

MINUTES  
OF THE  
MEETING OF THE  
BOARD OF PUBLIC WORKS  
May 23, 2007

**MINUTES OF THE MEETING OF  
THE BOARD OF PUBLIC WORKS, May 23, 2007**

The Board of Public Works met in the Governor's Reception Room, State House, Annapolis, Maryland, on Wednesday, May 23, 2007.

Board Members present:

The Honorable Martin O'Malley, Governor  
The Honorable Nancy K. Kopp, Treasurer  
The Honorable Peter Franchot, Comptroller

Also present:

Al Collins, Secretary, Department of General Services  
T. Eloise Foster, Secretary, Department of Budget & Management

**CONSTRUCTION:**

General Construction Project Contingency Fund 1988  
Maryland Consolidated Capital Bond Loan of 1999  
Maryland Consolidated Capital Bond Loan of 2000  
Maryland Consolidated Capital Bond Loan of 2001  
Maryland Consolidated Capital Bond Loan of 2002  
Maryland Consolidated Capital Bond Loan of 2003  
Maryland Consolidated Capital Bond Loan of 2004  
Maryland Consolidated Capital Bond Loan of 2005  
Maryland Consolidated Capital Bond Loan of 2006

On items where payments are to be made from proceeds of the above listed bond issues, full regard is given to the provisions of each Act and its prospective amendments.

Except as otherwise provided in these Acts, before the State agency or institution responsible for an individual item may begin work with funds secured under the Act, the agency or institution shall provide satisfactory assurances to the Board of Public Works that the work described in the individual items can be completed with the funds specified for that item.

If federal funds are available to help accomplish any project identified in these Acts, the State agency or institution responsible for the project shall make efforts through proper administrative procedures to obtain these federal funds. Before spending any funds secured under these Acts, the agency or institution shall certify its efforts to the Board of Public Works and state the reason for any failure to obtain federal funds. If federal funds are obtained, they shall be used to defray the costs of the project described in these Acts, not to expand its scope.

# BOARD OF PUBLIC WORKS

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## BOARD OF PUBLIC WORKS

May 23, 2007

### Secretary's Agenda

Contact: Doldon Moore 410-260-7791  
dmoore@comp.state.md.us

#### 1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:

Approval is requested of the following applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

#### ANNE ARUNDEL COUNTY

- 07-0778            RICHARD SPARROUGH – To emplace a stone breakwater – Herring Bay near Tracys Landing
- 07-0934            OYSTER HARBOR CITIZENS ASSOCIATION – To mechanically maintenance dredge an entrance channel; transport dredge material to adjoining community beach for beach nourishment; and provide for periodic dredging for six years – Oyster Creek near Annapolis

#### BALTIMORE COUNTY

- 07-0253            MICHAEL NOVAK – To hydraulically or mechanically dredge an area – Sue Creek, Essex

#### TALBOT COUNTY

- 07-0582            HATTON'S GARDEN LTD. PTNSHP. – To fill, grade, and plant marsh vegetation along eroding shoreline and emplace stone sand containment sill – San Domingo Creek, St. Michaels
- 07-1163            TALBOT COUNTY DEPT. OF PUBLIC WORKS – To dredge a channel Edge Creek south of Royal Oak
- 07-0267            JENNIFER STANLEY – To fill, grade, and plant marsh vegetation along eroding shoreline and emplace stone groins with a breakwater and stone armor – Town Creek in Oxford
- 07-0870            CHOPTANK PARTNERS - To maintenance dredge a channel - Choptank River, Trappe



**BOARD OF PUBLIC WORKS****May 23, 2007****Secretary's Agenda**

Contact: Doldon Moore 410-260-7791  
dmoore@comp.state.md.us

**1. BOARD OF PUBLIC WORKS - WETLANDS LICENSES:****WICOMICO COUNTY**

06-1099                      TERRA FIRMA, LLC – To construct a 30-slip community marina –  
Wicomico River, Salisbury

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**BOARD OF PUBLIC WORKS ACTION:    THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

Contact: Michele Esch (410) 841-5864  
eschmh@mda.state.md.us

### 2. DEPARTMENT OF AGRICULTURE *Maryland Agricultural Cost-Share Program Grant Requests*

Submission of a request by the Maryland Department of Agriculture for approval of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2006 (Appropriation Number 06071):

Agreement #	Recipient	County	Amount \$
AT-2007-1588	CAROL J. JAHNIGEN	Anne Arundel	900
AT-2007-2011	MARK S. DREW	Worcester	28,300
AT-2007-2293	JOSEPH R. RAHLL, SR	Harford	2,800
AT-2007-2294	JOSEPH R. RAHLL, SR	Harford	1,500
AT-2007-2303	HOLLY HILL FARMS, INC.	Cecil	16,000
AT-2007-2374	DENNIS P. NAUGHTON	Worcester	10,800
LS-2007-2185	DANIEL F. VAUGHAN	Harford	7,000
LS-2007-2381	KIMBERLY A. KAYE	Harford	10,800
MP-2007-2272	JOSEPH E. BISER, JR.	Frederick	5,500
MP-2007-2274	JOSEPH E. BISER, JR.	Frederick	13,600
MP-2007-2275	JOSEPH E. BISER, JR.	Frederick	10,500
MP-2007-2277	JOSEPH E. BISER, JR.	Frederick	13,900
MP-2007-2405	MATTHEW M. HOFF	Carroll	8,800
MP-2007-2406	ROGER E. EYLER	Carroll	7,700
PA-2007-2205	MICHAEL O. DUNN	Prince George's	300
PA-2007-2206	MICHAEL O. DUNN	Prince George's	900
PA-2007-2207	MICHAEL O. DUNN	Prince George's	1,200
RS-2007-2240	LIPPY BROTHERS, INC.	Carroll	2,500
RS-2007-2241	LIPPY BROTHERS, INC.	Carroll	1,900
RS-2007-2242	LIPPY BROTHERS, INC.	Carroll	3,100
RS-2007-2243	LIPPY BROTHERS, INC.	Carroll	1,900
RS-2007-2244	LIPPY BROTHERS, INC.	Carroll	4,900
RS-2007-2245	LIPPY BROTHERS, INC.	Carroll	1,500
RS-2007-2246	LIPPY BROTHERS, INC.	Carroll	4,000

**Total Submission Amount: 160,300**

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

MICHELE ESCH (410) 841-5864  
eschmh@mda.state.md.us

### 2. DEPARTMENT OF AGRICULTURE *Maryland Agricultural Cost-Share Program Grant Requests* (Continued)

*Authority:* "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

*Funding Source:* The Maryland Consolidated Capital Bond Loan of 2006 provides a source of funds for the cost-share program. Under this appropriation "\$4,578,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

Contact: Michele Esch (410) 841-5864  
eschmh@mda.state.md.us

### 3. DEPARTMENT OF AGRICULTURE

#### *Maryland Agricultural Cost-Share Program Additional Funding Requests*

Submission of a request by the Maryland Department of Agriculture for approval of **ADDITIONAL FUNDING** of individual grants under the Maryland Agricultural Cost-Share Program. The fund source for the following grants is the Maryland Consolidated Capital Bond Loan of 2004 (Appropriation Number 04091):

#### **ADDITIONAL FUNDING:**

Agreement #	Recipient	County	Amount \$
MP-2007-1774	EQUISTART, LLC	Montgomery	7,618.70
RS-2007-1895	NORMAN K. GODFREY	Baltimore	378.44

**Total Additional Funding Amount: 7,997.14**

The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

*Authority:* "Cost-Sharing - Water Pollution Control" is a program allowing persons to seek State cost-sharing funds for projects that will reduce agriculturally related non-point sources of water pollution. Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

*Funding Source:* The Maryland Consolidated Capital Bond Loan of 2004 provides a source of funds for the cost-share program. Under this appropriation "\$6,000,000 may be used by the Board of Public Works to provide grants for the projects to control agriculturally related non-point sources of pollution."

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

Contact Person: George Keller (410) 537-3574  
[gkeller@mde.state.md.us](mailto:gkeller@mde.state.md.us) / [creilly@mde.state.md.us](mailto:creilly@mde.state.md.us)

### 4. MARYLAND DEPARTMENT OF THE ENVIRONMENT

A. Submission of a request by the Maryland Department of the Environment for approval of capital construction grants for the following projects, to be funded from proceeds of various general obligation bonds:

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(1) Maryland Environmental Service	Sewer Infiltration/Inflow Evaluations Biological Nutrient Removal Program Project No. NR 01.93 Grant Increase Legislative District (Statewide) MCCBL of 2002-02219	Statewide	\$ 100,000
(2) Town of Feddersburg	Feddersburg WWTP BNR/ENR Upgrade Supplemental Assistance Program Project No. SWQH 11.06 Grant Increase Legislative District: 37B MCCBL of 2006-06061	Caroline	\$ 170,000
(3) Town of Indian Head	Indian Head WWTP BNR/ENR Upgrade Supplemental Assistance Program Project No. SWQH 15.09 Grant Increase Legislative District 28 MCCBL of 2006-06061	Charles	\$ 200,000
(4) Town of Chestertown	Chestertown WWTP BNR Upgrade Biological Nutrient Removal Cost-Share Program Project No. NR 01.15 Grant Increase Legislative District 36 MCCBL of 2006-06060	Kent	\$ 575,280

# BOARD OF PUBLIC WORKS

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## SECRETARY'S AGENDA

### 4. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(5) Town of Chestertown	Chestertown WWTP BNR Upgrade Supplemental Assistance Program Project No. SWQH 15.15 Grant Increase Legislative District 36 MCCBL of 2006-06061	Kent	\$ 122,635
(6) Somerset County	Johnson Creek Water Line Extension Water Supply Grant Program Project No. WSG 02.20 New Grant Legislative District: 38 MCCBL of 2006-06064	Somerset	\$ 45,000
(7) City of Crisfield	Cove Street Pump Station  Force Main Supplemental Assistance Program Project No. SWQH 14.20 New Grant Legislative District: 38 MCCBL of 2006-06061	Somerset	\$ 300,000
(8) Garrett County	Table Rock Water System Project Water Supply Financial Assistance Program Project No. WSG 11.12 New Grant Legislative District 1A MCCBL of 2006-06064 MCCBL of 2005-05106 MCCBL of 2001-01195	Garrett	\$ 350,000      \$242,302 96,104 11,594



# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

### 4. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(9) Caroline County	Jonestown/Nelpine Heights Water System Water Supply Financial Assistance Program Project No. WSG 03.06 Grant Increase Legislative District 37 MCCBL of 2006-06064	Caroline	\$300,000
(10) Town of Willards	Willards Drinking Water Facility Water Supply Program Project No. WSG 04.23 New Grant Legislative District 38 MCCBL of 2006-06064	Wicomico	\$450,000
(11) St. Mary's County Metropolitan Commission	Andover Estates Sewerage Project Supplemental Assistance Program Project No. SWQH 12.19 New Grant Legislative District 5 MCCBL of 2006-06061	St. Mary's	\$500,000
(12) City of Cumberland	Evitts Creek Combined Sewer Overflow Project Supplemental Assistance Program Project No. SWQH 27.01 Grant Increase Legislative District 1C MCCBL of 2006-06061	Allegany	\$500,000

# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

### 4. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)

<u>Recipient</u>	<u>Project</u>	<u>County</u>	<u>Amount of Grant</u>
(13) Town of Westernport	Westernport Combined Sewer Overflow Replacement Project Supplemental Assistance Program Project No. SWQH 19.01 Grant Increase Legislative District 1A MCCBL of 2006-06061	Allegany	\$500,000
(14) Allegany County Sanitary District	George's Creek Wastewater Treatment Plant Biological Nutrient Removal Cost-Share Program Project No. NR 03.01 Grant Increase Legislative District 1A PAYGO of 2006-A0106 MCCBL of 2006-06060	Allegany	\$3,037,402      \$2,212,000 \$ 825,402
(15) Allegany County Sanitary District	George's Creek Wastewater Treatment Plant Supplemental Assistance Program Project No. SWQH 22.01 Grant Increase Legislative District 1A MCCBL of 2006-06061	Allegany	\$1,000,000

B. Approval is requested to REVERT unneeded funds in the amount of \$2,737,045.56. These projects have been completed and closed out. The reverted funds will be used for future projects, subject to Board approval.

Project #	Program	Project Name	County	MCCBL	Source #	Amount
NR 05.25	BNR	Seneca WWTP BNR	WSSC	2002	02219	962,335.60
NR 05.25	BNR	Seneca WWTP BNR	WSSC	2003	03119	1,145,000.00
NR 09.13(E)	ENR	Sod Run/Joppatowne	Harford	2003	03119	63,718.00
NR 01.24	BNR	Snow Hill WWTP	Worcester	2002	02219	373,217.96
NR 02.24	BNR	Pocomoke City WWTP	Worcester	2002	02219	186,196.00
SWQH 23.22	SA	Boonsboro WWTP	Washington	2003	03120	5,000.00
CFM 01.21	Flood	Town of Oxford	Talbot	2002	02224	1,578.00

**TOTAL FUNDS REVERTED**

**\$2,737,045.56**

# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

### 4. MARYLAND DEPARTMENT OF THE ENVIRONMENT (Cont'd)

C. Recommendation that the Board of Public Works CANCEL the State's authority to issue general obligation bonds in the amount of \$1,089,968.36, and at the same time, reduce the State's spending authority as shown for the following completed capital projects.

Project #	Program	Project Name	County	MCCBL	Fund Source #	Amount
NR 05.25	BNR	Seneca WWTP BNR	WSSC	1998	98002	641,535.40
NR 01.24	BNR	Snow Hill WWTP	Worcester	1999	99097	300,000.00
NR 01.24	BNR	Snow Hill WWTP	Worcester	2000	00103	77,150.96
SCE 02.23	SCERP	Coty Cox Branch	Wicomico	1996	91630	41,291.00
SCE 02.23	SCERP	Coty Box Branch	Wicomico	2000	00105	29,991.00

**TOTAL FUNDS REVERTED**

**\$1,089,968.36**

MDE has determined that these projects are consistent with Maryland's Priority Places Strategy in accordance with Executive Order 01.01.2003.33. These projects are consistent with State Clearinghouse comments and recommendations.

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION



**BOARD OF PUBLIC WORKS**

**MAY 23, 2007**

**SECRETARY'S AGENDA**

Contact: Marian Honeczy 410/260-8511  
mhoneyczy@dnr.state.md.us

**5. DEPARTMENT OF NATURAL RESOURCES**

The Department of Natural Resources requests Board of Public Works approval to accept a permanent forest conservation easement from Towson University. This easement will provide long-term protection of forest acreage on the campus located in Baltimore County, Maryland.

Towson University is donating the easement in accordance with the Forest Conservation Plan that has been prepared in connection with certain development on its property. The Forest Conservation Plan #C07-03 complies with the Forest Conservation Act, Sections 5-1601- -5-1613 of the Natural Resources Article, Maryland Code. This easement is consistent with DNR forest conservation practices.

**GRANTOR:** State of Maryland to the use of the University of Maryland System on behalf of its constituent institution Towson University

**GRANTEE:** State of Maryland to the use of the Department of Natural Resources.

**PROPERTY:** 11 acres on the Towson University campus site.

**PRICE:** \$0

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

## BOARD OF PUBLIC WORKS

May 23, 2007

## SECRETARY'S AGENDA

Contact: Patti Konrad – (410)260-7920  
[pkonrad@treasurer.state.md.us](mailto:pkonrad@treasurer.state.md.us)

6. **STATE TREASURER:***Energy Performance Master Lease Modification*

**CONTRACT:** Master lease-purchase financing agreement for Energy Performance Contracts at State facilities (EPC Lease Agreement).

**MODIFICATION REQUEST:** Amend the EPC Lease Agreement to: (1) permit financing of Energy Performance Contracts during the construction phase; and (2) extend the term by three months.

**CONTRACT APPROVED:** 9/22/2004 BPW Secretary's Agenda Item 10.

**ORIGINAL TERM:** September 30, 2004 through September 30, 2007

**MODIFIED TERM:** September 30, 2004 through December 21, 2007

**ORIGINAL PROCUREMENT METHOD:**

Competitive Sealed Bids

**CONTRACTOR:**

Banc of America Public Capital Corp

**FUND SOURCES:**

Energy savings from equipment and facility improvements

**AMOUNT:**

\$30,000,000.00

**REMARKS:** The Board approved award of this contract for financing, on a consolidated basis, up to \$30 million in energy performance contracts for equipment and facility improvements, under a master lease-purchase agreement. On August 30, 2006, the Board approved the first amendment to the EPC Lease Agreement, acknowledging the assignment of the Agreement from Banc of America Leasing & Capital, LLC to Banc of America Public Capital Corp, and changing the pricing formula by expanding the use of Treasury indices and by modifying the Contractor's discounts used to calculate financing interest rates.

The proposed second amendment permits financing under the EPC Lease Agreement of energy performance contract costs beginning at the start of construction, rather than beginning after construction completion. Up until now the energy performance contract vendors have financed the costs of the improvements during the construction phase, and included those



**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**SECRETARY'S AGENDA**

6. **STATE TREASURER:** (cont'd)  
*Energy Performance Master Lease Modification*

**REMARKS:** (cont'd)

construction phase financing costs in their final invoices, and were then part of the total amount subsequently lease-financed by the Treasurer's Office. This amendment will allow Banc of America Public Capital Corp to provide construction phase financing at EPC Lease Agreement rates, which are considerably lower than vendor-financing rates. Of the \$19.9 million remaining to be financed under the EPC Lease Agreement, the State could potentially realize savings of approximately \$1 million by implementing this second amendment.

Funds to pay the energy performance contract vendors for the construction phases would be deposited with an escrow agent. Banc of America has agreed to use its best efforts to contract with minority-owned banks to serve as the escrow agents.

The proposed second amendment also extends the estimated term of the EPC Lease Agreement by three months. A major energy performance contract for Spring Grove State Hospital, which will use up the \$19.9 million remaining to be financed under the EPC Lease Agreement, is expected to be presented to the Board for approval in August 2007. Extending the estimated term, will allow additional time in the event of schedule changes for the Spring Grove State Hospital project, and will more accurately reflect the date by which the parties anticipate the \$30 million originally authorized will have been lease-financed.

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**BOARD OF PUBLIC WORKS ACTION:**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION** ✓

**THE ABOVE REFERENCED ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



## BOARD OF PUBLIC WORKS

MAY 23, 2007

### SECRETARY'S AGENDA

Contact: Suzanne Schwertman (301) 360-2010  
[schwertman@msd.edu](mailto:schwertman@msd.edu)

#### 7. MARYLAND SCHOOL FOR THE DEAF

**Recommendation:** That the Board of Public Works authorize the construction of an elementary school/student support services building on the Frederick campus of the Maryland School for the Deaf by overruling the decision of the City of Frederick Planning Commission that found the project's extent to be inconsistent with the 2004 City of Frederick comprehensive plan.

**Authority:** State law provides that "if a local legislative body has adopted a whole plan . . . , a public building . . . may not be constructed or authorized . . . until the location, character, and extent of the development has been submitted to and approved by the planning commission as consistent with the plan. . . . [T]he body that has jurisdiction over the financing of the public . . . building . . . may overrule the decision by a recorded vote of not less than 2/3 of its entire membership." Section 3.08 of Article 66B, Maryland Code. The Attorney General advises that the Board of Public Works is a body with jurisdiction and has the authority to overrule the City of Frederick Planning Commission.

**Background:** Reference is made to DGS Item 2-AE (7/6/2005) in which the Board approved the award of an Architectural/Engineering contract to prepare "detailed plans and specifications for the construction of a new elementary school with an adjoining student support services building and a family education/early intervention center at the Maryland School for the Deaf's Frederick campus." In a companion Item on today's Agenda, DGS is seeking Board approval of the award of the construction contract. DGS Item 1-C (5/23/07).

In accordance with State law, the School submitted its project to the City of Frederick Planning Commission (which adopted a comprehensive plan in 2004). The Commission, by letter dated April 10, 2007, found the project's location and character to be consistent with the 2004 Plan but found the project's extent to be inconsistent. Specifically, the Commission found that:

- The entrance way located off of MD-355 was inadequately designed
- The interior traffic flow could be more adequately planned to conform to the 2004 Plan

# BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

### 7. MARYLAND SCHOOL FOR THE DEAF (cont'd)

The School recommends that the Board overrule the Commission's decision. The Maryland School for the Deaf worked with the State Highway Administration and the City of Frederick's Director of Engineering to design the entrance way off of MD-355 to accommodate the concerns addressed by the City. The School is willing to continue to modify the design to address additional concerns. The interior traffic flow is designed to accommodate the safety needs of bus traffic for an elementary school for deaf students and is based on the expertise of School Administrators and therefore conforms to the specific needs of the school's program.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS.

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN ✓

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS****MAY 23, 2007****SECRETARY'S AGENDA**

Contact: Sheila McDonald 410-260-7335  
smcdonald@comp.state.md.us

**8. BOARD OF PUBLIC WORKS - PAAR:**

Submission of the Procurement Agency Activity Reports by:

- A. Department of General Services, March 2007
- B. Department of Transportation, March 2007
- C. Department of Public Safety & Correctional Services, February and March 2007
- D. State Treasurer's Office, 3<sup>rd</sup> Quarter 2006 (July-September)

to the Board of Public Works in accordance with COMAR 21.02.01.05 (Procurement Regulations).

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS****MAY 23, 2007****SECRETARY'S AGENDA**

Contact: Doldon Moore 410-260-7791  
 dmoore@comp.state.md.us

**9. BOARD OF PUBLIC WORKS**  
***Wetlands License 00-0706***

Approval is requested of the following application for wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. This case has been classified as an extraordinary case because a public informational hearing was held and compensation is recommended. The Board of Public Works' Wetlands Administrator recommends that a license be granted as indicated. The Department of the Environment fully concurs with this recommendation.

*Authority:* Title 16, Environment Article, Maryland Code; COMAR 23.02.04.

**QUEEN ANNE'S COUNTY**

00-0706      K.HOVNANIAN OF MARYLAND (FOUR SEASONS AT KENT ISLAND) – To construct a pile supported bridge, a stormwater management system with 18 outfalls discharging to tidal waters, to directionally drill a water line and sewer line, and to construct a community pier with finger piers, mooring piles, cluster-pile dolphins, and "T" with an attached wave fence – Cox Creek, Macum Creek and the Chester River on Kent Island

- Application received October 26, 1999.
- Public hearing held March 6, 2003.
- Hearing comment period closed April 7, 2003.
- MDE Report and Recommendation received June 12, 2006
- End Public Review Period of Department's Report and Recommendation: June 26, 2006.

This item was previously submitted as Item 3 on May 9, 2007.

**BOARD OF PUBLIC WORKS ACTION:****THE ABOVE REFERENCED ITEM WAS:****APPROVED****DISAPPROVED\*****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

\* THE ABOVE ITEM WAS DISAPPROVED WITH A 1-2 VOTE. TREASURER KOPP VOTED IN FAVOR OF THE ITEM.

BOARD OF PUBLIC WORKS

MAY 23, 2007

SECRETARY'S AGENDA

Contact: David Lever 410-767-0742  
[dlever@msde.state.md.us](mailto:dlever@msde.state.md.us)

10. **STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:**  
**Qualified Zone Academy Bond Program**

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works: certify that the grantees have provided and documented matching funds; and authorize disbursing Qualified Zone Academy Bond (QZAB) proceeds for the projects listed in the attached table.

**Background:** The QZAB Program, administered by the Interagency Committee, funds capital improvements, repairs, maintenance, and deferred maintenance of existing school buildings. The General Assembly – through the QZAB Loan Act of 2005 – authorized the creation of a State debt in the amount of \$9,364,000, the proceeds of which are to be allocated to eligible school systems in accordance with the Aging School Program. (Chapter 431, Acts of 2005.) The Act requires grantees to provide a matching fund as specified under the federal law governing this program (10% private business contributions). The Act requires grantees to present evidence satisfactory to the Board that the total matching fund will be provided and is documented no later than June 1, 2007.

Previously the Board approved the allocation of \$12,851,000 in QZABs among the various school systems. (Nov. 16, 2005, Secretary's Item 6.) This total comprises \$9,364,000 as authorized by QZAB Loan Act of 2005; \$2,855,000 from prior QZAB issues being re-allocated; and \$632,000 in accumulated interest.

On December 6, 2006, the Board of Public Works sold the first installment of the QZAB Loan of 2005, in the amount of \$4,378,000 (amount of the federal QZAB authorization for Maryland for calendar year 2004). Matching funds for the projects to be financed by that sale were certified and documented as part of that bond sale.

The remaining installment, in the amount of \$4,986,000 (amount of the federal QZAB authorization for Maryland for calendar year 2005), must be issued by December 31, 2007. However, the matching fund must be certified and the QZAB proceeds encumbered by June 1, 2007. The Interagency Committee has approved twelve QZAB projects for Baltimore City and four additional projects for Baltimore County; the school systems have provided and documented the required matching funds.

**Action:** Board of Public Works approval is requested to:

- (1) Certify the matching funds.
- (2) Encumber the QZAB proceeds.
- (3) Disburse the QZAB proceeds as needed for these projects. No State funds will be disbursed until the school system presents evidence to the Public School Construction Program that the project is complete and the required matching fund has been expended.

BOARD OF PUBLIC WORKS ACTION:

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Public School Construction Program  
FY 2006 QZAB Application Report

SECRETARY'S AGENDA ITEM 10 (CONT'D)

ATTACHMENT

MAY 23, 2007

19  
(SUPPLEMENTAL)

County Allocation: Baltimore City

\$ 4,622,000

Priority#	PSC\QZAB#	Project Name\Address	Scope of Work	ADJ AGE	Type of Review Required	Anticipated Bid Date	Anticipated Completion Date	Estimated Eligible QZAB Funds Requested	Estimated Local Funds	Estimated Total Cost	Required match
Baltimore City											
01		Northeast Middle School #049 5001 Moravia Road 21206	-The project consists of a full renovation of the Media Center/Library of approximately 3,200 to 3,600 square feet to support current and future educational programming including any necessary alterations to air handling and temperature controls, room renovations and technology supports.	29	1	02/01/2008	06/30/2008	\$ 381,044	-	\$ 381,044	\$ 38,104
02		Frederick Douglass High School #450 2301 Gwynns Falls Parkway 21217	-The project consists of a full renovation of the Media Center/Library of approximately 3,200 to 3,600 square feet to support current and future educational programming including any necessary alterations to air handling and temperature controls, room renovations and technology supports.	27	1	02/01/2008	06/30/2008	\$ 414,324	-	\$ 414,324	\$ 41,432
03		Moravia Park Elem School #105 6201 Frankford Avenue 21206	-The project consists of a full renovation of the Media Center/Library of approximately 3,200 to 3,600 square feet to support current and future educational programming including any necessary alterations to air handling and temperature controls, room renovations and technology supports.	33	1	02/01/2008	06/30/2008	\$ 364,404	-	\$ 364,404	\$ 36,440
04		Garrison Middle School #042 3910 Barrington Road 21207	-The project consists of a full renovation of the Media Center/Library of approximately 3,200 to 3,600 square feet to support current and future educational programming including any necessary alterations to air handling and temperature controls, room renovations and technology supports.	17	1	02/01/2008	06/30/2008	\$ 381,044	-	\$ 381,044	\$ 38,104
05		Booker T. Washington Middle School #130 1301 McCulloh Street 21217	-The project consists of a full renovation of the Media Center/Library of approximately 3,200 to 3,600 square feet to support current and future educational programming including any necessary alterations to air handling and temperature controls, room renovations and technology supports.	23	1	02/01/2008	06/30/2008	\$ 414,324	-	\$ 414,324	\$ 41,432
06		Holabird Elem School #229 1500 Imla Street 21224	-The project consists of a full renovation of the Media Center/Library of approximately 3,200 to 3,600 square feet to support current and future educational programming including any necessary alterations to air handling and temperature controls, room renovations and technology supports.	46	1	02/01/2008	06/30/2008	\$ 347,764	-	\$ 347,764	\$ 34,776
07		Calvin Rodwell Elem School #256 3501 Hillsdale Road 21207	-The project consists of a full renovation of the Media Center/Library of approximately 3,200 to 3,600 square feet to support current and future educational programming including any necessary alterations to air handling and temperature controls, room renovations and technology supports.	26	1	02/01/2008	06/30/2008	\$ 347,764	-	\$ 347,764	\$ 34,776



## Public School Construction Program FY 2006 QZAB Application Report

### SECRETARY'S AGENDA ITEM 10 (CONT'D)

ATTACHMENT

MAY 23, 2007

20  
(SUPPLEMENTAL)

County Allocation:	Baltimore City
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\$	4,622,000
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[illegible]

Public School Construction Program  
FY 2006 QZAB Application Report

Baltimore County				SECRETARY'S AGENDA ITEM 10 (CONT'D)		ATTACHMENT		MAY 23, 2007		21 (SUPPLEMENTAL)	
Priority#	PSC\QZAB#	Project Name\Address	Scope of Work	ADJ AGE	Type of Review Required	Anticipated Bid Date	Anticipated Completion Date	Estimated Eligible QZAB Funds Requested	Estimated Local Funds	Estimated Total Cost	Required match
1	03.140.06QZ	Dundalk High School 1901 Delvale Avenue, Baltimore, MD 21220	-Replace exterior doors and frames.	44	4	04/01/2007	09/01/2007	\$ 250,000	-	\$ 250,000	\$ 25,000
2	03.026.06QZ	Church Lane Elementary School 3820 Fernside Road, Baltimore, MD 21221	-Replace exterior door and frames and floor tile in 25 rooms.	22	4	04/01/2007	09/01/2007	\$ 225,000	-	\$ 225,000	\$ 22,500
3	03.124.06QZ	Owings Mills Elementary School 10824 Reisterstown Road Baltimore, MD 21224	-Abate and replace floor tiles in 10 rooms. Abate and replace ceiling tiles in 20 rooms.	27	4	04/01/2007	09/01/2007	\$ 150,000	-	\$ 150,000	\$ 15,000
4	03.057.06QZ	Victory Villa Elementary School 500 Compass Road, Baltimore, MD 21220	-Abate and replace floor tile in 40 rooms. Abate and replace ceiling tiles in entire school.	32	4	04/01/2007	09/01/2007	\$ 361,000	-	\$ 361,000	\$ 36,100
								\$ 5,608,004	\$ 0	\$ 5,608,004	\$ 560,800

## BOARD OF PUBLIC WORKS

May 23, 2007

## SECRETARY'S AGENDA

Contact: Nick Williams 410-514-7900  
[nwilliams@dnr.state.md.us](mailto:nwilliams@dnr.state.md.us)

11. **DEPARTMENT OF NATURAL RESOURCES:**  
***Maryland Environmental Trust***

The Maryland Environmental Trust recommends that the Board of Public Works ratify the following:

Donation of a perpetual conservation easement to the Maryland Environmental Trust by **WILLIAM AND SANDRA SHORTALL** on their 8.6-acre property in Baltimore County.  
 (Estimated Appraised Easement Value: \$481,557)

An assistant attorney general has reviewed and approved the donation for legal form and sufficiency.

The Board of Trustees of the Maryland Environmental Trust has reviewed this easement donation offer and recommends ratification by the Board of Public Works.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>



## BOARD OF PUBLIC WORKS

MAY 23, 2007

## SECRETARY'S AGENDA

Contact: David Lever 410-767-0610  
dlever@msde.state.md.us

**12. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM:**  
*Public School Construction Capital Improvement Program – Fiscal Year 2008*

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works amend the Public School Construction Capital Improvement Program for fiscal year 2008 in Cecil County by:

- approving \$2,000,000 to fund the Perryville High School HVAC/roof systemic renovation project; and
- reducing funding for the Calvert Elementary School Renovation/Addition project by \$2,000,000.

**Background:** Reference is made to the Public School Construction Capital Improvement Program for fiscal year 2008 which the Board approved on May 9, 2007 (Secretary's Agenda Item 10). After the General Assembly session but before submitting recommendations for project approvals to the Interagency Committee, Public School Construction Program staff contacted all school systems to determine their specific project allocation requests for the additional funds allocated by the General Assembly. The PSCP recommendation to the IAC did not take into account a verbal communication from the Cecil County Public Schools concerning desired fund distribution.

Approval of this Item will allow the HVAC/roof project at Perryville High School to proceed to construction in Summer 2007 as requested by Cecil County Public Schools. The total FY 2008 allocation for the Calvert Elementary School Renovation/Addition project will decrease from \$8,088,000 to \$6,088,000. The total FY 2008 CIP allocation for Cecil County Public Schools will remain unchanged at \$9,533,000.

**Authority:** This action is consistent with Section 5-301 of the Education Article, Maryland Code and COMAR 23.03.02.03E.

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BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**BOARD OF PUBLIC WORKS**

**MAY 23, 2007**

**SECRETARY'S AGENDA**

**APPENDIX**

Report of emergency contracts awarded by various agencies in accordance with **COMAR 21.05.06** (Title 21 - State Procurement Regulations) and reported in accordance with **COMAR 21.02.01.05(A)(3)**.

Individual reports enclosed.

## BOARD OF PUBLIC WORKS

MAY 23, 2007

### SECRETARY'S AGENDA

### APPENDIX

Contact: Donald P. Eveleth 410-767-8057  
develeth@psc.state.md.us

### REPORT OF EMERGENCY PROCUREMENT

**ITEM**          Appendix 1

### PUBLIC SERVICE COMMISSION

<b><u>CONTRACT NO. AND TITLE</u></b>	PSC # 09-01-07 ADPICS No. C90P7200325 Emergency Expert Confidential Consulting Service
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<b><u>CONTRACT TYPE</u></b>	Service
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**DESCRIPTION** - Expert confidential consulting services relating to *In the Matter of the Application of Potomac Electric Power Company for an Increase in Retail Rates for Distribution of Electric Energy* (PSC Case No. 9092.) Contractor is providing confidential consulting services and instruction to the Commission in utility rate making.

<b><u>PROCUREMENT METHOD</u></b>	Emergency Procurement
----------------------------------	-----------------------

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>AMOUNT</u></b>
EnWater Resource Consultants, L.L.C., Las Cruces, NM	\$58,500
Rhoads & Sinon Group, L.L.C., Silver Spring, MD	\$44,000

<b><u>AWARD</u></b>	EnWater Resources Consultants, L.L.C.
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<b><u>AMOUNT</u></b>	\$58,500
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<b><u>TERM:</u></b>	4/29/07-4/28/08
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<b><u>PERFORMANCE BOND</u></b>	None
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BOARD OF PUBLIC WORKS

MAY 23, 2007

SECRETARY'S AGENDA

APPENDIX

REPORT OF EMERGENCY PROCUREMENT

ITEM Appendix 1 (cont'd)

FUND SOURCE \$58,500 Special Fund Public Utility Regulation Fund

REMARKS

**Nature of Emergency:** The emergency nature of this procurement arises because of a confluence of events: (1) the filing of two major utility distribution rate cases in November of 2006, which by law requires a decision by June 15, 2007; (2) the re-constitution of the majority of the Commission effective March 26, 2007; and (3) the lack of in-house expertise in the matters presented in the case by the Commission. By statute, the Commission must complete its rate case review no more than 180 days from the proposed effective date of the Potomac Electric Power Company's tariff (June 15, 2007). The proposed increase rate increase by PEPCO would increase revenues from ratepayers by \$55.7 million. The economic consequence of this proposal to Maryland ratepayers is significant, and the public interest requires the Commission to obtain outside expert consulting on an expedited basis. It is therefore essential that expert confidential utility rate case consulting services be available to the Commission.

**Basis for Selection:** Three vendors known to be capable of performing the requested work were provided the scope of work. Two of the vendors combined their responses. Thus, the Commission received only two bids. EnWater Resource Consultants, L.L.C. possess significant experience and expertise in the area of electric utility regulation and rate-making in particular. Additionally, the background of the principal personnel (higher education professors) also ensures that they possess the ability to communicate clearly and concisely complex utility rate-making principles.

TAX COMPLIANCE NO. 07-1198-0000

RESIDENT BUSINESS No

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BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED:

WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY:

REMARKS:

## BOARD OF PUBLIC WORKS

May 23, 2007

## APPENDIX

## SECRETARY'S AGENDA

Contact: Stan Lane (410) 767-3355  
[Slane1@mta.state.md.us](mailto:Slane1@mta.state.md.us)

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2

## MARYLAND TRANSIT ADMINISTRATION:

**CONTRACT ID:** T-1154-0240  
 Metro Owings Mills Crossover Reconstruction  
 ADPICS NO.: T11540240

**CONTRACT TYPE:** Construction

**CONTRACT DESCRIPTION:** Install replacement crossovers including all required subballast, ballast, concrete switch ties, special trackwork, signal cabling electric switch layouts, crib and switch heaters.

**PROCUREMENT METHOD:** Emergency

**AWARD:** Railroad Constructors, Inc.  
 Paulsboro, NJ 08066

**AMOUNT:** \$3,107,259.50

**TERM:** 300 Days from Notice to Proceed 3/8/06

<b>BIDS:</b>		
	Railroad Constructors, Inc. Paulsboro, NJ	\$3,107,259.50
	Delta Railroad Construction, Inc Ashtabula, OH	\$3,963,229.00
	Railworks Track Systems, Inc. Sewell, NJ	\$5,120,651.90
	Balfour Beatty Rail Jacksonville, FL	\$5,204,225.00

**MBE PARTICIPATION:** 25%



## BOARD OF PUBLIC WORKS

MAY 23, 2007

## APPENDIX

## SECRETARY'S AGENDA

## REPORT OF EMERGENCY PROCUREMENT

ITEM: Appendix 2 (cont'd)

PERFORMANCE SECURITY: Performance Bond at 100% of Contract Amount

**REMARKS:** On Tuesday, January 9, 2007 MTA personnel, inspecting the Owings Mills crossover (a crossover enables trains to transfer from one track to the other), discovered a two-inch break in the rail and declared the situation an emergency, requiring immediate attention. Movement on the track was halted and a temporary fix was made to maintain service. After the fix, a twelve-mile per hour speed restriction was implemented for safety reasons. The speed restriction must remain in effect until the turnouts are replaced.

Due to the unexpected breaks, the reconstruction project was done as an emergency procurement, as replacement materials for this type of rail project can take up to 5 months to deliver after order. The time to acquire the rail materials required to replace the turnouts following a normal procurement cycle would have caused the project to be performed during the colder weather months. To ensure passenger safety and reliability, Metro Operations has advised against performing these repairs in colder weather.

The work consists of demolishing the existing Owings Mills crossovers and installing replacement crossovers, including all required subballast, ballast, concrete switch ties, special trackwork, signal cabling electric switch layouts and equipment, crib heaters and switch heaters.

The MTA solicited 5 vendors that had successfully completed projects of this type on the MTA Metro system and received 4 bids. The contract for this work was awarded March 6, 2007 to Railroad Constructors, Inc. The engineer's estimate for this project is \$3,004,070.00. This project is 100% State funded.

FUND SOURCE: Special Funds Budgeted to MTA

APPROPRIATION CODE: J05H0105

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 07-1070-0011

## BOARD OF PUBLIC WORKS ACTION:

REPORT ACCEPTED: WITH DISCUSSION

WITHOUT DISCUSSION

REPORT REMANDED TO DEPT./AGENCY:

REMARKS:



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

May 23, 2007

**Secretary's Agenda**

ITEM 1A  
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

Approval is requested to commit \$251,406.00 for the following **development** projects located in the City of Cumberland, Allegany County. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Mason Sports Complex Tennis Court Resurfacing and Restroom Addition - \$49,500.00**  
**POS #5114-1-217 - MD20070405-0284**

Resurface four existing tennis courts and construct an ADA accessible restroom (approximately 18' x 9'6").

FUND SOURCE: Program 81.20.04 Item 000 \$49,500.00

2. **Constitution Park Development #2 - \$201,906.00 - POS #5115-1-218**  
**MD20070405-0283**

Renovate and expand the former Park Superintendent House that is now used as a Summer Day Camp House. Also included is the addition of a concession building (approximately 19'8" x 20') and paving of the existing gravel roads and parking lots.

FUND SOURCE: Program 81.20.04 Item 000 \$201,906.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

ITEM 2A  
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price  
 cprice@dnr.state.md.us  
 (410) 260-8426

Approval is requested to commit \$37,251.25 for the following **acquisition** project located in Caroline County. Funding will come from the Program Open Space Local Share that is allocated to the County.

**Wheeler-Lockerman Acquisition Addition (Stanley) - \$37,251.25 - POS #5102-5-144**  
**MD20070403-0275**

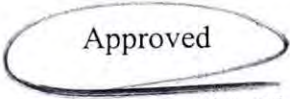
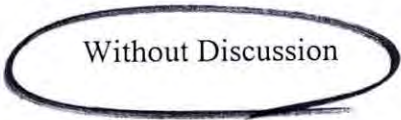
Acquire .27 additional acres for the existing 11± acre park located on the Choptank River. This acquisition will connect the Town of Denton's Wheeler Park to the County's Lockerman Park.

<u>Appraised Value:</u>	Cadell & Associates	\$35,000.00
	Davis Realty Appraisal Company	\$50,000.00
<u>Property Cost:</u>	\$35,000.00	
<u>Incidental Costs:</u>	\$ 2,251.25	

FUND SOURCE:      Program 81.20.04    Item 305    \$37,251.25

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Board of Public Works Action: The above referenced item was:

 <p>Approved With Discussion</p>	<p>Disapproved</p>	<p>Deferred Withdrawn</p>  <p>Without Discussion</p>
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**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

ITEM 3A  
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

Approval is requested to commit \$30,000.00 for the following **development** project located in Cecil County. Funding will come from the Program Open Space Local Share that is allocated to the County.

**Elk River Park Phase II - \$30,000.00 - POS #5116-7-221 - MD20070403-0274**  
Construct a stone entrance road and a multi-purpose athletic field.

FUND SOURCE:    Program 81.20.04    Item 000    \$30,000.00

---

Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

ITEM 4A  
PROGRAM OPEN SPACE LOCAL SHARE:  
FEDERAL LAND AND WATER CONSERVATION FUND:

Approval is requested to commit \$10,350.00 for the following **development** project located in the Town of East New Market, Dorchester County. Funding will come from the Program Open Space Local Share and the Federal Land and Water Conservation Fund that are allocated to the County.


**East New Market Paving - \$10,350.00 - POS #4752-9-115 - MD20051025-0890**

Pave the park access road and parking area. A drainage pipe will be installed underneath the access road to address runoff from the newly constructed pavilion. Funds totaling \$12,150.00 were previously approved by the Board of Public Works on the Secretary's Agenda.

FUND SOURCE:      Program 81.20.04    Item 000    \$3,419.00  
                                 L&WCF 30.01.05    Item 010    \$6,931.00

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Board of Public Works Action: The above referenced item was:

 Approved

Disapproved

Deferred Withdrawn

With Discussion

 Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

May 23, 2007

**Secretary's Agenda**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

ITEM 5A  
PROGRAM OPEN SPACE LOCAL SHARE:  
FEDERAL LAND AND WATER CONSERVATION FUND:

Approval is requested to commit \$90,000.00 for the following **development** project located in the City of Brunswick, Frederick County. Funding will come from the Program Open Space Local Share and the Federal Land and Water Conservation Fund that are allocated to the County.

**Brunswick Sports Complex Phase #7 - \$90,000.00 - POS #5090-10-243**  
**MD20070223-0135**

Pave the existing road and parking area at the 13 acre sports complex.

FUND SOURCE:      Program 81.20.04    Item 000    \$73,100.38  
                                 L&WCF 30.01.05    Item 010    \$16,899.62

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

ITEM 6A  
PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

Approval is requested to commit \$42,109.00 for the following **development** project located in the Town of Oakland, Garrett County. Funding will come from the Program Open Space Local Share that is allocated to the County.

**Glade West Park Improvements - \$42,109.00 - POS #5100-11-59 - MD20070403-0277**

Resurface the basketball courts, install energy efficient lighting along the existing walking trail leading from the Town parking area to the park, and replace the liner for the ice skating rink.

FUND SOURCE:     Program 81.20.04   Item 000   \$42,109.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

May 23, 2007

**Secretary's Agenda**

ITEM 7A

PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price  
 cprice@dnr.state.md.us  
 (410) 260-8426

Approval is requested to commit \$1,186,856.00 for the following **development** projects located in Montgomery County. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **South Germantown Recreational Park Softball Field C - \$525,000.00**  
**POS #5104-15-601 - MD20070405-0285**

Construct softball field C at its new location within the park.

FUND SOURCE: Program 81.20.04 Item 000 \$525,000.00

2. **Seneca Stone Barn Restoration - \$188,000.00 - POS #5105-15-602**  
**MD20070403-0270**

Restore a historic stone structure located within Woodstock Equestrian Park. Work includes stabilization and repair of the stone walls and foundation, repair or replacement of the metal roof, and restoration of the interior structure and floors.

FUND SOURCE: Program 81.20.04 Item 000 \$188,000.00

3. **King Farm (Mattie Stepanek) 28 Acre Park Phase II - \$473,856.00 - POS #5108-15-604**  
**MD20070403-0272**

Continue construction of Mattie Stepanek Park (previously known as King Farm 28 Acre Park). Development includes a playground, landscaping, park benches, tables, basketball and tennis courts, and related fencing.

FUND SOURCE: Program 81.20.04 Item 000 \$473,856.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

## PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A

## BOARD OF PUBLIC WORKS

May 23, 2007

## Secretary's Agenda

ITEM 8A

PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price  
 cprice@dnr.state.md.us  
 (410) 260-8426

Approval is requested to commit \$4,342,400.00 for the following **acquisition** projects located in Prince George's County. Funding will come from the Program Open Space Local Share that is allocated to the County.

1. **Dorsey Chapel Historic Site (Jackson-French Property) - \$200,600.00****POS #5112-16-671 - MD20070403-0273**

Acquire the adjoining wooded lot (.94 acres) to the west of Dorsey Chapel built in 1900. This acquisition will restore the camp meeting and picnic area that was originally part of the Dorsey Chapel site. The Chapel is being used as an interpretive historical and cultural landmark in the African American history of Prince George's County.

<u>Appraised Value:</u>	Associated Appraisers	\$200,000.00
	Richard N. Pierce	\$195,000.00
<u>Property Cost:</u>		\$195,000.00
<u>Incidental Costs:</u>	\$ 5,600.00	

FUND SOURCE: Program 81.20.04 Item 000 \$200,600.00

2. **Charles Branch Stream Valley Park (Cobblestone Ridge, LLC Property) - \$4,141,800.00****POS #5117-16-672 - MD20070403-0271**

Acquire 246.4 additional acres for the existing 96 acre park. The acquisition will expand the park which extends from Piscataway Creek to Patuxent River Park. This acquisition will provide open space, conservation and recreational opportunities.

<u>Appraised Value:</u>	Associated Appraisers	\$4,189,300.00
	Charles White	\$4,128,000.00
<u>Property Cost:</u>		\$4,127,200.00
<u>Incidental Costs:</u>	\$ 14,600.00	

FUND SOURCE: Program 81.20.04 Item 000 \$4,141,800.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

**ITEM 9A**

**PROGRAM OPEN SPACE STATE SHARE:**

**MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2003:**

Approval is requested to commit \$1,500,000.00 for the following **acquisition** project located in Queen Anne's County. Funding will come from the Program Open Space State Share that is allocated to the County and MCCBL proceeds as noted.

**Davidson Property Acquisition - \$1,500,000.00 - POS #5103-17-142 - MD20070319-0213**

Acquire 94.52 acres located on Kent Island in order to fulfill a critical need for recreational facilities in the southern portion of Queen Anne's County. The balance of the acquisition cost will come from County funds.

<u>Appraised Value:</u>	Tidewater Properties \$3,400,000.00
	Cadell & Associates \$4,000,000.00
<u>Property Cost:</u>	\$3,000,000.00 (POS assistance - \$1,500,000.00)
<u>Incidental Costs:</u>	\$ 5,000.00

<u>FUND SOURCE:</u>	Program 81.20.03 Item 400 \$954,313.52
	Program 89.22.26 Item 020 (MCCBL 2003) \$545,686.48

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

May 23, 2007

**Secretary's Agenda**

ITEM 10A

PROGRAM OPEN SPACE LOCAL SHARE:  
PROGRAM OPEN SPACE STATE SHARE:

Contact: James W. Price  
 cprice@dnr.state.md.us  
 (410) 260-8426

Approval is requested to commit \$845,000.00 for the following **acquisition** project located in Somerset County. Funding will come from the Program Open Space Local Share and the Program Open Space State Share that are allocated to the County.

**Long Property Acquisition - \$845,000.00 - POS #5046-19-69 - MD20061218-1250**

Acquire 45 acres located in the Town of Westover. This acquisition will safeguard wildlife habitat, provide opportunities for rehabilitation enhancements along the headwaters of the Manokin River, and increase opportunities for outdoor recreation.

<u>Appraised Value:</u>	W.R. McCain	\$825,000.00
	David Cadell	\$710,000.00
<u>Property Cost:</u>	\$815,000.00	
<u>Incidental Costs:</u>	\$ 30,000.00	

<u>FUND SOURCE:</u>	Program 81.20.04	Item 643	\$ 4,100.00	(POS Local Share)
	Program 81.20.04	Item 743	\$ 17,502.66	(POS Local Share)
	Program 81.20.04	Item 843	\$ 18,783.00	(POS Local Share)
	Program 81.20.04	Item 943	\$ 23,524.25	(POS Local Share)
	Program 81.20.04	Item 043	\$ 27,220.50	(POS Local Share)
	Program 81.20.04	Item 143	\$ 15,369.59	(POS Local Share)
	Program 81.20.03	Item 283	\$ 19,715.00	(POS State Share)
	Program 81.20.03	Item 299	\$134,378.51	(POS State Share)
	Program 81.20.03	Item 314	\$ 62,402.81	(POS State Share)
	Program 81.20.03	Item 400	\$522,003.68	(POS State Share)

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Board of Public Works Action: The above referenced item was:

Approved	Disapproved	Deferred Withdrawn
With Discussion	Without Discussion	

**PROGRAM OPEN SPACE AGENDA - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

ITEM 11A

PROGRAM OPEN SPACE LOCAL SHARE:

Contact: James W. Price  
cprice@dnr.state.md.us  
(410) 260-8426

Approval is requested to commit \$180,000.00 for the following **development** project located in the City of Hagerstown, Washington County. Funding will come from the Program Open Space Local Share that is allocated to the County.

**Hagerstown Fairground Grandstand Roof Replacement - \$180,000.00 - POS #5079-21-198 MD20070403-0276**

Replace the roof over the Grandstand which is located in the center of the park. The Grandstand also houses the skate park, park shop, and a large multipurpose room.

FUND SOURCE:      Program 81.20.04    Item 000    \$180,000.00

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Board of Public Works Action: The above referenced item was:

Approved

Disapproved

Deferred Withdrawn

With Discussion

Without Discussion

## PROGRAM OPEN SPACE - SUPPLEMENTAL A

## BOARD OF PUBLIC WORKS

May 23, 2007

## Secretary's Agenda

ITEM 12A

RURAL LEGACY PROGRAM FUNDS:

Contact: Pamela Lunsford  
 plunsford@dnr.state.md.us  
 (410) 260-8447

Approval is requested to grant to Harford County \$1,103,048.00 for the following project from the Rural Legacy Funds.

PROJECT NAME: Lower Deer Creek Rural Legacy Area

BACKGROUND: Previous authorization from the Board of Public Works for Item 4A on the February 1, 2006 agenda and Item 6A on the October 4, 2006 agenda.

PROJECT DESCRIPTION:**Andrew T. Cummings, Sr. Property - \$1,103,048.00**

Acquisition of a conservation easement on a 91.504 acre property in Harford County that will protect significant farmland and also reserve the ability for Harford County Parks and Recreation or a non-profit environmental group to create a canoe/kayak launch site on Deer Creek River, along with an environmental education area on a 2-3 acre corner of the farm.

FUND SOURCE: Program 81.20.04 Item 149 \$ 15,750.00 (FY02)  
 Program 81.20.04 Item 000 \$600,000.00 (FY06)  
 Program 81.20.04 Item 000 \$487,298.00 (FY07)

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$600,000 for FY 2006 Grant and \$2,000,000 for FY 2007 Grant for easement acquisitions in Harford County.

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Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



**PROGRAM OPEN SPACE - SUPPLEMENT A**

**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

ITEM 13A

RURAL LEGACY PROGRAM FUNDS:

Contact: Pamela Lunsford  
[plunsford@dnr.state.md.us](mailto:plunsford@dnr.state.md.us)  
(410) 260-8447

Approval is requested to grant to The Land Preservation Trust of Baltimore County \$191,035.78 for the following project from Rural Legacy Funds.

PROJECT NAME: Piney Run Watershed Rural Legacy Area

BACKGROUND: Previous authorization from the Board of Public Works for Item 4A on the February 1, 2006 agenda.

PROJECT DESCRIPTION:

**Henry H. Lory Jr., Richard E. Lory, and John W. Lory, Trustees of the Trust of Henry H. Lory and Pauline B. Lory, dated February 9, 1988 - \$191,035.78**

Acquisition of this 31.86 acre conservation easement located in the Piney Run Watershed Rural Legacy Area of Baltimore County preserves agricultural and woodland, adding to a large block (10,000 plus acres) of preserved land. Water quality will be protected through permanent riparian buffers of streams on the property which feed into Western Run and the Loch Raven Reservoir, tributaries of the Chesapeake Bay.

FUND SOURCE: Program 81.20.04 Item 000 \$191,035.78 (FY06)

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$1,500,000 for FY 2006 Grant for easement acquisitions in the Piney Run Watershed Rural Legacy Area of Baltimore County.

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Board of Public Works Action: the above referenced item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**PROGRAM OPEN SPACE - SUPPLEMENT A**  
**BOARD OF PUBLIC WORKS**

**May 23, 2007**

**Secretary's Agenda**

ITEM 14A

RURAL LEGACY PROGRAM FUNDS:

Contact: Pamela Lunsford  
plunsford@dnr.state.md.us  
(410) 260-8447

Approval is requested to grant to The Land Preservation Trust of Baltimore County \$955,968.87 for the following project from Rural Legacy Funds.

PROJECT NAME: Piney Run Watershed Rural Legacy Area

BACKGROUND: Previous authorization from the Board of Public Works for Item 4A on the February 1, 2006 and Item 6A on the October 4, 2006 agenda.

PROJECT DESCRIPTION:

**Benjamin Grafton and Catherine Ann Miller – \$955,968.87**

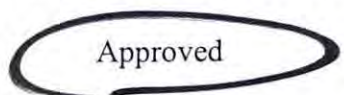
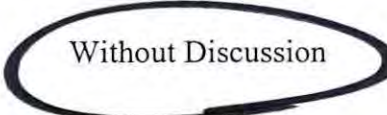
Acquisition of this 118.685 acre conservation easement located in the Piney Run Watershed Rural Legacy Area of Baltimore County preserves agricultural and woodland on a bicentennial farm that has been owned and farmed by the Miller family for more than 200 years. Water quality will be protected through permanent riparian buffers of streams on the property which feed into Gunpowder River and the Loch Raven Reservoir, in the Chesapeake Bay Watershed.

FUND SOURCE: Program 81.20.04 Item 000 \$497,904.93 (FY06)  
Program 81.20.04 Item 000 \$458,063.94 (FY07)

Remarks: Approval for specific projects from previous Board of Public Works authorization of \$1,500,000 for FY 2006 Grant and \$3,700,000 for FY 2007 Grant for easement acquisitions in the Piney Run Watershed Rural Legacy Area of Baltimore County.

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Board of Public Works Action: the above referenced item was:

 Approved	Disapproved	Deferred	Withdrawn
With Discussion			 Without Discussion

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 1-S                      **Agency Contact:** Leona Spencer  
410-767-5178  
spencerl@dhhm.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHHM)  
Office of Operations, Eligibility & Pharmacy  
(OOEP)

**CONTRACT ID:** OPASS 07-9507;  
Scanning Services for MMIS and Claims  
Processing  
ADPICS NO. M00B7200583

**CONTRACT DESCRIPTION:** Approval request for a contract to scan documents  
for storage and retrieval, with reports sending information to the Maryland Medicaid Information  
System (MMIS).

**AWARD:** iScan, A Division of Humanim, Inc.  
Columbia, MD

**TERM:** 5/24/2007 – 6/30/2008

**AMOUNT:** \$525,000 Total (1 Year, 1 Month)  
(\$131,250 Gen. \$393,750 Fed)

**PROCUREMENT METHOD:** Preferred Provider

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 100% (Contractor is a certified MBE)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** None



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 1-S (Cont)

**REQUESTING AGENCY REMARKS:** This contract requires the vendor to digitally copy citizenship and identity documents to an archival system while building an MMIS compatible report for the document information to be imported into the MMIS system verifying the recipient documentation and the level of the documentation so the recipient will continue to receive services without interruption.

The claims scanning piece of this contract requires the vendor to scan the claims/attachments to a CD, using the vendor's equipment, using appropriate software to scan multiple documents under one index number.

**FUND SOURCE:** 25% Gen., 75% Fed.

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0618-0101

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## DEPARTMENT OF BUDGET AND MANAGEMENT ACTION AGENDA

## SERVICES CONTRACT

**ITEM:** 2-S

**Agency Contact:** Phil Cogan  
410-767-5878  
coganp@dhmh.state.md.us

DEPARTMENT/PROGRAM:

Health and Mental Hygiene (DHMH)  
Medical Care Programs  
Office of Operations, Eligibility & Pharmacy  
(OOEP)

**CONTRACT ID:**

OPASS 07-9498;  
Preferred Drug List and Supplemental Rebate  
Development and Management for Maryland  
Medicaid Fee-For-Service Recipients  
ADPICS NO. M00B7200567

**CONTRACT DESCRIPTION:**

**CONTRACT DESCRIPTION:** Approval request for a contract to manage the Department's supplemental rebate program and to negotiate supplemental rebates with drug manufacturers and facilitate the discussions of the Pharmacy and Therapeutic (P&T) Committee meetings.

**AWARD:**

Provider Synergies, LLC  
Loveland, OH

**TERM:**

6/1/2007 – 6/30/2009 (W/3 two year renewal options)

**AMOUNT:**

\$1,853,000 (2 Years/1 Month base contract)  
 \$1,863,000 (2 Years; 1<sup>st</sup> renewal option)  
 \$1,956,000 (2 Years; 2<sup>nd</sup> renewal option)  
\$2,045,000 (2 Years; 3<sup>rd</sup> renewal option)  
 \$7,717,000 Total (8 Years; 1 Month)  
 \$3,858,500 Gen.; \$3,858,500 Fed.

**PROCUREMENT METHOD:**

Sole Source

**BIDS OR PROPOSALS:**

N/A

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 2-S (Cont)

**MBE PARTICIPATION:** None

**PERFORMANCE SECURITY:** Performance bond at 100% of contract amount

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** Currently, Maryland participates in a pooling arrangement with six other states under a single contractor to operate a Preferred Drug List to negotiate and bill for supplemental rebates. This pooling arrangement allows Maryland to take advantage of economies of scale and at the same time make independent decisions that are best for Maryland.

Maryland is not bound by decisions or recommendations made by the other participating states. Additional states will be joining the pool, pending legislative or other authorization within those states. Without the pooling arrangement, drug manufacturers would likely consider Maryland business in and of itself, too small to offer meaningful supplemental rebates (Maryland has fewer than 30,000 fee-for-service clients). However, by being part of a multi-state pool, with over 2,000,000 clients Maryland is able to benefit from an economy of scale that it could never achieve on its own.

**FUND SOURCE:** 50% Gen., 50% Fed.

**APPROP. CODE:** M00Q0103

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 07-0618-0101

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT**

**ITEM:** 3-S Agency Contact: W. Stanley Lane  
(410) 767-3355  
SLane1@mtamaryland.com

**DEPARTMENT/PROGRAM:** Transportation (MDOT)  
Maryland Transit Administration (MTA)

**CONTRACT ID:** MTA-1226;  
Multi-Media Environmental Compliance Audit  
ADPICS NO. J05B7200012

**CONTRACT DESCRIPTION:** Contract to perform environmental compliance audits  
of selected MTA Facilities.

**AWARD:** PEER Consultants  
Baltimore, MD

**TERM:** 6/15/2007 - 6/14/2009

**AMOUNT:** \$215,487

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**BIDS OR PROPOSALS:** See Attachment

**MBE PARTICIPATION:** 100% (Recommended awardee is a certified MBE)

**INCUMBENT:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request For Proposals (RFP) was advertised on *eMarylandMarketplace.com*, and on the MTA website. The solicitation notice was mailed or e-mailed directly to 21 prospective vendors, 17 of whom were Maryland firms, and included 7 MBEs. A copy was also sent to the Governor's Office of Minority Affairs. Seven proposals were received in response to the RFP, all of which were determined to be reasonably susceptible of being selected for award.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S (Cont)

The RFP contained a 25% MBE goal. The recommended offeror will meet this goal by subcontracting with a Maryland certified MBE. However, since the recommended offeror is a Maryland certified MBE itself, 100% of the contract activities will be performed by an MBE.

The MTA requires a qualified Contractor to conduct Multi-Media Environmental Compliance Audits at 12 of its facilities. Multi-Media Environmental Compliance Audits (Audits) include the following basic methods to gather the information required to complete the Audits: (1) document review; (2) interviews of facility personnel; (3) site investigations including visual/field observations; and, (4) environmental sampling, testing and/or analysis, only as directed by MTA. The Contractor shall also use media-specific investigation techniques, as appropriate, to effectively audit the statutory and regulatory requirements.

Although the MTA has about 300 total properties, the twelve sites to be audited under this contract are the ones that are the most "industrialized" in terms of fueling, storm water, painting, etc. Accordingly, the U.S. Environmental Protection Agency (EPA) has agreed that these 12 MTA sites are the only ones for which Audits are needed.

The Audits will determine if the twelve MTA facilities are in compliance with applicable Federal, State of Maryland, and local environmental laws, regulations, permits and orders, and will identify root causes of any areas of noncompliance.

The Contractor will develop Inspection Checklists based on EPA Audit Protocols and other applicable environmental requirements identified. The Inspection Checklists will be submitted for review to MTA and the appropriate regulatory agencies (EPA and Md. Dept. of the Environment). The Contractor must use the approved Inspection Checklists and/or Audit Protocols for each facility audit and generate an audit report that will be submitted to MTA for review and comment. In addition, the audits shall be conducted in conformance with the *EPA Multi-Media Investigation Manual*. The Contractor will also use media-specific investigation techniques, as appropriate, to effectively audit the statutory and regulatory requirements in accordance with Inspection Checklists and Audit Protocols.

Peer Consultants is recommended for the awarding of this contract as being the most advantageous offeror for this service. As per the terms of the RFP technical factors had greater weight than financial factors in determining the most advantageous offer. Peer Consultants was the highest ranked offeror technically. Although Peer ranked 5<sup>th</sup> in terms of its financial offer price (out of 7 offerors), the technical superiority of Peer, as described below, was determined to outweigh the price difference with all other offerors.



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 3-S (Cont)

Peer Consultants' proposal clearly demonstrated superior levels of experience with all relevant statutes and regulations, and all proposed project team members had relevant experience necessary to conduct the work. Peer's ability to assemble a qualified team was an essential element and was successfully demonstrated in the technical proposal. Peer has extensive knowledge of environmental compliance and management activities at transportation/ transit related operations, and the related pollution control technologies and waste management processes that are used in such operations. Peer's proposal noted specific transit operations related experience, to include bus, rail and light rail equipment and facilities, as well as associated maintenance and support facilities.

Peer has performed such audits at LA Transit, DART in Dallas, SEPTA (Southeast Penn. Transit Authority), etc., and all references were positive. In the face of a consent decree with the EPA, it was determined that Peer had the best combination of proven technical capability and price that would assure that the EPA's audit requirements would be met within the mandated timeframes.

<b>FUND SOURCE:</b>	100% Special Funds
<b>APPROP. CODE:</b>	J05H0105
<b>RESIDENT BUSINESS:</b>	Yes
<b>MD TAX CLEARANCE:</b>	07-0944-1111

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Board of Public Works Action - The above referenced item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BIDS OR PROPOSALS (Cont):**

<u>Offeror</u>	<u>Technical Rank</u>	<u>Financial Proposal*</u>	<u>Financial Rank</u>	<u>Overall Rank**</u>
Peer Consultants Baltimore, MD	1	\$215,488	5	1
GF/EA JV Baltimore, MD	2	\$229,026	7	3
Prizim Gaithersburg, MD	3	\$174,105	2	2
Aarcher Annapolis, MD	4	\$217,211	6	5
KCI Hunt Valley, MD	5	\$199,830	3	4
Potomac Hudson Bethesda, MD	6	\$138,871	1	6
ENSR Columbia, MD	7	\$211,434	4	7

\*Based upon firm pricing for each site based on total hours utilized by specific disciplines.

\*\*Based upon the technical rank having more weight than the financial rank.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 4-S-OPTION **Agency Contact:** Mae Esh (410) 572-6259  
mesh@dhhm.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Holly Center

**CONTRACT ID:** DHMH-OCPMP 04-008367;  
Pharmacy Services  
ADPICS NO. M00B7200355

**CONTRACT APPROVED:** 2/6/2004 (not subject to Board approval)

**CONTRACTOR:** Asco Health Care, Inc. Care  
(t/a NeighborCare/Omnicare Company  
formerly NCS Healthcare, Inc.)  
Salisbury, MD

**CONTRACT DESCRIPTION:** Contract for twenty-four hour, seven days  
per week pharmacy services for the Holly Center in Wicomico County.

**OPTION DESCRIPTION:** Retroactive approval request to continue  
existing services by exercising the third of three one-year renewal options.

**TERM OF ORIGINAL CONTRACT:** 3/1/2004 – 2/28/2005 (W/3 one-year  
renewal options)

**TERM OF OPTION:** 3/01/2007 – 2/28/2008

**AMOUNT OF ORIGINAL CONTRACT:** \$45,000 NTE (1 Year; Base Contract, for  
direct payments by Center  
only)

**AMOUNT OF OPTION:** \$ 45,000 NTE (1 Year: Renewal Option)  
\$650,000 (1 Year: Estimated payments by  
Medicaid to the contractor)  
\$695,000 Total

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S-OPTION (Cont)

**PRIOR MODIFICATIONS/OPTIONS:** \$2,090,000 (See Attachment)

**REVISED TOTAL CONTRACT AMOUNT:** \$2,830,000

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 0

**REQUESTING AGENCY REMARKS:** The contractor receives payment from two sources for services provided under this contract. Since Holly Center residents are eligible for Medical Assistance the bulk of contract services are paid to the contractor directly by the Medical Assistance Program (MA). Direct payments from MA approximate \$650,000 per year. Over-the-counter (non-prescription) medications and certain other medications are not reimbursable by MA. These non-MA-covered medications are paid to the contractor directly the Center. Holly Center direct payments approximate \$45,000 per year.

When this contract was first awarded the Center erroneously sought approvals based only on the \$45,000 level paid by the Center, rather than the full \$695,000 annual value received by the contractor because of the contract. This oversight was corrected when the Center received retroactive approval from the Board for the first three years of the contract (see Attachment). However, despite this previous retroactive Board approval, for the third and final renewal option the Center again submitted a timely approval request for only the \$45,000 of direct payments by the Center. DBM approved this \$45,000 renewal submission in February 2007.

In reviewing the February 2007 DBM PAAR it was recognized that the third renewal amount for the Center should have been approximately \$695,000 rather than \$45,000. Accordingly, this item has been removed from the DBM February 2007 PAAR and is being submitted in this Item for retroactive approval.

The Holly Center is requesting approval to exercise this contract option due very favorable pricing under the original contract. Other facilities have experienced drastic price increases due to current market conditions. This contract will provide complete pharmacy services to Holly Center twenty-four hours a day – seven days a week.

It is the intention of Holly Center to re-solicit for these services. New contract specifications will be drafted in the summer of 2007 due to the many changes in the Medicare D Plan, which affects this contract. This anticipated timetable would allow for an award of a new contract by March of 2008.



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 4-S-OPTION (Cont)

**FUND SOURCE:** 100% Gen.

**APPROP. CODE:** M00321305

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0088-1111

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 4-S-OPTION (Cont)

ATTACHMENT

12B  
BPW 5/23/2007

**PRIOR MODIFICATIONS /OPTIONS (Cont):**

Opt. #1	\$ 45,000	Exercise the 1 <sup>st</sup> of 3 one-year renewal options. 3/1/05-2/28/06. This option represented only direct payments to the contractor by the Center.
Opt #2	\$ 45,000	Retroactive approval to exercise the 2 <sup>nd</sup> of 3 one-year renewal options. 3/1/06 - 2/28/07 This represented only direct payments to the contractor by the Center.
Mod#1	\$1,300,000	2 Years; Estimated payments by Medicaid to the contractor.
	\$ 700,000	1 Year retroactive; Estimated total estimated payments to the contractor by the Center and Medicaid. Option #2 and this Mod were approved retroactively on BPW Agenda Item 18-S-MOD (Rev), 6/7/06.
	\$ 0	Retroactive request for approval of a no-cost modification to change the amount of pharmaceutical supplies from a seven day supply to a thirty-day supply for each delivery, at a time determined by the Center.
	<hr/>	
	\$2,090,000	

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT RENEWAL OPTION**

<b>ITEM:</b>	5-S-OPTION	<b>Agency Contact:</b> BJ Said-Pompey (410) 339-5013 bjsaid-pompey@dpscs.state.md.us
<b>DEPARTMENT/PROGRAM:</b>		Public Safety & Correctional Services (DPSCS)
<b>CONTRACT ID:</b>		050R5800116; Electronic Monitoring Systems ADPICS NO. Q00B8200001
<b>CONTRACT APPROVED:</b>		6/15/2005 DBM BPW Agenda Item 13-IT
<b>CONTRACTOR:</b>		BI, Inc. Boulder, CO
<b>CONTRACT DESCRIPTION:</b>		Provide Active and Passive Radio Frequency Electronic Home Detention Systems (Landline and/or Cellular based).
<b>OPTION DESCRIPTION:</b>		Approval request to exercise the first of three renewal options under the Electronic Home Detention Systems contract.
<b>TERM OF ORIGINAL CONTRACT:</b>		6/20/2005 – 6/30/2007 (W/3 one-year renewal options)
<b>TERM OF OPTION:</b>		7/1/2007 – 6/30/2008
<b>AMOUNT OF ORIGINAL CONTRACT:</b>		\$2,000,000
<b>AMOUNT OF OPTION:</b>		\$1,000,000
<b>PRIOR MODIFICATIONS/OPTIONS:</b>		\$0 (See Requesting Agency Remarks)
<b>REVISED TOTAL CONTRACT AMOUNT:</b>		\$3,000,000



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA****ITEM:** 5-S-OPTION (Cont)**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals**MBE GOAL** 10%

**REQUESTING AGENCY REMARKS:** Originally, this contract was procured and awarded by DBM for use by the Departments of Public Safety and Correctional Services and Juvenile Services (DJS). As of 7/1/2006 the contract was modified to assign it to the Department of Public Safety and Correctional Services (DPSCS). Public Safety was to have been the lead agency for this contract, both for its own needs and those of DJS.

However, DJS has stopped using leased monitoring equipment such as is provided under this contract. DJS purchases the monitoring equipment it uses and has entered into a separate contract for the maintenance of that equipment (See DBM BPW Item 9-IT of 2/14/2007). DPSCS now requests approval of the first renewal option of the Electronic Home Detention Systems contract for its own purposes only to allow the continued provision of in-home electronic monitoring as an alternative to incarceration.

Because of the technical scope of the contract, DPSCS believes it is in the best interest of the State to exercise the renewal option. Further, the prices under the contract have not increased, it is felt that the prices are still fair and reasonable and the vendor's performance is excellent.

The amount of the option is estimated and is based upon firm-fixed unit prices established in the contract. The actual amount paid to the contractor will be based on these fixed unit prices for the actual amount of services provided.

**FUND SOURCE:** 100% Gen.**APPROP. CODE:** Q00B0306**RESIDENT BUSINESS:** No**MD TAX CLEARANCE:** 07-0974-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT RENEWAL OPTION**

<b>ITEM:</b>	6-IT-OPTION	<b>Agency Contact:</b> Ellis Kitchen (410) 767-4204 ekitchen@dbm.state.md.us
<b>DEPARTMENT/PROGRAM:</b>		Budget and Management (DBM) Office of Information Technology (OIT)
<b>CONTRACT ID:</b>		050B6800001; Novell Software Re-seller Contract ADPICS NO. 050B8800001
<b>CONTRACT APPROVED:</b>		6/15/2005 BPW Agenda Item 38-IT
<b>CONTRACTOR:</b>		ASAP Software Express, Inc. Buffalo Grove, IL
<b>CONTRACT DESCRIPTION:</b>		Contract to provide for a re-seller of Novell licensed software. Contract includes maintenance, Novell premium support, premium support upgrades and software distribution media for State agencies.
<b>OPTION DESCRIPTION:</b>		Continue existing services by exercising the first of two two-year renewal options.
<b>TERM OF ORIGINAL CONTRACT:</b>		7/1/2005 - 6/30/2007 (W/2 Two-year Renewal Options)
<b>TERM OF OPTION:</b>		7/1/2007- 6/30/2009
<b>AMOUNT OF ORIGINAL CONTRACT:</b>		\$5,000,000
<b>AMOUNT OF OPTION:</b>		\$0 (See Requesting Agency Remarks)
<b>PRIOR MODIFICATIONS/OPTIONS:</b>		None
<b>REVISED TOTAL CONTRACT AMOUNT:</b>		\$5,000,000

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 6-IT-OPTION (Cont)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**REQUESTING AGENCY REMARKS:** This Contract provides service and support for Maryland's need for Novell licensed software products. Services may be purchased by individual State agencies. This contract may also be used by local governmental entities such as school systems, counties/municipalities and all of Maryland's public higher education institutions.

There is no additional spending authority being requested for this option renewal because the total value of Novell products purchased under this contract during its base period have been far lower than the \$5 million original approval amount. Nonetheless, based on the historical spend rate the actual amount estimated to be obligated during the two year option period will not exceed \$2 million.

**FUND SOURCE:** Various

**APPROP. CODE:** Various

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCES:** 07-0960-1111

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT RENEWAL OPTION**

**ITEM:** 7-IT-OPTION **Agency Contact:** Ellis Kitchen  
410 260-2994  
ekitchen@dbm.state.md.us

**DEPARTMENT/PROGRAM:** Budget & Management (DBM)  
Office of Information Technology (OIT)

**CONTRACT ID** AST-9505-RSSC; Lease Agreement for  
Statewide Communications Sites Resource  
Sharing  
ADPICS NO. 050B8800002

**CONTRACT APPROVED:** 3/19/1997 DGS BPW Agenda Item 14-L

**CONTRACTOR:** American Personal Communications, Inc.  
(d/b/a APC Equipment and Realty  
Company)  
Overland Park, KS

**CONTRACT DESCRIPTION:** Revenue generating lease agreement to  
construct and occupy the 120 foot level of a 120 foot high mast communication light tower at  
Interstate 95 and Maryland Route 32. This space is configured to support two antenna platforms.  
The lease also includes a 10 ft. x 20 ft. ground space for the communications equipment.

**OPTION DESCRIPTION:** Exercise the remaining two, five-year  
renewal options. This action will permit continuation of existing telecommunications services  
on this revenue generating lease agreement by the company and will generate revenue to the  
State in the amount of \$523,444 during the ten-year period. (See Requesting Agency Remarks).

**TERM OF ORIGINAL CONTRACT:** 7/15/97 - 7/15/2002 (W/3 five-year renewal  
options)

**TERM OF OPTIONS:** 7/16/2007 - 7/15/2017

**AMOUNT OF ORIGINAL CONTRACT:** \$255,109

**AMOUNT OF OPTIONS:** \$523,444 Est. (10 years) Value to the State

**PRIOR MODIFICATIONS/OPTIONS:** \$196,032 (See Attachment)

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-IT-OPTION (Cont)

**REVISED TOTAL CONTRACT AMOUNT:** \$974,585

**ORIGINAL PROCUREMENT METHOD:** NA (Solicitation for Resource Sharing Agreements)

**MBE PARTICIPATION:** 0% (Revenue Generating, Resource Sharing Agreement)

**REQUESTING AGENCY REMARKS:** On 7/3/1995, the Department of General Services issued a Request for Proposals known as "Statewide Communication Sites Resource Sharing", Project AST-9505-RSSC, known as "Resource Sharing". This project publicly offered existing State owned communications infrastructure and real property to erect new communications towers in exchange for equipment, services, fees, or other considerations, including resources needed by the State to implement new wireless communications systems into a comprehensive communications network.

The original lease agreement formed under the RFP issued by DGS used the two tower-mounted antenna platforms for two different wireless communications technologies. One platform was used for "GSM" technology transmissions and the second one was used for "CDMA" technology transmissions. The tower is owned by the State Highway Administration (SHA) which receives the lease payments.

In 1996 the responsibility for telecommunications functions was transferred from DGS to DBM. Accordingly, the first renewal option for this agreement was approved in DBM BPW Agenda Item 14-IT-MOD of 8/7/02. This first renewal option included approval of a modified lease agreement, incorporating modified terms and conditions in accordance with changes in State law and Board policies subsequent to the original agreement.

This Resource Sharing agreement is not a procurement contract as covered by Division II of the State Finance and Procurement Article and COMAR Title 21. Unlike a procurement contract, the renewal options in this agreement require the mutual approval of both parties (under a procurement contract the State has the unilateral authority to exercise any renewal option). At this time the contractor has agreed to exercise both remaining renewal options. Approving these options at this time will "lock-in" the revenue provided by this agreement for a 10 year period at a rate which escalates at 4% per year.



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 7-IT-OPTION (Cont)

Exercising only 1 option at his time will mean that anytime over the next 5 years the contractor can decide for any reason (changing technology, decreasing market prices, withdrawal from this marketplace, etc.) that it does not wish to renew this agreement. If that would happen there would be no guarantee that the State could either find another party to lease this tower space or that it could obtain a replacement vendor for a similar revenue amount. It is believed that it is in the State's best interest to exercise both renewal options at this time to lock-in the certainty of a known, attractive revenue stream for as long as contractually possible.

**FUND SOURCE:** 100% Revenue Generating

**APPROP. CODE:** N/A (Revenue Generating)

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 07-1019-1001

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**ITEM:**        7-IT-OPTION (Cont)        **ATTACHMENT**

20B  
BPW 5/23/2007

**PRIOR MODIFICATIONS/OPTIONS (Cont)**

Option #1	\$196,032	Exercised Renewal Option #1 (the first of three available renewal options on the contract) for the period 7/16/2002 – 7/15/2007. Option approved on BPW Agenda Item 14-IT-MOD on 8/7/2002.
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**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 8-S-MOD **Agency Contact:** James P. Wallace  
(410) 767-1194  
Jwallace@dat.state.md.us

**DEPARTMENT/PROGRAM:** Assessments & Taxation (SDAT)  
Charter Unit

**CONTRACT ID:** DAT-0067;  
Temporary Office Help  
ADPICS No: CO997352

**CONTRACT APPROVED:** 2/2/2005 DBM BPW Agenda Item 1-S

**CONTRACTOR(S):** Various Vendors (See attached)

**CONTRACT DESCRIPTION:** Multiple award contract to seven vendors to enable SDAT to hire temporary office help, as needed in 3 job classifications (General Office Clerk, Data Device Operator and Senior Data Device Operator) in the Baltimore Metropolitan Area.

**MODIFICATION DESCRIPTION:** Retroactive request to extend the contract period 5 1/2 months with 5 of the 7 original vendors to allow a new procurement to be completed.

**TERM OF ORIGINAL CONTRACT:** 3/15/2005 – 3/14/2007

**TERM OF MODIFICATION:** 3/15/2007 – 8/31/2007

**AMOUNT OF ORIGINAL CONTRACT:** \$350,000 Est. (2-Years)

**AMOUNT OF MODIFICATION:** \$0 (See Requesting Agency Remarks)

**PRIOR MODIFICATIONS/OPTIONS:** None

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 8-S-MOD (Cont)

**REVISED TOTAL CONTRACT AMOUNT:** \$350,000

**PERCENT +/- (THIS MODIFICATION):** 0%

**OVERALL PERCENT +/-:** 0%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**REQUESTING AGENCY REMARKS:** The Agency neglected to issue a new solicitation in a timely manner in order to have a new contract agreement in place by the original 3/15/2007 expiration date. A retroactive modification is requested to extend the original contract period for five and half (5 1/2) months in order to continue providing temporary help to the Charter Division. Although the original contract included awards to 7 contractors, due to non-usage and other circumstances only 5 of the original 7 contractors are being included in this extension request.

No new spending authority is being requested for this extension period. Actual usage under this contract has been significantly less than the \$350,000 amount originally projected. Accordingly, even with anticipated total expenditures of up to \$48,000 during the 5 1/2 month extension period, the original contract amount of \$350,000 will not be exceeded.

**FUND SOURCE:** 100% Spec. (Expedited Services Fees)

**APPROP. CODE:** E50C00

**RESIDENT BUSINESS:** Yes to all

**MD TAX CLEARANCE:** [See Attached]

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



ITEM: 8-S-MOD (Cont)

## ATTACHMENT

**PRIME CONTRACTORS****TAX CLEARANCE**Abacus Corporation  
Baltimore, MD

07-0983-1111

Beacon Staffing (MBE)  
Aberdeen, MD

07-0992-0111

Goodwill Industries of Chesapeake (MBE)  
Baltimore, MD

07-0984-1110

Kennedy Personnel Services (MBE)  
Baltimore, MD

07-0985-0111

Priority One Staffing  
Baltimore, MD

07-1029-0111

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 9-S-MOD                      **Agency Contact:** Dennis Kokoskie  
(410) 767-5621  
DKokoskie@dhhm.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHHM)  
Developmental Disabilities Administration  
(DDA)

**CONTRACT ID:** DHHM OCPMP 04-8028-9;  
Resource Coordination for Individuals Who  
Reside in Prince George's County  
ADPICS NO. CO996161

**CONTRACT APPROVED:** 6/18/2003 DBM BPW Agenda Item 6-S

**CONTRACTOR:** Resource Connections of Prince George's  
County, Inc.  
Lanham, MD

**CONTRACT DESCRIPTION:** Contract to provide resource coordination  
services for individuals with developmental disabilities who reside in Prince George's County.

**MODIFICATION DESCRIPTION:** Add funding to purchase additional resource  
coordination services for individuals with developmental disabilities in Prince George's County.

**TERM OF ORIGINAL CONTRACT:** 7/1/2003 - 6/30/2005 (W/3 one-year renewal  
options)

**TERM OF MODIFICATION:** 7/1/2007 - 6/30/2008

**AMOUNT OF ORIGINAL CONTRACT:** \$2,814,864

**AMOUNT OF MODIFICATION:** \$1,471,051 (1 Year)  
(\$882,629 Gen.; \$588,422 Fed.)

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 9-S-MOD (Cont)

**PRIOR MODIFICATIONS/OPTIONS:** \$6,440,084 Total (see Attachment)

**REVISED TOTAL CONTRACT AMOUNT:** \$10,725,999

**PERCENT +/- (THIS MODIFICATION):** +52.3 %

**OVERALL PERCENT +/-:** + 228.8 %

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**REQUESTING AGENCY REMARKS:** Under this resource coordination contract, services are provided through resource coordinators who facilitate and maintain enrollments in the DDA Medicaid Waiver Program ("Waiver Program"). Each resource coordinator also leads the development and monitoring of annual individual plans for at least 45 individuals with developmental disabilities.

At the inception of this contract at the beginning of FY04, it was expected that Resource Connections of Prince George's County, Inc. ("Resource Connections") would provide services for up to 1,014 individuals. This was a modest increase over the total number of individuals served by the previous contractor. However, Resource Connections has been able to serve many more individuals than originally projected. For example, in June 2006, 1,510 individuals were receiving on-going resource coordination services from Resource Connections. By June 2007, DDA expects that 1,915 will be receiving on-going services.

As indicated in the Attachment, the third renewal option was submitted to and approved by DBM, under delegation authority contained in the original Board Item. This renewal approval will appear on a DBM PAAR. However, despite the above described projection of 1,915 clients anticipated to receive services by June 2007, the 3<sup>rd</sup> renewal amount was based upon the original projection of 1,014 clients receiving services. Moreover, DDA projects that 2,034 individuals will be receiving on-going services by June, 2008. This represents a more than 100% increase in client count versus the 1,014 number the 3<sup>rd</sup> option was predicated upon. This modification for FY 2008 is therefore necessary to adequately fund resource coordination services for the additional 901 to 1,020 individuals with developmental disabilities in Prince George's County which are projected to receive services in addition to the 1,014 for which funding was approved in the 3<sup>rd</sup> renewal option.



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 9-S-MOD (Cont)

**FUND SOURCE:** 60% Gen; 40% Fed. (Medicaid  
Reimbursable)

**APPROP. CODE:** M0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0117-0110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

ITEM: 9-S-MOD ATTACHMENT

27B  
BPW 5/23/2007

**PRIOR MODIFICATIONS/OPTIONS (Cont):**

Mod. #1	\$ 615,777	Added funding to purchase resource coordination services for additional individuals for the period 12/2/2004 - 6/30/2005.
Opt. #1	\$1,398,306	Renewal contract for the period 7/1/2005 – 6/30/2006.
Mod. #2	\$ 601,973	Added funding to the first renewal option for the period 7/1/2005 – 6/30/2006 to bring the funding level for FY06 up to the level in place at the end of FY05.
Mod. #3	(\$100,000)	Decreased funding for the period 5/15/2006 – 6/30/2006.
Opt. #2	\$1,440,894	Renewal contract for the period 7/1/2006 – 6/30/2007.
Mod. #4	\$ 724,132	Added funding for the period 7/1/2006 – 6/30/2007.
Mod. #5	\$ 275,520	Added funding for the period 4/18/2007 – 6/30/2007.
Opt. #3	<u>\$1,483,482</u>	Renewed contract for the period 7/1/2007 – 6/30/2008.
	\$6,440,084	Total

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 10-S-MOD      **Agency Contact:** Donna Gugel  
(410) 767-6728  
gugeld@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Family Health Administration (FHA)  
Center for Cancer Surveillance and Control,  
Breast and Cervical Cancer Program  
(BCCP)

**CONTRACT IDs:** DHMH-OCPMP 03-7620-7;  
Baltimore City Breast and Cervical Cancer  
Screening Project  
ADPICS NO. CO998089

**CONTRACT APPROVED:** 5/22/2002 DBM BPW Agenda Item 5-S

**CONTRACTORS:** MedStar Health, Inc.  
Columbia, MD

**CONTRACT DESCRIPTION:** Contract to provide breast and cervical  
cancer screening services, with education and follow-up activities if there are abnormal  
screening results. This service is for low income women aged 40-64 residing in Baltimore City  
who are uninsured or underinsured.

**MODIFICATION DESCRIPTION:** Modification request to extend the current  
contract five months to provide more time to award a new contract.

**TERM OF ORIGINAL CONTRACTS:** 7/1/2002 - 5/31/2005 (W/2 one-year renewal  
options)

**TERM OF MODIFICATION:** 6/1/2007 - 10/31/2007

**AMOUNT OF ORIGINAL CONTRACT:** \$2,499,652

**AMOUNT OF MODIFICATION:** \$230,000 (5 Months)  
(\$110,400 Gen., \$119,600 Fed.)



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 10-S-MOD (Cont)

**PRIOR MODIFICATIONS/OPTIONS:** \$1,900,927 (See Attachment)

**REVISED TOTAL CONTRACT AMOUNT:** \$4,630,579

**PERCENT +/- (THIS MODIFICATION):** 9.3%

**OVERALL PERCENT +/-:** 6%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**REQUESTING AGENCY REMARKS:** This contract began on 7/1/2002. MedStar has met their performance measures and is providing breast and cervical cancer screening to over 1,600 Baltimore City residents per year.

This contract is to provide direct cancer screening services to Baltimore City Residents. Due to federal requirements, a minimum of 46% of funds awarded must be spent on direct clinical services to women.

Proposals for the re-competition for this contract were received on 04/05/2007 and evaluation meetings have now been concluded. Accordingly, the program has full confidence that the new contract will be awarded by the fall of 2007.

**FUND SOURCE:** 48% Gen., 52% Fed.

**APPROP. CODE:** M00F0306

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0997-0110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

ITEM: 10-S-MOD (Cont) ATTACHMENT

30B  
BPW 5/23/2007

**PRIOR MODIFICATIONS/OPTIONS (Cont):**

Mod. #1	\$ 0	No cost language change to contract, as follows: For year one of the contract, add: "a minimum of 33% of total funds awarded must be spent on direct clinical services to eligible women"; and for the remainder of the contract add: "a minimum of 50% of all mammograms will be performed on program eligible women over age 50 who are not enrolled in Medicare Part B." This was for the period 6/13/2003 - 5/31/2005.
Opt. # 1	\$ 991,565	Exercised 1 <sup>st</sup> renewal option for the period 6/1/2005 - 5/31/2006.
Mod. # 2	( \$20,638)	Reduced the overall award in Option year 1 from \$991,565 to \$970,927 due to State and Federal funding cuts to the program and to add language to the contract as follows: "a minimum of 50% of all mammograms will be performed on program eligible women over age 50 who are not enrolled in Medicare Part B." This was for the period 6/1/2005 - 5/31/2006.
Opt # 2:	\$ 991,565	Exercised 2 <sup>nd</sup> renewal option for the period 6/1/2006 – 5/31/2007.
Mod#43	( \$61,565)	Modification to reduce the overall award in Option year 2 from \$ 991,565 to \$ 930,000 due to state and federal funding cuts to the program. Additionally, a change to the language in the contract follows: add "a minimum of 50% of all mammograms will be performed on program eligible women over age 50 who are not enrolled in Medicare Part B (6/1/2006-5/31/2007)."
Mod. # 4:	\$ 0	Modification for a one –month no-cost extension of Option Year 2 from 6/1/2006 – 3/31/2007 to 6/1/2006 – 6/30/2007. Breast and Cervical Cancer Screening will continue in the additional month and will be funded from savings in the Purchase of Service line item.
	<u>\$1,900,927</u>	Total

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 11-S-MOD      **Agency Contact:** Dennis Kokoskie  
(410) 767-5621  
DKokoskie@dhhm.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHHM)  
Developmental Disabilities Administration  
(DDA)

**CONTRACT ID:** DHHM OPASS 04-8195;  
Eligibility Determination for Individuals  
Who Reside in Prince George's County  
ADPICS NO. CO996756

**CONTRACT APPROVED:** 9/3/2003 DBM BPW Agenda Item 3-S

**CONTRACTOR:** Resource Connections of Prince George's  
County, Inc.  
Lanham, MD

**CONTRACT DESCRIPTION:** Contract to provide eligibility determination  
services for individuals with developmental disabilities who reside in Prince George's County.

**MODIFICATION DESCRIPTION:** Request to modify the contract to add  
funding for purchase eligibility determination services for additional individuals with  
developmental disabilities in Prince George's County.

**TERM OF ORIGINAL CONTRACT:** 10/1/2003 - 6/30/2005 (W/3 one-year  
renewal options)

**TERM OF MODIFICATION:** 7/1/2007 - 6/30/2008

**AMOUNT OF ORIGINAL CONTRACT:** \$215,625

**AMOUNT OF MODIFICATION:** \$87,400 (12 months)

**PRIOR MODIFICATION/OPTIONS:** \$585,500 Total (See Attachment)



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 11-S-MOD (Cont)

**REVISED TOTAL CONTRACT AMOUNT:** \$888,525

**PERCENT +/- (THIS MODIFICATION):** +40.6%

**OVERALL PERCENT +/-:** +312.0%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**REQUESTING AGENCY REMARKS:** Under this contract, Resource Connections of Prince George's County ("Resource Connections") determines whether individuals referred for evaluation by the Southern Maryland Regional Office of the DDA are eligible for services.

At the inception of this fixed unit-price contract at the beginning of FY 2004, it was expected that the vendor would be able to provide 300 eligibility determinations per year. In FY 2005 the number of eligibility determinations remained the same as in FY 2004.

Beginning in FY 2006, the number of eligibility determinations the vendor agreed to perform increased to a minimum of 500 for the year. The 3<sup>rd</sup> renewal option which was just exercised, (See the Attachment) only included funding for the original level of 300 annual eligibility determinations. This modification provides funding to allow for the completion of 200 additional eligibility determinations (500 total) for FY 2008.

**FUND SOURCE:** 100% Gen.

**APPROP. CODE:** M0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0901-0110

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**ITEM:** 11-S-MOD (Cont) ATTACHMENT

33B  
BPW 5/23/2007

**PRIOR MODIFICATIONS /OPTIONS (Cont):**

Opt. #1	\$123,600	Renewed contract for the period 7/1/2005 - 6/30/2006.
Mod. #1	\$ 76,400	Adjustment for additional funding for the renewal period 7/1/2005-6/30/2006.
Opt. #2	\$127,200	Renewed contract for the period 7/1/2006 – 6/30/2007.
Mod. #2	\$72,800	Added funding for the renewal period 7/1/2006 – 6/30/2007 for additional eligibility determination services.
Mod. #3	\$ 54,400	Added funding for the renewal period 4/18/2007 – 6/30/2007 for additional eligibility determination services.
Opt. #3	<u>\$ 131,100</u>	Renewed contract for the period 7/1/2007 – 6/30/2008 for 300 eligibility determinations.
	\$ 585,500	Total

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 12-S-MOD                      **Agency Contact:** Patricia Tarpley  
(410) 230-6024  
ptarpley@dllr.state.md.us

**DEPARTMENT/PROGRAM:** Labor, Licensing and Regulation (DLLR)  
Maryland Real Estate Commission

**CONTRACT ID:** P00B6200161  
Maryland Real Estate Commission  
Licensing Examination Services  
ADPICS NO. CO996716

**CONTRACT APPROVED:** 4/10/2002 DBM BPW Agenda Item 5-IT

**CONTRACTOR:** Psychological Services, Inc.  
Glendale, CA

**CONTRACT DESCRIPTION:** Revenue generating contract to develop  
examinations and provide professional electronic testing and related services for the Maryland  
Real Estate Commission.

**MODIFICATION DESCRIPTION:** Retroactive request for approval to extend  
the term of the existing contract by 6 months to allow for the re-procurement and award of a new  
contract for these services. (see Requesting Agency Remarks).

**TERM OF ORIGINAL CONTRACT:** 4/10/2002 - 4/13/2005 (W/2 one-year  
renewal options)

**TERM OF MODIFICATION:** 4/19/2007 - 10/18/2007

**AMOUNT OF ORIGINAL CONTRACT:** \$1,260,000

**AMOUNT OF MODIFICATION:** \$525,000 (Est. gross revenue for 6  
Months - \$80,770 estimated  
revenue to be received by DLLR)

**PRIOR MODIFICATIONS/OPTIONS:** \$1,786,620



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

**REVISED TOTAL CONTRACT AMOUNT** \$3,571,620  
**PERCENT +/- (THIS MODIFICATION):** +41.6%  
**OVERALL PERCENT +/-:** +44.6%  
**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals  
**PERFORMANCE BOND:** \$500,000

**REQUESTING AGENCY REMARKS:** This revenue generating contract requires performance of a broad array of DLLR Real Estate Commission electronic examination services for the State. These services include: the creation of electronic files, application reviews using qualified evaluators; electronic examination administrations with immediate on screen scoring; electronic data transfers for successful candidates and formal results notifications.

The requested retroactive modification provides for an extension of the contract term on the existing contract from 4/9/2007 through 10/18/2007: The scope of the contract, terms and conditions remain the same. The retroactive modification is necessary in order to avoid a lapse in service pending award of the new contract.

There are no direct payments to the contractor under this contract. Instead, the contractor receives applications and collects an examination fee of \$65 per candidate. Pursuant to Section 17-306 (d) (1) of the Business Occupations and Professions Article, Annotated Code of Maryland the vendor forwards \$10 to DLLR for deposit in the State Real Estate Commission Fund. The vendor retains \$55. Under the current option there were 16,147 exams administered. It is estimated that 8,077 exams will be administered during the proposed modification period.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 12-S-MOD (Cont)

**FUND SOURCE:** 100% non-budgeted (see Requesting  
Agency Remarks below).

**APPROP. CODE:** F0101

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 06-0934-0111

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204© State Finance &  
Procurement Article.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ITEM: 12-S-MOD (Cont)

ATTACHMENT

BPW 5/23/2007

**PRIOR MODIFICATION/OPTIONS (Cont)**

Mod. #1	\$16,620 Est.	Extended the base period contract for the period 4/10/2005 – 4/13/2005 in order to provide time for BPW approval of the first renewal option. This modification provided for an additional 277 exams @\$60 per exam.
Opt. #1	\$840,000 Est.	Renewed contract for the period 4/14/2005 – 4/13/2006. This renewal was based upon 14,000 exams @ \$60 per exam. Revenue to the State was estimated to be \$140,000 @\$10 per exam.
Opt. #2	\$910,000 Est.	Renewed contract for the period of 4/14/2006 – 4/13/2007 for an estimated 16,000 exams. Revenue to the State was estimated to be \$160,000 @\$10 per Exam.
Mod #1	\$20,000 Est.	Extended the term of the second option for the period 4/13/2007 – 4/18/2007 pending BPW approval of second modification to second option. (However, a second modification was never processed, resulting in the retroactive situation being addressed in the 5/23/07 Board Item.)

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\$1,786,620 Est. Total



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT MODIFICATION**

**ITEM:** 13-IT-MOD **Agency Contact:** Jane Bailey  
(410) 767-7072  
jbailey@dhr.state.md.us

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Office of Technology for Human Services  
(OTHS)

**CONTRACT ID:** SSA/SAC-01-001-A6;  
System Development and Implementation  
Services for the Maryland Children's  
Electronic Social Services Information  
Exchange (MD CHESSIE)  
ADPICS NO. CO998115

**CONTRACT APPROVED:** 7/11/2001 DBM BPW Agenda Item 9-IT

**CONTRACTOR:** Deloitte Consulting, LP  
Pittsburgh, PA

**CONTRACT DESCRIPTION:** Systems Development and Implementation  
Services to design, develop, test, convert, train, implement, document, maintain and enhance a  
statewide automated child welfare information system for the Maryland Children's Electronic  
Social Services Information Exchange (MD CHESSIE) Project.

**MODIFICATION DESCRIPTION:** Approval request of a retroactive  
modification to rearrange the deliverable schedule and the payment schedule for the  
implementation and statewide rollout of the MD CHESSIE project. Specifically, the Data  
Warehouse deliverable (total cost \$2,052,360) will be replaced by the Additional Reporting  
Design Specification deliverable (total cost \$1,026,180) and the Additional Reports  
Implementation deliverable (total cost \$1,026,180). These deliverables do not increase the total  
contract cost, but replace the Data Warehouse deliverable document and related costs. The  
Department seeks to change language in the contract to allow for the payout of each deliverable  
separately so the contract can accurately reflect the deliverables that are provided in support of  
the end users reporting needs.

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 13-IT-MOD (Cont)

**TERM OF ORIGINAL CONTRACT:** 7/12/2001 – 6/30/2003 (W/2 one-year renewal options)

**TERM OF MODIFICATION:** 8/29/2006 – 6/30/2007

**AMOUNT OF ORIGINAL CONTRACT:** \$17,933,462

**AMOUNT OF MODIFICATION:** \$0 (See Requesting Agency Remarks)

**PRIOR MODIFICATIONS/OPTIONS:** \$16,996,281 (See Attachment)

**REVISED TOTAL CONTRACT AMOUNT:** \$34,929,743

**PERCENT +/- (THIS MODIFICATION):** 0%

**OVERALL PERCENT +/-:** 95%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**REQUESTING AGENCY REMARKS:** This retroactive modification was necessary to rearrange the delivery and payment schedules. This modification does not increase the contract price nor does it extend the contract timeframe. This modification simply eliminates a deliverable and replaces it with two deliverables for the same price.

The two deliverables are an accurate reflection of what was requested during the requirements gathering sessions and what the contractor produced. The initial deliverable was simply termed "data warehouse". This deliverable was subsequently replaced with specific reports as user needs were defined.

When the decision was initially made to replace one generic deliverable with the two specific deliverables, DHR/Office of Technology for Human Services (OTHS) did not believe a modification was necessary since it had no impact on the contract price or schedule, and adhered to the same scope of services. During an internal contract review it was verified that the contract had incorporated the list of deliverables. DHR reviewed the contract further to ensure that the contract accurately reflected the actual work plan and payout schedule.



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 13-IT-MOD (Cont)

Consensus from that review indicated that even though the contract dollars remained the same the payout schedule and deliverables had changed. As a result, a contract modification that was reviewed and approved by the Board of Public Works would be required because the payout schedule would change for completed work.

The completion of this contract modification will ensure that the contract deliverables and payout schedule are accurately reflected in the contract.

**FUND SOURCE:** 50% Fed., 50% Gen.

**APPROP. CODE:** N00F0004

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 07-0951-1111

**DBM REMARKS:** Retroactive approval requested pursuant to 11-204(c) State Finance & Procurement Article.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**ITEM:** 13-IT-MOD (Cont) **ATTACHMENT**

41B  
BPW 5/23/2007

**PRIOR MODIFICATIONS/OPTIONS (Cont):**

Mod. #1	\$16,392,075	Contract modified to delete all renewal options and extend the base period of the contract to 6/30/07.
Mod. #2	\$0	Contract modified to revise FY 04 deliverables and add an updated system modification design report document.
Mod. #3	\$0	Contract modified to move funding between fiscal years to accommodate the early release of CHESSIE beginning FY04.
Mod #4	\$0	Contract modified to create an interface for Client Information System and revise the project deliverable work-plan schedule.
Mod #5	\$ 604,206	Contract modification to create interfaces for Montgomery County and the Citizen Review Board and to document the financial process to support accuracy of payments generated by the CHESSIE System.
Total	\$16,996,281	

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT MODIFICATION**

**ITEM:** 14-IT-MOD **Agency Contact:** Mary Walsh  
(410) 767-5272  
walshm@dhmh.state.md.us

**DEPARTMENT/PROGRAM:** Health and Mental Hygiene (DHMH)  
Medical Care Programs  
Office of Operations, Eligibility &  
Pharmacy (OOEP)

**CONTRACT ID:** DHMH-OPASS-06-9117;  
Support and Maintenance for the Electronic  
Data Interchange Translator Processing  
System and the Medicaid Management  
Information System  
ADPICS NO. CO997533

**CONTRACT APPROVED:** 3/15/2006 DBM/BPW Item 9-IT

**CONTRACTOR:** Computer Sciences Corporation (CSC)  
Hanover, MD

**CONTRACT DESCRIPTION:** Contract to continue the ongoing support  
and maintenance of Maryland's Electronic Data Interchange Translator Processing System  
(EDITPS) and Medicaid Management Information System (MMIS).

**MODIFICATION DESCRIPTION:** Modification to provide for full assessments  
of the current Buy-In System, Design Strategy, Testing and Implementation of the tasks needed  
after work plan is approved by the Department.

**TERM OF ORIGINAL CONTRACT:** 5/1/2006 – 4/30/2008 (W/3 two-year  
renewal options and one six-month renewal  
option)

**TERM OF MODIFICATION:** 6/25/2007 – 4/30/2008

**AMOUNT OF ORIGINAL CONTRACT:** \$8,057,553

**AMOUNT OF MODIFICATION:** \$904,300 (10.2 Months)

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 14-IT-MOD (Cont)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$8,961,853

**PERCENT +/- (THIS MODIFICATION):** +11.2%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**REQUESTING AGENCY REMARKS:** Medical Assistance Medicare Buy-In is required to provide opportunities for individuals with a disability to retain health care coverage while working. A more comprehensive review of this function is needed than was allowed for in this contract. OOEP will obtain the services of four (4) additional contract staff to assess and enhance the current Buy-In subsystem to improve the interfacing of the Center of Medicare and Medicaid Services (CMS) and the Medicaid Program and to improve the efficiency of the current Buy-In subsystem.

The Buy-In subsystem identifies and tracks recipients who are Medicare entitled and who qualify for Medicaid to pay for the Medicare premiums. Recipient demographics and premium transactions are exchanged with CMS through monthly interfaces. The Contract staff shall assess the existing Buy-In Subsystem to determine the required changes that need to be made. Some of these changes will be needed to handle the expanded record format, the Record Identification Code (RIC) structure, accept new transaction codes, eliminate obsolete transaction codes and process transaction codes differently.

**FUND SOURCE:** 26% Gen., 74% Fed.

**APPROP. CODE:** M00Q01

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0761-1111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 15-GM **Agency Contact:** David Treasure (410) 260-7049  
dtreasur@dbm.state.md.us

**DEPARTMENT/PROGRAM:** Budget and Management (DBM)  
Office of Budget Analysis (OBA)

**AMOUNT OF REQUEST:** \$379,625 Total (see Attachment)

**DESCRIPTION:** Request to approve various proposed reimbursable fund budget amendments for the fourth quarter of FY 2007. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that proposed reimbursable fund budget amendments be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

**FUND SOURCE:** 100% Reimb.

**APPROP. CODE:** See Attachment

**REQUESTING AGENCY REMARKS:** Various contributing Departments and Independent Agencies have appropriated funds to pay for services to be provided by receiving Departments or Independent Agencies for the fourth quarter of FY 2007. The Attachment shows the reimbursable amendments by Department and Independent Agency and identifies the Departments and Independent Agencies receiving and contributing funding, the amounts of the funding and a brief justification for each amendment.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

ITEM: 15-GM (Cont)

## ATTACHMENT

Budget Amendment Number	Department Contributing Funding	Department Receiving Funding	Funding Amount	***** Justification *****
7R-072	R00-State Department of Education- Children's Cabinet Interagency Fund	V00- Department of Juvenile Services	\$130,000	Funding for "start-up" costs for a day and evening reporting center in Baltimore City and an evening reporting center in Prince George's County.
7R-080	U00-Maryland Department of the Environment	M00- Department of Health and Mental Hygiene	\$19,967	Funding to expand community based childhood lead poisoning prevention programs in Maryland.
7R-087	D50- Military Department- Maryland Emergency Management Agency	J00-Department of Transportation	\$229,658	Funding for video surveillance system cameras at Maryland Port Administration South Locust Point Terminal and Mass Transit Administration Camden Station (\$97,000); reader card access system and security fence at State Highway Administration Route 40 Telecommunications Tower (\$48,450); and temporary vehicle registration and escort pass system and 800 MHz radios at Maryland Aviation Administration (\$84,208).
<b>FY 2007 4th Qtr Proposed Reimbursable Amendments Total</b>			<b>\$379,625</b>	



**REVISED**

46B

BPW 5/23/2007

**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 16-GM                      **Agency Contact:** Cynthia Peltzman,  
(410) 576-6576  
cpeltzman@oag.state.md.us

**DEPARTMENT:** Sheriff's Office of Charles County

**AMOUNT OF REQUEST:** \$355,774.59, consisting of a \$94,158.50 judgment for damages, \$255,647.50 in attorneys' fees, \$3,543.83 in pre-judgment interest on the back pay award (at a rate of 4.95%), and \$2,424.76 in post-judgment interest on the judgment (at a rate of 4.95%).

**DESCRIPTION:** Payment of judgment, attorneys' fees, and pre- and post-judgment interest awarded by the U.S. District Court for the District of Maryland to plaintiff in Pernevllyn C. Coggins v. Frederick E. Davis, Civil Action WGC 05-248.

**REQUESTING AGENCY REMARKS:** Pursuant to State Government Article §§12-404 and 12-405, the Office of the Attorney General recommends payment of \$355,774.59 consisting of a judgment for damages, and award of attorneys' fees, and applicable interest at a rate of 4.95%. If approved by the Board, it is recommended that payment for this request come from the State Insurance Trust Fund.

If this request is approved, the check should be made out jointly to: Webster, Fredrickson & Brackshaw & Pernevllyn C. Coggins, and mailed to Cynthia Peltzman, 200 Saint Paul Place, Baltimore, MD 21202, for distribution.

**FUND SOURCE:** State Insurance Trust Fund

**APPROP. CODE:** E20B020

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Board of Public Works Action - The above referenced item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 17-GM **Agency Contact:** Neil Bergsman (410) 230-3344  
Bergsman@djs.state.md.us

**DEPARTMENT/PROGRAM:** Department of Juvenile Services (DJS)  
Budget & Finance

**AMOUNT OF REQUEST:** N/A

**DESCRIPTION:** Approval request to create 100 new positions for DJS pursuant to §7-236, State Finance and Procurement Article and HB 50, Acts of 2007 (the Budget Bill for FY 2008). The latter provision enables the Board of Public Works to authorize the creation of 100 positions to staff the Victor Cullen Academy, a 48-bed treatment facility in Frederick County. The Budget Bill authorizes the creation of these positions outside of the 50 new position limitation ("Rule of 50").

**REQUESTING AGENCY REMARKS:** DJS has determined that it is in the State's best interest to re-open the Victor Cullen Academy as a state-operated facility for 48 male youth. Current law does not permit the facility to operate under a provider contract after July 1, 2008. The Department requests the creation of these new positions for the Victor Cullen Academy to be effective July 1, 2007. A facility staffing chart is attached. Funding for these new positions was included in Supplemental Budget #2 for FY 2008. Not all 100 positions will be filled immediately. Positions will be filled as the youth population of the center increases over the course of the fiscal year. Some of the employees that will occupy these positions may be hired in the current fiscal year into existing vacant positions so that they may receive appropriate training prior to the opening of the facility. The employees will then be transferred to the newly created positions at the beginning of FY 2008. This item does not provide positions for the education program, to be operated by the Maryland State Department of Education.

**FUND SOURCE:** 100% General

**APPROP. CODE:** V00 E0114

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

ITEM: 17-GM

ATTACHMENT

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BPW 5/23/2007

<u>Classification</u>	<u>Number</u>	<u>Grade</u>	<u>Step</u>	<u>Salary</u>	<u>Total</u>
Program Manager II	1	20	9	67,650	67,650
DJS Assistant Superintendent Res Facility	1	19	9	63,374	63,374
Administrator I (Training)	1	16	4	46,579	46,579
Administrative Aide	2	11	4	34,105	68,210
Fiscal Accounts Technician II	1	11	4	34,105	34,105
Psychologist Correctional	1	19	4	56,546	56,546
Psychology Associate Doct Corr	0.5	18	9	59,375	29,688
Social Worker Adv. C.J.	2	17	9	55,637	111,274
A & D Associate Counselor	2	14	9	45,851	91,702
DJS Case Mgmt Special. II	4	14	4	42,596	170,384
DJS Youth Recreation Specialist II	2	13	4	38,593	77,186
Activity Therapist Associate III	1	9	4	31,269	31,269
Food Administrator II	1	14	9	45,851	45,851
DJS Youth Centers Cook I	4	11	4	34,105	136,420
Food Service Worker I	1	5	4	23,770	23,770
Maintenance Supv IV	1	17	4	49,674	49,674
Maintenance Chief II, Non Lic	3	11	4	34,105	102,315
Building Service Worker I	2	5	4	23,770	47,540
DJS Residential Group Life Manager II	1	16	4	46,579	46,579
DJS Residential Group Life Manager I	3	15	4	43,735	131,205
DJS Residential Advisor Lead	3	13	4	38,593	115,779
DJS Resident Advisor II	52.5	12	4	36,276	1,904,490
DJS Transportation Officer Lead	1	13	4	38,593	38,593
DJS Transportation Officer I	2	11	4	34,105	68,210
DJS Resident Advisor I	2	11	4	34,105	68,210
Registered Nurse Supervisor Med	1	18	4	52,996	52,996
Registered Charge Nurse MED	3	17	9	55,637	166,911
Management Associate	1	13	9	43,055	43,055
TOTAL	100				3,889,565



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**INFORMATION TECHNOLOGY CONTRACT**

**ITEM:** 18-IT **Agency Contact:** Albert Annan (410) 767-0114  
aannan@msde.state.md.us

**DEPARTMENT/PROGRAM:** Education (MSDE)  
Certification and Accreditation (C & A)

**CONTRACT ID:** Educator Information System (EIS)  
Post-implementation support services  
ADPICS NO. R00B7200077

**CONTRACT DESCRIPTION:** Contract to provide post implementation maintenance and support services for the Educator Information Systems (EIS). The EIS is an Internet-based system used to support the comprehensive certification processes for about 215,000 education professionals in the State's public, nonpublic, independent schools, institutions of the State of Maryland, and individuals seeking Maryland certification.

**AWARD:** The Alpha Computing Group, Inc.  
(t/a "invokesystems")  
Baltimore, MD

**TERM:** 6/1/2007-5/31/2008

**AMOUNT:** \$224,900.00 Est. (1 Year)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 15%

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same



**DEPARTMENT OF BUDGET AND MANAGEMENT  
ACTION AGENDA**

**ITEM:** 18-IT

**REQUESTING AGENCY REMARKS:** MSDE is responsible for regulating and administering the certification of education professionals in public, nonpublic, independent school and other various educational institutions in the State of Maryland, the approval of college teacher preparation programs and the accreditation of nonpublic schools. The EIS is internet based software used for teacher certification processing and related functions of over 215,000 education professionals and individuals seeking Maryland certification. The education professionals include teachers, therapists, specialists, supervisors, and administrators. Invokeysystems, as the successful developer of EIS through a competitively procured contract (approved per 11/12/2003 BPW Item 7-IT), has extensive expertise in the EIS capabilities including various proprietary software tools that are used to transform MSDE's legacy data into a formalized format for the EIS.

A sole source contract is necessary because Invoke systems is intimately familiar with the MSDE EIS system, operations, and business norms associated with the certification process for the State of Maryland; therefore, Invokeysystems is uniquely qualified to provide maintenance services at this critical post implementation stage. Contracting with any unfamiliar vendor to provide the services may result in undue and unexpected down time to the system.

**FUND SOURCE:** 100% General

**APPROP. CODE:** R00F1003

**RESIDENT BUSINESS:** Yes

**MD. TAX CLEARANCE:** 07-1095-0011

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM:** 1-C

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, Baltimore (UMB)

**CONTRACT ID:** On-Call Interior Demolition and Hazardous Materials  
Abatement Contracting Services RFP 85413 JK

**DESCRIPTION:** Labor, material, equipment and supervision for on-call interior demolition and hazardous materials abatement services on a time and material basis for University of Maryland institutions in the Baltimore region.

**AWARDS:** Asbestos Specialists, Inc.  
Elkridge, MD 21075

LVI Environmental Services, Inc.  
Gaithersburg, MD 20879

BARCO Enterprises, Inc.  
White Marsh, MD 21162

**TERM OF CONTRACT:** June 1, 2007 through May 31, 2008  
with 4 one-year renewal options

**AMOUNT:** \$2,000,000 estimated annually  
No single project will exceed \$500,000

**PROCUREMENT METHOD:** Competitive Sealed Proposals



UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

ITEM: 1-C (continued)

BIDS OR PROPOSALS:	<u>Technical Score</u>	<u>Price Score</u>	<u>Total Score</u>	<u>Price (based on sample jobs)</u>
Asbestos Specialists, Inc. Elkridge, MD	60	40	100	\$273,995
LVI Environmental Services, Inc. Gaithersburg, MD	57	24.8	81.8	\$389,911
BARCO Enterprises, Inc. White Marsh, MD	48.2	28.1	76.3	\$442,415

**MBE PARTICIPATION:** 25% MBE on projects over \$50,000  
15% MBE on projects less than \$50,000

**PERFORMANCE SECURITY:** 100% performance bond for projects over \$100,000

**REQUESTING INSTITUTION REMARKS:** The solicitation was advertised in *eMaryland Marketplace* and distributed to the Office of Minority Affairs and MBE associations. Seven proposals were received. The proposals were evaluated by a University evaluation committee. Four firms achieved the required minimum technical score and were requested to submit a price proposal. Three firms submitted pricing; one offeror failed to submit a timely price proposal. Evaluation of the price proposals was based on three sample jobs. The award is being recommended to the three firms. The firms all demonstrated strong prior experience performing demolition and abatement services for institutions similar to the University. Price proposals for the three recommended firms were considered to be fair and reasonable.

**FUND SOURCE:** Fund sources will vary depending on the project or task order placed against the on-call contract(s) and the institution placing the order.

**RESIDENT BUSINESS:** Yes

<b>MD TAX CLEARANCE:</b>	07-1071-0111	Asbestos Specialists, Inc.
	07-1072-0111	Barco Enterprises, Inc.
	07-1073-0111	LVI Environmental Services, Inc.

BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

**APPROVED** ~~DISAPPROVED~~

~~DEFERRED~~ **WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

CONSTRUCTION CONTRACT OPTION

ITEM: 2-C OPTION

Agency Contact: James Salt  
301-455-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep:

INSTITUTION: University of Maryland, Baltimore

CONTRACT ID: On-Call Mechanical Contracting Services  
RFP #85067MM

CONTRACT DESCRIPTION: Mechanical contracting services to provide all labor, material, equipment and supervision to complete mechanical renovation/repair construction projects on an on-call basis for the University of Maryland institutions in the Baltimore region

ORIGINAL CONTRACT APPROVED: 4/5/06 USM BPW Agenda Item 1-C

CONTRACTORS: Emjay Engineering Co., Inc.  
1706 Whitehead Road  
Baltimore, MD 21207

Maryland Mechanical Systems, Inc.  
300 South Haven Street  
Baltimore, MD 21224

TERM OF ORIGINAL CONTRACT: One year with four one-year renewal options

TERM OF OPTION: 5/23/07 – 5/22/08  
(First of four one-year renewal options)

AMOUNT OF ORIGINAL CONTRACT: \$3,000,000 estimated annually  
No single project will exceed \$500,000

AMOUNT OF OPTION: \$3,000,000 estimated annually  
No single project will exceed \$500,000

ORIGINAL PROCUREMENT METHOD: Competitive Sealed Proposals

MBE PARTICIPATION: 25% for projects exceeding \$50,000

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 2-C OPTION (continued)

**PERFORMANCE SECURITY:** 100% performance bond for projects over \$100,000

**REQUESTING INSTITUTION REMARKS:** Approval of this first renewal option is requested because this contract has been effective in meeting short lead-time projects requiring a quick response. Each contractor has a successful performance track record, including MBE compliance. The initial contract was awarded based on competitive hourly rates. With this option, rates were adjusted based on the consumer price index as stipulated in the contract.

**FUND SOURCE:** Fund sources will vary depending on the project or task order placed against the on-call contract(s) and the institution placing the order.

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:** 07-0975-1111 Emjay Engineering Co., Inc.  
07-0976-1111 Maryland Mechanical Systems, Inc.

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**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THE ABOVE REFERENCED ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES OPTION**

**ITEM:** 3- A/E OPTION

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:** University of Maryland, College Park

**CONTRACT ID:** Indefinite Delivery Contracts (IDC)  
Contract No. K-000311-N  
Contract No. K-000312-N  
Contract No. K-000313-N  
Contract No. K-000314-N  
Contract No. K-000315-N

**CONTRACT DESCRIPTION:** Indefinite delivery contracts (IDC) for delivery of mechanical, electrical and plumbing engineering services in support of construction projects at the University of Maryland, College Park and the institutions supported by the University System of Maryland, College Park Service Center. Services are to be performed as needed. The estimated annual amount per contract is \$200,000.

**ORIGINAL CONTRACTS APPROVED:** 6/1/2005, USM Item 1-A/E

**CONTRACTORS:** Mueller & Associates  
Baltimore

Burdette, Koehler Murphy & Associates  
Baltimore

MS Engineering, Inc.  
Columbia

Century Engineers  
Towson

RMF Engineering, Inc.  
Baltimore

**TERM OF ORIGINAL CONTRACT:** 6/1/2005 – 5/31/2007 with  
3 one-year renewal options

**TERM OF OPTION:** 6/1/2007 – 5/31/2008  
(First of 3 one-year renewal options)



**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 3-A/E OPTION (continued)

**AMOUNT OF ORIGINAL CONTRACT:** \$2,000,000 for 2 years  
**AMOUNT OF OPTION:** \$1,000,000 for 1 year  
\$200,000/contractor ordering limit  
**ORIGINAL PROCUREMENT METHOD:** USM Procurement Policies and Procedures  
for Architectural and Engineering Services  
**MBE PARTICIPATION:** 25%

**REQUESTING INSTITUTION REMARKS:** Services will continue to be performed as before, on a task order basis as needed. Contractor is paid for actual hours worked, based on fully burdened fixed hourly rates established in the contract. Orders placed during the 2-year base period included a 10% MBE subcontracting goal for orders greater than \$50,000. Actual performance against that goal on specific projects ranged from a low of 10% to a high of 28%. All contractors have agreed to an increase in the MBE subcontracting goal to a new level of 25% effective with approval of these contract renewal options.

The University recommends renewal of these contracts based on the superior qualifications of these firms, effectiveness in meeting short lead-time projects requiring a quick response, the competitive pricing offered for their services and their ability to meet or exceed MBE goals.

**FUND SOURCE:** Fund sources will vary depending on the project or task order placed against the IDC contract(s) and the System institution placing the order.

**RESIDENT BUSINESSES:** Yes

**MD TAX CLEARANCE:** Mueller & Associates: 07-0941-0111  
Burdette, Koehler Murphy & Associates: 07-0943-1111  
MS Engineering, Inc.: 07-0942-0111  
Century Engineering, Inc.: 07-0940-1111  
RMF Engineering, Inc.: 07-0939-0111

**BOARD OF PUBLIC WORKS**

**THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES CONTRACT**

**ITEM:** 4-AE

Agency Contact: James Salt  
(301) 445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, College Park for  
Salisbury University

**CONTRACT ID:**

Contract No. B-132900-N  
Project No. 06-229-708-00  
Architectural and Engineering Design Services  
New School of Business, Salisbury University  
Salisbury, Maryland

**CONTRACT DESCRIPTION:** Full service architectural and engineering design services for the New School of Business at Salisbury University. The 64,910 NASF / 112,800 GSF project includes related site work, utility improvements, on site storm water management, landscaping, pedestrian and vehicular circulation, and parking. The new facility will contain classrooms, laboratories, office facilities, business and information research center, auditorium, meeting rooms, and an executive education center. The scope of services includes an option for LEED Silver Level Certification. The estimated construction cost for this project is \$40 million.

**AWARD:**

Richter Cornbrooks Gribble Architects  
Baltimore, MD 21202

**TERM:**

5/23/2007 – 3/22/2011  
46 months from Notice to Proceed (18 months  
for design, 4 months for bidding, and 24 months for  
construction administration phase)

**AMOUNT:**

\$4,346,001

**PROCUREMENT METHOD:**

USM Procurement Policies and Procedures for Architectural  
and Engineering Services Selection.

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 4-A/E (continued)

**PROPOSALS:**

	<u>Rank</u>
Richter Cornbrooks Gribble Architects Baltimore, MD 21202	1
Smith Group, Inc. Washington, DC 20006	2
Hillier Architecture Princeton, NJ 08543	3
STV Inc. Douglasville, PA 19518	4
Grimm & Parker Baltimore, MD 20814	5
Goody Clancy Boston, MA 02116	6
Cooper, Robertson & Partners New York, NY 10036	7
Sorg & Associates Washington, DC 20009	8
Swanke Hayden Connell Washington, DC 20005	9
Kling Washington, DC 20036	10
Kallmann McKinnell & Wood Boston, MA 02116	11

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** N/A



**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 4-A/E (continued)

**REQUESTING INSTITUTION REMARKS:** This project was advertised on eMarylandMarketPlace. Fifty five firms expressed interest in this project and picked up copies of the request for proposal. Eleven proposals were received. Ten proposals were determined to be technically acceptable and susceptible for award. One proposal was determined to be unacceptable. The Qualification Committee recommended Richter Cornbrooks Gribble Architects, in association with Perkins & Wills, as the most qualified firm. Fee negotiations were then conducted with the recommended firm.

Richter Cornbrooks Gribble Architects brings a strong, experienced and integrated design team to the project. The associated firm, Perkins & Wills, brings extensive business school design experience. In addition, the team includes a business school planner. The team demonstrated that it has successfully delivered projects with CM at Risk construction delivery and with LEED design requirements. The proposal demonstrated Richter Cornbrooks Gribble's Architects understanding of the cost and schedule requirements for this project.

Initial contract award will include program verification and schematic design services only, totaling \$809,813. Subject to future availability of funds, subsequent phases of design will be authorized via amendment to the contract .

Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland, College Park will manage the Architect/Engineer's work with procurement support from the University's Department of Procurement and Supply.

**FUND SOURCE:** MCCBL 2006-Item 054

**APPROP CODE:** N/A

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-1024-1111

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**BOARD OF PUBLIC WORKS**

**APPROVED ~~DISAPPROVED~~**

**WITH DISCUSSION** ✓

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**THE ABOVE REFERENCED ITEM WAS:**

**DEFERRED WITHDRAWN**

**WITHOUT DISCUSSION**

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**CONSTRUCTION CONTRACT MODIFICATION**

**ITEM:** 5-C MOD

**Agency Contact:** James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

**INSTITUTION:**

University of Maryland, College Park for  
Bowie State University

**CONTRACT ID:**

Contract No. K-125563-K  
Project No.05-178-646-00/03-086-853-00  
Construction Management (CM) at Risk Services  
Fine and Performing Arts Center  
Bowie State University, Bowie, MD

**CONTRACT APPROVED:**

USM Item 1-C, 01/18/06

**AWARD:**

Holder Construction Company  
Reston, VA 20191

**CONTRACT DESCRIPTION:** Construction Manager (CM) to provide construction management services for both pre-construction/design and construction phases, inclusive of constructing the project. Construction shall be performed at a guaranteed maximum price (GMP) to be competitively solicited by the CM via trade subcontract bidding. The project consists of constructing a 66,095 NASF/114,000 GSF Bowie State University Fine and Performing Arts Building, including all related improvements to site work and utilities. The new facility will provide modern classrooms, open laboratories, Arts Resource Center, recital hall, theatre, black box, support functions, lounge, general storage, loading dock and spaces for the Department of Fine and Performing Arts.

**MODIFICATION DESCRIPTION:** To incorporate the GMP for the construction of the storm water management pond. Contractor will furnish all labor, materials, equipment, supplies, supervision and other resources as required. The pond will comply with Maryland Department of the Environment regulations regarding treatment of storm water. The work includes embankments, emergency spillway, piping/manholes, and wetland mitigation.



**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 5-C MOD (continued)

<b>TERM OF ORIGINAL CONTRACT:</b>	01/19/06–08/01/2007 (Pre-Construction Phase Services)
<b>TERM OF MODIFICATION:</b>	05/23/2007 – 09/22/2007 (4 months from Notice to Proceed)
<b>AMOUNT OF ORIGINAL CONTRACT:</b>	\$352,000 (Pre-construction Services)
<b>AMOUNT OF PREVIOUS MODIFICATIONS:</b>	\$35,900 (Preconstruction Services for Storm Water Mgt.)
<b>AMOUNT OF MODIFICATION:</b>	\$595,400 (GMP for Storm Water Mgt.)
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$983,300
<b>ORIGINAL PROCUREMENT METHOD:</b>	Competitive Sealed Proposals
<b>MBE PARTICIPATION:</b>	25%
<b>PERFORMANCE SECURITY:</b>	Payment and performance bonds at 100% of contract amount.

**REQUESTING INSTITUTION REMARKS:** The University issued a contract modification on 02/28/07 to incorporate pre-construction services for the storm water management pond. The contractor has now submitted an acceptable GMP Proposal for construction of the storm water management pond and the University seeks Board approval to modify the contract to incorporate this GMP into the contract and proceed with construction. The GMP amount includes the direct cost of construction plus the CM construction phase fee and general conditions for the storm water management pond.

Construction funding for the Fine and Performing Arts Center, originally expected to be available in FY 2008 has been deferred for one year. It is anticipated that construction of the building will start on 7/1/08 with a completion date of 7/1/2010, pending FY 2009 appropriation of construction funding. A separate GMP for the building construction will be presented to the Board for approval.



**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 5-C MOD (continued)

**REQUESTING INSTITUTION REMARKS :** (continued)

Facilities Management/ Department of Architecture, Engineering & Construction at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.

**FUND SOURCE:** MCCBL 2000, Item 085

**APPROP CODE:** N/A

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0956-1111

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**BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:**

**APPROVED** ~~DISAPPROVED~~

**WITH DISCUSSION** ~~WITHOUT DISCUSSION~~

**DEFERRED** ~~WITHDRAWN~~

**WITHOUT DISCUSSION**

UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

CONSTRUCTION CONTRACT

ITEM: 6-C

Agency Contact: James Salt  
301 445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

INSTITUTION: University of Maryland, College Park

CONTRACT ID: Contract No. E000263: On-Call Construction  
(Task Order No.Y132881)  
Project No.06-206-252-00  
Police Services and Training Facility (Building #809)

**CONTRACT DESCRIPTION:** All labor, materials, equipment, supplies, supervision and other resources as required for the renovation Building #809 (formerly Litton 3) to create a Police Services and Training Facility. The renovations will include demolition, new partitions, doors, painting, carpet, ceiling tile, ceramic tile, miscellaneous metals, millwork, and replacement of the heating, ventilation and fire protection systems. The renovated building will house the International Association of Campus Law Enforcement Administrators, Incident Command System Regional Training Center as well as briefing and locker room facilities for the University of Maryland, College Park Department of Public Safety. The facility will include classrooms, a computer laboratory, a briefing room, a physical training room and a model city laboratory. It will also include administrative suite, student lounge, lockers and showers.

**AWARD:** Stevenson Group, Inc.  
304 East Diamond Avenue  
Gaithersburg, MD 20877

**TERM:** 05/23/2007 – 08/21/2007  
Ninety (90) calendar days from Notice to Proceed

**AMOUNT:** \$615,253

**PROCUREMENT METHOD:** Competitive Sealed Bids

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM: 6-C (continued)**

<b>BIDS:</b>	<u>Price</u>
Stevenson Group, Inc Gaithersburg, MD 20877	\$ 615,253
Creative Finishes, Inc. Silver Spring, MD 20910	\$ 648,268
Baltimore Contractors, LLC Baltimore, MD 21237	\$ 662,888
Kalmia Construction Co. Beltsville, MD 20705	\$ 695,058
Combined Services, Inc. Fairfax, VA 22030	\$ 788,000
Ruskey & Co Builders, Inc. Pasadena, MD 21122	\$ 798,254
John W. Brawner Contracting Phoenix, MD 21131	\$ 807,220

**MBE PARTICIPATION:** 25%

**PERFORMANCE SECURITY:** Performance bond at 100% of the contract amount.

**REQUESTING INSTITUTION REMARKS:** This project was bid among the University's current On-Call General Contractors. All eight on-call contractors were sent bid invitations. The University received seven bid responses. The On-Call General Construction contracts were previously approved by the Board for award (USM Item 2-C, 8/11/2004).

On-call projects exceeding \$500,000 require separate approval by the Board. Facilities Management/ Department of Operations and Maintenance at the University of Maryland, College Park will manage the Contractor's work with procurement support from the University's Department of Procurement and Supply.



UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

ITEM: 6-C (continued)

FUND SOURCE: Current Unrestricted Funds

APPROP CODE: R32B22

RESIDENT BUSINESS: Yes.

MD TAX CLEARANCE 07-1027-0111

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BOARD OF PUBLIC WORKS

**APPROVED** DISAPPROVED

WITH DISCUSSION

THE ABOVE REFERENCED ITEM WAS:

DEFERRED

WITHDRAWN

**WITHOUT DISCUSSION**

UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

**SERVICE CONTRACT OPTION**

**ITEM:** 7-S OPTION

**Agency Contact:** James Salt  
301-445-1987  
jsalt@usmd.edu  
USM Rep: Joe Evans

**INSTITUTION:**

Towson University

**CONTRACT ID:**

RFP TU-SC-BURKSHIRE-9814,  
Professional Property Management and  
Hospitality Services Program for the  
Burkshire

**CONTRACT DESCRIPTION:** Final option year of contract for property management and hospitality services for the Burkshire Guest Suites and Conference Center at Towson University.

**CONTRACT APPROVED:**

6/24/1998 USM BPW Agenda Item 5-S

**AWARD:**

Marriott Corporation  
Marriott Drive, Dept. 51/922.01  
Washington, D.C. 20058

**TERM OF ORIGINAL CONTRACT:**

7/1/1998 – 6/30/2001. The University reserved the unilateral right to exercise, at its option, seven additional one-year terms.

**TERM OF OPTION:**

7/1/2007 – 6/30/2008 (final option year).

**AMOUNT OF OPTION:**

\$1.4 million (revenue-generating)

**ORIGINAL PROCUREMENT METHOD:**

Competitive Sealed Proposals

**MBE PARTICIPATION:**

19%

**PERFORMANCE SECURITY:**

N/A

**UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA**

**ITEM:** 7-S OPTION (continued)

**REQUESTING INSTITUTION REMARKS:** This is a management fee contract. The allowable fee to the Marriott Corporation is set at a 4% of sales. The contract was sourced via a 1998 RFP that specified an MBE participation goal of 14%. Marriott Corporation has consistently exceeded that goal, attaining 19% participation in the most recently completed contract term; it is currently investigating additional subcontract opportunities to increase MBE participation to 25%.

Marriott continues to be a strong University partner, maintaining a high standard of service at the Burkshire, contributing to a \$1.5 million-dollar renovation of the University Club at Towson, and sponsoring hospitality tents at University sporting events.

**FUND SOURCE:** This is a revenue-generating contract

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** Control #07-1137-1111

**BOARD OF PUBLIC WORKS**

**APPROVED**

**DISAPPROVED**

**WITH DISCUSSION**

**THE ABOVE REFERENCED ITEM WAS:**

**DEFERRED**

**WITHDRAWN**

**WITHOUT DISCUSSION**



UNIVERSITY SYSTEM OF MARYLAND  
ACTION AGENDA

GENERAL MISCELLANEOUS

ITEM: 8-GM

Agency Contact: James Salt  
301-445-1987  
[jsalt@usmd.edu](mailto:jsalt@usmd.edu)  
USM Rep: Joe Evans

INSTITUTION: University of Maryland, Baltimore County

DESCRIPTION: Approval to Demolish the Hillcrest Building.

**REQUESTING INSTITUTION REMARKS:** Originally constructed in 1921 and transferred to the University in 1965, the 23,698 GSF Hillcrest Building was vacated in 2000 due to its deteriorated condition and non-compliance with life safety and building codes. The cost of renovation of the brick building was estimated to exceed its replacement cost and the university initiated plans to demolish the building and reuse the site for parking and recreation facilities for resident students.

The State Clearinghouse conducted an intergovernmental review of the project under MD20060713-0783 and has recommended to change the use, and demolish the Hillcrest Building pending the completion and submission of a Determination of Eligibility form for review by the Maryland Historical Trust. In addition to submitting the Determination of Eligibility, per the Trust's request, the University has provided studies evaluating the structural integrity of the building, identifying the potential adaptive reuses for the building, and estimating the cost of the potential new uses. In correspondence dated April 9, 2007, the Trust agreed with the University that the building must be demolished and requested photographic recordation. The University provided the required photographs. The Trust completed its review and indicated that no further action was required as of April 30, 2007.

The University has completed the abatement of asbestos and other hazardous material and arranged for the recycling and disposal of the demolition material to meet the Maryland Department of Environment's programs. The demolition/reclamation plans and the Erosion Sediment Control Permit are completed. Pending Board of Public Works approval, the University intends to demolish the building during the summer 2007 under the previously approved On-Call Design/Build Contract #C-00559 (BPW Approval 06/21/06, Item 1-C) at a cost of \$400,000 using institutional funds under appropriation code R30B31.

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BOARD OF PUBLIC WORKS

THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## SUPPLEMENT D

## DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

May 23, 2007

Contact: Gene L. Neff, P.E. (410) 585-3026  
gneff@dpdcs.state.md.us

## CONSTRUCTION CONTRACT

**ITEM:** 1-C**PATUXENT INSTITUTION**

Jessup, Howard County

**CONTRACT NO. & TITLE**

KD-000-080-C01

Security Surveillance System for DC and DD Buildings

ADPICS NUMBER:603B7200010

**DESCRIPTION**

**Base Bid** Provide a Security Surveillance System for DD and DC Buildings consisting of 34 cameras, digital video recorders, conduit, cabling, work stations, UPS, UTP receivers, wall mounted monitors, and racks.

**Add Alternate No. 1** Provide 4 additional cameras with associated wiring and conduit in the DC Building.

**Add Alternate No. 2** Provide 10 additional cameras with associated wiring and conduit in the Front Stairs of the DD Building.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>BASE BID</u></b>	<b><u>ADD ALT. #1</u></b>	<b><u>ADD ALT. #2</u></b>	<b><u>ADD ALT. 1 &amp; 2</u></b>
Esitech, Inc. Richmond, Virginia	\$194,891.00	\$ 9,274.00	\$13,413.00	\$217,578.00
Fiber Plus Inc. Jessup, Maryland	\$253,064.59	\$ 9,568.00	\$16,451.72	\$279,084.31
Initial Electronics, Inc. Glen Burnie, Maryland	\$254,900.00	\$15,100.00	\$21,600.00	\$291,600.00
Harford Alarm Company Belair, Maryland	\$261,824.00	\$ 5,800.00	\$25,509.00	\$293,133.00
Star Electric Company, Inc. Odenton, Maryland	\$278,300.00	\$ 9,600.00	\$12,500.00	\$300,400.00



## SUPPLEMENT D

## DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

May 23, 2007

## CONSTRUCTION CONTRACT

ITEM: 1-C (cont'd)AWARD Esitech, Inc.AMOUNT \$217,578 (Base Bid plus two Alternates)A/E ESTIMATE \$340,000 (Base Bid plus two Alternates)PERFORMANCE BOND 100% of Full Contract AmountPERFORMANCE PERIOD 165 calendar daysFUND SOURCE FY07 General Fund (Operating Budget)  
Deficiency Appropriation  
Q00D0001, PCA 41140MBE GOAL 15%MBE WAIVER GRANTED 3%**REMARKS:**

This project is necessary to enhance the security surveillance system at this Maximum Security Institution. The solicitation was announced online in *eMaryland Marketplace*. Sealed bids were received on April 19, 2007 from 5 bidders. The Department set a 15% Minority Business Enterprise (MBE) participation goal for this contract. The contractor, after making a good faith effort, achieved 12% but was granted a waiver of 3% due to the highly specialized nature of work in this contract.

TAX COMPLIANCE NO.: 07-1158-0001RESIDENT BUSINESS: No

BOARD OF PUBLIC WORKS ACTION: THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION ✓

WITHOUT DISCUSSION



**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM:** 1-C

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-CO-07-009  
Terminal Complex Roadway Resurfacing at BWI  
ADPICS NO. MAAMC07009

**CONTRACT DESCRIPTION:** This contract provides for milling and asphalt resurfacing, repairs and patching, minor curb and gutter repair and pavement marking work on Elm Road, the Terminal Return Road and Pier B Node.

**AWARD:** P. Flanigan and Sons, Inc.  
Baltimore, MD

**TERM OF CONTRACT:** 100 Calendar Days

**AMOUNT:** \$838,832.20

**PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**BIDS:**

P. Flanigan & Sons, Inc. Baltimore, MD	\$838,832.20
Bardon, Inc Greenbelt, MD	\$1,458,617.50

**MBE PARTICIPATION:** 15%

**PERFORMANCE SECURITY:** A Performance and Payment Bond at 100% of Contract Amount exists.

**REMARKS:** The Engineer's estimate is \$910,268.20.00.

This Solicitation was advertised on eMaryland Marketplace and on the MAA Website. Nine (9) sets of specifications were sold and two (2) firms submitted bids. The contractor exceeded the 12% MBE goal set for this contract.

**APPROPRIATION CODE:** JO6I000023

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

ITEM: 1-C (Continued)

BPW – 05/23/07

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 07-0888-1111

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Board OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

Robert P. Gay 410-545-0433  
rgay@sha.state.md.us

BPW -- 5/23/07

DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA

**MAINTENANCE CONTRACT**

**ITEM:** 2-C

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BA5145129  
 Construction of the new SHA District 4 Office Complex in  
 Baltimore County  
 ADPICS NO. BA5145129

**CONTRACT DESCRIPTION:** This Contract consists of the construction of new facilities for the SHA District 4 Office Building in Baltimore County. The project will be constructed on the north side of Warren Road at the West end of the existing Maryland Transit Administration (MTA) light rail parking lot. The land for this construction is being transferred to from MTA to SHA as Agenda Item 13-RP, on the May 23, 2007 Agenda.

**AWARD:** Kinsley Construction, Inc.  
 Timonium, MD

**AMOUNT:** \$9,396,000.00 NTE

**TERM OF CONTRACT:** June 1, 2007 through December 31, 2008

**PROCUREMENT METHOD:** **Competitive Sealed Bidding (Multi-Step)**

**BIDS:**

Kinsley Construction, Inc. Timonium, MD	\$9,396,000.00
Coakley & Williams Construction, Inc. Gaithersburg, MD	\$10,997,000.00
Forrester Construction Co. Rockville, MD	\$12,268,000.00

**MBE PARTICIPATION:** 30%

**PERFORMANCE SECURITY:** Payment & Performance Bonds, for 100% of the award amount, exists for this Contract

**REMARKS:** The Engineer's Estimate for this contract is \$9,990,819.00.

This Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Five-hundred forty-eight (548) contractors were contacted for this project on eMaryland Marketplace; one-hundred fourteen (114) of which were MDOT Certified MBE's.



ITEM: 2-C (Continued)

BPW – 05/23/07

The new District 4 Office Building Complex will include the following environmentally sound engineering and construction practices:

- Sustainable Site - Construction Activity Pollution Prevention, Site Selection, Development Density & Community Connectivity, Public Transportation Access.
- Water Efficiency - Water Efficient Landscaping, Water Use Reduction (20%)
- Energy & Atmosphere - Fundamental Commissioning of the Building Energy Systems, Minimum Energy Performance, Fundamental Refrigerant Management, Enhanced Commissioning
- Materials & Resources - Storage & Collection of Recyclables
- Indoor Environmental Quality - Minimum IAQ Performance, Environmental Tobacco Smoke Control, Indoor Chemical & Pollutant Source Control, Thermal Comfort: Design

**Guarantees/Warranties:**

- Manufacturer's 20-year guarantee of workmanship, labor, and materials, including full coverage for the 20-year period, with no dollar limitation of repair costs, no penal sum, and no prorating of repair costs.
- Contractor's 5-year guarantee of workmanship, materials, and performance, including all roof insulation/installation work, membrane work, sheet metal work, flashing work, duct insulation/membrane covering work, caulk and sealant installation, and all other work that is covered and/or not covered in the roof membrane Manufacturer's guarantee.

All bids are a result of the Contractors submitting a lump sum price.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0780-1111

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**BOARD OF PUBLIC WORKS ACTION - The above referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433  
 rgoodrum@sha.state.md.us

BPW -- 05/23/07

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### ARCHITECTURAL/ENGINEERING SERVICES

**ITEM:** 3-AE

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** BCS 2005-13 F, H and L  
 Preliminary and Final Engineering Design Services,  
 Statewide  
**ADPICS NOS:** SBCS0513F; SBCS0513H  
 and SBCS0513L

**CONTRACT DESCRIPTION:** These are the last three (3) of twelve (12) task order contracts to provide preliminary and final engineering design services for various highway projects, Statewide, for a period of five (5) years.

**PROCUREMENT METHOD:** **Maryland Architectural and Engineering Services Act;**  
 recommendation approved by the Transportation  
 Professional Services Selection Board on May 3, 2007.

<b>AWARD:</b>	Century Engineering, Inc. Hunt Valley, Maryland	Contract F
	URS Corporation Hunt Valley, Maryland	Contract H
	Gannett Fleming, Inc./ PB Americas, Inc. Baltimore, Maryland	Contract L

**AMOUNT:** \$5,000,000.00 (each)

**TERM:** Five (5) Years (ending May 1, 2012)

**DBE PARTICIPATION:** 22% (Contract F – 24%)

### PROPOSALS:

	Technical Proposal Rating (Max 1010)	Technical Ranking	NTE Price
Wallace, Montgomery & Assoc. Towson, MD	759	1	Contract A BPW Approval 3/21/07

**ITEM: 3-AE (Continued)****BPW -05/23/07**

	Technical Proposal Rating (Max 1010)	Technical Ranking	NTE Price
Johnson, Mirmiran & Thompson Sparks, MD	757	2	Contract B BPW Approval 2/28/07
Rummel, Klepper & Kahl Baltimore, MD	750	3	Contract C BPW Approval 4/18/07
Whitman, Requardt & Assoc. Baltimore, MD	747	4	Contract D BPW Approval 2/28/07
McCormick Taylor, Inc. Baltimore, MD	719	5	Contract E BPW Approval 3/21/07
Century Engineering, Inc. Hunt Valley, MD	712	6	\$5,000,000.00
Jacobs Civil Inc. Baltimore, MD	699	7	Contract G BPW Approval 3/21/07
URS Corporation Hunt Valley, MD	689	8	\$5,000,000.00
STV, Inc./Whitney, Bailey, Cox & Magnani Baltimore, MD	678	9	Contract I BPW Approval 4/18/07
The Wilson T. Ballard Company Owings Mills, MD	676	10	Contract J BPW Approval 4/18/07
A. Morton Thomas & Assoc./ HNTB Corporation Baltimore, MD	665	11	Contract K BPW Approval 4/18/07
Gannett Fleming, Inc./ PB Americas, Inc. Baltimore, MD	663	12	\$5,000,000.00
KCI Technologies, Inc. Hunt Valley, MD	637	13	N/A



**ITEM: 3-AE (Continued)****BPW -- 05/23/07**

	Technical Proposal Rating (Max 1010)	Technical Ranking	NTE Price
Greenhorne & O'Mara, Inc. Baltimore, MD	600	14	N/A
Brudis & Associates, Inc. Ellicott City, MD	574	15	N/A
Edwards and Kelcey, Inc./ Nolan Associates, Inc. Baltimore, MD	563	16	N/A
Dewberry & Davis LLC/ Alpha Corporation Baltimore, MD	563	17	N/A
The RBA Group Columbia, MD	459	18	N/A
Urban Engineers, Inc./ Delon Hampton & Associates Baltimore, MD	442	19	N/A

**REMARKS:** The Consultant shall provide various preliminary and final engineering design services associated with highway projects, including highway and structural design (bridge, retaining walls, box culverts, noise walls, etc.); noise analysis and mitigation; hydrology/ hydraulics, including stormwater management, sediment/erosion control and stream relocation design; wetland identification and mitigation; traffic engineering, signing, lighting, signalization, maintenance of traffic; utility design; traffic operations and accident analysis; urban streetscape and landscape design; preparation of environmental permits; support for public involvement; surveys and right-of-way plats; checking of shop drawings; value engineering; construction management and claims analysis. The Consultant may also be required to act as General Engineering Consultant (GEC) to provide oversight and management of projects being designed by other Consultants.

The Solicitation was advertised in The Daily Record, The Maryland Contract Weekly and SHA web page. A total of nineteen (19) engineering consultant firms submitted technical proposals for this project, all of which are Maryland firms.

**FUND SOURCE:** Federal and Special Funds budgeted to SHA

**APPROPRIATION CODE:** B0101

**MD TAX CLEARANCE:** 07-0046-1111 Century Engineering, Inc.  
07-0044-1111 URS Corporation  
07-0045-1111 Gannett Fleming, Inc./  
PB Americas, Inc.

ITEM: 3-AE (Continued)

BPW -- 05/23/07

RESIDENT BUSINESSES: Yes

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

123

Suzette Moore - (410) 859-7792  
 smoore2@bwiairport.com

BPW – 05/23/07

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 4-M

### MARYLAND AVIATION ADMINISTRATION

**CONTRACT ID:** MAA-MC-07-013  
 Feminine Sanitary Dressing Disposal  
 Services at BWI  
 ADPICS NO MAAMC07013

**CONTRACT DESCRIPTION:** This contract provides for furnishing and installation, as well as, the collection and disposal of feminine hygiene collections units in the women's restrooms.

**AWARD:** Cannon Hygiene, Inc.  
 Norcross, GA  
 (Local Office - 1505 Bloomfield Ave, Baltimore, MD)

**TERM OF CONTRACT:** Three Years beginning July 1, 2007 with  
 one (1), two (2) year renewal option

**AMOUNT:** \$544,224.00

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>	
Cannon Hygiene, Inc.	\$544,244.00
Norcross, GA	
Workplace Essentials, Inc.	\$838,390.08
Elkridge, MD	

**MBE PARTICIPATION:** 0% (see remarks)

**REMARKS:** MAA advertised on eMaryland Marketplace and on the MAA Website. Two (2) firms were directly solicited. Only two firms purchased specifications, and subsequently submitted bids. This contract has a 0% MBE goal due to the fact that there are only a limited number of firms that offer hygienic bactericide solution system in self-contained containers, including collection and disposal services.

**APPROPRIATION CODE:** JO6I00002

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**RESIDENT BUSINESS:** No



ITEM: 4-M (Continued)

BPW -- 05/23/07

MD TAX CLEARANCE:

07-0793-1110

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT:

ITEM: 5-M

### MARYLAND AVIATION ADMINISTRATION:

**CONTRACT ID:** MAA-MC-07-017  
 Closed Circuit Television (CCTV) System Inspection,  
 Repair and Maintenance at BWI and MTN Airports  
 ADPICS NO. MAAMC07017

**CONTRACT DESCRIPTION:** Contract provides for inspections, preventive maintenance and repairs to the CCTV systems at BWI and MTN Airports. The systems include monitors and equipment in the Airport police, security, and operations centers plus cameras located throughout the terminal, parking facilities, security gates and other facilities/locations.

**AWARD:** ADT Security Systems, Inc.  
 Alexandria, VA

**AMOUNT:** \$1,216,930.00

**TERM OF CONTRACT:** Three Years beginning July 1, 2007 with one (1), two (2) year renewal option

**PROCUREMENT METHOD:** Competitive Sealed Proposals

<b>PROPOSALS:</b>	<u>Technical Ranking</u>	<u>Financial Offer Ranking</u>	<u>Overall Ranking</u>
ADT Security Systems, Inc. Alexandria, VA	1	\$1,216,930.00 (1)	1
M.C. Dean Dulles, VA	2	\$1,863,000.00 (3)	2
NetVersant Baltimore, MD	4	\$1,298,007.00 (2)	3
Electronic Tech Corp. Columbia, MD	3	\$1,916,000.00 (4)	4

**MBE PARTICIPATION:** 18%

**PERFORMANCE SECURITY:** Performance Bond for 100% of the award exists for this contract.

**ITEM: 5-M (Continued)****BPW – 05/23/07  
(revised)**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and the MAA website. The Notice to Contractors was sent to 26 firms and eight (8) Minority Business clearinghouses. Twenty-seven (27) sets of specifications were sold and five (5) firms submitted proposals.

**APPROPRIATION CODE:** J06I00002

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 07-0794-1111

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

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**Board of Public Works Action - The above referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



W. Stanley Lane (410) 767-3355  
Slanel@mtamaryland.com

BPW – 5/23/07

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE

ITEM: 6-M

### MARYLAND TRANSIT ADMINISTRATION:

**CONTRACT ID:** T-8000-0159  
Repair and Maintenance-Hegenscheidt Wheel Truing Machine-  
Model 104S  
ADPICS NO. T80000159

**DESCRIPTION:** This contract provides for the repair, upgrade, and on-going maintenance to the Hegenscheidt Wheel Truing Machine-Model 104S.

**PROCUREMENT METHOD:** **Competitive Sealed Bidding**  
(Single-Bid Received)

**AWARD:** Hegenscheidt-MFD Corporation  
Sterling Heights, Michigan

**AMOUNT:** \$691,566.00

**MBE PARTICIPATION:** 12%

**TERM OF CONTRACT:** 120 Days from Notice to Proceed (ending 9/22/07)

**REMARKS:** An Invitation for Bids (IFB) was advertised in the Maryland Contract Weekly and on eMaryland Marketplace. Copies of the solicitation notice were directly mailed to six (6) prospective bidders none of which were Maryland firms. A single responsive and responsible bid was received.

The Hegenscheidt Wheel Truing Machine is an integral piece of equipment that is utilized to repair railcar wheels at the MTA's Metro Railcar Maintenance Division. The wheel-truing machine contains a variety of precision mechanical, electrical, and hydraulic components and it is used daily for corrective maintenance of vehicle wheels with defects such as: tread wear, flange wear, and flat spots. The wheel-truing machine must function accurately and precisely, in order to manufacture a quality product. Overhauled or upgraded vehicle wheels must meet the required Original Equipment Manufacturer's (OEM) specifications for operational safety and reliability, in addition to being in compliance with the American Association of Railroad (AAR) rules and regulations.

The MTA's current wheel-truing machine has been in-service for more than 23 years and frequent malfunctions create significant down time, which negatively impacts Metro railcar operations. According to studies conducted by the OEM, the current equipment overhaul and upgrade requirements have passed the midlife point in operational efficiency. The main focus of this system overhaul, which includes upgrades designed to troubleshoot malfunctions and minimize any operational down time, is to ensure that the number of cars available for service remains at the maximum operational level and provide operators with a safe and reliable machine for facilitating repairs.

ITEM : 6-M (Continued)

BPW – 05/23/07  
(revised)

FUND SOURCE: 100% Special Budgeted to MTA

APPROPRIATION CODE: J05H0105

TAX COMPLIANCE: 07-1049-0001

RESIDENT BUSINESS: No

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BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433  
rgay@sha.state.md.us

BPW -- 5/23/07  
(revised)

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

ITEM: 7-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 42716MN148R  
Median & Roadside Mowing, Trimming & Litter  
Collection at Various Locations in Prince George's County  
**ADPICS NO. 42716MN14R**

**CONTRACT DESCRIPTION:** This Contract consists of median and roadside mowing, trimming and litter collection along I-95 (Capital Beltway) between US 50 and the Woodrow Wilson Bridge in Prince George's County.

**AWARD:** Thomas Jones  
Fort Washington, MD

**AMOUNT:** \$441,975.00 NTE

**TERM OF CONTRACT:** June 1, 2007 through December 31, 2008

**PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**BIDS:**

Thomas Jones Fort Washington, MD	\$441,975.00
H. F. Huber & Son, Inc. Baltimore, MD	\$627,150.00
Roadside, Inc. Seaford, VA	\$824,010.00

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. One-hundred (100) contractors were contacted for this project on eMaryland Marketplace; fifteen (15) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.



**ITEM: 7-M (Continued)****BPW -- 5/23/07**  
(revised)

93% of the work will be performed by the prime who is both a Certified Small Business Enterprise and a Certified MBE. 7% of the work is being performed by a Certified MBE subcontractor.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA**APPROPRIATION CODE:** J02B0102**RESIDENT BUSINESS:** Yes**MD TAX CLEARANCE:** 07-0918-0110

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**BOARD OF PUBLIC WORKS ACTION - The above referenced Item was:****APPROVED****DISAPPROVED****DEFERRED****WITHDRAWN****WITH DISCUSSION****WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433  
rgay@sha.state.md.us

BPW -- 5/23/07

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

ITEM: 8-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4770051409  
Install, Repair or Replace Traffic Barrier "w" beam at  
Various Locations in District 5 (Calvert, Charles and St.  
Mary's Counties)  
ADPICS NO. 4770051409

**CONTRACT DESCRIPTION:** This Contract consists of installing, repairing and replacing  
traffic barrier "w" beams at various locations in District 5.

**AWARD:** Chesapeake Guardrails (A Division of PDI-Sheetz)  
Linthicum, MD

**AMOUNT:** \$775,000.00 NTE

**TERM OF CONTRACT:** June 1, 2007 through December 31, 2009

**PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**BIDS:**

Chesapeake Guardrails (A Division of PDI-Sheetz) Linthicum, MD	\$775,000.00
L. S. Lee, Inc. York, PA	\$969,180.00
Guardrails, Etc., Inc. Baltimore, MD	\$969,730.00
Penn Line Service, Inc. Scottsdale, PA	\$1,027,500.00

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** Payment and Performance Bonds for 100% of the award  
amount exists for this contract

**ITEM: 8-M (Continued)****BPW -- 5/23/07**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Nineteen (19) contractors were contacted for this project on eMaryland Marketplace; Seven (7) of which were MDOT Certified MBE's.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 07-0988-1112

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**BOARD OF PUBLIC WORKS ACTION - The above referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



Robert P. Gay 410-545-0433  
rgay@sha.state.md.us

BPW - 5/23/07  
(revised)

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

ITEM: 9-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 4770251409  
Install, Repair or Replace Traffic Barrier "w" beam at  
Various Locations in Anne Arundel County  
ADPICS NO. 4770251409

**CONTRACT DESCRIPTION:** This Contract consists of installing, repairing and replacing traffic barrier "w" beams (guardrail) at various locations in Anne Arundel County.

**AWARD:** L. S. Lee, Inc.  
York, PA

**AMOUNT:** \$994,100.00 NTE

**TERM OF CONTRACT:** June 1, 2007 through June 30, 2009

**PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**BIDS:**

L. S. Lee, Inc. York, PA	\$994,100.00
Chesapeake Guardrails Linthicum, MD	\$1,021,835.00
Penn Line Service, Inc. Scottdale, PA	\$1,135,890.00
Guardrails Etc., Inc. Baltimore, MD	\$1,419,810.00

**MBE PARTICIPATION:** 0% (based on single element of work)

**PERFORMANCE SECURITY:** Payment and Performance Bonds for 100% of the award amount exists for this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eleven (11) contractors were contacted for this project on eMaryland Marketplace; four (4) of which were MDOT Certified MBE's.

ITEM: 9-M (Continued)

BPW -- 5/23/07  
(revised)

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

FUND SOURCE: 100% Special Funds Budgeted to SHA

APPROPRIATION CODE: J02B0102

RESIDENT BUSINESS: No

MD TAX CLEARANCE: 07-0989-1111

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BOARD OF PUBLIC WORKS ACTION - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Robert P. Gay 410-545-0433  
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BPW -- 5/23/07

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### MAINTENANCE CONTRACT

**ITEM:** 10-M

### STATE HIGHWAY ADMINISTRATION

**CONTRACT ID:** 492D4148ASB  
 Linestriping at Various Locations in Baltimore & Harford Counties  
 ADPICS NO. 492D4148A

**CONTRACT DESCRIPTION:** This Contract consists of providing all labor, materials and equipment necessary to perform the retracing of waterborne and thermoplastic roadway lines at various locations in Baltimore & Harford Counties.

**AWARD:** Midlantic Marking, Inc.  
 New Market, MD

**AMOUNT:** \$595,800.00 NTE

**TERM OF CONTRACT:** June 1, 2007 through June 30, 2008

**PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**BIDS:**

Midlantic Marking, Inc. New Market, MD	\$595,800.00
Priceless Industries, Inc. Baltimore, MD	\$653,700.00

**MBE PARTICIPATION:** 0% (based on single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exists for this contract.

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Eleven (11) contractors were contacted for this project on eMaryland Marketplace.

All bids are a result of Contractor submitted unit prices or labor rates extended by SHA estimated quantities.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102



ITEM: 10-M (Continued)

BPW -- 5/23/07

RESIDENT BUSINESS: Yes

MD TAX CLEARANCE: 07-0987-1111

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BOARD OF PUBLIC WORKS ACTION - The above referenced Item was:

**APPROVED**

DISAPPROVED

~~DEFERRED~~

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

Suzette Moore – (410) 859-7792  
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BPW—05/23/07  
**REVISED (2)**

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

**CONTRACT MODIFICATION:** (Maintenance)

**ITEM:** 11-M-MOD

### MARYLAND AVIATION ADMINISTRATION:

**CONTRACT ID:** MAA-MC-2005-016  
 Snow Melting Operations at BWI  
 ADPICS NO: CO05016

**CONTRACT APPROVED:** Item 11-M, DOT Agenda 12/01/04

**CONTRACTOR:** Aero Snow Removal, a Division of  
 East Coast Sweeping  
 Annapolis Junction, MD

**MODIFICATION:** Modification No. 1 provides for additional funding to cover the fees associated with snow melting operations for the snow seasons November 2005 through March 2006 and November 2006 through March 2007.

**AMOUNT:** \$332,680.32

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** JO6I0002

**CONTRACT AMOUNT:** \$4,760,780.00

**REVISED CONTRACT AMOUNT:** \$5,093,460.32

**PERCENTAGE INCREASE:** 6%

**REMARKS:** The Maryland Aviation Administration (MAA) awarded a three-year contract to perform snow-melting operations at BWI. The term of the contract was January 1, 2005 to September 30, 2008. From January 1, 2005 to April 30, 2007, the State of Maryland experienced a range of snow emergencies from several inches of snow to severe ice storms. As a result of the extensive snow removal and melting operations, the contract funding cap will be depleted prior to paying all invoices. The Administration received an invoice for \$72,799.58 on April 19, 2007 for the reimbursement of fuel charges for the snow season November 2006 through March 2007.

**ITEM: 11-M-MOD (Continued)****BPW – 05/23/07****REVISED (2)**

Aero performed an audit of their contracts and discovered that the fuel charges for the snow season November 2005 through March 2006 were never billed to the MAA. An invoice in the amount of \$259,880.74 for these charges was not received until May 14, 2007. These are the two final invoices, and these are valid charges.

Due to the depletion of the spending authority, the Administration has determined to rebid the contract rather than amend the contract to cover the final year.

The cost of the snow-melting operations is reimbursed through airline rates and charges.

**TAX CLEARANCE NO:** 07-1081-1111

**RESIDENT BUSINESS:** Yes

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**Board of Public Works Action - The above referenced Item was:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



John Thornton (410) 631-1002  
jthornton@marylandports.com

BPW – 05/23/07

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT RENEWAL OPTION:** (Maintenance)

**ITEM:** 12-M-OPT

**MARYLAND PORT ADMINISTRATION:**

**CONTRACT ID:** 230026-M  
Rail Maintenance Services  
ADPICS No. P080657

**ORIGINAL CONTRACT APPROVED:** Item 14-M, DOT Agenda 06/18/2003

**ORIGINAL PROCUREMENT METHOD:** **Competitive Sealed Bidding**

**CONTRACTOR:** Rhinehart Railroad Construction, Inc.  
Fallston, MD

**MODIFICATION:** Exercise of the second and final renewal option for a two-year period from July 1, 2007 through June 30, 2009. This contract provides for labor and equipment to perform routine preventive rail maintenance and emergency repairs at Dundalk, Seagirt, North and South Locust Point, and Clinton Street M Terminals, Cox Creek, and the Intermodal Container Transfer Facility.

**AMOUNT:** \$344,817.00

**ORIGINAL CONTRACT AMOUNT:** \$326,035.20

**REVISED CONTRACT AMOUNT:** \$1,021,332.42

**PERCENTAGE INCREASE:** 4.6% (Modification No. 1 & 2)

**REMARKS:** MPA Facilities Maintenance originally asked MPA Procurement not to exercise the final renewal option and instead to rebid the contract. A new solicitation was advertised and bids were opened 4/13/07. Only two companies bid. (The incumbent contractor, Rhinehart, did not bid, for undisclosed reasons.) Prices submitted on 4/13/07 were more than twice those payable under the current contract and are beyond available funding. Facilities Maintenance then requested renewal of the current contract, within available funding, to preserve current pricing. The contractor is agreeable to the renewal.

The contract contains no MBE subcontracting requirements. The narrow scope of work (the services of one supervisor and two trackmen) does not provide subcontracting opportunities.

**FUND SOURCE:** 100% Special Funds Budgeted to MPA

**APPROPRIATION CODE:** J03-D0002

ITEM: 12-M-OPT (Continued)

BPW – 05/23/07

TAX COMPLIANCE NO:

07-1047-1111

RESIDENT BUSINESS:

Yes

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BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

141

Charles L. Landes- (410) 767-3908  
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BPW – 05/23/07

## DEPARTMENT OF TRANSPORTATION ACTION AGENDA

### REAL PROPERTY CONVEYANCE

**ITEM:** 13-RP MMC #06-5017

**MARYLAND TRANSIT ADMINISTRATION:** MD Rte. 943 Warren Road and directly west and adjacent to the existing Warren Road Light Rail Station and parking lot in Cockeysville, Baltimore County, MD

**EXPLANATION:** In accordance with COMAR 14.24.05, approval is requested to transfer a parcel of excess land in fee simple and a perpetual utility easement, as described, from the Maryland Transit Administration to the State Highway Administration.

The property to be transferred consists of 5.737 acres of vacant land in fee simple, along with a perpetual easement for a sanitary sewer line consisting of 1,984 square feet.

**SPECIAL CONDITIONS:** None

**GRANTOR:** Maryland Transit Administration

**GRANTEE:** State Highway Administration

**CONSIDERATION:** \$0.00

**APPRAISED VALUE:** \$1,233,800.00 – Stephen Muller, fee appraiser  
 \$1,663,750.00 - Bruce M. Dumler, fee appraiser;  
 Reviewed and approved by the Paul Mazelis, SHA  
 Review Appraiser.(Two Appraisals, one Review  
 Appraisal per Form #19)

**REMARKS:** The property is excess to MTA needs and has been declared surplus under the State Clearinghouse process. In accordance with the State Finance and Procurement Article, Section 10-305, MTA notified the Senate Budget and Taxation Committee, as well as the House Appropriations Committee, of the proposed conveyance.

The subject property is a remainder parcel from a 14.72 acre parcel that was conveyed by SHA to MTA, by deed dated December 19, 1994. MTA constructed its Warren Rd. Light Rail Station and Parking Facility on approximately 9 acres of the original conveyance parcel.

The State Highway Administration will utilize the subject for the construction of a new SHA District #4 Office Complex. SHA Construction Contract BA5145129 for construction of the SHA District #4 Complex is also being concurrently submitted for BPW approval.

Board of Public Works approval is requested for the real property conveyance.



**ITEM: 13-RP (Continued)**

**BPW – 05/23/07**

The deed has been forwarded to the Board of Public Works Executive Secretary for execution.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

W. Stanley Lane 410-767-3355  
Slanel@mtamaryland.com

BPW—05/23/07  
 Supplemental

## DEPARTMENT OF TRANSPORTATION

### ACTION AGENDA

**CONTRACT MODIFICATION:** (Miscellaneous)

**ITEM:** 14-GM-MOD

#### MARYLAND TRANSIT ADMINISTRATION:

**CONTRACT ID:** SRA-3101-40  
 Operating Agreement with the Maryland & Delaware  
 Railroad for the Seaford-Cambridge Line and Townsend-  
 Centreville & Chestertown Line.

**ORIGINAL CONTRACT APPROVED:** Item 34-GM-MOD, DOT Agenda 09/20/2000  
 Original Agreement 09/05/1990

**CONTRACTOR:** The Maryland & Delaware Railroad  
 Federalsburg, MD

**MODIFICATION:** Amendment No. 3 extends the term for an additional period not to exceed fifteen (15) months from June 30, 2007.

**AMOUNT:** NA (Change in Term only)

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05 H0106

**REMARKS:** The extension is required to continue essential freight rail operations while sending out formal requests for Expressions of Interest (and if necessary a RFP) seeking qualified rail operators for a future long term Operating Agreement. The process should be completed prior to expiration of the fifteen-month extension.

This item was previously submitted and withdrawn on the 5/9/07 DOT Agenda as Item 14-GM-MOD.

**TAX COMPLIANCE NO.:** 07-1106-0012

**RESIDENT BUSINESS:** Yes

**BOARD OF PUBLIC WORKS ACTION:** THE ABOVE REFERENCED ITEM WAS:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**MARYLAND SCHOOL FOR THE DEAF**

Frederick Campus  
Frederick, MD

**CONTRACT NO. AND TITLE**

Project No.: A-605-050-001  
ADPICS No.: 001B7900830  
Construct Elementary School, Family  
Ed/Early Intervention Center

**DESCRIPTION** - Construct new elementary school/student support services building on the grounds of the existing Frederick Campus. The building will be approximately 76,000 gross square feet and will serve students from Pre-K through Grade 5 and their families. Facility will also provide dedicated space for serving hearing impaired children from birth through age five.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Waynesboro Construction Co. Inc. - Frederick, MD  
Sigal Construction Corporation - Arlington, VA  
Dustin Construction, Inc. - Gaithersburg, MD  
CAM Construction - Baltimore, MD  
Morgan-Keller, Inc. - Frederick, MD  
Callas Contractors, Inc - Hagerstown, MD  
Kinsley Construction, Inc. - Timonium, MD

**AMOUNT**

\$20,178,150.  
\$21,325,200.  
\$21,344,050.  
\$21,727,750.  
\$22,046,730.  
\$22,235,500.  
\$23,759,291.

**AWARD**

Waynesboro Construction Co. Inc.

**AMOUNT**

\$20,178,150.

**MBE PARTICIPATION**

25%

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

The Government estimate for this project is \$22,646,500.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C

**REMARKS**

The project was advertised on the DGS Bid Board and bid on eMaryland Marketplace. A Notice of Availability of the bid opportunity was also directly mailed to multiple local general contractors.

The one story elementary school/student support services building will serve Pre- Kindergarten, Kindergarten and Grades 1-5 with a total capacity of 126 students and approximately 40 faculty and staff members. In addition to classrooms and administrative space, the facility will include a media center, gymnasium, cable TV/broadcast room, a satellite kitchen and cafeteria with stage.

The student support services wing which will house the communications department, counseling center and infirmary will serve the entire campus around the clock. The wing has dedicated space for staff offices, counseling and meeting rooms and therapy rooms for an approximate capacity of 40 occupants.

A third wing, the family education/early intervention wing, will serve deaf and hard of hearing children from birth until their fifth birthday. Family educators will address the linguistic, social-emotional and academic needs of these children and their parents.

**FUND SOURCE**

Item 019, MCCBL 2006

**TAX COMPLIANCE NO.**

07-0431-1111

**RESIDENT BUSINESS**

Yes

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

N:\bpwbook052307.wpd

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            2-C

**DEPARTMENT OF NATURAL RESOURCES**  
(Shore Erosion Control)

Deep Creek Lake State Park  
Garrett County, MD

**CONTRACT NO. AND TITLE**

Project No. SEC DCLSP FY-05  
ADPICS No.: 605P7200019  
Stone Groin Modification

**DESCRIPTION** - Construction of modifications to three (3) existing stone groins with beach fill along approximately 480 L.F. of shoreline to improve public swimming areas at the State park.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

**BID AMOUNT**

Consolidated Construction  
& Engineering Company, Inc. - Laurel, MD  
Meadville Land Service, Inc. - Meadville, PA  
Manno Construction, Inc. - Ridgway, PA  
Shoreline Design, LLC - Edgewater, MD  
BYCO Enterprises, Inc. - Grantsville, MD

\$234,000.00  
\$250,912.67  
\$345,363.00  
\$415,675.00  
\$608,040.00

**AWARD**

Consolidated Construction and  
Engineering Company, Inc.  
(MBE Cert. #01-560)

**AMOUNT**

\$234,000.00

**MBE PARTICIPATION**

100% (See Remarks Below)

**PERFORMANCE BOND**

100% of Full Contract Amount

**REMARKS**

Government estimate for this project is \$316,970.00.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**        2-C

**REMARKS**

This solicitation was advertised in the eMaryland Marketplace (eMM) and posted on the DNR bid board. In addition, notices of availability of the opportunity were faxed to 29 contractors known to provide the required services.

This project will provide shore erosion abatement and contain beach replenishment on the public swimming beaches.

The recommended contractor, Consolidated Construction & Engineering, is an MDOT Certified MBE firm. In addition, they will sub-contract 25% of required project work to another MBE firm.

Use of Bond Funds for this project was extended to 06/01/07 by the Board of Public Works with the approval of Item 11 of the Secretary's Agenda of 04/19/06.

**FUND SOURCE**

Using Agency Funds  
MCCBL 1994 – Item 015 - \$148,888.47  
MCCBL 1994 – Item 016 - \$ 17,559.38  
MCCBL 1994 – Item 017 - \$ 67,552.15

**TAX COMPLIANCE NO.**

07-0971-0111

**RESIDENT BUSINESS**

Yes

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Board of Public Works Action – The above referenced item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion  
BPW\_Deep Creek SEC

**Without Discussion**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT (Exercise Contract Option)**

**ITEM**            3-M-OPT

**DEPARTMENT OF GENERAL SERVICES**            Inventory Standards and Support  
Services Division (ISSSD)  
Baltimore, Maryland

**CONTRACT NO. AND TITLE**                                ADPICS No.: 001B7900866  
Statewide Fuel Management Service

**DESCRIPTION** - Exercise sole renewal option of the Statewide fuel management services contract for the five-year period beginning August 1, 2007 through July 31, 2012.

**ORIGINAL CONTRACT APPROVED**                                BPW 05/22/02, Item 5-M

**ORIGINAL PROCUREMENT METHOD**                                Competitive Sealed Bidding  
(Single Bid Received)

**CONTRACTOR**    Commercial Fuel Systems, Inc.  
Mt. Airy, Maryland

**ORIGINAL TERM OF THE CONTRACT**                                August 1, 2002 - July 31, 2007 (w/  
one (1) 5-year renewal option)

**OPTION AMOUNT**    \$ 8,979,786.57

**ORIGINAL CONTRACT AMOUNT**                                        \$ 8,807,074.19

**MODIFICATIONS PREVIOUSLY APPROVED**                                \$ 172,712.38

**REVISED TOTAL CONTRACT AMOUNT**                                \$17,959,573.14

**MBE PARTICIPATION**    0%

**PERFORMANCE BOND**    N/A

**REMARKS**

The State is exercising the sole renewal option for Statewide fuel management service at the same terms, conditions and contract price.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT (Exercise Contract Option)**

**ITEM**            3-M-OPT

**REMARKS**

This contract provides the State with an automated Statewide fuel dispensing and management system in a unmanned self-service refueling network which operates 24 hours a day year round dispensing approximately 10.2 million gallons of fuel and oil annually. Commercial Fuel Systems, Inc. (CFS) maintains 94 refueling sites Statewide for the use of over 16,000 employees at 385 user agencies.

In addition, CFS provides for the purchase, supply, delivery and transportation of fuel and oil; monthly testing and monitoring of all storage tanks and equipment; preventive, routine and emergency maintenance to fuel management equipment; the tracking of fuel dispensing for all refueling sites; environmental testing and monitoring; inventory reconciliation; vehicle and driver card management and; invoicing for individual agencies.

CFS has performed satisfactorily in all services required under the contract, has been responsive and cooperative to the needs of the State, has been extremely proactive in bringing potential problems to the State's attention, and has provided effective and efficient fuel management services. Exercising this renewal is in the State's best interest to retain a contractor well educated and highly knowledgeable in all aspects of the program, provide agencies with continued uninterrupted services, and continue use of the inventory of fuel worth approximately \$1,752,000.00 that the new contractor, or possibly the State, would have to pay for upon award should a new contractor be engaged.

CFS has waived a CPI increase for the first year of the renewal.

**FUND SOURCE**

Respective Users Statewide

**TAX COMPLIANCE No.**

07-0905-1111

**RESIDENT BUSINESS**

Yes

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

N:\bpwbook052307.wpd

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Maintenance)**

**ITEM**           4-M-MOD

**DEPARTMENT OF GENERAL SERVICES**

Various DGS Facilities

**CONTRACT NO. AND TITLE**

ADPICS No.: CO997468  
Identification Card, Access Entry and  
Video Camera Monitoring System

**DESCRIPTION OF MODIFICATION** - Increase funding for security upgrade at the Edward F. Borgerding District Court/Multi-Service Center, Wabash Avenue.

**ORIGINAL CONTRACT APPROVED**

11/17/04 BPW, Item 3-M Revised

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Proposal

**CONTRACTOR**

Electronic Technologies Corporation  
Columbia, Maryland

**TERM OF ORIGINAL CONTRACT**

11/18/04 - 11/17/05 (w/5 one-year  
renewal options)

**MODIFICATION AMOUNT**

\$ 75,033.00

**ORIGINAL CONTRACT AMOUNT**

\$1,739,012.04

**MODIFICATIONS PREVIOUSLY APPROVED**

\$ 405,889.84

**REVISED TOTAL CONTRACT AMOUNT**

\$2,219,934.88

**PERCENTAGE INCREASE**

4.31% (Individually)  
27.65% (Cumulatively)

**REMARKS**

The second one-year renewal option for the period 11/18/06 thru 11/17/07 was approved by DGS within its delegated authority on 11/14/06. No additional funding was approved in conjunction with that option.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Maintenance)**

**ITEM**            4-M-MOD

**REMARKS**

At the time of the option renewal, a portion of the funding previously approved by the Board remained available for Task Order project award. Those funds have now been utilized and additional funding made available for an additional project to upgrade the security at the Edward F. Borgerding District Court/Multi-Service Center, Wabash Avenue. The District Court is heavily used and is currently without adequate security provisions.

The contractor will provide equipment, installation and software to integrate the components provided to implement a system that incorporates the defined scope of work which includes:

- Prox System Operation Characteristics (ie door card readers, magnetic door locks, access control panel etc)
- Video Cameras
- Closed Caption TV (indoor and outdoor) with recorders
- Network infrastructure
- Training, maintenance and warranty

**FUND SOURCE**

\$34,762 - District Court Operations  
Funds (C00 07 0004 0872)  
\$40,271 - DGS Facilities Maintenance  
Funds (H00 07 77051 1498)

---

Board of Public Works - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Maintenance)**

**ITEM**           5-M-MOD

**DEPARTMENT OF HEALTH  
AND MENTAL HYGIENE**

Rosewood Center  
Owings Mills, Maryland

**CONTRACT NO. AND TITLE**

ADPICS No.: COA00281  
Housekeeping Services

**DESCRIPTION** - Approval is requested for a two month modification to the contract for housekeeping services at the Rosewood Center located at Rosewood Lane, Owings Mills. Term of modification is June 1, 2007 through July 31, 2007.

**ORIGINAL CONTRACT APPROVED**

BPW 05/08/02; Item 5-M

**ORIGINAL PROCUREMENT METHOD**

Competitive Sealed Bidding

**CONTRACTOR**

Associated Building Maintenance Co., Inc.  
Crofton, Maryland  
(MBE Certificate #90-612)

**TERM OF ORIGINAL CONTRACT**

06/01/02 - 05/31/04 (w/3 one-year renewal  
options)

**MODIFICATION AMOUNT**

\$ 194,984.68

**ORIGINAL CONTRACT AMOUNT**

\$2,449,704.16

**PREVIOUSLY APPROVED OPTIONS**

\$3,674,556.24

**REVISED TOTAL CONTRACT AMOUNT**

\$6,319,245.08

**PERCENTAGE INCREASE**

8% - Individually & Cumulatively

**REMARKS**

Two month extension to the current contract end date is requested to complete the procurement of a new long term contract.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION (Maintenance)**

**ITEM**        5-M-MOD

**FUND SOURCE**

Using Agency Operating Funds  
M00 M0201 PA35G-0854

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM**            6-E

**DEPARTMENT OF NATURAL  
RESOURCES**

Cunningham Falls State Park  
Thurmont, MD

Rocky Gap State Park  
Flintstone, MD

**CONTRACT NO. & TITLE**

ADPICS No: 001P7900164  
Pre-Fabricated Log Cabins

**DESCRIPTION** - Contractor shall provide all labor, materials, equipment and services necessary for the manufacture, delivery and assembly of eight (8) prefabricated log cabins. The cabins to be erected at Cunningham Falls State Park and Rocky Gap State Park will be made available for rental to the visiting public.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS OR PROPOSALS**

Kuhn Bros. Log Homes, Inc. - Lewisburg, PA  
Conestoga Log Cabins - Lebanon, PA  
Pickens & Sons, Inc - Clarksville, MD

**AMOUNT**

\$ 154,260.  
\$ 162,544.  
\$ 283,200.

**AWARD**

Kuhn Bros. Log Homes, Inc.

**AMOUNT**

\$ 154,260.

**MBE PARTICIPATION**

None (See Remarks Below)

**PERFORMANCE BOND**

N/A

**REMARKS**

The contract opportunity was posted on the DGS Bid Board and solicited through eMaryland Marketplace.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM**           6-E

**REMARKS**

Components of the log cabins being provided under this contract will be cut and constructed to specifications at the contractor's location prior to shipping to the two parks. Contractor's staff will assemble and construct the cabins on-site. A two-year full product guarantee is included with the cabins which is based on specific construction methods. Construction by a company other than Kuhn Bros Log Homes will void warranty of the product.

Due to the type of product being manufactured, and requirement for construction by contractor's staff to ensure product warranty, no MBE sub-contracting possibility exist on this project.

**FUND SOURCE**

Park Improvement Incentive Fund  
\$94,340.00 - POS 2000, Item 282  
\$17,927.75 - POS 2001, Item 319  
\$41,992.25 - POS 2002, Item 345

**TAX COMPLIANCE NO.**

07-0843-1000

**RESIDENT BUSINESS**

No

---

Board of Public Works Action - The above referenced item was:

**Approved**

Disapproved

Approved

Disapproved

With Discussion

bpwagendaform

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**        7-GM

**DEPARTMENT OF GENERAL SERVICES**

**CONTRACT NO. & TITLE**

2100 Guilford Avenue  
State Office Building No. 3

**DESCRIPTION** - In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, BPW approval is requested to encumber funds for a BGE extension/relocation contract covering gas meter and service connection to the 2100 Guilford-State Office Building No. 3 - Phase I addition. This State facility is being renovated in two phases and requires a gas meter and gas service that includes a new gas service connection on 21<sup>st</sup> Street and a new gas meter installation.

<b><u>Project Description</u></b>	<b><u>Amount</u></b>	<b><u>Fund Source</u></b>
Project No.: BB-621-003-001 Phase 1: Addition to 2100 Guilford Avenue State Office Building No. 3	\$24,725.00	Item 010 MCCBL 2006

**REMARKS**

Based on the gas boiler, water heater, and emergency generator design loads for the addition/renovation of this facility, BGE has issued an extension/relocation contract and requires payment in full with the signed contract.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

N:\bpwbook052307.wpd.

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**        8-GM

**DESCRIPTION**

In accordance with provisions of the State Finance and Procurement Article, Section 12-202, Annotated Code of Maryland, Board of Public Works approval is requested for the following construction inspection expenditures related to the respective capital improvement project identified below:

<b><u>Project Description</u></b>	<b><u>Amount</u></b>	<b><u>Fund Source</u></b>
Project No. - J-242-027-002 Nodal Cooling and Heating Water Plant St. Mary's College St. Mary's City, Maryland	\$ 6,050.00	Item 020; MCCBL 2004

**TOTAL**        \$ 6,050.00

**REMARKS**

This is an anticipated amount subject to necessary extensions in the event the construction takes longer than expected to complete. These services are required to ensure compliance with the requirements of the construction contract.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion  
in052307carpenter.bpw

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**        9-GM

**REFERENCE**

Capital Projects - Unencumbered Balances

**DESCRIPTION**

In accordance with State Finance and Procurement Article 8-129, Board of Public Works approval is requested for the transfer of unencumbered balances for funds associated with completed Capital Projects.

The Department of General Services and Department of Budget and Management (Office of Capital Budgeting) have reviewed the unencumbered balances and recommend approval of the following action:

Revert to the Construction	
Contingency Fund	\$154,729.48

An itemized listing of completed projects has been provided as back-up documentation.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

bpwmisc052307

**Without Discussion**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            10-GM

**REFERENCE**

Department of Natural Resources  
Sassafras Natural Resources Management Area  
Project Open Space Funds

**DESCRIPTION**

The Department of General Services requests Board of Public Works approval of a temporary exception for one (1) year in the termination of Project Open Space (POS) funds authorized under Chapter 118, Acts of 1999, POS Item 274, for a recreational development project at the Sassafras Natural Resources Management Area (NRMA) in Kent County. The authorization amount was \$406,000 of which \$324,020.51 remains unencumbered. The Department has been notified by the Maryland State Treasurer that these funds will expire on July 1, 2007.

Approval of this time extension is being requested in accordance with Finance and Procurement Article 8-128 (c) which states " Except to the extent that money authorized by an enabling act for a State program or project has been encumbered by the Board, an authorization of State debt shall automatically terminate 7 years after the date of the authorization unless, ...the Board unanimously grants a temporary exception for 1 year".

Design of the Sassafras project began in 2001, however, environmental and critical local community issues, recently resolved, prevented the completion of final construction documents until now. The Maryland Department of the Environment has issued final permit review comments and the construction documents are being readied for bidding, with advertisement anticipated in late May. Unfortunately this will not allow adequate time for the construction contract to be brought before the Board prior to the July 1, 2007 expiration deadline necessitating the request for an exception. This temporary exception will allow the Department to expend the remaining funds to construct the project.

The Sassafras NRMA is a critical link in the recently approved Captain John Smith Chesapeake Natural Historic Water Trail. This project includes the relocation of the main access road into the Management Area and will provide for a stable roadbed for public access, and the prevention of further soil erosion at the site.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

With Discussion

P-072-991-010\_GM\_POS\_BPW\_lb

**Deferred**  
**Without Discussion**

Withdrawn



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            11-RP

**DEPARTMENT OF NATURAL RESOURCES**

Catherine Brown Estate Property  
Frederick County, Maryland  
Cunningham Falls State Park

**REFERENCE**

Board of Public Works approval is requested to approve the purchase of property located in Frederick County which will become part of the Cunningham Falls State Park following acquisition. The Brown property is bordered on 3 sides by the park, and has road frontage directly across from the park entrance.

Title and transfer agreements subject to legal review.

**GRANTOR**

Tina A. Green, Personal Representative of  
the Estate of Catherine Mariah Brown

**GRANTEE**

The State of Maryland, to the use of the  
Department of Natural Resources

**PROPERTY**

26.375 acres ±, unimproved

**PRICE**

~~\$329,600~~ **\$326,643.75** \* see attachment

**APPRAISED VALUES**

\$137,200 (5/25/06) - Richard L. Bowers -  
Fee Appraiser - Reviewed by Wm. Beach

\$329,600 (6/14/06) - James L. Randall - Fee  
Appraiser - Reviewed by Wm. Beach

\$350,000 (1/30/07) - William Beach - Staff  
Appraiser

**FUND SOURCE**

POS 81.20.03 Item 400

Continued

Martin O'Malley  
Governor

ny G. Brown  
ernor



MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

OK record

Alvin C. Collins  
Secretary

2007 JUL 12 AM 10 12

July 11', 2007

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

SUBJECT: May 23, 2007 Board of Public Works Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda item previously approved by the Board of Public Works.

<u>BPW May 23, 2007</u>	FROM:\$ 329,600.00 – POS 81.20.03 Item 400
<u>Item 11-RP</u>	
<u>Page 17</u>	TO:\$ 326,643.75 – POS 81.20.03 Item 400
<u>Catherine Brown Estate</u>	
<u>Property</u>	
<u>Cunningham Falls State</u>	
<u>Park</u>	
<u>Frederick County, Maryland</u>	

Reason: To decrease real property acquisition price due to results of subsequent survey.

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely yours,

Alvin C. Collins  
Secretary

cc: The Honorable Martin O'Malley  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**        11-RP

**REMARKS**

1.     The Department of Natural Resources recommends approval of the acquisition of this property which is valuable for its aesthetic beauty and for protection of the watershed and viewshed. The parcel has a mature hardwood forest, and provides excellent habitat for wildlife, and could provide an additional 26.375 acres to the existing public hunting area.
2.     There will be no relocation or moving costs associated with this acquisition.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion  
Brown BPW Item

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            12-RP (Revised)

**DEPARTMENT OF NATURAL RESOURCES**

The Nature Conservancy  
Wilderness Ranch  
Garrett County

**REFERENCE** - Board of Public Works approval is requested to accept an Agreement of Sale for the purchase of 800 +/- acres located on the north side of Snaggy Fire Tower Road northwest of Oakland in extreme western Garrett County. The unimproved property is bordered to the east by Garrett State Forest, to the west by the Maryland/West Virginia State Line, to the north by The Nature Conservancy's Cranesville Swamp, and to the south by Snaggy Fire Tower Road.

Board approval is also requested to reimburse The Nature Conservancy (TNC) a total of \$151,004 for the following costs related to this acquisition: administrative fee (\$55,386); appraisal fees (\$6,200); Closing Costs (\$41,558); Environmental Hazard assessment (\$160) and; Interest through June 30, 2007 (\$47,700).

Title and transfer agreements subject to legal review.

**GRANTOR**

The Nature Conservancy

**GRANTEE**

State of Maryland, to the use of  
the Department of Natural Resources

**PROPERTY**

800 acres +/- Unimproved

**PRICE**

\$1,840,000.00

**APPRAISAL VALUES**

\$1,840,000 (4/21/06) - Walter A.  
Reiter, Jr. - Fee Appraiser -  
Reviewed by D. M. Kelleher

\$1,520,000 (12/15/05) - Michael P.  
Goodfellow - Fee Appraiser -  
Reviewed by D. M. Kelleher

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            12-RP (Revised)

**FUND SOURCE**

\$1,840,000 - Acquisition  
POS 81.20.03 Item 400  
\$ 151,004 - TNC Reimbursement  
POS 81.20.03 Item 413

**REMARKS**

1.    The Department of Natural Resources recommends approval of this acquisition, a portion of which falls within the conservation boundary for the Cranesville Swamp which is an ecologically sensitive area within the Central Appalachian Eco-region. It is one of the most important sites for biodiversity in the region which stretches from central Pennsylvania to southeast West Virginia. This property's location and landscape setting makes it an important piece of the puzzle for biodiversity conservation in the region. There are numerous rock outcrops and forested boulder fields on the property. Both situations offer habitat for numerous species of wildlife that are tracked by DNR's Natural Heritage Program. The Nature Conservancy places such importance to this property that they are willing to accept less than their purchase price (\$2,000,000) for the property.
2.    Mineral Rights to the property will not transfer with the land acquisition, except sand stone as referenced in Deed dated November 6, 1930, recorded among the Land Records of Garrett County at Liber 102, page 82.
3.    As required by Natural Resources Article, Annotated Code of Maryland, Section 5-207(a)(1), the Board of Commissioners of Garrett County has approved this acquisition.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           13-LT

**MARYLAND STATE POLICE**  
(Office of the State Fire Marshal)

Easton  
Talbot County

**Landlord/Owner**    Eastern Bay Investments, LLC,  
                          1100 East Baltimore Street Partnership,  
                          and SLH Properties Limited Partnership  
                          P.O. Box 1504  
                          Baltimore, Maryland 21203-1504

**Property Location** 301 Bay Street, Unit 5, Suite LL1  
Easton, Maryland 21601

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	2,498
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	August 1, 2007		
<b><u>Annual Rent</u></b>	\$45,588.50 Avg.	<b><u>Square Foot Rate</u></b>	\$18.25 Avg.		
		<b><u>Eff. Sq. Ft. Rate</u></b>	\$20.25 Avg.		

<b><u>Utilities Responsibility</u></b>	Tenant
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Actions</u></b>	N/A

**Fund Source**                   100% General Funds   W00 A02 PCA:10011 Aboj:1301

**Special Conditions**

1.     The lease contains escalations/de-escalations for janitorial service, and real estate taxes.
2.     The lease incorporates ten (10) use-in-common parking spaces.
3.     The lease contains one (1) option renewal term of five (5) years.
4.     The rental rate will be \$18.00 per square foot for years one (1) to five (5) and increases to \$18.50 per square foot for years six (6) to ten (10).

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        13-LT

**Remarks**

1.     This space is to be used as an administrative office for the Eastern Regional Office of the State Fire Marshal (OSFM). The OSFM mission is to protect life and property from fire and explosion. The OSFM conducts aggressive criminal investigation of fire and explosive incidents, provides quality fire protection engineering services, enforcement of the State Fire Prevention Code, data collection and analysis, and public fire safety education.
2.     The lease contains a termination for convenience clause.
3.     In accordance with the State Finance and Procurement Article, Sections 13-105 and 4-318, this space is exempt from public advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: #4098

0523bay5.ecp

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           14-LT (Revised)

**MARYLAND STATE POLICE**  
(Office of the State Fire Marshal)

Westminster  
Carroll County

**Landlord**               Winchester Exchange Limited Partnership  
11100 Reisterstown Road  
Baltimore, Maryland 21117-2127

**Property Location**   15 E. Main Street, Suite 220  
Westminster, Maryland 21157

**Space Type**   Office                      **Lease Type**   New                                      **Square Feet**   2,156

**Duration**       5 Year                      **Effective**       July 1, 2007  
**Annual Rent**   \$35,574                      **Square Foot Rate** \$16.50

**Utilities Responsibility**   Landlord  
**Custodial Responsibility**   Landlord  
**Previous Board Actions**   N/A

**Fund Source**                      100% General W00A01.02

**Special Condition**

1.     The lease contains escalations/de-escalations for real estate taxes, utilities, custodial services and parking.
2.     The lease contains one (1) option renewal term of five (5) years.
3.     The lease contains 5 use-in-common parking spaces at the Longwell Parking Garage.

**Remarks**

1.     The space is used as a regional field office by the Maryland State Police, Office of the State Fire Marshal presently located in Sykesville. The Fire Marshal is relocating to a more central location to better serve Carroll, Frederick and Howard Counties.
2.     The lease contains a termination for convenience clause.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        14-LT

**Remarks**

3.        In accordance with the State Finance and Procurement Article, Sections 13-105 and 4-318, this space is exempt from public advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

File No:

Revised 060106

0523main.ms



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           15-LT (Revised)

**MARYLAND STATE DEPARTMENT OF EDUCATION**  
(Division of Rehabilitation Services)

Elkton  
Cecil County

**Landlord**       Burkley Properties Group, LLC  
190 East Main Street  
Elkton, Maryland 21921

**Property Location**   103 Chesapeake Boulevard  
Elkton, Maryland 21921

**Space Type**   Office                      **Lease Type**   New                                      **Square Feet**   1,977

<b><u>Duration</u></b>	5 Year	<b><u>Effective</u></b>	June 1, 2007
<b><u>Annual Rent</u></b>	\$32,126.25	<b><u>Square Foot Rate</u></b>	\$16.25
		<b><u>Prev. Sq. Ft. Rate</u></b>	\$17.75
		<b><u>Eff. Sq. Ft. Rate</u></b>	\$17.75

<b><u>Utilities Responsibility</u></b>	Tenant
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	6/05/02 Item 12-L; 5/19/99 Item 19-L; 10/9/96 Item 18-L; 5/29/96 Item 19-L

**Fund Source**                      75% Federal, 25% General   PCA U4607, Fund 5687

**Special Condition**

1.     The lease contains escalations/de-escalations for real estate taxes and custodial services.
2.     The lease contains one (1) option renewal term of five (5) years.
3.     The lease incorporates 15 parking spaces at no cost.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        15-LT

**Remarks**

1.     The Department of Rehabilitation Services (DORS) provides services to individuals with disabilities, including interviewing, testing, counseling and coordinating activities to facilitate a return to gainful employment. The agency has occupied this spaces since August 1996.
2.     The lease contains a termination for convenience clause.
3.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above lease was handled as a renewal of an existing space, without the solicitation of additional offers and a new lease document has been executed. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: 3431  
Revised 060106

0523ches.ms

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           16-LT

**DEPARTMENT OF THE JUDICIARY**  
(District Court)

Worcester County  
Snow Hill

**Landlord/Owner**     Creek Properties, LLC  
                          c/o Hyatt Commercial  
                          200 Westgate Circle, Suite 502  
                          Annapolis, Maryland 21401

**Property Location**   301 Commerce Street  
                              Snow Hill, Maryland 21863

<b><u>Space Type</u></b>	Court Room/Office	<b><u>Lease Type</u></b>	Renewal	<b><u>Square Feet</u></b>	7,999
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	June 1, 2007		
<b><u>Annual Rent</u></b>	\$137,982.75	<b><u>Square Foot Rate</u></b>	\$17.25		
		<b><u>Prev. Sq. Ft. Rate</u></b>	\$12.76		

**Utilities Responsibility**     Landlord  
**Custodial Responsibility**   Landlord  
**Previous Board Actions**     6/13/90 - Item 52-L; 11/13/96 - Item 13-L; 5/8/02 - Item 14-L

**Fund Source**               100% General   C00 07 00004 01 1301

**Special Conditions**

1.     The lease contains escalations/de-escalations for utilities, janitorial service, and real estate taxes.
2.     The lease provides seventy (70) use in common parking spaces at no charge.

**Remarks**

1.     The space has been used since November 1991 as a District Court.
2.     The lease contains a termination for convenience clause.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        16-LT

**Remarks**

3.        In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled by supplementing of an existing lease without the solicitation of additional offers. The Department of General in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn ✓

With Discussion

Without Discussion

File No: #1283

0523comm.ecp

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           17-LT

**OFFICE OF THE PUBLIC DEFENDER**  
(District Office)

Worcester County  
Snow Hill

**Landlord/Owner**     Creek Properties, LLC  
                          c/o Hyatt Commercial  
                          200 Westgate Circle, Suite 502  
                          Annapolis, Maryland 21401

**Property Location**   201A & 203 River Street  
                              Snow Hill, Maryland 21863

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	2,224
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	June 1, 2007		
<b><u>Annual Rent</u></b>	\$38,364	<b><u>Square Foot Rate</u></b>	\$17.25		
		<b><u>Prev. Sq. Ft. Rate</u></b>	\$14.00		

**Utilities Responsibility**     Landlord  
**Custodial Responsibility**   Landlord  
**Previous Board Actions**     2/27/02 - Item 23-L; 6/1/95 - Item 17-L

**Fund Source**               100% General   C8B00 PCA:20211 Aobj:1301

**Special Conditions**

1. The lease contains escalations/de-escalations for utilities, janitorial service, and real estate taxes.
2. The lease incorporates use in common parking spaces at no charge.

**Remarks**

1. The space has been used since May 1996 as a Public Defender District Office.
2. The lease contains a termination for convenience clause.
3. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers and a new lease document has been executed. The Department of General in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: #3254

0523river.ecp

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**           18-LT

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

(Developmental Disabilities Administration)

Laurel  
Prince George's County

**Landlord/Owner**    312 Marshall Avenue Limited Partnership  
4600 Powder Mill Road, Suite 600  
Beltsville, Maryland 20705

**Property Location** 312 Marshall Avenue, 7<sup>th</sup> Floor  
Laurel, Maryland 20707

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	New	<b><u>Square Feet</u></b>	11,941
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	June 1, 2007		
<b><u>Annual Rent</u></b>	\$208,967.50	<b><u>Square Foot Rate</u></b>	\$17.50		
		<b><u>Prev. Sq. Ft. Rate</u></b>	\$16.88		
		<b><u>Eff. Sq. Ft. Rate</u></b>	\$18.85		

**Utilities Responsibility**    Landlord (except for electricity)  
**Custodial Responsibility**   Landlord  
**Previous Board Actions**    6/1/96 - Item 43-L; 2/13/02 - Item 18-L

**Fund Source**               100% General   M00 1551 PCA - P251G   Aobj -1334

**Special Conditions**

1.    The lease contains escalations/de-escalations for utilities, janitorial service, and real estate taxes.
2.    Parking is provided on an use in common basis at no charge.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        18-LT

**Remarks**

1.     This space has been used since September 1996 as a regional office for the Department of Health & Mental Hygiene Developmental Disabilities Administration which approves and administers State funds for residential day care and personal support services for the mentally and the physical disabled.
2.     The lease contains a termination for convenience clause.
3.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, the above lease was handled as a renewal of an existing space, without the solicitation of additional offers and a new lease document has been executed. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: #3480

0523mars2.ecp

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            19-LT

**DEPARTMENT OF LABOR, LICENSING**  
**AND REGULATION**

(Division of Occupation Safety and Health)  
(Employment and Training)

Laurel  
Prince George's County

**Landlord/Owner**    312 Marshall Avenue Limited Partnership  
4600 Powder Mill Road, Suite 600  
Beltsville, Maryland 20705

**Property Location** 312 Marshall Avenue, 5<sup>th</sup> and 6<sup>th</sup> Floors  
Laurel, Maryland 20707

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renewal	<b><u>Square Feet</u></b>	
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	June 1, 2007	MOSH	10,750
<b><u>Annual Rent</u></b>	\$220,447.50	<b><u>Square Foot Rate</u></b>	\$17.50	E & T	<u>1,847</u>
		<b><u>Prev. Sq. Ft. Rate</u></b>	\$17.75	Total	12,597
		<b><u>Eff. Sq. Ft. Rate</u></b>	\$18.85		
		<b><u>Prev. Eff. Sq. Ft. Rate</u></b>	\$17.75		

**Utilities Responsibility**    Landlord (except for electricity)  
**Custodial Responsibility**    Landlord  
**Previous Board Actions**    12/18/96 - Item 23-L; 12/14/97 - Item 33-L; 5/22/02 - Item 20-L

**Fund Source**  
MOSH                            50% Special/50% Federal    PCA - KD609 Aobj - 1301 - \$188,125.00  
Employment and Training    100% Federal                    PCA - E999 Aobj - 1301 - \$32,322.50

**Special Conditions**

1.    The lease contains escalations/de-escalations for utilities, janitorial service, and real estate taxes.
2.    Parking is provided on a use in common basis at no charge.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        19-LT

**Remarks**

1.     This space has been used since May 1997 as a Department of Labor, Licensing and Regulation Division of Occupation Safety and Health (MOSH) and Employment & Training Office. The MOSH space is to be used by the Industrial Hygiene staff to schedule inspections, respond to complaints, referrals, and accidents. This office is the central report location for 16 Industrial Hygienist and their supervisor. The Employment and Training space is to be used for the Maryland Job Service Program to accommodate a Career Net Center and an Employer Conference Area for client interviews.
2.     The lease contains a termination for convenience clause.
3.     In accordance with the State Finance and Procurement Article, Annotated Code of Maryland, this space was handled as a renewal of an existing lease without the solicitation of additional offers. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No: #3486

0523mars1.ecp



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**           20-LL

**DEPARTMENT OF HEALTH**  
**AND MENTAL HYGIENE**

Salisbury  
Wicomico County

**Tenant**               Wor-Wic Community College, Inc.  
32000 Campus Drive  
Salisbury, Maryland 21804

**Property Location**   Holly Center  
Cottage #100  
Salisbury, Maryland 21804

<b><u>Space Type</u></b>	Classroom	<b><u>Lease Type</u></b>	Option Renewal	<b><u>Square Feet</u></b>	6,760
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	June 5, 2007		
<b><u>Annual Rent</u></b>	\$1.00				

<b><u>Utilities Responsibility</u></b>	Tenant
<b><u>Custodial Responsibility</u></b>	Tenant
<b><u>Previous Board Action(s)</u></b>	06/05/02 - Item 14-L

**Remarks**

1. This space is used as an educational facility for the nursing program of the Wor-Wic Community College.
2. The tenant shall be responsible for all maintenance of the property.
3. The lease may be renewed by mutual agreement by the parties for one (1) additional term of five (5) years each, subject to Board of Public Works approval.
4. The tenant is be responsible for obtaining all permits, licenses, inspections and approvals required for its use and occupancy of the premises.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**        20-LL

**Remarks**

5.     The tenant and all sub-tenants shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the demised premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
6.     The tenant shall indemnify and hold harmless the State of Maryland and the Department of Health and Mental Hygiene against any and all liability or claim of liability, including reasonable attorney's fees, arising out of tenant's use and occupancy, conduct, operation or management of the premises during the term.
7.     The landlord may terminate this lease during any renewal term whenever the landlord determines that termination is in the best interest of the landlord.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:3929  
Revised 060106

0523helly.kr

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**            21-LL

**DEPARTMENT OF NATURAL RESOURCES**  
(Land & Property Management)

Gunpowder Falls  
Baltimore County

**Tenant**                            Baltimore Bowmen, Inc.  
4425 Fitch Avenue, Suite 100  
Baltimore, Maryland 21236

**Property Location**           Harford Road  
Former Graham Park  
Glen Arm, Maryland 21057

<b><u>Space Type</u></b>	Land/Out Buildings	<b><u>Lease Type</u></b>	New	<b><u>Acres</u></b>	40.0
<b><u>Duration</u></b>	5 Years	<b><u>Effective</u></b>	June 1, 2007		

Reference is made to Item 10-LL of the October 18, 2006, Department of General Services Action Agenda to the Board of Public Works, wherein the Board of Public Works approved the above referenced lease agreement for 40.0 acres of land to be used as an archery range.

Special Condition 3 of the above referenced Agenda Item stated "The lease may be renewed by mutual agreement by the parties for two (2) additional terms of five (5) years, subject to Board of Public Works approval."

A review of the document found that Special Condition 3 listed above should have stated the following: "This lease may be renewed for two (2) additional terms of five (5) years provided Tenant notified Landlord in writing, by at least ninety (90) days before the end of the then current term that the Tenant elects to renew the lease at the end of the then current term."

Now, the Board of Public Works is requested to amend its prior approval of the above referenced lease to reflect the unilateral renewal terms contained in the original lease agreement.

All other terms and conditions remain in full force and effect.

Board of Public Works Action - The above referenced Item was:

<b>Approved</b>	<b>Disapproved</b>	<b>Deferred</b>	<b>Withdrawn</b>
	<b>With Discussion</b>	<b>without Discussion</b>	

File No:

0523harf.kr



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LICENSE AGREEMENT**

**ITEM**            22-LL

**DEPARTMENT OF NATURAL RESOURCES**

McHenry  
Garrett County

**Licensee**            Recreational Industries, Inc.  
P. O. Box 629  
McHenry, Maryland 21541

**Property Location**    1083 Marsh Hill Road  
McHenry, Maryland 21541

<b><u>Space Type</u></b>	Land	<b><u>Lease Type</u></b>	Modification	<b><u>Square Feet</u></b>	5, 600 +/-
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	June 1, 2007		
<b><u>Annual Rent</u></b>	\$12,500				

**Utilities Responsibility**    Licensee  
**Custodial Responsibility**    Licensee  
**Previous Board Action(s)**    09/19/01 - Item 15-L

**Reference**

The original license approved and executed by the Board of Public Works as Item 15-L of the September 19, 2001 Department of General Services Action Agenda, permitted the Licensee to draft water from Deep Creek Lake for use for snow making, golf course irrigation, and fire suppression (as needed) at the Wisp Resort. At this time, the Licensee is requesting the Board of Public Works approve a modification to that license to remove golf course irrigation and replace it with a re-circulating whitewater course for public recreational purposes.

The whitewater course at the Adventure Sports Complex on Marsh Mountain is just over 1,700 feet long and drops 24 feet. Pumps lift water from the lower pond and shoot it out horizontally into the start pool. At five locations along the course variable wave shapers allow adjustment of the waves. The Maryland General Assembly has appropriated funding for the course development and the Department of Natural Resources has made capital improvement funds available for the construction of an associated amphitheater at the location.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LICENSE AGREEMENT**

**ITEM**        22-LL

**Remarks**

1.     This license modification will permit the licensee to draft water from Deep Creek Lake for a re-circulating whitewater rafting course at the Adventure Sports Complex.
2.     The license contains escalations provisions to increase the annual license fee by an amount equal to 75% of Consumer Price Index.
3.     This license agreement may be renewed for two (2) additional terms of ten (10) years each, provided RII notifies DNR in writing, by at least one hundred and eighty (180) days before the end of the then current term.
4.     In all other respects, the term and conditions of the previously approved license shall remain in full force and effect.
5.     In accordance with COMAR 14.24.05, the State Clearinghouse has completed a review under project number MD20061229-1277 and has recommended to modify the existing land license agreement between Recreational Industries, Inc. and the Maryland Department of Natural Resources at Deep Creek Lake. The existing land license agreement allows Recreational Industries, Inc. to have a right of entry, and a nonexclusive use of State land for the installation, operation and maintenance of equipment for water withdrawal.  
The proposed modifications delete from the existing land license agreement "golf-course irrigation" as a specific allowed use of the water add the supply of water to the whitewater course run by Adventure Sports International as a specific allowed use; and increase the amount of the annual consideration charged to Recreational Industries, Inc. for the rights conferred by the Agreement.
6.     The funds are placed in the State Forest and Park Reserve Fund.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

File No:3855

Revised 060106

0523dep.kr

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      23-CGL

Board of Public Works approval is requested for the Board of Public Works Capital Project **Grant Application and Agreement** for the **non-matching fund grant** obtained by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

Board of Directors of the Baltimore Municipal Golf Corporation - **CAPITAL APPROPRIATIONS (FISCAL YEAR 2007) - FOREST PARK GOLF CLUBHOUSE LOAN OF 2006, DGS ITEM 010, CHAPTER 216, ACTS OF 2006 - \$500,000** - “. . . for the construction of a new clubhouse at the Forest Park Municipal Golf Course, located in Baltimore City.”

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Approval of this item will not encumber funds for this project.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

certnomatch052307.fv



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        24-CGL

Board of Public Works approval is requested for **certification of matching funds** in the following amounts by the following organizations. This is a summary of the items being submitted in accordance with the provisions of the appropriate legislation.

- A.     Mayor and City Council of the City of Baltimore - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - WESTSIDE REVITALIZATION PROJECT LOAN OF 2005, CHAPTER 445, ACTS OF 2005 - \$4,000,000** - The Mayor and City Council have presented evidence that they have appropriated \$9,500,000 of which \$4,000,000 will be used as matching funds for this project. “. . . for property acquisition, demolition, and site improvements in the Westside Revitalization Project area.”
- B.     Board of Directors of Moveable Feast, Inc. - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - LOCAL HOUSE OF DELEGATES INITIATIVES - MOVEABLE FEAST EXPANSION LOAN OF 2005, CHAPTER 445, ACTS OF 2005 AND AS AMENDED BY CHAPTER 046, ACTS OF 2006 - \$150,000** - The Board of Directors has presented evidence that it has received a City of Baltimore Department of Housing and Community Development commitment of \$500,000 in Housing Opportunities for Persons with AIDS funds for this project of which \$175,000 has been utilized as matching funds for a previous loan. “. . . for the acquisition, rehabilitation, renovation, repair, reconstruction, and capital equipping of a building to expand the service capacity of Moveable Feast to provide additional space for providing nutritionally appropriate meals and nutritional counseling to low income individuals and families struggling with HIV and AIDS who are homebound, located in Baltimore City.”
- C.     Board of Directors of the Community Foundation of the Eastern Shore, Inc. - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - LOCAL HOUSE OF DELEGATES INITIATIVES - COMMUNITY FOUNDATION OF THE EASTERN SHORE LOAN OF 2006, CHAPTER 046, ACTS OF 2006 - \$200,000** - The Board of Directors has submitted documentation that it has \$200,963.74 in a financial institution to meet their matching fund requirement for this project. “. . . for the planning, design, construction, and capital equipping of the new Eastern Shore Nonprofit Support Center building, located in Salisbury (Wicomico County).”

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            24-CGL

- D.     Board of Trustees of the Citizens Care and Rehabilitation Center Foundation, Inc. - **CAPITAL APPROPRIATIONS (FISCAL YEAR 2007) - CITIZENS CARE AND REHABILITATION CENTER LOAN OF 2006, CHAPTER 216, ACTS OF 2006** - \$500,000 - The Board of Trustees has presented evidence of \$500,000 of eligible expenditures for this project. “. . . for the planning, design, construction, repair, renovation, reconstruction, and capital equipping of improvements to the Citizens Care and Rehabilitation Center, located in Havre de Grace (Harford County).”
- E.     The Board of Directors of the Baltimore Child Abuse Center, Inc. - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN OF 2006 - BALTIMORE CHILD ABUSE CENTER LOAN OF 2006, CHAPTER 046, ACTS OF 2006** - \$250,000 - The Board of Directors of the Baltimore Child Abuse Center, Inc. has chosen to use real property as their match. The appraisal for the property located at 2300 North Charles Street in Baltimore has been reviewed by the Department of General Services Real Estate Office and valued at \$1,550,000. “. . . for the acquisition, construction, renovation, repair and capital equipping of the Baltimore Child Abuse Center located in Baltimore City.”

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipients have submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      24-CGL

No State funds will be disbursed until after the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller who shall disburse the State portion in amounts equal to the invoices submitted.

Approval of this item will not encumber funds for these projects.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

certmatch052307.fv



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      25-CGL

Board of Public Works approval is requested for **certification of matching funds and reimbursement** to the grant recipient in the following amount by the following organization. This is a summary of the item being submitted in accordance with the provisions of the appropriate legislation.

Board of Directors of the North Hagerstown High School Athletic Boosters, Inc. - **MARYLAND CONSOLIDATED CAPITAL BOND LOAN - NORTH HAGERSTOWN HIGH SCHOOL STADIUM LOAN OF 2006, CHAPTER 046, ACTS OF 2006** - \$250,000 - The Board of Directors has submitted evidence in the form of cancelled checks and invoices that it has \$500,970.29 in eligible expenditures to meet their matching fund requirement for this project. "... for the construction of a stadium at North Hagerstown High School, located in Hagerstown (Washington County)." An agreement was made that the Board of Education of Washington County would administer the contracts and pay the vendors for eligible expenditures on behalf of the grantee.

Board of Public Works approval is also requested to reimburse the Board of Education of Washington County \$250,000 for eligible expenditures.

The legislative authorizations require the grantee to provide and expend a matching fund for the purpose stated in the legislation. No part of the grantee's matching fund may be provided, either directly or indirectly, from funds of the State, whether appropriated or unappropriated.

In addition to the evidence of matching funds, the grant recipient has submitted a Board of Public Works Grant Application and a Board of Public Works Capital Project Grant Agreement. The project cash flow is included in the Grant Application.

The Grantee shall consult with the Maryland Historical Trust pursuant to Article 83B, Section 5-617 of the Annotated Code of Maryland or grant and convey a perpetual preservation easement pursuant to the terms of the appropriate legislation.

No State funds will be disbursed until after the Comptroller has re-verified the evidence that the loan recipient has expended the matching fund and the required amount for reimbursement.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

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**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            26-CGL

**BOARD OF DIRECTORS OF THE**  
**DISCOVERY STATION AT**  
**HAGERSTOWN, INC.**

101 W. Washington Street  
Hagerstown, Washington County

**PROJECT NO. AND TITLE**

SL-063-010-038  
Renovate Facility and Construct Exhibits

**DESCRIPTION**

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Local Senate Initiatives - Discovery Station at Hagerstown Loan of 2005, Chapter 445, Acts of 2005, which provided a matching grant of \$30,000 to the Board of Directors of the Discovery Station at Hagerstown, Inc. for the construction of exhibits and renovation of the Discovery Station at Hagerstown site, located in Hagerstown, Board of Public Works approval is requested for capital expenditures for the renovation of the elevator.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

Paul Crampton Contractors, Inc.  
Hagerstown, MD

**AMOUNT**

\$51,496

**FUND SOURCE**

\$25,748 - MCCBL - LSI - Discovery Station  
at Hagerstown Loan of 2005

\$25,748 - Discovery Station at Hagerstown

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            26-CGL

**REMARKS**

Paul Crampton Contractors, Inc. has provided services to the Discovery Station in the past and the grantee has been pleased with their work. The grantee felt that Crampton's price was fair and reasonable and awarded them the project.

Project work includes upgrading the elevator to meet ADA Standards, raise the car to the top of the hoist way and secure, remove existing piston and hydraulic jack, install new liner and hydraulic jack, plum and re-attach to the bottom of the elevator platform and return elevator to service.

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

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Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

discoverystahag.fv



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            27-CGL

**COUNTY EXECUTIVE AND**  
**COUNTY COUNCIL OF**  
**ANNE ARUNDEL COUNTY**

Arundel Center  
Annapolis, MD

**PROJECT NO. AND TITLE**

CJ-001-971-038  
Jennifer Road Detention Center

**DESCRIPTION**

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Anne Arundel County Detention Center Loan of 1999, Chapter 212, Acts of 1999, as amended by Chapter 544, Acts of 2006, which provided a matching grant of \$1,904,000 to the County Executive and County Council of Anne Arundel County, to assist in the expansion and renovation of the Anne Arundel County Detention Center on Jennifer Road and the design, construction, and capital equipping of the Anne Arundel County Detention Center Annex on Ordnance Road, Board of Public Works approval is requested for capital expenditures towards a contract modification to the construction contract for the expansion and renovation of the facility on Jennifer Road. Modifications include unanticipated excavation due to poor soils, additional concrete and masonry work, and revisions to the fire sprinkler system which included additional piping and sprinkler heads.

**CONTRACTOR**

TGMI Contractors, Inc. - Cockeysville, MD

**MODIFICATION AMOUNT**

\$750,000

**Original Contract Approval:**            **Item 34-CGL, DGS Agenda 5/19/99**

**Original Contract Amount:**            **\$14,305,500.00**

**Previous Modifications:**                **\$ 2,778,886.80**

**This Modification:**                      **\$ 750,000.00**

**Revised Contract Amount:**            **\$17,834,386.80**

**Percentage Increase:**                  **5.24% (Individually)**  
   **24.67% (Cumulatively)**

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            28-CGL

**BOARD OF DIRECTORS OF**  
**CAMP ESPA, INC.**

5425 Sharptown Road  
Rhodesdale, Dorchester County

**PROJECT NO. AND TITLE**

SL-006-050-038  
Renovation of Camp ESPA

**DESCRIPTION**

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Local House of Delegates Initiatives - Camp ESPA Loan of 2005, Chapter 445, Acts of 2005, which provided a grant of \$30,000 with a matching fund requirement of \$20,000 to the Board of Directors of Camp ESPA, Inc. for the repair, renovation, and capital equipping of Camp ESPA, including replacement of the furnace and kitchen equipment and repairs to the sleeping quarters, plumbing and electrical systems, fire suppression system and the fishing pier, located in Rhodesdale, Board of Public Works approval is requested for time and material contract to install drop ceiling and drop in fluorescent lights in four (4) rooms and a hallway.

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

Michael A. Lowe, Sr.  
Delmar, DE

**AMOUNT**

\$7,750

**FUND SOURCE**

\$7,750 - MCCBL - LHODI - Camp ESPA  
Loan of 2005

**REMARKS**

The grantee utilized value of property to meet their matching fund requirement.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        28-CGL

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

campespa.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL

**MARYLAND ZOOLOGICAL SOCIETY**

Druid Hill Park  
Baltimore, Maryland

**PROJECT NO. AND TITLE**

SL-005-040-038  
Facilities Renewal Projects:  
Renovations to African Aviary

**DESCRIPTION**

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Baltimore Zoo - Facilities Renewal Loan of 2004, DGS Item 038, Chapter 432, Acts of 2004, which provided a grant of \$750,000 to the Maryland Zoological Society to assist in the design and construction of various facility renewal projects, Board of Public Works approval is requested for capital expenditures towards the following contracts to renovate the African Aviary exhibit.

A. Engineering contract to provide topographical survey of the existing exhibit.

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

Whitman, Requardt & Associates, LLP  
Baltimore, Maryland

**AMOUNT**

\$1,600.00

B. Architect contract to design renovations to the exhibit including a ramp, boardwalk system, and shade trellis.

**PROCUREMENT METHOD**

Negotiated

**AWARD**

CLR Design, Inc.  
Philadelphia, PA

**AMOUNT**

\$33,400

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            29-CGL

**REMARKS**

CLR specializes in exhibit and site design for zoos, has experience working with a wide variety of animal species and has been recognized nationally for their excellent work. CLR has been hired to help the Zoo with a 10 year master plan, and their work on individual projects will ensure uniformity in all design elements.

C. Contract to construct new ramp, boardwalk system, and shade trellis at the African Aviary exhibit to ensure handicapped accessibility.

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDDERS**

**AMOUNT**

HITT Contracting, Inc.- Baltimore, MD	\$324,000
Kimball Construction Co., Inc. - Baltimore, MD	\$341,532
Plano-Coudon, LLC - Baltimore, MD	\$346,500
Brinker & Sons, Inc. - Baltimore, MD	\$384,606
Kalenia Construction Co., Inc. - Beltsville, MD	\$532,764

**AWARD**

HITT Contracting, Inc.

**AMOUNT**

\$324,000

**TOTAL CONTRACTS**

\$359,000

**FUND SOURCE**

\$359,000 - Item 038, MCCBL 2004

**REMARKS**

No State funds will be disbursed until after such time as the Maryland Historical Trust has advised the Board that it has completed its review of the project.

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        29-CGL

**REMARKS**

No State funds will be disbursed until the grantee has presented suitable evidence to the Comptroller that it has expended the required matching funds for this project. After the grantee has met this requirement, all future invoices will be submitted to the Comptroller, who will disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion ✓

Without Discussion

fntcontr.fv.zoo aviary



Martin O'Malley  
Governor

Wm. G. Brown  
Comptroller



Alvin C. Collins  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

June 21, 2007

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, Maryland 21401-1991

SUBJECT: May 23, 2007 Board of Public Works Agenda

Dear Ms. McDonald:

This is to advise you of the following changes to the Department of General Services' Agenda item previously approved by the Board of Public Works.

BPW May 23, 2007

Item 30-CGL

Page 53

Renovation of the Citizens

Care and Rehabilitation Center

Havre de Grace, MD

FROM:\$ 100,000.00 - MCCBL - LSI - Citizens  
Care & Rehabilitation Center  
Loan of 2006

400,000.00 - Capital Appropriations (Fiscal  
Year 2007) - Citizens Care &  
Rehabilitation Loan of 2006

500,000.00 - Citizens Care & Rehabilitation  
Center Foundation, Inc.

TO:\$ 100,000.00 - MCCBL - LSI - Citizens Care  
Rehabilitation Center Loan of  
2006

500,000.00 - Capital Appropriations (Fiscal  
Year 2007) - Citizens Care &  
Rehabilitation Loan of 2006

400,000.00 - Citizens Care & Rehabilitation  
Center Foundation, Inc.

Reason: Typographical error.

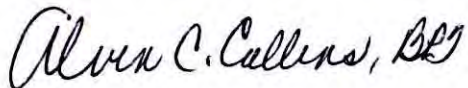


Ms. Sheila McDonald

Page 2

Thank you for your attention to this matter. If you need further information, please call me at (410) 767-4960 or have a member of your staff contact Rio Woodard, Administrator, Capital Projects Accounting, at (410) 767-4236.

Sincerely yours,

A handwritten signature in cursive script that reads "Alvin C. Collins, Secretary".

Alvin C. Collins  
Secretary

cc: The Honorable Martin O'Malley  
The Honorable Peter Franchot  
The Honorable Nancy K. Kopp

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            31-CGL

**BOARD OF DIRECTORS OF THE**  
**BALTIMORE CHILD ABUSE**  
**CENTER, INC.**

2300 North Charles Street  
Baltimore City

**PROJECT NO. AND TITLE**

SL-016-030-038  
Renovate facility at 2300 North Charles Street

**DESCRIPTION**

Reference is made to the July 20, 2005 Board of Public Works meeting wherein the Board approved the Department of General Services Agenda, Item 18-CGL for capital expenditures for the design and interior renovation of the building at 2300 North Charles Street in Baltimore City.

In accordance with the provisions of the Maryland Consolidated Capital Bond Loan - Baltimore Child Abuse Center Loan of 2006, Chapter 046, Acts of 2006, which provided a matching grant of \$250,000 to the Board of Directors of the Baltimore Child Abuse Center, Inc. for the acquisition, construction, renovation, repair, and capital equipping of the Baltimore Child Abuse Center, located in Baltimore City, Board of Public Works approval is requested to revise the fund source as follows:

<b><u>FROM:</u></b>	\$400,000.00	-	MCCBL - CBRI Loan of 2004 - Baltimore Center for Children Loan of 2003 as amended by Chapter 008, Acts of 2005
	\$528,659.20	-	Baltimore Child Abuse Center, Inc.
<b><u>TO:</u></b>	\$400,000.00	-	MCCBL - CBRI Loan of 2004 - Baltimore Center for Children Loan of 2003 as amended by Chapter 008, Acts of 2005
	\$250,000.00	-	MCCBL - Baltimore Child Abuse Center Loan of 2006
	\$278,659.20	-	Baltimore Child Abuse Center, Inc.

Reason: To utilize funds not previously available.

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion

childabusefundpg.fv

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Garrett College  
McHenry, Maryland

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by  
BPW 06/17/92

**PROJECT NO. AND TITLE**

CC-15-MC02/03/04-364  
Learning Resource Center  
Furniture and Equipment

**DESCRIPTION**

Board of Public Works approval is requested for a State allocation in the amount of \$168,135 to Garrett College for purchasing furniture and equipment for its new Learning Resource Center.

In accordance with Section 14-103 of the State Finance and Procurement Article, the College will procure through Maryland Correctional Enterprises (MCE) eligible desks, desk chairs, conference tables, lounge furniture, workstations and file cabinets. MCE has waived this provision for those items procured through the Baltimore Metro Contract or as described below.

Board of Public Works approval is also requested to expend funds for the following furniture and equipment contracts.

A.     Conference tables, desk chairs, file cabinets, lounge furniture, workstations

**PROCUREMENT METHOD**

Preference Purchase

**AWARD**

Maryland Correctional Enterprises  
Jessup, MD

**AMOUNT**

\$128,657.50

Continued



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL

B. Steelcase office chairs

**PROCUREMENT METHOD**

Intergovernmental Cooperative Purchasing  
(U.S. Communities Contract #05Z00801)

**AWARD**

Landis Office Center  
Cumberland, MD

**AMOUNT**

\$8,390.

C. Library tables

**PROCUREMENT METHOD**

Competitive Sealed Bidding

**BIDS**

**AMOUNT**

Whalen-Berez - Colts Neck, NJ

\$ 87,469.

Forcast Consoles, Inc. - Deer Park, NY

\$ 90,155.

**AWARD**

Whalen-Berez

**AMOUNT**

\$87,469.

D. Various small furniture and equipment items.

**PROCUREMENT METHOD**

Small Procurement

1) Cyber-café tables, chairs, bookcases, library seating

Douron

\$10,310.76

Owings Mills, MD

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

<b><u>ITEM</u></b>	<b>32-CGL</b>	
2)	<u>Library Atlas stand</u> Library Interiors Sea Girt, NJ	\$ 1,264.51
3)	<u>Wall mounted coat rack</u> Allen Display Midlothian, VA	\$ 178.60
4)	<u>Credenzas for audiovisual equipment</u> Criticom Critical Communications Lanham, MD	\$ 5,909.75
5)	<u>Cisco systems equipment for computer hub room</u> Apptis, Inc. Cantilly, VA	\$20,369.00
6)	<u>Instructors stations for multi-media presentations</u> WoodArt Grantsville, MD	\$ 6,500.00
7)	<u>Newspaper display units</u> Gaylord Brothers Syracuse, NY	\$ 1,314.48
8)	<u>Library display cases</u> Topdeq Cranbury, NJ	\$ 7,087.70
<b><u>TOTAL SMALL PROCUREMENTS</u></b>		\$52,934.80
<b><u>TOTAL AMOUNT (A - D)</u></b>		\$ 277,451.30

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            32-CGL

**FUND SOURCE**

\$ 109,316.30 (39.4%) - Local Share  
\$ 168,135.00 (60.6%) - State Share  
Item 123, Maryland Consolidated Capital Bond  
Loan of 2002 (\$129,720.90). Item 159, MCCBL  
2002 (\$1,863.41); Item 025, MCCBL 2004  
(\$36,550.69). Cost sharing is in accordance with  
Section 11-105(j) of the Education Article.

**REMARKS**

At its October 29, 2003 meeting the Board of Public Works approved a State design allocation to Garrett College of \$160,590 (total allowance of \$265,000) for the new Learning Resource Center. At its December 14, 2005 meeting the Board of Public Works approved a State construction allocation of 2,471,200 (total allowance \$4,077,887). This request is to insure the facility is properly furnished and equipped.

This project provides a new 18,000 GSF Learning Resource Center which will house the campus library, Learning Assistance Program, testing rooms and offices and will replace the existing library which is outdated and lacks sufficient space.

The Maryland Department of Budget and Management has reviewed the College's request for State financial participation and recommends approval. The Maryland Department of General Services recommends contract awards. The Maryland Higher Education Commission recommends approval of this request. There are no federal funds involved. All contracts will be awarded by Garrett College and signed by local authorities.

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

Approved

Disapproved

Deferred

Withdrawn

With Discussion

Without Discussion



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            33-CGL

**MARYLAND HIGHER**  
**EDUCATION COMMISSION**

**NAME OF GRANTEE/BORROWER**

Montgomery College  
Takoma Park/Silver Spring Campus

**AUTHORITY**

Procedures and Guidelines adopted by  
MHEC 06/02/92 and approved by BPW  
06/17/92

**PROJECT NO. AND TITLE**

CC-01-MC03-384  
Commons Building Renovation  
Asbestos Abatement

**DESCRIPTION**

Board of Public Works approval is requested for a State allocation in the amount of \$54,972 to Montgomery College for the asbestos abatement for the Commons Building renovation project at its Takoma Park/Silver Spring campus. Also, the College seeks approval to expend funds for asbestos abatement contracts to ARC Environmental and BARCO, Inc.

The proposed project consists of asbestos abatement for the realignment/renovation of 25,070 GSF in the Commons Building. The renovation of the Commons Building will provide general purpose classrooms and faculty offices and includes HVAC, ADA, lighting and sprinkler systems modifications as well as building thermal envelope, telecommunication improvements and space reconfigurations.

**A. Industrial Hygiene Services**

**PROCUREMENT METHOD**

Intergovernment Cooperative Purchasing  
(DGS-035.0-HAZMAT  
Indefinite Delivery Contract)

**AWARD**

ARC Environmental  
Baltimore, MD

Continued

## CAPITAL GRANTS AND LOANS

<b><u>AMOUNT</u></b>	\$22,020
----------------------	----------

**PROCUREMENT METHOD** Intergovernment Cooperative Purchasing  
(Prince William County Public Schools  
Contract RLB-4006-01)

<b><u>AMOUNT</u></b>	\$87,923
----------------------	----------

<b><u>FUND SOURCE</u></b>	\$54,971 (50%) - Local Share \$54,972 (50%) - State Share Item 123, Maryland Consolidated Capital Bond Loan of 2002. Cost sharing is in accordance with Section 11-105(j) of the Education Article.
---------------------------	---

At its meeting of April 5, 2006 the Board of Public Works approved a State design allocation of \$300,000 (total allowance \$711,317) to Montgomery College for the design of the Commons Building renovation project.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**      33-CGL

**REMARKS**

No State funds will be disbursed until after such time as the loan recipient has presented suitable evidence to the Comptroller that it has expended its portion of the required matching funds for this project. After the loan recipient has met this requirement, all future invoices will be submitted to the Comptroller, who shall disburse the State portion in amounts equal to the invoices submitted.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

With Discussion

**Without Discussion**

bpwbook052307.wpd



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            34-RP

**DEPARTMENT OF NATURAL RESOURCES**

The Conservation Fund  
Upper Marlboro  
Prince Georges County

**REFERENCE**

Board of Public Works approval is requested to accept an Agreement of Sale to purchase 48.85 +/- acres of unimproved land located on the Westerly and Easterly sides of U. S. Route 301, in the Upper Marlboro area of Prince Georges County. This acquisition will be incorporated into the Rosaryville State Park, which provides miles of trails for hiking, biking and equestrian activities. In addition, the Calvert Family Mount Airy Mansion is located at Rosaryville State Park, which is rich in Maryland history. The Attorney General's office has approved the Agreement of Sale.

Board approval is also requested to reimburse The Conservation Fund (TCF) a total of \$161,443.92 for the following costs related to this acquisition: Administrative Fee (\$75,000); Survey Costs (\$35,000); Appraisal Fees (\$7,600); Closing Costs (\$7,185); Phase I Environmental Assessment (\$3,200); and Taxes and Interest (\$33,448.92).

Title and transfer agreements subject to legal review.

**GRANTOR**

The Conservation Fund

**GRANTEE**

The State of Maryland, to the use of  
the Department of Natural Resources

**PROPERTY**

48.85 +/- unimproved acres.

**PRICE**

\$ 2,500,000.

Continued

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY CONVEYANCE**

**ITEM**            34-RP

**APPRAISED VALUES**

\$ 2,596,500. - (10/4/06) - Fee Appraiser - Melville  
E. Peters - Reviewed by  
Wm. Beach

\$ 2,630,000. - (9/20/06) - Fee Appraiser - Gary T.  
Westholm - Reviewed  
by Wm. Beach

**FUND SOURCE**

\$2,500,000.00 - POS 81.20.03 Item 400 (Acquisition)  
\$ 161,433.92 - POS 81.20.03 Item 390 (TCF  
Reimbursement)

**REMARKS**

1. The Department of Natural Resources recommends approval of this acquisition.
2. There will be no relocation or moving costs associated with this acquisition.
3. This project provides an opportunity to conserve much needed forest land cover within the Patuxent River Watershed and also provides a buffer between Crain Highway and the existing portion of the Park, thus limiting the amount of residential development.
4. In accordance with State Finance and Procurement Article 10-305 of the Maryland Code, this proposed sale was submitted to the Joint Budget Committees who have reviewed and recommended its presentation to the BPW for approval by letter dated May 21, 2007.

---

Board of Public Works Action - The above referenced Item was:

**Approved**

Disapproved

Deferred

Withdrawn

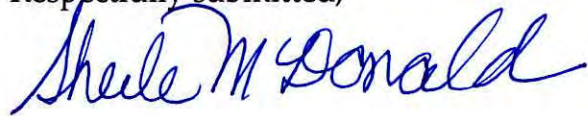
With Discussion

**Without Discussion**

file # 4086 bpw tcf

There being no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in blue ink, reading "Sheila C. McDonald". The signature is written in a cursive style with a large, stylized "S" and "M".

Sheila C. McDonald, Esq.  
Executive Secretary



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