance with the Surface Water Treatment Rule and involves the design, testing and construction of improvements to the water system.

Project Funding Sources:

Drinking Water State Revolving Loan Fund (this action)	\$ 175,000
ARRA Grant – DWSG08-422-12L (previously approved 9/16/09)	\$ 733,000
Water Supply Financial Assistance WSG 10.12 (previously approved 1/30/08)	\$ 175,250
Local Funds	<u>\$ 84,500</u>
TOTAL ESTIMATED PROJECT COST:	<u>\$1,167,750</u>

Authority: Sections 9-1601 through 9-1622 of the Environment Article, Maryland Code, known as the Maryland Water Quality Financing Administration Act.

MDE has determined these projects to be consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. These projects are consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Ellen Frketic 410-729-8307
efrke@menv.com

7. MARYLAND ENVIRONMENTAL SERVICE
Cheltenham Youth Center

CONSTRUCTION/CONTRACT	MES Project #09-05-32 State Water Storage Tank Rehabilitation	
AWARD	J & W of North Carolina, Inc. Vanceboro, NC	
CONTRACT DESCRIPTION	Repair, clean, paint 250,000 gallon elevated water storage tank at the Center.	
CONTRACT TERM	75 calendar days	
CONTRACT AMOUNT	\$210,000.00	
PROCUREMENT METHOD	Competitive Sealed Bids	
BIDS		
J & W of North Carolina, Inc.	Vanceboro, North Carolina	\$210,000.00
S & T Painting, Inc.	Parkton, Maryland	\$231,900.00
Corrosion Control Corp.	Pedricktown, New Jersey	\$283,890.00
Southern Corrosion, Inc.	Roanoke Rapids, North Carolina	\$289,705.00
MBE PARTICIPATION	10%	

REMARKS: MES developed this project as part of its water storage tank evaluation program. The Cheltenham Youth Center water tank was erected in 1957 and last reconditioned in 1980. In 2001, MES contracted with an experienced water storage tank inspector to inspect the tank's exterior and interior. The inspection revealed numerous deficiencies. The tank interior (water holding chamber) was experiencing failure of the existing protective lining system resulting in corrosion of the steel substrate. Such conditions left unchecked will eventually compromise structural integrity, as well as have a detrimental effect on water quality. The exterior tank surfaces exhibited general overall spot failure of the existing paint system, resulting in corrosion of the steel substrate at such failure locations. The MES Chief Water Storage Tank Inspector conducted a follow-up assessment of the interior and exterior surfaces of this water tank in 2006.

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

7. MARYLAND ENVIRONMENTAL SERVICE (cont'd)
Cheltenham Youth Center

REMARKS: (cont'd)

His findings confirmed the 2001 assessment, with the deficient conditions previously noted worsening. Based upon the previous inspection and most recent findings, the interior and exterior tank surfaces must be reconditioned as soon as possible. Reconditioning work will provide 15 – 20 years of service before remedial reconditioning will be needed. In addition to normal surface cleaning and painting, steel repairs and modifications will be undertaken to update the existing structure in accordance with current codes. By performing periodic maintenance (cleaning, painting, repairs and modifications every 20 years) this structure has a virtually unlimited life span.

FUND SOURCE	MCCBL of 2009
APPROPRIATION CODE	09078 PCA # 11006
RESIDENT BUSINESS:	No
MD TAX CLEARANCE	09-2254-0001

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Tonna Phelps, (410) 514-7509
phelps@dhcd.state.md.us

8. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

NAME OF GRANTEE: Associated Catholic Charities, Inc. and Reisterstown Gardens Senior Housing, Inc.

GRANT AUTHORITY: Maryland Affordable Housing Trust
 Housing and Community Development Article,
 §§10-101 - 10-301, Annotated Code of Maryland

AUTHORITY TO GRANT EASEMENT: State Finance and Procurement Article,
 §10-305, Maryland Annotated Code

RECOMMENDATION: That the Board of Public Works permit Reisterstown Gardens Senior Housing, Inc. to grant a drainage and utility easement to Baltimore County on property in Baltimore County that was partially financed with a Maryland Affordable Housing Trust grant. The easement will allow Baltimore County to maintain sewers, drains, water pipes, and other utilities and services on the property.

BACKGROUND: In 2001, DHCD granted \$75,000 to Associated Catholic Charities, Inc. and Reisterstown Gardens Senior Housing, Inc, to be used to construct a 68-unit HUD 202 supportive housing project for low-income elderly households in the Reisterstown area. The DHCD grant was used to partially finance the \$4,928,000 project. The grant does not have to be repaid if the property remains as affordable housing for 15 years. Closing occurred in 2003; the utilities were constructed before then. DHCD is adequately collateralized with a security interest in the property. The grantee is current on all obligations.

MARKET VALUE: DHCD does not have a current appraisal value for the project but believes that the granting of the easement will have no negative impact on the value of the project.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Norman C. Swoboda, (410) 514-7355
swoboda@mdhousing.org

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

BORROWER: Conifer Village at Cambridge, LLC

LOAN AUTHORITY: HOME Program
Housing and Community Development Article,
§4-211(a)(8), (9)
COMAR 05.12.01 *et seq.*

AUTHORITY TO RELEASE LIEN: State Finance and Procurement Article § 10-305
Annotated Code of Maryland

AMOUNT: Original Loan: \$1,285,178.00
Current Balance: \$1,285,178.00

RECOMMENDATION: That the Board of Public Works permit the borrower to: (1) grant a non-exclusive access easement over a portion of the property known as Conifer Village at Cambridge to Conifer Village at Cambridge II, LLC; and (2) subordinate DHCD's existing debt on the property to the easement.

HISTORY: In 2006, DHCD loaned \$1,285,178 to Conifer Village at Cambridge, LLC to assist in the development of a 76-unit elderly housing project on 6.332 acres of land located at 1040 Foxtail Drive in Cambridge, Dorchester County. The project has now been constructed and is being leased. The developer created a second entity, Conifer Village at Cambridge II, LLC, to develop another elderly project of 70 units funded by DHCD on 3.633 acres of land in a parcel contiguous to the already constructed project.

When the developer submitted plans for the second project, the City of Cambridge ruled that the density proposed was greater than that permitted by the City Zoning Code. The developer is addressing the zoning issue by connecting the parcel planned for the new development with a second parcel (7.131 acres) owned by Conifer Village at Cambridge II, LLC with an easement across Conifer Village at Cambridge. This parcel largely comprises wetlands and dedicated buffers and will not be the site of any construction.

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

9. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

MARKET VALUE: The proposed easement represents 0.357 of an acre or 5% of the parcel upon which Conifer Village at Cambridge is built. As part of the easement agreement, the borrower covenants that nothing is to be constructed on, over or within the easement area. DHCD believes that the relatively small amount of fallow ground to be included in the easement will have no significant impact on the value of its security.

PROPOSAL: DHCD recommends permitting the borrower to grant a non-exclusive access easement across approximately a third of an acre of a parcel that secures the DHCD loan. The purpose of the easement is to connect two additional parcels of ground that will allow the development of another DHCD-financed housing project. DHCD proposes also that the loan on the property which contains the easement be subordinated to the easement.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Norman C. Swoboda 410-514-7355
swoboda@mdhousing.org

10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

ORIGINAL GRANTEE: Baltimore City Healthy Start, Inc.

ASSIGNEE: Recovery in Community, Inc.

PROJECT ADDRESS: 1847 W. Lexington Avenue
Baltimore MD 21213

LOAN AUTHORITY: Maryland Consolidated Capital Bond Loan - Shelter and
Transitional Housing Facilities Grant Program
COMAR 05.05.09.01 through .19

Finance Adjustment Factor
COMAR 05.12.02.01 through .08

TRANSFER AUTHORITY: State Finance and Procurement Article, Section 10-305

AMOUNT:

STHFGP Original Balance:	\$420,000
Current Balance:	\$420,000
FAF Original Balance:	\$50,000
Current Balance:	\$50,000

RECOMMENDATION: That the Board of Public Works approve the assumption by Recovery in Community, Inc. (RIC) of the obligations and responsibilities of two DHCD grants made to Baltimore City Healthy Start, Inc. (BCHSI).

HISTORY: In 2007, the Department of Housing and Community Development granted to BCHSI \$50,000 through Finance Adjustment Factor and \$420,000 through Shelter and Transitional Housing Facilities Grant Program. The grants' purpose was to of rehabilitate 1847 W. Lexington Avenue, Baltimore City, for use as transitional housing for up to nine homeless women. Residents were to be graduates of the Recovery in Community Program, a new initiative started by BCHSI and managed by RIC, a newly-organized nonprofit.

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

10. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

HISTORY: (cont'd) Shortly before closing, BCHSI requested that RIC be the grants recipient. DHCD rejected this request because RIC had just been created and had no performance history. The grants were made to BCHSI with the understanding that RIC would manage the facility and DHCD would entertain, at a future date, a proposal to have RIC assume the grants.

RIC has successfully managed the project since its inception in 2007. It has also provided DHCD evidence of its nonprofit status, corporate good standing, and operational capacity.

MARKET VALUE: The 2010 assessed value of the property securing the grants is \$310,732.

PROPOSAL: DHCD proposes that RIC be approved to assume the grants. This will make the responsibility for the grants consistent with the organizational responsibility for the operation of the project.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS**OCTOBER 7, 2009****SECRETARY'S AGENDA**

Contact: Norman C. Swoboda (410)514-7355
swoboda@mdhousing.org

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

RECOMMENDATION: That the Board of Public Works approve releasing deeds of trust on seven properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program.

LOAN AUTHORITY: Down Payment and Settlement Expense Loan Program
Housing and Community Development Article
§§ 4-301-4-309, Maryland Code

**AUTHORITY TO RELEASE
SECURITY INTEREST:** State Finance and Procurement Article §§ 10-305,
Maryland Code

A. Loan Recipient: Helen Mogos
Location: 9740 Whiskey Run, Laurel, MD (Howard County)
Original Loan: \$10,000
Current Balance: \$10,000
Type: Second Mortgage
Reason: Increases in living expenses

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

B. Loan Recipient: Jason R. Harding
Location: 2047 Larkhall Rd., Dundalk, MD (Baltimore County)
Original Loan: \$5,000
Current Balance: \$5,000
Type: Second Mortgage
Reason: Incarcerated

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

C. Loan Recipient: Arielle Trotta
Location: 704 Rosedale St., Annapolis, MD (Anne Arundel County)
Original Loan: \$4,100
Current Balance: \$4,100
Type: Second Mortgage
Reason: Unemployment

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

D. Loan Recipient: Brian W. Rouzer
 Location: 1223 Brice Square, Belcamp, MD (Harford County)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
 Reason: Employment transfer

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

E. Recipient: Amy S. Turner
 Location: 1300 Swan Dr., Annapolis, MD (Anne Arundel County)
 Original Loan: \$10,000
 Current Balance: \$10,000
 Type: Second Mortgage
 Reason: Unemployment

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

F. Recipient: Jacqueline D. Wilson
 Location: 13288 Musicmaster Dr. Silver Spring, MD (Montgomery County)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
 Reason: Unemployment

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

G. Recipient: Angela Barnes
 Location: 286 Possum Ct., Capital Heights, MD (Prince George's County)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
 Reason: Unemployment

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

11. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (cont'd)

H. Recipient: Edwin Ballard
 Location: 2005E Magnolia Woods Ct., Edgewood, MD (Harford County)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
 Reason: Unemployment

Remarks: In place of the lien, DHCD will take an unsecured promissory note.

I. Recipient: Danielle L. Gipson
 Location: 3807 Milford Ave., Gwen Oak, MD (Baltimore City)
 Original Loan: \$5,000
 Current Balance: \$5,000
 Type: Second Mortgage
 Reason: Increase in living expenses

Remarks: DHCD will release the lien to facilitate a short sale on the CDA first mortgage with FHA. Because the customer filed for Chapter 7 bankruptcy, DHCD cannot collect the second mortgage debt under the federal bankruptcy law.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Elizabeth Buxton 410-514-7900
ebuxton@dnr.state.md.us

12. DEPARTMENT OF NATURAL RESOURCES

Maryland Environmental Trust

Recommendation: That the Board of Public Works ratify an amendment of a conservation easement held on property owned by **NATHANIEL W. JAMES, IV, ARABELLA J. ELDREDGE, ALEXANDRA J. GRAY, BEATRICE J. LOGAN, AUSTIN C. JAMES, AND ROBERT R. JAMES.** The amendment will: (1) limit commercial recreation to a *de minimis* amount; and (2) remove the Izaak Walton League of America, Inc. as a grantee.

Background: Reference is made to Secretary's Agenda Item 8 (February 21, 1991) in which the Board ratified the donation of a conservation easement to the Maryland Environmental Trust and Izaak Walton League of America by Nathaniel W. James, III and Alexandra A. James. The conservation easement covers 47.37 acres and was recorded in the land records of Garrett County in 1995. Nathaniel W. James, IV, Arabella J. Eldredge, Alexandra J. Gray, Beatrice J. Logan, Austin C. James, and Robert R. James now own the property. Izaak Walton League of America requested to be removed as co-grantee of the conservation easement. This conservation easement amendment will strengthen conservation values by limiting commercial recreation to a *de minimis* amount and will delete the Izaak Walton League of America, Inc. as a grantee. The amendment will have no effect on the conservation values of the original easement.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Elizabeth Buxton 410-514-7900
ebuxton@dnr.state.md.us

**13. DEPARTMENT OF NATURAL RESOURCES
*Maryland Environmental Trust***

The Maryland Environmental Trust recommends that the Board of Public Works ratify the following:

Donation of a perpetual conservation easement to the Maryland Environmental Trust and the Lower Shore Land Trust, Inc. by **S. RIDGELY MORISON AND INEZ RENEE HUNTER MORISON** on a 75-acre property in Wicomico County. (Estimated Easement Value: \$931,875).

"Estimated easement value" is an MET estimate only. To estimate the easement value, MET multiplies the number of acres in the proposed easement by the average per-acre value of easements MET accepted in that county or region in the previous year. The previous year's average per-acre value is derived by totaling the appraised values for MET easements in a region and dividing by the number of acres.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

14. ST. MARY'S COLLEGE OF MARYLAND
Glendening Hall

DESCRIPTION: In accordance with the provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following capital equipment expenditure related to Glendening Hall (New Student Services Building).

<u>Equipment</u>	<u>Award</u>	<u>Amount</u>
Video Teleconferencing Equipment	Audio Visual Innovations	\$ 14,930 .

FUND SOURCE: M.C.C.B.L 2008 (Approp. Code 08073)
 "Provide funds to equip the new Student Services Building"

REMARKS: Total proposed expenditures for this agenda item is \$14,930. All solicitations for capital equipment have been in accordance with the procurement policies for St. Mary's College of Maryland.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Charles C. Jackson 240-895-4412
ccjackson@smcm.edu

15. ST. MARY'S COLLEGE OF MARYLAND

Anne Arundel Hall Replacement & Maryland Heritage Interpretive Center

DESCRIPTION: Board of Public Works approval is requested to encumber capital funds in the amount of \$60,000 for archaeological investigative work under the supervision of the Historic St. Mary's City staff. The encumbered bond funds will be used to pay for contractual archaeologist with the needed expertise to perform archaeological field work as well as for supplies and equipment required for direct support of this archaeological effort. These explorations will be coordinated with the building schematic design which is now being completed.

AMOUNT: \$60,000

TERM: 10/7/09 – 3/31/10

REMARKS: The development of the design for the Anne Arundel Hall replacement and the new Maryland Heritage Interpretive Center requires extensive archaeological field work to determine the need for further remediation associated with the future impacts related to the planned construction. The knowledge gained at this point in the project will be of critical importance in developing a recommended remediation strategy to the Maryland Historical Trust for their review, approval, and permitting. Additionally, any newly gained knowledge will be used to steer the building design so as to minimize impacts to archaeology and thus reduce overall project costs.

Historic St. Mary's City plans on conducting all the required archaeological field work associated with these two projects. Temporary contractual archaeologists will be hired exclusively for this project to supplement Historic St. Mary's City's permanent staffing. State bond funds will not be used to pay for existing employees supported by current operating budgets.

FUND SOURCE: MCCBL 2009(092) and MCCBL 2007(099)

APPROP. CODE: R14-622

This item was previously submitted as Item 35 on September 16, 2009.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: David Lever, 410-767-0610
dlever@msde.state.md.us

16. BOARD OF PUBLIC WORKS
Public School Construction Program Regulations

Recommendation: That the Board of Public Works take final action to adopt and amend certain Public School Construction regulations:

COMAR 23.03.01	Terminology Amend 23.03.01.01
COMAR 23.03.02	Administration of the Public School Construction Program Amend 23.03.02.01-.05, .11-.16, .23, .24 Adopt 23.03.02.01-1, .24-1

Authority: The State Education Law requires the Board of Public Works to develop regulations to govern the Public School Construction Program. Section 5-301(d) of the Education Article, Annotated Code of Maryland.

Background: Reference is made to Secretary's Agenda Item 1 (April 1, 2009) in which the Board of Public Works approved proposing amendments to the Public School Construction Program regulations. The amendments were submitted to the Administrative, Executive, and Legislative Review Committee and then published in the *Maryland Register* (36 Md. Reg. 724-31 [May 8, 2009]). PSCP received three sets of public comments. Upon reviewing the comments, PSCP determined that they offered non-substantive changes or were not pertinent to the proposal.

However, PSCP, in its review of the final proposal, found that the proposed amendments to Regulation .06 had been drafted confusingly and inaccurately. Thus, PSCP will withdraw the proposed amendment to Regulation .06 and return to the Board of Public Works with a recommendation to re-propose a proper amendment.

PSCP requests the Board to adopt the amendments as proposed, with the exception of Regulation .06 of COMAR 23.03.02, with two non-substantive changes (correcting mis-numbered paragraphs and inserting the word "property" for clarification and consistency). An assistant attorney general has certified that the changes are non-substantive and may be adopted without re-proposal.

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

**16. BOARD OF PUBLIC WORKS (cont'd)
*Public School Construction Program Regulations***

- Revisions to the State-local cost share percentages for school construction projects funded in the State Capital Improvement Program as required by the Public School Facilities Act of 2004.
- Require IAC to submit funding recommendations for 90% of the school construction capital budget before March 1.
- Clarifying that before May 1 of each year, the Board of Public Works may not approve public school construction projects that compose more than 75% of the preliminary school construction allocation.
- Require all new public schools for which the request for proposals for architectural/engineering services to be High Performance Schools.
- Policy changes affecting project categories, Minority Business Enterprise participation, and other matters related to public school construction.
- Amended terminology and added definitions to align regulations with current school construction best practices.

This Item was withdrawn as Secretary's Item 15 from the September 16, 2009 Board of Public Works Agenda.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

Contact: Patti Konrad (410-260-7920)
pkonrad@treasurer.state.md.us

17. **BONDS**

RECOMMENDATION: The Treasurer recommends that the Board of Public Works adopt resolutions amending and supplementing the Resolutions adopted on September 16, 2009 concerning the sale of State of Maryland General Obligation Bonds; re-designating the sale to be the State and Local Facilities Loan of 2009 – Third Series; increasing the amount of the Refunding Bonds that may be offered for sale; making certain determinations regarding the methods of sale and the structure of the Bonds; authorizing the publication of the required Summary Notice of Bond Sale; and obligating the State of Maryland to provide continuing disclosure as required under applicable securities regulations and to comply with applicable provisions of the Internal Revenue Code. The total that will be offered for sale is \$141,800,000 of traditional tax-exempt bonds and \$58,200,000 of taxable Build America Bonds, which will both be new money bonds for Capital Improvements, and up to \$620,000,000* of Refunding Bonds. Since the markets continue to fluctuate, a lesser amount of refunding bonds may be sold and final sizing will occur at the time of sale.

AMOUNT: Up to \$820,000,000*

DENOMINATION: \$5,000 per bond, or integral multiples thereof

MATURITIES: To be determined by the Treasurer, not to exceed 15 years

TITLE: State and Local Facilities Loan of 2009, Third Series
Third Series A - \$141,800,000
Third Series B - \$58,200,000 Build America Bonds
Third Series C - \$620,000,000* (Refunding)

FORM: Third Series A – traditional tax-exempt bonds;
Third Series B – taxable Build America Bonds, Direct Payment Form under authority of the American Recovery and Reinvestment Act of 2009, or alternatively, traditional tax-exempt bonds;
Third Series C - traditional tax-exempt refunding bonds.

METHODS AND TIMES OF SALE: Public, Competitive Sale on Wednesday October 21, 2009, by electronic bid at 11:00 a.m. for Third Series A and Third Series C Bonds; and at 11:20 a.m. for Third Series B Bonds.

* Preliminary, subject to change

BOARD OF PUBLIC WORKS

OCTOBER 7, 2009

SECRETARY'S AGENDA

17. BONDS (cont'd)

SETTLEMENT: On or about November 3, 2009

USE OF PROCEEDS: Various State loans and installments, combined and consolidated; and refunding certain outstanding bonds.

PUBLICATIONS OF SUMMARY NOTICES OF BOND SALE: In the *Bond Buyer* not later than Friday, October 9, 2009, and in such other broadcast, electronic and print media as determined appropriate by the Treasurer.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION ✓		WITHOUT DISCUSSION	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 1A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$75,000.00 for the following **development** project located in the **Town of Ridgely, Caroline County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

Ridgely Railroad Station Improvements - \$75,000.00 - CPP #5700-5-163
MD20090724-1105

Renovate the existing railroad station to provide public restrooms and create a community center in the railroad station. Renovation will not increase impervious surface, however, use of rain barrels is being evaluated.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$75,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 2A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$193,000.00 for the following **development** projects located in **Cecil County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

1. **Perryville Youth Park Enhancement (Town of Perryville) - \$2,000.00**
CPP #5736-7-236 - MD20090818-1198

Install two spring riders and a bike rack at the Youth Park located in the older section of Perryville. The addition of these amenities will not cause a stormwater runoff issue.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$2,000.00

2. **Daydream Park - Area A: Dog Park and Activities Area (Town of Rising Sun)**
\$142,000.00 - CPP #5737-7-237 - MD20090818-1199

Transform a 10± acre site previously used by the State Highway Administration for the storage and disposal of blacktop millings into a community dog park, walking trail, and horse shoe activity area. This project includes site preparation; installing two fenced areas for large and small dogs equipped with shaded gazebos, shade trees, a doggie fountain, waste cleanup receptacles and solar powered lighting; and installing a looping nature trail with a gazebo, tot lot, and shade trees. The nature trail will connect to the family picnic grove and horse shoe pit area, which will be equipped with picnic tables, permanent mount grills, a manual score board, and solar powered lighting. In addition, two bridge faces within the park will be pressure washed, sealed and prepared for park related murals.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$142,000.00

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 2A(con't)

3. **Meadow Park Tot Equipment (Town of Elkton) - \$20,000.00 - CPP #5739-7-239**
MD20090818-1205

Install handicapped-accessible play equipment suitable for children ages 2-5. In addition, install engineered wood fiber safety surfacing surrounded by a playground border that will help with drainage.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$20,000.00

4. **Meadow Park Rock Walls (Town of Elkton) - \$29,000.00 - CPP #5740-7-240**
MD20090818-1197

Install two rock walls to supplement the existing play equipment at the town park. One wall will be a large structure suitable for children ages 5-12 that will accommodate multiple children utilizing the equipment at once. The second wall will be a lower-profiled structure suitable for children ages 2-5. The rock walls will be underlain with engineered wood fiber safety surfacing surrounded by a playground border which will help with drainage.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$29,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 3A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$114,000.00 for the following **development** projects located in the **Town of La Plata, Charles County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

1. **Additional Park Equipment for Two Neighborhood Parks: Caroline Drive and Patuxent Court - \$50,000.00 - CPP #5676-8-79 - MD20090818-1194**

Install additional play equipment at Caroline Drive and Patuxent Court Parks.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$50,000.00

2. **Playground Borders for La Plata town parks - \$24,000.00 - CPP #5677-8-80 MD20090818-1192**

Install playground surfacing borders around play areas in five of La Plata's town parks to contain the wood carpet safety mulch under the playground equipment.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$24,000.00

3. **Tennis Court Resurfacing - \$40,000.00 - CPP #5678-8-81 - MD20090818-1201**

Renovate La Plata's two tennis courts. One is located in Wills Park and the other is in Silver Linden Park. Both courts have major cracks and are not useable. The existing courts will be repaved and resurfaced.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$40,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A
BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 4A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$162,000.00 for the following **development** project located in the **Town of Vienna, Dorchester County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

Vienna Waterfront Park - \$162,000.00 - CPP #5701-9-144 - MD20090724-1108

Construct a riverfront boardwalk and trails through the park, build a gazebo, and create an elevated overlook of the Nanticoke River with benches and landscaping. Decking will use recycled material where feasible. Stormwater will be directed towards the existing vegetative swale.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$162,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 5A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$142,000.00 for the following **development** project located in the **Town of Thurmont, Frederick County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

Eyler Park Bathroom/Concession Building - \$142,000.00 - CPP #5685-10-295
MD20090724-1107

Develop restrooms with an attached concession area. Stormwater management will be addressed by existing vegetative grass swales.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$142,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

ITEM 6A
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

Approval is requested to commit \$90,000.00 for the following **development** project located in **Harford County**. Funding will come from the Program Open Space Local Share that is allocated to the County.

Reconstruction of Tennis Courts - Fallston High School - \$90,000.00 - POS #5733-12-277 MD20090724-1102

Repair and resurface four tennis courts that are more than 25 years old. New tennis nets will be installed. The fence posts will be sanded and painted and new fence material will be installed.

FUND SOURCE: Program 81.20.04 Item 000 \$90,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 7A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$144,000.00 for the following **development** project located in the **Town of Chestertown, Kent County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

Chestertown Community Park - \$144,000.00 - CPP #5704-14-83 - MD20090724-1110

Construct a park entrance road, small stone parking lot, and a 6' x 3,200' trail system. Grade and seed the multi-use fields and plant 400 indigenous deciduous trees along the trail. In addition, a modest dog park will be created. Stormwater management will include rain gardens and vegetative swales.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$144,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 8A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$341,000.00 for the following **development** projects located in the **City of Rockville, Montgomery County**. Funding will come from the Community Parks and Playgrounds Initiative's MCCBL proceeds as noted.

1. **Rockville Civic Center Park - \$153,000.00 - CPP #5690-15-639 - MD20090818-1193**
Develop an ADA compliant playground to include separate recreation structures for 2-5 and 5-12 year old children. Recycled material will be used in the playground structure where appropriate. Access to the play equipment will be improved with the installation of an ADA compliant, poured-in-place rubber safety surface.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$153,000.00

2. **Rockville Senior Center Park - \$112,000.00 - CPP #5691-15-640 - MD20090818-1196**
Replace an existing playground with ADA compliant equipment that will include structures for 5-12 year olds and fitness equipment for all ages along the pathway. The play equipment will consist of recycled materials where appropriate. Access to the playground equipment will be improved with the installation of an ADA compliant, poured-in-place rubber safety surface.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$112,000.00

3. **Woottons Mill Park - \$76,000.00 - CPP #5692-15-641 - MD20090818-1195**
Replace an existing playground with ADA compliant equipment that will include swings and equipment for 5-12 year olds. The play equipment will consist of recycled materials where appropriate. Access to the playground equipment will be improved with the installation of an ADA compliant, poured-in-place rubber safety surface.

FUND SOURCE: Program 89.22.45 Item064 (MCCBL 2009) \$76,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 9A

PROGRAM OPEN SPACE LOCAL SHARE:

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:

MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$293,137.00 for the following **development** projects located in **Prince George's County**. Funding will come from the Program Open Space Local Share and the Community Parks and Playgrounds Initiative that are allocated to the County and MCCBL proceeds as noted.

1. **Goodwin Park Pavilion Replacement (City of Seat Pleasant) - \$80,000.00**
CPP #5694-16-729 - MD20090818-1204

Replace an old pavilion with a more durable and weather resistant structure.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$80,000.00

2. **Greenwood Village Playground Upgrade (City of Greenbelt) - \$22,000.00**
CPP #5695-16-730 - MD20090818-1202

Replace the existing playground with a custom ADA accessible play structure appropriate for children 5-12 years old.

FUND SOURCE: Program 89.22.45 Item064 (MCCBL 2009) \$22,000.00

3. **Greenbelt Aquatic and Fitness Center Facility Upgrades Phase II (City of Greenbelt)**
\$191,137.00 - POS #5714-16-733 - MD20090722-1093

Replace concrete and white coating on the facility's outdoor pools and install new fencing. In addition, water amenities will be installed including slides and fountains and an adjacent tennis rebound wall will be repaired and recoated. This is the second phase of improvements.

FUND SOURCE: Program 81.20.04 Item 816 \$191,137.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

BOARD OF PUBLIC WORKS

October 7, 2009

Secretary's Agenda

Contact: James W. Price
cprice@dnr.state.md.us
(410) 260-8426

ITEM 10A

COMMUNITY PARKS AND PLAYGROUNDS INITIATIVE:
MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2009:

Approval is requested to commit \$75,000.00 for the following **development** project located in the **City of Pocomoke, Worcester County**. Funding will come from the Community Parks and Playgrounds Program's MCCBL proceeds as noted.

Cypress Park Bandstand - \$75,000.00 - CPP #5708-23-179 - MD20090724-1109

Develop restrooms and a concession stand on the back of the town stage. Green elements will include the use of recycled materials and stormwater runoff will be directed towards vegetative swales.

FUND SOURCE: Program 89.22.45 Item 064 (MCCBL 2009) \$75,000.00

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 1-S **Agency Contact:** Larry Williams
410-260-7116
larryw@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget & Management (DBM)
Procurement Policy and Administration
Travel Management Program

CONTRACT ID: 050B9800007;
Travel Services for State Agencies
ADPICS No. 050B9800007

CONTRACT DESCRIPTION: Statewide Travel Management Program for Executive Branch employees traveling on official business for the State. The purpose of this Program is to centrally monitor and manage State travel expenses to avoid excessive charges.

AWARD: Globetrotter Travel Management
Services, Inc.
Olney, MD

TERM: 11/1/2009 - 10/31/2014

AMOUNT: \$750,000 Est. (5 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 5% (See Requesting Agency Remarks)

PERFORMANCE SECURITY: None

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request For Proposals (RFP) was advertised on *eMarylandMarketplace.com* and the DBM website. Copies of the solicitation notice were mailed directly to 49 prospective vendors, three of which were Maryland firms, and included none MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

A total of five proposals were received in response to the RFP; however, only two of the proposals were determined to be reasonably susceptible of being selected for award (see Attachment). Globetrotter Travel Management Services, Inc. (Globetrotter) was ranked higher technically, and it was the lower priced offer of the two offerors. Therefore, Globetrotter has been determined to be the most advantageous offeror to the State and is recommended for award.

The objective of this contract is to establish a convenient service oriented, corporate travel mechanism that provides efficient and economical travel services for official State business. Globetrotter has been the State's travel vendor for the last 8 years. The State has benefited from Globetrotter's fee waiver programs and negotiated fare agreements with major domestic and international airlines. The "fee waiver program" is a program provided by Globetrotter to the State that allows situations such as name changes on ticket and trip changes to be performed at reduced rates or, in many cases, without a fee. Normally, these are fee-based activities. "Negotiated fare agreements" allows the State improved ticket rates based on Globetrotter's relationship and volume of bookings with airlines. This past calendar year savings were over \$15,000 on their waiver programs and more than \$200,000 in negotiated air fares.

The total five-year *Award Amount* above and the five-year *Offer Amount* shown in the Attachment are different. The *Offer Amount* was based upon a pricing model that was part of the financial proposal submitted by offerors. The total *Award Amount* above is based on the estimated number of tickets that will be purchased during the five year period. Since this is an indefinite quantity, fixed unit price contract, the contractor will be paid only for actual tickets purchased. There are fixed unit prices in the contract for paper and electronic tickets.

It was determined that an MBE participation goal of 5% would be reasonable for this contract since Globetrotter is operating in an e-ticketing environment with virtually no direct services (paper-tickets, courier) and the contract services provided a limited array of indirect MBE subcontracting opportunities. The awardee proposed to meet the MBE goal through airline computer systems maintenance, office cleaning, and printing.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 1-S (Cont.)

FUND SOURCE: Various

APPROP. CODE: Various

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2592-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 1-S (Cont.)

ATTACHMENT

BPW 10/07/2009

BIDS OR PROPOSALS (Cont):

<u>Offerors</u>	<u>Tech.* Rank</u>	<u>5 Yr. Financial** Offer (Rank)</u>	<u>Overall Rank</u>
Globetrotter Travel Management Services, Inc. Olney, MD	1	\$707,680 (1)	1
Short's Travel Management Overland Park, KS	2	\$795,099 (2)	2

***Note:** Technical factors had greater weight than financial factors in the overall award determination.

****Note:** The financial offer was based upon a pricing model that was part of the financial proposal submitted by offerors.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Luci A. Sager
410-468-2374
lsager@mdinsurance.state.md.us

DEPARTMENT: Maryland Insurance Administration (MIA)
Producer Licensing Unit

CONTRACT ID: D80R82000018;
Producer Licensing Consulting Services
ADPICS No. D80B0400002

CONTRACT DESCRIPTION: Assist the MIA in providing Producer Licensing Services for a five (5) year period. The MIA has the responsibility for regulating the Insurance Industry pursuant to the Insurance Article of the Annotated Code of Maryland.

AWARD: National Association of Insurance Commissioners
Kansas City, MO

TERM: 10/8/2009 – 10/7/2014 (w/1 five-year Renewal option)

AMOUNT: \$251,576 Est. (5 Years; Base Contract)
\$251,576 Est. (5 Years; 1st Renewal Option)
\$503,152 Est. Total (10 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one acceptable proposal received

MBE PARTICIPATION: 24% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 2-S **Agency Contact:** Luci A. Sager
410-468-2374
lsager@mdinsurance.state.md.us

DEPARTMENT: Maryland Insurance Administration (MIA)
Producer Licensing Unit

CONTRACT ID: D80R82000018;
Producer Licensing Consulting Services
ADPICS No. D80B0400002

CONTRACT DESCRIPTION: Assist the MIA in providing Producer Licensing Services for a five (5) year period. The MIA has the responsibility for regulating the Insurance Industry pursuant to the Insurance Article of the Annotated Code of Maryland.

AWARD: National Association of Insurance Commissioners
Kansas City, MI

TERM: 10/8/2009 – 10/7/2014 (w/1 five-year Renewal option)

AMOUNT: \$251,576 Est. (5 Years; Base Contract)
\$251,576 Est. (5 Years; 1st Renewal Option)
\$503,152 Est. Total (10 Years)

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: Only one acceptable proposal received

MBE PARTICIPATION: 24% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: None

INCUMBENT: None

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com*. Copies of the RFP were mailed directly to two prospective vendors, and emailed to 11 vendors from *eMarylandMarketplace*, of which five vendors were Maryland firms and included one MBE.

A total of two offers were received in response to the RFP. One offeror was determined not to be reasonably susceptible of being selected for award. A protest was filed with the MIA by the offeror found not susceptible for award and was denied. Since the time for an appeal of the protest denial has passed MIA is now requesting approval of the award to the National Association of Insurance Commissioners (NAIC), the only acceptable offeror to the RFP.

The MIA currently processes both paper applications for an insurance producer license and electronic online applications. These applications are from both resident and nonresident applicants. The electronic on-line license applications are received through the MIA's own Enterprise System. In addition, the MIA also receives applications electronically for non resident individuals through the on line system of the National Insurance Producer Registry (NIPR), a non profit subsidiary of the NAIC. The MIA also receives address updates from NIPR. Currently, there are 116,569 active licenses in MIA's producer licensing database. In 2007, 84% of the MIA's licensees renewed their licenses on line and 81% of applicants applied for an initial license on line. As a result of the continuing increase in the volume of on-line applications for producer licenses and the types of services being requested, like address updates, the MIA's Enterprise System is no longer able to meet the existing needs of MIA's Producer Licensing unit. The MIA is seeking to replace the Enterprise System used by the Producer Licensing unit for processing, not only for licenses for producers, but for other insurance related licenses, including insurance advisers, public adjusters, and motor club representatives.

The NAIC, which is composed of state insurance regulatory officials, offers a web-based solution called State Based Systems (SBS) to assist state insurance regulators. The SBS product suite has been developed to offer a multitude of services to the states. The MIA does not own the hardware or software associated with SBS Producer Licensing services. The licensing services that are to be provided to the MIA include the processing of individual and business entities licenses, for resident and non residents, for originals and renewals and at the same time allows MIA to continue to accept paper license requests for processing. All of these licensing services are provided to the MIA at no cost to the State. By utilizing the already developed SBS services, MIA can avoid the cost of purchasing or developing its own duplicate system that performs similar work.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

In addition to providing for initial and renewal licensing through the on-line process, more and more of the MIA licensing services are being provided on line, including: 1) address updates; 2) duplicate licenses; 3) letters of certifications; 4) letters of clearance; 5) search for license status of producers; and 6) lists of producer licensees. Even though the MIA receives most of its license transactions through the on line process, the MIA continues to receive paper license applications and requests. Accordingly, the MIA will need to maintain the functionality necessary to process paper applications and requests.

The scope of work anticipated under this Contract will include, but not be limited to, the following services:

- Support MIA On-Line License Application and Service Requests; including printing of duplicate licenses; address updates; letters of certification; reprint of letter of clearance; producer search; and Producer Licensee lists.
- Support for MIA's processing of paper license applications, service requests, and printing of licenses.

The Award Amount is based upon an estimated number of transactions to be conducted during the contract term times the fully loaded transaction fee and an annual subscription fee that was proposed by the vendor.

MIA established a 10% MBE participation goal for this contract; however, the contractor has committed to a 24% MBE for data migration, documentation and testing.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 2-S (Cont.)

FUND SOURCE: 100% Special (Contractor collects the
transaction fees)

APPROP. CODE: D80Z0101

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-2260-0010

Board of Public Works Action - The above reference Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 3-S **Agency Contact:** R. Carter Ward
410-230-6024
rsward@dllr.state.md.us

DEPARTMENT/PROGRAM: Labor, Licensing and Regulation (DLLR)
Maryland Real Estate Commission

CONTRACT ID: DLLR-2009-007;
Maryland Real Estate Commission Licensing
Examination Services
ADPICS No. P00B0400076

CONTRACT DESCRIPTION: Contract to develop and administer standardized, consistent, and reliable computer-based examinations (practical and theory) to accurately test the minimum competency skills of candidates seeking licensure with the Maryland Real Estate Commission.

AWARD: PSI Services, LLC
Burbank, CA

TERM: 10/8/2009 – 10/7/2014 (5 Years)

AMOUNT: \$1,320,000 Est.

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment

MBE PARTICIPATION: 15% (See Requesting Agency Remarks below)

PERFORMANCE SECURITY: \$200,000 Performance Bond

INCUMBENT: Same

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

REQUESTING AGENCY REMARKS: A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* and was posted on the DLLR Bid Board. Notification of the solicitation was sent to 109 firms, of which 71 were Maryland firms and 17 were MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP. One offeror was deemed not reasonably susceptible of being selected for award and removed from further consideration due to non-compliance with MBE submission requirements.

PSI's proposal addressed each aspect of the RFP in detail with specific, experienced personnel that will facilitate a smooth continuation of excellent service. Most notable is PSI's capability to customize all items and tests to the specific requirements of the State of Maryland.

PSI's proposal also provided specific strategies and suggestions for their continuing implementation of the Licensing Examination services that were above and beyond the requirements set forth in the RFP, including candidate pre-processing customer service and geographic location and hours of operation of examination sites. PSI received the highest technical ranking and submitted the lowest proposed price per exam.

Additionally, PSI's proposal was fully conversant regarding the intricacies and complexities of the DLLR electronic examination requirements and has an impeccable record of customer service, timeliness of turnaround time and resolution of problems. The company is quite cognizant of the critical nature of the business and previous volume of the licensees that requires testing in the real estate business.

The Maryland Real Estate Commission (the Commission) licenses and regulates real estate brokers, associate brokers, and salespersons subject to the authority of DLLR. Detailed applicant qualifications are contained in the provisions of the Real Estate Licensing Law, Title 17, Business Occupations and Professions, Annotated Code of Maryland and the regulations.

The development and administration of licensing examinations created to determine the competency of an individual to practice in a particular field is the responsibility of DLLR, as a method of protecting the consumers of the State of Maryland. The Commission has successfully provided such an examination for those individuals interested in entering the real estate brokerage business. It is imperative that the Commission obtain a testing contractor who is able

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

to handle the large volume of tests administered monthly, has the experience and knowledge necessary to evaluate and screen the incoming applicants and ensures the provision of services with a high level of customer satisfaction. Such services are critical to the expeditious testing and successful outcomes for candidates who aspire to conduct real estate brokerage services in Maryland. It is also paramount that the process occurs with the least amount of direct involvement from the staff at the Commission.

The services include offering electronic examinations; developing examination questions and candidate information handbooks; developing applications; providing handbooks and applications to applicants; receiving and processing completed applications; determining eligibility; administering and grading examinations; notifying applicants and the Commission of results; providing instructions to successful applicants in accessing both the electronic and manual licensing process; supplying original license applications to successful applicants who utilized both the electronic and manual licensing process; and supplying related accounting and supporting computerized reports as needed. These services are to be provided for persons seeking licensure.

There are no direct payments from the State to the contractor under this contract. Instead, the contractor receives applications and collects an examination fee directly from the candidate; \$66 per candidate. Pursuant to Section 17-306(d) (1) of the Business Occupations and Professions Article, Annotated Code of Maryland the vendor forwards \$10 of the examination fee to DLLR for deposit in the Real Estate Commission Account. The vendor will retain \$56. For the five-year contract duration, it is estimated that approximately 20,000 exams will be administered.

PSI has committed to the 15% MBE goal established by DLLR for this solicitation to subcontract office supplies and purchase or upgrade computers for Maryland test centers.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 3-S (Cont.)

FUND SOURCE: 100% Non-Budgeted

APPROP. CODE: P00 F0101

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-2609-1110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 3-S (Cont.)

ATTACHMENT

13B
BPW 10/7/2009

BIDS OR PROPOSALS (Cont):

	<u>Technical Ranking</u>	<u>Financial Price (Rank) *</u>	<u>Overall Ranking**</u>
PSI Services, LLC Burbank, California	1	\$1,320,000 (1) (\$66.00 per examination)	1
Pearson Vue Bala Cynwyd, Pennsylvania	2	\$1,380,000 (2) (\$69.00 per examination)	2

Note: * Based upon a model in the RFP of firm, fixed unit prices times an estimated 20,000 examinations to be taken.

** The technical ranking has more weight than the financial ranking in the overall award determination.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT

ITEM: 4-S **Agency Contact:** Steve Pattison
410-537-3084
spattison@mde.state.md.us

DEPARTMENT/PROGRAM: Department of the Environment (MDE)
Emergency Response and Planning
Directorate

CONTRACT ID: U00B0400009;
Emergency Response Services Basic
Ordering Agreement (BOA)
ADPICS BPO No. U00B0400009

CONTRACT DESCRIPTION: Contractual services to provide all labor and materials necessary to clean up and mitigate large oil spills in the State of Maryland. Services are to be performed on an emergency basis when required and as requested by the Maryland Department of Environment.

AWARDS: *PRIMARY for all regions:*
Hydrocarbon Recovery Services, Inc., t/a
FCC Environmental, Inc.
Baltimore, MD

SECONDARY for the Central and Capital regions:
Clean Venture, Inc.
Baltimore, MD

TERM: 10/8/2009 – 10/7/2012 (3 years)

AMOUNT: \$390,000 NTE

PROCUREMENT METHOD: Competitive Sealed Proposals

BIDS OR PROPOSALS: See Attachment 1

MBE PARTICIPATION: 25%

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

PERFORMANCE SECURITY: None

INCUMBENT: None

REQUESTING AGENCY REMARKS: Historically, the Emergency Response Unit responds to approximately 800 emergency calls annually. In an effort to limit the number of Emergency and Sole Source contracts, as well as improve the expediency of oil spill cleanup and mitigation, environmental cleanup contractors were solicited to provide cleanup and mitigation services on an as needed emergency basis.

A notice of the availability of the Request for Proposals (RFP) was advertised on *eMarylandMarketplace.com* (eMM). The notice was sent via eMM to 210 vendors, 152 of which are Maryland firms and 42 of which are MBEs. A copy of the solicitation was provided to the Governor's Office of Minority Affairs.

MDE received five proposals in response to the solicitation. Two offerors were determined to be not reasonably susceptible of being selected for award due to issues with the MBE documents.

As stated in the RFP, MDE intends to make multiple awards to several responsible vendors in several locations in the State who can provide appropriate cleanup and mitigation services statewide on an as-needed basis over the three-year term of this contract. Offerors could propose to one, some or all regions. For the purposes of this contract, the State was divided into five regions as designated by the Maryland Emergency Management Administration. Those regions are:

- **Central Region** consisting of Baltimore City, Baltimore County, Harford County, Carroll County, Howard County, and Anne Arundel County;
- **Eastern Region** consisting of Cecil County, Kent County, Queen Anne's County, Talbot County, Caroline County, Dorchester County, Wicomico County, Somerset County, and Worcester County;
- **Capital Region** consisting of Frederick County, Montgomery County, and Prince George's County;
- **Southern Region** consisting of Calvert County, Charles County, and St. Mary's County;
- **Western Region** consisting of Allegany County, Washington County, Garrett County.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

Each vendor was judged on its capability to respond with equipment and trained personnel to each of the five regions within the required two-hour time basis. The financial pricing was based on a fixed price listing of equipment, materials and labor categories, which are the same for all regions. The award determinations are listed below:

Hydrocarbon Recovery Services, Inc., t/a FCC Environmental proposed for all five regions. It had the highest ranked technical proposal based upon its equipment, personnel, training, and the ability to respond to each region in a timely manner; and it had the lowest price. Therefore, FCC Environmental has been determined to be the most advantageous offeror and is the recommended Primary Contractor for all five regions.

Clean Venture, Inc. proposed coverage for the Central and Capital regions. Its ranking was #2 technically and #2 financially; therefore, Clean Venture, Inc. is recommended for the secondary contract award for the Central and Capital Regions.

There are no secondary contract awards for the Eastern, Southern and Western regions because no other vendors offered to serve the Southern and Western regions and no offeror besides FCC Environmental was determined to be able to meet the two-hour response time requirement to the Eastern region.

An MBE participation goal of 25% was established for this solicitation based upon the ability to subcontract different aspects of the clean-up such as equipment, transportation, disposal of waste and labor.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 4-S (Cont.)

FUND SOURCE: 100% Special (Oil Control Fund)
APPROP. CODE: U00.A10.01
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 09-2582-1111 (Hydrocarbon Recovery Services)
09-2407-1111 (Clean Venture)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PROPOSALS (Cont.):

OFFERORS	Technical Ranking	Financial * Proposal/Ranking	Overall Ranking
Hydrocarbon Recovery Services, Inc., t/a FCC Environmental, Inc Baltimore, MD	1	\$ 44,125.00 / 1	1
Clean Venture, Inc. Baltimore, MD	2	\$ 48,060.50 / 2	2
Triumvirate Environmental (Baltimore), LLC Westminster, MD	3	\$112,305.03 / 3	3

* Financial proposals were based upon a model using fixed unit prices for labor, equipment and materials categories for five typical clean-up scenarios described in the RFP. The offerors had to determine how they would approach each scenario, the type and amount of resources they would use, and then price out each clean-up scenario, using the fixed prices from their price proposals. This is the total price for all five scenarios. Pricing is the same for all five regions.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION

ITEM: 5-S-OPTION **Agency Contact:** Robert P. Gay
410-545-0433
rgay@sha.state.md.us

DEPARTMENT/PROGRAM: State Highway Administration (SHA)
Office of Communications

CONTRACT ID: OOC2005-01;
Advertising, Community Relations and
Graphics Design Support
ADPICS No. J02B0400004

CONTRACT APPROVED: 10/4/2006 DBM BPW Agenda Item 1-S

CONTRACTOR: Integrated Designs, Inc.
Glen Burnie, MD

CONTRACT DESCRIPTION: Multi-award, task order based contracts to provide creative advertising, community relations and graphics design services in support of SHA's Office of Communications, Maryland Highway Safety Office and the State Highway Administration Business Plans and goals. The primary objective of the contracted firms is to enhance travel safety through public education, awareness efforts and to assist with collateral materials associated with recruitment of new SHA employees.

OPTION DESCRIPTION: Approval request to exercise both the first and the second one-year renewal options as contained in the original contract under the same terms and conditions for one contractor only to provide Advertising, Community Relations Services and Graphic Design Services to support SHA's public outreach initiatives.

TERM OF ORIGINAL CONTRACT: 10/11/2006 - 10/10/2009 (w/2 one-year renewal options)

TERM OF OPTIONS: 10/11/2009 - 10/10/2010 (Renewal #1)
10/11/2010 - 10/10/2011 (Renewal #2)

AMOUNT OF ORIGINAL CONTRACT: \$4,500,000 NTE (3 Years)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S-OPTION (Cont.)

AMOUNT OF OPTIONS: \$0 (2 Years)
(See Requesting Agency Remarks below)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$4,500,000

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 100% (Contractor is a Maryland Certified MBE) 41.98% MBE subcontracting (Including Media Purchases)

REQUESTING AGENCY REMARKS: Request for approval to exercise both the first and second one-year renewal options as contained in the original contract. It is the State's best interest to exercise both of the available renewal options based upon the following reasons:

- Integrated Designs, Inc. (ID) the top ranked firm, was given first right of refusal for all work under the contract and accepted 100% of the work. In addition, ID is an MDOT certified MBE firm.
- ID has agreed to an average 10% hourly rate reduction for the term of the renewal options in exchange for exercising both options simultaneously, which amounts to \$22,936 in cost savings for the next two years.
- SHA and ID's staff have developed a solid partnership based on professionalism and trust. The ID team has an excellent understanding of SHA's Business Plan and Goals, Maryland's Highway Safety Program and SHA's commitment to enhance travel safety through public education and awareness efforts.
- Work performed by the Contractor prominently displays and promotes many of the safety programs of the State Highway Administration, such as Choose Safety for Life. This program emphasizes the need to buckle up, slow down, always drive sober, focus and share the road.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 5-S-OPTION (Cont.)

- Other examples of the products produced by the Contractor include public displays showcasing Governor O'Malley's *Smart, Green & Growing*, StateStat initiatives and the American Recovery and Reinvestment Act (ARRA) spending. Therefore, it is highly desirable that a high-quality vendor with a proven track record remain on contract to provide such products.

There is \$2,141,702 remaining of authorized funding from the base contract period. It is estimated that the entire amount of remaining funds will be paid to the Contractor during the two years of renewal options; therefore, so as not to overstate the entire contract value, no additional funding authorization is being requested for these renewal options.

FUND SOURCE: 50% Federal; 50% Special (State System
Construction & Equipment)

APPROP. CODE: J02B0101

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2493-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT RENEWAL OPTION/MODIFICATION

ITEM: 6-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration (SSA)
Office of Special Services

CONTRACT ID: SSA/OSS-07-019-A1;
Child Maltreatment Prevention Services
ADPICS No. N00B0400167

CONTRACT APPROVED: 10/18/2006 DBM BPW Agenda Item 2-S

CONTRACTOR: The Family Tree
Baltimore, MD

CONTRACT DESCRIPTION: Contract to provide community based services to: (1) address child abuse and neglect issues, targeted to at-risk families Statewide; and (2) provide at home services in Baltimore City, Baltimore County, and Prince George's County.

OPTION/MODIFICATION DESCRIPTION: Approval request to continue existing child abuse maltreatment prevention services by exercising the single one-year renewal option as contained in the original contract, and modify the contract to include a 10% reduction in the price for all services.

TERM OF ORIGINAL CONTRACT: 10/21/2006 – 10/20/2009 (w/1 one-year renewal options)

TERM OF OPTION/MOD: 10/21/2009 – 10/20/2010

AMOUNT OF ORIGINAL CONTRACT: \$855,000

AMOUNT OF OPTION/MOD: \$285,000 (Option)
(\$ 28,500) (Mod)
\$256,500 Total (1 Year)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: None

REVISED TOTAL CONTRACT AMOUNT: \$1,111,500

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 3.1%

REQUESTING AGENCY REMARKS: Request for approval to exercise the single one-year renewal option as contained in the original contract. In addition, DHR negotiated the renewal option amount with The Family Tree; and as a result, the renewal option is being submitted with a modification for a 10% reduction in price (\$28,500 less). This reduction in price does not change or reduce the services being provided.

The Family Tree has delivered the services as required in the contract, and DHR has been satisfied with these services during the first three years of the contract. Each quarterly report documented the number of children and families served in each program offered. During the second year of the contract, the StressLine accepted 3,319 calls from distressed parents; the Parents Anonymous groups served 522 parents; the Parenting Education program served 881 parents, and the Path Program (Parenting Assistance in the Home) served 80 families. The required number of families to be served was exceeded in both the Parenting Education program (26% more) and the Parents Anonymous program (4% more). The Family Tree received no additional money for exceeding its goals in these two programs.

The Family Tree has developed partnerships with other organizations, which has resulted in an increased number of sites in various counties providing parenting education services.

The services provided have positively impacted the lives of families. For example, at a public hearing, a participant talked about the ways in which the Path program helped by giving her the tools and confidence she needed to improve her and her children's lives.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 6-S-MOD (Cont.)

FUND SOURCE: 72.9% Federal; 27.1% General

APPROP. CODE: N00B0004

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2573-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 7-S-MOD **Agency Contact:** Robert Howells
410-230-8789
rhowells@msla.state.md.us

DEPARTMENT/PROGRAM: State Lottery Agency (MSLA)
Creative Product Services Division

CONTRACT ID: 2007-01(I); Advertising, Research & Public
Relations Services/Functional Area I –
Creative Services;
ADPICS NO. COB48575

CONTRACT APPROVED: 7/11/2007 DBM BPW Agenda Item 2-S

CONTRACTOR: Gray, Kirk/VanSant Advertising, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Contract to provide Advertising, Research
and Public Relations services encompassed by four Functional Areas, including creative
development and production, media planning and buying, design and development of point-of-
sale materials, promotion development and implementation assistance, direct marketing, research
support, public relations consultation, special event assistance, website development, and other
related services.

MODIFICATION DESCRIPTION: Approval request to increase the Not-To-
Exceed (NTE) amount of the Contract for Functional Area I – Creative Services in order to
provide the re-design of the Lottery's website and ongoing consulting and related web-based
services. (See Requesting Agency Remarks.)

TERM OF ORIGINAL CONTRACT: 8/1/2007 - 7/31/2011 (w/1 two year
renewal option)

TERM OF MODIFICATION: 10/8/2009 – 7/31/2011

AMOUNT OF ORIGINAL CONTRACT: \$16,980,000 Est. NTE (4 Years - for
Functional Area I, only)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

AMOUNT OF MODIFICATION: \$235,250 NTE (1 Year; 10 Months)
PRIOR MODIFICATIONS/OPTIONS: None
REVISED TOTAL CONTRACT AMOUNT: \$17,215,250 Est. NTE (For Functional Area I, only)
OVERALL PERCENT +/- (THIS MOD): +1.39%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 25%

REQUESTING AGENCY REMARKS: Approval is requested for this Modification to increase the Not to Exceed amount of the Contract in order to re-design the website and enhance the Lottery's web-based services and capabilities.

Contracts were awarded in four functional areas for the Advertising, Research & Public Relations Services Contract: I – Creative Services; II - Media Services; III - Public Relations/Communications Services; and, IV - Research Services.

This modification concerns Functional Area I – Creative Services, which includes a requirement for the Contractor to provide web hosting, design development, maintenance and content management. However, these web services are primarily focused on developing creative direction and content for microsites that may accompany the launch of a new Lottery product. The Lottery is now planning to completely re-design its website in FY 2010 and this project encompasses a magnitude, complexity and level of effort by the Contractor that was not anticipated at the time the contract was awarded.

In addition to the website development, re-design and implementation, the Contract will perform ongoing support of the website to include:

1. Interactive strategic consulting on website design, maintenance, and programs
2. Graphic design services related to the redesign and updates to the core web site over time after the initial launch of the new mdlottery.com website
3. Consulting on web-based social marketing programs and strategy

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 7-S-MOD (Cont.)

4. Development of web-based communications programs such as Players Clubs and Loyalty Programs, and associated web-based marketing communications, such as e-newsletters, e-blasts, etc.

The advanced technology and expanded capabilities provided by this Modification will enhance and modernize the presentation of the Lottery's website and make it more competitive with other forms of entertainment, and therefore is expected to contribute to increased Lottery sales and revenue.

FUND SOURCE:	100% Special (Lottery Proceeds)
APPROP. CODE:	E75D0001
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	09-1734-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 8-S-MOD **Agency Contact:** Sandy Johnson
410-767-7408
sjohnso5@dhr.state.md.us

DEPARTMENT/PROGRAM: Human Resources (DHR)
Social Services Administration
(SSA)

CONTRACT ID: SSA/OCOC-07-001-A2;
ADPICS CO No. COB75256

CONTRACT APPROVED: 10/18/2006 DBM BPW Agenda Item 1-S

CONTRACTOR: One Church, One Child of Maryland, Inc.
Baltimore, MD

CONTRACT DESCRIPTION: Contract to provide oversight to adoption recruitment within the faith community. This project will develop a statewide network of religious places of worship that will collaborate with the Department in recruiting adoptive families for children in State custody.

MODIFICATION DESCRIPTION: Approval request of a modification to continue Faith/Based Community Adoption Recruitment Collaboration services for an additional one-year period while the Department completes the solicitation to award a new Contract. (See Requesting Agency Remarks below.)

TERM OF ORIGINAL CONTRACT: 11/1/2006 – 10/31/2008 (w/1 one-year renewal option)

TERM OF MODIFICATION: 11/1/2009 – 10/31/2010

AMOUNT OF ORIGINAL CONTRACT: \$393,156 (2 Years)

AMOUNT OF MODIFICATION: \$180,000 (1 Year)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

PRIOR MODIFICATIONS/OPTIONS: \$198,658 (See Attachment)
REVISED TOTAL CONTRACT AMOUNT: \$771,814
PERCENT +/- (THIS MODIFICATION): 45.8%
OVERALL PERCENT +/-: 96.3%
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 16.3%

REQUESTING AGENCY REMARKS: The Department of Human Resources (DHR) Social Services Administration (SSA) requests approval of a contract modification for One Church, One Child of Maryland, Inc. (OCOC). This modification is necessary to continue providing statewide Faith Based/Community Adoption Recruitment Collaboration services to families interested in adopting children in State custody for an additional one-year period, while the Department initiates and completes the procurement process to award a new Contract for these services. DHR recognizes that a contract extension is not desirable; however, this contract is essential for the continued oversight of adoption recruitment within the faith community.

Social Services Administration (SSA) staff is currently processing several procurements. As a result, it is anticipated that more than six months will be needed to complete the procurement and award a new contract. Also, SSA determined that the development of an RFP focusing on mentoring and providing services targeting youth ages 14 – 21 was needed. This is the age of approximately 50% of the children who are in State custody. As a result, SSA decided to change the scope of work for the new procurement. It is estimated that the procurement will be completed and a new contract awarded by November 2010.

Although SSA recognized the need to complete a solicitation for these services prior to the expiration of the original contract it did not do so because the Department was unsure if funds for Adoption Recruitment would be available. After careful consideration, a decision was made to fund Adoption Recruitment in the faith community. In FY 2010, Adoption Recruitment was budgeted at \$180,000 using Promoting Safe and Stable Families funding. This recruitment effort aligns with the Department's "Place Matters" goals.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 8-S-MOD (Cont.)

Maryland has set a target of completing 785 adoptions for FY 2010. This contract will assist with achieving that goal through recruitment of adoptive parents.

OCOC has performed as required under this Contract. From November 2008 through August 2009, OCOC recruited 114 families interested in adopting foster children, which meets DHR's expectations for general recruitment of adoptive families. It is too early in the process for any of these families to have completed the adoption process. Families must complete training and the home study process, as well as be matched with an appropriate child who is or who may become legally free. In addition, families will at times express an interest in adopting and for various reasons change their minds after being recruited. Some families begin the home study process and are not approved. Both the training and home study processes are completed by the local departments of social services or by the two private adoption agencies that are contracted by the State.

The Minority Business Enterprise participation goal of 16.3% was established for this Contract. One Church, One Child of Maryland continues to exceed the MBE goal.

FUND SOURCE:	75% Federal; 25% General
APPROP. CODE:	N00B0004
RESIDENT BUSINESS:	Yes
MD TAX CLEARANCE:	09-2651-0110

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 8-S-MOD (Cont.) ATTACHMENT

BPW 10/7/2009

PRIOR MODIFICATIONS/OPTIONS:

Option #1 (A1) \$198,658 Exercised the single one-year renewal option available on the contract for the period from 11/1/2008 to 10/31/2009. Approved by DBM and reported on the October 2008 DBM PAAR.

~~Mod. #1 (A2) \$0 In conjunction with this extension approval request, DHR modified the contract to revise the Minority Business Enterprise Participation Schedule to increase MBE participation for the period of the extension from 11/1/2009 to 10/31/2010. Approved by DHR.~~

(Mod. #1 is being removed from the attachment to be done after the BPW approves this modification, Item 8-S-MOD. DHR will approve changes to the MBE participation schedule for the extension period once the modification to extend the contract has been approved by the BPW.)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

SERVICES CONTRACT MODIFICATION

ITEM: 9-S-MOD **Agency Contact:** Anne Timmons
410-767-4710
atimmons@dbm.state.md.us

DEPARTMENT/PROGRAM: Budget and Management (DBM)
Office of Personnel Services and Benefits
(OPSB)
Employee Benefits Division (EBD)

CONTRACT IDS: F10B8200015;
Preferred Provider Organization (PPO);
Point of Service (POS);
Exclusive Provider Organization (EPO)
Health Care Benefits Services for Maryland
State Employees and Retirees
ADPICS Nos. See Attachment

CONTRACTS APPROVED: 3/18/2009 DBM BPW Agenda Items
1-S, 2-S, 3-S

CONTRACTORS: See Attachment

CONTRACT DESCRIPTION: Multiple award contracts to provide
Preferred Provider Organization (PPO), Point of Service (POS), and Exclusive Provider
Organization (EPO) health care benefits to State of Maryland employees, satellite employees,
direct pay employees, retirees, and eligible dependents.

MODIFICATION DESCRIPTION: Approval request to modify the contracts to
provide coverage of H1N1 vaccinations for all State of Maryland employees, satellite employees,
direct pay employees, retirees, and eligible dependents.

TERM OF ORIGINAL CONTRACTS: 3/19/2009 - 6/30/2014 (5 Years;
3 ½ Months)

TERM OF MODIFICATIONS: 10/7/2009 - 6/30/2010 (9 Months)

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

AMOUNTS OF ORIGINAL CONTRACTS: \$4,936,000,000 Est. Cum. Total
(See Attachment)

AMOUNTS OF MODIFICATIONS: \$3,182,364 Est. Cum. Total
(See Attachment A)

PRIOR OPTIONS/MODIFICATIONS: \$11,948,000 Est. Cum. Total
(See Attachments A & B)

REVISED TOTAL CONTRACT AMOUNTS: \$4,951,130,364 Est. Cum. Grand Total
(See Attachment A)

PERCENT +/- (THIS MODIFICATION): +0.06%

OVERALL PERCENT +/-: +0.31%

PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 6% of Administrative Fees

REQUESTING AGENCY REMARKS: Request for approval to modify the contracts to provide coverage of H1N1 vaccinations for all State of Maryland employees, satellite employees, direct pay employees, retirees, and eligible dependents. By providing State employees with coverage for H1N1 flu vaccinations, State employee absenteeism due to the H1N1 flu will be lower than current projections for the spread of the H1N1 virus indicate and, in general, the health of Maryland citizens will be preserved.

The amount of funds requested in this modification represents the highest estimate, and assumes 100% of the covered population in the State's employee/retiree health benefits plans will receive the vaccination; in most if not all cases, the H1N1 vaccination requires one immunization shot. The estimated cost if only 30% of participants in the plans receive the single shot would be \$954,709. It is anticipated that actual usage will be somewhere in between the 30% participation of \$954,709 and 100% participation of \$3,182,364.

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 9-S-MOD (Cont.)

FUND SOURCE: Various
APPROP. CODE: F10A0240
RESIDENT BUSINESS: Yes for all
MD TAX CLEARANCE: See Attachment A

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

Contract Type/Contractors	Original Claims Est.	Original Admin. Fees Est.	Original Total Contract Est.	Mod - 1 Amount Est.	Mod - 2 Amount Est.	REVISED Total Est.Contract Amt.	% +/- This MOD	OVERALL % +/-
PPO Contracts:								
CareFirst of Maryland, Inc. Owings Mills, MD ADPICS: COB76602 MD Tax Clearance: 09-0251-1112	\$2,284,000,000	\$96,000,000	\$2,380,000,000	\$6,100,000	\$1,417,572	\$2,387,517,572	0.06%	0.32%
United HealthCare Insurance Co. Minnetonka, MN (Local office in Elkridge, MD) ADPICS: COB76589 MD Tax Clearance: 09-0338-0010	\$185,000,000	\$11,000,000	\$196,000,000	\$500,000	\$172,220	\$196,672,220	0.09%	0.34%
TOTAL PPO	\$2,469,000,000	\$107,000,000	\$2,576,000,000	\$6,600,000	\$1,589,792	\$2,584,189,792	0.06%	0.32%
POS Contracts:								
CareFirst of Maryland, Inc. Owings Mills, MD ADPICS: COB76592 MD Tax Clearance: 09-0251-1112	\$729,000,000	\$36,000,000	\$765,000,000	\$1,900,000	\$489,359	\$767,389,359	0.06%	0.31%
United Health Care Insurance Co Minnetonka, MN (Local office in Elkridge, MD) ADPICS: COB76594 MD Tax Clearance: 09-0338-0010	\$549,000,000	\$28,000,000	\$577,000,000	\$1,200,000	\$502,000	\$578,702,000	0.09%	0.29%
Aetna Life Insurance Co. Hartford, CT (Local office in Linthicum, MD) ADPICS: COB76595 MD Tax Clearance: 09-0258-1110	\$173,000,000	\$13,000,000	\$186,000,000	\$500,000	\$97,880	\$186,597,880	0.05%	0.32%
TOTAL POS	\$1,451,000,000	\$77,000,000	\$1,528,000,000	\$3,600,000	\$1,089,239	\$1,532,689,239	0.07%	0.31%

Contract Type/Contractors	Original Claims Est.	Original Admin. Fees Est.	Original Total Contract Est.	Mod - 1 Amount Est.	Mod - 2 Amount Est.	REVISED Total Est.Contract Amt.	% +/- This MOD	OVERALL % +/-
EPO Contracts:								
CareFirst BlueChoice, Inc. Washington, DC (Local office in Owings Mills, MD) ADPICS: COB76597 MD Tax Clearance: 09-0252-0002	\$396,000,000	\$19,000,000	\$415,000,000	\$1,200,000	\$286,793	\$416,486,793	0.07%	0.36%
United HealthCare Ins. Co. Minnetonka, MN (Local office in Elkridge, MD) ADPICS: COB76598 MD Tax Clearance: 09-0338-0010	\$299,000,000	\$16,000,000	\$315,000,000	\$500,000	\$205,340	\$315,705,340	0.07%	0.22%
Aetna Life Insurance Co. Hartford, CT (Local office in Linthicum, MD) ADPICS: COB76600 MD Tax Clearance: 09-0258-1110	\$94,000,000	\$8,000,000	\$102,000,000	\$48,000	\$11,200	\$102,059,200	0.01%	0.06%
TOTAL EPO	\$789,000,000	\$43,000,000	\$832,000,000	\$1,748,000	\$503,333	\$834,251,333	0.06%	0.27%
GRAND TOTAL ALL CONTRACTS	\$4,709,000,000	\$227,000,000	\$4,936,000,000	\$11,948,000	\$3,182,364	\$4,951,130,364	0.06%	0.31%

ITEM: 9-S-MOD (Cont.)

ATTACHMENT B

37B
BPW 10/7/2009

PRIOR OPTIONS/MODIFICATIONS (CONT.):

MOD. #1

\$11,948,000 Est.

Modification to the contracts to change the definitions of Dependent to include same sex domestic partners and their dependents and to add additional funding in order to accommodate the increased number of dependents for the period from 7/1/2009 to 6/30/2014. Approved on the 6/17/2009 DBM BPW Agenda, Item 31-S-MOD.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 1-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION:

University of Maryland, Baltimore

CONTRACT ID:

Construction Manager for Phase 1 of the
Towson University College of Liberal Arts
Building, RFP 05-927 RA

CONTRACT APPROVED:

12/15/04 USM BPW Agenda Item 3-C
02/27/08 USM BPW Agenda Item 3-C-Mod
05/20/09 USM BPW Agenda Item 3-C-Mod
07/22/09 USM BPW Agenda Item 2-C-Mod
09/16/09 USM BPW Agenda Item 1-C-Mod

CONTRACTOR:

Whiting-Turner Contracting Company
Baltimore, Maryland

CONTRACT DESCRIPTION: Provide construction management services for both pre-construction and construction phases.

MODIFICATION DESCRIPTION: Award GMP #4 for Phase 2: includes hardscaping, stormwater culvert, signage, teledata cabling & equipment, and security trades as well as partial general conditions, CM Fee and contingency for Phase 2.

ORIGINAL TERM OF CONTRACT:

January 19, 2005 through February 19, 2009

MODIFICATION TERM OF CONTRACT:

January 19, 2005 through August 19, 2011

AMOUNT OF ORIGINAL CONTRACT:

\$ 38,435,090

AMOUNT OF MODIFICATION:

\$ 4,060,057

PRIOR MODIFICATIONS:

\$ 73,480,412

REVISED TOTAL CONTRACT AMOUNT:

\$115,975,559

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 1-C MOD (continued)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

REMARKS: This project will integrate and consolidate the Departments of English, Modern Languages, Philosophy/Religious Studies, Sociology, Anthropology, Criminal Justice, History, Geography, Environmental Planning, Political Science, Psychology, Interdisciplinary Studies, Gerontology, and Women's Studies into one building as well as to plan for projected growth in the undergraduate enrollment at Towson University. Phase I was completed on 8/19/09.

Construction of Phase 2 is underway with the award of GMP #1, GMP#2 and GMP #3. This modification is to award GMP #4. Total GMP to date for Phase 2 is \$57,697,904. Total estimated construction cost for Phase 2 is \$66,700,000.

The Construction Manager has met the MBE commitment of 25% for Phase 1. GMP #4 for Phase 2 has achieved 11% MBE participation; overall Phase 2 has achieved 33.2% MBE participation.

FUND SOURCE: MCCBL 2009, Item 057

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-0292-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

SERVICE CONTRACT OPTION

ITEM: 2-S OPT

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore
CONTRACT ID: Telephony Services Contract
RFP 84941E
CONTRACT APPROVED: 10/19/05 BPW Agenda Item 2-S
CONTRACTOR: Verizon Maryland & Verizon Select
Services, Inc.
Hanover, Maryland

CONTRACT DESCRIPTION: Telephony services including local, long distance and additional functionality for the University's current portfolio of voice, data and video features.

OPTION DESCRIPTION: First one-year renewal option.

TERM OF ORIGINAL CONTRACT: 11/22/2005 – 11/21/2009 (With 4 one-year renewal options)
TERM OF OPTION: 11/22/2009 – 11/21/2010
AMOUNT OF ORIGINAL CONTRACT: \$4,933,551
AMOUNT OF OPTION: \$1,200,000
REVISED TOTAL CONTRACT AMOUNT: \$6,133,551
ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals
MBE PARTICIPATION: 0%
PERFORMANCE BOND: N/A

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 2-S OPT (continued)

REMARKS: Renewal is recommended based on satisfactory contractor performance over the past four years.

FUND SOURCE: Current Unrestricted Funds

APPROP. CODE: R30B21

RESIDENT BUSINESS: Yes

TAX COMPLIANCE NO: 09-2625-1101

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

CONSTRUCTION CONTRACT MODIFICATION

ITEM: 3-C MOD

Agency Contact: James Salt
301-445-1987
jsalt@usmd.edu
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore for Towson University

CONTRACT ID: Construction Management at Risk Services for the Towson University West Village Commons Building. RFP 2008-17BS, Contract# 00621

CONTRACT APPROVED: 02/27/08 USM BPW Agenda Item 2-C
05/20/09 USM BPW Agenda Item 2-C Mod

CONTRACTOR: Barton Malow, Linthicum

CONTRACT DESCRIPTION: Professional management and construction services during pre-construction and construction of the Towson University West Village Commons Building. The project consists of a new five-story 85,000 gsf, mixed-use facility to support the current and future residents of the West Village precinct. The building will include dining, retail, meeting, office and other student service space and is intended to enhance the living and learning environment of the campus and contribute to the development of community for residential students and the broader campus population.

MODIFICATION DESCRIPTION: Award GMP #2 for finish sitework, landscaping and topsoil, masonry, structural steel, miscellaneous metals, ornamental rails, millwork architectural woodwork, roofing, spray fireproofing, windows, curtainwall, metal panels, interiors partitions & ceilings, ceramic tile & stone flooring, resilient flooring & carpet, painting & wall covering, general trades, doors & hardware, signage, food service equipment, traction elevators, mechanical & plumbing, fire protection; CM and UMB allowances; the remainder of CM general conditions, CM contingency and CM construction fee.

TERM OF CONTRACT: February 27, 2008 thru May 31, 2011

AMOUNT OF ORIGINAL CONTRACT: \$300,000 (pre-construction fees only: see remarks)

AMOUNT OF MODIFICATION: \$ 22,642,161

PRIOR MODIFICATIONS: \$ 7,120,965

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 3-C MOD (continued)

REVISED TOTAL CONTRACT AMOUNT: \$30,063,126

PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: A 100% performance bond is required.

REMARKS: Trade contract awards are based on low bid and MBE participation. The total estimated value of the project is \$30,150,000. Barton Malow has achieved 27% MBE on this portion of the project with 25% MBE achieved overall.

FUND SOURCE: USM Academic/Auxiliary Facility Revenue Bond

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2721-1111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

GENERAL MISCELLANEOUS:

ITEM: 4-GM

INSTITUTION: Coppin State University

DESCRIPTION: Coppin State University seeks Board of Public Works approval to purchase the reversionary interest (ground rent) in two properties the acquisition of which the Board previously approved.

PREVIOUS BOARD ACTIONS:

USM Item 10-RP -- 6/17/09 (2537 W. North Avenue)
USM Item 3-RP -- 7/1/09 (1820 Thomas Avenue)

BACKGROUND: When Coppin State University previously presented these acquisitions to the Board of Public Works, it listed only the grantors of, and acquisition amounts for, the leasehold interest in the properties. This Item seeks approval to acquire the underlying ground rents from the owners of the reversionary interests. Acquisition of the reversionary interests is necessary for Coppin State University to hold the properties in fee simple.

PROPERTY: 2537 W. North Avenue
1820 Thomas Avenue
Baltimore City

GRANTOR: Turf, LLC and its assigns: 1820 Thomas Avenue
Anthony L. Coupas and his heirs and assigns: 2537 W. North Avenue

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE: 6% capitalization rate.

FUND SOURCE: MCCBL 2008, Item 047

PRICE: 1820 Thomas Avenue: \$1,500.00
2537 W. North Avenue: \$1,500.00

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 4-GM (continued)

REMARKS: These properties were purchased to support growth at Coppin State University and to provide a construction site for the new Science and Technology Center. Settlement has already taken place for the leasehold interest in both properties. The University System of Maryland Board of Regents approved acquisition of the fee simple interest in both properties at its October 17, 2008 meeting.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

REAL PROPERTY: Acquisition by Purchase

ITEM: 5-RP

INSTITUTION: Coppin State University

DESCRIPTION: Purchase by Coppin State University of property located in Baltimore City for the proposed Science and Technology Center.

PROPERTY: 1802 Thomas Avenue, Baltimore

GRANTOR: Barbara P. Brock

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE: Lipman, Frizzel \$17,000.00
Colliers Pinkard \$17,000.00

FUND SOURCE: MCCBL 2008, Item 047

PRICE: Acquisition: \$ 14,750.00
Ground Rent Redemption: \$ 1,483.33 *
Relocation: \$ 000.00
Total: \$ 16,233.33

* To obtain fee simple title to the property, the underlying ground rent will be redeemed.

REMARKS: This property will support the growth at Coppin State University and provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Performance Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

REAL PROPERTY: Acquisition by Purchase

ITEM: 6-RP

INSTITUTION: Coppin State University

DESCRIPTION: Purchase by Coppin State University of property located in Baltimore City for the proposed Science and Technology Center.

PROPERTY: 1818 Thomas Avenue, Baltimore

GRANTOR: Antonio Robinson.

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University.

APPRAISED VALUE: Lipmann Frizzell \$105,000.00
Colliers Pinkard \$97,500.00

FUND SOURCE: MCCBL 2008, Item 047

PRICE: Acquisition: \$ 96,500.00
Ground Rent Redemption: \$ 1,000.00 *
Relocation: \$ 6,700.00
Total: \$104,200.00

* To obtain fee simple title to the property, the underlying ground rent will be redeemed.

REMARKS: This property will support the growth at Coppin State University and provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Performance Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

REAL PROPERTY: Acquisition by Purchase

ITEM: 7-RP

INSTITUTION: Coppin State University

DESCRIPTION: Purchase by Coppin State University of property located in Baltimore City for the proposed Science and Technology Center.

PROPERTY: 2523 W. North Avenue, Baltimore

GRANTOR: Joseph Faw, Personal Representative for the estate of Catherine E. Faw

GRANTEE: State of Maryland to the use of the University System of Maryland on behalf of its constituent institution Coppin State University

APPRAISED VALUE	Barry Woodley	\$37,000.00
	Colliers Pinkard	\$30,000.00

FUND SOURCE: MCCBL 2008, Item 047

PRICE:	Acquisition:	\$ 30,000.00
	Ground Rent Redemption:	\$ 2,000.00 *
	Relocation:	<u>\$ 129,200.00</u>
	Total:	\$ 161,200.00

* To obtain fee simple title to the property, the underlying ground rent will be redeemed.

REMARKS: This property will support the growth at Coppin State University and provide a site for the construction of the new Science and Technology Center. This project will be constructed adjacent to the recently completed Health and Human Performance Building. This acquisition was approved by the University System of Maryland Board of Regents at its meeting on October 17, 2008.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

SERVICE CONTRACT

ITEM: 8-S

INSTITUTION: University of Maryland University College

CONTRACT TITLE: Comprehensive Help Desk Services for University System of Maryland
RFP 90809

DESCRIPTION: Comprehensive help desk and call center services for a variety of products and types of support. University of Maryland University College will contract with multiple contractors on behalf of the University System of Maryland and the Maryland Educational Enterprise Consortium. To ensure sufficient contractor resources for the ten participating USM institutions, multiple awards are recommended.

AWARD: Bell Techlogix
10480 Little Patuxent Parkway, Suite 400
Columbia, MD 21044

CR Dynamics and Associates, Inc
7 East Redwood Street, 6th Floor
Baltimore, MD 21202
(Certified MBE)

PerceptIS
1250 Old River Road
Cleveland, OH 44113

Presidium, Inc.
1810 Samuel Morse Drive
Reston, VA 20190

System Source
338 Clubhouse Road
Hunt Valley, MD 21031

Technisource
5020 Richard Lane
Mechanicsburg, PA 17055

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 8-S (continued)

TERM OF CONTRACT: October 15, 2009 through June 30, 2014. USM may renew contract for a period not to exceed five years (could be as few as one year) at USM's sole discretion (with Board of Public Works approval).

AMOUNT: \$50,000,000 (estimated initial term for USM only)

PROCUREMENT METHOD: Competitive Sealed Proposal

PROPOSALS:

Bell Techlogix
CR Dynamics and Associates, Inc
PerceptIS
Presidium, Inc.
System Source
Technisource

MBE PARTICIPATION: 25% of the overall volume awarded to each contractor

PERFORMANCE OR PAYMENT SECURITY: May be requested for a specific task order/project.

REMARKS: UMUC issued a solicitation on behalf of USM and the Maryland Educational Enterprise Consortium (MEEC). A USM initiative, MEEC comprises USM institutions and K-20 education partners (public and private education, libraries, museums and teaching hospitals) in Maryland to provide quality information technology products and services at affordable prices.

The solicitation was advertised in *eMarylandMarketPlace*, on UMUC's Procurement Office *Electronic Bid Board*, and on MEEC's website. Ten firms responded and were evaluated by an Evaluation and Selection Committee. The committee shortlisted and interviewed six offerors. Following the interviews, the six firms were rated technically acceptable. All six were then requested to submit price proposals consisting of a various unit prices applicable to help desk and call center services. UMUC recommends awarding contracts to all six firms.

The contractors will provide support services to assist USM institutions (and other MEEC members) with basic questions and troubleshooting steps associated with using technologies such as the institution's portal or web site, software applications, and hardware. Examples of software applications include Enterprise Resource Planning systems (such as PeopleSoft, Banner, Colleague); MS Office Suites; Anti-virus and Spyware; Blackboard or other learning management systems. Examples of hardware include desktop/laptop management, audio-visual equipment, and printer/multi-functional devices management.

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 8-S (continued)

REMARKS (cont'd): The contractors may also provide call center services to answer incoming calls, voicemails, webchats, and emails from current and potential students, faculty, staff, and the general community requesting general information or student support services such as financial aid, bursar, or enrollment management.

As specific needs for support services arise, the USM institution or MEEC member will solicit task order proposals in a manner determined by the purchasing entity. Contractors will price task orders in accordance with their contract's unit prices. Those individual task orders will not be brought to the Board of Public Works regardless of task order amount. Contractors are not guaranteed any dollar amount or number of task orders.

Projects will be managed by each institution's Office of Information Technology Services with procurement support for task orders from that institution's Procurement Department. Overall program management support will be provided by UMUC's Procurement Department.

FUND SOURCE: Current Unrestricted Funds

APPROP. CODES: R30B21
R30B23
R30B24
R30B25
R30B26
R30B27
R30B28
R30B29
R30B30
R30B31
R30B34
R30B35
R30B36

RESIDENT BUSINESS:	Bell Techlogix	Yes
	CR Dynamics Assoc., Inc.	Yes
	PerceptIS	No
	Presidium, Inc.	No
	System Source	Yes
	Technisource	Yes

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

ITEM: 8-S (continued)

MD TAX CLEARANCE:	Bell Techlogix	09-2502-1110
	CR Dynamics Assoc., Inc.	09-2485-0111
	PerceptIS	09-2656-0000
	Presidium, Inc.	09-2671-0010
	System Source	09-2471-1111
	Technisource	09-2470-0111

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENT C
UNIVERSITY SYSTEM OF MARYLAND
ACTION AGENDA**

Agency Contact: James Salt
301-445-1987
(jsalt@usmd.edu)
USM Rep: Joe Evans

GENERAL MISCELLANEOUS:

ITEM: 9-GM

INSTITUTION: University of Maryland, Baltimore County

DESCRIPTION: Pre-approval – Use of Design/Build Method

NAME/DESCRIPTION OF PROJECT: Design/Build Contractor for the Patapsco Residential Hall Addition at the University of Maryland, Baltimore County.

FUND SOURCE: Auxiliary Revenue Bonds and University Residential Life Funds

EXPLANATION: Pursuant to BPW Advisory P-01-99, this is a request to the Board of Public Works for approval to use the design/build method for the construction of the project described above. This project will use a sequential design and construct methodology. The reason the design/build method is recommended for this project is that UMBC is in urgent need of an addition to the Patapsco Hall Residential Facility to provide 180 beds for students. The project is to be designed and constructed to accommodate students starting in the Fall 2011 semester.

PROPOSED PROCUREMENT METHOD: Request for Proposal - The RFP method is the selected procurement method with the Design/Build process in order to evaluate the design and construction technical merit of the Design/Build team as well as price in the evaluation process.

REMARKS: The BPW's approval of this request does not indicate their approval of a contract award. The recommended award of the contract shall subsequently be submitted to the Board following receipt and evaluation of bids/proposals.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT
Agency Contact:
Michele Morazzani Molesworth
(410) 585-1950
mmolesworth@dhhm.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Health & Mental Hygiene (DHMH)

CONTRACT ID: Contract number – OPASS 10-10248
Edge Systems, LLC
ADPICS NO. M00B0400150

CONTRACT DESCRIPTION: Retroactive approval for maintenance of the Maryland Board of Nursing’s Imaging & Online Processes system.

AWARD: Edge System, LLC
Warrenville, IL

TERM: 7/1/2009 – 6/30/2014

AMOUNT: \$2,337,479 (Five Years)

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: 100% (Contractor is certified MBE)

INCUMBENT: Same

REMARKS: In 1997, through a competitive process, the Maryland Board of Nursing awarded a contract to Edge Systems, LLC to provide an imaging system. The original LARS system included creation of scannable forms for nursing license renewal and endorsement applications. The forms were scanned in and the data on the forms was exported out as a file. A workflow was built into the system which directed the form, once scanned, into the proper workbasket. This provided the Nursing Board with a more efficient and effective way of processing applications and also allowed staff the ability to locate the form and respond to inquiries. When the Board became responsible for certified nursing assistants and medication technicians, those forms were created in a scannable format and were processed in the same manner.

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 1-IT (Cont.)

REMARKS: (cont'd)

The nursing renewal application was made available online and approximately 95% of licensed nurses are renewing online. With online applications, there is no need for a staff member to review the form before processing. The same workflow process is in place for online transactions. Contractor currently maintains the system. Through this contract the Board will continue to automate applications to be available online. As the number of applicants and types of applications has increased, automating the applications has helped the Board keep up with workload.

Edge Systems owns the source code for the system. Due to the proprietary nature of this service, there is no MBE subcontracting participation for this contract. However, Edge Systems LLC is an MDOT certified MBE.

DoIT REMARKS: Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

FUND SOURCE: 100% Special Licensing Fees

APPROP. CODE: M00A1650

MD RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1963-0001

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT-OPTION

Agency Contact: Kristen Mahoney
(410) 821-2828
KMahoney@goccp-state-md.org
Robert Krysiak (410-260-7179)
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Executive Department, Governor's Office of
Crime Control & Prevention

CONTRACT NO. & TITLE: DEXR5200124
Automated Victim Notification Services
ADPICS NO: DEXB6200004

CONTRACT APPROVED: 10/19/05 DBM BPW Item #8-IT

CONTRACTOR: APPRISS, Inc.
(Successor to Interactive Systems, LLC)
Louisville, KN

DESCRIPTION: Statewide notification and information system for victims of crimes, victim
representatives and the public.

OPTION DESCRIPTION: Continue existing services by exercising the fourth and final one-
year renewal option.

TERM OF ORIGINAL CONTRACT: 11/1/2005 – 10/31/2006 (w/4 one-year
renewal options)

TERM OF OPTION: 11/1/2009 – 10/31/2010

AMOUNT OF ORIGINAL CONTRACT: \$431,000

AMOUNT OF OPTION: \$507,000

PRIOR MODIFICATIONS/OPTIONS: See Attachment

REVISED TOTAL CONTRACT AMOUNT: \$2,320,500

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 3-IT-Option (Cont.)

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 4%

REMARKS: The automated Victim Information Notification Everyday (VINE) system notifies crime victims and their representatives concerning court case and offender custody status information. VINE informs victims automatically of all related court hearings and custody changes, while increasing victim protection and preventing repeat victimization. In January 2010, the service will expand to include parole and probation information and notification. VINE also assists the criminal justice system by ensuring that crime victims' rights are upheld.

FUND SOURCE: 89% General Funds
11% Federal Funds

APPROP. CODE: D15 P5000 0873
D15 P2V08 0873

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-2638-0110

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

PRIOR MODIFICATIONS/OPTIONS:

Opt. #1	\$431,000	Exercised the first of four renewal options as contained in the original contract. Term: 11/1/2006 – 10/31/2007. Approved on the 12/20/2006 DBM/BPW Agenda, Item 11-IT-OPT.
Opt. #2	\$452,000	Exercised the second of four renewal options as contained in the original contract. Term: 11/1/2007 – 10/31/2008. Approved on the 10/03/2007 DBM/BPW Agenda, Item 7-IT-OPT.
Opt. #3	\$452,000	Exercised the third of four renewal options as contained in the original contract. Term: 11/1/2008 – 10/31/2009. Approved on the 10/15/2008 DoIT/BPW Agenda, Item 2-IT-OPT.
Mod. #1	<u>\$ 47,500</u>	Modification to integrate the Parole and Probation module. Term: 5/1/2009 – 10/31/2009/ Approved under DoIT's authority 2/24/2009.
Total	\$1,382,500	

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT
Agency Contact: Michael Cuber
(410) 767-1585
CuberM@dhhm.state.md.us
Robert Krysiak (410) 260-7179
Robert.Krysiak@doit.state.md.us

DEPARTMENT: Health & Mental Hygiene (DHMH)

CONTRACT ID: Thomson Reuters Healthcare, Inc.
ADPICS NO. M00B0400149

CONTRACT DESCRIPTION: Software maintenance and user license agreement to maintain, enhance, modify repair and use the CS-SURS which is a client server PC-driven SURS subsystem.

AWARD: Thomson Reuters Healthcare, Inc.
(formally UPI Government Group)

TERM: 10/10/2009 – 6/30/2011

AMOUNT: \$511,442

PROCUREMENT METHOD: Sole Source

MBE PARTICIPATION: None

INCUMBENT: Same

REMARKS: This is a proprietary software package using customized personal computers connected through a local area network that is capable of performing all of the required Maryland's Health Choice Federal and State Administrative and management review reporting functions. The J-Surs Suite system is a PC-based, client-server network that benefits Maryland by achieving significant user conveniences, savings, and reductions in machine time and costs through the Annapolis Data Center.

Due to the proprietary nature of this service, there is no MBE participation for this contract.

**SUPPLEMENTAL D
DEPARTMENT OF INFORMATION TECHNOLOGY
ACTION AGENDA**

ITEM: 4-IT (Cont.)

FUND SOURCE: 25% General
75% Federal

APPROP. CODE: M00Q01

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-1949-1111

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 1-C

MARYLAND PORT ADMINISTRATION

CONTRACT ID: 507031
Shed 5A Demolition & Area 600 Paving
ADPICS NO.: P507031

CONTRACT DESCRIPTION: Demolition of Shed 5A (former Cruise Terminal), relocation of surcharge pile, paving of Area 600 and all related work at the Dundalk Marine Terminal.

AWARD: Kinsley Construction, Inc.
Timonium, MD

AMOUNT: \$2,440,789.50

TERM: 180 Work Days from Notice to Proceed

PROCUREMENT METHOD: Competitive Sealed Bidding

BIDS:

Kinsley Construction Inc. Timonium, MD	\$2,440,789.50
Facchina Construction Co. Inc. LaPlata, MD	\$2,478,332.00
National Salvage & Service Corp. Bloomington, IN	\$2,479,787.41
Melvin Benhoff Sons, Inc. Baltimore, MD	\$2,492,472.70
Milani Construction, LLC Washington, DC	\$2,501,262.00
Potts & Callahan, Inc. Baltimore, MD	\$2,587,707.00
P. Flanigan & Sons, Inc. Baltimore, MD	\$2,598,691.20

Reliable Contracting Co., Inc. Millersville, MD	\$2,643,152.85
K & K Adams, Inc. Baltimore, MD	\$2,888,251.00
P & J Contracting Co., Inc. Baltimore, MD	\$3,239,490.00

MBE PARTICIPATION: 35%

PERFORMANCE SECURITY: Performance and Payment Bond at 100% of the Contract Amount

REMARKS: The Engineer’s Estimate for this contract was \$2,690,043.00.

This Solicitation was advertised in eMaryland Marketplace. Twenty-six (26) contractors received bid packages; twenty-three (23) were Maryland firms. Ten (10) responsive and responsible bids were received.

The work to be performed under this contract consists of furnishing all materials and equipment and performing all labor to demolish the existing Shed 5A (former Cruise Terminal) to include the removal of hazardous material; remove the surcharge pile at Area 600; placement of surcharge pile in Area 500, including wick drain installation; and paving of Area 600 including site lighting.

FUND SOURCE: 100% Special Budgeted to MPA

APPROPRIATION CODE: J03D00000

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2605-1111

BOARD OF PUBLIC WORKS ACTION– THE ABOVE-REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONSTRUCTION CONTRACT

ITEM: 2-C

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-0212-0340
Rehabilitation of Five (5) Grade Crossings -
Eastern Shore
ADPICS NO. T02120340

CONTRACT DESCRIPTION: This Contract is for the construction of five at-grade crossings of public roadways by the Maryland and Delaware Railroad (MDDE). The crossing locations are (1) Maryland Route 299 in Massey, Maryland, (2) Maryland Route 290 in Lambson, Maryland, (3) Maryland Route 561 in Lynch, Maryland, (4) Maryland Route 297 in Worton, Maryland, and (5) Maryland Route 405 in Price, Maryland.

AWARD: Amtrac Railroad Contractors of Maryland, Inc.
Hagerstown, MD

TERM: 180 Calendar Days

AMOUNT: \$696,305.00

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

Amtrac Railroad Contractors of Maryland, Inc. Hagerstown, MD	\$696,305.00
Railworks Track Services, Inc. Paulsboro, NJ	\$761,861.00
Railroad Constructors, Inc. N. Jackson, OH	\$770,493.95
Bullock Construction, Inc. Easton, MD	\$777,305.00

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

REMARKS: The Engineer's Estimate for this contract was \$742,235.85.

This Solicitation was advertised in eMM and on MTA's Web Site. Thirty-five (35) firms received bid packages; twenty-six (26) were Maryland firms. Five (5) bids were received; one (1) bid was found "Not-Responsive".

The MBE goal established for this contract was 25%, however the Contractor is a Certified MBE firm therefore, the participation is 100%.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2635-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 3-AE

THE SECRETARY'S OFFICE

CONTRACT ID: MDOT-AE-09-01
Baltimore Rail Tunnel Study Continuation
ADPICS NO. MDOT-AE-09-01

DESCRIPTION: This contract is for the completion of the State 20 percent share of a federally funded continuation of a study to investigate aging railroad tunnels in the Baltimore area. The contractor, Parsons Transportation Group, is already under contract with the Federal Railroad Administration ("FRA") to perform this work.

AWARD: Parsons Transportation Group
Washington, D.C.

(East Baltimore Street, Baltimore, MD 21201)

AMOUNT: \$182,750.00 NTE

TERM: Notice to Proceed date until June 30, 2010

PROCUREMENT METHOD: **Sole Source**
(Waiver of competitive selection process under the Maryland Architectural and Engineering Services Act was approved by the Transportation Professional Services Selection Board on November 1, 2007.)

REMARKS: An original contract, contract number MDOT-AE-08-001 ("Original Contract") was awarded on March 12, 2008 for these services in the amount of \$400,000.00, with a contract start date of March 2008. The contract has two phases. Phase I was an alternative analysis and Phase II's start depended on an agreement by Amtrak, Norfolk Southern and CSXT on select alternatives. Due to delays in negotiating the select alternatives with the railroads, the start of the Phase II study required modifications to the existing contracts. The FRA issued a contract modification in September 2008, to delay the start of the Phase II portion of the contract to accommodate the Phase I study needs until January 2009 and the completion date for Phase II was extended to December 2009. MDOT failed to issue the corresponding contract modification for its contract at that time. Under the original contract, MDOT spent \$217,250.00 out of the approved \$400,000.00 for Phase I. Due to the fact that the contract is now expired and it is not possible to amend a contract which has terminated. Therefore, MDOT is requesting that a new contract be issued for the remaining balance of \$182,750.00, which funds MDOT's requirement for Phase II. Because of additional delays, FRA has informed us that it will extend its contract with Parsons Transportation Group (PTG) until June 30, 2010.

This contract makes no funding or accounting changes to the firm-fixed fee which was previously obligated in the original contract.

BACKGROUND OF ORIGINAL CONTRACT:

The Safe, Accountable, Flexible, Efficient Transportation Equity Act: a Legacy for Users (SAFETEA-LU) included a \$3.0 Million federal earmark for the Baltimore Rail Tunnel Study, including developing improved train routes, enhanced operations, improved clearances and increased capacities for both freight and passengers through the Baltimore Region. Federal funds were subject to a required twenty percent (20 percent) State matching share.

FRA completed a study in 2005 to investigate aging railroad tunnels in the Baltimore area. For that study, FRA utilized the services of PTG, already under contract with FRA. To build on the initial work, MDOT proposes that FRA utilize the federal earmark to take the original alternates investigation to a more detailed planning level of engineering, investigate additional alignments update cost estimates and prepare a comprehensive cost/benefit analysis for the alternatives. It is very important to continue to keep PTG as the lead consultant for this effort. FRA continues to have PTG under its contract. To provide the required 20 percent match, MDOT will contract directly with PTG to authorize payment for the State’s 20 percent share. FRA will be responsible for the 80 percent federal share.

Pursuant to the State Finance & Procurement Article, Section 13-314(a)(1)(ii) Annotated Code of Maryland, and the requirements of the State Procurement Regulations (COMAR 21.12.02.14.A(5), the waiver regarding the TPSSB was reported to the Legislative Policy Committee and published on eMaryland Marketplace on November 8, 2007.

This Item was previously submitted and withdrawn as Item 9-AE-MOD on the 9/16/09 DOT Agenda.

FUND SOURCE:	100% Special Funds Budgeted to MDOT
APPROPRIATION CODE:	J01A0103
MD TAX CLEARANCE:	07-2831-1112
RESIDENT BUSINESS:	Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA
ARCHITECTURAL/ENGINEERING SERVICES**

ITEM: 4-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT IDS: MTA-1078A
Communications Engineering Services
ADPICS NO. TMTA1078A

CONTRACT DESCRIPTION: This is one (1) of three (3) task order contracts that provide support to the MTA's Systems Engineering Division for communications engineering services.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 1, 2009.

AWARDS: ARINC Incorporated
Annapolis, MD

TERM: Five (5) Years (ending April 2014)

AMOUNTS: \$5,000,000.00

PROPOSALS:

	<u>Technical Proposal Rating (Max=1000)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
ARINC Incorporated Baltimore, MD	821	1	\$5,000,000.00
GL Communications, Inc. Gaithersburg, MD	757	2	\$5,000,000.00 BPW Approval 3/18/09
PB Americas, Inc. Baltimore, MD	734	3	\$5,000,000.00 BPW Approval 3/18/09
Systems Consulting Group, LLC Baltimore, MD	654	4	N/A
AECOM USA, Inc. Baltimore, MD	584	5	N/A
Jacobs Engineering Group, LLC Baltimore, MD	578	6	N/A

MBE PARTICIPATION: 25%

PERFORMANCE SECURITY: N/A

REMARKS: The Solicitation was advertised in The Daily Record, the eMaryland Marketplace, and on the SHA and MTA Web Sites. A total of six (6) engineering consultant firms were sent Request for Proposals for these services. All are Maryland firms. Six (6) technical proposals were received.

The Consultants will perform construction inspection, survey and design support personnel for a variety of projects related to light rail, heavy rail, and commuter rail and bus facilities. Project tasks may include, but are not limited to the following: design, evaluate and upgrade existing transmission for voice or data communications, support the MTA in existing communications systems projects for collection of real time data, conduct communications requirements analysis evaluate existing or new system and develop systems integration, integrate or interface MTA communications systems, provide inspection services for a variety of communications engineering contracts, assist in preparing contract and managing projects, conduct studies of radio frequency coverage and interface development, provide resident engineering services and miscellaneous communications engineering support, provide computer networking communications support, provide support for cable designs to include fiber optics, provide support for diagnostics and trouble-shooting of communications systems, familiarity with the "State of the Art" in communications system as related to public transportation equipment and related software concepts, evaluate communications software and hardware and other systems related tasks.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-0132-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 5-AE

MARYLAND TRANSIT ADMINISTRATION

CONTRACT IDS: MTA-1195A&B
 Open-End Systems Safety & Environmental
 Engineering Services
 ADPICS NOS. TMTA1195A& TMTA1195B

CONTRACT DESCRIPTION: These are two (2) task order contracts that provide support to the MTA's Office of Safety Quality Assurance and Risk Management for systems safety and environmental engineering services.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act**; recommendation approved by the Transportation Professional Services Selection Board on October 1, 2009.

AWARDS:

AECOM USA, Inc. Contract A
 Baltimore, MD

Booz Allen Hamilton, Inc. Contract B
 Baltimore, MD

TERM: Five (5) Years (ending October 2014)

AMOUNTS: \$10,000,000.00 each

PROPOSALS:

	<u>Technical Proposal Rating (Max=1600)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
AECOM USA, Inc. Baltimore, MD	1493	1	\$10,000,000.00
Booz Allen Hamilton, Inc. Baltimore, MD	1469	2	\$10,000,000.00
Earth Tech, Inc. Baltimore, MD	1397	3	N/A

DBE PARTICIPATION: 30%

PERFORMANCE SECURITY: N/A

REMARKS: The Solicitation was advertised in The Daily Record, the eMM, and on the SHA and MTA Web Sites. Four (4) technical proposals were received.

Initially, the Maryland Transit Administration (MTA) advertised for multiple contracts in the amount not-to-exceed \$5,000,000.00 each for the above-subject services. Later in the procurement process, the agency was able to increase the award amount to \$10,000,000. Upon completing the evaluation of the technical proposals received it was determined that only two (2) contracts would be awarded because one of the competing firms (Earth Tech) had been merged, along with DMJM Harris, into AECOM-USA, INC. This decision was made, in consultation with the MTA Legal Department, based on the public notice, previously advertised, which specifically prohibited one firm from having two prime contractors considered for contract award on the same project.

As a result of the above decisions, the MTA is recommending AECOM USA, Inc. for award of Project "A" and Booz Allen Hamilton, Inc. for award of Project "B". Both firms are located in Baltimore, Maryland and the MTA considers these firms to have the financial capacity and expertise to perform the subject services and to protect the State from errors and omissions.

The Consultants will perform support for the procurement of fire/life safety, safety training, safety certification quality control and management support. Project tasks may include, but are not limited to the following: systems safety engineering support for capital projects, database enhancement and administration support, fire life safety support, environmental engineering and management support, prepare safety and security management plans, provide emergency preparedness and management support, construction safety and inspection support, and quality assurance guidance and other systems related tasks.

This contract includes a provision authorizing an extension for a reasonable, limited, and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

The MBE goal established for this contract was 25%, however the Contractor is exceeding the goal by 5%.

FUND SOURCE: Federal and Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESSES: Yes

MD TAX CLEARANCE: AECOM USA, Inc. 09-1305-0001
Booz Allen Hamilton, Inc. 09-1195-1111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

ARCHITECTURAL/ENGINEERING SERVICES

ITEM: 6-AE

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: BCS 2009-02 A
Construction Inspection Services for District 4 (Baltimore and Harford Counties)
ADPICS NO. SBSC0902A

CONTRACT DESCRIPTION: This is one (1) of four (4) open-end task order contracts to provide Construction Inspection Services for District 4.

PROCUREMENT METHOD: **Maryland Architectural and Engineering Services Act;** recommendation approved by the Transportation Professional Services Selection Board on October 1, 2009.

AWARD: Rummel, Klepper & Kahl, LLP
Baltimore, MD

AMOUNT: \$10,000,000.00

TERM: Five (5) Years (ending October 1, 2014)

DBE PARTICIPATION: 25%

PROPOSALS:

	<u>Technical Proposal Rating (Max 480)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Rummel, Klepper & Kahl, LLP Baltimore, Maryland	374	1	\$10,000,000.00
Indam Engineers, Inc. Ellicott City, Maryland	373	2	Contract B (District 3)
KCI Technologies, Inc. Sparks, Maryland	371	3	Contract C (District 6)
Whitney, Bailey, Cox & Magnani, LLC / Greenman Pedersen, Inc. Baltimore, Maryland	368	4	Contract D (District 1) BPW Approval 9/16/09

ITEM: 6-AE (Continued)**BPW – 10/07/09****PROPOSALS:**

	<u>Technical Proposal Rating (Max 480)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
STV, Inc./A. Morton Thomas and Associates, Inc./Development Facilitators, Inc. Baltimore, Maryland	361	5	N/A
Johnson, Mirmiran & Thompson, Inc./URS Corporation Sparks, Maryland	356	6	N/A
Wallace, Montgomery & Associates, LLP/EBA Engineering, Inc. Towson, Maryland	349	7	N/A
Alpha Corporation/PB Americas, Inc. Baltimore, Maryland	348	8	N/A
Greenhorne & O'Mara, Inc./Century Engineering, Inc. Hunt Valley, Maryland	346	9	N/A
Michael Baker Jr., Inc. Linthicum, Maryland	304	10	N/A
Urban Engineers, Inc./Gannett Fleming, Inc. Baltimore, Maryland	294	11	N/A
Hillis-Carnes Engineering Associates Inc./Buchart-Horn, Inc. Annapolis Junction, Maryland	263	12	N/A

REMARKS: The Solicitation was advertised in The Daily Record, eMaryland Marketplace and SHA Web Page. A total of twelve (12) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

The Consultant shall provide construction inspection services for various construction contracts that will be assigned to the project. The Consultant will supplement the SHA construction inspection staff and provide Transportation Engineering Technicians, a Maryland Registered Professional Engineer and a Structural Engineer.

This contract includes a provision authorizing an extension for a reasonable, limited and defined time to spend funds remaining on the contract as provided in Board Advisory 1995-1.

FUND SOURCE: Federal and Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

MD TAX CLEARANCE: 09-2384-1111

RESIDENT BUSINESS: Yes

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	118

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT:

ITEM: 7-M

MARYLAND TRANSIT ADMINISTRATION:

CONTRACT ID: T-8000-0279
Light Rail System Graffiti and Signage
Removal/ Replacement Maintenance Services
ADPICS NO. T80000279

CONTRACT DESCRIPTION: This contract provides Light Rail System Graffiti and Signage
Removal/Replacement Maintenance Services.

AWARD: Colossal Contractors, Inc.
Burtonsville, MD

AMOUNT: \$ 256,050.00

PROCUREMENT MEHTOD: **Competitive Sealed Bidding**
(Small Business Reserve)

BIDS:	
Colossal Contractors, Inc. Burtonsville, MD	\$256,050.00
Viscom Installations, LLC Baltimore, MD	\$272,374.50
BMW Cleaning Solutions, LLC Baltimore, MD	\$291,450.00
W.K. Remodeling Co. Baltimore, MD	\$295,100.00
TOTE-IT Incorporated Baltimore, MD	\$295,700.00
Pharoah Building & Construction LLC Baltimore, MD	\$305,725.00
Letke Security Contractor Joppa, MD	\$337,375.00

ITEM: 7-M (Continued) **BPW – 10/07/09**

TERM: October 20, 2009 – October 19, 2014

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: N/A

REMARKS: This Solicitation was advertised on eMaryland Marketplace, on MTA's website and distributed to the Governor's Office of Minority Affairs. Thirty-eight (38) firms were directly solicited via email of which twenty-five (25) were Maryland firms. Seven (7) firms submitted bids as a result of this Solicitation.

This Solicitation was also designated for the Small Business Reserve Program. The recommended contractor for this contract, Colossal Contractors, Inc., is a certified small business whose Small Business Qualification Number issued by the Maryland Department of General Services (DGS) on 3/26/2009 is SB09-1762.

The selected Contractor shall perform the removal and replacement of graffiti in an environmentally safe manner as well as the removal of undesirable signs for the MTA's Light Rail Properties. The Bidder selected for award of this contract shall provide all necessary parts, labor, tools, equipment and supervision, as needed to perform the graffiti and signage removal maintenance services as required. This procurement has been designated for the Small Business Reserve Program. The recommended Contractor is a certified small business.

The MBE goal established for this contract was 25%, however the Contractor is a MDOT Certified MBE firm as well as a Certified SBE.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0504

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2338-0111

BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

120

W. Stanley Lane (410) 767-3355
Slane1@mtamaryland.com

BPW -- 10/07/09

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT

ITEM: 8-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T8000-0291
Light Rail Vehicle Maintenance/Cleaning Services-
Exterior & Undercarriage Cleaning
ADPICS NO. T80000291

CONTRACT DESCRIPTION: This contract provides for exterior and undercarriage cleaning services for the light rail vehicles at the MTA, Light Rail Car Maintenance Division.

AWARD: Nelson's Landscaping Snowplowing &
Cleaning Services
Woodstock, MD

AMOUNT: \$337,225.29

PROCUREMENT METHOD: Preference Procurement
(Community Service Provider)

TERM: December 11, 2009 through December 10, 2012

MBE PARTICIPATION: 100%

PERFORMANCE SECURITY: N/A

REMARKS: On June 18, 2009, the Pricing and Selection Committee certified this award as fair market value. The Contractor will be using biodegradable products.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-1876-0110

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 9-M

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T-8000-0302
 Light Rail Parking Lots Snow & Ice Removal
 ADPICS NO. T80000302

CONTRACT DESCRIPTION: This contract provides snow and ice removal for the Light Rail parking lots located in North Linthicum, Cromwell, Timonium and Warren Road. The Contractor shall remove snow and ice from all roadways, parking areas and vehicle entrances for the Maryland Transit Administration Light Rail Stations.

AWARD: Henry Contractors, LLC
 Bowie, MD

AMOUNT: \$ 450,585.00 NTE

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

Henry Contractors, LLC Bowie, MD	\$450,585.00
Potts & Callahan, Inc. Baltimore, MD	\$512,100.00
Keene Cut Lawn Service, Inc. Glen Burnie, MD	\$517,500.00

TERM: 10/20/2009 – 10/19/2012

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: N/A

HIRING AGREEMENT ELIGIBLE: Yes

REMARKS: This Solicitation was advertised in eMaryland Marketplace and on the MTA's Web Site on 6/29/2009. The MTA also sent direct solicitation notices of this opportunity to fifteen (15) MDOT/MBE certified firms on 6/29/2009. One (1) of the MBE's solicited expressed an interest in this solicitation and was given every opportunity to participate in the bidding process.

FUND SOURCE: 100% Special Funds Budgeted to MTA
APPROPRIATION CODE: J05H0105
RESIDENT BUSINESS: Yes
MD TAX CLEARANCE: 09-2603-0000

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM: 10-M

STATE HIGHWAY ADMINISTRATION

CONTRACT ID: 479D21411
Application of Reflective Thermoplastic Pavement Markings at Various Locations in District 2 (Caroline, Cecil, Kent, Queen Anne's & Talbot Counties)
ADPICS NO. 479D21411

CONTRACT DESCRIPTION: This Contract consists of the application of reflective thermoplastic pavement markings at various locations in District 2.

AWARD: Proline Painting Company
Jamaica, NY

AMOUNT: \$308,035.25 NTE

TERM: October 19, 2009 through December 31, 2011

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

Proline Painting Company Jamaica, NY	\$308,035.25
Denville Line Painting, Inc. Rockaway, NJ	\$549,750.00
Priceless Industries, Inc. Baltimore, MD	\$572,500.00
Midlantic Marking, Inc. Gaithersburg, MD	\$610,000.00
Traffic Lines, Inc. Farmingdale, NJ	\$1,615,437.50

MBE PARTICIPATION: 0% (single element of work)

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award amount exist for this contract

REMARKS: The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Twenty (20) contractors were notified for this project on eMaryland Marketplace; Five (5) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

100% of the work will be performed by a Certified Small Business Enterprise.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-2653-0001

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

MAINTENANCE CONTRACT**ITEM:** 11-M**STATE HIGHWAY ADMINISTRATION**

CONTRACT ID: 4291721411
Brush & Tree Cutting and Stump Removal at Various
Locations in Queen Anne's County
ADPICS NO. 4291721411

CONTRACT DESCRIPTION: This Contract consists of brush & tree cutting and stump
removal at various locations in Queen Anne's County.

AWARD: Asplundh Tree Expert Co.
Philadelphia, PA

AMOUNT: \$289,584.96 NTE

TERM OF CONTRACT: October 19, 2009 through December 31, 2011

PROCUREMENT METHOD: **Competitive Sealed Bidding**

BIDS:

Asplundh Tree Expert Co. \$289,584.96
Philadelphia, PA

Excel Tree Expert Co., Inc. \$306,240.00
Jessup, MD

Lewis Tree Service, Inc. \$351,465.00
West Henrietta, NY

Pittman's Tree & Landscaping, Inc. \$435,888.00
Front Royal, VA

The Davey Tree & Lawn \$682,442.88
Care Experts Co.
Severn, MD

MBE PARTICIPATION: 6%

PERFORMANCE SECURITY: Payment & Performance Bonds for 100% of the award
amount exist for this contract

REMARKS: The Solicitation was advertised on eMM and SHA's Internet Web Page. One hundred thirty-one (131) contractors were notified for this project on eMaryland Marketplace; Twelve (12) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-2664-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

127

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION (Maintenance)

ITEM: 12-M-MOD

STATE HIGHWAY ADMINISTRATION:

ORIGINAL CONTRACT NO. & TITLE: 5261721412
Management of the Bay Country Welcome Center
In Queen Anne's County
ADPICS NO. 5261721412

ORIGINAL CONTRACT APPROVED: Item 13-M DOT Agenda 8/1/07

ORIGINAL PROCUREMENT METHOD: **Competitive Sealed Bidding**

CONTRACTOR: Abacus Corporation
Baltimore, MD

MODIFICATION: Modification No. 1 provides for a change of scope in the contractual services due to a reduction of the operating hours, from 24 hours to 10 hours (7 a.m. to 5 p.m.), for the Bay Country Rest Area Facility. This reduction will result in a corresponding reduction in the total contract amount.

AMOUNT: (\$425,643.48) CREDIT

ORIGINAL CONTRACT AMOUNT: \$2,320,982.00

REVISED CONTRACT AMOUNT: \$1,895,338.52

PERCENTAGE DECREASE: -18.34%

ORIGINAL TERM: 8/15/07 – 12/31/12

ORIGINAL MBE PARTICIPATION: 25%

REMARKS: It is in the best interest of the State to modify the contract to allow for a reduction in operational hours at the Bay Country Welcome Center. The corresponding contract reduction will be \$425,643.48 and will constitute an 18.34% reduction in the overall contract.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: B0101

RESIDENT BUSINESS: Yes

ITEM: 12-M-MOD (Continued)

BPW 10/07/09

MD TAX CLEARANCE:

09-2676-1111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

Suzette Moore - (410) 859-7792
Smooore2@bwiairport.com

BPW – 10/07/09
REVISED

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

SERVICE CONTRACT

ITEM: 13-S

MARYLAND AVIATION ADMINISTRATION:

CONTRACT ID: MAA-SV-08-010
 Aviation Fuel Supplier at Martin State Airport (MTN)
 ADPICS NO: MAASV08010

CONTRACT DESCRIPTION: The MAA is contracting with Ascent Aviation Group, Inc. to provide Jet A and AVGAS 100 LL (fuel) at market rates to MAA, the Fixed Base Operator (FBO) at MTN for resale to FBO customers and to the Maryland Police Aviation units throughout the State of Maryland.

AWARD: Ascent Aviation Group, Inc.
 Parish, NY

TERM OF CONTRACT: Five (5) Year after Notice to Proceed

AMOUNT: \$1,412,280.00

PROCUREMENT METHOD: Competitive Sealed Proposals

PROPOSALS:

	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
Ascent Aviation Group, Inc Parish, NY	2	\$1,412,280.00 (1)	1
Exxon Mobil Fairfax, VA	1	\$2,293,265.15 (2)	2

MBE PARTICIPATION: 0% (see remarks)

REMARKS: The award amount is based on fixed fees for the delivery and administrative costs to supply fuel to MTN, the lease of two refueler trucks, and other support services. The cost of the fuel is not included in the award amount. As part of the sale of fuel to MTN customers, the contractor also will provide credit card processing for sales transactions, uniforms and marketing services.

The Solicitation was advertised on eMM and on the MAA Website. Six (6) contractors were directly solicited.

There are no MDOT Certified MBE Firms to perform this work.

ITEM: 13-S (Continued)

BPW – 10/07/09
REVISED

FUND SOURCE: 100% Special Funds Budgeted to MAA

APPROPRIATION CODE: J06I0002

TAX COMPLIANCE NO.: 09-2644-1001

RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**

WITH DISCUSSION **WITHOUT DISCUSSION**

**DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA**

REAL PROPERTY CONVEYANCE

ITEM: **14-RP** MMC# 04-1039

STATE HIGHWAY ADMINISTRATION Located at Route 10 at McGivney Way in Anne Arundel County.

EXPLANATION: In accordance with Title 8-309 and COMAR 14.24.05, approval is requested to declare surplus and to dispose of a parcel of land, as described ,which is excess to the needs of the State Highway Administration.

The property is a stand-alone parcel of ± 7.5406 acres which borders Marley Creek with road access from McGivney Way .The property is 100% within the Chesapeake Bay Critical Area is being sold to Anne Arundel County for a public purpose related to open space land management. In accordance with 8-309(g) , the consideration for the sale was the lesser of the appraised value or cost the SHA originally paid for the land, plus simple interest at the fair market value calculated from the time of acquisition to the time of disposition, plus SHA's administrative cost.

SPECIAL CONDITIONS: The property is being conveyed subject to a right of way line of through highway restriction which limits access to the property. The deed will not include a reversion clause because Grantee paid the appraised value of the property.

STATE CLEARINGHOUSE: Notice of Request For Process to the State Clearing House was sent on 4/7/2008 and clearance was completed on 5/17/2008. The Clearinghouse conducted an intergovernmental review of the project and has recommended to declare the +/- 7.5406 acre parcel , surplus to the needs of the State of Maryland. It is further recommended to offer the land to Anne Arundel County for reforestation in the Critical Area and preservation of tidal wetlands.

LEGISLATIVE NOTICE: Notice to Senate Budget & Taxation Committee and the House Appropriations Committee was not required in accordance with Section 10-305 of the State Finance and Procurement Article, due to the valuation of the property.

GRANTOR: State of Maryland
 State Highway Administration

GRANTEE: Anne Arundel County, Maryland

CONSIDERATION: \$89,500.00 (representing appraised value) Cost Plus Interest valuation was established at \$ 144,891.00). Grantee will pay the appraised value for the property.

APPRAISED VALUE: \$89,500.00 as of June 3, 2008 (Selected) by Thomas Herbert, fee appraiser; Reviewed and Approved by J. Michael Jones , Review Appraiser, SHA Appraisal Review Division.

REMARKS: SHA is currently requesting permission to dispose and execution of the deed.

The Deed has been forwarded to the Executive Secretary, Board of Public Works for execution.

BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	133

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 15-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T8000-0294A
 Commuter Bus Service between Charles County, Maryland
 and Washington, D. C. – Line No. 907
 ADPICS No.: T80000294A

CONTRACT DESCRIPTION: The purpose of this contract is to provide commuter bus services to the MTA between Charles County points in LaPlata and Waldorf, Maryland and Washington, D. C. via one route. Line 907 provides for sixteen one-way trips per day. There are eight (8) trips in the morning and eight (8) trips in the afternoon.

AWARDS: Keller Transportation, Inc.
 Waldorf, MD

TERM: November 1, 2009 through October 31, 2013

AMOUNT: \$6,932,008.65 (includes fuel and surcharges)

PROCUREMENT METHOD: **Competitive Sealed Bidding
 (Multi-Step)**

BIDS:

Keller Transportation, Inc. Waldorf, Maryland	\$6,800,008.65
Dillon's Bus Service, Inc. Hanover, Maryland	\$7,632,674.80

MBE PARTICIPATION: 4%

PERFORMANCE SECURITY: A Performance Bond in the amount of 10% of the contract amount is in place.

REMARKS: The procurement method used was a Multi Step Invitation for Bid as provided under the Code of Maryland Regulation (COMAR) 21.05.02.17.

This Solicitation was advertised in eMM and on the MTA website on June 24, 2009. In response, two technical proposals were received in response to our Invitation for Bid for lines 901 and 907. It was specified in the IFB that the MTA reserved the right award multiple contracts as a result of the bids received. Both firms were found responsive and responsible.

The overall contract value is estimated at \$6,932,008.65, which includes \$132,000.00 for fuel surcharges.

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0106

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2672-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 16-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T8000-0294B
 Commuter Bus Service between California, Charlotte Hall
 and Waldorf, Maryland and Washington, D. C. – Line Nos.
 905 and 909
 ADPICS No.: T80000294B

CONTRACT DESCRIPTION: The purpose of this contract is to provide commuter bus services to the MTA between California, Charlotte Hall and Waldorf, Maryland and Washington, D. C. via two routes. Line 905 provides for forty seven one way trips between California, Charlotte Hall and Waldorf and Washington, D.C. There are twenty three (23) morning trips and twenty four (24) evening trips. Line 909 provides ten one way trips between California and Charlotte Hall and Washington, D.C. There are five (5) morning trips and five (5) evening trips.

AWARDS: Dillon's Bus Service, Inc.
 Hanover, MD

TERM: November 1, 2009 through October 31, 2014

AMOUNT: \$31,440,543.82 (includes fuel and surcharges)

PROCUREMENT METHOD: **Competitive Sealed Bidding
 (Multi-Step)**

BIDS:

Dillon's Bus Service, Inc. Hanover, Maryland	\$30,738,543.82
Keller Transportation, Inc. Waldorf, Maryland	\$32,623,279.61

MBE PARTICIPATION: 10%

PERFORMANCE SECURITY: A Performance Bond in the amount of 10% of the contract amount is in place.

REMARKS: The procurement method used was a Multi Step Invitation for Bid as provided under the Code of Maryland Regulation (COMAR) 21.05.02.17.

This Solicitation was advertised in eMM and on the MTA website on June 24, 2009. In response, two responsive and responsible technical proposals were received in response to our Invitation for Bid.

The overall contract value is estimated at \$31,440,543.82, which includes \$702,000.00 for fuel surcharges.

The MBE goal established for this contract was 4%, however, the Contractor is exceeding the goal by 6%.

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0106

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2325-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

137

DEPARTMENT OF TRANSPORTATION
 ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 17-GM

MARYLAND TRANSIT ADMINISTRATION

CONTRACT ID: T8000-0294C
 Commuter Bus Service between Charles County, Maryland
 and Washington, D. C. – Line No. 901
 ADPICS No.: T80000294C

CONTRACT DESCRIPTION: The purpose of this contract is to provide commuter bus services to the MTA between Charles County points in La Plata and Waldorf, Maryland and Washington, D. C. via one route. Line 901 provides for sixty-one one way trips. There are thirty (30) trips in the morning and thirty-one (31) trips in the afternoon.

AWARDS: Dillon's Bus Service, Inc.
 Hanover, MD

TERM: November 1, 2009 through October 31, 2013

AMOUNT: \$23,994,615.45 (includes fuel and surcharges)

PROCUREMENT METHOD: **Competitive Sealed Bidding
 (Multi-Step)**

BIDS:

Dillon's Bus Service, Inc. Hanover, Maryland	\$23,464,615.45
Keller Transportation, Inc. Waldorf, Maryland	\$24,832,974.45

MBE PARTICIPATION: 10%

PERFORMANCE SECURITY: A Performance Bond in the amount of 10% of the contract amount is in place.

REMARKS: The procurement method used was a Multi Step Invitation for Bid as provided under the Code of Maryland Regulation (COMAR) 21.05.02.17.

This Solicitation was advertised in eMM and on the MTA website on June 24, 2009. In response, two technical proposals were received in response to our Invitation for Bid for lines 901 and 907. It was specified in the IFB that the MTA reserved the right award multiple contracts as a result of the bids received. Both firms were found responsive and responsible.

ITEM: 17-GM (Continued)

BPW – 10/07/09

The overall contract value is estimated at \$23,994,615.45, which includes \$530,000.00 for fuel surcharges.

The MBE goal established for this contract was 4%, however, the Contractor is exceeding the goal by 6%.

The Prime Contractor is a resident business under the guidelines of BPW Advisory P-003-95.

FUND SOURCE: 100% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0106

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 09-2325-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
	WITH DISCUSSION	WITHOUT DISCUSSION	

**DEPARTMENT OF TRANSPORTATION
ACTION AGENDA**

CONTRACT MODIFICATION: (Miscellaneous)

ITEM: 18-GM-MOD

MARYLAND TRANSIT ADMINISTRATION:

ORIGINAL CONTRACT NO. & TITLE: T-0181-0140
MARC IIB Minor Overhaul
ADPICS NO. CO250699

ORIGINAL CONTRACT APPROVED: Item 15-GM, DOT Agenda 6/20/07

ORIGINAL PROCUREMENT METHOD: **Competitive Sealed Bidding
(Multi-Step)**

CONTRACTOR: Bombardier Mass Transit Corporation
Plattsburgh, NY

MODIFICATION: Modification No. 1 provides for the changes shown in Change Notices 001-008, 010, 014, 016-017, 019-023, 025, 028 and 029 which is provided as back up. This modification also entails an extension of 234 days to facilitate completion of the overhaul of all 34 MARC IIB railcars.

AMOUNT: \$1,164,189.63

ORIGINAL CONTRACT AMOUNT: \$13,725,307.07

REVISED CONTRACT AMOUNT: \$14,889,496.70

PERCENTAGE INCREASE: 8.5%

ORIGINAL TERM: 7/9/07 – 10/8/09
10/9/09 – 5/30/10 (MOD #1)

ORIGINAL MBE PARTICIPATION: 15%

REMARKS: The contract with Bombardier Mass Transit Corporation became effective in July 9, 2007 for a twenty-seven (27) month period to expire on October 8, 2009. Due to regulatory and safety changes mandated by the Federal Railway Administration, American Passenger Transportation Association, and Americans with Disabilities Act and safety issues derived from incidents, operating reviews and technological advances, it is necessary to modify the scope of work for this contract. The overhaul is not expected to interrupt MARC services.

FUND SOURCE: 80% Federal Funds
20% Special Funds Budgeted to MTA

APPROPRIATION CODE: J05 H0106

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 09-2696-0111

BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT RENEWAL OPTION

ITEM 1-A/E-OPTION

DEPARTMENT OF GENERAL SERVICES

CONTRACT NO. AND TITLE

Project No. MDE-07-6.0-AMA;
Professional Services Agreement to Provide
Air Quality and Radiation Management
Services for Multiple Projects with Fees
\$200,000.00 or Less
ADPICS NO. 001B0400216 MACTEC
001B0400217 SAIC

ORIGINAL CONTRACT APPROVED

10/17/2007, DGS/BPW Item 2-AE

CONTRACTORS

MACTEC Federal Programs, Inc.
Herndon, VA
Science Application International Corporation
(SAIC)
Westminster, MD

<u>Project</u> <u>Limit</u>	<u>Contract</u> <u>Limit</u>
\$200,000.00	\$500,000.00
\$200,000.00	\$500,000.00

CONTRACT DESCRIPTION

Approval is requested for an Indefinite Quantity Contract to provide air quality and radiation management services to the Maryland Department of the Environment on an as-needed basis. The proposed agreement will be effective for two (2) years with one (1) two-year renewal option. Individual projects awarded under this contract may not exceed \$200,000.00; however, the selected firms may be awarded more than one project. The aggregate fee for the total of projects awarded to any firm may not exceed \$500,000.00.

OPTION DESCRIPTION

Approval requested to exercise the single two-year renewal option on this Indefinite Quantity Contract to provide consulting services for construction document reviews for multiple construction projects in accordance with the original terms, conditions, and limits.

TERM OF ORIGINAL CONTRACT

10/22/2007-10/21/2009 (W/1 two-year renewal option)

TERM OF OPTION

10/22/2009-10/21/2011

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT RENEWAL OPTION

ITEM 1-A/E-OPTION (Cont.)

AMOUNT OF ORIGINAL CONTRACT \$500,000.00 Contract Limit Per Firm

AMOUNT OF OPTION \$500,000.00 Contract Limit Per Firm

PRIOR MODIFICATIONS/OPTIONS None

REVISED TOTAL CONTRACT AMOUNT \$1,000,000.00 Total Limit Per Firm

ORIGINAL PROCUREMENT METHOD Maryland Architectural and
Engineering Services Act

ORIGINAL MBE PARTICIPATION 25% (each task order \$50,000.00 or greater)

REMARKS A contractual agreement of this nature is
necessary to enable the State to fulfill its ongoing air quality and radiation management services
responsibility in a cost effective and timely manner.

Both firms have agreed to provide the required services for the two-year renewal period at the current billing rates. Based on the initial two-year term's activity of \$326,885.00, forgoing the 1.65% escalation amount would result in an estimated savings of \$5,394.00. Resoliciting these Indefinite Quantity Contracts (IQC) would not be economically beneficial to the State nor would lead to receiving a better product. Therefore, it is in the best interest of the State to renew this option.

FUND SOURCES Various Accounts

RESIDENT BUSINESSES Yes for both

TAX COMPLIANCE NO. 09-2178-1011 MACTEC Federal
Programs, Inc.
09-2211-1111 Science Application
International Corporation

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT MODIFICATION

ITEM 2-A/E-MOD

**DEPARTMENT OF PUBLIC SAFETY
AND CORRECTIONAL SERVICES**

Maryland Correctional Training Center
(MCTC)
Hagerstown, MD

CONTRACT NO. & TITLE

Contract No. KA-000-050-D01;
192 Cell Housing Unit and
Addition/Renovation of Support Spaces
ADPICS NO. COB70804

ORIGINAL CONTRACT APPROVED

7/6/2005 DGS/BPW Agenda Item 3-AE

CONTRACTOR

Bushey Feight Morin Architects Inc.
Hagerstown, MD

CONTRACT DESCRIPTION

This project involves the preparation of detailed plans and specifications for the construction of a new 192 cell housing unit; a Commissary building, a Medical Building; demolition of two existing Quonset huts; and renovation of two existing Quonset huts, one for programs and services, and one for the future Maryland Correctional Enterprises Brush and Carton Shop.

MODIFICATION DESCRIPTION

This Modification is to replace a portion of the Construction Administration fee funding in the contract which was used to award a modification for additional design when unencumbered funds were not available.

TERM OF ORIGINAL CONTRACT

72 Months

TERM OF PREVIOUS MODIFICATION

21 Months

TERM OF THIS MODIFICATION

N/A

AMOUNT OF ORIGINAL CONTRACT

\$1,517,669.00

AMOUNT OF MODIFICATION

\$90,478.00

PRIOR MODIFICATIONS/OPTIONS

\$173,088.00

REVISED TOTAL CONTRACT AMOUNT

\$1,781,235.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

A/E SERVICE CONTRACT MODIFICATION

<u>ITEM</u>	2-A/E-MOD (Cont.)
<u>PERCENT +/- (THIS MODIFICATION)</u>	5.96%
<u>OVERALL PERCENT</u>	17.37%
<u>ORIGINAL MBE PARTICIPATION</u>	28.8
<u>ORIGINAL PROCUREMENT METHOD</u>	Maryland Architectural and Engineer Services Act

REMARKS During the design development phase of the project there was a need for additional design effort costing \$90,478.00.

Since unencumbered funds were not available at that time to award the modification, the Department used the methodology of transferring the funds from the Construction Administration fee portion within the contract for the additional A/E effort with the approval of the DPSCS Departmental Procurement Review Board. The contract amount did not increase then, however, the amount needs to be increased now due to the current need of the Construction Administration services and the fee for the Construction Administration portion in the contract must to be restored.

FUND SOURCE MCCBL 2008/Item 704
(Funds to construct and equip a new 192 cell and security housing unit at MCTC)

RESIDENT BUSINESS Yes

TAX COMPLIANCE NO. 09-2350-0111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 3-M

DEPARTMENT OF GENERAL SERVICES

W. Paul Martin District Court/Multi-Service
Center
Salisbury, MD

CONTRACT NO. AND TITLE

Unarmed Uniformed Guard Services;
ADPICS NO. 001B0400170

DESCRIPTION

Approval requested for a contract to provide
unarmed uniformed guard services at the W. Paul Martin District Court/Multi-Service Center
located in Salisbury, MD.

PROCUREMENT METHOD

Competitive Sealed Bidding
Small Business Reserve (#SB09-391)

BIDS OR PROPOSALS

AMOUNT

Axiom Protective Services, Inc. Landover Hills, MD	\$295,075.40
Phoenix Technologies, LLC Lorton, VA	\$304,910.16
Bennett Detective and Protective Agency Dover, DE	\$342,943.80
I.W.G. Protection Agency, Inc. Baltimore, MD	\$342,956.36
Maryland Security Professionals Annapolis, MD	\$348,560.00
Graham Security Services Glen Burnie, MD	\$368,488.72
Harley Security LLC Portsmouth, VA	\$377,108.00
American Security Company, Inc. Upper Marlboro, MD	\$410,168.80
Dunbar Guard Services Baltimore, MD	\$416,964.28
Amazing Security & Investigations, LLC Wheaton, MD	\$435,642.48

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M

DEPARTMENT OF GENERAL SERVICES

Mary E. W. Risteau District Court/Multi-
Service Center
Bel Air, MD

CONTRACT NO. AND TITLE

Project No. BC-766-070-001;
Re-Bid for Upgrade Elevators 1&2
ADPICS NO. 001B0400166

DESCRIPTION

Contract approval requested for the
upgrades of Elevator No. 1 and No. 2 at the Mary E. W. Risteau District Court/Multi-Service
Center.

PROCUREMENT METHOD

Competitive Sealed Bidding

BID OR PROPOSALS

Delaware Elevator, Inc. - Salisbury, MD
Admiral Elevator - Baltimore, MD
Kone, Inc. - Baltimore, MD
Thyssenkrapp Elevator Corp. - Linthicum, MD
Elcon Enterprises, Inc. - Beltsville, MD

AMOUNT

\$407,469.00
\$429,300.00
\$470,622.00
\$490,540.00
\$618,890.00

AWARD

Delaware Elevator, Inc.
Salisbury, MD

TERM

270 Calendar Days

AMOUNT

\$407,469.00

MBE PARTICIPATION

25%

PERFORMANCE BOND

100% of Full Contract Amount

REMARKS

The modernization includes mechanical and electrical including but not limited to ductless split system air conditioning refrigerant and drain piping, fire alarm, lighting and power. In addition the existing cab enclosure shall be refurbished and modified in conjunction with component replacement and new equipment such as cab walls, trim work, hand rails, floor coverings, ceiling and lighting.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

MAINTENANCE CONTRACT

ITEM 4-M (Cont.)

The government estimate for this project is \$450,000.00.

The frequency of repairs and callbacks indicates the vertical transportation system has exceeded its life expectancy. The more than 27 year-old overhead traction elevator requires upgrades to allow the elevators to meet all life, safety, ADA, BOCA and other required codes. Also included in the modernization are repairs to the various cab interior finishes.

FUND SOURCES

\$399,189.00 MCCBL 2007/Item 035
\$ 8,280.00 H001/12.33471.0812 (In-house agency operating budget for DGS)

RESIDENT BUSINESS

Yes

TAX COMPLIANCE NO.

09-2031-1111

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 5-GM

DEPARTMENT OF GENERAL SERVICES University of Maryland
Horn Point Laboratory
Dorchester County, MD

DESCRIPTION Approval is requested to revise a previously approved item to reflect different Capital Funds. (See Remarks below). The agenda item appeared on the 8/5/09 DGS/BPW agenda.

REMARKS Item 4-GM (A) on the above mentioned BPW agenda was for construction phase schedule review services for the construction of Oyster Facilities at University of Maryland /Horn Point. The reassignment of funds will allow the use of Contingency Funds approved by the Budget Committees.

Board of Public Works approval is now requested to revise the fund source from \$42,320 ITEM 042,MCCBL 2007-Provide Funds to Construct An Oyster Production Facility At The Horn Point Laboratory to \$42,320-General Construction Project Contingency Fund 1988.

Board of Public Works Action - The above referenced Item was:

APPROVED DISAPPROVED DEFERRED **WITHDRAWN**
WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM

REFERENCE

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval of the use of General Obligation Bond funding for the contract(s) noted below.

The total amount of the two types of funding requested in this agenda are as follows:

General Obligation Bond funding \$368,748.29 and
Construction Inspection Expenditures \$49,411.65

A. Department of Military

DESCRIPTION

This work is at the Pikesville Reservation and includes the replacement of the current water service connection and meter vault in Reisterstown Road on the East side of the facility and the removal of certain equipment associated with the existing water service on the West Side of the facility. Work on site includes replacement and extension of fire protection mains and installation of new fire hydrants.

REMARKS

The government estimate for this project is \$268,000.00. The contract duration for this project is 180 calendar days.

CONTRACT NO. AND TITLE

Project No. M-301-060-001 (Re-Bid);
Upgrade Water Services
ADPICS NO. 001B9200899

PROCUREMENT METHOD

Competitive Sealed Bidding

BIDS OR PROPOSALS

AMOUNT

Mirabile Construction Co., Inc.
Baltimore, MD

\$194,000.00

Advanced Fire Protection Systems, LLC.
Glen Burnie, MD

\$198,000.00

Burgemeister-Bell, Inc.
Owings Mills, MD

\$230,500.00

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM (Cont.) (Revised)

BIDS OR PROPOSALS
Kibart, Inc. - Towson, MD

AMOUNT
\$19,813.99

AWARD

Kibart, Inc.
Towson, MD

AMOUNT

\$19,813.99

FUND SOURCE

MCCBL 2008/Item 013
(Underground Tank Removal Program
Statewide)

C. Department of Health and Mental Hygiene Springfield Hospital Center

DESCRIPTION

construction documents for the removal of asbestos containing thermal insulation and vinyl floor tile from Men's House, Springfield Hospital Center.

This project involves the development of

REMARKS

DGS-07-5.0-HAZMAT was developed for DGS to provide asbestos/lead abatement/hazardous materials design and engineering services for multiple construction projects. Under this agreement individual contract awards may not exceed \$200,000.00. The expiration date of this contract (DGS-07-5.0-HAZMAT) is January 6, 2010.

The Indefinite Quantity Contract (IQC)

CONTRACT NO. AND TITLE

Project No. AO-004-008-010;
Removal of Asbestos Containing Thermal
Insulation and Vinyl Floor Tile from Men's
House
ADPICS NO. 001B0400184

PROCUREMENT METHOD

Maryland Architectural and Engineering
Services Act

BIDS OR PROPOSALS

Aerosol Monitoring & Analysis, Inc.
w/RMF Engineering, Inc. (JV)
Hanover, MD

AMOUNT
\$9,904.10

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM (Cont.)

AWARD

Aerosol Monitoring & Analysis, Inc.,
w/RMF Engineering, Inc. (JV)
Hanover, MD

AMOUNT

\$9,904.10

FUND SOURCE

MCCBL 2008/Item 012
(Asbestos Abatement Program Statewide)

D. Department of Health and Mental Hygiene

Clifton T. Perkins Hospital Center

CONTRACT NO. & TITLE

Project No. MS-531-040-101;
Replace Water Heaters
ADPICS NO. 001B0400169

DESCRIPTION

two new on demand water heaters.

Replace tank type water heater and install

REMARKS

This project originated as a part of the scope of work of the 48 Bed Maximum Security Addition for Clifton T. Perkins Hospital Center (CTPHC). The intent was to increase the capacity of the existing tank type water heater to accommodate the addition. When work on the tank commenced, it was found that the tank had deteriorated to the point that it was no longer serviceable. This scope of work, to replace the existing water heater, was offered to W.M. Schlosser (WMS) as a change order to the original contract. The WMS proposal was found to be excessive by the A/E and DGS project management. It was decided to bid the project through the DGS boiler Indefinite Delivery Contract (IQC). The A/E estimate for this project is \$88,182.00 however the General Contractor's change order proposal was in the amount of \$174,291.00. The actual cost of the project is below the original A/E estimate. Due to the urgency need of this work, the project duration is sixty (60) days, however this could be affected by product lead times.

The MBE Participation Goal of 10 % has been met. The contractor's stated MBE achievement is 11%

PROCUREMENT METHOD

Indefinite Quantity Contract (IQC)

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM 6-GM (Cont.)

BIDS OR PROPOSALS

	<u>AMOUNT</u>
EMJAY Engineering and Construction Co. Inc. Towson, MD	\$58,680.00
M & E Sales, Inc. Hanover, MD	\$61,635.00

AWARD

EMJAY Engineering and Construction Co.
Inc.
Towson, MD

AMOUNT

\$58,680.00

FUND SOURCE

MCCBL 2008/Item 703
(Design and construct new security wing at
CTPHC)

E. Department of General Services

DESCRIPTION

This contract will provide additional
furnishings for the Reginald F. Lewis Maryland African American Museum

REMARKS

furniture items for the Facility

The Museum is acquiring additional

CONTRACT NO. AND TITLE

Project No. B-800-991-046;
Construct the African American Museum
830 East Pratt Street
Baltimore, MD, 21201

PROCUREMENT METHOD

Statewide Contract

BIDS OR PROPOSALS

Maryland Correctional Enterprises
Jessup, MD.

AMOUNT

\$32,185.00

AWARD

Maryland Correctional Enterprises
Jessup, MD

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 7-RP (Cont.)

\$265,000.00 – Michael P. Goodfellow – Fee Appraiser – 1/8/09
Reviewed by William T. Beach

\$217,500.00 – James R. Turlington – Fee Appraiser – 9/10/08
Reviewed by William T. Beach

FUND SOURCE

POS Land Acquisition Opportunity Loan of
2009 \$206,625.00

SPECIAL CONDITION

The State will take title to the property subject to a reservation of all coal, coal oil, gas, and all mineral rights contained in a Deed recorded in the Allegany County Land Records recorded in Liber 142, folio 345.

REMARKS

1. The Department of Natural Resources recommends approval of this acquisition.
2. This project meets criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property which scored 86.5 on the Program Open Space ecological scoring system.
3. The Governor has requested that the Board of Public Works borrow money and incur special obligation indebtedness through a special loan to be known as the Program Open Space Acquisition Opportunity Loan of 2009 as provided in Chapter 419 of the Laws of Maryland 2009.
4. This action authorizes the Comptroller to advance funds needed to complete the transaction; requesting the use of bonds authorized under the Program Open Space Acquisition Opportunity Loan of 2009.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 8-RP**DEPARTMENT OF NATURAL RESOURCES****REFERENCE**

Approval is requested to revise a previously approved item that appeared on the Department of General Service Agenda to reflect different fund sources. The agenda item is as follows:

1. BPW April 15, 2009 - Item 8-RP -Pages 18-19

Facchina Family	From: \$ 11,504.16 - MCCBL/POS -2003 892226, Item 021
Revocable Trust II	\$788,495.84 - POS 81.20.03 Item 400 FY 07
226.39 Acres	\$ 18,780.00 - POS 81.20.03 Item 413 FY 07
Charles County	To: \$407,275.84 - POS Land Acquisition Opportunity Loan of 2009
	\$400,000.00 - NOAA's Coastal & Estuarine Land Conservation Program (CELCP)
	\$ 11,504.16 - MCCBL/POS – 2003 892226, Item 021

Reason: Fund Source change as directed by the General Assembly in the BRFA (Chapter 487 Acts of 2009, HB101), Section 32.

The original item authorized use of FY 2007 POS cash, noting that Federal funds would be sought. Normally, POS funds would front the acquisition costs, and Federal funds would reimburse the State at a later date. However, when using the POS Land Acquisition Opportunity Loan of 2009 as a fund source, these funds cannot be used to front the full acquisition cost up front. Instead, the Federal funds must be in hand in order to go to settlement. Therefore, the item here reflects the actual final amount of POS Land Acquisition Opportunity Loan of 2009 funds (\$407,275.00) used towards the acquisition and the actual final amount of Federal funds (\$400,000.00)

These projects meet criteria in accordance with Chapter 419, Laws of Maryland 2009 as it presents a unique acquisition opportunity as a result of the extraordinary location and environmental value of the property which scored 125 on the Program Open Space ecological scoring system.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 8-RP (Cont.)

REMARKS

- 1 The Department of Natural Resources recommends approval of this item.
- 2 The Governor has requested that the Board of Public Works borrow money and incur special obligation indebtedness through a special loan to be known as the Program Open Space Acquisition Opportunity Loan of 2009 as provided in Chapter 419 of the Laws of Maryland 2009.
- 3 This action authorizes the Comptroller to establish a spending authorization and advance funds needed to complete the transaction; requesting the use of bonds authorized under the Program Open Space Acquisition Opportunity Loan of 2009.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation
Foundation
Agricultural Land Preservation Easement
Irma Lee Henshall Donation

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation (“MALPF”), Department of Agriculture, to accept a donation of an agricultural preservation easement on the following property. This is only the second time in the history of the MALPF program that a donation of an agricultural preservation easement has been made.

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article; and commercial animal feeding operations will also be strictly prohibited. No commercial signs or bill boards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. Grantee shall have the right to enter land for inspection. No public rights are granted. The term of this easement shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

Pursuant and subject to the provisions of Agriculture Article Section 2-513, the Donor has elected to reserve to itself, and its assigns, the right to apply for release of one unrestricted lot for use as a dwelling.

Donor

John E. & Irma Lee Henshall Trust
23-10-01

Property

135 acres, more or less, situated on
Nassawango RD, Snow Hill, MD, along the
Pocomoke River

Estimated Value of Easement

\$4,089.33/acre /\$552,059.55 Total
(Based on average per acre value of MALPF
Easements purchased in Worcester County
over the last three cycles)

REMARKS

1. The Department of Agriculture recommends acceptance of the donation.
2. The Department of General Services recommends acceptance of the donation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 9-RP (Cont.)

3. "Estimated Value of Easement" is a MALPF estimate only. To estimate the easement value, MALPF multiplied the number of acres in the proposed easement by the average per-acre value of easements on which MALPF has consummated purchase in Worcester County for the cycle years 2006-2008. (The average per-acre value is derived by totaling the purchase prices for MALPF easements in Worcester County and dividing by the total number of acres purchased).

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP

DEPARTMENT OF AGRICULTURE

Maryland Agricultural Land Preservation
Foundation
Agricultural Land Preservation Easements
(Various Properties)

REFERENCE

Board of Public Works approval is requested for the Maryland Agricultural Land Preservation Foundation, Department of Agriculture, to accept option contracts for the purchase of agricultural preservation easements on the following properties:

SPECIAL CONDITIONS

Grantor relinquishes all rights to develop or subdivide the land for industrial, commercial, or residential use. Land shall be preserved solely for agricultural use in accordance with provisions of the Agricultural Article. No commercial signs or bill boards are permitted, and there shall be no dumping on land except as is necessary to normal farming operations. Grantor shall manage the property in accordance with sound agricultural practices. Grantee shall have the right to enter land for inspection. No public rights are granted. The term of these easements shall be in perpetuity pursuant to Agriculture Article Section 2-514.1.

A) As to items 1 through 6, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve the right to apply for release of a lot to convey to himself or his children for the purpose of constructing a dwelling for personal use as follows: one lot of one acre or less if the subject property is at least 20 acres, but less than 70 acres, two lots of one acre or less if the subject property is at least 70 acres, but less than 120 acres, or three lots of one acre or less if the subject property is 120 acres or more.

B) As to items 7 through 15, pursuant and subject to the provisions of Agriculture Article Section 2-513, Grantor has elected to reserve to himself, and his assigns, the right to apply for release of one unrestricted lot, that may be conveyed to himself or others.

C) As to items 16 through 23, the Grantor is waiving the right to request any additional lots.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (Cont.)

<u>Grantor</u>	<u>Property</u>	<u>Price</u>		
<u>FAMILY LOTS</u>				
<u>Caroline County</u>				
1.Louise & Mark Cranfield 05-08-06	314 Ac Less 1 acre Per dwelling	\$1,050,900.62*		
		\$ 3,357.50/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a.. Andrews (staff)	\$1,440,000.00	\$389,099.38	\$1,050,900.62	
b. Cadell (fee)	\$1,160,000.00	\$389,099.38	\$ 770,900.62	
c. Peters (fee)	\$1,565,000.00	\$389,099.38	\$1,175,900.62	
Review Appraiser: Andrews				
<u>Harford County</u>				
2.Stephen & Susan Quick 12-09-02	124 Ac Less 1 acre Per dwelling (3 dwellings)	\$1,449,645.78**		
		\$ 11,980.54/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a Kelleher (staff)	\$1,534,000.00	\$84,354.22	\$1,449,645.78	
b. Benfield (fee)	\$ 944,000.00	\$84,354.22	\$ 859,645.78	
c. Lutz (fee)	\$1,550,000.00	\$84,354.22	\$1,465,645.78	
Review Appraiser: Kelleher				
<u>Queen Anne's County</u>				
3.David Clark, et al. 17-07-05	150 Ac Less 1 acre Per dwelling (2 dwellings)	\$628,852.00		
		\$ 4,249.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a.. Cadell (fee)	\$1,215,000.00	\$92,950.17	\$1,122,049.83	
b. Turner (fee)	\$1,214,000.00	\$92,950.17	\$1,121,049.83	
Review Appraiser: Andrews				

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (Cont.)

4.Keith & Susan Leaverton 17-08-10	373.66 Ac		\$1,746,860.50***	
			\$ 4,675.00/acre	
		(Appraised Value)	(Agricultural Value)	(Easement Value)
a.. Cadell (fee)		\$2,505,000.00	\$255,960.93	\$2,249,039.07
b. Turner (fee)		\$2,541,000.00	\$255,960.93	\$2,285,039.07
Review Appraiser: Andrews				

Washington County

5.R & C Stockslager 21-91-18R	144.33 Ac		\$764,694.67	
	Less 1 acre		\$ 5,335.20/acre	
	Per dwelling			
		(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Beach (staff)		\$ 860,000.00	\$95,305.33	\$ 764,694.67
b. Bowers (fee)		\$ 860,000.00	\$95,305.33	\$ 764,694.67
c. Peters (fee)		\$1,146,700.00	\$95,305.33	\$1,051,394.67
Review Appraiser: Beach				

UNRESTRICTED LOTS**Baltimore County**

6.Judith & Myron Almony 03-06-04	39 Ac		\$304,000.00	
	Less 1 acre		\$ 8,000.00/acre	
	Per dwelling			
		(Appraised Value)	(Agricultural Value)	(Easement Value)
a Kelleher (staff)		\$532,000.00	\$25,153.75	\$506,846.25
b. Benfield (fee)		\$456,000.00	\$25,153.75	\$430,846.25
c. Page (fee)		\$646,000.00	\$25,153.75	\$620,846.25
Review Appraiser: Kelleher				

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (Cont.)**Caroline County**

7. Donald Leishear 05-06-06	63.402 Ac	\$145,824.60 \$ 2,300.00/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$400,000.00	\$78,565.86	\$321,434.14
b. Cadell (fee)	\$425,000.00	\$78,565.86	\$346,434.14
Review Appraiser: Andrews			

Cecil County

8. Richard Mackie 07-94-02	57.1226 Ac	\$865,607.37**** \$ 15,153.50/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Kelleher (staff)	\$ 914,000.00	\$48,392.63	\$ 865,607.37
b. Hentschel (fee)	\$ 675,000.00	\$48,392.63	\$ 626,607.37
c. Lutz (fee)	\$1,262,000.00	\$48,392.63	\$1,213,607.37
Review Appraiser: Kelleher			

Prince George's County

9. Theresa Antonioli, et al. 16-09-05	160.0215 Ac Less 1 acre Per dwelling	\$1,426,108.34***** \$ 8,521.42/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)	\$1,501,200.00	\$75,091.66	\$1,426,108.34
b. Hooper (fee)	\$1,596,000.00	\$75,091.66	\$1,520,908.34
Review Appraiser: Buckingham			

St. Mary's County

10. Philip Dorsey, et al. 18-06-09	51 Ac	\$224,523.25 \$ 4,402.42/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Westholm (staff)	\$255,000.00	\$30,476.75	\$224,523.25
b. Peters (fee)	\$204,000.00	\$30,476.75	\$173,523.25
c. Pugh (fee)	\$362,100.00	\$30,476.75	\$331,623.25
Review Appraiser: Westholm			

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

<u>ITEM</u>	10-RP (Cont.)		
11.G. & C. D'Wynter 18-06-11	67.75 Ac Less 1 acre Per dwelling (2 dwellings)	\$247,351.37 \$ 3,880.02/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a.. Peters (fee)	\$286,900.00	\$39,548.63	\$247,351.37
b. Pugh (fee)	\$350,000.00	\$39,548.63	\$310,451.37
Review Appraiser: Westholm			
12.Charles & Donna Knott 18-06-13	67.36 Ac Less 1 acre Per dwelling	\$569,982.96 \$ 8,589.25/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a.. Westholm (staff)	\$610,500.00	\$40,517.04	\$569,982.96
b. Peters (fee)	\$696,800.00	\$40,517.04	\$656,282.96
b. Pugh (fee)	\$425,000.00	\$40,517.04	\$384,482.96
Review Appraiser: Westholm			
13.C & E Goddard 18-06-21	40 Ac Less 1 acre Per dwelling	\$369,940.00 \$ 9,485.64/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a.. Westholm (staff)	\$394,000.00	\$24,060.00	\$369,940.00
b. Peters (fee)	\$448,500.00	\$24,060.00	\$424,440.00
b. Pugh (fee)	\$275,000.00	\$24,060.00	\$250,940.00
Review Appraiser: Westholm			
14.Joseph Vallandingham 18-09-01	130.31 Ac	\$2,527,618.53 \$ 19,396.97/acre	
	(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Westhom (staff)	\$2,606,000.00	\$78,381.47	\$2,527,618.53
b. Peters (fee)	\$2,886,850.00	\$78,381.47	\$2,808,468.53
c. Pugh (fee)	\$1,300,000.00	\$78,381.47	\$1,221,618.53
Review Appraiser: Westholm			

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (Cont.)**LOTS WAIVED**
Baltimore County

15.Ruth & Samuel Elsroad 03-08-04	106.25 Ac Less 1 acre Per dwelling	\$1,263,000.00 \$ 12,000.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a.Kelleher (staff)	\$1,684,000.00	\$67,427.21	\$1,616,572.79	
b.Benfield (fee)	\$1,052,500.00	\$67,427.21	\$ 985,072.79	
c.Page (fee)	\$1,757,700.00	\$67,427.21	\$1,690,272.79	
Review Appraiser: Kelleher				

16.H & E Smith 03-09-01	133.587 Ac Less 1 acre Per dwelling	\$1,246,312.26 \$ 9,399.96/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Benfield (fee)	\$1,325,900.0	\$79,587.74	\$1,246,312.26	
b. Page (fee)	\$1,498,250.00	\$79,587.74	\$1,418,662.26	
Review Appraiser: Kelleher				

Caroline County

17.Janice Stanley 05-89-24	223.74 Ac	\$671,220.00 \$ 3,000.00/acre		
	(Appraised Value)	(Agricultural Value)	(Easement Value)	
a. Andrews (staff)	\$1,165,000.00	\$252,940.24	\$ 912,059.76	
b. Peters (fee)	\$1,544,000.00	\$252,940.24	\$1,291,059.76	
c. Cadell (fee)	\$1,230,000.00	\$252,940.24	\$ 977,059.76	
Review Appraiser: Andrews				

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY**ITEM** 10-RP (Cont.)

18. Albert & Norma White	22.1 Ac		\$44,200.00	
05-07-04			\$ 2,000.00/acre	
		(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Peters (fee)		\$130,400.00	\$20,238.12	\$110,161.88
b. Cadell (fee)		\$150,000.00	\$20,238.12	\$129,761.88
Review Appraiser: Andrews				

Carroll County

19. William & Kurt Sheeley	78.63 Ac		\$527,884.00	
06-09-06	Less 1 acre		\$ 6,800.00/acre	
				Per dwelling
		(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Reiter (fee)		\$1,086,820.00	\$28,849.18	\$1,057,970.82
b. Reiter (fee)		\$1,086,820.00	\$28,849.18	\$1,057,970.82
Review Appraiser: Kelleher				

Frederick County

20. David & Maria Myers	164.85 Ac		\$999,485.00*****	
10-08-13	Less 1 acre		\$ 6,100.00/acre	
				Per dwelling
		(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Bowers (fee)		\$1,475,000.00	\$146,085.12	\$1,328,914.88
b. Cline (fee)		\$1,557,000.00	\$146,085.12	\$1,410,914.88
Review Appraiser: Westholm				
21. Jacob Ramsburg	249.381 Ac		\$2,394,400.00	
10-09-08			\$ 9,601.37/acre	
		(Appraised Value)	(Agricultural Value)	(Easement Value)
a. Westholm (staff)		\$2,993,000.00	\$220,993.96	\$2,772,006.04
b. Bowers (fee)		\$2,394,000.00	\$220,993.96	\$2,173,006.04
c. Cline (fee)		\$3,240,000.00	\$220,993.96	\$3,019,006.04
Review Appraiser: Westholm				

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP (Cont.)

3. **Purchase price for No. 1 (Cranfield) above is subject to availability of sufficient federal funding under the Farm and Ranchlands Protection Program or the county pledging additional funds or state funds being re-allocated from other transactions where entire amount of state funds is not utilized. The landowner has agreed to place additional restrictions on the farm as required by the federal program. (Currently have enough funding for offer of \$402,383.58 or \$1,285.57/acre)*
4. ***Purchase price for No. 2 (Quick) above is subject to availability of sufficient federal funding under the Farm and Ranchlands Protection Program or the county pledging additional funds or state funds being re-allocated from other transactions where entire amount of state funds is not utilized. The landowner has agreed to place additional restrictions on the farm as required by the federal program. (Currently have enough funding for offer of \$1,327,752.04 or \$10,973.16/acre)*
5. ****Purchase price for No. 4 (Leaverton) above is subject to availability of sufficient federal funding under the Farm and Ranchlands Protection Program or the county pledging additional fund or state funds being re-allocated from other transactions where entire amount of state funds is not utilized. The landowner has agreed to place additional restrictions on the farm as required by the federal program. (Currently have enough funding for offer of \$1,306,461.94 or \$3,496.39/acre)*
6. *****Purchase price for No. 8 (Mackie) above is subject to availability of sufficient federal funding under the Farm and Ranchlands Protection Program or the county pledging additional fund or state funds being re-allocated from other transactions where entire amount of state funds is not utilized. The landowner has agreed to place additional restrictions on the farm as required by the federal program. (Currently have enough funding for offer of \$854,689.32 or \$14,962.37/acre)*
7. ****** Purchase price for No. 9 (Antonioli) above is subject to the county pledging additional funds or state funds being re-allocated from other transactions where entire amount of state funds is not utilized; federal funding is not available for this easement. (Currently have enough funding for offer of \$1,355,088.93 or \$8,521.42/acre)*

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 10-RP (Cont.)

8. ***** Purchase price for No. 20 (Myers) above is subject to availability of sufficient federal funding under the Farm and Ranchlands Protection Program or the county pledging additional funds or state funds being re-allocated from other transactions where entire amount of state funds is not utilized. The landowner has agreed to place additional restrictions on the farm as required by the federal program. (Currently have enough funding for offer of 897,933.86 or \$5,480.22/acre)

9.***** Purchase price for No. 22 (Wolfe) above is subject to the county pledging additional funds or state funds being re-allocated from other transactions where entire amount of state funds is not utilized; federal funding is not available for this easement. (Currently have enough funding for offer of \$191,505.54 or \$4,208.91/acre)

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 11-RP (Cont.)

Except as otherwise corrected by this Confirmatory Deed, all terms, covenants and conditions of the Conservation Easement remain in full force and effect. Transfer documents are subject to legal review.

GRANTOR

Sustainable Conservation, Inc., Heartwood Forestland Fund IV Limited Partnership, Dr. John C. Walston, Jr., Christine M. Walston and Eagle Island Farm, LLC

GRANTEE

The State of Maryland, to the use of the Department of Natural Resources

PROPERTY

21,766 +/- acres

PRICE

\$0

REMARKS

The Department of Natural Resources recommends approval of this acquisition. This item is related to Item RP-6 of this agenda.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

REAL PROPERTY

ITEM 12-RP (Cont.)

GRANTOR

Heartwood Forestland Fund IV Limited Partnership, Dr. John C. Walston, Jr., Christine M. Walston and Eagle Island Farm, LLC

GRANTEE

The State of Maryland, to the use of the Department of Natural Resources

PROPERTY

21,766 +/- acres

PRICE

\$0

REMARKS

recommends approval of this acquisition.

The Department of Natural Resources

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

LANDLORD LEASE

ITEM 13-LL

DEPARTMENT OF NATURAL RESOURCES
(Land and Property Management)

Cecil County

Tenant Fair Hill Stables, LLC.
 156 Edge Avenue
 New Castle, DE 19720

Property Location Fair Hill NRMA
 376 Fair Hill Drive
 Elkton, MD, 21921

<u>Space Type</u>	Land, Barn Paddock and Shed	<u>Lease Type</u>	New	<u>Acre(s)</u>	22 +/- ac.
		<u>Effective</u>	October 15, 2009		

Duration 10 Years

Annual Rent \$16,680.00

Utilities Responsibility Tenant

Custodial Responsibility Tenant

Previous Board Action(s) N/A

Special Conditions

1. The Tenant shall occupy and use the Premises for and only for equestrian operations.
2. The Tenant is responsible for all maintenance and improvements.
3. The Tenant shall maintain liability insurance at a minimum coverage of \$1,000,000.00 per occurrence, \$2,000,000.00 annual aggregate, and shall contain broad form CGL Endorsement.
4. The Tenant shall deposit with Landlord the sum of \$1,390 as a "Security Deposit", simultaneously with the entry into the Lease.

Remarks

1. The Tenant may conduct equestrian activities on the Premises, including the boarding of up to 20 horses, conducting clinics/camps, conducting horse riding lessons, guided trail rides, carriage rides, and hay rides. Such uses shall be made available to the general public.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 14-LT

DEPARTMENT OF HUMAN RESOURCES Prince George's County Department
of Social Services
Hyattsville, MD

Landlord Prince George Center I, Inc.
6525 Belcrest Road, Suite 300
Hyattsville, MD 20782

Property Location 6505 Belcrest Road
Hyattsville, MD 20782

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	38,474
<u>Duration</u>	10 years	<u>Effective</u>	November 1, 2009		
<u>Annual Rent</u>	\$802,362.96 (Avg.)	<u>Square Foot Rate</u>		\$20.85 (Avg.)	
		<u>Eff. Square Foot Rate</u>		\$21.85 (Avg.)	
		<u>Prev. Sq. Ft. Rate</u>		\$19.75	
		<u>Prev. Eff. Sq. Ft. Rate</u>		\$20.75	

Utilities Responsibility Landlord will pay utilities for heating/cooling; Tenant pays utilities for lights and office machinery.

Custodial Responsibility Landlord

Previous Board Action(s) 09/24/1997 - 27-L; 04/18/2007 - 12-L

<u>Fund Source</u>	<u>General 53%</u>	<u>Federal 47%</u>	<u>Total 100%</u>
N00G0002 7B16 1351 G3010	\$425,252.37	\$377,110.59	\$802,362.96

History/Administrative Review An administrative review of the lease file for this location revealed that the agency has continually occupied the leased space since June 5, 1998. The contractual six month lease holdover period expired on December 4, 2008. Now, therefore, the Board is requested to retroactively approve the leasing of this space for the 10 month, 25 day period from December 5, 2008 to November 1, 2009 pursuant to the State Finance and Procurement Article 11-204 (c)(1)(ii).

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 14-LT (Cont.)

2. The lease contains one (1) option renewal for a term of five (5) years.
3. The lease incorporates twenty-four (24) parking spaces at Fifty Dollars (\$50.00) per space per month.
4. The per net usable square foot (nurf) rental rate will be \$19.75 for years one (1) and two (2) and increase 1.5% per annum thereafter for a average rate of \$20.85 over the initial term of the lease.

Remarks

1. Lease negotiations commenced with the Landlord asking an average of \$23.65 per net usable square feet (nurf) for 46,567 nurf of office space. Through negotiations the rental rate was reduced to an average of \$20.85. The Department of General Services, Office of Real Estate (DGS/ORE) implemented the new space standards it produced. The reduced rental rate negotiated by DGS/ORE coupled with the reduction of 8,093 nurf of office space due to the implementation of the new space standards will result in a \$1,303,876.00 rental cost avoidance for the State over the lease term.
2. The space has been used since June 5, 1998 as a Prince George's County Department of Social Services full service office providing such functions as adult care, child support enforcement and income maintenance services.
3. The lease contains a termination for convenience clause.
4. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE**ITEM** 15-LT**MARYLAND STATE DEPARTMENT OF EDUCATION**

Child Care Administration
Hagerstown, MD
Washington County

Landlord 6 West Washington, LLC
2 Public Square, Suite #270
Hagerstown, MD 21740

Property Location 6 W. Washington Street
Hagerstown, MD 21740

<u>Space Type</u>	Office	<u>Lease Type</u>	Renewal	<u>Square Feet</u>	1,742
<u>Duration</u>	5 Years	<u>Effective</u>	October 10, 2009		
<u>Annual Rent</u>	\$25,259.00	<u>Square Foot Rate</u>		\$14.50	
		<u>Prev. Sq. Ft. Rate</u>		\$14.50	

Utilities Responsibility Landlord

Custodial Responsibility Landlord

Previous Board Actions 09/08/04–19-L; 09/01/99–16-L; 01/06/93–11-L; 12/07/88–35-EX;

Fund Source 100% General 33.09.01.30

Special Conditions

1. The lease contains escalations/de-escalations for real estate taxes, utilities and cleaning.
2. The lease incorporates three (3) use-in-common parking spaces.

Remarks

1. This space is used to provide services to child care providers, potential child care providers, parents and representatives from other Agencies.
2. The lease contains a termination for convenience clause.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 15-LT (Cont.)

- 3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Directors of the Annapolis Summer Garden Theatre, Inc.
(Anne Arundel County)*

Annapolis Summer Garden Theatre

“For the repair, renovation, restoration and reconstruction of the Annapolis Summer Garden Theatre including repair to the roof, located in Annapolis.”

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2008 (LSI - Chapter 336, Acts of 2008)
DGS Item G027 and as amended by Chapter 707, Acts of 2009*

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)
DGS Item G042, (SL-031-080-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund for 2008 grant no later than June 1, 2010 and 2009 grant no later than June 1, 2011. The Board of Directors of the Annapolis Summer Garden Theatre, Inc. has submitted documentation that it has a letter from BB&T Bank stating it has a \$50,000.00 Certificate of Deposit and an account statement showing \$65,706.58 in a financial institution for a total of \$115,706.58 to meet the matching fund requirement for this project

BACKGROUND

Total Project	\$200,000.00
08-G027 (This Action)	\$ 50,000.00
09-G042 (This Action)	\$ 50,000.00
Local Cost	\$100,000.00

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 16-CGL (Cont,)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 17-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*County Commissioners of Cecil County
Cecil County Correctional Facility
"To assist in the construction of additions and alterations to the Cecil County
Correctional Facility (Cecil County)."
\$9,857,000.00
Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009)
DGS Item G147, (CJ-001-090-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The County Commissioners of Cecil County have submitted documentation that they have appropriated \$10,502,000.00 in their Fiscal Year 2010 and 2011 Capital Budget to meet the matching fund requirement for this project.

<u>BACKGROUND</u>	Total Project	\$31,784,156.00
	09-G147 (This Action)	\$ 9,857,000.00
	Local Cost	\$21,927,156.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 18-CGL

RECOMMENDATION That the Board of Public Works enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Trustees of the Gethsemane UMC Chosen Youth Group, Inc.
(Prince George’s County)
Chosen Youth Group Basketball Court
“For the repair, renovation, and resurfacing of the Chosen Youth Group Basketball Court, located in Capitol Heights.”
\$25,000.00
Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009)
DGS Item 043, (SL-006-090-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide grant documents no later than June 1, 2011. No match is required.

<u>BACKGROUND</u>	Total Project	\$25,000.00
	09-043 (This Action)	\$25,000.00
	Local Cost	-0-

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) Invoices should be submitted to the Department of General Services for the disbursement of funds.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 19-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of Civista Medical Center, Inc. (Charles County)
Civista Medical Center Pharmacy*

*“For the planning, design, renovation, expansion, repair, construction, relocation, and capital equipping of the Civista Medical Center Pharmacy, located in Charles County.”
\$375,000.00*

*Maryland Consolidated Capital Bond Loan of 2008 (MHA - Chapter 336, Acts of 2008)
DGS Item G198, (SL-026-080-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of Civista Medical Center, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$676,622.37 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Civista Medical Center, Inc. \$301,622.37 for eligible expenditures.

<u>BACKGROUND</u>	Total Project	\$750,000.00
	08-G198 (This Action)	\$375,000.00
	Local Cost	\$375,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED **DISAPPROVED** **DEFERRED** **WITHDRAWN**
 WITH DISCUSSION **WITHOUT DISCUSSION**

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 20-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Directors of the Historic East Baltimore Community Action Coalition, Inc. (Baltimore City)

Eastside Youth Center Expansion

“For the repair, renovation, and capital equipping of a youth center, located in Baltimore City.”

\$75,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)
DGS Item G048, (SL-001-090-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of the Historic East Baltimore Community Action Coalition, Inc. has submitted documentation that it has \$88,264.76 in a financial institution to meet the matching fund requirement for this project

BACKGROUND

Total Project	\$150,000.00
09-G048 (This Action)	\$ 75,000.00
Local Cost	\$ 75,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 21-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Mayor and City Council of Gaithersburg (Montgomery County)
Gaithersburg Community Museum*

*“For the design and construction of enhancements, including installation of a new HVAC system, to the Gaithersburg Community Museum, located in Gaithersburg.”
\$250,000.00*

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)
DGS Item G064, (SL-002-090-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Mayor and City Council of Gaithersburg have submitted documentation that they have \$363,606.00 in a financial institution to meet the matching fund requirement for this project

<u>BACKGROUND</u>	Total Project	\$1,000,000.00
	09-G064 (This Action)	\$ 250,000.00
	Local Cost	\$ 750,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Trustees of Imagination Stage, Inc. (Montgomery County)
Imagination Stage

“For the planning, design, construction, reconstruction, capital equipping and repair of Imagination Stage, located in Bethesda.”

\$200,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LHI - Chapter 336, Acts of 2008)
DGS Item G166, (SL-030-080-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Trustees of Imagination Stage, Inc. has submitted documentation that it has received a grant of \$400,000.00 from the Arts and Humanities Council of Montgomery County to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$11,132,999.00
08-G166 (This Action)	\$ 200,000.00
97-G000 (Prior Action)	\$ 75,000.00
99- 017 (Prior Action)	\$ 750,000.00 (CA 00)
00- 040 (Prior Action)	\$ 1,500,000.00 (CA 01)
01-G000 (Prior Action)	\$ 150,000.00
03-G332 (Prior Action)	\$ 300,000.00 (CBRI 04)
04-G053 (Prior Action)	\$ 100,000.00
05-G071 (Prior Action)	\$ 100,000.00
05-G072 (Prior Action)	\$ 175,000.00
07-G058 (Prior Action)	\$ 150,000.00
Local Cost	\$ 7,632,999.00

(Prior Actions: 4/24/02 Agenda, Item 22-CGL; 9/22/04 Agenda, Item 26-CGL; 4/19/06 Agenda, Items 29-CGL and 30-CGL; 2/13/08 Agenda, Item 13-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 22-CGL (Cont.)

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Directors of the Kennard Alumni Association, Inc.
(Queen Anne's County)*

Kennard High School Restoration

"For the repair, renovation, reconstruction, and capital equipping of Kennard High School, located in Centreville."

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)
DGS Item G075*

\$100,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009)
DGS Item G140, (SL-005-090-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of the Kennard Alumni Association, Inc. has submitted documentation that Queen Anne's County has appropriated \$125,000.00 in their Fiscal Year 2010 Capital Budget and the grantee has \$101,359.39 in a financial institution for a total of \$226,359.39 to meet the matching fund requirement for this project

<u>BACKGROUND</u>	Total Project	\$477,000.00
	09-G075 (This Action)	\$100,000.00
	09-G140 (This Action)	\$100,000.00
	Local Cost	\$277,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 23-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 24-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Mayor and City Council of the City of Laurel (Prince George’s County)
Laurel Armory Anderson Murphy Community Center*

*“For the renovation, reconstruction, and capital equipping of the Laurel Armory
Anderson Murphy Community Center, located in Laurel.”*

\$75,000.00

*Maryland Consolidated Capital Bond Loan of 2008 (LSI, Chapter 336, Acts of 2008)
DGS Item G097, (SL-064-060-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Mayor and City Council of the City of Laurel submitted documentation that \$75,000.00 was appropriated in their Fiscal Year 2010 to meet their matching fund requirement for this project.

BACKGROUND

Total Project	\$550,000.00
08-G097 (This Action)	\$ 75,000.00
07-G068 (Prior Action)	\$100,000.00
06-G176 (Prior Action)	\$100,000.00
Local Cost	\$275,000.00

(Prior Action: 03/18/09 Agenda, Item 19-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreements, and authorize that funds be encumbered for the following grants:

Board of Directors of CHI Centers, Inc.

(Montgomery County)

MacDonald Knolls Center

“For the repair, renovation, reconstruction, and capital equipping of the MacDonald Knolls Center, located in Silver Spring.”

\$175,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LSI, Chapter 336, Acts of 2008)

DGS Item G080

\$250,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LHI, Chapter 336, Acts of 2008)

DGS Item G167, (SL-072-050-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of CHI Centers, Inc. has submitted documentation that it has \$1,225,391.61 in a financial institution to meet the matching fund requirement for this project. The grantee has utilized \$250,000.00 for their 2007 grants and \$350,000.00 for their 2005 grants from the account as well as their 2008 grants for a grand total of \$1,025,000.00.

BACKGROUND

Total Project	\$2,200,000.00
08-G167 (This Action)	\$ 250,000.00
08-G080 (This Action)	\$ 175,000.00
07-G144 (Prior Action)	\$ 100,000.00
07-G063 (Prior Action)	\$ 150,000.00
05-G087 (Prior Action)	\$ 150,000.00
05-G086 (Prior Action)	\$ 200,000.00
Local Cost	\$1,175,000.00

(Prior Action: 04/01/09 Agenda, Item 14-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 25-CGL (Cont.)

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

Board of Directors of Maryland School for the Blind, Inc. (Baltimore City)

Maryland School for the Blind

“For the renovation, construction, repair, reconstruction, and capital equipping of the Maryland School for the Blind, located in Baltimore City.”

\$150,000.00

Maryland Consolidated Capital Bond Loan of 2008 (Chapter 336, Acts of 2008)

DGS Item G016

\$475,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LSI - Chapter 336, Acts of 2008)

DGS Item G020

\$475,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LHI - Chapter 336, Acts of 2008)

DGS Item G120, (SL-028-080-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of Maryland School for the Blind has submitted documentation that it has in excess of \$1,100,000.00 in a financial institution to meet the matching fund requirement for this project

BACKGROUND

Total Project	\$2,200,000.00
08-G016 (This Action)	\$ 150,000.00
08-G020 (This Action)	\$ 475,000.00
08-G120 (This Action)	\$ 475,000.00
Local Cost	\$1,100,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 26-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Trustees of the Maryland Academy of Sciences
(Baltimore City)*

Maryland Science Center Green

“For the construction, reconstruction, repair, renovation, and capital equipping of a green roof, located in Baltimore.”

\$300,000.00

Maryland Consolidated Capital Bond Loan of 2009 (Chapter 485, Acts of 2009)

DGS Item G021

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)

DGS Item G036, (SL-004-090-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Trustees of the Maryland Academy of Sciences has submitted documentation that the City of Baltimore has appropriated \$250,000.00 in their Fiscal Year 2010 Capital Budget and the grantee has a line of credit in excess of \$150,000.00 for a total of \$400,000.00 to meet the matching fund requirement for this project

BACKGROUND

Total Project	\$800,000.00
09-G021 (This Action)	\$300,000.00
09-G036 (This Action)	\$100,000.00
Local Cost	\$400,000.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 27-CGL (Cont.)

- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 28-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

Board of Directors of Parks and People, the Foundation of Baltimore Recreation and Parks, Inc. (Baltimore City)

Parks and People Headquarters at Auchentoroly Terrace

“For the construction, renovation, and reconstruction of the Parks and People Headquarters at Auchentoroly Terrace, located in Baltimore City.”

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (LSI - Chapter 485, Acts of 2009)
DGS Item G099, (SL-005-080-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Directors of Parks and People, the Foundation of Baltimore Recreation and Parks, Inc. has submitted documentation that it has received \$50,000.00 from the France-Merrick Foundation to meet the matching fund requirement for this project

<u>BACKGROUND</u>	Total Project	\$11,338,550.00
	09-G099 (This Action)	\$ 50,000.00
	08-G042 (Prior Action)	\$ 100,000.00
	Local Cost	\$11,188,550.00

(Prior Action: 12/17/08 Agenda, Item 17-CGL)

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

Mayor and City Council of the City of Cumberland (Allegany County)

Virginia Avenue Corridor Revitalization

“For the planning, design, construction, reconstruction, repair, renovation, and capital equipping of the Virginia Avenue Corridor, located in Cumberland.”

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LSI - Chapter 336, Acts of 2008)
DGS Item G026

\$100,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LHI - Chapter 336, Acts of 2008)
DGS Item G125, (SL-029-080-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Mayor and City Council of the City of Cumberland has submitted documentation that they have in excess of \$200,000.00 in financial institutions to meet the matching fund requirement for this project

BACKGROUND

Total Project	\$1,802,723.50
08-G026 (This Action)	\$ 100,000.00
08-G125 (This Action)	\$ 100,000.00
Local Cost	\$1,602,723.50

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 29-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Trustees of the Washington County Museum of Fine Arts, Inc.
(Washington County)*

Museum of Fine Arts

“For the planning, design, construction, renovation, and capital equipping of a covered courtyard and building, located in Hagerstown.”

\$75,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LSI - Chapter 336, Acts of 2008)

DGS Item G115

\$75,000.00

Maryland Consolidated Capital Bond Loan of 2008 (LHI - Chapter 336, Acts of 2008)

Museum of Fine Arts

DGS Item G195, (SL-023-070-038)

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Trustees of the Washington County Museum of Fine Arts, Inc. has submitted documentation that they have \$150,000.00 in financial institutions to meet the matching fund requirement.

BACKGROUND

Total Project	\$2,500,000.00
08-G115 (This Action)	\$ 75,000.00
08-G195 (This Action)	\$ 75,000.00
07-G087 (Prior Action)	\$ 150,000.00
Local Cost	\$2,200,000.00
(Prior Action: 09/10/08 Agenda, Item 7-CGL)	

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 30-CGL (Cont.)

- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 31-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into grant agreements, and authorize that funds be encumbered for the following grants:

*Board of Trustees of the HopeWell Cancer Support, Inc.
(Baltimore County)*

HopeWell Cancer Support Facility

“For the planning, design, construction, and renovation of the HopeWell Cancer Support Facility, located in Brooklandville.”

\$200,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)
DGS Item G053*

\$50,000.00

*Maryland Consolidated Capital Bond Loan of 2009 (LHI - Chapter 485, Acts of 2009)
DGS Item G105, (SL-033-070-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2011. The Board of Trustees of the HopeWell Cancer Support, Inc. has submitted documentation that it has in excess \$250,000.00 in a financial institution to meet the matching fund requirement for this project

BACKGROUND

Total Project	\$700,000.00
09-G053 (This Action)	\$200,000.00
09-G105 (This Action)	\$ 50,000.00
07-G042 (Prior Action)	\$100,000.00
Local Cost	\$350,000.00

(Prior Action: 11/19/08 Agenda, Item 24-CGL)

REMARKS

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

(2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 31-CGL (Cont.)

(3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 32-CGL

DEPARTMENT OF HEALTH AND MENTAL HYGIENE

NAME OF GRANTEE/BORROWER

Key Point Health Services, Inc.
135 North Parke Street
Aberdeen, MD 21001

PROJECT NO. AND TITLE

CB-MHA-14506-01 Key Point Renovation
of 74 Liberty Street, Aberdeen, MD

DESCRIPTION

Board of Public Works approval is requested for a state grant of \$4,590.00 to assist Key Point Health Services, Inc. (Key Point), a nonprofit organization, in the cost of replacing flooring and repairing and repainting walls and ceilings in a house that Key Point recently acquired at 74 Liberty Street, Aberdeen, Maryland 21001. Approval of this grant, in combination with the \$68,043.00 approved by the Board at its meeting on August 26, 2009, makes a total grant award of \$72,633.00 approved for this project.

Board approval is also requested for the expenditure of capital funds as follows:

A. Remove and replace existing carpet with Presto-Bridgeport Red Oak flooring to cover approximately 724 square feet of floor space. Work area includes living room, all hallways and hallway closets, three bedrooms and bedroom closets.

PROCUREMENT METHOD

Small Procurement

AWARD

The Home Depot
Aberdeen, MD

AMOUNT

\$3,920.00

B. Provide labor and materials to fill patch holes and drywall defects and repaint all interior walls, doors, and trim.

PROCUREMENT METHOD

Small Procurement

AWARD

ProPaint Systems
Forest Hill, MD

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 33-CGL (Cont.)

REMARKS

The Board and Grantee entered into a separate grant agreement for each MCCBL grant. Each grant agreement contained the standard language that prohibited Grantee from selling, exchanging, giving away, transferring or disposing of the BioCenter real property without Board of Public Works approval.

However, the Board approved a later modification that allowed the Grantee to lease the property to Bio Science Contract Production Limited Partnership (Tenant), to grant Tenant a purchase option, and to retain proceeds if Tenant exercised the option as long as the Grantee used the proceeds to further Grantee's mission.

The Grantee's mission, as stated in its by-laws, was specifically described as promoting the growth of the bioprocessing and biotechnology industries within the State and helping Maryland firms become full-scale bioprocessing and biotechnology manufacturers in the State. (12/21/1994 DGS/BPW Agenda Item 16-CGL and 1/4/1995 DGS/BPW Agenda Item 18-CGL.)

By 2007, the Tenants' interest in the BioCenter was controlled by Lonza Group, Ltd. when Lonza announced it would cease operations at the BioCenter. There was cause for concern with the Grantee that Lonza would exercise the option to purchase the BioCenter and immediately resell to a third party. This possible action may not have been in the best interests of the BioCenter, the bioscience community, and the State. The Grantee regained control of the BioCenter in order to turn it over to a third party that would continue its historic and intended use as a biotechnology manufacturing facility.

The Grantee has now entered into an agreement with Emergent BioSolutions, Inc. to acquire the BioCenter. Emergent intends to make a substantial investment in the BioCenter and continue its use as a manufacturing facility for biotechnology products.

The Department of General Services recommends Emergent not be required to assume the grant agreements. This recommendation is based on: 1) the bonds which funded the grants are no longer outstanding; 2) the grant project reaching its 15 year minimum useful life; 3) the grantee agreeing to use the proceeds of the sale to continue the purpose of the grants, i.e., supporting bioscience in Maryland; and 4) indication that requiring the purchaser to assume the grant agreements would terminate the transaction.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 33-CGL (Cont.)

The Grantee now seeks Board of Public Works approval of its transfer of grant-funded property to Emergent BioSolutions, Inc. The Grantee also seeks Board approval to retain the sale proceeds and use the proceeds to support bioscience in the State of Maryland.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

CAPITAL GRANTS AND LOANS

ITEM 34-CGL

RECOMMENDATION That the Board of Public Works certify matching funds, enter into a grant agreement, and authorize that funds be encumbered for the following grant:

*Board of Directors of We Are Family Community Development, Inc.
(Baltimore County)*

Family Life Intergenerational Center

*“For the planning, design, construction, renovation and capital equipping of the
Family Life Intergenerational Center, located in Randallstown.”*

\$250,000.00

*Maryland Consolidated Capital Bond Loan of 2008 (LSI - Chapter 336, Acts of 2008)
DGS Item G049, (SL-035-080-038)*

MATCHING FUND The MCCBL requires the grant recipient to provide a matching fund and the Board of Public Works to certify a matching fund no later than June 1, 2010. The Board of Directors of We Are Family Community Development, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$110,618.98 in eligible expenditures and documentation that it has \$159,083.83 in financial institutions to meet the matching fund requirement for this project.

BACKGROUND

Total Project	\$2,164,800.00
08-G049 (This Action)	\$ 250,000.00
Local Cost	\$1,914,800.00

REMARKS

- (1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (2) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, State Finance and Procurement Article, Annotated Code of Maryland, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.
- (3) The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 35-LT

MARYLAND ENERGY ADMINISTRATION

Annapolis, MD
 Anne Arundel County

Landlord Sixty West Limited Partnership
 28 Blackwell Lane, Suite 202
 Warrenton, VA 20186

Property Location 60 West Street
 Annapolis, MD 21401

<u>Space Type</u>	Office	<u>Lease Type</u>	New	<u>Square Feet</u>	9,266
<u>Duration</u>	10 Years	<u>Effective</u>	February 1, 2010		
<u>Annual Rent</u>	\$312,299.44 Average	<u>Effective Rate</u>	\$33.70/Average		

Utilities Responsibility Landlord
Custodial Responsibility Landlord
Previous Board Action(s) N/A

Special Conditions

1. The lease contains escalations/de-escalations for custodial services and real estate taxes.
2. The lease contains an option to renew for five (5) years.
3. The rental rate commences at \$29.39 per square foot with three percent increase (3%) which results in an average rental rate of \$33.70 per square foot over the term.
4. During the initial and any renewal Term of this Lease, the Lessor shall provide Lessee thirteen (13) reserved parking spaces at Nine Hundred Ten Dollars and No Cents (\$910.00) per month and shall increase three percent (3%) per year thereafter.

REMARKS

1. This location will serve as the main office for the Maryland Energy Administration (MEA). The MEA advises the Governor on directions, policies and changes in the various segments of the energy market. The mission of the MEA is to maximize energy efficiency while promoting economic development, reducing reliance on foreign energy supplies, and improving the environment.
2. The lease contains a termination for convenience clause.
3. In accordance with the State Finance and Procurement Article, Section 4-319, DGS notified the local government and district legislators of this lease.

DEPARTMENT OF GENERAL SERVICES
ACTION AGENDA

TENANT LEASE

ITEM 35-LT

- 4. The Landlord shall construct the space in accordance with LEED Silver requirements.
- 5. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Capital Gazette, Daily Record, eMaryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

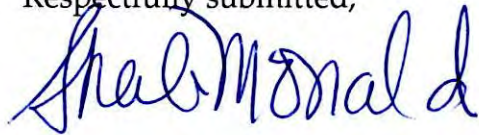
WITHOUT DISCUSSION

File No: 4166

1021west.dc

There being no further business, the meeting of October 7, 2009 was adjourned.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sheila McDonald". The signature is written in a cursive style with a large, prominent initial "S".

Sheila C. McDonald, Esq.
Executive Secretary

INDEX
OCTOBER 7, 2009

Agriculture, Department of	4-6
Agricultural Cost Share Program	
Agricultural Land Preservation Foundation	164-175
Aviation Administration	130-133
Budget & Management, Department of	43,75
Coppin State University	87-91
Education, Department of	183
Energy Administration, Maryland	216
Environment, Department of	10-13,57
Environmental Service, Maryland	14
Environmental Trust, Maryland	24-25
Executive Department	
Crime Control & Prevention	101
General Services, Department of	142,146-150,156,157,159
Capital Grants and Loans	
Annapolis Summer Garden Theatre (Anne Arundel)	185
Cecil County Correctional Facility	187
Chosen Youth Group Basketball Court (Prince George's)	188
Civista Medical Center Pharmacy (Charles)	189
Eastside Youth Center Expansion (Baltimore City)	190
Gaithersburg Community Museum (Montgomery)	191
Imagination Stage (Montgomery)	192
Kennard High School Restoration (Queen Anne's)	194
Laurel Armory Anderson Murphy Community Center (Prince George's)	196
MacDonald Knolls Center (Montgomery)	197
Maryland School for the Blind (Baltimore City)	199
Maryland Science Center Green (Baltimore City)	201
Parks and People Headquarters at Auchentoroly Terrace (Baltimore City)	203
Virginia Avenue Corridor Revitalization (Allegany)	204
Museum of Fine Arts (Washington)	206
HopeWell Cancer Support Facility (Baltimore)	208
Maryland Bioprocessing Center, Inc. (Baltimore City)	212
Family Life Intergenerational Center (Baltimore)	215
Health & Mental Hygiene, Department of	97,104
Community Health Facility Centers	210
Hospital Centers, State	
Perkins Hospital Center	155
Springfield Hospital Center	154
Highway Administration	62,116,124-129
Housing & Community Development	16-23
Human Resources, Department of	
Social Services Administration	65,71,181
Insurance Administration, Maryland	47
Juvenile Services, Department of	153

INDEX
OCTOBER 7, 2009

Labor, Licensing & Regulation, Department of.....	52
Lottery, Maryland State.....	68
Maryland Correctional Training Center	144
Maryland Transit Administration	108, 112-115,119-123,134-141
Maryland, University System of	
Coppin State University.....	87-91
Maryland, University of	
Baltimore County Campus	81-84,96
Horn Point.....	151
University College.....	92
Towson State University	85
Military Department	152
Natural Resources, Department of	160-163,176-180
Environmental Trust	24-25
Program Open Space.....	32-42
Perkins Hospital Center	155
Police, Maryland State	157
Port Administration	106
Public Safety & Correctional Services, Department of	99
Corrections, Division of	
Maryland Correctional Training Center	144
Public Works, Board of	
Procurement Agency Activity Reports.....	7
Public School Construction, IAC	28
Wetlands Administration	8
St. Mary's College of Maryland.....	26,27
Social Services Administration.....	65,71,181
Springfield Hospital Center	154
Towson State University	85
Transportation, Department of	110
Aviation Administration	130-133
Highway Administration	62,116,124-129
Maryland Transit Administration	108, 112-115,119-123,134-141
Port Administration.....	106
Treasurer, State	
Bonds	30
Wetlands Administration.....	8